

Minutes of the Executive Committee of the Board of Trustees of the University for November 21, 1923.

The executive Committee of the Board of Trustees of the University met in regular monthly session in the office of the President at the University at 11:30 a. m., November 21, 1923. The following members were present: H. M. Froman, R. G. Gordon, and R. C. Stoll. Frank L. McVey, President of the University, and Wellington Patrick, Secretary of the Board, were present.

The minutes of the previous meeting were approved as published.

(1) Report of the Business Agent. The report of the Business Agent was read and ordered incorporated in the minutes. The report was as follows:

<u>Financial Report</u>		Exhibit "A"
Balance Sheet as at October 31, 1923		
Assets		
Combined Fund		
Current and Working Assets		
Cash in Bank		16,493.29
Petty Cash Account		1,500.00
Notes and Bills Receivable		111,295.70
Accounts Receivable		15,405.19
Material and Supplies		30,445.42
Total Current and Working Assets		<u>175,139.60</u>
Insurance Paid in Advance		41,893.34
Total Combined Fund Assets		<u>217,032.94</u>
Endowments, Bequests, Etc.		
Land Grant Endowment Fund	144,075.00	
Peabody Endowment Fund	40,000.00	
Crum Bequest	592.42	
Bennett Bequest	487.59	
Class of 1917 Chemistry Library Fund	100.00	
Total Endowments, Bequests, Etc.		<u>185,255.01</u>
Real Estate, Bldgs., Equip., Etc.		
Property Accounts as at June 30, 1923	2,088,960.76	
Additions Since	4,753.53	
Total Real Estate, Bldgs., Equip., Etc.		<u>2,093,714.29</u>
Total		<u><u>2,496,002.24</u></u>

Liabilities

Combined Fund	
Current Liabilities	
Notes Payable	75,000.00
Accounts Payable	<u>14,698.73</u>
Total Combined Fund Liabilities	<u>89,698.73</u>

Surplus	
Balance as at October 31, 1923	2,398,379.63
Additions to Property during Current Year	<u>4,753.53</u>
	<u>2,403,133.16</u>

Excess of Budget Expenditures over Income for the Fiscal year to date as per Income Statement, Exhibit "B"	<u>3,170.35</u>	<u>2,406,303.51</u>
		<u>2,496,092.24</u>

"Exhibit B"

Statement of Income and Expenditures  
Month of October, 1923

	Previously Reported	Current Month	Fiscal Year To Date
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
General Education Board	1,150.00	900.00	2,050.00
Special Agricultural Appropriation		12,520.00	12,520.00
State Tax	8,724.10	6,774.42	15,498.52
Interest on Endowment Bonds	4,322.25		4,322.25
Interest on Liberty Bonds		850.00	850.00
Student Fees	25,682.93	417.06	26,099.99
Student Fees- Summer School	13,968.80		13,968.80
Student Fees- Univ- ersity High School	1,636.25		1,636.25
Student Fees- Univ- ersity Extension	1,433.38	1,087.00	2,520.38
Miscellaneous Receipts	859.33	621.26	1,480.59
Rentals	1,369.00	12.00	1,481.00
Total	<u>101,896.04</u>	<u>23,281.74</u>	<u>125,177.28</u>

Expenditures			
Instruction	82,921.25	41,490.85	124,412.10
Administration Ex- pense	30,939.14	17,040.18	47,979.32
Additions and Betterments	1,938.71	1,458.01	3,396.72
Total	<u>115,799.10</u>	<u>59,989.04</u>	<u>175,788.14</u>

