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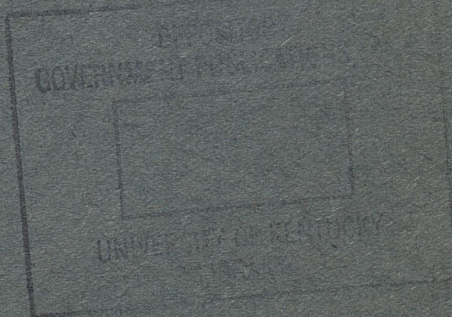


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Works Progress Administration  
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Of Washington

Pend Oreille County  
No. 26





INVENTORY OF THE COUNTY ARCHIVES  
OF WASHINGTON

Prepared by  
The Historical Records Survey  
Division of Women's and Professional Projects  
Works Progress Administration

NO. 26. PEND OREILLE COUNTY (NEWPORT)

\* \* \* \* \*

Pullman, Washington  
The Historical Records Survey  
September 1937



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## 1. HISTORICAL SKETCH

Pend Oreille County lies at the extreme northeast corner of the State of Washington. Before Washington became a state in 1889, it was a part of Stevens County which comprised almost the entire eastern half of Washington Territory. Stevens County extended from the Snake River on the south to the limits of the United States on the north, beyond the present boundary of Idaho on the east, and to approximately the center of the present County of Okanogan on the west (L. 1869-75, III, p. 291).

During the first half of the nineteenth century there was little immigration into this part of the Territory. Fur hunters from the Hudson Bay Company had been numerous, but they left no settlers. The first known white visitor to this section was David Thompson, explorer for the Northwest Fur Company. In 1808-10 he established near the present site of Hope, Idaho, a trading post called Hollysoll House. (David Thompson's Narrative of his Explorations in Western America, ed. by J. B. Tyrrell (Toronto: The Champlain Society, 1913), p. 417).

In 1858 gold was discovered on the Pend Oreille River. The following year a man called "Uncle Johnny" Everett began placer mining. The discovery of lead in 1873 resulted in a rush of prospectors to this region. The building of the Great Northern Railroad, 1889-92, caused an influx of people and led to the rapid development of the lumbering industry. (Ruby Lusher Dingee, Historical Sketches of Pend Oreille County, (Newport, Wash., 1930), p. 10).

The area now comprising Pend Oreille County remained a part of Stevens County for more than twenty years after Washington attained statehood. By 1907 citizens in the northeastern tip of the state felt that Stevens County was too large to function effectively as a governmental unit. A petition was presented to the State Legislature asking for the creation of Pend Oreille County. The State Constitution which had been adopted in 1889 specified that no new county should be established with less than two thousand population nor any which would reduce the population of the original county to less than four thousand. The new county must also be able to assume its proportion of the debts of the old. (Const., Art. XI, Pt. 7). The Legislature in 1907 felt that the proposed county would not be able to meet this responsibility and rejected the petition. (Dingee, op. cit., p. 25).

By 1910 the presence of the Idaho & Washington Northern Railroad had increased taxable property to such an extent that a new petition signed by 1500 residents was presented to the Legislature. In March, 1911, Governor M. E. Hay signed the bill creating the new county of Pend Oreille, the act to become effective on June 10, 1911. (L. 1911, p. 98).

The name Pend Oreille was chosen for the new county because it was the name which the French fur traders had assigned to a lake in that section. The name means "bear-ring", and it has been suggested that the shape of the lake resembles an ear with a pendant ring. Others believe that the name came from the fact that the Indians there wore shells attached to their ears. (Dingee, op. cit., p. 10).

The boundaries of the new county were set as follows: Idaho line on the east; the old boundary between Stevens and Spokane Counties on the south; east of the Willamette Meridian on the west; and the Canadian line on the north. (L. 1911, pp. 98-102).



## Government

When the Legislature created Pend Oreille County in 1911, it appointed three men to act as county commissioners until the first election could be held. They were: G. W. Sutherland, D. R. Atherton, L. I. Matthews (L. 1911, p. 103). They, in turn, appointed the other county officials: Auditor, H. H. Murray; Clerk, E. K. Parks; Treasurer, E. E. Reid; Sheriff, B. F. Gardiner; Prosecuting Attorney, H. W. Reading; Superintendent of Schools, Miss Hester C. Soulos; Assessor, E. D. Purchase; Engineer, R. M. Vail; Coroner, Dr. John Hiett; County Physician and Health Officer, Dr. W. S. Wallace. (Dingee, op. cit., p. 25).

A temporary courthouse was rented in the Craig Building on the southeast corner of First Street and Washington Avenue until 1915 when the present courthouse was erected. It is 86'8" by 52'8", constructed of brick and steel, and cost \$6500. It is still in good condition and has not been damaged by fire or other destructive agency.

## 2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Because of the comparative lateness of the establishment of territorial and state governments in the Northwest, the government chosen was based on that already stabilized in the states to the east from which the western settlers had come. For this reason the fundamental scheme of state and county government established in 1854 by the first Territorial Legislature of Washington has not been altered since.

In 1851 the people living in the Puget Sound region felt that they should have a separate government from that of the Oregon Territory which had been proclaimed in 1849. In November, 1852, a convention was held to draft a petition to Congress to this effect. In February, 1853, a bill passed Congress creating this territory, with the name Washington substituted for that of Columbia, which the people had suggested. (Joseph Schafer, A History of the Pacific Northwest, Rev. and rewritten (New York: Macmillan, 1930), pp. 211-13).

The First Territorial Legislature met the following year and established county government. The county commissioner system was selected (L. 1854-61, I, pp. 590-94) and has been in effect ever since. In 1895 each county was given the privilege of adding a township organization if the majority of the voters wished one (L. 1895, p. 472). Only two counties, Spokane and Whatcom, adopted this form of local government. In all counties, however, a hypothetical township division is made for the purpose of identifying geographical county subdivisions.

The officials designated by the legislature in 1854, besides the county commissioners were: auditor, clerk of the court, prosecuting attorney, (later district attorney, 1937), sheriff, justice of peace, constable, judge of the district court, (later superior court, 1889), coroner, assessor, treasurer, county superintendent of schools, and wreckmaster (L. 1854-61, I, pp. 473-872). Offices created later were those of: school directors, 1860 (L. 1854-61, I, pp. 536-38); surveyor (engineer), 1855 (1854-61, I, p. 568); road supervisor, 1869 (L. 1869-75, III, pp. 721-40); board of equalization, 1871 (L. 1869-75, III, p. 541); county horticultural inspector (L. 1907, p. 359); county agricultural expert (L. 1913, p. 48); county home economics expert (L. 1919, p. 654); county sheep



## Government

inspector (L. 1901, pp. 137-50); county club work expert (L. 1919, p. 654); county health officer (L. 1903, p. 83); fire warden (L. 1921, p. 299); probation officers (L. 1921, p. 148); election boards (L. 1921, p. 181); blind pension supervisors (L. 1933, p. 411); investigators (L. 1937, p. 406).

Washington became a state in 1889 and the Constitution was adopted, but the form of county government was left unchanged. The county commissioners continued to be head of the government in each county. They had power to levy local taxes, to authorize the payment of county expenses, and to transact all business for the county. The auditor remained ex-officio clerk of this board, acting as secretary and recorder for the county.

The clerk of the court has from the beginning, 1854, (L. 1854-61, I, p. 672) been responsible for keeping minutes of trials and all other documents necessary in connection with them. Other officials whose duties revolve around the court are: prosecuting attorney, who represents the county in trials; sheriff, who serves warrants of arrest and other writs and is responsible for keeping the peace; justice of peace, who holds court for petty offenses; constable, who assists the justices; judge of the superior court, who presides at trials; coroner, who investigates deaths occurring under suspicious circumstances; and probation officers, who report on conduct of paroled persons.

Finances are handled for the county commissioners by the assessor and treasurer. The former makes assessments for taxes, and the latter collects them. The board of equalization hears complaints on over-assessment. The treasurer receives, also, all money due the county and cashes the warrants issued to pay county expenses.

The remaining officials have the functions which their titles suggest: The election board supervises the elections; the engineer is responsible for the construction of roads, bridges, etc.; the school directors and the county superintendent of schools supervise the operation of the school system; the county horticultural inspector and county agricultural expert attempt to improve agricultural methods; the county home economics expert and county club work expert encourage better home conditions; the road supervisor assists the commissioners in supervising roads; the county health officer supervises measures for preventing contagious diseases; the county sheep inspector was responsible for preventing the spreading of diseases among sheep until that office was taken over by the state in 1907 (L. 1907, p. 210); the wreckmaster was empowered to salvage goods from wrecked ships and return them when possible to their owners until 1915 when the office was abolished (L. 1915, p. 142).

The offices of county horticultural inspector, county agricultural expert, county home economics expert, county club work expert, investigator, blind pensions supervisors, probation officers and fire warden are optional with each county.

Changes in county government recently have tended toward simplification and combination of offices. In 1925 the following offices were combined: auditor and clerk, treasurer and assessor in counties of class VI B-IX, inclusive (L. 1925, Ex. Sess., p. 413). In 1937 these were restored for classes VI, VII, and VIII (L. 1937, p. 972). The office of county en-



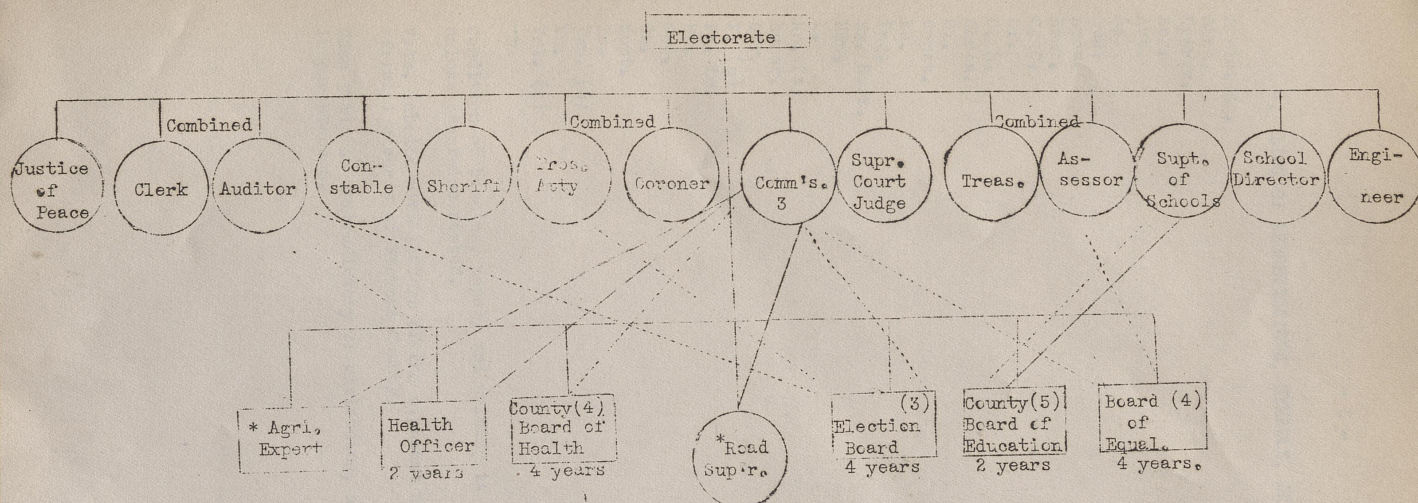
# Government

gineer was abolished in all counties. The county commissioners now perform the duties of the engineer and employ one when he is needed (L. 1925, Ex. Sess., p. 466; L. 1933, p. 476; L. 1937, pp. 734-35). The office of county coroner was discontinued in counties of IV-IX, and the prosecuting attorney was required to perform his duties (L. 1925, Ex. Sess. p. 412; L. 1933, p. 476). Pend Oreille County belongs to class VI B.

This discontinuance of certain offices makes the relationship of the major officials to each other at the present time as follows: The county commissioners are responsible directly to the people who elect them. The remaining elective officials, while responsible to the people for their offices, are held responsible to the county commissioners and other officials as far as their work is concerned. The clerk-auditor is responsible to the commissioners for the recording of their business meetings, the auditing of the county books, recording land titles and other documents, and keeping all court records prescribed by law. The treasurer-assessor is responsible to the commissioners for the use of money apportioned to him. The prosecuting attorney, sheriff, judge and coroner are responsible primarily to the court and to the commissioners only in that their clerk, the auditor, examines whatever account books they may have. The horticultural inspector, agricultural expert, home economics expert, club work expert, fire warden, and blind pension supervisors, are appointive offices and are directly responsible to the county commissioners. The probation officers are appointed by the court.

When these appointive officers have never existed in a county, they are not included in this inventory.





**LEGEND:**

- - - = officials composing board.
- - - = officials authorizing appointment of non-elective members
- \* = term fixed by board of county commissioners

The term of office for all elective officials is now four years.

Officials listed in circles are those created by the Territorial Legislature; those in rectangles are ones created by the State Legislature.

The auditor is clerk of the board of county commissioners.



4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

Agric. Ag.	Agricultural Agent
Alph.	Alphabetical (ly)
Approx.	Approximate (ly)
Arr.	Arranged
Art.	Article
As.	Assessor
Aud.	Auditor
Aver.	Average
Bsmt.	Basement
C. C.	County Courthouse
Cf.	Compare
C. H.	County Health
Chron.	Chronological (ly)
Cl.	Clerk
Const.	Constitution
Ed.	Edition
Eng.	Engineer
Ex. Sess.	Extra Session
Hdw.	Handwritten
L.	Laws of Washington
No. (s)	Number (s)
Numer.	Numerical (ly)
Off.	Office
P. (p)	Page (s)
Pr. fm.	Printed form
Pt.	Part
Sec.	Section
Sh.	Sheriff
Supt.	Supt. of Schools
Tr.	Treasurer
Twp. (s)	Township (s)
Va.	Vault
Vol. (s)	Volume (s)
--	To date

Condition of binding, paper, and writing is good or excellent for all vols., unless otherwise stated.

Vols. labeled with letters of the alphabet are those transcribed from the official records of Stevens County.

When title is contradictory or misleading, an explanatory title is added in parentheses.



## 1. COUNTY COMMISSIONERS

The First Territorial Legislature, in 1854, created the office of county commissioners and defined their duties as follows:

(1). To provide for constructing and maintaining courthouses, jails, and other public buildings; (2) to "lay out, discontinue, or alter county roads and highways" in their respective counties; (3) to grant licenses; (4) to fix tax levies and arrange for their collections; (5) to care for county funds, buildings and business (L. 1854-61, I, pp. 590-94).

The county auditor was made ex-officio clerk of the board of county commissioners. He was required to keep a record of their proceedings (L. 1854-61, I, p. 590; L. 1862-3-1867-8, II, pp. 362-66), and, except in the largest counties, he files all records pertaining to the commissioners in his own office. When the commissioners maintain a record room, ordinarily duplicates of their documents are filed in the auditor's office.

In 1889 when Washington became a state and the Constitution was adopted, the county commissioners were confirmed in these duties (Const., Art. II, pt. I). The counties were divided into three districts, and one commissioner was to be elected from each. The following arrangement concerning their term of office was made. The commissioner from district I was to be elected for four years and the ones from district II and III were to be elected for two years. The long term was then to rotate from one district to another (L. 1891, p. 116).

Later developments in the duties of the commissioners relate to roads, taxes, health, elections, floods, licenses, and county welfare.

Road Commissioners were created in 1889. Each county commissioner was made ex-officio road commissioner of the several road districts in his district (L. 1889-90, p. 617). Before this time the commissioners had been authorized to appoint someone as supervisor of roads (L. 1869-75, III, p. 727). For details concerning the road supervisor see the section on his duties.

In 1935 the General Road and Bridge Fund, the Lateral Highway Fund, Permanent Highways and County Highway Funds were established, and the fund called "Secondary Highway Fund" was created (L. 1935, p. 282). This accounts for the discontinuance of a large number of road records in 1935. In 1937, the County Road Fund was created. All other county road funds were abolished (L. 1937, pp. 736-37).

In 1871 the board of equalization was created. It was to consist of the county commissioners whose duty was to supervise tax levies and to decide whether or not complaints concerning over-assessments were valid. For details concerning its operation see the section on the board of equalization.

A county board of health was created in 1903. It was to consist of the county commissioners. The auditor was required to act as clerk of it, and the county physician was made an ex-officio executive officer (L. 1903, p. 83). Before this in 1891 a board of health and bureau of vital statistics had been created. It was superseded by the county board of health in 1903. One of the duties of the auditor in connection with the earlier board had been



## Commissioners

to keep a register of births and deaths (L. 1891, p. 190). This report was continued under the new board until 1907 when the health officer in each county or town was made local registrar. He now handles these certificates for the State Board of Health (L. 1907, p. 145). For full details see Auditor's Office and Health Officer.

Election precincts since 1854 have been designated by the county commissioners (L. 1854-61, I, p. 593). It was their duty for a time to appoint election judges and fix the place of election (Code 1881, p. 650). In 1921, however, an election board was instituted. For details concerning it see the section on Election Board.

Protection against floods was inaugurated as early as 1907 when the county commissioners were authorized to levy taxes for the "River Improvement Fund" the purpose of which was to strengthen rivers against floods (L. 1907, p. 109). In 1935 the commissioners were made ex-officio directors of local flood control districts. The auditor was made clerk of this board (L. 1935, p. 529).

Licenses issued by the board of county commissioners besides those for marriages are ones for various branches of medicine, hunting, fishing, and for selling merchandise. The auditor issues the marriage licenses for the commissioners (L. 1866, p. 84).

The regulations concerning licenses for various branches of medicine have changed from time to time as developments have occurred in that field. The first legislation for registration in the county was made in 1881 when the auditor was required to keep a medical register (Code 1881, p. 462, Sec. 2284). In 1909, however, the keeping of this record was transferred from the office of auditor to that of clerk (L. 1909, p. 681) because the clerk had been keeping copies of medical licenses since 1890 (L. 1889-90, p. 119). The keeping of a register of physicians and accouchers which had been required of the auditor in 1891 (L. 1891, p. 188) was also given to the clerk in 1901 (L. 1901, p. 49). This left only dental licenses to be recorded by the auditor. The keeping of these by the auditor was confirmed in 1935 (L. 1935, p. 288).

At first the county auditor issued all game licenses (L. 1901, p. 283). In 1933 a State Department of Game was created and a state game fund established. All money in the existing county game funds was transferred to it which meant that the auditor could not turn over to the county any longer any portion of the fees paid to him for recording those licenses (L. 1933, pp. 39-45). For this reason, although they are still allowed to issue hunting and fishing licenses, the auditors have ceased to do so in most counties. At present, the owners of sports-equipment stores and other individuals may be bonded by the state game warden to issue the licenses.

In connection with laws concerning animals, the auditor was required in 1887 to determine the validity of claims for bounties paid for killing predatory animals. When he was satisfied that the claim was authentic, he presented the bill to the county commissioners and issued a warrant upon their recommendation (L. 1877-88, IV, p. 324). In 1935 this was turned over to the State Director of Game (L. 1935, pp. 147-48). Consequently, the county records end at that date. The earlier dates for these records



## Commissioners

are necessarily irregular in practically all counties because, when the county commissioners decided that any animal had been reduced in numbers to a harmless stage, they could revoke their orders offering bounties for scalps (L. 1877-88, IV, p. 325).

The auditor was required in 1921 to receive the applications for motor vehicle licenses (L. 1921, p. 257). In 1937 the State Director of Licenses was given supervision and control of vehicle licenses and was allowed to appoint the county auditors as agents (L. 1937, p. 805). The commissioners, consequently, have nothing to do with them.

Licenses for selling any goods at auction from tables, bowling alleys, or other gaming tables, from traveling vehicles, for selling liquor (wholesale and retail), and for operating billiard tables, bowling alleys, or other gaming tables, were to be issued in 1871 by the county commissioners (L. 1869-75, III, pp. 926-29, p. 752). To these were added in 1923, licenses for operating pool halls, dance halls, and other places of public entertainment (L. 1923, p. 294). Peddlers of spectacles and other merchandise were required to be licensed in 1873 (L. 1869-75, III, 438; L. 1901, p. 174). The auditor issued these for the commissioners until 1909 when the treasurer was directed to do this (L. 1909, p. 738). In 1905 any firm or person selling clock, agricultural implements, stoves, windmills, lightning rods, vehicles, washing machines, sewing machines, churns, or groceries was required to secure a license (L. 1905, p. 372). This law was repealed in 1927 (L. 1927, p. 29).

County welfare has been the responsibility of the county commissioners since their organization in 1854. They were given the "entire and exclusive superintendence of the poor" (L. 1854-61, I, p. 572) but each county was free to determine its method. In 1937 specific rules were made to govern the handling of relief so that the county, state, and federal agencies would be coordinated.

The county commissioners are declared agents of the State Department of Social Security and in that capacity shall "constitute the single administrative agency in each county through which all the categories of public assistance concerned herein shall be administered...and shall exercise complete jurisdiction within such regulations for state and federal funds expended for public assistance under this act in their respective counties" (L. 1937, p. 703).

The only record specified to be kept in this connection is a quarterly budget to be submitted to the State Director of Social Security.

The board of commissioners is also empowered to employ an officer "whose title shall be 'Administrator' and who shall be chief executive officer for the administration of public assistance in each county" (L. 1937, p. 703). He is required to keep whatever records are deemed necessary by the board of county commissioners in their preparation of their quarterly budget (L. 1937, p. 705).

Since there has not been time, as yet, for the Administrators to be appointed, they are not represented in this inventory.



Commissioners

1-8

1. COMMISSIONERS' JOURNAL, 1865--. 4 vols. (A, 1-3).  
Record of proceedings in meetings of the board of county commissioners, including: Approval of Road Petitions, entry 3; General Public Works Petitions, entry 6; Rejection of Road Petitions, entry 5; Tax Levies to Pay County expenses, entry 2; and the settlement of any other county business. Arr. chron. Indexed alph. by names of persons involved and subjects discussed; for index to road records, see Engineer's Road Record Index, entry 351. Typed. Vols. aver. 600 pp. 18 x 12 x 3. Aud. va.
2. TAX LEVIES TO PAY COUNTY EXPENSES, 1865--. In Commissioners' Journal, entry 1.  
Record of local taxes levied by commissioners for the purpose of paying county expenses, showing the reason for levy, date, and no. of mills levied.
3. APPROVAL OF ROAD PETITIONS, 1865--. In Commissioners' Journal, entry 1.  
Commissioners' record of road petitions approved, showing location of road, estimated cost of building and maintenance, date of bond issue or tax levy for funding of project, name of contracting engineer, names of petitioners, road district no., and estimated date for completion.
4. COPIES OF RESOLUTIONS FOR BUILDING COUNTY ROADS ACROSS COUNTY LAND, 1932. In Jury Districts, entry 286.  
Copies of resolutions authorizing the building of roads across county lands, showing location of road, date, and signatures of county commissioners.
5. REJECTION OF ROAD PETITIONS, 1865--. In Commissioners' Journal, entry 1.  
Commissioners' record of road petitions rejected, showing date, proposed location of road, names of petitioners, estimated cost of building and maintenance, reason for rejection, date.
6. GENERAL PUBLIC WORKS PETITIONS, 1865--. In Commissioners' Journal, entry 1.  
Commissioners' record of petitions approved and rejected for general public works, showing date, names of petitioners, type of public works project proposed, source of funds, estimated cost of building and maintenance, reason (if rejected), location of proposed project.
7. ORDER TO VACATE TIGER TOWNSITE, 1931. In Jury Districts, entry 286.  
Copy of order issued by board of county commissioners to vacate Tiger Townsite, showing cause, date, and bearing signatures of county commissioners.
8. RECORD OF DIVISION OF COUNTY INTO JURY DISTRICTS, 1921. In Jury Districts, entry 286.  
Record of division of county into jury districts, showing date, district nos., precinct names, and boundaries of each district.

