

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, August 28, 1947.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m., Thursday, August 28, 1947. The following members were present: Judge Richard C. Stoll, Chairman; H. D. Palmore, J. C. Everett, Thomas Cutler, and R. P. Hobson. President H. L. Donovan and Comptroller Frank D. Peterson, Secretary of the Board of Trustees, were also present.

A. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of July 18, 1947, were approved as published.

B. Full Occupancy Memorandum for "H" Type Dormitories Approved.

The Comptroller submitted Full Occupancy Memorandum on the East and West Dormitories (2 "H" type buildings, 326 units), located on Scott Street. It was explained that Partial Occupancy Memorandum Agreements had been signed previously and that these memorandums referred to punch lists of items not completed. He further stated that work required by punch lists attached to memorandums heretofore signed had been completed and that the Federal Government desired to have executed this memorandum to supersede several Partial Occupancy Memorandums heretofore signed.

It was reported that the Comptroller had a signed statement from the Federal Public Housing Authority exempting the University from responsibility for any work performed on the project by Shapiro Construction Company or any other agency of the Federal Public Housing Authority after the date of December 27, 1946.

The members of the Committee examined the Statement of Completion by Contractor and, being fully advised of its content, upon motion duly made, seconded and carried, authorized the Comptroller to execute the Full Occupancy Memorandum on behalf of the University, and to date same "4:00 p.m., 27 December, 1946", same being the date appearing on the last Partial Occupancy Memorandum, with punch list attached thereto.

The contract was ordered filed with the Comptroller.

G. Report of the Comptroller.

The Comptroller made financial report for the year ended June 30, 1947, and read the following summarized statement:

August 27, 1947

President H. L. Donovan
University of Kentucky
Lexington, Kentucky

My dear President Donovan:

I am submitting herewith the University Financial Report for the year ended June 30, 1947.

The report was prepared before closing the books for the year and does not reflect final clearance of encumbrances, receivables, inter-departmental credits and other necessary adjustments.

Current General Fund

The total income realized amounted to \$6,424,518.90 which is 104.5% of the budget estimate of \$6,147,352.13. Charges for expenditures and encumbrances totalled \$4,676,982.30 not including transfers to Plant funds. The charges were 89.8% of departmental appropriations amounting to \$5,205,867.19.

Current Restricted Funds

Restricted fund balances on June 30, 1947, aggregated \$1,098,281.59 of which \$573,129.25 was invested in securities.

Loan and Endowment Funds

Loan and Endowment fund balances were as follows:

	<u>Loan</u>	<u>Endowment</u>
Balance as to Principal	\$51,292.88	\$194,257.76
Balance as to Income	15,146.27	1,629.54
Totals	<u>\$66,439.15</u>	<u>\$195,887.30</u>
 Principal Invested	 <u>\$51,500.00</u>	 <u>\$189,080.96</u>

Plant Funds

Plant fund expenditures and encumbrances totalled \$779,191.00. Unexpended Plant funds on June 30, 1947, amounted to \$909,377.82.

Agency Funds

The balance of Agency funds was \$17,061.34, of which \$15,000.00 was invested in securities.

Final financial statements will be included in the Comptroller's Annual Report.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller

The financial report was examined in some detail by members of the Committee, and upon motion duly made, seconded and carried, was ordered accepted and filed.

D. Appropriation for Alumni Magazine and Budget Bulletin Approved.

President Donovan reported that the University had compiled, under the supervision of Professor Ezra L. Gillis, a list of University of Kentucky alumni who made the supreme sacrifice in World War II, and that the August edition of the Kentucky Alumnus was issued as a Memorial Edition to those honored dead.

The appropriation heretofore made for the Kentucky Alumnus is not sufficient to meet this additional expenditure, and the President recommended an appropriation from the Haggin Fund to pay expenses of the Memorial Edition.

He also reported that he was having prepared a bulletin on the budget request of the University of Kentucky for the biennium 1948-50, and recommended appropriation from the Haggin Fund to pay the cost of printing the bulletin on the budget request. He recommended appropriation of \$3,700.00.

Members of the Committee heard the recommendation, discussed the merits of the Memorial Edition, and the desirability of publishing a bulletin on budget requests of the University for the biennium 1948-1950, and upon motion duly made, seconded and carried, the sum of \$3,700.00 was ordered appropriated from the Haggin Fund, and the Comptroller was directed to make the necessary transfers.

E. Candidates for Degrees Approved.

President Donovan presented a list of candidates recommended by the University Faculty to receive the degrees indicated.

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

James Edward Abell	Delbert Lambert Lee
Flora Baker	Allan Byron Leedy
Edna Floyd Ball	Edward Orlet Linville
Prentiss C. Beatty, Jr.	Richard Earl Lowe
Mary Margaret Berry	Elbert Lewis McClung
William Olive Brown	Margaret Harrison McDowell
Lillie Catherine Bush	William Gavin Noffsinger
Paul Eugene Cheap	Betty Woollum Ogden
Louis Gordon Christian	Harry Meade Palmer
Theodore Wilford Clark	Ida May Parr
Paul Combs	John Tandy Pryor
Helen Blakemore Crews	Harry Clement Reagan
Frank Fowler Davis	Barbara Rose Rice
Patricia Evans	Harold James Rucker
Albert Harry Frey	Warren Dickens Schweder
Dabney Garrett George	Charles Arthur Scott
Richard Randolph Griffith	Hugh Ross Shannon
Shirley Nelson Hardin	Pauline Margaret Spillis
William Dudley Hatfield	Lucy Jane Thomas
Robert Coblin Hume	Roger Sullivan Thornton
Clara Elizabeth Jacobs	Sue Annette Turley
Jean Margaret Johnston	Raymond Richey Vincent
Paul Thomas King	Wendell Witten

