

Minutes of the Meeting of the Executive Committee of the University of Kentucky, November 20, 1959.

The Executive Committee of the University of Kentucky met in the President's Office on the campus of the University at 9:40 a. m. , CST, with the following members present: R. P. Hobson, Chairman; Dr. Ralph J. Angelucci, J. Stephen Watkins and Harper Gatton. Absent: Wood Hannah, Sr. President Frank G. Dickey and Secretary Frank D. Peterson were present.

A. Approval of Minutes.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of October 16, 1959, were approved as published.

B. Temporary Investments Authorized.

Mr. Peterson reported that the Treasury Department had announced the refunding of some bonds at a new rate of interest, 5-1/4%. Mr. Peterson recommended that \$180,000 be invested temporarily. He stated that the bonds would mature by the time the funds are needed for operation.

Upon motion duly made, seconded and carried, the sum of \$180,000 was authorized invested in short-term 5-1/4% government bonds.

C. Financial Report.

Mr. Peterson submitted financial report for the four-months period ended October 31, 1959. The report contained a balance sheet and related statements which presented a complete financial picture of the period for all funds of the University.

Members of the Committee examined the balance sheet for Current General Funds and Plant Funds, and the statement of operations for all departments and divisions of the University and, being advised, upon motion duly made, seconded and carried, the report was authorized received and filed.

D. Contract with Department of Fish and Wildlife Resources Approved.

Mr. Peterson submitted a contract between the Department of Fish and Wildlife Resources and the University. The contract provides for the continuation of the Game Refuge at the Western Kentucky 4-H Camp in Hopkins County near Dawson Springs. The contract runs for a period of five years. Dean Welch states that the relationship over the past years has been satisfactory. Mr. Peterson recommended that the contract be authorized approved and executed.

On motion duly made, seconded and carried, the contract with the Department of Fish and Wildlife Resources was approved and authorized executed.

E. Contract with the Department of Economic Development Approved.

Mr. Peterson submitted a contract between the Department of Economic Development and the University of Kentucky Agricultural Experiment Station. The Experiment Station will run research and make tests on the factors concerning success in the quick aging of hams to produce a desired flavor without excessive shrinkage or spoilage. The Department of Economic Development feels that this is of such importance to the economics of the State that they offer to transfer to the University of Kentucky the sum of \$6,000.00 for the fiscal year 1959-60, in an effort to provide a practical means for producing a more acceptable and profitable type of ham for sale.

Mr. Peterson recommended that the contract be approved, and upon motion duly made, seconded and carried, the contract was approved and authorized executed.

F. Sale of Telephone Line on Buckhorn Creek Approved.

Mr. Peterson reported that the Federal and State forestry services many years ago put a pole telephone line on the Robinson Forest property to provide communication from the forest fire tower. During the intervening years, the University was permitted to tie the telephone in the Engineering camp to the line. In recent years electricity has been made available to that area and the Federal and State Forestry Services now use radio communication. They have abandoned the telephone line and have transferred it to the University. There are eight or more people on the telephone line which, necessarily, is not kept in a very good state of repair. The Southern Bell Telephone Company is willing to purchase the line and its facilities, and to furnish telephone service to the Robinson Forest property as required. The University people involved have all recommended that the telephone line be taken over by the Southern Bell Telephone Company for a distance of 4.86 miles. The people involved feel that this will increase the efficiency of the telephone service in that area.

Mr. Peterson recommended that the contract be authorized and approved and that the Dean and Director of the Kentucky Agricultural Experiment Station and the Vice President, Business Administration, of the University be authorized to make the transfer.

Upon motion duly made, seconded and carried, the sale was confirmed and authorized executed.

