

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, October 15, 1949.

The Executive Committee of the University of Kentucky met in the President's Office at 10:30 a.m. Saturday, October 15, 1949. The following members were present: Guy A. Huguelet, Chairman; J. C. Everett, Harper Gatton, R. P. Hobson, and T. H. Cutler. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Minutes Approved as Published.

The minutes of the Executive Committee of July 15, 1949, were approved as published and corrected.

B. Report of the Comptroller.

The Comptroller submitted a balance sheet of University funds as of September 30, 1949, together with supporting statements of fund and budget operations for the current period July 1, to and including September 30, 1949.

The operating statement as of September 30, 1949, showed that 34.7% of estimated income had been received, and that 27.4% of the departmental appropriations had been encumbered or spent, on the date of the report.

The operating statement was examined in some detail, and upon motion made, seconded and carried, the report of the Comptroller was received and ordered filed.

C. Budget Changes.

(1) Changes. The President submitted a list of budget changes and recommended their approval.

October 13, 1949

President H. L. Donovan
University of Kentucky
Lexington, Kentucky

Dear President Donovan:

The following budget changes have been recorded on the University books:

<u>Budget Unit</u>		<u>Decrease</u>	<u>Increase</u>
<u>Administrative & General Expense</u>			
YMCA - YWCA	180-1	\$	\$ 300.00
<u>College of Education</u>			
Bureau of School Services	970-1	120.00	
<u>Maintenance & Operations of Physical Plant</u>			
	1450-1		1,377.00
			1,200.00
<u>Agricultural Experiment Station</u>			
Revolving Fund			
Agronomy			500.00
Totals		\$ 120.00	\$3,377.00
Decrease		120.00	120.00
Net Increase			<u>\$3,257.00</u>

I am sure that you desire to obtain Board ratification for these budget changes.

Very truly yours,

(Signed) Frank D. Peterson
Comptroller.

The increases and decreases were noted, and the Committee being advised, upon motion made, seconded and carried, concurred in the recommendation of the President.

(2) Graduate School Budget Increased. President Donovan stated that he had conferred with Dean Louis A. Pardue, of the Graduate School, and that it was necessary to employ an additional person as assistant secretary to the Graduate School, and to make changes in office space, according to plans and specifications submitted. He recommended that the budget of the Graduate School be increased by \$1,740.00 for personal services, and by \$800.00 for capital outlay.

Members of the Executive Committee, being advised, upon motion made, seconded and carried, the recommendation of the President was concurred in.

D. Federal Research and Marketing Budget Revised.

President Donovan stated that Dean Cooper had submitted a revision of the Federal Research and Marketing Budget reducing the amount appropriated from \$20,000.00 to \$14,415.71. He read the following letter:

September 30, 1949

President H. L. Donovan
University of Kentucky

Dear President Donovan:

At the time of preparing the budget for the Experiment Station, it was anticipated that there would be a carry-over of Federal Research and Marketing funds of \$20,000 and the budget was submitted on that basis. The report from the Comptroller's office, received last week for transmission to the Office of Experiment Stations, showed the actual carry-over balance was \$14,415.71, a difference of \$5584.29 from the estimate on which the budget was set up. In order to bring the budget into agreement with the Federal funds available under Research and Marketing, it is necessary to make the following reductions:

Department of Administration

Change Travel item from \$2,000 to \$1,415.71.

Department of Animal Husbandry

Reduce item, Other Expense - \$1,500 to \$500.

Department of Animal Pathology

Reduce item, Other Expense - \$1,900 to \$900.

Department of Horticulture

Reduce Salary item of \$5,000 to \$4,000.

Department of Markets and Rural Finance

Reduce item, Salary, for U. G. Grayson, Jr., from \$2800 to \$800; remainder of his salary will be transferred to Regional R&M funds.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

P.S. The reduction by projects is shown on the attached sheet.

KENTUCKY AGRICULTURAL EXPERIMENT STATION

Adjustments requested to bring budget into agreement with appropriation and carry over balance. Originally prepared on estimated balance of \$20,000; actual carry over balance, \$14,415.71; a reduction of \$5584.29.

<u>Reduce -</u>	<u>Amount of Reduction</u>
R&M 13 - Planning cooperative research under Public Law 733, through attendance and participation in planning conferences.	
Item "Travel" - \$2000 to \$1415.71	\$ 584.29
R&M 18 - A comparison of various grass silages as roughages for pregnant ewes.	
Item "Other expense" - \$1500 to \$500	1000.00
R&M 22 - Parasitic diseases of sheep	
Item "Other expense" - \$1200 to \$700	500.00
R&M 23 - The pharmacology and therapeutics of antibiotics.	
Item "Other expense" - \$700 to \$200	500.00
R&M 27 - The development of new fruits adapted to Kentucky.	
Item "Salary" - \$5000 to \$4000	1000.00
R&M 33 - Maintaining and expanding the market for dairy products.	
Item "U.G. Grayson, Jr." - \$2800 to \$800	<u>2000.00</u>
Total Reduction	\$5584.29.

President Donovan recommended that the request be approved, and on motion duly made, seconded and carried, the recommendation of the President was concurred in.

E. Budget for Management of Forests Approved.

President Donovan stated that Dean Cooper had planned to begin on October 1, 1949, work in the management of forests and in the processing and marketing of various forest products from the Breathitt Study Area. He stated that the General Education Board had made a grant to the Experiment Station for this work, and that Mr. Benn L. Hornbeck, Assistant in Farm Economics, has been transferred to the Department of Markets to direct the project.

Dean Cooper submitted the following budget against the General Education Board Grant which has been deposited to Account #4042.

Benn L. Hornbeck, Forester	\$3,900.00
Part-time Assistant	720.00
Part-time Clerk	720.00
Office Expenses	150.00
Travel, Field and Misc. Expense	1,500.00
Replacement of Truck	<u>1,300.00</u>
	<u>\$8,290.00</u>

Members of the Committee, being duly advised, upon motion made, seconded and carried, approved the project and the budget as submitted.

F. Revised Budget for Seed Stocks Improvement.

President Donovan reported that the Governor had made an appropriation of \$7,000.00 from the Emergency Fund for seed stocks improvement, and that Dean Cooper had recommended and the Board had approved a budget for the \$7,000.00 fund. In that budget there appeared an item of \$3,425.00 for rental of land and production of seed stocks.

Dean Cooper has given further consideration to this item and he now recommends that the budget be revised to permit the employment of John C. Dicken, Assistant Agronomist for ten months on 2/3-time basis, at a total salary of \$3,000.00, and an additional amount for travel, and leave for consideration of Seed Stocks, Inc., the question of rental of land.

The revised budget as submitted against Acct. 2056-A is as follows:

Salaries:

John C. Dicken (10 months basis, 2/3 time), Assistant Agronomist	\$3,000.00
Eugene Schanding (10 months basis) - Supervisor, Seed Production	1,375.00
Betty Gibson (10 months basis), Clerk-Stenographer	1,500.00
Travel	<u>625.00</u>
Total Budget	<u>\$7,000.00</u>

Members of the Committee, being advised of the recommendation, upon motion duly made, seconded and carried, approved the revised budget as above outlined.

