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INVENTORY OF  
FEDERAL ARCHIVES  
IN THE STATES

SERIES IX.  
THE DEPARTMENT OF AGRICULTURE  
NO. 16. KENTUCKY

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UNIVERSITY of KENTUCKY

THE SURVEY OF FEDERAL ARCHIVES  
WORK PROJECTS ADMINISTRATION

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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Professional and Service Projects  
Works Progress Administration

The National Archives  
Cooperating Sponsor

SERIES IX. THE DEPARTMENT OF AGRICULTURE

NO. 16. KENTUCKY

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Louisville, Kentucky  
The Historical Records Survey  
1940

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Series IX

Historical Records Survey

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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937. It has been continued since that date as a state project of the Works Progress Administration and of the Work Projects Administration, and later as a unit of the Historical Records Survey, a state project of the same Administration.

The plan for the organization of the Inventory is as follows: Series 1 consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Kentucky the work of the Survey was undertaken by Judge Samuel C. Williams, with Mr. John Wilson Townsend as his assistant, from its inception until October 1936. Since that time Mr. Townsend has been in charge of the preparation of the Inventory, although in September 1939 the Survey of Federal Archives ceased to be a state project and became a unit of the Historical Records Survey and Mr. Townsend became State Supervisor of the Inventory of American Imprints. This inventory of the records of the Department of Agriculture in Kentucky was prepared in the Louisville office of the Survey and was edited before final typing by Mr. Lewis J. Darter, jr., of the Division of Agriculture Department Archives of The National Archives.

Louisville, Kentucky  
October 2, 1940

John Wilson Townsend  
Supervisor in Charge of the  
Inventory of Federal Archives

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AGRICULTURAL ADJUSTMENT ADMINISTRATION



AGRICULTURAL ADJUSTMENT ADMINISTRATION

The various commodity control programs of the Agricultural Adjustment Administration were inaugurated in Kentucky during the spring and summer of 1934. These programs were replaced after the Hoosac-Mills decision of the Supreme Court by the agricultural conservation and domestic allotment program. The field program of the AAA is administered through the offices of the county agricultural extension agents and the field records are found in their custody. These records pertaining to AAA activities have been placed in the inventory under the heading "Field Agent." These agents are, in most cases, the county extension agents acting as county representatives of the Department of Agriculture for the Agricultural Adjustment Administration. Other records relating to the programs of the AAA will be found under the agencies creating them, especially under the state office of the Extension Service.

BARDSTOWN

## FIELD AGENT

Post Office Bldg.

1. TOBACCO RECORDS, Dec. 1933 - June 1935. Acreage and base poundage, pertaining to each farm and to each farm contract under AAA. Filed alphabetically. (Weekly, official.) 9 x 12 folders, 8 ft., in 4 steel drawers of filing case. R. 224. (1195)
2. CORN AND HOG DATA, 1934 - 1935. Corn base acreage and production, and hog records showing production increase and decrease. (Frequently, official.) 9 x 12 folders, 8 ft., in 3 steel drawers of filing case. R. 224. (1196)
3. WHEAT DATA, 1933 - 1936. Acreage of farm and base acreage of wheat yield on various farms in this district. (Daily, official.) 9 x 12 folders, 4 ft., in 2 steel drawers of filing case. R. 224. (1199)

BOWLING GREEN

## FIELD AGENT

1019 State St.

4. CORN HOG CONTRACTS, 1934 - 1935. Compliance papers and contracts, name, address, serial number, district, record of payment. Filed serially. (Active files, occasionally; inactive files, rarely, official.) 9 $\frac{1}{2}$  x 12 envelopes, 7 ft., in 4 drawers of steel filing cases. First floor. (5267, 5269)

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5. EXPENSE ACCOUNTS, 1934 - 1936. Receipts for expenses, such as: corn, hog, and tobacco payments. Filed by subject matter. (Infrequently, official.)  $9\frac{1}{2}$  x  $15\frac{3}{4}$  folders, 1 ft., in drawer of steel filing case. First floor. (5268)

6. TOBACCO CONTRACTS, 1934 - 1935. Forms 1 - 11, compliance reports, original contracts, marketing cards, and correspondence with the state office. Filed serially. (Active files, occasionally; inactive files, rarely, official.)  $9\frac{1}{2}$  x 12 envelopes, 20 ft., in 20 drawers of steel filing cases. First floor. (5270, 5266)

7. REFERENCE FILE, 1935. Signers of contracts, bulletins and circulars of Tobacco-Corn-Hog programs, wheat regulations. Filed by subject matter. (Weekly, official.)  $9\frac{1}{2}$  x  $15\frac{3}{4}$  folders, 2 ft., in drawer of steel filing case. First floor. (5272)

FRANKFORT

FIELD AGENT

Capital Hotel Bldg.  
Main and Ann Sts.

8. AAA CONTRACTS, May 1, 1934 to date. Form ECR 1, showing land soil conservation program, utilization and farm yield. 4 x 6 card index. (Frequently, official.) 9 x 15 folders, 20 ft., in filing case. R. 1. (1349)

9. APPLICATION FOR PAYMENT, May 1, 1934 to date. Form ECR 11, contracts made with farmers showing the acreage of tobacco to be raised, and acreage of soil-depleting crops, soil-building practices, and data for determining division. Indexed. (Frequently, official.) 9 x 15 folders, 4 ft., in steel filing case. R. 1. (1351)

10. CORN HOG CONTRACTS, May 1, 1934 to date. Made in compliance with farmers indicating amount of corn and number of hogs raised. Indexed. (Frequently, official.) 9 x 15 folders, 5 ft., in steel filing case. R. 1. (1350)

11. CORRESPONDENCE, May 1, 1934 to date. Pertaining to tobacco, and corn-hog contracts, daily information to county farm agent, 4-H clubs. Filed according to subject matter. (Daily, official.) 9 x 15 folders, 2 ft., in steel filing case. R. 1. (1352)

12. MAP OF CROPLAND, May 1, 1934 to date. Form ECR 7, report of each farm located in this division showing record of crops grown. (Frequently, official.) 9 x 15 folders, 5 ft., in steel filing case. R. 1. (1347)

13. STATEMENT OF BASES AND ALLOWANCES, 1937. Soil-depleting bases for each farm and the acreage of crops which can be grown if the largest payment under the 1937 agricultural conservation program is to be obtained. Indexed. (Frequently, official.) 9 x 15 folders, 5 ft., in steel filing case. R. 1. (1353)

HARRODSBURG

## FIELD AGENT

Federal Bldg., Main and Lexington Sts.

14. CORN CONTRACT RECORDS, 1934 - 1936. Relating to reduction of corn raised. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. Rs. 201, 206. (5077)
15. HOG CONTRACT RECORD, 1934 - 1936. Regarding reduction of hogs. Filed alphabetically. (Infrequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. Rs. 201, 206. (5076)
16. MAP OF CROPLAND, 1936 to date. Map of crops grown on each farm in county, cooperating with soil conservation program. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $15\frac{1}{2}$  folders, 2 ft., in drawer of steel filing case. Rs. 201, 206. (5079)
17. TOBACCO CONTRACT RECORDS, 1934 - 1936. Filed alphabetically. (Rarely, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. Rs. 201, 206. (1356)
18. WHEAT CONTRACT RECORDS, 1934 - 1936. Filed alphabetically. (Infrequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 6 ft., in 3 drawers of steel filing case. Rs. 201, 206. (5075)
19. AGRICULTURAL CONSERVATION RECORDS, 1936 to date. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. Rs. 201, 206. (5078)
20. RECORD OF PERFORMANCE (AGRICULTURAL CONSERVATION PROGRAM), 1936 to date. Soil-depleting crops, soil-building practices and soil-conserving crops. Filed alphabetically. (Frequently, official.) 8 x 11 folders, 2 ft., in drawer of steel filing case. Rs. 201, 206. (5080)
21. WORK-SHEET, SOIL CONSERVATION PROGRAM, 1936 to date. Utilization of land, yield per acre, principal soil-depleting crop other than tobacco, cotton or peanuts. Filed alphabetically. (Frequently, official.) 8 x 11 folders, 2 ft., in drawer of steel filing case. Rs. 201, 206. (1367)

HENDERSON

## FIELD AGENT

Lambert Bldg.,  
215 N. Elm St.

22. GENERAL FILE, TOBACCO CONTRACTS, 1931 to date. Records of benefit checks paid to farmers. (Daily, official.) 9 x 12 folders, 16 ft., in 8 drawers of filing case. R. 1. (236)

23. LISTINGS, 1931 - 1936. Form T400, list of all tobacco contracts under the AAA. (Daily, official.) 12 x 20 tabulation sheets, 1 ft., on table. R. 1. (228)
24. WHEAT CONTRACTS, 1933 - 1935. (Daily, official.) 9 x 12 folders, 1 ft., in filing case. R. 1. (226)
25. CORN-HOG CONTRACTS, 1934 - 1935. (Daily, official.) 9 x 12 folders, 20 ft., in 10 drawers of filing case. R. 1. (227)
26. CORRESPONDENCE, 1934 - 1935. Pertaining to corn-hog contracts. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 1. (229)
27. EXPENSE LEDGER, 1935 - 1936. Pertaining to corn-hog contracts. (Daily, official.) 10 x 12 vol., 1 in., in drawer of steel cabinet. R. 1. (234)

LEITCHFIELD

FIELD AGENT

Grayson County Jail.

28. AAA CONTRACTS, 1933 - 1936. Old contracts and supporting forms. Filed chronologically. (Daily, official.) 9 x 12 envelopes, 14 ft., on wooden shelves in cabinet. Semi-basement floor. (5087)
29. AAA RECORDS, 1933 - 1936. Secretary's and treasurer's records pertaining to corn, hog, wheat, and tobacco. Filed chronologically. (Occasionally, official.) 12 x 15 folders, 2 ft., in steel filing case. Semi-basement floor. (5082)
30. DISBURSEMENT RECEIPTS, 1933 - 1936. Disbursement receipts from AAA in Washington, D.C., one is retained in local office and one returned to Washington. Filed by date. (Occasionally, official.) 12 x 15 folders, 2 ft., in steel filing case. Semi-basement floor. (5083)
31. AGRICULTURAL CONSERVATION ASSOCIATION, 1936 to date. Work sheets, supporting forms for conservation program on about 2300 farms; supporting evidence for each cooperating farmer filed in separate envelope. Filed alphabetically and numerically by magisterial districts. (Frequently, official.) 9 x 12 envelopes, 14 ft., in steel filing case. Semi-basement floor. (5081)
32. TREASURER'S AND SECRETARY'S RECORDS, 1936 to date. Filed chronologically. (Daily, official.) 12 x 15 folders, 2 ft., in steel filing case. Semi-basement floor. (5084)

LEXINGTON

FIELD AGENT

Post Office Bldg., Limestone and Barr Sts.

33. FARM CREDIT BULLETINS, 1933 - 1936. (Frequently, official.) 9 x 10 $\frac{1}{2}$  folders, 3 in., in filing case. R. 400. (1928)
34. OLD AAA FILES, 1933 - 1935. News digest bulletins, and circular letters. (Rarely, official.) 9 x 10 $\frac{1}{2}$  folders, 4 in., in filing case. R. 400. (1912)
35. REGIONAL PROBLEMS IN AGRICULTURAL ADJUSTMENT, 1934 - 1936. List of information material issued by AAA, and lists of publications and other printed material; market reviews and statistical summary of livestock, meats, and wool. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. R. 400. (1910)

STATE OFFICE

University of Kentucky Dairy Products Bldg.  
730 Rose St.

The state office of the Agricultural Adjustment Administration was established in 1933 at Lexington. It serves the east-central region of the state. The office is an adjunct to the Extension Service of the College of Agriculture, University of Kentucky. During the years of 1934 - 1935 there were 79 county associations covering 84 counties which functioned under the state office. The tobacco program covered 109 counties and operated through county production control associations. The state office also dealt with phases of the corn-hog control programs in 114 counties; these were administered through county production control associations. In 1936 the state office administered the agricultural conservation program in 118 counties through county agricultural conservation associations. At present it is administering the 1937 agricultural conservation program which operates in 120 counties. During 1936 there were 120,000 cases reviewed and the allotment of money for Kentucky amounted to twelve million dollars.

36. APPROVED TOBACCO CONTRACTS, 1933 - 1936. Forms T 82, T 172, T 175, name of producer, serial number and acreage for tobacco contracts. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., on shelf. Vault. (2825)

37. BURLEY TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1933 - 1936. Form T 39A, producers, number of acreage in farms and number of acres to be cultivated under terms of contract. Other related forms of contract are Form T 223A, application for corrected optional reductions, Form 224A, marketing cards for crops; Form T 188, supervisor's report of compliance. Forms are filed with each contract. Filed alphabetically. (Frequently, official.) 8 $\frac{1}{2}$  x 10 folders, 35 ft., in filing case. Vault. (2565)

38. CARDS FOR TENANTS AND SHARE CROPPERS, 1933 - 1936. Official correspondence cards used in connection with the AAA tobacco section, pertaining to tenants and share croppers on the question of tax on 1935 crops of fire-cured tobacco. Filed numerically. (Frequently, official.) 3 x 5 cards, 6 ft., on shelves. Vault. (2800)
39. CORN-HOG PROGRAM ASSOCIATION MATERIAL, 1933 - 1936. Form 1024A, statement of administrative expenses, committeemen lists, CH letters, check sheets, Form T 84, pertaining to bonding companies, CH forms and all related materials. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 10 ft., on metal shelves. Vault. (2802)
40. CORN-HOG SPECIAL CIRCULAR LETTERS, 1933 - 1936. Instructions on expense and procedures. Filed alphabetically and numerically. (Inactive files, rarely; active files, frequently, official.) 10 x 12 folders, 12 ft., in filing case. R. 113. Vault. (2493, 2819)
41. COUNTY AND COMMUNITY SUMMARY OF RECOMMENDATION FOR CONTRACTS, 1933 - 1936. Form T 100, county, new and old serial numbers of each contract, signature of operator, name of county, amount of tobacco grown, total acreage of farms, and total acreage in cultivation. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. Vault. (2567)
42. DIVISION OF CROPS AND PRACTICES, 1933 - 1936. Form ECR 8, used in recording names, addresses and the share of producers interested in crops and soil-building practices. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 10 ft., in filing cases. (2533)
43. DUPLICATE COPIES, 1933 to date. Form ECR 10, complete information on farm operations of yearly crops; form ECR 11, data for determining division of payments; form ECR 1, work sheets. Originals are sent to Washington. Filed alphabetically. (Frequently, official.) 8 x 10 envelopes, 150 ft., on wooden shelves. Basement. (2889)
44. MISCELLANEOUS CORRESPONDENCE, 1933 - 1936. Correspondence with state supervisors and officials in Washington; bulletins on how to solve simple problems in land measurements. Filed alphabetically. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 113. (2494)
45. REPORTS OF PERFORMANCES, 1933 - 1936. Form ECR 10, used in bringing together complete information about farming operations on the yearly crops. Three copies of these reports are prepared by the county office; one copy for the state office; one copy for the producers; one copy is retained by county office. Filed alphabetically, by counties. (Daily, official.) 10 x 12 folders, 6 ft., in filing case. R. 113. (2534)
46. SUMMARY OF OFFERS FOR TOBACCO PRODUCTION, ADJUSTMENT CONTRACTS, 1933 - 1936. State total by counties of tobacco acreage planted, yield per acre and production. Filed alphabetically. (Infrequently, official.) 9 $\frac{1}{2}$  x 12 folders, 4 ft., in filing case. Vault. (2822)

47. SUMMARY SHEETS, 1933 - 1936. Form ECR 9, summarizing statistical data from reports of production of farms. These sheets are also used in connection with application for payments; copies are prepared in county office, one copy forwarded to state office, one retained by county office. Filed alphabetically. (Daily, official.) 3 x 5 loose-leaf books, 30 ft., on shelves. R. 113. (2535)
48. TECHNICAL SERIES, TOBACCO, 1933 - 1934. Correspondence from supervisor of adjustment contracts to county agents pertaining to requests for appraisals. Appraisals are made by persons authorized. Filed numerically. (Frequently, official.) 8 $\frac{1}{2}$  x 10 folders, 2 ft., on wooden shelves. Vault. (2593)
49. TOBACCO CONTRACTS, 1933 - 1936. Tobacco contracts showing names and addresses of each producer, complete data on each farm and the base acreage allotted to producer. Filed alphabetically by counties. (Never.) 9 x 12 folders, 250 ft., in wooden boxes. Basement. (2829)
50. WHEAT FORMS, CCS WASHINGTON, 1933 - 1936. Circular letters and forms on wheat production and compliance in completing and listing 1936 applications for wheat contracts. Filed alphabetically. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 4 ft., in filing case. R. 113. (2503)
51. AAA GENERAL CORRESPONDENCE, 1934 - 1936. Supervisors correspondence of adjustment contracts, to county agents pertaining to old AAA program. Filed alphabetically. (Never.) 9 $\frac{1}{2}$  x 12 folders, 20 ft., in filing cases. Vault. (2573)
52. AAA RECORDS, 1934. Correspondence, corn-hog referendums; T 161 summary, miscellaneous articles, maps, adjustments in base A and base productions and reports on ACP letters. Filed alphabetically. (Infrequently, official.) 9 $\frac{1}{2}$  x 12 folders, 6 ft., in filing case. Basement. (2553)
53. ASSOCIATION FORMS, CORRESPONDENCE (CORN-HOG), 1934 - 1935. With county agents; also statements of administrative expenses incurred monthly by each county; Form 1025, receipts, code, sheet number, amount, and signature of producers. Filed alphabetically. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 12 ft., in filing case. R. 113. (2562)
54. BUDGET EXPENSE, 1934. Form 1027, administrative expenses allotted to wheat control association for a period of one year. Each county is allotted the yearly administrative expenses. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 113. (2570)
55. COMPLIANCE CORRESPONDENCE, 1934 - 1936. Burley T 190, Fire-cured T 191, Air-cured T 192, and correspondence with Washington. (Daily, official.) 9 x 12 folders, 10 ft., in metal filing cases. R. 113. (2495)
56. COMPLIANCE-TRANSMITTALS, 1934 - 1935. Compliance and transmittal forms of tobacco contract procedures relating to all producers and interested parties. Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 4 ft., in filing case. R. 113. (2500)

57. CORRESPONDENCE, 1934. Copies of AC letters from supervisor of adjustment contracts to county agents pertaining to certain 1934 second adjustment payments. Filed numerically. (Never.) 8 x 10 folders, 2 ft., on shelf. Vault. (2598)
58. CORRESPONDENCE AND MARKETING CARDS, 1934 - 1935. Copies of correspondence from principal field officer to county agent and supervisors; marketing cards for 1934 - 1935, burley tobacco crop. Filed alphabetically, by counties. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 113. (2485)
59. CONTRACTS APPROVED, 1934 - 1936. Form CRT 203-35, schedule of contracts approved, state and county serial number, name, type, option code, base acreage, rented acreage, gross and net 1935 rental payments. Form CRT 203B schedule marketing cards approved for second adjustment. Filed alphabetically. (Never.) 12 x 18 folders, 15 ft., on metal shelves. Vault. (2575)
60. CONTRACT CORRESPONDENCE, 1934 - 1936. Correspondence pertaining to tobacco contracts, to and from county, state and Washington as to procedure to be followed. Filed alphabetically by counties. (Frequently, official.) 8 x 10 folders, 32 ft., in filing cases. R. 113. (2497)
61. COTTON, 1934 - 1936. Form 101, check sheets and correspondence of executives in which cotton program for 1936 - 1937 was discussed; also mimeographed literature on cotton. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 113. (2531)
62. FIRST CERTIFICATION ON COMPLIANCE, 1934. Form T102, first certification of compliance for burley tobacco. Filed alphabetically. (Infrequently, official.) 9 x 12 folders, 2 ft., on shelf. Vault. (2821)
63. KENTUCKY AC CIRCULAR LETTERS, 1934 - 1935. Circular letters which deal with the procedure of tobacco contracts; letters also contain specific instructions to the county agents and supervisors. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 113. (2489)
64. KENTUCKY TOBACCO FORMS, 1934 - 1935. Form Tobacco 3, serial numbers, county, name of producer, base acreage, base poundage and type of tobacco grown. Filed alphabetically. (Frequently, official.) 8 x 14 and 9 x 12 leaves and folders, 17 ft., on shelves. Vault. (2599, 2826)
65. LETTERS CONCERNING CLAIMS, 1934 - 1936. Correspondence on 1934 rentals and first adjustments, correspondence about claims that have been submitted, but not approved; circular letters and letters from county agents concerning first adjustment payments and carbon copies of replies by supervisor of adjustment contracts. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 2 ft., in filing case. R. 113. (2558)
66. LIST OF OFFICERS, 1934 - 1936. List of officers under ACP in Kentucky; includes all counties and official positions. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 2 ft., in filing case. R. 113. (2572)



67. LISTING SHEETS AND CORRESPONDENCE, 1934 - 1936. Form ECR 6, agricultural conservation program, to and from state office and county agents. Filed alphabetically and numerically by counties. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 113. (2560)
68. M. ANC C. TRANSMITTALS, 1934 - 1935. Marketing cards transmittals which relate to fire-cured tobacco raised in different counties by croppers or share-croppers. Each card represents a holder of a tobacco contract, each including a serial number; cards give state, county, and code numbers. Arranged according to county and contract. Filed numerically. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 ft., in filing case. R. 113. (2501)
69. MEMORANDA OF TOBACCO SALES, 1934 - 1936. Form TA 112 showing tax imposed under the Tobacco Act; also affidavits in case of resale. Filed numerically. (Infrequently, official.) 5 x 7 folders, 8 ft., on shelves. Vault. (2597)
70. MISCELLANEOUS TOBACCO LITERATURE, 1934 - 1936. Miscellaneous letters to county agents sent with transmittals, contracts which have no base, special letters from Washington, requests for increased special base contract allotment. Chronologically filed. (Daily, official.) 9 $\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2488)
71. NON-CONTRACTING GROWERS APPLICATIONS, 1934 - 1935. Form T 313, showing the tobacco history of each farm and names of operators or tenants and allotment of tax payment warrants. This form is pursuant to the Kerr-Smith Act. Filed alphabetically. (Infrequently, official.) 9 x 12 folders, 10 ft., on shelves. Vault. (2595)
72. REQUESTS FOR CANCELLATION, 1934 - 1935. Form TL 29, requests from persons who have tobacco contracts and are asking to be released. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 113. (2496)
73. SOIL CONSERVATION PROGRAM RECORDS, 1934 - 1935. Form CCC 15, pertainsto adjustment payments; Form CCC 8, applications for correction of data; Form CT 43, AAA contract records; Form CR 22, pertaining to the state and county code numbers; Form 325, power of attorney. Filed numerically. (Frequently, official.) 8 $\frac{1}{2}$  x 10 folders, 3 ft., on shelves. Vault. (2577)
74. SPECIAL KERR-SMITH BUDGET, 1934 - 1935. Copies of estimated expenses allotted to this special budget, arranged according to counties. Other items in file are certificates of officials' expense. Filed alphabetically. (Frequently, official.) 8 $\frac{1}{2}$  x 10 folders, 2 ft., in filing case. R. 113. (2569)
75. STATE OFFICE COPIES, 1934. Form T161, recommended adjustments in base tobacco production; form T132, serial, state, and county code number, producers, and base yield for the counties. Filed alphabetically. (Never.) 8 x 10 folders, 2 ft., in filing case. Basement. (2891)

76. SUSPENDED CASES, 1934 - 1936. Form ECR 11, cases suspended temporarily for various reasons, such as incorrect signature and wording; these are sent back from Washington for correction. Filed alphabetically and numerically. (Frequently, official.) 9 x 12 folders, 3 ft., in filing case. R. 113. (2554)
77. TOBACCO ASSOCIATION FORMS AND CORRESPONDENCE, 1934 - 1936. Form 1024, statements of administration expenses used in connection with tobacco control association. (Each county submits a separate statement). Also copies of correspondence to the principal field director from county agents and county supervisors. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 20 ft., in wooden filing cases. R. 113. (2556)
78. TOBACCO PROGRAM CONTRACTS, 1934 - 1936. Form CT 35C, burley and fire-cured tobacco program; schedule of net adjustment and deficiency payments approved; Form CRT 203, schedule of rental payments approved, and register contracts. Filed alphabetically. (Never.) 12 x 18 folders, 30 ft., on metal shelves. Vault. (2574)
79. TRANSMITTAL RECORDS, 1934. Records of first certification and the 1934 compliance from county offices to the state office. Filed alphabetically. (Never.) 9 x 12 folders, 4 ft., in filing case. Basement. (2890)
80. WHEAT ASSOCIATION FORMS AND CORRESPONDENCE, 1934 - 1935. Form W12 (Rev.), wheat allotment contracts, serial numbers, producers' names, state and county code numbers and terms of contract; correspondence from county agents and county supervisors to principal field director of state office pertaining to reports and procedures. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 113. (2571)
81. WORK SHEETS FOR COUNTY CONTROL COMMITTEE, 1934 - 1935. Form T82, complete data on each contractual claim, after the community and county control committee has reviewed and revised contracts of the tobacco producers. Filed alphabetically, by counties. (Frequently, official.) 12 x 16 loose-leaf books, 2 ft., on shelf. Vault. (2591)
82. ACP ASSOCIATION CORRESPONDENCE, 1935 - 1936. Form ACP 7, estimate of administration expenses for each county; minutes of the community election meetings kept on separate forms; accurate account of administrative expenses in each county. Filed alphabetically. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 8 ft., in filing case. R. 113. (2576)
83. ACP CIRCULAR LETTERS, 1935 - 1936. Pertaining to items of general interest and a map showing magisterial districts. Filed alphabetically. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2484)
84. ACP CORRESPONDENCE. 1935 - 1936. To state extension directors, county production control associations, and county agricultural agents. Filed alphabetically. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2483)

85. ACP FORMS OF EAST CENTRAL REGION, 1935 - 1936. Form ECR 11, application for soil conservation payments. Form attached. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 113. (2499)
86. AGREEMENT OF PRODUCERS, 1935. Tobacco Form 231, showing state and county code numbers, kind of tobacco raised and number of pounds of excess production. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 113. (2551)
87. CERTIFICATION OF COMPLIANCE FOR SPECIAL BASE CONTRACTS, 1935. Form T199, certificate of compliance for dark air-cured tobacco grown in compliance with special base contracts, pounds marketed for year 1935, and net value for each crop marketed. Filed alphabetically. (Frequently, official.)  $10\frac{1}{2}$  x 12 folders, 2 ft., on shelves. Vault. (2592)
88. COMPLIANCE TRANSMITTALS, 1935. Forms T190, 188, T191, T192, certification compliance and supervisor's reports. Transmittal sheets show county code number, type of tobacco, and serial contract number, name of producer, and remarks. These are called record of handling and are for Washington use only. Filed alphabetically and by counties. (Frequently, official.) 9 x  $10\frac{1}{2}$  and 9 x 12 folders, 10 ft., in filing case. R. 113. (2561, 2498)
89. CORN-HOG CIRCULAR LETTERS FROM WASHINGTON, 1935 - 1936. Circular letters are distributed from the office to farmers in various counties. Filed alphabetically, by counties. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2490)
90. CORN-HOG CORRESPONDENCE, 1935 - 1936. Miscellaneous correspondence pertaining to corn-hog program; and article on "Weather, Farmers and Nation's Food, and CH contracts". Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 113. (2502)
91. CORN-HOG RECORDS, 1935 - 1936. Form CH13, reduction contracts; form CH53, compliance and instructions for use of farm record book. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 7 ft., in filing case. R. 113. (2492)
92. CORRESPONDENCE, 1935. Correspondence from county organizations to state office referring to tobacco adjustments. Filed by subject matter. (Never.) 8 x 10 folders, 2 ft., in filing case. Basement. (2895)
93. CORRESPONDENCE, APPROVED TRANSMITTALS, 1935. Correspondence from office in charge of contract clearance section, division of tobacco, pertaining to approved transmittals, showing serial numbers of contracts of producers preferring transmittals. Filed numerically. (Infrequently, official.) 9 x 12 folders, 2 ft., on shelves. Vault. (2815)
94. COUNTY SUMMARY OF NON-COMPLIANCE, Aug. 3, 1935 to date. Forms T163, TML1, apply to excess acreage of wheat, corn, cotton and tobacco crops; non-compliance reports compiled by county agents, stating whether satisfactory adjustments were, or, could be made. Filed alphabetically. (Infrequently, official.) 9 x 12 folders, 2 ft., on shelves. Vault. (2824)

