

Minutes of the Meeting of the Executive Committee of the University of Kentucky, November 17, 1961.

The Executive Committee of the University of Kentucky met in the President's Office on the campus of the University at 1:30 p.m. CST, with the following members present: Dr. Ralph J. Angelucci, Robert H. Hillenmeyer and J. Stephen Watkins. Absent: Harper Gatton and Smith D. Broadbent, Jr. President Frank G. Dickey and Secretary Frank D. Peterson were present.

A. Presiding Officer.

Dr. Ralph J. Angelucci, Vice Chairman of the Board of Trustees, presided, expressed a welcome to the press, and proceeded with the agenda.

B. Financial Report.

The current financial report for the four months ended October 31, 1961, was presented by the Vice President, Business Administration, and Treasurer. He read the balance sheet, and Mr. Robert H. Hillenmeyer stated that the report had been sent to members of the Executive Committee several days in advance, and he assumed that the members had read the report. He made the motion and, upon second, same was carried that the financial report be approved and authorized filed.

C. General Electric Company Loan Agreement.

Mr. Peterson submitted a Loan Agreement between the General Electric Company, X-ray Department and the University of Kentucky for one (1) A0034 GE 90-II Stationary Dental X-ray Unit, 110 volt, 60 cycle. He explained that the machine would be very useful to the College of Dentistry in its teaching program and that the General Electric Company would keep the machine insured. He recommended that the Loan Agreement be authorized.

Upon motion duly made, seconded and carried, the Loan Agreement was approved and authorized executed.

D. Cooperative Agreement between the Geological Survey, U. S. Department of the Interior and the Kentucky Geological Survey.

Mr. Peterson submitted a Cooperative Agreement for investigation of geology in the Eastern Kentucky coal fields. He stated that the contract provides for continuation of an existing contract, July 1, 1961 through June 30, 1962, and provides for \$16,000 to be made available by the State and same to be matched by \$16,000 to be made available by the Federal Government. He recommended that the contract be authorized approved, and upon motion duly made, seconded and carried, the Cooperative Agreement was approved and authorized executed.

E. Agreement between Kentucky State Department of Health and the University of Kentucky Approved.

Mr. Peterson submitted Agreement between the Kentucky State Department of Health and the University providing that the University's College of Nursing will offer a three-day training course in nursing home care procedures, and that the State Department of Health will pay to the University the sum of \$360.00 for instructional fees incident to offering the nursing home care procedures conference.

Mr. Peterson recommended that the Agreement be approved and, upon motion duly made, seconded and carried, the Agreement was approved and authorized executed.

F. Agreement between the University of Kentucky and Greis Office Equipment Company.

Mr. Feterson submitted an Agreement between the University of Kentucky and Greis Office Equipment Company, with recommendation that the Company be employed to give forty hours of service and a study and analysis of all aspects of the Registrar's Office at the University, with recommendations therefor. The Agreement provides that the charges are not to exceed \$525.00. Mr. Peterson explained that the Registrar's Office is in need of expert advice in analysis and study of all aspects of its records system and that same had been recommended by properly approved parties.

Upon motion duly made, seconded and carried, the Agreement was authorized approved and executed.

G. Disposal of Surplus Property.

Mr. Peterson presented a list of surplus property, which list is dated October 2, 1961, consisting of seven trucks which have become obsolete and surplus to the needs of the various departments. He also submitted a list consisting of a Type-O-Write Keyboard and a Sulby Book Covering Jig, which are surplus to the needs of the printing office. He recommended that these items be authorized disposed of by competitive bidding.

Upon motion duly made, seconded and carried, the recommendation was concurred in.

