

Minutes of the Regular Meeting of the Board of Trustees, University of Kentucky, December 13, 1938.

The regular December meeting of the Board of Trustees, University of Kentucky, was held in the President's Office, Tuesday, December 13, 1938, 10:30 a.m. The members of the Board present were Garth Ferguson, Commissioner of Agriculture; H. S. Cleveland; Judge John Cooper; Marshall Barnes; James Park; Louis Hillenmeyer; J. C. Newcomb and D. D. Stewart: R. P. Hobson and Lee Kirkpatrick, new members, this being their first attendance; and Acting Governor, Charles Dawson, who acted as Chairman of the meeting. President McVey and Secretary D. H. Peak were present.

1. Approval of Minutes. The minutes of the Board of Trustees of September 20, 1938, and the minutes of the meeting of the Executive Committee of November 3, 1938; were approved as published and corrected.

2. Executive Committee - Membership.

On motion of Mr. Newcomb, seconded by Mr. Cooper, Mr. R. P. Hobson was selected as a member of the Executive Committee to fill the vacancy caused by the death of Judge Robert G. Gordon. Mr. Hobson accepted the appointment and the Executive Committee is now made up of following membership:

Judge Richard C. Stoll, Chairman;
D. D. Stewart, H. S. Cleveland, James Park
and R. P. Hobson

3. President's Quarterly Report.

The President made his regular quarterly report which, on motion of Mr. Park, seconded by Mr. Hillenmeyer, was ordered printed as a University bulletin. It will appear as Volume XXXI, January 1939, No. 1.

The report covers the operation of the University from December 1937 to December 1938. Copy of the report is attached to the permanent record of these minutes as Appendix A.

4. Board of Trustees - Membership.

The Board of Trustees of the University of Kentucky consists of representatives from four different groups. Ex-officio members are the Governor, the Superintendent of Public Instruction, and the Commissioner of Agriculture. From the State Board of Agriculture, three members are appointed by the Governor. The third group consists of members at large, six in number, and the Alumni group contains three members who are nominated by the Alumni

Association and appointed by the Governor. For the first time in more than a year the Board of Trustees is complete in its membership with one exception. That is the instance of Mr. G. C. Wells of Paintsville whose term expired in January, 1938. The other members of the third group are:

Richard C. Stoll, 1942
 R. P. Hobson, 1942
 Harper Gatton, 1940
 Lee Kirkpatrick, 1944
 John S. Cooper, 1940.

The alumni members are:

Louis Hillenmeyer, 1942
 James Park, 1940
 Marshall Barnes, 1944.

Representatives of the State Board of Agriculture are:

D. D. Stewart, 1942
 H. S. Cleveland, 1938
 John Newcomb, 1940.

5. Financial Report.

The Business Agent filed financial report for November 1938. It was examined and ordered recorded in the minutes. The report reads as follows:

Statement of Income and Expenditures Month of November 1938

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Fed. Appro.-Morrill- Nelson	12,236.66	6,118.33	18,354.99
Vocational Ed. Board	9,431.80	2,922.80	12,354.60
State Appro.-Summer Sch.	8,000.00		8,000.00
Special Agr. Appro.	8,000.00	2,000.00	10,000.00
State Appro.-General	206,212.56	89,169.28	295,381.84
Bldg. Revenue Bond & Op- eration Fund	34,189.70	3,901.20	38,090.90
State Appro.-Repairs to Buildings	4,047.83	4,857.55	8,905.38
Federal Appro.-Bankhead- Jones	7,902.99	3,867.49	11,770.48

