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INVENTORY OF
FEDERAL ARCHIVES
IN THE STATES

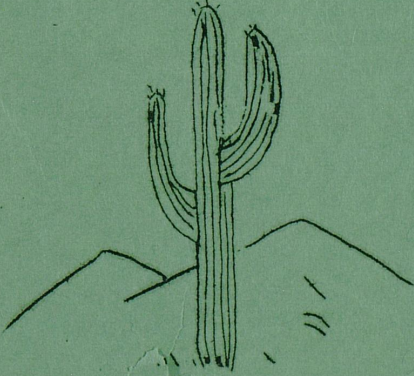


SERIES XII
THE VETERANS' ADMINISTRATION
NO. 3. ARIZONA

THE SURVEY OF FEDERAL ARCHIVES
WORKS PROGRESS ADMINISTRATION

GOVERNMENT PUBLICATIONS

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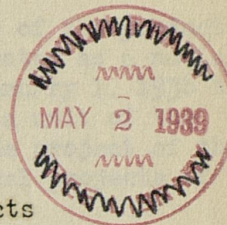


INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Women's and Professional Projects
Works Progress Administration

The National Archives
Cooperating Sponsor



SERIES XII. THE VETERANS' ADMINISTRATION

NO. 3. ARIZONA

Tucson, Arizona

The Survey of Federal Archives
1938

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration and a group of state or local projects of that Administration.

The plan for the organization of the Inventory is as follows: I consists of reports on the administration of the Survey, acknowledgements, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured) general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 588A on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Arizona the work of the Survey was directed by Professor Howard A. Hubbard of the University of Arizona, with Mrs. Meryl E. Morgan as his assistant, until June 30, 1937. Since that date the state project has been directed by Mrs. Morgan. This inventory of the records of the Veterans' Administration in Arizona was prepared in the Tucson office of the Survey, with Mr. G. V. Hays, Phoenix, as chief editor. It was edited before final typing by Mr. Sears F. Riepma of the Division of War Department Archives of The National Archives.

Meryl E. Morgan
State Director
Survey of Federal Archives
in Arizona

Tucson, Arizona
May 27, 1938

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PHOENIX REGIONAL OFFICEPHOENIX

REGIONAL OFFICE

Korrick Bldg.

242 W. Washington St.

The first offices of the above named agency in Arizona were established at Phoenix and Tucson in 1923. Prior to that time the veterans' affairs had been handled by the U. S. Public Health Service, a branch of the Treasury Department. The early Arizona establishments were sub-offices of the San Francisco Office. The agency itself after its removal from the Public Health Service operated as part of the United States Veterans' Bureau for a number of years. In 1925, a regional office was established for Arizona, with headquarters at Phoenix. This agency came under the newly organized Veterans' Administration. On Sept. 1, 1936, the office was moved from Phoenix to Tucson, Arizona, where it is now located, and functions as a combined Facility.

Administrative Division

Manager's Office

1. CORRESPONDENCE AND REPORTS, 1923 to date. General administration of the office including accounts, supplies, office space, personnel, medical, hospitalization, and reports of miscellaneous nature. 8 x 11 $\frac{1}{2}$ sheet index. (Daily, official.) 8 x 11 $\frac{1}{2}$ folders, 16 ft., in 8 drawers of wooden filing case. R. 205. (723)
2. INCOMING DISPATCHES, 1923 to date. A record of each telegram that comes into this office. (Daily, official.) 4 x 6 sheets, 6 in., in drawer of wooden filing case. R. 205. (724)
3. PERSONNEL, 1923 to date. Employees' service records and correspondence pertaining to same. Filed alphabetically. 5 x 8 card index, 2 in. (Daily, official.) 8 x 11 $\frac{1}{2}$ folders, 6 ft., in 3 drawers of wooden filing case. R. 205. (722)
4. BUREAU ISSUES, 1925 to date. Administrative regulations and procedure governing activities of this office. Filed alphabetically. 3 x 5 card index, 2 ft. 3 in. (Daily, official.) 8 x 11 $\frac{1}{2}$ folders, 4 ft. 3 in., in drawer of wooden filing case. R. 205. (725)