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Glennis Albert Amburgey	James Howard Junkins
Brownie B. Bolton	Chester Robertson Lewis
Joseph Richardson Bolton	Peter Panzera
Margaret Lee Bolton	Nell Grigsby Rice
Margaret Kaleher Carwell	John Will Shackelford
Lillian Ruth Damron	Frebert Virgil Thompson
Herschel Allen Fouts	Jewell Bryce Walker
William Brownfield Fowler	Lois Kathryn White
Stephen Polly Hogg	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MEDICAL TECHNOLOGY

Charlotte Ann Ferguson	Juanita Harris
Bonaventure Claire Gormley	Frances Alberta Pritchett

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS
IN JOURNALISM

Samuel Van Buren Brents, Jr.
John Seston Hutcheson, Jr.

Donald Francis Orwin
William Clark Spragens

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN LIBRARY SCIENCE

Nell Kinnaird Hart
Carrie Marie Landrum
Margaret Cobb Meadow

Virginia Kathleen Morgan
Isabel Olga Lamadrid Pruna
Sarah Margaret Van Deren

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN AGRICULTURE

Robert Cecil Buckner
Harlon Isaac Crenshaw
Martha Ann Deutsch
Mike Duff
Wayne C. Easterling
Ralph Lindon Estes
Frank Edwin Guthrie
William Stuart Haggard, Jr.
Paul Marvin Hanna
Ralph G. Hays
Thomas Johnson Hill, Jr.
William Thomas Hockensmith
Merle Meredith Johnson
Edsel Leland Karrick
Robert Stanislaus Koch
Ben Haw Lowry

Noel Delmere McDonald
Charles Harris Michler
Orville Ray Miller, Jr.
James Edward Parker III
Thomas Newland Pettus
Ralph Ray Royster
Carl Cook Shearer
Isaac Bruce Tuttle
Herbert Jackson Webb
James Alexander Welch
Rosa Wunsch
Payne Randolph York
George Alexander Young

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN HOME ECONOMICS

Anne Kathryn Biggerstaff
Vella Dane Strong
Christine Wilson Wallace

Emma Sue Warren
Virginia Alberta Wilson

COLLEGE OF ENGINEERING

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN CIVIL ENGINEERING

John Peter Krug, Jr.
William Willis Wichman

Ballard Jay Yelton, Jr.

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN ELECTRICAL ENGINEERING

Seth Talbott Botts, Jr.
James Robert Burdsal
Claude Victor Chandler
Robert Foster Clark
John Joseph David, Jr.
Graham Stewart Higgins
Jessie Marie Kemper
Joseph Thurmond Maupin
Richard Ocko

Betty Caroline Peters
Rufus Haynes Ritchie
Ratliff Cecil Rogers
Theodore Carl Rutmayer
Austin Linn Shelley
Harold Oline Story
Ray Stevens Taylor
Luke Cox Wooldridge

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MECHANICAL ENGINEERING

James Dale Crabtree
Pierce Vincent Keating
Frank Clay Leach, Jr.

Fred Milton Wells
Charles Edwin Youngblood

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MINING ENGINEERING

Robert Brice Boies

COLLEGE OF LAW

CANDIDATES FOR THE DEGREE OF BACHELOR OF LAWS

Armand Paul Angelucci
Harry Haden Bohannon
James David Francis
Frank Cecil Henry

Nelson Hoskins
Paul William Kelley
John Gideon Prather
Stanley Martin Saunier, Jr.

COLLEGE OF EDUCATION

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS IN
EDUCATION

Gloria Mae Allender
 Mary Frances Back
 Joe Donald Botto
 Gladys Marie Bowling
 Mae Brown Brown
 Harold West Collins
 Nancy Lillian Comer
 Henry George Davidson, Jr.
 Juanita Margaret Elkins
 Ruth Josephine Fowler
 Kathryn Ann Franz
 Della Mae Goins
 Elizabeth Frey Grief
 Randall Floyd Hammer
 Emmett Layton Hardy
 Ada Henson Hedland
 Leola June Horton
 Lou Avah Pevlor Johnson
 Louis William McDonald
 Laura Smith May
 Billie Virginia Moore
 Thelbert Ross Moore
 Lucian Yann Moreman

William Graham Moseley
 Gladys Peyton
 Martha Burdette Rich
 Alma Elizabeth Rouse
 Roselyne Routt
 Esther Bernice Herman Sandus
 Bradley Sexton
 Scott Sebastian Smith
 Beverly Marie Steffe
 Lowell Masterson Stephens
 Sybil Baker Stern
 Nell Johnson Stooke
 Edith Marjorie Tucker
 Jesse Alien Tunstill, Jr.
 Louise Wells Vosburgh
 Edythe Ravenscraft Waits
 Nicholas Wanchic
 Lyle Louise Brooks Watson
 Elizabeth Corder West
 Harriet Franklyn Wolfe
 Edna Coleman Woodhead
 Clarence Woods

COLLEGE OF COMMERCE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN COMMERCE

Henry Ward Bailey
 George Edwin Barker
 Mary Ellen Butler
 Kenneth Edward Cameron
 James Patrick Conley
 Roy Montgomery Coons, Jr.
 Cassius Marcellus Cooper
 Clayton Ray Cox
 John William Cox
 Louis Chastain Craig
 Charles Allen Cropper
 John Harrison Dixon
 Ralph Hampton Farmer
 Louanna Hammons
 Leighton Leroy Hine
 Alice Patricia Howard
 James Paul Jackson

