

UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY 40506

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

February 29, 1980

TO: Members, University Senate

The University Senate will meet in regular session on Monday, March 10, 1980 at 3:00 p.m. in Room CB 106.

AGENDA:

- 1) University Senate Minutes, February 11, 1980.
- 2) Chairman's Remarks.
- 3) Action Items:
 - a) Proposed change in University Senate Rules, Section III, Course Numbering Sequences. Circulated under date of February 26, 1980.
 - b) Proposed addition to University Senate Rules relative to Common Examinations, and proposed addition to University Senate Policy Statements relative to scheduling Common Examinations. Circulated under date of February 27, 1980.
 - c) Proposed addition to University Senate Rules concerning Behavioral Standards in Patient Care (Medical Center). FOR DISCUSSION ONLY. Circulated under date of February 28, 1980.

Lucy ...

Elbert W. Ockerman
Secretary

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NOTE: Whenever possible, amendments or motions relative to agenda items on the floor of the Senate for action should be presented to the presiding officer in writing by the person(s) proposing said amendments or motions prior to the opening of the Senate meeting.

Reference copy

MINUTES OF THE UNIVERSITY SENATE, MARCH 10, 1980

The University Senate met in regular session at 3:00 p.m., Monday, March 10, 1980, in Room 106 of the Classroom Building.

Joseph Krislov, Chairman, presiding

Members absent: James Applegate, Charles E. Barnhart, John J. Bernardo*, Brack A. Bivins, Jack C. Blanton, James A. Boling*, Carolyn P. Brock, J. Michael Brooks, Barbara Bryant, Charles Byers, Patricia Cegelka, Donald B. Clapp, Bob Clark*, Charlotte Clark, Jane B. Clay, Lewis W. Cochran*, James S. Cole, Glenn B. Collins, Michael D. Carpenter*, William L. Conger*, Samuel F. Conti, Margaret Cornell, Emmett R. Costich*, James E. Criswell*, Lynne Crutcher, Paul Davis*, George W. Denemark*, David E. Denton*, Philip A. DeSimone*, Ronald C. Dillehay, Marcus L. Dillon, Joseph M. Dougherty, Herbert Drennon, Anthony Eardley, W. W. Ecton, Roger Eichhorn*, Lee A. Elioseff*, Kevin Ellis, Jane Emanuel, Graeme Fairweather*, Robin Farrar*, Jana Floyd, Paul G. Forand, Joseph Fugate*, Jess L. Gardner*, John H. Garvey*, Jon P. Gockerman, Andrew J. Grimes*, Joseph Hamburg, Curtis E. Harvey, S. Zafar Hasan*, Virgil W. Hays*, Roger W. Hemken*, Carl E. Henrickson, Raymond R. Hornback, Alfred S. L. Hu, Clyde L. Irwin, H. Douglas Jameson, Dean Jaros, Keith H. Johnson*, Joseph R. Jones*, Wesley H. Jones*, John J. Just*, William B. Lacy*, Gretchen LaGodna*, Thomas P. Lewis*, Paul Mandelstam*, Marcus T. McEllistrem, Marion E. McKenna*, Dorothy A. Miller, John M. Mitchell*, Philip J. Noffsinger, Leonard V. Packett*, Chester L. Parker, Doyle E. Peaslee*, Alan R. Perreiah*, Jean Pival*, Deborah E. Powell*, Anna K. Reed*, E. Douglas Rees, Herbert G. Reid*, Paul Roark, Wimberly C. Royster, Robert W. Rudd*, Pritam S. Sabharwal, John S. Scarborough*, Robert G. Schwemm*, Chris G. Shaw, Gary Shenton, D. Milton Shuffett, Otis A. Singletary*, Julie Skaggs, John T. Smith, Gerald Slatin, Tim Smith*, Wade C. Smith, Charles S. Spiegel, Ralph E. Steuer*, Marjorie S. Stewart, Jon Shephard, Joseph V. Swintosky*, John Thrailkill*, Lee T. Todd*, Harold H. Traurig*, Relmond VanDaniker*, Kevin Vaughn, William F. Wagner, M. Stanley Wall, Marc J. Wallace*, Richard L. Warren*, Kennard W. Wellons, Constance P. Wilson*, H. David Wilson*, Alfred D. Winter, Robert C. Zumwinkle*

The minutes of the meeting of February 11, 1980, were approved as circulated.

Chairman Krislov recognized Professor George Mitchell who presented the following Memorial Resolution on the death of Dr. John Joseph Begin.

MEMORIAL RESOLUTION

John Joseph Begin, 1921-1979

Dr. John Joseph Begin, Associate Professor of Animal Sciences died unexpectedly on November 11, 1979.

He was born in Versailles, Ohio in 1921. After completion of his elementary and secondary education and service during World War II in the United States Coast Guard, he entered the University of Kentucky where he majored in Poultry Science and received a Bachelor of Science in Agriculture degree in 1948. He subsequently received the Master of Science degree in 1950 from Purdue University and the Ph.D. degree in 1960 from Pennsylvania State University. Dr. Begin was a member of the Poultry Science Association, World's Poultry Science Association, Alpha Zeta, Sigma Xi and Gamma Sigma Delta.

*Absence Explained

University Archives
Margaret I. King Library - North
University of Kentucky
Lexington, Kentucky 40506

Dr. Begin had been associated with the University of Kentucky for more than 30 years, first as a student and since 1950 as Assistant Field Agent in Poultry Improvement, Poultry Extension Specialist, Assistant Professor and Poultry Husbandman and Associate Professor. His research contributions on efficiency of energy utilization in poultry have made significant contributions to the efficient egg and broiler industries throughout the world.

He taught various courses in Introductory Animal Science, Poultry Science, Poultry Nutrition and Advanced Non-Ruminant Nutrition and was considered an excellent teacher by undergraduate and graduate students and by his colleagues who shared his teaching responsibilities. His interest in and dedication to excellency in teaching was evident by his participation in numerous teaching improvement seminars and workshops on campus as well as at regional and national meetings and his continued reorganization and updating of his reference material, visual aids and lecture notes. He was a dedicated and conscientious advisor of both undergraduate and graduate students. He served as an advisor to several student organizations as well as on numerous university, college and departmental committees.

His wise counsel, dedicated service and friendly greetings to his colleagues will be missed by the Department and the University.

The faculty of the Department of Animal Sciences recommends that the University Senate incorporate this resolution into its official minutes and that a copy be sent, with our deep personal regard and respect, to Mrs. Betty Begin and their two daughters.

(Prepared by Virgil W. Hays, Chairman, Department of Animal Sciences)

Chairman Krislov recognized Professor Hans Gesund who presented the following Memorial Resolution on the death of Professor Clinton Kelley Hoffmann.

~~—~~MEMORIAL RESOLUTION

Clinton Kelley Hoffmann 1903-1980

On January 17, 1980, Clinton K. Hoffmann, a structural engineer and Professor Emeritus of Engineering Drawing at the University of Kentucky, died at Central Baptist Hospital where he had been hospitalized for several weeks prior to his death. Born on February 5, 1903 in Louisville, Kentucky, he first attended the University of Louisville and then transferred to the University of Kentucky where he received the degree of B.S. in Civil Engineering in 1926. He earned the professional degree of Civil Engineer from the University of Kentucky in 1947.

Upon graduation in 1926, Professor Hoffmann was employed as a bridge designer by the Kentucky Department of Highways where he worked until 1946. In 1942-43 he took leave from this work and was appointed as a Drawing Instructor for the Enlisted Specialist Branch program at the University of Kentucky. He extended his leave and continued to teach in the Army Specialized Training Program during 1943-44. He then returned to the Department of Highways,

but, due to his love of teaching, returned to the University of Kentucky in 1946 as a Professor of Drawing and remained until his retirement in 1968.

Professor Hoffmann was an active member of the American Society of Civil Engineers. While on the faculty, he served continuously as the Faculty Advisor for the Student Branch of the American Society of Civil Engineers. In addition he was a member of Triangle Fraternity and served as its faculty advisor for many years. He was dedicated and devoted to working with students in all branches of engineering.

He was a devout church member, being a member of the vestry of St. Huberts Episcopal Church. He was past master of the Lexington Lodge #1, F and AM, Oleika Shrine Temple and an active member of the Lexington Country Club and the American Association of Retired Persons. He was a member of the National Society of Professional Engineers and the Kentucky Society of Professional Engineers. He completed the requirements for professional registration early in his career and was registered as Professional Civil Engineer Number 464 in the Commonwealth of Kentucky.

