

Minutes Of The Board Of Trustees

Minutes of the regular quarterly meeting of the Board of Trustees, University of Kentucky, for Wednesday, April 6, 1921.

The Board of Trustees, University of Kentucky, met in regular quarterly session in the office of the President of the University, at the hour of 11:30, a. m., on Wednesday, April 6, 1921. The following members were present: Richard C. Stoll, George Colvin, W. C. Hanna, T. L. Hornsby, H. M. Froman, R. G. Gordon, Rainey T. Wells, James W. Turner, Frank McKee, W. H. Grady and P. P. Johnston, Jr. President Frank L. McVey and Wellington Patrick, Secretary of the Board, were also present.

The minutes of the meeting of the Board of Trustees for April 1, 1921, were approved. The minutes of the Executive Committee, for March 16, 1921, were approved.

(1) Report of the Business Agent. The report of the Business Agent was read and ordered incorporated in the minutes. The report was as follows:

April 6, 1921

President Frank L. McVey

University of Kentucky

Dear Doctor McVey:

Will you please present to the Board of Trustees at its meeting April 6, 1921, the Financial Report for the month ending February 28, 1921, as the report of the Business Office. It is not possible to complete the report for March by that date.

I wish to call your attention to the statements attached which give approximately the needs of the University for the remainder of this year and the first six months of next year.

I call your attention to the fact that the balance in the Fertilizer Fund has never been large enough to permit the transfer from General Fund of the amount paid on the Mulligan property indebtedness that was ordered transferred by the Executive Committee. It is possible for the charge to be made against the Farm Fund.

Very truly

( Signed )

D. H. Peak

Business Agent

## Minutes Of The Board Of Trustees April 6, 1921

Estimated Receipts  
July 1, to December 31, 1921

Based on income for same period 1920

Cash receipts, July	\$ 66,748.18
Cash receipts, August	46,203.59
Cash receipts, September	131,086.67
Cash receipts, October	27,891.07
Cash receipts, November	52,178.50
Cash receipts, December	68,380.65
	<u>\$392,524.66</u>

State Warrants

College of Agriculture, special appropriation	\$ 15,000.00
College of Engineering, special appropriation	30,000.00
Experiment Station	25,000.00
Extension Division	60,312.46
Dormitory appropriation	125,000.00
	<u>\$255,312.46</u>

Estimated Expenditures  
July 1, to December 31, 1921

Based on expenditures for same period, 1920

College	\$267,494.81
Experiment Station	138,103.73
Extension Division	127,180.18
New Dormitory	125,000.00
	<u>\$657,778.72</u>
Total expenditures	\$657,778.72
Total cash receipts	392,524.66
Expenditures exceed cash receipts	<u>\$265,254.06</u>
Total State warrants	\$255,312.46
Balance expenditures after deducting cash receipts and State warrants	9,941.60

This indicates that it will be necessary during the first six months of the fiscal year to sell all of the State warrants and to borrow about \$10,000 additional. This will be in addition to amount of notes outstanding June 30, 1921.

## Estimated Receipts

Balance in bank, March 31, 1921	\$ 5,461.40
Estimated cash collections from all sources for balance of fiscal year	65,000.00
Approximate amount of State warrants	200,000.00
New Dormitory warrants	<u>25,000.00</u>
	295,461.40
Estimated disbursements	<u>350,000.00</u>
	\$ 54,538.40

We now owe notes amounting to \$115,000.00, not including the Liberty Bond notes. Adding the \$54,538.60, makes the total, \$169,538.60. Against the overdraft there will be received as part of this year's receipts, \$30,000 State warrants, \$27,000 State tax (estimated) and \$11,000 for Smith-Hughes work, attotal of \$68,000.

## UNIVERSITY OF KENTUCKY

Statement of Receipts and Disbursements from July 1, 1920 to February 28, 1921 and Estimated Receipts and Disbursements from March 1, 1921 to June 30, 1921 General Fund.

	<u>Receipts</u>	<u>Disbursements</u>
July 1,		
1920 to February 28, 1921	\$448,511.85	\$337,300.74
Estimated March 1, 1921 to June 30, 1921		
State Tax	32,000.00	
Student Fees --		
Government students	1,000.00	
Smith-Hughes Funds	11,000.00	
General Education Board	900.00	
Special agricultural appro- piation	27,281.73	
Interest on Liberty Bonds	850.00	
Miscellaneous Receipts	300.00	
Due from Experiment Station on Mulligan property	13,206.00	
Salaries		126,000.00
Outstanding orders		14,355.85
Expenses for balance of year		<u>45,000.00</u>
	<u>535,049.58</u>	
	<u>522,656.59</u>	
Estimated excess of Receipts over Expenditures for 1920- 1921	\$12,382.99	

(2) Loan from State Fair Board. It was reported to the Board that the State Fair Board had, thru the sale of State Fair bonds about \$100,000 which it would not use for two months, or more, and it was suggested that it was possible that the State Fair Board might make a loan to the University with State warrants as collateral. A motion was made by Mr. Wells, and seconded by Mr. Colvin that if arrangements can be made, the University borrow \$100,000 from the State Fair Board for such time as the money can be obtained, the rate of interest being six per cent and the details being left to the Business Agent. Motion carried.