H. Injuries.

Mr. Peterson submitted the following letter reporting certain injuries to various employees:

November 14, 1961

Mr. Frank D. Peterson  
Vice President, Business Administration  
University of Kentucky

Dear Mr. Peterson:

We have the following accident cases which have been referred through the department heads with the recommendations that they be considered by the Executive Committee of the Board of Trustees and the expenses involved be approved for payment. The cases are as follows:

1. Andrew Marshall, Jr., an employee of the Agricultural Experiment Station.

Mr. Marshall was injured on August 21, 1961, at the Robinson Forest, Quicksand, Kentucky. While planing lumber a piece of wood hit Mr. Marshall in the right eye. The following charge has been made for emergency treatment and is recommended for payment:

Homeplace Clinic & Hospital, Ary, Kentucky	\$ 4.80
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2. Charles Nichols, an employee of the Agricultural Experiment Station.

Mr. Nichols was injured on August 28, 1961. While working at the Coldstream Farm his right hand was mashed. He reported to the University Health Service and was referred to St. Joseph Hospital. The following bill has been received and is recommended for payment:

St. Joseph Hospital, Lexington, Kentucky		\$14.45
8/30/61 Use of Emergency Room	\$ 3.00	
8/30/61 Surgical Supplies	1.45	
8/30/61 X-ray	10.00	
	<u>14.45</u>	
		\$14.45

3. Gary W. Hicks, an employee of the Agricultural Experiment Station.

Mr. Hicks was injured on September 1, 1961. While working at the Farm Metal Shed on equipment he cut his arm on a piece of steel. Mr. Hicks did not report to the University Health Service as he considered the wound superficial. He later found that there was a piece of steel in the wound and reported to the Emergency Room of the Good Samaritan Hospital as it was after office hours at the Health Service. The following charges have been submitted and are recommended for payment:

Good Samaritan Hospital, Lexington, Kentucky		\$ 7.75
9/1/61 Emergency Room	\$ 5.00	
9/1/61 Drugs	2.75	
	<u>        </u>	\$ 7.75

Dr. Melvin L. Dean, 288 So. Limestone, Lexington, Ky.		\$10.00
9/1/61 Examination & Dressing at Good Samaritan Hospital, Tetanus toxoid #1	\$ 7.00	
10/13/61 #2 Tetanus toxoid given	3.00	
	<u>        </u>	\$10.00

4. Gilbert Jones, an employee of Maintenance and Operations Division.

Mr. Jones was injured on September 5, 1961. While working in the Service Building moving lumber he struck his right elbow on a board. He reported to the University Health Service for X-ray. He was later referred by Dr. Noback to Dr. Rothrock Miller for examination. The following charges have been submitted and are recommended for payment:

University Health Service		\$ 3.00
9/6/61 X-ray right elbow	\$ 3.00	
Dr. Rothrock Miller, 203 W. Second St., Lexington, Ky.		\$10.00
9/28/61 Examination	\$10.00	

5. Joe Helmburg, an employee of the Agricultural Experiment Station.

Mr. Helmburg was injured on September 19, 1961. While hanging tobacco on the Experiment Station Farm he pulled a muscle in his right hip. He reported to the University Health Service. X-rays were taken and he was referred to Dr. Carl M. Friesen. Mr. Helmburg has been discharged by Dr. Friesen without evidence of any permanent physical impairment due to the injury. The following charges have been submitted and are recommended for payment:

University Health Service	\$15.00
9/20/61 & 9/22/61 X-rays	
Dr. Carl M. Friesen, 288 So. Lime, Lexington, Ky.	\$20.00
9/21/61 Orthopaedic consultation, diagnosis & recommendations	\$15.00
10/12/61 Orthopaedic re-examination	5.00
	<u>\$20.00</u>

6. Willard Harney, an employee of the Agricultural Experiment Station.  
Mr. Harney was injured on October 4, 1961. While working on Coldstream Farm he injured his left hand on a tractor spring. He reported to the University Health Service and was referred to the Central Baptist Hospital. The following charge has been rendered and is recommended for payment:

Central Baptist Hospital, Lexington, Kentucky	\$ 8.50
10/6/61 Emergency Room	\$ 3.00
10/6/61 M & S Supplies	4.50
10/6/61 Pharmacy	1.00
	<u>\$ 8.50</u>

If in order, please present these accident cases for consideration by the Executive Committee of the Board of Trustees. My recommendation is that approval be given to pay the respective charges made for services rendered in these accident cases, on the usual condition that the University assumes no responsibility in connection with these accidents and that such approval establishes no precedent.