Excess of Expenditures over income	<u>(13,903.06)</u>	<u>(36,707.30)</u>	<u>(50,610.36)</u>
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Patterson Hall Income			
Board	9,449.20	1,548.50	110,997.40
Miscellaneous Receipts	2.97		2.97
Room Rent- Summer			
School	2,374.50		2,374.50
Total	<u>11,826.67</u>	<u>1,548.50</u>	<u>13,375.17</u>
Expenditures			
Expense	5,218.18	2,758.70	7,976.88
Additions and			
Betterments		160.00	160.00
	<u>5,218.18</u>	<u>2,918.70</u>	<u>8,136.88</u>
Excess of Income over			
Expenditures	<u>6,608.49</u>	<u>(1,370.20)</u>	<u>5,238.29</u>
General Fund Income	113,722.71	24,830.24	138,552.95
General Fund Ex-			
penditures	<u>121,017.28</u>	<u>62,907.74</u>	<u>183,925.02</u>
Excess of General			
Fund Expenditures			
over Income	(7,294.57)	(38,077.50)	(45,372.07)
Excess of Receipts over			
Expenditures for Gen-			
eral Ledger Acce-			
counts	<u>35,982.06</u>	<u>39,849.48</u>	<u>75,831.54</u>
Excess of Receipts over Ex-			
penditures for the Fiscal			
year to date			
General Fund	<u>28,687.49</u>	<u>1,771.98</u>	<u>30,459.47</u>
Excess of Receipts over Expenditures			
for the Fiscal Year to date-			
General Fund			30,459.47
Cash in Bank July 1, 1923-General Fund			(119,025.74)
Cash in Bank October 31, 1923-			
General Fund			<u>88,566.27</u>
Trust Fund Income			
Student Loan Fund	110.80	443.22	554.02
Special Scholarships	950.00	368.50	1,318.50
Civilian Rehabilitation			
Fund	119.45		119.45
Total Income	<u>1,180.25</u>	<u>811.72</u>	<u>1,991.97</u>
Student Notes Paid	<u>765.00</u>	<u>1,140.00</u>	<u>1,905.00</u>
Total Receipts	<u>1,945.25</u>	<u>1,951.72</u>	<u>3,896.97</u>

Expenditures			
Expense	319.45	368.50	687.95
Student Notes	<u>836.00</u>	<u>650.00</u>	<u>1,486.00</u>
Total	<u>1,155.45</u>	<u>1,018.50</u>	<u>2,173.95</u>

Excess of Receipts over Expenditures	<u>789.80</u>	<u>933.22</u>	<u>1,723.02</u>
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Excess of Receipts over Expenditures for the Fiscal Year to date- Trust Fund			1,723.02
Cash in Bank July 1, 1923- Trust Fund			<u>67.34</u>
Cash in Bank October 31, 1923-Trust Fund			<u>1,790.36</u>

Experiment Station Income

Hatch- Federal Appropriation	3,750.00	3,750.00	7,500.00
Milk and Butter- Cash Receipts	3,197.36	903.19	4,100.55
Beef Cattle Sales	602.97	40.00	642.97
Dairy Cattle Sales	80.00		80.00
Sheep Sales	247.20		247.20
Swine Sales		76.31	76.31
Poultry Sales	633.24	314.62	947.86
Farm Produce Sales	324.00	5.20	329.20
Horticultural Sales	156.20	203.35	359.55
Seed Test	12.00	17.00	29.00
Rentals	565.01	157.66	722.67
Miscellaneous	41.50	25.00	66.50
Fertilizer- Fees	5,983.75	1,905.00	7,888.75
Public Service- State Appro.		6,000.00	6,000.00
Public Service- Misc.	21.47		21.47
Feeding Stuffs- Fees	11,233.60	4,358.00	15,591.60
Adams- Federal Appro.	3,750.00	3,750.00	7,500.00
Serum- Sales	1,682.28	608.42	2,290.70
Serum- Virus Sales	52.05	17.85	69.90
Serum- Supply Sales	14.23	5.30	19.53
Serum- Miscellaneous	1.50	2.50	4.00
State Appropriation		23,558.16	23,558.16
Creamery- Licenses- Fees	1,341.00		1,341.00
Creamery- Testers' Licenses	520.00		520.00
Creamery- Glassware Tested	79.55		79.55
	<u>34,288.91</u>	<u>45,697.56</u>	<u>79,986.47</u>

Expenditures			
Expense	56,060.89	18,459.58	74,520.47
Additions and Betterments	<u>992.33</u>	<u>204.48</u>	<u>1,196.81</u>
Total	<u>57,053.22</u>	<u>18,664.06</u>	<u>75,717.28</u>
Excess of Income over Expenditures	<u>(22,764.31)</u>	<u>27,033.50</u>	<u>4,269.19</u>

