

Minutes of the Regular Meeting of the Board of Trustees, University of Kentucky, September 19, 1939.

The regular September meeting of the Board of Trustees, University of Kentucky, was held Tuesday, September 19, 1939, at 10:30 a.m., in the President's Office. Upon roll call the following members, constituting a quorum, answered present: Governor A. B. Chandler, Chairman; Judge Richard C. Stoll; Mr. Louis Hillenmeyer; Mr. Robert H. P. Hobson; Mr. James Park; Mr. Lee Kirkpatrick; Mr. Marshall Barnes; and Mrs. Paul G. Blazer. The following members were absent: Mr. Harry Peters; Mr. Garth Ferguson; Mr. Harper Gatton; Mr. H. S. Cleveland; Mr. John C. Newcomb; and Mr. D. D. Stewart. The members named constitute all the members of the Board of Trustees of the University of Kentucky. President F. L. McVey and Secretary D. H. Peak were present.

1. Approval of Minutes.

The minutes of the regular meeting of the Board of Trustees of June 2, 1939; the minutes of the called meeting of the Board of Trustees of June 10, 1939; and the minutes of the meetings of the Executive Committee of June 29, 1939, and August 1, 1939, were approved as published.

2. President's Report.

The President made his regular report which, on motion and second, was accepted and ordered recorded in the minutes. It is copied as follows:

REPORT

OF

THE UNIVERSITY OF KENTUCKY

Covering the four years of  
the Administration of

THE HON. ALBERT B. CHANDLER  
Governor of Kentucky

August, 1939

I. FOREWORD

In season and out for the past twenty years I have emphasized the importance of a University maintained by the people as an essential factor in the development of a state, educationally, artistically, industrially, and in scientific matters. During these years there has been a growing response to the idea and purpose

of a state university, as shown in some of the figures and statements set forth in this report.

A university properly led and fully conscious of its purpose should be of assistance to the departments of the state in solving the problems in which they are concerned by furnishing facts, analyses and men. The administration of Governor Chandler has recognized the possibilities of such contributions by calling on the University to help with governmental problems. The list of men from the staff of the University is a notable one, containing as it does the names of James W. Martin, Commissioner of Taxation; Edgar Z. Palmer, a statistical expert; James H. Graham, who has advised the Governor and heads of the departments in their building program; William H. Hansen, Director of Safety; John W. Manning, Director of Personnel; and others.

Governor Chandler, as chairman of the Board of Trustees, has attended regularly the meetings of the Board, and has been present at nearly all the commencement exercises occurring during his administration. He has been interested in the athletic teams and has endeavored to help them in many ways. Particularly has he emphasized the need of a field house for the training of teams and for larger provision for audiences. To bring this about, he has offered to supplement the construction of such a building by special grants from his contingent funds. It was unfortunate that the University could not find the funds to complete the building, but the cordial and interested attitude of Governor Chandler in regard to the field house was heartening, as has been his attitude on many occasions throughout his four years as Governor of Kentucky.

In another place in this report the income of the University for 1938-39 is shown. From these figures it appears that the University received substantial additions in the appropriations for the biennium, a result due in large part to Governor Chandler's interest in the University. The statesmanlike position taken by him in the controversy over graduate work has been of benefit to the University and a real contribution to unity in the program of higher education in Kentucky.

The more specific happenings of the past four years appear in the pages which follow. These items and comments have been taken from reports, minutes and memoranda submitted from time to time to the Board of Trustees during the quadrennium.

## II. ENROLLMENTS AND GRADUATIONS

The first question asked about a college or university is the enrollment of its student body, the distribution according to classes and colleges and the representation from counties and states in the enrollment figures.

It is interesting to note that in a recent study of the distribution of students at the University of Kentucky, according to counties and states, almost exactly 85 per cent are residents of Kentucky, with practically every county represented. The remaining students come from 42 or more of the other 47 states, District of Columbia and several foreign countries.

Each year shows some increase in enrollment. Although industrial conditions have held down enrollments, nevertheless there has been some increase from year to year. The chances are that 1940-41 will see a continuing growth of student admissions when there will be on the campus not less than 4,000 students at a given date. Such a growth in the student population means, of course, more room and additional instructors--problems which the University will have to face. This need has been met in considerable part by the building programs now completed or in process of construction.

Degrees granted by the University in the past four years are summarized below:

	<u>1936</u>	<u>1937</u>	<u>1938</u>	<u>1939</u>
Bachelor Degrees	500	551	617	641
Master of Arts and Master of Science	72	128	136	153
Doctor of Philosophy	<u>2</u>	<u>7</u>	<u>8</u>	<u>4</u>
Total Degrees conferred by the University	574	686	761	798

Below is an analysis, for the years 1937-38, of the number of persons reached by the University per annum, through its resident instruction, campus meetings, athletic events, extension work, and publications.

THE SERVICES OF THE UNIVERSITY REACH A MILLION PERSONS  
A YEAR (1937-1938 Figures)

<u>Students enrolled (duplicates excluded)</u>	
Lexington campus (year ending June, 1938, including 1937 Summer Session) .....	5741
Extra-mural classes .....	500
Correspondence courses .....	<u>850</u>

7091

Approximate attendance at meetings on the campus

Lexington campus (more than a score of meetings) .....	25,000	
Visitors (not attending meetings) .....	<u>10,000</u>	35,000

Total attendance at athletic events on the campus

Varsity sports, high school finals, meets, etc.....	141,091	
Less approximate duplicates (repeated attendance).....	<u>18,000</u>	123,091

Approximate total attendance at meetings off the campus

Agricultural meetings (including Quicksand fall festival).....	10,000	
Audiences reached by University speakers	15,000	
Kentucky forensic league and music festival preliminaries.....	40,000	
Visual Aids, audiences .....	400,000	
Woman's Club service .....	<u>8,000</u>	473,000

Bulletins and other publications

Agricultural experiment station.....	500,000	
University technical publications.....	4,000	
Catalogues, picture books, radio programs, etc.....	<u>31,000</u>	535,000
		<u>1,173,182</u>
Less duplicated individuals		<u>50,000</u>

APPROXIMATE NET TOTAL PERSONS DIRECTLY SERVED IN YEAR BY UNIVERSITY

1,123,182

This figure does not take into consideration the U. K. radio program audiences, which, based on the normal audiences of the stations utilized, would probably add a million and one-half to the figure given above, with duplications eliminated.

### III. THE BUILDING PROGRAM

The Board of Trustees have had before them from time to time a number of building projects which were made possible under the Public Works Administration in cooperation with the University. The first of these projects, involving approximately \$1,200,000, included the Heating Plant and all of its accessory lines and connections, three Engineering buildings, a Law School building, a Student Union building, and a part of a Biological Sciences building. During the time this project was under way two other construction projects were undertaken. One was an addition to the

Experiment Station building, involving \$90,000, and the other an addition to the Veterinary Department on the University farm. The second major project was organized during the summer of 1938, providing for the completion of the Biological Sciences laboratories, the erection of a dormitory for women, and the construction of a building for the Department of Home Economics. These buildings involve an expenditure of approximately \$700,000. The total of the expenditures used in the two large building campaigns amounts to approximately \$2,000,000. As a result, the value of the plant, equipment, land and endowment of the University reaches a total of more than \$7,000,000 as an aggregate investment here at Lexington, Princeton, and Quicksand. There are two other buildings which are not included in the projects of the Public Works Administration. One of these is the construction at Noble on the Robinson Experiment Station lands of a building to house students and staff who are engaged in summer work in Civil Engineering. This building was used this summer. The second project was the construction of a building, in cooperation with interested horsemen, to house the Department of Veterinary Medicine and Surgery. One wing was completed in April 1938, the remainder of the building has not been constructed on account of a lack of funds.

It will be seen from what has been said thus far that the University has increased its plant considerably in the past four years. When the construction now under way is completed there does not appear on the horizon any further additions to the plant unless appropriations by the State Legislature would provide funds for such additional buildings as are needed on the campus. It may be said that a stage or period in the University equipment and plants has been completed.

#### IV. FINANCING OF BUILDING PROGRAM

The extensive construction of buildings on the campus could not have been carried out except through the grants made by the Federal government and the use of the University's credit in borrowing funds to offset the Federal grants. Under the first project, the University borrowed \$634,000 and under the second, \$432,000. The interest rate paid for these funds was  $3\frac{1}{2}$  per cent to  $3\frac{3}{8}$  per cent. The interest due each year and the proportionate amount of sinking fund to amortize the obligations require an annual expenditure at this time of \$60,000. By refunding the mortgage obligations on the two men's dormitories, Breckinridge and Kinkead Halls, an annual saving of \$12,000 was made. The earnings of the Student Union Building are expected to meet the interest charges on that building and the remaining amount is made up of funds being set aside from student fees. The University has not, however, increased the amount of student fees. There appears to be no reason why the University should not meet its obligations under the issuance of these bonds and meet all of the requirements of the sinking fund as they become due.

The Student Union building was opened on May fourteenth, 1938,

and has been in use now for more than a year. The students have taken it over in a way that indicates how much they appreciate the building and its purposes.

## V. THE UNIVERSITY LIBRARY

The general library of the University has been making considerable progress in the last ten years. The volumes in the library number approximately 254,564 volumes. In a table published annually by James A. McMillan, librarian of the Louisiana State University, thirty-nine institutions located in the South are listed. In this list for the year 1937-38, the University stands fifth in the number of volumes, ninth in the amount expended for the maintenance of libraries, and fifteenth in the amount expended for books. This would indicate that the development of the library depends in a large measure upon the amount expended for books and services. Considerable progress should be made in the enlargement of the library when the full effect of the appropriations made by the Legislature of 1938 is reflected in the purchase of new books.

There has been added to the library a good deal of material brought from the Capitol at Frankfort. By the use of this material the University has greatly expanded its collection of State documents so that this collection is among the first in this area.

At a Board of Trustees meeting, held June 16, 1936, President McVey announced that Governor A. B. Chandler authorized donation by the State to the University Library of books, documents, and records, a large and valuable collection, the quantity being about twenty-five truck loads. The members of the committee highly commended Governor Chandler's act in having this collection transferred to the University library. Storage facilities in the basement of the library building were prepared for this gift.

There has been a steady growth in the number of graduate students attending the University during the regular session and especially in the Summer School. To meet the requirements of these advanced students both a large and well selected library and a first-class teaching staff are needed. Just how far the University can go in meeting this demand will be answered in the next two or three years, and the answer to the question will place the University among institutions that are growing in this direction, or leave it in the position of having failed to maintain the progress and growth that it has succeeded in developing in the past few years.