Sincerely yours,

(Signed) George R. Kavanaugh

Mr. Peterson recommended that these charges be approved for payment and upon motion duly made, seconded and carried, the medical and service charges relating to Andrew Marshall, Jr., Charles Nichols, Gary W. Hicks, Gilbert Jones, Joe Helmburg and Willard Harney were authorized paid, with the expressed understanding that the University does not admit negligence or liability in connection with each one of these accidents and injury claims and that the approval herein does not establish a precedent.

#### I. Purchase of Property Authorized.

Mr. Peterson submitted the attached letter recommending purchase of certain pieces of property:

November 14, 1961

President Frank G. Dickey  
University of Kentucky

Dear President Dickey:

Following is a list of properties, located near the campus, which have become available for purchase since the last meeting of the Board of Trustees:

264 East Maxwell Street from Mrs. Mildred C. Peed for a purchase price of \$18,750. This lot is 40 feet by 408 feet and contains a two-story brick and frame residence, a one-story frame cottage and a frame garage.

459 Clifton Avenue from John Albert Powers for a purchase price of \$14,000. This lot is 54.5 feet by 185.5 feet and contains a one-story frame residence.

319 Clifton Avenue from Ida Hedges Tucker and LeRoy Hedges for a purchase price of \$17,500. This lot is 50 feet by 197.5 feet and contains a one-story frame residence and a one and one-half story garage with apartment.

I would like to submit these properties to the Executive Committee of the Board of Trustees and recommend that their purchase be authorized at the prices indicated, representing a total expenditure of \$50,250.

Very truly yours,

(Signed)

Frank D. Peterson  
Vice President  
Business Administration

Members of the Committee discussed the proximity of these properties to the University and upon motion, duly made, seconded and carried, approved the purchase of the property and authorized the Treasurer to proceed with acquiring deeds and payment.

J. Consultive Services Approved.

President Dickey reported outside consultive assignments for Dr. W. R. Willard.

October 31, 1961

MEMORANDUM

TO: President Frank G. Dickey

FROM: William R. Willard, M.D.

SUBJECT: Outside Consultation Assignments

In accordance with our understanding, I am reporting to you outside assignments which I have accepted. Unfortunately, I have been negligent in keeping this report current for which I offer my apologies.

During the academic year 1960-61, I was involved in the following projects not previously reported:

University of Massachusetts	½ day
University of Arizona	2 days
National Institutes of Health	1 day
Kellogg Foundation - Advisory Panel	1 day
Froedtert Trustees, at request of	3 days plus a report
Marquette Medical School	(summer vacation)

In these cases, stipends were provided which ranged from \$50 to \$100 per day of service.

During the current academic year, I have an appointment by the Surgeon General of the USPHS to the Consultant Group on Nursing. It appears this will involve 5 or 6 days at \$50 per day.

During a part of my vacation this summer, I spent one week in Toledo, Ohio, at the request of President William S. Carlson, making a medical school feasibility study. The City of Toledo will reimburse me \$100 per day, including a little additional time here in preparing the report.

If there is further information which you want, do not hesitate to call upon me.

These activities were all relevant to our primary job of medical school development and represent in part a needed service because of the interest in new medical schools in many communities.

K. Free Fees Approved.

The Committee on Foreign Students recommended that the following persons be granted free fees for the fall semester of 1961: Li Lee, China; Bipin Parikh, India; Ali Paydarfar, Iran.

The Committee also recommended that a \$600 scholarship be granted to Inna Iljin, Finland, in addition to the free fees for the Spring semester of 1962.

Upon motion duly made, seconded and carried, the recommendations were approved, and the scholarship and free fees were granted.