G. Group Employees Insurance Committee Request Approved.

President Dickey submitted a letter which he had received from the Employees Insurance Committee:

November 17, 1959

President Frank G. Dickey  
Campus

Dear President Dickey:

In accordance with our earlier discussion, the Employees Insurance Committee has conducted a poll of the University staff on its proposal to increase the group life insurance coverage. Ballots were returned by 1475 persons; 1264 were voted "yes" and 207 "no". The remaining four were defective and could not be counted. This is approval by 85.7 per cent of those voting. On October 1, 1959, there were 2272 members of the group; thus 55.6 per cent of the group voted "yes" and 9.1 per cent "no", while 35 per cent failed to vote.

The Committee has given careful study to the legal aspects of the plan. It is the opinion of the representatives of the underwriter, the Prudential Insurance Company of America, and of Professor Dukeminier of the College of Law and a member of the Insurance Committee, that approval by the group is not required. This is based on the assumption that the proposal involves a new contract under which the University rather than employees would pay the premium. The Committee considers that the function of the vote was to determine the attitude of the group toward the proposal.

Prudential is willing to make a new contract as proposed. Accordingly, the Committee recommends your approval of the plan with the following features:

1. Double the insurance policy of each employee. (This assumes that the existing salary classes remain unchanged.)
2. University contribution of an amount equal to the gross premium now paid by the employee.
3. Any dividend refund from the underwriter to be paid to and retained by the University.

It is further recommended that the revision be made effective as soon as possible, preferably December 1.

There is an aspect of the revision as it affects certain persons that should be called to your attention. Under the original contract persons on change-of-work remain in the group on the same terms as others. It has been the policy of the Insurance Committee to extend the coverage to all persons who have retired from University service, regardless of the particular form of retirement arrangement. This policy is known to and approved by the underwriter. Prudential as well as the underwriter of our

hospitalization and medical expense coverage take the position that the University may define, for purposes of the insurance contract, its own employees.

There are three groups presently covered who are not technically on change-of-work:

1. Certain persons in agricultural extension now on Civil Service retirement who have requested continuation of insurance coverages.

2. A limited number of maintenance workers who reached retirement age before serving the minimum 15 years required for change-of-work status.

3. A small group of laboratory employees who were transferred some years ago from the University to the State Department of Health. Their request to retain their insurance coverages was approved.

In each case the individuals affected pay their premiums in advance. The Committee considers that equal treatment with other employees requires that, so long as their participation before retirement is required by the Board of Trustees, these persons be included as eligible employees after retirement.

While there is no problem in connection with the present insurance coverage for the foregoing persons, it appears that they are not eligible for participation in the increased coverage. They are not now in the employ of the University. For such persons, now retired, as the underwriters consider ineligible for increased insurance, the Committee recommends reduction of the gross premium to \$7.02 per \$1000 of insurance, the net cost to those eligible for increased coverage. This will eliminate the need for a dividend refund to the members of these three small groups and will give them the same proportionate benefits as all others from University participation in premium payment. The only difference, and apparently one that cannot be removed, will be the amount of life insurance coverage.

The problem relates only to those now retired. Present employees who may later retire on some basis other than change-of-work will be eligible to retain all insurance held at date of retirement.

The Committee wishes to express its appreciation to you and the Board of Trustees for your interest in this proposal. The plan has received the enthusiastic support of all classes of the University community.



Sincerely,

EMPLOYEES INSURANCE COMMITTEE

Howard L. Bost  
 Robert J. Buck  
 Alma V. Carl  
 Leo M. Chamberlain  
 Jesse J. Dukeminier  
 Lucy R. Hogan  
 Margaret Bell Humphreys  
 Frank D. Peterson  
 John C. Redman  
 William F. Rehberg  
 Roy E. Swift  
 Ralph R. Pickett, Chairman

(Signed) Ralph R. Pickett

President Dickey explained that the Executive Committee had before it informally at the last meeting the question of whether or not the University would consider participation in the life insurance coverage program for employees of the University. The Executive Committee informally expressed a favorable reaction. The Employees Insurance Committee, since that time, has taken a vote of the members of the group and the results of the survey indicate 85.7% favorable to the request. The Executive Committee discussed at length the problems involved. They were also advised that Chairman Pickett, of the Employees Insurance Committee, Member Dukeminier and Dean of the Law College W. L. Matthews, Jr., had discussed the problem at great length and these men were invited to meet with the members of the Executive Committee and with representatives of the Prudential Life Insurance Company. The Executive Committee asked these gentlemen to make such statements as they felt desirable. The Executive Committee was advised that, as far as legality was concerned, these people were in accord with the procedure and, in their opinion, the plan was feasible and legal.