Excess of Income over Expenditures for the Fiscal Year to date- Experiment Station			4,269.19
Cash in bank July 1, 1923- Experiment Station			<u>45,243.79</u>
Cash in Bank October 31, 1923- Experiment Station			<u>49,512.98</u>
Extension Division			
Federal Smith-Lever	76,120.65		76,120.65
State Smith-Lever		50,302.62	50,302.62
Federal Supplemental			
Country and Other	22,550.47		22,550.47
	383.10	1,220.85	1,603.95
Total	<u>99,054.22</u>	<u>51,523.47</u>	<u>150,577.69</u>
Expenditures			
Expense	<u>77,598.93</u>	<u>30,009.55</u>	<u>107,608.48</u>
Excess of Income over Expenditures	<u>21,455.29</u>	<u>21,513.92</u>	<u>42,969.21</u>
Excess of Income over Expenditures for the Fiscal Year to date- Extension Division			
Cash in Bank July 1, 1923- Extension Division			<u>10,787.01</u>
Cash in Bank October 31, 1923- Extension Division			<u>53,756.22</u>
Summary			
General Fund Income	113,722.71	24,830.24	138,552.95
Trust Fund Income	1,180.25	811.72	1,991.97
Experiment Station Income	34,288.91	45,697.56	79,986.47
Extension Division Income	<u>99,054.22</u>	<u>51,523.47</u>	<u>150,577.69</u>
Total	<u>248,246.09</u>	<u>122,862.99</u>	<u>371,109.08</u>
General Fund Expenditures	121,017.28	62,907.74	183,925.02
Trust Fund Expenditures	319.45	368.50	687.95
Experiment Station Expenditures	57,053.22	18,664.06	75,717.28
Extension Division Expenditures	<u>77,598.93</u>	<u>30,009.55</u>	<u>107,608.48</u>
Total	<u>255,988.88</u>	<u>111,949.85</u>	<u>367,938.73</u>
Excess of Income over Expenditures	(7,742.79)	10,913.14	3,170.35
Excess of Receipts over Expenditures for General Ledger Accounts			
Ledger Accounts	36,747.06	40,989.48	77,736.54
Student Notes	<u>(836.00)</u>	<u>(650.00)</u>	<u>(1,486.00)</u>

Excess of Receipts over Expenditures for the Fiscal Year to date- Combined Fund	<u>28,168.27</u>	<u>51,252.62</u>	<u>79,420.89</u>
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Excess of Receipts over Expenditures for the Fiscal Year to date- Combined Fund			79,420.89
Cash in Bank and on hand July 1, 1923- Combined Fund			(61,427.60)
Cash in Bank and on hand October 31, 1923- Combined Fund			<u>17,993.29</u>

Abstract of item shown on Statement of  
Income and Expenditures as "Excess of  
Receipts over Expenditures for General  
Ledger Account \$77,736.54."

	Debit	Credit
Accounts Receivable		41,331.93
Store Room		9.64
Insurance Paid in Advance	6.01	
Student Notes		1,905.00
Cafeteria	740.21	
Miscellaneous		143.79
Notes Payable		32,000.00
Returned Checks	244.98	
Student Deposits		465.50
Memorial Building	139.81	
Government Students	676.31	
Student Activities		3,694.30
Basket Ball Building	6.30	
	<u>1,813.62</u>	<u>79,550.16</u>
		<u>1,813.62</u>
		77,736.54

Statement of Receipts and Disbursements  
October 30, 1923

"Exhibit C"

	Previously Reported	Current Month	Fiscal Year To Date
Cash in Bank and on hand September 30, 1923			
Treasurer- General Fund		(90,338.25)	
Treasurer- Trust Fund		857.14	
Treasurer- Experiment Station		22,479.48	
Treasurer- Extension Division		32,242.30	
Petty Cash		1,500.00	
Total Cash		<u>33,259.33</u>	
Receipts			
General Fund Income	113,722.71	24,830.24	138,552.95
Trust Fund Income	1,180.25	811.72	1,991.97
Experiment Station Income	34,288.91	45,697.56	79,986.47
Extension Division Income	99,054.22	51,523.47	150,577.69
General Ledger Accounts	55,979.32	45,547.51	101,526.83
Returned Checks- Collected	680.16	398.10	1,078.26
Total Receipts	<u>604,905.57</u>	<u>168,808.60</u>	<u>473,714.17</u>
Total		<u>135,549.27</u>	
Expenditures			
General Fund	121,017.28	62,907.74	183,925.02
Trust Fund	319.45	368.50	687.95
Experiment Station	57,053.22	18,664.06	75,717.28
Extension Division	77,598.93	30,009.55	107,608.48
Student Notes	836.00	650.00	1,486.00
General Ledger	18,846.43	4,698.88	23,545.31
Returned Checks- Charged	1,065.99	257.25	1,323.24
Total Expendi- tures	<u>276,737.30</u>	<u>117,555.98</u>	<u>394,293.28</u>
Cash in Bank and on Hand October 31, 1923			
Treasurer- General Fund		(88,566.27)	
Treasurer- Trust Fund		1,790.36	
Treasurer- Experiment Station		49,512.98	
Treasurer- Extension Division		53,756.22	
Petty Cash		1,500.00	
Total Cash		<u>17,993.29</u>	
Total		<u>135,549.27</u>	