Willie Barton Jones
 Martin Roy Kirchhoff
 Charles Thompson Lang
 Harold Richard Letton
 Mildred Leveridge Lowry
 Marion Stuart Mahurin
 Iverson Dillard Martin
 Robert Bruce Ogden
 Archie Leviticus Roberts, Jr.
 Morris Rozen
 Marion Mayo Salisbury
 Marion Dailey Snell
 Jeremiah Thornton
 Clyde Morgan Watson, Jr.
 Russell Edwin White
 Robert Browder Worthington
 Marianna Young

COLLEGE OF PHARMACY

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN PHARMACY

Howard Lander Abell
 Leslie Robert Berman
 Mary Nicholas Brand
 Louis Walker Daniel
 John Robert Henry
 Ruth Dunbar Jackson

Edward Kahn
 William Adrian Lucas
 Frances Elizabeth McKnight
 Vincent Joseph Rizzo
 George Albert Roessler, Jr.

GRADUATE SCHOOL

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

Hager Wilgis Bach
 Mary Evelyn Blagg
 Byron Jackson Bolin
 Jean Wallace Branson
 Leila Annette Calhoun
 Ralph Palmer Carter
 John Edward Casey
 Miller Davis, Jr.
 Richard Marion Griffith
 George Collins Herndon

Jean Morford Howard
 Clarence Whitman Hume
 Elizabeth Skillman Hunt
 Robert Korsgaard
 Joe Love Lawson, Jr.
 Alva Marian Matherly
 Hubert Powers Robinson
 Elizabeth Randolph Shreve
 Doris Ewing Spillman
 Doster Cecil Vincent

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Ruth Audrey Ball
 Ralph Leon Belcher
 Constance Larsen Cole

Phillip Sherwood Landis
 Champ Ligon
 Robert William Willmott

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE
IN AGRICULTURE

John M. Adams, Jr.
 Charles Edwin Bishop
 Jack Willard Buchanan
 John Thomas Buck
 James William Crowley
 William Harris Hale

Kenneth Littrell
 Moss Pitman Mills
 Paul Reuben Robbins
 Moulton Oscar Thomas
 Walter Earl Thomas

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE
IN HOME ECONOMICS

Helen Donovan Ligon

Marie Shipley Young

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE
IN METALLURGICAL ENGINEERING

Hal Wharton Maynor, Jr.
Frank Lewis Orrell, Jr.

Chester Frazier Robards

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS
IN EDUCATION

Charles Franklin Ambrose
Jackson Herbert Blaisdell
Anna Bruce Boone
Lola Alma Bowmer
George Albert Bradley
Mark Collis Butler, Jr.
Kenneth Lee Castle
Ralph William Clarke
William Edward Collins
R. Ronald Connelly
David Hurley Cunagin
Fred William Dial
Donald McChord Doyle
Fithian Smith Faries
Harry Garland Fritz
Helen Kathryn Graham
Lucile Grissom
Kenneth Edward Harper
Herbert Lee Hatfield
Robert Henry Herbert
Bernard Leo Hickman
Howard Virgil Hill
Herbert Holbrook Jones
Margaret Elizabeth Keaton

Martha Townsend Koppius
David Cornelius McMurtry
Charles Franklin Martin
Isaiah Kessler Miller
Rexal Jess Miller
Mary Virginia Moore
Jesse Eugene Mullins
William Casey Organ
Charles Walker Prewitt
Ernestine Marie Price
Zula Ruby Rowland
Willard Neale Shropshire
William Durham Smart
Robert Ellsworth Stephens
Harry Swango Stephenson
Hazel Julia Taylor
Robert Bruce Taylor
Sam B. Taylor
Hettie Leathers Triplett
Herbert John Van Vorce
Victor Beverly Varney
Margaret Lawson Wiley
Ella Bond Wilson
Roger Lee Wilson

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE
IN EDUCATION

Leonard Burton Burns
Miriam Alice Hare

Taft O. Thompson
Maurice Stanley Wall

CANDIDATES FOR THE DEGREE OF DOCTOR OF EDUCATION

Frank Graves Dickey

Lee Sprowles

CANDIDATE FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

William Clarence Wesley

CERTIFICATES IN PUBLIC ADMINISTRATION

Under the Southern Regional Training Program Granted Jointly
with the University of Alabama and the University of Tennessee

Mabra Glenn Abernathy
Peter John Bersano
Sara Catherine Brennan
Helen Bridgman
George Craft Howard, Jr.

James Joshua Mott, Jr.
Anna Louise Quillen
Carolyn Ruth Renfro
Joseph M. Robertson
Clara Beatrice Weaver

After due consideration of the recommendation of the President, the University Faculty concurring, and upon motion duly made, seconded and carried, the President of the University was authorized and directed to confer upon each of the candidates named above the degree or certificate indicated.

F. Appropriation for Purchasing of Furniture for Men's Dormitory.

President Donovan reported that it was necessary to purchase furniture to equip lobby, basement recreation room, and bedrooms in the John B. Bowman dormitory. He mentioned in detail some of the furniture that was necessary and stated that he had requested Mr. Peterson to take the necessary steps, in conference with Dr. Chamberlain and Mrs. Kirwan, to purchase furniture needed. He recommended that an appropriation of \$30,000 from the Revolving Fund be made for this purpose.

The members of the Executive Committee heard the recommendation, and upon motion duly made, seconded and carried, approved the appropriation of \$30,000 from unappropriated surplus of the general University budget, and the Comptroller was directed to make the necessary transfers.

G. Fee for Proficiency Examination Authorized.

President Donovan read the following letter from Dean M. M. White and recommended approval of the request.

