

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, November 14, 1942.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:00 a.m. Saturday, November 14, 1942. The following members were present: Judge Richard C. Stoll, James Park, H. S. Cleveland and H. D. Palmore. President H. L. Donovan and Comptroller Frank D. Peterson were also present.

A. Correction of Minutes.

On motion duly made and seconded, the minutes of October 16, 1942, were ordered corrected by changing Item F of the minutes by striking therefrom the following: "Dr. Hobart Ryland, head of the Department of Romance Languages" and making same to read "Dr. Herbert P. Riley, head of the Department of Botany."

The minutes were further ordered corrected in Item C by including the list of donors to the Student Loan Fund.

Gifts and Funds other than Interest to Student Loan Fund
from January, 1920, to June 1941

1920

John G. Stoll	\$	100.00
Lexington Herald		100.00
Desha Breckinridge		100.00
C. N. Manning		100.00
G. K. Graves		100.00
R. P. Ernst		500.00
George Colvin		100.00
R. C. Stoll		500.00
J. I. Lyle		250.00
R. G. Gordon		100.00

1922

J. H. Gardner		500.00
Charles R. Brock		500.00
Thomas Combs		100.00
Bill Combs		50.00
M. O. Hughes		1,000.00
Iley B. Browning		400.00
L. C. Humphrey		100.00
Alex P. Humphrey		200.00

1923

Mrs. McVey Memorial Fund	\$1,008.00**
E. B. Humphrey	200.00
John Skain to Joseph M. Skain Memorial	1,000.00
L. H. Sandifer	50.00
Eleanor B. Humphrey	200.00
Howard B. Ingels	500.00
Straus Bros. Company	10.00
Mollie Voght Fund	145.00
Mrs. Lafferty's Lectures Class of 1921	1,125.00 77.03
Mrs. Wellington Patrick	12.00
Alpha Xi Delta	100.00
Kiwanis Club	500.00
Chautauqua Fund	3,170.78
E. T. Cross	10.00
W. H. Bartholomew	5.00
City Consumers Company of Paducah, Ky.	260.00
J. M. Allen	5.00
J. J. Haley	1.00
Mr. & Mrs. L. J. Boyer	5.00
Class of 1922 - Jessie Dodd Memorial	353.80
Woman's Historical Club	50.00
Lexington Chapter D.A.R.	25.00
Horace Mann Literary Society	40.00
Miss Pansy Myers	40.00
Kappa Kappa Gamma	25.00

1927

U. of Ky. Association for Advancement in Teaching	65.00
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1928

J. M. Bronaugh	1.00
Hallie Piazza	2.00
C. C. Patrick	2.00
Mrs. R. Moore	1.00
Dr. Louis Wiley	100.00
Zula Threlkeld	28.11
G. E. Boles	5.00

1929	J. W. Stoll	25.00
	Mrs. Helen Bruce	10.00
	D. A. Reeser	10.00
	Lela Scopes	25.00
	Fanny R. Gratz	100.00
	Nettie H. Rogers	80.00
	Mrs. G. Clark Rogers	120.00
	J. W. Carnahan	500.00
	F. E. Merriman	56.50
	A. F. Crider	50.00
	George W. Ewell	5.00
	D. C. Maddox	2.00
	Laura Rogers	150.00
	Florence H. Giovannoli	50.00
	Greater Kentucky Fund	4,941.05
	Southern Railway Company	1,000.00
	Alumni Loan Fund	755.17
1930	1929 Chautauqua	764.40
	Women's Student Government Assn.	600.00
	Unclaimed Room Deposits	945.00
1931	1930 Chautauqua	\$ 826.50
	Women's Club	400.00
	Dolph Wile	50.00
	Unclaimed Laboratory Deposits	1,038.12
1932	1931 Chautauqua	413.50
	Greater Kentucky Fund	344.55
	Faculty---Coaches' Basket Ball Game	420.81
	Lexington Alumni Club	100.00
	Scabbarð and Blade	50.00
1933	SUKY Circle	50.00
	---Goddard	5.00
	Faculty Club Bridge Game	61.20
	J. W. Carnahan	100.00
	Faculty Club Bridge Game	31.00
	Walter K. Patterson*	5,000.00*
1934	Alumni Association	35.50
	Alumni Association	9.57