Student Fees	98,431.99	154.65	98,586.64
Student Fees - Sum. Sch.	63,540.34	77.25	63,617.59
Student Fees - U.H.S.	4,420.00	510.00	4,930.00
Student Fees - El.Tr.Sch.	3,620.00	200.00	3,820.00
Student Fees - Un. Exten.	5,605.04	1,809.66	7,414.70
Miscellaneous Receipts	2,903.72	158.51	3,062.23
Rentals	433.65	280.00	713.65
Men's Dormitories	8,381.05	988.00	9,369.05
Library Equipment - Appro.	3,783.00	4,203.42	7,986.42
Scientific and Laboratory Equip.-Appro.	4,134.33	9,220.54	13,354.87
Engineering Equipment-Appro.	3,298.56	7,285.39	10,583.95
Total	<u>488,573.22</u>	<u>137,724.07</u>	<u>626,297.29</u>
Expenditures			
Instruction	288,104.81	93,466.27	281,571.08
Administration, Exp. and Maintenance	119,068.13	54,011.72	173,079.85
Additions and Betterments	7,926.75	26,426.01	34,352.76
Total	<u>415,099.69</u>	<u>173,904.00</u>	<u>589,003.69</u>
Excess of Income over Expenditures	<u>73,473.53</u>	<u>(35,179.93)</u>	<u>37,293.60</u>
Patterson Hall Income			
Board	16,290.88	14,212.22	30,503.10
Miscellaneous Receipts	11.10	1.70	12.80
Room Rent - Summer School	1,839.50		1,839.50
Total	<u>18,141.48</u>	<u>14,213.92</u>	<u>32,355.40</u>
Expenditures			
Expense	7,231.82	5,087.65	12,319.47
Additions and Betterments	158.50	1,615.49	1,773.99
Total	<u>7,390.32</u>	<u>6,703.14</u>	<u>14,093.46</u>
Excess of Income over Expenditures	<u>10,751.16</u>	<u>7,510.78</u>	<u>18,261.94</u>
General Fund Income	506,714.70	151,937.99	658,652.69
General Fund Expenditures	<u>422,490.01</u>	<u>180,607.14</u>	<u>603,097.15</u>
Excess of General Fund Income over Expenditures	84,224.69	(28,669.15)	55,555.54
Excess of Expenditures over Receipts for General Ledger accounts	(60,414.37)	22,153.05	(38,261.32)
Accounts Payable	(9,302.96)		(9,302.96)
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	14,507.36	(6,516.10)	7,991.26
Excess of Receipts over Expend. for the fiscal year to date, Gen. Fund			7,991.26
Cash in Bank July 1, 1938 - General Fund			82,428.52
Cash in Bank November 30, 1938 - General Fund			<u>90,419.78</u>

Experiment Station Income

Hatch-Federal Appro.	7,500.00		7,500.00
Milk and Butter - Cash Rec.	3,992.78	1,001.07	4,993.85
Beef Cattle Sales	164.00		164.00
Dairy Cattle Sales	650.00	50.00	700.00
Sheep Sales	356.98		356.98
Swine Sales	1,311.06		1,311.06
Poultry Sales	527.36	176.33	703.69
Farm Produce Sales	164.90	249.14	414.04
Horticultural Sales	613.25	147.50	760.75
Seed Test	245.50	316.30	561.80
Seed Inspection	8,868.90	445.06	9,313.96
Rentals	553.68	119.67	673.35
Miscellaneous	180.66	116.88	297.54
Fertilizer-Fees	7,935.00	1,235.00	9,170.00
Public Service - State Ap- propriation	6,516.17	1,711.06	8,227.23
Public Service-Misc.Rec.	163.30	25.00	188.30
Feeding Stuffs-Fees	17,811.22	3,623.50	21,434.72
Adams-Federal Appropriation	7,500.00		7,500.00
Serum-Sales	1,060.30	159.38	1,220.68
Serum-Virus Sales	34.80	8.10	42.90
Serum-Supply Sales	19.40	3.00	22.40
Horticultural Appro.	1,997.26	1,333.68	3,330.94
State Appropriation	16,823.81	5,426.06	22,249.87
Creamery-License Fees	8,363.50	24.00	8,387.50
Creamery-Testers' Licenses	2,098.16	65.50	2,163.66
Creamery-Glassware Tested	185.92	56.92	242.84
Robinson-State Appro.	4,094.53	1,665.69	5,760.22
Robinson-Misc. Receipts	1,208.85	430.08	1,638.93
West Kentucky-State Appro.	4,287.61	2,448.80	6,736.41
West Kentucky-Misc.Receipts	1,414.82	319.88	1,734.70
Purnell-Federal Appro.	30,000.00		30,000.00
Bankhead-Jones-Federal Appr.	34,535.39		34,535.39
Nursery Inspection-State Appro.	669.98	191.66	861.64
Nursery Inspection-Fees	1,120.00	230.00	1,350.00
Total	<u>172,970.09</u>	<u>21,579.26</u>	<u>194,549.35</u>

Expenditures

Expense	122,440.99	37,698.62	160,139.61
Additions and Betterments	562.69	1,863.81	2,426.50
Total	<u>123,003.68</u>	<u>39,562.43</u>	<u>162,566.11</u>
Excess of Income over Ex- penditures	49,966.41	(17,983.17)	31,983.24
Accounts Payable	(8,853.98)		(8,853.98)
Excess of Expenditures over Receipts for General Ledger accounts	<u>(1,238.50)</u>	<u>3,594.77</u>	<u>2,356.27</u>
Excess of Receipts over Ex- penditures	<u>39,873.93</u>	<u>(14,388.40)</u>	<u>25,485.53</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Experiment Station			25,485.53
Cash in Bank July 1, 1938 - Experiment Station			31,519.75
Cash in Bank November 30, 1938-Experiment Station			<u>57,005.28</u>