27 August 1947

President H. L. Donovan
Administration Building
University of Kentucky

My dear President Donovan:

The College of Arts and Sciences recommends that the Board of Trustees authorize a fee of \$1.00 for each proficiency examination in foreign languages after the first examination. The College requires the successful completion of this examination for the A.B. and B.S. Degrees.

Most students succeed in passing the test the first time, and no charge is contemplated for these people. There are some students, however, that use the test as a technique of learning the foreign language. It costs the College approximately thirty-seven cents to purchase and score each of these tests.

Respectfully yours,

(Signed) M. M. White

Upon motion duly made, seconded and carried, a fee of \$1.00 was authorized for each proficiency examination in foreign languages after the first examination, same to be collected and accounted for through the Comptroller's Office.

H. Office of Information Established.

President Donovan read a recommendation made by Griffenhagen and Associates in their report on the University. The recommendation read:

"That a system be established for properly locating students for emergency calls at all times."

He stated that for a long time he had felt the University should have an Office of Information located prominently where a stranger visiting the University might obtain information without having to wander about over the campus requesting those he might chance to meet for the information he desired to receive. He recommended the establishment of the Office of Information as an auxiliary to the President's Office, and recommended that Miss Jane J. Nichols be placed in charge of the office as Secretary. He stated that Miss Nichols had been connected with the University for 23 years, and was well

acquainted with the personnel, program and and activities of the University, because of her long association with the institution as Secretary to the President.

The President stated that definite duties and responsibilities had been outlined and assigned to the Secretary of the Office of Information.

The Committee heard the recommendation and discussed the tremendous increase in enrollment, the volume of mail received in the office, and the increased number of conferences which necessarily follows, and upon motion duly made, seconded and carried, the Office of Information as an auxiliary to the President's Office was authorized established, and the placing of Miss Jane J. Nichols in charge of the office as Secretary was approved.

I. Purchases Made by Comptroller Approved.

President Donovan read the following letter from the Comptroller listing purchases made by the Comptroller's Office between March 1, 1947, and June 30, 1947.

July 22, 1947

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the Comptroller's Office between March 1, 1947 and June 30, 1947, inclusive. These purchases have not been approved by the Executive Committee of the Board of Trustees. The listing below gives the numbers of the documents requesting the purchases or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the requests of the various departments and have been charged against available funds. The list follows:

State requisitions	925	to 1354	inclusive
Emergency orders	3544	to 5515	"
Special orders	4634	to 6789	"
Contracts	24	to 30	"
University departmental orders	6266	to 6376 9501	"

Library departmental orders	7088	to	7200	inclusive
	7208	to	7300	"
	6401	to	6500	"
	4704	to	4778	"

The above record of purchases is respectfully submitted with the request that they be approved by the Executive Committee, thereby ratifying the action of the Comptroller in making such purchases.

Sincerely yours,

(Signed) Frank D. Peterson
Comptroller.

The Committee heard the reading of the letter and discussed the disbursements concerned, and upon motion duly made, seconded and carried, the state requisitions, emergency orders, special orders, contracts, University departmental orders and Library departmental orders as listed were ratified and approved.

J. Bond for Campus Policemen.

President Donovan reported a letter from the Comptroller raising the question of the University securing a bond on six full-time campus policemen that would protect the policemen and the University against false arrests. The question was discussed at some length by members of the Committee. The Comptroller was asked to secure additional information regarding the cost of such bond and to report same to the Board of Trustees at its regular quarterly meeting in September.

K. Hargett Construction Company to Do Work on Temporary Buildings.

President Donovan reported that the University had under construction, through approval by the Federal Works Agency six or seven temporary buildings, and the University was required to pay for part of the work incident to back filling around the buildings and laying concrete floors. It was stated that the Division of Maintenance and Operations could not do the work without adding additional men to the payroll.

He recommended that the Hargett Construction Company be employed to back-fill around the buildings and to fill the inside space, where necessary, for concrete floors. The contract price with the Hargett

Construction Company was on a cost plus 15% for overhead and profit basis. He stated that this arrangement had the approval of the Director of Purchases and Public Property of the State Department of Finance, and recommended approval by the Committee.

Upon motion duly made, seconded and carried, the Comptroller was authorized to make necessary arrangements with Hargett Construction Company to get work needed on temporary buildings done as speedily as possible, and to reimburse the Hargett Construction Company on a cost plus 15% for overhead and profit basis.

L. Contracts for Flight Training.

President Donovan submitted contracts for flight training between Bohmer Flying Service, Inc.; Lexington Flying Service, Inc.; and the Thomas Aviation Company, Inc., and the University of Kentucky. He stated that the contracts provide that the flying services shall furnish to approved enrollees of the University flight training designed to qualify the students for private pilot's certificates. The cost to the University for the flight training provided in the contracts would be reimbursed by the Veterans Administration. He stated that the program had been carefully worked out by a committee of the College of Engineering, recommended by the faculty of the College of Engineering, and had received his approval under the conditions outlined. He recommended approval of the contracts.

The Contract Agreement between the University and the services was read, and upon motion duly made, seconded and carried, contracts with Bohmer Flying Service, Inc.; Lexington Flying Service, Inc.; and the Thomas Aviation Company, Inc., were authorized executed by the Chairman on behalf of the University of Kentucky.

M. Recess for Luncheon.

The Committee recessed at 12:10 p.m. for luncheon, which was served in the President's Office, and after luncheon, continued discussion of the business on the agenda.

N. Permission to Miss Myrtle Weldon to Go to Holland Granted.

President Donovan stated that Dean Cooper had recommended that Miss Myrtle Weldon be permitted to accompany, assist and guide the Kentucky Homemakers delegates from Kentucky to the meeting of the Associated Country Women of the World to be held at Amsterdam, Holland September 8-13. He stated that he saw no reason for not approving the request and recommended favorable action by the Committee.