The University of Kentucky has the largest college library in Kentucky and the fifth largest in the southern states. It contains about 254,564 volumes, 22,500 pamphlets, and 5,500 pictures. The building makes available seats for 700 readers in the various reading rooms, seminars, and stacks. There are ten departmental libraries, and last year nearly 100,000 volumes were lent for home use. The staff consists of twenty full-time workers and eighty student assistants. About 20,000 volumes are added each year,

## VI. RESEARCH

The University of Kentucky, by means of effort not only in its laboratories, but in the field in all parts of Kentucky, is continuously engaged in important research. Much of this research pays an immediate dividend, economically. Agricultural research is carried on through the Experiment Station at Lexington, and through agricultural sub-stations located at Quicksand in Breathitt County and at Princeton in Caldwell County. Anthropological and archaeological investigations have been undertaken in every county of Kentucky. Educational research on important Kentucky school problems is directed by the Bureau of School Service. The Bureau of Business Research, Bureau of Government Research, Bureau of Source Materials in Higher Education, and Child Guidance service are all engaged in important research activities. Practically every University department is working along one or more lines of independent investigation.

Several research projects have been financed in whole or in part by individuals and groups, both industrial and commercial, and the results published by the University.

An intensive study of Kentucky rural music development is being carried on at present in cooperation with the Carnegie foundation.

## VII. GRADUATE WORK AND THE COUNCIL ON HIGHER EDUCATION

A meeting was held on February 16 in the Governor's Mansion at Frankfort. This meeting consisted of the Governor and the presidents of the state supported institutions of higher learning in the state. The Governor requested that two things be done in the matter of higher education:

1. That the State teachers' colleges should increase their fees to \$25.00 a semester.
2. That the four teachers' colleges should give up graduate instruction.

The request was based on the statement that the State of Kentucky could not maintain five graduate schools, and that the expense and duplication could not be justified. These two proposals were agreed to, and at the meeting of the Council on Higher Education on February 24, these proposals were adopted as the policy of the Council.

The important thing about this action is that for the first time in the history of the State, a definite policy has been adopted regarding graduate instruction. To my mind it is a statesmanlike procedure. Undoubtedly, such action places new responsibilities upon the University, in that it concentrates graduate work at the University. This work must be well done and thoroughly done. Consequently, it will be necessary to increase expenditures for library

facilities, laboratory equipment and supplies in the graduate field.<sup>1</sup>

The Board accepted the recommendation of the University Senate as follows:

The Senate recommends the authorization of the professional degree of Master of Arts in Education open to students who have received the degree of B. A. in Education and the professional degree of Master of Science in Education for students who have received the degree of B. S. or B. S. in Education, the requirements for these degrees to be the same as those previously required in the College of Education for the M. A. degree.<sup>2</sup>

### VIII. REORGANIZATION OF COLLEGE OF ENGINEERING

Curricula. Revised curricula leading to each of the engineering degrees were approved and put into effect in the fall of 1937. Some of the principal changes effected in the new curricula were:

1. The dropping of Shop Work during the regular semester of the freshman and sophomore years and the use of this time for instruction in some of the fundamental subjects formerly included in the junior year.

2. The addition of independent problem courses of a practical nature in the junior and senior years which are intended to acquaint and train students in the practice of engineering as it exists today.

3. The addition of seven weeks' required work in Surveying at Camp Robinson in Breathitt County, Kentucky, for civil and mining engineers, and in Shop Practice and Metallurgical Operation in the engineering laboratories for electrical, mechanical and metallurgical engineers.

In 1938 some further modifications were made in the engineering curricula. These changes involved an increase in the electrical engineering content of the curricula in electrical engineering with some reduction in the amount of required work in machine design. In the mechanical engineering curricula advanced work in applied mechanics has been added in place of machine design. Classes in Engineering Administration have been included in all engineering curricula.

The College of Engineering has transferred all its departments to the new buildings and a great deal of progress has been made in disposing of old equipment and installing new. In a short time the College will be quite up-to-date, with laboratories that may be regarded with some pride. It has been a rather up-hill job to dispose of a great deal of the old equipment and to use parts of it to the best advantage, but the College is really going forward.

1. President's Quarterly Report, April 7, 1936.

2. Minutes of Meeting of Board of Trustees, May 22, 1936.



## IX. THE SOCIAL WORK PROGRAM

Legislation has been enacted by Congress and by the states dealing with social matters. In addition, the State of Kentucky is endeavoring to reorganize its welfare work and to bring into that work a larger number of trained persons. The University is being asked for recommendations for positions of this sort, and they can not be adequately filled without some training. For a number of years the University has attempted to make provision for the preparation of workers in the field of social work. However, it has been found that if the University is to retain its accrediting in that field, it is necessary to do something very different about it. The Department of Social Work was authorized by the Board of Trustees and instruction was begun in that field last September. To receive accrediting by the Association of Schools of Social Work a field laboratory must be provided. To that end arrangements have been made with the County Judge of Clark County and other officers of Clark County, to set up a laboratory where students of the University may get actual case work and supervision of the social program. It is fortunate that so sympathetic an officer as Judge Lindsay is willing and anxious to provide effective and adequate training for young people seeking experience in social work. As a matter of fact, the University is under an obligation to provide well-trained persons who can fill these positions, as well as to provide employment for students in such fields.

## X. REORGANIZATION OF THE DEPARTMENT OF MUSIC

From time to time attention has been called to the work going on under a grant made by the Carnegie Corporation for the study of community music in this state. The Corporation provided \$10,000 annually for a period of three years. We are now in the second year, and I am informed that the money will be available for a third year for the continuance of the work and for a final report on the work that has been done. The first year was devoted to a study of the music situation here on the campus of the University; how was the Department organized--what were its strength and weaknesses--how did it meet the needs of the students--what were its objectives and goals--how could it meet the demands made upon it for teachers of music in the public schools? Many conferences and meetings have been held during the past two years, and now a specific recommendation can be made relative to the reorganization of the Department of Music in the University of Kentucky. The new organization provides for better coordination of courses, more careful supervision of students, and the extension of functions of the Department to include some work out in the state. In past years the applied music has been provided by instructors employed on a fee basis. The proposal for the next year is to place instructors on a salary basis and the University to charge a fee for applied music. Out of all this it is hoped that we may have more effective instruction in applied music and better direction of it.

During this year Professor van de Wall has extended the work on the campus and in the state and he has found considerable interest in community music. Many of the groups need some assistance, and it is hoped there will come to them voluntary leadership that will be effective and will bring a new interest in music in the community. In this connection it may be said that the Department of Music hopes to inspire those who work in the Department, so that they will carry a real enthusiasm back into the community in which they will live, and in that way aid in providing emotional outlet.

#### XI. NUMBER OF COURSES

Each semester, approximately 600 different courses are offered on the campus of the University of Kentucky in Lexington. Many of these courses have numerous sections because of the large enrollment--for example, there are 32 sections in English Composition. The number of sections each semester totals about 1100.

#### XII. THE HAGGIN FUND

In August, 1938, the University received the first payment from the Margaret Voorhies Haggin Trust Fund in memory of her husband, James B. Haggin. Since then, other payments have been made amounting to a substantial annual income. This fund has proved of great help to the University in increasing the number of graduate fellowships and scholarships, bringing the University two students from foreign countries so they may continue their education here. The income has been used in part to equip a first-class radio station which should be ready for operation in September. A publication committee has been set up to recommend uses for publication which will be financed from the fund. A study is being made of the statutes of the state so the decisions under them may be annotated. The Haggin Fund, as the years go by, should prove increasingly useful.

#### XIII. EXPERIMENT STATIONS AND AGRICULTURAL EXTENSION.

Since many of our people depend upon the soil for a livelihood, Kentucky has taken advantage of various federal appropriations to carry on an extensive program of research and experiment in the field of agriculture. The knowledge thus gained is made directly available to farmers and home makers by the Agricultural Extension Division through its extension workers, state and county agents and home demonstration agents. During 1935 the Experiment Station and Extension Division devoted much attention to cooperation with the federal government in the various phases of its agricultural program. As national programs were initiated members of the staff were called upon to participate in the organization or to render advice and service. Everything possible has been done to assist Kentucky farmers to take advantage of the various programs. This additional work has taxed the limited space available and the materials and equipment frequently have been inadequate to meet the needs. Many members of the staff have been diverted from customary lines of work to

undertake the new projects and activities which were often temporary in nature but each has given willingly the services required.

Following is a brief statement of the work done by the Station and the Extension Division.

### I. Extension Division

During 1935 the Extension Division has been charged with the conduct of the Agricultural Adjustment program. This program dealt with five commodities; tobacco, corn-hog, wheat, cotton and rye. A total of 159,450 individual contracts have been handled by the county agents and the Central Office in cooperation with the various County Control Committees. In addition to the work devolving upon the county agents for the contract sign-up, there have been many other duties such as those connected with compliance and the various types of educational procedure developed within the adjustment program.

Although the activities of the Agricultural Adjustment program represented the major duties of extension, time has also been devoted to a soil improvement program. This required the services of 27 assistant county agents plus the time that could be given by the regular county agents. Opportunity has also been found for the conduct of 4-H club work and for the carrying on of many of the customary extension activities.

The Home Demonstration Agents have carried a very large amount of work. While many of their activities have related to the relief program, they have built up, at the same time, a program for farm women which has been extremely effective.

### II. Experiment Station

The agronomy and soils department of the Experiment Station and the departments dealing with economics have been occupied to a large extent with emergency types of programs. The initiation of various activities with reference to soil erosion control under the KERA, the Soil Service and the TVA has required much time and effort upon the part of members of the soils department. The Departments of Markets and Rural Finance and of Farm Economics were called upon early in the year to initiate a study of Adjustments in Farming by Regions and Type-of-Farming Areas, from the standpoint of Agricultural Adjustment and Planning, including Soil Conservation. This study required the services of practically all available staff members of these departments for a period of seven months, during which time the ordinary work of the department was set aside.

The remainder of the work of the Experiment Station, except as has been affected by adjustment programs, has been productive. Research activities have been directed to a large degree to the

present problems of the farmer, and have covered a very wide scope and interest. The work of the Public Service Laboratories, of Feed and Fertilizer Control, Nursery and Seed Inspection and Creamery License has greatly expanded during the year. The Public Service Laboratories have not only been overcrowded but the staff has been greatly overworked. The work of the sub-stations at Quicksand and Princeton has been continued and is proving of increasing value and importance.

A report upon the activities of these two agencies of the University is made in another place as required by law. In my own report it is possible to indicate in a general way what has been done in the field of agriculture and agricultural extension. The various Federal laws for the administration of agricultural quotas, conduct of soil erosion and of farm finances have placed great burdens upon the Experiment Station and upon the Division of Agricultural Extension. Despite these difficulties much progress has been made and a good deal of research has gone on at the Experiment Station. County agents have been called upon to do a great deal of work in connection with the Federal program, and this in turn, has limited somewhat the activities of agents in the work which they had pursued in the past years. Here again, success has been attained with satisfaction to all concerned. Only the careful direction and able management of these divisions by Dean Thomas P. Cooper made it possible to go forward with the work without friction and without conflict. I think it may be said that the record of the Experiment Station and Division of Agricultural Extension in this State is something of which all may be proud.

