

MINUTES OF THE EXECUTIVE COMMITTEE OF THE
UNIVERSITY OF KENTUCKY

MARCH 20, 1918.

The Executive Committee of the University of Kentucky met on the above mentioned date in the office of President McVey with Chairman Nichols, Dr. Marks, Mr. McKee and Mr. Johnston of the Committee and President McVey and Enoch Grehan, Secretary present.

The reading of the minutes of the previous meeting was dispensed with.

The report of the Business Agent for the month of February was read and ordered filed. The report of the Business Agent, including summary but exclusive of details, with the action of the Board on recommendations contained therein, follows:

March 20, 1918.

President F.L.McVey
and
The Executive Committee:-

FINANCIAL REPORT

Financial Report for February 1918 is filed, Exhibit No. 1.

MULLIGAN PROPERTY

On the advice of Combs Lumber Company I informed the Phoenix and Third Trust Company that it was advisable to have additional insurance on the Mulligan dwelling, amounting to \$5,000. Mr. McDowell said the insurance would be taken out at once. Mr. Smith of the Combs Lumber Company values the property now at \$20,000.00. The total insurance now is \$11,500.

The barn was sold as directed for \$85.00. The money has been received and the barn removed.

INCREASE OF INCOME UNDER NEW LAW

The total placed to the University credit by the State Auditor on half cent tax to March 16th is \$57,587.09. Our estimate for this year is \$59,500. Upon examination of the Auditor's accounts with the bookkeeper it appears probable that the amount collected would have reached the amount of our estimate by June 30th, had not the law been changed. Then as $\frac{1}{2}$ is to $1\frac{3}{4}$, so \$2,000 (approximate) is to amount yet to be received, or \$7,000.00, that is under the new law the University will probably receive \$5,000 for this year in addition to the estimate of half cent tax.

RECOMMENDATION FOR INCREASE IN SALARY

I recommend that the salary of Miss Ruby Stivers, who is now acting as Secretary and Bookkeeper in the Business Office, be raised from \$60.00 to \$75.00 per month, beginning March 1st. The increase is deserved, and there are sufficient funds in the Business Agent's budget to meet the raise. Referred to President McVey and Business Agent for action)

FLAG POLE

A Mr. Hart who painted the flag pole in 1916, agrees to take the pole down at the second joint, and cut off the bent part and replace the remaining part for \$45.00. He asks that we have the threads cut. I am reporting this as Captain Royden is very anxious to have the pole straightened. (Authorized).

S U M M A R Y

FINANCIAL STATEMENT UNIVERSITY OF KENTUCKY

February 28th, 1918.

Fund	Sche- dule	Estimated	Receipts	Expenses	Bal. on Hand	Balance Available
			Detail-1-	67,693.43		
Gen.Fd.	1	224,299.15	162,439.84	133,060.09	(38313.68)	23,545.63
E.S.Fd.	2	256,386.06	173,488.16	147,839.19	25648.97	108,546.87
Ext.Fd.	3	101,491.09	94,033.02	73,539.40	20493.62	27,951.69
Trust F.	4	21,548.20	17,530.83	14,384.29	3146.54	7,163.91
		<u>663,724.50</u>	<u>447,491.85</u>	<u>436,516.40</u>	<u>10,975.45</u>	<u>167,208.10</u>

Respectfully,

D.H.Peak
BUSINESS AGENT

President McVey made an oral report regarding progress on the President's house. He said that selection had been made of lighting fixtures and grates for the residence now being improved on the Mulligan grounds. President McVey submitted plans for a garage which contemplated servants quarters in connection therewith. After discussion of the plans, on motion of Dr. Marks seconded by Mr. McKee, President McVey was authorized by unanimous vote to proceed with the erection of the garage in accordance with the plans submitted.

The President suggested that plans be considered for improvement of the campus and asked for authority to take the matter up with some landscape designer qualified to do the work. On motion of Mr. McKee seconded by Mr. Johnston, the Committee adopted resolution authorizing President McVey to select a designer to map out plans for improvement of the campus and submit them together with estimate of cost to a subsequent meeting of this Board.

With reference to the item, Y.M.C.A. building, President McVey asked that the Committee authorize him to get in communication with the Rockefeller fund and ascertain what steps the University would have to take to get help from this fund in establishing upon the grounds a Y.M.C.A. building. He said in this connection that the University had been in communication some years before with the Rockefeller interests to this end. He desired to take the matter up again and ascertain what might be done toward establishing a permanent and ample home on the grounds for this important work.

Mr. Johnston moved that the President be authorized to enter into such communication and report to a later meeting of the

Committee. Doctor Marks seconded the motion which was adopted by unanimous vote.