Representatives of the College of Law and of the Prudential Life Insurance Company stated that there was a meeting of the minds as to all technical questions involved. It was further explained to members of the Executive Committee that the members of the employees insurance group would continue to pay \$1.17 per month for \$1,000 of insurance coverage and that the University would match this payment and receive any dividend accruing to the program by virtue of its existence. It was explained that the dividend for the past ten years had amounted to some more than 40% of the premium paid. There was no assurance that this would continue but it did represent the record for about the last ten years.

The question of participation of quasi members of the University staff being covered by the life insurance program was discussed. It was the thought of members of the Executive Committee that the University could participate only in a program that affected directly employees of the University. It was stated that employees of other agencies not being paid by the University as such could not qualify under the law and that this amended program would

apply to University employees receiving their major compensation from University funds by virtue of being employees of the University.

Members of the visiting group were thanked for their presence and the assistance rendered. Dean Matthews was requested to remain with the Committee and the other members were excused.

Members of the Executive Committee being advised, upon motion duly made, seconded and carried, the amendment to the contract was authorized, the revised plan to have the following features:

- (1) Double the insurance policy of each employee. (Existing salary classes remain unchanged).
- (2) The University contribution of an amount equal to the gross premium now paid by the employee.
- (3) Dividend refund from the underwriters is to be paid to and retained by the University.
- (4) Revision to be made effective December 1, 1959.
- (5) Only bona fide employees of the University receiving their major proportion of salary from the University are to be covered under the amended program.

#### H. Contract Team at Bandung to Include Professor Hammond.

President Dickey stated that he desired to recommend that Dr. S. B. Hammond, Professor of Electrical Engineering, University of Utah, be added to the Kentucky Contract Team at Bandung, Indonesia, for a two-year period beginning about July 1, 1960. It is understood that Doctor Hammond's employment is conditioned on obtaining complete clearance with all parties concerned, and the length of employment is dependent upon the contract being sufficiently extended to cover the period of employment.

Upon motion duly made, seconded and carried, Dr. S. B. Hammond was authorized employed as Professor of Electrical Engineering with the Kentucky Contract Team at Bandung, Indonesia, for a period of two years, beginning about July 1, 1960. It is further understood that the length of employment shall not exceed the extension of the contract.

#### I. Rae Wild Cox Temporary Employment Approved.

President Dickey recommended the employment of Mrs. Rae Wild Cox, clerk-stenographer with the Agricultural Experiment Station on temporary basis. Mrs. Cox is related to another employee of the University, and it was necessary to waive the regulation prohibiting nepotism.

Members of the Board being advised, upon motion duly made, seconded and carried, authorized temporary employment of Mrs. Cox.

J. Change-of-Work Status for Dr. Otto T. Koppius.

President Dickey stated that Dr. Otto T. Koppius, professor in the College of Arts and Sciences, Department of Physics, came to the University on August 21, 1924, and has been continuously employed for a period of 35 years and five months. He will reach the age of 70 on December 24, 1959. The President recommended that Doctor Koppius be given change-of-work, effective February 1, 1960, on the basis of having been with the University for a period of 35½ years, which would entitle him to receive a change-of-work salary of 55.5% of his salary at the age of 65. President Dickey recommended that his assigned duties under change-of-work status be as follows:

First task: Preparation of a roster of the Department's former students--majors and graduate students--and a study of their professional accomplishments. This study should be advantageous to both the students and the University.

