

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Saturday, November 7, 1936.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at 10:30 a.m. on Saturday, November 7, 1936. The members of the Committee present were James Park, R. Miller Holland, Robert G. Gordon, and J. B. Andrews. President Frank L. McVey, D. H. Peak, Secretary of the Board; and James H. Graham, Dean of the College of Engineering; were present. In the absence of Judge Richard C. Stoll, Mr. Gordon was elected chairman of the meeting.

1. Approval of Minutes.

The minutes of the meeting of October 14, 1936, were approved.

2. Financial Report for September, 1936.

The financial report for September, 1936, was produced by the Business Agent, examined and ordered inserted in the Minutes:

Statement of Income and Expenditures

Month of September 1936

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Vocational Ed. Board	871.64	1,848.94	2,720.58
State Appro.-Summer School	8,000.00		8,000.00
Special Agr. Appro.	4,000.00		4,000.00
State Appro.-General	62,417.15	67,114.13	129,531.28
Interest on Peabody Endow.	1,000.00		1,000.00
Int. on Endowment Bonds		9,815.00	9,815.00
State Appro.-Repairs to Buildings		304.05	304.05
Student Fees	197.13	82,177.85	82,374.98
Student Fees - Sum. Sch.	52,294.61	931.70	53,226.31
Student Fees - Un.H.S.	90.00	3,540.00	3,630.00
Student Fees - El.Tr.Sch.		3,800.00	3,800.00
Student Fees - Un.Ext.	2,206.90	297.60	2,504.50
Misc. Receipts	419.50	938.29	1,357.79
Rentals	320.00	115.00	435.00
Men's Dormitories	1,708.85	5,557.00	7,265.85
Total	<u>133,525.78</u>	<u>176,439.56</u>	<u>309,965.34</u>

Expenditures			
Instruction	96,649.17	69,242.07	165,891.24
Administration, Exp. & Maint.	30,476.83	22,639.41	53,116.24
Additions and Betterments		513.05	513.05
Total	<u>127,126.00</u>	<u>92,394.53</u>	<u>219,520.53</u>
Excess of Income over Expenditures	<u>6,399.78</u>	<u>84,045.03</u>	<u>90,444.81</u>

Patterson Hall Income			
Board	54.40	12,858.50	12,912.90
Misc. Receipts	54.25	8.00	62.25
Room Rent - Summer School	1,526.68		1,526.68
Total	<u>1,635.33</u>	<u>12,866.50</u>	<u>14,501.83</u>

Expenditures			
Expense	<u>3,378.21</u>	<u>2,450.33</u>	<u>5,828.54</u>

Excess of Income over Ex- penditures	<u>(1,742.88)</u>	<u>10,416.17</u>	<u>8,673.29</u>
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General Fund Income	135,161.11	189,306.06	324,467.17
General Fund Expend.	<u>130,504.21</u>	<u>94,844.86</u>	<u>225,349.07</u>

Excess of General Fund Income over Expendi- tures	4,656.90	94,461.20	99,118.10
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Excess of Receipts over Expenditures for General Ledger accounts	<u>(20,225.57)</u>	<u>48,120.60</u>	<u>27,895.03</u>
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Excess of Receipts over Expenditures for the fis- cal year to date - Gen- eral Fund	<u>(15,568.67)</u>	<u>142,581.80</u>	<u>127,013.13</u>
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Excess of Receipts over Expenditures for the fiscal year to date - General Fund			127,013.13
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Cash in Bank July 1, 1936 -- General Fund			<u>52,785.93</u>
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Cash in Bank September 30, 1936 - General Fund			<u>179,799.06</u>
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Experiment Station Income			
Hatch - Federal Appro.	3,750.00		3,750.00
Milk and Butter - Cash Receipts	1,444.36	921.31	2,365.67
Beef Cattle Sales	153.83	20.00	173.83
Dairy Cattle Sales		115.66	115.66
Sheep Sales	169.86	108.58	278.44
Swine Sales	248.18	77.40	325.58
Poultry Sales	775.86	160.44	936.30
Farm Produce Sales	333.77	76.91	410.68
Horticultural Sales	41.40	12.00	53.40
Seed Test	41.75	124.20	165.95