The Committee heard the recommendation, and upon motion duly made, seconded and carried, Miss Weldon was given permission to accompany, assist and guide the Homemakers delegates from Kentucky to the World Conference in Amsterdam, the leave of absence to be for a period of approximately 21 days.

O. Leave of Absence for J. H. Hayes.

President Donovan reported that J. H. Hayes, former county agent for the past 25 years, now employed on a per diem basis to meet emergency needs in the county agent program, had requested a year's leave of absence from extension part-time work. He stated that Dean Cooper had recommended the request and that he wished to approve same and recommend favorable action by the Committee.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of President Donovan, and a year's leave of absence from extension part-time work was granted to Mr. J. H. Hayes, County Agent, effective September 1, 1947, to August 31, 1948.

P. Injury to Elbert Kirkland.

President Donovan read the following letter from Mr. Peterson reporting an injury to Mr. Elbert Kirkland and recommending that the account be paid without establishing a precedent as to what the Board might do in regard to claims arising from other or similar accidents.

August 12, 1947

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I attach hereto bills from the Good Samaritan Hospital in the amount of \$25.75 and from Dr. John S. McGinnis in the amount of \$14.00 for services rendered to Mr. Elbert Kirkland.

It appears that on June 13th at 10:20 a.m., Mr. Kirkland was caught between Truck No. 115 and the No. 3 Women's Barrack on the campus. The accident seems to have occurred through the release of the emergency brake of the truck. Upon noticing the truck moving, the driver attempted to get back into the truck to stop same. Before he could get in, he was pinned between the truck and the barrack. He was taken immediately to the Good Samaritan Hospital, where an X-ray was taken and medical attention given. It was reported that no bones were broken, only strained muscles resulted.

I recommend that the accounts be paid without establishing a precedent as to what the Board may do in regard to claims arising from other or similar accidents.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

The Committee discussed the recommendation and examined the claim. Upon motion duly made, seconded and carried, the Comptroller was authorized to pay the medical expenses from the College Collection Fund with the expressed understanding that the action on the case was without commitment as to future action of the Executive Committee and that it does not establish a precedent and does not admit negligence or liability in paying this bill.

Q. Gifts:

From the Sears-Roebuck Foundation.

President Donovan reported receipt of a check for \$1,987.00, contributed by The Sears-Roebuck Foundation. He stated that this gift would be credited to the account of The Sears-Roebuck Scholarship Fund, and, added to the balance already in this Fund, would provide \$2,000.00 for freshman scholarships and \$200.00 for one sophomore scholarship, these awards to be made by the Dean of the College of Agriculture and Home Economics, the contribution to be regarded as a trust fund.

Upon motion duly made, seconded and carried, the check was ordered accepted, and President Donovan was requested to write a letter to the donor.

From Mrs. C. C. Ross.

President Donovan read the following letter:

July 29, 1947

Dr. H. L. Donovan
University of Kentucky

Dear Dr. Donovan:

The professional library of Dr. Clay C. Ross has been donated to the College of Education of the University of Kentucky by Mrs. Ross as a memorial to her husband. I am enclosing a label which will be placed in each of the books donated.

The net worth of these books is probably in the neighborhood of \$300 and represents a useful and valuable addition to the Division of Foundations of Education. The collection will be known as the C. C. Ross Educational Psychology Library.

Very sincerely yours,

(Signed) William S. Taylor.

The Committee expressed its appreciation of this gift, and upon motion duly made, seconded and carried, the gift by Mrs. C. C. Ross of her husband's professional library was ordered accepted, the collection to be known as the C. C. Ross Educational Psychology Library, and the President was requested to write a letter of appreciation to the donor.

From Mr. E. S. Dabney.

President Donovan reported that Mr. E. S. Dabney, Lexington, Kentucky, had given to the University the sum of \$75.00 to be used to cover the cost of certain books from the law library of the late Mr. Field McLeod. He stated that he considered these books to be a valuable addition to the law library of the University of Kentucky.

The Committee expressed appreciation of this gift, and upon motion duly made, seconded and carried, the sum of \$75.00 was ordered accepted, and President Donovan was requested to write a letter of appreciation to Mr. Dabney.

From Mrs. Peter Lee Atherton, Brown Hotel, Louisville, Kentucky.

President Donovan reported receipt of a check for \$50.00 from Mrs. Peter Lee Atherton, Brown Hotel, Louisville, Kentucky, to be used for the Kentucky War Memorial Survey! He stated that the son of Mrs. Atherton had been a gallant young man of great promise, who had given his life for the cause of freedom, and that his name would be included on the list of those who had made the supreme sacrifice in World War II.

The Committee spoke with deep appreciation of this gift of Mrs. Atherton, and upon motion duly made, seconded and carried, the gift of \$50.00 was ordered accepted, and the President was requested to write a letter of appreciation to the donor.

Bequest of \$1,000 from the will of Mr. R. C. Ballard Thruston.

President Donovan reported receipt of a check for \$1,000, due the University in satisfaction of a bequest in the will of Mr. R. C. Ballard Thruston, the bequest in said will reading as follows:

"To the University of Kentucky, Lexington, Ky., of which I am an alumnus, I bequeath the sum of One Thousand Dollars (\$1000.00)."

Upon motion duly made, seconded and carried, the bequest was authorized received, and the funds deposited, credited to the University and held for further action of the Board.

The President was directed to write a letter of appreciation on behalf of the University to the Executor of the will.

R. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Francis M. Pulliam, Assistant Professor, Department of Mathematics and Astronomy, ten months' basis, effective September 1, 1947.

Mr. Stanley C. Skiff, Instructor, Department of Psychology, ten months' basis, effective September 1, 1947.

Guy Parmenter, Instructor, Department of Geography, ten months' basis, effective September 1, 1947.

Douglas L. Daly, Instructor, Department of Mathematics and Astronomy, ten months' basis, effective September 1, 1947.

T. J. Gunnell, research fellow, Department of Chemistry, reappointed for work on the Signal Corps research project, effective July 1, 1947.

Leila Calhoun, part-time Instructor, Department of Sociology, for the month of August, 1947.

Clarence Hal Albro, Jr., part-time Instructor, Department of Romance Languages, ten months' basis, effective September 1, 1947.

Thomas Foster Rogers, reappointed Graduate Assistant in the Department of Romance Languages, ten months' basis, effective September 1, 1947.

J. R. Sewell, reappointed Graduate Assistant in Physics, for the Fall Quarter, 1947.

Rufus H. Ritchie, Graduate Assistant, Department of Physics, for nine months, effective October 1, 1947.

William E. Waters, Jr., Graduate Assistant, Department of Physics, for nine months, effective October 1, 1947.

Florence Elizabeth Gregory, Graduate Assistant, Department of Psychology, ten months' basis, effective September 1, 1947.

Cordell B. Moore, Graduate Assistant, Department of Mathematics and Astronomy, ten months' basis, effective September 1, 1947.

James B. Wilbur, Student Assistant, Department of Philosophy, twelve months' basis, effective July 1, 1947.

Robert W. Henderson, Instructor in Psychology, part-time, effective September 8, 1947. Mr. Henderson will replace Dr. Lyle Henry, resigned.

Mrs. Nancy French, Instructor, Department of Physical Education, ten months' basis, effective September 1, 1947.

Mrs. Selma Klass, reappointed part-time Instructor, Department of Physical Education, ten months' basis, effective September 1, 1947.

Mrs. Emma Sue Hutson, Instructor, Department of English, ten months' basis, effective September 1, 1947.

Mr. Rhea A. Taylor, reappointed Instructor, Department of History, ten months' basis, effective September 1, 1947.

Austin M. Lashbrook, Graduate Assistant, Department of Ancient Languages, ten months' basis, effective September 1, 1947.

Mary Ann Bradford, part-time Secretary, Department of Ancient Languages, effective September 1, 1947.

Anne Vaughn, part-time Secretary, Department of Ancient Languages, effective September 1, 1947.

Martha Pruitt, Graduate Assistant, Department of Romance Languages, effective September 1, 1947.

Mrs. Margaret Dickey Shirley, Graduate Assistant, Department of Romance Languages, ten months' basis, effective September 1, 1947.

Alice Owsley, Graduate Assistant, Department of Romance Languages, ten months' basis, effective September 1, 1947.

Dr. William M. Moore, Associate Professor of Journalism, twelve months' basis, effective September 1, 1947.

Alice White, Instructor, Department of English, ten months' basis, effective September 1, 1947.

Robert G. Godfrey, Instructor, Department of English, ten months' basis, effective September 1, 1947.

Theodore K. Dyer, Instructor, Department of Mathematics, ten months' basis, effective September 1, 1947.

Genevieve Snider, Instructor, Department of Mathematics, ten months' basis, effective September 1, 1947.

Dr. Frank J. Essene, Assistant Professor of Anthropology, ten months' basis, effective September 1, 1947.

Frances Gilmore, reappointed Graduate Assistant, Department of English, for ten months, effective September 1, 1947.

Betty Warnick, Graduate Assistant, Department of English, reappointed for ten months, as Instructor in English, effective September 1, 1947.

Salary Adjustments

Catharine M. Baker, Graduate Assistant in Sociology, for ten months, adjustment in salary, the original Form 26 having been in error.

Ray R. Estes, part-time Research Associate, Signal Corps Research Project, Department of Chemistry, made Research Associate full time, with adjustment in salary for the month of August only.

J. A. McCauley, part-time Instructor, Department of Journalism, for ten months, made full-time Instructor, on a basis of ten months, adjustment in salary, effective September 1, 1947.

John E. Reeves, Assistant Professor, Department of Political Science, for ten months, changed to 2/3 time, with adjustment in salary, effective during the fall quarter.

Leaves of Absence

Charles E. Snow, Professor of Anthropology, granted a leave of absence, effective September 1, 1947, for an indefinite period. Dr. Snow is to serve as Anthropologist with the American Graves Registration Service in the Hawaiian Islands.

J. E. Hernandez, leave of absence extended through the Spring Quarter, 1948. Dr. Hernandez has been unable to secure his release from the Army.

Resignations

Anne Shropshire, Instructor in English for the summer, effective July 25, 1947.

James Marion Stamper, Instructor in English, effective August 1, 1947.

Lyle K. Henry, Associate Professor of Psychology, part-time, effective August 26, 1947.

Mrs. Lucille Naff Clay, Instructor, Department of English, effective September 1, 1947.

George Barr Carson, Associate Professor of History, effective August 1, 1947.

Robert Kuhlman, Assistant Professor of Music, effective August 27, 1947.

Willis C. Tucker, Associate Professor of Journalism, effective September 1, 1947.

Nelson P. Yeardley, part-time Instructor, Department of Mathematics, effective September 1, 1947.

Kenneth P. Wood, Instructor, Department of Mathematics, effective September 1, 1947.

Ethel Smith, Secretary, Department of Physical Education, effective September 1, 1947.

