

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, February 16, 1952.

The Executive Committee of the University of Kentucky met in the President's Office at 1:45 p.m., Saturday, February 16, 1952. The following members were present: Guy A. Huguelet, Chairman; R. P. Hobson, J. C. Everett, H. D. Palmore, and Harper Gatton. Absent: None. President Donovan and Secretary Frank D. Peterson met with the Committee.

A. Approval of Minutes.

The minutes of the Executive Committee of January 18, 1952, were approved as published.

B. Budget Changes.

President Donovan submitted a list of changes in the University budget which he had tentatively authorized. He read the increases and decreases, and stated that the net increase amounted to \$15,578.89, of which \$15,000 is an increased appropriation in the Experiment Station. He recommended that the changes be authorized and approved and the list be filed with the Secretary.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in and the Comptroller was authorized to make the necessary budget adjustments.

C. Re-design of Men's Dormitory.

Pursuant to authorization of the Board of Trustees, a men's dormitory was designed by John F. Wilson, architect, to be located east of Rose Street and north of the Aeronautical Research Laboratory, to house 359 men students. Those plans and specifications were approved. In May, 1951, the University made application to the Housing and Finance Agency for a loan under Title 4 of the Housing Act of 1950. The Regional Office at Chicago declined to approve the application. Several reasons were given. The basic ones, however, seem to be the high cost of the entire building, and because the kitchen and dining facilities planned were to provide for all students in the other men's dormitories, as well as those living in the dormitory to be constructed.

The representatives of the Housing and Home Finance Agency pointed out that the amount of steel required for construction under plans as originally drawn would require more tonnage than could be justified for this dormitory, in relation to the regulations of control of materials.

Several other suggestions were made for change in the design of the building for the purpose of reducing the cost, and reducing the quantity of controlled material required. Several conferences have been held by the architect and representatives of the University, as well as conferences between representatives of the Housing and Home Finance Agency at Chicago, with the architect and the State Engineer.

It has, therefore, been suggested that the building should be re-designed, changing the exterior and using a reinforced-concrete type of construction, instead of steel construction. It, therefore, seems necessary for the architect and engineers to make major revisions in the plans and specifications, which they have agreed to do on a cost basis of \$7.50 per man-hour, with a guarantee that the total cost for the revised plans and specifications would not exceed \$11,500.00, and that the re-designed building would house the same number of students as provided by the original plans.

President Donovan recommended that the re-design work be authorized, and that the State Property and Building Commission be notified and their approval requested.

A perspective of the re-designed building was available, and was examined by members of the Committee.

Upon motion duly made, seconded and carried, the architect was authorized to re-design the building in accordance with suggestions from the Housing and Home Finance Agency, subject to the approval of the State Property and Building Commission, and the availability of funds required by the owner being allotted by the State Property and Building Commission for the re-design work and the owner's contributions.

#### D. Comptroller's Report.

The Comptroller made the usual monthly financial report of funds and budget operations for the period of seven months ending January 31, 1952. The report consisted of a balance sheet and an operating statement of income realized during the period for all divisions, and the expenditures and income balances charged against departmental appropriations for divisions and agencies.

Each member was given a copy of the report, and after examination, upon motion duly made, seconded and carried, the report of the Comptroller was authorized accepted and filed.

#### E. Report of Progress on Armory.

President Donovan referred to a report which he made to the Executive Committee at its meeting January 18, relative to the possibility of securing the construction of an Armory, to be used

by the local ORC and ROTC, Air and Military Sciences, at the University. He stated that representatives of the Army had visited the campus, viewed the site and expressed interest in the possibility of a joint arrangement. He reported that he expected another conference in the near future.

Members of the Committee expressed enthusiasm for the proposition and urged the President to keep in contact with representatives of the Army, and to consummate the agreement, if feasible.

F. Sale of Surplus Planer Authorized.

The Comptroller reported stored in the Service Building one obsolete Yates #156 - 30-inch single surface planer, surplus to University needs. He stated that the planer was bought as a second-hand piece of equipment sometime in the '30s. Since acquisition it has been rebuilt, but is not now in use, and the President recommended disposal by accepting sealed bids.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the Comptroller was authorized to dispose of the 30-inch single surface planer by taking competitive bids and accepting the highest and best bid.