#### XIV. EXTENSION WORK

The activities of the Department of University Extension include correspondence courses, extramural courses, women's club service, visual aids service, and sponsorship of the Kentucky High School Forensic League and the Kentucky High School Music Festival. Home study courses are provided in approximately 150 college level courses in a wide variety of subjects. Approximately 850 students are enrolled in these courses, doing work toward a university degree or a teachers' certificate. Sixteen extramural classes with an enrollment of more than 300 students were taught in eight Kentucky cities during the first semester of the 1938-39 school year. Students may earn as much as twenty-five per cent of the baccalaureate degree requirements by extension, including correspondence. The women's club service, during the same period, served more than 200 groups including Federated Women's Clubs, garden clubs, and other organizations. The visual aids department provided some 150 schools and clubs with approximately 8,500 reels of motion pictures which were seen by audiences of approximately 400,000. The service of the Forensic League and Music Festival reached more than 300 of the leading high schools in Kentucky, and a majority of the high school pupils. Miscellaneous service included the furnishing of speakers for commencements and other occasions,

and the distribution of several University publications.

#### XV. HOUSING OF STUDENTS

From time to time the attention of the Board has been called to the need of more adequate facilities to house students. The housing of women students was particularly pressing, a situation which will be met for the time being when the new residence hall for women is completed. This structure will be ready for occupancy by September, 1939. Provisions for the housing of men students are quite inadequate. The University has three dormitories which are capable of taking care of 265 men, but there are many students who are living under conditions that are unsatisfactory. Many of the rooms occupied by them are cold in the winter and hot in the summer. Sanitary provisions are none too adequate. The University must look forward, therefore, to additional construction of dormitories for men in the not too distant future. The University ought to have housing facilities for one-third of its student population. The facilities now and those that will be provided this coming fall will take care of about one-sixth of the student population.

It might be said at this point that the construction referred to in the earlier part of the report by no means meets the needs of the University. From time to time I have called attention to the requirements in different colleges and departments. I may mention the need for a building for the College of Commerce, a large museum to house the University's considerable scientific collections, an Armory, Fine Arts building, a large gymnasium for men, additions to the College of Education, an Administration Building, an Agricultural Building and new barns for the dairy department, and an infirmary for students who are ill. These buildings are needed right now and should be acquired as soon as possible.

#### XVI. WALKS AND ROADWAYS

Approximately 72,879 square feet of concrete sidewalk and 58,340 square feet of black-top roadway have been laid; numerous other improvements have been made on the University of Kentucky campus this year. Through the aid of a Works Progress Administration grant, under the direction of the University's campus committee, this work has been done.

The committee, appointed in November, 1937, by the President has actively planned and supervised the improvements to the University's buildings and grounds, and has recently reported on its work to the University President and the Board of Trustees.

According to the committee's report, 800 square feet of concrete curb have been built during the year; 200 square feet of concrete gutters, 30 cubic yards of concrete in new steps have been laid, 40 catch basins installed and 100 feet of old curb raised.

Besides these improvements definite studies were made of the removal of surface water from each area where the work was carried on and sufficient catch-basins with suitable outlets were provided. The committee also reports that during the year 650 plants were set on the campus, located in areas where the need was most urgent either for trees in the open spaces and boundary plantings, and for foundation plantings around some of the more recently constructed buildings.

All newly graded areas were fertilized; the best Kentucky blue grass seed obtainable was mixed with Red Top and sown on newly graded areas, and sufficient blue grass seed was bought for seeding the entire campus during the late winter.

### 3. Report on Maxwell Place.

The next order of business was the presentation of the report of Mrs. Frances Jewell McVey on Maxwell Place and its activities. Each member of the Board gave rapt attention to the reading of the report and the Chairman expressed great appreciation of the important and effective part in the life of the University that this home has taken through the efforts of its capable and charming hostess. This expression of sentiment and appreciation was further acclaimed by each member of the Board in the following resolution:

Be it resolved that a vote of thanks be given Mrs. McVey for the excellent report on Maxwell Place, and to herself and her husband for the very gracious way in which they have extended the hospitality of Maxwell Place to University personnel and to the public, and that the secretary be requested to express appreciation of the Board members in written communication to the hostess and host.

For report, see Appendix.

### 4. Financial Report.

Reference was made to the financial report for year ending June 30, 1939, which was published in the minutes of the Executive Committee of August 1, 1939. The report was read by the President. It was ordered filed and publication in the minutes of the Executive Committee of August 1, 1939, was approved.

### 5. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from July 1, 1939, to August 31, 1939. The report showed orders made by the Business Office on authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State Laws, running from No. 1 to No. 1700. The report was

examined and on motion and second, the orders named therein were ratified and approved and payments on said orders were authorized and approved. The following budget additions were approved: Dispensary, \$269.50.

6. Alumni Trustee Election.

The term of Alumni Trustee, James Park, expires January 1940. Under provision of the Kentucky Statutes and the rules adopted thereunder by the Board of Trustees, the Secretary of the Alumni Association of the University of Kentucky has certified to the Secretary of the Board of Trustees six nominations as shown in following copy of report:

October  
Second  
1 9 3 9

Mr. D. H. Peak, Secretary  
University Board of Trustees  
University of Kentucky

Dear Mr. Peak:

In accordance with the plan adopted by the University Board of Trustees, the following persons were nominated by the Alumni Executive Committee at their meeting of September 18, 1939, to appear on the ballot for election of members to the Board of Trustees:

John E. Brown, 1903, Shelbyville  
Arthur T. Bryson, 1915, Ashland  
Reed S. Miller, 1926, Louisville  
James S. Park, 1915, Lexington  
Frank T. Street, Jr., 1917, Henderson  
Mrs. Mac Swinford, 1924, Cynthiana

I shall be glad to cooperate with you in the mailing of material to the graduates, in accordance with the proper procedure.

Cordially yours,

(Signed) Bob Salyers  
Alumni Secretary

On motion and second, it was ordered that the Secretary of the Board of Trustees have prepared ballots with the names of the six nominees certified by Secretary of Alumni Association printed thereon in manner and form adopted by the Board of Trustees, and that he mail a copy of the ballot and other information required to be mailed therewith to each alumnus of the University of Kentucky, according to rules adopted as referred to above.

7. Audit of University Accounts.

a. Report of Mr. Hobson.

Mr. R. P. Hobson, having been appointed at the meeting of June 29, 1939, to investigate the question of audit, made following report:

Mr. Hobson's Letter.

August 24, 1939

Dr. Frank L. McVey  
President, University of Kentucky  
Lexington, Kentucky.

Dear Dr. McVey:

I have finally procured an opinion from the Attorney General with reference to the right of the Board of Trustees to employ accountants to make an audit.

I am convinced that this opinion is sound, and, although we have the authority to employ accountants, we could not compel payment of the contract price without the sanction of the purchases.

I hope that you have had a very pleasant vacation and have come back refreshed and in good shape for the coming year.

With kind personal regards, I am,

Very truly yours,

(Signed) R. P. Hobson.



Attorney General's Opinion.

ATTORNEY GENERAL'S OFFICE

August 22, 1939

Woodward, Dawson & Hobson  
1805-26 Kentucky Home Life Building  
Louisville, Kentucky

ATTENTION: Mr. R. P. Hobson

Gentlemen:

In your letter of August 2, to Attorney General Meredith, which has been referred to me for reply, you request an opinion as to whether or not the Board of Trustees of the University of Kentucky is authorized to employ accountants to make an audit for the University.

Section 4527-18, Kentucky Statutes, defines the general powers and duties of the Board of Trustees of the University of Kentucky, including the right to contract and be contracted with, and possess all the immunities, rights, privileges, and franchises usually attaching to the governing bodies of educational institutions.

It would appear that under this broad language the University of Kentucky, acting through its Board of Trustees would have the right to employ accountants to make an audit, if such right is enjoyed by other educational institutions, and that such right is enjoyed cannot be seriously questioned.

However, under the provisions of the 1936 Governmental Re-Organization Act, and under section 4618-89, Kentucky Statutes, no contract made by the Board of Trustees of the University of Kentucky with any accountant would be binding unless approved by the Division of Purchases and Public Properties of the Department of Finance.

It is our conclusion therefore that with the approval of the Department of Finance, the Board of Trustees of the University of Kentucky may employ accountants to make audits for the University.

Hubert Meredith  
Attorney General

(Signed) By J. K. Lewis  
Asst. Attorney General

b. On motion and second it was ordered that a detailed audit be made. The question of the year or years for which the audit is to be made was referred to the Executive Committee and authority was given that committee to ask for and to receive bids for the audit from accredited auditing firms.

### 8. Budget--1940-1942.

The President stated that forms have been received from the State Division of Budgets for the purpose of making request for funds for the biennium 1940-42. Report is to be made on these forms by October 20, 1939. He filed statement of proposed budget for 1940-42, which on motion and second was approved and ordered incorporated in the Budget Report.

### 9. Purchase of Tools from Professor C. H. Anderson.

An order of the Board of Trustees at its September, 1937, meeting authorized the purchase of certain tools from Professor C. H. Anderson, payment to be made from P. W. A. funds. Afterward this item of expense was not approved by the Federal Administrator of P. W. A. funds as an expenditure applicable to University grant, and payment could not be made from P. W. A. funds. At the meeting of the Board of Trustees June 2, 1939, the question of purchase of the tools was again presented and it was referred to the Executive Committee for action. It now appears that funds are available for making the purchase and the purchase and payment therefor were ordered as follows:

On motion and second which carried, it is ordered that the University of Kentucky purchase from Professor C. H. Anderson the following tools at prices shown:

One 14" Hendey motorized precision lathe built and tested to the University States Bureau of Standards Specifications, equipped with taper attachment, micrometer stops, collet attachment, collets and five chucks-complete-including freight.....	\$1,775.00
One vertical slotting machine.....	150.00
One sensitive precision drill .....	100.00
One Yale chain block trolley and I-beam .....	150.00
Miscellaneous small tools .....	<u>200.00</u>
Total .....	\$2,375.00

It was further ordered that the Business Agent present the requisition for purchase in the usual way to the State Division of Purchases.

10. Haggin Fund.

a. Bank Report.

President McVey submitted statement of the Bank of New York made as of July 14, 1939, of the Haggin Trust Fund. The statement was ordered filed.

b. Report of Business Agent.

