BULLETIN

CLASSES: There have been some questions about library employees taking university courses. The general policy is that anyone wishing to take a course which is related to his job may do so without having to make up the time away from the job. Employees who wish to take courses of general interest which have no particular

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general interest which have no particular bearing on their jobs will be asked to take such courses during lunch hours or will be asked to make up the time. The question of taking classes and which are considered relevant are first taken to the Department Head and if the employee is dissatisfied with the answer given, he should take the matter to the Director's Office. In any case, both the Department Head and the Director's Office should be notified if you plan to take a course, even an evening course, so that this information can be added to your personnel record. This is for your benefit.

NEW STAFF MEMBER: Ms. Patricia Watson joined the Reference Department on Monday. Pat comes to Kentucky with an AB from Peabody and has worked at the Circulation desk there. If you haven't met Pat yet, stop by the Reference desk and get to know her.

POSITION OPENINGS: Acquisitions, Classified V, open now.

CHRISTMAS PARTY RESERVATIONS: The letter you received giving the details of the Christmas Party indicated in one place that reservations and checks for the party should be returned by November 30. It should have read November 12 (JMB)

COLLOQUIUM: Wednesday, November 14, 1973; 7:30 p.m. in the President's Room of the Student Center. Dr. Fred G. Kilgour, Director of the Ohio College Library Center (OCLC) will speak on the topic of "On-Line Librarianship". All are invited so please plan to attend.

ORIENTATION: Wednesday, November 14, 1973; 8:30 a.m. Rare Book Room of King Library. There will be a program for all classified staff that have joined the Library System since July 1, 1973. Every person in this category will receive a personal notice. If you're one of the chosen, plan to attend. There is a very good chance that you'll learn a few things about the library that you didn't know before. It hardly hurts at all!

AFFIRMATIVE ACTION: This note comes from Nancy Ray: "Looking at this year's faculty from my perspective as affirmative action officer, it appears we realized a gain of black and women faculty. We hired 252 new faculty, 91 female. We hired 167 faculty for the Lexington campus, 47 female. (This excludes librarians and administrative faculty) In 1972 women were 19.2% of the total comparable faculty; for 1973 the proportion is 21.2%. If we include the librarians and administrative faculty, women comprise 23% of the total faculty."

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