Concerning the item, Public Health Laboratory, President McVey reported recent action of the Legislature in this matter. He said that the bill adopted by the Legislature provided that the laboratory work of the Board of Health should be done by the University. In that event he said the University would have to provide quarters for this work and the thought was at the time the Committee was considering the matter as the law is to go into effect July 1.

On motion duly seconded, the Executive Committee authorized President McVey to ascertain what the University would be expected to do to meet the requirements of the Public Health Bill.

Dr. McVey reported that complaint had been made that night prowlers had been seen recently upon the grounds and about the buildings of Patterson Hall and that the Board of Control, of Patterson Hall suggested the protection of a night watchman. He said that he believed that such watchman would be necessary and that his duties should comprise also certain rounds on the campus of the University.

On motion of Mr. Johnston, seconded by Mr. McKee the President was authorized to employ a night watchman temporarily at a salary of \$50 a month.

The following matters were disposed of by the Executive Committee as indicated herein:

Leave of absence to Doctor Blumenthal for the period of the war without pay. Doctor Blumenthal has been drafted for war service.

Appointment of J.J.Flocken, student assistant in assaying,

at \$15.00 a month, effective March 1, 1918. (Approved)

Application of Mr. Arch L. Hamilton for renting barn located on the Van Meter place which is now rented by the Experiment Station. He wishes to rent the barn for the storage of tobacco, from September 1 to January 1. Dean Cooper recommended favorable action. (Dean Cooper authorized to enter into such lease of the barn as he deemed proper).

Application of Dr. J.J. Tigert for leave of absence for one year, as Head of the Department of Psychology, without pay. (Approved).

Increase in salary for Dr. Pontius, from \$1,800 to \$2,000, effective January 1, 1918. (Approved)

Appointment of Mr. J.W. Lindsay, student assistant in Chemistry, at \$20.00 a month, effective February 1, 1918. (Approved).

Appointment of Mr. W.E. Rhoads, student assistant in Chemistry, at \$10.00 a month, effective March 1, 1918. (Approved).

Increase in salary for Miss Carrie Bean, from \$60 to \$75 a month. (Referred to President McVey with power to act).

Appointment of Miss Aline B. Proctor, stenographer in the Stenographic Bureau, at a salary of \$50.00 a month, effective March 5, 1918. (Approved).

Increase in salary for Miss Kate McDaniel, clerk, Department of Horticulture, from \$50 to \$60 a month, effective April 1, 1918. (Approved).

Doctor Marks reported to the Committee that as he would be compelled to enter the service of the Government with the Barrow Unit March 31, it would be necessary for him to surrender editorship of the University Alumnus, the journal of the Alumni Association, to other hands. He said he was aware that there was objection to the placing of the editorship of this journal in the hands of any one in the active employment of the University, but that in this emergency he desired the Committee to give its sanction for Miss Marguerite McLaughlin, instructor in the Department of Journalism, to take up the work in his absence. He said

she had been assisting in the work heretofore and had done so so acceptably he was satisfied that she was the best qualified person in the Alumni Association to handle the work at this time.

Upon recommendation of Doctor Marks and upon his motion seconded by Mr. McKee, the Committee gave its sanction to the appointment of Miss McLaughlin as editor of the Alumnus in the absence of Doctor Marks.

The following recommendations made by Thomas P. Cooper, Dean of the College of Agriculture and Director of the Experiment Station, were approved by the Executive Committee :

Appointments :

Miss Daisy Dryden, stenographer to fill the vacancy created by the resignation of Miss Lena Hottes. Appointment to take effect March 1, 1918 at a salary of \$60 a month.

Miss Helen Wilson stenographer, Extension Division, to succeed Miss Lillian Lisle, resigned. Effective February 1, 1918 at a salary of \$60 a month.

Mrs. Marie Allison, clerk assistant to District Agent Nelson at Hopkinsville, Ky. to succeed Elizabeth Rich, resigned. For five months, effective February 1, \$30 a month.

Reappointments:

J.W. Worthington, County Agent, Campbell County, Ky., effective January 1, 1918 at salary of \$1600 a year to be paid as follows: Department of Agriculture \$300, State Federal Smith-Lever \$500, Campbell County \$800. Salary to include expenses.

W.J. Piggett, County Agent of McCracken County, effective January 1, 1918, salary \$1900 per annum, paid as follows: Department of Agriculture \$300, Smith-Lever \$700, McCracken County \$900. Salary to include expenses.

I.C. Graddy, Emergency County Agent, Muhlenberg County, appointment to be effective as of January 1, 1918 to continue 6 months, paid as follows: Emergency Appropriation

Department of Agriculture, \$500, Muhlenberg County \$300 this to include expenses.