The President then presented a statement of receipts and expenditures of the University of Kentucky of the Haggin Fund, which was received, approved and ordered inserted in the minutes.

RECEIPTS AND EXPENDITURES

HAGGIN TRUST FUND

From December 31, 1938 to September 16, 1939

Receipts

December 3, 1938	34,112.91
May 30, 1939	5,243.17
July 25, 1929	5,243.18

Expenditures

Radio Room and Equipment	11,817.47	
Graduate School	1,900.00	
Law Annotations	657.20	
Miscellaneous Expense:		
Treasurer of the United States	200.00	
Contribution to topographical project		
W. D. Gatchell & Sons	265.65	
Photo Record Camera		
Mrs. Thomas Lineweaver	20.00	
Lecture Dept. Social Science		
H. G. Nixon	25.00	
Lecture Dept. Political Science		
Sen. Ernest Lindeen	125.00	
Convocation Lecture		
Dr. Richard Eilbott	250.00	
Lecture College of Law		
	<u>885.65</u>	
Total Receipts	15,260.32	44,599.26
Total Expenditures		
Balance		

Total Receipts	44,599.26
Total Expenditures	<u>15,260.32</u>
Balance	29,338.94

(Signed) C. H. Peak  
Business Agent

c. Commitments.

The following commitments for year 1939-40 were approved and authorized:

Fellowships and scholarships, graduate .....	\$8,000
Publications .....	1,500
Scholarship foreign students	
Woman from Brazil	600
Lectures	<u>1,000</u>
Total	\$11,100

11. Radio Broadcasts - Changes Proposed by WHAS.

President McVey presented the following communication from Courier-Journal and Louisville Times Radio Station:

August 25, 1939

Dr. Frank L. McVey  
University of Kentucky  
Lexington, Kentucky

Dear Dr. McVey:

Situations affecting our autumn radio schedule with the University have arisen which bring me the painful personal duty of changing, and somewhat limiting, the University's time.

I know that you will be understanding, and I hope be sympathetic. Were it possible to avoid this I assure you that we would do so but our obligations to the Columbia Broadcasting System make it mandatory to yield on a twenty-eight day notice whatever periods they require. On several previous occasions when your time was in jeopardy we have succeeded after much persuasion in saving it but the chain is now adamant to have its contractual engagements fulfilled.

Agriculture

The College of /remains the same as heretofore, daily at 1:15 o'clock, p.m., but for the University's other programs we shall have to proceed as follows:

Sundays, 30 minutes, probably 12:30 to 1:00 o'clock.

Saturdays, 30 minutes, probably 12:00 to 12:30 o'clock.

Mr. Robert Kennett and I have been working hard to get you an evening half-hour, and he is leaving for New York to crystalize that, which I believe can be accomplished. This will, I hope, compensate you for the loss of your other periods.

I want you to know, Doctor, that I am writing this after great effort with Mr. Kennett to reinstate more of the noon periods that you have been using. We have not entirely despaired of recapturing a few of them, but the chances are slim.

The new periods noted above will not start until September 24th or possibly October 9th, but I am writing at once to give you as much notice as we ourselves have.

Bear with me, and believe me,

Most sincerely,

(Signed) Credo Fitch Harris  
Director

P. S. I am mailing a carbon of this to Mr. Sulzer.

The President stated that the change in hours of broadcasts is not desirable and will not best serve the purposes and interests of the University. He was instructed to endeavor to have the matter adjusted so as best to serve the purposes of the University.

12. Report, Student Union Building.

President McVey presented the report of income and expenditures of Student Union Building. The members of the Board made favorable comment on the showing made by the report, and it was ordered inserted in the minutes:

July  
Fifteen  
1 9 3 9

Dr. Frank L. McVey  
Administration Building  
University of Kentucky

Dear Mr. President:

Attached hereto is a copy of the annual report for the Union Building covering the period, July 1, 1938, through June 30, 1939. Also a break-down of income and expenditures from the three units operated directly by the Union Building management, namely; game room, barber shop and check room. It is hoped that you will compare this report with the copy of our budget for 1939-40, as we believe it supports rather conclusively our budget for the forthcoming year.

You will note that a payment of two thousand dollars (\$2,000.00) was made to the University for heat. This same will be adjusted on the basis of metered steam used during the present school year. You will further note that we were not able to set up a complete depreciation figure, but this was largely due to extraordinary expenditures for equipment for barber shop, game room and check room and additions and corrections in building construction that should not be reappearing this next year.

We hope that this report meets with your approval.

Sincerely yours,

(Signed) James S. Shropshire  
Director

UNION BUILDING  
Income and Disbursements  
For Year Ending June 30, 1939

INCOME

Balance, July 1, 1938	895.53
University Fees	16,483.60
Cafeteria	6,449.80
Ballroom	1,000.70

Union Dances	4,998.15	
Game Room	6,099.40	
Check Room:		
Checks	1,477.44	
Sundries	214.95	
Barber Shop	3,088.42	
Beauty Salon	650.00	
Miscellaneous Income	588.44	
Room Service	<u>64.00</u>	
Total Income		42,010.43

## DISBURSEMENTS

Administrative Expense		
Janitor Payrolls	1,710.66	
Student Payrolls	5,776.23	
Printing and Advertising	478.64	
Telephone	246.27	
Telegraph	214.71	
Orchestras	3,298.50	
Buildings and Grounds Charges:	1,414.63	
Administrative Salaries	3,239.92	
Operating Expenses:		
Supplies	1,257.32	
Laundry and Cleaning	144.52	
Furniture Additions	3,424.50	
Furniture Repairs	98.79	
Capital Expenditures:		
Util.   Rent	4,761.48	
Light	5,379.55	
Water	321.83	
Gas	421.09	
Heat	2,000.00	
Miscellaneous Disbursements:	521.68	
Board of Directors	96.02	
Social Activities	154.60	
Newspapers and Periodicals	97.18	
Reserve for Depreciation	<u>5,050.00</u>	
		<u>40,108.12</u>
Balance		<u><u>1,902.31</u></u>

13. Audit of College Catering Company.

An audit of the accounts of the College Catering Company as of May 31, 1939, made by C. W. Wolverton, accountant, was presented by President McVey. It was received and ordered filed. Following is a brief summary of the report of the audit:

Balance Sheet

Assets		\$36,932.01
--------	--	-------------

Liabilities

Accounts and Notes Payable	\$19,462.61	
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Capital Stock	15,000.00	
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Net Gain	2,469.40	<u>36,932.01</u>
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Income

Gross Sales	\$126,719.73	
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Less Discounts and Allowances	<u>9,003.71</u>	<u>117,716.02</u>
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Food Costs	66,890.83	
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Expense	<u>48,355.79</u>	<u>115,246.62</u>
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Net Gain		2,469.40
----------	--	----------

In a supplementary report, the average sale prices of meals are shown as follows:

Breakfast	-	18 cents
Lunch	-	30 cents
Dinner	-	31 cents

14. Lease of Beauty Shop.

Report of Director of Union Building:

MEMORANDUM

TO: President Frank L. McVey  
FROM: James S. Shropshire.

September 12, 1939

Following our conversation July last relative to the operation of the Beauty Salon in the Union Building the contract was executed with Mrs. Marian T. Coles.



The contract is for three years at a monthly rental of sixty-five dollars (\$65.00) payable the first day of each month. We are to pay light, water, heat and power under its terms.

In order to negotiate this contract it was necessary for us to purchase and install the necessary equipment in the salon. We have done this. The contract calls for monthly payments on this equipment at the rate of .0167 per month, which will retire the cost of the equipment over a period of five years. They will also pay the monthly interest rate on the unpaid balance of the capital outlay of .00417.

The total amount involved in the capital outlay will be something less than one thousand eight hundred dollars (\$1,800.00).

We hope that you and the Board of Trustees will approve this contract.

On motion and second the lease was approved.

15. Lease of Home Management House.

Dean Cooper reported as follows:

August 24, 1939

Memo for  
Mr. Peak

I am enclosing renewal of the lease for the property at 119 Conn Terrace at a rental of \$50 a month. This is used as a home management house.

(Signed) Thomas Cooper  
Dean and Director.

The lease is dated July 31, 1939, and is for a period of one year beginning September 10, 1939, at monthly rental of \$50.00 payable in advance. After execution of the lease, F. W. Matthews sold the property to C. C. Thomas, subject to the lease to the University.

The renewal of the lease was approved and the copy ordered filed in the Business Office.

16. Louisville College of Pharmacy.

President McVey stated that the Louisville College of Pharmacy had made suggestions and proposals that it be merged with the University of Kentucky. He presented correspondence regarding the proposed merger and a letter from Dean G. L. Curry, giving statement of facts about the Louisville College of Pharmacy.

After a brief discussion, on motion of Mr. Hillenmeyer, seconded by Mr. Park, the question was referred to the Executive Committee with the suggestion that Dr. Curry be invited to present the case to that committee, and that the Executive Committee make report to the Board of Trustees.

17. Pilot Training Program - Federal Civil Aeronautics Authority.

## a. Requirements.

September 7, 1939

Dean James H. Graham  
The College of Engineering  
University of Kentucky  
Lexington, Ky.

My dear Sir:

In accordance with your request, we are enclosing herewith full information concerning the requirements for participation in the vocational flight training program together with application forms to be completed and returned to the Civil Aeronautics Authority at your earliest convenience.

You will note that the program calls for sufficient training to prepare a student for a private pilot certificate of competency. The course is divided into two parts: 72 hours of ground school given at the participating institution and a minimum of 35 to a maximum of 50 hours of flight instruction given at a nearby airport by an operator whom you may select subject to approval by the Authority. It is preferred that ground school classes be started a full month in advance of flight training. It is required, however, that there be at least 2 weeks preliminary ground instruction prior to flight training.

The combined course must extend in the case of each student over a full academic year. Ground school classes should be under way by October 1. In those colleges using the quarter system, the ground school course should be completed by the end of the winter term. This will

necessitate 3 hours of classes per week for 24 weeks. In institutions using the semester system the ground school work must be completed by the end of the first semester. This will require 4 hours per week of ground school classes for 18 weeks.

Flight instruction should start not later than November 1, but not before October 15. For the first 12 hours of the course, the student is to receive three 30-minute lessons per week, or a total of  $1\frac{1}{2}$  hours of flying. For the balance of the course he is to have two 1-hour instruction periods per week, but must never receive more than 1 flight period a day during the duration of the program. Under this schedule, flight instruction should be completed not later than June 15, 1940.

Each student selected may be required to pay the college a laboratory fee not to exceed \$40. This sum is to cover the cost of a medical examination given by a Civil Aeronautics Authority approved flight surgeon and of required insurance, consisting of 24-hour coverage on \$3000 accidental death and dismemberment and \$500 hospitalization and medical reimbursement, and such other administrative fees as may be required by the institution.