II. COUNTY AUDITOR AS CLERK OF BOARD OF COUNTY COMMISSIONERS

In the State of Washington the county auditor performs duties divided



#### Auditor as Clerk of Commissioners

in many states between a recorder, an auditor, and a clerk. He was designated originally in 1854 by the territorial legislature as the ex-officio clerk of the board of county commissioners and as recorder for the county (L. 1854-61, I, p. 552). Since Washington became a state in 1889 various other titles have been assigned to him. In 1907 he was required to be "Registrar of Titles" and to keep in this capacity a "Register of Titles" (L. 1907, p. 698). Since this is only one title among the many records of land transactions formerly kept by him as recorder, he is evidently expected to continue with the others either as recorder or clerk of the board of county commissioners. This point is not clarified in the Session Laws.

Other titles applied at one time or another are: 1. Ex-officio Sealer of Weights and Measures 1913-27; since that time this matter has been handled by the State Director of Agriculture (L. 1913, p. 147; L. 1927, pp. 276-79). 2. Clerk of Joint Commission of Ferries, 1917 to date (L. 1917, p. 710). 3. Ex-officio Secretary and Auditor of the Board of Port Commissioners, 1915 to date (L. 1915, pp. 148-55). 4. Registrar of Voters (L. 1933, pp. 3-23).

At the present time no attempt is made in the session laws, as far as one can find, to fit his specific titles to his duties. He performs his task of recording the proceedings of the county commissioners, of auditing county books, and of recording property titles and transactions under the general title, "Auditor" (L. 1905, p. 215). For the purposes of organization, however, we shall consider his functions as: 1. Clerk of the Board of County Commissioners; 2. Recorder. In counties in which there are any records concerning weights and measures, ferry commissioners, or port commissioners those divisions will be treated separately, also. For his duties as registrar of voters, see the section on the election board. In those counties in which the records concerning weights and measures have been turned over to the state and in which there is no ferry or port commission, these functions will not be discussed.

As clerk of the board of county commissioners his duties are: (1) to record all board proceedings; (2) make full entries of the resolutions of each member; (3) sign all orders and warrants issued by board for payment of money; (4) record the reports of the county treasurer of his receipts and disbursements; (5) preserve and file all petitions and applications for franchises; (6) preserve and file all accounts acted upon by the board; (7) record all orders levying taxes; (8) keep an account current with the treasurer (L. 1854-61, I, pp. 590-94; L. 1862-3-1867-68, II, pp. 774-75, pp. 362-64; L. 1869-75, III, pp. 70-77; Code 1881, Sec. 2709).

This list includes all secretarial duties which might be required of him by the commissioners. For further specific responsibilities in this connection see the section on county commissioners. As clerk of the board he is likewise functioning as an accountant in that he is to "sign all orders and warrants issued by the board for the payment of money", "record the reports of the county treasurer of his receipts and disbursements", "keep an account current with the treasurer", (L. 1854-61, I, pp. 590-94) and record all orders levying taxes. These financial duties may be divided into those concerning warrants, taxes, and reports.

The procedure for the payment of county expenses is that the various officials issue vouchers stating that certain expenses have been incurred.



#### Auditor as Clerk of Commissioners

To the board of county commissioners the auditor reports all of these for their inspection and allowance. After the board passes on them, the auditor makes out warrants for their payment which are cashed by the treasurer (L. 1893, p. 280).

The plan followed in regard to taxation when Washington first became a state was that the assessor made out the assessment rolls and gave them to the county auditor (L. 1891, p. 300) who examined them and added any property that might have been omitted by the assessor (L. 1891, p. 301). The assessor corrected his record to agree with that as amended by the auditor. The board of equalization then examined the rolls and made its corrections. (L. 1891, p. 366). The State Board of Equalization passed on the rolls, returned them to the county commissioners who then levied local taxes. The county auditor proceeded to make out the tax rolls from this final list and gave them to the treasurer who collected them (L. 1891, pp. 309-10).

The only variation at the present time from this arrangement is that since 1909 the assessor has made out the tax rolls (L. 1909, p. 819). This eliminates also the duties of adding changes and mailing a copy to the state auditor. The auditor, however, still receives the tax roll from the assessor after all corrections have been made and approves it before giving it to the treasurer for collection (L. 1909, p. 819). For full details concerning each official's duties, see the sections on assessor, treasurer, and board of equalization.

Until 1889 the sheriff was the collector of delinquent taxes for most of each year. For details concerning the confusion in this matter see the treasurer's office.

The treasurer made up the list of the delinquent taxes, and the auditor's part in the procedure consisted in handing to the sheriff this list for collection (L. 1869-75, III, pp. 822-24). From 1881 to 1886 the treasurer was to make a comparison of his list of delinquent taxes with the records of the auditor and then he (the treasurer) was to give this list to the sheriff for collection (Code 1881, Sec. 2902). In 1886 the auditor was again given the task of checking the treasurer's list of delinquent taxes and of presenting it to the sheriff (L. 1877-88, IV, p. 261).

After 1889 when Washington became a state the treasurer was made the tax collector (L. 1889-90, p. 561) and from then on he has delivered the delinquent tax lists to the auditor for verification (L. 1889-90, p. 565). The auditor then files a copy of this with the county clerk (L. 1889-90, p. 566). If the property is later foreclosed and sold for taxes, the clerk gives to the auditor a transcript of the judgment (L. 1889-90, p. 566).

Foreclosures for delinquent taxes have practically ceased since 1933. In that year twenty years were allowed for payment of delinquent taxes before they could be foreclosed. Moreover, all foreclosures were forbidden until after November 30, 1934. In 1935 this was extended to May 31, 1936 (L. 1933, Ex. Sess., p. 125; L. 1935, p. 553). These acts account for the lack of delinquent records in the last four years.

The general reports which are a part of the duty of the auditor are those made to the state auditor and other state officials who may ask for specific ones from time to time. His reports are based on a monthly check



Auditor as Clerk of Commissioners--Receipts and Disbursements 9-15

of the books of the treasurer which he is required to make (Code 1881, #2719) and on a statement and copy of the fee books of each salaried official.

Receipts and Disbursements

9. FEE AND CASH BOOK, 1911--. 11 vols.

One page shows a record of fees received by auditor for recording deeds, mortgages and other property transactions, for issuing licenses and all other county business, giving names of grantors and grantees (in property transactions), type of service, date, and amount of fee paid; opposite pages show record of all transactions involving county expenditures, showing date, name of claimant, warrant no., type of service rendered, and amount of payment. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 160 pp. 18 x 18 x 2. Aud. va.

10. GENERAL WARRANT REGISTER, 1911--. 5 vols.

Record of money paid out by county, giving name of payee; warrant no., date, amount paid, and name of fund from which drawn. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 300 pp. 18 x 15 x 2. Aud. va.

11. WARRANT REGISTER: GENERAL ROAD AND BRIDGE; SECONDARY HIGHWAY MAINTENANCE, 1921--. 1 vol.

Record of money paid out by county for maintenance of roads and bridges, giving name of payee, warrant no., date, amount paid, and name of fund from which money is taken. Arr. chron. No index. Hdw. pr. fm. 350 pp. 20 x 18 x 3. Aud. va.

12. INDEXED RECORD OF CLAIMS, 1911--. 4 vols.

Record of claims made by individuals for services rendered the county, giving names of claimants, amounts drawn, date, and from which fund drawn. Arr. chron. Indexed alph. by names of claimants. Hdw. pr. fm. 900 pp. 18 x 14 x 2. Aud. va.

13. CLAIMS FOR DAMAGE, 1925--. 1 file box.

Record of money claimed by individuals from county, giving names of claimants, amounts to be paid, name of fund from which drawn, date drawn, for what type of damage, and warrant no. Arr. numer. No index.  $4\frac{1}{2}$  x  $1\frac{1}{2}$  x 13. Aud. va.

14. REGISTER OF DIKING DISTRICT NUMBER ONE (1 and 2), 1911--. 1 vol., 1 file box.

Record of expenditures for diking districts, giving list of individual warrants, to whom paid, date, for what purpose and amount of warrants issued. Box, 1911-23, contains records of districts 1 and 2; vol., 1917--, contains records for district 1 only. Arr. chron. No index. Hdw. pr. fm. 292 pp. Vol., 20 x 16 x  $1\frac{1}{2}$ ; file box, 5 x 12 x 15. Aud. va.

15. AUDITOR'S MOTHERS' PENSION RECORD, 1914--. 1 vol.

Record of pensions paid by county to indigent mothers, giving names of mothers, names and ages of children, amount paid, and date of payment. Arr. alph. by names of mothers. No index. Hdw. pr. fm. 38 pp. 18 x 12 x 2. Aud. va.

See also entry 173.



Auditor as Clerk of Commissioners--Receipts and Disbursements

16-22

16. SCHOOL DISTRICT LEDGER, 1912--. 2 vols.

Account book for school receipts and expenditures, giving itemized list of amounts received and paid out. Arr. chron. Indexed numer. by school districts; alph. by names of individual schools thereunder. Hdw. Vols. aver. 90 pp. 24 x 18 x  $1\frac{1}{2}$ . Aud. va.

17. COUNTY AUDITOR'S ANNUAL REPORT, 1912--. 21 vols. (dated). Last entry 1932.

Yearly report by county auditor, showing resources and liabilities of county, total receipts and disbursements, treasurer's cash on hand, account of taxes collected with percentage allocated to various funds, detailed account of disbursements, and distributed total expenditures. Arr. by departments. No index. Pr. Vols. aver. 23 pp. 15 x 4 x  $\frac{1}{2}$ . Aud. va.

18. STATE FUND IN ACCOUNT WITH STATE AUDITOR, 1912--. 1 vol.

Record of money given by county from taxes to state auditor, showing amounts for various funds, such as: general military, public highway, schools, university, etc. Arr. chron. No index. Hdw. pr. fm. 104 pp. 18 x 13 x 3. Aud. va.

County Contracts

19. RECORD OF CONTRACTS LET BY PEND OREILLE COUNTY, 1911--. 1 vol.

Record of contracts let by county to firms or individuals to perform certain tasks for the county, giving name of person or firm receiving contract, statement of work to be done or general specifications, dates of beginning and end of contract, amount to be paid, terms of payment, and amount of bond given. Arr. chron. Indexed alph. by names of contractors. Hdw. 132 pp. 18 x 13 x 1. Aud. va.

Assessments

20. AFFIDAVITS OF ASSESSMENT, 1885--. 3 vols.

Copies of affidavits made by individuals owning mines and other property (and by assessor), stating that property listed is his entire possessions and that valuation given is correct. Contains also: Affidavits of Amount of Payment, entry 45. Arr. chron. No index. Typed. Vols. aver. 140 pp. 18 x 12 x 1. Aud. va.

21. AFFIDAVITS OF ASSESSMENT INDEX, 1886--. 2 vols.

Alph. index by names of persons who have made affidavits concerning their assessments, giving name of location of property, date, vol. and p. no., and name of mining district. Hdw. pr. fm. Vols. aver. 150 pp. 18 x 13 x 3. Aud. va.

22. AFFIDAVITS OF ASSESSMENT WORK, 1881--. In Mining Deeds, entry 43.

Copies of signed and witnessed affidavits stating that persons have performed specific tasks for the county in payment of assessments, giving name of persons filing affidavit, date filed, names and signatures of witnesses, amount and type of service rendered, amount of total assessment, and amount paid by labor.



### III. AUDITOR AS RECORDER

23-25

In his second capacity as recorder for the county, the duties of the auditor are:

(1) to record all documents transferring property from one person to another; (2) marriage contracts; (3) official bonds; (4) instruments describing or relating to the separate property or community interest of married women; (5) patents to lands and receiver's receipts; (6) certificates of sale for county or municipal taxes; (7) all other papers required to be kept by law. (L. 1862-3-1867-8, II, p. 26; L. 1893, p. 284; L. 1919, p. 556; Code 1881, #2727).

Among the papers which affect titles to real and personal property the following are mentioned specifically: deeds, grants, and transfers... mortgages and release of mortgages, power of attorney, leases (L. 1862-63-1867-68, II, p. 26; Code 1881, #2727; L. 1919, p. 556; L. 1927, p. 672; L. 1893, p. 284); conditional sales (L. 1903, p. 7); judgments (L. 1901, p. 308); deeds of dedication of tract for burial and plat judgments (L. 1901, p. 308).

From 1854-60 the auditor was clerk of the probate court, the territorial court handling probate matters (L. 1854-61, I, p. 317, p. 197). For full details concerning the relationship of territorial courts see the section on the clerk's office. The clerk of the court continued with this function which will be discussed in the section on his duties.

In 1925 the office of auditor underwent an important change in counties of class VI-B to IX in which Pond Oreillo is included (class VI-B). In these counties the offices of auditor and clerk were combined; and the county clerk took over the duties of the auditor in addition to those of his office. The records from both might be stored together under the supervision of the clerk, or if the volume of business warranted it, a deputy might be appointed to operate the office under the general direction of the clerk (L. 1925, Ex. Sess., p. 413; L. 1933, p. 476). In 1937 the office of auditor was restored in counties of class VI, VII, VIII (L. 1937, p. 972).

#### Real Property

##### Land Transfers

23. DEED RECORD, 1885--. 27 vols. (A-H, 1-19).

Record of property sales, giving names of grantors and grantees, instrument no., date of filing, description of property, and amount paid. Contains also: Record of Leases, 1885-98, entry 58. Arr. chron. Typed 1885-1913, typed pr. fm. 1914--. Vols. aver. 640 pp. 18 x 12 x 3. Aud. va.

24. INDEX TO DEEDS (Direct), 1885--. 3 vols. (A, 1-2).

Alph. index by names of grantors, giving date of reception, name of grantor, name of grantee, nature of instrument, vol. and p. no., and location of property. Hdw. pr. fm. Vols. aver. 500 pp. 18 x 12 x 3½. Aud. off.

25. INDEX TO DEEDS (Indirect), 1885--. 3 vols. (A, 1, 2).

Alph. index by names of grantees, giving date of reception, name of grantee, name of grantor, nature of instrument, vol. and p. no., and location of property. Hdw. pr. fm. Vols. aver. 600 pp. 18 x 12 x 3½. Aud. off.



26. QUIT CLAIM DEEDS, 1887--. In Mortgage Records, entry 61; 1918-- also in Copy of Deeds, entry 280.  
Record of quit claim deeds transferring real property rights from one person to another (but not guaranteeing clear title), giving names of grantor and grantee, date of transaction, location and legal description of property, total valuation of property, and amount of fee paid.

27. SPECIAL WARRANTY DEEDS, 1896--. In Patent Record, entry 29; 1911-- also in Bills of Sale, entry 84; 1917-- also in Placer Deed Record, entry 51; 1918-- also in Copy of Deeds, entry 280.  
Copies of warranty deeds guaranteeing clear title to land, giving names of grantor and grantee, nature of instrument, date, statement that title is clear, and amount paid.

28. APPLICATIONS FOR U.S. PATENTS, 1884--. In Miscellaneous Records, entry 112; 1896-- also in Patent Record, entry 29.  
Applications for U. S. land patents, giving name of applicant, date filed, location and legal description of land, and total valuation.

29. PATENT RECORD, 1896--. 8 vols. (A-C, 1-5). 1918-- also in Copy of Deeds, entry 280.  
Record of land sites granted to individuals by the U. S. Government; showing names of grantees, and description and location of land taken as homesteads. Contains also: Applications for U. S. Patents, entry 28; Sheriff's Deeds, entry 232; Special Warranty Deeds, entry 27. Arr. chron. Hdw. Vol. aver. 300 pp. 18 x 12 x 2. Aud. va.

30. PATENT RECORD INDEX, 1896--. 2 vols. (A, 1).  
Alph. index by names of grantees, giving name of grantor (U. S. Government in each case), name of grantee, date of reception, nature of instrument, vol. and p. no., and location of property. Hdw. pr. fm. Vols. aver. 500 pp. 18 x 13 x 2. Aud. off.

31. AGREEMENTS, 1884--. In Miscellaneous Records, entry 112.  
Copies of agreements between persons or corporations pertaining to the transfer of property, giving names of both parties, date of filing, nature of instrument, amount of money or collateral involved, location and legal description of property.

#### Water Rights

32. WATER RIGHTS DEED RECORD, 1888--. 2 vols. (A, 1).  
Record of deeds entitling persons to use water from given streams, showing names of grantors and grantees, location of water, extent of right, amount paid, instrument no., and date of filing. Arr. chron. Hdw. Vols. aver. 63 pp. 18 x 12 x  $\frac{1}{2}$ . Aud. va.

33. WATER RIGHTS DEED INDEX (Direct and Indirect), 1888--. 2 vols. (A, 1).  
Direct part, alph. by names of grantors and indirect by grantees, giving names of each, date of filing, vol. and p. no., and name of stream. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x  $\frac{1}{2}$ . Aud. va.

34. WATER RIGHTS LOCATION RECORD, 1879--. 2 vols. (A, 1). Last entry 1935.



Auditor as Recorder--Water Rights

34-42

Record of claims made for water rights for power, irrigation, mill sites, etc., giving name of claimant, location of water, instrument no., and date of filing. Contains also: Assignment of Water Rights, entry 36; Bills of Sale, 1879-1910, entry 84; Certificates of Change in Place of Use of Water Rights, entry 38; Certificates of Sale of Water Rights, entry 39; Release of Water Rights, entry 37; Water Rights Contracts, entry 40. Arr. chron. Typed pr. fm. Vols. aver. 400 pp. 18 x 12 x 1 $\frac{1}{2}$ . Aud. va.

35. WATER RIGHTS LOCATION RECORD INDEX (Direct and Indirect), 1879--.  
2 vols. (A, 1).

Direct part, alph. by names of locators and indirect by locations, giving name of each, date of filing, and vol. and p. no. Hdw. pr. fm. Vols. aver. 250 pp. 18 x 13 x 2. Aud. va.

36. ASSIGNMENTS OF WATER RIGHTS, 1879--. In Water Rights Location Record, entry 34; 1905-- also in Record of Attachments and Executions, entry 75.

Record of assignments of water rights by one person to another, giving name of original locator, name of person to whom rights are assigned, conditions of assignment, date of filing, and amount of fee paid.

37. RELEASES OF WATER RIGHTS, 1879--. In Water Rights Location Record, entry 34.

Record of the release of water rights claims, giving names of locators, locations, date of original claim, date of release, and amount of fee paid.

38. CERTIFICATES OF CHANGE IN PLACE OF USE OF WATER RIGHTS, 1879--.  
In Water Rights Location Record, entry 34.

Copies of certificates stating that persons have changed their place of use of water rights, giving names of locators, original location, new location, date filed, and amount of fee paid.

39. CERTIFICATES OF SALE OF WATER RIGHTS, 1879--. In Water Rights Location Record, entry 34.

Copies of certificates of sale of water rights by one person to another, giving date filed, names of both parties, location of stream, purpose for which water will be used, and amount and terms of payment.

40. WATER RIGHTS CONTRACTS, 1879--. In Water Rights Location Record, entry 34.

Copies of contracts between property owners involving the transfer or joint use of water rights, giving names of both parties, date filed, location of stream, and terms of contract.

41. LOCATION OF MILL SITES, 1879--. In Quartz Record, entry 54.

Record of claims made for mill sites, giving name of locator, location, date of filing, and amount of fee paid.

42. NOTICES OF RE-LOCATION OF MILL SITES, 1879--. In Quartz Record, entry 54.

Copies of notices announcing the re-location of mill sites, giving name of locator, location of original mill site, new location, date filed, and amount of fee paid.



Mines

43. MINING DEEDS, 1881--. 4 vols. (A-B, 1-2).  
Record of transfer of land on which mines are located, giving names of grantors and grantees, instrument no., date of filing, description of property, and amount paid. Contains also: Affidavits of Amount of Payment, entry 45; Affidavits of Assessment Work, entry 22; Certificates of Sale of Mining Property, entry 46; Mining Property Agreements, entry 49; Mining Property Contracts, entry 47; Permission for Right of Way, entry 50; Record of Leases, 1881-98, entry 58; Sheriff's Bills of Sale, entry 236. Arr. chron. Typed pr. fm. Vols. aver. 500 pp. 18 x 12 x 4. Aud. off.

44. MINING DEEDS INDEX (Direct and Indirect), 1881--. 2 vols. (A, 1).  
Direct part, alph. by names of grantors, giving date of reception, name of grantor, name of grantee, nature of instrument, vol. and p. no., and name of mine. Indirect part, alph. by name of grantee, giving same details. Index, also, to Placer Deed Record, entry 51. Hdw. pr. fm. Vols. aver. 650 pp. 18 x 18 x 4 $\frac{1}{2}$ . Aud. off.

45. AFFIDAVITS OF AMOUNT OF PAYMENT, 1881--. In Mining Deeds, entry 43; 1885-- also in Affidavits of Assessments, entry 20.  
Copies of signed and witnessed affidavits stating that persons have made specific payments on mining claims, giving names of payors and witnesses, date, and amounts paid.

46. CERTIFICATES OF SALE OF MINING PROPERTY, 1879--. In Quartz Record, entry 54; 1881-- also in Mining Deeds, entry 43.  
Copies of certificates transferring mining property from one person to another, giving names of both parties, location and name of mine, date filed, amount, and terms of payment.

47. MINING PROPERTY CONTRACTS, 1881--. In Mining Deeds, entry 43.  
Copies of contracts involving the transfer of mining property from one person to another, giving names of both parties, date filed, location, name and type of mine, and amount and terms of payment.

48. NOTICES OF RE-LOCATION OF MINING CLAIMS, 1879--. In Quartz Record, entry 54.  
Copies of notices announcing the re-location of mining claims, giving name of locator, original location, site of new claim, date filed, and amount of fee paid.

49. MINING PROPERTY AGREEMENTS, 1881--. In Mining Deeds, entry 43; 1918-- also in Copy of Deeds, entry 280.  
Copies of signed and witnessed agreements affecting the transfer or operation of mines, giving names of persons involved, date filed, nature of agreement, and valuation of property.

50. PERMISSION FOR RIGHT OF WAY, 1881--. In Mining Deeds, entry 43.  
Copies of documents in which owners of mining property grant right of way to others through their property, giving names of grantors and grantees, location of property, length of time permission valid, and specific conditions to be observed.



51. PLACER DEED RECORD, 1917--. 1 vol. Last entry 1929.  
Record of transfer of land containing placer mines, showing names of grantors, and grantees, instrument no., date of filing, description and location of land, and amount paid. Contains also: Sheriff's Deeds, entry 232; Special Warranty Deeds, entry 27. Arr. chron. For index see entry 44. Typed. 500 pp. 18 x 13 x 3. Aud. va.

52. PLACER LOCATION RECORD, 1884--. 2 vols. (A, 1). Last entry 1932.  
Record of claims made to land containing placer mines, giving names of locators, date of filing, description and location of land. Arr. chron. Typed. Vols. aver. 500 pp. 18 x 13 x 3. Aud. va.

53. PLACER LOCATION RECORD INDEX (Direct and Indirect), 1884--. 2 vols. (A, 1). Last entry 1932.  
Direct part, alph. by names of locators, giving name of locator, name of mine, date of filing, and vol. and p. no. Indirect part, alph. by names of mines, giving same details. Hdw. pr. fm. Vols. aver. 450 pp. 18 x 13 x 3. Aud. va.

54. QUARTZ RECORD, 1879--. 6 vols. (A, B, D, 1-3). No vols. missing; vol. D. so lettered by mistake.  
Record of claims made to land containing quartz mines, giving instrument no., date of filing, name of claimant, and description and location of land. Contains also: Certificates of Sale of Mining Property, entry 46; Location of Mill Sites, entry 41; Notices of Re-location of Mill Sites, entry 42; Notices of Re-location of Mining Claims, entry 48. Arr. chron. Typed. Vols. aver. 300 pp. 18 x 13 x 2½. Aud. va.

55. QUARTZ RECORD INDEX (Locators), 1879--. 2 vols. (A, 1).  
Alph. index by mine locators, giving name of locator, name of mine, date and location. Hdw. pr. fm. Vols. aver. 600 pp. 19 x 18 x 4. Aud. va.

56. QUARTZ RECORD INDEX (Locations), 1879--. 2 vols. (A, 1).  
Alph. index by mine locations, giving name of mine, name of locator, date, and location. Hdw. pr. fm. Vols. aver. 600 pp. 19 x 18 x 4. Aud. va.