Extension Division Income			
Federal Bankhead-Jones	202,585.34		202,585.34
Federal Smith-Lever	74,154.38		74,154.38
Federal Supplementary	6,636.39		6,636.39
Federal Capper-Ketcham	18,400.48		18,400.48
State Smith-Lever	40,140.62	10,304.78	50,445.40
County and Other	5,739.71	3,297.37	9,028.08
Total	<u>347,647.92</u>	<u>13,602.15</u>	<u>361,250.07</u>
Expenditures			
Expense	<u>225,192.63</u>	<u>58,275.58</u>	<u>283,468.21</u>
Excess of Income over Expenditures	<u>122,455.29</u>	<u>(44,673.43)</u>	<u>77,781.86</u>
Excess of Income over Expenditures for the fiscal year to date-Extension Division			
			77,781.86
Cash in Bank July 1, 1938 - Extension Division			<u>2,688.11</u>
Cash in Bank November 30, 1938- Extension Division			<u>80,469.97</u>
Trust Fund Income			
Student Loan Fund	580.48	124.30	704.78
Student Notes Paid	860.72	294.96	1,155.68
Total Receipts	<u>1,441.20</u>	<u>419.26</u>	<u>1,860.46</u>
Expenditures			
General Ledger accounts		7,500.00	7,500.00
Student Notes	125.00	50.00	175.00
Total Expenditures	<u>125.00</u>	<u>7,550.00</u>	<u>7,675.00</u>
Excess of Receipts over Expenditures			
	<u>1,316.20</u>	<u>(7,130.74)</u>	<u>(5,814.54)</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			
			(5,814.54)
Cash in Bank July 1, 1938 - Trust Fund			<u>9,578.17</u>
Cash in Bank November 30, 1938 - Trust Fund			<u>3,763.63</u>
Summary			
General Fund Income	506,714.70	151,937.99	658,652.69
Experiment Station Income	172,970.09	21,579.26	194,549.35
Extension Division Income	347,647.92	13,602.15	361,250.07
Trust Fund Income	580.48	124.30	704.78
Total	<u>1,027,913.19</u>	<u>187,243.70</u>	<u>1,215,156.89</u>
General Fund Expend.	422,490.01	180,607.14	603,097.15
Experiment Station Expend.	123,003.68	39,562.43	162,566.11
Extension Division Expend.	225,192.63	58,275.58	283,468.21
Total	<u>770,686.32</u>	<u>278,445.15</u>	<u>1,049,131.47</u>

6.

Income over Excess of Expenditures	257,226.87	(91,201.45)	166,025.42
Excess of Expenditures over Receipts for General Ledger accounts	(61,652.87)	18,247.82	(43,405.05)
Accounts Payable	(18,156.94)		(18,156.94)
Student Loan Fund Notes	<u>735.72</u>	<u>244.96</u>	<u>980.68</u>
Excess of Receipts over Ex- penditures for the fiscal year to date-Combined Fund	<u>178,152.78</u>	<u>(72,708.67)</u>	<u>105,444.11</u>
Excess of Receipts over Expenditures for the fiscal year to date - Com- bined Fund			105,444.11
Cash in Bank and on hand July 1, 1938 - Combined Fund			<u>128,414.55</u>
Cash in Bank and on hand November 30, 1938 - Combined Fund			<u>233,858.66</u>

Abstract of item shown on Statement
of Income and Expenditures as "Excess of
Expenditures over Receipts for General
Ledger accounts \$43,405.05."

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	28,506.81	
Sundry accounts	<u>14,898.24</u>	
	43,405.05	

6. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from October 27, 1938, to December 7, 1938. The report showed orders made by the Business Office on authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State Laws, running from 3361 to No. 4508. The report was examined and, on motion and second, the orders named therein were ratified and approved, and payments on said orders were authorized and approved. The following budget additions were approved: Buildings and Grounds; Norwood Hall, \$291.04; Grounds, \$437.50; Grounds, \$238.80; President's Residence, \$52.60; Neville Hall, \$525.00.

7. Report of Organizations Fund, Secretary.

The President presented a report of the Secretary of the Organizations Fund. It was accepted and ordered copied in the minutes. The report reads as follows:

December 10, 1938

Mr. D. H. Peak, Business Agent,
University of Kentucky,
Lexington, Kentucky.

Dear Mr. Peak:

The following statement covers the operations of ORGANIZATIONS FUND for the first five months of the current year—July 1, 1938 through November 30, 1938.

Month	Income	Disbursements	Balance (End of Month)	Checks Issued
July 1			\$9,475.09	
July	\$ 8,748.69	\$ 7,320.44	10,903.34	51
August	3,486.45	8,162.89	6,226.90	74
Sept.	22,292.94	11,021.10	17,498.74	113
October	16,631.94	18,888.25	15,242.43	205
November	10,495.60	13,832.75	11,905.28	200
Total	\$61,655.62	\$59,225.43*		643

Funds on Deposit with ORGANIZATIONS FUND November 30, 1938

Checking Account (per above statement)	\$11,905.28
Savings Account	5,000.00
Investments:	
Lexington Federal Savings and Loan Association	\$5,000.00

First Federal Savings and Loan		
Assoc.	2,500.00	
Kentucky Kernel (Note)	<u>1,500.00</u>	<u>9,000.00</u>
Total		\$25,905.28

The student organizations are satisfied with the operations of Organizations Fund in my opinion. Very few objections have been raised this fall by depositing organizations.