L. Change-of-Work Status for Ernest E. Fish.

President Dickey recommended change-of-work status for Ernest E. Fish, Field Agent, 4-H Extension Program, effective November 1, 1961. He stated that Mr. Fish had been employed at the University since March 16, 1922, and had rendered continuous service for a period of 39½ years. He recommended that Mr. Fish be given change-of-work with an annual salary of \$3,391.50 and that his change of duties be as follows:

1. Develop 4-H project literature in Entomology and Safety.
2. Keep a running inventory of 4-H literature in stock.
3. Assume responsibility for keeping the supply of 4-H literature adequate.
4. Assist in developing and carrying out State-wide 4-H activities such as Annual 4-H Week, Leadership Development, participation at State Fair.

Upon motion duly made, seconded and carried, change-of-work status was authorized for Mr. Fish as recommended, effective November 1, 1961.

M. Change in Governing Regulations, Graduate School.

President Dickey stated that the Graduate Faculty had recommended a change in the Governing Regulations of the University, Article VII, page 10,

so that when amended the Article will read as follows:

The Graduate Council shall be composed of eleven members and the Dean of the Graduate School, who shall be chairman. There shall be eight elected representatives and three members appointed by the Dean of the Graduate School. One of the elected members shall be from the College of Agriculture and Home Economics, two from the College of Arts and Sciences, one from the College of Commerce, two from the College of Education, one from the College of Engineering, and one from the College of Medicine. . . . .

Upon motion duly made, seconded and carried, the recommended change in the Governing Regulations, as noted above, was authorized approved.

N. Graduate Faculty Nominees Approved.

President Dickey advised that the Graduate Council, with recommendation of the Graduate Dean, had nominated for membership on the Graduate Faculty the following professors:

John Joseph Begin, Associate Professor of Poultry Science  
 Charles F. Elton, Associate Professor of Psychology and Dean  
 of Admissions  
 Arthur W. Fort, Assistant Professor of Chemistry  
 Harold W. Guthrie, Associate Professor of Economics  
 Jesse G. Harris, Jr., Associate Professor of Clinical Psychology,  
 Department of Psychiatry, College of Medicine;  
 Associate Professor of Psychology, Department of  
 Psychology  
 Enno Kraehe, Associate Professor of History

President Dickey concurred in the recommendation, and upon motion duly made, seconded and carried, the professors named above were approved for membership on the Graduate Faculty.

O. Personnel for Indonesian Contract Approved.

President Dickey submitted a recommendation of Dr. Merl Baker, Coordinator of the Indonesian Contract, to add the new staff members assigned to ICA contracts #688 and #699, as follows:

Bandung Institut of Teknologi, Bandung, Indonesia

Professor Ralph L. Dunckel, Professor Production/Industrial Engineering, two year assignment, campus base salary of \$10,600

Dr. W. S. Heath, Associate Professor Chemical Engineering, two year assignment, campus base salary of \$9000

Dr. V. E. Nelson, Professor Geology, two year assignment, campus base salary of \$11,300

University of Indonesia, Bogor, Indonesia

Dr. H. F. Massey, Professor Agronomy, two year assignment, campus base salary of \$10,700

John W. Tuttle, Associate Professor Poultry Husbandry, two year assignment, campus base salary of \$7,800.

President Dickey joined in the recommendation, and upon motion duly made, seconded and carried, the persons named were employed for the positions assigned, with the understanding that their employment is for the duration herein stipulated or the duration of the contract referred to, whichever terminates first.

P. Consideration of Social Worker Salary Schedule.

Without objection, the consideration of the social worker salary schedule was deferred for further study.

Q. Request for Assignment of Patent, Referring to Patent of Barnhart and Chaney, Serial No. 144,289.

President Dickey submitted assignment of above captioned patent and stated that this assignment conveys such interests as the University may have in the patent. He further stated that the recommendation made by the Kentucky Research Foundation patent committee was to this effect and he wished to concur in the recommendation, and he suggested that the assignment be approved, executed and filed with these records.