1936	Parking Fund	\$ 300.00
	Loyalty Fund	25.98
	All Campus Dance	210.47
	All Campus Dance	134.25
	Louis Wiley	1,000.00
	All Campus Dance	84.64
	All Campus Dance	81.25
	All Campus Dance	111.79
	All Campus Dance	90.00
	All Campus Dance	244.99
	All Campus Dance	185.25
1937	All Campus Dance	288.90
	All Campus Dance	106.40
	All Campus Dance	138.75
	All Campus Dance	93.00
	All Campus Dance	224.95
	All Campus Dance	79.58
	All Campus Dance	76.00
	All Campus Dance	74.25
1938	Parking Fund	250.00
	All Campus Dance	277.30
	All Campus Dance	102.75
	All Campus Dance	168.88
	Mortar Board	10.00
	All Campus Dance	264.55
	All Campus Dance	57.00
1939	Parking Fund	250.00
	Epsilon Sigma Phi	50.00
1940	Parking Fund	379.34
1941	Student Union Building	81.62
	Parking Fund	363.71
	Commissions on Laundry--Men's Dorms.	500.00
	Greater Kentucky Fund	17.89
		<u>\$39,370.08</u>

*This is the only restricted portion of the loan fund. Only the interest may be loaned.

**This fund comprises the following gifts: Carol Sax \$500.00
Students 408.00
U.K.Woman's Club 100.00

B. Approval of Minutes.

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1. On motion duly made and seconded, the minutes of October 16, 1942, were approved as corrected.

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C. Report of the Comptroller.

The Comptroller made a financial report to the Executive Committee. The income and expenditure sections of the report were discussed at length. The report included a list of uncollected accounts due the University. Each account was individually discussed.

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2. On motion duly made, seconded and passed, the financial report of the Comptroller was ordered received and filed with the Secretary of the Executive Committee, and whereas some employees of the University have student-fee obligations to the University and have had for some time, the Comptroller is ordered and directed to deduct amounts due the University from various employees out of their December salary checks unless other arrangements are made prior to the payment of the December salaries, and the Comptroller shall report to the Executive Committee at its January meeting in 1943.

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D. Report on Boilers.

The Comptroller presented a letter from the Supervising Engineer of the Travelers Insurance Company, Hartford, Connecticut, reporting on condition of boilers at the University. The letter was ordered received and copied in the minutes.

THE TRAVELERS
Hartford, Connecticut

October 9, 1942

Commonwealth of Kentucky
University of Kentucky
Lexington, Kentucky

Re: Boiler Policy B-65334
Location Heating Plant as above
Water Tube Boiler No. 1 215 pounds
Internally inspected September 29, 1942
By Engineer W. D. Maitland

Gentlemen:

The interior surfaces of the boiler were found free of any pitting or corrosion of consequence and light scale deposits about 1/16 inch maximum thickness were noted in the tubes from the water drum. The openings to outer attachments were clear.

There was no indication of overheating, leakage or distress. The various appliances were found in good order and condition. The brickwork and settings were found in good condition.

We would suggest that all tubes leading from the water drum should be turbed so as to remove the scale accumulation in the tubes.

As a result of inspection we have no further recommendations or suggestions to offer and current operating certificate is enclosed.

Yours very truly

(Signed) John McLaren
Supervising
Engineer

E. Injury to Employee.

The Comptroller presented letters relative to an injury sustained by Alfred Taylor, colored laborer, while working on the Animal Pathology Building. The following letters were read and considered by the Executive Committee:

November 11, 1942

President H. L. Donovan
University of Kentucky

My dear President Donovan:

I submit hereto attached a report on the accident of Alfred Taylor, colored laborer, while working on the Animal Pathology Building.

It appears the injured man fell about six feet due to mechanical failure of a hoist brake. He suffered bruises, but not fractured ribs. However, the extent of his injury was not known and he was taken to the Good Samaritan Hospital where he remained for one day and received medical care including X-Rays, etc.

I submit a statement from the hospital in the amount of \$17.20 with the recommendation that same be paid with the understanding that such payment does not admit negligence or liability on the part of the University, or any of its Agents, and neither does it establish a precedent or policy of the Board of Trustees.