95. DISBURSING UNIT, 1935. Form 11, register of checks, check numbers, serial numbers, names of payee and amounts of checks; county and state numbers. Filed numerically. (Infrequently, official.) 15 x 20 envelopes, 2 ft., on shelf. Vault. (2814)
96. G. SERIES, 1935 - 1936. Articles on "Facing Facts in the Agriculture Situation"; "Soil Conservation and its Place in the National Agricultural Policy" and "The Most Complete Agricultural Record in History"; correspondence on the 1937 farm program. Filed alphabetically. 9 x 12 folders, 3 ft., in filing case. R. 113. (2505)
97. KENTUCKY AC CIRCULAR LETTERS, 1935 - 1936. Instructions for preparing and submitting inventories of associations' equipment, changes in requirements of signatures when partnerships, administrators or agents, are involved. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2486)
98. LISTING SHEETS, 1935 - 1936. Form CH21, approved listing sheets, showing complete history of land under corn-hog contracts, acreage of land disapproved and total acreage under cultivation, amount of corn harvested, number of hogs produced for market and number of hogs raised to disposal age. Filed alphabetically by counties. (Infrequently, official.) 18 x 24 loose-leaf books, 2 ft., on shelf. Vault. (2817)
99. LIST OF ALLOTMENTS, 1935. Forms 204, 205, relating to person holding tobacco contracts under allotted quoto. Filed numerically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 113. (2555)
100. LIST OF CONTRACTS ON MARKETING CARDS, 1935. Copies of marketing cards showing serial numbers, and names of producers holding tobacco contracts, also if contracts are on special or normal bases. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 113. (2557)
101. MISCELLANEOUS REPORTS, 1935. Weekly compliance reports; county agents' field reports, county summary non-compliance reports, requests for appraisals and reviews of applications on special base contracts; wheat measurements and computation approvals of corn-hog contracts; reports are made to state office by county agents and county supervisors. Filed alphabetically. (Frequently, official.)  $8\frac{1}{2}$  x 10 folders, 4 ft., in filing case. R. 113. (2568)
102. PLAT OF TRACTS, 1935. Dotted maps showing boundaries of land and outline of fields. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 10 ft., on shelves. Vault. (2596)
103. RENTAL PAYMENTS APPROVED, 1935. Form CT3, showing number of counties, names of producers who are eligible for these payments. Filed numerically. (Infrequently, official.) 12 x 14 loose-leaf books, 2 ft., on shelves. Vault. (2594)
104. REPORTS OF CROPS NOT UNDER CONTRACT, 1935. Form TL69, prepared in triplicate (two copies sent to Washington and one retained in local

- file), showing state and county code numbers, kind of tobacco grown, estimate acreage in 1934 - 1935, and estimate of production in 1935. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 2 ft., on shelf. Vault. (2818)
105. SPECIAL ACP LETTERS, 1935 - 1936. The chief topic in this file is: requests for total soil building payments. Filed numerically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2487)
106. SUMMARIES OF EXPENSES, 1935. Form TL, corn-hog and tobacco program showing estimates made according to counties. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 10 folders, 2 ft., in filing case. R. 113. (2566)
107. TAX PAYMENT WARRANTS, 1935 - 1936. Correspondence and contracting producer's applications. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 113. (2504)
108. TRANSMITTALS, 1935 to date. Form T171, serial number, name of producer, state and county code number. Filed numerically. (Frequently, official.)  $8\frac{1}{2}$  x 10 folders, 2 ft., in filing case. R. 113. (2552)
109. TRANSMITTALS TO WASHINGTON, 1935 - 1936. Form T113, showing state, county, and serial number; copy of each transmittal is kept in the county office, originals in state office. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 ft., in filing case. R. 113. (2559)
110. UTILIZATION OF CROPLAND, SOIL-DEPLETING, 1935. Large sheets recording the complete data on farms of producers holding contractual claims. Filed alphabetically. (Infrequently, official.) 14 x 35 loose-leaf books, 2 ft., on shelves. Vault. (2590)
111. WEEKLY REPORTS, COMPLIANCE, July 1935 to date. Reports on tobacco by county agents and supervisors, showing the total cost per week. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., on shelf. Vault. (2823)
112. WHEAT MEASUREMENTS AND COMPUTATION, 1935. Correspondence from chief administration assistant of state to county agents, approving applications of men who have qualified for positions as computists. Filed chronologically. (Infrequently, official.) 9 x 12 folders, 1 ft., on shelf. Vault. (2816)
113. ACP CORRESPONDENCE, 1936 to date. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 113. (2523)
114. AGRICULTURE CONSERVATION PROGRAM, (ACTIVE), 1936. Form ECR 11A, applications for payments bearing state, county code and applicant's serial number. Form ECR 11a (East Central Region) also give

"Certificate of administrative office" and data for determining division of payments. Filed alphabetically by counties. (Daily, official.) 8 x 10 $\frac{1}{2}$  envelopes, 80 ft., in wooden boxes. Basement vault. (2827)

115. APPLICATIONS, 1936 to date. Form ECR, held in office to be audited for multiple provisions, producers who are in possession of one or more farms under contractual claims. Filed alphabetically by counties. 10 x 12 folders, 4 ft., in filing case. Basement. (2894)

116. APPLICATIONS FOR WHEAT ADJUSTMENT CONTRACTS, 1936 to date. Form 201, name of operator or landlord, serial number and wheat history of each farm. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., on metal shelves. Vault. (2801)

117. APPROVED APPLICATIONS OF COUNTY AND FIELD SUPERVISORS, 1936 to date. Form 3, showing names of men approved for these positions. Attached to these forms are letters from state representatives to compliance office relative to changes in field supervisor's staff. Filed chronologically. (Infrequently, official.) 9 x 12 folders, 1 ft., on shelf. Vault. (2820)

118. CONTRACTING PRODUCERS APPLICATIONS FOR REDEMPTION OF TAX WARRANTS, 1936. Form T136, used in connection with contracting producers who are trying to redeem tax payment warrants on sales of tobacco subsequent to payment of tax imposed by the Smith-Kerr Act. Filed alphabetically. (Frequently, official.) 9 x 10 envelopes, 2 ft., on wooden shelves. Basement vault. (2828)

119. FARM OPERATIONS ON ANNUAL CROPS, 1936 to date. Form ECR10, prepared in county offices in triplicate; two copies sent to state office, and one retained by county agents. Filed alphabetically. (Daily, official.) 10 x 12 envelopes, 90 ft., on wooden shelves. Basement. (2831)

120. LISTING SHEETS OF CONSERVATION PROGRAM, 1936. Listing sheets of utilization of crop land in each county. Filed alphabetically. 2 $\frac{1}{2}$  x 5 sheets, 10 ft., in bundles on filing cabinet. R. 113. (2491)

121. SOIL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, work sheets showing serial numbers, base acreage, total acreage of crop land per farm, name of producers who are holding contracts with the soil conservation program. Filed alphabetically. (Daily, official.) 8 x 10 envelopes, 80 ft., on wooden shelves. Basement. (2830)

122. TRANSMITTALS, 1936 to date. Form ECR11, transmittals from state office to Washington showing serial, state and county numbers, name of applicant. Filed alphabetically. (Daily, official.) 8 x 10 and 10 x 12 folders, 8 ft., in filing cases. Basement. (2893, 2903)

123. TRANSMITTALS, 1936 to date. Of county offices to state office giving only serial numbers of contractual claims of producers. Filed alphabetically. (Daily, official.) 10 x 12 folders, 4 ft., in filing case. Basement. (2892)

LONDONFIELD AGENT  
Post Office Bldg.

124. CORRESPONDENCE FILE, 1934 to date. Correspondence from higher officials, pertaining to the county work under agent's supervision. Also contains correspondence from Laurel county farmers to the county agent, asking advice on various forms. Filed alphabetically. (Daily, official.) 8 x 10 folders, 10 ft., in filing case. Rs. 309, 310. (2930)

125. FORM FILE, 1934 to date. Copies of completed forms of the AAA and the ACP, representing bases and soil practices carried out in the county. Bases represents normal acres grown on various county farms. Filed alphabetically. (Daily, official.) 10 x 12 folders, 16 ft., in 8 drawers of filing cases. Rs. 309, 310. (2931)

126. FORMS, LETTERS, 1934 to date. Letters from Washington and the state offices to the county agent, containing administration instructions. Filed numerically. (Daily, official.) 8 x 10 folders, 3 ft., in filing case. Rs. 309, 310. (2951)

127. GENERAL FORM FILE, 1934 to date. Various forms used in connection with agricultural conservation program. Approximately two feet of these forms are inactive and are being replaced by new forms. Filed numerically. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Rs. 309, 310. (2932)

LOUISVILLEFIELD AGENT  
Post Office and Custom-House  
Broadway, 6th to 7th Sts.

128. ADJUSTMENT PAYMENTS (ALL CONTRACTS), 1933 - 1938. Record of all payments made to various farmers as adjustments under the AAA. (Weekly, official.) 9 x 12 folders, 1 ft., in steel drawer of filing case. R. 8, basement. (694)

129. CORN-HOG CONTRACTS, 1933 to date. (Bi-weekly, official.) 9 x 12 folders, 2 ft., in steel drawer of filing case. R. 8, basement. (692)

130. EXPENSE RECORDS, 1933 to date. The AAA program. (Daily, official.) 8 x 12 folders, 8 ft., in drawer of wooden filing case. R. 8, basement. (698)

131. TOBACCO CONTRACTS, 1933 - 1936. (Bi-weekly, official.) 8 x 12 folders, 2 ft., in drawer of steel filing case. R. 8, basement. (2628)

132. WHEAT CONTRACTS, 1933 - 1936. (Once or twice weekly, official.) 8 x 12 folders, 2 ft., in drawer of steel filing case. R. 8, basement. (696)

DIVISION OF MARKET-MILK INVESTIGATIONS

Field Station  
(discontinued)

Post Office and Customhouse, Broadway, 6th to 7th Sts.

The Milk-Market Sales Area Office, was established July 2, 1934. It has been discontinued.

133. DISTRIBUTION STATEMENTS, June 1934 - Feb. 1936. Billings to distributors for producers sale of milk. (Frequently, official.) 8 x 11 folders, 1 ft., in filing case. R. 13. (647)

134. GENERAL CORRESPONDENCE, Jan. 1934 - Mar. 1936. Pertaining to the amount of milk sold. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders, 6 ft., in filing case. R. 13. (691)

135. PRODUCE RECORDS, June 1934 - Jan. 1936. Amount of milk shipped to producers. (Frequently, official.) 5 x 8 cards, 3 ft., in card file. R. 13. (690)

RICHMOND

FIELD AGENT

Oldham Bldg., E. Main St.

136. AC TOBACCO FORMS, 1933 - 1936. Form 3, state, county, code, and serial numbers, and the type of tobacco grown. Filed alphabetically. (Frequently, official.) 8 x 14 packages on wooden shelves. R. 3. (2481)

137. CORRESPONDENCE AND WHEAT CONTRACTS, 1933 - 1937. Copies of wheat contracts; also correspondence from the county agents pertaining to county work other than AAA and ACP. Filed by subject matter. 8 x 11 folders, 8 ft., in filing case. R. 3. (2838)

138. LISTING AND SUMMARY SHEETS, 1933 - 1937. Giving complete data from producers' tobacco contracts and all other related forms of the agricultural conservation program. Filed alphabetically. (Daily, official.) 15 x 20 loose-leaf books, 10 ft., in wooden drawers. R. 3. (2836)

139. AAA CORRESPONDENCE, 1934 - 1935. From the assistant administrator to the county agent and committeemen, pertaining to the tobacco



and corn-hog contracts. Filed by subject matter. (Infrequently, official.) 8 x 11 folders, 6 ft., in filing case. R. 3. (2835)

140. APPLICATION FOR PAYMENTS, 1934 - 1935. Form ACR11, necessary data for calculations for payments. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 ft., in filing case. R. 3. (2842)

141. CORN-HOG CONTRACTS, 1934 to date. Form CH13, preliminary work sheets used in connection with corn-hog contracts; CH15, used by the community committeemen in making certification of producers who have applied for contracts. Filed alphabetically. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. R. 3. (2845)

142. CORN-HOG FORMS, 1934 - 1935. Form CH103, used in making applications for corn-hog contracts. CH104, work sheets for corn-hog contracts. Filed alphabetically. (Frequently, official.) 8 x 10 folders, 3 ft., in filing case. R. 3. (2843)

143. CH LETTERS, 1934 to date. Form CH5A, check sheets, used during appraisals and certification periods. Filed alphabetically. (Infrequently, official.) 8 x 10 folders, 6 ft., in filing case. R. 3. (2850)

144. CORRESPONDENCE, A. O. LETTERS, 1934. From assistant administrator to the county agents, relative to certain 1934 second adjustment tobacco payments. Filed by subject matter. (Inactive, official.) 8 x 10 folders, 2 ft., in filing case. R. 3. (2847)

145. TOBACCO FORMS, 1934 - 1935. Form T102, producers' first certification of compliance on dark air-cured tobacco contracts. These refer especially to excess acreage of tobacco grown under the terms of contracts. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 3. (2844)

146. TOBACCO REDUCTION CONTRACTS, 1934 - 1935. Related forms used in connection with this program. Filed alphabetically by districts. (Infrequently, official.) 10 x 12 folders, 8 ft., in filing case. R. 3. (2840)

147. WORK SHEETS FOR COUNTY CONTROL COMMITTEE, 1934 to date. Form T82, complete data on each contractual claim held by tobacco producers. Filed alphabetically. (Frequently, official.) 8 x 11 folders, 6 ft., in filing case. R. 3. (2834)

148. ACCEPTANCE AND SALES CONTRACTS, 1935 to date. Form CT201, notice of acceptance of contracts. Form CH106, producers' statement and supporting evidence of hog sales. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 ft., in filing case. R. 3. (2846)

149. CORN-HOG CONTRACTS, 1935 to date. Form CH101A, and other forms which are used in connection with the corn-hog program. Filed alphabetically. (Infrequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 3. (2839)

150. RECEIPT FOR ALLOTMENT CARDS AND WARRANTS, 1935. Signed by producers; forms made out by the tobacco warehouse showing the amount of sale warrants. Filed chronologically. (Never.) 5 x 8 cards, 8 x 10 folders, 10 ft., on shelves. R. 3. (2832)
151. RENTAL PAYMENT APPROVED, 1935 to date. Form CT3, 35, relating to payments due tobacco producers holding contractual claims. Filed alphabetically. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. R. 3. (2848)
152. SPECIAL BASE CONTRACTS, 1935 to date. Form T199, representing a special dark air-cured tobacco, showing number of pounds marketed for the year, and the net value of each crop. Filed alphabetically. (Infrequently, official.) 8 x 11 folders, 4 ft., in filing case. R. 3. (2833)
153. ACP CORRESPONDENCE AND INSTRUCTIONS, 1936 - 1937. From the assistant administrator to the county agent and all other state members, pertaining to rules executed under the agricultural conservation program. Filed by subject matter. (Daily, official.) 10 x 12 folders, 20 ft., in filing case. R. 3. (2837)

RUSSELLVILLE

FIELD AGENT  
Post Office Bldg.

154. DEAD MATERIAL, 1931 - 1935. Old AAA organization and expense files and rulings. Filed according to subject matter. (Infrequently, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 14. (1400)
155. TOBACCO CONTRACTS, 1934 - 1936. Representing eleven communities in the county. (Daily, official.) 9 x 12 folders, 6 ft., in steel filing case. R. 9. (1480)
156. ALLOTMENT CARDS, 1935. Of tobacco contracts for 1935 crop; air-cured, fired, and burley; these cards have been sent to Washington and payment received on them, and are then sent to this office and filed awaiting instructions to destroy. (Never.) 6 x 15 envelopes, 8 ft., in steel filing case. R. 9. (1482)
157. CORN-HOG CONTRACTS, 1935. Contracts, compliance certificates, and payments. Filed numerically and alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in steel filing case. R. 9. (1479)
158. ORGANIZATION OF THE COUNTY AGRICULTURAL ASSOCIATION, 1935 - 1936. Program, organization, finance, instructions, correspondence, forms, and accounts. Filed according to subject matter. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case. R. 14. (1455)
159. APPLICATION FOR WHEAT CONTRACTS, 1936. Filed numerically and alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 9. (1484)

160. SOIL CONSERVATION FORMS, 1936. Work sheets, records of performance, soil building practices carried out, and map of cropland. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 24 ft., in steel filing case. R. 9. (1483)

VERSAILLES

FIELD AGENT

Woodford Bank and Trust Co. Bldg.,  
Main and Court Sts.

161. CORN CONTRACT RECORDS, 1934 - 1936. Showing the amount of corn each farmer can raise yearly and the money paid for each acre. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. 2d floor. (1302)

162. HOG CONTRACT RECORDS, 1934 - 1936. Regarding the reduction of hogs formerly raised. Filed alphabetically and numerically. (Seldom, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 8 ft., in 4 drawers of steel filing case. 2d floor. (5051)

163. TOBACCO CONTRACT RECORDS, 1934 to date. Filed alphabetically and chronologically. (Seldom, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (1469)

164. WHEAT CONTRACT RECORDS, 1934 - 1936. Relating to the reduction in wheat acreage. Filed alphabetically. (Infrequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 6 ft., in 3 drawers of steel filing case. 2d floor. (1524)

165. AGRICULTURE CONSERVATION RECORDS, Jan. 1, 1937 to date. Of farming activities. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 5 ft., in 3 drawers of steel filing case. 2d floor. (1470)

BUREAU OF AGRICULTURAL ECONOMICS

BUREAU OF AGRICULTURAL ECONOMICS

LOUISVILLE

DIVISION OF CROP AND LIVE STOCK ESTIMATES  
FIELD HEADQUARTERS  
Post Office and Custom-House,  
Broadway, 6th to 7th Sts.

This office was established in 1914 with headquarters in the old Federal building, Fourth and Chestnut Streets. In 1933 it was moved to its present quarters. The purpose of the office is to secure and tabulate information and make estimates concerning live stock and crops in certain districts of the state. Reports are sent to Washington periodically. In moving this office from the old Federal building to its present location, records covering a period from 1914 to June 1920 were lost.

Personnel

166. FIELD CHART AND FIELD RECORDS OF STATISTICIANS, ALSO FIELD ESTIMATES COMPLETED, 1916 - July 1935. Showing time worked, where assigned, leaves, also data compiled by field statisticians. (Rarely, official.) 3 x 7 note books (26), in envelopes, 1 ft., in drawer of filing case. R. 407. (156)

167. MONTHLY COST RECORD, Dec. 1935 to date. Salaries and expenses. Index. (Daily, official.) Various sized folders, 1 in., in drawer of filing case. R. 407. (148)

Statistics and Tabulation

168. SUBJECT FILES, Oct. 1914 - Apr. 1936. Data collected, other than tabulation sheets, relative to crops and live stock, such as apples, cotton, tobacco, hogs, sheep and cattle. Alphabetical index. (Daily, official.) 10 x 15 folders, 8 ft., in 4 drawers of wooden filing case. R. 406. (707)

169. MISCELLANEOUS CHARTS AND DATA, 1915 - 1935. Live stock and acreage yield throughout Kentucky. (Daily, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (162)

170. MONTHLY TABULATIONS, 1915 - Mar. 1936. Crop reports for Kentucky. (Rarely, official.) 18 x 28 folders, 3 ft. 6 in., in 7 drawers of filing case. R. 406. (166)

171. SUMMARIES AND COMMENTS, 1915 - 1918; 1923 - 1935. Crop and live stock reports as issued by the Crop Reporting Board of the Department of Agriculture, Washington. Records from 1919 - 1922 were lost

when moving to present office. Index. (Rarely, official.) Various-sized folders, 8 ft., in 4 drawers of wooden filing case. R. 407. (708)

172. EXPERIMENT STATION RECORDS, 1917 - Aug. 1922; Oct. 1922 - Apr. 1923; July 1923 - 1931. Index. May and June of 1924 missing. (Rarely, official.) 5 x 9 paper packages, 8 ft., on enclosed wooden shelf. Dirty, sooty. R. 16. (213)

173. COUNTY AVERAGES, 1918 - Aug. 1927. Statistical averages of crops and live stock in each county. Indexed by counties. (Rarely, official.) 28 x 28 folders, 6 in., in 3 drawers of wooden filing case. R. 407. (155)

174. SPECIAL CROP TABULATIONS, 1916 - 1935. Showing acreage and production in the various counties. (Frequently, official.) 18 x 28 folders, 1 ft., in drawer of wooden filing case. R. 406. (703)

175. ACREAGE REVISION FILE, 1919 to date. Photostatic copies of various crop charts. (Frequently, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (171)

176. FRUIT AND FRUIT REVISIONS, 1919 - 1931. Revisions and tabulations used for comparison. (Rarely, official.) 22 x 30 folders, 2 in., in drawer of wooden filing case. R. 407. (146)

177. TOWNSHIP LISTING SHEETS, 1919 - 1923. Tabulations of various reports, on acreage and live stock conditions, submitted by groups of farmers who are not in direct contact with the field agents, sending reports direct to Washington. Indexed. (Frequently, official.) 18 x 28 folders, 1 ft., in 6 drawers of wooden filing case. R. 406. (157)

178. WEIGHT CENSUS DATA, 1919 - 1929. Census records, taken every five years for comparison of data submitted by farmers, relative to acreage yield. (Rarely, official.) 22 x 30 folders, 2 in., in drawer of wooden filing case. R. 407. (147)

179. YIELD REVISIONS, 1919 - 1934. For comparison of former crops. (Frequently, official.) 12 x 15 and 22 x 30 folders, 1 ft., in drawer of filing case. R. 406. (701)

180. LIVE STOCK REVISION SHEETS, 1920 to date. Kind and class of live stock, including annual estimates, rates, and ratio relative to tabulations. (Frequently, official.) 12 x 15 and 22 x 30 folders, 1 ft., in drawer of filing case. R. 406. (701)

181. SPECIAL LEGUME TABULATIONS, 1922 - 1935. Information compiled from schedules received from farmers relative to acreage and planting. (Daily, official.) 18 x 28 papers, 1 in., in drawer of wooden filing case. R. 406. (144)

182. SHEEP AND LAMB TABULATIONS, Dec. 1922 to date. Submitted to Washington headquarters. (Frequently, official.) Various-sized papers, 1 ft., in drawer of wooden filing case. R. 406. (649)

183. CORN FOR ALL PURPOSES, ACREAGE, YIELD AND PRODUCTION, 1924 - 1934. Miscellaneous farm data, showing corn utilization from 1928 - 1932 in each county; outline map showing corn yield 1924 - 1933; live stock reports 1930 - 1933; 1934 corn-hog check data. (Occasionally, official.) Various sized loose papers, 1 ft., in drawer of wooden filing case. R. 406. (653)
184. POULTRY AND DAIRY FILES, 1924 - 1936. (Frequently, official.) 18 x 28 papers, 1 in., in drawer of wooden filing case. R. 405. (163)
185. PRIME CORN ESTIMATES, 1924 - 1932. Yield for all purposes. (Rarely, official.) 20 x 30 folders, 1 ft., in drawer of wooden filing case. R. 406. (702)
186. YIELD TABULATION CENSUS, 1924; 1929; 1934. Acreage yield as compiled from 1924 and 1929 census; map of the 1934 census. (Frequently, official.) 20 x 30 paper binder, 1 ft., in drawer of wooden filing case. R. 406. (704)
187. WINTER WHEAT AND RYE CROP TABULATIONS, 1924 - 1933. Yield as compiled from schedules by farmers. (Monthly, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (165)
188. COUNTY ESTIMATES, 1928 - 1932. Crops to be raised, principally corn, wheat, cotton and tobacco. Indexed. (Frequently, official.) 20 x 30 covers, 1 ft., in drawer of wooden filing case. R. 406. (206)
189. WINTER WHEAT CONTRACT DATA, 1928 - 1932. Showing acreage and yield. (Frequently, official.) 8 x 12 folders and paper packages, 1 ft., in drawer of wooden filing case. R. 406. (689)
190. CORN-HOG DATA, June 1929 - Dec. 1933. Check data compiled from returns of farmers in 85 counties. Index by counties. (Frequently, official.) 10 x 12 and 20 x 30 folders, 1 ft., in drawer of wooden filing case. R. 406. (651)
191. SPECIAL INQUIRY ON DISPOSITION OF LIVE STOCK, 1930. (Rarely, official.) 8 x 15 papers, 1 ft., in pasteboard box on wooden shelf. R. 16. (201)
192. SPECIAL LIVE STOCK TABULATIONS, 1930 - Apr. 1933. Showing live stock on farms, sold, and mortality, except sheep and lambs. Discontinued. (Daily, official.) 18 x 28 papers, 1 in., in drawer of wooden filing case. R. 406. (144)
193. COTTON TABULATIONS, 1931 - 1933; 1935 - 1936. Photostatic copies used for comparative purposes. (Frequently, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (169)
194. STATEMENT OF BUSINESS AT SUPERVISION OFFICES, 1932. Summary of monthly reports relating to crops. (Rarely, official.) 10 x 15 loose papers, 1 ft., in open wooden box. R. 16. (208)

#### Reports

195. PRICES PAID BY FARMERS ON VARIOUS COMMODITIES, 1909 - 1936. Such as furniture, and other materials purchased by him. (Daily, offi-

cial.) 14 $\frac{1}{2}$  x 22 loose papers, 2 ft., in 7 drawers of wooden filing case. R. 406. (650, 654)

196. CROP SCHEDULE, 1916 - 1933. Monthly returns showing percentage of various farm products. (Rarely, official.) 3 x 8 bundles, 105 ft., in transfer cases. R. 16. (210)

197. THRESHING REPORTS, 1918. Relative to rye, wheat, oats, barley, rice, and buckwheat. Indexed by counties. (Rarely, official.) 10 x 18 folders, 6 in., in drawer of wooden filing case. R. 407. (154)

198. ACREAGE AND PRODUCTION OF PRINCIPAL CROPS, 1919 - 1935. Returns from farmers, showing acreage planted, and principal crops produced. (Frequently, official.) 18 x 28 folders, 8 in., in 4 drawers of wooden filing case. R. 406. (158)

199. TOBACCO REPORTS, 1919 - 1936. Showing acreage, yield and types produced in the state. (Frequently, official.) 18 x 28 folders, 8 in., in 4 drawers of wooden filing case. R. 406. (173, 167)

200. INDIVIDUAL FARM ACREAGE SURVEY, 1923 - 1935. Made in June of each year. (Daily, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (159)

201. INTENTIONS TO PLANT, SURVEY, 1923 - 1936. Returns from farmers, showing acreage of crops they intend to plant during the season. (Frequently, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (170)

202. RURAL CARRIERS' ACREAGE SURVEY, Sept. 1923 - Sept. 30, 1935. Received from farmers, showing crop acreage of farms. (Daily, official.) 18 x 28 folders, 8 in., in 4 drawers of wooden filing case. R. 406. (160)

203. CROP ACREAGE, 1924 - 1926; June 1934. Showing products harvested preceding years, and anticipated crops for current year. (Rarely, official.) 4 x 8 bundles, 6 ft., in 13 pasteboard boxes in wooden cabinet. R. 16. (207)

204. REPORTS ON VARIOUS CROPS, 1924 - 1935. Combined reports as compiled from data received at Washington and this office. (Daily, official.) 18 x 28 folders, 2 in., in drawer of wooden filing case. R. 406. (176)

205. LIVE STOCK SURVEYS, 1924 - 1935. Monthly and annual returns, showing acreage of each farm in state, and amount of live stock. (Occasionally, official.) Various sized papers and bundles, 160 ft., in pasteboard boxes, and 5 drawers of wooden filing case. Rs. 16 and 406. (197, 211, 214, 199, 202, 186, 205, 636, 637)

206. COMBINATION OF FIELD AIDS AND TOWNSHIP REPORTS OF VARIOUS CROPS, 1925 - 1933. (Occasionally, official.) 18 x 28 folders, 3 in., in drawer of wooden filing case. R. 406. (164)