Respectfully submitted,

(Signed) Coleman R. Smith
Secretary
ORGANIZATIONS FUND

8. Interest on Bank Deposits.

The Business Agent presented following statement received from First National Bank and Trust Company:

The Board of Directors of the First National Bank and Trust Company at a meeting on Tuesday, November 29, 1938, fixed the rate of interest to be paid by this bank on time and savings accounts on and after January 1, 1939, as follows:

2% on all balances up to and including \$5,000.00
1% on all balances in excess of \$5,000.00.

This affects only two University accounts; viz., Student Loan Fund, which at the November meeting of the Executive Committee was ordered invested in government bonds after January 1, 1938, and The Building Revenue Interest and Bond Redemption Fund, from which payments are made on bonds at the end of each interest period.

9. Student Loan Fund. . Investment.

The Business Agent reported that \$7500.00 of the Student Loan Fund had been invested in ten Postal Savings Government bonds of \$1000 each, numbered 17963111 to 17963120. They are in the hands of the Custodians of Securities in lock box No. 200, First National Bank and Trust Company. This was extent of purchase that could be made during this calendar year, 1938. A like amount will be invested in Postal Savings Bonds immediately after January 1, 1939. The purchase of the Postal Savings bonds was made after consulting an official of the bond and investment department of the First National Bank and Trust Company, Lexington, Ky., who recommended the purchase of the Postal Savings Bonds.

These investments are being made on order of the Executive Committee made at the November meeting, 1938, Sec. 7, minutes of that meeting.

On motion of Mr. Newcomb, seconded by Mr. Cleveland, which carried, the action of the Executive Committee ordering investment of Student Loan in Government Bonds, Sec. 7, minutes of November 3, 1938, meeting was approved, and the investment reported above by the Business Agent was approved.

10. Inventory of College Catering Company.

President McVey presented inventory of College Catering Company capital account as provided in Section 9 of the contract with that Company. He stated that the inventory had been presented to Dean Graham as ordered by the Executive Committee at November 1938 meeting; that Dean Graham had caused to be checked the items in the inventory with invoices of purchases and catalogue prices and he had reported favorably thereon.

On motion of Mr. Newcomb, seconded by Mr. Park, which carried, the inventory as approved by Dean Graham was accepted and ordered filed with the contract with the College Catering Company. The Inventory is copied in part as follows:

DISTRIBUTION OF ACCOUNTS:

FURNITURE (Account #1)	\$ 7,918.06
KITCHEN & CAFETERIA EQUIP.-Heavy (Account #2)	8,896.50
CHINA & GLASSWARE (Account #3)	2,318.82
LINENS & UNIFORMS (Account #4)	557.80
TABLEWARE & KITCHEN UTENSILS (Account #5)	1,854.64
REFRIGERATION (Account #6)	451.17
SODA GRILL (Account #7)	1,666.73
MISCELLANEOUS (Account #8)	1,881.03
TOTAL	<u>\$25,444.75</u>

11. Radio Broadcasting Studios.

President McVey stated that it is proposed to move the Radio Broadcasting Studios to the third floor of McVey Hall, but that in order to do so, it is necessary to make changes and repairs in the rooms assigned to the studio to the extent of \$2880.00. He stated further that the growth of radio makes provision for its housing necessary as the present quarters in the Art Center are inadequate and are badly needed by the Department of Music.

On motion and second by Mr. Cleveland and Mr. Ferguson, which carried, the appropriation asked, viz. \$2880.00, for the purpose of preparing rooms in McVey Hall for use of the Radio Studios was ordered, provided the appropriation comes within the available income of the University.

12. Bradley Hall Furniture.

On motion of Mr. Stewart seconded by Mr. Cooper, duly carried, an appropriation of \$489.00 for purchase of furniture for Bradley Hall, Men's Dormitory, was ordered, the purchase to be made as funds become available for that purpose.

13. Report of Campus Committee.

The following report of the Campus Committee was received, approved and ordered inserted in the minutes:

President McVey:

The Campus Committee hereby submits a rather brief and summarized report of its activities for 1938.

In formulating its plans the Committee decided to make rather detailed studies of different areas of the campus, prepare outlines for the improvements and submit these to the President for his approval. In many instances the Committee received valuable suggestions from faculty members and others, and we wish to express our appreciation for these.

In discussing the work accomplished we will list it according to areas, listing them in the order in which the work was done.

(1) Student Union Building Area.

It was necessary to provide a service drive and as much parking space as possible east of the Student Union Building. It was decided to build a driveway, entering the campus west of Stoll Field and providing service and

parking space for Buell Armory, Frazee Hall, Student Union and east end of Men's Gymnasium. This driveway was built of asphalt, with concrete curb, and is wide enough to provide a 20-foot roadway and parking facilities for about 75 cars.