G. Counterfeit Ten-Dollar Bill.

President Donovan reported that the Comptroller's Office, during registration, received a counterfeit ten-dollar bill and same had been rejected by the First National Bank and Trust Company, Lexington, Ky., and forwarded to the Federal Reserve Bank. He reported that, in order to balance the account, the Comptroller's Office had requested appropriation of \$10.00, to be taken from College Collection Fund. He recommended that the request be granted.

After some discussion concerning the counterfeit ten-dollar bill, on motion made, seconded and carried, the recommendation was concurred in.

H. Heating System Installed in Farm Superintendent's Residence.

President Donovan reported that Dean Cooper had recommended that a steam heating system be installed in the residence of the Farm Superintendent on the Experiment Station Farm. He submitted plans and specifications for materials and installation.

After some discussion, upon motion duly made, seconded and carried, a heating system was authorized installed in the residence of the Farm Superintendent, and the necessary funds taken from the appropriation made for farm roads.

I. Purchase of Maxwellton Court Property.

President Donovan reported that the Comptroller had purchased a two-story brick residence at 643 Maxwellton Court, and read the following letter:

October 10, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

I have this day purchased for the University, subject to the approval of the Executive Committee, one two story brick residence, No. 643 Maxwellton Court, corner Bonnie Brae Street, being a lot fronting 50 feet on Maxwellton Court and extending back 150 feet to a 12-foot alley.

The house contains a living room, music room, dining room, breakfast room, central hall, kitchen, pantry and a full tile bath on the first floor. There are two large bedrooms, four single bedrooms and a full tile bath on the second floor. There is a full concrete basement with some laundry equipment. The house is heated by a coal furnace. There is a concrete front porch on the first floor, a sun porch on the second floor, full attic, stone foundation, tile roof, and a two-car garage on the rear of the lot.

The purchase price, if the Executive Committee approves, is \$19,000.

Very truly yours,

(Signed) Frank D. Peterson
Comptroller.

President Donovan further reported that the University had received from the sale of the Smith Hall property on Lexington Avenue the sum of \$18,666.76. He recommended that this amount of money be used towards purchase of the Maxwellton Court property, that the balance of the purchase price and expenses incident thereto be taken from the College Collection Fund, and that the property be acquired and deeded to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky.

Members of the Committee discussed the recommendation, and upon motion duly made, seconded and carried, ordered that the purchase of house and lot at 643 Maxwellton Court be approved, that funds from the sale of the Smith Hall property be used towards the purchase price of this property, and that the balance be taken from the College Collection Fund.

J. Transfer of Agricultural Extension Workers from Teachers Insurance and Annuity Association of America.

President Donovan stated that the Board of Trustees, at its meeting on September 20, 1949, approved the request of Dean Cooper for the transfer from the Teachers Insurance and Annuity Association of America to the Civil Service Retirement Board for Agricultural Extension employees. He stated that Dean Cooper had read the approval and desired to explain to the Executive Committee some of the complications involved, and to ascertain whether or not the transfer could be made under the authorization granted by the Board of Trustees on September 20, 1949.

Dean Cooper was invited to come in to the meeting and proceeded to explain to the Committee the procedure necessary to follow to make the transfer from one retirement system to the other, and stated that it would not be possible to transfer the rights of every individual from one system to the other system simultaneously.

After full explanation of the procedure, it was the opinion of the Executive Committee that the procedure outlined by Dean Cooper could be followed, and that the approval of the Board would be substantially complied with.

K. Change in the Exterior Design of the Service Building.

President Donovan stated that in a conference last month between Ernst V. Johnson, of Brock and Johnson, Architects; Vice President Chamberlain, Comptroller Peterson and himself, it was requested that the exterior design of the Service Building be altered. He stated that Mr. Johnson, of the architects' firm, was present to explain the request.

Mr. Johnson was invited to come in to the meeting. Mr. Johnson explained that the original design of the Service Building was not, in his judgment, true architecture, that he was willing to re-design the exterior of the building at no cost to the University, and that the contractor, while originally requesting an extra of \$3,238.98 for the change in the exterior design, now had agreed to make the change at no additional cost.

Mr. Johnson further stated that, in his opinion, the revised drawings offered a more beautiful and honest architectural design, and that he was so conscious of the "false facade" design in the original design of the building that he could not honestly permit the building to be constructed without earnestly requesting a change in the exterior design.

Mr. Johnson answered questions of the Committee, and President Donovan stated that it was his recommendation, and that of his associates, that the change in the exterior design, as recommended by Brock and Johnson, Architects, be accepted.

Members of the Executive Committee studied the new design in relation to the original design and prospectus of the building, and upon motion duly made, seconded and carried, concurred in the recommendation, and approved the change in the exterior design.

L. Investment of College of Pharmacy Funds.

President Donovan stated that the Comptroller reported that the University had accepted from the Louisville College of Pharmacy securities and cash amounting to approximately \$55,000.00, and that approximately \$27,000.00 was now uninvested. He recommended that these funds be invested in good securities.

The Committee discussed the investment of the funds, and upon motion duly made, seconded and carried, authorized the Comptroller to purchase \$25,000.00 of Memorial Auditorium-Fieldhouse Revenue Bonds at par, and to invest the remainder in Government Bonds.

M. Investment of Haggin Funds.

President Donovan reported that the Haggin Fund contained a cash balance of \$90,000.00 and recommended that \$75,000.00 be invested in Government Bonds.

The Committee heard the recommendation and, upon motion duly made, seconded and carried, directed the Comptroller to invest \$75,000.00 of Haggin funds in Government Bonds.

N. Contract with Covington YMCA Approved.

President Donovan stated that the University of Kentucky Northern Extension Center last year had 65 full-time students and 116 part-time students during the first semester, a total of 181 students; and at the first semester of the current year there were enrolled 135 full-time and 191 part-time students, totalling 326 students. He stated that the Covington school where the Northern Extension Center is conducted does not have additional space for the extension students to use between classes, and that the director of the Center, the Comptroller and the Dean of the University had worked out an agreement between the University and the Covington YMCA whereby the YMCA would make available its facilities during the academic year 1949-50 for the use of a social room, a grill and a study room for four days each week, and at other times the swimming pool and other facilities would be available. He read the following contract to the Committee:

BY THIS AGREEMENT entered into in duplicate on this, the _____ day of October, 1949, by and between the COVINGTON YOUNG MEN'S CHRISTIAN ASSOCIATION, a Kentucky corporation whose principal place of business is in Covington, Kentucky, hereinafter referred to as Y.M.C.A., and the BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, a Kentucky corporation whose principal place of business is in Lexington, Kentucky, hereinafter designated as the University,

WITNESSETH, that the Y.M.C.A. agrees to make available for all full time and part time students enrolled in the University of Kentucky Northern Extension Center, during the academic school year of 1949-50, the use of a social room, a snack bar and a study room for four (4) days each week, Monday through Thursday, inclusive, between the hours of 1: p.m. and 7: p.m. during the school year. It is mutually understood and agreed that the study room shall be for the exclusive use of such students, but that the other facilities shall be used in conjunction with use by others who hold membership cards in the Y. M. C. A.