207. ELEVATOR AND MILL REPORTS, 1926 to date. Wheat and other grains in storage, and anticipated receipts therefrom. (Rarely, official.) 5 x 8 cards and 22 x 30 loose papers, 11 in., in 2 drawers of wooden filing cases. R. 407. (149, 152)
208. LIVE STOCK DISPOSITION INQUIRIES, 1928 to date. Inquiry or listing sheet, showing live stock on farms, quantity slaughtered and mortality. (Frequently, official.) 17 x 35 $\frac{1}{2}$  loose papers, 1 ft., in 4 drawers of wooden filing case. R. 406. (706)
209. INSPECTION, INVESTIGATION BILLS, 1927 - 1930. Long hand bills showing inspection data of grain received at elevators. (Rarely, official.) 4 x 8 loose papers, 5 ft., in open wooden box. R. 16. (198)
210. GRAIN INSPECTION CERTIFICATES, 1930 - 1935. Certificates of various firms and individuals, and inspection reports; reports from the Chambers of Commerce of Henderson, Kentucky, and Evansville, Indiana, for 1934. (Rarely, official.) 5 x 10 bundles, 32 ft., in boxes. R. 16. (193)
211. CROP SCHEDULES, Mar. 1930 - May 1932. Showing grains, tobacco, and other crops raised in districts 1 to 9. (Rarely, official.) 8 x 12 paper packages and 7 x 8 loose papers, 6 ft., on enclosed wooden shelf. Dirty, sooty. R. 16. (187, 200)
212. SPECIAL ACREAGE SCHEDULES, June 1930 - June 1931. Comparative reports of acreage grown, as compared with crops of previous years. Alphabetically indexed by counties. (Frequently, official.) 6 x 9 loose forms, 1 ft. 6 in., in pasteboard box on enclosed wooden shelf. Dirty, sooty. R. 16. (188)
213. DROUGHT REPORT SCHEDULES, Aug. 1930. Showing crops affected, and extent of damage. (Rarely, official.) 8 x 12 loose papers, 1 ft., in pasteboard box on enclosed shelf. R. 16. (212)
214. ACREAGE AND PRODUCTION OF PRINCIPAL CROPS, Sept. 1930 - Nov. 1934. Survey showing size of farms, acreage planted and intended sowings. (Frequently, official.) 3 x 9 cards and 9 x 11 loose forms, 13 ft., in pasteboard boxes on wooden shelf. R. 16. (189, 194)
215. INSPECTION REPORTS, MONTHLY REPORTS, TENTATIVE STANDARD DATA, Dec. 1930 - June 1934. Hard and soft wheat data transferred to charts. (Occasionally, official.) 10 x 12 bundles, 1 ft., in pasteboard box on shelf. R. 16. (209)
216. TOBACCO DATA, 1931 - 1933. Relative to average acreage of production. (Rarely, official.) 28 x 28 folders, 1 in., in drawer of wooden filing case. R. 407. (175)
217. USE OF LAND AND INTENDED FALL SOWING OF GRAIN, Aug. 1931. Returns from farmers, showing kind of crops planted, and intended fall sowings. Indexed by counties. (Occasionally, official.) 9 x 11 loose papers, 1 ft., in pasteboard box on enclosed wooden shelf. Dirty, sooty. R. 16. (203)

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218. IDENTICAL MATCHINGS OF CONTRACTS, PIG SURVEY AND SEPTEMBER CORN ACREAGE, 1932 - 1933. Survey and tabulation sheets relative to swine and corn survey. Indexed by counties. (Occasionally, official.) 10 x 12 loose-leaf books and 18 x 30 folders, 5 ft. 3 in., in steel filing cabinet. R. 407. (153, 145)

219. HAY AND PASTURE REPORTS, 1933 - 1935. Showing type, and acreage produced, also land used for pasture. (Occasionally, official.) Various sized loose papers and folders, 4 ft. 2 in., in pasteboard boxes on wooden shelves and in drawer of filing case. Rs. 16, 406. (638, 192, 190, 168)

220. SPECIAL TOBACCO SCHEDULES, 1933 - 1934. Returns showing acreage and quantity harvested and anticipated. (Rarely, official.) 4 x 10 cards, 2 ft., in 2 pasteboard boxes. R. 16. (191)

221. PRICE SCHEDULES, AND INSTRUCTIONS, 1934. CWA survey, showing prices paid for clothing, food, fuel, household articles, building and fencing materials, machinery, and other farm commodities; CWA correspondence and payrolls. (Occasionally, official.) 9 x 12 and 12 x 15 folders, 5 ft., in pasteboard boxes and in 4 drawers of filing case. Rs. 16, 407. (215, 181)

222. DROUGHT SURVEY OF FEED AND LIVESTOCK, Aug. 1934. (Rarely, official.) 9 x 12 loose papers, 4 ft., in pasteboard box on enclosed wooden shelf. R. 16. (195)

223. SPECIAL PRICE INQUIRY, n.d. Of live stock sold. Indexed. (Rarely, official.) 9 x 11 loose papers, 1 ft., in pasteboard box on enclosed wooden shelf. R. 16. (204)

#### Correspondence

224. CORRESPONDENCE, 1914 to date. Acquired through ordinary office procedure. Arranged alphabetically. (Inactive file, rarely; active files, daily official.) Various sized paper packages, loose papers and envelopes, 36 ft., in drawers of filing case and cardboard transfer box. Old records dirty, sooty. Rs. 407, 16, 406. (174, 196, 705)

225. NUMERICAL CORRESPONDENCE FILE, Oct. 1, 1914 to date. Business records, correspondence, and lists of field aid letters. Indexed. (Frequently, official.) 10 x 15 and 10 x 18 folders, 6 ft., in 3 drawers of wooden filing case. R. 406. (161)

226. OLD CORRESPONDENCE, Feb. 1915 - March 1917. Of the Agriculture statistician relating to the West Virginia office, of which he was in charge during this period. (Never.) 10 x 12 folders, 2 ft., in 4 drawers of filing case. R. 407. (151)

227. CORRESPONDENCE FILES OF CENSUS BUREAU, Feb. 21, 1925 - May 25, 1926. Indexed. (Rarely, official.) 10 x 12 folders, 2 ft., in 4 drawers of filing case. R. 407. (180)

Agricultural Adjustment Administration Records

228. ACREAGE, LAND AND CORN, 1930. Data used in Corn-Hog Program. Indexed. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  clipped papers, 1 ft., in 3 drawers of wooden filing case. R. 406. (638)
229. AGRICULTURAL ADJUSTMENT ADMINISTRATION FILES, 1933 to date. Instructions and correspondence on cotton, potatoes, wheat, rye and tobacco. Indexed by products. (Frequently, official.) 10 x 15 and 10 x 18 folders, 4 ft., in 2 drawers of wooden filing case. R. 406. (143)
230. FARMS REPORTING SOWS, Dec. 30, 1933 - Jan. 30, 1934. Data compiled from 1930 census. Indexed by counties. (Rarely, official.) 11 x 17 folders, 8 in., in 3 drawers of wooden filing case. R. 406. (178)
231. CORN-HOG DATA, 1934. Summary sheets of districts 1 - 6. (Rarely, official.) 22 x 30 folders, 1 ft., on open steel shelf. R. 405. (2633)
232. CORN-HOG PROGRAM ANALYSES, 1934. Produced in districts 1 - 6. Indexed by counties. (Rarely, official.) 18 x 18 folders, 3 ft., in steel filing cabinet. R. 407. (150)
233. COUNTY RELATIVE YIELD DATA, CORN-HOG PROGRAM, 1934. Compilation of comparative data of the state. Indexed by counties. (Rarely, official.) 12 x 15 envelopes, 1 ft., in drawer of filing case. R. 406. (652)
234. LIST OF MAPS, 1934 - 1935. Showing location of farm and type of soil. See addenda for list of counties. (Rarely, official.) Various-sized maps. (54), 1 ft., on open steel shelf. R. 405. (646)
235. NON-CONTRACT CORN-HOG SUMMARIES BY DISTRICTS, 1934. Data pertaining to farms not under contracts. (Rarely, official.) 28 x 30 folders, 4 ft., on open steel shelf. R. 405. (2634)
236. COUNTY TABULATOR EXAMINATION, Feb. - July 1934. Examination papers of applicants. Indexed by counties. (Never.) 9 x 12 envelopes, 1 ft., in 4 drawers of filing case. R. 407. (177)
237. COUNTY TABULATORS PAYROLL FILE, May 1, - Nov. 30, 1934. Payroll vouchers for corn-hog program. Indexed by counties. (Rarely, official.) 9 x 10 folders, 1 ft. 6 in., in wooden drawer. R. 407. (179)

ADMINISTRATION OF GRAIN STANDARDS ACT  
GRAIN DIVISION  
FIELD HEADQUARTERS  
Post Office and Custom-House  
Broadway, 6th to 7th Sts.

This office was established in December 1916 in the Board of Trade building, Main and Third Streets; in December 1934 it moved to its present quarters. Nearly all records prior to 1936 were destroyed by the 1937 flood. Reports are sent to Washington annually.

238. CORRESPONDENCE, Dec. 1916 to date. Correspondence with Washington pertaining to administrative problems and equipment. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 8 ft., in filing cases. R. 401. (4534)
239. PROPERTY RETURNS, 1920 to date. Annual inventory of all administration equipment. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 2 ft., in filing case. R. 401. (4536)
240. INTERMARKET RECORDS, 1934 to date. Graded grain at shipping points and destination. Also trend of inspection between markets. Filed chronologically. (Daily, official.) 3 x 5 cards, 2 ft., in filing cabinet. R. 401. (4544)
241. REQUESTS, 1934 to date. To Board of Review for opinion as to the correct grade of samples submitted. (Daily, official.) 3 x 5 cards, 2 ft., in card cabinet. R. 401. (4542)
242. APPEALS, 1935 to date. Showing the final grade on cars of grain, and regrading by requests. Filed alphabetically. (Daily, official.) 4 x 6 cards, 2 ft., in filing cabinet. R. 401. (4531)
243. APPEALS CORRESPONDENCE, 1935 to date. Showing whether grade has been sustained or changed. Filed alphabetically. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4521)
244. AUTHORIZATION LETTERS, 1935 to date. Showing changes made in the administrative set-up; also letters from Washington. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4522)
245. AUTOMOBILE EXPENSE REPORTS, 1935 to date. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4535)
246. BILLS AND RECEIPTS, 1935 to date. Telegrams, bills, express shipments and receipts of payments. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4525)
247. BULLETINS, 1935 to date. From Washington. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 2 ft., in filing case. R. 401. (4540)
248. COMPLAINTS, 1935 to date. Regarding shippers' complaints of inspectors' reports on grain. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4532)
249. CONTRACTS, 1935 to date. Bids, contracts and agreements for supplies and equipment. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4523)
250. CORRECTIVE ACTION REPORTS, 1935 to date. List showing tabulated car gradings, also percentum of dockage. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4528)

251. CORRESPONDENCE, 1935 to date. From Board of Review, showing final decision on grade of grain, where an appeal has been made. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4545)
252. EQUIPMENT, 1935 to date. Notices of new units purchased for repairs on various testing machines. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4546)
253. GRAIN INSPECTIONS, 1935 to date. Showing grain inspected and graded by inspectors at Owensboro, Henderson, Kentucky; Evansville, and New Albany, Indiana. (Daily, official.) 4 x 6 cards, 4 ft., in filing case. R. 401. (4537)
254. GRAIN INSPECTION CERTIFICATES, 1935 to date. Filed chronologically. (Daily, official.) 4 x 6 cards, 20 ft., in cabinet. R. 401. (4527)
255. INTERMARKET SUMMARY, 1935 to date. Percentum of uniformity between markets. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft., in card cabinet. R. 401. (4529)
256. LEAVES, 1935 to date. Applications, showing duration of leaves. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4530)
257. LETTERS, 1935 to date. To inspectors and supervisors. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4541)
258. MOISTURE REPORTS, 1935 to date. Tests by Tag-Heppenstall Moisture Meter, showing date, temperature, and types of grain, with instrument readings of moisture and contents after temperature correction. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 2 ft., in filing case. R. 401. (4526)
259. MONTHLY REPORTS, 1935 to date. Supervisors' and inspectors' reports and inspection certificates, receipts, shipment, and volume of cargo. Arranged chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in drawer of steel filing case. R. 401. (4539)
260. PAYROLLS, 1935 to date. Time sheets for personal service, and employees on annual salary, showing gross earnings, rate, deductions and net amount paid. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4524)
261. RECORD OF OVERTIME EMPLOYMENT, 1935 to date. Showing employees' names, number of hours, reasons for overtime, and by whom authorized. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4538)
262. REPORTS, 1935 to date. Ten day reports, showing tendencies, number of supervised inspections, and inspectors with lowest accuracy. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4543)

263. VOUCHERS, 1935 to date. For reimbursement of travel and other expenses incurred in the discharge of official duty. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft., in filing case. R. 401. (4533)

DIVISION OF LIVESTOCK, MEATS, AND WOOL  
FIELD HEADQUARTERS  
Livestock Exchange Bldg., Johnson and Main Sts.

This office was established in 1931. Daily market and monthly reports are sent to Washington.

264. CORRESPONDENCE, July 1931 to date. Pertaining to livestock shows, inventory, materials, leases, directory and contracts. Also records of annual and sick leaves. Indexed. (Daily, official.) 9 x 14 folders, 1 ft., in filing case. R. 231. (826)

265. DAILY LIVESTOCK MARKET REPORTS, July 1931 to date. Complete reports of sales, prices paid, reasons for low or high prices; comparisons of former sales and general description and condition of the livestock market. Indexed. (Daily, official.) 9 x 14 folders, 3 ft., in filing case. R. 251. (829)

266. MISCELLANEOUS REPORTS OF MARKET NEWS SERVICE, July 1931 to date. On hogs and crops. Indexed. (Daily, official.) 9 x 14 folders, 1 ft., in filing case. R. 231. (825)

267. MONTHLY AND ANNUAL REPORTS, July 1931 to date. Showing news statements of supplies and crops; market news for broadcasting schedule. Indexed. (Daily, official.) 9 x 14 folders, 1 ft., in filing case. R. 231. (827)

268. NEWSPAPER AND RADIO FLASHES ON MARKET REPORTS, July 1931 to date. Livestock Exchange. Indexed. (Daily, official.) 9 x 14 folders, 1 ft., in filing case. R. 231. (824)

269. RECORD OF EXPENSE ACCOUNTS AND PAYROLLS, July 1931 to date. Pertaining to cost of operation. Indexed. (Daily, official.) 9 x 14 folders, 1 ft. 6 in., in filing case. R. 231. (1828)

WADDY

STANDARDS AND INSPECTION FIELD HEADQUARTERS  
TOBACCO SECTION

This office was established in 1933. It aids growers of burley tobacco in Kentucky, Tennessee, Virginia, Ohio, and Indiana to obtain fair prices for their crops by supervising field men in the grading of tobacco, and distributing market news reports to sellers at warehouses quoting standard prices for each grade.

270. CORRESPONDENCE, 1933 to date. With Washington office, associate specialist and warehousemen in tobacco grading in various cities. Filed chronologically. (Daily, official.) 9 x 10 loose leaves, 4 ft., in pasteboard boxes. Living room. (5071)

271. WEEKLY TOBACCO MARKET NEWS REPORT, 1933 to date. Type 12, quoting prices of each grade, and comparison with previous week, whether demand was heavy or light, and general conditions. Issued at Raleigh, N.C., during tobacco season. Arranged chronologically. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose leaves, 3 ft., in pasteboard boxes. Living room. (5072)

272. DAILY REPORTS, Sept. 1, 1937 to date. Showing nature of official duties, time and place. Expense accounts of specialist and field men. Filed chronologically. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose leaves, 1 in., on paper clip. Living room. (5073)

BUREAU OF ANIMAL INDUSTRY



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BUREAU OF ANIMAL INDUSTRY

FRANKFORT

FIELD STATION  
Peoplos State Bank Bldg.

This office was established on April 1, 1918. Monthly reports are made from all the field stations in the state and the results are summarized and sent to Washington. A few old records stored in the basement of the Federal building were destroyed during the 1937 flood. The office serves as a field station for the Division of Tick Eradication and Special Diseases, Field Inspection Division (Scabies and Bovine Eradication), Tuberculosis Eradication Division, and Packers and Stockyards Division. The records of these various divisions are not kept separately.

273. BOVINE TUBERCULOSIS ERADICATION RECORDS, July 1, 1918 to date. (Frequently, official, public.) Various sized forms, 10 ft., in containers. Scattered, crowded. R. 701. (1298)

274. GENERAL FILE, 1919 to date. Correspondence, reports, claims, tabulations and charts. (Frequently, official.) Various sized forms, 105 ft. 6 in., in containers. Dirty. R. 701. (1297)

275. HOG CHOLERA RECORDS, July 1919 to date. Relative to the method used in hog cholera control. Filed alphabetically by counties and dates. (Frequently, official, public.) 5 x 8 cards, 1 ft., in envelopes. R. 701. (1294)

276. SHEEP SCABIES ERADICATION, 1927 - 1936. Form FI, relating to the method used. (Frequently, official, public.) 5 x 8 cards, 1 ft., on cabinet. R. 701. (1296)

277. CORRESPONDENCE, FIELD INSPECTION DIVISION, 1932 to date. (Daily, official.) 9 x 12 folders, 9 ft. 6 in., in steel filing cases. R. 701. (1301)

278. BANG'S DISEASE, July 1934 to date. Correspondence, reports, claims, tabulations and charts relating to the method used in treatment of this disease; disease is now nearly under control in Kentucky. See addenda for forms. (Frequently, official, public.) Various sized forms, 41 ft., in 4 steel filing cases. R. 701. (1295)

279. CORRESPONDENCE FROM STOCKYARDS, July 1, 1935 to date. Concerning enforcements, also reports covering activities, per diem and temporary appointments on Bang's disease. (Frequently, official.) Various sized forms, 16 ft., in 6 steel filing cases and wooden box. R. 701. (1300)

HENDERSONMEAT INSPECTION FIELD STATION  
Eckert Packing Co. Bldg.  
Highway 41

This office was established near Henderson in 1921 to inspect slaughtered and packed meats. Daily and monthly reports are forwarded to Washington.

280. ANTI-MORTEM, 1921 to date. Form MI119A, record of crippled and sick animals. (Frequently, official.) 3 x 4 paper packages, 3 ft., in box. 2d floor, storeroom. (614)
281. CORRESPONDENCE, 1921 to date. Pertaining to routine of agency. (Daily, official.) 9 x 12 folders, 1 ft., in filing case. W room, 2d floor. (615)
282. LABELS, 1921 to date. Samples, (awaiting and approved) by Bureau at Washington. (Frequently, official.) 10 x 12 bound vols., 1 ft., on top of desk. W room, 2d floor. (613)
283. MEAT INSPECTION, 1921 - 1928. Form MI112, daily summary of suspected, retained and condemned animals and carcasses; form MI112d, summary of final post mortem; form MI124b, disease which determines the sterilization of carcasses. Also 10 press copy reports in bound volumes. (Never.) 8 x 12 and 6 x 24 vols., 3 ft., on shelf. S W room, 2d floor. (623)
284. MEAT INSPECTOR, 1921 to date. Form MI124a, daily report of operations including number of animals received, slaughtered and shipped. (Daily, official.) 9 x 12 folders, 10 x 16 bundles, 2 ft., in box. S W room, 2d floor. (617)
285. MEAT INSPECTION, 1921 to date. Form MI126, certificate of post mortem, disposition of all tagged animals handled. Inactive records filed in storeroom. (Daily, official.) 2 x 3 loose-leaf papers filed in boxes, 4 ft., on shelf. S W room, 2d floor. (612)
286. MEAT INSPECTION, 1921 to date. Form 161, reports of samples sent to chemical laboratory for tests of quality, or disease. Reports of tests made in laboratories in Washington and St. Louis. (Frequently, official.) 5 x 8 loose papers, 3 ft., in box. S W room, 2d floor. (622)
287. MISCELLANEOUS MEAT INSPECTION, 1921 - 1932. Press copies of various reports. (Never.) 16 x 30 vols., 1 ft., on shelf. 2d floor, storeroom. (621)
288. REPORTS ON SANITATION, 1921 to date. Form MI115a, condition of plant in regard to cleanliness. (Daily, official.) 3 x 8 packages, 1 ft., in cardboard box. 2d floor, storeroom. (618)

289. SPECIMEN RECORD FOR INSPECTORS, 1921 to date. Form M14, sent to chemists to test for diseases. (Daily, official.) 6 x 8 bundles, 1 ft., in box. 2d floor, storeroom. (616)

290. TIME REPORTS, 1921 to date. Form 102, showing time worked daily by employees. One box of inactive 102's are stored. 12 x 14 forms, 2 ft., in paper box. S W room, 2d floor. (620)

291. DAILY REPORTS, 1933 to date. Of final post mortem inspection of carcasses. Summary of the above reports are sent to Washington daily and monthly. (Daily, official.) 9 x 12 loose-leaf books, 4 ft., in cardboard box. W room, 2d floor. (619)

292. HOG REDUCTION, 1933 - Mar. 1936. Record of slaughter, under the hog reduction plan of AAA. (Daily, official.) 9 x 12 vols., 1 ft., in filing case. W room, 2d floor. (679)

#### LOUISVILLE

##### MEAT INSPECTION FIELD STATION Post Office and Custom-House, Broadway, 6th to 7th Sts.

This office was established at Louisville about 1919 in the old Post Office building, Fourth and Chestnut Streets. In 1932 it was moved to its present location. It supervises and records the inspection of meats and livestock. It also acts as a stockyards inspection station.

293. FIELD INSPECTIONS OTHER THAN WASHINGTON, 1919 - 1936. Correspondence and inspection reports submitted by the field station of the Public Stockyards Division, and referred to the Washington office. File also contains meat inspection reports. (Frequently, official.) 9 x 12 loose papers, 4 ft., in 2 drawers of wooden filing case. R. 420. (2629)

294. FIELD INSPECTIONS, WASHINGTON, IN AND OUT, 1919 - 1936. Correspondence and inspection reports relative to stockyards. (Occasionally, official.) 9 x 12 loose papers, 2 ft., in drawer of wooden filing case. R. 420. (2632)

295. MEAT INSPECTIONS OTHER THAN WASHINGTON, 1919 - 1936. Correspondence, reports, and other records relative to the inspection of meats at packing houses. (Occasionally, official.) 9 x 12 open files, 2 ft., in drawer of wooden filing case. R. 420. (2630)

296. DAILY MEAT REPORTS, 1932 - 1936. Of inspections at packing houses. (Occasionally, official.) 6 x 12 loose papers, 16 ft., in 2 drawers of wooden filing case, and on 4 open steel shelves. R. 420. (2631)

BUREAU OF BIOLOGICAL SURVEY

BUREAU OF BIOLOGICAL SURVEYLOUISVILLE

DIVISION OF GAME MANAGEMENT  
GAME MANAGEMENT AGENT  
Post Office and Custom-House,  
Broadway, 6th to 7th Streets.

This office was established at Louisville in 1934. It was formerly located at 2106 Summit Street, Columbus, Ohio. Its functions are to make biological surveys and conserve game and birds in this district. All original reports are sent to Washington, D.C., and only a card file containing pertinent information is retained by this office.

297. MASTER FILE, June 1934 to date. Relative to violations of game laws, and other matters pertaining to the functions of this office. Arranged alphabetically. (Occasionally, official.) 3 x 5 cards, 2 in., in card cabinet. R. 217. (4849)

EXTENSION SERVICE

EXTENSION SERVICEBARBOURVILLE

DIVISION OF COOPERATIVE EXTENSION  
 COUNTY AGENTS  
 Knox County Courthouse

This office was established in July 1937. Its function consists of assisting farmers in raising crops and aiding in home economics. Until Oct. 6, 1938 the County Agent's office was located in the Croley building.

County Agricultural Extension Agent

298. CORRESPONDENCE, FARM, ACP, REPORTS AND RECORDS, 1927 to date. Pertaining to soil conservation and crops rotation, also maps and charts. (Daily, official.) 3 x 5 card index. 3 ft., 10 x 12 folders, 36 ft., in 20 drawers of filing cases, 20 drawers of transfer cases, and on shelf of wooden cabinet. Rs. 1, 2. (7763)

County Home Demonstration Agent

Bldg. (A) County Courthouse  
 Bldg. (B) Mitchell Bldg., Knox St.

This office was established in 1935. It was located in the City Hall prior to 1936 and later in the Blair building. Reports are sent to the regional office at Raleigh, N.C.

299. CORRESPONDENCE, REPORTS AND RECORDS, July 1937 to date. Of 4-H Club activities, also new and better methods of maintaining homes. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case, and 4 drawers of transfer case. 1st floor, (Bldg. A) (7764)

300. RECORDS, 1935 to date. Circulars and activities of plans for better homes. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing cases and 4 drawers of transfer case. 1st floor, (Bldg. B) (7771)

BARDSTOWNDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Post Office Bldg.

301. CHECK BOOK STUBS, 1934 - 1935. (Weekly, official.) 1 x 2 bundles, 1 ft., on steel shelves. R. 224. (1198)

302. CORRESPONDENCE, 1934 - 1935. Pertaining to budget plans and time sheets. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 steel drawers of filing case. R. 224. (1197)

BEREADIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Agricultural Hall, College Campus

This office was established in 1912. It was located in the Industrial building until 1928, when it was moved to its present quarters. Annual reports are sent to Washington.

303. FOUR-H CLUB RECORDS, 1914 to date. 3 3/4 x 6 cards, 2 ft. 6 in., in 3 drawers of cabinet. (Frequently, public.) 10 x 12 folders, 15 ft., in 4 drawers of steel filing case and 3 pasteboard boxes. R. 512. (7773)

304. INFORMATION SUBJECT MATTER, 1914 to date. (See addenda). Arranged alphabetically. (Frequently, public.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 512. (7774)

305. REPORTS, 1914 to date. Daily, monthly and annual reports of activities. Arranged chronologically. (Occasionally, official.) 8 x 10 vols., 9 x 12 folders and 5 x 18 bundles, 5 ft. 6 in., on enclosed wooden shelves. R. 512. (7775, 7776, 7777)

306. ADMINISTRATION ACTIVITIES, 1914 to date. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 512. (7778)

307. MISCELLANEOUS, 1927 to date. Correspondence, recreation, garden, landscaping, committee reports, bulletins and club activities. Arranged alphabetically. (Daily, public.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 512. (7779)

308. DEMONSTRATIONS, 1930 to date. General subject matter. 3 1/2 x 5 card index. (Daily, official.) 10 x 12 folders, 24 ft., in 12 drawers of steel filing case. R. 512. (7772)



BOWLING GREENDIVISION OF COOPERATIVE EXTENSION  
COUNTY EXTENSION AGENTS

- (A) 1019 State Street
- (B) Neale Bldg., 914 $\frac{1}{2}$  State St.
- (C) Kuykendall Bldg., 7th and College Sts.

This office was established at Bowling Green in 1908. All reports are sent to the state office at Lexington. Useless papers are destroyed. (AAA records are listed in the AAA section). The office of the home agent was established in 1935 and serves Warren, Simpson, Allen, and Edmonson counties; the agent for negro work was established in 1917.

County Agricultural Extension Agent

309. MISCELLANEOUS, 1936 to date. Crop record books for 4-H clubs, club camp cards, instructions for judging teams, material for next club series, bulletins, folders, mimeographed sheets, paid bills, receipts, sale lists of fat cattle show, correspondence from state leaders of Junior Club work. Filed by subject matter. (Daily, official.) 9 $\frac{1}{2}$  x 15 3/4 folders, 6 in., in drawer of steel filing case. 1st floor. (Bldg. A) (5271)

310. REFERENCE FILE, 1936 to date. Bulletins, census releases, reports, special information, mimeographed sheets on dairying and farm bureau programs. Filed according to subject matter. (Daily, official.) 9 $\frac{1}{2}$  x 15 3/4 folders, 2 ft., in drawer of steel filing case. 1st floor. (Bldg. A) (5273)

311. CORRESPONDENCE, 1937 to date. Relating to county planning, county fair, dairy information, tobacco raising, 4-H club extension progress. Filed according to subject matter. (Daily, official.) 9 $\frac{1}{2}$  x 15 3/4 folders, 2 ft., in drawer of steel filing case. 1st floor. (Bldg. A) (5274)

County Home Demonstration Agent

312. ANNUAL HOME BUSINESS STATEMENT AND HOME MANAGEMENT PLAN, Dec. 1935 to date. Form RA-RR3bb, contains date, number in family, address, ages of dependents, food table, clothing, operating supplies, household furnishing and equipment, housing, health and medical care, personal expenditures, family development and an annual food report from clients from which a general report is made showing accomplishments and comparisons with work of previous year. Filed alphabetically by counties. (Frequently, official.) 8 x 10 folders, 2 ft., in steel filing case. Supervisor's office. (5289)

Negro Agricultural Extension Agent

313. MONTHLY AND ANNUAL REPORTS, 1917 to date. Monthly reports; meetings held; nature of work; type of demonstration conducted; farms and homes visited during month; service and mileage reports; news articles published; 4-H clubs organized. Annual report supplemented with snapshots of projects before and after improvements. Filed chronologically. (Daily, official, public.) 10 x 12 loose-leaf books, 2 ft., in filing case. Front room, (Bldg. C) (5290)

CADIZ

DIVISION OF COOPERATIVE EXTENSION  
COUNTY HOME DEMONSTRATION AGENT  
Courthouse, Main St.

