

September 17, 1917

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The General Faculty met in special session Monday, September 17th. at 3:45 P.M. in their faculty room. Acting President Boyd introduced the new President, Dr. Frank L. McVey, who took charge of the meeting. President McVey discussed matters of general interest to the faculty, after which the meeting adjourned.

Ezra T. Gillis  
Secretary

October 18, 1917

The faculty met in special session October 18th., President McVey presiding.

On request of President McVey, Dr. Boyd, Chairman of the Committee on Constitution, made a report in reference to the progress of the work. President McVey stated that the report would be sent to every member of the faculty for their consideration before it was presented and asked that it be given their careful attention.

The President also stated that the Board of Trustees was working out a series of rules for the government of the Board.

He announced that Captain Royden had been appointed Commandant and expressed the hope that the University people would welcome him cordially.

He asked that the faculty be as economical as would be consistent with good work in the use of electric lights. He



called attention to the following plans he had made for the University:

1. A uniform letter head for every department of the University.
2. A stenographic bureau, so that every professor on the ground would have access to this department.
3. The Publicity Department.

The President, in response to a question by Professor Mathews, in regard to Committees, stated that no changes except the ones made by the report of the Survey Commission had been made. He announced that Professor Freeman had been made Chairman of the Athletic Committee.

*Ezra Gillis*  
Secretary