#### Timber

57. LOGGING, POLE, AND TIMBER CONTRACTS, 1884--. In Miscellaneous Record, entry 112.  
Copies of contracts between owners of timber lands and individuals or corporations, involving the sale or use of the timber or land, giving names of both parties, date of filing, nature of agreement, and amount of money involved.

#### Leases

58. RECORD OF LEASES: LESSOR AND LESSEE, 1898--. 2 vols. (A, 1).  
1881-97 in Mining Deeds, entry 43; 1885-98 also in Deeds, entry 23.  
Record of property temporarily transferred from one person to another for a stipulated length of time, giving names of lessor and lessee, instrument no., date of filing, date on which lease will expire, description of property leased, amount of rental to be paid, and dates due. Arr. chron. Hdw. pr. fm. Vols. aver. 500 pp. 18 x 12 x 3. Aud. va.



59. RECORD OF LEASES INDEX (Direct and Indirect), 1898--. 2 vols.  
(A, 1).

Direct part, alph. by names of lessors, indirect by lessees, giving names of each, date of filing, and vol. and p. no. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.

60. RIGHT OF WAY LEASES, 1881--. In Mining Deeds, entry 43; 1881--  
also in Bills of Sale, entry 84.

Record of right of way leases granted by owners of real property to persons who wish to use a portion of their land as a thoroughfare, giving names of grantors and grantees, date of lease, location of land, and conditions stipulated.

Mortgages

61. MORTGAGE RECORDS, 1887--. 19 vols. (A-G, 1-12).

Copies of mortgages taken on real estate, giving names of grantors and grantees, instrument no., date of filing, description of property, amount of mortgage, rate of interest, and date due. Contains also: Chattel Mortgages, 1887-89, entry 88; Extension of Mortgages, entry 64; Federal Farm Loan Mortgages, entry 65; Prior Claim Mortgages, entry 66; Quit Claim Deeds, entry 26; Release of Mortgage Record, 1887-1910, entry 67. Arr. chron. Alternately typed, and typed pr. fm. Vols. aver 500 pp. 18 x 12 x 3. Aud. va.

62. MORTGAGE RECORDS INDEX (Direct), 1887--. 3 vols. (A, 1-2).

Alph. index by names of mortgagors, giving name of mortgagor, mortgagee, nature of instrument, vol. and p. no., and location of property. Hdw. pr. fm. Vols. aver. 800 pp. 19 x 15 x 3. Aud. off.

63. MORTGAGE RECORDS INDEX (Indirect), 1887--. 3 vols. (A, 1-2).

Alph. index by names of mortgagees, giving name of mortgagee, mortgagor, nature of instrument, vol. and p. no., and location of property. Hdw. pr. fm. Vols. aver. 800 pp. 19 x 15 x 3. Aud. off.

64. EXTENSION OF MORTGAGES, 1887--. In Mortgage Records, entry 61.

Copies of documents granting time extensions on mortgages, giving names of mortgagors and mortgagees, date of filing, conditions upon which extension is granted, and amount of principal and interest involved.

65. FEDERAL FARM MORTGAGES, 1887--. In Mortgage Records, entry 61.

Copies of farm loan mortgages taken by the Federal Government on farms owned by persons who are unable to meet the terms of an original mortgage, giving name of mortgagee, date mortgage is taken over by the government, total amount of principal due, and rate of interest.

66. PRIOR CLAIM MORTGAGES, 1887--. In Mortgage Records, entry 61.

Copies of first claim mortgages taken on real property, giving names of mortgagors and mortgagees, location and description of property, date filed, and total amount of principal and interest due.

67. RELEASE OF MORTGAGE RECORD, 1911--. 5 vols. 1887-1910 in Mortgage Records, entry 61.

Record of mortgages paid, giving names of grantors and grantees, description of property, date filed, date of release, and amount paid for principal and interest. Arr. chron. For index see entries 62-63. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.



Liens

68. LIENS, 1923-32. 1 file box. 1933-- in Notices of Mechanics' Liens, entry 71.

Copies of claims made by one individual against the real property of another to satisfy debts, giving instrument no., names of lienor and lienee, date of filing, description of property against which lien is made, amount of lien, and service for which debt was incurred. Arr. chron. 4 1/2 x 10 x 13. Aud. va.

69. LIENS INDEX (Direct and Indirect), 1896--. 2 vols. (A, 1).

Direct part, alph. by names of lienors, giving name of lienor, name of lienee, date of filing, and vol. and p. no. Indirect part, alph. by names of lienees, giving same details. Index, also, to Notices of Mechanics' Liens, entry 71. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x 1 1/2. Aud. va.

70. NOTICE OF ATTORNEYS' LIENS, 1903--. In Execution Docket, entry 136.

Notices of liens taken by attorneys against clients who have not paid to them their fees, giving name of attorney, name of lienee, reason for lien, date filed, instrument no., and amount of lien.

71. NOTICES OF MECHANICS' LIENS, 1898--. 3 vols. (A, 1-2).

Notices of liens taken against buildings for money due for materials and labor, giving names of creditors and debtors, instrument no., date of filing, amount of lien, reason for indebtedness, description of property, and date of release. Contains also: Liens, 1933--, entry 68; Notices of Federal Tax Liens, entry 72. Arr. chron. For index see entry 69. Typed. Vols. aver. 366 pp. 13 x 12 x 2 1/2. Aud. va.

72. NOTICES OF FEDERAL TAX LIENS, 1898--. In Notices of Mechanics' Liens, entry 71.

Record of liens taken by the Federal Government against property owned by individuals or companies which have failed to pay federal taxes, giving names of owners, location and description of property, date, amount of total valuation of property, and amount of taxes due.

73. LIS PENDENS (Real Property), 1889--. 1 vol.

Record of orders to impound real property during a law suit which may affect the owner's right to sell, giving names of plaintiffs and defendants, description of property, and date. Contains also: Lis Pendens, (Personal Property), entry 94. Arr. chron. Hdw. 317 pp. 18 x 12 x 3. Aud. va.

74. LIS PENDENS INDEX (Direct and Indirect), 1889--. 3 vols. (A, 1-2).

Direct part, alph. by names of plaintiffs, giving date of filing (including hour), name of plaintiff, name of defendant, nature of instrument, type of suit, date of release, vol. and p. no., and description of property. Indirect part, alph. by names of defendants, giving same details. Hdw. pr. fm. Vols. aver. 160 pp. 18 x 13 x 1 1/2. Aud. off.

Judgments

75. RECORD OF ATTACHMENTS AND EXECUTIONS, 1905--. 3 vols. (A, 1-2).

Contains: Assignments of Water Rights, entry 36; Certificates of Sales of Real Estate under Special Execution, entry 77; Copies of Writs of Attachment,



entry 141; Copies of Writs of Execution, entry 226; Decrees of Foreclosure, entry 228; Orders dismissing action, entry 131; Orders of Sale, entry 144; Satisfaction of attachment, entry 80; Transcript of Judgments, entry 138. Arr. chron. Vols. aver. 900 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.  
See also entry 136.

76. ATTACHMENT AND EXECUTION INDEX, 1905--. 1 vol.  
Alph. index by names of persons whose property is attached, giving name, date of filing, and vol. and p. no. Hdw. pr. fm. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.

77. CERTIFICATES OF SALE OF REAL ESTATE UNDER SPECIAL EXECUTION, 1905--.  
In Record of Attachments and Executions.  
Copies of certificates of sale for real estate sold under special execution, giving name of original owner, name of purchaser, date of sale, location of property, total valuation; and amount of sale.

78. ASSIGNMENTS OF CERTIFICATES OF SALE OF REAL ESTATE UNDER SPECIAL EXECUTION, 1905--. In Record of Attachments and Executions, entry 75.

Record of assignment of certificate of sale of real estate to persons in payment of debts or delinquent taxes, giving names of persons originally holding certificate, name of assignee, date of transaction, total valuation of property, location of property, and amount due.

79. COMMON LAW ASSIGNMENTS (Real Property), 1884--. In Miscellaneous Records, entry 112.

Record of transfer of property to women having "common law" status, giving name of grantor, name of grantee, date of filing, value, location and legal description of property.

80. SATISFACTION OF ATTACHMENTS, 1905--. In Record of Attachments and Executions, entry 75.

Record of satisfaction of attachments, giving names of plaintiff and defendant, date of attachment, amount of debt or taxes due, total valuation of property, and amount paid.

#### Personal Property

81. CONDITIONAL SALES CONTRACTS, 1903--. 28 vols. (A-D, 1-24).  
1911-- also in Bills of Sale, entry 84.

Contracts for transfer of personal property to be final only upon fulfillment of certain conditions, giving instrument no., date of filing, names of grantors and grantees, amount to be paid, with dates and conditions of payment, description of property and date of release. Contains also: Assignments, Personal Property, entry 86. Arr. chron. 1903-11 not indexed; 1912-- separate index. Typed 1903-11, hdw. pr. fm. 1912--. Vols. aver. 200 pp. 14 x 10 $\frac{1}{2}$  a 1 $\frac{1}{2}$ . Aud. off.

82. INDEX TO CONDITIONAL SALES CONTRACTS (Direct), 1911--. 1 vol.  
Alph. index by names of grantors, giving date of filing, instrument no., name of grantor, name of grantee, vol. and p. no., and description of property. Hdw. pr. fm. 500 pp. 18 x 15 x 3 $\frac{1}{2}$ . Aud. off.



Auditor as Recorder--Personal Property

83-90

83. INDEX TO CONDITIONAL SALES CONTRACTS (Indirect), 1911--. 1 vol.  
Alph. index by names of grantees, giving date of filing, instrument no., name of grantee, name of grantor, vol. and p. no., and description of property. Hdw. pr. fm. 500 pp. 18 x 15 x 3 $\frac{1}{2}$ . Aud. ofl.

84. BILLS OF SALE RECORD, 1911--. 3 vols. (1-3). 1879-1910 in Water Rights Location Record, entry 34; 1884-1910 also in Miscellaneous Record, entry 112.  
Record of transfer of personal property, giving names of grantor and grantee, location and description of property, date, and amount paid. Contains also: Conditional Sales, entry 81; Right of Way Leases, entry 60; Sheriff's Bills of Sale, entry 236; Special Warranty Deeds, entry 27. Arr. chron. Typed pr. fm. Vols. aver. 640 pp. 18 x 12 x 4. Aud. va.

85. BILLS OF SALE RECORD INDEX (Direct and Indirect), 1911--. 1 vol.  
Direct part, alph. by names of grantors, giving name of grantor, name of grantee, date of filing, and vol. and p. no. Indirect part, alph. by names of grantees, giving same details. Hdw. pr. fm. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. off.

86. ASSIGNMENTS, PERSONAL PROPERTY, 1903--. In Conditional Sales Contracts, entry 81.  
Assignments of personal property from one person to another, giving names of assignor and assignee, location and description of property, and amount paid.

87. COMMON LAW ASSIGNMENTS (Personal Property), 1884--. In Miscellaneous Record, entry 112.  
Record of transfer of personal property to women having "common law" status, giving names of assignor and assignee, date of filing, value, and description of property.

88. CHATTEL MORTGAGES, 1890--. 2 vols. (A, 1). 1887-89 in Mortgage Records, entry 61.  
Copies of mortgages given on personal property, showing names of mortgagors, mortgagees, instrument no., date of filing, description of property, amount of principal and interest involved, and date due. Arr. chron. 1890-1911 not indexed; 1912-- separate index. Typed. Vols. aver. 105 pp. 18 x 12 x 1 $\frac{1}{2}$ . Aud. va.

89. CHATTEL MORTGAGE INDEX, DIRECT, 1911--. 1 vol.  
Alph. index by names of mortgagors, giving instrument no., date of filing (including hour), name of mortgagor, name of mortgagee, date of instrument, amount secured, when due, date of release, and description of property. Hdw. pr. fm. 348 pp. 19 x 15 x 3. Aud. va.

90. CHATTEL MORTGAGE INDEX, INDIRECT, 1911--. 1 vol.  
Alph. index by names of mortgagees, giving instrument no., date of filing (including hour), name of mortgagee, name of mortgagor, date of instrument, amount secured, when due, date of release, and description of property. Hdw. pr. fm. 348 pp. 19 x 15 x 3. Aud. va.



Auditor as Recorder--Personal Property

91-98

91. CHATTEL LIENS, 1910--. 1 file box.

Copies of claims made against personal property to satisfy debts, giving instrument no., name of lienor, lienee, date of filing, and description of property. Arr. chron.  $4\frac{1}{2}$  x  $10\frac{1}{2}$  x 12. Aud. va.

92. CHATTEL LIENS INDEX (Direct and Indirect), 1911-32. 1 vol. Discontinued.

Direct part, alph. by names of lienors, giving instrument no., amount of lien, description of property, and vol. and p. no. Indirect part, alph. by names of lienees, giving same details. Hdw. pr. fm. 160 pp. 18 x 13 x 2. Aud. va.

93. LIENS FOR SERVICE OF SIRE, 1911--. 1 vol. Last entry, 1913.

Record of liens taken by one individual against animals owned by another because of failure on the part of the latter to pay for services of sire, giving amount of lien, names and addresses of owners of animals, names of animals, names of lienors, and date of filing. Arr. chron. No index. Hdw. pr. fm. 300 pp. 18 x 14 x  $2\frac{1}{2}$ .

94. LIS PENDENS, PERSONAL PROPERTY, 1889--. In Lis Pendens (Real Property), entry 73.

Record of orders to impound personal property during a law suit which may affect the owners' right to sell, giving names of plaintiffs and defendants, description of property, and date of filing.

95. ESTRAY: LOST AND FOUND RECORD, 1911--. 1 vol. Last entry, 1935.

Record of animals lost and found, giving name of owner, description of animal, place from which strayed, place at which found, date lost, date found, and amount of fee and damages. Arr. chron. No index. Hdw. pr. fm. 81 pp. 17 x 15 x  $\frac{1}{2}$ . Aud. va.

96. MARKS AND BRANDS, 1911-35. 1 vol. Discontinued; now recorded by U. S. Department of Agriculture.

Record of brands used by individuals to establish ownership of cattle, giving names of owners, with facsimile and description of brand, date registered, and bearing auditor's signature. Arr. chron. Indexed alph. by names of persons registering brands. Hdw. pr. fm. 150 pp. 18 x 12 x 1. Aud. va.

97. RECORD OF STATEMENT OF SIRE, 1912--. 1 vol.

Record of pedigreed animals, giving pedigree, name of animal, age, color, marks, brand, and name and address of owner. Arr. chron. No index. Hdw. pr. fm. 75 pp. 18 x 14 x  $\frac{1}{2}$ . Aud. va.

98. LOGGING BRANDS, 1911--. 1 vol. Last entry, 1935. 1884-1910 in Miscellaneous Records, entry 112.

Record of brands used for establishing ownership of logs, giving names of owners, with facsimile and description of log brand and bark mark, date filed. Arr. chron. No index. Hdw. pr. fm. 150 pp. 18 x 12 x 1. Aud. va.

Corporations

99. ARTICLES OF INCORPORATION, 1911--. 2 file boxes.

Record of the formation of corporations, showing purpose of firm, amount of capital stock, length of incorporation, titles of officers with their duties, and signature and notarization of statement by county auditor that corpora-



Auditor as Recorder--Corporations

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tion has complied with the laws of the state. Arr. chron. 5 x 10 x 13. Aud. va.

100. INDEX TO ARTICLES OF INCORPORATION, 1892--. 1 vol. Alph. index by names of incorporated firms, giving instrument no., date, and name of firm. Hdw. pr. fm. 240 pp. 18 x 13 x 2. Aud. off.

101. CERTIFICATES OF CORPORATIONS, approx. 1911--. 1 file box. No dates on certificates. Certificates for firms doing business in county whose headquarters are in other states than Washington, with names and addresses of agents. Arr. alph. by names of corporations. No index. 4 x 10 x 12. Aud. va.

102. AMENDMENTS TO ARTICLES OF INCORPORATION, 1884--. In Miscellaneous Records, entry 112. Copies of amendments to articles of incorporation (including change of name), giving title of corporation, names of officials, location of headquarters, date filed, purpose for which originally incorporated, nature of changes, and amount of capital.

Licenses

103. AUTOMOBILE LICENSES, 1931--. 1 vol. Only current records kept. Copies of licenses issued to owners of automobiles, giving name and address of owner, make of car, and motor no. Arr. alph. by names of car owner. No index. Hdw. pr. fm. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.

104. LICENSES, 1911--. 1 vol. Last entry, 1934. Copies of licenses issued to persons to permit them to sell merchandise, operate dance halls, etc., giving date issued, length of validity, name and address of licensee, purpose for which issued, and amount of fee paid. Arr. chron. No index. Hdw. pr. fm. 249 pp. 18 x 14 x 2. Aud. va.

105. LICENSES TO PRACTICE DENTISTRY, 1884--. In Miscellaneous Records, entry 112. Copies of licenses granted to persons to practice dentistry in Pond Oreille County, giving names of applicants, date, and statement that person is licensed to practice.

106. LICENSES TO PRACTICE MEDICINE, 1884--. 1884-1909 in Miscellaneous Records, entry 112; 1902-- in Medical Record, entry 190. Copies of licenses granted to persons to practice medicine in Pond Oreille County, giving name of applicant, date filed, and statement that person is licensed to practice.

107. MINISTERS' CREDENTIALS, 1884--. In Miscellaneous Records, entry 112. Copies of credentials of ministers, giving name of minister, date of filing, name of sect with which affiliated, and signatures of persons authorizing his service.



Auditor as Recorder--Bonds

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Bonds

108. BONDS, 1911-18. 15 bundles in 2 file boxes. Discontinued. Copies of public bonds given by one individual for another, showing names of both parties, date filed, amount of bond, instrument no., and description of property given as collateral. Contains also: Abstracts of Judgment, entry 139; Justice Court Minutes, entry 215. Arr. chron. No index. 4 x 10 x 12. Aud. va.

See also entry 205.

109. OFFICIAL BONDS, 1911--. 2 vols.

Copies of official bonds given by county auditors and clerks as surety for their conduct while in office, giving name of official, amount of bond, date filed, and name of bonding company. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 160 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.

See also entry 206.

Vital Statistics  
(See also entry 184)

110. MARRIAGE AFFIDAVIT RECORD, 1911--. 5 vols.

Affidavits signed by men and women applying for marriage licenses, by witnesses, and by county auditor, giving name and age of both parties, date filed, and statement that there is no physical or moral impediment to the union. Arr. chron. Index included: direct part, alph. by names of grooms; indirect, by maiden names of brides. Hdw. pr. fm. Vols. aver. 640 pp. 18 x 13 x 4. Aud. va.

111. REGISTER OF MARRIAGE STATISTICS, 1911--. 2 vols.

Record of marriages actually performed, giving names of brides and grooms, age of each, occupation of each, color, address, birthplace, names of father and maiden names of mothers of each, name of person performing ceremony, and names and addresses of witnesses. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 500 pp. 18 x 13 x 3. Aud. va.

Miscellaneous

112. MISCELLANEOUS RECORDS, 1884--. 2 vols. (A, 1).

The following miscellaneous records are included: Agreements, entry 31; Amendments to Articles of Incorporation, entry 102; Applications for U. S. Patents, entry 28; Bills of Sale, 1884-1910, entry 84; Common Law Assignments (Real Property), entry 79; Common Law Assignments (Personal Property), entry 87; Licenses to Practice Dentistry, entry 105; Licenses to Practice Medicine, 1884-1909, entry 106; Logging Brands, 1884-1910, entry 98; Ministers' Credentials, entry 107; Petitions of Bankruptcy, entry 117; Polo and Timber Contracts, entry 57; U. S. Army and Navy Discharge Papers, entry 121. Arr. chron. Hdw. Vols. aver. 377 pp. 18 x 12 x 3. Aud. va.

113. MISCELLANEOUS FILES, 1925--. 1 file box (1035).

Contains: Statements of Creditors, entry 118; and Writs of Attachment, entry 141. Arr. numer. by instruments. 4 $\frac{1}{2}$  x 10 $\frac{1}{2}$  x 13. Aud. va.

114. MISCELLANEOUS RECORDS INDEX, 1884--. 2 vols.

An alph. index to entries 112 and 113 by names of persons occurring in Miscellaneous Records. Hdw. pr. fm. Vols. aver. 690 pp. 18 x 13 x 3. Aud. va.



Election Board--Miscellaneous

115-120

115. POWER OF ATTORNEY, 1889--. 3 vols. (A, B, 1).

Record of granting of authority by one individual to another to act as agent for him, giving names of grantors and grantees, date of filing, statement of specific powers granted, length of time valid, and date when revocation occurs. Arr. chron. Hdw. pr. fm. Vols. aver. 690 pp. 18 x 13 x 3. Aud. va.

116. POWER OF ATTORNEY INDEX (Direct and Indirect), 1889--. 2 vols. (A, 1).

Indirect part, alph. index by names of persons granting power of attorney, giving name of grantor, date of filing, name of grantee, and vol. and p. no.; direct part, alph. by names of grantees, giving same details. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Aud. va.

117. PETITIONS OF BANKRUPTCY, 1884--. In Miscellaneous Records, entry 112.

Record of petitions of bankruptcy obtained by persons who are unable to discharge their financial obligations, giving name of petitioner, date, reason for seeking bankruptcy status, amount of debt involved, names of creditors, and signed and witnessed statement of petitioners' assets and liabilities.

118. STATEMENTS OF CREDITORS, 1925--. In Miscellaneous Files, entry 113.

Copies of signed and witnessed documents by creditors stating that claims made by them against their debtors are correct and truthful, giving name of creditor, name of debtor, date filed, instrument no., type of property or amount of money involved, type of service rendered, or damage claimed.

119. U.S. ARMY AND NAVY DISCHARGES, 1884--. In Miscellaneous Records, entry 112.

Record of U. S. Army and Navy discharges granted to persons residing in county, giving name and address of grantee, date of filing, identification no., company or corps with which grantee served, duration of service, point of enlistment, place of mobilization, and dates.

120. IN ACCOUNT WITH THE STATE AUDITOR IN THE MILITARY SERVICE, 1917-18. 1 vol.

Record of enlistments for the World War, giving names of those accepted and rejected, call nos., registrants entrained, local physical examination results, and clerical expense involved. Arr. chron. No index. Hdw. 292 pp. 18 x 14 x 1 $\frac{1}{2}$ . Aud. va.

IV. ELECTION BOARD

The auditor has always been responsible for keeping all election records. He acted in this capacity automatically at first as clerk of the board of county commissioners (L. 1854-61, I, p. 593). In 1895 a specific statement was made that he was to keep election records (L. 1895, pp. 386-94). In 1933 he was made the "Registrar of Voters" (L. 1933, pp. 3-23).

An election board was created in 1921, however, consisting of the chairman of the board of county commissioners, the county auditor, and the prosecuting attorney. This board was in existence only in counties of population classes A and 1 (L. 1921, p. 181). In 1935 the powers of the board were ex-



Clerk

121-123

tended to all counties (L. 1935, p. 13). The auditor continues to keep all records pertaining to the board.

121. ORIGINAL REGISTER OF VOTES, 1925--. 23 vols. (labeled by precinct names).

Abstracts of election returns, showing names of parties, candidates, and offices, precinct names and nos., votes by precincts, and total votes received. Arr. by precincts. Indexed alph. by names of registered voters. Hdw. Vols. aver. 284 pp. 18 x 12 x 2. Aud. va.

122. PRIMARY ELECTION RETURNS, 1912--. 1 vol.

Abstract of primary election returns, giving names of parties, candidates, and office precinct names and nos., no. of votes by precincts, and total votes received in all precincts. Arr. alph. No index. Hdw. pr. fm. 93 pp. 20 x 15 x 3. Aud. va.

123. ACTUAL ELECTION RECORDS, 1912--. 1 vol.

Abstracts of election returns, showing names of parties, candidates, and offices, precinct names and nos., votes by precincts, and total votes received in all precincts. Arr. alph. No index. Hdw. pr. fm. 61 pp. 20 x 15 x 1. Aud. va.