The Authority will add a payment to the college of \$20 per student to help defray the expense of the ground school instruction. The Authority will pay the flight operator who gives your students flight instruction from \$270 to \$290 per student for the flight course, local charges for similar instruction to be the determining factor in arriving at the exact rate. In consideration of these payments, the operator will provide approved flight instructors, certificated flying equipment, and public liability and property damage insurance, while the college will provide ground school instructors who are qualified for a ground instructor rating under the Civil Air Regulations.

Since we are working against time in order to have this expanded vocational flight training program fully launched by October 1, it is requested that if you intend to participate, your application be returned to the Authority as soon as possible. If any parts of the blank or the requirements are not clear to you, please feel free to call on us for further information.

We ask that you bear in mind the urgency of immediate indication as to whether or not you desire to participate.

Very truly yours,

(Signed) Robert H. Hinckley,  
Chairman

Enclosures.

b. It appearing that the University would not have full control of the program, and the danger of physical harm to students being evident, on motion of Judge Stoll, seconded by Mr. Hobson, consideration of training students at the University of Kentucky in the Pilot Training Program was indefinitely postponed.

#### 18. Field House.

At the suggestion of Mr. Barnes, there was a discussion of the proposal to erect a field house. Governor Chandler stated that he is ready to appropriate \$50,000 from State Funds toward the cost of a field house. President McVey stated that a suitable house could not be erected for less than \$250,000. Mr. Hillenmeyer made suggestions as to location. The Chairman then appointed Mr. Barnes and Mr. Hillenmeyer to make investigation as to the probability of raising funds for the project.

#### 19. The O'Bannon Inquiry.

The Chairman announced the next order of business, "Report of the Committee on the O'Bannon Case." The President stated that the secretary of the Board wrote the Chairman of the O'Bannon Committee, Hon. Harry W. Peters, that a report was due at this meeting of the Board, and he stated further that no answer to the communication had been received. Mr. Kirkpatrick, the only member of the Committee present at this meeting of the Board, stated that, on account of the absence of the other members of the Committee, he preferred to make no report. He suggested that the Chairman and each member of the Committee be notified that report is desired.

It was the consensus of opinion of the members of the Board that the Committee should act without further delay in making report. Whereupon the Secretary of the Board was directed to notify the Chairman and each member of the Committee of the proceedings in the case at this meeting, requesting that a report be prepared and presented to the Board of Trustees at its December, 1939, meeting.

#### 20. Liquor Dispensaries - Requests for Approval.

This question was presented to the Executive Committee at meeting of August 1, 1939. No action was taken by that Committee because of the action of the Board of Trustees at meeting of June 3, 1938. The request of the Devereux Dispensaries for dispensary on Rose Street and <sup>that</sup> of Mr. Hughes for dispensary on South Limestone Street were presented at this meeting of the Board of Trustees. The action at the June, 1938, meeting was confirmed. It is copied as follows:

"Moved that the Board of Trustees of the University of Kentucky do not authorize opening stores for sale of liquors of any kind within 200 feet of the University grounds."

21. Claim of John Kersey, Jr. -- Settled.

The following report of settlement of the claim of John Kersey, Jr., was approved:

September 26, 1939

President Frank L. McVey  
University of Kentucky

Dear President McVey:

In accordance with the action of the Board of Trustees under date of February 17, 1939, authorizing me to settle the claim of John Kersey; during the summer I took up the matter with Mr. Kersey and his attorney Mr. Daingerfield. Under date of July 6 I received a receipt for \$225 and a release as follows:

Receipt is hereby acknowledged of the sum of \$225.00 in full settlement and final discharge to any and all claims or demands by reason of any damage, loss or injury which heretofore has been, or which hereafter may be sustained by John Kersey, Jr., or John Kersey, Sr. in the consequence of an accident occurring on or about January 3, 1939, releasing the State of Kentucky, University of Kentucky Agricultural Experiment Station of the University of Kentucky, Thomas Cooper, Dean, from all further liability.

IN WITNESS WHEREOF John Kersey, Sr., duly qualified and acting guardian of John Kersey, Jr., has hereto set his hand this day and year first above written.

John Kersey  
Guardian, John Kersey, Jr.

John Kersey

Witness:-

J. Keene Daingerfield  
Mary Lancaster

Check for \$225 was sent to Mr. Kersey on July 26.

Very truly yours,

(Signed) Thomas Cooper  
Dean and Director

22. Degrees Approved.

a. Report of action of University Senate.

August 16, 1939

Dr. W. S. Taylor, Acting President  
University of Kentucky

My dear Dr. Taylor:

The following named persons have completed all requirements, and are recommended by the University Senate to the Board of Trustees for the degrees indicated.

Very truly yours,

(Signed) Leo M. Chamberlain  
Secretary of the Senate.

COLLEGE OF ARTS AND SCIENCES  
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Roy Wesley Bachmeyer	Thelma Lois Redmon
Waller Scott Boyd	Jerry Charles Schultz
John Victor Case, Jr.	Joseph Elmer Stephenson
Louise Swinford Clark	Edwin Cornelius Sweeney
Edith Frost Colbert	Eleanor Swango Wallace
Walter Russell Cox	Dodge Lathrop Whipple
William Garrott Craig	Alice Landrum Wilkerson
Nannie Blanche Daugherty	Squire Needham Williams, Jr.
Harold Herbert Gearinger	William Beckner Worth
Roxie Katharine Lemon	Anne Elizabeth Wyatt
Arlis Mitchell Napier	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Carold Knute Arnold	George Ellis Duncan
Anna May Asbury	Roger Baker Fuson
John Eastland Baker	James Charles Humphries
James Carson	Wallace Swink
Lawrence Collins	Carl Edward Williams
Lawrence Tapp Corbin	Jesse Dillard Willmott

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN INDUSTRIAL  
CHEMISTRY

Harold James Rose

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

Helen Adele Garone

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN  
MUSIC

Lexie Faye Francisco  
Harold Dawson Ingles

Verna Leona VonGruenigen

COLLEGE OF AGRICULTURE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN AGRICULTURE

Carl Wendell Allen  
Norvel Allen Colbert  
Boyd Boyles  
Robert Terrell Faulkner  
William Henry Funderburk  
William Howard Wakefield Hardin

Lyle Tillman Harmon  
Woodrow House Hughes  
William Groom McConnell  
Edward Bourke Mantle  
Burnett William Whitt

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN HOME  
ECONOMICS

Roxie Deane Arnold  
Cecelia Mae Brown  
Mildred Katherine Brown  
Mabel Sevy Dietz  
Catherine Stowers Durham

Marjorie Mayola Jenkins  
Zona Sears Jones  
Agnes Clarke Messersmith  
Jane Quarrier Mitchell  
Maurice Belva Sturgill

COLLEGE OF ENGINEERING

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN CIVIL  
ENGINEERING

Socrates Peter Bourbaki

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN MECHANICAL  
ENGINEERING

Paul Hillman Brown

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN METALLURGI-  
CAL ENGINEERING

Wimmer Joseph Leonard

COLLEGE OF LAW  
CANDIDATES FOR THE DEGREE OF BACHELOR OF LAWS

Robert Stanley Denny  
Herman Garrett Dotson  
James Douglas Graham  
Loren Wesley O'Dell  
Kelley Graves Rogers

Ersel Lee Slater  
John Paul Slaton  
Frank Gudgel Trimble, Jr.  
Ramon Alonzo Woodall, Jr.

COLLEGE OF EDUCATION  
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS IN EDUCATION

Mary Virginia Batterton  
Joanna Gilbert Brewer  
Margaret Raymond Daugherty  
Ada Dougherty  
Jean VanArsdall Doyle  
Nannie Belle Etherington  
Grace Veal Featherston  
Frank Goodfriend, Jr.  
Nada Amburgey Hart  
Alice Lee Hayes  
Margaret Rolling Hornbeck  
Leah Horton Huber  
Joe Taylor Hyden  
Kathryn Parker Jasper  
Mary Evelyn Keeton  
Alice Adeline Laidly  
Opal Marie Lester  
Louise Standiford Linville  
Edna Grace McKenzie  
Phyllis Maxine Maiden  
Mary Lena Meade

Bernice Lorraine Naylor  
Mattie Smith Ott  
Oda Elizabeth Picklesimer  
Hoyt Frances Price  
Blanche Blackard Range  
Irene Reynolds  
Ada Christine Rogers  
Evalena Caudill Salyer  
Catherine Elizabeth  
Schroeder  
Malvin Ray Sebree  
Lee Sprowles  
Dow Stapleton  
Mayme Ruth Stapp  
Mary Louise Stark  
Lela Ellen Tanner  
Virginia Anne Thomas  
Robert Maxwell Tice  
John Gilbert Waters  
Margaret Katherine Wells  
Geneva Lee White  
Charlotte Almeda Wible



COLLEGE OF COMMERCE  
CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN COMMERCE

James Pryse Alcorn  
Everette Leslie Bailey  
Charles Marshall Beard  
J. Lee Friedman  
Kenwid Perkins Hamilton  
Bernard Harris  
Marshall Frazee Hart  
William Jones

John Edward Kurre  
Bertha Estalene Lewis  
Maurice Martin Littleton  
Wilhelm Johann Mayer  
Mary Louise Naive  
Karl Edward Searcy  
Robert Clark Stone  
Roy Erastus Tooms, Jr.

GRADUATE SCHOOL  
CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

James Lawson Adkins  
Wayne Edwin Allen  
Vernon Anderson  
Ansel Beckett Arnold  
Virginia Blair Hevarly  
Winifred Dorothy Broderick  
Claude Henry Brown  
Louise O'Neill Campbell  
Wiley Lee Cassidy  
William Edwin Clark  
Hubert Anderson Cocanougher  
Mabel Frances Conrad  
Van Buren Cooper  
Charles Bierne Crawford  
Iva Dagley  
Keith Orton Dicken  
Katherine Bridges Dickey  
Donald Hugh Dorris  
John Henry Dotson  
Meta Riley Emberger  
Carl Graybeal Ford  
William Clarence Ford  
Ruel Elton Foster  
Orlan Clare Fowler  
Chalmer Haynes Frazier  
Paul Benton Frazier  
Eugene Field Gabbard  
Margaret Ellis Gooch  
Richard Benjamin Goode  
Walter Hugh Grabruck  
Thomas Marion Greene  
Boone Hall  
Ernest A. Howton  
Angie Ketcham  
Katharine Wilson Jackson

Wilda West Knight  
Charles Frederick Kolb  
Wilford Arie Lancaster  
Oury Miller Lassiter  
Ann Elizabeth Sutton Long  
Justine A. Lynn  
Mary Lenore Lytle  
Vivian Anice McClure  
Ella Margaret Massie  
Leon Morrell Morris  
Newton Oakes  
Emily Josephine Overton  
Jeanette Winston Pates  
Lady Julia Maxine Plymale  
John Karl Reckzeh  
Bamma Bunch Richman  
DeAlva Robbins  
Howard Waters Robey  
Catherine Dishman Rollins  
Jack Taylor Rouse  
Florence Mildred Shepherd  
Ruth Collins Stallings  
Lily Keeton Stamper  
George Lewis Stith  
William Bruce Strother  
John Thomas Sweeney  
Foster Martin Sweets  
George Tohill Taylor  
Eugene Hester Thompson, Jr.  
Frank Carlino Turrisi  
Edward Ervin Wahlkampf  
Franklin Webster  
Henry Mark Wesley  
Miller Bass Wiley

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Harold Eugene Huber, Jr.