Second task: Hopes to do something about the teaching of physics in the high schools of the state--sponsoring its introduction in some high schools and suggesting improvements in others. The details of this task have not as yet been worked out.

Upon motion duly made, seconded and carried, Professor Otto T. Koppius was given a change-of-work status as of February 1, 1960, at an annual salary under the change-of-work program of \$4,062.60, his change-of-status duties to be as recommended by the President.

K. Change-of-Work Status for Miss Mary Virginia Singleton Approved.

President Dickey stated that Miss Mary Virginia Singleton, clerk-stenographer in the College of Agriculture and Home Economics, Department of Animal Husbandry, had been with the University since June 2, 1920, a period of 39 years and five months. He recommended that Miss Singleton be given change-of-work status, effective November 1, 1959, at 50% of her salary at the age of 65 and that her duties be the continuation of record keeping, correspondence and other office work as physical capacities will permit.

Upon motion duly made, seconded and carried, change-of-work status was authorized for Miss Mary Virginia Singleton, effective November 1, 1959, with an annual salary of \$1,320.00 and change-of-work duties as assigned.

L. Amendment to ICA Contract--Bogor, Approved.

President Dickey submitted proposed Amendment No. 2 to Indonesian Contract ICA-W-699, Bogor. He stated that the amendment was primarily concerned with Workmen's Compensation provisions and insurance coverage. The Amendment brings the contract in line with current Federal policy.

Upon motion duly made, seconded and carried, Amendment 2, Indonesian Contract ICA-W-699-Bogor was approved and authorized executed.

M. Luncheon.

At 11:55 a. m. , CST, the members recessed for luncheon which was served in the President's Office. At 12:40 p. m. , they again took up the agenda.

N. Gifts.

From: Mr. Louis Ware, Skokie, Illinois--\$1,000.00.

President Dickey reported that the Kentucky Research Foundation had received from Mr. Louis Ware his check for \$1,000.00, to be deposited to the Louis Ware Scholarship Fund. He recommended that this check be accepted, and upon motion duly made, seconded and carried, the Executive Committee authorized acceptance of the gift and requested the President to write a letter of appreciation to Mr. Louis Ware.

From: Estate of Dr. J. T. Kessinger, Wood River, Illinois--\$1,000.00.

President Dickey reported that the University of Kentucky had received a bequest from the will of the late Dr. J. T. Kessinger in the amount of \$1,000.00, which was given for the use and benefit of the University of Kentucky Medical Center. He recommended that the bequest be accepted, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: The Algernon Sydney Sullivan Foundation--\$4,000.00.

President Dickey stated he was pleased to report that the University was in receipt of check for \$4,000.00 from The Algernon Sydney Sullivan Foundation, representing their annual grant which has been raised from \$3,000.00 for the current year. He recommended that the grant be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance and requested the President to write a letter of appreciation to the Foundation.

From: Kentucky Utilities Company, Lexington, Ky. --\$8,000.00.

President Dickey reported that the Kentucky Utilities Company had transmitted to the University check for \$8,000.00 to be used for purchase of materials for the proposed farm house to be constructed at Dix Dam. He recommended that this gift be accepted, and upon motion duly made, seconded and carried, the Committee authorized its acceptance, and requested the President to express to officials of the Kentucky Utilities Company the appreciation of the Executive Committee and the University.

From: The General Electric Foundation,  
Ossining, New York--\$340. 00.

President Dickey presented check for \$340.00 from the General Electric Foundation, which represents a matching of gifts to the University during the third quarter of 1959, given by alumni who are employees of the General Electric Company. He expressed his pleasure at the generosity of these alumni and of the General Electric Foundation, and recommended that the check be accepted. Upon motion duly made, seconded and carried, the Executive Committee authorized acceptance of the grant and requested the President to thank the donors.