The Y. M. C. A. further covenants and agrees that it will make available its rooms, swimming pool, and other facilities for the use of such students in conducting and holding two (2) parties in each month of the 1949-50 school year. It is mutually understood that the parties will be held in the evening, at such time as is mutually agreeable to the Director of the Y. M. C. A. and the Director of the University of Kentucky Northern Extension Center, and may include such recreation as mixed swimming, dancing, and other similar activities that are not inconsistent with the established policy of the Y. M. C. A.

The term "school year" is understood to include a regular academic year of the University of Kentucky Northern Extension Center, beginning in September, 1949, and ending at the date set for Commencement in June, 1950.

IN CONSIDERATION of the above agreements, and the proper performance of same, the University agrees to pay to the Y. M. C. A. the sum of One Thousand (\$1,000.) Dollars, to be payable at the rate of One Hundred Dollars (\$100.) per month, beginning with the payment to be made as of October 1, 1949, and continuing each and every month thereafter until the entire sum shall have been paid.

IN WITNESS WHEREOF, the parties hereto have set their hands on the day and year first above written.

COVINGTON YOUNG MEN'S CHRISTIAN ASSOCIATION

By

BOARD OF TRUSTEES, UNIVERSITY OF KENTUCKY

By

Chairman Executive Committee

President Donovan stated that these students pay an activities fee which he thought should be used to pay for these services.

The members of the Committee, having been advised that the Post Office, Lecture, Music, Student Union, YM-YW and Student Government fees would approximate the rental price of the facilities, on motion made, seconded and carried directed that the Comptroller use \$1000.00 of the activities fee collected from the students of the Northern Center to rent these facilities, and ordered that the contract be approved.

O. Journalism and Kentucky Kernel Building Authorized and Appropriation Made.

President Donovan stated that the Committee, some time ago, approved plans and specifications for a Kentucky Kernel and Journalism building. The proposed building would contain approximately 458,000 cubic feet and should be constructed for a maximum of \$458,000.00. He stated that the Kentucky Kernel plant had accumulated small balances for a number of years, that, over a period of many years, a cash credit from the operation of the Campus Book Store had accumulated, and that there is now a combined balance equal to or in excess of \$250,000.00. He recommended that these funds be appropriated and set aside toward the construction of this building, and that the balance of the construction costs be financed through the issuance of revenue bonds against the property. He further recommended that the Comptroller be directed to request permission from the Kentucky State Property and Buildings Commission to construct the building and to issue revenue bonds.

The President read a letter from the Comptroller, and after the Committee was thoroughly advised, upon motion duly made, seconded and carried, the Kentucky Kernel and Journalism building was authorized constructed, and the \$250,000.00 as above outlined was authorized used toward the construction of this building; the Comptroller was directed to ask permission from the Kentucky State Property and Buildings Commission to construct the building and to issue revenue bonds to finance its completion; and the Comptroller was further directed to advertise for competitive bids for the building and to report to the Board of Trustees at its meeting in December.

P. Sale of Surplus Cafeteria Equipment.

President Donovan submitted an inventory of surplus cafeteria equipment which he recommended be disposed of through public auction by the Comptroller. He stated that the equipment is surplus to our needs and is consuming storage space needed for other purposes. The Committee examined the list, and upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

Q. Sale of Library Books.

President Donovan submitted a list of books held at the University of Kentucky Library, which the Director of the Library desired to dispose of through sale, because the books are surplus to the needs of the Library. The list contained title, author and exchange price for each book.

Upon motion duly made, seconded and carried, the request was granted and the books authorized sold.

R. Blanket Insurance Policy Covering Boilers.

President Donovan read the following letter from the Comptroller:

October 13, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

At the September meeting of the Board of Trustees I submitted the question of whether or not the State should carry, in connection with the blanket insurance policy covering boilers on the University campus, liability insurance for bodily injury to University workmen. It was requested that the Comptroller secure further information as to the practice in other similar institutions and the rate for such coverage.

I find that for the payment of \$4.00, per location, the University may secure insurance against personal damage under a three year policy in an aggregate amount of \$25,000, but that so long as the University does not carry Workmen's Compensation it can not secure coverage for its own employees. Therefore, I would suggest that the question be dropped.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

The Committee heard the report, and upon motion duly made, seconded and carried, it was ordered received and filed.

S. Handling of State and Private Funds and Contributions.

President Donovan read the following letter from the Comptroller:

October 14, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

I attach hereto Official Order No. 1 requesting that all receipts, as soon as accumulated, be deposited in the designated State depository.

I also attach hereto a memorandum dated October 6th requesting all budget units to report immediately to the Commissioner of Finance the name of any funds that may be deposited to the credit of the University of Kentucky and the amount of the deposit as of the date of the report.

I attach a second memorandum dated October 10, 1949, from the Commissioner of Finance requesting the discontinuance of the issuance of federal tax exemption certificates by the University on any funds disbursed for merchandise which may be taxed but is tax exempt by virtue of its being purchased by a state institution.

I would appreciate same being submitted to the Executive Committee for advice.

Yours very truly,

Frank D. Peterson,
Comptroller.

The Official Order No. 1 and the two memorandums received from the Department of Finance were read and examined by members of the Committee. Mr. Hobson read to the Committee the sections of law referred to in Official Order No. 1 and the memorandums. Section 41.290, Kentucky Revised Statutes, was discussed in detail. The accounts carried in the depository of the University of Kentucky were read to the Committee.

Upon motion duly made, seconded and carried, the Comptroller was directed to report to the Department of Finance monies deposited in the following accounts, as of November 1, 1949:

- (1) University of Kentucky General Fund Account
- (2) Revenue Bond and Interest Redemption Fund
- (3) Frank D. Peterson Petty Cash Account.

He was further directed to retain in the local depository the other accounts containing private funds and contributions.

T. Acceptance of Kappa Delta Pi Bonds for Safekeeping.

President Donovan read the following letter from the Comptroller:

September 30, 1949

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

This office is in receipt of United States Savings Bonds described below which the Alpha Gamma Chapter of Kappa Delta Pi requests be placed in the University lock box for safe-keeping.

One U. S. Savings Bond, Series G, \$1,000.00
maturity value, issued December 1, 1942,
M1008432G

One U. S. Savings Bond, Series G, \$500.00
maturity value, issued December 1, 1942,
D524158G.

I request your approval of our custody of the bonds, and that it be made of record in the minutes of the Board of Trustees.

Respectfully submitted,

(Signed) Frank D. Peterson,
Comptroller.

The President recommended that the bonds be received for safe-keeping, and upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and the Comptroller was authorized to place the bonds in the lock box of the University for safekeeping.