Respectfully submitted

(Signed) Frank D. Peterson
Comptroller

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October 17, 1942

Report to: Mr. E. B. Farris
Chief Engineer
Maintenance & Operations

Regarding Accident at Animal Pathology Building

Date - Friday, October 16, 1942

Injured - Alfred Taylor

Classification - Laborer-Colored

Cause of Accident - Mechanical failure of hoist brake, causing hoist to drop about six feet.

The injured man was wheeling a wheelbarrow off the hoist platform, when the brake slipped. He was thrown a cross

the platform beam which was about 2½ feet below, suffering bruises, possible rib fractures, and possible internal injuries.

He was taken to the Good Samaritan Hospital and kept for examination, x-rays and observation.

Witnesses:

Signed Claude E. Rankin
Title Farm Foreman

Signed Orville Blakeman
Title Labor Foreman

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October 22, 1942

MEMORANDUM

TO Mr. F. D. Peterson

FROM E. B. Farris

This supplements my report of October 19, regarding the accident to Alfred Taylor, a laborer on the Animal Pathology Building.

I enclose a bill from the Good Samaritan Hospital for laboratory fees, x-ray, and hospital room for the amount of \$17.20.

May I recommend that this bill be paid, especially in view of the fact that the accident was not due to negligence of the employee.

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- 3. On motion duly made, seconded and passed, the Executive Committee authorized the payment of the hospital bill submitted by the Good Samaritan Hospital for \$17.20 and the Committee ordered that it is the express understanding that action on this claim is without commitment as to future action of the Executive Committee on requests for payment of medical and other bills incurred in cases of injury to employees and that the Committee does not establish a precedent and does not admit negligence or liability in paying this hospital bill.

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F. Purchases Ratified.

The Comptroller presented the following letter listing purchases made on requisitions submitted to the Comptroller's Office, advice of emergency purchases, special purchase orders, food contracts, and departmental purchase orders. The documents were made available to the Executive Committee and the following letter was read:

November 11, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I submit a list of State Requisitions, Advice of Emergency Purchases, Special Purchase Orders, Food Contracts, and Departmental Purchase Orders, which have been made since July 1, 1942, and have not been approved by the Executive Committee. The list below gives the number of the documents requesting the purchase, or actually making the purchase, which documents are made a part of this record and are held in the office of the Comptroller for record. These purchases have been made on properly drawn documents at the request of various departments and have been charged against available funds. The list follows:

State Requisitions	1 - 856
Advice of Emergency Purchases	1 - 501
Special Purchase Orders	1 - 2558
Food Contracts	1 - 9
Departmental Purchase Orders:	
Library	026 - 125
	201 - 250
	276 - 307
Col. of Engineering	126 - 150
Business Office	01 - 025
	151 - 200
	251 - 275
	326 - 374

I submit this list and respectfully request approval of the Executive Committee, of the Board of Trustees, of purchases and requisitions as listed above which have been handled by this office.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller

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4. On motion, seconded and passed, state requisitions, advice of emergency purchases, special purchase orders, food contracts and departmental purchase orders were ordered approved as set forth in the letter copied above, and the Comptroller's Office was directed and authorized to make disbursements for goods, services and commodities purchased as listed.

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G. Investment of Student Government Association Funds.

President Donovan reported to the Executive Committee that the president of the Student Government Association had presented a budget for the academic year which had been passed by the Legislature of the Student Government Association, which budget provides for the investment of \$2000.00 of Student Government Association funds as shown by the records of the Comptroller's Office in U. S. Treasury bonds. The President explained to the Committee that he felt that such investments should have the authorization of the Board and further stated that it was his recommendation that the investment be made in compliance with the wishes of the Student Government Association. The Committee expressed the opinion that, since the funds accruing to the credit of the Student Government Association were derived by authority of the Board of Trustees from students registering in the University, the Board could not divorce itself from some supervision of all funds so collected. The Executive Committee took the following action:

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5. On motion, seconded and passed, the Comptroller is authorized, in cooperation with the representative of the Student Government Association, to invest in United States Treasury bonds the sum of \$2000.00 or as near said amount as possible. Said bonds shall be purchased in the name of the University of Kentucky and carried on the books to the credit of the Student Government Association. Said securities shall be deposited in the lock box of the University of Kentucky under the custody and control of the Comptroller of the University.