Charles Alfred Roswell  
Samuel Saslaw

Joseph Garrett Kaenzig  
Allen Stewart Kenyon

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE IN AGRICULTURE

Carl Moore Clifton

Thomas Murrell Ludwick

CANDIDATE FOR THE DEGREE OF MECHANICAL ENGINEER

Robert Boyd Carter, Jr.

CANDIDATES FOR THE DEGREE OF MASTER OF ART IN EDUCATION

Marion D. Bersot  
Minell Beuther  
Nina Alice Bowmer  
Charles Whitt Burcham  
Harriette Lorraine Chinn  
Austin Sparks Durham  
Dorothy Louise Edwards  
Douglas Wayne Evans  
Elizabeth Rachel Gravitt

John Milton Henninger  
Talmage Huff  
Wendell Mosby Layman  
Charlie Lucas  
Lillian Elizabeth McNulty  
James Samuel Riddle  
Richard William Slusher  
Mary Magdalene Smith  
Richard VanHoose

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE IN EDUCATION

Lawrence Allen Bradford  
Wade Hampton Brooks  
Monta Victor Frisby

Charles John Petrie  
William Roy Tabb

CANDIDATES FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Lucile Hudson Bridges

Ford Messamore

b. The report of the action of the University Senate was approved and the degrees authorized to be conferred by the Acting President of the University, as shown by following endorsement on report of the University Senate:

Approved and degrees authorized to be conferred by the Acting President of the University of Kentucky

COMMITTEE FOR THE BOARD OF TRUSTEES

(Signed) Lee Kirkpatrick  
" William S. Taylor  
" Leo M. Chamberlain

c. On motion duly seconded and carried, the action of the University Senate with endorsement of the Committee acting for the Board of Trustees was this day ratified and confirmed, the confirmation to be as of the date of the Commencement August 18, 1939.

23. P. W. A. Construction.

a. Docket No. Ky-1305-F.

1. Letter of Dean Graham.

September 19, 1939

President Frank L. McVey  
University of Kentucky

My dear President McVey:

I attach hereto a statement of the fiscal "Status of P. W. A. Docket No. KY-1305-F" as of September 1, 1939. All contemplated building contracts under this docket have been awarded, with all contracts for the Women's Dormitory completed and accepted.

You will note that a balance in the sum of \$39,743.25 remains unallocated and this sum will be available for expenditure on equipment for the Biological Sciences and Home Economics buildings, other than the items already included within the building contracts. However this balance accrues after giving effect to the latest addition to the grant in the sum of \$12,273 on August 28, 1938, not as yet accepted by the Board of Trustees.

You will note also that we have entered a charge of \$9,491.85 for bond interest during construction against this docket. While this allocation or dispersal is

allowed by P. W. A. regulations, you will remember, that in former dockets, we paid the first year's interest costs out of the "General Fund", and expended the whole of the docket funds upon construction. Whether this sum of \$9,491.85 was intended to be in the nature of a loan from the docket funds, I do not know; but I may recall that under the terms of the bond agreement of this particular docket, the income from the Men's Dormitories was pledged to cover such interest charges and, as this income has accrued throughout the year, the correctness of this charge against the docket may be in question. However, if this charge of \$9,491.85 be withdrawn, then the aforesaid balance, available for equipment, will be increased from the aforesaid \$39,743.25 to \$49,235.10.

Yours truly,

(Signed) James H. Graham  
Dean.

2. Status of Docket.

STATUS OF DOCKET NO. KY.-1305-F  
SEPTEMBER 1, 1939

CONTRACT NO.	PARTICULARS	CONTRACT AMOUNT	CHANGE ORDERS	CONTRACT AND CHANGE ORDERS	PAID TO DATE	BALANCE DUE
1000	Women's Dormitory - General	161,700.00	-8,680.52	153,019.48	149,210.87	3,808.61
1030	" " - Heat.& Vent.	8,400.00	765.80	9,165.80	8,314.61	851.19
1040	" " - Electrical	12,395.00	1,478.52	13,873.52	13,322.88	550.64
1050	" " - Elevator	7,560.00		7,560.00	6,804.00	756.00
2000	Bio.Sci.Bldg. - Footings	6,020.00		6,020.00	6,020.00	
2100	" " - General	242,600.00	-11,463.58	231,136.42	153,428.90	77,707.52
2130	" " - Heat.&Vent.	17,350.00	681.50	18,031.50	9,175.10	8,856.40
2140	" " - Electrical	19,989.00	- 1,200.00	18,789.00	10,802.57	7,986.43
2151	" " - Elevator	9,679.00		9,679.00		9,679.00
3000	Home Ec. Bldg. - General	103,730.00	- 6,188.00	97,542.00	18,185.22	79,356.78
3030	" " - Pib., Heat.& Vent.	27,940.00		27,940.00		27,940.00
3040	" " - Electrical	13,975.00		13,975.00		13,975.00
	TOTALS	631,338.00	-24,606.28	606,731.72	375,264.15	231,467.57

STATUS OF DOCKET NO. KY.-1305-F  
SEPTEMBER 1, 1939

ITEM NO.	PARTICULARS	ESTIMATED	ALLOCATED	BALANCE
1	Preliminary	347.00	826.65	20.35
2	Land			
3	Construction	614,636.15	606,731.72	7,904.43
4	Engineering	17,400.00	14,620.99	2,779.01
5	Administration	11,200.00	9,422.69	1,777.31
6	Interest	9,491.85	9,503.70	- 11.85
7	Miscellaneous			
	Sub-Totals	653,575.00	641,105.75	12,469.25
	Increase in Grant	12,273.00		12,273.00
	Owner's Funds	15,001.00		15,001.00
	Sub-Totals	27,274.00		27,274.00
	Totals	680,849.00	641,105.75	39,743.25

## 3. Statement.

President McVey then reminded the Board that the University had applied to the Public Works Administration for a supplementary grant to P. W. A. Docket No. Ky-1305-F and that, under advice of the Regional Director P.W.A., an "offer" from P. W. A. in the sum of \$46,609.00 had been presented to the regular meeting of the Board on June 2, 1939, and that the Board had duly accepted the "offer" as set forth on page 36 of the minutes of that meeting. Furthermore, that under date of June 3, 1939, a more formal form of the same, had been received, with the request that a special meeting of the Board be called to act upon and accept the same "offer" and that this had been done in due form on June 10, 1939, with a quorum of the Board members present and the documents, duly certified, had been forwarded to P. W. A. in accord with the minutes of the meeting. Subsequently, the Public Works Authorities had decided that they desired an acceptance of this "offer" by the next regular meeting of the Board scheduled to be held on September 18, 1939.

President McVey then stated that in the meantime a second and additional supplementary grant "offer" had been received from the Public Works Administration in the sum of \$12,273.00 under date of September 11, 1939, and that by these two supplementary "offers" the total grant under P. W.A. Docket No. Ky-1305-F was in the sum of \$306,382.00 as stated in the formal "offer" document under date of September 11, 1939.

## 4. Resolution for Increase of Grant.

After discussion following resolution was adopted:

After discussion of the offer of the United States of America to amend the contract created by the acceptance on September 20, 1938, of the offer of the United States of America dated August 11, 1938, the following resolution was introduced and read in full by Judge Richard C. Stoll, who moved its adoption:

" A RESOLUTION ACCEPTING THE  
AMENDATORY OFFER OF THE UNITED  
STATES OF AMERICA.

BE IT RESOLVED by the Board of Trustees:

SECTION 1. The offer to amend the contract between the United States of America and the Board of Trustees of the University of Kentucky, which contract, as amended, will provide for aid by way of grant in financing the construction of one college building and of additions to two existing college buildings, including necessary equipment for such buildings so constructed, a copy of which amendatory offer reads as follows, be and the same is hereby in all respects accepted:

P. W. 91743-5

FEDERAL WORKS AGENCY

Public Works Administration

Washington, D. C.,  
Dated: Sept. 11, 1939  
Docket No. Ky.1305-F

Board of Trustees of the University of Kentucky  
Lexington, Kentucky.

The United States of America hereby offers to amend the contract created by the acceptance by the Board of Trustees of the University of Kentucky, Lexington, Kentucky, on September 20, 1938, of the Offer made by the United States of America and dated August 11, 1938, by (1) striking out, in Lines 3 and 4 of Paragraph 1 of said Offer, the words "college buildings and of additions and alterations to existing college buildings" and inserting in lieu thereof "one college building and of additions to two existing college buildings"; (2) by striking out, in Line 10 of said Paragraph 1, the figures "\$247,500" and inserting in lieu thereof the figures "306,382"; and (3) by striking out Paragraph 2 of said Offer and inserting in lieu thereof a paragraph to read as follows: "2. By acceptance of this Offer the Applicant covenants to complete the Project with all practicable dispatch, and in any event by January 31, 1940."

UNITED STATES OF AMERICA

Federal Works Administrator

By (Sgd.) E. W. Clark  
Acting Commissioner of Public  
Works

SECTION 2. The Board of Trustees agrees to abide by all the Terms and Conditions which were made a part of the offer of the United States of America dated August 11, 1938, as amended by the offer hereinabove accepted.

SECTION 3. The Secretary be and he is hereby authorized and directed to send to the Public Works Administration three certified copies of the proceedings in connection with the adoption of this resolution, setting forth this resolution in full, and such further documents or proofs in connection with the acceptance of the amendatory offer

as may be requested by the Commissioner of Public Works."

(Signed) A. B. Chandler  
Chairman, Board of Trustees.

Mr. Barnes seconded the motion to adopt the foregoing resolution and, the roll being called, the following members voted aye: All members present.

The following members voted nay: None.

The Chairman thereupon declared said motion carried and said resolution adopted as introduced and read.