See also entry 321

V. COUNTY CLERK

The second group of offices in the counties of Washington concerns the functioning of the county courts. In connection with this there are the clerk, superior judge, justice of the peace, sheriff, prosecuting attorney, and coroner.

As far as records of the court are concerned, the clerk is the most important official since his main function is to record and preserve the proceedings of all trials held in the County Superior Court. During territorial days this court was divided into two parts: the probate court for handling matters pertaining to estates and the district court which tried civil and criminal offenses.

In 1863 the probate courts were given concurrent jurisdiction with the district courts over civil actions in which the amount in controversy did not exceed \$500, over criminal cases in which the punishment would be fine or imprisonment in the county jail or both, and over appeals from courts of justices of the peace (L. 1862-3-1867-8, II, p. 103). The county auditor was made clerk of the court in 1854 (L. 1854-61, I, p. 317). In 1860, however, the probate judge was made ex-officio clerk of his own court (L. 1854-61, I, p. 197).

In 1866 authority over civil and criminal suit was removed from the probate courts, and the district courts were made responsible (L. 1862-3, 1867-8, II, p. 687).

In 1854 when the county offices were created and the duties of the officials defined, the clerk of the district court was required to keep a Docket, Minute Record Book, Execution Docket, Book of Levies, Order Book or Journal, and a Final Record Book (L. 1854-61, I, p. 672). In 1889 when the



Clerk

State Constitution was written the superior court was made the county court. The district court remained a federal one solely. The records from the district courts, however, remained in the custody of the Superior Court (L. 1889-90, p. 345), and in most instances the same volumes were used until they were filled. The probate courts were disbanded and at the present time the superior court handles all probate cases.

Except for certain amplifications, the clerk's duties have remained essentially the same to the present time. They are grouped around: court records, including civil, criminal, probate, and juvenile; licenses; and documents concerning foreclosures.

Criminal Records are specified thus: "The clerk shall make a final record of all the proceedings in a criminal prosecution within six months after same shall have been decided" (L. 1891, p. 63; Cd. 1881, Sec. 1134, p. 218).

In 1891 probate proceedings were proscribed and the clerk was directed to keep the following books: a journal, record of wills, record of letters testamentary and of administration, a record of bonds, record of petitions, record of claims, memorandum of the files, and record of marriages. (L. 1891, p. 380, Cd. of 1881, Sec. 1300, p. 248). The superior court is the only court in the county and has jurisdiction over the types of cases mentioned above. In counties of class A and 1, however, the juvenile cases are treated separately.

Certain licenses which were originally kept by the auditor were transferred to the office of clerk as we have seen above. This was true of licenses of physicians and surgeons which were assigned to the clerk in 1890 (L. 1889-90, p. 119). To these were added in 1917 licenses for chiropodists (L. 1917, p. 189).

Delinquent tax and foreclosure records concern the clerk. The reason for this is that before property can be sold by the county for taxes, an order from the court must be issued. A hearing is held and when a judgment is granted, the court gives to the sheriff authority to seize whatever property is involved.

In 1893 the treasurer was ordered to file two copies of his certified list of delinquent lands with the county court (L. 1893, p. 368). The clerk was required to enter in his Execution Docket any abstract or transcript of any judgment made by any court in the state judicial system against the owners of any of this property, and to index these entries in the same manner as the original judgments, with both direct and reverse indexes (L. 1893, p. 66).

When the court had ordered property sold, the county clerk was to indicate this to the treasurer who should, in turn, enter it in his "Tax, Judgment Sale, Redemption and Forfeiture Record", with the "quantity sold, and the name of the purchaser". When the property was redeemed, this fact was to be noted, also, in this book (L. 1893, p. 375). For other details concerning this subject, see the Auditor's Office.

Miscellaneous records required by law to be kept by the clerk are: A transcript of the proceedings of the board of county commissioners in which



a record of the dissolution of irrigation districts is included (L. 1800, p. 165); applications for certificates of title to land, which are to be docketed in a book called "Land Registration Docket" (L. 1907, p. 700); maps made by persons surveying land for roads with the report of the same (L. 1893, p. 239); certificates of marriages actually performed (L. 1854-61, I, p. 692).

In 1925 the office of auditor was abolished in counties of class VI B to IX. The clerk was ordered to assume the duties of the auditor. He is allowed to hire a deputy for this if he chooses (L. 1925, Ex. Sess., p. 413). In 1933 the counties were changed to read 6th, 7th, 8th, 9th classes (L. 1933, p. 467). In 1937 the office of auditor was restored in counties of population class VI-VIII (L. 1937, p. 972). Pend Oreille County is in class VI B and thus falls under these regulations.

#### Court Records

##### General Cases

124. GENERAL INDEX (Direct), approx. 1888--. 1 vol.  
An alph. index by names of plaintiffs in superior court records, giving name of plaintiff, name of defendant, case no., and vol. and p. no., in each record pertaining to case. This index serves entries 126-151. Hdw. pr. fm. 475 pp. 18 x 18 x 3. Cl. va.

125. GENERAL INDEX (Indirect), approx. 1888--. 1 vol.  
An alph. index by names of defendants in superior court records, giving name of defendant, name of plaintiff, case no., and vol. and p. no., in each record pertaining to case. This index serves entries 126-151. Hdw. pr. fm. 475 pp. 18 x 18 x 3. Cl. va.

126. APPEARANCE DOCKET, 1889--. 6 vols.  
Summary of proceedings of trials, giving names of plaintiffs, and defendants, date of filing, nature of action, names of attorneys for plaintiff and defendant, amount of fees, date paid, and by whom. Arr. chron. Indexed alph. by names of plaintiffs and defendants; see also entries 124-25, 137. Hdw. pr. fm. Vols. aver. 348 pp. 18 x 18 x 3. Cl. va.

127. SUPERIOR COURT MINUTES, 1911--. 3 vols.  
Memoranda of court proceedings made during trials, from which final record is made. Arr. chron. Indexed alph. by names of plaintiffs and defendants; see also entries 124-125, 137. Hdw. pr. fm. 400 pp. 18 x 13 x 3. Cl. va.

128. FINAL RECORD (Criminal), 1906--. 2 vols. (both numbered 1).  
Summary of criminal trials, giving names of plaintiffs and defendants, charge, verdict, date declared, and date of discharge. Contains also: Final Discharge Papers Restoring Civil Rights, entry 204. Arr. numer. by case nos. For index see entries 124-25. Typed pr. fm. 369 pp. 18 x 13 x 3. Cl. va.

129. SUPERIOR COURT CIVIL JOURNAL, 1893--. 8 vols. (A, 1-7).  
Complete record of proceedings in civil trials, giving names of plaintiffs and defendants, names of attorneys for each, charges brought, evidence presented, and decision of court. Contains also: Appeals, entry 134; Bonds of Garnishee Attachment, entry 207; Decrees of Divorce, entry 135; and Orders of Sale, entry 144; and Record of Receiver, 1920--, entry 148. Arr. chron. For index, see entries 124-125, 137. Typed. 600 pp. 18 x 13 x 3. Cl. va.



Clerk--General Court Cases

130-136

130. CIVIL RECORDS, 1888--. 72 file boxes (labeled by instrument no.).

Contains: Decrees of Divorce, entry 135; Orders of Dismissal, entry 131; Orders Overruling Demurrers, entry 132; Original Orders Appointing Receivers, entry 150; Temporary Injunctions, entry 133. Arr. numer. by instruments. For index see entries 124-125, 137. 5 x 12 x 15, and  $11\frac{1}{2}$  x  $16\frac{1}{2}$  x  $23\frac{1}{2}$ . Aud. va.

131. ORDERS OF DISMISSAL, 1888--. In Civil Records, entry 130; 1903--. also in Miscellaneous Records, entry 112.

Court orders issued for the purpose of dismissing court action because of insufficient evidence to support the case because the testimony of witnesses has been thrown out as unreliable, or for any other reason.

132. ORDERS OVER-RULING DEMURRERS, 1888--. In Civil Records, entry 130. Court orders issued to overrule statement on part of defendant that enough evidence has not been produced to force him to go further, giving names of plaintiff and defendant, date filed, nature of charge, case no., and statement that trial is to proceed.

133. TEMPORARY INJUNCTIONS, 1888--. In Civil Records, entry 130. Temporary writs issued by the court to restrain defendants or their agents from continuing in an act which the plaintiff is opposing until the question can be settled by the court, showing names of plaintiffs and defendants, date filed, case no., type of action, and statement of plaintiff's objection. See also entry 217.

134. APPEALS, 1893--. In Superior Court Civil Journal, entry 129. Record of cases removed from the Superior Court to one of higher jurisdiction for the purpose of obtaining a review and retrial, giving names of plaintiffs and defendants, names of attorneys for both, action taken, nature of case, date of filing of appeal, date of hearing in Superior court.

135. DECREES OF DIVORCE, 1888--. In Civil Records, entry 130; 1893--. also in Superior Court Civil Journal, entry 129; 1916-- also in Miscellaneous Record, entry 208. Record of interlocutory and final divorce decrees, giving names of plaintiffs and defendants, correspondents, names of attorneys for both parties, date of filing, case no., in Appearance Docket, amount court cost, by whom paid, and terms of property or financial settlement.

136. EXECUTION DOCKET, 1903--. 3 vols. Summary of proceedings in foreclosure suits, giving date, amount of judgment, amount of clerk's fee, attorney's fees. Contains also: Book of Levies, Superior Court, 1925--. entry 142; Execution of Judgment, entry 140; Notices of Attorneys' Liens, entry 70; Notices of Sale, entry 146; Orders of Sale, entry 144; Writs of Garnishment, entry 143. Arr. chron. Indexed alph. by names of plaintiffs and defendants; see also entries 124-125, 137. Hdw. pr. fm. Vols. aver. 404 pp.  $18 \times 13\frac{1}{2} \times 3\frac{1}{2}$ . Cl. va. See also entry 75.

137. INDEX TO JUDGMENTS (Direct and Indirect), 1905--. 2 vols. (1, A).

An alph. index by names of persons involved in foreclosure suits: direct part, alph. by names of debtors, giving also name of creditor, date, vol.



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and p. no. in all records pertaining to judgments, such as: Appearance Docket, entry 126; Book of Levies, Superior Court, entry 142; Execution Docket, entry 136; Superior Court Civil Journal, entry 129; Superior Court Minutes, entry 127; and Transcript of Judgments, entry 138. Indirect part, alph. by names of creditors giving same details. Hdw. 1903-11; typed pr. fm. 1911--. Vols. aver. 480 pp. 12 x 12 x 2. Cl. va.

138. TRANSCRIPT OF JUDGMENTS, 1909--. 1 vol., 1 file box. 1905 also in Record of Attachments and Executions, entry 75. Record of decisions of the court in judgment cases, giving names of plaintiffs and defendants, name of attorney for each, date filed, evidence presented, and amount of judgment awarded. Arr. chron. For index see entries, 124-25, 137. Typed pr. fm. Vols. aver. 300 pp. vol., 18 x 13 x 3; file box, 5 x 12 x 15.

139. ABSTRACTS OF JUDGMENT, 1911-32. In Abstract of Land Transactions, entry 274; 1911-18 also in Bonds, entry 108; 1916 also in Miscellaneous Records, entry 208. A summary of court decisions in judgment suits, giving names of plaintiffs and defendants, names of attorneys for each, date filed, and action taken.

140. EXECUTION OF JUDGMENTS, 1903--. In Execution Docket, entry 136. Record of judgments executed, giving names of original owners, date filed, location and legal description of property, instrument nos., nature of instrument, total amount of delinquency or debt, and date signed.

141. WRITS OF ATTACHMENT, 1905--. In Record of Attachments and Executions, entry 75; 1911-25 also in Attachments (Sheriff's), entry 227; 1925-- also in Miscellaneous Files, entry 113. Copies of court orders authorizing the attachment of foreclosed real estate, giving name of attacher and attachee, date, total value of property attached, amount of debt or delinquent tax owed.

142. BOOK OF LEVIES, SUPERIOR COURT, 1903-24. 1 vol. 1925-- in Execution Docket, entry 136. Record of seizure of property by sheriff upon a court order, which is to be sold to pay debts, giving name of owner, description of property, and date. Arr. chron. Indexed alph. by names of persons upon whose property levies were made; see also entries 124-25, 137. Hdw. pr. fm. 300 pp. 18 x 13 x 3. Cl. va.

143. WRITS OF GARNISHMENT, 1903--. In Execution Docket, entry 136; 1915-- also in Sheriff's Miscellaneous Papers, entry 230. Record of court warnings of notices issued to persons who owe money to individuals whose property is being attached by their creditors in order to assure the claim to the creditor who is also the plaintiff in the attachment case, giving names of plaintiffs and defendants, name of third party owing debt to defendant, date of filing, amount of debt owed by third party, and instrument no.

144. ORDERS OF SALE, 1903--. In Execution Docket, entry 136; 1905-- also in Record of Attachments and Executions, entry 75; 1915-- also in Sheriff's Miscellaneous Papers, entry 230. Copies of orders of sale issued by the county authorizing the sale of property on which debts or delinquent taxes are owed, giving name of owner, lo-



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cation and legal description of property, total valuation of property, and amount of debt or taxes due.

145. ORDERS APPOINTING SHERIFF TO SEIZE AND HOLD PROPERTY, 1910-19.

In Superior Court Record of Receiver, entry 148.

Copies of court orders issued to appoint sheriff to take possession of and hold property which has gone into bankruptcy.

146. NOTICES OF SALE, 1903--. In Execution Docket, entry 136; 1911-

15 also in Foreclosures, Chattel Mortgages, entry 234.

Record of notices of sales which are to be held for foreclosed property, giving location and legal description of property, name of original owner, and date of sale.

147. ORDERS DISMISSING ACTION IN FORECLOSURE CASES, 1905--. In Re-

cord of Attachments and Executions, entry 75.

Record of court orders dismissing action in foreclosure cases, giving names of plaintiffs and defendants, date of hearing, location and legal description of property involved, total valuation, amount of debt or delinquent tax to be satisfied, date and reason for dismissal.

148. SUPERIOR COURT RECORD OF RECEIVER, 1910-19. 1 vol. 1920-- in

Superior Court Civil Journal, entry 129.

Contains: Copies of Orders Appointing Receivers, entry 149; Orders Appointing the Sheriff to Seize and Hold Property, entry 145; Orders Discharging Receivers, entry 51. Arr. chron. Indexed alph. by names of receivers; see also entries 124-125, 137. Typed. 300 pp. 18 x 13 x 3.

149. COPIES AND ORDERS APPOINTING RECEIVERS, 1910-19. In Superior

Court Record of Receiver, entry 148.

Copies of court orders issued to appoint certain persons as receivers in bankruptcy cases, giving name of receiver appointed, name of bankruptcy petitioner, date filed, instrument no., and amount of assets and debts.

150. ORIGINAL ORDERS APPOINTING RECEIVER, 1888--. In Civil Records,

entry 130.

Original court orders issued to appoint receivers to settle financial property in dispute because of bankruptcy proceedings or other special circumstances when the property is or should be already in the possession of some court, as during the contestation of wills.

151. ORDERS DISCHARGING RECEIVERS, 1910-19. In Superior Court Record

of Receiver, entry 148.

Copies of court orders issued to discharge receivers in bankruptcy proceedings, giving name of receiver, name of persons whose business or estate is in bankruptcy, date filed, instrument no.

Probate

152. PROBATE INDEX, 1898--. 1 vol.

Alph. index by names of estates, giving estate name, type of action, and vol. and p. no. in probate records. This index serves entries 153-170. Typed pr. fm. 400 pp. 15 x 13 x 3. Cl. va.



Clerk--Probate Court Cases

153-160

153. SUPERIOR COURT PROBATE JOURNAL, 1898--. 6 vols. (A, 1-5). 1911-- also in Transcript of Wills and Probate Proceedings, entry 157. Record of proceedings in probate cases which are ones concerned with the various aspects of the disposal of property of deceased persons, giving name of estates, names of claimants, names of administrators, executors, or guardians, evidence presented, and decision of court. Arr. chron. Indexed alph. by names of estates; see also entry 152. Typed pr. fm. Vols. aver. 550 pp. 18 x 13 x 3. Cl. va.

154. PROBATE, 1911--. 826 folders in 22 file boxes. Miscellaneous papers concerned with cases tried in probate court, such as: Certificates of Proof of Wills, entry 161; Copies of Wills, entry 158; Notices of Probate Hearings, entry 159; Probate Court Fees Paid, entry 200. Arr. numer. by instruments. For index see entry 152. Boxes, 5 x 12 x 11 $\frac{1}{2}$ ; folders, 16 x 32 $\frac{1}{2}$ . Cl. va.

155. FACTS FOUND BY ORDER OF PROBATE, 1907--. In Record of Wills, entry 156. Record of facts determined by the court pertaining to estates, giving estate names, date of filing, names of attorneys, administrators, beneficiaries, claimants, and decision of court.

156. RECORD OF WILLS, 1907--. 1 vol. Record of wills, giving names of deceased persons, account of his property, names of beneficiaries and witnesses. Contains also: Certificates of Proof of Wills, entry 161; Certificates of Rejection of Wills, entry 162; and Facts Found By Order of Probate, entry 155. Arr. chron. For index see entry 152. Hdw. pr. fm. 54 pp. 19 x 12 x 3. Cl. va.

157. TRANSCRIPT OF WILLS AND PROBATE PROCEEDINGS, 1911--. 1 vol. 1899-- also in Letters of Administration, entry 163. Contains: Copies of portions of the Superior Court Probate Journal, entry 153; Copies of Wills, entry 158; and Orders Admitting Wills to Probate, entry 160. Arr. chron. Indexed alph. by names of estates; see also entry 152. Typed. 185 pp. 18 x 12 x 3. Cl. va.

158. COPIES OF WILLS, 1899--. In Letters of Administration, entry 163; 1911-- also in Probate, entry 154; 1911-- also in Transcript of Wills and Probate Proceedings, entry 157. Copies of wills attached to letters of administration, giving estate names, date filed, name of administrator, value of estate to be administered, location and legal description of property, or amount of money left to each beneficiary, signature of deceased persons, witnesses and notaries, and bearing notary seal.

159. NOTICES OF PROBATE HEARING, 1911--. In Probate, entry 154. Copies of notices of probate court hearings to be held, giving names of estates in probate, date of hearing, title of court, name of judge.

160. ORDERS ADMITTING WILLS TO PROBATE, 1911--. In Transcript of Wills and Probate Proceedings, entry 157. Copies of court orders admitting wills to probate, showing estate name, date of filing, location and legal description of property, and amount of estate.



Clerk--Probate Court Cases

161-169

161. CERTIFICATE OF PROOF OF WILL, 1907--. In Record of Wills, entry 156; 1911-- also in Probate, entry 154.

Copies of certificates of proof of wills, giving estate name, date filed, names of attorneys, instrument nos.

162. CERTIFICATE OF REJECTION OF WILLS, 1907--. In Record of Wills, entry 156.

Copies of certificates of rejection of wills, giving estate name, date filed, names of attorneys, instruments no., and reason for rejection.

163. LETTERS OF ADMINISTRATION, 1899--. 2 vols. (A, 1).

Copies of documents granting to an individual the right to administer the estate of a deceased person, giving estate name, name of beneficiary, date filed, etc. Copies of Wills, entry 158, also attached in some cases. Contains also: Oaths of Administration, entry 168. Arr. chron. Indexed alph. by names of guardians and wards; see also entry 152. Hdw. pr. fm. 300 pp. 18 x 12 x 3. Cl. va.

164. LETTERS OF GUARDIANSHIP, 1911--. 1 vol.

Copies of documents which grant to an individual the right to control the financial affairs of minors, incompetent or insane persons and to supervise their conduct, giving name of guardian, name of ward, date filed. Arr. chron. Indexed alph. by names of guardians and wards; see also entry 152. Hdw. pr. fm. 300 pp. 18 x 12 x 3. Cl. va.

165. LETTERS OF TESTAMENT, 1898--. 2 vols. (A, 1).

Record of persons named in wills by deceased persons as administrators of their estates. These documents confirm them as administrators after will of deceased person has been probated. Arr. chron. Indexed alph. by name of estate, giving estate name, name of administrators; see also, entry 152. Hdw. pr. fm. 300 pp. 18 x 12 x 3. Cl. va.

166. ADMINISTRATORS' BONDS, 1912--. 2 vols.

Record of bonds given by administrators and executors of estates as surety for their conduct of the financial affairs of the heirs. Arr. chron. Indexed alph. by names of administrators, giving name, bond no., and p. no.; see also, entry 152. Hdw. pr. fm. 200 pp. 18 x 13 x 2. Cl. va.

167. GUARDIANS' BONDS, 1911--. 1 vol.

Record of guardians' bonds, giving names of guardians as principals, and names of other persons as sureties, with amount of bonds, names of wards, estate names, date of filing, name of guardian. Arr. chron. Indexed alph. by names of persons giving bond; see also entry 152. Hdw. 1911-24, hdw. pr. fm. 1924--. 320 pp. 18 x 13 x 3. Cl. va.

168. OATHS OF ADMINISTRATION, 1899--. In Letters of Administration, entry 163.

Copies of oaths taken by administrators of estates of deceased persons, stating that they will fulfill the task entrusted to them, with honesty, and to the best of their ability, giving names of administrators, estate names, date of filing, instrument no., and amount of bond given.

169. ADOPTION PAPERS, 1898--. In Probate Fee Book, entry 199.

Copies of adoption papers, giving date, name of child, name of real parents, names of foster parents, and reasons for adoption.



Clerk--Probate Court Cases

170-177

170. TRUST FUND, 1927--. 1 vol. 1911-26 in Clerk's Fee and Cash Book, entry 196.  
Account of trust funds held for minors, incompetents, etc., which are under the jurisdiction of the court, giving amount of cash on hand, balance, trust fund no., and names of persons concerned with each. Arr. chron. Indexed alph. by names of guardians and wards; see also, entry 152. Hdw. pr. fm. 47 pp. 18 x 13 x 1. Cl. va.
171. COPIES OF DOCTOR'S CERTIFICATES, 1898--. In Probate Fee Book, entry 199.  
Copies of certificates signed by doctors stating that persons are insane or incompetent to handle their own financial affairs, giving name of incompetent or insane persons, date of filing, instrument no., and signature of doctor.
172. RECORD OF INCOMPETENTS, 1898--. In Probate Fee Book, entry 199.  
Record in cases of incompetent persons, giving date, name of person, name of reliable physician who has certified the person as insane or incompetent, and instrument no.

Juvenile Cases

173. MOTHERS' PENSION RECORD, 1914--. 1 vol.  
Record of petitions for Mothers' Pensions with court hearing, and decision. When petition is granted, Orders for Payment, entry 174, are also included. Arr. chron. Indexed by names of mothers. Hdw. pr. fm. 45 pp. 18 x 13 x 2 $\frac{1}{2}$ . Cl. va.  
See also entry 15.
174. ORDERS FOR PAYMENT OF MOTHERS' PENSION, 1914--. In Mothers' Pension Record, 173.  
Copies of court orders authorizing payment of mothers' pension, giving name and address of the mothers, names, ages, and sex of each child in family, date filed, reason for dependency, and date and amount of payment.

Jurors and Witnesses

175. JURY CERTIFICATES: ORDER FOR WARRANTS, 1911--. 9 vols.  
Certificates stating that a man has served on a jury, giving name of juror, distance traveled, no. of days served, and amount to be paid. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 94 pp. 14 x 8 x 2 $\frac{1}{2}$ . Cl. va.
176. JURY RECORDS: JURY DISTRICT # 1, 2, 3, 1911--. 2 vols.  
List of persons eligible for jury service, giving names of jurors, jury district no., date drawn, whether or not excused with reason, if inexcused, date of service, distance traveled, and amount paid. Arr. numer. by districts. No index. Vols. aver. 329 pp. 38 x 13 x 2. Cl. va.
177. WITNESSES' CERTIFICATES: ORDERS FOR WARRANTS, 1911--. 10 vols.  
Certificates stating that an individual has served as witness in a particular trial, giving name, no. of days in attendance, no. of miles traveled, and amount due. Arr. chron. Hdw. pr. fm. No index. Vols. aver. 84 pp. 18 x 14 x 2 $\frac{1}{2}$ . Cl. va.