Mail and Records Unit

Records of the Unit

5. MAIL RECORDS, 1923 to date. Registered receipt of out-going mail

and transfer receipts of out-going cases. Filed alphabetically. (Daily, official.) $5\frac{1}{2}$ x 8 folders, 3 ft., in drawer of steel filing case. N. 2d floor. (753)

6. MISCELLANEOUS PERSONS, 1923 to date. Miscellaneous letters of transmittal relative to persons who have no regular files. Filed alphabetically. (Daily, official.) 8 x $10\frac{1}{2}$ folders, 6 in., in drawer of wooden filing case. N. 2d floor. (754)

General Office Records

7. VETERANS' CLAIMS, 1919 to date. Claims for compensation which contain correspondence, affidavits, and general information concerning veterans' eligibility to be paid compensation. Numbers under 1387 have been transferred to other VA offices throughout the country. Filed numerically. (Daily, official.) 9 x 12 folders, 768 ft., in 384 drawers of steel filing cases. N. 2d floor. (761)

8. TREATMENTS, ACTIVE AND INACTIVE, 1923 to date. Records of treatments given claimants for compensation for disability upon which claim is based. (Daily, official.) 8 x $10\frac{1}{2}$ folders, 7 ft. 3 in., in 11 drawers of wooden filing case. N. 2d floor. (751)

9. CANADIAN VETERANS, 1923 to date. Canadian veterans of the World War who are now living in Arizona. Filed alphabetically. (Occasionally, official.) 8 x $10\frac{1}{2}$ folders, 1 ft. 6 in., in drawer of wooden filing case. N. 2d floor. (757)

10. HOSPITAL CASES WITHOUT RECORD, 1923 to date. Veterans in hospitals of whom this office has no personal record. Filed alphabetically. (Occasionally, official.) $5\frac{1}{2}$ x 8 cards, 6 in., in cabinet case. N. 2d floor. (759)

11. LITIGATION, 1923 to date. Veterans who are suing for claims. Filed alphabetically. (Frequently, official.) 8 x $10\frac{1}{2}$ folders, 6 in., in drawer of wooden filing case. N. 2d floor. (755)

12. REHABILITATION AND DUPLICATES, 1923 to date. Records of veterans' training and duplicate papers. Filed alphabetically. (Daily, official.) 8 x $10\frac{1}{2}$ folders, 1 ft., in drawer of steel filing case. N. 2d floor. (756)

13. CCC VETERANS, 1933 to date. Data on veterans enrolled in CCC Camps including appointments and discharges and correspondence with General Headquarters. Filed alphabetically. (Daily, official.) 8 x $10\frac{1}{2}$ folders and 3 x 5 cards, 5 ft. 9 in., in drawer of wooden filing case and 2 drawers of wooden card cabinet. N. 2d floor. (760, 758)

14. SERVICE REPORTS OTHER THAN WORLD WAR, 1923 to date. VA Form 202-10, examinations and data of men who saw service other than World War. Filed alphabetically. (Daily, official.) 8 x $10\frac{1}{2}$ folders, 8 ft., in 5 drawers of wooden filing case. N. 2d floor. (752)

Adjudication Division

15. DEPENDENTS, 1919 to date. Information concerning dependents of veterans. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft., in 2 drawers of steel cabinet. N. 2d floor. (750)
16. MISCELLANEOUS RECORDS, 1919 to date. Claims pending of children of deceased veterans, reports of investigations, disability allowance, etc. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of steel filing case. N. 2d floor. (749)
17. PENSION AGENTS, 1919 to date. Records of names of pension claim agents sent by Washington for identification. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft., in drawer of wooden card cabinet. N. 2d floor. (747)
18. INSURANCE RECORDS, 1931 to date. Records of veterans who apply for insurance. (Daily, official.) 3 x 5 cards, 3 in., in drawer of wooden filing case. N. 2d floor. (746)
19. CERTIFICATES OF RECOGNITION, 1928 to date. Records of additional information regarding claims for compensation. (Daily, official.) 3 x 5 cards, 9 in., in drawer of steel card cabinet. N. 2d floor. (743)
20. ADDITIONAL EVIDENCE, 1931 to date. Records of additional evidence in compensation cases. Filed alphabetically. (Daily, official.) 3 x 5 cards, 9 in., in drawer of steel card cabinet. N. 2d floor. (745)
21. APPEALS, 1931 to date. Records of names, dates and information concerning veterans who appeal disallowed claims to the Central Office. (Daily, official.) 5 x 8 cards, 1 ft. 6 in., in 4 drawers of wooden filing case. N. 2d floor. (744)