Excess of Receipts over Expenditures for  
the fiscal year to date-

79,420.39

Cash in Bank and on Hand July 1, 1923

61,427.60

Cash in Bank and on Hand October 31, 1923

17,993.29

## EXHIBIT "D"

Trial Balance - General Ledger  
October 31, 1923

	<u>Dabit</u>	<u>Credit</u>
1. Real Estate, Bldgs., Equip., Etc.	1,564,388.71	
8. Additions and Betterments	3,556.72	
21. Petty Cash Account	1,500.00	
29. Treasurer of the University		43,482.95
34. Outstanding Warrants		45,083.32
38. Accounts Receivable	6,348.42	
40. Notes and Bills Receivable	99,575.08	
46. Student Notes- General	11,670.62	
49. Student Notes- Southern Railway	50.00	
50. Departmental Material and Supplies	17,177.53	
59. Store Room	1,229.32	
61. Insurance Paid in Advance	31,650.32	
65. Land Grant Endowment Fund	144,075.00	
66. Peabody Endowment Fund	40,000.00	
67. Crum Bequest	592.42	
68. Bennett Bequest	487.59	
70. Class of 1917 Chemistry Library Fund	100.00	
84. Miscellaneous		599.65
86. Notes Payable		75,000.00
112. Memorial Building	4,995.71	
123. Outstanding Warrants		165.00
126. Government Students	594.85	
131. Athletic Association		2,829.93
134. Kentucky Kernel		1,777.70
138. Y. M. & Y. W. C. A.		444.83
142. Lectures		913.08
145. Treasurer- Student Loan Fund- General	62.17	
148. Treasurer- Student Loan Fund- Sou. Ry.	987.38	
152. Musical Organizations		846.40
157. Cafeteria		1,718.96
168. Student Deposits		5,389.54
175. Returned Checks	322.58	
181. Treasurer of the University	905.81	
191. Basket Ball Building	6.30	
200. Real Estate, Bldgs., Equip., Etc.	524,572.05	
207. Additions and Betterments	1,196.81	
226. Treasurer of the University	61,262.76	
234. Outstanding Warrants		11,749.78
240. Dairy Accounts Receivable	3,137.33	
245. Departmental Material and Supplies	12,038.57	
254. Dairy Sales		178.64
260. Insurance Paid in Advance	10,243.02	
312. Treasurer of the University	74,739.78	
322. Outstanding Warrants		20,983.56
378. Capital and Surplus		2,398,379.63
397. Income- Trust Fund		1,991.97
406. Income- General Fund		138,552.95
413. Income- Experiment Station		79,986.47
417. Income- Extension Division		150,577.69
424. Instruction	124,427.10	
429. Administration Expense	47,964.32	
432. Patterson Hall Expense	7,976.88	
439. Trust Fund Expenditures	687.95	
442. Experiment Station Expense	74,520.47	
447. Extension Division Expense	107,608.48	
	<u>2,980,652.05</u>	<u>2,980,652.05</u>



(2) Extension of Lexington Avenue to Winslow Street.  
Judge Stoll reported to the Committee that Lexington Avenue had been extended to Winslow Street and that part of the lot owned by the University had been used for that purpose. The following letter from Mr. Whipple regarding the lot was presented and ordered incorporated in the minutes.

October 27, 1923

President F. L. McVey,  
University of Kentucky,  
Lexington, Kentucky

My dear President:

The city in extending Lexington Avenue through to Winslow Street used a 50 foot right of way including street and side walk. The lot that the University owns is Number 57 and was 32.5 feet wide on the Winslow Street frontage. The street and sidewalk reduce this frontage to 22.75 feet, making a frontage of 9.75 that should be deeded to the city.