Naturalization

178. DECLARATION OF INTENTION AND PETITION FOR CITIZENSHIP, 1911--.  
6 vols. (1-4, 3, 3). Title varies: Naturalization Service:  
Record of Declaration, 1911-28, 3 vols. (4, 3, 3).  
Record of petitions for naturalization papers, giving name of applicant, place  
of residence, occupation, date and place of birth, date of arrival and at  
which port, and last place of foreign residence. Contains also: Affidavits  
of Naturalization Witnesses, entry 179; and Copies of Oaths of Allegiance, en-  
try 180. Arr. chron. Indexed alph. by names of applicants. Hdw. pr. fm.  
Vols. aver. 100 pp. 13 x 8 $\frac{1}{2}$  x  $\frac{1}{2}$ . Cl. va.
  179. AFFIDAVITS OF NATURALIZATION WITNESSES, 1911--. In Declaration of  
Intention and Petition For Citizenship, entry 178; 1911-- also in  
Naturalization, entry 182.  
Copies of affidavits signed, witnesses for naturalization petitioners, giving  
name of petitioners, names and addresses of witnesses, and statement of identi-  
fication, bearing signature of witnesses.
  180. COPIES OF OATHS OF ALLEGIANCE, 1911--. In Declaration of Inten-  
tion and Petition for Citizenship, entry 178; 1911-- also in  
Naturalization, 182.  
Copies of oaths of allegiance to the United States made by clients petition-  
ing for citizenship, giving name of petitioner, date filed, name of county  
of which last a resident, and statement of allegiance.
  181. ORIGINAL CITIZENSHIP PETITIONS GRANTED, 1911--. 1 vol.  
Record of citizenship papers granted to aliens, giving name and address of  
applicant, place of birth, length of residence in this country, and state-  
ment that the petitioner has complied with the naturalization law. Arr.  
chron. Indexed alph. by names of grantees. Hdw. pr. fm. Vols. aver. 100 pp.  
18 x 13 x 3. Cl. va.
  182. NATURALIZATION, 1911--. 11 bundles in 1 file box. 1926-- also  
in Transcript of Fees and Fines, entry 197.  
Miscellaneous material concerning the granting of naturalization papers, in-  
cluding: Affidavits of Naturalization Witnesses, entry 179; Notices of Nat-  
uralization Hearings, entry 183; Copies of Oaths of Allegiance, entry 180;  
Treasurer's Receipts for Naturalization Fees Paid, entry 201. Arr. by sub-  
ject; list of contents written on outside of each bundle. No index. 5 x  
12 x 15. Cl. va.
  183. NOTICES OF NATURALIZATION HEARINGS, 1911--. In Naturalization,  
entry 182.  
Copies of notices of court hearings to be held in naturalization cases, giv-  
ing date in which hearing will be held, and names of aliens to be called.
- Vital Statistics  
(See also entries 110, 111)
184. MARRIAGE CERTIFICATES, 1911--. 5 vols.  
Copies of certificates of marriage, giving date of wedding ceremony, name of  
bride, groom, and person officiating. Arr. chron. Indexed alph. by names of  
bride and groom. Hdw. pr. fm. Vols. aver. 520 pp. 18 x 13 x 3 $\frac{1}{2}$ . Cl. va.
  185. NOTICES OF DEATH, 1898--. In Probate Fee Book, entry 199.  
Copies of notices of death in probate cases, giving names of deceased persons,



Clerk--Licenses

185-194

name of attending physician, date of death, date notice filed, instrument no., and cause of death.

Licenses

(See also entries 103-107)

186. REGISTER OF ATTORNEYS, 1918-32. 1 vol. Discontinued; now handled by state.

Record of all practicing attorneys in the county, giving name of attorney, name of firm with which connected, business and address, date of registration, and registration no. Arr. chron. Hdw. pr. fm. 4 pp. 18 x 12 x 1. Cl. va.

187. LIST OF ATTORNEYS, 1916. In Miscellaneous Records, entry 208. List of names of all persons practicing law in Pond Oreille County, giving name of attorney, date admitted to bar, and address.

188. REVOCATION OF ATTORNEYS' LICENSES, 1916. In Miscellaneous Records, entry 208. Record of the revocation of attorneys' licenses, giving names of attorneys, date of revocation, reason, and instrument no.

189. APPOINTMENTS OF NOTARIES PUBLIC, 1916. In Miscellaneous Records, entry 208; 1926-- also in Transcript of Fees and Fines, entry 197. Copies of notary public appointments, giving name of notary, date filed, dates between which commission is valid, number and impression of seal, signature of notary, and amount of fee paid.

190. MEDICAL RECORD, 1902--. 1 vol. 1884-1909, also in Licenses to Practice Medicine, entry 106. Record of State Board of Medical Examiners, giving names of persons applying for licenses, and list of names of persons licensed to practice medicine. Arr. chron. Indexed alph. by names of persons licensed to practice medicine. Hdw. pr. fm. 14 pp. 19 x 13 x 1 $\frac{1}{2}$ . Cl. va.

191. OPTOMETRY REGISTER, 1911--. 1 vol. Record of State Board of Examiners in Optometry, showing name of optometrist, date, and statement that he is licensed to practice or that his license is revoked or renewed. Arr. chron. Indexed alph. by names of optometrists. Hdw. pr. fm. 15 pp. 16 x 11 $\frac{1}{2}$  x 1 $\frac{1}{2}$ . Cl. va.

192. REGISTER OF DRUGLESS DOCTORS, 1919--. 1 vol. Record of persons licensed to practice sanopractic medicine, giving name of doctors, and names of members of State Board of Directors. Indexed alph. by names of doctors. Typed. 100 pp. 14 x 9 x 1 $\frac{1}{4}$ . Cl. va.

193. BUSINESS CONDUCTED UNDER ASSUMED NAMES, 1911--. 1 file box. List of business firms operating under assumed names, giving name under which the business now operates, owners' names, and names of persons conducting the business. Hdw. pr. fm. 319 pp. 18 x 13 x 2. Cl. va.

194. INDEX TO BUSINESS CONDUCTED UNDER ASSUMED NAMES. (Business Certificates), 1907--. 1 vol. Copies of certificates giving persons the right to conduct business under assumed names. Arr. chron. Indexed alph. by names of persons conducting the business; separate index, also. Hdw. pr. fm. 319 pp. 18 x 13 x 2. Cl. va.



Clerk--Receipts and Disbursements

195-202

195. BUSINESS CONDUCTED UNDER ASSUMED NAMES INDEX, 1911--. 1 vol.  
An alph. index by names of businesses which are being conducted under  
assumed names, giving names and case nos. Hdw. pr. fm. 319 pp. 18 x  
13 x 2. Cl. va.

Receipts and Disbursements

196. FEE AND CASH BOOK, 1911--. 6 vols. (1-5, 2 vols. 3),  
Record of fees received by clerk from fines, trial costs, recording of  
bonds, wills, etc., giving amount of fees, date received, case no., vol.  
and p. no., names of persons paying fee, and type of service. Record also  
contains: Trust Fund, 1911-26, entry 170, Arr. numer. For index, see  
entries 124-25. Hdw. pr. fm. Vols. aver. 120 pp. 18 x 13 x 1 $\frac{1}{2}$ . Cl. va.

197. TRANSCRIPT OF FEES AND FINES, 1926--. 3 vols.  
Record of miscellaneous and probate fees earned, giving total fees and fines  
collected. Contains also: Appointments of Notaries Public, entry 189; and  
Naturalization Records, entry 182. Arr. chron. No index. Hdw. pr. fm.  
Vols. aver. 16 x 11 x  $\frac{1}{2}$ . Cl. va.

198. CLERKS' REPORTS, 1916. In Miscellaneous Records, entry 208.  
Clerk's report, giving name of clerk and his staff of assistants, inclusive  
dates, date of filing, itemized account of receipts, expenditures, and  
operation of the department, and clerk's signed and witnessed affidavit  
that all statements contained within the report are accurate and truthful  
to the best of his knowledge.

199. PROBATE FEE BOOK, 1898--. 1 vol.  
Record of fees received for recording wills, for court costs in estate trials,  
giving name of payor, date, reason for fee, and amount paid. Contains also:  
Adoption Papers, entry 169; Copies of Doctors' Certificates, entry 171; No-  
tices of Death, entry 185; Record of Incompetents, entry 172. Arr. chron.  
For index see entry 152. Hdw. pr. fm. 300 pp. 16 x 12 x 2. Cl. va.

200. PROBATE FEES PAID, 1911--. In Probate, entry 154.  
Record of fees paid for probate court services, giving estate name, date of  
payment, receipt no., amount of fee, and by whom paid.

201. TREASURER'S RECEIPTS FOR NATURALIZATION FEES PAID, 1911--.  
In Naturalization, entry 182.  
Copies of treasurer's receipts for fees paid by petitioners for naturaliza-  
tion service, giving date, receipt no., name of petitioner, and amount of fee  
paid.

202. DIKING DISTRICT CLAIMS, 1911-25. In Diking Districts 1 and 2,  
entry 209.  
Record of claims made against diking districts by persons who have rendered  
specified services, giving name of claimant, dike district no., name of  
diking commissioner, type of service rendered, and amount claimed.

Prisoner's Records

(See also entries 241-243)

203. JAIL RULES AND REPORTS, 1912-20. In Sheriff's Jail Report, entry  
242; 1916 also in Miscellaneous, entry 208.  
List of county jail rules, and reports by sheriff of operation and conduct



Clerk--Bonds

203-209

in county jail, giving name of sheriff or official in charge, location of jail, dates included in report, number of prisoners housed in jail during period designated, total no. of meals served, and total estimated expense to county for maintenance of county jail.

204. FINAL DISCHARGE PAPERS RESTORING CIVIL RIGHTS, 1906--. In

Final Record, entry 128.

Record of final discharge papers signed by the governor of the state, granted to criminals on their release from prison, stating that the person named is free to return to civil life, and is entitled to enjoy all civil rights and privileges.

Bonds

205. BOND RECORD (Clerk's), 1911--. 1 vol.

Record of public bonds given by one individual for another as surety that he will appear in court for a certain trial. Arr. chron. Indexed alph. by names of persons giving bond. Hdw. pr. fm. 348 pp. 18 x 13 x 3. Cl. va. See also entry 108.

206. BONDS AND OATHS OF COUNTY OFFICIALS, 1919--. 6 bundles in 1 file box.

Bonds and oaths in office of county officials, giving name of officials, office held, date filed, amount of bond, length of time bonded, and name of individual or bonding company giving surety. Contains also: Appointment and Oath of Deputy Sheriffs, 1930--, entry 254. Arr. chron. No index. 5 x 12 x 15.

See also entry 109.

207. BONDS OF GARNISHEE ATTACHMENT, 1893--. In Superior Court Civil Journal, entry 129.

Copies of bonds given by persons holding property belonging to another, which has been placed under garnishee attachment by the court, as surety that he will not attempt to dispose of such property until the debts or lawsuits for which it has been attached have been settled.

Miscellaneous

208. MISCELLANEOUS, 1916. 9 bundles in 1 file box.

Papers such as: Abstracts of Judgment, entry 139; Appointments of Notaries Public, entry 139; Clerk's Reports, entry 198; Coroner's Reports, entry 259; Court Commissioners and Bailiffs, entry 212; Decrees of Divorce, entry 135; Jail Rules and Jail Reports, entry 203; List of Attorneys, entry 187; Revocation of Attorneys' Licenses, entry 135. Arr. chron. No index. 5 x 12 x 15. Cl. va.

209. DIKING DISTRICTS #1, 2, 3, 1911-25. 7 bundles in 1 file box.

Discontinued as project is paid for. Bundles contain: Diking Commissioners' Oaths of Office, entry 211; Diking District Claims, entry 202; Orders Appointing Diking Commissioners, entry 210. Arr. alph. No index. 5 x 12 x 15. Cl. va.

210. ORDERS APPOINTING DIKING COMMISSIONERS, 1911-25. In Diking Districts 1, 2, and 3, entry 209.

Copies of orders issued to appoint diking commissioners, giving name of ap-



pointee, date filed, diking district no., duration of appointment.

211. DIKING COMMISSIONER'S OATHS OF OFFICE, 1911-25. In Diking Districts 1, 2, and 3, entry 209.

Copies of official oaths of diking commissioners, giving name of appointee, date, and diking district no.

212. COURT COMMISSIONERS AND BAILIFFS, 1916. In Miscellaneous Record, entry 208.

List of names of court commissioners and bailiffs appointed, giving date of appointment, and name of official.

#### VI. SUPERIOR COURT JUDGE

In 1889 when the constitution of the state was adopted, a superior court for each county was created. The district courts during territorial days were federal courts and continued to exist as such. At least one Superior Court Judge was to be elected from each county, and his term of office was set at four years. (Const., Art. IV, Sec. 5; L. 1889-90, p. 341). His duties are to preside over all cases tried in the superior court of his county and to conduct trials in the superior courts of other counties when requested to do so by another judge or by the governor (L. 1889-90, p. 343). Half of the salary of these judges is paid by the state and half is paid by the county (Const., Art. IV, Sec. 13).

There are no specific records to be kept by the judge because all proceedings of the court are recorded by the clerk and his assistants. In 1933 a fund for a county law library was created for counties of classes 1-3. Every plaintiff and defendant in a civil suit pays a dollar into the fund, and a library of law books is purchased with this money (L. 1933, p. 630). In most counties outside these population limits there is a law library provided for the use of the Judge. In many cases, he contributes some of his own books temporarily.

In Pond Oreille County there is this law library for the use of the judge.

#### VII. JUSTICE OF PEACE

A justice of the peace is elected from each election precinct within the state (L. 1854-61, I, p. 422); and, consequently, he is not a county official except in the sense that he is responsible to the county auditor and treasurer for his accounts.

The duties of the justices are to preside over court hearings for petty civil actions and criminal offenses. In 1854 the following titles were mentioned as constituting his archives: "docket, books, records, and papers appertaining to his office or relating to any suit, matter, or controversy committed to him in his official capacity." (L. 1854-61, I, p. 424, p. 475).

The relationship of the justice to the county officials was designated as follows in 1860 and 1863: He was to pay over to the treasurer all money from fines, fees, or other causes and to include a statement showing by items the sources for all money. The treasurer's receipt for this he was to file



# Constable

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with the auditor (L. 1862-63-1867-68, II, p. 301; L. 1854-61, I, p. 461, p. 511).

In 1891 he was required to keep the original receipt given to him for this by the treasurer and to file the duplicate with the auditor (L. 1891, p. 9); to keep a fee book and deliver it to the auditor at the end of his term of office; and to pay monthly all fees and fines collected to the county treasurer (L. 1891, pp. 8-9).

## 213. JUSTICE DOCKET (Civil), 1922--. 5 vols. Vols. prior to 1922 destroyed.

Summary of civil suits tried in the justice court, giving names of plaintiffs, defendants, and attorney, report of cases, nature of case, costs, date of filing, instrument no. Arr. chron. Indexed alph. by names of plaintiffs and defendants. Hdw. pr. fm. Vols. aver. 354 pp. 16 x 13 x 2. 1922-30, 2 vols., Sh. va.; 1930--, 3 vols., Sh. off.

## 214. JUSTICE DOCKET (Criminal), 1919--. 5 vols. Earlier vols. apparently destroyed.

Summary of criminal cases, giving names of plaintiffs and defendants, names of justices, date of filing, date of complaint filed and sworn to, nature of crime, and names of attorney. Arr. chron. Indexed alph. by names of plaintiffs and defendants, giving page nos. Hdw. pr. fm. Vols. aver. 300 pp. 16 x 13 x 2. 1919-34, 4 vols., Sh. va.; 1935--, 1 vol., Sh. off.

## 215. JUSTICE COURT MINUTES, 1911-18. In Bonds, entry 108.

Copy of minutes taken during Justice Court trials, giving names of plaintiffs and defendants, date filed, names of attorneys for both parties, name of witnesses and a brief outline of testimony given, decisions rendered, amount of court costs, and by whom paid.

### VIII. CONSTABLE

The office of constable is closely connected with that of the justice of peace since one constable is to be elected for every justice (L. 1854-61, I, p. 475). The duty of the constable, as stated in 1854, is to "serve any writ, process, or order lawfully directed to him by any justice of the peace, judge of probate, or coroner" (L. 1854-61, I, p. 476).

The constables were required in 1891 to keep a fee book as well as the justices of peace (L. 1891, p. 8). In most counties, however, these are included in the fee books for the justices and no separate records are kept for the constables. Moreover, since the justice of the peace turns over to the treasurer his fees and fee book and to the auditor the receipt for them, he ordinarily has no financial records of any kind in his office except the receipts from the treasurer. These are absent also in most cases. This would automatically exclude similar records for the office of constable.

In Pend Oreille County no constable's records were found.

### IX. SHERIFF

The sheriff is among the officials whose duties have relation to the func-



Sheriff--Processes

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tioning of the Superior Court. He was not required to preserve records at first. His duties were stated in 1854 as simply ones of keeping the peace and quieting and suppressing all "affrays, riots, unlawful assemblies, and insurrections". (L. 1854-61, I, pp. 563-64; L. 1862-63-1867-68, II, p. 481, p. 576; Code 1881, Sec. 2769, p. 581).

Later, he was to "procure a suitable book to be known as the 'Jail Register'". From this he was to make a yearly report, one copy of which was to go to the county clerk, one to the auditor for the use of the commissioners, and one copy to the Secretary of the Territory. (L. 1877-88, IV, p. 779).

From 1869 to 1889 the sheriff acted as tax collector for both current and delinquent taxes for certain months in the year. (L. 1869-75, III, p. 955, p. 822; Code 1881, Sec. 2948; L. 1877-88, IV, p. 263; L. 1889-90, p. 561). For full details concerning this function of the sheriff see the section on the treasurer's office. Collecting taxes had no effect on the records kept by the sheriff since his reports were given to the auditor (L. 1877-88, IV, p. 261).

A fee book was required of him in 1890 which was to include all "fees and compensations of whatever nature, kind or description, collected or chargeable". The totals were to be added up monthly and the fee books given to the county auditor at the end of his term of office (L. 1889-90, p. 313). In 1907 he was instructed to deliver his fee books to the auditor each month (L. 1907, p. 107). Besides this he was to give the actual fees to the treasurer at the end of each month with a copy of his fee book (L. 1907, pp. 107-08). There is no mention made of a copy of these fee books for the county clerk, but the county auditor and the county clerk are required to check the fee books against their records of fees received and if they find the fee books to be correct to return them to the sheriff with their certificate that such is the case (L. 1907, p. 107).

In 1909 each sheriff was instructed to make duplicate receipts for all payments made to him, and the original copy is to be filed with the verified statement of his monthly fees and given to the treasurer (L. 1909, pp. 384-85).

The only other statement which could be construed to mean a preservation of records is the following:

"....Shall deliver and turn over to each successor all writs and other processes in their possession not wholly executed, and all other personal property in their possession or under their control, hold under such writ or processes, and take receipts therefrom (L. 1895, p. 22).

Processes

216. SHERIFF'S CASE BOOK, 1911--. 5 vols. Sheriff's record of cases, giving name of defendant, nature of papers, date received, date served, upon whom, and fees collected. Contains also: Complaints, entry 213; Injunctions, entry 217; Warrants of Arrest, entry 220; Writs of Execution, entry 226. Arr. chron. Hdw. pr. fm. 1911-30 indexed alph. by names of defendants; 1931-- not indexed. Vols. aver. 398 pp. 18 x 13 x 3. Sh. va.

See also entry 250.



Sheriff--Processes

217-224

217. INJUNCTIONS, 1911--. In Sheriff's Case Book, entry 216.  
Record of court orders restraining defendants or their agents from doing acts which are deemed too unjust or inequitable so far as regards the rights of plaintiffs involved in suits or court proceedings, giving names of plaintiffs and defendants, date filed, case no., type of action taken.  
See also entry 133.

218. COMPLAINTS, 1911--. In Sheriff's Case Book, entry 216.  
Record of complaints made to sheriff by persons that they are being molested or threatened by certain acts or statements of other persons, giving name and address of person making complaint, name and address of person against whom complaint is made, date filed, instrument no., and type of offense about which complaint is made.

219. JUSTICE COURT AND SUPERIOR COURT, 1911-34. 8 bundles. Discontinued.  
Contains: Bail Bonds, entry 256; Returns on Sales of Mortgaged Chattels, entry 237; Search Warrants, entry 221; Venires for Jury, entry 240; Warrants for Arrest, entry 220; and Writs of Execution, entry 226. Arr. by subject matter. No index. 2 x 4 x 9. Sh. va.

220. WARRANTS FOR ARREST, 1911--. In Sheriff's Case Book, entry 216; 1911-34 also in Justice Court and Superior Court, entry 219.  
Record of sheriff's warrants for arrest of persons, giving names of persons arrested, name of person making report or officer responsible for apprehension, date, and type of offense committed.

221. SEARCH WARRANTS, 1911-34. In Justice and Superior Court, entry 219.  
Record of court orders requiring the sheriff to search houses or other places therein specified, for property alleged to have been stolen, or for other reasons involving lawlessness, so as to bring the stolen goods, or the persons occupying the house before the justice or other office granting the warrant.

222. SUBPOENAS, 1912. 1 envelope. 1913-- in Sheriff's Miscellaneous Papers, entry 230.  
Processes forcing witnesses to appear and give testimony in trials, giving name and address of witness, case no., distance traveled, amount of fee, date of service, and date of filing. Arr. chron.  $9\frac{1}{2}$  x 4. Sh. va.

223. ORDER TO DESTROY LIQUOR, 1921. 1 loose leaf sheet. Only record.  
Superior court order to destroy liquor found to be illegally possessed. 6 x 10. Sh. va.

224. SALE OF ESTRAYS, 1913, 1922, 1923. 6 envelopes. 1915-- in Sheriff's Miscellaneous Papers, entry 230.  
Record of sale of strayed animals showing date, amount of sale, description and total number of animals sold, giving age, color, markings, brands, or other identification marks on animal. Contains also: Writs of Attachment, entry 227; Writs of Execution, entry 226; Bills of Sale, entry 236; and Sheriff's Returns, entry 237. Arr. chron. No index.  $\frac{1}{2}$  x 4 x  $9\frac{1}{2}$ . Aud. va.

Foreclosures

(See also entries 136-147)



Sheriff--Foreclosures

225-230

225. SHERIFF'S EXECUTION DOCKET, 1911--. 2 vols.

Record of papers concerned in foreclosure cases, including: Attachments, entry 227; Writs of Execution, entry 226; Notices of Sale of Chattels, entry 233; Orders of Sale, entry 124; Sheriff's Bills of Sale, entry 236; Sheriff's Certificates of Sale, entry 229; Sheriff's Deeds, entry 232. Arr. chron. Indexed alph. by names of defendants. Hdw. pr. fm. Vols. aver. 398 pp. 17 x 12 x 2. Sh. va.

226. WRITS OF EXECUTION, 1905--. In Record of Attachments and Executions, entry 75; 1911-- also in Sheriff's Case Book, entry 216; 1911-- also in Sheriff's Execution Docket, entry 225; 1911-34 also in Justice Court and Superior Court Records, entry 219; 1911-25 also in Attachments, entry 227; 1913, 1922, 1923 also in Sale of Estrays, entry 224; 1915-- also in Sheriff's Miscellaneous Papers, entry 230.

Record of court orders authorizing sheriff to seize property which has been attached, giving names of plaintiff and defendant, date of filing, location and legal description of property, total valuation of property involved, and total amount of debt or delinquent tax owed.

227. ATTACHMENTS (Sheriff), 1911-25. 166 envelopes. Title varies: Writs of Attachment, 1914-24. 6 envelopes. 1905-- also in Record of Attachments and Executions, entry 75; 1911-- also in Sheriff's Execution Docket, entry 225.

Record contains: Returns on Sales, entry 237; Sheriff's Certificates of Sale, entry 229; Sheriff's Deeds, entry 232; Writs of Attachment, 141. Arr. numer. No index.  $\frac{1}{4}$  x 4 x  $9\frac{1}{2}$ . Sh. va.