U. Petition of the Henry Watterson Press Club.

President Donovan submitted petition of the "Henry Watterson Press Club of the University of Kentucky." He stated that the petition was addressed to the faculty and Board of Trustees of the University of Kentucky for approval of the establishment of a publication at the University. He further stated that the Press Club desired to establish a tabloid newspaper publication entitled "Campus Cat" at the University. The petition was read, and a general discussion followed concerning the Kentucky Kernel, Vague and The

Kentuckian.

Upon motion duly made, seconded and carried, the petition of the Henry Watterson Press Club for the establishment of a tabloid newspaper publication entitled "Campus Cat" at the University was denied, as the Committee felt that the publication of the Kentucky Kernel, Vague, and The Kentuckian fulfills the present campus need for student publications.

V. Increased Appropriations.

President Donovan read the following letter from the Comptroller:

October 14, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

At the time the current budget was adopted, there was appropriated for Extraordinary Restoration and Replacements the sum of \$70,000. This appropriation is exhausted.

We have requested and received bids for completing the electrical loop around the campus through the installation of conduit from the intersection of Limestone Street and Euclid Avenue to the intersection of Euclid Avenue and Rose Streets. The plans and specifications for this work call for electric lines running the distance between Limestone and Rose Streets, picking up and connecting to all University property north and south of Euclid Avenue. The low bid is \$88,000.

It is also planned that the University will prepare plans and specifications for construction of walks and a retaining wall between the north boundary of the Memorial Auditorium Field House property and the abutting property owners facing on College View Street. It will also be necessary to install sidewalks on the east and south side of the Memorial Coliseum. This work around the Memorial Coliseum will cost approximately \$50,000.

It has been necessary to approve a few Change Orders during the construction of the addition to McLean Stadium. These Change orders aggregate approximately \$200.00 more than available funds.

I, therefore, recommend that there be appropriated out of the unappropriated surplus of the University budget the sum of \$100,000 to be used for these purposes.

At the time the current budget was adopted the Board appropriated for equipment for the various buildings the sum of \$150,000, which was to be used toward completing the equipment of the Fine Arts Building and the Memorial Coliseum. These funds have been exhausted and there will be some additional equipment necessary. I, therefore, recommend an appropriation of \$25,000 for this purpose from the unappropriated surplus of the University budget.

I believe these funds will make it possible to equip the Fine Arts Building, purchase the necessary seating for Memorial Coliseum, and complete the electric loop around the campus and the installation of necessary sidewalks and the retaining walls around Memorial Coliseum.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

After general discussion, on motion made, seconded and carried, the Committee authorized the appropriation from unappropriated surplus of the University budget of the sum of \$100,000.00 to Account #1480; the sum of \$200.00 to Account #7030, and the sum of \$25,000.00 to Account #1680.

W. Injury to Mr. Robert Coffey.

The Comptroller reported injury to Mr. Robert Coffey and read the following communication:

October 15, 1949

Dr. H. L. Donovan, President
University of Kentucky

Re: Injury of Robert Coffey

Dear President Donovan:

Mr. Robert Coffey, an employee of the carpenter shop of the Division of Maintenance and Operations, on April 30, 1949, dropped a heavy plank on a saw blade after the board had passed by the saw blade, striking Mr. Coffey in the lower regions of his abdomen.

He reported to Dr. Chambers of the Infirmary, who referred him to Dr. L. N. Bosworth for examination and treatment. Dr. Bosworth attended the case and on June 3rd wrote Dr. Chambers a detailed report concerning the recovery

of Mr. Coffey. In substance he feels that Mr. Coffey has improved satisfactorily and writes that he thinks Mr. Coffey had a contusion of the left lower quadrant of his abdomen with slight hematoma of the scrotal skin and a contusion of his left spermatic cord.

Mr. Coffey was advised not to work the afternoon of April 30th, May 2, 3, 4, 5, 6 and 7. Mr. Coffey lost a total of fifty-four hours as a result of the accident. He had accumulated twenty-seven hours sick leave, leaving a balance of twenty-seven hours against which we have no accumulated leave to charge.

Mr. Coffey requests payment for twenty-seven hours' time that he was off as a result of the accident.

Dr. Bosworth submits a statement for professional services rendered to the injured, Robert Coffey, in the amount of \$25.00.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller,

Members of the Committee discussed the recommendation, and upon motion duly made, seconded and carried, authorized the payment for professional services rendered by Dr. Bosworth in the amount of \$25.00, and the payment to Mr. Coffey for 27 hours' time lost as a result of accident while on duty, with the expressed understanding that the action on the case was without commitment as to future action of the Board, and it did not establish a precedent and did not admit negligence or liability in paying this bill.

X. Report on Lost Microscopes.

President Donovan read the following communication from the Comptroller:

October 14, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

I desire to report the loss of two microscopes bearing the following numbers:

State #1085 Serial #131-821
 State #1183 Serial #291-480.

The attached letter from Dr. W. R. Allen, Head of the Department of Zoology, gives complete information concerning the loss. The police have been notified. Pawn shops have been checked.

Yours very truly,

(Signed) Frank D. Peterson
 Comptroller.

The Committee discussed at length the disappearance of two microscopes, and upon motion duly made, seconded and carried, directed the dean of the College of Arts and Sciences, the Vice President and the Comptroller to make a complete investigation of the disappearance of the two microscopes, and to report to the Executive Committee at its next meeting.

Y. Agreement between the Cincinnati, New Orleans and Texas Pacific Railway Company and the University of Kentucky.

President Donovan stated that the University had been in correspondence for a year or more with the Southern Railway Company in regard to the pit under the spur on the north side of the heating plant. He stated that the Southern Railway Company, representing the Cincinnati, New Orleans and Texas Pacific Railway Company, desired an agreement concerning the University's use of the pit.

THIS AGREEMENT, made and entered into this _____ day of _____, 1949, by and between

THE CINCINNATI, NEW ORLEANS AND TEXAS PACIFIC RAILWAY COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, hereinafter for convenience styled the Railway Company, party of the first part; and

UNIVERSITY OF KENTUCKY, a corporation organized and existing under and by virtue of the laws of the State of Kentucky, hereinafter for convenience styled the Licensee, party of the second part;

W I T N E S S E T H:

THAT the RAILWAY COMPANY, for and in consideration of the covenants of the Licensee, hereinafter expressed, and of other good and sufficient considerations thereunto moving it, hereby gives and grants unto the Licensee the right or license, determinable as hereinafter expressed, to maintain the existing reinforced concrete unloading pit of the Licensee now located and constructed upon the right of way and under industrial track No. 82-39 of the Railway Company and operated by the Railway Company to serve the business of the Licensee, at LEXINGTON, in the County of Fayette and State of Kentucky, located substantially as shown delineated in red upon the blueprint of Drawing No. 26151, dated December 8, 1948, hereunto annexed and hereby made a part of this agreement.