G. Sum of \$1200.00 from United States Department of State Accepted.

President Donovan reported a request from Dean White, of the College of Arts and Sciences, to accept \$1200.00 from the United States Department of State, primarily to supervise and direct the activities of a group of German citizens who will visit the State of Kentucky for a period of seven weeks. He stated the money would be granted to the Bureau of Government Research and used to carry out the project in connection with the visit of the German citizens to the State, and for other activities of the Bureau of Government Research.

Upon motion duly made, seconded and carried, the sum of \$1200.00 was authorized accepted in accordance with the terms outlined by the United States Department of State.

H. Will of Frank Daugherty.

President Donovan reported the will of Frank Daugherty, a native Kentuckian and a graduate of the University of Kentucky in the College of Engineering. He said that Mr. Daugherty had, for a number of years, lived in Philadelphia, and had accumulated an estate of some size.

Mr. Daugherty died November 1, 1951. His will was probated and recorded in the Registrar's Office of Montgomery County, Pennsylvania, on the 7th day of November, 1951, at Norristown, Pennsylvania. The will contained the following codicil:

"I, Frank Daugherty, do hereby make this as and for a Codicil to my Last Will and Testament, dated the 20th day of March A. D. 1950.

"I revoke Item SEVENTH of my said Will and in lieu thereof direct the following Item be substituted:

"SEVENTH: All the rest, residue and remainder of my estate, real and personal, shall be divided by my Executors into as many equal parts as there shall survive me, my brother, GARRARD DAUGHERTY, my sister, HELEN D. HAZELRIGG, and my niece, HELEN H. STEHLIN, and I give, devise and bequeath each such part to my Trustee, IN TRUST, NEVERTHELESS, to hold, invest and reinvest each such part, to collect the income, and, after paying all expenses incident to the management of the Trust, to pay the net income of one such part, no less frequently than semi-annually, to each of my said brother, sister and niece who shall so survive me for and during the term of his or her natural life, and, upon his or her death, to pay the undistributed income of such part to his or her estate and to add the principal of such part to the other part or parts in equal shares if there then be more than one such other part, to be held upon the same Trust or Trusts as such other part or parts, and, upon the death of the last survivor of my said brother, sister and niece, or, upon my death if none of them shall so survive me, I direct my Trustee to continue to hold, invest and reinvest the principal (to be known as "The Daugherty Fund"), to collect the income, and, after paying all expenses incident to the management of the Trust, to apply the net income of such fund in equal shares except as hereinafter provided for the following uses and purposes:

(a) For the support and maintenance of the Christian Church of Paris, Kentucky; and

(b) For the care and treatment of crippled children of Bourbon County, Kentucky, to be applied as shall be determined by a Board appointed by a majority vote of the members of Bourbon County Medical Society, or its successor, in memory of my sister, ANN L. DAUGHERTY, and my brothers, EDWARD G. DAUGHERTY and DR. CHARLES G. DAUGHERTY; and

(c) For the education in engineering at the University of Kentucky of such youths of Bourbon County, Kentucky, as may have need of and show qualifications for the same, to be selected by a Board appointed by a majority vote of the Dean of Engineering of the University of Kentucky, the Superintendent



of Schools of Paris, Kentucky, the Superintendent of Schools of Bourbon County, Kentucky, in memory of my old teacher, friend and pioneer in engineering, Dean F. Paul Anderson, formerly of the University of Kentucky and now deceased.

"It is my desire that the said net income be allocated in equal shares to the three foregoing uses and purposes, provided, however, that if any of the said uses and purposes does not require an equal share of such net income with the result that at any time there is Ten Thousand Dollars (\$10,000.00) of such net income which is for the time being undistributed thereto, my Trustee shall apply the further net income which would otherwise be allocable thereto to either or both of the other uses and purposes to the extent that such additional net income may be required and used therefor and any excess to any other charitable use and purposes in Bourbon County, Kentucky, which my Trustee shall select, until such time as such undistributed net income shall be less than Ten Thousand Dollars (\$10,000.00) when such equal allocation shall be resumed, subject again to the same provisions if, as and when undistributed net income again reaches Ten Thousand Dollars (\$10,000.00)."