The lot originally cost the University \$ 750.00  
To this must be added the following items.

Looking up title	35.00
Recording deed	2.00
Advertising to sell old house	.76
	<hr/>
	787.76
Realized from sale of old house	50.00
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	\$ 737.76

This makes the cost of the lot \$22.73 per property front foot. The value of the part used for street and sidewalk by the city would be \$221.62 on this basis. The University has owned this lot two and one half years.

Very truly yours

A. O. Whipple  
Supt. Bldg. & Grds.

Judge Stoll stated that the city commissioners had agreed to pass an ordinance to provide funds for the payment to the University for the amount indicated in Mr. Whipple's letter.

(3) Hospital Expenses of Miss Nan Hornsby. A communication from Mrs. T. L. Hornsby was read asking if the University will take care of the hospital and other expenses of Miss Hornsby who was injured in a fall from the bleachers on Stoll Field during a recent football game. It was the opinion of the members of the Committee that the expenses should be taken care of if they are reasonable, and the Secretary of the Board

was instructed to obtain the necessary information regarding the expenses involved and present it at the next meeting of the Board. The Secretary was instructed to advise Mrs. Hornsby of the action of the Committee.

(4) Meeting of the Board of Trustees for December. It was called to the attention of the Executive Committee that the next meeting of the Board of Trustees was set for December 11, 1923. It was also pointed out that December 11 is the date for the inauguration of the Governor of the State and members of the Executive Committee were of the opinion that it is desirable to have the Governor present for the December meeting of the Board, and therefore, directed that the Secretary call the next meeting of the Board of Trustees for Wednesday, December 19.

(5) Lease of Building on Robinson Property to O.S. Perry. A communication was read from Mr. O. S. Perry of Quicksand, Kentucky, making application to lease one of the University buildings located at Quicksand, Kentucky. A motion was made and seconded authorizing Dean Cooper to advise Mr. Perry that Mr. Pellham Johnston, acting as attorney for the University, will be authorized to enter into a lease with him.

(6) Report of the Board of Trustees to the Legislature. The report of the Board of Trustees to the Legislature was formulated by the Executive Committee and the motion was made, seconded, and adopted, authorizing the President to have it printed.

(7) Patterson Memorial Tablet. The wording for a tablet on the Patterson Memorial was presented and approved by the Committee. The President was authorized to purchase a tablet at a cost of approximately two hundred dollars.

(8) Contract for Removal of Houses from University Property on the Robinson Tract. President McVey presented to the Committee two agreements for the removal of houses on the University property on the Robinson Tract. These agreements were authorized incorporated in the minutes.

#### AGREEMENT

Agreement entered into this 23 day of October, 1923 between Tony Cheney of Ary, Kentucky and the University of Kentucky as follows: In consideration for materials in houses and camp sheds on and around Buckhorn, Kentucky, Tony Cheney contracts to dismantle the same removing foundations, all materials and refuse with the exception of machine shed, mill shed, three houses on hill, school house and store.

It is further agreed that the said Tony Cheney may begin such work on or before November 1, 1923 and all buildings as stated above shall be removed from the property of the University of Kentucky on or before February 1, 1924.

It is also agreed that the holders of leases from the E. O. Robinson Mountain Fund may occupy the houses held by them under their leases until their expiration. At such time the aforesaid Tony Cheney shall remove the houses, sheds and fences as agreed above.

Signed for Tony Cheney by

Toney Cheney

Signed for the University of Kentucky

Frank L. McVey, President

Witness to signatures

Thomas Cooper

W. H. Hayden

Irvine, Kentucky

#### AGREEMENT

Agreement and contract entered into by Blaine Short of Jackson, Kentucky, and the University of Kentucky this 23 day of October, 1923, as follows: The above Blaine Short agrees and contracts to remove from the Breck Combs' farm and owned by the University of Kentucky all houses, out buildings, fences and refuse with the exception of two houses known as Green Watkins' house and the house occupied by Duvall Bax and such other houses, probably two in number that may be held under leases for a period longer than January 1, 1924. Such houses as are under lease shall be removed at the expiration of such leases by Blaine Short.

It is further agreed by said Blaine Short that the ground extending from the North Fork to the top of the hill and from the Quicksand to the last house on the railroad, about 1500 feet from the Quicksand, shall be left in good tillable condition.