From: Lexington Junior League, Lexington,  
Ky. --\$2,000. 00.

President Dickey reported that the Lexington Junior League had given to the University their check for \$2,000.00 to be used by the Department of Art for the High School Art Studio Week Conference next spring. He said that this would enable the University to bring to the campus high school pupils gifted and interested in art and let them see the workings of an art school. He recommended that the gift be accepted. Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank officials of the Junior League.

From: The General Electric Foundation,  
Ossining, N. Y. --\$500. 00.

President Dickey reported that he was in receipt of check for \$500.00 from the General Electric Educational and Charitable Fund, given to accompany a scholarship award of \$350.00 which was presented to a scholarship award winner. He recommended that this grant be accepted, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Model Farms Dairy, Louisville, Ky. --  
\$200. 00.

President Dickey presented check for \$200.00 from the Model Farms Dairy, to be used for Dairy Manufacturing scholarships for the school year 1959-60. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift of the Model Farms Dairy was ordered accepted, and the President was requested to thank the donors.

From: Mr. Harkness Edwards, Jr., Lexington,  
Ky. --\$100. 00.

President Dickey presented check for \$100.00 from Mr. Harkness Edwards, Jr., to be used for a Purchase Prize for Graphics '59. He recommended

that this gift be accepted, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Lexington IBM Club, Lexington, Ky. --  
\$794.00.

President Dickey reported that the Lexington IBM Club had given to the University their check for \$794.00 for the purpose of purchasing functional equipment such as toys, books, tape recorders, chairs and tables for the Speech Center. He explained that this Club is a recreational, social and cultural organization of employees of IBM in Lexington and quoted their letter of presentation as follows: "Our Board appreciates the wonderful assistance and help the Speech Center is rendering to people with speech difficulties, especially the many children who are benefiting from speech therapy."

The President expressed his appreciation of the attitude of members of the Lexington IBM Club and recommended that their gift be accepted. Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank the donors.

From: American Society of Civil Engineers--  
\$250.00.

President Dickey presented check for \$250.00 from the American Society of Civil Engineers, given in support of one scholarship in the College of Engineering for the year 1959-60. He recommended that the check be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to write a letter of appreciation to the American Society of Civil Engineers.

From: Aubrey Feed Mills, Inc., Louisville,  
Ky. --\$800.00.

President Dickey stated that the University had received check for \$800.00 from the Aubrey Feed Mills, Inc., to be used in the research program of early weaning of pigs in the Animal Husbandry Department of the College of Agriculture and Home Economics. He recommended that this check be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the check and requested the President to thank officials of the Aubrey Feed Mills, Inc.

From: Brown-Forman Distillers Corporation,  
Louisville, Ky. --\$2,500.00.

President Dickey announced that the Brown-Forman Distillers Corporation had given to the University \$2,500.00 as a grant-in-aid in support of the Experiment Station's project dealing with parakeratosis in swine.

He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Committee ordered the gift accepted and requested the President to thank the donors.

From: Smith Kline and French Laboratories,  
Philadelphia, Pa. --\$4,000.00.

President Dickey reported that Smith Kline & French Laboratories had given to the University their check for \$4,000.00 to be used in support of the Animal Husbandry project entitled, "Growth Stimulants for Swine". He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank the donors.

From: Mr. Jouett Shouse, Washington, D. C. --  
Papers, Letters and Scrapbooks.

President Dickey reported that Mr. Jouett Shouse of Washington, D. C., had donated to the University a substantial portion of his papers, letters and scrapbooks. He stated that Mr. Shouse had been a figure of national prominence for some four decades and that his papers would represent a significant acquisition to the University's libraries. He recommended that they be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the gift, and requested the President to thank Mr. Shouse.

From: California-Florida Plant Corporation,  
Stuart, Florida--Chrysanthemum Cuttings.