After reading the codicil, upon motion duly made, seconded and carried, the provision as it applies to the University of Kentucky was accepted and record authorized made in these minutes.

#### I. Accreditation of the College of Pharmacy.

President Donovan enthusiastically reported the accreditation of the College of Pharmacy by the American Council on Pharmaceutical Education. He stated that the notice had been received from P. H. Costello, Secretary of the Council, and read the following report made by the Committee appointed to examine the institution for recommendation for accreditation:

#### Previous Examination

The Examiners of 1948 observed..."When comparing the state of affairs of this College, as reported to the Council in 1939, with the present situation, some changes for the better are to be noted. By incorporation in the University organization it would appear that the College is now assured a stable support, independent of student fees.

It was recommended that the accreditation of the College of Pharmacy of the University of Kentucky be continued and that it be placed in Class C as provided by the standards and policy of the Council.

It was further recommended when communicating the action of the Council, the University be informed that the eligibility of the College of Pharmacy as a Class A college is dependent upon the fulfillment of the terms of the merger plan, whereby the College is to be operated on the University campus and in its own building. Meanwhile, positive steps should be taken for,

- (a) the further upgrading of the faculty, as to training and salaries;
- (b) the encouragement and enlarged opportunity for individual professional improvement of members of the faculty;
- (c) the development of facilities and effective instruction in pharmaceutical manufacture and pharmaceutical administration;
- (d) the utilization of improved student guidance procedures and student personnel records;
- (e) a reexamination of the curriculum for the purpose of effecting better sequence and coordination of the several courses of instruction;
- (f) the preparation of detailed syllabi by each instructor for his assigned courses of instruction; and the annual revision of such syllabi based upon class room experience;
- (g) the betterment of library holdings and facilities and their use by students;
- (h) the reduction in the size of classes so as to comply with the standards of the Council;
- (i) the maintenance of adequate records as to the outside employment of students;
- (j) the removal, as possible, of existing fire hazards.

It was further recommended that the Secretary be instructed to inform the University, the College, and the State Board of Pharmacy of the satisfaction of the Council as to the recent developments of the College, and to express confidence in the ability of the State of Kentucky to organize and to maintain its College of Pharmacy on a high level of professional efficiency.

#### Current Examination

The Examiners, accompanied by Secretary Josey of the Kentucky State Board of Pharmacy, (later joined by member Schulten),

spent the entire day of Wednesday, November 14, 1951 at the College. Attention was first given to the data and other information contained in the new application forms presented by the College as of November 10th. These forms were found to have been completed in a highly satisfactory manner.

The summary of changes since 1948 was reviewed in considerable detail, especially as to finances, faculty qualifications and salaries, physical plant and equipment, and admission of students. The several arrays of evidence indicated positive and successful efforts to supply the needs specified in the 1948 report.

A recalculation of the annual expenditure per capita for professional instruction produced the figure of \$230.00 instead of the \$310.59 of the application. The faculty/student ratio was found to be 1/24.

Favorable note was made of the policy of screening and admitting not more than sixty students to the sophomore year.

The class rooms, laboratories, offices, etc. were visited and found to be in a much improved and satisfactory condition; and better equipped.

Luncheon, attended by the entire staff and Vice President Chamberlain of the University, was had at the nearby Shrine Club. This proved to be a friendly and informing occasion.

A somewhat lengthy conference was had with Vice-President Chamberlain of the University of Kentucky. While expressing general satisfaction with the observed improvements of the College since 1948, the Examiners felt obliged to reserve judgment as to the ability of the College to keep pace with advancing pharmaceutical education in the present environment. They voiced the hope that the University, with the aid of the organized pharmaceutical interests of the State, might succeed in bringing about, at an early day, the complete physical and educational integration of the College upon the campus of the University.

Following the departure of Dr. Chamberlain, there was a critical examination of the syllabi of the courses of professional instruction and of the students record system.