Seed Inspection	2,409.35	2,408.28	4,817.63
Rentals	300.34	144.67	445.01
Miscellaneous	29.79	12.25	42.04
Fertilizer - Fees	778.75	4,895.00	5,673.75
Public Service - St. . Appro.	3,270.02	1,729.48	4,999.50
Public Service - Misc.	40.00	15.00	55.00
Feeding Stuffs - Fees	14,047.88	5,136.03	19,183.91
Adams - Federal Appro.	3,750.00		3,750.00
Serum - Sales	351.21	194.28	545.49
Serum - Virus Sales	22.70	7.50	30.20
Serum - Live Stock Sales	31.57		31.57
Serum - Supply Sales	20.05	11.84	31.89
State Appropriation	7,625.57	3,726.52	11,352.09
Creamery - License Fees	7,782.00	84.00	7,866.00
Creamery - Testers' Lic.	2,471.00	98.50	2,569.50
Creamery - Glassware Tested	224.96	73.51	298.47
Robinson - State Appro.	1,634.68	1,191.81	2,886.49
Robinson - Misc. Rec.	513.83	220.92	734.75
West Ky.-State Appro.	1,994.84	1,056.43	3,051.27
West Ky.-Misc. Rec.	3,632.71	2,165.90	5,798.61
Purnell - Fed. Appro.	15,000.00		15,000.00
Bankhead-Jones - Fed. Appro.	9,867.25		9,867.25
Nursery Inspection - State Appro.	333.34	166.66	500.00
Nursery Inspection - Fees	145.00	555.00	700.00
Total	<u>83,295.85</u>	<u>25,510.08</u>	<u>108,805.93</u>
Expenditures			
Expense	50,561.27	29,231.93	79,793.20
Additions and Better- ments	105.00	259.90	364.90
Total	<u>50,666.27</u>	<u>29,491.83</u>	<u>80,158.10</u>
Excess of Income over Expenditures	32,629.58	(3,981.75)	28,647.83
Excess of Expend. over Receipts for General Ledger accounts	19.89	(3,115.85)	(3,095.96)
Excess of Receipts over Expenditures	<u>32,649.47</u>	<u>(7,097.60)</u>	<u>25,551.87</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			25,551.87
Cash in Bank July 1, 1936 - Experiment Station			(7,585.30)
Cash in Bank September 30, 1936 - Experiment Station			<u>17,966.57</u>

Extension Division Income			
Federal - Bankhead-Jones	164,145.15		164,145.14
Federal Smith-Lever	74,154.38		74,154.38
Federal Add. Co-op.	6,250.00		6,250.00
Federal Supplementary	19,909.14		19,909.14
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	20,207.47	8,227.25	28,434.72
County and Other	1,487.50	3,381.81	5,469.31
Total	<u>304,554.13</u>	<u>12,209.06</u>	<u>316,763.19</u>
Expenditures			
Expense	<u>102,104.56</u>	<u>56,292.64</u>	<u>158,397.20</u>
Excess of Income over Expenditures	<u>202,449.57</u>	<u>(44,083.58)</u>	<u>158,365.99</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			
			158,365.99
Cash in Bank July 1, 1936 -- Extension Division			
			<u>48,500.09</u>
Cash in Bank September 30, 1936 -- Extension Division			
			<u>206,866.08</u>
Trust Fund Income			
Student Loan Fund	838.72	435.63	1,274.35
Student Notes Paid	619.66	478.28	1,097.94
Total Receipts	<u>1,458.38</u>	<u>913.91</u>	<u>2,372.29</u>
Expenditures			
Student Notes	22.75		22.75
General Ledger accounts	8,000.00		8,000.00
Total Expenditures	<u>8,022.75</u>		<u>8,022.75</u>
Excess of Expenditures over Receipts			
	<u>(6,564.37)</u>	<u>913.91</u>	<u>(5,650.46)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			
			(5,650.46)
Cash in Bank July 1, 1936 - Trust Fund			
			<u>7,472.75</u>
Cash in Bank September 30, 1936 - Trust Fund			
			<u>1,822.29</u>

Summary

General Fund Income	135,161.11	189,306.06	324,467.17
Experiment Sta. Inc.	83,295.85	25,510.08	108,805.93
Extension Div. Income	304,554.13	12,209.06	316,763.19
Trust Fund Income	838.72	435.63	1,274.35
Total	<u>523,849.81</u>	<u>227,460.83</u>	<u>751,310.64</u>
General Fund Expenditures	130,504.21	94,844.86	225,349.07
Experiment Station Expenditures	50,666.27	20,491.83	80,158.10
Extension Div. Expend.	102,104.56	56,292.64	158,397.20
Trust Fund Expend.			
Total	<u>283,275.04</u>	<u>180,629.33</u>	<u>463,904.37</u>
Excess of Income over Expenditures	240,574.77	46,831.50	287,406.27
Excess of Receipts over Expenditures for General Ledger accounts	(28,205.68)	45,004.75	16,799.07
Student Loan Fund Notes	<u>596.91</u>	<u>478.28</u>	<u>1,075.19</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>212,366.00</u>	<u>92,314.53</u>	<u>305,280.53</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			305,280.53
Cash in Bank and on hand July 1, 1936 - Combined Fund			<u>103,373.47</u>
Cash in Bank and on hand September 30, 1936 - Combined Fund			<u>408,654.00</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Receipts and Expenditures for General Ledger accounts \$16,799.07"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		2,790.25
Sundry accounts		14,022.32
Insurance Paid in Advance	13.50	
	<u>13.50</u>	<u>16,812.57</u>
		13.50
		<u>16,799.07</u>