President Dickey stated that the California-Florida Plant Corporation had sent to the University various chrysanthemum cuttings for use in the University's research concerning studies on the keeping quality of cut flowers. He recommended that the gift be accepted. Upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to thank the donors.

From. Mrs. Grace P. Reed, Louisville, Ky. --  
400 Shares of Stock and Check for  
\$1,300.00.

President Dickey stated that Mrs. Grace P. Reed had given to the University 400 shares of stock of the American Air Filter Company, Inc., and her check for \$1,300.00, representing a combined value of approximately \$10,000, for the purpose of establishing an endowment to support the "William Maxwell Reed Professorship of Mechanical Engineering". He stated further that it is anticipated that additional gifts will be made from time to time so that this endowment may at some future time make a major contribution to the field of Mechanical Engineering, and recommended that the check and stock be accepted.

Upon motion duly made, seconded and carried, the gift of Mrs. Grace P. Reed was ordered accepted, and the President was requested to write a letter of appreciation to Mrs. Reed.

O. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

William Danks Shephard, Assistant Professor, Department of Physics, effective February 1, 1960, ending June 30, 1960.

Elizabeth Graham, Secretary, Department of Social Work, effective October 12, 1959, ending June 30, 1960.

Georgia Anderson Hill, Part-time Instructor, Department of English, effective November 1, 1959, ending November 30, 1959.

Resignation

Giuseppe Sant' Ambrogio, Research Associate, Department of Anatomy & Physiology, effective November 20, 1959.

Changes in Status

Louis C. Alderman, Director of Henderson Center, to Assistant Professor, Department of Zoology, effective November 4, 1959.

Linda F. Meade, Secretary, Department of Air Science, adjustment in salary, effective October 1, 1959.

Leon Zolondek, Instructor, Department of Ancient Languages, continuation of appointment from October 1, 1959 through January 31, 1960.

Fogle C. Clark, Assistant Professor and Associate Bio-Astronautics Project Director, Department of Psychology, adjustment in salary, effective November 1, 1959, ending June 30, 1960.

John G. Dardis, Assistant Professor, Department of Physics, adjustment in salary, effective October 1, 1959, ending June 30, 1960.



Leave of Absence

Margaret O. Stewart, Instructor, Department of English, leave for the month of November, 1959 (only).

Hazel O. Smith, Secretary, Department of Anthropology, return to payroll October 21, 1959, ending June 30, 1960, after indefinite absence.

## COLLEGE OF AGRICULTURE &amp; HOME ECONOMICS

Appointments

Henry M. Chapman, Artist-Draftsman, Agricultural Extension Service, effective October 6, 1959, ending February 1, 1960.

Lillie Mae Land, Clerk, Wolfe County, Campton, Agricultural Extension, effective January 16, 1959.

Anita Louise Rasner, Clerk, Owsley County, Booneville, Agricultural Extension, effective October 1, 1959.

Rae Wild Cox, Clerk-Stenographer, Experiment Station, effective October 26, 1959.

Resignations

Wendell E. Jones, Associate County Agricultural Extension Agent, Hopkins County, Madisonville, effective December 3, 1959.

Jesse O. Horning, County Agricultural Extension Agent, Barren County, Glasgow, effective December 31, 1959.

Change of Work

Virginia Singleton, Clerk-Stenographer, to Change-of-Work Status, effective November 1, 1959.

Changes in Status

Charles M. Derrickson, Superintendent, Experiment Station, adjustment in salary, effective October 1, 1959.

Keneda Ellis, Clerk, Hopkins County, Madisonville, Agricultural Extension, adjustment in salary, effective November 1, 1959.

Margaret Ann Hatfield, Assistant County Home Demonstration Agent in Training, Whitley County, Williamsburg, to Home Demonstration Agent, Jackson County, McKee, with adjustment in salary, effective November 1, 1959.

Florence J. Parker, Home Demonstration Extension Agent, Agricultural Extension, to District Leader, Home Demonstration Agents' Headquarters, London, with adjustment in salary, effective November 1, 1959.