It is further agreed between the said Blaine Short and the University of Kentucky that the removal of houses, out buildings, fences and refuse in the area described above shall be completed on or before March 15, 1924. In consideration for such removal the said Blaine Short shall hold and own all materials in buildings and fences.

Signed for Blaine Short by

Blaine Short

Signed for the University of Kentucky

Frank L. McVey, President

Witness to Signatures  
October 23, 1923  
W. H. Hayden  
Irvine, Kentucky  
Thomas Cooper

(9) Resignations. The following resignations were presented to the Committee and, on motion duly seconded, accepted.

Resignation of P. E. Bacon, inspector in charge of the creamery license section, Experiment Station, effective with the close of business November 20, 1923.

Resignation of F. J. Keilholz, assistant editor, to become effective January 1, 1924.

Resignation of Miss Vivian Moffett, as Secretary in the Department of Hygiene and Public Health, effective November 24, 1923.

Resignation of Jack M. Dorr, inspector in the creamery license section, Experiment Station, effective November 4, 1923.

Resignation of Miss Frances Jewell, Dean of Women and Assistant Professor of English, effective November 15, 1923.

(10) Resolution Regarding Miss Frances Jewell as Dean of Women. The following resolution regarding the services of Miss Frances Jewell as Dean of Women was offered, seconded, and adopted:

The Executive Committee desires to express its appreciation of the services of Miss Frances Jewell as Dean of Women, and accepts her resignation with regret. Her duties in the capacity of Dean of Women have been performed faithfully and well. Her leadership among the young women of the University has been exemplary and outstanding, and she has, at all times, been held in highest esteem and affection by the student body. Her great ability as Dean of Women, her fine qualities of leadership, her charm and grace, and high ideals of womanhood have attracted attention over the entire State, and in other states, and have reflected credit on the work of this University.

(11) Appointments. The following appointments were recommended by President McVey and, on motion duly seconded, approved by the Committee:

Appointment of Miss Sarah Blanding as Acting Dean of Women for the remainder of the year, Miss Blanding to retain her position as instructor, her total salary to be on the basis of \$2,000 a year.

Change in title of Mr. L. P. Benjamin from Assistant Bacteriologist to Serologist.

Transfer of Mr. E. C. Vaughn to position of Field Agent in Marketing at his present salary of \$2,500 a year, effective November 1, 1923.

Appointment of Miss Muriel Hopkins as Instructor in Home Economics, her employment to be in cooperation with the Red Cross Association. The University is to pay her a salary of \$900 a year, effective November 1, 1923.

Cancellation of appointment of Miss Elizabeth Givens. This was made at the previous meeting and she can not accept the offer.

Increase in salary of Miss Margaret Gentry, clerk and accountant in the Department of Farm Economics, from \$1,080 to \$1,200 a year, effective January 1, 1924.

Increase in salary of Miss Lena Williams, clerk in the Department of Farm Economics, from \$900 to \$1,020 a year, effective January 1, 1924.

Continuation of employment of O. R. Carrithers as county agent, Knott County, from October 1, 1923 to September 30, 1924, at a salary of \$160.83  $\frac{1}{3}$  a month.

Continuation of employment of J. V. Coleman as county agent, Larue County, from October 1, 1923 to September 30, 1924, at a salary of \$175 a month.

Continuation of employment of H. K. Warth as county agent, Crittenden County, from November 1, 1923 to February 14, 1924, at a salary of \$175 a month.

Appointment of G. W. Bacot as assistant county agent, Christian County, from October 23, 1923 to December 31, 1923, at a salary of \$125 a month.

Appointment of Miss Anna M. Streed as assistant home demonstration agent, Daviess County, from October 8, 1923, to October 23, 1923, at a salary of \$75 a month.

Appointment of N. C. Shiver as assistant county agent, Fayette County, from October 25, 1923 to October 31, 1923, at a salary of \$100 a month.

Appointment of R. J. Matson as assistant county agent, Nelson County, from October 29, 1923 to December 31, 1923, at a salary of \$125 a month.

Appointment of Miss Margaret Cowden as assistant home demonstration agent, Mercer County, from September 3, to October 31, 1923, at a salary of \$100 a month.

Appointment of Donald W. Martin as county agent, Henderson County, from October 1, 1923 to November 30, 1924, at a salary of \$225 a month.

Respectfully submitted

Wellington Patrick

Secretary of the Board