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H. Student Government Association Application for War Chest Donation.

President Donovan presented to the Board the question of the Student Government Association donating SGA funds to the Community Chest or War Chest. It was the consensus of opinion of the Committee that since SGA funds are collected by virtue of authority of the Board of Trustees for the use and benefit of the students regularly enrolled in the University that such funds can not be used for purposes not directly beneficial to students attending the University of Kentucky. The request was denied.

I. Portrait of Henry Clay.

President Donovan reported to the Board that the Government has taken over a hotel at White Sulphur Springs in West Virginia and that various furnishings are being disposed of, among which is a portrait of Henry Clay. He further reported that he had received the information through Governor Johnson and that the portrait might be purchased for a reasonable amount. The Committee discussed the possibility of acquiring the portrait for the University and, on motion duly made and seconded, the President was granted power to act on behalf of the University if, in his judgment, the portrait is worth the price asked by the owners.

J. Student Publication Sent to Soldiers.

Mr. Palmore presented a resolution passed by the Alumni Association requesting the University to make available funds for mailing the Kentucky Kernel and Kentucky Alumnus to former students now in the armed forces. Mr. Palmore read the following resolution:

The following motion was made and seconded by the Executive Committee of the Alumni Association at its recent meeting, and was passed unanimously:

"That the Executive Committee of the University of Kentucky Alumni Association request the Board of Trustees and University officials to make available adequate funds for the mailing of the Kentucky Kernel and the Kentucky Alumnus to each alumnus and former student of the University of Kentucky now in service and for whom we have an address on our files in the Alumni Office."

The resolution was discussed in the light of the efforts on the part of the Government to reduce the volume of mail addressed to soldiers in foreign countries. They also discussed the desirability of furnishing reading material to soldiers. Upon motion duly made and seconded, the question was referred to the President and Comptroller with power to act after obtaining information as to the attitude of the Government.

K. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, re-appointments, salary adjustments, leaves of absence, resignations, termination of employment, promotions and other staff changes requested by deans and heads of departments.

Arts and Sciences

Appointments

Miss Beatrice Moretti, to substitute as part-time secretary for November and December in the absence of Miss Helen Farmer.

Mr. Lewis Henry Morton, Assistant Professor of Music, on a ten months' basis, effective November 16, 1942. Mr. Morton succeeds Mr. Donald Allton, whose resignation becomes effective November 14, 1942.

Resignations

Mr. John C. Goodlett, graduate assistant in the Department of Botany, effective October 19, 1942. Mr. Goodlett gives a change in living arrangements as his reason for resigning.

Mr. Donald W. Allton, Instructor in the Department of Music, effective November 14, 1942. Mr. Allton resigned to accept a position as head of the Department of Music at Mary Baldwin College.

Agriculture and Home Economics

Appointments

Mr. Raymond Woodrow Pifer, Assistant Professor of Animal Husbandry and Assistant in the Department of Animal Pathology, Experiment Station, effective November 1, 1942.

Mrs. Beatrice Bruner, Assistant in Personnel, Experiment Station, effective October 7, 1942.

Mrs. Catherine Bogan, Clerk in the Department of Markets and Rural Finance, effective September 16, 1942.

Miss Bonnie Lee Smith, Assistant Home Demonstration Agent, effective November 16, 1942.

Mrs. Carl Wachs (temporary appointment), Seed Analyst, Department of Entomology and Botany, Experiment Station, effective November 1, 1942.

Mrs. John Crosby (temporary appointment), Seed Analyst, Department of Entomology and Botany, Experiment Station, effective November 1, 1942.

Mrs. Howard Wiles, (temporary appointment), Seed Analyst, Department of Entomology and Botany, Experiment Station, effective November 1, 1942.

Mrs. E. C. Vaughn, (temporary appointment), Seed Analyst, Department of Entomology and Botany, Experiment Station, effective November 1, 1942.

Miss Cleo L. Elmore, Clerk in the Department of Animal Industry, Experiment Station, effective November 4, 1942.

Mr. James W. Davenport, Assistant County Agent, effective November 1, 1942.

Mr. Harry Young, (temporary appointment), assistant on Purnell Project Number 11, Department of Farm Economics, Experiment Station, effective November 1, 1942.

Resignations

Miss Maria M. Watts, Home Demonstration Agent, effective November 30, 1942.

Miss Eleanor Smith, Clerk and Secretary, Department of Animal Pathology, effective October 31, 1942. Miss Smith is entering the U. S. Naval Reserve, Women's Reserves.

Mr. George D. Corder, County Agent, Leslie County, effective October 25, 1942. Mr. Corder is enlisting in the U. S. Signal Corps.

Mr. Earl M. Bolin, Assistant County Agent, effective September 30, 1942. Mr. Bolin plans to farm for himself.

Mr. Morton Henshaw, Assistant County Agent, effective October 15, 1942. Mr. Henshaw plans to farm for himself.

Mr. Terry L. Campbell, Field Agent in Cream Grading, effective October 31, 1942. Mr. Campbell has accepted a position with the Merchants Creamery Company.

Miss Iris Davenport, Clothing Specialist, Extension Service, to take position as Associate Editor of the Woman's Department of the Southern Agriculturist magazine, effective October 31, 1942.

Associate Professor K. H. Allen, of the Department of Farm Economics, effective November 7, 1942. Professor Allen is taking a position with the Office of Agricultural War Relations, United States Department of Agriculture.

Miss Florence Phillips Meier, technician, Department of Animal Pathology, Experiment Station, effective November 16, 1942.

Mr. John S. Kookogey, Graduate Assistant in Farm Economics, effective November 6, 1942. Mr. Kookogey has been called for military service.

Mrs. Ruth Emburgy Johnson, Clerk in the Department of Farm Economics, Experiment Station, effective November 5, 1942.

Miss Niana Jackson, Clerk in the Department of Farm Economics, Experiment Station, effective November 14, 1942.

Miss May Hutchison, Home Demonstration Agent, effective November 30, 1942.

Miss Eleanor Gregory, Clerk in the Department of Farm Economics, Experiment Station, effective November 11, 1942.

Leaves of Absence

Mr. Ralph Cundiff, County Agent, leave without pay, effective October 31, 1942, in accordance with ruling of September 12, 1942. Mr. Cundiff was drafted into the Army.

Mr. Donald W. MacLaury, Assistant in Poultry Husbandry, Experiment Station, effective November 13, 1942, leave without pay, in accordance with the ruling of September 14, 1942. Mr. MacLaury has been called for military service.

Mr. Howard Campbell, Assistant County Agent, leave without pay, effective October 31, 1942, for military service granted in accordance with the ruling of September 12, 1942.

Mr. Jack R. Todd, Analyst, in the Department of Agronomy, granted leave without pay in accordance with the ruling of September, 1942, effective November 15, 1942. Mr. Todd has been called for military duty.

Change in Rank

Miss Susan Word, promoted from Assistant Home Demonstration Agent to Home Demonstration Agent, effective December 1, 1942.

Miss Ella Landrum, promoted from Assistant Home Demonstration Agent to Home Demonstration Agent.

Termination of Employment

Mr. Louis Clarkson, Assistant County Agent, effective October 31, 1942. Mr. Clarkson has been inducted into military service.

Mr. James O. Moynahan, Assistant County Agent, effective October 31, 1942. Mr. Moynahan has been drafted into military service.

College of EducationAppointments

Mrs. Clarence Geiger, teacher of speech and dramatics in the University School, effective November 1, 1942. This is a temporary appointment.

Mrs. S. Katherine Maddux, consultant in distributive education for one-half month. Mrs. Maddux's salary will be paid from a small grant from the Meat Industry supplemented by Federal funds in Distributive Education. The University will be at no expense whatever because of her employment.

Resignation

Mrs. Carolyn Miller, critic teacher, whose appointment was temporary.

College of CommerceAppointment

Miss Ida Mae Pieratt, part-time instructor--one class in typewriting, for the year 1942-43, effective September 29, 1942.

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6. On motion duly made, seconded and passed, the recommendations of the President were concurred in by the Executive Committee.

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L. Adjournment

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7. On motion, properly seconded, the Committee adjourned at 12:20 to meet at Maxwell Place, where a delicious luncheon was served by Mrs. Donovan to members of the Committee and their wives, and other friends of the University.

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Frank D. Peterson
Secretary, Board of Trustees