This office was established in July 1936. Its functions consist of assisting homemakers and 4-H clubs in better methods of improving economics, health, recreation, and social needs. Reports are sent to the state office at Lexington.

314. CORRESPONDENCE, REPORTS AND ORGANIZATION, 1936 to date. (Daily, public.) 9 x 12 folders, envelopes and bundles, 24 ft., in drawer of filing case and on shelves of wooden cabinet. 2d floor. (7748)

DANVILLE

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Post Office Bldg.

This office was established in 1921. Reports are sent to the state office at Lexington, and to Washington, D.C.

315. MISCELLANEOUS RECORDS OF ACTIVITIES, 1921 to date. 3 x 5 card index, 3 ft., in 2 drawers of cabinet. (Daily, official.) 9 x 12 folders and envelopes, 18 ft., in 3 drawers of filing case and 6 drawers of transfer cases. Rs. 7, 8. (7767)

FALMOUTHDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGENTS

Post Office Bldg., Shelby and Chapel Sts.

This office, established in January 1935, is under the jurisdiction of the state office at Lexington. Its functions consist of extension work and supervising AAA business in Pendleton county. For four months it occupied quarters in the Held building, Main and Shelby streets, when it was moved to its present location. Records are sent to the state office at Lexington.

County Agricultural Extension Agent

316. RECORDS, 1933 - 1935. Of contracts, appraisals and control of Tobacco Association, also financial reports and correspondence. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of transfer case. R. 200. (7373)

317. CONTRACTS, 1934 - 1935. Corn-hog, also acreage reductions and diagrams of fields. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in wooden box. R. 200. (7274)

318. MISCELLANEOUS, 1934 - 1935. Tobacco allotments, adjustment contracts, and marketing cards, also field measurements. Tax payment warrants, compliance and Supervisor's reports. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 14 ft., in 7 drawers of transfer cases. R. 200. (7371)

319. MISCELLANEOUS FILE, 1934 - 1935. Maps of farms, wheat contracts, allotments, production adjustment, payment schedules, compliance certificates, landlords' proofs of compliance, and threshermens' certificates. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of transfer case. R. 200. (7372)

320. MISCELLANEOUS FORMS AND SHEETS, 1934 to date. Instructions, expense accounts, organization correspondence, also quotes, and ratio reports, transmittals, listing and summary sheets. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 201. (7375)

321. RECORDS, 1934 to date. Corn-hog contracts, check receipts, also data on household management, food, nutrition, child development and education. Arranged chronologically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 201. (7376)

322. CORRESPONDENCE AND REPORTS, 1934 to date. Membership lists, budget accounts, regulation publicity and previous year's plans. Arranged chronologically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 201. (7377)

323. DATA AND WORK SHEETS, 1934 to date. Of county agricultural conservation program. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 14 ft., in 7 drawers of filing case. R. 201. (7378)

County Home Demonstration Agent

324. CORRESPONDENCE, 1935 to date. Arranged chronologically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (7584)

325. CORRESPONDENCE OF TENANT PURCHASES, 1935 to date. Arranged chronologically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (7585)

326. EXPENSE ACCOUNTS AND PAYROLLS, 1935 to date. Arranged chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (7588)

327. FARM TENANCY, 1935 to date. Arranged alphabetically. (Occasionally, official.) 3 x 5 cards, 3 in., in drawer of cabinet. R. 204. (7589)

328. LOAN PLANS, 1935 to date. Annual business statement, agreements, requests, referrals, applications, recommendations, confidential reports, payments, defaults, contracts, releases, sales, and mortgages. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (7583)

329. LOANS, 1935 to date. Emergency and standard loans and names of individuals. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 6 in., in 2 drawers of cabinet. R. 204. (7590, 7591)

330. WPA CERTIFICATIONS, EMERGENCY GRANTS, CERTIFICATIONS AND REJECTIONS OF LOANS, 1935 to date. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (7586)

331. SUPERVISORS' REPORTS, 1936 to date. Pertaining to activities. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 202. (7379)

332. FARM FIELD REPORTS, 1936 to date. Showing base allowance and map of farms. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 202. (7381)

333. APPLICATIONS FOR PAYMENT, 1936 to date. Performance report, crop division and supervisors' report. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 202. (7382)

334. CORRESPONDENCE AND LATE PASTURE CHECK, 1936 to date. Soil building allowance earned and Supervisors' weekly reports. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 202. (7383)

335. AERIAL PHOTOGRAPHS, 1938. Filed numerically. (Daily, official.) 20 x 24 photographs, 16 ft., on shelves of steel cabinet. R. 202. (7384)

336. TOBACCO MARKETING QUOTOS, LISTING SHEETS, 1938. Arranged alphabetically. (Daily, official.) 20 x 24 loose-leaf books, 2 ft., in desk drawer. R. 200. (7370)

#### FRANKFORT

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Capitol Hotel Bldg.,  
Main and Ann Sts.

337. CORN-HOG, WHEAT, AND TOBACCO RECORDS, May 1, 1924 to date. Correspondence, reports, tabulations, maps and charts. (Frequently, official.) Various sized folders, envelopes, bundles, and vols. 13 ft. 6 in., in filing drawers. R. 1. (1352, 1351, 1349)

338. FARMS, May 1, 1924 to date. Correspondence, tabulations, charts, and maps; listing sheet. (Frequently, official.) Various sized folders, envelopes, and bundles. 10 ft., in 5 filing case drawers. R. 1. (1350)

339. MISCELLANEOUS FILE, May 1, 1924 to date. Crop record books for 4-H clubs, camp cards, folders, mimeographed sheets, receipts, record of performance. (Frequently, official.) Various sized folders, 25 ft., in 12 drawers of steel filing case. R. 1. (1354)

340. OLD MONEY RECORDS, May 1, 1934 to date. Money loaned to farmers through the county farm agent's office. (Rarely, official.) 12 x 15 vols., 6 in., in steel filing case. R. 1. (1348)

#### HARDINSBURG

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Citizens Bank Bldg., Main St.

This office was established in 1934. It was located in the K. C. building, until June 1939 when it was moved to its present quarters.

341. FARM RECORDS, 1935 to date. Of correspondence, reports, tabulations and maps of farms in Breckinridge county. Arranged alphabetically. (Daily, confidential.) 9 x 12 folders, 174 ft., in 17 drawers of filing cases, 36 drawers of transfer cases and on open wooden shelves. 1st floor. (7321)

HARTFORDDIVISION OF COOPERATIVE EXTENSION  
COUNTY HOME DEMONSTRATION AGENT  
City Hall

342. MISCELLANEOUS RECORDS, 1934 to date. Emergency grants, loans and rejections, also farm and home bulletins. (Daily, official.)  $10\frac{1}{2}$  x 13 and  $11\frac{1}{2}$  x 14 folders, 32 ft., in 16 drawers of filing cases, 2 drawers of transfer cases and on shelves of enclosed stool cabinet. 2d floor. (7849)

HENDERSONDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Farm Bureau Bldg., 1st and Main Sts.

This office was established about 1915. Its first locations could not be ascertained. From 1924 until 1932 it occupied quarters in the Nicholson building; from 1932 until 1934 it was in the Express building; during 1935 in the Waller building; during 1936 in the Lambert building, and since that time it has occupied its present quarters. Its functions are coordinated with various activities of the Department of Agriculture. Records prior to 1933 are on file in Experiment Station at Lexington, where all reports are sent.

343. CORRESPONDENCE, 1933 to date. From various agencies, also reports and expense vouchers. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 9. (6341)

344. BANK STATEMENTS, 1933 to date. Of payments made for cattle, hogs, and expenses. Arranged chronologically. (Daily, official.) Various sized folders and packages, 2 ft., in drawer of filing case. R. 9. (6343)

345. FARM BUREAU COOPERATIVE ASSOCIATION, 1933 to date. Reports and correspondence; terracing and building contracts for construction of bridges and drains. Arranged alphabetically. (Daily, official.) 8 x 10 and 10 x 12 folders, 2 ft., in drawer of filing case. R. 9. (6342)

346. PERSONAL, 1933 to date. County Agent's correspondence and reports of activities. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 9. (6348)

347. RURAL RESETTLEMENT, 1933 - 1936. Correspondence and reports pertaining to drought sufferers. (Never.) 10 x 12 bundles, 9 ft. 6 in., in 8 drawers of filing cases. Hall. (6344)

348. CORN AND HOGS, 1934 - 1935. Correspondence and contracts of the AAA. Arranged alphabetically. (Rarely, official.) 10 x 12 folders, 18 ft., in 9 drawers of filing cases. Hall. (6345)
349. TOBACCO CONTRACTS, 1934 - 1935. Of the AAA and correspondence pertaining thereto. Arranged alphabetically. (Weekly, official.) 10 x 12 folders, 22 ft., in 11 drawers of steel filing cases. Hall. (6343)
350. TOBACCO COMPLIANCE, WHEAT, AND FOUR-H GIRLS CLUB, Oct. 1934 - July 1936. Correspondence, bank statements and programs. Arranged alphabetically. (Rarely, official.) 6 x 10 and 10 x 12 vols., 7 ft. 6 in., in 4 drawers of filing cases. Hall. (6346)
351. APPLICATION FOR PAYMENT, 1936 to date. Correspondence and grain contracts. Arranged alphabetically. (Daily, official.) 10 x 12 envelopes, 63 ft., in 35 drawers of filing cases. Rs. 16, 17. Hall. (6352)
352. BUDGETS, 1936 to date. Correspondence, reports, bank statements, adjustments and receipts. Arranged alphabetically. (Daily, official.) 10 x 12 envelopes and packages, 3 ft., in 2 drawers of filing case. Rs. 17, 18. (6350)
353. PERSONAL CORRESPONDENCE, 1936 to date. Assistant County Agent's general file. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 9. (6349)
354. MAPS, 1937 to date. Aerial photographs of Henderson county farms to determine acreage of conservation program. (Daily, official.) 15 x 18 and 22 x 26 photographs, 3 ft., in metal cabinet. Rs. 17, 18. (6351)

HOPKINSVILLE

DIVISION OF COOPERATIVE EXTENSION  
NEGRO COUNTY AGRICULTURAL EXTENSION AGENT  
Glass Bldg., 408 $\frac{1}{2}$  S. Main St.

This office was established in 1920. Its functions consist of assisting Negro farmers and conducting educational meetings. Reports are submitted to the Experimental Station at Lexington.

355. REPORTS, Feb. 1931 to date. 3 x 6 card index. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case and pasteboard box. 2d floor. (7567)

JACKSONCOUNTY AGRICULTURAL EXTENSION AGENT  
Post Office, Broadway

This office was established in 1931. Reports are sent to the state office at Lexington, and annual reports are sent to Washington.

356. ACP RECORDS, 1931 to date. Financial and research reports, also correspondence. (Rarely, official.) 8 x 12 folders, 24 ft., in 12 drawers of filing cases. 3d floor. (7613)

357. MONTHLY AND ANNUAL REPORTS, 1931 to date. (Occasionally, official.) 8 x 12 folders, 2 ft., in drawer of filing case. 3d floor. (7615, 7621)

358. CORRESPONDENCE, 1938 to date. (Frequently, official.) 8 x 12 folders, 1 ft., in drawer of filing case. 3d floor. (7612)

359. EXTENSION ORGANIZATION AND PROCEDURE, 1939 to date. Correspondence with state office and others. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 3d floor. (7610)

360. FOUR-H CLUB RECORDS, 1939 to date. Tabulations, members' titles and their activities. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 3d floor. (7611)

361. SUBJECT MATTER MATERIAL, 1939 to date. Questionnaires on various subjects. (Frequently, official.) 8 x 12 folders, 9 in., in drawer of filing case. 3d floor. (7614)

LEITCHFIELDDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Grayson County Jail Bldg.

This office was established in 1933. (AAA records are listed in the AAA section of this inventory).

362. MAPS, 1934 to date. Soil, extension, and outlook maps. (Frequently, official.) Various sized bundles, 1 ft., on wooden shelf. Semi-basement floor. (5086)

363. ASSISTANT COUNTY FARM AGENT'S FILE, 1936 to date. Subject matter, correspondence, and project work material. Filed chronologically. (Daily, official.) 12 x 15 folders, 2 ft., in steel filing case. Semi-basement floor. (5085)



364. HOME DEMONSTRATION AGENT'S FILE, 1936 to date. Subject matter and correspondence with Home Economics Department at University of Kentucky, homemakers of Grayson county, and 4-H girls club. Subject matter filed by project; correspondence by departments and individuals. (Daily, official.) 12 x 15 folders, 2 ft., in steel filing case. Semi-basement floor. (5088)

LEXINGTON

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Post Office Bldg., N. Limestone and Barr Sts.

This office was established in 1918 and was located in the Courthouse until 1934 when it was moved to its present quarters. Monthly and annual reports are submitted to the state office.

365. BEEF AND CATTLE, 1922 - 1936. Copies of letters filed by the county agent; they explain the weight gained by cattle by using corn, oats, cotton seed meal, clover, hay and straw. (Occasionally, official.) 9 x 12 folders, 3 in., in filing case. R. 400. (1896)

366. MAILING LISTS, 1925 - 1936. Of farmers whose sheep, hogs and cattle have been shipped. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in filing case. R. 400. (1920)

367. ADMINISTRATION, 1926 - 1936. Instructions and rules for county agent; also county agent reference material; notes on cooperating with local newspapers. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in filing case. R. 400. (1922)

368. POULTRY HUSBANDRY, 1926 - 1936. These files contain records of farm poultry flocks, and instructions as to care of chickens and all kinds of poultry. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in filing case. R. 400. (1939)

369. LEGUME PRODUCTION, 1930 - 1936. Financial reports on legume production and notes on agricultural situation in Kentucky, prepared by the Department of Market and Rural Finance. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 3 in., in filing case. R. 400. (1880)

370. DAIRY HUSBANDRY, 1932 - 1936. Information on how to test cows for butter-fat, pertaining to beef and cattle. These letters explain to the farmers why they should follow governmental advice in feeding, so as to obtain best results from their stock; also copies of checks and contracts made by farmers and their county agents. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. R. 400. (1894)

371. COPY LETTERS, 1932 - 1936. Received from other county agents and assistant county agents; also copies of letters of requests from county agriculture agents asking information on soil conservation

and soil improvement. (Frequently, official.) 9 x 12 folders, 3 in., in filing case. R. 400. (1889)

372. UTOPIA CLUB, 1932 - 1935. Information on Utopia Club, an organization for older boys and girls in rural districts. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 in., in filing case. R. 400. (1911)

373. SOIL CONSERVATION, Mar. 1936. Prepared by the Agriculture News Service, giving details about soil conservation, and the names of persons representing Kentucky farmers at the Regional Conference in Memphis, Tenn. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 3 in., in filing case. R. 400. (1915)

374. ANNUAL REPORTS, 1933 - 1935. Narrative reports of Fayette county and a summary of activities and accomplishments are sent to the state office, University of Kentucky, where they are checked and forwarded to Washington. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 in., in filing case. R. 400. (1918)

375. BLUEPRINTS, 1933. Of stripping and tobacco sheds, circulars on ventilation of tobacco barns, and the importance of ventilation in tobacco curing; also a bulletin on ridge ventilation in tobacco barns. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in filing case. R. 400. (1932)

376. CWA LETTERS, 1933 - 1934. To county agents, requesting assistance in rural housing projects. (Frequently, official.) 9 x 12 folders, 3 in., in filing case. R. 400. (1898)

377. PLANS OF WORK, 1933. Instructions to improve farms and better production of cattle, sheep and other stock, prepared in abstract form for use by the county agents, showing plans of work for agricultural extension in Kentucky. (Frequently, official.) 9 x 12 folders, 4 in., in filing case. R. 400. (1933)

378. THREE YEARS LEGISLATIVE ACCOMPLISHMENTS OF KENTUCKY FARM BUREAU FEDERATION, 1933 - 1936. List of 29 laws that have been passed with help of Farm Bureau Federation. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 4 ft., in filing case. R. 400. (1939)

379. BANGS DISEASE IN COWS, 1934 - 1936. Copies of letters from farmers and dairy men requesting county agents to have their cows tested for Bangs disease; lists of farmers reporting to county agents the number of cows they have, where located, also the number of cows and their breed, and when they were tested. (Daily, official.) 9 x 12 folders, 3 in., in filing case. R. 400. (1897)

380. ECONOMIC ASPECTS, March 1934. Preliminary reports of economic aspects of chicken and egg production in the United States. Prepared by Bureau of Agricultural Economics, showing differential between specialized versus incidental poultry production, and regional variations in farm price of feed and grain. (Frequently, official.) 9 x  $10\frac{1}{2}$  folders, 2 ft. 6 in., in filing case. R. 400. (1904)

381. RESETTLEMENT, 1934 - 1935. Rural rehabilitation programs, memoranda, and copies of letters written by the county agent. (Frequently, official.) 9 x 10 $\frac{1}{2}$  folders, 6 in., in filing case. R. 400. (1904)

382. LAMB GRADING DEMONSTRATION, 1935. Letters of the county agent sent out to different people inviting them to attend the lamb grading demonstration, instructions on how to grade different kinds of lambs. (Rarely, official.) 9 x 12 folders, 4 in., in filing case. R. 400. (1916)

383. MONTHLY REPORTS, Dec. 1935 - May 1936. Sent to state office, checked and forwarded to Washington. (Frequently, official.) 9 x 10 $\frac{1}{2}$  folders, 4 in., in filing case. R. 400. (1919)

384. RESETTLEMENT (INSTRUCTIVE), 1936. Small pamphlets, letters of instructions of resettlement rehabilitation in Kentucky, Tennessee, West Virginia, and North Carolina; information on soil improvement with limestone, rehabilitation of farm families through government farm loans. (Daily, official.) 9 x 12 folders, 4 in., in filing case. R. 400. (1877)

385. CIRCULAR LETTERS, 1936. Sent to the Farm Bureau members urging them to attend meetings of the County Agent. (Occasionally, official.) 9 $\frac{1}{2}$  x 12 letters, 3 in., in filing case. R. 400. (1882)

386. HIGHLIGHTS OF SECRETARY H. A. WALLACE'S ADDRESS, n.d. Copy of part of address, "Common Ground", on farm prices. (Frequently, official.) 9 $\frac{1}{2}$  x 12 folders, 1 in., in filing case. R. 400. (1901)

387. OTHER CROPS, n.d. Reports on orcharding, and statistics on tobacco and other crops. (Frequently, official.) 9 x 10 $\frac{1}{2}$  folders, 6 in., in filing case. R. 400. (1878)

DIVISION OF COOPERATIVE EXTENSION  
STATE DIRECTOR  
Scovell Hall, University of Kentucky

The Extension Division was organized as a department of the Experiment Station in 1910. After the passing of the Smith-Lever Act in 1914 it was organized as one of the three cooperative divisions of the College of Agriculture under a memorandum of understanding between the President of the University of Kentucky and the Secretary of Agriculture. The dean of the College of Agriculture is director of the Extension Division. Supervisory officers under the director are appointed to look after the functions of the different sections. (These various departments are part of the University organization and were not, as a rule, included in the Survey of Federal Archives; however, since their records were surveyed, abstracts of them are included in this section). The Dairy section was established in 1890; the department of Agronomy, 1906; the department of Markets and Rural

Finance, 1890; the Home Economics Extension department, Horticulture, Animal Husbandry, 4-H Club, and Veterinary Science, in 1914. Annual reports are submitted to Washington.

Assistant Director

388. FARM AND HOME CONVENTION PROGRAMS, 1912 to date. Of state-wide meetings. Filed chronologically. (Rarely, official.) 10 x 12 folders, 5 ft., in filing case. R. 122. (2917)

389. PHOTOGRAPHS, 1914 to date. Of demonstrations taken by the field agents to show what has been accomplished. Filed according to subjects. (Rarely, official.) 10 x 12 folders, 12 ft., in filing case. R. 122. (2913)

390. PLANS OF WORK, 1914 to date. Prepared annually for each project. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 2 ft., in filing case. R. 122. (2919)

391. REPORTS OF COMMITTEES ON SMITH-HUGHES, AND SMITH-LEVER LAWS, 1914 to date. On working programs of these acts in various states. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 122. (2924)

392. CONSTITUTION AND BY-LAWS, 1923. (Rarely, official.) 10 x 12 folders, 4 ft., in filing case. R. 122. (2918)

393. CENSUS ANALYSES OF FARMS, 1924 to date. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 1 ft., in filing case. R. 122. (2914)

394. INSURANCE CORRESPONDENCE, July 1, 1925 to date. Record of employees injured on duty; nature of injury and medical treatment. Service and supplies must be furnished by the U. S. Medical officer, if available, if not, by physician, designated by the Compensation Commission from list in possession of superior officer. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 122. (2946)

395. SPECIALISTS CORRESPONDENCE, July 1, 1925 to date. Relative to instructions for field agents, and home demonstrators and program of work accomplished. Filed chronologically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 122. (2915)

396. ASSESSMENTS, 1926 to date. Report showing levies and yield in each county to carry on work of agricultural agent. Filed chronologically. (Rarely, official.) 10 x 12 folders, 1 ft., in filing case. R. 122. (2921)

397. APPLICATIONS, 1930 to date. Letters of recommendation of persons seeking positions, approved by county agents, and home demonstrators. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 1 ft., in filing case. R. 122. (2922)

398. PROGRAMS, 1931 to date. Of extension workers conferences held each year at the University of Kentucky. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 4 ft., in filing case. R. 122. (2920)

399. FIELD DAYS FOR SPECIALISTS, 1932 to date. Reports recording activities of field agents, time spent in field, total hours worked, also average hours each day and month. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 122. (2916)

400. CIRCULAR LETTERS, 1933 to date. Showing dates of meetings, annual reports and plan of work. Filed chronologically. (Rarely, official.) 10 x 12 folders, 1 ft., in filing case. R. 122. (2923)

401. COUNTY AGENTS' CORRESPONDENCE, July 1, 1934 to date. With county and home demonstration agents regarding supplies and routine. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 122. (2911)

402. CORRESPONDENCE, July 1, 1935 to date. With Washington relative to official publications, bulletins, programs, extension workers conferences, literature for the county and home demonstrators, and requests for specialists from Washington to help with Junior and Farm and Home Week. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 ft., in filing case. R. 122. (2912, 2902)

403. CORRESPONDENCE, July 1, 1935 to date. With extension division of various states. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 122. (2909)

404. POST OFFICE CORRESPONDENCE, Sept. 17, 1935 to date. Regarding space and equipment for the county agents and home demonstrators. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 122. (2910)

#### State Agent

405. MASTER SHEETS OF ANNUAL REPORTS FROM COUNTIES, 1921 to date. Filed by date. (Rarely, official.) 18 x 26 sheets, 8 ft., in map cabinet. R. 116. (3198)

406. COMBINED REPORTS, 1921 to date. Compiled from master sheets, and submitted to the Secretary of Agriculture. Filed by date. (Rarely, official.) 9 x 12 folders, 3 ft., in filing case. R. 116. (3197)

407. RECOMMENDATIONS FOR APPOINTMENTS, July 1921 to date. To county positions, made by state agent, to the bureau director for approval by the Board of Directors. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 6 ft., in filing case. R. 116. (3189)

408. SUBJECT MATTER FILE, Jan. 1, 1929 to date. Annual reports, agricultural extension appropriation, authorization for travel, bulletin list (NS Dept.), information and research; expense accounts, AAA forms,

extension workers conference, information on farmers in Kentucky counties, farm management, leakage training, and lists of county agents. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3184)

409. CORRESPONDENCE, July 1, 1929 to date. From county agents, clerical appointments, corn-hog material, cotton production reports, expense accounts and drought material; engineering reports and correspondence of the assistant state director and supervisors. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 12 ft., in filing case. R. 116. (3181)

410. APPLICATIONS, 1930 to date. For positions in various counties. Filed alphabetically by counties. (Rarely, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3177)

411. CORRESPONDENCE, WITH COUNTY AGENTS, Jan. 1, 1932 to date. Also registrations, personnel history, and requests for sabbatical leave. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3187)

412. MONTHLY REPORTS TO THE DIRECTOR OF EXTENSION SERVICE, 1933 - 1935. Requests for bulletins, service certificates, cotton forms for 1934 and 1935 cotton contracts under Bankhead accounts. Annual reports on material. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3208)

413. COMMUNITY PROGRAM, 1934 - 1935. Reports on Farm Bureau, county indebtedness, and county agents appropriation; information on crop production loans, notes on dairy products, federal farm board group conference, "Live at Home" program. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3205)

414. STATISTICS AND MISCELLANEOUS, 1934 - 1935. News digest and notes on plans of work, project material, and a report on Regional Credit Corporation of Louisville; notes on soil department, tax and tax distribution and wheat material. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3206)

415. ADMINISTRATION AND EXTENSION ORGANIZATIONS, 1935 to date. Information on budget expenses, finances in general, and Farm Bureau. Also instructions pertaining to extension director and state supervisor. Filed alphabetically. (Frequently, official.) 9 x 12 loose-leaf books, 1 ft., in filing case. R. 116. (3200)

416. APPROPRIATION CORRESPONDENCE, 1935 - 1936. Expense accounts and farm census reports; also outline of the filing system for the county agent's office; list of county applicants, and notes on utilization program. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in oak cabinet. R. 116. (3196)

417. CENSUS REPORT, 1935. On agriculture by division and state made by the Bureau of Census, also rural discussion on potato crop,

group RR, KERA, seed corn correspondence and reports on the outlook for 1936. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in oak cabinet. R. 116. (3207)

418. KERA AND TVA CORRESPONDENCE, 1935 to date. Annual reports of TVA, KERA, application forms, TVA budget reports, correspondence pertaining to soil improvement program, report of soil erosion control program, TVA monthly report forms and miscellaneous correspondence; correspondence from county agents to the state office concerning KERA and TVA programs. Filed alphabetically. (Frequently, official.) 8 x 12 folders, 2 ft., in filing case. R. 116. (3178)

419. PERMANENT RECORD FILE, 1935 - 1937. Guide cards used for the main headings; budgets and accounts, catalogues, correspondence, legislation, membership lists, photographs, plans, publicity, regulations, records, and reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing cases. R. 116. (3195)

420. DROUTH RELIEF MATERIAL, July 1, 1935 to date. Special drouth news, reports of federal livestock feed agency, hay and feed information, weekly drouth reports from county agents; miscellaneous drouth material and maps, bulletins on winter feed problems, circulars, and forms. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3180)

421. COUNTY AGENTS' MONTHLY REPORTS, Dec. 1935 - Nov. 30, 1936. Field notes, narrative reports of extension work, itinery reports, and summary of activities. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3179)

422. COUNTY AGENTS' AND GENERAL CORRESPONDENCE, 1936 to date. Agriculture conservation program, annual reports, circular letters, expense accounts, organization program, plan of work, county program plan, clerks, and miscellaneous reports; also certifications of service cards and general correspondence from county agents to the state office. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3185)

423. COUNTY AGENTS' ANNUAL REPORTS, 1936. Summary of activities and accomplishments, county program of work; outlook and recommendations; also combined annual reports of county extension workers. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3176)

424. EXTENSION ORGANIZATION AND PROCEDURE, 1936 to date. Information pertaining to the Extension office, such as: filing, committees, leaders, county and community program of work, teaching methods by charts, exhibits, and tours. Also method pertaining to agriculture and home economics under the direction of the 4-H club. Filed alphabetically. (Frequently, official.) 9 x 12 loose-leaf books, 1 ft., in filing case. R. 116. (3291)

425. HOME ECONOMICS AND HOUSE FURNISHINGS, 1936 to date. Information on child development and parent education, preparation and preservation of food, and selecting of school lunches, information on clothing, millinery, draperies, furniture, and other home equipment. Filed alphabetically. 9 x 12 loose-leaf books, 1 ft., in filing case. R. 116. (3202)
426. HORTICULTURE AND PLANT DISEASE, 1936. Information on fruit growing, landscaping, raising truck and vegetable gardens, also special root crops, information on care of cereals, forage, crops, fruit and tobacco, treatment of various plant diseases and improvement of seeds. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3204)
427. LITERATURE, FORMS AND INSTRUCTION PROGRAM, 1936. Copies of forms, bulletins, pamphlets, mimeographed sheets, containing information about programs. Used only in emergency, to check completeness of current file. Filed numerically by series. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3203)
428. CURRENT REFERENCE, 1937. Instructional material filed according to subject matter, such as: budgets and accounts, bulletins, general information, forms miscellaneous, and notes, quotas and ratios, transmittals and summary sheets. Also preliminary estimates on soil building, allowance used, and weekly reports on performance. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3191)
429. 4-H CLUBS, 1937. File contains achievement and rally day contests, demonstrations, team material; separate folder for each club; games, Junior week, and news articles. Filed numerically by subject matter. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3214)
430. HEALTH AND SANITATION, 1937 to date. Sub-titles are: child development and parent education; clothing and millinery; foods and nutrition; home management and household furnishings; also horticulture material. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3211)
431. PROGRAM DEVELOPMENT, 1937. Material filed by county program of work; community program of work; project plans. Also mailing lists (current), and circular letters. Filed numerically by subject matter. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3213)
432. REFERENCE BULLETIN FILE, 1937. Extension circulars, mimeographed pamphlets. Guide cards used for major headings. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3188)