Finance Division

22. COMPENSATION CASES, 1919 to date. VA Form 511A, disability compensation award records including information as to amount of compensation, name of veteran and class and nature of his disability. (Daily, official.) 5 x 8 cards, 10 ft., in 7 drawers of steel filing case. N. 2d floor. (734)
23. GUARDIANSHIP CASES, 1922 to date. Records of names and addresses of persons who are appointed guardians and payees of disabled veterans' children. Filed alphabetically. (Daily, official.) 3 x 5 cards, 8 ft., in 4 drawers of wooden filing case. N. 2d floor. (738)
24. BUDGET CORRESPONDENCE, 1935 - 1936. Miscellaneous correspondence regarding budget, adjusted service certificate loans, Regional Office activities, and budget procurement instruments. Filed alphabetically. (Daily, official.) 10 x 12 folders, 12 ft., in 6 drawers of steel filing case. N. 2d floor. (737)

25. VETERANS' NOTES, 1935 - 1936. Promissory notes signed by veterans for loans on adjusted service certificates. (Daily, official.) 10 x 12 folders, 12 ft. 6 in., in 3 drawers of steel filing case. N. 2d floor. (736)

26. VOUCHERS, 1936. Paid and unpaid meal and lodging requests, amended awards, cancellation notices, check transcripts, over payment vouchers and records of miscellaneous disbursements. Filed numerically. (Daily, official.) 10 x 12 folders, 22 ft., in 11 drawers of steel filing case. N. 2d floor. (735)

27. ADJUSTED SERVICE CERTIFICATE LOAN RECORDS, Jan. 1, 1927 - 1936. Showing veterans' names, numbers, addresses, and record of all loans made on adjusted service certificates. Filed alphabetically. (Daily, official.) 5 x 8 cards, 12 ft., in 7 drawers of steel filing case. N. 2d floor. (733)

Medical Division

28. ADMITTANCES, 1923 to date. Record of veterans admitted to hospitals in Tucson and Whipple, Arizona. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in 2 drawers of wooden card cabinet. R. 206. (730)

29. ATTENDANCE ALLOWANCE CASES, 1923 to date. Records of disabled veterans outside of hospitals drawing allowances for nurse attendance. (Daily, official.) 3 x 5 cards, 3 in., in drawer of wooden card cabinet. R. 206. (731)

30. DEATHS, 1923 to date. Record of veterans who have died in Whipple and Tucson hospitals. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 6 in., in drawer of wooden card cabinet. R. 206. (732)

31. DISCHARGES, 1923 to date. Record of veterans discharged from Tucson and Whipple hospitals. (Daily, official.) 3 x 5 cards, 10 ft., in 6 drawers of steel card cabinet and 3 drawers of wooden card cabinet. R. 206. (727)

32. GENERAL AND MISCELLANEOUS REPORTS, 1923 to date. Reports of medical examinations, hospital reports and records, miscellaneous correspondence, and supplies. Filed alphabetically. (Daily, official.) 8 x 10 folders, 1 ft. 9 in., in 2 drawers of wooden filing case. R. 206. (726)

33. SCHEDULE OF EXAMINATIONS, 1923 to date. Attendance allowance cases to be examined. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 in., in drawer of wooden card cabinet. R. 206. (728)

34. FORFEITURES, 1935 to date. Records of men who have forfeited their rights to veterans' benefits. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 in., in drawer of wooden card cabinet. R. 206. (729)

35. CHEST, BONE, AND TEETH X-RAYS. Majority are chest. Negatives, (4439), in metal containers. Inventory. R. 207 (Korrick Bldg.) (P-2)

Office of Chief Attorney

36. FIELD RECORDS, 1919 to date. Records of veterans who appeal to the director when claim for compensation is denied. Filed alphabetically. (Daily, official.) 5 x 8 cards, 9 in., in drawer of steel card cabinet. N. 2d floor. (748)

37. GUARDIANSHIP CASES, 1919 to date. Records of guardianship matters filed monthly containing names and addresses of legal guardians of minor children of veterans. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of steel card cabinet. N. 2d floor. (740)