(3) Storm Sewer for City of Lexington on Rose Street. Mr. Stoll reported to the Board that the City authorities had been discussing with him the necessity of turning the storm sewer on Rose Street thru the drain across the University Campus. (See minutes of Executive Committee for March 16, 1921). He indicated that it appeared necessary to make some sort of arrangements with the city authorities owing to the fact that there was no other method of disposing of the water than in the manner indicated. He stated that the City authorities would make a definite proposal in writing to the University regarding the matter. On motion, the question was referred to President McVey with power to dispose of the matter.

(4) Purchase of Engineering Equipment. It was reported to the Board that engineering equipment aggregating \$51,000 had been purchased. It was also indicated that orders had been placed by the Dean of the College of Engineering for equipment without making the usual requisitions thru the Business Office, with the result that the latter had no way of estimating accurately, outstanding indebtedness of the Institution. On motion by Mr. Wells, seconded by Mr. Colvin, and unanimously adopted, Mr. Grady, as a member of the Committee on the Purchase of Engineering Equipment, was requested to advise the Dean of the College of Engineering that further requisitions for such equipment should be filed in the usual way with the Business Agent and receive his formal approval before orders are placed for material. (See minutes for July 7, 1921; September 21, 1921; and November 19, 1921).

(5) Payments on New Dormitory. It was moved, seconded, and unanimously carried that the President and Business Agent shall approve all bills for construction on the new dormitory, and make proper certification to the State Auditor.

(6) Coordinator for Smith-Hughes Teacher Training. President McVey indicated to the Board that the University is engaged in three phases of vocational teacher training as a part of the program of the State Board for Vocational Education, namely agriculture, home economics, and trades and industries. He stated that the State Board for Vocational Education had

made provisions whereby the University might appoint a coordinator of the teacher training work in these three fields, to be paid from Smith-Hughes funds. On motion, duly seconded, the President was authorized to appoint such a person, at a salary not to exceed \$4,000.

(7) Plan for Larger Support for the University. President McVey made the following statement to the Board regarding the need of larger support for the University:

Gentlemen of the Board of Trustees:

I am calling your attention to the blueprint which has been prepared showing in graphic form certain statistics regarding the support received by fifteen state universities. (Here tables and charts were examined.)

The increasing number of high school students and the growth of public education in the State is bringing greatly increased attendance to the University. It is estimated that by 1930, there will be in the neighborhood of 3,500 students. This means the plant will have to be materially expanded to take care of the students and that there must be larger support if the University is to perform its proper functions in the educational affairs of the State.

As a matter of starting the study of the problem, I have the following preliminary suggestions to make:

(1) A group of men -- perhaps twenty-five or thirty-- prominent in the State to make a trip to neighboring state universities.

(2) To bring together as many newspaper editors as possible to Lexington or Louisville to meet with the first group, with the idea that they may discuss the situation together.

(3) The organization of a State Committee to undertake to interest the people in the University and educational problems.

(4) The organization of the Alumni and the presentation of the matter to them.

(5) The necessary steps to secure the organization of the journey and financing of it.

(6) A series of articles in the press running over a considerable period of time.

After discussion, it was moved, seconded, and unanimously carried that the chair appoint a committee to devise ways and means whereby a number of prominent citizens of the State might arrange the trip indicated and thereby study the needs of the University. Whereupon the chair appointed the following persons: Mr. Colvin, chairman; Mr. Wells, Mr. Grady, Mr. Gordon, Mr. McKee, President McVey, and Governor Morrow, member ex-officio.

(8) Director of Public Service Laboratories. On recommendation of President McVey, Dr. L. A. Brown was appointed director of the public service laboratories at a salary of \$3,200 a year, effective May 1, 1921.

(9) Leave of Absence for Assistant Professor J. B. Dicker. On motion, duly seconded, leave of absence on pay was granted to Assistant Professor J. B. Dicker, for six months, beginning June 15, 1921, for the purpose of travel and study. Mr. Dicker desires to visit a number of industrial plants in England.

(10) Leave of Absence for Professor J. O. LaBach. On motion, duly seconded, leave of absence on half pay was granted to Professor J. O. LaBach, for a period of one year, from May 1, 1921, with the understanding that the University is not obligated to retain his services after the expiration of that period.