Upon motion duly made, seconded and carried, the assignment was approved and authorized executed.

R. Gifts.

From: Kentucky Section, American Society of  
Civil Engineers, Frankfort, Ky. --  
\$250.00.

President Dickey reported that the Kentucky Section of the American Society of Civil Engineers had given to the University its check for \$250.00 to be used in support of one scholarship for the school year 1961-62. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to write a letter thanking officers of the Society.

From: General Motors Corporation--\$700.00.

President Dickey stated that the Kentucky Research Foundation was in receipt of \$700.00 from the General Motors Corporation to cover payment for an additional award from the Corporation. He recommended that this check be accepted and, upon motion duly made, seconded and carried, the grant was ordered accepted and placed to the credit of the General Motors Corporation Scholarship Fund. The President was requested to thank the donors.

From: Kentucky Utilities Company, Lexington, Ky. --  
\$2,145.00.

President Dickey reported receipt of check for \$2,145.00 from the Kentucky Utilities Company to be used for improvements on the Mercer County Farm. He stated that this gift will enable the Experiment Station to make much needed repairs and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank officials of the Kentucky Utilities Company.

From: Jensen-Salsbery Laboratories, Kansas  
City, Missouri -- \$3,600.00.

President Dickey stated that Jensen-Salsbery Laboratories had given to the University check for \$3,600.00 to be used for expenses in connection with the Dibrom evaluation project. He recommended that this be accepted,

and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation and requested the President to write a letter of appreciation to the donors.

From: Mr. Keith V. Slack, Arlington, Virginia--  
\$447.00.

President Dickey reported that Mr. Keith V. Slack, a graduate of the University, had given to the University his check for \$447.00, this being the veterans' bonus he received from the State of Kentucky. The President expressed his appreciation of this generosity and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to thank Mr. Slack on behalf of the Executive Committee of the Board of Trustees.

From: Chemagro Corporation, Kansas City,  
Missouri--\$980.00.

President Dickey stated that the Chemagro Corporation had given to the University its check for \$980.00 to be used for the study of internal parasites and nose bots of sheep. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to write a letter of appreciation to Chemagro Corporation.

From: Hinkle Contracting Corporation, Paris,  
Ky. -- \$100.00.

President Dickey reported that the Hinkle Contracting Corporation had given to the University its check for \$100.00 in support of its scholarship for the second semester 1961-62. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to write a letter of appreciation to Miss Susan T. Hinkle, Hinkle Contracting Corporation and Associates.

From: Mr. John F. Fritts, New York--\$6.00.

President Dickey reported that Mr. John F. Fritts had given to the Kentucky Research Foundation his check for \$6.00 to be placed in the James H. Graham Scholarship fund. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to thank Mr. John F. Fritts for his continued generosity.

From: Estate of Samuel M. Wilson--Cash Amounting to \$2,755.52 and Stocks Amounting to a Value of \$36,087.00.

President Dickey stated that, following settlement of the Estate of Samuel M. Wilson, the University had received cash amounting to \$2,755.52 and stocks with a total value amounting to \$36,087. He recommended that this settlement be accepted and upon motion duly made, seconded and carried, the Executive Committee concurred in his recommendation.

From: Mrs. Pansy Yount, Beaumont, Texas--  
Furniture.

President Dickey stated that Mrs. Pansy Yount had given to the Kentucky Research Foundation furniture amounting in value to \$61,330 to be used in the Spindletop Faculty-Alumni House. He expressed his pleasure at this valuable gift and recommended its acceptance. Upon motion duly made, seconded and carried, the furniture was ordered accepted and the President was requested to convey to Mrs. Yount the appreciation of the Executive Committee and the University.

#### S. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

## COLLEGE OF ARTS AND SCIENCES

Appointments

John E. Davis, Jr., Practicum Supervisor, Department of Psychology, beginning October 1, 1961, ending May 31, 1962.