Agricultural Adjustment Administration

433. HOG-CORN CORRESPONDENCE, 1934 to date. Circulars on corn and hog progress, records on appraisal school, county status and complaints; information on group conference, C-H questionnaires and reports on completion of the contracts. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3183)
434. TOBACCO CORRESPONDENCE, 1935 - 1936. Tobacco contracts, outlook for 1936-1939, AAA tobacco assistants, applications and appointments, and circular letters on tobacco work; miscellaneous correspondence from county agents. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3186)
435. A. C. PROGRAM AND GENERAL CORRESPONDENCE, Apr. 1, 1936 to date. Program on agriculture conservation, bankers information, Central Kentucky Production Credit Association, circulars, clerical assistant and annual report. Also information concerning farm woodlands, forms, farm letters, and miscellaneous. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in oak cabinet. R. 116. (3182)
436. CARD INDEX, 1936 - 1937. Containing name, address, community, acreage in farm, and serial numbers of AAA contracts. Filed alphabetically by districts. (Frequently, official.) 4 x 6 cards, 2 ft., in card cabinet. R. 116. (3215)
437. COUNTY AGENTS AUTOMOBILE MILEAGE, Dec. 1, 1936 - May 30, 1937. Showing name of County Agent and total mileage consumed during period. Also outline of wheat program for 1936-1939, and correspondence and farm census report. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in filing case. R. 116. (3209)
438. AAA CONTRACTS, 1937. Suspended contracts sub-divided as necessary into corn, hog, cotton, tobacco, wheat contracts. One folder for each contract. Also filed are: instructions, summaries, transmittals. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 116. (3193)
439. A. C. WORK SHEETS, 1937. Work sheets and related material. One folder for each form. 1936 work sheets ECR 1; map of cropland, ECR 7; division of crops and practices, ECR 8; report of performances, ECR 10; application for payment, ECR 11; field forms Ky., ACR 4. Correspondence on individual work sheets or application: receipts for seed and limestone, measurements of fields, and all other data pertaining to the individual farm. Filed alphabetically by districts. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3194)
440. ANNUAL CORRESPONDENCE AND PROJECT FILE, 1937. All current correspondence other than that which pertains to AC and AAA programs. Individual folders are used for administrative officers, also supervisors specialists and other persons with whom there is a considerable

volume of correspondence. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 116. (3199)

441. FARM PROGRAM, 1937 to date. ECR 1, work sheet; ECR 109, statement of bases and allowances; correspondence, bills and receipts for seed, lime, poultry, and fertilizer. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3210)

442. RECORD OF CHECKS RECEIVED AND DELIVERED, 1937. Receipts of checks received from and delivered to applicants showing serial number, name of each operator, landlord, tenant or sharecropper, amount of check, date delivered to payee. Also page number on which signature may be found. Numbered consecutively. (Frequently, official.) 10 x 14 loose-leaf books, 1 ft., in filing case. R. 116. (3190)

443. RELATED FORMS, 1937. Completed contracts and related forms, literature, instructions and all other information pertaining to AAA program. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 116. (3192)

444. SUSPENDED FILE, 1937 to date. Delayed work sheets and trouble cases. Colored tags are fastened to folders to provide convenient method of identifying trouble, delayed or incomplete cases. Colored according to district. Filed numerically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 116. (3212)

#### State Home Demonstration Agent

445. GENERAL CORRESPONDENCE, 1925 to date. With state leader of home demonstration; appointments, circular letters, report of agents' conferences, monthly schedules, and minutes of staff meetings; weekly correspondence from agents and their reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 9 ft., in filing case. R. 140. (3216)

446. SUBJECT MATTER, 1930 to date. Bulletins, circulars, and mimeographed copies of food selection, canning and preserving, child welfare training, home management, infant care and feeding, and cultural needs of the family. Also bulletins on family education, travel, rural sociology and economics. Filed by subject matter. (Rarely, official.) 9 x 12 folders, 3 ft., in filing case. R. 140. (3217)

447. CORRESPONDENCE, 1934. Circulars, appropriations, expense accounts, foreign correspondence, hotel reservations, reading in Home Unit of different states, cooperative work for each county. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 7 ft., in oak cabinet. R. 140. (3222)

448. EXPENSE ACCOUNTS, 1934. Showing character of expenditures, transportation costs from station to station, and purpose of trips made by the local leaders of the training school; talks at the field day program, arrangements for hotels, meals, Pullman fares, checking

baggage and busses to station. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in filing case. R. 140. (3220)

449. TABULATED REPORTS, 1934 - 1936. Made by home demonstration agents, giving number of days spent in the field, days in office, number of members, advance notice of special meetings, and miles traveled, number of farms and homes adopting improved practices, and number of farm and home visits made. Filed alphabetically by counties. (Rarely, official.) 9 x 12 folders, 3 ft., in wooden case. R. 140. (3219)

450. CANNING DEMONSTRATIONS, 1935 to date. Refers to meat and fruit canning, name of station where demonstration is held, and name of person in charge. Information from extension specialists on food and nutrition (meat and fruit), canning contests and experiments. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., in oak cabinet. R. 140. (3221)

451. COUNTY INFORMATION SHEETS AND CORRESPONDENCE, 1935 - 1937. Information on appointments, general correspondence, circulars pertaining to fraternities, conferences, expenses and minutes, camp meetings, and planning programs. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in oak cabinet. R. 140. (3223)

452. MONTHLY REPORTS, 1936 to date. Of county extension workers which give complete details of work accomplished in each county; narrative reports, Adult and Junior Week work reported. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in filing case. R. 140. (3218)

Dairy Extension Specialist  
Dairy Products Bldg.,  
730 Rose Street

453. BREEDING RECORD, 1894 to date. Of the dairy herd at the experiment station. Filed chronologically. (Frequently, official.) 8 x 10 folders, 3 ft., in filing case. R. 109. (3360)

454. INDEX AND PRINT PICTURES, 1894 to date. Photographs and negatives of dairy cows. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 108. (3349)

455. PRODUCTION OF MILK AND BUTTER FAT OF LOCAL HERD, 1894 - 1934. Record of production of herd maintained on college farm. Originals dating back to 1894 are printed on large sheets rolled in bundles in vault. Records are typed in permanent form and filed in folders. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 12 x 15 bundles, 3 ft., on shelves in vault. Vault. (3369)

456. LANTERN SLIDES, 1900 to date. Of all livestock at the experiment station. Filed alphabetically. (Frequently, official.) 4 x 6 envelopes, 5 ft., in filing case. (3358)

457. BIBLIOGRAPHY, 1928 to date. Published papers and bulletins of instructions pertaining to dairying. Filed by subject matter. (Frequently, official.) 4 x 6 cards, 10 ft., in card cases. R. 110. (3356)
458. BULLETIN FILE, 1928 to date. Pertaining to dairying, collected from states and foreign counties. Filed chronologically. (Frequently, official.) Various sized bound vols., 20 ft., in filing case. R. 107. (3354)
459. CORRESPONDENCE, 1928 - 1936. On Dairy Division. (Rarely, official.) 9 x 12 folders and pockets, 10 ft., on shelves. Vault. (3370)
460. DAIRY HERD MONTHLY REPORTS, 1928 - 1936. Filed chronologically. (Rarely, official.) 9 x 12 folders, 10 ft., on open shelf. Basement. (3351)
461. FEED CARDS, 1928 to date. Showing amount of feed each cow is given daily and filed according to cow's number. Filed numerically. (Daily, official.) 4 x 6 cards, 10 ft., in card cabinet. R. 109. (3359)
462. JOURNAL DAIRY SIGNS, 1928 to date. Scientific publications of the American Dairy Sign Association on dairying. Filed chronologically. (Frequently, official.) Various sized folders, 6 ft., in filing case. R. 107. (3357)
463. NOTES, 1928 to date. Mimeographed subject matter, quizzes, and notes for teaching dairying. Filed by subject matter. (Daily, official.) Various sized folders, 8 ft., in filing case. R. 108. (3355)
464. U. S. D. A., 1928 to date. Farmers' bulletins covering dairy subjects. Filed chronologically. (Frequently, official.) Various sized folders, 5 ft., in filing case. R. 107. (3343)
465. MIMEOGRAPH WORK, 1930 - 1932. Copies of radio talks, instructions on cheese, butter and other commodities. Filed chronologically. (Rarely, official.) 9 x 12 folders, 2 ft., in filing case. R. 108. (3353)
466. CORRESPONDENCE, Oct. 1934 to date. Filed alphabetically by counties. (Rarely, official.) 9 x 12 folders, 6 ft., in filing case. R. 108. (3361)
467. CORRESPONDENCE, 1935 to date. With field agents regarding productions of dairy herds. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 109. (3368)
468. CORRESPONDENCE OF FIELD AGENT, 1935 to date. Also expense accounts. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 109. (3366)

469. CREAM GRADINGS, July 1935 to date. Record of product of cows. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 16 ft., in filing case. R. 109. (3367)
470. STATISTICS AND CENSUS, Jan. 1935 - 1936. Includes census reports, statistical reports of agency, numerous copies of addresses made on various dairy subjects, notes on jersey cows and experimental data. Filed alphabetically. (Frequently, official.) Various sized vols., 4 ft., on shelf. R. 109. (3365)
471. EXPERIMENT STATION REQUISITION, June 1935 - 1936. Paid requisition forms for supplies. Filed chronologically. (Frequently, official.) 8 x 10 pockets, 2 ft., on shelf. R. 109. (3363)
472. CORRESPONDENCE, Sept. 1936 to date. Regarding dairy products. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 108. (3350)
473. D. H. I. A. MONTHLY REPORTS, 1937. On dairy cows, such as production of butter fat, milk, and income above feed costs. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 109. (3352)
- State Assistant in Negro Work  
Private residence, 179 Deweese St.
474. MISCELLANEOUS RECORDS, 1920 - 1934. Old reports and correspondence. (Never.) Loose papers, 8 ft., in 8 boxes under desk. Private residence. (2373)
475. OLD LETTER FILES, 1920 to date. Filed alphabetically. (Rarely, official.) 9 x 12 letter files, 9 in., on top of filing case. Private residence. (2328)
476. REPORTS, 1920 to date. Monthly and annual, pertaining to service, mileage, community worked, mode of travel. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in filing case. Private residence. (3228)
477. CORRESPONDENCE, 1936 to date. Pertaining to extension work throughout the state. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in wooden cases. Private residence. (3244)
478. COMBINED NARRATIVE REPORTS, Dec. 1936 to date. Annually by field agents. Tabulations on back of form. Filed chronologically. (Annually, official.) 9 x 12 folders, 6 in., in filing case. Private residence. (2958)
479. SOIL CONSERVATION, AAA, 1937. Pamphlets, instruction sheets, and bulletins, also map of Fayette county showing working committees under the supervision of the agent in charge. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. Private residence. (3234)

480. MONTHLY TABULATION REPORTS, 1938 to date. Itinerary report of agents in the state, showing date, community, nature of work, and a summary of activities. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1 ft., in filing case. Private residence. (3251)

Agricultural Engineering Section  
Engineering Bldg., Experiment Farm

481. SUBJECT FILE AND PUBLICATIONS, 1918 to date. Trade literature, government circulars, and reports on various phases of agricultural engineering. Filed by decimal system. (Daily, official.) Various sized, 12 ft., in filing case. Office. (5522)

482. ANNUAL REPORTS, 1920 to date. Radio talks, news releases, and plans of work. Arranged chronologically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. Office. (5526)

483. FARM BUILDING PLAN SERVICE, 1920 to date. Blueprints and tracings sent to farmers. Filed alphabetically. (Daily, official.) 9 x 14 folders, 24 ft., in filing case. Office. (5528)

484. PLANS AND SPECIFICATIONS, 1920 to date. Buildings and structures on experiment farm. Filed alphabetically. (Frequently, official.) 8 x 12 folders, 2 ft., in filing case. Office. (5523)

485. REPORTS, 1920 to date. On agricultural work accomplished in each county. (Daily, official.) 9 x 14 folders, 5 ft., in filing case. Office. (5530)

486. SUBJECT MATTERS, 1920 to date. Reference material regarding each county. Filed by decimal system. (Daily, official.) 9 x 12 folders, 6 ft., in filing case. Office. (5527)

487. TRADE PUBLICATIONS, 1920 to date. Blueprints made from tracings, inquiries, and subject matters. Filed alphabetically. (Daily, official.) 9 x 14 folders, 16 ft., in filing case. Office. (5525)

488. A. E. BULLETINS, 1921 to date. Complete set of agricultural engineering accomplishments. (Frequently, official.) 6 x 9 vol. 2 in., in filing case. Office. (5524)

489. EDUCATIONAL CHARTS, 1931 to date. Home story structures, rural electrification, and water supply. Filed numerically. (Daily, official.) 24 x 36 charts, 3 ft., in filing case. Office. (5529)

Poultry Division  
Dairy Products Bldg., 730 Rose St.

490. ANNUAL REPORTS, 1914 to date. Of all activities, such as: number of meetings held, attendance, radio talks, visits to demonstration farms and hatcheries, and number of shows held. Filed chronologically. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 213. (5520)

491. CORRESPONDENCE, 1914 to date. And inquiries regarding poultry. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 213. (5519)

492. DEMONSTRATION FLOCK RECORDS, 1914 to date. Daily record kept by owner on demonstration flocks, showing feed cost, egg production, income, miscellaneous expense, and mortality. Filed alphabetically and chronologically. (Daily, official.) 9 x 12 folders, 25 ft., in filing case. R. 213. (5519)

493. MONTHLY POULTRY POINTERS, 1914 to date. Regarding growth and betterment of the industry; announcement of shows and meetings, feed and grain quotations, and egg production of the demonstration flocks for the previous month. Filed chronologically. (Frequently, official.) 9 x 12 folders, 25 ft., in filing cases. R. 213. (5521)

494. RECORD BOOKS, 1923 to date. Data of each person's flock entered under kind of flock for each year. Book is kept on table for reference in office. Entered by kinds of flocks. (Daily, official.) 12 x 18 bound vol., 4 in., on table. R. 213. (5526)

495. OLD RECORDS, 1924 - 1937. Of pedigreed chickens and production of each one. Kept for reference. Filed chronologically. (Frequently, official.) 9 x 12 folders, 12 ft., in filing case. R. 213. (5508)

496. OLD RECORDS, 1924 - 1938. Non-active records of longevity data. Filed chronologically. (Rarely, official.) 14 x 18 vols., 2 ft., in filing case. Rs. 225, 226. (5515)

497. ROBINSON SUB-STATION RECORDS, 1929 - 1937. Kept record of every egg laid and each hen that lays. Records called Robinson House sheets. Kept daily. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 225, 226. (5512)

498. TURKEY INCUBATION, 1936 to date. Eggs are weighed and put under pen numbers; number of fertile and infertile eggs; number of dead germs by candling, broken ones kept by circles around numbers. Filed according to pens. (Daily, official.) 9 x 12 folders, 2 ft., in wooden file case. Rs. 225, 226. (5517)

499. CORRESPONDENCE AND RADIO TALKS, 1937 to date. Of Extension men in regard to visit with county agent and trip they made. Radio talks or mimeographed copies of talks made several times a year. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in wooden filing case. Rs. 201, 204. (5525)

500. CORRESPONDENCE, 1937 to date. Of county agents in regard to dates and engagements of Extension men's visits. Filed alphabetically. 9 x 12 folders, 2 ft., in wooden filing case. Rs. 201, 204. (5524)

501. MISCELLANEOUS REPORTS AND PLANS OF WORK, 1937 - 1938. Agriculture situation concerning lambs and pullets; U. S. D. A. census re-

ports; poultry and egg situation; National poultry plan. Filed alphabetically. 9 x 12 folders, 2 ft., in wooden filing case. Rs. 201, 204. (5523)

502. MONTHLY DEMONSTRATION FLOCK RECORD, 1937 - 1938. Year begins Oct. 1st through Sept. 30th. Record sent for each month, then data is entered in record book for quick reference. (Daily, official.) Filed alphabetically. 9 x 12 folders, 4 ft., in wooden filing case. Rs. 201, 204. (5522)

503. PRODUCTION RECORDS, 1937 to date. Certain numbers of kinds kept in one pen; every egg recorded daily and monthly. Filed according to pen numbers and numerically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. 2d floor. (5509)

504. PULLET PEDIGREED RECORDS, 1937 to date. Kept by wing band and leg band; also mother's record and number; number of eggs she lays and date she lays first egg. Filed alphabetically by letter on chick. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. 2d floor. (5510)

505. CHICK AND PULLET PEDIGREE, 1938 to date. Records for Robinson and Princeton sub-stations kept here; all hens numbered and date when hatched. Each hen in separate section, marked by letter and number on band. Filed by letter on band. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. 2d floor. (5511)

506. CORRELATIONS, CHEMICAL CONSTITUENTS OF EGG HATCHIBILITY PRODUCTIONS, 1938. Special records of Agent's private work and his experiments. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 225, 226. (5513)

507. LONGEVITY DATA, 1938 to date. Active file of particular experience: White Leghorn and Rhode Island Reds are being used for this. Special pens for them. Each hen has a separate sheet with mother's number and father's number, date hatched, date of first egg, number of days between hatching and day of first egg. Production for month and year, and number of pen they were in. Filed according to pens. (Daily, official.) 14 x 18 pasteboard backs, 2 ft., in filing case. Rs. 225, 226. (5514)

508. ORIGINAL HATCHING DATA, 1938. Hen number and number of turkey eggs set for her; number died; number died different weeks; number of strong chicks; per cent hatched; per cent hatchability; then transferred to longevity records. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 225, 226. (5516)

Department of Agronomy  
Experiment Station, University of Kentucky

509. REPORTS, 1910 to date. Weekly, submitted by head of Department of Agronomy to State Director of Extension Service, giving account of each day's work when out in the field. It lists such data as locality, date, miles traveled, and nature of business transacted.



Included are reports submitted by field agents subject to the approval of head of department concerning certain phases of their work. Filed according to subject matter. (Frequently, official.) 6 x 9 folders, 6 ft., in bookcase of private office. Rs. 133, 137. (3457)

510. CORRESPONDENCE (ROBERTS), July 1919 to date. Annual reports, current reports, and general correspondence of administrative head of department of agronomy. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. Rs. 133, 137. (3458)

511. STATION CORRESPONDENCE, 1930 - 1938. And requisitions for workers and supplies. There are four full-time field agents assigned to duties in the agronomy section, three in engineering, and one part-time worker in the state. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 38 ft., in filing case. R. 137. (3459)

512. REPORTS, CORRESPONDENCE (HUNT), 1934 - 1938. Narrative reports submitted annually by field agent in tobacco. This is Kentucky's largest crop; in 1937 the burley crop was 403 million pounds. Filed alphabetically and chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 137. (3463)

513. REPORTS (KENNY), 1934 to date. Weekly, monthly and annual on work for ensuing year of field agent who specializes in crops. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 135. (3470)

514. GENERAL CORRESPONDENCE (KENNY), 1937 to date. Also includes reports to and from county agents of state as regards soils, fertilizers, and crops. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 135. (3467)

515. KENTUCKY SEED IMPROVEMENT ASSOCIATION, 1937 to date. Certificates permitting certain farmers to sell certified seeds in order to maintain a better standard of purity. Correspondence regarding seeds, such as lespedeza, small grains, and tobacco are included. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 135. (3469)

516. RECORD FILE (JOHNSTONE), 1937 to date. Correspondence and annual report in marketing as part of extension work of the University of Kentucky. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 136. (3465)

517. GENERAL CORRESPONDENCE (JONES), 1938. Of field agent in soils, lime, and phosphates. Old correspondence stored with unused material. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 137. (3462)

518. ANNUAL REPORT (JONES), 1938. Carbon copy of current annual report submitted by field agent, written in narrative form and illustrated with pictures, closing with a summary of the year's activities. Filed chronologically. (Frequently, official.) 8 x 11 sheets clamped together, 4 in., loose in drawer. R. 137. (3461)

519. HYBRID CORN, 1938. Mimeographed material regarding information of hybrid seed corn. This special phase of work started in 1937 as a means of producing higher quality product on smaller corn acreage. In 1938 Agronomy Extension work in corn production will center around variety and hybrid demonstrations. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 136. (3466)

520. TVA CORRESPONDENCE, 1938. Pertaining to soil management, in cooperation with Tennessee Valley Authority. More than 1600 farms demonstrations have been given in use of lime and phosphates in 49 counties of the state. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 135. (3468)

Department of Farm Economics  
University of Kentucky, S. Limestone St.

521. BUSINESS ANALYSES, 1926 to date. Of farm business pertaining to soil, seeds, and all crops other than tobacco. Farm management division. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 238. (3442)

522. FARM MANAGEMENT NOTES, 1930 to date. Small publications mailed to farmers in the state regarding economics in agriculture. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 238. (3444)

523. OLD REPORTS, 1930 to date. Records and materials on sheep raising in Kentucky. Filed alphabetically. (Frequently, official.) Various sized packages, 2 ft., in filing case. R. 238. (3446)

524. OLD MATERIAL, 1933 to date. Manuscripts and material written for the department on various phases of extension work, by the different workers. (Rarely, official.) Various sized packages, 2 ft., in drawers. R. 238. (3441)

525. CLASS MATERIAL, 1934 - 1938. Mimeographed publications for class instructions in farm economics. Also reports on courses of extension plans and work. Included in educational material such as: effective school board service, excerpts from newspapers, editorials dating back to 1934, and correspondence. Filed alphabetically. (Frequently, official.) Various sized paper packages, 3 ft., in filing case. Rs. 238, 242. (3449)

526. COUNTY AGRICULTURE PLANNING, 1935 to date. Programs planned by county agents for approval of the bureau headquarters. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 238. (3443)

527. MISCELLANEOUS REPORTS, 1935 to date. Field trips, annual reports on accomplishments and required state reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 238. (3440)

528. COST OF PRODUCTION, 1938. Special forms used in class instruction regarding financial part of extension work in farm management. Filed by subjects. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. Rs. 238, 242. (3450)

529. MIMEOGRAPH MATERIAL, 1938. Filed alphabetically. (Frequently, official.) Various sized forms, 4 ft., in filing case. R. 238. (3448)

530. ALPHABETICAL FIELD, n.d. Old material, miscellaneous correspondence, and reports. Accumulated in the last few years. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 8 ft., in filing case. Rs. 239, 242. (3447)

531. PERIODICALS, n.d. Literature found in this file is as follows: Agriculture Situation, Bibliographies, Crops, Markets, Crop Reports, Extension Reviews, Federal State Markets Information, Farm Economics, Kentucky Growers, and Kentucky Junior School Work. Also included in the file is literature on Federal Projects under Rural Rehabilitation. Filed alphabetically. (Frequently, official.) Various sized folders, 8 ft., in filing case. R. 238. (3445)

Department of Markets and Rural Finance  
Scovall Hall, University of Kentucky, S. Limestone St.

532. FARM REAL ESTATE TRANSFER, 1930 - 1933. Form USDA-BAE-3, listing description, kind of real estate transfer, kind of property, kind of deed. Each case checked on form accordingly. Date varies with counties. (Rarely, official.) 4 x 6 packages, 20 ft., on shelves. Vault. (3408)

533. FARM REAL ESTATE TAX SALE AND TAX DEEDS, 1933. Farm Finance Forms USDA-BAE, give legal description of property, number of acres, assessed valuation, general taxes due the counties. These records cover all the counties in Kentucky. Filed alphabetically by county. (Daily, official.) 4 x 6 loose-leaf forms, 40 ft., on shelves. Vault. (3405)

534. FARM REAL ESTATE TRANSFERS, 1935. USDA-BAE Land Economics Form 1, covering 35 counties in Kentucky. Stated forms made by WPA showing names of sellers, buyers, county and all data necessary in making of transfers. Filed alphabetically by county. (Daily, official.) 8 x 10 forms in packages, 60 ft., on shelves. Vault. (3404)

535. FARM MORTGAGES, FILED AND RELEASES, 1928 - 1933. Forms USDA-AE-8, a supplementary schedule listing name of mortgagor, address, type of deed, transfer of property and other mortgages, terms of mortgage and description of property. Covers territory of thirty-five counties and used in research work under the CWA. Filed alphabetically by counties. (Never.) 8 x 10 folders, 36 ft., on shelves. Vault. (3405)

536. FARM REAL ESTATE DELINQUENCY, 1928 - 1933. Form 1-U.S.D.A.B. A.C., listing name, address, date, type of property acreage, assessed valuation, delinquency of special assessment and supplementary data. (Rarely, official.) 5 x 8 packages, 10 ft., on shelves. Vault. (3407)

537. GENERAL CORRESPONDENCE, 1928 - 1933. Between the county agents and Washington, concerning the research work of the CWA. Filed chronologically. (Never.) 8 x 10 packages, 8 ft., on shelf. Vault. (3406)

Department of Home Economics  
Experiment Station, University of Kentucky

538. STORED MATERIAL, 1930. Annual reports and other permanent records of the agency filed in the vault room. Current year kept in the office. Also in the vault room are music slides used in teaching and four stacks of transfer files. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 20 ft., in vault. R. 140. (3493)

539. ANNUAL REPORTS, 1934 to date. Of home demonstration agents submitted on accomplishments in their particular districts. Filed chronologically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. Rs. 140, 143. (3491)

540. OLD FILE, 1936 to date. Correspondence of home demonstration agent after the district was divided. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 140, 143. (3488)

541. TRANSFER FILE, Jan. 1936 - 1937. Of correspondence and reports of counties supervised by home demonstration agents, is maintained for the special use of agents in charge, and held in readiness to transfer to storage vault. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 4 ft., in filing case. R. 140. (3490)

542. CURRENT FILE (WELDON), July 1936 to date. General correspondence and county file of agents in charge. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. Rs. 140, 143. (3489)

543. MONTHLY REPORTS, Sept. 1936 to date. For current years from the home agents in the county. Filed alphabetically and by month. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 140. (3485)

544. CORRESPONDENCE (SUPERVISORS), 1937 to date. Of specialists and district agents. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 140. (3486)

545. PERSONAL FILE (SPECIALISTS), 1937 to date. Reference material of home demonstration agents. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. Rs. 140, 143. (3492)

546. SUBJECT MATERIAL (MONROE), 1937 to date. Personal file of district agent. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 38 ft., in filing case. R. 140. (3487)

Horticultural Department  
University of Kentucky, S. Limestone St.