#### Conclusions and Recommendations

In consequence of their detailed study of the College of Pharmacy (Louisville) of the University of Kentucky, the Examiners have readily concluded that this College is now conducted so as to comply with the essential minimum standards of the Council. They recommend that the accreditation of the College be continued, and that it be placed in Class A.

When communicating its action to the President of the University and the Dean of the College it will be timely to express the regret of the Council that the University has not been able to carry out the provisions of the merger agreement of 1947, whereby the Council had been led to expect the transfer of the College to the Lexington Campus of the University by 1950, and the construction of a building for the purpose of meeting the needs of the profession of pharmacy in the State of Kentucky. The Council will study with care the Annual Progress Reports of the College, and take account of the extent to which the University proceeds to implement the obligations of the merger agreement with the Louisville College of Pharmacy.

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Glenn L. Jenkins

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Edward C. Elliott

Examiners:

Upon motion duly made, seconded and carried, the report was received and ordered filed, and President Donovan was requested to extend to Dean Earl P. Sloan congratulations of the Executive Committee for his fine work in getting the College of Pharmacy to where it has met the standards of accreditation of the American Council on Pharmaceutical Education.

J. University Library Elected to Association of Research Libraries.

President Donovan enthusiastically reported that he had received official notification of the election of the University of Kentucky Libraries to the Association of Research Libraries. He pointed out that this was probably one of the finest recognitions which had come to the University for some time, and stated that the University of Kentucky Libraries were now recognized as one group of the 45 outstanding research libraries in the United States.

Upon motion duly made, seconded and carried, the report was ordered received, and Doctor Donovan was directed to extend the congratulations and appreciation of the members of the Executive Committee to Doctor Thompson, Director of the University Libraries, for developing the University Libraries and getting them placed on the list of members of the Association of Research Libraries.

K. Medical Education in Kentucky.

The President recalled that a joint resolution was introduced in the Senate of the General Assembly in 1948, proposing a study of possible steps to alleviate the shortage of physicians in the rural areas of the Commonwealth. The Council of the Kentucky State Medical Association received a report prepared by Dr. J. Murray Kinsman, Dean of the Medical School of the University of Louisville, and Dr. John S. Chambers, head of the Department of Hygiene and Public Health, University of Kentucky, which revealed that the University of Louisville School of Medicine was aware of the need for more doctors in Kentucky, and the health and welfare problems confronting large segments of the citizenry of Kentucky. This report stated frankly that it doubted the wisdom of trying to enlarge the University of Louisville School of Medicine to educate more doctors.

It was stated that it seemed obvious that Kentucky could not solve its problem of medical education by the subsidizing of a medical school of a municipal university. The President reported that a committee, consisting of Mr. Guy A. Huguelet, Mr. Bart Peak, Mr. William Blanton, Professor J. W. Martin, Dean C. C. Carpenter, Dr. J. S. Chambers and Dr. Charles A. Vance had made a preliminary study of the situation, and the report was being prepared on medical education in Kentucky for the Board of Trustees.

Mr. Huguelet stated that it was recognized that the problem of medical education was a costly one, that there seemed to be a change of attitude in the State, and that there were not now adequate facilities for educating people for the medical profession. It was thought that additional information should be made available to the general public concerning medical education in Kentucky, with a view that a study be authorized, or a start be made towards establishing a second medical school at the University of Kentucky. A general discussion followed.

Upon motion duly made, seconded and carried, the President was authorized to make public the study on medical education, More Doctors for Kentucky.

L. Allocation of Fees to the Alumni Association.

President Donovan submitted a request of the president of the Alumni Association for additional funds. Mr. Louis Cox, president of the Association, wrote that it was difficult to get members of graduating classes, upon leaving the University, to become members of the University of Kentucky Alumni Association. He felt that a large percentage would continue their interest in the Association if they could be members the first year after graduation without paying for membership. He suggested that an amount equivalent to 50¢ per semester for each full-time student might be allocated to the Alumni Association for operating

expenses and that, upon graduation from the University, each graduate be given one year's free membership in the Alumni Association.