(11) Claim of Mrs. Helen B. Wolcott for \$2,264. A communication from Mr. W. M. Thatcher of Louisville, Kentucky, addressed to Mr. Robert G. Gordon, presenting a claim for \$2,264 in favor of Mrs. Helen B. Wolcott, home demonstration agent, was placed before the Board. There was also presented, a report from Dean Cooper regarding the matter. After discussion, the matter was referred to Judge Stoll and Dean Cooper with the request that they determine the facts in an interview with Mr. Thatcher and Mrs. Wolcott, and report to the Board the conclusion reached.

(12) Infirmary Fee of \$1 a Semester. On recommendation of President McVey, it was moved, seconded, and unanimously adopted that the University charge an infirmary fee of \$1 a semester, for the purpose of covering expenses for the purchase of medicines and other necessities in the operation of the infirmary.

(13) Farm Boys' Encampment. Senator Froman stated to the Board that the State Board of Agriculture at its last meeting had indicated its desire to have the Farm Boys' Encampment, heretofore conducted in connection with the State Fair, turned over to the University to be conducted annually at the University, and he also indicated that the State Board of Agriculture would, in this case, repay to the University the \$600 allowed by the latter for its support next year. After discussion, the matter was referred to President McVey with the request that he make investigation and report at the next meeting of the Executive Committee. (See action of the Executive Committee in minutes for March 16, 1921.)

(14) Offer of Buffalo Forge Company to Equip Forge Shop. The following communication from Buffalo Forge Company was read and ordered incorporated in the minutes:

December 28, 1920

Professor F. Paul Anderson, Dean

University of Kentucky

Dear Professor Anderson:

This letter will confirm my verbal offer to you to donate to the University of <sup>K</sup> Kentucky a forge shop equipment subject to a suitable building being provided for the equipment.

It is my intention to furnish forges of our patented down draft type, the installation of which requires the blast and exhaust connections to be placed below the floor line. With this arrangement the forge shop has a neater appearance, all overhead piping is eliminated which has to be renewed from time to time, and in addition offers obstruction to light.

I have in mind furnishing a combination blower and exhaust, the former for supplying the blast, and the latter for removing the smoke and gases; both driven by one direct connected motor placed in between the two fans, and the entire outfit mounted on one common base plate. Most of our recent installations have been of this type, and I feel sure such a unit will prove highly satisfactory.

I trust you will be able to provide a building for the reception of the equipment, and with kindest personal regards, remain

Yours very truly

(Signed) Henry W. Wendt

April 4, 1921

President Frank L. McVey

University of Kentucky

My dear President McVey:

Thinking you would like to call attention formally to the gift that has been made to the University by Mr. Henry W. Wendt

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of the Buffalo Forge Company, in the shape of a complete new blacksmith and forge shop equipment, I am handing you a letter from Mr. Wendt received after the last meeting of the Board. I suggest that you keep this letter in your files for future reference.

Very truly yours

(Signed) F. Paul Anderson

On motion, duly seconded, President McVey was requested to acknowledge receipt of the communication and indicate that the Board hopes to be able to take advantage of the generous offer, but that it is not possible for it to make a definite promise to do so until after the next session of the General Assembly.

(15) Resolutions Regarding Mr. E. W. Hines. There was received from the Executive Committee of the Memorial Fund a communication which was read and ordered incorporated in the minutes as follows:

On Monday last, (January 31, 1921) Edward W. Hines, Chairman of the Memorial Fund Committee, died after a brief illness.

The State and the University lost a devoted friend when he passed on. Frail in health, dauntless in spirit; guided always by good sense and wisdom in his action, he was a power of strength to any cause.

This Committee learned to know and love him. When he died the Memorial for the soldiers killed in the War lost its leader.

But the cause is made dearer by the devotion of Edward Hines and it is now permeated by his personality. This Committee in solemn session pledges to complete the work as he thought of it and as he labored for its building. To that end we renew our purpose, enlarge our vision and our faith, knowing that we can best honor him and establish a fitting memorial commemorating his devoted work in Kentucky begun under his leadership.

Be it resolved therefore, that in respect to him and as a means of expressing our sympathy and grief, we place this resolution in the minutes of the meeting, and send copies to relatives and members of the General Committee and to the press.

Whereupon the following resolution was unanimously passed by the Board:



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Honorable Edward W. Hines, chairman of the Memorial Fund Committee, died January 31, 1921. In view of his interest in the University and his devoted service to the work of the Memorial Fund the Board of Trustees of the University has placed in the record this appreciation of his service. He gave to the work of the Committee his time, energy and wisdom. Under his direction it grew and expanded. When he died the University and the State lost a devoted friend who can never be replaced.

(16) Engineering Experiment Station. A communication was presented from Dean F. Baul Anderson suggesting the advisability of establishing at the University an engineering experiment station for the purpose of stimulating engineering research, with the hope that eventually State and Federal aid may be secured for the work. On motion, duly seconded, the matter was referred to President McVey for further report.

(17) Heating System for the New Dormitory. At the meeting of the Executive Committee on March 16, 1921, Superintendent Whipple was instructed to consult Mr. J. I. Lyle regarding a heating system for the new dormitory. A communication was read from Mr. Lyle stating that there was no choice between the Webster and Dunham systems. He stated that both were good and both backed by reliable concerns. It was stated that the Dunham system would cost \$200 less than the Webster system. On motion, duly seconded, it was ordered that the Dunham system be installed.

(18) Use of the name University of Kentucky. Mr. Grady called attention of the Board to a statement in the Kernel (the student publication of the University) wherein the name State College of Agriculture without any reference to the University of Kentucky was used. He also stated that he had noted the same practice in newspapers, and indicated that he believed that in all such cases the name University of Kentucky should precede such names. After discussion a motion was made, seconded, and unanimously adopted directing that in all press statements, publications, and other printed references to colleges, departments, or divisions, including the College of Agriculture, Experiment Station and Extension Division, the name University of Kentucky should precede the name of the particular college, department, or division.

(19) Appointments. President McVey presented the following list of appointments, which on motion, duly seconded, was approved as recommended:

Appointment of J. S. Gardner as field agent in horticulture at a salary of \$2,500 a year, effective April 1, 1921. His appointment is for the position made vacant by the resignation of K. C. Westover. He received his bachelor's degree in agriculture from Pennsylvania State College in 1915, and his master's degree from the University of Missouri in 1918.

Appointment of M. S. Garside as field agent in junior club work, Extension Division, at a salary of \$1800 a year, effective April 1, 1921. He was graduated in the agricultural course in Pennsylvania State College and has been employed in commercial dairy work for the past year.

Appointment of Miss Claribel McDonald as clerk in the department of farm economics, extension division, at a salary of \$70 a month, effective April 1, 1921.

Appointment of Miss Thelma Adams as clerk in the Extension Division, at a salary of \$60 a month, effective April 1, 1921.

Appointment of R. O. Cornelius as field agent in club work, Jackson County, Kentucky, at a salary of \$120 a month, for a period of ten months, effective March 1, 1921.

Appointment of Fred B. Wilson as assistant county agent, Laurel County, Kentucky, at a salary of \$125 a month, for a period of eight months, effective March 15, 1921.

Appointment of Warren Williams, as colored county agent, Christian County, Kentucky, at a salary of \$100 a month, for a period of twelve months, effective March 1, 1921.

Appointment of Clarence Welch as assistant county agent, Daviess County, Kentucky, at a salary of \$125 a month, for a period of twelve months, effective March 15, 1921.

Appointment of H. R. Cottrell as assistant county agent, Washington County, Kentucky, at a salary of \$125 a month, for a period of twelve months, effective March 15, 1921.

Appointment of Miss Katherine Taylor as home demonstration agent, Oldham County, Kentucky, at a salary of \$133  $\frac{1}{3}$  a month, for a period of six and one-half months, effective March 14, 1921.

Continuation of employment of Miss Burnadette Keller as home demonstration agent, Union County, Kentucky, at a salary of \$150 a month, for a period of eleven months, effective March 1, 1921.

Continuation of employment of Miss Mildred O'Haver as home demonstration agent, Logan County, Kentucky, at a salary of \$150 a month, for a period of twelve months, effective March 1, 1921.

Continuation of employment of John R. Spencer as county agent, Crittenden County, Kentucky, at a salary of \$166  $\frac{2}{3}$  a month, for a period of twelve months, effective March 15, 1921.

Continuation of employment of L. E. Cutler as county agent, Webster County, Kentucky, at a salary of \$166  $\frac{2}{3}$  a month, for a period of twelve months, effective March 15, 1921.

(20) Increases in Salary. President McVey recommended the following increases in salary, which on motion, duly seconded, were approved as recommended:

Increase in salary of Miss Eleanor Enright, field agent in home economics, from \$1,800 to \$2,100 a year, effective April 1, 1921.

Increase in salary of M. L. Hall, field agent in junior club work, from \$1,800 to \$2,200 a year, effective April 1, 1921.

Increase in salary of R. C. Miller, field agent in animal husbandry, from \$1,800 to \$2,200 a year, effective April 1, 1921.

Whereupon the Board adjourned.

Respectfully submitted

(Signed) Wellington Patrick

Secretary of the Board