3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from October 8, 1936, to November 4, 1936, inclusive. The report showed orders made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 1767 to No. 2332. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

Additional budget appropriation of \$700.00 for supplies for Department of Bacteriology was approved.

4. State Warrants.

Statement by Business Agent:

According to newspaper reports all five per cent state warrants are to be called and new issues of three per cent made. The Peabody Fund, \$40,000.00, is invested in state warrants. Also the University has invested in state warrants other trust funds in amount of \$6,580.20. The question of investments was discussed, but no action was taken, except that certain local securities be investigated.

5. Bill Approved.

President McVey presented the following bill and recommended its payment:

Southeastern Greyhound Lines

October 31, 1936

University of Kentucky Band
c/o President's Office
Lexington, Ky.

CO 6429	10-6-36 Coaches 445, 350 & 351 Lexington	
	to Frankfort and return	\$75.00

He stated that coaches were chartered to send the University band to the City of Frankfort, the band being sent at request of State officials. On motion duly seconded, the bill was approved, and the Business Agent was authorized to certify it to the State Finance Board for payment.

6. Field House.

Reference is made to Sec. 23, Minutes of October 14, 1936, for action taken on Field House. At this meeting Dean Graham was called on for a further statement regarding financing the project. He stated that it now appears that through the help of the Governor and the W. P. A., the project may be financed in the sum of \$105,000.00 and that the plans and specifications are now based on such expenditure.

On motion and second, the enlarged plan of the project was approved and President McVey was authorized to execute for the University the W.P.A. application therefor.

7. P. W. A. Construction.

a. Acceptance of the "Offer" of the United States of America.

President McVey then presented the documents representing an "Offer of Grant"; received by the University by mail on November 2, 1936, from the United States of America, acting by and through the Public Works Administration and signed by Horatio B. Hackett, Assistant Administrator; the "offer" being in the sum of \$327,272.

After a reading and discussion of the "Offer of Grant", the following resolution was offered by Mr. Holland, seconded by Mr. Andrews, and unanimously adopted:

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE UNIVERSITY OF KENTUCKY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF FOUR UNIVERSITY BUILDINGS AND ADDITIONS AND ALTERATIONS TO THREE UNIVERSITY BUILDINGS, INCLUDING THE NECESSARY EQUIPMENT THEREFOR.

Be it resolved by the Executive Committee of the Board of Trustees of the University of Kentucky:

Section 1. That the offer of the United States of America to the University of Kentucky to aid by way of grant in financing the construction of four university buildings and additions and alterations to three university buildings, including the necessary equipment therefor, a copy of which offer reads as follows:

"FEDERAL EMERGENCY ADMINISTRATION
OF PUBLIC WORKS

Washington, D. C.

Dated: Oct. 27, 1936

The University of Kentucky,
Lexington, Fayette County, Kentucky

Subject to the Terms and Conditions (PWA Form No. 210, July 1, 1936) which are made a part hereof, the United States of America hereby offers to aid in financing the construction of four university buildings and additions and alterations to three university buildings, including the necessary equipment therefor, (herein called the "Project") by making a grant to The University of Kentucky, in the amount of 45 per cent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works, but not to exceed in any event, the sum of \$327,272.

UNITED STATES OF AMERICA

Federal Emergency Administrator
of Public Works

By (Sgd) Horatio B. Hackett
Assistant Administrator"

be and the same is hereby in all respects accepted.

Section 2. That said University of Kentucky agrees to abide by all the Terms and Conditions relating to such grant a copy of which Terms and Conditions was annexed to the Government's offer and made a part thereof.

Section 3. It is hereby covenanted that work on the project described in the Offer will be commenced as early as possible but in no event later than January 11, 1937; that the work will be planned so that it will reach a substantial peak before April 11, 1937; and that the project will be completed by January 11, 1938.

Section 4. That the Chairman be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of this Resolution and three certified copies of the proceedings of this Executive Committee of the Board of Trustees of the University of Kentucky in connection with the adoption of this Resolution, and such further documents or proofs in connection with the acceptance of said offer as may be requested by the Federal Emergency Administration of Public Works.