Mr. Palmore, being a member of the Executive Committee of the Alumni Association, discussed the need for more participation by the Alumni and suggested that it would be a very fine morale builder if graduates of the University could be given one year's free membership in the Association.

Upon motion duly made, seconded and carried, the Comptroller was directed to allocate an amount equal to 50¢ per semester for each full-time student, registered in the University, to the Alumni Association for operating expenses, effective September, 1952, with the understanding that each graduate of the University shall be given one year's free membership in the Alumni Association, following graduation.

#### M. Schedule of Student Fees Revised.

Members of the Executive Committee, recalling the increased cost of living, the failure of the Legislature to make available to the University adequate funds to replace decreased revenue from the Federal Government, and the reduction in enrollment, suggested that the registration and incidental fees of the University for in-state and out-of-state students be increased \$5.00 per semester, and that the summer session and part-time courses be proportionately revised.

Upon motion duly made, seconded and carried, the following schedule of student fees was authorized, effective September 1, 1952.

#### SCHEDULE OF STUDENT FEES EFFECTIVE SEPTEMBER 1, 1952

##### FULL TIME:

	<u>In Kentucky</u>	<u>Out of State</u>
Undergraduate*	\$ 65.00	\$125.00
Engineering	66.50	126.50
Graduate	65.00	125.00
Law	68.00	131.00
 <u>Summer Session</u>		
Undergraduate*	32.50	62.50
Engineering	33.50	63.50
Graduate	32.50	62.50
Law	34.00	65.50

\*All colleges except those listed.



PART TIME: (per point)

	<u>In Kentucky</u>	<u>Out of State</u>
Undergraduate*	\$ 5.50	\$ 10.50
Engineering	5.50	10.50
Graduate	7.50	14.00
Law	8.50	16.50

Summer Session

(Same as Part Time above)

Auditors are charged the same fee that they would pay for credit.

\* All colleges except those listed.

FULL SEMESTER  
PART TIME STUDENT FEES

All Undergraduates except as noted:	<u>In Kentucky</u>	<u>Out of State</u>
1 credit	\$ 5.50	\$ 10.50
2 "	11.00	21.00
3 "	16.50	31.50
4 "	22.00	42.00
5 "	27.50	52.50
6 "	33.00	63.00
7 "	38.50	73.50
8 "	44.00	84.00
9 "	49.50	94.50
10 "	55.00	105.00
11 "	60.50	115.50
12 " full fees	65.00	125.00

College of Engineering:

(Same as above)

Graduate School:

1 credit	\$ 7.50	\$ 14.00
2 "	15.00	28.00
3 "	22.50	42.00
4 "	30.00	56.00
5 "	37.50	70.00
6 "	45.00	84.00
7 "	52.50	98.00
8 "	60.00	112.00
9 " full fees	65.00	125.00

## College of Law:

	<u>In Kentucky</u>	<u>Out of State</u>
1 credit	8.50	16.50
2 "	17.00	33.00
3 "	25.50	49.50
4 "	34.00	66.00
5 "	42.50	82.50
6 "	51.00	99.00
7 "	59.50	115.50
8 " full fees	68.00	131.00

N. Coliseum to Be Used by Disciples of Christ Convention.

President Donovan submitted request from the Lexington Chamber of Commerce, which is interested in having the International Convention of the Disciples of Christ hold its Convention in Lexington on August 30-September 4, 1954. They stated that the Convention, with an expected attendance of approximately 5,000 persons would not only fill our hotels, motels, tourist homes and many private residences, but would also require the dormitory facilities of the University of Kentucky, Transylvania College and Sayre College. They have asked the University to cooperate by making available the use of its dormitories and the Coliseum.

President Donovan stated that he thought it was fine public relations to cooperate if it did not interfere with other functions of the University. He recalled that school would not be in session during the five days mentioned.

Upon motion duly made, seconded and carried, President Donovan was authorized to cooperate with the Chamber of Commerce in trying to accommodate the International Convention of Disciples of Christ and was authorized to make the dormitories available at the usual charge for like occasions, and to make the Coliseum available for convention meetings, on a cost basis.