5. Resolution to Provide Funds to Meet Increase of Grant.

Doctor McVey pointed out that in order to obtain the increase in the grant it would be necessary for the University to provide Seventy-five Thousand (\$75,000.00) Dollars in additional funds. Under date of June 2, 1939, at a regular meeting of the Board of Trustees, provision was made to increase the University of Kentucky's funds in this account in the amount of Sixty Thousand (\$60,000.00) Dollars. This resolution is now a matter of record in the official minutes of the Board of Trustees of that date. This makes it necessary to obtain Fifteen Thousand (\$15,000.00) Dollars in additional funds. After a discussion of ways and means of obtaining the additional funds, it was suggested that a bond be issued in the amount of Fifteen Thousand (\$15,000.00) Dollars bearing interest at the rate of four and a half (4-1/2%) per cent per annum payable quarterly, the bond to fall due in approximately three years.

Upon motion made by Mr. Park and seconded by Mr. Barnes, the following resolution was unanimously approved and adopted.

A Resolution providing for the issuance and sale of a Bond in the amount of Fifteen Thousand (\$15,000.00) Dollars to aid in financing the Building Program of the University of Kentucky.

Section 1. Whereas, the United States of America has offered to increase the grant made to the University of Kentucky on P. W. A. Docket No. Ky-1305-F and

Whereas, the General Assembly of the Commonwealth of Kentucky in Regular Session in the year 1934 provided an act to authorize the issuance of such bonds, known as Chapter 72, and

Whereas, the increased enrollment of the University of Kentucky, and the consequent increase in receipts from Student Fees will make it possible to retire this bond in approximately three years (3 years),



Now, therefore, the Board of Trustees of the University of Kentucky resolves as follows:

Section 2. In order to provide for the payment of certain increased costs in connection with P. W. A. Docket No. Ky-1305-F in addition to the additional grant made to the Board of Trustees of the University of Kentucky by the United States of America, there shall be issued by the Board of Trustees, in the corporate capacity and by and through its corporate name "University of Kentucky", and as a state educational institution and agency, a revenue bond in the principal amount of Fifteen Thousand (\$15,000.00) Dollars dated September 30, 1939, bearing interest at the rate of four and a half (4-1/2%) per cent per annum, payable quarterly beginning December 30, 1939, and thereafter on the thirtieth days of March, June, September and December until retired.

Said bond shall be signed for and on behalf of the University of Kentucky by the Chairman of the Executive Committee of the Board of Trustees and sealed with the corporate seal of the University of Kentucky.

Section 3. The aforesaid bond shall be in substantially the following form:

United States of America

Commonwealth of Kentucky

No. 1

\$15,000.00

The University of Kentucky, as a state educational institution and agency, for value received, here<sup>by</sup> promises to pay to \_\_\_\_\_, on or before June 30, 1942, the sum of Fifteen Thousand (\$15,000.00) Dollars with interest thereon from the date hereof until paid at the rate of four and one half (4-1/2%) per cent per annum, payable December 30, 1939, and quarterly thereafter on March 30, June 30, September 30 and December 30, of each year on demand, both principal and interest being payable in lawful money of the United States of America at the office of the Treasurer of the University of Kentucky.

This bond is issued for the purpose of construction and equipment of buildings for use in connection with the University of Kentucky under and in full compliance with the Constitution and Statutes of Kentucky including, among others, Chapter 72 of the 1934 Acts of the General Assembly of Kentucky.

This bond is payable from income derived from student fees collected by the University of Kentucky, and this bond does not constitute an indebtedness of the University of Kentucky or the Commonwealth of Kentucky within the meaning of any constitutional provisions or limitations.

It is hereby certified, sealed, and declared, that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this bond, do exist, have happened and have been performed in due time, from and manner as required by law, and the amount of this bond, together with all other obligations of said University of Kentucky does not exceed any limit prescribed by the Constitution or Statutes of Kentucky, and that a sufficient portion of the gross income of the University of Kentucky will be set aside for the payment of the principal and interest on this bond.

In witness hereof, the University of Kentucky has caused this bond to be signed by the Chairman of the Executive Committee of the Board of Trustees, and its corporate seal to be hereunto affixed, attested by the secretary, all as of this thirtieth day of September, 1939.

UNIVERSITY OF KENTUCKY

By \_\_\_\_\_  
Chairman, Executive Committee  
Board of Trustees.

(SEAL)

ATTEST  
\_\_\_\_\_  
Secretary, Executive Committee  
Board of Trustees.

Section 4. All monies received from the bond issued pursuant hereto, shall be deposited in P. W.A. Construction Account No. Ky-1305-F, and shall be applied solely for the construction and equipment of buildings erected under P. W. A. Docket No. Ky-1305-F.

Section 5. This resolution will take effect from and after its passage and approval.

Passed and approved by the Board of Trustees of the University of Kentucky this nineteenth day of September, 1939.

(Signed) A. B. Chandler  
Chairman, Board of Trustees  
University of Kentucky.

#### 24. Appointments and Other Staff Changes.

President McVey presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

#### Appointments

##### College of Arts and Sciences

Miss Ruth B. Haugen, field supervisor and instructor in case work, Department of Social Work, at \$2200 for ten months effective September 1, 1939.

Aaron Paul, Lecturer in Public Welfare Administration, Department of Social Work, at \$150 for the first semester of 1939-40.

Charles V. Magurean, instructor in Music and director of the band, for the year 1939-40, salary \$1800 for ten months.

Robert Burggraf, Custodian of the Carnegie College Set, Department of Music, for ten months, effective September 1, 1939, salary \$41.66 a month.

Harold Black, Graduate Assistant, Department of Psychology, for 1939-40, at \$400 a year, effective September 1, 1939.

Mrs. J. I. Prather, half-time secretary, Department of Art, for 1939-40, at \$400 a year, effective September 1, 1939.

Harvey L. Rubin, Senior Technician, Department of Bacteriology, September 1 to July 1, 1940, at \$500 for period.

William B. Cherry, Junior Technician, Department of Bacteriology, September 1 to July 1, 1940, 10 months at \$333.33 for period.

James W. Mandia, Graduate Assistant, Department of Bacteriology, 1939-40, 10 months at \$400 for period.

Miss Dorothy Jane Neal, Secretary, half-time, Department of Psychology, at \$40 a month for ten months.

Miss Helen Fearing, Graduate Assistant, Department of Sociology, for 1939-40, at \$50 a month, effective September 1, 1939.

Miss Betty Smallwood, graduate assistant, Department of Social Work, at \$200 for 1939-40, effective September 1, 1939.

Mark Harris, assistant in the Bureau of Government Research for the year 1939-40 at \$400 for the period, effective September 1, 1939.

Mrs. Ellen Scott Shannon, Graduate Assistant, Department of History, at a salary of \$50 a month for the first semester of 1939-40, effective September 1, 1939.

Miss Dorothy Ann Calhoun, half-time Secretary, transferred from Department of Art to Department of Psychology, for 1939-40 at \$400 a year, effective September 1, 1939.

Miss Gail Kirn, Art Library Assistant, Department of Art (quarter time) for the year 1939-40 at a salary of \$200, effective September 1, 1939.

Mrs. Alice Vance, part-time Secretary, Department of English, for year 1939-40, salary \$600.00, effective September 1, 1939.

Miss Betsy Gottron, Graduate Assistant, Bacteriology, for the year 1939-40, at \$400.00, effective September 1, 1939.

Miss Eileen Baker, Graduate Assistant, Department of Social Work, for the year 1939-40, at \$200 a year, effective September 1, 1939.

#### College of Agriculture

W. C. Templeton, jr., Instructor in Farm Crops at \$1800 a year, effective August 30, 1939, or as soon thereafter as he reports for duty.

Mr. Daniel E. Clarke, Graduate Assistant in the Department of Farm Economics, from September 16, 1939, to June 30, 1940, at \$60 a month, under funds allotted by the General Education Board.

Dr. Dewey G. Steele, Assistant Professor of Genetics, and in Charge of the Section in Genetics, salary \$3400 a year, effective September 7, 1939.

Miss Ruth Moore, Instructor in Home Economics, effective September 1, 1939, salary \$1200 a year, for ten months.

Robert F. Anderson, Graduate Assistant, under the General Education Board fund, effective September 16, 1939, and continuing through May 31, 1940, at the rate of \$60.00 a month.

Miss Mary Lee Littell, Seed Analyst, Experiment Station, salary \$1000.00 a year, effective October 1, 1939.

Wyatt Marion Insko, Jr., in charge of Poultry Section, effective November 1, 1939; advanced from assistant.

Mrs. Pauline Elliston, transferred from Clerk in the mail room to Clerk in charge of the office of bulletins, mimeographing and supplies, effective September 11, 1939, salary \$90 a month.

College of Law

Miss Maurine Sharp, Law Librarian, for the year 1939-40, salary \$90.00 a month.

George T. Skinner, Assistant Professor, for one year during the absence of Professor Frank Murray, salary \$2900 a year, effective September 1, 1939.

College of Education

Miss Dorothy Cleek, School Psychologist, for the academic year 1939-40, salary \$600.

Miss Anne Wilson, Secretary of the College, salary \$1440 a year, promotion from Assistant Secretary, effective September 1, 1939.

Miss Susan Clay, Assistant Secretary of the College, salary \$1200 a year, effective September 1, 1939.

M. J. Clarke, Graduate Assistant, Bureau of School Service, salary \$600 for academic year, 1939-40.

C. N. Evans, Graduate Assistant, Bureau of School Service, salary \$450 for academic year, 1939-40.

Miss Mary Allen Webb, Critic Teacher (Bryan Station), Home Economics Education, salary \$350.00 for the academic year.

V. L. Christian, part-time teacher, University School, salary \$600 for academic year, 1939-40.

Miss Louise Swinford Clark, Kindergarten Assistant, University School, salary \$250.00 for academic year, 1939-40.

Miss Virginia Cord, Secretary (part-time), Elementary Education, salary \$600 a year, on a 12 months' basis.

College of Commerce

Miss Evelyn McAllister, Secretary in the Bureau of Business Research, effective September 1, 1939, salary \$1080 on a twelve months' basis.

Miss Patty McCormack, Student Assistant in Secretarial Work, at \$30 a month for eight months, beginning October 1, 1939.

Women's Residence Halls

Miss Alberta Limbach, Manager of the Women's Residence Halls, salary \$1500 for twelve months, beginning September 1, 1939.

Miss Elizabeth Sturgeon, Secretary-Bookkeeper for the Women's Residence Halls, at \$60 a month, beginning September 1, 1939.

Leaves of Absence

Professor Lawrence Yates, Department of English, College of Arts and Sciences, sabbatical leave for the second semester of 1939-40 on full pay. He expects to study at the University of Chicago.

Mr. T. Hayden Rogers, Assistant in Agronomy, Experiment Station, leave of absence without pay from October 23 to December 23, 1939, for purpose of completing work for Ph. D. at the University of Minnesota. He is permitted to return to work earlier than December 23 should he be able to complete his work at Minnesota before that date.