547. OLD RECORDS (INACTIVE), 1914 - 1930. Concerning experimentations, teaching, and demonstrations regarding fruits, vegetables, and plants. Filed chronologically and alphabetically. (Rarely, official.) 9 x 12 folders, 36 ft., in transfer cases and boxes. Attic. (5535)

548. STORAGE RECORDS, 1930 - 1938. Correspondence and circulars of extension men. (Occasionally, official.) Alphabetically by counties and chronologically. 9 x 12 folders, 8 ft., in wooden transfer case and file. R. 203. (5536)

549. CORRESPONDENCE, Jan. 1936 to date. Filed alphabetically by counties. 9 x 12 folders, 10 ft., in filing case. R. 204. (5531, 5534)

550. MIMEOGRAPHED MATERIAL, 1937 - 1938. Filed by subjects. (Frequently, official.) 9 x 12 covers, 2 ft., in wooden filing case. R. 204. (5533)

551. PAMPHLETS, BULLETINS AND SPRAY LEAVES, 1938 to date. Concerning planting of orchards and shrubs, also production. Filed numerically and by subjects. (Frequently, official.) 9 x 12 covers, 2 ft., in wooden filing case. R. 204. (5532)

Public Information Service  
Experiment Station, University of Kentucky

552. NEWS SERVICE, 1934 to date. Items collected for newspapers and issued weekly on various subjects. Filed according to departments and chronologically. (Frequently, official.) 9 x 12 folders, 7 ft., in filing case. R. 110. (3451)

553. OLD NEWS MATERIAL, 1934 to date. Consisting of local AAA stories, news service material and correspondence. Filed according to subject matter. Various sized folders, 12 ft., in filing case. R. 110. (3455)

554. CORRESPONDENCE, 1937 to date. Relating to weekly newspaper service of Agriculture Experiment Station. Correspondence previous to 1937 is stored. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in filing case. R. 110. (3453)

555. LOCAL AAA STORIES, n.d. Copies of weekly radio broadcasts. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. R. 110. (3452)

556. MIMEOGRAPHED LITERATURE, n.d. Concerning various activities. Filed according to subject matter. Various sized bundles, 2 ft., on top of filing case. R. 110. (3456)

557. NEWS MATS, n.d. Of members of the faculty. (Frequently, official.) 6 x 12 boxes, 6 ft., on top of filing case. R. 110. (3454)

State Chairman, Animal Husbandry  
Dairy Products Bldg., 730 Rose Street

558. AGENTS' WEEKLY REPORTS, 1914 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. Rs. 205, 211. (5506)

559. ANNUAL REPORTS, 1914 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 205, 211. (5503)

560. CORRESPONDENCE OF CHAIRMAN, 1914 - 1934. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 90 ft., in filing cases. Vault. (5507)

561. ACTIVE CORRESPONDENCE OF CHAIRMAN, 1935 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in filing case. Rs. 205, 211. (5504)

562. PLANS OF WORK, 1914 to date. Objectives for the year are submitted to Washington for approval. This department cooperates with county agents in sales of Shorthorn, Hereford and Angus cattle, results are measured by number of farmers participating in feeding projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. Rs. 205, 211. (5505)

State Club Leader  
Experiment Station, S. Limestone Street

563. LIVESTOCK SHOWS, 1922 - 1937. File contains photographs of champion livestock, and special 4-H material sent out to various agents in the state during the current year. (Frequently, official.) 9 x 12 folders, 6 ft., in wooden cases. Rs. 243, 244, 245, 246. (3438)

564. PICTURE FILE, 1922 to date. Contains photographs of winners in health, foods, livestock, and clothing contests, taken during county fairs and junior week. Filed according to events. (Frequently, official.) 8 x 11 envelopes, 4 ft., in wooden case. Rs. 243, 246. (3439)

565. CERTIFICATES, RADIO TALKS, NARRATIVE REPORTS, 1935 to date. Certificates of honors accorded. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. Rs. 243, 246. (3435)

566. PRIZE WINNERS, 1935 to date. Lists of prize winners with their photographs in home economics and livestock contests given at county fairs. Old material prior to 1935 stored in vault. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 3 ft., in filing case. Rs. 243, 246. (3436)

567. FARM PRACTICES AND DEMONSTRATION TEAMS, 1936 - 1938. In the 4-H club work at Kentucky State Fair. Included are invoices and correspondence. (Frequently, official.) 9 x 12 envelopes, 4 ft., in filing case. Rs. 243, 246. (3437)

568. GENERAL CORRESPONDENCE, 1936 - 1938. With all organizations regarding agricultural extension work among boys and girls. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. Rs. 243, 246. (3434)

Veterinary Surgeon

Veterinary Science Bldg., University of Kentucky

569. CORRESPONDENCE, 1921 to date. Concerning office routine and letters of inquiry. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 2. (5500)

570. EXPENSE ACCOUNTS, 1921 to date. Requisitions and miscellaneous accounts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 2. (5502)

571. REPORTS, 1921 to date. Annual, extension, preliminary, and plans of work. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 2. (5501)

572. WEEKLY REPORTS, 1921 to date. Filed alphabetically by counties. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 2. (3499)

LOUISVILLE

DIVISION OF COOPERATIVE EXTENSION

COUNTY EXTENSION AGENTS

Post Office and Custom-House

Broadway, 6th to 7th Sts.

This office was established in 1913 and was first located in the old Board of Trade building at 301 W. Main Street. In 1928 it was moved to the Lincoln Bank and Trust building, 421 W. Market Street, where it remained until 1932, at which time it was moved to its present quarters. Its function is to submit all information received from the various agricultural experiment stations to the farmers and homemakers of Jefferson county, in order to promote better and more economic practices on the farms and in the homes. Useless papers are destroyed after three years. Monthly and annual reports of activities are sent to Lexington.

County Agricultural Extension Agent

573. LETTER FILE, 1931 - 1934. General correspondence. (Never.) 12 x 15 bundles, 1 ft., in drawer of steel filing case. R. 8. (236)

574. FEDERAL LOAN INFORMATION, 1933 - 1936. General correspondence. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of wooden filing case. R. 8. (697)

575. 4-H CLUB INDIVIDUAL RECORDS, 1933 - 1936. (Monthly, official.) 5 x 8 cards, 1 ft., in drawer of wooden card cabinet. R. 8. (695)

576. 4-H CLUB ENROLLMENT, 1935. (Rarely, official.) 5 x 8 loose-leaf booklets, 1 ft., in wooden card cabinet. R. 8. (699)

577. ADMINISTRATIVE CORRESPONDENCE, Dec. 31, 1936 to date. (Weekly, official.) 8 x 12 folders, 2 ft., in 2 drawers of wooden filing case. R. 8. (693)

578. CORRESPONDENCE, 1937 to date. (Monthly, official.) 8 x 12 folders, 1 ft., in drawer of wooden filing case. R. 8. (640)

County Home Demonstration Agent

579. HOMEMAKERS' WORK, 1925 - 1936. Correspondence, reports and other records. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 6. (240)

580. JUNIOR CLUB WORK, 1933 to date. Correspondence, reports, and other records. (Weekly, official.) 8 1/2 x 11 folders, 2 ft., in drawer of steel filing case. R. 6. (239)

581. 4-H CLUB, JUNIOR, 1934 - 1935. Application cards for enrollments. (Occasionally, official.) 4 x 6 paper packages, 1 ft., in drawer of steel filing case. R. 6. (237)

575. 4-H CLUB INDIVIDUAL RECORDS, 1933 - 1936. (Monthly, official.) 5 x 8 cards, 1 ft., in drawer of wooden card cabinet. R. 8. (695)

MARION

576. 4-H CLUB ENROLLMENT, 1935. (Rarely, official.) 5 x 8 loose-leaf booklets, 1 ft., in wooden card cabinet. R. 8. (699)

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT

577. ADMINISTRATIVE CORRESPONDENCE, Dec. 31, 1936 to date. (Weekly, official.) 8 x 12 folders, 2 ft., in 2 drawers of wooden filing case. R. 8. (693)

Post Office Bldg. 31, 1936 to date.  
East Carlisle St. 2 drawers of wooden

This office was established in 1914. Its function consists of aiding farmers of Crittenden county. The office was located in the old Marion Bank building until 1916 when it was moved to its present quarters. Reports are sent to state office at Lexington. Useless papers are filed in storage cabinets.

582. MISCELLANEOUS RECORDS, 1934 to date. Of correspondence, reports, tabulations, charts, records, and maps. Arranged alphabetically. (Daily, official.) Various sized folders, vols., and loose-leaf books, 112 ft., in 59 drawers of filing cases, 16 drawers of transfer cases, 7 document holders, 2 drawers of card cabinet, and on open wooden shelves. R. 1. (7768)

581. 4-H CLUB, JUNIOR, 1934 - 1935. Application cards for enrollments. (Occasionally, official.) 4 x 6 paper packages, 1 ft., in drawer of steel filing case. R. 6. (237)



MT. VERNONDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Williams Bldg.

This office, established in 1930, was located in the Bryant building until 1936, when it was moved to its present quarters. Annual reports and applications for payments are sent to Washington.

583. AGRICULTURAL CONSERVATION PROGRAM, 1934 to date. Forms ECR, 1-219, 220a, and 311, work sheets, superintendents' reports, applications, farm payments, and correspondence. Indexed. (Daily, official.) 9 x 12 folders, 42 ft., in 21 drawers of steel filing cases. Office. (7842)

584. MISCELLANEOUS, 1937 to date. TVA, marketing, transmittals, assignments, circulars, ACP instructions, crop insurance on wheat, and correspondence. Indexed. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Office. (7844)

585. REPORTS AND CORRESPONDENCE, 1937 to date. Forms 31, 38, 39a, 40, ECR-115, 217, 218, date sheets, applications, quotas, receipts on tobacco, also supervisor's form reports, summaries and maps of farms. Indexed. (Occasionally, official.) 9 x 12 envelopes, 8 ft., in 4 drawers of steel filing cases. Office. (7843)

PADUCAHDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Post Office Bldg., 5th and Broadway.

This office was established in 1914. Its functions consist of scientific research and regulation service to farmers of McCracken county. It was located in the Citizens Savings Bank building until 1921, and the County Courthouse until 1938, when it was moved to its present quarters. Copies of reports are sent to Washington.

586. MAPS, 1927. Of McCracken county. (See addenda). (Frequently, official.) 15 x 20 cardboard, on top of cabinet. Annex. (7616)

587. AERIAL PHOTOGRAPHS, 1937 to date. McCracken county showing boundaries of farms, names of owners to determine crop acreage. Arranged numerically. (Frequently, official.) 20 x 20 photographs (107), 6 in., on shelf of enclosed cabinet. Annex. (7617)

588. PROCEDURE FOR DETERMINATION OF PERFORMANCES, 1936 - 1937. Applications and maximum payments. Supervisors' reports and summaries, also map of cropland. Arranged numerically. (Frequently, official.) 8 x 12 folders, 13 ft. 2 in., in 7 drawers of filing cases. Annex. (7618)

#### QUICKSAND

DIVISION OF COOPERATIVE EXTENSION  
COUNTY HOME DEMONSTRATION AGENT  
Club House Bldg.

This office was established in 1925. Monthly and annual reports are sent to the state office at Lexington.

589. CORRESPONDENCE, 1931 to date. (Frequently, official.) 8 x 12 folders, 2 ft., in drawers of filing case. 1st floor. (7622)

590. HOMEMAKERS' RECORDS, 1931 to date. Charts and reports. (Frequently, official.) 8 x 12 folders, 2 ft., in drawers of filing case. 1st floor. (7623)

591. SUBJECT MATTER AND PROGRAM MATERIAL, 1931 to date. Charts and other records. (Frequently, official.) 8 x 15 folders, 6 ft., in 3 drawers of wooden filing case. 1st floor. (7620)

#### RUSSELLVILLE

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Post Office Bldg.

This office was established in 1929. From 1929 to 1932 it was in an old building that has recently been torn down; from December 1932 to December 1933 it was located in the County Courthouse, since which time it has occupied its present quarters.

592. EXTENSION WORK, 1931 to date. Agricultural economics, market and farm management, animal and dairy husbandry, junior club work, soils, horticulture, community organizations, monthly and annual reports. Filed according to subject matter. (Occasionally, official.) 9 x 12 folders, 4 ft., in steel filing case. R. 14. (1454)

593. CORRESPONDENCE AND INSTRUCTIONS, 1935 to date. Relative to club work, community activities, finance, organizations, and some reports. Filed alphabetically, according to subjects. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case. R. 13. (1375)

594. HOMEMAKERS' CLUB FILE, Nov. 1935 to date. Filed numerically according to subjects. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 13. (1478)

595. JUNIOR AND 4-H CLUB FILE, 1935 to date. Filed according to subject matter. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 13. (1481)

#### VERSAILLES

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Woodford Bank and Trust Co. Bldg.,  
Main and Court Sts.

This office was established in 1934. It occupied quarters in the Odd Fellows' building until 1936, when it was moved to its present location. (AAA records are listed in the AAA section of this inventory).

596. CORRESPONDENCE, 1934 to date. With the state office. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 7 ft., in 4 sections of steel filing case. 2d floor. (1558)

597. 4-H CLUB RECORDS, 1935 to date. Filed alphabetically and numerically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, in 6 steel filing cases and 3 pasteboard boxes. 2d floor. (5050)

#### WILLIAMSBURG

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Herman White Bldg., Main St.

This office was established in 1914. It was discontinued from 1924 until 1931, when it was again reopened. It was located in the Counthouse until Jan. 1938, when it was moved to State Highway building until March 1939, when it was again moved to its present quarters. Monthly and annual reports are sent to the state office at Lexington.

598. AGRICULTURAL CONSERVATION PROGRAM, 1934 to date. Correspondence, supervisor's reports and individual farm records. (Daily, official.) 9 x 12 folders, envelopes and bundles, 40 ft., in 36 drawers of filing cases and 2 drawers of document holders. 2d floor. (7780)

599. EXTENSION FILES, 1938 to date. Correspondence, demonstration records, 4-H club achievements, lists of farmers visited, and meetings. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 6 ft., in 3 drawers of transfer case. 2d floor. (7781)

FOREST SERVICE

FOREST SERVICEBEREA

CUMBERLAND NATIONAL FOREST  
ROCKCASTLE RANGER STATION  
Moore Bldg., 18 Estill Ave.

This office was established in 1935 in its present quarters. From Jan. 1936 until July 1937, however, it was located in the Cornett building. Annual reports are sent to the Forest Supervisor at Winchester.

600. ACQUISITION PURCHASES, ACQUIRED CASES, 1933 to date. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 15 ft., in 8 drawers of wooden filing cases. Office. (7826)

601. OWNERSHIP, 1935 to date. Form 202, time reports; timber sales, contract and suspect records, special and free-use permits and diaries. Arranged alphabetically and numerically. Various sized cards, 5 ft., in 6 drawers of filing cases. Office. (7825)

602. RECORDS, 1933 to date. Form 331, of property and accountability. Arranged alphabetically. (Daily, official.) 12 x 16 loose-leaf book, 6 in., on desk. Office. (7824)

603. CLOSED FILES, 1935 - 1936. Of special plans of work, camps, emergency-conservation works enrollments, supervisor's camps and finance. Filed according to the Forest Service System. (Rarely, public.) 9 x 12 folders, 8 ft., in drawers of wooden filing cases. Office. (7822)

604. GENERAL ADMINISTRATION, 1936 to date. Correspondence, reports of supervision, requisitions, trespass property, F.A. compensation, acquisition, private forestry. Filed according to the Forest Service System. (Daily, official.) 9 x 12 folders, 15 ft., in 12 drawers of wooden filing cases. Office. (7829)

605. MAPS, n.d. Of recreation and improvement descriptions, job plans and land analyses, boundary markings, timber and grazing managements. Arranged by subjects. (Frequently, official.) 18 x 22 loose-leaf books (17), 6 ft., on shelves of wooden cabinet. Office. (7823)

LONDONCUMBERLAND NATIONAL FOREST  
SUBLIMITY DISTRICT RANGERS  
Post Office Bldg., Main and Third Sts.

This office was established on Jan. 6, 1937. At present it is not doing forestry work, but is dealing entirely with "Settler Selections" for the Sublimity Resettlement Project. Upon completion of this work it will assume its regular routine. It is under the jurisdiction of Winchester. Reports are sent to the regional office monthly, semimonthly, and annually.

606. CORRESPONDENCE, Nov. 1936 to date. Filed by subject matter. (Daily, official.) 8 x 10 folders, 2 ft., in filing case. Rs. 301, 304. (2908)

607. HAND BOOK OF ADMINISTRATION, 1936 to date. Administrative instructions and the preliminary memoranda on regulations and procedures to be carried on by the district ranger's office. Indexed. (Daily, official.) 8 x 10 vols., 3 ft., in bookcase. R. 301. (2901)

608. ACQUISITION FILE, Jan. 1937 to date. Confidential records and reports dealing with the acquisition of public lands for Cumberland National Forest. Filed alphabetically. (Daily, official.) 8 x 10 folders, 4 ft., in filing case. Rs. 301, 304. (2906)

609. CONFIDENTIAL FILE, Jan. 1937 to date. Forms and correspondence pertaining to "Settlers Selections". Filed alphabetically. (Daily, official.) 8 x 10 folders, 2 ft., in filing case. Rs. 301, 304. (2905)

610. FORM FILE (CONFIDENTIAL), Jan. 1937 to date. Filed alphabetically. (Daily, confidential.) 10 x 12 folders, 6 ft., in filing case. Rs. 301, 304. (2907)

611. RECREATION ATLAS, Jan. 1937 to date. Blueprints used in constructing recreational buildings. Filed alphabetically. (Frequently, official.) Various sized folders, in map case. Rs. 301, 304. (2904)

MT. STERLING

CUMBERLAND NATIONAL FOREST  
RED RIVER DISTRICT RANGER  
I. O. O. F. Temple Bldg., 42 W. Main St.

Surveying and examinations of land for the Cumberland Purchase Unit began in 1931. Winchester is headquarters for the forest, and the regional office is in Washington.

612. ATLAS FILE, 1935 to date. Recreation atlas, blueprint sketches or diagrams of recreation structures, atlas showing the amount of work completed, and enrollment period. Alphabetically indexed. (Frequently, official.) Various sized covered maps, 6 ft., in filing case. Office. (2867)

613. COMPENSATION FOR INJURY, 1935 to date. Forms signed by employees showing nature of injuries and time lost. Indexed. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. 2d floor. (2888)

614. CORRESPONDENCE, July 1, 1935 to date. With residents of forest area in regard to sale and purchase of property. Indexed. (Frequently, official.) 10 x 12 folders, 8 ft., in filing case. 2d floor. (2875)

615. DAILY REPORTS OF FIELD WORKERS, 1935 to date. Filed chronologically. (Frequently, official.) 5 x 8 books, 1 ft., in filing case. Office. (2864)

616. MAPS, 1935 to date. Of the district showing tracts of land to be purchased. Indexed. (Frequently, official.) Various sized envelopes, 2 ft., Office. (2863)

617. NEGLIGENCE CASES, 1935 to date. Damage of property by government employees which require case work, and records. Indexed. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. 2d floor. (2873)

618. PERSONNEL RECORDS, 1935 to date. Forest patrolman's record showing name, age, occupation and size of family of forest resident; also listing livestock. Indexed. (Frequently, official.) 10 x 12 folders, 14 ft., in filing case. Office. (2865)

619. PROPERTY RECORDS, 1935 to date. Showing quantity and description, expendable and non-expendable. Indexed. (Frequently, official.) 15 x 17 vols., 4 ft. Vault. Office. (2866)

620. PURCHASE CASES, 1935 to date. Pertains to lands that have been offered, examined, optioned, approved, acquired or dropped by the service. Indexed. (Frequently, official.) 10 x 12 folders, 22 ft., in filing case. Office. (2868)

621. REPORTS, 1935 to date. Weekly, monthly, semimonthly, and annually. Indexed. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. Office. (2877)

622. TABULATIONS, 1935 to date. Material concerning office of supervisor and department at Washington. Indexed. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. 2d floor. (2876)

623. TRESPASS CASES, 1935 to date. Refers to information regarding persons suspected of trespassing or damaging property. Indexed. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. 2d floor. (2872)

#### WILLIAMSBURG

CUMBERLAND NATIONAL FOREST  
LAUREL RANGER STATION  
Hamblin Block, 3d St.

This office was established in 1934. It was located in the Poynter Block until 1938 when it was moved to the H. R. White building. In June 1939 it was moved to its present quarters. Annual reports are sent to Washington.

624. ATLAS, 1934 to date. Maps, work programs and schedules. Forest Service Manual. (Daily, official.) 18 x 21 loose-leaf books and covers, 2 ft. 8 in., on shelves of steel cabinet. Office. (7841)

625. CORRESPONDENCE AND REPORTS, 1934 to date. Forest Service Manual. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 52 ft., in 26 drawers of steel filing cases. (7839)

626. MAPS, 1934 to date. Forest Service Manual. (Frequently, official, public.) Various sized loose papers, 11 ft, 4 in., in 5 drawers of wooden cabinet. Office. (7840)

#### WINCHESTER

CUMBERLAND NATIONAL FOREST  
FOREST SUPERVISOR  
(A) Federal Bldg., Cleveland Ave.  
(B) Sun Bldg., Wall and Cleveland Aves.

The office of the Cumberland National Forest, District 7, was established at Winchester in 1933 and was located in the Bean building. Upon completion of a second story to the Federal building, this office moved into its permanent quarters in 1935. The Cumberland Purchase Unit of the Forest Service started its survey and ex-



amination of lands in Kentucky in 1931. There are four ranger districts functioning under the state office. These are located at Mt. Sterling, London, Berea, and Williamsburg. The present acreage consists of approximately 409,567 acres, either acquired or under agreement. The function of this office is to preserve timber lands, prevent forest fires, and to build recreation parks and bridges on government lands. Records of the Title Attorney, Title District 2, of the Division of Acquisition of Lands under Weeks Law of the office of the Solicitor, who had charge of this office at its inception, are filed here. All reports are forwarded to the regional office at Washington monthly, semimonthly, quarterly, and annually. The personnel consists of forty people.

#### Supervision

627. MONTHLY REPORTS OF TIME SLIPS, 1934 - 1936. Of work accomplished by each employee. Filed alphabetically. (Never.) 9 x 12 folders, 2 ft., in filing case. 3d floor. (Bldg. B). (3345)

628. CORRESPONDENCE, 1935 to date. Pertaining to the construction of bridges, equipment on government lands and other procedures. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. R. 208. (Bldg. A). (3265)

629. CORRESPONDENCE, 1935 to date. With regional office pertaining to structure, survey, photographs, maps and general supervision of agency. Filed by subject matter. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208. (Bldg. A). (3274)

630. L-SUPERVISION TO L-USER, 1935 to date. Each case is filed in separate folder and deals with lands in use and payments. Included are supervisor memoranda and letters. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208. (Bldg. A). (3293)

631. R-FREE USE TO SALES, 1935 to date. Correspondence and reports between office of supervisor, regional, field office and individuals regarding timber sales. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208. (Bldg. A). (3317)

632. ADMINISTRATIVE STUDIES, 1936 - 1938. Volume table, Initial Reports Croomer Ridge supervision, seeding Yocum Creek, Fire, Hazemeter Study, Plans for 1937 - 1938; all work plans are issued from Washington. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 208. (Bldg. A). (3266)

#### Personnel

633. APPLICATIONS, 1933 to date. Persons applying for employment. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 ft., in filing case. R. 208. (Bldg. A). (3258)

634. LEAVE RECORDS AND WPA ASSIGNMENT SLIPS, 1933 to date. Requests for leave of absence and Form WPA 402, assignment of workers to duty. Included are Forms 2020, timber sale permits. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 1 ft. 6 in., in filing case. R. 208.(Bldg. A). (3305)
635. PERSONNEL, CLOSED, 1933 to date. Applications and appointments of persons who were formerly employed and for various reasons employment has terminated. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 3 ft., in filing case. R. 208. (Bldg. A). (3337)
636. WPA ASSIGNMENTS (DEAD FILE), 1933 - 1935. Of persons who were formerly employed. Filed alphabetically. (Never.) 9 x 12 folders, 2 ft., in filing case. 3d floor (Bldg. B). (3347)
637. APPOINTMENTS, CAMPS, 1935 to date. Correspondence pertaining to appointments of workers, Civil Service bulletins and general correspondence regarding the six camps now in operation in the 7th district; folder set up for each camp. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208. (Bldg. A). (3294)
638. COMPENSATION FOR INJURY, 1935 to date. Forms showing nature of injury received in line of duty, and signatures of persons injured. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 ft., in filing case. R. 208 (Bldg. A). (3315)
639. PERSONNEL, ACCIDENT, 1935 to date. Form ECW 4, monthly reports of accidents in line of duty. Filed chronologically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3339)
640. PERSONNEL, APPOINTED, 1935 to date. Applications of persons who have qualified for various positions; correspondence regarding appointments. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3336)
641. PERSONNEL CHANGES, 1935 to date. Record of persons who have been transferred from one district to another, or service terminated. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3333)
642. PERSONNEL LEAVE, 1935 to date. Weekly reports made by supervisor of persons who are on leave of absence or applying for leave. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3340)
643. PERSONNEL RECORD, 1935 to date. Form 17 A, record of former employees of the agency. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3304)

644. PROPERTY TRESPASS, QUARTERS, 1935 to date. Original and carbon copies of correspondence to office of supervisor from districts and individuals regarding rental of buildings. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3327)

645. O, REPORTS, CALENDAR, 1935 to date. Form CCC, District 7, reports of each camp filed in separate folder, reports on ER2, weekly employment and Work Progress reports of 1937. Filed numerically. (Seldom, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3322)

646. TEMPORARY, PERSONNEL, 1935 to date. Employees without Civil Service status; correspondence pertaining to same. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3332)

647. EMPLOYMENT TO O-E-A, 1936 - 1937. Relates to operation, equipment and employment in agency as to employment of certain individuals, wage rate; also correspondence with ranger districts, and with Washington. Filed chronologically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in filing case. R. 208. (Bldg. A). (3295)

648. RETIREMENT, SPECIAL (GEN.), 1936 to date. Retirement forms, special plan of work, job sheets A-L-577, now superseded by Form 26A; included are old supervision records and correspondence regarding safety. Filed chronologically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3260)

649. TIME SLIPS, 1937 to date. Form 87415, of individuals employed, covering four ranger districts; also includes the supervisor's personnel. Filed alphabetically. (Daily, official.) 3 x 5 loose-leaf books, 3 ft., in filing case. R. 208 (Bldg. A). (3256)

#### Forest Management

650. QUARTERLY REPORTS, 1935 to date. Form 949R7, account of timber cut and sold; also correspondence from regional and field offices. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3259)

651. TIMBER SURVEYS, 1935 to date. Originals and carbon copies of correspondence to the office of supervisor from regional and field offices. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3257)

#### Finance and Accounts

652. VOUCHERS, 1934 - 1936. Bills of lading, vouchers of individual companies and travel vouchers. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 44 ft., in filing case. 3d floor (Bldg. B). (3344)

653. ACCOUNTING, 1935 to date. Cost accounting and correspondence pertaining to same. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3280)
654. ALLOTMENTS, 1935 to date. Form 540 C, allocated money for general work of this agency; Form CNT 55, used in making transfers of funds to different forestry districts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3276-A)
655. AUTHORIZATION, 1935 to date. Originals and carbon copies of correspondence regarding travel, Form 536, authority to travel. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3275-B)
656. COSTKEEPING, 1935 - 1936. Correspondence pertaining to cost of agency during the time the solicitor had charge of agency. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3276-B)
657. COSTKEEPING CCC ENROLLEES, 1935 - 1936. Form CM 20, and correspondence pertaining to cost of Civilian Conservation Corps located in 7th District of Kentucky. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3277)
658. COSTKEEPING CRUSH ROCK DISBURSEMENTS, 1935 - 1936. Form CF 17 and CF 80, concerning disbursements on road upkeep. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3290)
659. COSTKEEPING, 1935 to date. Form CF 15, fiscal accounting forms pertaining to costs; Form 28, monthly service report. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3289)
660. COSTKEEPING, 1935 to date. Forms showing a general monthly survey of expenditures. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3287)
661. COSTKEEPING, SUBLIMITY SLIPS, 1935 to date. Form L-2, time sheets showing the classification, hourly rate, hours worked, for workers on construction of Sublimity City, a resettlement project in Laurel county. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3291)
662. DISBURSEMENT CONTRACTS, 1935 to date. Disbursements such as lights, water, horse-hire and other miscellaneous supplies. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3284)

663. DISBURSEMENT CORRESPONDENCE, 1935 to date. From regional, field offices and private concerns to accounting and purchasing departments pertaining to various accounts and purchases. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3283)
664. FINANCE, 1935 to date. Forms showing a general monthly survey of expenditures. Filed chronologically. (Frequently, official.) 10 x 12 folders, 3 ft., in filing case. R. 208 (Bldg. A). (3324)
665. RECEIPTS (FISCAL ACCOUNTS), 1935 to date. Discount and losses, also disbursements to individuals. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3286)
666. VOUCHERS, 1935 to date. Form 21A, and related correspondence. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3288)
667. AUDIT, 1936 to date. Form 44R 7, monthly statements of allotments and disbursements; also correspondence from the regional and field offices pertaining to the financial procedures and daily schedules of posting. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in filing case. R. 208 (Bldg. A). (3275-A)
668. COUNTY ACCOUNTING, 1937 - 1938. Original and duplicate correspondence of accounting department, by counties. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3281)
669. PAYROLL, 1937 to date. Form ERA 157, obligation and New Era reports, also supervision program reports, 1937 - 1938. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3300)
670. PURCHASE ORDERS FOR SUPPLIES, 1937 to date. Form 79. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3255)