O. Foreign Scholarships Approved.

President Donovan submitted request from the Chairman of the Committee on Foreign Students, recommending the following scholarships:

Paul M. Chung - free fees  
 Mohamed Nour - free fees  
 Deh-Ben Chen - \$300 plus free fees  
 Manocher Ganji - \$300 plus free fees.

President Donovan concurred in the recommendation of the

Chairman of the Committee on Foreign Students. He stated that the money involved would be paid from the Haggin Fund.

Upon motion duly made, seconded and carried, the following scholarships were granted:

Paul M. Chung - free fees  
 Mohamed Nour - free fees  
 Deh-Ben Chen - \$300 plus free fees  
 Manocher Ganji - \$300 plus free fees.

P. Gifts.

From: Mrs. William S. Taylor -- \$100.00.

President Donovan reported receipt of a gift of \$100.00 given by Mrs. William S. Taylor to the William S. Taylor Memorial Fund. He stated that this fund had grown to the amount of \$7,209.90 and expressed the hope that Dean Dickey and his associates might soon be in position to make a scholarship award from the invested portion of the fund. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$100.00 given by Mrs. William S. Taylor as an addition to the William S. Taylor Memorial Fund was ordered accepted, and the President was requested to thank Mrs. Taylor for her generosity.

From: Blue Diamond Coal Company --  
 \$840.00.

President Donovan reported receipt of check for \$840.00 from the Blue Diamond Coal Company, made payable to the Kentucky Research Foundation. He stated that this sum had been deposited to the credit of the Blue Diamond Coal Company account and would cover the cost of certain scholarships for the second semester of the current school year. He recommended that the donation be accepted.

Upon motion duly made, seconded and carried, the check for \$840.00 from the Blue Diamond Coal Company was ordered accepted by the Kentucky Research Foundation, and President Donovan was requested to thank the donors for the gift.

From: Mr. and Mrs. Paul G. Blazer -  
 60 shares of Common Stock of the  
 Ashland Oil and Refining Company.

President Donovan reported receipt of Certificate #AC/C 23723

for sixty shares of common stock of the Ashland Oil and Refining Company, given to the Kentucky Research Foundation by Mr. and Mrs. Paul G. Blazer, of Ashland, Kentucky. He stated that this was indeed a splendid gift, which would be placed to the credit of the Paul G. and Georgia Blazer Lecture Fund. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Certificate for sixty shares of Ashland Oil and Refining Company stock, currently quoted at 42-7/8 per share, was ordered accepted, and President Donovan was requested to thank Mr. and Mrs. Blazer for their generous gift.

Q. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Robert Whitney, Conductor of the Louisville Philharmonic Orchestra, as guest conductor for the all state orchestra, summer of 1952, for the week of the meeting.

Richard M. Griffith, Part-time Lecturer, Department of Psychology, for five months, effective February 1, 1952.

William H. Owen, Special Lecturer in the Department of Social Work, for five months, effective February 1, 1952. This is a reappointment.

Margaret Blackerby, Part-time Instructor, Department of Psychology, for five months, effective February 1, 1952.

Mrs. Catherine Kennedy Haynes, Part-time Instructor, Department of Sociology, for five months, effective February 1, 1952.

Geraldine Sharp, Secretary, Department of Library Science, effective February through June, 1952.

Ruth Janet MacKay, Secretary, Department of Art, effective February through June, 1952. Miss MacKay is transferring from the College of Agriculture and Home Economics.

Jean L. Ryan, Half-time Instructor, Department of Physics, for five months, effective February 1, 1952.

Ernest Meyers, Executive Secretary, Department of Psychology,

for the second semester 1951-52, to carry on the routine business of the department during the absence of Doctor Calvin four days a week at Fort Knox. Mr. Meyers is also reappointed as Research Associate under the arrangement with Indiana University which was authorized for the first semester and which is being continued.

#### Leaves of Absence

Charles E. Snow, Professor of Anthropology, granted a sabbatical leave of absence for the second semester 1951-52.

William Worrel, Assistant Professor of Music, granted a leave of absence for the academic year 1952-53, for the purpose of continuing his graduate work at the University of Illinois.