Transfer Miss Iris Boggess from regular agent to Emergency Home Demonstration Agent of Muhlenberg County, made necessary by adjustment of funds. Her appointment as emergency agent is to be for 5 months, effective February 1, 1918, salary \$500 for the entire period, paid as follows: Emergency Appropriation Dept. Agr., \$250, Muhlenberg County \$250, this to include expenses.

S.F. Grubbs, Emergency County Agent, Barren County, appointment effective January 16, 1918 to be paid at the rate of \$133.33 a month for a period of 5½ months, this to include salary and all expenses. To be paid: Emergency Funds U.S. Dept. Agr. \$550 of the total expenses and funds appropriated by the fiscal court of Barren County will bear \$183.33 of this cost.

Luther Franklin Morgan, Emergency County Agent for Perry County, effective February 1, 1918 salary \$100 per month and allowance of approximately \$40 a month for traveling expenses. Appointment, 5 months, salary and expenses to be paid from Emergency Funds appropriation to the U.S. Dept. Agr.

J. Peter Ricketts, Emergency County Agent for Bullitt County, effective January 16, 1918, salary \$180 a month, with estimated expense allowance \$40 a month. To be paid out of Emergency Funds appropriated by the U.S. Dept. Agr. and to be used in meeting both salary and expenses.

W.R. Drummond, Emergency County Agent, Anderson County, \$125 a month, effective March 5, 1918 for 1 month, to be paid from Emergency Fund, U.S. Dept. Agr. Traveling expenses about \$40 a month from the same fund.

James E. Kuykandall, Emergency County Agent, Warren County, salary \$75 a month, effective March 1, 1918 to continue 4 months, paid out of Emergency Fund, U.S. Dept. Agr. \$50 a month. Warren County \$25 a month.

K.J. Boles, Emergency County Agent, Morgan County, salary \$100 a month, effective March 5, 1918 for 1 month, paid from Emergency Fund.

Mrs. Della Davis, Emergency Home Demonstration Agent, Hardin County, at \$120 a month, effective March 1, 1918 for 4 months paid out of Emergency Funds U.S. Dept. Agr. \$240, Hardin County \$240.

Mrs. Susan G. Weaver, Emergency Home Demonstration Agent, Henderson County, salary \$111 a month, effective March 1, 1918 to continue 4 months, to be paid Emergency Fund, U.S.Dept. Agr. \$224, Henderson County \$220.

B.S.Hensley, Emergency County Agent, Johnson County, \$116.62 $\frac{2}{3}$ a month, effective March 1, 1918 to continue 4 months, to be paid out of Emergency Fund, U.S.Dept. Agr. \$300, Johnson County \$166.66 $\frac{2}{3}$.

Frances Y. Kline, Emergency Home Demonstration Agent, Livingston County, \$100 a month, effective March 1, 1918, continue 2 months, paid out of Emergency Fund U.S.Dept. Agr. \$100, Livingston County \$100.

Miss Etta Potter, Emergency Home Demonstration Agent, Lawrence County \$100 a month, effective March 5, 1918 for 4 months, paid out of Emergency Fund U.S.Dept. Agr. \$200, Fiscal Court, Lawrence County \$200.

J.S.Crenshaw, Emergency County Agent, Trigg County, \$100 a month, effective March 1, 1918 for 4 months, to be paid Emergency Fund U.S.Dept. Agr. \$400.

D.H.Postlethweight, Emergency County Agent, Crittenden County, \$100 a month, effective March 4, 1918 for 1 month, to be paid out of Emergency Fund, U.S.Dept. Agr. with traveling expense of about \$40 a month allowed from the Emergency Fund.

J.C.Melvin, Emergency Assistant County Agent, Butler County, \$85 a month, effective March 4, 1918, for 1 month, paid out of Emergency Fund U.S.Dept. Agr.

O.F.Floyd, County Agent, Harrison County, \$1800, effective January 1, 1918, to be paid Federal Smith-Lever Funds \$600, U.S.Dept. Agr. \$300, Harrison County \$900. Salary to include expenses.

Arch M. Allen, Emergency County Agent, Union County, salary \$141.66 $\frac{2}{3}$ a month, effective February 1, 1918 for 5 months out of Emergency Department of Agriculture Funds \$88.33 $\frac{1}{3}$ a month, Union County \$58.33 $\frac{1}{3}$ a month.

Mrs. Octavia Evans, Emergency Home Demonstration Agent, Davies County \$100 a month, effective March 1, 1918, for 4 months out of Emergency Fund U.S Dept. Agr. \$200, Fiscal Court Davies County \$200. Salary to include traveling expense. Contract to be renewed July 1, 1918.