38. GUARDIANSHIP RECORDS, 1919 to date. Showing names, addresses and information on persons who are guardians of incompetent veterans. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 20 ft., in 10 drawers of steel filing case. N. 2d floor. (742)

39. INVESTIGATIONS, 1934 to date. Correspondence, doctors' reports, and records on appeals. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. N. 2d floor. (741)

40. WAR RISK INSURANCE, 1930. Records of closed insurance cases, correspondence, and forms on same. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. N. 2d floor. (739)

Supply Division

41. PROPERTY RECORDS, 1919 to date. Records of property, office equipment and supplies, and medical supplies. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 3 ft., in 4 drawers of steel card cabinet. Basement. (765)

42. ADMINISTRATIVE ORDERS, 1936. Orders from Washington, Director's decisions, property vouchers, and contracts for supplies and services. (Daily, official.) 10 x 12 folders, 4 ft. 6 in., in 3 drawers of steel filing case. Basement. (762)

43. GENERAL REPORTS AND CORRESPONDENCE, 1936. General correspondence with and reports of the Washington Office; property correspondence, bids rejected on local purchases, sales of government property, and budget estimates. (Daily, official.) 10 x 12 folders, 9 in., in drawer of steel filing case. Basement. (764)

44. TRAVEL CONTRACTS, 1936. Travel contracts and transportation orders for veterans sent to hospitals. (Daily, official.) 10 x 12 folders, 3 ft., in drawer of wooden filing case. Basement. (763)

TUCSON

VETERANS' ADMINISTRATION FACILITY

- (A) Warehouse Bldg. (B) Bldg. 30 Annex
(C) Admin. (Infirmary and Main Hospital)
Hospital Grounds

The first veterans' hospital at Tucson was established in 1920. It was located on the site of a city park known as Pastime Park and was operated as a unit of the U. S. Public Health Service. In 1922, it was transferred to the newly created Veterans' Bureau and was thenceforth known as the Veterans' Bureau Hospital. New hospital buildings were constructed in 1928 on a large plot of ground 3 miles south of Tucson and all patients were moved thereto from Pastime Park. The title was changed in 1931 to Veterans' Administration Facility. It has been utilized by disabled veterans from all parts of the United States. A portion of the financial records of the agency are destroyed after audit upon authority received from the Central Office at Washington. The Phoenix Regional Office has since the survey been merged with this Facility.

Administrative Division

45. PERSONNEL ON DUTY, 1920 to date. Duty designation, rating and allowances. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. Clinical clerk's office (Bldg. C). (513)
46. INSTRUCTIONS, 1927 to date. Administration issues, nomenclature pamphlets, regulations, bureau service letters, station and administration circulars, decisions, orders and bulletins. 3 x 5 card index, 7 ft. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Manager's office (Bldg. C). (466)
47. CORRESPONDENCE AND BULLETINS, 1928 to date. Correspondence and medical bulletins issued by Veterans' Administration. 4 x 5 card index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Manager's office (Bldg. C). (465)
48. DECISIONS AND ORDERS, 1928 to date. Comptroller's and director's decisions together with hospital memoranda and orders from the Central Office. 3 x 5 card index, 3 ft. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Manager's office (Bldg. C). (464)
49. GENERAL CORRESPONDENCE, 1929 to date. Hospital memoranda, daily records of employees, permissions for extractions. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. Dental clinic (Bldg. C). (483)
50. PERSONNEL, 1930 to date. Records of general correspondence pertaining to employees. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. Clinical clerk's office (Bldg. C). (512)

51. EX-PERSONNEL, 1931 to date. Persons who have been employed at hospital and no longer on pay roll. Filed alphabetically. (Inactive file, occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Clinical clerk's office (Bldg. C). (514)

52. SERVICE LETTERS, 1931 to date. Records of miscellaneous pensions, compensations, and correspondence. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Property office (Bldg. A). (458)

53. CORRESPONDENCE, 1932 to date. Letters referring to bills of lading, records of regular employees, miscellaneous contracts, and transportation requests. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing case. Property office (Bldg. A) (471)

54. PROPERTY RECORDS, 1933 to date. Records of non-expendable property giving description and location. (Older records, occasionally; later records, daily, official.) 5 x 8 cards, 6 ft., in 4 drawers of steel filing case. Property office (Bldg. A). (462, 456)

55. GENERAL CORRESPONDENCE AND REPORTS, 1933 - 1935. 3 x 5 card index. (Inactive file, occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 101 (Bldg. C). (504)

56. PROPERTY EXPENDITURE LISTS, 1935 - 1936. Filed chronologically. (Occasionally, official.) 9 x 12 loose-leaf books, 2 ft., in wooden filing cabinet. Property office (Bldg. A). (467)

57. MISCELLANEOUS REPORTS, 1935 to date. Chemical examinations of water, milk and ice cream analysis, blood donors, post mortems, and sedimentation tests. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of wooden filing case. Clinical Laboratory (Bldg. C). (489)

58. PROCUREMENTS, 1935 to date. Records of transactions, estimates on contracts and correspondence relative thereto. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 105 (Bldg. C). (518)

59. CONSTRUCTION, 1936. Construction instructions, blue prints, pictures, and payment schedule. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 105 (Bldg. C). (494)

60. CURRENT MISCELLANEOUS CORRESPONDENCE, 1936. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. Out-patients' Dept. (Bldg. C). (507)

61. EXPENDABLE PROPERTY, 1936. Lists of property issued to different wards and departments of facility. (Daily, official.) 9 x 11 loose-leaf books and 5 x 8 cards, 4 ft., in 2 drawers of steel filing case. Property office (Bldg. A). (468, 469)

62. GENERAL CORRESPONDENCE AND REPORTS, 1936. File for the year of 1936 only. Filed alphabetically. (Daily, official.) 9 x 12 folders,

2 ft., in drawer of steel filing case. R. 101 (Bldg. C). (500)

63. PERSONAL PROPERTY, 1936. Records of disposition of deceased veterans' clothing, correspondence memoranda, and personal effects. (Inactive file, occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Property office (Bldg. A). (461)

64. REPORTS, Apr. 1936 to date. Telegrams, daily morning reports, cancelled regulations, and procurements. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Manager's office (Bldg. C). (463)

Finance Division

65. MISCELLANEOUS PURCHASES, 1921 to date. Records of allotments, quarterly construction, construction projects, CWA data, blue prints, landscaping in general, repairs and alterations. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 105 (Bldg. C). (492)

66. MISCELLANEOUS PROCUREMENTS, 1928 to date. Procurement contracts, complaints, general orders, correspondence. (Daily, official.) 9 x 12 envelopes, 2 ft., in drawer of steel filing case. R. 105 (Bldg. C). (493)

67. REQUISITIONS, 1930 to date. Invitations for bids. Indexed. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Property office (Bldg. A). (472)

68. MEMORANDUM RECEIPTS, 1933 to date. Records of charge account slips, receipts, etc. (Inactive file, occasionally; active file, daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Property office (Bldg. A). (460, 459)

69. MEMORANDA, 1934 to date. Receipts, unposted vouchers and expendable property list. Index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Property office (Bldg. A). (470)

70. PATIENTS' FUNDS, 1934 to date. Correspondence concerning field service receipts, reports, and disbursement of patients' funds. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 105 (Bldg. C). (473)

71. FINANCE AND ACCOUNTS, 1934 to date. Records of finance reports, schedules of disbursements, instructions, procurement instruments, budget records, transit files, and miscellaneous budget account. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 105 (Bldg. C). (520)

72. PROPERTY VOUCHERS, 1934 to date. Records of vouchers covering payments made for property. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Property office (Bldg. A). (457)

73. COST ACCOUNTS AND BUDGET REPORTS, 1935 to date. These are temporary records which will be destroyed on authorization from Washington office. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 105 (Bldg. C). (515)
74. PAID VOUCHERS, 1935 to date. Record of paid vouchers for fiscal year 1936, copies of contracts, bids and acceptances. (Occasionally, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 105 (Bldg. C). (521)
75. FINANCE OFFICERS REPORTS, July 1935 to date. Collections, special funds deposited, unclaimed checks, agent's and cashier's vouchers, and transit accounts. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 105 (Bldg. C). (477)
76. PAY ROLLS, July 1935 to date. Daily reports on pay roll information and service forms thereon. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 105 (Bldg. C). (474)
77. PROCUREMENTS, July 1935 to date. Invitations for bids, correspondence and contracts. 6 x 8 volume index. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 105 (Bldg. C). (473)
78. SCHEDULES OF DISBURSEMENTS, July 1935 to date. Records of statements and disbursements. (Occasionally, official.) 9 x 12 folders, 5 in., in drawer of steel filing case. R. 105 (Bldg. C). (519)

Hospital Division

79. ADMISSIONS AND DISCHARGES, 1920 - 1933. Records of discharges from hospital 1923 to 1933, and admissions thereto 1928 to 1930. (Occasionally, official.) 12 x 16 vols. (5), 1 ft., on steel shelf. R. 7 (Bldg. C). (496)
80. PATHOLOGICAL, 1920 to date. Complete index of diseases. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 6 ft., in 2 wooden boxes. R. 7 (Bldg. C). (502)
81. RECORD OF INACTIVE PATIENTS, 1920 to date. Records, charts, and clinical reports of patients no longer in hospital. 3 x 5 card index. (Older records, occasionally; newer records, daily, official.) 9 x 11 folders, 260 ft., on steel shelves. Rs. 7 and 101 (Bldg. C). (497, 499)
82. RECORDS OF X-RAY REPORTS, 1922 - 1928. X-ray records of outpatients developed at Pastime Park (old U. S. Veterans' Bureau Hospital No. 51, Tucson). Filed alphabetically. (Rarely, official.) 3 x 5 cards, 3 ft., on steel shelf. R. 7 (Bldg. C). (498)
83. LABORATORY REPORTS ON ACTIVE CASES, 1927 to date. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of wooden filing case. Clinical Laboratory (Bldg. C). (485)

84. ACTIVE PATHOLOGICAL CASES, 1928 to date. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of wooden filing case. R. 219 (Bldg. C). (486)
85. OUT-PATIENTS, 1928 to date. Active out-patients who have received treatment and supplies at hospital during last 3 months. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 7 ft., in 4 drawers of steel filing case. Out-patient Dept. (Bldg. C). (508)
86. OUT-PATIENT RECORDS, Oct. 1928 - 1933. Physician's visits to out-patients, treatments and time consumed on out-patients. (Occasionally, official.) 10 x 14 vols. (5), 1 ft., in drawer of steel filing case. R. 7 (Bldg. C). (495)
87. DECEASED OUT-PATIENTS, 1929 to date. Records of treatment, examinations, X-ray reports and dates, and causes of deaths. 3 x 5 card index, 4 in. (Rarely, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. R. 7 (Bldg. C). (505)
88. EXAMINATIONS OF INACTIVE OUT-PATIENTS, 1929 to date. Clinical records of physical examinations of out-patients including X-ray charts and laboratory reports. 3 x 5 card index, 1 ft. (Rarely, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 7 (Bldg. C). (511)
89. MISCELLANEOUS OUT-PATIENT RECORDS, 1929 to date. Records of transportation, and general correspondence. 3 x 5 card index, 3 in. (Frequently, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 7 (Bldg. C). (510)
90. TREATMENTS OF INACTIVE OUT-PATIENTS, 1929 to date. Records of consultations, correspondence, and applications for hospitalization. 3 x 5 card index, 6 in. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 7 (Bldg. C). (509)
91. CHARTS AND CLINICAL RECORDS, 1930 to date. Records, charts, communications, doctors reports, and requests for leaves of absence of patients in hospital. 3 x 5 card index. (Daily, official.) 9 x 12 folders, 16 ft., in 8 drawers of steel filing case. R. 101 (Bldg. C). (503)
92. CHARTS TO BE CLOSED, 1930 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 101 (Bldg. C). (501)
93. CURRENT CHARTS, 1931 to date. Charts of patients in wards. 9 x 12 folders, 24 ft., in 13 drawers of steel filing case. Wards A, B, C, D, E, F, G (Bldg. C) and Wards H, I (Bldg. B). (490, 491, 516, 479, 517, 481, 475, 480, 476)
94. OUT-PATIENT CLINICAL RECORDS, 1931 to date. Records of clinical examinations, X-rays, laboratory reports, and correspondence. 3 x 5 card index. (Weekly, official.) 9 x 12 folders, 32 ft., in 16 drawers of steel filing case. Out-patients Dept. and R. 7 (Bldg. C). (506)