228. DECREES OF FORECLOSURE, 1905--. In Record of Attachments and Executions, entry 75.

Record of decrees of foreclosure by court in cases of unpaid debts or taxes, giving name of property owner, location and legal description of property, date of execution, amount at which property is valued, amount of debt or delinquent tax owed.

229. CERTIFICATES OF SALE (Sheriff), 1911--. In Sheriff's Execution Docket, entry 225; 1911-25 also in Attachments, entry 227; 1913, 1922, 1923 also in Sale of Estrays, entry 224; 1918-- also in Copy of Deeds, entry 280.

Record of certificate of sale for real and personal property sold at sheriff's delinquent tax sales, giving name of original owner, location and legal description of property, names of persons to whom sheriff's certificate issued, date of filing, total amount of delinquent tax owed, total amount paid for property by persons receiving certificate of sale.

230. (SHERIFF'S MISCELLANEOUS PAPERS), 1915--. 7 file boxes.

Papers include: Estray Sales, entry 224; Orders of Sale from Justice and Superior Courts, entry 144; Sheriff's Receipts for Sale of Personal Property, entry 238; Subpoenas, entry 222; Writs of Execution, entry 226; Writs of Garnishment, entry 143. Arr. chron. No index. 5 x 5 x  $11\frac{1}{2}$ . Sh. va.

231. NOTICE OF SHERIFF'S SALE OF PROPERTY FOR DELINQUENT TAXES, 1912-13; 1916-18; 1922. 1 envelope. 1923-- in Sheriff's Execution Docket, entry 225.

Copies of notices stating that personal property is to be sold for delinquent taxes, giving description of property, name of owner, and amount of taxes in



Sheriff--Foreclosures

appears. Arr. chron.  $\frac{1}{4} \times 4 \times 9\frac{1}{2}$ . Sh. va.

232. SHERIFF'S DEMDS, 1896--. In Patent Record, entry 29; 1911-- also in Sheriff's Execution Docket, entry 225; 1911-25 also in Sheriff's Attachments, entry 227; 1918-- also in Copy of Deeds, entry 280. Copies of deeds issued by the county sheriff for the purpose of transferring real property foreclosed because of failure to meet debts, giving names of grantor and grantee, nature of instrument, date, statement that title is clear, and amount at which property is valued.

233. NOTICES OF SALE OF CHATTELS, 1911--. In Sheriff's Execution Docket, entry 225; 1911-15 also in Foreclosures, Chattel Mortgages, entry 234.

Record of notices posted on the bulletin board of the county courthouse, announcing the sale of mortgaged personal property, giving name of owner, location and legal description of property to be sold, date of sale, total indebtedness or delinquent tax owed, and place where sale is to be held.

See also entry 234.

234. FORECLOSURES, CHATTEL MORTGAGES, 1911-15. 4 envelopes. 1916-- in Sheriff's Execution Docket, entry 225.

Papers concerned in foreclosures of chattel mortgages, including: Notices of Sale of Chattels, entry 233; and Sheriff's Bills of Sale, entry 236. Arr. chron.  $\frac{1}{4} \times 4 \times 9\frac{1}{2}$ . Sh. va.

235. MORTGAGE SALE OF PERSONAL PROPERTY, 1922-23. 3 envelopes. 1924-- in Sheriff's Execution Docket, entry 225.

Record of sales of mortgages personal property, giving case no., name of plaintiff and defendant, description of property, and dates. Arr. numer.  $\frac{1}{4} \times 4 \times 9\frac{1}{2}$ . Sh. va.

236. SHERIFF'S BILLS OF SALE. 1881--. In Mining Deed, entry 43; 1913, 1922, 1923 also in Sale of Estrays, entry 224; 1911-- also in Bill of Sale Record, entry 84; 1911-15 also in Foreclosures, Chattel Mortgages, entry 234; 1911-- also in Sheriff's Execution Docket, entry 225.

Copies of sheriff's bills of sale for personal property which has been sold for delinquent taxes or to satisfy other debts, giving name of original owner, name of purchaser, date, nature of instrument, amount of debt or delinquent taxes owed, and total amount raised by sale.

237. RETURNS ON SALES OF MORTGAGED CHATTELS, 1911-34. In Justice Court and Superior Court, entry 219; 1911-25 also in Attachments, entry 227; 1913, 1922, 1923 also in Sale of Estrays, entry 224.

Record of sheriff's returns on sales of mortgaged chattels, giving name and address of original owner, name of purchaser, date of sale, location and legal description of property, amount of debt for which chattels are sold, total amount raised by sale.

238. SHERIFF'S RECEIPTS FOR SALES OF PERSONAL PROPERTY, 1915--. In Sheriff's Miscellaneous Papers, entry 230.

Copies of receipts issued by the sheriff to persons buying attached property at public sales, giving name of payor, date, type of property bought, and amount paid.



Sheriff--Jurors and Witnesses

239-246

Jurors and Witnesses

(See also entries 175-77)

239. JURY SUMMONS, 1922. 3 bundles. 1923-- in Jury Records, entry 176.

Copies of summons for jury service. Contains also: Receipts for Jury Returns, entry 248. Arr. numer. by case nos. No index.  $\frac{1}{2}$  x  $3$  x  $5\frac{1}{2}$ . Sh. va.

240. VENIRES FOR JURY, 1911-34. In Justice Court and Superior Court Records, entry 219.

Record of writs authorizing sheriff to cause to come before court from which the order was issued, on a specified date, a certain number of qualified citizens, who are to act as jurors before said court, showing list of names of citizens called, date filed, date jurors are to appear.

Prisoners' Records

(See also entry 203)

241. SHERIFF'S REGISTER OF PRISONERS, 1911--. 1 vol.

Register of prisoners, giving name, date, sex, color, physical description, country or state in which born, description of property found on person, amount of money in prisoner's possession when committed, place and date of arrest, date of commitment, type of offense, duration of term, amount of bail, date of discharge or escape. Arr. chron. Indexed alph. by names of prisoners. Hdw. pr. fm. 151 pp.  $16$  x  $12$  x  $2$ . Sh. va.

242. SHERIFF'S JAIL REPORT, 1912-20. 1 envelope. No others found.

Sheriff's jail reports, giving no., space of prisoners in jail at beginning of year, total received during year, and total no. confined in jail. Arr. alph. by subject. No index.  $9\frac{1}{2}$  x  $4$  x  $\frac{1}{2}$ . Sh. va.

243. REPORT OF MEALS FOR PRISONERS IN PEND OREILLE COUNTY FOR THE YEARS 1917-20. 1 envelope. No others found.

A record of meals provided for county prisoners, giving dates, no. of meals served each day, with monthly totals, name of prisoners, date and duration of commitment, date of discharge, amount of cost of feeding per month and year, signature of a person under contract to furnish meals. Arr. chron. No index.  $\frac{1}{2}$  x  $4$  x  $9\frac{1}{2}$ . Sh. va.

Receipts and Disbursements.

244. SHERIFF'S FEE BOOK, 1911--. 1 vol.

Record of fees received by sheriff for serving warrants and summonses, showing name of payor, date of issue, nature of fee, and amount. Contains also: Report of Fees Collected and Turned Over to Treasurer, 1921--, entry 249. Arr. chron. No index. Hdw. pr. fm. 398 pp.  $18$  x  $18$  x  $2\frac{1}{2}$ . Sh. va.

245. SHERIFF'S RECEIPTS FOR FEES PAID, 1911--. 6 vols., 1 file box,

Receipts given for fees received by sheriff for serving various warrants and summons. Arr. numer. by instruments. No index. Hdw. pr. fm. Vols. aver. 200 pp. Vols.,  $17$  x  $10\frac{1}{2}$  x  $1\frac{1}{2}$ ; file box,  $3$  x  $5$  x  $11\frac{1}{2}$ . Sh. va.

246. RECEIPTS FOR FEES PAID, 1915--. 179 instruments in 1 file box.

Record of receipts for sheriff's fees for services, showing from whom received, amount of fee, type of service rendered, name of sheriff, and deputy sheriff. Arr. chron. No index.  $4$  x  $10$  x  $12$ . Sh. va.



Sheriff--Receipts and Disbursements

247-253

247. RECEIPTS FOR FINES, 1915--. 888 instruments in 2 file boxes. Copies of sheriff's receipts given for fines paid, showing name of payor, date and amount of payment, type of fine, case no., name of sheriff and deputy sheriff. Arr. chron. No index. 4 x 10 x 9 $\frac{1}{2}$ . Sh. va.

248. RECEIPTS FOR JURY RETURNS, 1922. In Jury Summons, entry 239. Copies of receipts for money paid to jurors, giving name and address of juror, title of case on which served, case no., date of hearing, receipt no., and amount of payment.

249. REPORT OF FEES COLLECTED AND TURNED OVER TO COUNTY TREASURER, 1917-20. 1 envelope. 1921-- in Sheriff's Fee Book, entry 244. Summary of fees collected by the county sheriff and given to the county treasurer, showing date, amount and nature of fees. Arr. chron. No index.  $\frac{1}{4}$  x 4 x 9 $\frac{1}{2}$ . Sh. va.

250. SHERIFF'S DAY BOOK, 1928-34. 2 bundles. 1935--in Sheriff's Case Book, entry 216. Daily account of cases, fees collected, giving names of plaintiff and defendant, date received, served, kind of process, and total cost. Arr. chron. No index. 3 x 5 x 9. Sh. va. See also entry 216.

251. SHERIFF'S OFFICE BUDGET, 1917-20. 1 envelope. Discontinued. Statement of amounts to be expended for salaries, supplies, travel, and miscellaneous expenses. Arr. chron. No index. 4 x 9 $\frac{1}{2}$ . Sh. va.

252. TRAVELING GUARD AND ATTENDANTS' RECEIPTS, 1921-23. 1 bundle. Discontinued. Receipts for money paid to traveling guards in attendance on prisoners, giving case no., date, name of payee, service, and amount to be paid. Arr. numer. No index.  $\frac{1}{2}$  x 4 x 9. Sh. va.

Miscellaneous

253. (APPLICATIONS AND LICENSES FOR THE RIGHT TO CARRY FIRE-ARMS). 1935--. 1 envelope. Applications for licenses, and copies of actual license to carry concealed weapons, giving name, age, sex, P.O. and business addresses, occupation, color, race, and detailed physical description; whether or not a citizen of the United States (native or naturalized), place and date of birth, whether or not the applicant has previously had a license to carry concealed weapons, if so, by whom authorized, license no., etc., description of marks on fire-arms, dealers' licenses nos., and address, description of fire-arm, date and manner of delivery, serial no., date (including hour), signature of applicant and witness. The actual licenses give no., date, (including hour), name and address of applicant, sex, age, race, color, telephone no., home and business address, height, weight, color of eyes, hair, etc. Arr. numer. by instruments. No index.  $\frac{1}{4}$  x 4 x 10. Sh. off.

254. APPOINTMENT AND OATHS OF DEPUTY SHERIFFS, 1923-29. 1 bundle. 1930-- in Bonds and Oaths of County Officials, entry 206. Certificates of appointment and copies of oaths of office taken by deputy sheriffs of county, giving name of official, date of filing, date of appointment, length of term, and date of expiration of term. Arr. alph. by names of depu-



District Attorney

254-257

ties.  $\frac{1}{2}$  x 4 x 10. Sh. off.

255. OATHS OF REGISTRARS, 1917. 1 envelope. Only records. Oaths of registrars in connection with draft of 1917, giving name of registrars, name of precinct, city, county, date subscribed and sworn to before sheriff of county. Arr. alph. No index.  $\frac{1}{2}$  x  $3\frac{1}{2}$  x 8. Sh. va.

256. BAIL BONDS, 1911-34. In Justice and Superior Court, entry 219.\* Copies of public bonds given by one individual for another as surety that he will appear in court either as a witness or as defendant, giving names of both parties, date, amount of bond, instrument no., type of action in which bonded is involved, or purpose for which bond is given. See also entries 108, 205.

257. DOCTORS' PRESCRIPTION FOR LIQUOR, 1921, 1924, 1931. 1 bundle. Only records. Copies of doctors' prescriptions for liquor to be used in medicine and as tonics for patients, giving name of doctor, name of patient, nature of ailment, date, amount of liquor prescribed, and amount of payment for same. Arr. chron. No index. 1 x  $3\frac{1}{2}$  x 4. Sh. va.

#### X. DISTRICT ATTORNEY

Until 1937 the person responsible for prosecuting all civil and criminal actions in which the county is a party was called the Prosecuting Attorney. In 1937 his title was changed to District Attorney (L. 1937, p. 406).

His office was created in 1854 and at that time his duties were to make all prosecutions necessary, to defend all suits brought against the territory or any county in his district, to prosecute all forfeited recognizances and actions for the recovery of debts, fines, etc., accruing to the territory or any county in his district, and to appear on the behalf of the territory in the Supreme Court in all appeals or writs of error from his district (L. 1854-61, I, p. 700; L. 1877-88, IV, p. 271).

Additional duties are: He is to advise the board of commissioners and other county officials in legal matters "in writing if so required" (L. 1877-88, IV, p. 247, p. 271, p. 489); to inspect the official bonds of all county and precinct officers once a year (L. 1877-88, IV, p. 247, pp. 270-71); to inspect the public records of the auditor, assessor, treasurer, superintendent of schools, and sheriff and report to the board of commissioners any "failure, refusal, omission, or neglect of such officers to keep such records and books as required by law" (L. 1877-88, IV, p. 271); to make an annual report to the governor of the state (L. 1877-88, IV, p. 272); to foreclose liens on delinquent ditch taxes (L. 1895, p. 145); to act as attorney in court proceedings relating to the compulsory attendance of children in public schools (L. 1905, p. 318); but he is not required to keep a copy of any of these papers in his office nor to record any other matters.

The prosecuting attorney was required to act as coroner in counties of classes IV-IX in 1925 (L. 1925, Ex. Sess., p. 412; L. 1933, p. 476). Pend Oreille County comes in this classification (VI B). Since the list of deaths is now turned over to the county health officer, however, there are no records required to be kept by him either as prosecuting attorney or coroner.



Coroner

258-259

For details of reports to health officer see the section on county commissioners.

258. PROSECUTING ATTORNEY'S DOCKET, 1921-34. 1 vol. Discontinued. Record kept by prosecuting attorney of cases appearing before court, giving names of plaintiffs and defendants with charges against the latter. Arr. chron. Hdw. pr. fm. 361 pp. 18 x 13 x 3. Cl. off.

For subsequent records see Appearance Docket, entry 126.

XI. CORONER

The office of coroner was created in 1854 by the territorial legislature. His duties were to inquire into any death which occurred under suspicious circumstances and make a report with the aid of a jury as to their findings (L. 1854-61, I, pp. 565-68). It was provided that in the absence of the coroner, any justice of the peace could perform his duties (L. 1854-61, I, p. 568).

Records which are noted in 1854 are "written testimony, inquisition, and recognizance". These were to be filed with the clerk of the district court (L. 1854-61, I, p. 566). In 1891 this was changed to allow the coroners to report to the auditor all cases of deaths which concern them (L. 1891, p. 190). In 1907 the health officer was made responsible for these reports, however, and if the coroner gives to him his only report of the deaths it leaves no death records in his office (L. 1907, p. 145).

The office of coroner was abolished in 1925 in counties of population classes IV-IX and the district attorney was required to perform his duties (L. 1925, Ex. Sess., p. 412; L. 1933, p. 476). For this reason coroner's records as such end at that date in those counties of which Poudre Oreille is one (Class VI B).

In Poudre Oreille the District Attorney hands the death reports directly to the health officer. Consequently, there are no coroner's records after 1926.

259. CORONER'S REPORT, 1917-26. 1 file box, 1 envelope. 1916 in Miscellaneous, entry 208. Discontinued; now handled by state. Copies of county coroner's reports on cases handled by him, including reports of coroner's juries, record of coroner's jury summonses. Arr. chron. File box, 4 x 12 x 16; envelope, 2 x 4 1/2 x 10. Cl. va.

XII. ASSESSOR

Records concerning taxes are kept in some form by the Auditor, Treasurer, and Assessor. In general, the assessor lists the property to be taxed with its valuation and computes the taxes due, the auditor examines the books for errors, and the treasurer collects the taxes. When taxes are delinquent, the clerk, sheriff, and auditor have further records concerning the foreclosure and sale of the property on which taxes are delinquent.

The office of assessor was created in 1854 by the first territorial legislature. The term of office was different from that of the other of-



Assessor

officials in that it was for one year instead of two (L. 1854-61, I, p. 702).

His duties, at that time, consisted of receiving from the auditor a blank assessment roll in which the assessor merely listed all property with its valuation. He was then required to publish a notice that he would be in the auditor's office on the last Monday in May and with the assistance of the latter official would publicly examine the assessment rolls and correct all errors in "valuation, descriptions, or quantities of lands, lots, or other property". He was required to keep a duplicate of his assessment roll and to give the original to the auditor who upon instructions from the county commissioners computed the amount of taxes due. The auditor then gave the tax rolls to the treasurer for collection (L. 1854-61, I, pp. 703-04). For details of this phase see the section on the treasurer's office.

In 1897 the form for real and personal property valuation was stated as follows: "The assessor shall actually determine...the true and fair value of each tract or lot of real property listed for taxation and shall enter the value thereof, including the sale of all improvements and structures thereon, opposite each description of property. He shall make an alphabetical list of the names of all persons in his county liable to assessment of personal property". Each person is then required to list his property with an affidavit that it is his entire possessions. The assessor then adds the value in his books (L. 1897, pp. 157-58).

The board of equalization was created in 1871 for the purpose of settling disputes concerning property assessments. At that time it consisted only of the county commissioners (L. 1869-75, III, p. 541). In 1889 the auditor was made clerk of this board (L. 1889-90, pp. 304-05). In 1909 the assessor was made the clerk and has continued in this capacity (L. 1909, p. 818). For full details concerning the functioning of the board of equalization see the section on that body. When the assessor was made clerk of the board of equalization he took over the duty of computing the amount of taxes. "The county assessors shall extend the tax rolls of his county...and upon the completion of such extension, it shall be his duty to make in each assessment book, tax roll, or list a certificate..." (L. 1909, p. 819).

In 1925 this duty was confirmed as follows: "The rate percentum for all taxes for state and county purposes, and purposes of taxing district coextensive with the county, shall be determined, calculated and fixed by the county assessors..." (L. 1925, Ex. Sess., p. 275).

Since 1909 when the assessors have made up the tax rolls, the only function left to the auditor in relation to them has been simply one of approval (L. 1889-90, p. 553; L. 1897, p. 163; L. 1909, p. 819).

From 1909-25 the changes in the duties of the assessor were ones of minor details. One of the more important of these concerns poll taxes. From 1889 to 1921 the collection of this tax was transferred to the treasurer, and the sheriff was required to collect delinquent poll taxes (L. 1921, pp. 674-76). All poll tax laws were repealed in 1923 (L. 1923, p. 1).

The office of assessor was abolished in 1925 in counties of population VIB-IX (L. 1925, Ex. Sess., p. 413). The classes were changed to VI-IX in 1933 (L. 1933, p. 476). The treasurer is now required to perform the duties of assessor in these counties. The records may be combined in one office or



Assessor--Assessments

deputy may be appointed to care for those previously kept by the assessor (L. 1925, Ex. Sess., p. 413). In 1937 the office of assessor was restored in counties of class VI-VIII (L. 1937, p. 43). Pend Oreille County is in Class VI B.

Assessments  
(See also entries 20-22)

260. REAL PROPERTY ASSESSMENT AND TAX ROLL, 1936--. 3 vols. 1912-35 in Assessment Sheet, entry 261. Title varies: Vol. 2, Farm Property; vol. 3, Town Property.

Record of tax assessments on real estate, giving name of owner assessed, name of addition or sub-division, section or lot, township, road and school district, no. of acres, value of land, total assessment. Arr. chron. Indexed numer. by twp., range, lot, and block nos.; see also entry 282. Hdw. pr. fm. Vols. aver. 160 pp. 24 x 18 x  $2\frac{1}{2}$ . As. va.

261. ASSESSMENT SHEET, FIELD ACREAGE--TOWNSHIP 31, RANGE 42, 1912--. 4 vols.

Record of assessments on real estate in twp. 31, range 42, giving name of owner, twp., road and school district, no. of acres fenced, no. of acres of timberland, and total assessment value. Arr. chron. For index, see entry 282. Hdw. pr. fm. Vols. aver. 250 pp. 18 x 12 x 4. As. va.

262. PANHANDLE LUMBER COMPANY, REAL ESTATE LISTS, 1925--. 2 envelopes. Record of land owned by Panhandle Lumber Company, giving description, no. of acres, and total assessment value. Arr. chron. No index. 5 x 11 x 14. As. va.

263. DELKENA LUMBER COMPANY LANDS IN PEND OREILLE COUNTY, 1928--. 1 bundle.

Record of holdings of Delkena Lumber Co., giving description of property, no. of acres, valuation made for assessments purpose. Arr. chron. No index. 5 x 11 x 14. As. va.

264. NORTHERN PACIFIC LANDS IN PEND OREILLE COUNTY, 1912--. 1 envelope. Last entry 1935.

Record of land owned by Northern Pacific Railroad Company, giving description of land, and no. of acres. Arr. numer. by instruments. 5 x 11 x 14. As. va.

265. PLAT AND DESCRIPTION BOOK, no dates. 7 vols. (1-2, Range 43-46). Record of ownership land, giving section no., range no., range no. plat showing ownership of land, no. of acres assessable. Arr. numer. by sections. Indexed alph. by names of owners; see also entry 282. Hdw. pr. fm. Vols. aver. 792 pp.  $22\frac{1}{2}$  x  $3\frac{3}{4}$  x  $16\frac{1}{2}$ . As. va.

266. FIELD BLOCK BOOK OF NEWPORT AND ADDITION, 1936--. 1 vol.

Record of tax assessments on real estate in Newport and additions, giving name of owner, name of additions, no. of lot and block, value of lot, value of improvement, total value, and school district no. Arr. numer. by lots. Indexed alph. by names of additions; see also entry 282. 255 pp. 18 x 14 x 2. As. va.

267. FIELD BOOK OF DIAMOND LAKE RESORT, 1936--. 1 vol.

Record of taxes on additions to Diamond Lake Resort, giving name of owner,



Assessor--Assessments

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block and lot no., value of lot, value of improvement, and maps showing each addition. Arr. alph. by names of additions. For index see entry 282. Hdw. pr. fm. 150 pp. 18 x 14 x  $\frac{1}{2}$ . As. va.

268. DETAILED LIST OF PERSONAL PROPERTY, 1911--. 515 vols. (labeling varies).

A schedule of the nos. and amounts of all personal property in possession or under control of persons in county, giving name of person, address, name and address of person by whom listed, class no., affidavit of person listing property, date, name of deputy assessor, total exemption of person property under section 5, of Revenue Law, balance of personal property subject to taxation, total assessed valuation after deduction exemption and applying percentage (50) at which property is assessed. Arr. alph. by names of owners. No index. Hdw. pr. fm. Vols. aver. 600 pp. 16 x 11 x  $\frac{1}{2}$ . As. va.

269. DETAIL LIST OF PERSONAL PROPERTY, EXEMPT LIST, 1927--. 11 vols. Schedule of numbers and amounts of all personal property, exempt from taxation in possession or under control of persons in county, giving name of person, address, name and address of person by whom listed, class no., affidavit of person listing property, date, name of deputy-assessor, total exemption of personal taxation, total assessed valuation after deduction of exemption and applying percentage (50) at which property is assessed. Arr. alph. by names of owners. No index. Hdw. pr. fm. Vols. aver. 600 pp. 15 x 13 x 3. As. va.

270. SCHEDULE FOR ASSESSMENT OF PERSONAL PROPERTY, 1935--. 1 bundle. Record of tax levies made on personal property, showing name and address of owner, with description of taxable property. Arr. chron. No index. 5 x 11 x 14. As. va.