Equipment and Supplies

671. REQUISITIONS FOR DISTRICT-CAMPS, 1933 to date. For all supplies and equipment used in districts and camps. Filed chronologically. (Daily, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3341)
672. GASOLINE TICKETS, 1935 - 1936. Purchased for official use on courtesy cards. Filed chronologically. (Never.) 9 x 12 folders, 6 ft., in filing case. 3d floor. (Bldg. B). (3348)
673. GASOLINE TICKETS, 1936 to date. Used by employees. Filed numerically. (Frequently, official.) 4 x 6 loose-leaf books, 2 ft., in filing case. R. 208 (Bldg. A). (3303)

674. MOTOR VEHICLES, 1935 to date. Form CF10, monthly mileage record of employees using motor transportation, and correspondence, to and from field supervisor's office, regarding same. Included are OES cancel orders. Filed chronologically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (5297)

675. OES PROPERTY, 1935 to date. Form 148R7, all chargeable property to be sold or destroyed; correspondence to and from field to supervisor. Filed chronologically. R. 208 (3298)

676. UNIFORMS, 1935 to date. Correspondence regarding personnel uniforms, and automobile accidents incurred in line of duty. Filed chronologically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3323)

677. BIDS, 1936 to date. For supplies attached to vouchers, cancelled bid file, Form OES, dealing with gasoline and correspondence from individual companies to ranger. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3296)

678. REPORTS, 1936 - 1937. On equipment of region 7. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (3271)

#### Lands

679. ACQUIRED CASES, 1933 to date. Public lands acquired by condemnation or direct purchase. Each case is filed in separate folder alphabetically. (Daily, official.) 10 x 12 folders, 40 ft., in filing case. R. 208 (Bldg. A). (3263)

680. APPROVED CASES, 1933 to date. Cases approved for purchase by Washington. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 16 ft., in filing case. R. 208 (Bldg. A). (3270)

681. EXAMINED CASES, 1933 to date. Public lands which have been examined by government for purchase. Filed alphabetically. (Daily, official.) 10 x 12 folders, 20 ft., in filing case. R. 208 (Bldg. A). (3264)

682. INACTIVE CASES, 1933 - 1937. Cases similar to "dropped cases" except that inactive cases may be taken up for consideration of purchase by government at a later date. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 20 ft., in filing case. R. 208 (Bldg. A). (3272)

683. BOUNDARIES, 1934 to date. Acquisitions and reports on the acquiring of public lands. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3285)

684. OPTIONAL CASES, 1935 - 1937. Cases optioned by government. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3269)

685. PROPERTY TRANSFERS, 1935 to date. Form 939, and correspondence regarding transfers of properties. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3254)

686. PURCHASE AND RECREATION, 1935 - 1937. Statistics and correspondence pertaining to purchase of land and recreation data. Form 107R7, Forest Camp Work Sheet. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3292)

687. VOUCHERS, 1937 to date. Form 1034, purchase orders of public lands. Other items in same file are bills of lading, payrolls and transportation requests. Filed alphabetically. (Daily, official.) 10 x 12 folders, 32 ft., in filing case. R. 208 (Bldg. A). (3262)

#### Title Attorney

688. COMPLETED CASES, FINAL CERTIFICATES, 1932 to date. Abstracts and all final reports regarding condemned land purchased by the government. All correspondence pertaining to same. Filed chronologically. (Frequently, official.) 10 x 12 folders, 8 ft., in filing case. R. 200 (Bldg. A). (3334)

689. COMPLETED DIRECT (LAND), 1932 to date. Purchase cases, maps, correspondence and all matters pertaining to the abstracts. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 200 (Bldg. A). (3329)

690. CONDEMNATION PETITIONS, 1932 to date. Land matters and judgments pertaining to all legal papers. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 200 (Bldg. A). (3328)

691. OLD SUITS, 1932 to date. Cases pertaining to mineral rights that have been settled in circuit courts. Filed numerically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 200 (Bldg. A). (3326)

692. PURCHASES, 1932 to date. Of land. Arranged chronologically. (Frequently, official.) 10 x 12 folders, 6 ft., in filing cases. R. 200 (Bldg. A). (3330)

693. CARD INDEX, 1933. To about 100 linear ft. of files accumulated by the Solicitor who had charge at the beginning of the agency and are now stored in the office of the supervisor at Winchester. Filed alphabetically. (Seldom, official.) 5 x 8 cards, 1 ft., on top of file case. R. 200 (Bldg. A). (3335)

694. CONDEMNATION FOLDERS, 1933 to date. Each folder relates to abstracts in another file regarding condemned lands. Maps and correspondence included. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 4 ft., in filing case. R. 200 (Bldg. A). (3310)
695. CORRESPONDENCE AND OFFERED CASES, 1933 to date. Of land, for option, or sale. Filed by subject. (Frequently, official.) 10 x 12 folders, 9 ft., in filing cases. R. 208 (Bldg. A). (3267, 3268)
696. DROPPED CASES, 1933 to date. Record of land rejected by the government because of defective titles. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 2 ft., in filing case. R. 200 (Bldg. A). (3311)
697. GRANTS 16,000 - 26,000, 1933 to date. Commonwealth of Kentucky land grants to first owner of property. Filed numerically. Card index. (Frequently, official.) 10 x 12 folders, 8 ft., in filing case. R. 200 (Bldg. A). (3309)
698. PRIVATE RECORDS OF SOLICITOR, 1933 to 1936. Accumulation of forms, maps, and bulletins, of solicitor who had charge of agency at its inception. Filed numerically and alphabetically. (Seldom, official.) 10 x 12 folders, 2 ft., in filing case. R. 200 (Bldg. A). (3312)
699. PRIVATE CORRESPONDENCE OF SOLICITOR, 1933 - 1936. Original and carbons of solicitor, accumulated during his term of office. Filed chronologically. (Seldom, official.) 10 x 12 folders, 4 ft., in filing case. R. 200 (Bldg. A). (3313).
700. GAME BULLETINS, 1934 to date. Of instructions on fish and game laws. Arranged chronologically. (Frequently, official.) Various-sized loose-leaf books, 2 ft., in filing case. R. 208 (Bldg. A). (3282)
701. CASES BEING ABSTRACTED (NEW), 1935 to date. Cases being worked by condemnation and direct purchase. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 200 (Bldg. A). (3306)
702. CONDEMNATION CASES, 1935 to date. Cases pending action of the solicitor. Card index. (Frequently, official.) 10 x 12 folders, 6 ft., in filing case. R. 200 (Bldg. A). (3308)
703. PROPERTY, 1935 to date. Form 858, lost or damaged and surplus, also correspondence. Arranged chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in metal filing cases. R. 208 (Bldg. A). (3299)
704. REPORTED CASES (FINAL), 1935 to date. Cases acquired by direct purchase, or held on account of taxes, or when more work is to be done on them. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. R. 200 (Bldg. A). (3307)



Improvement

705. IMPROVEMENTS, ORGANIZATION, MAIL, 1935 to date. General correspondence and instructions on improvements and on individual towers, maintenance, radios, Sublimity project, telephone lines and the routine of mail. Filed chronologically. (Daily, official.) 10 x 12 folders, 4 ft., in filing case. R. 208 (Bldg. A). (3331)

Engineering

706. ACQ, SURVEY EQUIPMENT, 1934 - 1936. Record of all equipment purchased by the government to use in the forest; also record of equipment in storeroom. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. 3d floor (Bldg. B). (3346)

707. ATLAS FILE, 1935 to date. Recreation atlas, blueprints, sketches or diagrams of recreation structures. Atlas showing amount of work to be done during enrollment period and upon completion. Filed chronologically. (Frequently, official.) Various sized sheets, 3 ft., in map case. R. 208 (Bldg. A). (3314)

708. E. R. STANDARDS, 1935 to date. Pertains to signs, bridges and roads, of district 7; also correspondence of engineering department. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3278)

709. IND. ROADS AND GENERAL CORRESPONDENCE, 1935 - 1937. Data on roads of District 7, and correspondence pertaining to same. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3279)

710. MAPS, 1937 to date. Showing territory included in forest. (Frequently, official.) 3 x 7 maps, 5 ft., on shelves. 3d floor. (Bldg. B). (3342)

Fire

711. FIRE WEATHER REPORTS, 1933 to date. Reports and maps received daily by the office from Weather Bureau, Cincinnati, Ohio. Filed chronologically. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3338)

712. FIRE, 1935 to date. Originals and carbon copies of correspondence to district men on general fire instructions. Filed chronologically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3325)

713. REPORTS, FIRE, GENERAL TO INDIVIDUAL, 1937 to date. Old reports on fires and correspondence regarding same; Form 642, rangers ten-day fire reports to supervisor who in turn reports all fires to Washington every ten days. Filed according to subject matter. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3301)

714. REPORTS, FIRES, INDIVIDUAL, 1935 - 1936. Operation reports including ten-day fire reports, reports on Sublimity City, and Form 929, fire, individual reports; also supervisor's ten-day fire reports. Filed numerically. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3302)

715. TRESPASS CASES, 1935 to date. Information regarding persons suspected of trespassing or damaging government property, such as starting fires, cutting timber or occupying land without permission. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3316)

#### Public Relations

716. PUBLICATIONS, 1935 to date. Public Relations News Releases, Service News, bulletins, and circulars from forestry agencies and from Washington. Filed chronologically. (Seldom, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3321)

717. ADDRESSES, 1936. Of persons listed under "Public Relations" headings; including correspondence from heads of departments. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3273)

718. CONTACT RECORD (INACTIVE), fiscal year 1936. Form CF 85, under general heading of Public Relations. Filed chronologically. (Seldom, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3261)

719. COOPERATION CUMBERLAND (ACTIVE), 1936 to date. Information regarding meetings, educational material, CCC camps and correspondence and monthly field reports filed under Public Relations headings. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. R. 208 (Bldg. A). (3318)

720. EXHIBITS, 1936 to date. Data on exhibits shown at state and county fairs pertaining to forest service. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in filing case. R. 208 (Bldg. A). (3319)

721. INFORMATION, 1936 to date. Correspondence with field and regional officers asking for information and booklets, also regarding motion picture machines. Filed chronologically. (Frequently, official.) 10 x 12 folders, 1 ft., in filing case. R. 208 (Bldg. A). (3320)

BUREAU OF PUBLIC ROADS

BUREAU OF PUBLIC ROADSFRANKFORT

EASTERN FIELD ORGANIZATION  
 DISTRICT NO. 7, STATE OFFICE  
 U. S. Courthouse and Post Office  
 Wapping and St. Clair Sts.

This office was established in April 1914, and is a part of the Eastern district No. 7, with headquarters at Chicago, Illinois. Until August 1, 1932 this office was located in the Peoples' State Bank building. Prior to August 1, 1932, plans were destroyed after completion of road projects because filing space was not available. Since that time all records of value have been preserved. Washington has copies of all completed and incompletd projects. All projects are approved in Washington before they are sent to this office.

722. CORRESPONDENCE, 1919 to date. From district engineer in charge of federal aid work on Kentucky highways, and to associate engineers on staff; copies of letters from district engineer in Chicago. (Rarely, official.) 5 x 8 letters, 3 ft., in filing case. R. 312 (1559)

723. PAYROLLS, 1919 to date. Semi-monthly time reports pertaining to senior engineer, his associates, and office workers. Filed by dates. (Rarely, official.) 18 x 24 forms, 4 ft., in cabinet. R. 312 (1326)

724. REIMBURSEMENT VOUCHERS, 1919 to date. Submitted daily for payments to contractors for work done on federal projects; submitted monthly by state when project is completed and final voucher paid; monthly vouchers are discarded and final vouchers kept on file. (Frequently, official.) 8 x 10 $\frac{1}{2}$  vouchers, 4 ft., in filing case. R. 312 (1562)

725. FINAL STATEMENTS OF CONTRACTORS, 1920 to date. Sent in after projects near completion and are approved by associate and senior highway engineer. Filed according to project. (Frequently, official.) 9 $\frac{1}{2}$  x 15 folders, 9 ft., in filing case. R. 312 (1553)

726. CORRESPONDENCE, April 1922 to date. Pertaining to general road projects. See addenda. (Frequently, official.) 9 $\frac{1}{2}$  x 14 folders, 2 ft., in filing case. R. 311 (1499)

727. FINAL REPORTS ON FINISHED PROJECTS, 1922 to date. Records of costs, engineers' statements and tests made on materials; after inspection of engineers, these projects have been taken over by

state highway departments except with an occasional inspection to determine if state is keeping them in good repair. Filed according to projects. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders, 6 ft., in wooden filing case. R. 313 (1555)

728. GENERAL FILES AND ROAD PROJECT NUMBERS, April 1922 to date. Records consist of plans, contracts, estimates, route reports, tabulations of bids, nature of awards, concurrence of awards and correspondence pertaining to same. See addenda. (Frequently, official.) 9 x 11  $\frac{3}{4}$  paper packages, 22 x 26 blueprints, 79 ft. 6 in., in 21 filing cases and on shelves in cabinet. Rs. 311, 312, 313. (1500)

729. HIGHWAY PROJECTS, April 1922 - April 1926. Reports, correspondence, contracts, and blueprints pertaining to general highway project; duplicate records are on file at district headquarters, Chicago, Ill., and at bureau of Public Roads, Washington. (Frequently, official.) 9 x 14 and 12 x 36 folders and blueprints, 71 ft., in 19 filing cases and on shelves in cabinet. Rs. 312, 313 (1501)

730. ORIGINAL BLUEPRINTS OF PROPOSED PROJECTS, April 1922 to date. Proposed work on highways; most of which have been completed and turned over to the state highway department. (Frequently, official.) 22 x 36 blueprints, 10 ft., in cabinet. R. 311 (1560)

731. PROGRESS REPORTS OF ROADS WHILE UNDER CONSTRUCTION, 1922 to date. Pertaining to progress of building of culverts, bridges and general highway constructions and are made daily and weekly to senior engineer in Frankfort; projects are complete for years stated above. Indexed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders, 18 ft., in wooden filing case. R. 321 (1563)

732. ACTIVE PROJECTS, UNDER CONSTRUCTION, 1926 to date. Progress reports from field engineer giving location, length and data concerning building of bridges and railroad passes; correspondence pertaining to same filed with general records. Indexed numerically.  $9\frac{1}{2}$  x 15 folders (150), 12 ft., in filing case. R. 313 (1557)

733. BLUEPRINTS OF FLOOD RELIEF PROJECTS, 1927 to date. Contracts for relief projects in eastern Kentucky, authorized in 1927 when congress allotted \$1,889,000 to Kentucky for flood damaged roads. (Frequently, official.) 22 x 26 blueprints, 6 ft., in three sections of filing case. 3d floor. (1554)

734. INDIVIDUAL ROAD PROJECTS, 1927 to date. Individual projects after being inspected and surveyed by associate engineers; plans are drawn and let to contractors to build bridges and culverts; contractors bonds and correspondence of senior engineer filed with these records.  $9\frac{1}{2}$  x 14 folders (121), 9 ft., in filing cabinet. R. 311 (1556)

735. PROJECT STATEMENTS IN INITIAL STAGES, Nov. 14, 1933 to date. With sketch maps and correspondence filed together; statements give data concerning length, condition and location of road

and location of culverts and bridges; correspondence is from district engineer in Chicago to senior highway engineer in Frankfort. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders (63), 6 ft., in filing case. R. 312 (1561)

736. CORRESPONDENCE, 1935 - 1936. From chief of Bureau to district engineer, also memorandums of instructions on how to make final vouchers. (Frequently, official.) 14 x 18 loose-leaf books, 6 in., on top of desk. R. 312 (1340)

737. ESTIMATES FOR FEDERAL AID PROGRAM PERTAINING TO ROADS IN KENTUCKY, Oct. 10, 1935 - Aug. 28, 1936. Submitted by district engineer to chief of Bureau, giving estimated cost per mile for a stated mileage on estimates. Filed by project number. (Frequently, official.) 12 x 18 loose-leaf books (4), 2 ft., on top of desk. R. 212 (1339)

738. BLUEPRINTS FOR ACTIVE PROJECTS, 1936. Of roads before project became active and showing condition, location, length and other data. (Daily, official.) 24 x 36 blueprints, 2 ft., stacked on top of work table. R. 312 (1338)

739. CONTRACTS, 1936. To build roads in state. Filed numerically. (Daily, official.) 12 x 15 loose-leaf books, 1 ft., stacked on top of desk. R. 312 (1321)

RESETTLEMENT ADMINISTRATION

RESETTLEMENT ADMINISTRATION

(Farm Security Administration)

The Resettlement Administration was established as an independent agency on April 8, 1935 consolidating the work of the Division of Subsistence Homesteads of the Department of the Interior (1933 - 1935), the Land Policy Section of the Agricultural Adjustment Administration, and the Rural Rehabilitation Division of the Federal Emergency Relief Administration. The work of the Kentucky Emergency Relief Administration in rural rehabilitation was continued and expanded by the Resettlement Administration. On Jan. 1, 1937 the Resettlement Administration was transferred to the Department of Agriculture and, on Sept. 1, 1937, its function and organization was merged with the newly created Farm Security Administration. Since the Survey of Federal Archives was made, prior to the creation of the Farm Security Administration, the name and organization of the Resettlement Administration has been used in all Agriculture Department Inventories.

BARBOURVILLE

RURAL REHABILITATION DIVISION  
 AREA SUPERVISOR  
 Mitchell Bldg., Knox St.

This office was established in 1935. It was located in the City Hall until 1936 when it was moved to the Blair building; in 1937 it was moved to its present quarters. It has jurisdiction over Knox and Bell counties. Reports are sent to the regional office at Raleigh, N.C.

740. DROUGHT RELIEF, ACP LOANS, CORRESPONDENCE AND MISCELLANEOUS RECORDS, July 1935 to date. (Daily, confidential.) 10 x 12 folders, 24 ft., in 12 drawers of filing cases and 12 drawers of transfer cases. 1st floor. (7770)

BARDSTOWN

RURAL REHABILITATION DIVISION  
 AREA SUPERVISOR  
 Post Office Bldg.

This office was established in Dec. 1936, and supervises Nelson and Bullitt counties.



741. CORRESPONDENCE, Sept. 1935 to date. Between state director and district supervisors. (Daily, official.) 9 x 12 folders, 1 ft., in filing case. R. 219 (360)
742. LOAN REJECTIONS, Jan. 1936. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing case. R. 219 (356)
743. LOAN AGREEMENT CASES, March 1936. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 219 (359)
744. MAP OF NELSON COUNTY, 1936. Showing location of farms of clients on which loans have been made. (Frequently, official.) 3 x 3 ft., on wall. R. 219 (358)
745. REFUSALS, 1936. Record of cases eliminated on preliminary examinations. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing case. R. 219 (357)

BOWLING GREEN

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Neale Bldg., 941 $\frac{1}{2}$  State St.

This office was established in April 1935. Reports are sent to the office at Raleigh, N.C.

746. CORRESPONDENCE, 1935 to date. Chiefly from Raleigh, N.C. and Lexington, Ky. offices, relating to supply requisitions, monthly reports on drought situation, attendance reports, special receipts, emergency grants and correspondence with county agents and WPA certifying agents. Filed according to subject matter. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. R. 6, 2d floor. (1467)
747. EMERGENCY GRANTS, 1935 to date. Three month's family subsistence budget, applications by drought stricken and destitute farmers, voluntary work agreements, public aid cases for Allen, Warren, and Edmondson counties. Filed alphabetically by counties. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 3, 2d floor. (1463)
748. HOME MANAGEMENT PLANS, 1935 to date. Copies of home management plans, salary check receipts, expense accounts, reports of home improvements made, canning and storage budget reports, bulletins and resettlement forms. Arranged alphabetically and by subject matter. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 6, 2d floor. (1465)
749. KENTUCKY RURAL REHABILITATION CORPORATION, 1935. Loans and other business statements of corporation which still has some

funds although granting of loans has been transferred to Resettlement Administration, Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in open top wooden filing case. R. 6, 2d floor. (1464)

750. STANDARD REHABILITATION FARM PLANS, 1935 to date. Also emergency farm plans for drought stricken farmers; supervisor farm visit reports; business statements and confidential reports. Filed alphabetically, according to subject matter. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 6, 2d floor. (1466)

ELIZABETHTOWN

RURAL REHABILITATION DIVISION

AREA SUPERVISOR

Hardin County Courthouse, Public Square

This office was established in 1936. The area under its jurisdiction consists of Hardin, Laurel, and Meade counties. In January 1937 the status of the Resettlement Administration was changed from that of an independent establishment to that of a bureau under the Department of Agriculture. The agency has occupied the same offices since it was organized and reports of its activities are submitted to the regional office at Raleigh, N.C.

751. LOAN CASES, 1935 to date. Form RR12, application for rehabilitation loans; Form Ra-RR15, loan agreements; notes, Form RA-LE31, 15 and RA-Le3015a, mortgages; Form RA-RR16, transmittal sheets; and Form RA-RR14, farm plans; correspondence relating to case filed in folder with case record. Filed alphabetically according to name of client. Forms attached. (Daily, official.) 12 x 15 folders, 2 ft., in steel filing case. SE. corner, basement. (5014)

752. EMERGENCY CASES, Aug. 1936 to date. Record relates to drought and flood stricken farmers only and contains applications for aid, three months budget forms, grant cases (those who have been referred to and are working for WPA), closed cases and requests for funds. The request for funds forms are sent each week to the Raleigh, N.C. office and the funds granted are sent direct from that office to the client. Filed alphabetically. (Daily, official.) 12 x 15 folders, 4 ft., in orange crates. SE. corner, basement. (5015)

FALMOUTHRURAL REHABILITATION DIVISION  
AREA SUPERVISOR

Post Office Bldg., Shelby and Chapel Sts.

This office was established in 1935 under the Emergency Relief Administration and functioned as such until July 1, 1935 when it was transferred to the Resettlement Administration. In 1938 it was reorganized as Farm Security Administration. The duty of this office is to rehabilitate low income farm families. Reports are sent to the regional office at Raleigh, N.C.

753. CORRESPONDENCE, EXPENSE ACCOUNTS AND PAYROLLS, 1935 to date. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204 (7398)

754. EMERGENCY GRANTS, 1935 - 1938. To farm families for subsistence. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 204 (7405)

755. CORRESPONDENCE AND TENANT PURCHASES, 1935 - 1938. With state office and data pertaining to purchases. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204 (7399)

756. EMERGENCY LOANS, IDENTIFICATION CARDS, 1935 - 1938. Made to farm families. Arranged alphabetically. (Frequently, official.) 3 x 5 cards and 9 x 12 folders, 1 ft., in pasteboard box. R. 204 (7402)

757. FARM TENANCY, IDENTIFICATION CARDS, 1935 - 1938. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 204. (7401)

758. LOANS, 1935 - 1938. Data pertaining to loans and mortgages. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 12 ft., in 6 drawers of filing cases. R. 204 (7397)

759. MISCELLANEOUS, 1935 - 1938. Correspondence and reports. Arranged alphabetically. (Never.) 10 x 12 folders, 2 ft., in drawer of transfer case. R. 204 (7400)

760. STANDARD LOANS, 1935 - 1938. Made to low income farm families. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 204 (7404)

761. WPA CERTIFICATION, IDENTIFICATION CARDS, 1935 - 1938. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. R. 204 (7403)

FRANKFORTRURAL REHABILITATION DIVISION  
ASSISTANT SUPERVISOR  
(discontinued)

Federal Bldg., St. Clair and Wapping Sts.

This office was established at Frankfort in August 1936 as a branch of the Shelbyville office. Its function is to assist farmers desiring to obtain feed loans for their livestock. Before occupying the present building, this office was located in the Odd Fellows building on Saint Clair street. WPA certificates are sent to the Lexington office and other records to the RA office at Shelbyville. Since this survey was made this office has been discontinued and is now combined with the Shelbyville office.

762. CORRESPONDENCE, Aug. 1936 to date. With the Shelbyville office and various farmers interested in emergency feed loans. (Daily, official.) 5 x 8 envelopes, 9 ft., in book cabinet. Grand Jury Room. (1363)

763. EMERGENCY FEED LOANS AND EMERGENCY GRANTS, Oct. 1936 to date. Record of moneys lent to farmers for purchase of livestock; also a record of WPA certifications of drought stricken farmers. (Frequently, official.) 3 x 5 forms, 1 ft., in metal and paste-board file boxes. Grand Jury Room. (1325)

764. FEED LOANS, Aug. 1936 to date. Records of loans made to farmers unable to obtain outside assistance or credit. When loans are made to a farmer he is required to sign a chattel mortgage on his livestock; loans are made for a period not exceeding eighteen months and bear interest at the rate of five per cent. Filed alphabetically. (Daily, official.) 4 x 6 cards, 2 ft., in card cabinets. Grand Jury Room. (1398)

765. PERSONS APPLYING FOR LOANS, Aug. 1936 to date. (Daily, official.) 4 x 6 cards, 1 ft., in card cabinets. Grand Jury Room. (1365)

766. PERSONAL DAILY REPORTS, Aug. 1936 to date. (Daily, official.) 10 x 12 envelopes, 4 ft., in book cabinet. Grand Jury Room. (1395)

767. PERSONS VISITED, Aug. 1936 to date. Forms applying for feed loans. Filed alphabetically. (Daily, official.) 5 x 6 cards, 3 ft., in card cabinet. Grand Jury Room. (1396)

768. REJECTED APPLICATION RECORDS, Aug. 1936 to date. (Daily, official.) 9 $\frac{1}{2}$  x 15 folders, 4 ft., in book cabinet. Grand Jury Room. (1397)

769. SEMI-MONTHLY REPORTS, Aug. 1936 to date. Number of visits, applications, loans, rejections and grants for subsistence. (Daily, official.) 10 x 12 folders and envelopes, 5 ft., in book cabinet. Grand Jury Room. (1399)

HARDINSBURG

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Courthouse, Public Square

This office was established in January 1935, and was located in the Richmond building until April 1935 and again from May 1937 until October 1938. It was located in the City Hall, Leitchfield, from April until December 1935 and then moved to the County Jail until May 1937. It has occupied its present quarters since October 1938.

770. CORRESPONDENCE AND REPORTS, 1935 to date. Of individual cases. Arranged alphabetically. (Daily, confidential.) Various-sized folders, envelopes, vols., loose-leaf books and cards, 28 ft., in 13 drawers of filing cases, 2 drawers of transfer cases, 1 drawer of card cabinet on shelves of enclosed steel cabinet. R. 1. (7761)

LEXINGTON

RURAL REHABILITATION DIVISION  
STATE DIRECTOR

- (A) Resettlement Administration Bldg., 119 Washington Ave.
- (B) Heiskell Bldg., 801 South Limestone St.

This state office, Region IX, was established under the Kentucky Emergency Relief Administration. On July 1, 1935 it was transferred, as a complete unit, to the Resettlement Administration. The office makes standard loans to destitute and low income farm families. These loans may be used for the purpose of feed, food, subsistence, livestock, production livestock, work animals, farm machinery and equipment, fertilizing, soil improvement materials, and for repairs to farm buildings and homes. Emergency grants may be made to disaster stricken families for home subsistence. These loans also include those for seed to enable the farmer to carry on normal cropping operations, emergency feed loans to enable farmers to carry subsistence livestock, foundation livestock, community, and cooperative services. The volume of business of this agency amounts to one million, two hundred and fifty thousand dollars yearly for the state. There are thirty-nine regular area offices which function

under this state office. Each area office carries on the work in from two to five counties. Each area office has a supervisor, an assistant supervisor, a home management supervisor, and a clerk-typist. From July 1, to August 15 the office was located in the Gibbs-Inman Bldg., Louisville. On August 16, 1935 it moved to 119 Washington Ave., Lexington, where it remained until December 22, 1935 when it moved to its present quarters. In the fall of 1936 certain sections were returned to former quarters on Washington Ave. Reports from this office are sent to the regional office, and on request, to Washington. The Farm Debt Adjustment Section of the Rural Rehabilitation Division was moved from Louisville to Cave City, and then to Lexington in October, 1936. With the exception of one inactive file, its records are not kept separately.