95. X-RAY READINGS, 1933 - 1936. Duplicate X-ray records. 3 x 5 card index, 5 ft. (Occasionally, official.) 9 x 12 folders, 16 ft., in 8 drawers of steel filing case. R. 219 (Bldg. C). (488)
96. DENTAL TREATMENT OF HOSPITALIZED PATIENTS, 1934 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. Dental clinic (Bldg. C). (487)
97. LOCATION OF IN-PATIENTS, 1934 to date. (Daily, official.) 4 x 8 cards, 1 ft., in drawer of wooden filing case. Dental clinic (Bldg. C). (484)
98. DENTAL RECORDS OF DISCHARGED PATIENTS, 1935 to date. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Dental clinic (Bldg. C). (482)
99. X-RAYS OF PATIENTS IN HOSPITAL. Photographic negatives, acetate (102,496): X-ray negatives, (102,496), in vault. Card index. R. 219 (Bldg. C). (P-3)

WHIPPLE

VETERANS' ADMINISTRATION FACILITY
OFFICE OF THE MANAGER

- (A) Administration Bldg., No. 17
(B) X-ray Bldg., No. 15

Early in 1920 the War Department loaned the abandoned army fort, known as Fort Whipple or Whipple Barracks, to the U. S. Health Service for a hospital for disabled veterans. In 1931, at the creation of the Veterans' Administration, the entire establishment was transferred to that department. While the hospital is maintained primarily for the benefit of tubercular veterans, other classes of diseases are treated there. Monthly reports are sent to the General Office of the Administration in Washington.

100. DISCHARGED AND ACTIVE PATIENTS, 1920 - 1936. Military history of each ex-patient, character of disability, disability allowance, compensation, government insurance, medals, decorations, bonus, and the eligibility of veterans for admittance to hospital. (Occasionally, official.) 10 x 15 folders (11,840), 80 ft., in 3 drawers of metal filing case and 5 wooden filing cases. R. 3, basement (Bldg. B). (7)

101. MISCELLANEOUS NURSES' REPORTS AND CHARTS, Jan. 1922 - Mar. 1933. Patients' temperature charts, special orders, night reports, daily orders, clinical data, medical journals and publications, nurses' stenography books, dental charts, officer of the day reports, and transportation orders. (Rarely, official.) 12 x 12 vols., 120 ft., on 7 wooden shelves. R. 2, basement (Bldg. A). (8)

102. PATIENTS' MEDICAL RECORDS, Jan. 1922 - Mar. 1935. Medical, dental, clinical, and surgical charts; admission and discharge dates, general disposition of all patients treated, manner of treatments, and particulars as to their army service. (Occasionally, official.) 10 x 18 folders and bundles, 1,829 ft., in 118 drawers of metal filing cases, on shelves, in 7 wooden boxes and 4 cardboard boxes. R. 3, basement (Bldg. A). (9)

103. OLD X-RAY FILM PLATES, Nov. 14, 1920 - 1926. Photographs of patients long ago discharged or deceased, showing different parts of the body. Inflammable and non-inflammable. 8 x 15 card index, 12 ft. (1). (Rarely, official.) 22 x 26 envelopes, 26 ft., in 2 drawers of metal filing case and wooden cupboards. R. 2, basement and R. 1 (Bldg. B). (5)

104. X-RAY GLASS PHOTOGRAPHS, 1920 - 1926. Data on patients discharged or deceased. Non-inflammable. 8 x 15 card index, 12 ft. (Rarely, official.) 22 x 26 folders, 24 ft., in 2 metal filing cases. R. 2, basement (Bldg. B). (6)

105. X-RAY REPORTS, Feb. 16, 1920 - 1936. Findings of the X-ray films and plates. 8 x 15 card index, 12 ft. (4). (Frequently, official.) 9 x 12 loose-leaf books, 32 ft., in wooden cupboards. R. 1 (Bldg. B). (3)

106. X-RAY FILMS, Feb. 16, 1926 - Apr. 1936. Data necessary for the treatment of and reference to each case. Inflammable. 8 x 15 card index, 12 ft. (Frequently, official.) 22 x 26 envelopes, 72 ft., in 6 metal filing cases. R. 1 (Bldg. B). (2)

107. X-RAYS. Negatives (36,500), X-ray glass plates (1232), in metal containers. R. 1 (Bldg. B). (P-1)