Jack J. Monroe, Practicum Supervisor, Department of Psychology, beginning October 1, 1961, ending May 31, 1962.

Carolyn Davis Scott, Part-time Instructor, Department of English, beginning October 11, 1961, ending January 31, 1962.

Alexis G. Foote, Part-time Secretary, Department of Physical Education, beginning October 1, 1961, ending June 30, 1962.

Changes in Status

Rhoda Virginia Glass, Part-time Instructor, Department of English, to Full-time Instructor, with adjustment in salary, beginning November 1, 1961, ending January 31, 1962.

Thomas C. Barr, Jr., Assistant Professor, Department of Zoology, extend appointment through June, 1962.

## COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Carl Sigler Corbin, Assistant County Agent, Nelson County, beginning October 16, 1961.

Alma Oneta Dellamura, Secretary, Agricultural Engineering, beginning October 12, 1961.

David Eugene McKechnie, Assistant in Animal Husbandry, beginning October 16, 1961.

Carl B. Hall, III, Technical Aid, Horticulture, beginning October 9, 1961.

Sara Burwell Moore, Temporary Extension Specialist, Foods & Nutrition, beginning October 2, 1961, ending June 30, 1962.

Carolyn Prueitt Knight, Machine Operator, Extension, beginning October 9, 1961, ending June 30, 1962.

Resignations

Sally Jo Beverly, Secretary, Agricultural Engineering, effective October 31, 1961.

Charlotte W. John, Clerk-Stenographer, Experiment Station, effective October 13, 1961.

Phyllis Sanderfur, Associate Home Demonstration Agent, Christian County, effective November 8, 1961.

Changes in Status

Anna Adams, Machine Operator, Public Information, transferring to Accounting Office as Clerk Machine-Operator, effective October 1, 1961.

Agnes Dinsmore, Rural Development Specialist, Lexington, to be, also, Acting District Leader of Home Demonstration Agents, beginning October 1, 1961.

Nyoka M. Stotts, Machine Operator, Agricultural Extension, adjustment in salary, beginning October 1, 1961, ending June 30, 1962.

Bobby Peek, Assistant County Agent in Training, Fleming County, title to Acting County Agent, beginning October 1, 1961.

Leave of Absence

J. T. Hatfield, County Agent, Crittenden County, leave beginning October 23, 1961, to go into active military service.

## COLLEGE OF PHARMACY

Leave of Absence

William F. Rehberg, Associate Professor, leave beginning October 1, 1961, ending October 31, 1961.

## COLLEGE OF ENGINEERING

Resignation

Patricia Dargavell Wilson, Clerk-Stenographer, Civil Engineering, effective October 23, 1961.

## COLLEGE OF EDUCATION

Appointment

Carol Joyce Wahlstrom, Secretary, Vocational Education, beginning October 9, 1961, ending June 30, 1962.

Reappointment

Charlotte T. Marks, Secretary, continue appointment beginning October 15, 1961, ending November 14, 1961.

Resignation

Audrey Ostrander, Secretary, Vocational Education, effective October 6, 1961.

Leaves of Absence

Harold R. Binkley, Associate Professor, leave beginning October 1, 1961, ending June 30, 1962, to serve with the armed forces.

Myrna Dixon, Secretary, continue leave beginning October 15, 1961, ending November 15, 1961.

## MEDICAL CENTER

Appointments

Edwin P. Jenevein, Jr., Third Year Resident; Assistant in Pathology, Department of Pathology, beginning July 1, 1962, ending June 30, 1963.

Donal D. O'Sullivan, Adjunct Assistant Professor of Pathology (Legal Medicine & Toxicology), Department of Pathology, beginning December 1, 1961, ending June 30, 1962.

Maude Slaughter, General Duty Worker, Department of Medicine, beginning October 14, 1961.

Allan J. Morris, Research Fellow, Department of Biochemistry, beginning October 1, 1961.

Margaret Lee Mitchell, Lab Aide, Department of Pediatrics, beginning November 1, 1961.