The building of new walks and the reconstruction of old ones in this area include building a new walk from Euclid Avenue, passing the east end of the Men's Gymnasium, Student Union and Frazee Hall and providing a new and nearer way for the girls from Patterson and Boyd Halls to reach the main part of the campus. The old steps and walk from the entrance drive to the steps south of Euclid Avenue, passing the west side of Student Union and Men's Gymnasium were rebuilt.

New walks were built between Men's Gymnasium and Student Union and Frazee Hall and Student Union; also connecting walks from Student Union and Men's Gymnasium to main walk on the west side of these buildings.

Concrete fire escapes were constructed on the east and south sides of Men's Gymnasium. Suitable hand rails were placed or are being made for these fire escapes and the steps west and south of Student Union building.

All of the areas around the Student Union building were graded, fertilized and seeded or sodded. Comparatively few plantings were made in this area. What plants were set were ones that we had growing in our nursery or had found necessary to move from another location where work was being done. The major plantings are yet to be made.

(2) Memorial Hall Area.

The plan proposed for this area by the Committee and approved by the President called for the removal of a few trees and extensive grading from the west end of Memorial Hall to Limestone Street. This was done and the newly graded area fertilized and seeded.

New walks, consisting of a main walk from Memorial Hall to Limestone Street. Connecting and service walks south of Agriculture Building and connecting walks to the various entrances to Memorial Hall were built.

The walk from Memorial Hall to the parking area west of McVey Hall was rebuilt.

New concrete curbs, along the drive south of Memorial Hall, were built and a part of the drive renewed. This was not all rebuilt because there may be need of changing the part next to Graham Avenue when the Home Economics building is built.

The plantings made in this area consisted of:

Foundation on west and south side of Agriculture building.

Two White Pines for framing front of Memorial Hall.

Foundation plantings around Memorial Hall.

Screen plantings to conceal unsightly building at southwest corner of Memorial Hall.

The plantings consisted of evergreens and deciduous trees and shrubs.

(3) Lafferty Hall Area.

The plan as made and approved for this area called for other extensive grading in order to give the building the best setting and the construction of a complete system of walks.

Walks were built on the east and south side of the building with connecting walks to the main east and west University walk and the parking area around Patterson Hall.

The parking area around Patterson Home was built of asphalt with concrete curb. The parking space will accommodate twelve cars.

A connecting walk was built from the parking area to the main east and west walk.

All graded areas were fertilized and seeded.

Foundation plantings were made around Lafferty Hall and between Patterson Home and Lafferty Hall.

A hand rail was built and placed on the steps east of Lafferty Hall and plantings were made on the grade beside these steps.

(4) Main East and West Walk Area.

The main walk was regraded and built from the drive south

of the Administration building to the steps east of the Library building with a Y leading to the west door of the Library and a new connecting walk on west side of Library building. This new walk is in line with the walk from the main entrance of Education building across Limestone Street and it becomes the main east and west axis.

The grade of all cross or connecting walks was made to conform to the grade of the new main walk. On the west side of the Library it was necessary to do considerable grading in order to develop pleasing contours.

All newly graded areas were fertilized and seeded.

Some plantings were made on west side of Library building. The north side of the Library building has not been planted because it was thought best to wait until Lafferty Hall area had been developed in order to determine just how the plantings should tie together.

(5) Engineering Quadrangle.

This area enclosed by the Engineering building was developed with a system of asphalt walks that produce four definite sections. These walks were built, the area graded, fertilized and seeded.

Plantings were made in the quadrangle with the exception of a few plants that are best set in the spring.

The area west of the Engineering building was regraded, fertilized and seeded. All grading was to the elevation of the new walk along the west side of the building and the connecting walk from the drive west of Neville Hall.

A new walk was built along the entire north side of the Engineering building. An old walk leading to the abandoned entrance to the Wendt Shop was removed.

The area from the Engineering building north to the connecting walk was regraded, fertilized and seeded.

Foundation plantings were made on the north and west side of the Engineering building.

A new curb and part of the driveway leading to west entrance of Engineering building was rebuilt.

(6) Biological Science Building Area.

Since only one section of this building was completed the Committee thought best to grade only a small area. The space between the west end of the Biological Science and east side of Men's Dormitory was graded and a small part of the area north of the new section of the Biological Science.

A new walk on Graham Avenue west of Biological Science and another east of Biological Science was built.

A few plantings were made where they would not be disturbed in the construction of the second and third sections of the building.

(7) Training School Area.

The old walks around this building were in bad condition. The Committee recommended, and it was approved, that all walks around this building be rebuilt, making them concrete. This was done and now all main, connecting and service walks are concrete and to proper grade.

After the new walks were built it was necessary to regrade certain areas and to reset some shrubs in order to have these fit the curves and grade of the new walks.

(8) Rose Street Area.