#### Salary Adjustment

William D. Williams, Part-time Instructor, Department of Chemistry, adjustment in salary, effective February 1, 1952.

#### Resignations

Robert Glaser, Assistant Professor, Department of Psychology, effective January 31, 1952.

Dolores L. Cook, Secretary, Department of Library Science, effective January 31, 1952.

George C. Patterson, Half-time Instructor, Department of Physics, effective January 31, 1952.

William H. Lowden, Part-time Instructor, Department of Chemistry, effective January 31, 1952.

William J. Wilson, Part-time Instructor, Department of Chemistry, effective January 31, 1952.

Carl Berger, Part-time Instructor, Department of Chemistry, effective January 31, 1952.

#### College of Agriculture and Home Economics

##### Appointments

James D. Kemp, Assistant Professor of Animal Husbandry; Assistant in Animal Husbandry, Experiment Station, effective July 1, 1952. Mr. Kemp will replace the late Professor E. J. Wilford.

William R. Downs, Field Agent in Cream Grading, effective February 1, 1952. Mr. Downs has been serving as a student assistant in dairying on an hourly basis.

Betty C. Kirk, Clerk-Stenographer-Accountant, Administration-Records, effective February 1, 1952. She has been serving on an hourly basis.

Dorothy Norris, Clerk, Department of Entomology and Botany, effective February 1, 1952.

Jean Moore, Clerk, Agricultural Extension, effective January 21, 1952.

Kob Ryan, temporary Instructor in Animal Husbandry, for four months, effective February 1, 1952, through May 31, 1952.

Peggy Esenbock, Stenographer, Department of Farm Economics, effective February 4, 1952.

Laura Withers Wiedo, Assistant Analyst, Department of Agronomy, effective February 15, 1952.

Analie Francis, Stenographer, Department of Farm Economics, effective January 21, 1952.

### Salary Adjustments

George D. Pendergrass, Assistant in Animal Husbandry, adjustment in salary, effective February 1, 1952. Mr. Pendergrass has been serving on a half-time basis since September 1, 1951.

William Bedford, Tractor Operator and Mechanic, Department of Horticulture, adjustment in salary, effective February 1, 1952.

Christine Davis, Clerk-Stenographer, Department of Farm Economics, adjustment in salary, effective February 1, 1952.

John W. Irvine, County Agent, made Field Agent in Agronomy, with adjustment in salary, effective February 18, 1952.

Keith R. Vice, Assistant Economist in Farm Management, adjustment in salary, effective February 1, 1952.

Norris R. Elliott, Professor of Landscape Architecture, adjustment in salary, effective February 1, 1952.

### Leaves of Absence

Thelma Meredith, Home Demonstration Agent, Johnson County, granted an extension of leave from June 16-September 15, 1952. Miss Meredith is now on sabbatic leave.



George D. Corder, County Agent, McCreary County, returned from sabbatic leave January 26, 1952.

### Resignations

Ruth MacKay, Clerk, Department of Entomology and Botany, January 31, 1952, to transfer to the Department of Art.

Mrs. Sarah Thomas McMurray, Clerk-Stenographer, Department of Feed and Fertilizer Control, effective January 22, 1952.

Thelma Comley, Junior Seed Analyst, Department of Entomology and Botany, effective January 31, 1952.

Mrs. Louise King Ramsey, Clerk, Agricultural Extension, Meade County, effective January 12, 1952.

John F. Kurtz, Carpenter and Maintenance Man, Experiment Station, effective January 25, 1952.

Frances A. Kirkpatrick, Clerk-Stenographer, Administration, effective February 22, 1952.

Mrs. Virginia B. Jones, Clerk-Stenographer, Department of Farm Economics, effective February 14, 1952.

### College of Engineering

#### Leave of Absence

M. W. Beebe, Associate Professor of Metallurgical Engineering, granted an extension of leave from February 1, 1952, to June 30, 1952.

#### Resignation

Mrs. Elizabeth Leming Gordonwood, Clerk-Stenographer, Engineering Experiment Station, effective February 1, 1952.

### College of Education

#### Appointment

Mrs. Dorothy Martin, Secretary, University School, effective January 10, 1952.