Clinton was devoted to his family. He and his wife, Jane Bell, shared many happy years together. He was equally devoted and extremely proud of his daughter, Jane Bell, and his two grandchildren, Suzanne and Fred. His daughter is now Mrs. Donald Kennamer of San Diego. His family life was enhanced by his love of farming. He and his wife operated a substantial cattle breeding operation and supervised other farming activities. His family life as well as his teaching was characterized by integrity, honesty, intelligence, humility and dedication.

Professor Hoffmann was a dedicated teacher who enhanced the lives of the many students whom he taught during his teaching career. While he worked hard all of his life, Clinton was cheerful and witty and possessed a zest for good living and close personal family life of the highest caliber. He will be sorely missed by his university colleagues, students, and professional coworkers.

The Department of Civil Engineering, College of Engineering recommends that this resolution be spread upon the minutes of the University Senate and that copies be sent to the members of Professor Hoffmann's family.

(Prepared by a committee of his friends, Department of Civil Engineering)

MEMORIAL RESOLUTION

Ellis Ford Hartford 1905-1980

Ellis Ford Hartford, Professor of Education and first Dean and Vice President for the Community College System, died on January 30, 1980. The University and the Commonwealth of Kentucky have lost a loyal and dedicated educator and friend.

Born at Fordsville in Ohio County in 1905, Dr. Hartford never forgot his western Kentucky roots. His values and his direction in

life were profoundly shaped by his rural background.

After graduation from high school, he enrolled at the University of Kentucky where he received the B.A. and M.A. degrees. In 1942, Harvard University conferred upon him a doctorate in education. Positions were open to him in many quarters but he chose instead to return to his native Kentucky where he knew the people and felt a sense of commitment.

He was a renaissance man with a keen interest in many disciplines and an appreciation of the great achievements of mankind in all fields of endeavor. The breadth of his knowledge was fully recognized by his colleagues. He was chosen to serve in top level faculty and administrative positions in the public schools, at the University, and at the state level. His career in education encompasses almost half a century.

As a professor in the College of Education in the Division of Foundations of Education, he focused on the history of education and moral and spiritual values in education. He was known as a meticulous scholar, an enthusiastic teacher who could get excited over a topic in the classroom, and an advisor of students who followed their careers and accomplishments with great interest.

In July of 1964, the University named Dr. Hartford to be the first administrator for the fledgling Community College System. Dr. Hartford's vision of what community colleges could mean for Kentuckians, his enthusiasm for the job that had to be done, his support for faculty and staff, his interest in students, and his loyalty to the University of Kentucky were driving forces in giving the Community College System the solid foundation on which it is built today.

At the 112th Commencement of the University of Kentucky, Ellis Ford Hartford was awarded the Sullivan Medallion - "because he has helped countless persons make a better life by daily demonstration of his concerns for their individual needs."

His life touched us all and we are proud that he was our colleague and friend.

Therefore, be it resolved that this resolution be made a part of these minutes and a copy be sent to the Hartford family.

(Prepared by Daniel G. Tudor, Community College System)

Chairman Krislov directed that the Resolutions be made a part of these minutes and that copies be provided to members of the immediate families. The Senators were asked to stand for a moment of silence in tribute and respect to Professors John Joseph Begin, Clinton Kelley Hoffman, and Ellis Ford Hartford.

Chairman Krislov made the following remarks:

"I have a number of remarks. The first is to announce the election of Professor Wagner as faculty trustee to replace Professor Adelstein. That will take place on July 1. I also want to announce

the election of Professor George Schwert to succeed in the chairmanship of the Council and Professor James D. Kemp to succeed as the Secretary of the Council. Both Professor Schwert and Professor Kemp have arrangements for the summer which they did not want to forego so the present Chairman and Secretary have agreed to stay on for the summer until early fall.

This is the second time it has been necessary to make some ad hoc arrangement in the election of the Chairman and Secretary. I think it might be appropriate at this time for the Chairman to say a few words about a problem which has been occurring for the past few years. The problem is simply that the task of the Chairman is becoming quite difficult and not many people are anxious to assume it. With our new enlarged committee system, a great many proposals now flow through the Council. They pass both the Council and the Senate and, of course, we have the problem of negotiating with the administration about the implementation of these proposals. That is not always the most pleasant assignment in the world. It is understandable that not many people are anxious to do that. On the other hand, some five years ago we did alleviate any financial burden to the departments and to the individuals who assumed this job. As many of you know, the central administration agreed to take on the cost of half the chairman's time for one year so that the burden would fall on the University, instead of the particular unit that the Chairman happened to be in. The administration also agreed to pay the Chairman for the half-time summer assignment. So there are some good points and bad points in the nature of the job. Obviously, much of the work of the Senate flows through the Chairman, and it must be done. It strikes me that just as we ask the people who stand for the Senate to agree to serve on committees, it might be appropriate to ask people who stand for election to the Council agree to consider the assignment of Chairman. We often go to the fourth and fifth ballot to resolve elections to the Council, so there must be a number of people who want to serve on the Council but they hold back their desire to be Chairman. I would also like to ask that when you vote for the Council, please bear in mind that there are many people who show through their participation on committees and chairmanship of committees that they are interested in the work of the Senate. Perhaps we should be electing these people to the Council so that we can have a more active Council and also a Council from which we can have several contenders for the office of the Chairman. If you have any other ideas on the subject, I and the Council would be happy to hear from you, but we certainly can't continue to function with the chairmanship being a job that many people shun.

Item two has to do with the proposal that will probably be before this body next year. It was originally suggested by Professor Reedy or more accurately, a student to Professor Reedy. He mentioned it to the Council. We learned at that time that the Student Government was exploring this as well independently. The Council has asked the Academic Standards Committee to look into this topic. The topic is "the desirability of a reading period between the close of classes and the start of final exams." It appears that students are saying that classes stop, exams start, and there should be some break between. As many of you know,

this is a feature of a number of liberal arts schools and the Council would like this committee to give us an academic assessment of the value of such a proposal. If it is favorable, we will pursue the other implications. There are many, many implications and we wanted first, however, to see whether we should proceed based on academic grounds.

The third announcement has to do with the calendars. The Council has approved the calendars for a number of years in advance and even beyond 1984. We are in pretty good shape on that score, and they will be circulated.

My fourth announcement has to do with the topic that has been reported to the Senate before by the previous Chairman, Professor Bryant, and has to do with the affiliation of this Senate to the Congress of Faculty Senate Leaders. You will recall that Professor Bryant reported to you in March of 1979, that we had received a resolution from the Congress Faculty Senate Leaders asking us to affiliate with that group. The Council at that time authorized the Chairman to participate and to observe but not to affiliate. The matter was not brought formally again before the Council until February. The difficulty seems to be the same that Professor Bryant reported to you that the Congress seemed to concentrate almost entirely on non-academic matters--primarily salary and wages. I suspect that it is well known that the AAUP has played a key role in that area and there is some question in the Senate Council whether we can affiliate. We now have a constitution of that body and the Council is studying that constitution and will probably make a recommendation to the Senate. We will be happy to have your comments to us in writing during the next few weeks.

The last item that I have is that I want to remind the Senate Council members that we now have the information we discussed at the February meeting. We will meet in Room 10 of the Administration Building after this meeting of the Senate. We will have about a ten-minute meeting.

Those are my announcements. Does anybody want to address a question to the Chair about this or any other matter? The Chair sees no hands. We will revert to our agenda."

The Chairman recognized Professor Daniel Reedy for a motion from the Senate Council. Professor Reedy, on behalf of the University Senate Council, recommended approval of the proposed change in the University Senate Rules, Section III, Course Numbering Sequences. This proposal was circulated to members of the University Senate under date of February 26, 1980. The Chair said this came to the Senate as a motion from the Arts and Sciences Faculty Council and the Senate Council and needed no second. The floor was opened for questions and discussion.

Professor Canon said that he was curious as to why the 396 was going to be solely for the University Experiential Education courses and 399 for the departmental courses. The Chairman said that Professor Sands was not there and he did not specifically know the answer, but he thought it was to differentiate between the two in facilitating the approval process. There were no further questions. The motion passed unanimously. Dean Ockerman asked when the proposal would be effective. He said that he would hope to get it in the catalog for next year which would take about sixty days. The Chair said that it would be up to the Rules Committee. The proposal reads as follows:

Background:

To facilitate advising and standardizing course numbers, the Arts and Sciences Faculty Council made several recommendations on the numbering of courses in the 39x sequence. The Senate Council considered and approved the following proposals.

Proposals:

- 1) Independent Work or Independent Study courses shall be numbered 395. If a department offers more than one of these courses, numbers lower than 395 shall be used.
- 2) The 396 number shall be reserved for the University Experiential Education courses.
- 3) Departmental field-based experiential education courses shall be numbered 399.
- 4) A further recommendation is that the catalog descriptions of all experiential education courses include explicit statements of need for filing learning contracts.

Note: The proposed change will be forwarded to the Rules Committee for codification.

The Chair again recognized Professor Daniel Reedy for a motion from the Senate Council. Professor Reedy, on behalf of the University Senate Council, recommended approval of the proposed addition to the University Senate Rules relative to Common Examination, and proposed addition to University Senate Policy Statements relative to scheduling Common Examinations. This proposal was circulated to members of the University Senate under date of February 27, 1980.

The Chairman said to facilitate discussion the Senate would consider first the proposed addition to the University Senate Rules. The Chairman said that the rule merely extended the question of clashes of common exams. Under the present arrangement we have several exams in one day. The floor was opened for questions and discussion.

Professor Gesund asked if the proposal concerned exams during the course of the semester. The Chairman said that was his understanding. Professor Gesund said in that case the last sentence of the proposed rule did not make any sense. He moved to return the proposed change to the Committee with the request that it be rewritten and sent back to the Senate at the next meeting. Professor Ivey said that it was discussed in the committee, but he didn't know whether it applied to the whole semester or just final exams. The Chairman said that he believed it was the intent to have the rule apply to all exams. Professor Reedy said that the item had been discussed in the Senate Council, and it was amended by common consent, but that it was not in the final copy. The Chair said that without objection the Council would assume jurisdiction over "A."

The floor was opened for discussion of the proposed addition to University Senate Policy Statements.

Dean Langston asked where the statement would be published. The Chair responded that the statement would be published in the Policy Statements of the Senate. He said

that the Senate had a dozen or so at present and had been accumulating policy statements at a rapid pace.

Professor Buttram said that he was not sure Item B would eliminate the on-going problem of the Wildcat Marching Band. He said he would like to request the language be such that it did solve the problem. He said the band met at 5:00 p.m. and the members were needed at that time for rehearsals. The Chairman said the Council was trying to provide as wide an opportunity as possible so that students did not suffer, but he didn't think the Committee would consider or the Council recommend any particular hour be forbidden for examinations. Dean Langston said there were other students affected by that policy, particularly the evening students. He said that if departments wanted to give a common exam, Friday evening or Sunday afternoon would be a good time because no classes are scheduled for that time. The Chair said he was sure there would never be a perfect solution to the scheduling problem, particularly as there are some night and Saturday classes. He reminded the Senate that this was the first time an effort had been made in reducing the problem for the non-traditional student.

Professor Hanau wanted to know what the arguments were for not scheduling exams on Friday evening and Saturday afternoon. The Chairman said that there was resistance on the part of the students.

After further discussion, the policy statement passed and reads as follows:

Background:

In September 1979 the Senate Council appointed a committee to develop a policy "to cover common examinations that are held outside of the regular class period." The committee's members were Frank Buck, James Knoblett, Jean Pival, Donald Sands (chairman), and Warren Spencer.

The committee discerned several problems with common examinations. The most serious is conflict with other activities, which include other courses, extracurricular pursuits, and employment. A particular example involves members of the band who are required to practice daily at 5:00 p.m.

Final examinations may also conflict with each other. For example, common evening examinations are scheduled regularly from 6:00 to 8:00 p.m. on the second night of examination week for PSY 100, ECO 260, GER 101, and GER 102. It is conceivable that a student might be taking two of these courses. Another collision with common final examinations results if a student is taking an Evening Division course, for which the assigned examination period is during examination week at the time at which the class regularly meets.

Although it is not really a common examination problem, another conflict results from the use of a single final examination time for both MWF 8:00 a.m. and TR 4:00 p.m. classes; this practice is based apparently upon the assumption that nobody would take both early and late classes.

One more concern is that the time liberated by giving examinations outside the regular class periods may be used to pack additional material into a course. Expanding the content of a course in this

way also infringes upon other courses and other activities, and may be considered almost as wrong as the dereliction of missing or cancelling classes.

These problems must be balanced against the academic advantages of common examinations. These include the achievement of agreement on course content, the maintenance of academic standards, and the fairness of uniform grading.

The positions that the committee regarded as the extremes were (1) to maintain the status quo, or (2) to prohibit examinations outside of regular class hours. The committee sought a middle ground that would retain the benefits of common examinations while minimizing stress and inconvenience.

A possible resolution that was considered was to designate certain hours as examination periods and refrain from scheduling classes in those hours. Study of the present class utilization of one such time slot (Tuesday-Thursday 4-6:00 p.m.) revealed that such an approach would create more problems than it would solve. In Fall 1979 the University offered 240 classes in this time period; of these, 93 were below the 400 level and 75 were Arts and Sciences courses with a total enrollment of 1875 students. Blocking out any such time for common examination would require rescheduling these courses into other periods, and the serious shortage of classrooms on campus would make such rescheduling extremely difficult. Furthermore, there is a need for classes to be offered throughout the day, both to make it possible for our regular students to schedule the classes they require and to meet the needs of our growing clientele of non-traditional students. Eliminating any afternoon or evening hours from class schedules would impede the efforts of the Evening Division to promote its offerings.

B. Proposed Addition to University Senate Policy Statements

Departmental Policy to Minimize Common Examination Conflicts:

Departments should adopt at least one of the following policies for administering common examinations or some alternate arrangement to be approved by the dean of the college in which the course is given:

- 1) Provide a prime time course section that does not participate in the common examinations.
- 2) Spread each examination out over a time block (e.g., 4:15-6:00 p.m., or 7:00-10:00 p.m.) with the requirement that no student can enter after the first student has left.
- 3) Give two examinations at widely disparate times (perhaps 7:00 a.m., but not the morning after the evening examination).

The Chair said that Agenda Item 3c was for discussion only. He said that for a number of years there had been under consideration a document regarding behavioral standards in patient care. In developing the document for presentation to the Senate, the

Medical Center was able to reduce it and because it is so different in conception and form from the original, the Council felt that perhaps two sessions would be desirable. One session could be devoted to a discussion and the second session for a vote in April. The Chair recognized Professor Bosomworth for the presentation.

Professor Bosomworth suggested the word "standards" be changed to "procedures" in the Background statement of the proposal. He said that in the interim from the time this matter was brought to the attention of the Senate, the University had seen fit to create a Council of Supervisors for the University Hospital. The University has delegated to that body the responsibility for establishing and enforcing standards with reference to patient care. Therefore, the standards themselves would be approved and established by the Council of Supervisors, and it would be a violation of those standards if a student chose to appeal. Professor Bosomworth said he would be glad to respond to any questions.

Professor Gesund asked where the safeguard was for a student to appeal. He said there was nothing in the proposal which indicated that the student could appeal. Professor Bosomworth introduced Professor Carolyn Bacdayan who chaired the Committee. Professor Bacdayan said the action of the Hospital Director was not considered a sanction. At that point the instructor in the course must deal with the student and his need for a clinical experience. If the Patient Program Director in that particular setting is not agreeable to having the individual back, the instructor will have to find an alternative clinical site or impose a sanction on the student in accordance with Section VI 4.0. The student then has the appeal for Academic Offenses as established in the University Senate Council. Therefore, there is an appeal within the context of the clinical course in which the student is enrolled and in which the student violated the standards.

Professor Bosomworth said the normal process for the confirmation of a major offense would involve the academic structure of the college. The Chairman said the problem might be solved by rewriting the second paragraph under "e."

A student Senator said that he would like to know more about the composition of the Council and if there were students on it. Professor Bosomworth said that currently the student was a senior. He said it could be a student from any of the five colleges from the Medical Center. The Council of Supervisors are selected with the approval of the President of the University. There are three members of the Board of Trustees and four members-at-large, one of whom is a student, two elected faculty representatives, the Executive Hospital Director, Dean of the College of Medicine and himself.

Professor Gesund asked if the Council would get the standards circulated prior to voting on the proposal. Professor Bosomworth responded that he didn't believe they would be in a position to do that, and he didn't believe procedures should be based upon content of the standards. The Chairman said the Senate Council Office had the standards as they were proposed two years ago and were available to anyone who wanted to peruse them. Professor Ivey asked if the Senate was supposed to approve the Standards. The Chair said he believed the answer was no. A Senator said the issue was not the Standards. He said that the issue was whether or not the Senate should incorporate into the rules the procedure for which a student affected by the Standards could appeal. He added it would be at that point in the process when all the evidence was brought in that it was necessary to prove a student was not guilty. He felt a section could be added stating that a student affected by the procedures could appeal through the Rules of the Senate.

A question was directed to Professor Bosomworth regarding who is covered by the standards. Professor Bosomworth said that the standards were not limited to students but applied to faculty and staff also. He added that because of the University's due process, students come under this situation. There was no further discussion.

The proposed addition to University Senate Rules, Section VI, Violation of Behavioral Standards in Patient Care, which was for discussion only, reads as follows:

Background:

For many years the Medical Center has recognized the need for behavioral standards in patient care by students and interns. Such standards are essential to a student's professional training. The Medical Center, therefore, has prepared and approved the following procedures for patient care offenses. The Senate's Student Affairs Committee has approved these procedures and the Senate Council places it on the agenda for discussion at the March meeting. We will vote on the proposal at the April Senate Meeting.

Proposed: [add the following to USR, Section VI, 3.3]

VI, 3.3 Violation of Behavioral Standards in Patient Care

- a. Behavioral Standards in Patient Care of the Medical Center shall apply to all students who come into contact with patients in Medical Center sponsored patient care programs or participate as a student in activities associated with patient care which have a bearing on the quality of care a patient receives.
- b. Standards shall be established by the Council of Supervisors in accordance with their responsibility in all matters involving the quality of patient care in the University Hospital (Article I, Section 2 Powers, ByLaws of the Council of Supervisors, University of Kentucky Hospital).

The Standards as established by the Council of Supervisors will represent standards for the Medical Center and affiliated programs.

- c. These Standards shall serve primarily as a guide for educating individuals in acceptable professional behavior in patient care. Students must be duly informed of the Standards consistent with Section VI, 1.1 of Senate Rules: "Informing Students of Course Standards."

Instructors, patient care program supervisors and medical care professionals shall have the responsibility to exercise discretion and judgment in whether a breach of standards is a minor violation and needs primarily counseling, reprimand and/or warning, or whether it constitutes a major violation which calls

for implementation of procedures in Section VI, 4.0
"Disposition of Cases of Academic Offenses."

- d. A minor violation is behavior which compromises the general well-being of the patient and/or the reputation of the institution.

A major violation is behavior which jeopardizes the safety or health of the patient and/or has legal implications for the institution. Repeated minor violations may be deemed a major violation.

- e. The Chief Executive Officer of a patient care program in which a student is involved has the authority to remove a student from the patient care setting for an alleged minor or major violation of the Standards. This action shall be reported directly to the student's instructor and Dean.

Reinstatement of the student in the patient care setting shall be only on the recommendation of the student's dean and with the consent of the Chief Executive Officer of the patient care program, should this individual be different from the student's dean.

The Chief Executive Officer of patient care programs is the individual exercising primary administrative authority in patient care or academic programs such as the Hospital Executive Director, Chairman of Family Practice, Director of Student Health, deans of all Medical Center Colleges or their equivalent in other patient care programs.

The meeting adjourned at 4:05 p.m.

The University Revised Calendars for 1980-1983 are being circulated for your information.

Elbert W. Ockerman
Secretary of the Senate

UNIVERSITY CALENDAR

3/6/80

1980

1980 Fall Semester

- June 1 Sunday - Deadline for applying for admission or readmission for the 1980 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences
- June 15 Sunday - Earliest date to submit applications for regular and Early Decisions Program admission, College of Medicine, for Fall 1981
- June 15 Sunday - Deadline for applying for admission or readmission to the Graduate School for the 1980 Fall Semester
- August 15 Friday - Deadline for applications for Early Decision Program, College of Medicine, for Fall 1981
- August 25 Monday - Registration for new students who have not advance registered
- August 26 Tuesday - Centralized add/drop for Advance Registered Students
- August 26 Tuesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- August 27 Wednesday - Class work begins
- August 27-
September 3 Wednesday through Wednesday - Late registration for returning students who did not advance register and new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- September 1 Monday - Labor Day - Academic Holiday
- September 3 Wednesday - Last day to enter an organized class for the Fall Semester
- September 3 Wednesday - Last day to officially withdraw from the University and receive an 80% refund
- September 10 Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
- September 10 Wednesday - Last day for new students to pick up ID cards from Photographic Services in order to avoid replacement fee
- September 17 Wednesday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
- September 17 Wednesday - Last day to drop a course without it appearing on the student's transcript
- September 19 Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- September 25 Thursday - Last day for filing an application for a December degree in College Dean's office
- October 15 Wednesday - Deadline for applying for admission or readmission for 1981 Spring Semester for all categories of undergraduate applicants wishing to be included in the November Advising Conferences for the Spring Semester
- October 17 Friday - Last day to drop a course
- October 17 Friday - Last day to withdraw from the University or reduce course schedule and receive any refund
- October 27 Monday - Last day to pay thesis/dissertation fees for a December degree in Billings and Collections Office
- October 31 Friday - Deadline for applying for admission or readmission to the Graduate School for the 1981 Spring Semester
- November 4 Tuesday - Presidential Election - Academic Holiday
- November 6 Thursday - 1981 Spring Semester Advising Conference for new freshmen
- November 7 Friday - 1981 Spring Semester Advising Conference for new advance standing (transfer) students, Community College transfer students, and readmission and non-degree students
- November 10-19 Monday through Wednesday - Advance registration for the 1981 Spring Semester
- November 15 Saturday - Deadline for applications, College of Medicine, for Fall 1981
- November 21 Friday - Last day to schedule a final examination in the Graduate School for candidates for a December 1980 degree

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- November 27-29 Thursday through Saturday - Thanksgiving Holidays - Academic Holidays
- December 1 Monday - Deadline for submission of application and receipt of all materials for admission, readmission or transfer to the College of Law for Spring Semester 1981
- December 4 Thursday - Last day to sit for a final examination for candidates for a December 1980 graduate degree
- December 12 Friday - End of class work
- December 15-19 Monday through Friday - Final Examinations
- December 19 Friday - Last day to submit a thesis/dissertation to the Graduate School for candidates for a December 1980 degree
- December 19 Friday - End of Fall Semester
- December 22 Monday - Final deadline for submission of grades to the Registrar's Office by 4:00 p.m.

SUMMARY OF TEACHING DAYS, FALL SEMESTER 1980

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
August			1	1	1	1	August 4
September	4	5	4	4	4	4	September 25
October	4	4	5	5	5	4	October 27
November	4	3	4	3	3	4	November 21
December	2	2	2	2	2	1	December 11
Totals	14	14	16	15	15	14	88

UNIVERSITY CALENDAR

3/6/80

19811981 Spring Semester

- January 12 Monday - Registration for new students who have not advance registered
- January 13 Tuesday - Centralized add/drop for advance registered students
- January 13 Tuesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- January 14 Wednesday - Class work begins
- January 14-20 Wednesday through Tuesday - Late registration for returning students who did not advance register and new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- January 20 Tuesday - Last day to enter an organized class for Spring Semester
- January 20 Tuesday - Last day to officially withdraw from the University and receive an 80% refund
- January 27 Tuesday - Last day for new students to pick up ID cards from Photographic Services in order to avoid replacement fee
- January 27 Tuesday - Last day for payment of registration fees in order to cancellation of registration
- February 1 Sunday - Deadline for submitting application for admission to College of Dentistry for Fall 1981
- February 3 Tuesday - Last day to drop a course without it appearing on the student's transcript
- February 3 Tuesday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
- February 5 Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- February 12 Thursday - Last day for filing an application for a May degree in College Dean's office
- February 15 Sunday - Last day for submission of application for admission to the College of Law for Fall Semester 1981
- March 5 Thursday - Last day to drop a course
- March 5 Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
- March 16 Monday - Last day to pay thesis/dissertation fees for a May degree in Billings and Collections office
- March 16-21 Monday through Saturday - Spring vacation - Academic Holidays
- March 31 Tuesday - Last day for receipt of all supporting credentials for Fall Semester 1981, College of Law
- April 1 Wednesday - Deadline for applying for admission or readmission for any 1981 summer term for all categories of undergraduate applicants wishing to be included in the April Advising Conferences for the Summer Session and readmission for all 1981 Summer Sessions
- April 1 Wednesday - Last day to apply to Graduate Admissions Office for admission and readmission for all 1981 Summer Sessions
- April 9 Thursday - 1981 Summer Session Advising Conference for new freshmen, advanced standing (transfer) students, readmission and non-degree students
- April 9 Thursday - Last day to schedule a final examination in the Graduate School for candidates for May 1981 degree
- April 10 Friday - 1981 Summer Session Advising Conference for Community College transfer students and Community College applicants cleared for the 1981 Fall Semester
- April 13-22 Monday through Wednesday - Advance registration for 1981 Fall Semester and both Summer Sessions
- April 23 Thursday - Last day to sit for a final examination for candidates for a May 1981 graduate degree
- April 30 Thursday - Last day for Kentucky Teachers to submit all required documents to the Graduate Admissions Office for admission and readmission to all 1981 Summer Sessions

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May 1 Friday - Last day to submit dissertation to the Graduate School for doctoral candidates who wish to receive a diploma at Commencement

May 1 Friday - End of class work

May 4-8 Monday through Friday - Final Examinations

May 8 Friday - Last day to submit a thesis/dissertation to the Graduate School for candidates for a May 1981 degree

May 8 Friday - End of 1981 Spring Semester

May 9 Saturday - Commencement Day

May 11- August 22 College of Pharmacy 15-Week Summer Term

May 11 Monday - Final deadline for submission of grades to the Registrar's Office by 4:00 p.m.

June 1 Monday - Deadline for applying for admission or readmission for 1981 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences

June 15 Monday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1981 Fall Semester

SUMMARY OF TEACHING DAYS, SPRING SEMESTER 1981

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
January	2	2	3	3	3	3	January 16
February	4	4	4	4	4	4	February 24
March	4	4	3	3	3	3	March 20
April	4	4	5	5	4	4	April 26
May				1	1		May 1
Totals	14	14	15	15	15	14	87

UNIVERSITY CALENDAR

3/6/80

1981

1981 Four-Week Intersession

- April 1 Wednesday - Deadline for applying for admission or readmission for any 1981 summer term for all categories of undergraduate applicants wishing to be included in the April Advising Conferences for the Summer Sessions
- April 1 Wednesday - Last day to apply to the Graduate Admissions Office for admission and readmission to all 1981 Summer Sessions
- April 30 Thursday - Last day for Kentucky Teachers to submit all required documents to the Graduate Admissions Office for admission and readmission to all 1981 Summer Sessions
- May 11 Monday - Beginning of College of Pharmacy 15-Week Summer Term
- May 11 Monday - Registration for new students who have not advance registered
- May 11 Monday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- May 12 Tuesday - Class work begins
- May 12-15 Tuesday through Friday - Late registration for returning students who did not advance register and new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- May 15 Friday - Last day to enter an organized class for the Four-Week Intersession
- May 15 Friday - Last day to officially withdraw from the University and receive an 80% refund
- May 18 Monday - Last day to drop a course without a grade
- May 18 Monday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
- May 25 Monday - Memorial Day - Academic Holiday
- May 26 Tuesday - Last day to drop a course
- May 26 Tuesday - Last day to withdraw from the University or reduce course schedule and receive any refund
- May 26 Tuesday - Last day to pay registration fees in order to avoid cancellation of registration
- June 1 Monday - Deadline for applying for admission or readmission for the 1981 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences
- June 4 Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- June 9 Tuesday - Final Examinations
- June 9 Tuesday - End of Four-Week Intersession
- June 12 Friday - Final deadline for submission of grades to the Registrar's Office by 12:00 noon.
- June 15 Monday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1981 Fall Semester

SUMMARY OF TEACHING DAYS, 1981 FOUR-WEEK INTERSESSION

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
May	1	3	3	3	3	3	May 16
June	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	June 8
Totals	3	5	4	4	4	4	24

UNIVERSITY CALENDAR

3/16/80

19811981 Eight-Week Summer Session

- April 1 Wednesday - Deadline for applying for admission or readmission for any 1981 summer term for all categories of undergraduate applicants wishing to be included in the April Advising Conferences for the Summer Sessions
- April 1 Wednesday - Last day to apply to the Graduate Admissions Office for admission and readmission to all 1981 Summer Sessions
- April 30 Thursday - Last day for Kentucky Teachers to submit all required documents to the Graduate Admissions Office for admission and readmission to all 1981 Summer Sessions
- June 1 Monday - Deadline for applying for admission or readmission for 1981 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences
- June 10 Wednesday - Registration for new students who have not advance registered
- June 10 Wednesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- June 11 Thursday - Class work begins
- June 11-15 Thursday through Monday - Late registration for returning students who did not advance register and new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- June 15 Monday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1981 Fall Semester
- June 15 Monday - Last day to enter an organized class for the 1981 Eight-Week Summer Session
- June 15 Monday - Last day to officially withdraw from the University and receive an 80% refund
- June 22 Monday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
- June 22 Monday - Last day to drop a course without it appearing on the student's transcript
- June 24 Wednesday - Last day to pay registration fees in order avoid cancellation of registration
- June 25 Thursday - Last day for filing an application for an August degree in College Dean's office
- June 30 -
July 31 Tuesday through Friday - Summer Advising Conference for new freshmen, Community College transfers, advanced standing (transfer) students, auditors, non-degree, and readmission students enrolling in the 1981 Fall Semester
- July 3 Friday - Independence Day - Academic Holiday
- July 6 Monday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- July 10 Friday - Last day to pay thesis/dissertation fees for an August degree in Billings and Collections office
- July 10 Friday - Last day to drop a course
- July 10 Friday - Last day to withdraw from the University or reduce course schedule and receive any refund
- July 15 Wednesday - Last day to schedule a final examination in the Graduate School for candidates for an August 1981 degree
- July 29 Wednesday - Last day to sit for a final examination for candidates for an August 1981 degree
- August 6 Thursday - Last day to submit a thesis/dissertation to the Graduate School for candidates for an August 1981 degree
- August 6 Thursday - Final examinations
- August 6 Thursday - End of Eight-Week Session

3/1/80

August 10 Monday - Final deadline for submission of grades to the Registrar's Office by 12:00 noon.
August 22 Saturday - End of College of Pharmacy 15-Week Summer Term

SUMMARY OF TEACHING DAYS, 1981 EIGHT-WEEK SUMMER SESSION

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
June	3	3	2	3	3	3	June 17
July	4	4	5	5	4	3	July 25
August	1	1	1	1		1	August 5
Totals	8	8	8	9	7	7	47

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

3/6/80

1980 Fall Semester

August 25	Monday - Registration
August 26	Tuesday - Add/Drop
August 26	Tuesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
August 27	Wednesday - Class work begins
September 1	Monday - Labor Day - Academic Holiday
September 3	Wednesday - Last day to add a class for the Fall Semester
September 3	Wednesday - Last day to officially withdraw from the University and receive an 80% refund
September 10	Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
September 17	Wednesday - Last day to change grading option (credit to audit or audit to credit)
September 17	Wednesday - Last day to drop a course without it appearing on the student's transcript
September 19	Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
September 25	Thursday - Last day to file an application for a December degree
October 17	Friday - Last day to drop a course
October 17	Friday - Last day to withdraw from the University or reduce course schedule and receive any refund
November 4	Tuesday - Presidential Election - Academic Holiday
November 10-19	Monday through Wednesday - Advance Registration for the 1981 Spring Semester
November 27-29	Thursday through Saturday - Thanksgiving Holidays - Academic Holidays
December 1	Monday - Deadline for submission of application and receipt of all materials for admission, readmission or transfer into Spring Semester 1981
December 4	Thursday - End of class work
December 5-8	Friday through Monday - Law Examination Reading Period
December 9-19	Tuesday through Friday - Law Final Examination Period
December 19	Friday - End of Fall Semester

3/6/80

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

1981 Spring Semester

January 12	Monday - Registration
January 13	Tuesday - Add/Drop
January 13	Tuesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
January 14	Wednesday - Class work begins
January 20	Tuesday - Last day to add a class for the Spring Semester
January 20	Tuesday - Last day to officially withdraw from the University and receive an 80% refund
January 27	Tuesday - Last day for payment of registration fees in order to avoid cancellation of registration
February 3	Tuesday - Last day to change grading option (credit to audit or audit to credit)
February 3	Tuesday - Last day to drop a course without it appearing on the student's transcript
February 5	Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
February 12	Thursday - Last day to file an application for a May degree
February 15	Sunday - Last day for submission of application for admission for Fall Semester 1981
March 5	Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
March 5	Thursday - Last day to drop a course
March 16-21	Monday through Saturday - Spring Vacation - Academic Holidays
March 31	Tuesday - Last day for receipt of all supporting credentials of applicants for fall 1981 admission
April 13-22	Monday through Wednesday - Advance Registration for the 1981 Fall Semester
April 24	Friday - End of class work
April 25-28	Saturday through Tuesday - Law Examination Reading Period
April 29-May 9	Wednesday through Saturday - Law Final Examination Period
May 9	Saturday - End of Spring Semester
May 9	Saturday - 114th Annual Commencement

3/6/80

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

1981 Summer Session

- June 10 Wednesday - Registration
- June 10 Wednesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
- June 11 Thursday - Class work begins
- June 15 Monday - Last day to add a class for the Summer Session
- June 15 Monday - Last day to officially withdraw from the University and receive an 80% refund
- June 22 Monday - Last day to change grading option (credit to audit or audit to credit)
- June 22 Monday - Last day to drop a course without it appearing on the student's transcript
- June 24 Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
- June 25 Thursday - Last day to file an application for an August degree
- July 1 Wednesday - Deadline for application and submission of all materials for transfer from another law school into Fall Semester 1981
- July 3 Friday - Independence Day Holiday - Academic Holiday
- July 6 Monday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
- July 10 Friday - Last day to withdraw from the University or reduce course schedule and receive any refund
- July 10 Friday - Last day to drop a course
- July 31 Friday - End of class work
- August 1, 2 Saturday, Sunday - Law Examination Reading Period
- August 3-6 Monday through Thursday - Law final Examination Period
- August 6 Thursday - End of Summer Session

mg/2-1-80

UNIVERSITY OF KENTUCKY
College of Medicine
Calendar

Academic Year 1980-81

1980

August 4 Monday - Fourth Year Students Begin Rotations

August 4-5 Monday-Tuesday - Third Year Registration & Orientation

August 6 Wednesday - Third Year Students Begin Rotations

August 25 Monday - First Year Orientation

August 25 Monday - Second Year Students Begin Classes

August 26 Tuesday - First Year Students Begin Classes

September 1 Monday - First & Second Year Students LABOR DAY HOLIDAY

Oct 25 - Nov 9 INTERVIEWING - Two-Week Break for Fourth Year Students

November 27 Thursday - Third & Fourth Year Students - THANKSGIVING HOLIDAY

November 27-29 Thursday-Saturday - First & Second Year Students - THANKSGIVING HOLIDAY

December 20 Saturday - First & Second Year Students Begin WINTER BREAK (after last exam)

December 22 Monday - Third & Fourth Year Students Begin WINTER BREAK

1981

January 5 Monday - All Students Return to Classes

March 16-21 Monday-Saturday - First Year Students - SPRING BREAK

March 23-28 Monday-Saturday - Second Year Students - SPRING BREAK

May 8 Friday - End of Academic Year - Fourth Year Students

May 9 Saturday - End of Academic Year - First & Second Year Students

May 16 Saturday - College of Medicine GRADUATION

July 10 Friday - End of Academic Year - Third Year Students

3/6/80

COLLEGE OF DENTISTRY CALENDAR

Revised

1980-1981

Summer 1980

June 2-August 20 Extramural experiences for students who have completed the third year

Fall 1980

August 15 Friday - Orientation begins for third-year students
August 20 Wednesday - Orientation begins for first-year students
August 21 Thursday - Orientation begins for fourth-year students
August 22 Friday - Orientation begins for second-year students
August 25 Monday - Classes begin for all students
September 1 Monday - Labor Day Holiday
November 4 Tuesday - Election Day - Academic Holiday
November 27-29 Thursday through Saturday - Thanksgiving Holidays
December 19 Friday - Winter Vacation begins after last class

Spring 1981

January 5 Monday - Classes resume for all students
February 20-23 Friday through Monday - Long Weekend - No classes
April 13-18 Monday through Saturday - Spring Vacation
April 24 Friday - ASDA Day - No classes
May 8 Friday - End of Academic Year for graduating students
May 9 Saturday - University Commencement and College of Dentistry Graduation Program
May 25 Monday - Memorial Day Holiday
May 29 Friday - End of Academic Year for continuing students

UNIVERSITY CALENDAR

3/6/80

1982

1982 Fall Semester

June 1	Tuesday - Deadline for applying for admission or readmission to 1982 Fall Semester for all categories of undergraduate applicants wishing to be included in Summer Advising Conferences
August 23	Monday - Registration for new students who have not advance registered
August 24	Tuesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
August 24	Tuesday - Centralized add/drop for advance registered students
August 25	Wednesday - Class work begins
August 25-31	Wednesday through Tuesday - Late registration for returning students who did not advance register and for new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
August 31	Tuesday - Last day to enter an organized class for the Fall Semester
August 31	Tuesday - Last day to officially withdraw from the University and receive an 80% refund
September 6	Monday - Labor Day - Academic Holiday
September 8	Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
September 8	Wednesday - Last day for new students to pick up ID cards from Photographic Services in order to avoid replacement fee
September 15	Wednesday - Last day to drop a course without it appearing on the student's transcript
September 15	Wednesday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
September 17	Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
September 23	Thursday - Last day for filing an application for a December degree in College Dean's Office
October 15	Friday - Deadline for applying for admission or readmission to 1983 Spring Semester for all categories of undergraduate applicants wishing to be included in the Spring Advising Conferences
October 18	Monday - Last day to drop a course
October 18	Monday - Last day to withdraw from the University or reduce course schedule and receive any refund
October 25	Monday - Last day to pay thesis/dissertation fees for a December degree in Billings and Collections Office
November 4	Thursday - 1983 Spring Advising Conference for new freshmen
November 5	Friday - 1983 Spring Advising Conference for new advanced standing (transfer) students, Community College transfer students and admission and non-degree students
November 8-17	Monday through Wednesday - Advance registration for 1983 Spring Semester
November 25-27	Thursday through Saturday - Thanksgiving Holidays - Academic Holidays
December 10	Friday - End of class work
December 13-17	Monday through Friday - Final Examinations
December 17	End of 1982 Fall Semester
December 20	Monday - All grades due in Registrar's Office by 4:00 p.m.

SUMMARY OF TEACHING DAYS, FALL SEMESTER 1982

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
August	1	1	1	1	1	1	August 6
September	3	4	5	5	4	4	September 25
October	4	4	4	4	5	5	October 26
November	5	5	4	3	3	3	November 23
December	1	1	2	2	2	1	December 9
Totals	<u>14</u>	<u>15</u>	<u>16</u>	<u>15</u>	<u>15</u>	<u>14</u>	<u>89</u>

UNIVERSITY CALENDAR

3/6/80

19831983 Spring Semester

- January 10 Monday - Registration for new students who have not advance registered
- January 11 Tuesday - Centralized add/drop for advance registered students
- January 11 Tuesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- January 12 Wednesday - Class work begins
- January 12-18 Wednesday through Tuesday - Late registration for returning students who did not advance register and for new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- January 18 Tuesday - Last day to enter an organized class for Spring Semester
- January 18 Tuesday - Last day to officially withdraw from the University and receive an 80% refund
- January 25 Tuesday - Last day for payment of registration fees in order to avoid cancellation of registration
- January 25 Tuesday - Last day for new students to pick up ID cards from Photographic Services in order to avoid replacement fee
- February 1 Tuesday - Last day to drop a course without it appearing on the student's transcript
- February 1 Tuesday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; audit to credit or credit to audit)
- February 3 Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- February 10 Thursday - Last day for filing application for a May degree in College Dean's Office
- March 3 Thursday - Last day to drop a course
- March 3 Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
- March 14 Monday - Last day to pay thesis/dissertation fees for May degree in Billings and Collections Office
- March 14-19 Monday through Saturday - Spring Vacation - Academic Holidays
- April 1 Friday - Deadline for applying for admission or readmission to any 1983 summer session for all categories of undergraduate applicants wishing to be included in the April Advising Conferences for the Summer Sessions.
- April 7 Thursday - 1983 Summer Session Advising Conference for new freshmen, new advanced standing (transfer) students, and readmission and non-degree students
- April 8 Friday - 1983 Fall Advising Conference for Community College transfer students and Community College applicants cleared for the 1983 Fall Semester
- April 11-20 Monday through Wednesday - Advance registration for the 1983 Fall Semester and both Summer Sessions
- April 29 Friday - End of class work
- May 2-6 Monday through Friday - Final Examinations
- May 6 Friday - End of 1983 Spring Semester
- May 8 Sunday - Commencement Day
- May 9 Monday - All grades due in Registrar's Office by 4:00 p.m.
- May 9
- August 20 College of Pharmacy 15-Week Summer Semester
- June 1 Wednesday - Deadline for applying for admission or readmission to 1983 Fall Semester for all categories of undergraduate applicants wishing to be included in Summer Advising Conferences
- June 15 Wednesday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1983 Fall Semester.

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UNIVERSITY CALENDAR

1983

1983 Four-Week Intersession

- April 1 Friday - Deadline for applying for admission or readmission to any 1983 summer session for all categories of undergraduate applicants wishing to be included in April Advising Conferences for the Summer Sessions
- May 9 Monday - Beginning of College of Pharmacy 15-Week Summer Semester
- May 9 Monday - Registration for new students who have not advance registered
- May 9 Monday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- May 10 Tuesday - Class work begins
- May 10-13 Tuesday through Friday - Late registration for returning students who did not advance register and new applicants cleared late for admission. A \$20.00 late fee is assessed students who register late.
- May 13 Friday - Last day to enter an organized class for the Four-Week Intersession
- May 13 Friday - Last day to officially withdraw from the University and receive an 80% refund
- May 16 Monday - Last day to drop a course without it appearing on the student's transcript
- May 16 Monday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; credit to audit or audit to credit)
- May 23 Monday - Last day to pay registration fees in order to avoid cancellation of registration
- May 23 Monday - Last day to drop a course
- May 23 Monday - Last day to withdraw from the University or reduce course schedule and receive any refund
- May 30 Monday - Memorial Day - Academic Holiday
- June 1 Wednesday - Deadline for applying for admission or readmission to 1983 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences
- June 2 Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
- June 7 Tuesday - Final Examinations
- June 7 Tuesday - End of Four-Week Intersession
- June 10 Friday - All grades due in Registrar's Office by 12:00 noon.
- June 15 Wednesday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1983 Fall Semester.

SUMMARY OF TEACHING DAYS, 1983 FOUR-WEEK INTERSESSION

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
May	2	4	3	3	3	3	18
June	1	1	1	1	1	1	6
Totals	3	5	4	4	4	4	24

3/4/80

SUMMARY OF TEACHING DAYS, SPRING SEMESTER 1983

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
January	3	2	3	3	3	3	January 17
February	4	4	4	4	4	4	February 24
March	3	4	4	4	3	3	March 21
April	4	4	4	4	5	4	April 25
Totals	<u>14</u>	<u>14</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>14</u>	<u>87</u>

UNIVERSITY CALENDAR

3/6/80

1983

1983 Eight-Week Summer Session

- April 1 Friday - Deadline for applying for admission or readmission to any 1983 summer session for all categories of undergraduate applicants wishing to be included in April Advising Conferences for the Summer Sessions
- June 1 Wednesday - Deadline for applying for admission or readmission to 1983 Fall Semester for all categories of undergraduate applicants wishing to be included in the Summer Advising Conferences
- June 8 Wednesday - Registration for new students who have not advance registered
- June 8 Wednesday - Last day a student may officially drop a course or cancel registration with the Registrar for a full refund of fees
- June 9 Thursday - Class work begins
- June 9-13 Thursday through Monday - Late registration for returning students who did not advance register and new applicants cleared for late admission. A \$20.00 late fee is assessed students who register late.
- June 13 Monday - Last day to enter an organized class for the 1983 Eight-Week Summer Session
- June 13 Monday - Last day to officially withdraw from the University and receive an 80% refund
- June 15 Wednesday - Last day to apply to the Graduate Admissions Office for admission and readmission to the 1983 Fall Semester
- June 20 Monday - Last day to change grading option (pass/fail to letter grade or letter grade to pass/fail; audit to credit or credit to audit)
- June 20 Monday - Last day to drop a course without it appearing on the student's transcript
- June 22 Wednesday - Last day to pay registration fees in order to avoid cancellation of registration
- June 23 Thursday - Last day for filing an application for an August degree in College Dean's Office
- July 1 Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee.
- July - Summer Advising Conferences for new freshmen, Community College transfers, advanced standing (transfer) students, auditors, non-degree, and readmission students enrolling in the 1973 Fall Semester
- July 4 Monday - Independence Day - Academic Holiday
- July 7 Thursday - Last day to drop a course
- July 7 Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
- July 8 Friday - Last day to pay thesis/dissertation fees for an August degree in Billings and Collections Office
- August 4 Thursday - Final Examinations
- August 4 Thursday - End of Eight-Week Summer Session
- August 8 Monday - All grades due in Registrar's Office by 12:00 noon
- August 20 Saturday - End of College of Pharmacy 15-Week Summer Semester

SUMMARY OF TEACHING DAYS, 1983 EIGHT-WEEK SUMMER SESSION

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
June	3	3	3	4	3	3	June 19
July	3	4	4	4	5	5	July 25
August	1	1	1	1			August 4
Totals	<u>7</u>	<u>8</u>	<u>8</u>	<u>9</u>	<u>8</u>	<u>8</u>	<u>48</u>

5/1/80

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

1982 Fall Semester

August 23 Monday - Registration
August 24 Tuesday - Add/Drop
August 24 Tuesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
August 25 Wednesday - Class work begins
August 31 Tuesday - Last day to add a class for the Fall Semester
August 31 Tuesday - Last day to officially withdraw from the University and receive an 80% refund
September 6 Monday - Labor Day - Academic Holiday
September 8 Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
September 15 Wednesday - Last day to change grading option (credit to audit or audit to credit)
September 15 Wednesday - Last day to drop a course without it appearing on the student's transcript
September 17 Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
September 23 Thursday - Last day to file an application for a December degree
October 18 Monday - Last day to drop a course
October 18 Monday - Last day to withdraw from the University of reduce course schedule and receive any refund
November 8-17 Monday through Wednesday - Advance Registration for the 1983 Spring Semester
November 25-27 Thursday through Saturday - Thanksgiving Holidays - Academic Holidays
December 1 Wednesday - Deadline for submission of application and receipt of all materials for admission, readmission or transfer into Spring Semester 1983
December 2 Thursday - End of class work
December 3-6 Friday through Monday - Law Examination Reading Period
December 7-17 Tuesday through Friday - Law Final Examination Period
December 17 Friday - End of Fall Semester

3/6/80

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

1983 Spring Semester

January 10	Monday - Registration
January 11	Tuesday - Add/Drop
January 11	Tuesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
January 12	Wednesday - Class work begins
January 18	Tuesday - Last day to add a class for the Spring Semester
January 18	Tuesday - Last day to officially withdraw from the University and receive an 80% refund
January 25	Tuesday - Last day for payment of registration fees in order to avoid cancellation of registration
February 1	Tuesday - Last day to change grading option (credit to audit or audit to credit)
February 1	Tuesday - Last day to drop a course without it appearing on the student's transcript
February 3	Thursday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
February 10	Thursday - Last day to file an application for a May degree
February 15	Tuesday - Last day for submission of application for admission for Fall Semester 1983
March 3	Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
March 3	Thursday - Last day to drop a course
March 14-19	Monday through Saturday - Spring Vacation - Academic Holidays
April 11-20	Monday through Wednesday - Advance Registration for the 1983 Fall Semester
April 22	Friday - End of class work
April 23-26	Saturday through Tuesday - Law Examination Reading Period
April 27-May 7	Wednesday through Saturday - Law Final Examination Period
May 7	Saturday - End of Spring Semester
May 8	Sunday - 116th Annual Commencement

3/6/80

UNIVERSITY OF KENTUCKY
COLLEGE OF LAW
CALENDAR

1983 Summer Session

June 8 Wednesday - Registration
June 8 Wednesday - Last day a student may officially drop a course or cancel registration with the registrar for a full refund of fees
June 9 Thursday - Class work begins
June 13 Monday - Last day to add a class for the Summer Session
June 13 Monday - Last day to officially withdraw from the University and receive an 80% refund
June 20 Monday - Last day to change grading option (credit to audit or audit to credit)
June 20 Monday - Last day to drop a course without it appearing on the student's transcript
June 22 Wednesday - Last day for payment of registration fees in order to avoid cancellation of registration
June 23 Thursday - Last day to file an application for an August degree
July 1 Friday - Deadline for application and submission of all materials for transfer from another law school into Fall Semester 1983
July 1 Friday - Last day for reinstatement of students cancelled for non-payment of registration fees. Requires payment of registration fees plus \$50.00 reinstatement fee
July 4 Monday - Independence Day Holiday - Academic Holiday
July 7 Thursday - Last day to drop a course
July 7 Thursday - Last day to withdraw from the University or reduce course schedule and receive any refund
July 29 Friday - End of class work
July 30-31 Saturday, Sunday - Law Examination Reading Period
August 1-4 Monday through Thursday - Law Final Examination Period
August 4 Thursday - End of Summer Session

3/6/80

COLLEGE OF DENTISTRY
Tentative Calendar, 1982-1983

Summer 1982

June 1-August 13 Field experience period for students who have completed three years of dental school.

Fall 1982

August 13 Friday - Orientation and clinics begin for third-year students
August 18 Wednesday - Orientation begins for first-year students
August 19 Thursday - Orientation begins for second- and fourth-year students
August 23 Monday - Classes begin for all students
September 6 Monday - Labor Day - Academic Holiday
November 25-27 Thursday through Saturday - Thanksgiving Holidays - Academic Holidays
December 23 Thursday - Winter Vacation begins after last class

Spring 1983

January 10 Monday - Classes resume for all students
February 18-21 Friday through Monday - Long Weekend - no classes
April 11-16 Monday through Saturday - Spring Vacation
April 29 Friday - ASDA Day - No classes
May 6 Friday - Classes end for graduating students
May 8 Sunday - University Commencement and College of Dentistry Graduation Program
May 27 Friday - Classes end for continuing students

University of Kentucky
College of Medicine

3/6/80

Tentative

NOV 13

Academic Year 1982-83

1982

- August 2 Monday - Third-year Orientation
- August 2 Monday - Fourth-year students begin rotations
(pre-registered at end of third year)
- August 23-24 Monday and Tuesday - First-year Registration & Orientation
- August 23 Monday - Second-year students register and begin classes
- August 25 Wednesday - First-year students begin classes
- September 6 Monday - First and Second-year students
LABOR DAY HOLIDAY
- November 25 Thursday - Third and Fourth-year students
THANKSGIVING HOLIDAY
- November 25-27 Thursday-Saturday - First and Second-year students
THANKSGIVING HOLIDAY
- December 20 Monday - Third and Fourth-year students begin
WINTER VACATION
- December 22 Wednesday - First and Second-year students begin
WINTER VACATION (after last examination)

1983

- January 3 Monday - Third and Fourth-year students return to classes
- January 10 Monday - First and Second-year students return to classes
- March 21-27 Monday through Sunday - First-year students
SPRING VACATION
- March 28-Apr 3 Monday through Sunday - Second-Year students
SPRING VACATION
- May 6 Friday - End of Academic Year for Fourth-year students
- May 14 Saturday - End of Academic Year for First and Second-year students
- May 15 Sunday - College of Medicine GRADUATION
- July 15 Friday - End of Academic Year for Third-year students

UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY 40506

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

February 26, 1980

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday,
March 10, 1980. Proposed change in University Senate
Rules, Section III.

Background:

To facilitate advising and standardizing course numbers, the Arts and Sciences Faculty Council made several recommendations on the numbering of courses in the 39x sequence. The Senate Council considered and approved the following proposals.

Proposals:

- 1) Independent Work or Independent Study courses shall be numbered 395. If a department offers more than one of these courses, numbers lower than 395 shall be used.
- 2) The 396 number shall be reserved for the University Experiential Education courses.
- 3) Departmental field-based experiential education courses shall be numbered 399.
- 4) A further recommendation is that the catalog descriptions of all experiential education courses include explicit statements of need for filing learning contracts.

Note: If approved, the proposed changes would be forwarded to the Rules Committee for codification.

Whenever possible, amendments or motions relative to agenda items on the floor of the Senate for action should be presented to the presiding officer in writing by the person(s) proposing said amendments or motions prior to the opening of the Senate meeting.

UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY 40506

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

February 27, 1980

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday
March 10, 1980. Scheduling of Common Examinations.

Background:

In September 1979 the Senate Council appointed a committee to develop a policy "to cover common examinations that are held outside of the regular class period." The committee's members were Frank Buck, James Knoblett, Jean Pival, Donald Sands (chairman), and Warren Spencer.

The committee discerned several problems with common examinations. The most serious is conflict with other activities, which include other courses, extracurricular pursuits, and employment. A particular example involves members of the band who are required to practice daily at 5:00 p. m.

Final examinations may also conflict with each other. For example, common evening examinations are scheduled regularly from 6:00 to 8:00 p. m. on the second night of examination week for PSY 100, ECO 260, GER 101, and GER 102. It is conceivable that a student might be taking two of these courses. Another collision with common final examinations results if a student is taking an Evening Division course, for which the assigned examination period is during examination week at the time at which the class regularly meets.

Although it is not really a common examination problem, another conflict results from the use of a single final examination time for both MWF 8:00 a. m. and TR 4:00 p. m. classes; this practice is based apparently upon the assumption that nobody would take both early and late classes.

One more concern is that the time liberated by giving examinations outside the regular class periods may be used to pack additional material into a course. Expanding the content of a course in this way also infringes upon other courses and other activities, and may be considered almost as wrong as the derelictions of missing or cancelling classes.

These problems must be balanced against the academic advantages of common examinations. These include the achievement of agreement on course content, the maintenance of academic standards, and the fairness of uniform grading.

The positions that the committee regarded as the extremes were (1) to maintain the status quo, or (2) to prohibit examinations outside of regular class hours. The committee sought a middle ground that would retain the benefits of common examinations while minimizing stress and inconvenience.

A possible resolution that was considered was to designate certain hours as examination periods and refrain from scheduling classes in those hours. Study of the present class utilization of one such time slot (Tuesday-Thursday 4-6:00 p.m.) revealed that such an approach would create more problems than it would solve. In Fall 1979 the University offered 240 classes in this time period; of these, 93 were below the 400 level and 75 were Arts and Sciences courses with a total enrollment of 1875 students. Blocking out any such time for common examinations would require rescheduling these courses into other periods, and the serious shortage of classrooms on campus would make such rescheduling extremely difficult. Furthermore, there is a need for classes to be offered throughout the day, both to make it possible for our regular students to schedule the classes they require and to meet the needs of our growing clientele of non-traditional students. Eliminating any afternoon or evening hours from class schedules would impede the efforts of the Evening Division to promote its offerings.

A. Proposed Addition to University Senate Rules

To resolve the problems of clashes of common examinations with each other or with Evening Division courses, we propose extending to these situations the Senate rules that protects students from having to take three final examinations in one day:

Proposed: A student for whom two examinations have been scheduled for the same time shall be entitled to have the examination for the class with the higher catalog number rescheduled. In case both classes have the same number, the one whose departmental prefix is alphabetically first will be rescheduled. This rescheduling must be requested of the appropriate instructor in writing at least two weeks prior to the last class meeting.

B. Proposed Addition to University Senate Policy Statements

Departmental Policy to Minimize Common Examination Conflicts:

Departments should adopt at least one of the following policies for administering common examinations or some alternate arrangement to be approved by the dean of the college in which the course is given:

- 1) Provide a prime time course section that does not participate in the common examinations.
- 2) Spread each examination out over a time block (e. g, 4:15-6:00 p. m., or 7:00-10:00 p. m) with the requirement that no student can enter after the first student has left.
- 3) Give two examinations at widely disparate times (perhaps 7:00 a. m., but not the morning after the evening examination.

Note: If approved, action item "A" will be forwarded to the Rules Committee for codification.

Note: Whenever possible, amendments or motions relative to agenda items on the floor of the Senate for action should be presented to the presiding officer in writing by the person(s) proposing said amendments or motions prior to the opening of the Senate meeting.

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