271. ESTIMATE OF TIMBER, 1923--. 2 vols. Record of estimate made in 1923 of timber in county, giving section, twp., and range no., county, state, no. of acres, kind of timber, average length, amount of deed or cut, name of cruisers, and a map of each section. Arr. chron. Indexed numer. by range and section nos. Hdw. pr. fm. Vols. aver. 600 pp. 22 x 11 x 3. As. va.

272. CORPORATIONS: WATER AND LIGHT COMPANY, TELEPHONE, AUTO TRANSPORTATION, 1919--. 19 envelopes. Title varies: Corporation Returns, 1919-29. 13 envelopes. Record of schedule for assessment of corporations, showing name of firm, valuation of property, and amount of assessment. Arr. chron. No index. 5 x 11 x 14. As. va.

273. CORPORATION RETURNS, 1919--. 13 file envelopes. Record of tax assessments on banks and corporations, giving name of firm, valuation of property, and amount of assessment. Arr. chron. No index. 5 x 11 x 14. As. va.

274. ABSTRACTS OF LAND TRANSACTIONS, 1911-32. 4 vols. Discontinued. Contains: Abstracts of Attachments, entry 276; Abstracts of Bills of Sale, entry 277; Abstracts of Deeds, entry 275; Abstracts of Judgments, entry 139; Abstracts of Liens, entry 278; Abstracts of Mortgages, entry 279. Arr. chron. For index see entry 172. Pr. Condition of paper and binding: poor. Vols. aver. 150 pp. 15 x 10 $\frac{1}{2}$  x  $\frac{1}{2}$ . As. va.



Assessor--Property Titles

275. ABSTRACT OF DEEDS, 1911-32. In Abstracts of Land Transactions, entry 274.  
Summaries of all the deeds upon which titles to property rest, showing location and legal description of property, name of person holding titles, and date.
276. ABSTRACTS OF ATTACHMENTS, 1911-32. In Abstracts of Land Transactions, entry 274.  
Summary of attachments filed against property, showing location and legal description of property, name of owner, name of person filing attachment, and date filed.
277. ABSTRACTS OF BILLS OF SALE, 1911-32. In Abstracts of Land Transactions, entry 274.  
Summary of bills of sale affecting property title, showing location and legal description of property, names of persons named in each bill of sale affecting the title of the piece of property.
278. ABSTRACTS OF LIENS, 1911-32. In Abstracts of Land Transactions, entry 274.  
Summary of liens taken against and affecting the title of property, giving location and legal description of property, name of owner of property, name of persons taking lien, and date.
279. ABSTRACTS OF MORTGAGES, 1911-32. In Abstracts of Mortgages, entry 274.  
Summary of mortgages affecting property titles, showing location and legal description of property, name of mortgagor and mortgagee, and date.
280. COPY OF DEEDS, 1918--. 11 vols. (dated).  
Copies of deeds, giving name of grantor and grantee, instrument no., amount, location and legal description of land. Contains also: Certificates of Sale, entry 229; Mining Property Agreements, entry 49; Patents (for description and other land patents see entry 29); Quit Claim Deeds, entry 26; Sheriff's Deeds, entry 232; Special Warranty Deeds, entry 27. Arr. alph. within each year. For index see entry 282. Typed. Vols. avor. 1200 pp.  $12\frac{1}{2} \times 11\frac{1}{2} \times 2$ . As. va.
281. PATENTED LANDS AND HOMESTEAD ENTRIES, 1890--. 3 envelopes.  
Record of patented lands, mines and homesteads, showing name of mine or homestead, by whom patented, description, with no. of acres, section and twp. nos., amount paid, and range location. Arr. numer. by instruments. For index see entry 282.  $5 \times 11 \times 14$ . As. va.
282. INDEX TO OWNERSHIP OF REAL ESTATE, no dates. 2 file boxes.  
Alph. index by names of real estate owners, giving name, address, no. of lot or section, blk., or twp., and description. This index serves entries 260-61, 265-67. Hdw. pr. fm.  $3\frac{1}{2} \times 6\frac{1}{2} \times 19$ . As. va.
283. STATE CONTRACTS AND LEASES, 1912--. 6 envelopes.  
Record of land leased by state with cancellations and withdrawals, giving description of land, no. of lease, name and address of leases and the amount of rental. Arr. chron. For index see entry 282.  $5 \times 11 \times 14$ . As. va.

Miscellaneous



284. LEVIES: SCHOOL DISTRICT CHANGES, 1917--. 3 envelopes. One envelope contains: Levies (state, municipal and school); others contain certificates of alteration of boundaries of school districts. Arr. chron. No index. 5 x 11 x 14. As. va.

285. DEPUTY ASSESSOR'S OATHS AND CERTIFICATES, 1935--. 1 bundle. Copies of oaths and certificates made by the county assessor as to valuation of property assessed, giving name of owner, amount of holdings, name of assessor, and statement that the amount is correct. Arr. numer. by instruments. No index. 5 x 11 x 14. As. va.

286. JURY DISTRICTS, 1921, 1931, 1932. 3 papers in 1 bundle only record found. Record contains: Copies of Resolutions for Putting County Roads Across County Lands, 1932, entry 4; Order to Vacate Tiger Townsite, 1931, entry 7; Record of Division of County into Jury Districts, 1921, entry 8. No arr. No index. 5 x 11 x 14. As. va.

### XIII. BOARD OF EQUALIZATION

In 1871 the board of equalization was created. At first it was to consist only of the county commissioners. The duty of the board was to decide whether or not complaints concerning over-assessments were valid (L. 1869-75, III, p. 541).

In 1889 the auditor was named as clerk of this board. He was required to "keep an accurate journal or record of the proceedings of said board, in a book kept for that purpose, showing the facts and evidence upon which their action is based" (L. 1889-90, p. 556). The auditor was then to make the corrections and changes on the assessment lists, file one copy in his office and forward the other to the state auditor (L. 1889-90, p. 557).

In 1907 the assessor and treasurer were added to the board of equalization (L. 1907, p. 239). In 1909 the assessor was made clerk of the board and was directed to keep a journal as the auditor had done previously and to file an abstract of the corrected values in his office and to forward one to the state auditor (L. 1909, p. 818). After the assessor had extended the taxes due the county on the rolls, he continued to give the assessment roll to the auditor for correction before it went on to the treasurer for collection (L. 1909, pp. 818-19).

In 1915 the personnel of the board of equalization was made: "The county commissioners, the county assessor, and the county treasurer or a majority of them" (L. 1915, p. 343). This automatically excluded the auditor from having any more connections with the board of equalization. In 1925 the treasurer was removed from the board of equalization leaving since that time only the county commissioners and the assessor (L. 1925, pp. 70-71).

Provision was made at that time that in counties under township government, the chairman of the township supervisors should select one person from each commissioner's district to sit with the board of equalization for all property outside the corporate limits of any city or town (L. 1925, pp. 70-71). A similar arrangement was made for cities of the first or second classes. In these the city council or other governing body was to select three members



# Treasurer

of their council to act with the board of county commissioners as a board of equalization for all property in their respective cities. The assessor was confirmed as clerk of this board (L. 1925, Ex. Sess., p. 259).

\* 287. AFFIDAVIT FOR REDUCTION OF ASSESSMENT, 1911--. 2 vols. Record of applications by tax payers for reduced assessment, giving description of property, no. of acres, value as estimated by assessor, by owner, and by board, with reasons why valuation should be reduced. Arr. chron. For index see entry 282. Hdw. pr. fm. Vols. aver. 150 pp. 18 x 12 x 2. As. va.

## XIV. TREASURER

The work of the treasurer consists in handling all money received and expended by the county. He collects the taxes and cashes all warrants issued by the auditor for county expenses.

In 1854 his duties were defined by the first territorial legislature as follows:

He shall receive all moneys due and accruing to the county and disburse the same on the proper orders issued and attested to by the county auditor (L. 1854-61, I, p. 570; L. 1862-63-1867-68, II, p. 393; L. 1893, p. 250).

He shall so arrange and keep his books that the amount received and paid out, on account of separate and distinct funds, or specific appropriations, shall be exhibited in separate accounts, as well as the whole receipts and expenditures by one general account (L. 1854-61, I, p. 571).

Later regulations may be grouped into those concerning bonds, warrants, taxes, fees collected other than taxes, and reports.

Bonds were authorized as early as 1888. Any county could issue bonds, and the treasurer was ordered to register each one (L. 1877-88, IV, p. 12). To these were added bonds for school and road maintenance in 1889 (L. 1889-90, pp. 41-51) and those for metropolitan park districts in 1907 (L. 1907, p. 188).

All warrants are registered in the office of the treasurer after the auditor has certified that they have been approved by the county commissioners (L. 1893, p. 28).

Tax regulations are numerous. The assessor makes out the assessment rolls, has them corrected by the board of equalization, makes out the tax rolls and gives them to the auditor who approves the rolls (L. 1909, p. 819; L. 1925, Ex. Sess., p. 281). The auditor then gives the rolls to the treasurer for collection (L. 1891, pp. 309-10).

Before the state constitution was written in 1889 there were confusing and even contradictory statements in the Session Laws concerning the role of the treasurer as tax collector. In 1869 there is an indication that the auditor gives the tax rolls directly to the sheriff for collection. The passage reads as follows:



## Treasurer

It shall be the duty of the sheriff upon receiving the tax roll from the county auditor, to give notice to the effect that he or his deputy will attend at the usual places of voting in each election precinct in the county for the purpose of collecting taxes... (L. 1869-75, III, p. 955).

In 1875 the auditor is directed to estimate the amount of taxes due from the assessor's roll and to deliver it to the county treasurer and "charge such treasurer with the amount of such taxes" (L. 1869-75, III, p. 822). In 1881, however, the sheriff is referred to as the "tax collector" (Code 1881, Sec. 2948) and in 1886 the following statement occurs: "The sheriff as tax collector shall attend at each quarterly session of the board of county commissioners...and with his books in the presence of the auditor and treasurer and make settlement and properly account for all receipts and disbursements of public funds... (L. 1877-88, IV, p. 263). These references to the sheriff end in 1889 with the first session of the State Legislature. A definite statement is made that "The county treasurer shall be the collector of all the taxes extended upon the tax books of the county...and also of all fines, forfeitures or penalties received by any person or officer for the use of his county; and he shall proceed to collect the same according to law..." This continued to the present time (L. 1889-90, p. 561; L. 1893, p. 353; L. 1895, p. 513; L. 1897, p. 169; L. 1899, p. 290; L. 1917, p. 582; L. 1925, Ex. Sess., p. 281; L. 1931, p. 341; L. 1935, p. 69).

The same duplication of duties between the treasurer and sheriff appears in the legislation concerning delinquent taxes. In 1869 the treasurer is instructed to keep a list of delinquent taxes which he was to give to the auditor, who, in turn, was to give it to the sheriff for collection (L. 1869-75, III, pp. 954-55; pp. 822-23). In 1877 there is no mention of the sheriff:

To all delinquent taxes 10% of the amount thereof shall be added as a penalty and shall be collected by the treasurer at the same time and in the same manner as the tax is collected (L. 1877-88, IV, p. 996).

In 1879 the sheriff is mentioned again as the collector (L. 1877-88, IV, p. 836). By 1881 note was taken of the fact that the treasurer had been mentioned as the collector of delinquent taxes and an attempt is made to define his status definitely:

The treasurer shall not be the collector of taxes after the first day of January of each year, but shall, after he has made his comparison with the auditor, turn over the duplicate assessment roll to the sheriff of the county, who shall collect the delinquent taxes, and the auditor shall charge the sheriff with the amount of the delinquent taxes turned over to him (Code 1881, Sec. 2902).

(In this statement there is a discrepancy with all others concerning this transaction in that the treasurer instead of the auditor gives the tax roll to the sheriff). In 1886 both sheriff and treasurer are named as delinquent tax collectors although the sheriff is called "Ex-officio tax collector of the delinquent taxes of his county". He was to serve in this capacity "from and after the first day of March in each year" until November of each year and from thence the treasurer shall be sole collector of such taxes. Further



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requirements in this law are: "...it shall be the duty of the county auditor, after he has made his comparison with the treasurer, to make out a schedule of unpaid taxes in the form of a triplicate assessment roll...and shall deliver the same to the sheriff...Provided that the duplicate assessment roll shall be retained by the treasurer, whose duty it is to receive from any person offering to pay the same with the penalties, any and all of such delinquent taxes, and the treasurer, as well as the sheriff, shall report to the auditor on the first Monday of each month, the sums so collected by them, which shall be properly entered by the auditor...(L. 1877-88, IV, p. 261).

In 1888 the clause that the treasurer was to be the collector from November to March was amended to read: "That after said November settlement said assessment roll shall be returned to said sheriff, and it shall be the duty of said sheriff to immediately proceed to collect such delinquent taxes" (L. 1877-88, IV, p. 188).

In 1889 after the constitution has been adopted, the ex-officio office of collector of delinquent taxes was taken away from the sheriff. The following statement was made: "The county treasurer of each county shall be the collector of the delinquent taxes of his county..." (L. 1889-90, p. 565).

For details of the procedure used in foreclosing delinquent taxes, see the section on the Clerk's Office.

All fees received by the county are given to the treasurer either directly by individuals or by other county officials to whom fees have been paid (Code 1881, Sec. 2740; L. 1893, p. 250; L. 1854-61, I, p. 570).

Numerous reports are required from the treasurer. Of these the most comprehensive are the following ones made annually: One to the auditor; one to the county commissioners; and one to the superintendent of schools (L. 1854-61, I, p. 570; L. 1862-53-1867-68, II, p. 394, p. 678, p. 761; L. 1869-75, III, p. 826; L. 1877-88, IV, p. 845, p. 451; L. 1893, p. 251, p. 257, p. 269). He makes the one to the superintendent of schools as ex-officio treasurer of the several school districts.

The treasurer was required to act as assessor also in 1925, for counties of population classes VI B to IX inclusive (L. 1925, Ex. Sess., p. 413). In 1933 the class was extended from VI to IX (L. 1933, p. 476). In 1937 the office of assessor was restored in counties of class VI-VIII (L. 1937, p. 972). Pend Oreille is included in this list, belonging to Class VI B.

Taxes

Real Property

288. REAL PROPERTY ASSESSMENT AND TAX ROLL, 1911--. 48 vols. Record of taxes assessed and paid on real estate, showing names of persons or corporations, description of property, no. of acres, value of land, value of improvements, aggregate value of each lot, total tax paid, date of payment, and receipt number. Arr. chron. Indexed alph. by names of mines, railroads, persons, etc. Hdw. pr. fm. Vols. aver, 200 pp. 24 x 2. 1911-30, 36 vols., Bsm't. va.; 1931--. 2 vols. Tr. va.



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289-295

289. REAL PROPERTY ASSESSMENT AND TAX ROLLS, TOWN PROPERTY, 1916--.  
20 vols. (dated and numbered 1-20).

Record of taxes assessed and paid on town property, showing location and value of land, value of improvements, aggregate value of each lot, block or tract with improvements, total tax, date of payment and receipt no. Arr. numer. by instruments. Indexed alph. by names of payors. Hdw. pr. fm. Vols. aver. 100 pp. 24 x 18 x 1. 1916-30, 15 vols., Bsmt. va.; 1931--. 5 vols., Tr. va.

290. DIKE ASSESSMENT AND TAX ROLL, 1911--. 7 vols. Last assessment in 1930.

Record of names of persons assessed for property in diking districts, giving description, dike no., section no., twp. no., range no., no. of acres, grade maximum per acre, total benefit rate per acre, amount of tax, total benefit, amount of tax, amount unpaid, no. receipt and date. Arr. chron. 1911-15, 1918-19, and 1921 have no index; 1916-17 contains a numer. index by dikes. Vols. aver. 33 pp. 24 x 18 x 1. Bsmt. va.

291. TREASURER'S COLLECTION REGISTER TAX ROLL, 1912-23. 4 vols. 1923-- in Real Property Assessment and Tax Rolls, entries 288-89.

Record of taxes paid, showing date, amount paid, rebate of interest, segregation of money into various county departments and agencies. Arr. chron. No index. Hdw. pr. fm. 265 pp. 24 x 18 x 3. Bsmt. va.

292. REAL PROPERTY TAX RECEIPTS, 1911--. 405 vols. (dated and numbered).

Copies of receipts given for payment of taxes on real estate, showing names of owners, description of property, no. of acres, valuation, tax rebate, interest and amount paid. Arr. numer. by instruments. No index. Hdw. pr. fm. Vols. aver. 200 pp. 11 x 7 x  $\frac{1}{2}$ . Tr. off.

293. DIKE DISTRICT NUMBER 1, 2, 3; TAX RECEIPTS, 1926--. 10 vols.

Record of receipts given for payment of taxes in diking districts, giving name of person or corporation, dike district no., description of land, tax rebate, interest, and amount paid. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 20 pp. 11 x 8 $\frac{1}{2}$  x  $\frac{1}{2}$ . Tr. va.

Personal Property

294. PERSONAL PROPERTY TAX ROLL, 1911--. 25 vols.

Record of taxes paid on personal property giving name of person or firm, no. of road and school district, total valuation as equalized by county board of equalization, consolidated tax, amount paid, date paid, and receipt no. Arr. chron. Hdw. pr. fm. Vols. aver. 22 pp. 21 x 17 x  $\frac{1}{2}$ . 1911-30, 19 vols., Bsmt. va.; 1931--. 6 vols., Tr. va.

295. PERSONAL PROPERTY TAX RECEIPTS, 1911--. 208 vols. (dated and numbered).

Copies of receipts given for payment of personal property taxes, showing name and address of owner of property, in tax roll, no. of road and school districts, valuation, total tax, and date received, payment. Arr. numer. by instruments. Hdw. pr. fm. Vols. aver. 200 pp. 6 $\frac{1}{2}$  x 6 $\frac{1}{2}$  x  $\frac{1}{2}$ . 1911-30, 152 vols., Bsmt. va.; 1931--. 46 vols., Tr. va.

296. DOG LICENSE TAX RECEIPTS, 1920--. 19 vols. (dated and numbered).

Copies of receipts given for payment of dog taxes, showing color, size, and



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sex of each dog, and amount of tax. Arr. chron. Hdw. pr. fm. Vols. aver. 100 pp. 6 x 6 x 1. 1920-34, 15 vols., Bsmt. va.; 1935-- , 4 vols., Tr. va.

Delinquent

297. CERTIFICATES OF DELINQUENCY ISSUED TO PENN ORVILLE COUNTY FOR TAXES, 1911-25. 4 vols. 1926-- in Delinquent Tax, entry 501. Record of name of person to whom property is assessed, description of property, no. of section, lot, block, range, road, district or school, no. of acres, years for which taxes are delinquent, valuation, original tax covered by certificate, total tax, penalty, interest, and cost, total amount of county's certificate, and amount of county's foreclosure. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 30 pp. 17 x 14 $\frac{1}{2}$  x  $\frac{1}{2}$ . Tr. va.

298. TREASURER'S COLLECTION REGISTER TRANSFER ROLL, DELINQUENT, 1912-25. 3 vols. 1926-- in Delinquent Tax, entry 301. Record of collection of delinquent taxes divided by funds to which allocated, showing date, receipt no., amount paid, and rebate or interest. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 300 pp. 24 x 18 x 2. Tr. va.

299. TREASURER'S COLLECTION REGISTER TAX ROLL RECEIPTS, 1912-23. 2 vols. 1911-- also in Personal Property Tax Receipts, entry 295; 1924-- also in Real Property Tax Receipts, entry 292. Record of receipts given for payment of taxes, giving date, amount paid, rebate or interest, and amount of taxes. Arr. numer. Indexed alph. by names of payors. Hdw. pr. fm. Vols. aver. 250 pp. 24 x 18 x 3 $\frac{1}{2}$ . Tr. va.

300. TREASURER'S CERTIFICATES OF DELINQUENCY RECEIPTS, 1913-27. 2 vols. 1912-- also in Delinquent Personal Property Tax Receipts, entry 302; 1928-- also in Delinquent Tax, Real Property Receipts, entry 301. Copies of receipts for money paid on delinquent taxes, giving name of payer, name of person to whom assessed, no. of acres, years for which taxes are due, total original taxes, total for due, and total amount paid. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 100 pp. 9 $\frac{1}{2}$  x 8 x  $\frac{1}{2}$ . Bsmt. va.

301. DELINQUENT TAX, REAL PROPERTY RECEIPTS, 1911--. 77 vols. (dated and numbered). Record of name and address of persons from whom payment has been received on delinquent taxes for real estate, giving name and address of owner, description of property, no. of years delinquent, amount of original tax, interest, total amount. Arr. numer. by instruments. No index. Hdw. pr. fm. Vols. aver. 100 pp. 14 x 10 x 1 $\frac{1}{2}$ . Tr. va.

302. DELINQUENT PERSONAL PROPERTY TAX RECEIPTS, 1912--. 4 vols. Record of money received on personal property delinquent taxes, giving name and address of owners, p. no. of tax roll, no. of school district, valuation, total tax, date received payment, interest and amount paid. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 96 pp. 6 $\frac{1}{2}$  x 5 $\frac{1}{2}$  x  $\frac{1}{2}$  x 11 x 8 x  $\frac{3}{4}$ . Tr. va.

303. DIKE DISTRICT NUMBER 1-2; DELINQUENT TAX RECEIPTS, 1922--. 3 vols. Copies of receipts given for payment of delinquent taxes on diking districts, showing name of payer, description of property, total original tax, interest, total tax. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 100 pp. 11 x 8 $\frac{1}{2}$  x  $\frac{1}{2}$ . Tr. va.



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304-311

304. DIKE DISTRICT #1; MEMORANDUM OF DELINQUENT TAXES, 1912--. 15 vols.

Record of unpaid taxes on property in diking district no. 1, giving p. no. in tax roll, description and location of property, name of owner, no. of acres. Arr. chron. Hdw. pr. fm. Vols. aver. 100 pp. 13 x 7 x  $\frac{1}{2}$ . Tr. va.

305. TAX DEED RECORD, 1911--. 7 vols (vols. 1923-32, 2-3; others un-numbered).

Record of deeds made to property sold by order of court to settle tax liens upon real estate, showing order of sale, date, name of purchaser, description of property, signature of county treasurer. Arr. numer. by instruments. 1911-23 indexed alph. by names of grantees; no index for remaining vols. Hdw. Vols. aver. 50 pp. 14 $\frac{1}{2}$  x 9 $\frac{1}{2}$  x  $\frac{1}{2}$ . Tr. off.

306. APPLICATION FOR THE FORECLOSURE OF TAX LIENS, 1917--. 2 vols.

Record of assessments made to persons losing tax foreclosure trials, giving names of debtors, names of creditors, description of property, amount of certificate, interest, total amount due plaintiff, date of redemption, name of person redeeming, and date. Arr. alph. by names of debtors. No index. Hdw. pr. fm. Vols. aver. 54 pp. 18 x 13 x 1  $\frac{3}{4}$ . Tr. va.

307. CONTRACT FOR TREASURER'S DEEDS, 1927--. 1 vol.

Contracts made between county treasurer and individuals for purchase of property belonging to county, giving name of county treasurer as vendor, description of property, name of vendee, record of payments; date, amount due, interest, total, date paid, and receipt no. Arr. chron. No index. Hdw. pr. fm. 37 pp. 16 $\frac{1}{2}$  x 10 $\frac{1}{2}$  x  $\frac{1}{2}$ . Tr. va.

308. CERTIFICATE OF REDEMPTION, 1912-25. 10 vols. 1926-- in Delinquent Tax, Real Property, entry 301; and Delinquent Personal Property Tax Receipts, entry 302.

Record of redemption of foreclosed property by payment of delinquent taxes, giving name of owner, description of property, no. of certificate of delinquency, interest on same to date, total amount paid, description of property, and no. of acres. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 100 pp. 11 x 8 $\frac{1}{2}$  x  $\frac{3}{4}$ . Tr. va.

General Receipts and Disbursements

309. TREASURER'S GENERAL LEDGER, 1911--. 2 vols.

Record of expenditures and income of county, showing from what fund money is received and how and when it is spent. Arr. chron. No index. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 12 x 2. Tr. off.