AND the LICENSEE hereby covenants and agrees in consideration of said license:

1. That said pit shall be used for the unloading and handling of coal forwarded and received over the lines of the Railway Company and its connections.
2. That the Licensee shall, and hereby agrees that it will, maintain said pit, at all times during the existence of the same upon the right of way of the Railway Company, in such condition that the said pit, or the use thereof by the Licensee, shall not be or become an obstruction to, or interfere with, the safe and proper maintenance of the roadbed, tracks or structures of the Railway Company, or endanger life or limb of employees of the Railway Company or other persons on its said right of way, or operations of the Railway Company upon said track. The Licensee agrees to provide a substantial metal or board cover for said pit, of character to be approved by the Railway Company, and further agrees to keep said pit covered with the cover so provided at all times when said pit is not in use or operation.
3. That the said pit shall be maintained upon the location indicated upon said annexed blueprint, and shall not be relocated upon the right of way or property of the Railway Company without the consent, in writing of the Railway Company; and, moreover, the Licensee will, at all times during the life of this agreement, keep the premises around and about said pit clean and free of waste paper, trash or any unsightly or inflammable matter.
4. That this license is a personal privilege to the Licensee hereunder, and shall not be transferred or assigned without the consent, in writing, of the Railway Company.

5. That the Licensee accepts the privilege hereby granted with full cognizance of the risk of loss of life, or injury of, or damage to person or property, which may be caused by or result from railroad operations over said pit or in vicinity of said premises, or which may accrue from or by reason of the maintenance or operation of said pit by the Licensee under said track, or the use of the same by the Licensee as contemplated hereunder, or to the presence of said pit or contents thereof on premises of the Railway Company; and in consideration of the privilege hereby granted, the Licensee covenants that the privilege is to be used and enjoyed solely at the risk of the Licensee, and that the Railway Company shall assume no responsibility in the premises; the Licensee hereby specifically agreeing to indemnify and save harmless the Railway Company against the consequences of any and all such loss, injury or damage, caused by or resulting from the sole negligence of the Railway Company, its servants, agents, or employees

AND IT IS MUTUALLY COVENANTED AND AGREED:

6. That this agreement shall take effect as of the date of these presents and shall be coextensive as to duration with the agreement, in writing, between the said The Cincinnati, New Orleans and Texas Pacific Railway Company and said University of Kentucky, dated March 17, 1937, covering the operation by the Railway Company for the University of Kentucky of two (2) certain tracks therein specifically described, the said pit being located under industrial spur track described in said agreement as track (b) and being track numbered 82-39; and upon the termination of the said agreement of March 17, 1937, as therein provided, this agreement shall likewise terminate and be at an end, whereupon the Licensee will remove said pit from the right of way of the Railway Company and restore said right of way and the track of the Railway Company to condition existing prior to the construction of said pit upon said right of way and under said track, or, in default thereof, the Railway Company may itself remove the same and restore the condition of the said right of way and track, at the expense of the Licensee.

IN WITNESS WHEREOF, the parties hereto have executed these presents, in duplicate, each part being an original, as of the day and year first above written.

In presence of:

THE CINCINNATI, NEW ORLEANS AND TEXAS PACIFIC RAILWAY COMPANY,
By

.....

.....
As to Railway Company

.....
Vice President.

In presence of:

UNIVERSITY OF KENTUCKY,
By

.....

.....
As to Licensee

.....
Chairman of the Executive Committee of the Board of Trustees of the University of Kentucky.

L. S.
ATTEST:

.....
Secretary of the Board of Trustees of the University of Kentucky.

The President stated that, through much correspondence, the Agreement had been somewhat modified, and that, upon the recommendation of Frank Murray, of the College of Law, and the Comptroller, he was recommending that the Agreement be approved. Attorney Hobson read the Agreement and concurred in the recommendation, and upon motion duly made, seconded and carried, the Agreement was approved and authorized executed by the Chairman of the Executive Committee on behalf of the University.

7. Sale of Memorial-Auditorium Fieldhouse Revenue Bonds.

Secretary Peterson produced copies of the resolution published in the Courier-Journal evidencing that the sale of \$25,000.00 University of Kentucky Memorial Auditorium Fieldhouse Revenue Bonds had been properly advertised, and Secretary Peterson also produced before the Committee sealed competitive bids which he reported were received in his office prior to 10:30 a.m. October 15, 1949, for bonds of the series of the University of Kentucky Memorial Auditorium Fieldhouse Revenue Bonds originally authorized in general terms at the meeting of the Board of Trustees held on June 25, 1948, and authorized by formal resolution adopted at that meeting, and a formal resolution adopted September 20, 1949, by the Board of Trustees of the University

of Kentucky. Said bids were opened and read in full to the members of the Executive Committee of the Board of Trustees and considered.

Member J. C. Everett then introduced and caused to be read in full a proposed resolution entitled "A Resolution Determining that \$25,000 Principal Amount of University of Kentucky Memorial Auditorium Fieldhouse Bonds Be Sold, and Acceptance of the Highest Bid Received for Same."

WHEREAS, at a meeting held on June 25, 1948, the Board of Trustees determined that Revenue Bonds should be issued to provide funds for the completion of the Memorial-Auditorium Fieldhouse which is now under construction, and

WHEREAS, the Board of Trustees at a meeting held on September 20, 1949, determined that additional Revenue Bonds in the amount of \$25,000 should be issued to provide funds for the completion of the Memorial-Auditorium Fieldhouse which is now under construction, and

WHEREAS, the Board of Trustees had heretofore on August 9, 1948, adopted a formal resolution authorizing and providing for the issuance of \$825,000 principal amount of 2-3/4% University of Kentucky Memorial Auditorium Fieldhouse Revenue Bonds to be dated as of August 1, 1948, and to mature serially on August 1, in each of the years 1950 to 1968, inclusive, and

WHEREAS, \$800,000 principal amount of said bonds, the exact numbers of bonds between 1-800 inclusive have heretofore been sold, and the sale of \$25,000 principal amount of said bonds has been formally authorized by a resolution by the Board of Trustees of the University of Kentucky September 20, 1949, and advertised for sale at this time, and

WHEREAS, the secretary has produced and read to the Executive Committee of the Board of Trustees the sealed competitive bids received in the office of the Secretary prior to 10:30 a.m. on October 15, 1949, the same listed as follows:

Name of Bidder	Amount Offered Principal \$1,000 Bonds exclusive of Accrued Interest
Almstedt Brothers	\$960.60
J. J. B. Hilliard & Son	
O'Neil, Alden & Company	
Stein Bros. & Boyce	
The Bankers Bond Company, Louisville, Ky.	
Russell, Long & Burkholder	
Secretary for Bond Company	
J. D. Van Hooser & Company	
by P. M. Conway, for Syndicate	
The Kentucky Research Foundation, Lexington, Ky.	999.999,

and,

WHEREAS, sealed bids have been considered and compared, and the Executive Committee of the Board of Trustees has considered and determined that the amount of money is necessary to be raised by this sale,

NOW, THEREFORE, the Executive Committee of the Board of Trustees of the University of Kentucky resolves as follows:

"Section 1 - That it appears to the Executive Committee of the Board of Trustees that the highest bid received by sealed bids is the bid of The Kentucky Research Foundation, in the sum of \$999.999 and accrued interest for each \$1,000 bond; that said bid conforms in all respects to the prescribed terms and conditions of the sale and that said bid is advantageous to the University of Kentucky and to the Executive Committee of the Board of Trustees, therefore, accordingly said bid is hereby accepted by the Executive Committee of the Board of Trustees of the University of Kentucky; and said bid, together with this acceptance shall constitute a contract for the purchase and sale of bonds numbered 801-825, inclusive, subject to the terms and conditions set forth in the approved statement of 'terms and conditions of the bond sale.'

"Section 2 - That the Treasurer of the University of Kentucky is authorized and directed to secure from the Union Bank and Trust Company the \$25,000 Memorial-Auditorium Fieldhouse Revenue Bonds which the Union Bank and Trust Company is holding for safekeeping, and the Treasurer shall deliver to the Union Bank and Trust Company, Lexington, Ky., a release without payment and recourse against the bank for principal or accrued interest, and the said Union Bank and Trust Company, through its proper officials, is, hereby, authorized and directed to surrender the said \$25,000 Memorial-Auditorium Fieldhouse Revenue Bonds numbered 801-825, inclusive, dated August 1, 1948, bearing 2-3/4%, to Frank D. Peterson.

"Section 3 - That this resolution shall be in full force and effect from and after its adoption."

and moved that all rules be suspended, and that said proposed resolution accepting the highest bid received for same and release of the Union Bank and Trust Company be adopted, which motion was seconded by R. P. Hobson; and said motion having been duly considered, the Chairman of the Executive Committee put the question, and upon the roll being called, the following voted:

Aye

Nay

Tom Cutler
J. C. Everett
Harper Gatton
R. P. Hobson
Guy Huguelet.

None

WHEREUPON, the Chairman of the Executive Committee declared the motion duly carried, and said Resolution and acceptance of the highest bid received for the bonds duly adopted.

A-1. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

R. J. Howard, Instructor, Department of Physics, for ten months, effective September 1, 1949.

W. L. Carr, reappointed as Visiting Professor, Department of Ancient Languages, for eight months, effective October 1, 1949.

Jack T. Callender, Instructor, part-time, Department of English, for the remainder of the 1949-50 school year, effective September 20, 1949.

Nancy Poe, Instructor, Department of Physical Education, for the remainder of the 1949-50 school year, effective September 19, 1949.

John Baker, reappointed Instructor, part-time, Department of Psychology, for ten months, effective September 1, 1949.

Mrs. Betsy Estes, Instructor, part-time, Department of Psychology reappointed for ten months, effective September 1, 1949.

Frank H. Walker, reappointed Instructor, part-time, Department of Geology, for nine months, effective September 1, 1949.

George C. Patterson, reappointed Instructor, part-time, Department of Physics, for the remainder of the school year 1949-50, effective September 15, 1949.

Irving A. Gail, M.D. Psychiatric Consultant, Department of Psychology, effective September 1, 1949, for ten months.

A. Dudley Roberts, reappointed General Supervisor for graduate students in practicum courses in clinical psychology, for ten months, effective September 1, 1949.

The following persons are appointed practicum supervisors of students in practical training in clinical psychology, for ten months, effective September 1, 1949:

Mary W. Daingerfield		
Jessie Irvine	(Reappointment)	Kentucky Houses of Reform
Louis Brown	"	Kentucky Training Home
David T. Johnson	"	

The following persons are reappointed as practicum supervisors of graduate students at Eastern State Hospital, for ten months, effective September 1, 1949:

David Orr
William Nagge.

George Kenneth Farney, Graduate Assistant, Department of Physics, for five months, effective September 1, 1949.

Jack R. Collier, reappointed Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1949.

Mrs. Kitty Simrall Underhill, (temporary) Secretary, Department of Geography, during the illness of the present secretary, effective September 19, 1949.

Mrs. Marjorie R. Irby, Secretary, Department of History, effective September 15, 1949.

Mrs. Dorothy W. Eschborn, Secretary, Department of Botany, effective September 12, 1949.

Joseph I. Kramer, Graduate Assistant, Department of Anatomy and Physiology, for nine months, effective October 1, 1949.

Charles A. Hall, Graduate Assistant, Department of Botany, reappointed for ten months, effective September 1, 1949.

Walter L. Jewell, Jr., Graduate Assistant, Department of Botany, reappointed for ten months, effective September 1, 1949.

Mrs. Jo Camille Stanley, Graduate Assistant, Department of Journalism, for eight months, effective October 1, 1949.

Homer H. Given, Jr., Graduate Assistant, Department of Physics, for ten months, effective September 1, 1949.

Morris Roseman, Lecturer, part-time, Department of Psychology, for nine months, effective October 1, 1949.

Lee S. Caldwell, Graduate Assistant, Department of Psychology, for ten months, effective September 1, 1949.

Thelbert Ross Moore, Graduate Assistant, Department of History, for nine months, effective September 15, 1949.

Everett Wick, Laboratory Assistant, Kentucky Geological Survey, for October and November, 1949. Mr. Wick was employed formerly on an hourly basis for part-time work.

R. E. Hauser, Assistant Geologist, Kentucky Geological Survey, for nine months, effective October 1, 1949. Mr. Hauser was employed formerly on an hourly basis.

Charles G. Talbert, reappointed Graduate Assistant, Department of History, for nine months, effective September 1, 1949.

James Philbrick, reappointed Graduate Assistant, Department of History, for three months, effective September 1, 1949.

Alfred L. Brown, Graduate Assistant, Department of Geology, for seven months, effective November 1, 1949.

Mrs. Carmen King, Graduate Assistant, Department of Geology, for eight months, effective November 1, 1949.

Russell J. Ford, Graduate Assistant, Department of Geology, for seven months, effective November 1, 1949.

Mrs. Aline B. Miller, Clerk-Stenographer, Office of the Dean, for the remainder of the academic year, effective October 1, 1949.

Charles R. McGehee, Graduate Assistant, Department of Psychology, for five months, effective October 1, 1949.

Orison S. McLean, reappointed Graduate Assistant in the Department of Psychology, effective September 1, 1949.

Mary Martin, Assistant Laboratory Chemist, Kentucky Geological Survey, for nine months, effective October 1, 1949.

William L. Champion, Student Assistant, Department of Mathematics and Astronomy, for four months, effective October 1, 1949.

Luis Eades, Student Assistant, Department of Art, for nine months, effective October 1, 1949.

Salary Adjustments

Donald C. Rose, Instructor, Department of Mathematics, placed on part-time at his request, with adjustment in salary, for ten months, effective September 1, 1949.

Mrs. Glenna D. Wood, part-time Instructor, assigned an additional course, Department of English, adjustment in salary, for five months, effective September 19, 1949, to January 31, 1949.

Leave of Absence

A. B. Guthrie, Jr., Visiting Lecturer, Department of English, granted leave for the first semester, 1949-50. Mr. Guthrie has accepted the chairmanship of the public relations program connected with the proposed constitutional amendment on salary limitation.

Resignations

Wayne C. Hall, Assistant Professor, Department of Botany, effective September 1, 1949.

C. K. Dixon, Laboratory Assistant, Department of Zoology, effective September 1, 1949.

Mrs. Jean S. King, Clerk-Stenographer, Office of the Dean, effective October 11, 1949.

Elizabeth Clotfelter, Graduate Assistant, Department of History, effective September 1, 1949, to accept Graduate scholarship.

College of Agriculture and Home EconomicsAppointments

J. G. Rodriguez, Assistant Entomologist, effective October 1, 1949.

J. Edward Klinker, Assistant Horticulturist, effective October 1, 1949.

Mary Ann Williams, Assistant Pathologist, effective October 1, 1949.

Mrs. Mei Sueh Tsai Loh, Assistant in Home Economics, effective September 1, 1949.

Mrs. Emily Baker, Assistant Instructor in Family Living, Department of Home Economics, effective September 15, 1949-June 3, 1950.

Mrs. Bobby Jean Allred, Assistant Instructor, Department of Home Economics, effective October 1, 1949-June 30, 1950.

Mrs. Mabel Wiles, Seed Analyst, Department of Entomology and Botany, effective October 1, 1949.

Henry Reade Hescamp, Assistant Microscopist, Department of Feed and Fertilizer Control, effective September 14, 1949.

James Alton Wells, reappointed as Teaching Assistant in Farm Economics, effective September 16, 1949.

Kelcy L. Driskill, Assistant County Agent, in training, Washington County, effective September 1, 1949.

Kathrine Greenwood, Assistant Home Demonstration Agent, in training, Logan County, effective September 1, 1949.

Florence G. Bennett, Associate Home Demonstration Agent, McCracken County, effective September 1, 1949.

Sally A. Newell, Assistant Home Demonstration Agent, in training, effective September 1, 1949.

Edith M. Mala, Assistant Home Demonstration Agent, in training, effective September 1, 1949.

Mamie H. Phrangle, Home Demonstration Agent, reappointed in Henderson County, effective September 16, 1949.

Garnett Edward Francis, Assistant County Agent in training, Caldwell County, effective September 1, 1949.

S. O. Gillespie, Teaching Assistant, Department of Animal Husbandry, effective September 16, 1949.

Cameron Williams, Field Agent in Agronomy, effective September 19, 1949. Mr. Williams is to serve while Mr. W. C. Johnstone's leave is in effect.

Esther Laverne Parks, Assistant Professor, Department of Home Economics, for ten months, effective September 12, 1949-July 12, 1950.

Elizabeth Jewell Taylor, Statistical Clerk, Department of Markets and Rural Finance, effective September 26, 1949. Mrs. Taylor is employed on a temporary basis.

John C. Dicken, Assistant Agronomist, Experiment Station, effective September 1, 1949.

Mrs. Mary Patrum Shuffett, Statistical Clerk, Department of Markets and Rural Finance, effective October 3, 1949, on a temporary basis.

John Traylor, Teamster and Laborer, effective October 1, 1949.

Mrs. Catherine W. Shannon, Statistical Clerk, Department of Markets and Rural Finance, effective October 1, 1949, on a temporary basis.

Mrs. Jean Weisert Grubbs, Graduate Assistant, Department of Home Economics, effective October 1, 1949-May 30, 1950.

Salary Adjustments

Mrs. Pauline Ellis Freels, Assistant Instructor, Department of Home Economics, adjustment in salary, effective October 1, 1949, because of additional teaching load.

Minerva O. Murphy, Home Demonstration Agent, Bell County, adjustment in salary, effective October 1, 1949.

Claude L. Hixson, County Agent, Robertson County, adjustment in salary, effective September 1, 1949.

Eloise Ridley, Home Demonstration Agent, Barren County, adjustment in salary, effective September 1, 1949.

Mazie Wilson, Clerk, Agricultural Extension, Adair County, adjustment in salary, effective September 1, 1949-June 30, 1950.

John H. Miller, Tractor Operator, made farm laborer, adjustment in salary, effective September 1, 1949.

Charles E. Wyatt, Field Agent in test demonstrations, adjustment in salary, effective July 1, 1949.

Leonard H. Plunkett, Acting Farm Foreman, made Foreman, effective September 1, 1949.

Zelma D. Gardner, Home Demonstration Agent, Green County, with adjustment in salary, effective October 16, 1949.

Nell M. Pearson, Home Demonstration Agent, Casey County, adjustment in salary, effective October 16, 1949.

Robert Raymon Rider, County Forestry Assistant, Marshall County, adjustment in salary, effective July 1, 1949.

Leaves of Absence

Ernest J. Nesius, Assistant Economist in Farm Economics, returned from leave, September 1, 1949.

Kermit C. Mills, County Agent in Jackson County, granted sabbatic leave, for the school year 1950-51.

Resignations

Garnett Edward Francis, Assistant County Agent in Training, effective September 15, 1949.

Joseph R. Schwendeman, Field Assistant, Department of Agronomy, effective September 9, 1949.

William Stone, Assistant County Agent in Club Work, effective September 15, 1949.

Mrs. Martha F. Adams, Home Demonstration Agent, Carlisle County, effective September 30, 1949.

Nell Noble, Clerk, Robinson Substation, effective September 1, 1949.

Charles M. Martin, Temporary Assistant in Animal Husbandry, effective August 27, 1949.

College of EngineeringAppointments

William H. Finnie, Instructor, part-time, for nine months, effective September 1, 1949. Mr. Finnie is employed in the Department of Civil Engineering.

Elizabeth M. Leming, Clerk-Stenographer, Engineering Experiment Station, effective September 1, 1949.

Roger N. Stark, Instructor, Surveying Camp, appointment extended from September 1-15, 1949. Mr. Stark is to serve, effective September 16, 1949, as a Student Assistant in the Department of Civil Engineering.

Fred C. Curtis, Instructor, Surveying Camp, appointment extended September 1-15, 1949.

William Gordon Voorhes, Graduate Assistant, Engineering Experiment Station, effective September 19, 1949.

Wesley K. Kay, Graduate Assistant, Department of Electrical Engineering, effective September 16, 1949.

Robert B. Neal, Graduate Assistant, Engineering Experiment Station, effective September 1, 1949.

Robert Taylor Nethken, Graduate Assistant, Department of Electrical Engineering, reappointed Graduate Assistant, Department of Electrical Engineering, effective September 1, 1949.

William Albert Goodwin, Graduate Assistant, Department of Civil Engineering, effective September 1, 1949.

George Thomas Privoznik, Graduate Assistant, Department of Mechanical Engineering, effective September 15, 1949.

Earl Moldovan, Graduate Assistant, Department of Civil Engineering, effective September 1, 1949.

Richard W. Bartsch, Student Assistant, Department of Mechanical Engineering, effective September 1, 1949.

James W. Woody, reappointed Graduate Assistant, Department of Electrical Engineering, for nine months, effective October 1, 1949.

Forest R. Edwards, reappointed Student Assistant, Department of Electrical Engineering, for four months, effective October 1, 1949.

Raymond A. Kemper, reappointed Student Assistant, Department of Electrical Engineering, for four months, effective October 1, 1949.

Edward George, Student Assistant, Department of Electrical Engineering, for four months, effective October 1, 1949.

J. T. Cavender, reappointed Student Assistant, Department of Electrical Engineering, for four months, effective October 1, 1949.

Robert S. Summers, reappointed Student Assistant, Department of Electrical Engineering, effective October 1, 1949.

Resignations

Harold W. Estill, Engineer, Aeronautical Research Laboratory, effective September 1, 1949.

John D. Goodlette, Draftsman (student), effective September 1, 1949. Mr. Goodlette was employed in the Aeronautical Research Laboratory.

Leaves of Absence

Frank L. Orrell, Jr., Assistant Professor of Metallurgical Engineering, granted leave of absence from October 1, 1949-June 30, 1950, to study for the doctorate at Ohio State University.

David K. Blythe, Assistant Professor of Civil Engineering, granted leave of absence, from October 1, 1949-May 30, 1950, to study at Cornell University for his master's degree.

College of Law

Appointment

Mrs. Cora Matthews, Secretary to the Law Faculty, effective September 1, 1949.

College of Education

Appointments

Nyana Rowley, part-time Instructor in the Elementary School, for ten months, effective September 1, 1949.

Robert Myers, reappointed as Instructor, Department of Instruction and Placement, for the ten months beginning September 1, 1949.

Mrs. Virginia Boyd Cox, part-time Instructor, Department of Instruction and Placement, for the ten months beginning September 1, 1949.

Ridgely Park, Critic Teacher, University School, for the ten months, beginning September 1, 1949.

Evelyn Kaufman McElroy, Critic Teacher, University School, for the ten months, beginning September 1, 1949.

Ollie James Wilson, Research Assistant, Bureau of School Service, effective September 6, 1949.

Mary Frances Gilbert, part-time Secretary, Department of Instruction and Placement, effective September 14, 1949.

The following persons as off-campus critic teachers for the seven week period of summer school, for 9 semester hours:

1949

Pearl Virginia Davis
Thelma Beeler
Oliver W. Henderson
Ruth E. Mathews
Jamie Bronston Long
Elizabeth May Dennis
Ruby Trower
Christine Brown

Ella C. Williams
Catherine Dunne
Virginia McClure
Leeomo G. Mason
Elizabeth D. Phillips
Sue W. Adams
William Earl Ralph
Eva D. Price

Lee Sprowles, Associate Professor of Education, Division of Administration, effective September 1, 1949.

Burkeen, Emmett, Research Assistant, Division of Foundations of Education, for nine months, effective October 1, 1949.

Sara Frances Lamb, part-time Secretary, Division of Instruction and Placement, Elementary Education, effective October 1, 1949.

Salary Adjustment

Frank G. Dickey, Director, Bureau of School Service, adjustment in salary, because of his additional duties as Acting Dean, effective October 1, 1949.

Resignation

Ann Kirtley, part-time Secretary, Division of Instruction and Placement, effective September 1, 1949.

College of Commerce

Appointments

Peggy Brannock, Secretarial Assistant, for eight months, effective October 1, 1949.

The following persons as Reading Assistants, for eight months, effective October 1, 1949: Elva Maxine Littrell, William E. Whittenberg, Harold J. Nolan, Paul R. Jacoby, Mary Foreman, Ralph N. Taylor, Franklin G. Boswell, Glenn Wills, Maxine Paxson, Robert McCowan, Griffin Anderson, Jerry J. Hinson, Robert M. Coleman.

Graduate School

Appointments

The following persons as scholars under the Haggin Fellowship Trust Fund, for ten months, effective September 1, 1949: Raymond Abell Wilkie, Jr., John Herman Richter, Gerald William Recktenwald, Harold Wilson Holtzclaw, William Harold Harris, Ralph N. Freeman, Herbert Lawrence Fogel, Loretta Christine Elias, Elizabeth Ritter Clotfelter.

Mrs. Catherine S. Allen, Assistant Secretary, effective October 1, 1949.

Resignations

Marvin Eugene Picollo, Scholar, effective September 1, 1949.

Rita Maria Cancio, Scholar, effective September 1, 1949.

Mrs. Queenie Grable, Secretary, effective October 1, 1949.

Ruth Reinsch, German exchange student, Heidelberg University, Haggin Scholarship, effective October 1, for academic year.

University Research

Appointment

Edgar E. Hume, Jr., Research Assistant, for eight months, effective October 1, 1949.

Northern Extension Center

Appointment

Slade L. Carr, Clerical Assistant, effective September 1, 1949.

Salary Adjustment

Dorothy Wells Lykins, Instructor in Mathematics, adjustment in salary because of increase in teaching load, effective September 1, 1949.

University LibrariesAppointments

Ellsworth Gillespie, Assistant (Accounts) Acquisitions, effective October 1, 1949.

Mrs. Margery Hornsby, Librarian, Engineering Library, effective September 16, 1949.

Office of the Dean of WomenAppointment

Mrs. Mary Jean Smith, Assistant Dietitian, Women's Residence Halls, for nine months, effective October 1, 1949.

University Personnel OfficeAppointment

Robert D. North, Assistant Director of Personnel, effective February 1, 1950.

University YMCAAppointment

Ray Sutherland, Graduate Assistant, for nine months, effective September 1, 1949.

Business Management and ControlResignation

Mrs. Druscilla Jones, Secretary-Clerk, G. I. Overhead, effective September 15, 1949.

Maintenance and OperationsAppointments

Mrs. Janet Ruth Scanlon, Telephone Operator (Relief), effective September 13, 1949.

Carroll R. Reeves, Telephone Operator, (Night), effective September 6, 1949.

University Commons--Student Union Building

Appointments

Paula Planck, Cashier and Bookkeeper, part-time, effective September 8, 1949.

Manford Hughes, Storeroom Clerk, effective September 24, 1949.

Little Commons Cafeteria

Appointment

Anne Clair Elliott, Assistant Director, transferred from the University Commons, effective September 1, 1949.

The Kentucky Kernel

Appointments

John Robert Cox, Managing Editor, for nine months, effective September 20, 1949.

George Reynolds, Managing Editor, made Editor for nine months, effective September 20, 1949.

Harold Fleenor, Business Manager, for ten months, effective October 4, 1949.

Resignation

Joan Cook, Business Manager, effective October 4, 1949.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

A-2. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 12:45 p.m., lunch having been served to the members in the President's Office.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.