Peggy J. Rogers, Medical Technician, Department of Medicine, beginning November 1, 1961.

X Alice G. Smith, Technician, Department of Anatomy, beginning October 2, 1961, ending June 30, 1962.

Dorothy Jean Turner, Clerk-Typist, Department of Surgery, beginning October 23, 1961.

Helen Weaver, Senior Dietitian, University Hospital, beginning November 1, 1961.

Lydia E. Arnold, Departmental Secretary, Vice President's Office, State & Local Services, beginning October 2, 1961, ending June 30, 1962.

Boyd Hardesty, Research Fellow, Department of Biochemistry, beginning November 1, 1961.

Murray A. Diamond, Associate Professor of Clinical Psychiatry, Department of Psychiatry beginning December 1, 1961, ending June 30, 1962.

#### Change in Status

Helen I. Harder, Operating Room Supervisor, University Hospital, title to Assistant Director, Clinical Division, beginning October 1, 1961.

#### Resignations

Rebecca Helm Biesel, Secretary, Department of Anatomy, effective October 31, 1961.

Audry V. Fox, General Duty Worker, Department of Medicine, effective October 21, 1961.

### OFFICE OF THE VICE PRESIDENT

#### Appointment

✓ Naomi Martin Yonts, Project Director, Counseling & Testing Service, beginning October 1, 1961, ending June 30, 1962.

#### Resignations

Winifred May JaQuay, Assistant in Acquisitions, Library, effective October 21, 1961.

Rita L. Hatcher, Secretary, Computing Center, effective September 30, 1961.

Change in Status

Carolyn Anne Routledge, Testing Clerk, Testing Service, title to Statistical Clerk, with adjustment in salary, beginning October 1, 1961, ending June 30, 1962.

## OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Appointments

Mary Lynn Shanlever, Typist, Purchasing, beginning October 25, 1961.

Diane B. Caudell, Clerk-Stenographer, Personnel, beginning October 16, 1961.

Resignations

Barbara Coleman, Record Clerk, Personnel, effective October 13, 1961.

Nancy R. Thornton, Clerk-Stenographer, Business Administration, effective November 8, 1961.

Changes in Status

Marjorie G. Miniard, Dietitian, Student Union Commons, adjustment in salary, beginning November 1, 1961.

Gail McKee, Clerk-Stenographer, Personnel, title to Record Clerk, adjustment in salary, beginning November 1, 1961.

Leaves of Absence

William M. Caldwell, Internal Auditor, Business Administration, return from leave beginning October 16, 1961.

Janet Rae Roark, Senior Stenographer, Purchasing, leave beginning November 27, 1961, ending December 31, 1961.

## OFFICE OF THE DEAN OF WOMEN

Change in Status

Elizabeth Bright, Housemother, Kappa Alpha Theta, adjustment in salary, beginning September 1, 1961, ending May 31, 1962.

Resignation

Ingeborg Haagensen, Head Resident, 508 Columbia, effective October 12, 1961.

## OFFICE OF THE DEAN OF MEN

Appointments

Henry Creighton Perkins, Campus Policeman, Auxiliary Police, beginning November 1, 1961.

Paula Mannini Kunter, Student Congress Secretary, beginning October 1, 1961.

Albert Norman Cox, Assistant to the Dean of Men, beginning October 9, 1961.

Ingeborg Haagensen, Housemother, beginning October 1, 1961.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

T. Timber on Western Kentucky 4-H Camp to Be Sold.

President Dickey reported a letter from Dean William A. Seay stating that the University had some standing timber on the 4-H Camp property at Dawson Springs which should be sold. The request required no action and the Business Office was informally requested to proceed with taking necessary bids to consummate the contract to be submitted to the Board at a later date.

U. Audit Report--Kentucky Research Foundation.

President Dickey submitted to each member of the Committee an Audit Report of the Kentucky Research Foundation for the period ended June 30, 1961 as a matter of information, and stated that this did not require any action.

V. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 2:15 p. m. CST.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee