

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, April 7, 1942.

The Board of Trustees of the University met in President Donovan's office at 10:00 a.m., Tuesday, April 7, 1942. The following were present: Governor Keen Johnson, Judge Richard C. Stoll, Harper Gatton, H. D. Palmore, Robert Tway, R. P. Hobson, John Cooper, Marshall Barnes, H. S. Cleveland, and Dr. Lee Kirkpatrick. President Donovan, Comptroller Peterson and Captain W. Gayle Starnes, Secretary, were also present.

A. Approval of Minutes.

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1. On motion, duly seconded and passed, the minutes of the meeting of the Board of Trustees of December 11, 1941, and the meetings of the Executive Committee of January 16, February 20, and March 20, 1942, were approved as published.

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B. Quarterly Report of the President.

QUARTERLY REPORT TO THE BOARD OF TRUSTEES
H. L. Donovan, President
University of Kentucky
April 7, 1942

INTRODUCTION

A year ago at the April meeting, the Board of Trustees adopted a new plan of organization for the administration of the University of Kentucky. At that same time you appointed a new president and a comptroller and authorized the appointment of a dean of the University. This position was filled in July by the appointment of Dr. Henry H. Hill.

It has been a year since my appointment, although I did not assume the duties of my office until July 1. The public immediately made demands upon my time and I actually began planning and thinking for my new work from the day of my appointment. The year has been an exceedingly busy one for me, but it has been pleasant and I hope it has been constructive for the University.

It is a pleasure to report to you that I have had the finest cooperation from every dean, head of department, faculty and staff member of the University. I have never taken over any position where I received so many courtesies and so many pledges of cooperation as I have received as the new president of the University.

From the local community and the State at large I have had splendid support. From my observation I believe that the University has the good will of the people of our State. Everywhere I go I find a genuine interest on the part of the public in what the University is doing and in how it can serve the State.

The Governor recommended to the General Assembly a budget for the University that represented the largest single increase in money that had ever been given the University at one time. The General Assembly approved the Governor's recommendation. The attitude of the members of the General Assembly toward the University was very constructive.

Just as we were launching a dynamic educational program with a view of increasing the usefulness of the University to the people, the World War broke upon us. Students began to leave immediately for military service and industries endeavored to induce many students to accept positions. The emphasis on the University had to be changed somewhat from a peace time educational program to a war time educational program. The deans and other faculty members devoted considerable thought to this problem and produced The Program of the University of Kentucky for Cooperating in the Total War Effort of the United States. This was one of the earliest war time programs produced by any university in the country. Since our program was announced to the public many other universities have also published their programs.

From my point of view several constructive things have happened at the University this year. Among the more important ones are: first, the reorganization of the summer school; second, the introduction of the quarter system which makes it possible for a student to graduate in three years; third, the organization of a Key Center of Information on the campus, under the leadership of Dr. Frank L. McVey, to interpret our war aims and to prepare the thinking of our people for the nature of the peace that should follow; and finally, the mobilization of the facilities of the University to assist our national government in winning the war.

The new administration has been anxious to see that it continues to build the program of the University on the splendid foundation laid down during the previous administrations of President McVey and President Cooper. We have been scrupulous about carrying out commitments made by our predecessors. We have also attempted to keep the University moving in the direction they had charted its course.

These are troublesome times. Every college and university in the land is feeling the impact of the war upon its program. It will be easy for an institution to lose its way during such an emergency as we find ourselves in today. The one thing that a university must keep in mind is that it is essentially an educational institution. It must recognize and lead the public to appreciate that education must go on regardless of the war. In many respects the education of youth is more important to the nation today than it is in peace times. If this war should go on five, seven, or ten years as some have predicted it may, where are we to get the young doctors, engineers, chemists, physicists, bacteriologists, mathematicians and leaders that are so essential to fill the gaps that are certain to be made as a result of the casualties that will occur? It is the primary work of the university to prepare the younger generation that is constantly coming on for the technical services, and for the leadership that is so essential in carrying on the functions of society both in times of war and peace. Here at the University it is my purpose to keep before our faculty and the public the fact that this is primarily our work, that it is fundamental to the best interest of society, that education like life must go on.

ENROLLMENT

At this meeting of the Board of Trustees it has been the policy of the president to report the enrollment for the second semester of the academic year. The first table is a comparative study of the enrollment for 1940-41 and 1941-42. It will be observed that we have 17.6% fewer students today than were enrolled a year ago. There has been a falling off of 24.1% in the enrollment of men. This is the result of so many men being called into military service. The largest loss in enrollment is in the Graduate School where 39.6% of the students have fallen out. This is to be expected since they are the older students in the University and are already prepared to take up important positions both in military life and in industry.

The second table is a study of the enrollment by sexes and by colleges and classes.

Dr. Leo M. Chamberlain, Registrar, has pointed out to me that until the outbreak of the war the ratio of men to women had for years in the University been almost exactly two to one. It is now down to 1.5 to 1. He says that it appears probable that by next fall the ratio will be approximately 1.2 to 1. Doctor Chamberlain predicts that the enrollment next fall will probably not exceed 2450 students.

TABLE I

	Enrollment for Second Semesters		Per Cent of Change
	1940-41	1941-42	
Total	3509	2890	-17.6
Men	2260	1716	-24.1
Women	1249	1174	- 6.0
Arts and Sciences	1374	1176	-14.4
Agr. and Home Economics	632	543	-14.1
Engineering	394	372	- 5.6
Law	93	67	-27.9
Education	216	207	- 4.2
Commerce	452	315	-30.3
Graduates	348	210	-39.6
Seniors	682	601	-11.9
Juniors	789	619	-21.5
Sophomores	754	653	-13.4
Freshmen	844	710	-15.9
Specials	14	16	+14.3
Auditors	23	10	-56.5
Transients	59	71	+20.3

University Enrollment for the Second Semester of 1941-42 by Sex and by Colleges and Classes

Classification	Arts & Sciences		Agr. & Home Ec.		Engineering		Law		Education		Commerce		Graduate		Totals		Grand Totals					
	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W						
Graduates	91	-	82	-	74	-	75	-	1	-	18	-	2	-	23	-	48	97	113	97	113	210
Seniors	130	95	65	60	64	17	21	53	60	15	68	13	337	264	357	262	619	619	619	619	619	
Juniors	155	134	72	49	111	26	6	15	35	23	52	35	438	215	438	215	653	653	653	653	653	
Sophomores	220	114	84	53	116	1	1	10	52	23	1	23	473	237	8	8	710	710	710	710	710	
Freshmen	5	7	-	-	1	1	1	-	-	-	-	-	5	5	5	5	16	16	16	16	16	16
Specials	1	3	3	1	1	-	1	-	-	-	-	-	1	1	1	1	10	10	10	10	10	10
Auditors	1	70	-	-	-	-	-	-	-	-	-	-	-	-	-	70	71	71	71	71	71	71
Transients	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	603	573	306	237	368	4	62	5	51	156	229	86	97	113	1716	1174	2890	2890	2890	2890	2890	2890

BUDGET

At the April meeting of the Board of Trustees the budget is approved.

The making of a budget is one of the most difficult and yet most important assignments delegated to the administrative officers of the University. In a period like the present when there are so many unknown factors involved, it is a major undertaking. The loss in enrollment, the requests from the government and industry for the services of professors, and the assignment of new responsibilities by governmental agencies complicate budget making. In addition, there are changes in the curriculum that have to be made to prepare youth to meet the new problems of a world at war. This tends to shift emphasis and requires some outlay of money. It is extremely difficult to ascertain with exact accuracy the income of an institution today.

The budget of the University which we are submitting to you has been given much thought. First, there were preliminary meetings with the deans of the various colleges, at which time it was determined the approximate income each college could expect this next year. The deans then consulted the heads of their departments and asked them to prepare departmental budgets. Next, the deans assembled these requests from departmental heads, organized and amended recommendations, and brought to the president the budget for each college. A conference with each dean was then held by the president. Finally, the dean of the University, the comptroller and the president went over the budget, calling deans of the colleges back for further conference when necessary. These data were then given over to the comptroller to be assembled in proper form to be presented here today. This required many, many hours of painstaking work on his part. I should like for you to know that the comptroller has done most of the work in the preparation of this budget. I am grateful to him for his untiring efforts in the preparation of this document.

It should be understood when this budget is approved by you that it may have to be modified at a later date as the result of unforeseen emergencies that may occur at any time. The kind of a world that we live in is so uncertain that no planning can be made for a long period of time. It is our judgment that the present budget represents the best one we can prepare at this time. If there are disasters ahead that we can not see at the present moment, it may be necessary to come before you again during the year and ask that the budget be amended.

It has always been my judgment that one of the most important pieces of business for a Board of Trustees of a college or university is the consideration of the budget of the institution. I, therefore, trust that you will take the time today to go thru this budget and become acquainted with how we propose that the funds of the University be expended in carrying on its work.

C. Budget

President Donovan submitted the Internal Budget for the year 1942-43 and asked Mr. Peterson to explain it in detail. The Trustees examined the Budget, department by department, and after a lengthy discussion took the following action:

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2. It was moved and seconded that the Budget, as submitted, for the year 1942-43 be accepted as a basis of maximum expenditures, and that inclusion of the name of any person in the budget shall not be considered as a contract of employment, and the Board of Trustees or the Executive Committee shall be authorized to make such changes in the budget as may, from time to time, be deemed necessary or advisable. A copy was ordered filed.

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D. Honorary Degrees.

The President reported that the Graduate Faculty had decided that, because this is the Sesqui-Centennial of the Commonwealth of Kentucky and the 75th Commencement of the University, it would recommend honorary degrees for a number of distinguished Kentuckians. He proposed the following list of names which had been approved by the Faculty of the University and recommended to the Board of Trustees for consideration:

Bishop H. P. Almon Abbott	LL.D.
Senator Alben W. Barkley	LL.D.
Mrs. Mary Breckinridge	LL.D.
Mr. J. W. Carnahan	LL.D.
Judge H. Church Ford	LL.D.
General Allen W. Gullion	LL.D.
President Raymond F. McLain	LL.D.
Rabbi Joseph Rauch	LL.D.
Mr. Rogers Clark Ballard Thruston	LL.D.
Dr. Charles W. Welch	LL.D.
Judge Samuel Mackay Wilson	LL.D.
Dr. Irvin Abell	D.Sc.
Dr. Fred W. Rankin	D.Sc.
Mr. Irvin S. Cobb	Litt.D.
Dr. A. L. Crabb	Litt.D.
Mrs. Mark F. Ethridge (Willie Snow Ethridge)	Litt.D.
Dr. John C. Metcalf	Litt.D.

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3. The above list was read by President Donovan to the Board of Trustees. On motion, duly seconded and passed, the Board authorized the granting of degrees indicated opposite the name of each person listed herein.

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E. Gift of J. K. Lilly.

In announcing the gift of a portrait of Stephen Collins Foster, made by Mr. J. K. Lilly of Indianapolis, President Donovan presented the following letter:

ELI LILLY AND COMPANY

Indianapolis, U. S. A.

March 19, 1942

Mr. Elmer G. Sulzer
University of Kentucky
Lexington, Kentucky

Dear Mr. Sulzer,

Correspondence with friend Hodges at Pittsburgh indicates that there is renewed interest in putting some Foster material in your Stephen Foster studio.

It so happens that there are two very nice portraits of Foster in the possession of Foster Hall, both by Marie Goth. One of them has been chosen to remain with us here and the other is available to you if you want it. It is a very nice piece of work and depicts Foster in the familiar pose at the piano with his chin resting on his hand and the elbow on the piano. If you would like to have this for your studio it would be a pleasure to make shipment upon receipt of your request.

Sincerely yours,

(Signed) J. K. Lilly

P. S. "No charge, transportation prepaid." JKL.

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4. On motion, properly seconded and passed, this gift was accepted and President Donovan was instructed to write a letter of appreciation.

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F. Appropriation for Mississippi Valley Historical Association.

President Donovan recommended that an appropriation of \$200.00 be made to entertain the Mississippi Valley Historical Association which is to hold its meeting in Lexington on May 7, 8, 9, 1942.

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5. It was moved and seconded that the recommendation of the President be approved and that the Comptroller be authorized to pay the necessary expenses incident to entertaining the Mississippi Valley Historical Association, not to exceed \$200, from any funds that may be available for this purpose.

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G. Board Members' Presentation of Credentials.

Judge Richard C. Stoll, Mr. H. D. Palmore and Mr. R. P. Hobson presented credentials from the Governor of the State of Kentucky as members of the Board of Trustees of the University of Kentucky. Their terms run as follows:

Judge Richard C. Stoll, 1942-48
Mr. R. P. Hobson, 1942-48
Mr. H. D. Palmore (Alumni Representative), 1942-48.

H. Leaves for Faculty and Staff Members Called to Military Service.

April 6, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

At the meeting of the Board of Trustees, September 17, 1940, Acting President Thomas Cooper submitted recommendations to the Board as follows:

"The officers and employees of the University of Kentucky and its divisions who have been in its service at least twelve months will, upon induction into active military service in accordance with his duties as a Reserve Officer or member of the National Guard, be allowed fifteen days with pay.

"That such officers and employees above referred to shall be granted a leave of absence for the period of active service under the above provision, and that after receiving an honorable discharge and upon return to civilian life, will resume former duties in the institution at such rate of remuneration as then attached to that office, and will be reinstated in the status occupied at the time of leaving the service of the University of Kentucky to enter military service, provided application for reinstatement is made within forty days after the time of honorable discharge or other certificate covering active service."

I believe these recommendations are sound and should be followed in so far as possible. However, it appears now that we are actually in war and a large number of University faculty members, officers and employees who are not members of the National Guard and Reserve Officers have been and will be affected, that a more specific interpretation be given by the Board of Trustees. I suggest that the action taken by the Board of Trustees, as recommended by Acting President Cooper, be interpreted to apply to all members of the National Guard, Reserve Officers and faculty and employees who have permanent status. I further suggest that employees of the University who are not on permanent status and, therefore, are not entitled to leave of absence for the period of

active service in military service or defense work, be allowed accumulative vacation with pay not to exceed fifteen days beyond the date of termination of employment with the University.

Respectfully submitted for your consideration.

(Signed) Frank D. Peterson
Comptroller.

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6. On motion, duly seconded and passed, the Board authorized the extension of the policy set forth in the minutes of September 17, 1940, to include the interpretation given in the above letter.

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I. Staff Changes.

President Donovan presented staff appointments, reappointments salary adjustments and other changes requested by Deans and Heads of Departments.

College of Arts and Sciences

Appointments

Miss Julia Ann Waters, part-time secretary in the Department of Psychology for April, May and June. Miss Waters succeeds Miss Elizabeth Johnston, resigned.

Dr. Charles E. Snow, Assistant Professor of Anthropology, for a period of three months, beginning April 1.

Miss Frances Smith, part-time secretary in the Department of Social Work for the remainder of the fiscal year, April, May and June.

Re-appointment of Mrs. Mary Engle as assistant to Doctor White, who was appointed to serve in the absence of Doctor Croft, for the months of April and May. Mrs. Engle is to return to her graduate assistantship for the month of June.

Mr. Jack Baker, re-appointed assistant to Doctor White, to serve in the absence of Doctor Croft, for the months of April and May.

Leaves of Absence

Dr. Henry Beaumont, Associate Professor of Psychology, military leave, effective March 28, with pay for two additional weeks, as provided for under the resolution of the Board of Trustees.

Dr. Robert L. Driver, Assistant Professor of Anatomy and Physiology, effective March 28, military leave with two weeks' additional pay, as provided under the resolution of the Board of Trustees. Doctor Driver has received a commission with the Sanitary Corps of the Medical Division of the United States Army.

Mr. Frank Moseley, assistant coach in the Department of Athletic effective March 24. Mr. Moseley has entered the Naval Reserves and is entitled to fifteen days' additional pay, under the provisions of the resolution of the Board of Trustees in regard to military leave.

Resignations

Miss Elizabeth Johnston, part-time secretary in the Department of Psychology, effective April 1, 1942.

Mr. Joe Shepherd, student assistant, Department of Athletics, effective March 7, 1942.

Permission to Do Outside Work

Professor A. E. Bigge, head of the Department of German Language and Literature, permission to offer work in Kentucky Wesleyan at Winchester for the year 1942-43.

College of Agriculture and Home Economics

Appointments

Mrs. Isabel Mary Clark, clerk in the Department of Agronomy, Agricultural Engineering Section, effective April 1, 1942. This appointment is to fill the vacancy caused by the resignation of Miss Collingsworth.

Miss Louise Nunnelley, Assistant Home Demonstration Agent in Ohio County, effective April 1, 1942.

Mr. William Newman, Assistant County Agent in Franklin County, effective April 1, 1942.

Leaves of Absence

Mr. Lawrence Henson, Assistant Agronomist, military leave with pay for fifteen additional days following his departure March 1, 1942, for military duty, as provided for by resolution of the Board of Trustees.

Mr. George M. Harris, field agent in dairy husbandry, and a member of the Officers' Reserve Corps, military leave, effective April 6, with pay for fifteen additional days as provided for by resolution of the Board of Trustees.

College of Education

Appointments

Professor Leonard E. Meece, acting director of the Bureau of School Service, effective April 1, 1942; to be placed in immediate charge of the work in applied economics.

Leave of Absence

Professor Maurice F. Seay, leave of absence without pay, effective April 1, 1942. Mr. Seay has been appointed Administrative Relations Officer in the National Housing Agency in Washington.

Promotions

Dr. J. D. Williams, associate professor, raised to the rank of Professor of Education.

Mrs. May K. Duncan, associate professor, raised to the rank of Professor in Education.

Dr. Leonard E. Meece, assistant professor, raised to the rank of associate professor of education.

Special Work Project

Appointment

Mrs. Frances Cassidy, part-time assistant to Dr. Frank L. McVey in connection with his History of Education in Kentucky.

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7. On President Donovan's recommendation, by motion and second, the above appointments were approved and record ordered made in the minutes.

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J. Adjournment.

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8. On motion, duly seconded and passed, the meeting was adjourned to meet on Friday, May 29, at 10:00 a.m. in the office of the President.

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K. Luncheon.

After adjournment, the Board assembled at the Student Union Building for luncheon. The President, the Comptroller, Dean of the University, Deans of the Colleges and the Secretary of the Board joined the Board of Trustees for lunch, after which members of the Board were taken on a tour of the Campus.

W. Gayle Starnes
Secretary, Board of Trustees.