A new walk was constructed from the entrance to Maxwell Place north to Euclid Avenue on the west side of Rose Street.

A new walk south of the Stadium from Rose Street connecting with the walk through the Botanical Garden was built.

(9) McVey Hall Area.

The driveway west of McVey Hall was regraded to give a more uniform slope and better drainage. Then the entire section was resurfaced with asphalt.

A new walk was constructed along the entire driveway on the west side of McVey Hall with suitable connections at both the north and south end. This walk was built on a level that required the moving of some of the shrubs planted in front of McVey Hall. This was the only planting made in this area.

Tabulations:

The following concrete and asphalt work was done at the suggestion of the Committee:

72,879 square feet of concrete sidewalk built
 58,340 square feet of black-top roadway built
 800 square feet of concrete curb built
 200 square feet of concrete gutters built
 100 feet of old curb raised
 30 cubic yards of concrete in new steps built
 40 catch basins installed.

Drainage:

Definite studies were made of the removal of surface water from each area where work was carried on and sufficient catch basins with suitable outlets were provided. The Committee believes this is not only necessary for growing vegetation but it also prevents overflow over walks.

Plantings:

During the year approximately 650 plants were set on the campus. These plants consisted of large, medium, small trees, deciduous shrubs and evergreens. These plants

were located in areas where the need was most urgent either for trees in the open spaces and boundary plantings or for foundation plantings around some of the more recently constructed buildings. The Committee feels that a good beginning has been made in a rather definite planting program. However, since there are approximately 96 acres in the campus proper that it will take several years of planting, 600 or more plants a year, to complete the work.

Fertilizing:

All newly graded areas were fertilized with a 5-10-5 commercial fertilizer. This fertilizer was applied at the rate of approximately 300 pounds per acre and hand raked into the soil ahead of any seed sowing. Sufficient fertilizer has been bought and is on hand to top-dress all of the lawn area of the campus.

Grass Seeding:

The best Kentucky Bluegrass seed obtainable was bought and mixed with Red Top for seeding on newly graded areas. Sufficient Bluegrass seed was bought and is on hand for seeding the entire campus this late winter.

Conclusions and Recommendations:

The Committee feels that much work of a permanent nature has been accomplished. We believe that many parts of the campus look better and should be in better condition in so far as the walks, drives, grades and plantings are concerned.

All of the work done at the suggestion of this committee has been with the idea of permanency and a part of a long time plan. The Committee feels that this work has only been started and that much remains to be done.

The Committee suggests that, if it appears advisable, another Public Works Project be set up for 1939, this project to carry a total expenditure of \$60,000 to \$75,000 to further carry on the work that has been started this year.

That funds be set aside each year for several years for the purchase of plants for planting on the campus.

(Signed)

"
"

N. R. Elliott
M. J. Crutcher
D. V. Terrell.

14. Survey of Buildings and Grounds--Proposed Project.

The President presented papers relating to a proposed WPA project, for survey of University buildings and grounds and adjacent available lands, which survey may be made without expense to the University. The following letter explains purpose of project and notes the eventual possibilities of starting it.

WORKS PROGRESS ADMINISTRATION
In Kentucky

December
Nine
1 9 3 8

Lexington, Kentucky.

Office of M. J. Crutcher,
Supt. of Buildings and Grounds,
University of Kentucky,
Lexington, Kentucky.

Sirs:

I have in my possession a brief outline of a project which your office was interested in for the University of Kentucky. In essence, it is a contemplated Survey of Grounds, Buildings and Utilities and adjacent land at the University of Kentucky.

At the present time it will be impossible for us to undertake this work, however, I would like to keep the outline that you sent in to our office in my possession for a few more days and review it with the idea in mind of eventually starting such a project.

I shall forward the same to you within the next two weeks.

Yours truly,

WORKS PROGRESS ADMINISTRATION IN KENTUCKY

(Signed) By Shelby Kinhead
Asst. Dist. Supervisor,
Women's and Professional Projects.

Favorable comment being made by the members of the Board, Mr. Park, seconded by Mr. Newcomb, moved that authority be given the President to have continued efforts made for approval of the project. The motion carried.

15. Campus Police.

Memorandum

COMMONWEALTH OF KENTUCKY
Military Department
Frankfort

July 5, 1938

MEMORANDUM TO ALL DEPARTMENT HEADS:

If you have any employees in your Department, whose duties call for the powers of a Peace Officer, please refer to House Bill 27 and 28, enacted during the last session of the Legislature.

It will be necessary to place the application for these Peace Officers through the Military Department, according to instructions from Governor Chandler and the Attorney General.

(Signed) G. L. McClain
The Adjutant General

The University of Kentucky has four persons acting as Campus Police, viz. E. O. Kelley, William M. Underwood, L. D. Heatt and J. C. Keasling. It is desired to have the appointment of these men as peace officers approved by the State Military Department.