310. TREASURER'S GENERAL LEDGER, 1911--. 2 vols.

Record of warrants issued, giving date of warrant, no. of warrant, to whom issued, from which fund, and total as redeemed. Arr. numer. by instruments. Indexed alph. by names of payees. Hdw. pr. fm. Vols. aver. 600 pp. 18 x 14 x 3. Tr. off.

311. TREASURER'S GENERAL LEDGER, 1911--. 3 vols.

Record of the various receipts and expenses for operation of county offices and departments, showing cash balance, tax collection, receipts total bonds, and total credits. Arr. chron. Indexed alph. by names of funds. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 15 x 3. Tr. off.



Treasurer--Receipts and Disbursements

312-318

312. TREASURER'S GENERAL RECEIPTS, 1911--. 55 vols. (dated). Copies of receipts given by treasurer for fees paid, showing names of payors, date received, amount, name of fund from which taken, and name of fund to which applied. Arr. numer. by instruments. No index. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 8 $\frac{1}{2}$  x 1. Tr. off.

313. TREASURER'S SCHOOL REGISTER, 1911--. 4 vols. (1-2, 2 vols. un-numbered). Record of receipts and disbursements for school maintenance. 2 vols. show: date, folio no., debit cash balance, credit, date, debit issued, balance outstanding, credit redeemed. Other vols. give: dates on which warrants were redeemed, interest, refunds, miscellaneous transfers, cash balance, and state and county apportionment, taxes, warrant account, teaching incidentals, building fund, balance, outstanding amount, redeemed, bond redemption fund, rentals, authorized bond issue, delinquent tax rolls. Arr. chron. Indexed numer. by school districts. Hdw. pr. fm. Vols. aver. 133 pp. 18 x 14 x 3. Tr. off.

314. TREASURER'S SCHOOL WARRANT REGISTER, 1911--. 2 vols. (1, 1 un-numbered). Record of warrants issued for teachers' salaries, and maintenance of schools, showing date registered, advanced interest, total as redeemed, date of redemption, to whom paid, warrant nos. Arr. chron. 1911-20 not indexed; 1921-- indexed numer. by school districts. Hdw. pr. fm. Vols. aver. 650 pp. 18 x 15 x 3 $\frac{1}{2}$ . Tr. off.

315. MONTHLY STATEMENT, SCHOOL DISTRICTS, 1926--. 1 vol. Financial statement for school districts, showing apportionment, miscellaneous receipts issued, balance from last report, amount of bond redemption, building fund, account, total warrants paid, transfers, cash on hand, and school district nos. Arr. chron. No index. Hdw. pr. fm. 282 pp. 24 x 18 x 1 $\frac{1}{2}$ . Tr. off.

316. TREASURER'S MONTHLY REPORT, 1911--. 4 vols. Report of treasurer, showing various taxes of the county, school apportionment, balance from last report, warrants paid, cash on hand, district nos., and funds and pensions paid by county. Arr. chron. No index. Vols. aver. 150 pp. 24 x 18 x 2. Aud. va.

317. TREASURER'S RECORD OF BANK BALANCE, 1912--. 2 vols. Record of money on deposit, giving name of bank, date, check no., amount of deposits, bank balance. Arr. alph. Indexed numer. by check nos. Hdw. pr. fm. Vols. aver. 280 pp. 14 x 10 x 2. Tr. off.

318. COUNTY BOND REGISTER FOR FUNDING, 1912--. 1 vol. Last entry, 1923. Record of bonds issued by county, giving bond no., amount of bond, date of bond, payment of interest on coupons, date due, date redeemed. Arr. chron. Indexed numer. by bonds. Hdw. pr. fm. 6 pp. 17 x 15 x 1. Tr. off.

XV. BOARD OF EDUCATION

During territorial days a county board of directors was created for each school district. It consisted of three members and its duties were



Board of Education

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specified in 1860 as follows: To call special meetings; to make out tax lists; to annex to those a warrant to the school clerk to collect such taxes; to purchase or lease sites for school houses and to have the buildings constructed; to order salaries of teachers to be paid; to dismiss unsatisfactory teachers; to visit and examine the schools in their district at least twice in each term (L. 1854-61, I, pp. 536-38).

The clerk of the board of directors was to record the proceedings of their meetings; give notice of annual or special elections; to procure a list of all residents in the district between the ages of four and twenty-one years; to give due notice before school taxes were to be collected; to collect all district taxes called for by the directors; to make reports to the county superintendent of schools concerning the affairs of the district and to retain a copy; to make an annual report of the moneys received by him; and to be treasurer of his district (L. 1854-61, I, pp. 537-38).

The most important change in the functioning of the school directors since that time is the discontinuance on their part of levying taxes and having them collected by their clerk. Since 1890 all local taxes have been levied by the county commissioners and apportioned to the districts by the county superintendent of schools (L. 1889-90, pp. 350-55).

In 1909 an additional school board was created, called the county board of education. It was to consist of five members one of which was to be the county superintendent of schools who served as ex-officio chairman. The others are appointed by the county superintendent. Its duties were: to grade the manuscripts for the eighth grade examinations; to adopt text books; to assist the county superintendent in preparation of courses of study and general regulations (L. 1909, p. 311).

At the present time the county superintendent meets with both the district boards of school directors and the county board of education, acting as the coordinating factor and supervisor of all school matters (L. 1937, pp. 694-95).

319. PROCEEDINGS OF COUNTY BOARD OF EDUCATION OF PEND OREILLE COUNTY, 1912--. 1 vol.

Record of proceedings of county board of education, showing results of 8th grade examinations, names of persons granted diplomas, various records pertaining to schools, and discussions of adoption of new textbooks. Arr. chron. No index. Tpd. 200 pp.  $11\frac{1}{2} \times 9 \times 1\frac{1}{2}$ . Supt. off.

320. CLERK'S REPORTS, 1912--. 10 envelopes.

Report of children attending school, giving school district no., names and addresses of parent or guardian, names of children, date of birth, sex, no. of weeks child has attended school, class, if employed, place and type of work, and signature of parent or guardian. Arr. alph. by names of children.  $9\frac{1}{2} \times 4 \times \frac{1}{2}$ . Supt. off.

321. ELECTION RETURNS, 1912--. 38 envelopes. (labeled by instrument no. 1-570).

Poll books of school elections, giving district no., date, names of judges and clerks, oaths of judges and clerks. Arr. numer. by instruments. No index.  $1 \times 41 \times 10$ . Supt. off.



322. TEXT BOOK CONTRACTS, 1912--. 3 folders. (labeled by instrument nos. 1-60).

Record of contracts between publishing companies and members of county board of education to furnish text books in sufficient quantities to be used by schools of county. Arr. numer. by instruments. No index. 1 x 4 $\frac{1}{2}$  x 10. Supt. off.

#### XVI. SUPERINTENDENT OF SCHOOLS

A common school system for the territory was established in 1854 by the Territorial Legislature (L. 1854-61, I, p. 662) and the office of county superintendent created. In 1860 his duties were defined as follows:

1. To divide his county into school districts, to define the boundaries and numbers, and to keep in his office a map of the districts of the county, and upon which the lines and boundaries of each district shall be clearly defined.
2. To be at the county seat on the third Friday and Saturday of May and November of each year for the purpose of examining teachers and for the transaction of other business.
3. To examine all persons who wish to become teachers in his county.
4. To visit all schools in his county at least once a year.
5. To make an apportionment of the school fund in the county treasury among the several districts....and certify the amount due each district.
6. To receive the district reports. (L. 1854-61, I, pp. 534-535).

In 1890 a general uniform system of common schools was adopted by the State Legislature. The officials consisted of: State Superintendent, State Board of Education, County Superintendents, County Boards of Directors, District Clerks, and the County Treasurer who remained ex-officio treasurer of the several school districts of his county (L. 1889-90, pp. 348-385).

All of the county directors, clerks, etc. were required to file all of their records with the county superintendent. These consist of: minutes of meetings of directors; accurate and detailed account of finances of district; school census of children between ages of 5 and 21 annually; and absence reports (L. 1907, p. 370).

In 1890 the duties of the Superintendent were expanded to include the following functions; 1. To exercise a careful supervision over the common schools in his county; 2. To visit each school in his county; 3. To distribute promptly all reports, laws, forms, circulars, and instructions which he may receive for the use of the schools and the teachers; 4. To enforce the course of study adopted by the state board of education and the rules for examinations of teachers; 5. To keep on file and preserve in his office the biennial reports of the superintendent of public instruction and of the county superintendent of his county; 6. To keep in good and well-bound books to be furnished by the county commissioners records of his official acts; 7. To preserve carefully all reports of school officers and teachers, and to deliver to his successor all records, books, documents, and papers belonging to the office, taking a receipt for the same which shall be filed in the office of the county auditor; 8. To administer oaths and affirmations to school directors, teachers; 9. To keep in a suitable book an official record of all persons examined for teachers' certificates, showing name, age, nationality, date of examination, and grade of certificate issued; 10. To make an annual report to the superintendent of public instruction. This report shall contain an abstract of the reports made to him by the district clerks, and such other



matters the State Superintendent may direct; 11. To keep in his office a full and complete transcript of the boundaries of each school district of his county; 12. To appoint directors and district clerks to fill vacancies .... 13. To apportion on or before the 1st Monday in January, April, July, and October of each year, the county school fund and such state common school funds as you have been apportioned to his county.... 14. To appoint, for one year, two persons, who with the County Superintendent shall constitute a board of examiners for the examination of teachers (L. 1889-90, pp. 355-358).

Teachers and Pupils

323. TEACHERS' REPORTS OF HIGH AND GRADE SCHOOL, 1912--. 40 envelopes. (labeled by instrument nos., 1-6880).

A report by teachers of high and grade schools containing statistical information concerning the public school of the district, a census of the children in the district, no. of absences, and condition of the library. Arr. numer. by instruments. No index. 10 x 4 $\frac{1}{2}$  x 1. Supt. off.

324. RECORD OF TEACHERS' CERTIFICATES, 1911--. 2 vols.

Record of teachers' certificates and regular quarterly examinations, giving names, address, age, sex, expiration of certificate, date, grade of previous certificates. Arr. chron. Indexed alph. by teachers' names. Hdw. pr. fm. Vols. aver. 101 pp. 16 x 1 $\frac{1}{2}$  x 1 $\frac{1}{2}$ . Supt. off.

325. APPLICATIONS FOR TEMPORARY CERTIFICATES, 1911--. 3 bundles.

Record of applications for temporary certificates based on diplomas granted by state normals, colleges, and universities, giving names and addresses of applicants and affidavits. Arr. alph. by names of applicants. No index. 1 x 15. Supt. off.

326. APPLICATION FOR REGISTRATION OF CERTIFICATES, 1914--. 13 envelopes.

Record of information given by applicants for registration of teachers' certificates, giving name, address, age, nationality, no. of months taught, where educated and affidavit. Arr. alph. by names of teachers. No index. 10 x 4 x 1. Supt. off.

327. REVOCATION OF TEACHERS' CERTIFICATES, 1914. 1 envelope. Only records.

Record of hearing before county superintendent of schools and state superintendent, giving statement of charges, names of teachers, testimony, and decision. Arr. alph. by names of teachers. No index. 10 x 4 $\frac{1}{2}$  x 1. Supt. off.

328. RECORD OF TEACHERS' INSTITUTES, 1911--. 1 vol.

Record of names and addresses of teachers attending institutes with journal of the proceedings, giving names of instructor, number of W.E.A. present, name of superintendent of schools, name of secretary. Arr. alph. by names of teachers. No index. Hdw. pr. fm. 101 pp. 16 $\frac{1}{2}$  x 12 x 1 $\frac{1}{2}$ . Supt. off.

329. TEACHERS' HEALTH CERTIFICATES, 1922--. 8 folders (labeled by instrument nos., 1-450).

Record of names of persons examined, giving date, address, school in which employed, physical certificate signed by a doctor and by the county health officer. Arr. alph. by names of teachers. No index. 10 x 4 x 1 and 6 x 3 x 2. Supt. off.



Superintendent of Schools--Teachers and Pupils

330-337

330. RECORD OF EXAMINATIONS OF EIGHTH GRADE, 1911--. 1 vol.  
Results of eighth grade state examinations, giving no. of district, name of applicant, address, age, credits, grade, subjects taken in examinations. Arr. chron. No index. Hdw. pr. fm. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Supt. va.

331. RECORD OF NON-ATTENDANCE, 1921-28. 1 vol. 1929-- in Teachers' Reports, entry 323.  
Information about pupils' absence from school, giving action taken, names of teachers, pupils, parent, and addresses. Arr. numer. Indexed alph. by names of pupils and teachers. Hdw. pr. fm. 201 pp. 18 x 13 x 2 $\frac{1}{2}$ . Supt. off.

332. WASHINGTON STATE TEACHERS' RETIREMENT FUND, PEND OREILLE COUNTY, 1926--. 1 vol.  
Record of services of teachers, giving date of beginning of employment, district no., name of person, and amount of experience. Arr. chron. Indexed alph. by names of teachers who are eligible for retirement. Hdw. pr. fm. 250 pp. 18 x 14 x 2. Supt. off.

School Districts

333. CERTIFICATES OF TRANSCRIPT, 1911--. In Record of Boundaries of School Districts of Stevens County and Pend Oreille, entry 335.  
Transcript of petitions presented to county superintendent for changing the boundaries of school districts with certificates stating that the copy is authentic.

334. REGISTER OF SCHOOL DISTRICT OFFICERS, 1911--. 1 vol.  
Record of names of officials with office each holds, addresses, date elected or appointed, expiration of term, and dismissals. Arr. alph. No index. Hdw. pr. fm. 200 pp. 16 x 12 x 2 $\frac{1}{2}$ . Supt. off.

335. RECORD OF BOUNDARIES OF SCHOOL DISTRICTS OF STEVENS COUNTY AND PEND OREILLE COUNTY, 1889--. 1 vol. Last entry, 1934.  
Record of petition to change boundaries of school districts, giving date of filing, date of hearing, date of decision, description of property, county superintendent's order changing school district boundaries, alteration of boundaries, forming of new districts, consolidation of school districts. Contains also: Certificates of Transcript, entry 333. Arr. chron. Indexed numer. by school districts. Hdw. pr. fm. 150 pp. 18 x 14 x 3 $\frac{1}{2}$ . Supt. off.

336. COUNTY SUPERINTENDENT'S RECORD OF ORDER OF FORMATION AND CHANGES, 1911. 1 vol.  
Report of county superintendent's office on forming or changing a school district or consolidating districts, giving petition, date of filing, date of special election, final grant to form districts. Arr. chron. No index. Hdw. pr. fm. 200 pp. 12 x 16 x 1 $\frac{1}{2}$ . Supt. off.

337. APPOINTMENT OF SCHOOL DISTRICT OFFICERS AND MEMBERS OF COUNTY BOARD OF EDUCATION, 1911--. 1 envelope.  
List of persons appointed by county superintendent, with their oaths of office. Arr. alph. by names of appointees. No index. 10 x 4 $\frac{1}{2}$  x 1. Supt. off.

Receipts and Disbursements

338. RECORD OF APPORTIONMENT OF SCHOOL FUNDS, 1911--. 2 vols.  
Record of division of school funds, giving date on which apportionments were



County Health Officer--Receipts and Disbursements

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made, amount of apportionments, district nos., state funds, remarks certified by county superintendent. Arr. alph. by names of funds. No index. Hdw. pr. fm. Vols. aver. 200 pp. 18 x 13 x 1 $\frac{1}{2}$ . Supt. off.

339. SCHOOL SUPERINTENDENT'S CASH BOOK, 1911--. 1 vol.  
Record of money received and paid out by the superintendent, including date, receipt nos., amount of registration fee, and current expenses. Arr. chron. No index. Hdw. pr. fm. 100 pp. 14 $\frac{1}{2}$  x 13 x 1. Supt. off.

340. COUNTY SUPERINTENDENT'S RECEIPTS, 1912--. 25 vols.  
Record of money received by superintendent for various services, showing fees collected, with date, amount, and name of payer. Arr. alph. by names of payors. No index. Hdw. pr. fm. Vols. aver. 50 pp. 6 $\frac{1}{2}$  x 4 x 1 $\frac{1}{2}$ . Supt. off.

Miscellaneous

341. ANNUAL REPORT OF COUNTY SUPERINTENDENT OF SCHOOLS, 1912--. 26 vols. (1-5; remaining vols. dated).  
Statistical information concerning the public schools of the district, giving no. of children in school, condition of library, amount of receipts and disbursements in all funds, and balance. Arr. alph. by subjects. No index. Hdw. pr. fm. Vols. aver. 3 pp. 16 x 13 $\frac{1}{2}$  x 1 $\frac{1}{2}$ . Supt. off.

342. RECORD OF PETITIONS AND APPEALS, 1911--. 1 vol. Last entry, 1933.  
Record of petitions and appeals to county superintendent, giving no. of district, date, subject of petition or appeal. Arr. chron. Indexed alph. by names of petitioners. 100 pp. 15 x 13 x 1. Supt. off.

XVII. COUNTY HEALTH OFFICER

In 1888 the board of county commissioners were empowered and required to appoint a county health officer whose duties were to quarantine ships for contagious diseases (L. 1877-88, IV, p. 46).

In 1903 the county health officer became also county physician. His duty was to prevent the spread of contagious diseases (L. 1903, Ch. 65, Sec. 1).

In 1907 he was made responsible for handling the record of births and deaths for "each primary registration district" (L. 1907, p. 145). In the same year his status was changed as follows:

The county health officer shall be ex-officio member of the county board of health and shall be the executive officer thereof and may be the county physician.

He may hire a county nurse if he chooses (L. 1907, p. 162).

The county health officer turns over to the State Department of Health the records of births and deaths.

In 1913 the county commissioners were empowered to employ visiting nurses (L. 1913, p. 592). No records are specified, but in most counties the nurse's records are part of those of the county health officer.



County Health Officer

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343. HEALTH CERTIFICATE OF FOOD HANDLERS, 1933--. 30 certificates. Copies of certificates issued to persons who handle food for public consumption, giving name and address of applicant, place of employment, date of examination, by whom examined, certificate no., place of employment, statement that certificate has been granted in accordance with the rules and regulations of the State Board of Health, with signature of the city or county health officers. Arr. numer. by certificates. No index.  $3\frac{1}{2} \times 6 \times \frac{1}{2}$ . C. H. off.

344. RECORD OF COMMUNICABLE DISEASES, 1930--. 20 sheets of loose-leaf paper. Record of persons infected with various communicable diseases, showing date first reported to health officer, name and address of patient, name and type of disease, occupation of patient, sex, age, and probable source of contamination, school attended, by whom reported, contacts, number of persons in family, number of adults in family, no. of children, date of release. Contains also: Vaccination Records, entry 345. Arr. chron. No index. 14 x 17. Desk drawer in C. H. off.

345. VACCINATION RECORDS, 1930--. In Record of Communicable Diseases, entry 344. Record of persons vaccinated for small pox by county health officer, giving date, name of person vaccinated, result of vaccination, signature of county health officer.

346. COUNTY NURSE, 1936--. 1 file box containing 35 cards. Nurse's case file for tubercular cases, pre-natal, post-natal, and infant care cases, showing no. and date of calls made on patient at home, no. of office calls made by patient, name and address of patient, and type of treatment received. Arr. alph. by names of patients. No index. 8 x 12. C. H. off.

347. COUNTY NURSE'S SCHOOL HEALTH RECORDS, 1931--. 1 file box containing 600 cards. Record of results of physical examinations of school children conducted by county nurses, giving name and address of child, date examined, and listing of deficiencies, or deformities of each. Arr. alph. Boxes, 8 x 12 x 6. C. H. off.

XVIII. COUNTY ENGINEER

When the office pertaining to the construction of roads, bridges, and other surveys requiring engineering training was created in 1885, it was called the office of county surveyor (L. 1854-61, p. 568). In 1895 the surveyor's duties were as follows:

The county surveyor...shall make and execute all surveys, and shall be engineer in charge of all construction within his county required by the county commissioners, or by order of any court (L. 1895, p. 136, #3).

The records of these were to be kept (L. 1895, p. 137).

In 1907 the title of this office was changed to that of County Engineer (L. 1907, p. 351). His duties were stated as follows:



County Engineer

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1. To keep in his office a highway plat book in which he shall have platted all public roads and highways.
2. To prepare profiles of all roads hereafter established and of all roads which are ordered to be improved.

And additional explanation was:

The office of the county engineer shall be one of record and there shall be recorded and filed in his office all plat maps concerning the public roads, highways, bridges, ditches, or other surveys repairs and other papers, in order to have the complete history of any such road, highway, bridge, ditch or other survey: "Provided that in any county where there is no qualified engineer, the records of said office shall be kept in the office of the county auditor.

In 1925 the office of county engineer was abolished in all counties except all those of class A, and counties of the first class. The county commissioners were to perform his duties from then on. They were allowed to employ an engineer whenever necessary (L. 1925, Ex. Sess., p. 466). In 1933 the counties in which there was to be no engineer were designated as "classes 1 to 9 inclusive" (L. 1933, p. 476). In 1937 the office of county engineer was abolished entirely, and the county commissioners were empowered to employ a county road engineer whenever needed. The responsibility for road construction is left with the county commissioners under the direction of the State Director of Highways (L. 1937, pp. 734-35).

#### Receipts and Disbursements

348. CERTIFIED TRANSCRIPT OF LABOR PAY ROLL, 1935--. 57 sheets. Project began in 1935.

Certified transcript of labor pay roll for projects financed in whole or in part with federal funds, appropriation S.R.P. #6, giving type of construction, name of state and county, name and address of contractors, pay roll nos. Arr. numer. by instruments. No index. 21 x 17. Eng. off.

349. MONTHLY STATEMENT OF COSTS, 1935--. 145 loose-leaf sheets. Engineers' monthly statement of costs in connection with road work in Pend Oreille county, including labor and supplies. Arr. chron. No index. 21 x 17. Eng. off.

#### Roads

350. MAPS--COUNTY TOWN PLOTS, ROADS, no dates given. 100 maps. Maps of Pend Oreille county, showing town plots, roads, highways, etc. Artists: various county engineers. Blue prints. Aver. scale:  $\frac{1}{2}$ " equals 1 mile. Size varies from 15" to 25" to 1' x 3'. Eng. va.

351. ROAD RECORD INDEX, 1888--. 1 vol.

A numer. index by road districts, giving recorded name, official name, day, month, year of survey, no. in field book, initial point S.T.R., terminal point, S.T.R., length M. 100, vacated M. 100, width of road, date ordered,



Road Supervisors--Roads

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vol. and p. of Commissioners' Journal, entry 1, and remarks. Hdw. pr. fm. 111 pp. 17 x 15 $\frac{1}{2}$  x 1 3/4. Eng. off.

XIX. ROAD SUPERVISORS

In 1869 the county commissioners were authorized to appoint a road supervisor who was to have charge of supervising any road construction within the county (L. 1869-75, III, p. 727). The status of the road supervisors changed after that from appointive to elective and back again. In 1881 the office was made elective (Code 1881, Sec. 2988, p. 628); in 1889 his title was changed from "road supervisor" to "road overseer" and his term of office was set at two years (L. 1869-90, p. 618); in 1895 he was again called the "road supervisor" (L. 1895, p. 426); and in 1901 the commissioners were again directed to appoint the road supervisor (L. 1901, p. 276). That arrangement has continued.

No records are specified and Pend Oreille County none are kept. Records concerning receipts and disbursements for roads are kept by the auditor as part of his duties as clerk of the board of county commissioners (L. 1854-61, I, p. 591).

XX. AGRICULTURAL EXPERTS

The office of county agricultural expert was created in 1913. It is an optional office. If the county commissioners of any county desire to have such an expert in their county, they write to the Director of the Bureau of Farm Development who then appoints a competent expert for their county. They have the privilege of rejecting any appointee, however, and of fixing his compensation not to exceed \$200 per month (L. 1913, pp. 48-50).

The duties of the agricultural experts are to give individual instructions and conduct experimental work with the object of improving the agricultural methods of his county (L. 1913, p. 50, L. 1919, p. 655).

In Pend Oreille County no records are kept except bulletins from the Federal Government and certificates of compliance under the Agricultural Adjustment Administration.



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