771. BULLETINS, KERA, RA, 1934 - 1936. Of these agencies sent from Washington headquarters, also research and statistic bulletins. Filed chronologically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. General office, (Bldg. B). (1815)

772. CORRESPONDENCE, 1934 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in filing case. General office, (Bldg. B). (1772)

773. COUNTY RECORDS, 1934 to date. Of farm families on relief possessing qualifications for rehabilitation. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. General office, (Bldg. B). (1773)

774. RURAL REHABILITATION CORPORATION PAPERS, Nov. 8, 1934 - 1936. Inventory of corporation and investigations; minute books of stockholders' meetings. Filed alphabetically. (Daily, official.) 6 in., in filing case. General office, (Bldg. B). (1818)

775. ADMINISTRATIVE INSTRUCTIONS, 1935 - 1936. Filed numerically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in filing case. General office, (Bldg. B). (1817)

776. SUPERVISORY FILE, Jan. 1, 1935 to date. Correspondence. Filed alphabetically. (Daily, official.) 10 x 12 folders, 4 ft., in filing case. General office, (Bldg. B). (1774)

777. ADMINISTRATIVE NOTICES, June 7, 1935 to date. Of accounting and budgeting control and reporting additional personnel. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. General office, (Bldg. B). (1778)

778. ADMINISTRATIVE ORDERS, July 1, 1935 to date. Filed numerically. (Daily, official.) 9 x 12 folders, 4 ft., in filing case. General office, (Bldg. B). (1816)

779. APPLICATIONS FOR POSITIONS, Jan. 1935 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. General office, (Bldg. B). (1784)

780. BETTER LIVING STANDARDS FOR RURAL REHABILITATION, Oct. 1935 - 1936. Filed chronologically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 2, (Bldg. A). (1806)
781. CONFIDENTIAL, 1935 - 1936. Corporation papers sealed, Resettlement Administration papers, minutes of meetings of supervisors. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 2, (Bldg. A). (1804)
782. CORRESPONDENCE, 1935 - 1936. To state director from regional office, Raleigh, N.C. and Washington. Filed alphabetically. 9 x 12 folders, 10 ft., in filing case. General office, (Bldg. A). (1809)
783. CORRESPONDENCE, 1935 - 1936. Received from the regional office at Raleigh, N.C. and Washington. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. General office, (Bldg. B). (1814)
784. CORRESPONDENCE, COUNTY SUPERVISORS, 1935 to date. Pertaining to number of prospective clients to be rehabilitated. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. General office, (Bldg. B). (1779)
785. CORRESPONDENCE, STATE AND DISTRICT SUPERVISORS, 1935 - 1936. From associate director of home management division, rural rehabilitation supervisor and from state and district supervisors. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. General office, (Bldg. B). (1812)
786. CORRESPONDENCE, COUNTY SUPERVISORS AND FORMER SUPERVISORS, 1935 - 1936. From county supervisors and their assistants pertaining to men interviewed and found qualified to work. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in filing case. General office, (Bldg. B). (1785)
787. COUNTY AND STATE REPORTS, Jan. 1935 to date. Weekly, showing the type and amount of work done by each supervisor. Filed alphabetically. 9 x 12 folders, 1 ft. 6 in., in filing case. General office, (Bldg. B). (1775)
788. COUNTY CORRESPONDENCE, 1935 - 1936. From the various counties, with copies or requisitions, and county reports of persons receiving aid and those refused; preliminary summaries, schedules and social data of applicants. 9 x 12 folders, 4 ft., in filing case. General office, (Bldg. B). (1782)
789. DIVISIONAL INSTRUCTIONS, 1935 - 1936. Sent out after a series of regional conferences to serve as a guide in the development of state organizations and in securing qualified personnel. Filed alphabetically and numerically. (Frequently, official.) 9 x 12 folders, 6 ft., in filing cases. R. 2, (Bldg. A). (1805)

790. DIVISIONAL INSTRUCTIONS, 1935 - 1936. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 ft., on filing case. General office (Bldg. A). (1807)
791. DUPLICATION FILE, 1935 - 1936. Records of the second copies of all correspondence and reports from the state office to regional and Washington offices. Filed by subject matter. (Rarely, official.) 9 x 12 folders, 10 ft., in filing case. General office (Bldg. A). (1800)
792. EXPENSE ACCOUNTS, July 1, 1935 to date. Also correspondence pertaining thereto. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in filing case. General office. (Bldg. B). (1810)
793. FIELD INSTRUCTIONS, 1935 - 1936. Forms and reports used in building the RR projects, and procedures to follow in handling emergency or subsistence cases. Filed chronologically. (Frequently, official.) 9 x 12 folders, 6 ft., in filing cases. R. 2 (Bldg. A). (1798)
794. FIELD INSTRUCTIONS, Jan. 1935 to date. For communicating with management division personnel in the field. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in filing case. General office. (Bldg. B). (1819)
795. FORMS, 1935 - 1936. Such as contracts for telephone service, inventory reports, bituminous coal contracts, temporary report books, salary commitment reports and personal history statements. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. General office. (Bldg. B). (1781)
796. GRAPHS, Jan. 1935 to date. Administrative information pertaining to state and regional offices. Arranged chronologically. (Rarely, official.) 9 x 12 folders, 6 in., in filing case. General office (Bldg. B). (1776)
797. INFORMATION FILE, 1935 - 1936. Kentucky and West Virginia rural rehabilitation program for 1935, on soils, press releases, social data, farm management lectures, finance data, and other materials. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in filing case. General office (Bldg. B). (1813)
798. ORGANIZATION CHARTS AND MISCELLANEOUS INSTRUCTIONS, Jan. 1935 to date. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. General office (Bldg. B). (1777)
799. PERSONNEL FILES, Jan. 1935 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. General office (Bldg. B). (1783)
800. PROCEDURE MANUALS, 1935 - 1936. Containing instructions for rural rehabilitation personnel. (Frequently, official.) 12 x 16 loose-leaf manuals, 15 ft., on desks in office. R. 1 (Bldg. A). (1794)
801. PROGRAM OF THE RURAL REHABILITATION DIVISION, 1935 - 1936. Information on purpose and program; lists of places and locations where



rehabilitation is being carried on; correspondence. Filed numerically and alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 2 (Bldg. A). (1797)

802. QUALIFICATIONS FOR POSITIONS IN HOME ECONOMICS AND SOCIAL SERVICE, 1935 - 1936. Filed chronologically. (Rarely, official.) 9 x 12 folders, 4 ft., in filing case. R. 2 (Bldg. A). (1796)

803. REFERRALS AND REPORTS, 1935 - 1936. Correspondence from clients who have been referred to RR from other agencies; reports from supervisors regarding cases approved or rejected. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in filing case. General office (Bldg. A). (1802)

804. REHABILITATION CASES, REFERRALS, 1935 - 1936. Letters from farmers asking for rural rehabilitation aid; letters are referred to different parts of the state where they can best be cared for. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in filing case. General office (Bldg. B). (1787)

805. REPORTS, 1935 - 1936. Form RA-RR7, monthly, to regional and Washington offices. Filed by subject matter. (Daily, official.) 9 x 12 folders, 6 ft., in filing case. General office (Bldg. A). (1803)

806. RURAL REHABILITATION CORPORATION NOTES, 1935 - 1936. Promissory notes signed by employees. This money was borrowed from the former set-up when resettlement administration checks were held up for several months at beginning of the new organization program. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 4 in., in filing case. General office (Bldg. B). (1780)

807. RURAL REHABILITATION FORMS, 1935 - 1936. Contracts, expense accounts, inventory and voucher forms. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 ft., in filing case. General office (Bldg. A). (1801)

808. SOIL IMPROVEMENT FILE, 1935 - 1936. Reports and correspondence pertaining to the work done in the preservation of soils. (Never.) 9 x 12 folders, 12 ft., in filing case. Filed by counties. General office (Bldg. A). (1793)

809. STATE LETTERS, 1935 - 1936. To field personnel from state directors; instructions concerning rural rehabilitation program. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 6 ft., in filing case. R. 2 (Bldg. A). (1799)

810. SUPERVISORS' WEEKLY REPORTS, 1935 - 1936. Filed by counties. (Never.) 9 x 12 folders, 20 ft., in filing case. General office (Bldg. A). (1795)

Farm Debt Adjustment Section

811. FDA GENERAL FILE, Jan. 1935 - Jan. 1936. Correspondence and reports. (Never.) 9 x 12 folders, 10 ft., in filing cases. R. 1 (Bldg. A). (1792)

DIVISION OF LAND UTILIZATION  
LAND USE PLANNING SECTION, STATE LAND PLANNING SPECIALIST  
Library Bldg., University of Kentucky

The state office of the Land Use Planning Section operates under the Division of Land Utilization. This work formerly was carried on under the National Resources Board, which in 1934 was changed to the National Resources committee. It was transferred to the Resettlement Administration in 1935. The function of this office is to classify the land in the state and to offer recommendations for the best use to be made of it. Reports are sent to the regional office at Raleigh, N.C. None have been sent direct to Washington, but the office is preparing a report now to be submitted to Washington upon completion; this report is the "Basic Data Inventory".

812. CATALOGUED BULLETINS, 1934 - 1936. On general agriculture. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in filing case. R. 416. (2133)

813. WASHINGTON BULLETINS, Jan. 1935 to date. On rehabilitation, instructions and reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. General office. (1771)

814. DROUGHT APPLICATIONS AND REPORTS, Aug. 1, 1936 to date. Applications of persons seeking drought relief in Kentucky; reports from county supervisors, county agents, and state directors to regional and Washington offices. Filed by subject matter. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 416. (1808)

815. COUNTY AND MINOR DIVISION DATA, 1934 - 1936. Relative to each county, information on land use and farm values. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 ft., in filing cases. R. 416. (1767)

816. DROUGHT PROGRAM, July 6, 1936 to date. State and county reports of the drought situation. Filed numerically. (Frequently, official.) General office. (1786)

817. DOT MAPS, 1934 - 1936. Black maps marked with white dots which are known as the "Keys to different counties in state of Kentucky" and portray absolute crops, livestock and production of important crops by census year. (Frequently, official.) Various sized maps in 9 x 12 folders, 2 ft., in filing case. R. 416. (2129)

818. GENERAL TEXTURAL MATERIAL, 1934 - 1936. List of material supplied to other agencies and instructions for land-use survey. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in filing case. R. 416. (1769)
819. STATE BULLETINS, Jan. 1, 1936 to date. Of instructions to all employees. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in filing case. General office. (1787)
820. STATE REPORTS, 1936. Monthly, of cases, semi-monthly travel commitment reports, and estimated traveling expenses per area office; adjustment debt reports, RA program reports. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in filing case. General office. (1811)
821. HISTORICAL ANALYSES, 1934 - 1936. Of the population from 1792 to 1930 of the mining counties of eastern Kentucky; livestock analyses, 1850 - 1930; historical analyses of crops, Kentucky agricultural ratio figures and land utilization. (Frequently, official.) 9 x 12 folders, 8 ft., in metal and wooden map cases. R. 416. (2137)
822. LAND PLANNING MAPS, 1934 - 1936. Dealing with types of farming in state of Kentucky: information on types of farm areas and sub-farm areas. (Frequently, official.) 9 x 12 folders, 10 ft., in filing case. R. 415. (2125)
823. MAPS OF MAGISTERIAL DISTRICTS, 1934. Relating to land use and important items of farm investments. Filed numerically by counties. (Frequently, official.) Various sized folders, 4 ft., in filing case. R. 416. (1768)
824. NATIONAL RESOURCE BOARD REPORTS, 1934 - 1935. Of land-use planning committee on programs of facilitating land settlements. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 4 ft., in filing case. R. 416. (2128)
825. SOIL SURVEY RATES PRODUCTIVITY, 1934 - 1935. Reports of land-planning committee which deals with the preliminary classification of the estimated acreage of land, falling within five grades of national productive soils. (Rarely, official.) 9 x 12 folders, 4 ft., in filing case. R. 416. (2126)
826. TYPE OF FARMING, SUB-AREAS, 1934 - 1936. Maps portraying general land-use and farm management information. Also correspondence. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case. R. 416. (1766)
827. AGRICULTURE PLANNING IN A DEMOCRACY, 1935. Text of speeches delivered by Chester C. Davis, Administrator of AAA, before a Nebraska organized agricultural meeting, containing statistics on corn, wheat and other grains. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 416. (2131)

828. BIBLIOGRAPHY, 1935 - 1936. List of the names of home demonstration agents in Kentucky and a history of the timber industry in the state; information of handicraft, forestry, housing, fire control, and other data. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in filing case. R. 416. (1770)
829. CORRESPONDENCE, 1935 - 1936. To state land consultant from other agencies and persons pertaining to administrative orders in land-use planning. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 ft., in filing case. R. 416. (1765)
830. FARM EXPENDITURES, 1935 - 1936. Maps of Kentucky, colored and marked, to show the number of automobiles, trucks and engines on farms for every 1,000 rural farm population. Also maps showing expenditures for feed, labor and fertilizer per 1,000 gross product value. 1930 census. Filed alphabetically. (Frequently, official.) 9 x 12 folders, and map cases, 14 ft., in filing case. R. 416. (2135)
831. FARM TENURE ON TYPES OF FARMS, 1935 - 1936. Maps showing the proportion of farms of various types operated by owners, managers, tenants and share-croppers, 1850-1930. Indexed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 416. (2130)
832. LIBRARY AND LITERATURE, 1935 - 1936. Census data for counties, catalogue of tabulations, news letters, periodicals, reports of the "Water Planning Committee", discussions on part-time farming and agricultural commission bulletins. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in filing cases. R. 416. (1763)
833. ORGANIZATION OF FARMS AND LIVESTOCK RATIONS, 1935 - 1936. Maps showing data on rations, livestock per 1,000 acres on general farm land in farm area and sub-arcas. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 10 ft., in filing cases. R. 416. (2132)
834. ORGANIZED AGRICULTURE, Jan. 10, 1935 to date. Plans for developing procedures for sound farming methods. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 416. (2136)
835. PHOTOSTATIC NEGATIVES, 1935 - 1936. Maps giving data on specified crops and livestock bases, and preliminary land-use reports. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 416. (2127)
836. RELATED STUDIES, 1935 - 1936. Showing the rural population per square mile; reviews for the state planning board; maps of eroded lands in western Kentucky. Filed alphabetically. (Frequently, official.) 9 x 12 folders and map cases, 10 ft., in filing case. R. 416. (2134)
837. SUBJECT MATTER, 1935 - 1936. Census data, 1935; summaries of field instructions, county agricultural programs, planning data, agriculture in West Virginia, progress reports and requests for supplies; personnel records. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 ft., in filing cases. R. 416. (1762)

LOUISVILLE

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Post Office and Custom House  
Broadway and Sixth Sts.

This office supervises work in Jefferson and Oldham counties. It was established July 1, 1935, when the rural rehabilitation work of the Kentucky Emergency Relief Administration was transferred as a complete unit to the Resettlement Administration.

838. OLDHAM COUNTY, GENERAL DATA AND CORRESPONDENCE, Jan. 1935 to date. (Frequently, official.) 9 x 12 loose-leaf books, 3 ft., in filing case. R. 9. (687)

839. CORRESPONDENCE LIST OF CLIENTS AND FARM PLANS REHABILITATION, 1936 to date. (Frequently, official.)  $8\frac{1}{2}$  x 11 loose files, 3 ft., in filing case. R. 9. (696)

MAYFIELD

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Stovall Bldg., 114 South St.

This office was established in October 1935 when the rural rehabilitation work of the Kentucky Emergency Relief Administration was transferred as a complete unit to the Resettlement Administration. Its function is to supervise farm loans in Calloway, Fulton, Graves, and Hickman counties.

840. CORRESPONDENCE, Oct. 1935 to date. Relating to loans made to eligible farmers in area. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 20 ft., in filing case. 2d floor. (1171)

841. GRANT FILE, Dec. 1935 to date. Forms 48 and 49, recommendations for land grants and grant vouchers. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 25 ft., on desk. 2d floor. (1170)

842. REHABILITATION CLIENTS' LOANS, Dec. 1935 to date. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 16 ft., in filing case. 2d floor. (1172)

KERA RECORDS

843. REJECTED APPLICATIONS, 1934 - June 1, 1935. (Never.)  $8\frac{1}{2}$  x 11 bundles, 6 ft., in 2 wooden boxes. 2d floor. (1168)

844. CASE RECORDS, 1934 - June 1, 1935. Indexed. (Daily, official.) 8 $\frac{1}{2}$  x 11 folders, 16 ft., in 8 boxes. 2d floor. (1169)

MAYSVILLE

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Post Office Bldg., 132 E. 3d. St.

The supervisor has desk space in the office of the Collector of Internal Revenue and an early removal is anticipated. The jurisdiction of the agent covers Fleming and Mason counties. Reports are sent to Raleigh, N.C.

845. CHATTEL MORTGAGE NOTES, Dec. 1935 to date. On Form RA LE 3115, amount of money advanced to client, rate of interest and date of expiration. Filed alphabetically, by county and district. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2973)

846. CHATTEL MORTGAGE NOTES, Dec. 1935 to date. Forms RA LE 3015, listing security for payments of moneys to clients receiving this service. Filed alphabetically by counties. (Rarely, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2971)

847. CORRESPONDENCE, Dec. 1935 to date. County and home management supervisors to applicants seeking loans or aid; also correspondence with regional and state offices regarding instructions and transactions. Filed alphabetically, by subject matter. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. Office. (2970)

848. FARM BUSINESS STATEMENT AND FARM PLANS, Dec. 1935 to date. Form RA RR 14, estimated production and disposal of crops, financial statements and plans for coming year. Filed alphabetically by counties. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2972)

849. LOAN AGREEMENTS AND REQUESTS FOR FUNDS, Dec. 1935 to date. Form RA RR 15, type of case, number of persons, race, sex and age. Filed alphabetically by counties. (Daily, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2976)

850. PUBLIC VOUCHER FOR DIRECT RELIEF, Dec. 1935 to date. Form RA 2158, names, case numbers, cause of direct relief, loan payment vouchers and amount received by recipient. Filed alphabetically, by counties. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2975)

851. PUBLIC VOUCHERS, RESETTLEMENT ADMINISTRATION LOANS, Dec. 1935 to date. Form RA 215, prepared by applicant to secure money. Shows amount approved for loan and distribution of further payments. Filed alphabetically by counties. (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2977)

852. SCHEDULE OF COLLECTIONS, Dec. 1935 to date. Form 1044, names of remitters, detailed description of purpose for which collections were received, amount of funds to be credited (symbol and title in full). (Frequently, official.) 8 x 10 folders, 2 ft., in filing case. Office. (2978)

853. APPLICATION FOR REHABILITATION, Feb. 1936 to date. For emergency grants made out in consultation with client or applicant. Revised Form RA RR 12, history and financial situation of applicant, and facilities, whether receiving relief or first application. Filed alphabetically by counties. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. Office. (2979)

PADUCAH

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
McCracken County Courthouse  
6th and Washington Sts.

This office was established in December, 1935 and supervises Ballard, Carlisle, Marshall, and McCracken counties. Monthly reports are sent to the state office.

854. GENERAL FILE, Dec. 1935 to date. Includes general correspondence, circular letters, bulletins, of all counties in the district. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 10 ft., in filing case. Petit Jury room. (1176)

855. REHABILITATION CLIENTS, Dec. 1935 to date. Papers relative to loans, mortgages, notes of clients in the four counties in the district. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 20 ft., in filing case. Petit Jury room. (1177)

856. RESETTLEMENT CLIENTS, Dec. 1935 to date. Papers pertaining to loans to clients in this district. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 10 ft., in filing case. Petit Jury room. (1175)

RICHMOND

RURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Post Office Bldg.

This office was established in February 1935 as the Rural Rehabilitation Corporation, and later was combined with the Resettlement Administration. In 1937 the Attendant Purchase Division was added. Reports are sent to the regional office at Raleigh, N.C.

857. GENERAL ADMINISTRATION, 1935 to date. Correspondence and anonymous letters, tenant purchases, claims, credits, insurance collections, loans and grants. Equipment and supplies. Indexed. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing cases. 3d floor. (7548)

858. RECORDS, 1935 to date. Of Madison, Estill and Garrard counties. Individual loan plans, rejected, transferred, and paid. Indexed. (Daily, official.) 9 x 12 folders, 12 ft., in 8 drawers of steel filing cases. 3d floor. (7845, 7847)

859. STATE LETTERS AND REGIONAL RELEASES, 1935 to date. Indexed. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. 3d floor. (7846)

#### RUSSELLVILLE

##### RURAL REHABILITATION DIVISION AREA SUPERVISOR

Hite Bldg., Main and Park Sts.

This office was established July 1, 1935. It occupied the Ryan building until March 1, 1936 when it was moved to its present quarters. Reports are sent to the regional office at Raleigh, N.C. This office was originally part of the Kentucky Federal Emergency Administration and the area includes Logan, Todd, and Simpson counties.

860. REPORTS AND CORRESPONDENCE, July 1935 to date. With state director and state management supervisor, Lexington; the assistant regional director, and the loan officer of Kentucky at Raleigh, N.C. Report file is as follows: farm data, certifications, adjustments, collections, and droughts. Filed chronologically. (Daily, official.) 9 x 12 folders, 6 in., in steel filing case. Office. (1472)

861. STANDARD LOAN CASES, Jan. 1, - July 1, 1936. Filed alphabetically by counties. (Daily, official.) 9 x 12 folders, 5 ft. 6 in., in steel and wooden filing cases. Office. (1471, 1468)

862. EMERGENCY CROP LOANS, Aug. 1, 1936 to date. Applications and papers pertaining thereto; dockets. Filed alphabetically by counties. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing case. Office. (1473)

863. EMERGENCY GRANTS, Aug. 1, 1936 to date. Public aid cases, certified or rejected; applications, and reports of investigations. Filed alphabetically by counties. (Daily, official.) 9 x 12 folders, 1 ft., in open wooden filing case. Office. (1474, 1475)

864. PUBLIC AID CASES, Aug. 1, 1936 to date. Rejected or certified to WPA and reports of investigations. Filed alphabetically by counties. (Seldom, official.) 9 x 12 folders, 2 ft., in wooden filing case. Office. (1477, 1476)



VERSAILLESRURAL REHABILITATION DIVISION  
AREA SUPERVISOR  
Carter Bldg., Lexington St.

This office was established in December 1935. Reports are sent to the state office.

865. ANNUAL FARM MANAGEMENT PLANS, Dec. 1935 to date. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 3 ft. 6 in., on open wooden shelves. R. 1. (5014)

866. CORRESPONDENCE, Dec. 1935 to date. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 4 ft., in wooden filing case. R. 1. (5019)

867. EMERGENCY GRANTS, Dec. 1935 to date. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 4 ft. 6 in., in wooden filing cabinet. R. 1. (5018)

868. HOME MANAGEMENT RECORDS, Dec. 1935 to date. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 3 ft., on open wooden shelves. R. 1. (5015)

869. REFERRALS, Dec. 1935 to date. Clients who have received assistance in planning their budgets. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 1 ft., on open wooden shelves. R. 1. (5017)

870. REPORTS, Dec. 1935 to date. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 2 ft., on open wooden shelves. R. 1. (5016)

871. SCHEDULES OF COLLECTIONS, Dec. 1935 to date. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 4 ft., on wooden shelves. R. 1. (5020)

WEATHER BUREAU

WEATHER BUREAUBOWLING GREEN

## COOPERATIVE WEATHER OBSERVER

(A) Dwelling House, 702 10th St.

(B) Dixie Garage, 90 College St.

This office was established in 1902. Since 1907 it has been located in its present quarters. Reports are submitted to the Evansville, Indiana station.

872. METEOROLOGICAL REPORTS, 1902 to date. Showing temperature, wind direction, description of weather and monthly summaries. (Daily, official.) 4 x  $9\frac{1}{2}$  envelopes, 6 in., in pasteboard box. Bldg. A. (6881)

873. QUARTERLY STEAM GAUGE OBSERVATIONS, Oct. 1, 1936 to date. Showing stages of Barren river. (Daily, official.) 4 x 4 vol., 1 in., in steel box. Bldg. B. (6882)

LEXINGTON

## COOPERATIVE WEATHER OBSERVER

E. S. Kinkead Residence

703 Melrose Ave.

This office was established in 1872 and was under the jurisdiction of the signal service of the War Department until 1891. It has occupied quarters at the University of Kentucky, Carty building, and the Fayette Bank building. Arrangements for quarters were made in the new Post Office building, but due to the President's economy plan, it was reduced to a second-order station in July 1933, and operates under the Louisville office.

874. DAILY WEATHER OBSERVATIONS, 1872 - 1876; 1887 to date. Reading by barometer and other instruments. Arranged chronologically. (Daily, official.) Various sized vols., cards, and pamphlets, 7 ft., in filing case. Office. (2157)

875. REPORTS, 1872 - 1876; 1887 to date. Pressure of air, current temperature, 24 hour minimum, wind direction, rainfall, and state of weather. Arranged chronologically. (Frequently, official.)  $10\frac{1}{2}$  x  $12\frac{1}{2}$  vols., 14 ft., in filing cases. Office. (2158, 2159)

LOUISVILLEOFFICE OF METEOROLOGIST AND FORECASTER  
Post Office and Custom House  
Broadway 6th to 7th Sts.

This agency was established Sept. 11, 1871, and until 1891 it was under the jurisdiction of the signal service of the War Department. It was located in the following quarters: Post Office, Third and Green streets, until Feb. 29, 1872; Main and Bullitt streets until Mar. 3, 1877; old Courier-Journal building, 4th and Green streets, until May 1, 1893; old Post Office building, Fourth and Chestnut streets until Jan. 21, 1913; Inter-Southern building, Fifth and Jefferson streets until June 29, 1924; Lincoln Bank building, Fourth and Market streets until Apr. 29, 1939, and it was then moved to its present quarters. Its functions consist of recording, and publishing weather forecasts, and observing river stages. It also broadcasts weather information daily. Its area of jurisdiction is from the mouth of the Kentucky river to Tell City, Indiana, and includes 80 stations in the state.

876. METEOROLOGICAL OBSERVATIONS, 1854 - 1859. See imprint attached. (Occasionally, official.) 9 x 12 vols. (2), 6 in., on shelf of enclosed wooden bookcase. R. 657. (7890)

877. METEOROLOGICAL REPORT, 1854 - 1857. Presidential messages to congress. (Rarely, official.) 9 x 11 3/4 vol., 3 in., on shelf of enclosed wooden bookcase. R. 657. (7891)

878. RIVER STAGES, 1858 - 1859. Stages of the Ohio river and its principal tributaries. (Rarely, official.) 9 x 10 vol., 1 in., on shelf of wooden bookcase. R. 657. (7892)

879. ANEMOMETER RECORDS, Sept. 11, 1871 to date. Form 1017, showing records of daily wind, rainfall, and sunshine. Arranged chronologically. (Occasionally, official, public.) 7 x 15 vols., 8 ft., in drawers of enclosed cabinet. R. 657. (7889)

880. CLIMATOLOGICAL RECORDS, Sept. 11, 1871 to date. Form 1006, daily river readings and precipitations. Arranged chronologically. (Old records rarely; current, daily, public.) 10 x 12 and 12 x 13 vols., 6 in., in drawer of desk. R. 657. (7888)

881. CORRESPONDENCE, Sept. 11, 1871 to date. Principally with Washington bureau and Kentucky stations. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in 4 drawers of transfer cases. R. 657. (7895)

882. DAILY METEOROLOGICAL JOURNAL, Sept. 11, 1871 - Sept. 1928. Hourly, daily, and weekly readings of temperature changes, precipitation, wind duration and velocity, barometric pressures. Arranged chronologically. (Rarely, official.) 9 x 15 vols., 3 ft., on shelf of enclosed wooden cabinet. R. 657. (7894)
883. EXPENSE JOURNAL, Sept. 11, 1871 to date. Showing operating expenses, payrolls, printing, and mailing. Arranged chronologically. (Occasionally, official.) 8 x 10 vols., 1 ft., on shelf of enclosed wooden cabinet. R. 657. (7896)
884. MEANS BOOK, 1871 - 1904. Monthly weather summary, showing findings of mean temperature, rainfall, and wind velocity. Discontinued. (Rarely, official.) 9 x 15 vols., 1 in., on shelf of file case. R. 657. (7852)
885. VOLUNTARY OBSERVER METEOROLOGICAL RECORD, Sept. 11, 1871 to date. Forms 1005 and 1009, from cooperative sub-stations in the state. Arranged chronologically. (Old records rarely; current, daily, public.) 10 x 14 vols., 3 ft., in drawers of enclosed cabinet. R. 657. (7887)
886. WEATHER BUREAU RECORDS, Sept. 1871 to date. Barometric pressures, river gauge, temperature changes, precipitation, wind duration and velocity; also hourly, daily, weekly, and monthly records. Arranged chronologically. (Old records rarely; current, daily, public.) 10 x 12 x 14 vols., 9 ft., in 3 drawers of filing case. Rs. 649, 651. (7856)
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RICHMOND

COOPERATIVE WEATHER OBSERVER

J. W. Crooke's Residence  
516 West Main St.

This station was established in 1891. Reports are sent to Louisville.

893. METEOROLOGICAL DAILY RECORD, 1902 to date. Showing dates and hours of observations, standard meridian time, maximum and minimum temperatures, and amount of precipitation. (Frequently, official.) 10 x 12 envelopes, 1 ft., in drawer of filing case. 1st floor. (2409)

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