On motion duly seconded and carried, it was ordered that the names of E. O. Kelley, William M. Underwood, L. D. Heatt and J. C. Keasling be certified to the State Military Department for appointment and qualification as peace officers for University campus, in manner and form as required by law.

16. Telephone Situation.

President McVey stated that the telephone situation on the campus is unsatisfactory and inadequate, and that some remedy is being asked especially by the Dean of Women for benefit of Women's Residence Halls. On motion of Mr. Ferguson, seconded by Mr. Hillenmeyer, further investigation of telephone situation was referred to Executive Committee. Report is to be made of investigation to Board of Trustees.

17. College Catering Company -- Per Cent to Union Building on Meals Served Football Team.

President McVey presented the following letter from College Catering Company:

November 16th
1 9 3 8

Dr. Frank L. McVey
University of Kentucky
Lexington, Kentucky

My dear Dr. McVey:

We are receiving statements from time to time for percentages on meals served for the football players.

At the time that we presented the rate to the coaches for the feeding of the football players, we took into consideration that no percentages would be charged us. We gave them a rate of \$5.05 per week for twenty-one meals. We have tried our utmost to satisfy these boys, and believe that we have. It will be fortunate if we come near breaking even on this operation.

We are therefore writing you, and would appreciate your taking it up with Mr. Shropshire, that we believe it is unjust for the University of Kentucky to expect any percentage from this particular operation.

Thanking you for past favors, we remain

Respectfully yours,

(Signed) J. D. Wolken
COLLEGE CATERING COMPANY

He stated that he is not informed as to agreement that the rate made was not subject to the five per cent charge. The question raised brought up discussion of football in general, compensation of players and the extent to which it is approved by the Southeastern Conference, and the Grants-in-Aid plan as conducted by the University. President McVey stated that the grants-in-aid fund is created by a grant heretofore approved by student action of \$4.51 from each regular fee each semester for the Athletic

Association, for which the student is given a ticket to each athletic event held during the semester. When the change was made in athletics control, the entire amount of this collection was transferred to the grants-in-aid fund, and the control was transferred to Student Organizations Fund. This fund may be used for any legitimate expense of the Athletics Department. However, its primary use is for support of athletics students in the way of board, rooms, medical bills and scouting for men and games. It is supplemented by the income from sales of programs.

The athletics grants-in-aid student, in addition to board, receives room rent (if not resident in Lexington) and fees. The grants-in-aid fund is not sufficient to pay room rent in Men's Dormitories and student fees. On the whole, the athletics grants-in-aid student receives an equivalent of approximately \$375.00.

It was the consensus of opinion of the members of the Board that there should be no variance in the charge and collection of percentage on meals. The discussion ended by referring the matter of the charge to the Catering Company of the five per cent to President McVey for further investigation and report to Executive Committee.

18. Euclid Avenue Property Offered for Sale.

President McVey called attention to possibility of purchasing a block of lots between Euclid Avenue and Adams Street, west of Lexington Avenue and adjoining the Sigma Nu Fraternity House. No action was taken, since no funds are now available for such purchases.

19. Negro Education -- Missouri Case.

A newspaper clipping reciting the decision of Supreme Court of United States in a case appealed from Missouri Supreme Court involving equality in educational privileges to white and Negro law students was presented. The style of the case is Supreme Court of the United States October term 1938, No. 57, State of Missouri ex rel, Lloyd Gaines petitioner vs S. W. Canada, Registrar of the University of Missouri, and the curators of the University of Missouri, respondents.

Following is quoted from clipping:

"Chief Justice Hughes delivered the majority opinion that held Missouri, in compelling Negro law students to attend school outside the State, had violated the 'equal rights' provision of the Constitution.

"Missouri provided that until a law school for Negroes was developed in the State the tuition of Negro law students should be paid at universities in adjacent states."

President McVey stated that the Kentucky law is similar, and the clipping was presented for information and was to be made a matter of record.

20. Greenhouse: — Bankhead-Jones Funds.

The following request of Dean Cooper recommended by President McVey was approved:

December 8, 1938

President Frank L. McVey
University of Kentucky

Dear President McVey:

In the budget for the current fiscal year, provision was made for an additional greenhouse under Bankhead-Jones funds in connection with assistance from the WPA. We wish now to proceed with this construction which, with the heating and other equipment required, will cost approximately \$4000. May I have your authorization for this undertaking?

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

21. Appointments and Other Staff Changes.

President McVey presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

Appointments

Gertrude Hanley, clerk in the Department of Farm Economics, effective January 1, 1939, salary \$85.00 per month.

G. P. Summers, field agent in Marketing, Department of Marketing and Rural Finance, Experiment Station, effective February 1, 1939, or as soon thereafter as he may report, salary \$2700 a year. He obtained a Master's degree from the University of Kentucky and he is now a teacher of Vocational Agriculture in Athens High School.

Lucy Hogan, clerk in the President's Office, effective December 1, 1938, salary \$85.00 per month.