#### Resignations

Mrs. Georgia Baesler, Assistant Secretary, University School,

effective February 1, 1952.

Mrs. Barbara Gayle Crutcher, Secretary, Agricultural Education, effective February 18, 1952.

### Graduate School

#### Appointments

Mrs. Dorothy B. Jessee, Secretary, effective February 8, 1952.

Mrs. Betty F. Midkiff, Assistant Secretary, reappointed for half-time, for one and a half months, effective January 15, 1952.

Mrs. Montie H. Frazier, Assistant Secretary, half-time, for the month of February, and as Assistant Secretary, full-time, effective March 1, 1952.

#### Resignation

Mrs. Juanita Shely Givin, Secretary, effective February 19, 1952.

### University Research

#### Appointment

Mary Wilma Massey Hargreaves, Research Assistant, for five months, effective February 1, 1952.

### Department of University Extension

#### Appointments

John K. Berry, reappointed Instructor in Practical Mining, Jenkins, Kentucky, for January, February and March, 1952.

Carolyn Cofield, Instructor in Home Economics, for five months. Miss Cofield is teaching in the Northern Extension Center, effective February 1, 1952.

### University Library

#### Appointments

Louise Rogers Hill, Typist, effective February 1, 1952.

Mrs. Eulene Napier, Biological Sciences Librarian, effective February 1, 1952.

Resignations

Mrs. Corday Battaile, Typist, effective January 19, 1952.

Mrs. Dorothy Crowe, Biological Sciences Librarian, effective January 31, 1952.

Registrar's OfficeAppointment

Mrs. Kathryne W. Shelburne, Chief Stenographer and Secretary, effective February 1, 1952. Mrs. Shelburne is transferring from the Department of Business Management and Control.

University Health ServiceAppointment

Marjorie L. Whitaker, Nurse in the Dispensary, effective January 30, 1952.

Resignation

Mrs. Pauline Morton Pearson, Nurse in the Dispensary, effective February 20, 1952.

University Personnel OfficeAppointments

Curtis Phipps, Counselor, effective February 1, 1952.

Caroline Freeman, Secretary, effective January 21, 1952.

Resignation

Ernest L. Kronvall, Counselor, to transfer to the Department of Psychology, effective February 1, 1952.

Department of Public RelationsAppointment

Dorothy Miller Skinner, Secretary, effective February 1, 1952.

Resignation

Alice M. Brown, Secretary, effective January 31, 1952.

University Radio StationResignation

Robert Freeman, Engineering Supervisor, effective February 5, 1952.

Business Management and ControlAppointments

Albert E. Gross, Internal Auditor, effective February 1, 1952.

Carolyn Walker Foster, Stenographer-Receptionist, effective February 1, 1952.

Wilma Gray Million, Clerk-Typist, Accounting, effective February 1, 1952.

Elizabeth Warren Michler, Clerk, effective January 5, 1952.

Salary Adjustment

Mildred Anne Nickell, Secretary, effective February 1, 1952.

Resignations

Mrs. Marie Lewis Donovan, Clerk-Typist, Accounting, effective January 31, 1952.

Mrs. Jean Irvin Hutchinson, Clerk, effective January 31, 1952.

Mrs. Kathryne W. Shelburne, Clerk-Stenographer, effective February 1, 1952, to transfer to the Registrar's Office.

University CommonsAppointments

Zoe Harris, Director, effective January 21, 1952.

Ann May, Assistant Director, effective January 29, 1952.

Salary Adjustments

Lorraine Quigley, Assistant Manager, Dormitory Grill, adjustment in salary, effective January 15, 1952.

Dorothy M. Isaacs, Bookkeeper, adjustment in salary, effective February 1, 1952.

Mary E. Nooe, Cashier and Inventory Clerk, adjustment in salary, effective February 1, 1952.

University Station Post OfficeAppointment

Mrs. Sally Willard Lindon, Clerk, effective February 1, 1952.

Resignation

Barbara Young, Clerk, effective February 12, 1952.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

R. Adjournment.

On motion duly made, seconded and carried, the Executive Committee adjourned at 4:45 p.m.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee.