

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, February 20, 1942.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m. Friday, February 20, 1942. The following members were present: Judge Richard C. Stoll, Mr. R. P. Hobson and Dr. Lee Kirkpatrick. President H. L. Donovan, Comptroller Frank D. Peterson and Secretary W. Gayle Starnes were also present.

A. Approval of Minutes.

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1. The minutes of the meeting of the Executive Committee of January 16, 1942, were examined and on motion, duly seconded and passed, were approved.

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B. Report of Comptroller

February 19, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I submit hereto attached financial report on income and expenditures from July 1, 1941, to and including January 31, 1942. We have an unrealized balance on income of \$453,740.88. It is apparent that this amount will not be realized by June 30, 1942.

The income report for the Experiment Station and Agricultural Extension Division does not seem to present a problem at this time.

The total budget for the Division of Colleges and Auxiliary Agencies amounts to \$1,485,130.09. The amount required for the Plant Fund Section to service indebtedness of the University on various budgets for buildings, which amounts to \$76,000.00 should be added to the total budget for the Division of Colleges. Of the total budget appropriation for the Division of Colleges, \$607,894.62 is unspent, or unencumbered.

Due to the apparent deficit, which the University faces, we have asked all departments to dispense with making purchases for materials and supplies, equipment, etc., in the hope that a substantial saving from the budgeted appropriations may be shown.

The expenditures for the Experiment Station and Agricultural Extension Division continue to run as budgeted.

I also attach hereto a report on the restricted current funds of receipts and expenditures, which aggregate in excess of \$275,000.00. Many of these funds are used to supplement funds of the Division of Colleges for administrative, instructional, research, and other purposes.

It appears that a part of the restricted current funds might well be invested in short term papers. However, this is a question of policy to be determined by the Board of Trustees.

Respectfully submitted

(Signed) Frank D. Peterson
Comptroller.

UNIVERSITY OF KENTUCKY
Statement of Unrealized Income
As of January 31, 1942

	<u>University</u>		
	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Educational and General</u>			
State Appropriation			
General	\$818,000.00	\$628,000.00	\$190,000.00
College of Agriculture	24,000.00	18,000.00	6,000.00
Repairs	12,000.00	12,000.00	0
Summer Session	10,000.00	10,000.00	0
Vocational Education	27,247.50	13,500.00	13,747.50
	<u>\$891,247.50</u>	<u>\$681,500.00</u>	<u>\$209,747.50</u>
<u>Federal Funds</u>			
Morrill-Nelson	\$ 42,750.00	\$ 42,750.00	\$ 0
Bankhead-Jones	44,867.87	44,867.87	0
Vocational Education	27,247.50	13,500.00	13,747.50
Int. on Land Grant Bonds	8,644.50	4,322.25	4,322.25
	<u>\$123,509.87</u>	<u>\$105,440.12</u>	<u>\$ 18,069.75</u>
<u>Student Fees</u>			
All Colleges except Law	\$251,550.00	\$125,857.80	\$125,692.20
College of Law	5,000.00	2,593.95	2,406.05
Auditors	100.00	75.70	24.30
Late Registration	150.00	939.00	(819.00)*
Late Classification	50.00	0	50.00
Change in Schedule	50.00	0	50.00
Special Examinations	100.00	92.00	8.00
Transcripts	500.00	549.45	(49.45)*
Applied Music	4,300.00	2,492.55	1,807.45
Summer Session	62,458.25	53,832.40	8,625.85
Training School-Elem.	7,140.00	3,457.75	3,682.25
Training School-H.S.	11,500.00	5,512.50	5,987.50
University Extension	13,000.00	7,766.94	5,233.06
	<u>\$355,898.25</u>	<u>\$203,200.04</u>	<u>\$152,698.21</u>
<u>Endowment Income</u>			
Peabody Fund	\$ 1,000.00	\$ 500.00	\$ 500.00
Haggin Fund (Restricted)	25,000.00	24,709.49	290.51
	<u>\$ 26,000.00</u>	<u>\$ 25,209.49</u>	<u>\$ 790.51</u>
<u>Sales and Service</u>			
Locker	\$ 1,775.00	\$ 1,605.35	\$ 169.65
Misc., Bldgs. & Grounds	6,000.00	2,939.09	3,030.91
Misc., General	4,000.00	4,213.38	(216.38)*
	<u>\$ 11,775.00</u>	<u>\$ 8,790.82</u>	<u>\$ 2,984.18</u>

*In one in excess of estimate.

University (Continued)

Rent				
Institutional Property	\$	200.00	\$	210.00
			\$	(10.00)*
Auxiliary Enterprises and Activities				
Residence Halls, Men				
Room	\$	23,900.00	\$	13,130.41
Miscellaneous		100.00		328.95
		<u>24,000.00</u>		<u>13,459.36</u>
				<u>10,769.59</u>
				(228.95)*
				<u>10,540.64</u>
Residence Halls, Women				
Room	\$	28,900.00	\$	22,067.73
Board		72,400.00		29,728.34
Miscellaneous		80.00		557.09
		<u>101,380.00</u>		<u>52,353.16</u>
				<u>6,832.27</u>
				<u>42,671.66</u>
				(477.09)*
				<u>49,026.84</u>
Post Office	\$	3,600.00	\$	1,708.75
			\$	1,891.25
Book Store	\$	7,000.00	\$	0
			\$	7,000.00
Rents - Residences	\$	1,800.00	\$	798.00
			\$	1,002.00
Grand Total of University Income		<u>\$1,546,410.62</u>		<u>\$1,092,669.74</u>
				<u>\$ 453,740.88</u>

*Income in excess of estimate.

FINANCIAL REPORT

Statement of Unrealized Income
As of January 31, 1942EXPERIMENT STATION

Experiment Station Income

State Appropriations

Experimental Work	\$ 48,000.00	\$ 37,125.00	\$ 10,875.00
Robinson Substation	16,000.00	12,120.00	3,800.00
West Ky. Substation	16,000.00	12,200.00	3,800.00
Special Tobacco Invest.	7,500.00	5,745.00	1,755.00
Public Service Lab.	21,000.00	15,830.00	5,170.00
Nursery Inspection	2,000.00	1,500.00	500.00
	<u>\$110,500.00</u>	<u>\$ 84,520.00</u>	<u>\$ 25,980.00</u>

Federal Funds

Hatch	\$ 15,000.00	\$ 11,250.00	\$ 3,750.00
Adams	15,000.00	11,250.00	3,750.00
Purnell	60,000.00	45,000.00	15,000.00
Bankhead-Jones	81,533.32	61,149.99	20,383.33
	<u>\$171,533.32</u>	<u>\$128,649.99</u>	<u>\$ 42,883.33</u>

Sales and Service

Serum Sales	\$ 500.00	\$ 307.95	\$ 192.05
Seed Inspection Tags	36,540.00	12,304.46	24,235.54
Fertilizer Tags	66,764.68	14,614.25	52,150.43
Feed Inspection Tags	65,688.00	35,392.59	30,295.41
Creamery License Fees	11,470.00	9,677.16	1,792.84
Sales - General	36,250.00	22,554.07	13,695.93
Nursery Inspection Fees	2,400.00	1,385.00	1,015.00
	<u>\$219,612.68</u>	<u>\$96,235.48</u>	<u>\$123,377.20</u>

Miscellaneous Receipts

Robinson Substation	\$ 1,692.53	\$ 2,308.69	\$ (616.16)*
West Ky. Substation	8,984.95	5,602.76	3,382.19
Public Analysis	150.00	102.50	47.50
General Education Board (Restricted)	\$ 9,320.00	\$ 4,660.00	\$ 4,660.00
	<u>\$ 20,147.48</u>	<u>\$12,673.95</u>	<u>\$ 7,473.53</u>

GRAND TOTAL OF EXPERIMENT
STATION INCOME

	<u>\$521,795.48</u>	<u>\$322,079.42</u>	<u>\$199,714.06</u>
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*Income in excess of estimate.

Statement of Unrealized Income
As of January 31, 1942

Agricultural Extension

Extension Division Income			
State Appropriation	\$130,000.00	\$ 97,500.00	\$ 32,500.00
Federal Appropriation			
Bankhead-Jones	\$474,752.85	\$474,752.85	0
Smith-Lever	152,977.52	152,977.52	0
Capper-Ketcham	37,387.96	37,387.96	0
	<u>\$665,118.33</u>	<u>\$665,118.33</u>	<u>\$ 0</u>
Grand Total of Agricultural Extension Income	<u>\$795,118.33</u>	<u>\$762,618.33</u>	<u>\$ 32,500.00</u>

Statement of Departmental Appropriations
July 1, 1941, to January 31, 1942

University

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<u>Administrative and General Expense</u>				
General Admin. Offices				
Board of Trustees	\$ 600.00	\$ 434.21	\$ 19.00	\$ 146.79
President's Office	6,481.60	6,551.83	37.50	(107.73)
Restricted	3,500.00	2,231.07		1,268.93
Office of Comptroller	14,423.40	11,310.85	437.27	2,675.28
Office of Dean of Un.	6,750.00	3,971.00		2,779.00
Restricted	2,250.00	1,199.74		1,050.26
Office, Dean of Men	5,820.00	3,218.57	38.50	2,562.93
Office, Dean of Women	7,450.00	4,167.23	50.00	3,232.77
Registrar's Office	18,698.00	13,014.42	786.40	4,897.18
Personnel	2,290.00	943.99	31.00	1,315.01
Bureau, Source Mat.	3,650.00	2,147.88	26.50	1,475.62
	<u>\$71,913.00</u>	<u>\$49,190.79</u>	<u>\$1,426.17</u>	<u>\$21,296.04</u>
General Student Welfare				
Lectures, Convo., etc.	\$ 1,000.00	\$ 150.00	\$	\$ 850.00
Public Relations and General Expense				
Dept. Public Rela.	\$ 8,711.84	\$ 5,441.16	\$ 972.35	\$ 2,298.33
Alumni Association	1,900.00	1,201.16		698.84
Catalogs, Announcements and General Printing	3,000.00	102.17	253.75	2,644.08
Undistrib. Expense (N.O.C.)	12,200.00	2,648.56	35.58	9,515.86
Stenographic Bureau	5,235.00	3,032.51	0	2,202.49
Central Telephone & Telegraph Service	6,550.00	4,259.62		2,290.38
	<u>\$37,596.84</u>	<u>\$13,685.18</u>	<u>\$1,261.68</u>	<u>\$19,649.98</u>
Total Administrative and General Expense				
	<u>\$110,509.84</u>	<u>\$66,025.97</u>	<u>\$2,687.85</u>	<u>\$41,796.02</u>

*Expenditures in excess of estimate.

University (Continued)

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
Instruction				
College of Arts and Sci.				
Administration	\$ 8,540.00	\$ 4,755.16		\$ 3,784.84
Anatomy and Phys.	10,138.00	5,838.19	\$ 166.25	4,133.56
Ancient Languages	2,510.00	1,259.00	0	1,251.00
Anthropol. & Archaeol.	2,700.00	1,935.84	61.11	703.05
Art	12,600.00	6,258.47	42.25	6,299.28
Bacteriology	15,300.00	7,120.83	836.69	7,342.48
Botany	9,000.00	4,337.41	192.15	4,470.44
Chemistry	40,008.00	17,822.72	3,787.47	18,397.81
English Lang. & Lit.	38,100.00	19,070.65		19,029.35
Geology	14,780.00	7,181.96	141.42	7,456.62
German Language	11,135.00	5,769.44		5,365.56
History	21,500.00	10,358.75	59.98	11,081.27
Journalism	10,900.00	5,352.45		5,547.55
Library Science	11,100.00	5,152.00	77.25	5,870.75
Math. & Astronomy	29,970.00	14,804.22		15,165.78
Military Science	3,900.00	2,230.47		1,669.53
Music	22,265.00	10,690.72	541.63	11,032.65
Philosophy	3,930.00	1,964.31	97.05	1,868.64
Phys. Ed. for Men	15,007.00	7,719.98	13.00	7,274.02
Phys. Ed. for Women	7,210.00	3,529.24	11.88	3,668.88
Physics	32,860.00	14,749.41	1,937.43	16,173.16
Political Science	14,915.00	6,781.86		8,133.14
Psychology	24,000.00	11,871.59	80.08	12,048.33
Public Health & Hyg.	25,000.00	13,264.79	97.59	9,637.62
Romance Languages	15,900.00	7,803.81	3.50	8,092.69
Social Work	9,670.00	4,991.75		4,678.25
Sociology	6,775.00	3,405.53		3,369.47
Zoology	16,417.00	8,056.79	7.51	8,352.70
	<u>\$434,130.00</u>	<u>\$214,077.34</u>	<u>\$8,154.24</u>	<u>\$211,898.42</u>
College of Engineering				
Adminis.-Div.Exp.	\$ 18,083.00	\$ 13,847.60	\$1,745.38	\$ 2,490.02
Civil Engineering	20,358.33	10,875.52		9,482.81
Electrical Engin.	19,738.33	10,442.84		9,295.49
Mechanical Engin.	25,889.34	13,783.52		12,105.82
Mining & Metal.Eng.	20,124.92	10,705.65		9,419.27
	<u>\$104,193.92</u>	<u>\$ 59,655.13</u>	<u>\$1,745.38</u>	<u>\$ 42,793.41</u>
College of Commerce				
Admin. & Instruct.	\$ 52,720.00	\$ 27,255.98	\$ 106.00	\$ 25,358.02
Bur. of Bus. Res.	8,980.00	4,659.46	205.00	4,115.54
	<u>\$ 61,700.00</u>	<u>\$ 31,915.44</u>	<u>\$ 311.00</u>	<u>\$ 29,473.56</u>

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
College of Agriculture & Home Economics				
Adminis.-Div.Exp.	\$ 5,675.00	\$ 3,432.29	\$	\$ 2,242.71
Agronomy	17,180.00	9,590.94	174.57	7,414.49
Animal Industry	23,249.00	12,338.85	53.20	10,856.95
Entomology	3,440.00	2,012.59		1,427.41
Farm Economics	9,800.00	5,693.36		4,106.64
Restricted	13,492.06	11,633.59		1,858.47
Home Economics	28,195.00	14,080.07	1,456.22	12,658.71
Horticulture	7,470.00	3,451.13	14.00	4,004.87
Markets & Rur.Fin.	7,150.00	1,954.15		5,195.85
Short Course	410.00	75.00		335.00
Animal Pathology				
Vet.Science	2,680.00	1,417.50		1,262.50
	<u>\$118,741.06</u>	<u>\$ 65,679.47</u>	<u>\$ 1,697.99</u>	<u>\$51,363.60</u>
College of Law				
Admin.-Div.Exp.	\$ 9,365.00	\$ 3,070.07	\$ 1,400.13	\$ 4,894.80
Instruction	28,700.00	15,591.50		13,108.50
	<u>\$ 38,065.00</u>	<u>\$18,661.57</u>	<u>\$ 1,400.13</u>	<u>\$18,003.30</u>
College of Education				
Admin.-Div.Exp.	\$ 7,712.28	\$ 5,160.01	\$ 25.00	\$ 2,527.27
Agri.Educ.-Voc.Ed.	23,500.00	10,015.96	405.40	13,078.64
Bur. of Sch.Service	9,540.00	5,012.27	694.65	3,833.08
Business Education	550.00	270.40	5.25	274.35
Distributive Occu.	4,400.00	2,336.31		2,063.69
Administrative	2,450.00	1,235.03		1,214.97
Educational Psy.	4,660.00	2,362.99		2,297.01
Elementary Education	4,580.00	2,184.23		2,395.77
Elementary School	14,750.00	7,537.73	167.00	7,045.27
Univ. High School	34,240.00	17,111.98	973.95	16,154.07
History of Education	5,860.00	3,148.89	17.50	2,693.61
Home Economics Educa.	15,770.00	7,567.18	25.88	8,176.94
Philosophy of Educa.	6,810.00	3,448.13		3,361.87
Placement Bureau	2,250.00	1,147.75		1,102.25
Secondary Education	7,444.00	3,568.07		3,875.93
Trades and Industries	10,825.00	4,265.79		6,559.21
	<u>\$155,341.28</u>	<u>\$76,372.72</u>	<u>\$ 2,314.63</u>	<u>\$76,653.93</u>

University (Continued)

	Budget Estimate	Expendi- tures	Encum- brances	Free Balance
Instruction (continued)				
Graduate School				
Graduate School	\$ 2,700.00	\$ 2,105.12	\$	\$ 594.88
Restricted	10,900.00	3,830.00		7,070.00
	<u>\$ 13,600.00</u>	<u>\$ 5,935.12</u>	<u>\$</u>	<u>\$ 7,664.88</u>
Summer School				
Administration	\$ 3,020.00	\$ 582.37		\$ 2,437.63
Instruction	69,513.86	61,975.62		7,538.24
Miscellaneous	2,850.00	3.47		2,846.53
	<u>\$ 75,383.86</u>	<u>\$ 62,561.46</u>	<u>\$</u>	<u>\$ 12,822.40</u>
University Extension				
Admin. & Instruct.	\$ 24,900.00	\$ 16,811.54	\$	\$ 8,088.46
Undistrib. Exp. (N.O.C.)	6,850.00	4,197.59	\$ 456.46	2,195.95
	<u>\$ 31,750.00</u>	<u>\$ 21,009.13</u>	<u>\$ 456.46</u>	<u>\$ 10,284.41</u>
Botanical Garden	\$ 1,250.00	382.05		867.95
Library	<u>\$ 60,440.23</u>	<u>\$ 29,513.08</u>	<u>\$ 1,946.74</u>	<u>\$ 28,980.41</u>
Total for In- struction	<u>\$ 1,094,595.35</u>	<u>\$ 585,762.51</u>	<u>\$ 18,026.57</u>	<u>\$ 490,806.27</u>
Physical Plant				
Adm. D.W. Expense	\$ 8,094.00	\$ 5,886.08	\$ 192.80	\$ 2,015.12
Jan. Serv. & Sal.	28,993.00	15,296.20		13,696.80
Jan. Supplies	5,410.00	3,690.06	1,609.55	110.39
Grds. Lab. & Sup.	20,562.00	12,203.71	564.55	7,793.74
Police & Traffic	3,872.00	.50	8.40	3,863.10
Insurance	12,000.00	13,290.31		(1,290.31)*
Heat, Light & Power	25,300.00	12,059.89	370.35	12,869.76
Jan., New Buildings	5,265.00	2,556.66		2,708.34
Stores Account		5,642.48	5,116.79	(10,759.21)*
Oth. Dept. Exp. Labor		9,943.07		(9,943.07)
Gen. Repairs Lab. & Mat.	14,060.00	11,007.13	867.26	2,185.61
Elec. Maint.	6,920.00	4,305.74	143.70	2,470.56
Water & Plumb. Maint.	3,700.00	2,045.43	53.00	1,603.57
Heat. System Maint.	5,650.00	2,175.59	16.83	3,457.58
Furniture & Fixtures	2,000.00	30.59		1,969.41
Cent. Heating Plant	24,270.00	16,021.19	15,259.16	(7,010.35)*
Total Physical Plant	<u>\$ 166,096.00</u>	<u>\$ 116,152.57</u>	<u>\$ 24,202.39</u>	<u>\$ 25,741.04</u>

*Expenditures in Excess of Estimate.

University (continued)

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>itures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Auxiliary Enterprises</u>				
Men's Residence Halls	\$ 15,037.90	\$ 7,829.92	\$	\$ 7,207.98
Campus Book Store	1,250.00	(1,825.33)*	3,692.76	(617.43)*
House Dept.-Women's Res. Halls	36,573.00	16,452.99	551.19	19,588.82
Commissary-Dining Hall	55,301.50	21,347.36	11,592.10	22,362.04
Post Office	5,766.50	3,579.01	54.00	2,133.49
Training School Cafe.		755.57	368.04	(1,123.61)*
 Total for Auxiliary Enterprises	 <u>\$113,928.90</u>	 <u>\$48,139.52</u>	 <u>\$16,238.09</u>	 <u>\$ 49,551.29</u>
 Grand Total for University	 <u>\$1,485,130.09</u>	 <u>\$16,080.57</u>	 <u>\$61,154.90</u>	 <u>\$607,894.62</u>

*Income in excess of estimate.

Statement of Departmental Appropriations
as of January 31, 1942

Experiment Station

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>itures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>General Administrative Expense</u>				
General Administrative	\$ 47,949.00	\$24,325.65	\$ 4,030.42	\$19,592.93
<u>Experiment Work</u>				
Agronomy	\$ 69,740.00	\$38,365.07	\$ 978.75	\$30,396.18
Animal Husbandry	25,067.00	15,018.95	896.03	9,152.02
Animal Pathology	19,500.00	10,373.80	498.83	8,627.37
Chemistry	26,120.00	15,049.06	700.18	10,370.76
Entomology & Botany	43,950.00	18,857.00	307.46	24,785.54
Farm Economics	31,651.00	16,614.11	670.86	14,366.03
Markets & Rural Finance	24,935.00	13,776.99	19.85	11,138.16
Horticulture	11,715.00	6,766.05	210.60	4,738.35
Home Economics	5,090.00	2,715.93	435.44	1,938.63
Robinson Sub-station	17,692.53	9,700.02	510.86	7,481.65
West. Ky. Substation	24,984.95	15,239.79	1,720.84	8,024.32
Dairy Farm	15,537.00	9,110.28	1,268.56	5,158.16
Animal Nutrition	4,495.00	2,490.37	52.77	1,951.86
Publication & Library	14,035.00	3,110.70	38.35	10,885.95
Creamery License	11,470.00	4,012.83	162.00	7,295.17
Feed and Fertilizer	48,170.00	23,111.04	7,164.02	17,894.94
Public Service Labs.	20,250.00	10,522.51	259.20	9,468.29
Poultry	11,925.00	6,448.46	651.37	4,825.17
Serum Sales	500.00	74.69		425.31
Special Work	3,147.00	1,835.75		1,311.25
Additions & Betterments	2,900.00	535.20		2,364.80
	<u>\$432,874.48</u>	<u>\$223,728.60</u>	<u>\$16,545.97</u>	<u>192,599.91</u>
Grand Total for				
Experiment Station	<u>\$480,823.48</u>	<u>\$248,054.25</u>	<u>\$20,576.39</u>	<u>\$212,192.84</u>

Statement of Unexpended Plant Fund Balance
July 1, 1941, to January 31, 1942

Experiment Station

Animal Pathology Bldg.	\$ 55,804.00	\$ 14,875.79	\$ 9,671.38	\$31,256.83
Restricted	<u>6,000.00</u>			<u>6,000.00</u>
Total Unexpended Experiment Station Plant Fund Bal- ance	<u>\$ 61,804.00</u>	<u>\$ 14,875.79</u>	<u>\$ 9,671.38</u>	<u>\$37,256.83</u>

Statement of Departmental Appropriations
July 1, 1941, to January 31, 1942

Agricultural Extension

	<u>Budget Estate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
General Administrative Expense				
General Adminis.	\$ 21,030.00	\$ 10,911.00	\$	\$ 10,119.00
Public Relations				
Publications	\$ 16,878.00	\$ 7,369.37		\$ 9,508.63
Public Information	8,000.00	7,515.62		484.38
	<u>\$ 24,878.00</u>	<u>\$ 14,884.99</u>		<u>\$ 9,993.01</u>
Extension Service - General				
County Agents	\$417,172.00	\$233,293.25		\$183,878.75
Home Dem.Agents	144,885.00	82,163.00		62,722.00
Clothing	3,900.00	2,236.25		1,663.75
Foods	7,400.00	4,262.86		3,137.14
Junior Clubs	51,833.00	27,593.41		24,239.59
Agronomy	21,972.00	12,530.03		9,441.97
Dairy	9,825.00	5,172.25		4,652.75
Animal Husbandry	15,960.00	6,229.03		9,730.97
Markets	9,256.00	5,318.18		3,937.82
Farm Management	7,290.00	5,212.77		2,077.23
Poultry	13,100.00	7,395.62		5,704.38
Horticulture	13,000.00	7,134.70		5,865.30
Veterinary Sci.	3,700.00	2,150.17		1,549.83
Agri.Engineering	9,590.00	5,056.42		4,533.58
Farm & Home Week	900.00	139.40		760.60
Home Management	7,900.00	4,266.13		3,633.87
Rural Sociology	900.00	101.04		798.96
Forestry	2,740.00	1,809.91		930.09
Admin.Retire.	7,887.33			7,887.33
	<u>\$749,210.33</u>	<u>\$412,064.42</u>		<u>\$337,145.91</u>
Grand Total for Agricultural Ex- tension	<u>\$795,118.33</u>	<u>\$437,860.41</u>	\$	<u>\$357,257.92</u>

Statement of Unexpended Plant Fund Balance
July 1, 1941, to January 31, 1942

University

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
State Appropriations				
Library Equipment	\$ 10,000.00	\$ 4,725.22	\$ 3,586.95	\$ 1,687.83
Sci. & Lab. Equip.	20,000.00	6,068.90	1,022.09	12,909.01
Engineering Equip.	25,000.00	14,448.42	15,165.59	(4,614.01)*
	<u>\$ 55,000.00</u>	<u>\$25,242.54</u>	<u>\$19,774.63</u>	<u>\$ 9,982.83</u>
Service Building	\$ 6,100.00	\$ 5,500.00		\$ 600.00
PWA Project No. 1-Rest.	\$ 37,770.00	\$ 8,385.00		\$29,385.00
PWA Project No. 2-Rest.	\$ 16,165.00	\$ 7,616.50		\$ 8,548.50
PWA Project No. 2-Rest.	675.00	337.50		337.50
Breckinridge & Kin- Kead Halls	\$ 15,320.00	\$ 9,556.69		\$ 5,763.31
Dicker House	<u>336.00</u>	<u>268.18</u>	<u>140.00</u>	<u>(72.18)*</u>
Total for University Plant Fund	<u>\$131,366.00</u>	<u>\$56,906.41</u>	<u>\$ 19,914.63</u>	<u>\$54,544.96</u>

*Expenditures in excess of estimate.

UNIVERSITY OF KENTUCKY
Restricted Current Funds
Statement of Receipts and Expenditures
For the Month Ended January 31, 1942

	Balance July 1, '41	Receipts	Expendi- tures	Balance Jan. 31, '42
<u>College Division:</u>				
<u>Administrative and General</u>				
Bureau of School Ser- vice Bull.	\$ 166.43	\$ 153.45	\$	\$ 319.88
Caps and Gowns	3,553.34	559.00	1,244.00	2,868.34
Diploma Fees		354.00	107.40	246.60
Graduate Hoods	280.43	1,164.00	935.63	508.80
Public Welfare	9.05*			9.05*
Alumni Association		263.00	35.25	227.75
University Keeneland Fund		7,676.69		7,676.69
Total	<u>\$ 3,991.15</u>	<u>\$ 10,170.14</u>	<u>\$ 2,322.28</u>	<u>\$11,839.01</u>
<u>Instruction</u>				
General Education Bd.	\$ 7,092.06	\$ 19,250.00	\$10,697.96	\$15,644.10
Civil A.A. Course	41.02	2,006.00	1,265.67	781.35
Dairy Products	880.42	179.96		1,060.38
Graphic Arts	26.11			26.11
Jackson Pub. Schools Project	1,051.49		416.55	634.94
Mathematics Fund				
Meat Laboratory	1,889.14	3,427.28	3,036.34	2,280.08
Patterson Library	37.90	438.00	55.91	419.99
School Film Service	1,630.48	2,632.59	2,983.47	1,279.60
A.P. Sloan Foundation	637.44	11,927.60	6,653.39	5,911.65
Vocational Rehabilita.	77.66			77.66
Kentucky Coop. Testing	775.96	279.38	286.88	768.46
Kentucky Reprint	119.65	63.32	22.38	160.59
Total	<u>\$14,259.33</u>	<u>\$ 40,204.13</u>	<u>\$25,418.55</u>	<u>\$29,044.91</u>
<u>University Extension</u>				
Bulletin Receipts	\$ 1,095.90	\$ 23.00	\$ 163.75	\$ 955.15
English Lending Lib.		719.84	389.54	330.30
Lib. Fines and Rentals		585.12	40.87	544.25
Total	<u>\$ 1,095.90</u>	<u>\$ 1,327.96</u>	<u>\$ 594.16</u>	<u>\$1,829.70</u>
<u>Research</u>				
Research in Deaf Mutism	\$ 1,000.00	\$	\$	\$1,000.00
Radio Research	456.30		300.00	156.30
Commerce Fund	44.72	15.60	22.00	38.32
National Research	.26		43.98	43.72*
Total	<u>\$ 1,501.28</u>	<u>\$ 15.60</u>	<u>\$ 365.98</u>	<u>\$ 1,150.90</u>

*Deficit

	Balance July 1, '41	Receipts	Expendi- tures	Balance Jan. 31, '42
Physical Plant				
Patterson Hall Repairs	\$ 2.07	\$ 150.00	\$ 22.00	\$ 130.07
Training School Cafe.				
Equip.	4,000.00*			4,000.00
Tatham Springs	2,213.24	1,848.46	4,063.15	1.43*
Union Bldg. & Cafe.				
Equip.	19,331.20*		1,200.00	20,531.20*
Student Un. Bldg. Fund				
Home Economics Bldg.	8.35			8.35
Total	<u>\$21,107.54*</u>	<u>\$ 1,998.46</u>	<u>\$ 5,285.15</u>	<u>\$24,394.23*</u>
Auxiliary Enterprises				
Training Sch. Cafet.	\$ 829.49	\$ 5,520.58	\$ 3,676.40	\$ 2,673.67
Un. Commons Cafet.	2,077.32	48,338.76	48,536.47	1,879.61
Un. Commons-Reserve for Debt Retire.				
Univ. Commons-Cafet. Depreciation				
Geology Truck Fund	649.18	331.86	592.89	388.15
Luxury Fund of Res. Hall	61.00	90.10	5.44	145.66
Sandwich Shop				
Total	<u>\$ 3,616.99</u>	<u>\$54,281.30</u>	<u>\$52,811.20</u>	<u>\$ 5,087.09</u>
College Athletics				
Adm. & Gen'l Expense	\$ 4,751.08	\$46,142.22	\$27,752.67	\$23,140.63
Football	2,822.82	40,618.56	49,727.42	6,286.04*
Basketball		3,852.01	4,194.14	342.13*
Other Sports		150.00	314.36	164.36*
Federal Taxes			6,562.13	6,562.13*
Grants in Aid	5,699.05	16,382.21	15,894.02	6,187.24
Total	<u>\$13,272.95</u>	<u>\$107,145.00</u>	<u>\$104,444.74</u>	<u>\$15,973.21</u>
Student Union				
Admin. and Opera.	\$ 4,630.25	\$ 25,774.19	\$ 12,605.02	\$17,799.42
Amortization			2,800.00	2,800.00*
Depreciation				
Other Non-Op. Exp.			998.95	998.95*
Total	<u>\$ 4,630.25</u>	<u>\$ 25,774.19</u>	<u>\$ 16,403.97</u>	<u>\$14,000.47</u>
Student Activities				
Kentucky Law Journ.	\$	\$ 4.75	\$	\$ 4.75
Kentuckian	1,663.72	2,124.75	575.81	3,212.66
Kentucky Engineer	229.46	211.40	439.14	1.72
Kentucky Kernel	936.14	24,496.66	21,984.26	3,448.54
Lectures (Sum. Session)	576.22	565.25	1,116.13	25.34
Lectures (Regular)	234.08	534.78	19.22	749.64
Student Officers' Unif.	225.40	4,866.46	3,292.95	1,798.91
Student Band Uniforms	1,451.91	921.00	664.60	1,708.21
Musical Organizations	1,995.92	1,185.50	2,099.60	1,081.82
Intra-Mural Expense	72.21	434.83	375.07	131.97
Univ. H.S. Activities		1,018.20	760.40	257.80
El. School-Supply Fees		545.99	258.81	287.18
Total	<u>\$ 7,384.96</u>	<u>\$36,909.57</u>	<u>\$ 31,585.99</u>	<u>\$12,708.54</u>

*Deficit.

	Balance July 1, '41	Receipts	Expendi- tures	Balance Jan. 31, '42
Non-Educational				
Scholarship	\$ 347.99	\$ 910.88	\$ 910.88	\$ 347.99
Sears-Roebuck Schol.		2,200.00	1,100.05	1,099.95
Sullivan Scholarship	90.00	513.00	15.50	587.50
Brent Fund	14.78			14.78
W.R. Meredith Memorial		21.00		21.00
Engineering Defense Fund	124.34	11,528.00	11,652.34	
J.B. Sax Lecture Fund	561.50		36.63	524.87
Kentuckian Receipts				
General Deposits	8.10	16,536.00	576.00	15,968.10
Student Deposits--Lockers, Keys, etc.	15,527.75	4,345.50	3,966.00	15,907.25
College Collections	524.93	3,379.59	290.68	3,343.84
Organizations Transfer Fund	1,205.50	1,136.97	111.65	2,230.82
Returned Checks		2,615.70	2,972.26	356.56*
Deposit Refunds				
Military Shortage	1.00	194.04	191.08	3.96
Agr. & Home Economics Schol.		4,000.00	947.32	3,052.68
Campus Book Store	11,375.68	7,558.43		18,934.11
Miscellaneous		872.38	10.00	862.38
Engineering Defense-Ad.		7,640.00	2,378.62	5,261.38
Engineering Defense-Inst.		12,526.00	2,825.61	9,700.39
Engineering Defense-Maint. & Operation		1,600.00	116.00	1,484.00
Total	<u>\$29,511.57</u>	<u>\$77,577.49</u>	<u>\$ 28,100.62</u>	<u>\$78,988.44</u>
Haggin Trust Fund				
Haggin-General	\$22,931.42	\$28,443.07	\$ 1,590.81	\$49,783.68
Research in Geology		300.00		300.00
Educational Conference		700.00	632.25	67.75
Investment Account	22,500.00			22,500.00
President's Salary		3,500.00	2,231.07	1,268.93
Dean's Salary		2,250.00	1,199.74	1,050.26
Graduate Aid		10,900.00	3,830.00	7,070.00
Study in Periodicals		200.00	22.73	177.27
Promotion and Publicity		916.42	76.60	839.82
Total	<u>\$45,431.42</u>	<u>\$47,209.49</u>	<u>\$ 9,583.20</u>	<u>\$83,057.71</u>
Grand Total	<u>\$103,588.26</u>	<u>\$402,613.33</u>	<u>\$276,915.84</u>	<u>\$229,285.75</u>

*Deficit

UNIVERSITY OF KENTUCKY
 Restricted Current Funds
 Statement of Receipts and Expenditures
 For the Month Ended January 31, 1942

	Balance July 1, '41	Receipts	Expendi- tures	Balance Jan. 31, '42
<u>Experiment Station Division</u>				
Cream Grading	\$ 1,616.85	\$ 4,000.00	\$ 3,604.74	\$ 2,012.11
Poultry Improvement	250.39	4,000.00	3,676.17	574.22
Periodic Ophthalmia	11,348.84		1,064.03	10,284.81
T. V. A.	1,647.57*	5,664.52	5,052.91	1,035.96
F.E.R.A.	47.04	8.50	29.50	26.04
Miscellaneous	915.08	2,091.24	1,151.41	1,854.91
Gen. Ed. Board-Gen. Ed. Bd.	6,476.04	2,330.00	3,957.66	4,848.38
Gen. Ed. Bd.-Forestry Project		8,025.00	208.33	7,816.67
Returned Checks - Chgd. Off)				
Research in Equine Dis- eases	3,493.42	5,058.93	698.79	7,853.56
Animal Pathology Bldg.	6,000.00			6,000.00**
Robinson Bldg. Fund	776.52**	3,179.20	2,760.24	357.56
Robinson Misc.-Invested	4,450.72		3,000.00	1,450.72
West Ky.-Invested	1,500.64			1,500.64
Total	<u>\$33,674.93</u>	<u>\$34,357.39</u>	<u>\$25,203.78</u>	<u>\$42,828.54</u>

*Deficit.

**\$6,000.00 transferred from Research in Equine Diseases to Animal Pathology Building from June Balance.

UNIVERSITY OF KENTUCKY
 Restricted Current Funds
 Statement of Receipts and Expenditures
 For the Month Ended January 31, 1942

	<u>Balance</u> <u>July 1, '41</u>	<u>Receipts</u>	<u>Expendi-</u> <u>tures</u>	<u>Balance</u> <u>Jan. 31, '42</u>
<u>Extension Division</u>				
Fund Not Used as Offset	\$ 8,562.79	\$ 2,009.20	\$ 332.24*	\$10,904.23
T. V. A.--County Agents		13,150.93	15,804.94	2,654.01*
T. V. A.--Agric. Exten.			3,000.47	3,000.47
Total	<u>\$ 8,562.79</u>	<u>\$15,160.13</u>	<u>\$18,473.17</u>	<u>\$ 5,249.75</u>

*Deficit.

UNIVERSITY OF KENTUCKY
Statement of Agency Accounts
As of January 31, 1941

	July 1 Balance <u>1940-41</u>	<u>Receipts</u>	<u>Expendi- tures</u>	<u>Balance</u>
Agri. Council	\$.80	\$	\$	\$.80
Alpha Chi Sigma	16.42	235.18	238.29	13.31
Alpha Zeta	13.03	259.60	179.95	92.68
Ath.Sp.--Austen Robards	5.69			5.69
Ath.Sp.--Leonard Preston				
Ath.Sp.--Clyde Freison	25.00			25.00
Ath.Sp.--Robt.Owenbrink				
Ath.Sp.--Jess Tunstill	12.50			12.50
Ath.Sp.--Charles Kuhn				
Ath.Sp.--Dan Boehler				
Ath.Sp.--Darrell Blackford				
Ath.Sp.--Robert Reas				
Alpha Lambda Delta	1.19*			1.19*
Am.Soc. of Civil Eng.	22.31	10.00	27.50	4.81
Auto Parking Permits	203.15	184.25	17.25	370.15
Bacteriology Society	7.57	22.00	17.54	12.03
Band	13.90	362.00	338.36	37.54
Baptist Student Union	4.17	19.78	8.10	15.85
Beta Gamma Sigma	81.50	55.00	51.54	84.96
Block and Bridle	72.89	194.29	191.91	75.27
Chi Delta Phi	6.02			6.02
Class of 1915	114.42			114.42
Commerce Employ. Asso.	21.10	216.00	1.25	235.85
Cooperative House	76.75	930.50	749.99	257.26
Cwens	62.41	74.94	121.56	15.79
Chat and Nibble Club		1,526.06	1,144.40	381.66
Dairy Club	79.09	108.48	177.28	10.29
Delta Sigma Chi				
Extension Annuity Ins.	6,585.25*	21,599.33	15,028.85	12.77*
4-H Club	4.61			4.61
Future Farmers of Am.	2.00			2.00
Fraternity Auditing	6.66	38.55	46.93	1.72*
Graduate Women's Club	1.60			1.60
Golf	12.57			12.57
German Club	2.61	13.42	11.22	4.81
Group Insurance	.50*	13,488.20	9,104.87	4,382.83
Home Economics Club	3.08	26.91	9.69	20.30
Horticultural Club	15.55			15.55
Hospitalization		6,418.86	4,455.54	1,963.32
Independents	.50			.50
Interfraternity Council	.19	47.00	30.30	16.69
International Relations				

*Deficit

	July 1 Balance <u>1940-41</u>	<u>Receipts</u>	<u>Expendi- tures</u>	<u>Balance</u>
Interscholastic League	\$1,500.91	\$1,192.25	\$ 111.99	\$2,581.17
K Club	25.12		20.00	5.12
Keys	1.00			1.00
Lances	17.35	36.95	32.90	21.40
Lamp and Cross	105.00	30.00	133.65	1.35
McDowell House	125.85	360.00	255.98	229.87
Men's Glee Club	3.30	42.00	38.20	7.10
Men's Student Council	9.50			9.50
Misc. Business Office	1,224.69	1,205.71	1,043.30	1,387.10
Mortar Board	52.66	74.50	52.36	74.80
Music Fund	4.50		24.75	20.25*
National Colonial Dames	20.00			20.00
Omicron Delta Kappa	150.31	247.20	203.06	194.45
Organization Fund Expense	561.10	300.00	366.90	494.20
Organization Fund Invest.				
Pershing Rifles	62.65	507.00	315.08	254.57
Phi Alpha Theta	90.65		25.08	65.57
Phi Beta	50.48	240.40	221.43	69.45
Phi Delta Kappa	172.29	1,072.10	947.28	297.11
Phi Delta Phi				
Phi Epsilon Phi	1.11			1.11
Pi Mu Epsilon	89.71	46.50		136.21
Phi Upsilon Omicron	75.69	388.01	385.47	78.23
Pi Sigma Alpha	20.21			20.21
Poultry Club	28.50			28.50
Pryor Pre-Medical Society	4.25			4.25
Public Service Institute	32.53			32.53
R.O.T.C. Pistol Team		183.25	84.00	99.25
Returned Checks		82.56	74.78	7.78
Scabbard and Blade	204.55	63.00*	19.85	118.70
Sigma Gamma Epsilon	4.82			4.82
Sigma Pi Sigma	18.14			18.14
Student Government Asso.	2984.67	65.50	402.89	2,645.28
Student Bar Asso.	15.40	72.77	68.12	20.05
SuKy	820.46	1,735.57	2,037.48	518.35
Swimming	245.02			245.02
So. Asso. Colleges & Sec. Schools	80.35			80.35
Tau Beta Pi	51.05	240.00	230.28	60.77
Theta Sigma Phi	15.17	35.00	32.55	17.62
U of Kentucky Club	45.59	1,211.84	1,053.56	203.87
Viking Fund	5,675.96		5,675.96	
Wildcat Boosters' Club	3,570.05	3,513.00	1,495.74	5,590.31
Women's Ath. Asso.	5.82	126.60	104.82	27.60
Women's Admin. Council	.06			.06
Women's Pan Hellenic Coun.	66.24	488.94	163.03	392.15
Wenner-Gren Lab.		3,242.24	3,798.45	556.21*
Y.M.C.A.	115.18	1,065.24	1,410.90	230.48*
Y.W.C.A.	500.87	656.14	1,155.08	1.93
	<u>\$13,151.91</u>	<u>\$64,226.42</u>	<u>\$53,937.44</u>	<u>\$23,440.89</u>

*Deficit.

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2. On motion, duly seconded and passed, this report was ordered received and a record made in these minutes.

* * * * *

C. Informal Report on Budget.

President Donovan submitted the following letter from Comptroller Peterson:

February 13, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I have before me a statement of estimated expenditures required for the period, February through June, 1942, which includes only salaries and utility expenses, plus one additional item of interest and principal due on the Service Building. The total required for salaries and the bare necessities between now and June 30, 1942, for the Division of Colleges is \$443,837.00. Against this liability we have available the following items:

Unallotted from the Division of Colleges' appropriation	\$180,000.00
Balance of previous allotment for appropriation for Division of Colleges, February 1, 1942	23,000.00
Balance in Revolving Fund available for use by the Division of Colleges . . .	40,000.00

We have registered a few in excess of 2,800 for the Second Semester. If those registered should average \$50.00 per person, which I think to be high, student fees for the Second Semester will approximate 140,000.00

Total resources to meet expenses from February to June	\$383,000.00.
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The difference between estimated expenditures and estimated receipts shows a deficit of \$60,000.00.

We are facing the problem of reducing expenditures and financing an actual \$60,000.00 deficit. We have the following sums which may be transferred to partially take care of this deficit.

Old fees collected, which are not included in the above figures	\$ 3,500.00
Commissions from the Book Store	15,000.00
A possible profit of the operation of the Girls' Dormitory	10,000.00
Defaulting on payment due on Service Building from June until July	<u>5,500.00</u>
Total	\$34,000.00

This leaves a balance deficit which I am unable to advise any way of meeting except through a reduction in departmental budgets for the remaining months of the current year.

May I again repeat that I am fearful that our fees for the current semester will not approximate \$140,000.00 and, if they do not, this deficit will be further augmented by whatever error may exist in the estimate of student fees for the second semester.

Yours very truly,

Frank D. Peterson
Comptroller.

After discussion of the status of the budget, the Executive Committee's opinion, as expressed, was that the University's budget for the present biennium must be balanced.

D. Light Horse Husbandry Course--Mr. Bill Berry Hendrickson's Services.

February 6, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

We have prepared the enclosed contract for Mr. Hendrickson's services and the use of saddle horses in A. I. 128, Light Horse Husbandry. It is submitted for your approval. It is similar to our agreement of last year for such work, and funds are available to meet the expenditure.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director.

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3. On motion, duly seconded and passed, Dean Thomas Cooper was authorized to execute the contract attached for Mr. Hendrickson's services in the Light Horse Husbandry course.

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E. Workmen's Compensation Insurance.

The following letter was read:

February 19, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Frankel & Curtis, Architects on the Animal Pathology Building, now under construction, raise the question of workmen's compensation insurance on those people employed by the University working on this building.

I have called the matter to the attention of Dean Thomas Cooper, Director of the Experiment Station.

I believe it desirable that this fact be brought to the attention of the Board of Trustees. It is a question of what the Board really desires to do in regard to carrying workmen's compensation insurance on construction, which is different from workmen's compensation insurance for regular employees of the University.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

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4. On motion, duly seconded and passed, the letter was ordered received and filed and it was ordered that the University would not at present purchase workmen's compensation insurance for University employees.

* * * * *

F. The Program of the University of Kentucky for Cooperation in the Total War Effort of the United States.

President Donovan presented the following program which had been unanimously adopted by the University Faculty:

Policies

I. It is the declared policy of the University of Kentucky, adopted unanimously by the University Faculty, to cooperate to the fullest degree with the plans of the federal government and the armed forces for the prosecution of the war and the inauguration and study of post-war planning. To this purpose the University of Kentucky pledges the support of the entire staff.

II. The University of Kentucky believes with national leaders that in the present emergency retention of fundamental values--for example, civil rights, health, recreation, education, spiritual development--becomes increasingly important. In contrast such luxuries as long vacations and business as usual must be eliminated and the ordinary pace of education, government, and civic life must be

quicken. The goal of the University of Kentucky is therefore to provide a greater educational effort by both faculty and students without unnecessarily sacrificing the morale building values of recreation, athletics, and social life.

III. Every American will make his contribution to the total war effort but obviously youth only can man the high powered machinery of modern war. Courage and bravery America has never lacked but more is needed. Today trained youth educated in mathematics, the sciences, engineering and other essential arts and sciences of technology constitute the greatest asset in the nation's reserve of man power.

The University has made and will continue to make extensive contributions of leadership in the fields of agriculture, homemaking, engineering, teaching, law and commerce, as well as in the arts and sciences, and in the strengthening and enrichment of civilian life throughout the state and nation through alumni, faculty and students. Perhaps an even greater contribution of the University of Kentucky to the total war effort of the nation will be through providing a continual and ever increasing flow of young man power equipped to serve most effectively the armed forces and other equally essential agencies. To do this the program of the University must be accelerated without essential sacrifice of quantity or quality of education. It is therefore the declared policy of the University to provide by appropriate changes that all entering freshman students may complete the regular university course in three years and that the opportunity to shorten the time necessary be extended to all upperclassmen.

It is fitting that the reasons for such a program be stated. First, the program is in the interests of young men and young women who by securing as much university training as possible will be better able to serve the nation when their country later requires them for the total war program. In the second place, such a program meets the desires of the leaders of the government and the army and the navy who want "the minimum disruption possible" to the institutions of higher learning but who must have the trained youth of the colleges as rapidly as possible. In the third place, the universities and colleges will through this program be able better to serve the national need and at the same time preserve those values of higher education for which they were established and which constitute one of the essential cornerstones of democratic society.

Implementation

To implement the policies of the University of Kentucky with regard to the war effort certain changes in organization and administration as well as in curriculum and instruction become necessary. In part these changes are a matter of emphasis and may be readily de-emphasized at the time of cessation of the war effort. Perhaps in larger part they represent changes which are regarded by many educational leaders as sound at any time but which the war effort makes especially appropriate now.

1. Effective June 1942 the University of Kentucky adopts the quarter system in lieu of the present semester system. The quarter system fits naturally into the present emergency, providing shorter cycles of completed courses, permitting the students to enter the armed services with a minimum loss of training and facilitating the offering of special courses now or later. The quarter system has been used successfully for a long period of years by many institutions of higher learning both large and small.

Students may attend three quarters annually and finish in the normal four years but by attending all four quarters may finish in three years. For the period of the emergency the University advises young men and women to remain in the University four quarters per year for the purpose of enabling them to graduate in three years. Under the quarter system for the first time the Reserve Officers' Training Corps will be maintained during the summer of 1942.

2. The University Faculty will serve through the emergency as an all-embracing War Committee. From time to time it will set up other committees to plan and execute programs it deems essential and desirable in gearing the University into the total war effort of the nation.

3. The University will establish at once an Information Center. This Center will be under the direction of a carefully selected committee. It will provide for the study and discussion of immediate and post-war problems. The headquarters of this Center will be in the Library where a carefully selected library of books and pamphlets will be assembled on our war aims and objectives and the aims of the peace. This committee will direct forums and other discussion groups on the campus of the University with a view of helping our students to understand and be well informed about world affairs and our relation to them. The radio will be used by the committee in interpreting desirable information to the public.

4. The University Defense Council for Men has been active for more than a year. It will be enlarged so that an informed staff member may be on duty practically all the time to answer questions about registration,

reporting for the draft, deferments and other problems which the young men of the University have and on which they need advice. The committee will furnish information on opportunities in the different branches of the service and how young men may qualify for the various services. Its work will deal primarily with military affairs as they relate to the men on the college campus.

5. The University Defense Council for Women will continue to study and direct the war activities of women students. It will continue to provide forums, classes in first aid and home nursing, and to offer in all possible ways opportunities for women to participate in the war effort.

6. The University urges all of its staff and student members to cooperate in programs of building civilian morale, in supporting the Red Cross, in purchasing government stamps and bonds and in all other programs of the government to provide a successful all-out war effort.

7. The University will grant any member of the permanent faculty who enters the services of the armed forces a leave of absence for the duration of the war.

8. The emphasis on the correction of physical defects and the strengthening of health and character generally will be continued and further encouraged and promoted by the University.

9. The University will continue to insist on high standards of work and accomplishments by both faculty and students with no diminishing of effort during the critical period.

10. During the war period the recreation of students and faculty and the general social program of the University will not be neglected but social events will be relatively simple and inexpensive.

11. The deans, personnel officers, assistant deans, heads of departments, professors, advisers, and sponsors will continue to give advice and counsel to individual students on their personal problems. Their office doors will be open to all students who desire to come for guidance and students will be encouraged to talk over their problems with the proper officials.

12. As part of a continual effort to interpret war aims and problems the University will arrange for assemblies and convocations for all students.

13. The University will plan the wisest possible use of all its material and human resources to the end that every assistance be given to the accelerated program of education on the campus and to the nation's war effort. Economy in the use of laboratory materials, supplies, light and all other materials basic to the war effort will be practiced.

14. The University of Kentucky offers to the government the use of its plant including laboratory facilities and its entire physical resources for providing for the special training or instruction of groups of the armed forces or other trainees closely associated with the armed forces who may from time to time be sent here. The services of the faculties of the six colleges and of the Graduate School are offered to the government to provide instruction and training for such groups.

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5. The Executive Committee congratulated the President and the University Faculty on the program and, by motion, duly seconded and passed, concurred in the action as approved by the President and Faculty.

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G. Schedule of Regular Fees per Quarter.

President Donovan discussed changes in fees required upon the inauguration of the quarter system. The schedule follows:

SCHEDULE OF REGULAR FEES PER QUARTER*

	Resident Students		Non-Resident Students	
	General Deposit	Registration & Includ. Fee	General Deposit	Registration & Includ. Fee
Full-Time Students:				
All Colleges except Law	\$6.00**	\$35.00	\$6.00**	\$55.00
College of Law	6.00**	38.00	6.00**	58.00
		\$41.00		\$61.00
		44.00		64.00
Part-Time Students:				
All Undergraduate Except Law	6.00**	\$ 4.00 per qtr.hr.cr.	6.00**	6.00 per qtr.hr.cr.
College of Law (Undergraduate)	6.00**	5.00 per qtr.hr.cr.	6.00**	7:00 per qtr.hr.cr.
All Graduate Work	6.00**	5.00 per qtr.hr.cr.	6.00**	7:00 per qtr.hr.cr.

Auditors:

In lecture and recitation courses 2.00 per qtr.hr.cr.

In studio and lab. courses 4.00 per qtr.hr.cr.

Schedule of Fees for one Term of Summer Quarter

Full-Time students**

All Colleges except Law (Four hours or more) 22.75

College of Law (Three hours or more) 27.50

Part-Time Students***

All Colleges except Law (Three hours or less) 5.00 per qtr.hr.cr.

College of Law (Two hours or less) 9.00 per qtr.hr.cr.

*This schedule of fees applicable to all students enrolled in both terms of the summer quarter.

**For enrollment in one term only. See summer 4 term schedule of fees. Not charged to a student taking less than 9

***Quarter hours all inclusive for a summer term.

* * * * *

6. On motion, duly seconded and passed, the schedule of regular fees per quarter as presented by President Donovan was approved.

* * * * *

H. Leasing Physical Facilities to Federal Agencies.

The president reported that he had had inquiries from the War Department asking if it would be possible for the University to furnish space for housing and training of recruits. He had also had requests from other agencies of the government asking if the University had any space which we would lease to the government for the period of the emergency. He reported that he had informed the War Department and the other governmental agencies that the University did not at present have any facilities to lease. He did report to the War Department that the University would be interested in receiving a limited number of men on the campus for training, provided they should need our classrooms, laboratories and teaching staff.

I. Condition of Change of Occupation.

After thorough discussion of the policy of change of occupation of University employees, the following resolution was unanimously adopted.

* * * * *

7. Resolved that any head of a department or other administrative officer of the University who has passed the age of 65 shall, at the request of the President of the University, relinquish his present administrative assignment without change in salary until he reaches the age of 70 years.

* * * * *

J. Employment of Attorney to Assist Attorney General in Condemnation Suit of Devereux Property.

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- 8. On motion, duly seconded and passed, the Chairman of the Executive Committee was authorized, with the consent of the Attorney General, to employ an attorney to assist the Attorney General in the condemnation suit of the Devereux property which is to be used as site for Field House. (Paragraph J, Board Action 11, Minutes of the Meeting of the Executive Committee of January 16, 1942).

* * * * *

K. Appointment of Assistant Secretary of Board of Trustees and Executive Committee.

W. Gayle Starnes, Secretary of the Executive Committee and the Board of Trustees, requested that, in view of the fact that it is necessary for him to be out of town on occasions when his services are needed to sign official University papers, an Assistant Secretary be appointed.

* * * * *

- 9. On motion, duly seconded and passed, Mr. Frank D. Peterson was elected Assistant Secretary of the Executive Committee and Board of Trustees, University of Kentucky, with power to act in all matters during the absence of the Secretary.

* * * * *

L. Approval of Action in Acquisition of Woolley Property.

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- 10. On motion, duly seconded and passed, the action of the Chairman and Secretary of the Executive Committee of the Board of Trustees in the acquisition of the Woolley property was approved. (Paragraph H, Board Action 9, Minutes of the meeting of the Executive Committee of the Board of Trustees, University of Kentucky, January 16, 1942).

* * * * *

M. Report on Estate of Dr. James K. Patterson.

President Donovan read the following letter:

SECURITY TRUST COMPANY
Lexington, Ky.

February 3, 1942

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Dear Dr. Donovan:

I enclose a statement of the account of this company, as Executor of the Estate of Dr. James K. Patterson, of which the University of Kentucky is the ultimate beneficiary, covering the period beginning April 28, 1941, and ending February 2, 1942. Statements of this kind have been furnished to the University from time to time beginning with the date of death of Dr. Patterson and extending to the beginning date of this statement, April 28, 1941.

If there should be any further information desired by you, we shall be pleased to furnish it upon request.

Cordially yours,

(Signed) C. N. Manning
President.

President Donovan's letter to Mr. Manning:

February 4, 1942

Mr. C. N. Manning
Security Trust Company
Lexington, Kentucky

My dear Mr. Manning:

Let me thank you for sending me a report on the estate of Dr. James K. Patterson. At the next meeting of the Executive Committee I shall present your report to the Committee that it may be incorporated into the records of the University.

With best regards, I am

Cordially yours,
(Signed) H. L. Donovan
President.

Statement of Account.

STATEMENT OF ACCOUNT OF SECURITY TRUST COMPANY
EXECUTOR ESTATE OF JAMES K. PATTERSON

RECEIPTS:1941

Apr. 28	Balance per settlement dated April 28, 1941		
	Investments (carrying value)	\$284,424.89	
	Cash	<u>704.98</u>	\$285,129.87
June 12	Profit in sale \$18,000 U.S. Treas. 3 1/4s of 1943-45 (carried in account at \$18,000), sold thru Discount Corporation, N.Y., at 107 2/32 less \$1.50 activity fee (19,269.75)		1,269.75
	Accrued interest on same from Apr. 15, 1941 to June 9, 1941		87.75
Oct. 23	Profit in sale \$6,900 U.S. Treas. 2 1/2s of 1967- 72 (carried in account at \$6,900), sold thru Discount Corporation, N.Y. at 102 26/32 (\$7,094.06)		194.06
	Accrued interest on same from 10/20/41 to 10/21/41		.48
	Profit in sale \$22,000 Federal Farm Mortgage 3s of 1944-49 (carried in account at \$22,410.63), sold thru Discount Corporation, N.Y., at 105 23/32 (\$23,258.12)		847.49
	Accrued interest on same from 5/15/41 to 10/22/41.		287.83
	Profit in sale \$24,500 U.S. Treas. 3 1/4s of 1943-45 (carried in account at \$24,500), sold thru Discount Corporation, N.Y., at 105 22/32 (\$25,893.44)		1,393.44
	Accrued interest on same from 10/15/41 to 10/22/41		15.48
	Profit in sale \$3,000 U.S. Treas. 2s of 1948-50 (carried in account at \$3,000), sold thru Discount Corporation, N.Y., at 105 25/32 (3,173.44)		173.44
	Accrued interest on same from 6/15/41 to 10/22/41		21.17
Dec. 15	Profit in sale \$3,800 U.S. Treas. 2 1/2s of 1967-72 (carried in account at \$3,800), sold thru C.J. Devine Co., at 100 1/8 \$3,804.75)		4.75
	Profit in sale \$2,800 U.S. Treas. 2s of 1951-55 (carried in account at \$2,800), sold thru C.J. Devine Co., at 100 1/8 (\$2,803.50)		3.50

31	Profit in sale \$7,000 U.S. Treas. 2 3/4s of 1960-65 (carried in account at \$7,297.50), sold thru Discount Corporation, N.Y., at 109 10/32 less \$1.50 activity fee (\$7,650.38)	352.88
	Accrued interest on same from 12/15/41 to 12/29/41	7.40
31	The following dividends collected in period April 28, 1941 to December 31, 1941, inclusive:	
	100 shs. Bankers Trust Co., New York	\$100.00
	75 shs. Carolina, Clinchfield & Ohio Railway Co. common	187.50
	50 shs. Commercial National Bank & Trust Company, New York	200.00
	100 shs. E.I. duPont de Nemours Co. common	525.00
	178 shs. First National Bank & Trust Co., Lexington, Ky.	445.00
	25 shs. Guaranty Trust Company of N.Y.	150.00
	50 shs. State National Bank, Frankfort, Ky.	150.00
	Forwarded...	<u>1,757.50</u>
		\$291,546.79
Dec. 31	The following interest collected in period Apr. 28, 1941 to Dec. 31, 1941 inclusive:	
	\$5,000 Atlanta & Charlotte Airline Rwy. Co. 5s coupon due 7/1/41	\$125.00
	10,000 Canadian Pacific R.R. Co. 5s coupons due 6/1/41-12/1/41	500.00
	2,000 Central Pacific Railway Co. 5s Coupons due 8/1/41	50.00
	3,000 Columbia Gas & Elec. Co. 5s Coupons due 5/1/41-11/1/41	150.00
	4,000 Federal Farm Mortgage 3s Coupons due 7/15/41	60.00
	Interest from 7/15/41 to 10/22/41 (date of sale of bonds)	32.33
	22,000 Federal Farm Mortgage 3s coupons due 5/15/41 (bonds sold 10/22/41-see above)	330.00
	3,000 Florida Power & Light Co. 5s coupons due 7/1/41	75.00
	1,000 Genesee River Corp. 6s part interest due 1/1/39	27.31
	8,000 New Phoenix Company 5s Int. due 6/1/41-12/1/41	400.00
	Int. from 12/1/41 to 12/31/41 (date of payment of notes)	33.34

2,000	New York Corporate Stock 3s					
	Int. due 6/1/41 - 12/1/41			60.00		
6,000	Pennsylvania Railroad Co. 4 1/4s					
	Int. due 10/1/41			127.50		
4,000	Pennsylvania Railroad Co.					
	4 1/4s Int. due 7/1/41			85.00		
10,000	Southern Railway Co. 6s					
	Coupons due 10/1/41			300.00		
3,500	U.S. Treas. 2 1/2s	J & D	15	87.50		
20,000	U.S. Treas. 2 1/2s	M & S	15			
	(subscribed for 6/2/41)			142.66		
37,000	U.S. Treas. 2 3/4s	M & S	15	508.75		
11,000	U.S. Treas. 2 3/4s	J & D	15	302.50		
2,000	U.S. Treas. 2 3/4s	J & D	15	55.00		
16,300	U.S. Treas. 2 3/4s	J & D	15	448.25		
	(\$7,000 sold 12/31/41-see above)					
7,000	U.S. Treas. 2 7/8s	M & S	15	100.61		
10,000	U.S. Treas. 3 1/8s	J & D	15	312.50		
3,000	U.S. Treas. 2s	J & D	15	30.00		
	(sold 10/22/41-see above)					
24,500	U.S. Treas. 3 1/4s	A & O	15	398.14		
	(sold 10/22/41-see above)					
60,000	U.S. Treas. 2 1/2s-10/20/41 to					
	12/29/41 (bonds sold)			<u>290.06</u>		\$ 5,051.45

1942.

Feb. 2 The following dividends collected
Jan. 1, 1942 to Feb. 2, 1942,
inclusive:

100	shs. Bankers Trust Co., N.Y.	50.00	
50	shs. Commercial National Bank & Trust Co., N.Y.	100.00	
178	shs. First National Bank & Trust Co.	267.00	
25	shs. Guaranty Trust Co. of N.Y.	75.00	
50	shs. State National Bank, Frank- fort, Ky.	<u>150.00</u>	<u>642.00</u>

Forwarded

\$297,220.24

75	sha. Carolina, Clinchfield & Ohio Rwy. Co. common	<u>93.75</u>	93.75
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The following interest collected Jan.
1, 1942 to Feb. 2, 1942,
inclusive:

\$5,000 Atlanta & Charlotte Airline Rwy. Co. 5s-coupon due 1/1/42	125.00	
2,000 Central Pacific Co. 5s coupons due 2/1/42	50.00	
3,000 Florida Power & Light Co. 5s coupons due 1/1/42	75.00	
4,000 Pa. Railroad Co. 4 1/4s coupons due 1/1/42	85.00	335.00

\$297,648.99

1941 DISBURSEMENTS:

May 10	Robert Henry, full amount due on annual Patterson Society Award, under clause 11 of will of James K. Patterson, deceased, known as "Patterson Society Scholarship."	200.00
16	Mabel Pollitt Adams, quarterly installment of annuity	250.00
June 7	Mrs. Joseph Freeman, Treasurer Lexington Chapter Daughters of American Revolution, annual subscription for 1940 and 1941 at \$5.00 each	10.00
July 2	Elizabeth S. Short, quarterly installment on annuity	25.00
Aug. 13	University of Kentucky, annual payment for upkeep of Patterson Library, per XIV clause of will of James K. Patterson	400.00
21	Mabel Pollitt Adams, quarterly installment of annuity	250.00
Oct. 1	Elizabeth S. Short, quarterly installment of annuity	25.00
24	Difference in carrying value (\$4,056.24) and proceeds (\$4,025.00) of \$4,000 Federal Farm Mortgage 3s of 1942-47 sold thru Discount Corp. at 100 20/32 (32.33 int. from 7/15/41 to 10/22/41 credited to Receipts)	31.24
Nov. 15	Mabel Pollitt Adams, quarterly installment of annuity	250.00
Dec. 31	Activity fee in proceeds \$60,000 U.S. Treas. 2 1/2s sold thru Discount Corp, N.Y.	.50

1942

Jan. 2	Elizabeth S. Short, quarterly installment of annuity	25.00
Feb. 2	Executor's commission, 5% on \$8,279.81 Income Collected	413.99

BALANCE ON HAND:

Investments (Listed in Investment Acct.)	\$294,660.52	
Cash	<u>1,107.74</u>	
		<u>295,768.26</u>
		<u>297,648.99</u>

INVESTMENT ACCOUNT

		<u>INVESTMENTS MADE</u>	<u>INVESTMENTS PAID</u>
<u>1941</u>			
Apr. 28	Balance of Investments per last settlement	\$284,424.89	
June 2	Subscription at par to \$20,000 U.S. Treas. 2 1/2s of 1958-56	20,000.00	
12	Proceeds \$18,000 U.S. Treas. 3 1/4s of 1943-45, thru Discount Corp., at 107 2/32 less \$1.50 activity fee (\$1,269.75 profit credited to Principal; \$87.75 int. to Income)		\$18,000.00
Oct. 20	Subscription at par to \$66,900 U.S. Treas. 2 1/2s of 1967-72	66,900.00	
23	Proceeds \$6,900 U.S. Treas. 2 1/2s of 1967-72, thru Discount Corp., at 102 26/32 and 1 day's int. (194.06 profit credited to Principal; 48¢ int. to Income)		6,900.00
24	Proceeds \$4,000 Federal Farm Mortgage 3s of 1942-47, thru Discount Corp., at 100 20/32 (\$31.24 difference in carrying value and proceeds charged to Principal; \$32.33 int. credited to Income)		4,056.24
	Proceeds \$22,000 Federal Farm Mortgage 3s of 1944-49, thru Discount Corp., at 105 23/32 (\$847.49 profit credited to Principal; \$287.83 int. to Income)		22,410.63
	Proceeds \$24,500 U.S. Treas. 3 1/4s of 1943-45, thru Discount Corp., at 105 22/32 (\$1,393.44 profit credited to Principal; \$15.48 int. to Income)		24,500.00
	Proceeds \$3,000 U. S. Treas. 2s of 1948-50, thru Discount Corp., at 105 25/32 (173.44 profit credited to Principal; \$21.17 int. to Income)		3,000.00

Dec. 15	Subscription at par to \$3,800 U.S. Treas. 2 1/2s of 1967-72	3,800.00	
	Subscription at par to \$2,800 U.S. Treas. 2s of 1951-55	2,800.00	
	Proceeds \$3,800 U.S. Treas. 2 1/2s of 1967-72, thru C.J. Devine Co., at 100 1/8 (\$4.75 profit credited to Principal)		3,800.00
	Proceeds \$2,800 U.S. Treas. 2s of 1951-55 thru C.J. Devine Co., at 100 1/8 (\$3.50 profit credited to Principal)		2,800.00
31	Proceeds \$60,000 U.S. Treas. 2 1/2s of 1967-72 at 100, less 50¢ activity fee (50¢ charged to Principal)		60,000.00
	Proceeds \$7,000 U.S. Treas. 2 3/4s of 1960-65, thru Discount Corp., at 109 10/32 less activity fee (\$352.88 profit credited to Principal; \$7.40 int. to income)		7,297.50
	Forwarded	\$377,924.89	\$152,764.37
<u>1942</u>			
Jan. 2	Purchase \$77,500 New Phoenix Co. Mortgage Notes dated 12/31/41 at rate of 5% until 12/1/43, and 4% thereafter, from New Phoenix Com- pany	77,500.00	
5	Payment \$8,000 New Phoenix Company 5s of 1941 at 100, plus accrued int. from 12/1/41 to 12/31/41 (33.34 int. credited to Income)		8,000.00
Feb. 2	BALANCE OF INVESTMENTS (Listed below)		\$294,660.50
		<u>\$455,424.89</u>	<u>\$455,424.89</u>

INVESTMENTS HELDCARRYING VALUE

100 shs. Bankers Trust Co. of New York		\$ 5,343.30
75 shs. Carolina, Clinchfield & Ohio Railway common		5,887.50
50 shs. Commercial National Bank & Trust Co. common		8,715.30
100 shs. E.I. duPont deNemours & Company common		16,279.50
178 shs. First National Bank & Trust Co., Lexington, Ky.		9,812.50
25 shs. Guaranty Trust Company of New York		6,647.55
168 shs. Intersouthern Life Insurance Company		224.00
35 shs. Louisville Trust Company		3,534.30
343/1000 shs. same		0
50 shs. State National Bank, Frankfort, Kentucky		5,000.00
\$5,000 atlanta & Charlotte Airline Rwy. 5s of 1944	J & J1	4,500.00
10,000 Canadian Pacific R.R.Co. 5s of 1954	J & D1	10,475.00
2,000 Central Pacific Rwy.Co.5s of 1960	F & A1	2,037.50
3,000 Columbia Gas & Elec.Co. 5s of 1952	M & N1	3,146.25
3,000 Florida Power & Light Co. 5s of 1954	J & J1	2,977.50
1,000 Genesee River Corp."Erie R.R.Co."6s 1957	J & J1	1,177.50
2,000 City of N.Y. Corporate Stock 3s 1980	J & D1	2,050.00
77,500 New Phoenix Co. Mortgage Notes	J & D1	77,000.00
6,000 Pa. Railroad Co. Gen'l Mtg. 4 $\frac{1}{2}$ s 1981	A & O1	6,262.50
4,000 Pa. Railroad Co. Gen'l Mtg. 4 $\frac{1}{2}$ s 1984	J & J1	3,905.83
10,000 Southern Railway & Gen'l Mtg. 6s 1956	A & O1	11,620.00
5,000 United Railways of Havana 7 $\frac{1}{2}$ s of 1936	F&A15	5,495.00
3,500 U.S.Treas. 2 1/2s of 1949-53	J&D15	3,487.50
37,000 U.S.Treas. 2 3/4s of 1948-51	M&S15	38,149.62
11,000 U.S.Treas. 2 3/4s of 1958-65	J&D15	11,262.75
2,000 U.S.Treas. 2 3/4s of 1951-54	J&D15	2,000.00
9,300 U.S.Treas. 2 3/4s of 1960-65	J&D15	9,694.62
20,000 U.S.Treas. 2 1/2s of 1958-56	M&S15	20,000.00
7,000 U.S.Treas. 2 7/8s of 1955-60	M&S15	7,000.00
10,000 U.S.Treas. 3,1/8s of 1949-52	J&D15	10,475.00
		<u>\$294,660.52</u>

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11. On motion, duly seconded and passed, the above report was ordered received and filed.

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N. Appointments and Other Staff Matters

President Donovan presented staff appointments, reappointments, salary adjustments and other changes requested by Deans and Heads of Departments.

College of Arts and Sciences

Appointments

Miss Vivian Dyer, graduate assistant in the Bureau of Government Research, for the second semester, at a salary of \$40.00 a month in five equal installments.

Mr. Bruce Rawlings, graduate assistant in the Department of Botany, at a salary of \$50 a month for the balance of the year 1941-42

Mr. Hugh Moore, laboratory assistant in the Department of Geology, paid from the cash payroll from funds in the department budget.

Mr. Cofer Sunderman, laboratory assistant in the Department of Geology, to be paid from the cash payroll from funds in the department budget.

Mr. Richard Gard, laboratory assistant in the Department of Geology, to be paid from funds in the department budget and placed on the cash payroll.

Mr. Luther D. Prater, part-time graduate assistant in Political Science, at a salary of \$125 for the second semester, 1941-42, and for work in the Bureau of Government Research an additional sum of \$25. (Mr. Prater's appointment is really a transfer--he resigned his research assistantship in the Bureau of Government Research).

Mr. Robert W. Miles, jr., Student Assistant in the Department of Philosophy, at a salary of \$32 a month for the remainder of the academic year. His appointment is effective as of February 9.

Mr. E. O. Milton, graduate laboratory assistant, Department of Psychology, at \$60 a month for five months.

Mr. Henry D. Shanklin, graduate laboratory assistant in the Department of Psychology, without pay, since he has been awarded a graduate scholarship for the second semester.

Salary Adjustments

Mr. Douglas Montondo, student assistant in Physical Education, now on the payroll at \$20 a month, placed at \$30 a month for February and at \$50 a month for the months of March, April, May and June, because of increased duties.

Mr. William Tucker, student assistant in Physical Education, added to the payroll for the month of February at \$25 a month, and at \$50 a month for the months of March, April and May.

Miss Lovaine Lewis, graduate assistant in Physical Education, now on the payroll at \$30 a month, placed at \$50 a month for the months of March, April, May and June, because of increased duties.

Leaves of Absence

Professor B. P. Ramsey's sabbatical leave cancelled as of February 1, 1942, in order that he may be granted leave of absence without pay for the period of the emergency, so long as he remains as research physicist at the Naval Ordnance Laboratory, where he has been assigned to the Magnetic Mines Division.

Assistant Professor M. G. Karsner, military leave with fifteen days' pay, in accordance with the ruling of the Board of Trustees. Mr. Karsner is leaving the University February 20 to enter the Army as a Reserve Officer.

Miss Margaret I. King, extension of leave from teaching duties in the Department of Library Science through the second semester of 1941-42.

Resignations

Miss Mary E. James, graduate assistant in Botany, effective January 31, 1942.

Miss Ellen Minihan, secretary in the Department of History, effective January 17, 1942.

Miss Vera Gillespie, part-time secretary, Department of Journalism, effective February 1, 1942.

Mr. Harry Thomas Overby, assistant in the Department of Zoology, effective with the end of the first semester, to enter the First Medical Training Battalion at Camp Lee.

Mr. Lawrence Oliver, assistant in the Department of Zoology, effective at the end of the first semester. He is to enter the army at an early date.

Miss Harriet Estes, graduate assistant in Philosophy, effective Monday, February 9, 1942.

Mr. Harold J. Rose, instructor in Chemistry, effective February 11, 1942.

Major LeRoy M. Miles, transferred to Fort Benning, Georgia, left the University February 10, 1942.

Permission to Accept Appointment

Mrs. Mary King Kouns, granted permission to accept appointment as Director of the Physical Fitness Program for Women for the State of Kentucky, offered her by Dr. A. T. McCormack, State Health Commissioner. The work she will do in this capacity will not interfere with her teaching assignment at the University of Kentucky.

College of Agriculture and Home EconomicsAppointments

Mrs. Josephine Mitchell, clerk in the Department of Farm Economics, effective February 1, at a salary of \$900 a year.

James S. Howard, County Agent, Casey County, effective February 1, 1942, at a salary of \$1800 a year.

Kermit Mills, assistant county agent, Rowan County, effective January 26, 1942, at a salary of \$1400 a year with the county paying travel expenses within the county.

W. Russell Reynolds, jr., county agent in Martin County, effective February 1, 1942, at a salary of \$1400 a year with the county paying travel expenses within the county.

James I. Stephens, county agent, Fleming County, Flemingsburg, Kentucky, effective February 1, 1942, at a salary of \$1800 a year with the county paying travel expenses within the county.

Miss Florence Morgan, clerk in the department of administration, Experiment Station, effective March 1, 1942, at a salary of \$1380 a year. This appointment is made to fill the vacancy caused by the resignation of Mrs. Guinn.

Salary Adjustments

Salaries of the following persons placed at the annual rate indicated, effective February 1, 1942:

Miss Gertrude Hanly	\$1260
Miss Ruth Hodges	1080
Charlie Jones	1200
Fleming Gilbert	900
Mrs. Marietta Meeks	1320
A. J. Meade	1200
Paul Pinney	2000
Miss Lucile Bush	1320.

Dr. Henry B. Morrison, Associate Professor of Dairying and Assistant in Dairying at the Experiment Station, salary to be placed at \$3300 a year, which represents an increase of \$600 a year to be paid from funds available in the Experiment Station budget.

Leaves of Absence

Mr. William F. Threlkeld, Assistant County Agent in Todd County and officer in the Reserve Corps, ordered to report for duty January 28, granted military leave with pay for fifteen days as provided by the regulations of the Board of Trustees.

Mr. G. E. Williamson, County Agent of Mayfield, Kentucky, and a member of the Officers' Reserve Corps, ordered to report for duty February 20, 1942, granted military leave with the allowance of fifteen additional days with pay, provided by the regulations of the Board of Trustees.

Resignations

Mr. Ben H. Parham, graduate assistant in Markets and Rural Finance under grant of the General Education Board, effective January 15. He had been notified that shortly he would be called for military duty.

Mr. Glenn H. Shoun, graduate assistant under grant of the General Education Board. He is resigning because of his position in the draft, effective January 31.

Miss Ella Givin, clerk in the Dairy Section, effective February 11.

Termination of Employment

Mr. Frank R. Cox, jr., Assistant County Agent, effective February 24. Mr. Cox has been called for military duty.

College of EducationAppointments

Dr. Verne C. Fryklund, director of teacher education in the Armored Force School located at Fort Knox, (associate professor of industrial education at the University of Minnesota). His entire salary will be paid from Defense Training Funds and the University reimbursed for payment for his services. His appointment is from January 15 to March 31 at a salary of \$490 a month, to be paid in five equal installments of \$245 each.

Miss Morna Cocanougher, secretary in the Department of Vocational Education, University of Kentucky, at \$90 a month, effective February 1, 1942. Her salary is to be paid from funds from the Vocational Education Division at Frankfort.

Miss Vera Gillespie, secretary in the Department of Vocational Education, University of Kentucky, at \$90 a month, effective February 1, 1942. Her salary is to be paid from funds from the Vocational Education Division at Frankfort.

Mr. L. P. Gill, training director of the Kentucky Dam at Gilbertsville, as assistant in the training of industrial teachers in the Paducah Area, at \$225 for the semester's work. This sum is to be paid by the University and reimbursed in full by the Division of Vocational Education at Frankfort.

Salary Adjustments--Under the Sloan Foundation.

Miss Brumfield, salary of \$75 a month, increased to \$85 a month.

Mrs.. Virginia Ritchie, salary of \$30 a month increased to \$40 a month.

Mrs. Eleanor Clay, salary of \$40 a month increased to \$50 a month.

Mrs. Hickman Patrick, salary of \$66 a month increased to \$90 a month.

Appointment

College of Commerce

Miss Willie Curtis Wright, assistant in Secretarial Practice, Typewriting, for the second semester at \$30 a month for four months, making a total of \$120.

Resignations

Mr. Rex Osteen, research assistant in the Bureau of Business Research.

Mr. Raymon Dudley Johnson, secretarial assistant.

Library

Extension of Leave

Mrs. Mary Ada Sullivan, leave extended to July 1, 1942, without pay.

Mrs. Emma Jane Walker is to be retained in Mrs. Sullivan's place as requisition clerk and bookkeeper in the order department at a salary of \$100 a month.

Resignation

Miss Mary Jane Stallcup, assistant, University Library, effective February 1, 1942.

Appointment

Miss Mary Barnes, student assistant, to succeed Miss Stallcup. Miss Barnes is to be placed on the weekly payroll at forty cents an hour, fifteen hours a week.

Office of the Dean of WomenAppointments

Miss Ruby L. Hysong, Night Supervisor in the Residence Halls for Women for the second semester of 1941-42. Miss Hysong is to receive for her services room and board in the residence halls.

Miss Donnell, Night Supervisor in the Residence Halls for Women during the first semester, is graduating and her appointment terminates with the end of the semester.

Personnel OfficeAppointments

Miss Margaret Cohen at \$25 a month, effective February 1 and terminating June 30, 1942.

Miss Dorothy Dean at \$25 a month, effective February 1 and terminating June 30, 1942.

Kentucky Kernel PlantResignation

Mr. Harold Hartzler, pressman in the Kentucky Kernel Printing Plant, effective January 17, 1942.

Leave of Absence

Mr. William Hopewell, Assistant Director of Student Publications and Graduate Manager of the Kernel Printing Plant, granted military leave with fifteen days' additional pay, under the ruling of the Board of Trustees. Mr. Hopewell enters military service March 14, 1942.

University Cafeteria

Appointments

Miss Jennie May Trigg, Assistant Director, at a salary of \$115 a month, effective January 19, 1942.

Resignation

Mrs. Marie M. Moran, Assistant Director, effective January 22, 1942.

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12. On motion, duly seconded and passed, the appointments and other staff matters presented above by President Donovan were approved.

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O. Adjournment.

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13. On motion, duly seconded and passed, the Committee adjourned.

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W. Gayle Starnes
Secretary, Board of Trustees