Resignation

Ann C. Phelps, clerk in President's Office, effective December 24, 1938.

Changes

Elizabeth Wyatt transferred from Department of Farm Economics to the Director's Office, effective January 1, 1939, salary \$1,500 a year.

Mrs. W. M. Stamper transferred from clerk to clerk-stenographer, Director's Office, effective January 1, 1939, salary \$1200 a year.

Joe K. Neal, advanced from graduate assistant to instructor in Zoology, effective for second semester 1938-39, salary for the semester \$750.00.

Assignments - Special Work

Professor W. S. Anderson (now on change of occupation assignment) was assigned in addition to duties of other assignment the teaching of genetics during the temporary leave of absence granted Dr. J. Holmes Martin. His salary during this period was fixed at \$255.00 per month payable from College Fund.

Professor J. R. Johnson, now on change of occupation, was assigned work on the history of the College of Engineering.

Leaves of Absence

Dana G. Card, assistant in Markets, Experiment Station, was granted leave of absence from February 1, 1939, to September 15, 1939. He has a graduate scholarship for the semester February 1 to August 1 granted by the General Education Board. His leave was granted without pay from February 1 to August 1, and on half pay from August 1 to September 15. He will do graduate work at Cornell University.

Robert H. Baker, instructor in the Department of Chemistry, granted sabbatical leave of absence for the year 1939-40 on half pay. He expects to study for his Doctorate at the University of Wisconsin.

Agricultural Extension

Mrs. Elizabeth Hatcher, Assistant Home Demonstration Agent, South Madison-Rockcastle Counties, effective December 1, 1938 to June 30, 1939, salary \$150 a month, payable from Federal Supplementary Funds. This is a change from Assistant to Regular Agent and \$300 increase in salary on College.

Joe Thompson, County Agent, Bath County, effective November 1, 1938, to June 30, 1939, salary \$202.50 a month, payable from Federal Smith-Lever and Offset to Federal Funds. This is \$50 increase on County.

Henry A. Quisenberry, Associate County Agent, Jefferson County, effective November 1, 1938 to June 30, 1939, salary \$216.66-2/3 a month, payable from Federal Smith-Lever and Offset to Federal Funds. Changed from County Agent in Lewis County. \$240 increase in salary.

R. E. Proctor, Field Agent in Farm Economics, salary increased to \$3100 a year.

Mrs. Sarah T. Feltner, Home Demonstration Agent in South Madison and Rockcastle counties, resignation to become effective November 30, 1938.

Mabel Andrews, Home Demonstration Agent, Scott County, resignation to become effective December 15.

At his request Dr. O. H. Pinney was granted continuation of leave of absence without pay during continuance of his disability. The disability claim on his group insurance policy has been granted by the Prudential Insurance Company of America, as shown by following copy of letter:

THE PRUDENTIAL INSURANCE COMPANY OF AMERICA

Disability Claim 92718
Policy G-3805
Certificate 249
Oliver Pinney

December 2, 1938

AIR MAIL

Att. Mr. L. H. McCain, Secretary.

Gentlemen:

Please refer to our letter of November 25, 1938, informing you that the insured's claim for disability benefits was approved. We misinformed you when we stated that monthly

installments would date from November 28, 1938. The face amount of insurance is payable in monthly installments over a period of five years, dating from January 28, 1939.

We sincerely regret this oversight and trust that it has not caused any inconvenience.

Yours truly,

(Signed) F. G. Happich
Assistant Manager.

President McVey stated that Professor A. C. Zembrod died December 3, 1938, and that his salary for the one half month of December 1938 was submitted to the State Division of Personnel for approval and certification for payment. At the date of this meeting, notice of action by the Division of Personnel has not been received. As the payment of salaries for any period after death of a member of the staff has been questioned heretofore by the Division of Personnel, President McVey stated that he felt the question should be submitted to the Board of Trustees for action.

On motion duly recorded the following resolution was passed:

Whereas the members of the University of Kentucky staff are employed on the basis of service, and the element of time of service is not the determining factor in payment of salaries, even though actual service is terminated by death; therefore, be it resolved that in event of death of a member of the University staff, his salary shall be paid for the entire month in which he died and the Business Office is hereby authorized to report his name and salary on the payroll for such month to the State Division of Personnel for approval and payment thereof.

The Business Agent shall send a copy of this resolution to the Head of the State Division of Personnel together with certification of Professor A. C. Zembrod's salary for the entire month of December 1938.

At the close of the business session, on suggestion of Mr. Hillenmeyer the University Library was visited to see the Plaque of President McVey, recently placed there by his friends and colleagues and to view an exhibition of the President's painting.

24.

Lunch was then served by Mrs. McVey at Maxwell Place, the members expressing appreciation of its excellency and of the hospitality of host and hostess.

On motion, the Board adjourned.

D. H. Peak
Secretary, Board of Trustees.

Missing report(s)