Mrs. Julia C. Wells, Secretary (part-time), Department of Philosophy, effective September 1, 1947.

College of Agriculture and Home Economics

Appointments

Forrest G. Houston, Assistant Chemist, effective September 1, 1947.

William C. Templeton, Jr., temporary teacher of G.I. instructors, for the period, July 7 to 24, inclusive, 1947.

Mrs. Jeanne B. Hartlage, Clerk, Administration, for 12 months, effective July 1, 1947.

Mrs. Grace K. Couch, Assistant Home Demonstration Agent in training, Johnson County, effective July 16, 1947.

Ethel M. Paschal, Assistant Home Demonstration Agent in training, effective July 16, 1947.

Geraldine Larmon, Assistant Home Demonstration Agent in training, Christian County, effective July 16, 1947.

Manuel B. Arnett, Assistant County Agent in Training, Carter County, effective July 15, 1947.

Letta W. Jasper, Assistant Home Demonstration Agent in Training, Rockcastle County, effective July 1, 1947.

Mary D. Porter, Assistant Home Demonstration Agent in training, Shelby County, effective July 1, 1947.

Katie Simpson, Clerk, Administration, effective August 1, 1947.

Henry Holland, Night Janitor Foreman, effective August 1, 1947.

Marvin G. Smith, Emergency Farm Labor Assistant, Livingston County, effective July 1, to August 20, 1947.

Lizzie Stivers, Emergency Farm Labor Assistant, Clay County, effective July 1 to October 31, 1947.

Buron Jeffrey, Emergency Farm Labor Assistant, Calloway County, effective July 1 to August 15, 1947.

Mable Kirkland, Assistant Home Demonstration Agent in Training, Henry County, effective August 1, 1947.

Thomas W. Giles, Field Agent in Farm Labor, Fayette County, effective August 1 to September 30, 1947.

Caroline G. Bailey, Assistant Home Demonstration Agent in training, Hardin County, effective August 1, 1947.

Jessie Dawson, Assistant Home Demonstration Agent in training, Muhlenberg County, effective August 1, 1947.

Ruby C. Sasser, Assistant Home Demonstration Agent in training, Bath County, effective August 1, 1947.

Jewell M. Wilson, Assistant Home Demonstration Agent in training, Boone County, effective August 1, 1947.

Salary Adjustments

John H. Finch, Assistant in Negro Work, adjustment in salary, effective July 1, 1947.

Edward N. Royster, Senior Assistant County Agent, Nicholas County, adjustment in salary, effective July 1, 1947.

William Stone, Assistant County Agent (in Club Work), Ohio County, adjustment in salary, effective July 1, 1947.

Frank H. Smith, Field Agent in Recreation, adjustment in salary effective September 1, 1947, to February 14, 1948. Mr. Smith has been on leave.

Carl M. Clark, Assistant Professor and Assistant Economist, Agricultural Marketing, adjustment in salary. Professor Clark returned from sabbatic leave August 1, 1947.

Alice H. Moran, Associate Bacteriologist, Department of Animal Pathology, adjustment in salary, effective August 1, 1947.

Kathleen Sue Vance, Home Demonstration Agent, Livingston County, adjustment in salary, effective August 16, 1947.

Mary Frances Matheny, Home Demonstration Agent, Grant County, adjustment in salary, effective August 1, 1947.

Jean M. Crutcher, Home Demonstration Agent, Trimble County, adjustment in salary, effective August 1, 1947.

Ann E. Garrigan, Home Demonstration Agent, Marshall County, adjustment in salary, effective August 16, 1947.

Leaves of Absence

James L. Blue, Jr., Field Agent in Cream Grading, granted leave of absence from July 1 to August 31, 1947, because of illness.

H. J. Hayes, former County Agent now employed on a per diem basis to meet emergency needs in the County Agents' program, granted leave of absence, effective September 1, 1947, and continuing through August 31, 1948.

Change of Occupation

W. R. Reynolds, County Agent in Jackson County since September 1, 1914, effective September 29, 1947.

Resignations

William S. Ligon, Associate Professor of Soils, effective September 24, 1947.

Jefferson Callahan, Assistant County Agent in Training, effective July 31, 1947.

George F. Lacy, Senior Assistant County Agent, Owensboro, Ky., effective July 14, 1947.

Death

William H. Moore, laborer (change of occupation status), July 31, 1947. Mr. Moore had been connected with the Experiment Station since 1912.

College of Engineering

Appointments

William J. Barber, Assistant Professor of Applied Mechanics, for ten months, effective September 1, 1947.

Arthur A. Nierenburg, Instructor, Department of Electrical Engineering, for twelve months, effective September 16, 1947.

Joseph A. Boyd, Instructor, Department of Electrical Engineering, for twelve months, effective September 16, 1947.

Frank L. Orrell, Jr., Assistant Professor, Department of Metallurgical Engineering, for ten months, effective September 1, 1947. Mr. Orrell received his master's degree from the University August 29, 1947, and has been employed previously as a graduate assistant in the department.

Staley F. Adams, Instructor in Applied Mechanics, for ten months, effective September 1, 1947. Mr. Adams will receive the master's degree August 29, 1947, and has been employed previously as a graduate assistant in the department.

Resignation

Clara Joy Francis, Clerk-Typist, effective August 31, 1947.

College of Education

Appointments

June Staker, Secretary, effective July 21, 1947.

Frances Baily, Visiting Instructor, during the second term of the Summer Quarter, 1947.

Hickman Baldree, Visiting Instructor, for one month, second term of the Summer Quarter, 1947.

H. L. Davis, Visiting Instructor for the second term of the Summer Quarter, 1947.

Mrs. Mildred Leveridge Lowry, Secretary, for twelve months, effective August 18, 1947.