Mrs. Annette Zink Davis, Law College Librarian, leave of absence without pay from September 1, 1939, to September 1, 1940.

Professor Frank Murray, College of Law, leave of absence without pay, for the academic year 1939-40. He will teach at Ohio State University.

Resignations

Mrs. Otis Lee Harris, Custodian of the Carnegie College Set, Department of Music, effective September 1, 1939.

Sam H. Neel, Graduate Assistant, Department of Political Science, for 1939-40, effective September 1, 1939.

Sam Saslaw, Senior Technician, Department of Bacteriology, effective September 1, 1939.

James Humphries, Junior Technician, Department of Bacteriology, effective September 1, 1939.

Miss Mildred Jones, half-time Graduate Assistant and Secretary, Department of Psychology, effective September 1, 1939.

Miss Esther Rankin, Student Assistant in Sociology, for the year 1939-40.

Termination of the services of Miss Ann Eyle, Instructor in Home Economics for the academic year ending June 30, 1939.

Miss Mary Gunn Webb, part-time Secretary, Department of Art, effective September 1, 1939.

Miss Kadell Dorn, part-time Secretary, Elementary Education, effective July 1, 1939. She accepted a position at Ashland, Ky.

Warren C. Holt, appointed June 2, as Graduate Assistant in the Department of Farm Economics, effective at once.

O. B. Travis, County Agent of Russell County, effective August 31, 1939.

Dr. Leonard Goss, Assistant Pathologist, Experiment Station, effective July 31, 1939.

Mrs. Marianna Lancaster Bonta, Clerk in Department of Markets and Rural Finance, effective September 30, 1939.

Mrs. Bertie B. Ellis, Secretary in the Bureau of Business Research, effective September 1, 1939.

Miss Lucy Gardner, Secretary, College of Education, effective September 1, 1939. Miss Gardner accepted a position as Registrar at Maryland State Teachers College.

#### 25. Lunch at New Women's Hall.

At the lunch hour, invitation was extended for luncheon at the New Women's Hall. A delightful lunch was served by the staff of the Hall, Miss Sarah G. Blanding, Mrs. Sarah B. Holmes, Miss Jeannette Scudder, Miss Alberta Limbach and Miss Adele Gensemer. After a survey of the Hall and luncheon, the business of the meeting was continued, in the lounge adjoining the dining room.

On motion, properly seconded, the Board adjourned.

D. H. Peak  
Secretary of the Board.

APPENDIX

June 2, 1939

To the Members of the Board of Trustees  
University of Kentucky  
Lexington, Kentucky

My dear Mrs. Blazer and  
My dear Sirs:

You were so flattering in regard to the "First Annual Report" of Maxwell Place, submitted to you in 1938, and you were so gracious in writing to me about that report that I am again telling you of the activities of the President's house on the University of Kentucky campus. During this year we have attempted, as always, to have at Maxwell Place a home to welcome students and faculty members and citizens of Kentucky and occasionally of the world, as a social center for the University community and as a place furnishing a modicum of quiet and peace for the President of the University and his family. Since, as you all know, the campus of the University, because it is a state university, is commensurate with the boundaries of Kentucky, Maxwell Place as a home on the campus has extensive and wide social obligations.

This year we have continued to let five boys who are working their way through college have rooms over the garage. There are also two boys on the third floor of Maxwell Place. These latter are cousins of mine. Also a MacVey niece lives with us. As always, the five boys using the two rooms and bath above the garage have been selected from a large group of students applying for the rooms. There will be again this summer five boys above the garage. From time to time boys who have used these rooms return to us and tell us of their various activities and at other times we hear of their pursuits. We are hoping at some time definitely to find out just what has happened to these students who have dwelt in the "Maxwell Place Academy."

On every Wednesday during the University year, including five times in summer school, we have been at home to faculty and students. It has seemed to me that the number of students coming to tea has been larger this year than probably in any other single year. Also there have been special groups for afternoon teas, evening parties and meetings and there have been overnight guests and guests for luncheons, breakfasts and dinners. The two largest parties were probably the tea for the American Country Life Association and the tea for the homemakers during the Farm and Home Conference in January. On both of these occasions there were probably about eight hundred people present. Open House on New Year's Day is a custom for Maxwell Place, when faculty members and faculty children and friends attend in large numbers. Last January there were probably about four hundred and fifty people



present. Also the Alumni Tea during commencement last June was a happy and well attended occasion. There were about five or six hundred people present. For the senior breakfast of 1939 there were over seven hundred plates served. Senior breakfast has become a campus festival with the janitors and their wives and friends assisting in the kitchen and service and with the workmen from buildings and grounds helping with moving tables and chairs, etc. The workmen's and part of the janitors' time are

loaned to us. On all occasions those cooking and serving are paid by the McVeys themselves, and of course, all food is paid for by Mr. McVey. After the graduates and other guests have departed it is a sight to see the white workmen, and later the colored people having their "Senior breakfast".

During the last year we have had such groups as the American Country Life Association; the Farm and Home Conference; the Conference for Rural Town Pastors; the University singers; the University High School seniors and parents; Woman's Sophomore honorary national society, Kentucky Deans of Women, the Military Day guests; faculty groups; faculty children under nine years of age and their parents (265 attending); State and National and City groups; clubs and boards; members of the town community who are interested in special phases of work; for instance, people who are interested in literature and in writing to meet Miss Phyllis Bentley of England; groups interested in international affairs to meet Kelchner of United States Department of State, and Miss de Arce of Uruguay; groups interested in human welfare and so on; committees and special speakers of the Religion in Life Conference; luncheons and dinners and smaller groups of people interested in various phases of University life and activity; convocation speakers; representatives of foundations, friends and would-be friends of the University. I should estimate that probably more than six thousand people have been at Maxwell Place during this year. Some day I hope, as I said last year, to have a statistical record of types of people and occasions for a more definite record of the use of Maxwell Place.

As always during the year food and flowers were sent from Maxwell Place to various members of the staff and the student body who were ill or bereaved or for some other cause should have had special consideration.

Since June, 1939, the University has painted the room on the second floor, which is now a study. This room which was designed in the remodeling of Maxwell Place for a sleeping porch and was later divided into study and sleeping porch, the University has made into a study for the President of the University. It is a delightful room and I hope you will all appreciate the blue painted wood work and will have an opportunity to enjoy this room as the members of the household and guests to enjoy it. Four years ago the living room and library were papered and painted. Two years ago the drawing room and dining room were refurnished.

I have been hoping that the halls downstairs and upstairs could be done over. To me the need seems apparent for new paper and some coats of paint in the halls, but it has not seemed best to have the University make the necessary expenditure for this re-decoration. This year as usual, we, ourselves, have added to the garden at Maxwell Place by contributing plants that we felt were needed.

Last summer when the Commons in McVey Hall were dismantled, Maxwell Place was the recipient of some china, iced tea glasses and silver. About ten years ago the University of Kentucky gave to Maxwell Place 300 dinner plates, 300 fruit plates, 300 cups, 100 saucers, 100 plated forks, 300 plated spoons. The additions from the Commons are greatly appreciated. Having this china and silver makes possible many occasions without too much strain. For the Senior breakfast, china, silver, trays must be borrowed from cafeteria and residence halls. All other social events can be cared for at Maxwell Place without borrowing. The University also gave to Maxwell Place about 150 folding chairs; these are loaned for occasions to faculty and students. Having the chairs has facilitated entertaining. The above mentioned articles, the Frigidaire, the washing machine, the stoves are owned by the University of Kentucky. All rugs, furnishings, furniture are owned by the President, himself.

This is the second year that we have been on the central heating plant. Last year was of necessity experimental in the conduct of the control of heat. This year we have discovered the great value of the house attached to the central heating plant; the house has been cleaner; heating has been more equitable and there has been no distress or worry about the heating of the house or the garage.

In reporting to you I want to commend to you the colored people at Maxwell Place because they in large part make possible the activities and furnish the spirit of the home you have established on the campus. When Maxwell Place was opened, the Trustees allocated a janitor to that building just as janitors were allocated to the other buildings. There have been with interims of a few months at a time, during these twenty-two years, four "house-men", Ben Bibbs, Gentry Mac Sparks, Alford Holmes and Walter Penick. Walter has been at Maxwell Place for seven years; he and Alford Holmes, now janitor in the Chemistry building, and borrowed sometimes by Maxwell Place, are efficient, courteous and cheerful. Kizzie Simmons, the cook, who has been with us for eight years, is cooperative, happy-hearted and capable. The enthusiasm and spirit that Kizzie and Walter have for their work are of great comfort and joy to me and I believe of great value in carrying out your ideas in regard to Maxwell Place.

In Maxwell Place both the President and I feel that you have given us an opportunity, not only to live in a charming house with a beautiful garden, amazingly adapted for entertaining large or small groups, but that you also have entrusted to us your symbolic home on the University of Kentucky campus. To live almost in the

midst of students of the University of Kentucky, with the University of Kentucky Library as our nearest neighbor, to see and to hear the students as they go back and forth to their classes, instill in us a sense of humility and a desire to fulfill the ideals for which you have established the President's house on the campus. At this time of the year I am overwhelmed with consideration of groups and individuals among the students and faculty who have not been at Maxwell Place (sometimes because they were so shy that they needed special invitations; sometimes because of misunderstanding on their part; sometimes because of failure on my part) and I am oppressed by inner rebellion against the limitations of time and money.

Nearly sixteen years ago when I came to live at Maxwell Place, I must admit that I had in a sense a feeling that I was to live in an institutional house, not in a home, but there is such magic in the house that you have acquired on the campus as a home and such power in your ideas about this home, once they are grasped, that I am sure Maxwell Place has become more inspiring and more precious to us than could any off-campus home in which my husband and I could have lived. Even when I plant a tree or bush or do anything that I hope is adding to the beauty and comfort of Maxwell Place, there is the feeling that the act is not simply for me and for the family, but that it is wide reaching in its intention; there is the feeling that perhaps what is being done may be a source of joy to the students, to the faculty, to friends, not only of this day, but of the future. At Maxwell Place as in all working for the University of Kentucky there is the realization of permanence; the knowledge that the University will exist as long as the state exists; long after we are gone, perhaps what my husband and I have tried to build into your Maxwell Place; the trees and shrubs and flowers that we have planted in the yard and garden; the effort we have made to fulfill your threefold ideal for the president's house on the campus, perhaps all these will continue to live in the lives of students and faculty and friends of the University of Kentucky.

Because my husband and I believe in the opportunities and obligations of Maxwell Place, it is with gratitude and with humility that I thank you for the privilege of living in your home on the University of Kentucky campus.

(Signed) Frances Jewell McVey.