After the final reading and vote upon the Resolution wherein the "offer of grant" in the sum of \$327,272 was formally accepted on behalf of the University of Kentucky, a resolution was duly offered and passed, authorizing Judge Richard C. Stoll, Chairman of the Executive Committee, and Mr. D. H. Peak, Secretary, to sign and authenticate copies of the aforesaid resolution, and to forward same to the State Director for Kentucky of the Public Works Administration.

b. Dean Evans -- Attorney of Record.

The following resolution was offered and passed by unanimous vote: "Resolved that Alvin E. Evans, Dean of the College of Law, University of Kentucky, be and is hereby named as the Attorney of Record for the University in all matters of law pertaining to the execution of the building program under P. W. A. Docket No. Ky-1013-R and Docket No. KY-1013-2-D."

c. Administration Docket No. KY,-1013-2-D.

The following resolution was offered and passed by unanimous vote: "Resolved that it is the desire and intention of the University to continue the same administration, correspondence and procedure for the execution of P.W.A. Docket No. KY-1013-2-D as established and in practice for P.W.A. Docket No. KY-1013-R."

d. Art Building - Home Economics Building - Plans.

President McVey then stated that authority had been given in a former meeting of the Committee for the preparation of the plans and specifications for the several Engineering Buildings, but similar work upon the new housing for the Department of Home Economics and the Department of Art and Design had not been so authorized.

Therefore, upon motion duly made and seconded, it was ordered that the preparation of detailed plans and specifications for the new housing of the Department of Home Economics and the Department of Art and Design be and is hereby authorized.

e. New Building - Graham Avenue Site.

President McVey further stated that the site selected for a new building to be constructed under P.W.A. Docket No. KY-1013-2-
 Ⓣ for engineering and other needful uses was the plot located on the north side of Graham Avenue and extending westward from Breckinridge Hall toward the Memorial Building and that at present this plot contained several frame dwellings, which were rented on a thirty-day notice basis, and that if this site should be considered and authorized by the Committee as the site for such building purposes, then it would be necessary to remove said dwellings and thus clear the site in preparation for said construction.

Therefore, upon motion duly made and seconded, the aforesaid site was approved for construction purposes and the Superintendent of Buildings and Grounds was authorized and directed to cause such dwellings to be vacated and to proceed with the wrecking and removal of them from this building site, using therefor W. P. A. labor if possible or else in other economical and efficient manner.

f. Letter to Bond Holders.

President McVey was authorized to write to the holders of bonds executed for funds for P. W. A. construction, giving information of the P.W. A. grant herein accepted, Docket No. KY.-1013-2-D.

8. Appointments and Other Staff Changes.

Appointments

Charles W. Baril, student assistant in the Department of Physical Education, salary \$50.00 a month, effective November 1, 1936.

Joe Huddleston, student assistant in the Department of Physical Education, salary \$50.00 a month, effective November 1, 1936.

Miss Irene Foster, curator, Carnegie Grant to Department of Music, compensation \$6.00 a week, beginning November 2, 1936.

The Superintendent of Buildings and Grounds was authorized to employ a janitor for the Observatory, compensation \$3.00 a week. He was also authorized to employ an additional furnace man at \$3.00 a week compensation.

Leaves of Absence

J.E. Humphrey, Field Agent in Poultry Husbandry, was granted leave of absence for one year without pay, beginning November 1, 1936. The leave is granted with proviso that Mr. Humphrey notify the University not later than July 1, 1937, as to his intention of returning to his work therein or of resigning. He is taking a position as poultry husbandman in the Bureau of Animal Industry, United States Department of Agriculture.

Dr. W. Brooks Hamilton, of the Department of Hygiene and Public Health, was granted sabbatical leave of absence for the year 1937-1938 on half pay. He expects to spend the year in graduate study at Johns Hopkins University.

Dr. Henry Beaumont, of the Department of Psychology, was granted sabbatical leave of absence for the year 1937-38 on half pay. He expects to spend the year in study.

Professor Paul K. Whitaker, Department of German, was granted leave of absence for the year 1937-38. He is to receive half pay for first semester, and the leave is without pay for the second semester. He expects to spend the year at the University of Vienna, working toward doctor's degree.

Resignation

Dr. H. H. Thornberry, assistant Plant Pathologist, Experiment Station, resignation. effective December 31, 1936. He is to accept a position as pathologist with the United States Department of Agriculture, Bureau of Plant Industry.

On motion, properly seconded, the Committee adjourned.

D. H. Peak
Secretary, Board of Trustees