Miss Willie Maude Meguiar, Emergency Home Demonstration Agent, Simpson County \$100 a month, effective March 1, 1918 for 4 months, paid out of Emergency Fund U.S.Dept. Agr. \$200, Fiscal Court Simpson County \$120, School Board

\$80. Salary to include traveling expense. Contract to be renewed July 1, 1918.

Morris M. Gordon, County Agent, Fulton County \$2000 a year, effective April 20, 1918, paid out of Federal Smith-Lever \$700, State Smith-Lever \$1000; Department of Agriculture \$300. Salary to include expenses.

Roy B. Swann, Emergency County Agent, Seed Corn Campaign, Breathitt County, \$85 a month, effective March 13, 1918. Paid out of Emergency Federal U.S.Dept. Agr. Allowance \$40 for traveling expenses from same fund.

W.A.Adams, Emergency County Agent, Seed Corn Campaign, Laurel County, \$85 a month for 1 month, effective March 13, 1918, paid from Emergency fund U.S.Dept. Agr. allowance of \$40 for traveling expense out of the same fund.

S.D.Yorrell, Emergency County Agent, Seed Corn Campaign, Boyle County, \$100 a month for 1 month, effective March 6, 1918, paid from Emergency Fund, U.S.Dept. Agr.; \$40 a month allowed for traveling expense, paid from the same fund.

W.H.Hamm, Emergency County Agent, Seed Corn Campaign, Russell County \$85 a month for 1 month, effective March 12, 1918, paid from Emergency Fund U.S.Dept. Agr.; allowance of \$40 for traveling expense from same fund.

John W. Keeling, Emergency County Agent, Seed Corn Campaign, Christian County, \$100 a month for 1 month, effective March 4, 1918, out of Emergency Fund, U.S.Dept. Agr.; allowance \$40 a month for traveling expense from same fund.

A.A.Holladay, Emergency County Agent, Seed Corn Campaign, Queen County \$85 a month for 1 month, effective March 11, 1918 with allowance of \$40 traveling expense from same fund.

J.D.Craddock, Emergency County Agent, Seed Corn Campaign, Hart County, \$100 a month for 1 month, effective March 6, 1918, with \$40 traveling expense out of Emergency Fund U.S.Dept. Agr.

William T. Clarke, Emergency County Agent, Seed Corn Campaign, Fleming County \$100 a month, effective March 13, 1918 for 1 month. Traveling expense of \$40, paid out of Emergency Fund U.S.Dept. Agr.

H.H.Brock, Emergency County Agent, Seed Corn Campaign, Clark County, \$100 a month, effective March 12, 1918 for 1 month with traveling expense of \$40.

G.E.Ferran, Emergency County Agent, Seed Corn Campaign, Cumberland County, \$100 a month for 1 month, effective March 13, 1918. To be paid out of Emergency Fund U.S. Dept. Agr.

J.M.Porter, Emergency County Agent, Seed Corn Campaign, Monroe County \$100 a month for 1 month, effective March 13, 1918, out of Emergency Fund U.S.Dept. Agr.

George McCombs, Emergency County Agent, Seed Corn Campaign, Edmonson County \$100 a month for 1 month, effective March 13, 1918, out of Emergency Fund U.S.Dept. Agr.

Alva L. Skaggs, Emergency County Agent, Seed Corn Campaign, Russell County \$100 a month for 1 month, effective March 13, 1918, out of Emergency Fund U.S.Dept. Agr.; allowance of about \$40 for traveling expense.

J.O.Horning, Emergency County Agent, Seed Corn Campaign, Metcalfe County, \$100 a month for 1 month, effective March 13, 1918. Allowance of \$40 for traveling expense, to be paid from Emergency Fund U.S.Dept. Agr.

J.P.Ricketts, Emergency County Agent, Owen County, \$150 a month. Salary to include traveling expense, to continue $3\frac{1}{2}$ months, effective March 15, 1918 out of Emergency Fund U.S.Dept. Agr. \$291.65, Owen County \$233.31.

Mrs . E.L.Grubbs, Emergency Home Demonstration Agent, Boyle County \$100 a month, effective March 1, 1918, for 4 months, traveling expense included in salary. Out of Emergency Fund U.S.Dept. Agr. \$200, Boyle County School Board \$200.

Miss Jacqueline Hall, Emergency Home Demonstration Agent Harrison County, \$125 a month for 4 months, salary to include expense, effective March 1, 1918, out of Emergency Fund, U.S.Dept. Agr. \$300, Harrison County \$200.

Board adjourned.

Respectfully submitted,

ENOCH GREHAN

Secretary.