Gordon Godbey, Visiting Instructor for the second term of the Summer Quarter, 1947.

Salary Adjustments

Charles R. Spain, director of Division of School Services for twelve months, and director, Bureau of School Service, for twelve months, adjustment in salary, effective September 1, 1947.

Mary Elizabeth Estill, Secretary, Bureau of School Service, adjustment in salary, effective July 1, 1947.

Mrs. Mary J. Patterson, Editorial Associate, full time, has been placed on one-fourth time, with adjustment in salary, beginning August 1, 1947.

D. Y. Dunn, Visiting Instructor, during the first and second terms of the Summer Quarter, will teach only two and one half weeks during August, 1947, with adjustment in salary.

C. Ruth Hillis, Research Assistant, Sloan Foundation project, changed to half-time basis, with adjustment in salary, effective August 1, 1947.

Christine Brown, Research Assistant, Sloan Foundation project, will be on part-time employment for August, September and October, with adjustment in salary.

Resignations

Mrs. Betsy Roach Hutcheson, Secretary, effective August 17, 1947.

Bernice Callaway, First Grade Critic Teacher, effective August 1, 1947.

College of CommerceAppointments

William S. Conner, Associate Professor of Economics, for ten months, effective September 1, 1947.

D. C. McMurtry, part-time Secretarial Instructor, for 25 days in August, effective August 7, 1947. Mr. McMurtry replaces Mr. Fred Dial, resigned.

Edward B. Nann, Reading Assistant, for the month of August, 1947.

Dr. John L. Hoover, Professor of Commerce and Education, on twelve months' basis, for the ten-month period beginning September 1, and ending June 30, 1947.

Resignations

Fred Dial, part-time Instructor, effective August 6, 1947.

Martha Hill, part-time Instructor, effective second Summer Term, 1947.

College of PharmacyAppointments

John Lewis Fleming, Bursar-Recorder, twelve months' basis, effective July 1, 1947.

David Alexander Connor, janitor, placed on permanent basis, effective July 1, 1947. Janitors have been employed previously for eight months of the year only.

Resignation

Ivy Ward, Secretary, effective July 1, 1947.

Department of University ExtensionAppointment

Blandine M. Currence, Clerk-Stenographer, effective August 1, 1947.

University LibraryAppointments

Algernon Dickson, Assistant Cataloger, for twelve months, effective September 1, 1947.

Mrs. Harriet Pierce, Binding Assistant, half-time, effective September 16, 1947.

Dean of MenMen's BarracksAppointments

The following persons as monitors: Karl F. McCready, Charles M. Combs, George J. Hudack, Benjamin F. Reeves, Bunyan S. Wilson, Jr., Ernest P. Rice, John Maloney, John E. Miller.

Dean of WomenAppointments

Dorothy Davis, Director, Women's Residence Hall Annex, for ten months.

Mrs. Neli Stocks, Stenographer, for the month of August, 1947, office of the Dean of Women.

Mrs. George R. Newman, Housemother, effective September 1, 1947. Mrs. Newman is transferring from Elmside, where she was Head Resident.

Mrs. Luella Harrison, Manager-Dietitian, Women's Residence Hall Annex, effective September 1, 1947.

Jewell Walker, Housing Secretary, part of whose salary will be charged to Residence Halls for Women, and part to the Office of the Dean of Women.

Mrs. Anne W. Mithoefer, Assistant to the Director, Women's Residence Hall Annex. for ten months, effective September 1, 1947.

Margaret Elizabeth Wait, Head Resident, Barracks (Residence Halls for Women), for ten months, effective September 1, 1947.

Resignation

Algernon Dickson, Housemother, effective July 1, 1947.

University Health ServiceResignation

June Griffin, Registered Nurse, Infirmary, effective August 16, 1947.

University Personnel OfficeAppointment

Robert W. Henderson, Assistant Director of Personnel, for twelve months, effective September 8, 1947.

Resignation

Lyle K. Henry, Assistant Director of Personnel, effective August 26, 1947.

Business Management and ControlAppointments

Mrs. Patricia Griffin Miller, typist, (G.I. Overhead), effective July 1, 1947. Mrs. Miller replaces Miss Threlkeld.

Mrs. Helen L. Nisbet, Clerk-Typist, Purchasing Department, effective July 1, 1947.

Resignations

June Staker, Stenographer, effective July 21, 1947.

Mrs. Mary Margaret Ellis, Stenographer, effective July 26, 1947.

Maintenance and OperationsAppointments

Mrs. Betty Jeanne Noe, Clerk-Stenographer, effective July 1, 1947. Mrs. Noe replaces Mrs. Patricia Bocher, resigned.

Harold E. Elmore, Assistant Carpentry Foreman, effective July 1, 1947. Mr. Elmore replaces Raymond Drake.

Lathon P. Thompson, Inspection Engineer, construction of new building now under way and proposed construction, effective August 1, 1947.

Reva Estill Chapman, Clerk-Typist, effective August 1, 1947.

Resignation

Mrs. Evelyn Hay, Clerk-Typist, effective August 1, 1947.

Change of Occupation

Julius Rominger, Grounds Foreman, given a change of occupation, effective August 1, 1947.

University Commons-Student Union BuildingSalary Adjustments

Thelma Thompson, Assistant Director, adjustment in salary, effective July 1, 1947.

Lawrence Roberts, Manager of Grill, adjustment in salary, effective July 1, 1947.

Georgia Booher, Assistant Director, adjustment in salary, effective July 1, 1947.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

S. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 2:00 p.m.

Frank D. Peterson
Secretary, Board of Trustees and
Executive Committee