Frances L. Smith, Secretary, Extension, transfer to office of Associate Business Administrator, effective October 26, 1959.

William Harold Wood, Assistant County Agricultural Extension Agent in Training, Fayette County, Lexington, to Assistant County Agricultural Extension Agent, Fayette County, Lexington, effective November 1, 1959.

Marvin Davidson, Assistant County Agricultural Extension Agent in Training, Boone County, Burlington, to Assistant County Agricultural Extension Agent, Boone County, Burlington, effective November 1, 1959.

Alda Henning, District Leader, Agricultural Extension, to Acting Chairman, Home Economics Extension Programs, effective October 1, 1959.

Nadine C. Owens, Clerk, Laurel County, Extension, adjustment in salary, effective November 1, 1959.

#### Leaves of Absence

Harold F. Miller, Extension Specialist in Soils, Extension, leave, October 1, 1959, ending November 30, 1959, and additional leave December 1, 1959, ending January 31, 1959.

William C. Templeton, Associate Agronomist, Experiment Station, return from leave October 10, 1959.

G. P. Summers, Personnel & Training Officer, Agricultural Extension, leave, beginning January 5, 1960.

Mrs. Guynd S. Lyons, Home Demonstration Agent, Grayson County, Leitchfield, Agricultural Extension, leave, beginning December 16, 1959, ending January 31, 1960.

### COLLEGE OF ENGINEERING

#### Appointments

Frederick William Beaufait, Instructor, College, effective October 1, 1959, ending May 31, 1960.

Betty J. Doss, Clerk-Stenographer, Mechanical Engineering, effective October 26, 1959, ending June 30, 1960.

Peter John Graham, Assistant Professor, Electrical Engineering, effective December 1, 1959, ending June 30, 1960.

#### Resignation

Mona Lea Keeling, Clerk-Stenographer, Mechanical Engineering, effective October 24, 1959.

Change in Status

Virgil H. Wilson, Laboratory Technician, Aeronautical Research Laboratory, adjustment in salary, by reason of KRF, effective November 1, 1959, ending June 30, 1960.

## COLLEGE OF EDUCATION

Resignation

Myrtie E. Gordon, Secretary, effective September 30, 1959.

Changes in Status

William E. Steiden, Critic Teacher, adjustment in salary, effective October 1, 1959, ending June 30, 1960.

Emily H. Dawson, Librarian, title changed to Instructor in the College and Director of the Curriculum Laboratory and Librarian, effective September 14, 1959.

Anna B. Peck, Assistant Professor, salary correction, effective October 1, 1959, ending June 30, 1960.

## COLLEGE OF COMMERCE

Resignation

Nina R. Gorski, Secretary, Bureau of Business Research, effective October 24, 1959.

## MEDICAL CENTER

Appointment

Lois Anderson Messmer, Technician-Clerk, Health Service, effective November 1, 1959.

Change in Status

Kingsley M. Stevens, M. D. , Assistant Professor of Medicine, College of Medicine, adjustment in salary, effective November 1, 1959.

## EXTENDED PROGRAMS

### Appointments

Raymond A. Wilkie, Jr., Evening Class Instructor, for September 21, 1959, ending November 25, 1959.

Golanda F. Blatteis, Part-time Instructor in Spanish, Fort Knox Center, effective September 21, 1959, ending January 22, 1960.

Glenn Russell Hawkes, Part-time Instructor in Psychology, Fort Knox Center, effective September 21, 1959, ending January 22, 1960.

Donald Lee Hochstrasser, Part-time Instructor in Sociology, Fort Knox Center, effective September 21, 1959, ending January 22, 1960.

Klara Cook, Instructor in Sociology, Ashland Center, effective October 1, 1959, ending February 1, 1960.

Elizabeth Billings, Instructor in Home Economics, Ashland Center, effective September 1, 1959, ending January 15, 1960.

Frank E. Hustmyer, Jr., Part-time Psychology Lab Instructor, Northern Center, for five months, effective September 1, 1959, ending January 31, 1960.

### Changes in Status

Opal Skaggs Conley, Instructor in Anatomy & Physiology, Ashland Center, adjustment in salary, effective October 1, 1959, ending June 30, 1960.

Joe F. Mock, Part-time Instructor in Psychology, Ashland Center, salary correction, effective September 1, 1959, ending January 31, 1960.

Cora Goble, Secretary, Ashland Center, adjustment in salary, effective November 1, 1959, ending June 30, 1960.

## OFFICE OF THE VICE PRESIDENT

### Resignation

William Joseph Dennis, Annex Supervisor & Shipping Room Clerk, Kentucky Cooperative Counseling & Testing Service, effective October 16, 1959.

### Leave of Absence

James Donald Gay, Assistant for Veteran Affairs, Dean of Admissions, (Counseling), return October 12, 1959, after leave for an indefinite period.

Appointment

Ernest Ronald Bryson, Assistant to Serials Cataloger, Library, effective November 9, 1959, ending June 30, 1960.

## OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Appointments

Florence K. Huffman, Hostess, Student Union Commons, effective October 1, 1959.

Sharlene M. Stinnett, Junior Account Clerk, Division of Accounting, effective November 11, 1959.

Shirley B. Bodenheimer, Assistant Foreman, Maintenance & Operations, effective November 1, 1959.

Resignation

Dana S. Bloomfield, Secretary, Business Administration, effective October 15, 1959.

Changes in Status

Margaret C. Worsham, transferring from the Dean of Women's Staff, Program Director, to Assistant to Director, Student Union Building, effective November 1, 1959.

J. Y. Peck, Operating Engineer, M & O, to Operating Engineer, M & O and Medical Center plants, effective October 1, 1959.

Frances L. Smith, transferring from Agriculture & Home Economics, Office of the Dean, to Secretary, Business Administration, effective October 26, 1959.

Deceased

Margaret C. Crutcher, Substitute Hostess, Business Management & Control, Student Union Building, died November 14, 1959.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Board of Trustees concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

P. Fall-Out Shelter Accepted.

President Dickey reported that he had been requested to allow a family fall-out shelter to be placed in Maxwell Place. He stated that the Federal Government, through the Office of Civilian Defense Mobilization, decided to construct in each state a fall-out shelter which could be used as a sample and

viewed by the public. Such a policy is thought to be helpful in connection with civil defense and might encourage private citizens to construct their own fall-out shelters. He said that the proposal was to construct such a shelter in the basement of Maxwell Place, the project to cost the Federal Government about \$1,500.00. His first reaction to this was negative but it seemed desirable to cooperate with the Office of Civilian Defense Mobilization, in so far as possible, and while the project would cause some trouble, he felt it would serve a good purpose in implementing the national policy on shelters. He desired to recommend approval of the proposal.

Members of the Executive Committee asked a few questions, and upon motion duly made, seconded and carried, the proposal was ordered accepted and approved.

Q. Agreement with Sigma Nu Fraternity Approved.

President Dickey stated that the Board of Trustees had previously authorized consideration of the purchase of the Sigma Nu Fraternity house located between Limestone and Rose Streets on Euclid Avenue. He said that the University had appointed a realtor, the fraternity had appointed a realtor and these two had selected a third realtor to appraise the value of this property and recommend same to the Sigma Nu Fraternity and the University. The three realtor appraisers fixed a sale price on the property at \$37,800.00. It now appears that the Sigma Nu Fraternity desires to trade this property for other property owned by the University on Rose Lane. The problem was discussed and the Vice President, Business Administration, was authorized to draw up a contract with the Sigma Nu Fraternity authorities and submit same to the Board for consideration at a future meeting.

R. Executive Committee Adjourned.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 1:15 p. m. , CST.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee