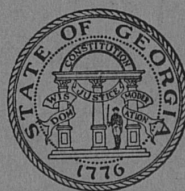


FW 4.14:
G296/no.37



INVENTORY
of the
COUNTY AND TOWN
ARCHIVES OF GEORGIA

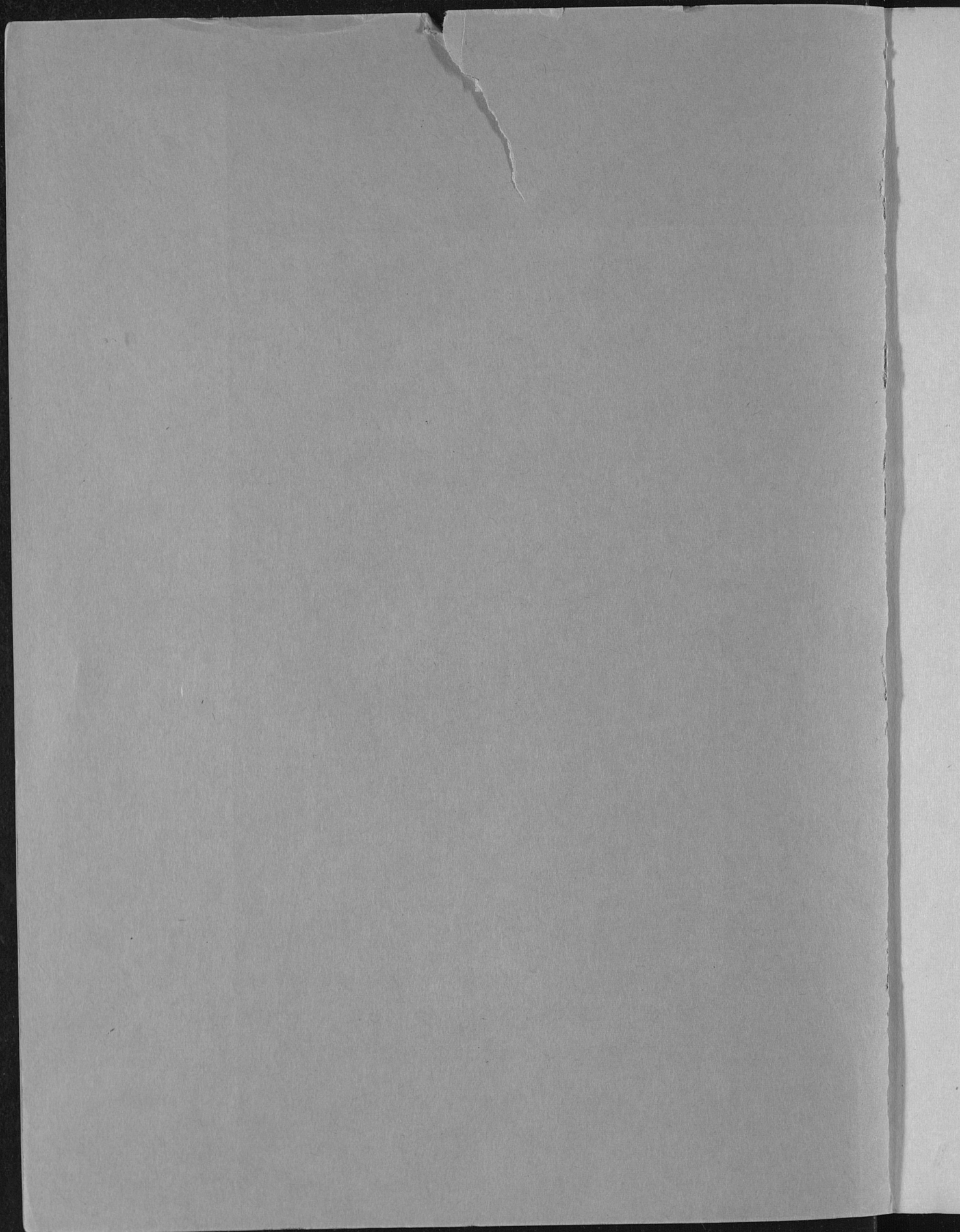
NO. 37 COOK COUNTY
(Adel)

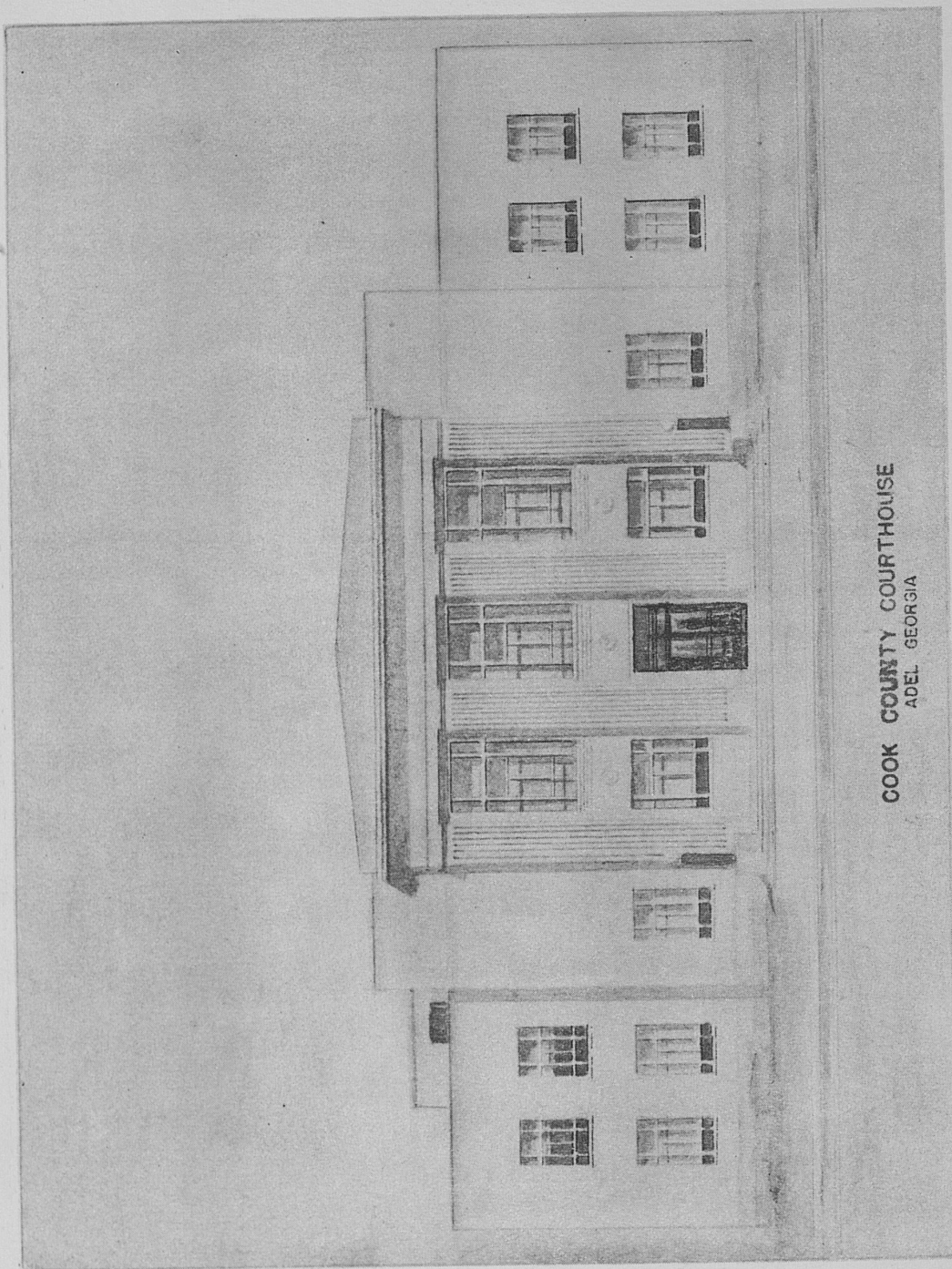


GOVERNMENT PUBLICATIONS

UNIVERSITY OF KENTUCKY
LIBRARIES

THE GEORGIA HISTORICAL RECORDS SURVEY
DIVISION OF COMMUNITY SERVICE PROGRAMS
WORKS PROJECTS ADMINISTRATION





COOK COUNTY COURTHOUSE
ADEL, GEORGIA

INVENTORY OF THE COUNTY AND TOWN ARCHIVES
OF GEORGIA

NO. 37. COOK COUNTY (Adel)

Prepared by

The Georgia Historical Records Survey
Division of Community Service Programs
Work Projects Administration

Atlanta, Georgia
The Georgia Historical Records Survey
August 1941

The Historical Records Survey

Sargent B. Child, Director
Frederick S. Hulse, State Supervisor

Research and Records Program

Harvey E. Becknell, Director
Milton W. Blanton, Regional Supervisor
Julian J. Barfield, State Supervisor

Division of Community Service Programs

Florence Kerr, Assistant Commissioner
Blanche M. Ralston, Chief Regional Supervisor
Jane Van De Vrede, State Director

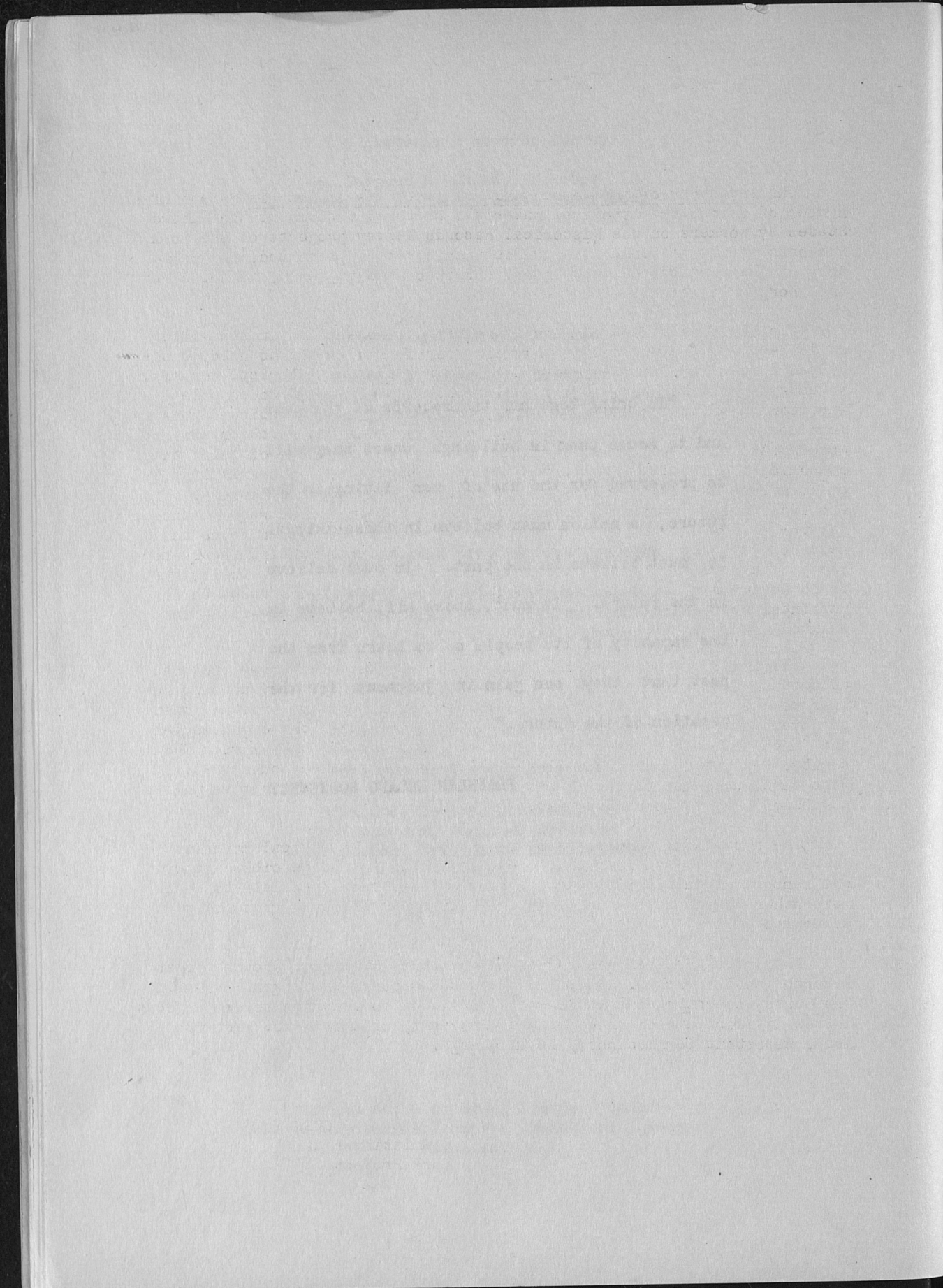
WORK PROJECTS ADMINISTRATION

Howard O. Hunter, Commissioner
Roy Schroder, Regional Director
H. E. Harman, Jr., State Administrator

Georgia State Planning Board, Sponsor
Cook County Commissioners of Roads and Revenues,
Cosponsor

"To bring together the records of the past and to house them in buildings where they will be preserved for the use of men living in the future, a nation must believe in three things. It must believe in the past. It must believe in the future. It must, above all, believe in the capacity of its people so to learn from the past that they can gain in judgment for the creation of the future."

FRANKLIN DELANO ROOSEVELT



FOREWORD

The Inventory of the County and Town Archives of Georgia is one of a number of guides to historical materials prepared throughout the United States by workers on the Historical Records Survey projects of the Work Projects Administration. The publication herewith presented, an inventory of the archives of Cook County and incorporated towns, is No. 37 of the Georgia series.

The Historical Records Survey program was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. Up to the present time approximately 1,400 publications have been issued by the Survey throughout the country. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, businessmen, and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by the Historical Records Survey projects attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of the Historical Records Survey projects, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey program was organized by Luther H. Evans, who served as Director until March 1, 1940, when he was succeeded by Sargent B. Child. The Survey operates as a Nation-wide series of locally sponsored projects in the Division of Community Service Programs, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

HOWARD O. HUNTER
Commissioner of
Work Projects

PREFACE

The Historical Records Survey was initiated in Georgia in October 1936, as a unit of a Nation-wide program under the supervision of Dr. Luther H. Evans, National Director. The project at the beginning was set up as a part of the Federal Writers' Project, but functioned thereunder for only a few weeks. The Survey became an independent unit of Federal Project No. 1 on November 1, 1936, and operated as such until September 1, 1939, when the transfer of the Survey to the status of a locally sponsored State-wide project was effected. The present State Supervisor of the Survey was appointed on October 10, 1940.

The principal objective of the Survey in Georgia is to prepare complete inventories of the public archives of the State and its political subdivisions, and to make readily accessible to research students and historians this large store of source material. This includes the publication, not only of inventories of county archives, but also of maps, vital statistics, and other important data found both in State and county depositories. Inventories of church archives, of Federal Archives in the State of Georgia, and guides to manuscript depositories have also been or will be prepared. A list of the publications of the Georgia Historical Records Survey appears on page 113. Such a survey should greatly aid and encourage a more systematic study of local governmental structure and point the way to an improvement in the methods of storage and preservation of both current and noncurrent records.

The arrangement of agencies in part B of the inventory classifies them according to governmental function: Administration; registration of property titles; administration of justice; law enforcement; finance; elections; education; health; welfare; public works; and miscellaneous. Records are classified in general according to the agencies which make them, unless other disposition of the records is directed by law. Under agencies, records have been classified, insofar as possible, according to the subjects with which they deal.

Records are described in entries whose style is formalized to give the following information: Title of record, dates for which available, quantity, labeling of volumes or containers, information on missing records or discontinuance, variant titles, description of record contents, manner of arrangement, indexing, nature of recording, size of volumes or containers, and location.

The Survey is now engaged in preparing a comprehensive statement of the general law regulating county government to be entitled County Government in Georgia. It is expected that this book will serve as a handbook on the organization, structure, and evolution of county government and records in Georgia, and will make it unnecessary to repeat in each inventory information applicable to all counties in the State. The office essays in this inventory are, therefore, limited to the creation of the office and its present status, the manner in which it is filled, the term, and special legislation affecting Cook County. Pending issuance of the volume on County Government in Georgia, it is suggested that

Preface

the reader consult the Inventory of the County Archives of Georgia, No. 106, Muscogee County, for more detailed essays than those found in the present inventory.

The Survey was begun in Cook County in the spring of 1940, and the initial field work was completed in December of that year. The work was rechecked during March and April 1941.

For the completeness and accuracy of the inventory of the records the field workers are responsible. The historical sketch was written by the State Supervisor. The essays, entries, and other sections of the Inventory were prepared by the State Office staff and were edited by Harold Warnell, Project Technician. The Inventory in final manuscript form was edited in the central office of the Survey by Mabel S. Brodie, editor in charge of public records inventories.

The publication of this volume is made possible largely through the assistance rendered on behalf of Cook County by the Commissioners of Roads and Revenues. The valuable assistance rendered by the Ordinary and other officials of Cook County is also gratefully acknowledged.

Acknowledgment is also made for the aid given by the various workers and officials of the State and District offices of the Work Projects Administration.

The Inventory of the County Archives of Georgia will, when completed, consist of a separate, numbered volume for each county in the State. Each county unit of the series is numbered according to its respective position in an alphabetical list of Georgia's 159 counties. Thus, the volume for Cook County becomes No. 37, in accordance with this list.

The inventory of the State archives, of county, municipal, and other local records, will constitute separate series of publications. They are in mimeographed form for free distribution to certain State and local public officials, public libraries in Georgia, and to a limited number of libraries and governmental agencies outside the State. Requests for information concerning these publications should be addressed to Julian J. Barfield, State Supervisor, Research and Records Programs, Ten Forsyth Street Building, Atlanta, Georgia.

FREDERICK S. HULSE
State Supervisor
The Georgia Historical Records Survey

Atlanta, Georgia
August 1941

ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

Abbreviations

agri.	agricultural
ag't	agent
alph.	alphabetical(ly)
arr.	arranged
art.	article
aver.	average
bd.	board
bdl(s)	bundle(s)
bsmt.	basement
C.C.	County Courthouse
C.H.	City Hall
chron.	chronological(ly)
clk.	clerk('s)
co.	county
comm'r	commissioners(')
Const.	Constitution
cont'd	continued
ct.	court
ctrm.	courtroom
deft.	defendant('s)
dem.	demonstration
dep't	department
DPW	Department of Public Welfare
e.g.	<u>exempli gratia</u> (for example)
est.	estimated
et al	<u>et alii, et alias</u> (and others)
et seq.	<u>et sequentia</u> (and the following)
Ex. Sess.	Extra Session
Ext. Ser.	Extension Service
f.b.	file box(es)
f.d.	file drawer(s)
fl.	floor
fm(s).	form(s)
Ga.	Georgia
gen.	general
hd(s)	head(s)
hdw.	handwritten
ibid.	<u>ibidem</u> (in the same place)
i.e.	<u>id est</u> (that is)
indef.	indefinite
infra	below
J.P.	justice of the peace
loc. cit.	<u>loco citato</u> (in the place cited)
M.D.	militia district
no(s).	number(s)
numer.	numerical(ly)
off.	office
op. cit.	<u>opere citato</u> (in the work cited)
ord.	ordinary('s)

Abbreviations, Symbols, and Explanatory Notes

p(p).....	page(s)
par(s).....	paragraph(s)
passim.....	here and there
pltf.....	plaintiff('s)
ptd.....	printed
pvt.....	private
rd.....	road
rm.....	room
sec(s).....	section(s)
S.E. Rep.....	Southeastern Reporter
sess.....	session
sher.....	sheriff('s)
sol. gen.....	solicitor general
strm.....	storeroom
supra.....	above
sup't.....	superintendent('s)
sup.....	superior
U.S.....	United States
U.S. Stat.....	United States Statutes at Large
v.....	versus
va.....	vault
viz.....	videlicet (namely)
vol(s).....	volume(s)
WPA.....	Work Projects Administration

Symbols

x.....	by (in dimensions)
--.....	to date and continuing
'.....	foot, feet
".....	inches
¶.....	space marks are used in footnote citations preceding sections of the Georgia Code, as a symbol for section.

Explanatory Notes

Titles of Records. The exact titles of records, as they appear on the spine or outside of volumes and record containers, are written in solid capitals without parentheses (see entry 4). In the absence of titles, descriptive titles have been assigned, which are written in solid capitals and enclosed in parentheses (see entry 3). If a record title is not adequately descriptive of the contents of the record, an assigned explanatory title (or explanatory words), written with initial capitals and enclosed in parentheses, has been added to the exact title (see entry 9). If in a single series the title of a record varies, the current or most recent title is used as the entry title, but variations are shown in the title line, as well as volumes that have no title (see entry 156).

Abbreviations, Symbols, and
Explanatory Notes

Dates. All dates used are inclusive. Missing records are indicated by broken dates.

Quantity. When two or more types of containers are considered in a single entry, the quantity is shown in chronological order, insofar as possible.

Labeling. Figures or letters in parentheses, following the number of volumes, file boxes, or other types of containers, indicate the labeling. If no labeling is indicated, it may be assumed that there is none.

Discontinuance. Where no statement is made that the record was discontinued at the last date shown in the entry, it could not be definitely established that such was the case. Where no comment is made on the absence of prior, subsequent, or intermediate records, no definite information could be obtained.

Description of Records. The description of the contents of a record applies only to the current or most recent record unless change in contents is actually shown in a record entry.

Indexing. All indexes to records, unless otherwise stated, are self-contained. If a record has a separate index, the index entry immediately follows the record entry where possible. Cross references are given in an entry for a separate index to the record entry or entries it serves; and conversely, cross references are given in a record entry to the separate index serving it, or entries where there is more than one separate index.

Condition of Records. It may be assumed records are in good condition unless otherwise indicated.

Dimensions. Dimensions in entries are always given in inches, unless otherwise indicated, and, therefore, the symbol for inches ("") has been omitted.

Location of Records. When all or the majority of the records of an office have a common location, the location is indicated in the last sentence of the office essay instead of in each individual entry.

Cross References. Title-line cross references are used to show the continuity of a record series which has been kept separately for a period of time and with other records for different periods of time. An example of this type is entry 168: "1934-- in Tax Receipts, entry 166." They are also used in all artificial entries, which are set up to cover records that must be shown separately under their proper office even though they are kept in files or records appearing elsewhere in the inventory; and in those set up for a record which is never kept separately but is found in two or more records of miscellaneous content, as, for example, the title-line cross reference in entry 70, "1919-- in Court Orders and Voters.

Abbreviations, Symbols, and Explanatory Notes

Lists, entry 47; 1919-- in Condemnation and Sundreys, entry 49." In both instances the description of the master entry shows the title and entry number of the record from which the cross reference is made, as, for example, these words in entry 104 do: "Also contain: Estate accounts, 1920-40, entry 106." Dates shown in the description of the master entry or entry of miscellaneous content are only for the part or parts of the record contained therein, and are shown only when they vary from those of the master entry.

Separate third-paragraph cross references from entry to entry, and See also references with subject headings or subheadings are used to show prior, subsequent, or closely related records which are not parts of the same series.

TABLE OF CONTENTS

	Page
Cook County Courthouse, Adel, Georgia	Frontispiece
Foreword	v
Preface	vii
Abbreviations, Symbols, and Explanatory Notes	ix
General	
Historical Sketch	1
Map of Cook County	12
Governmental Organization	13
Chart of Government, Cook County, 1941	16
Housing, Care, and Accessibility of the Records	17
Floor Plans, Cook County Courthouse	23
County Offices and Their Records	
Board of Commissioners of Roads and Revenues	27
Minutes. Papers and documents. Financial.	
Tax records. Audits. County bonds.	
Superior Court Clerk as County Recorder	30
Realty and personalty: Filing docket; deeds;	
mortgages; land title registers. Charters	
of incorporation. Trade names. Profession-	
al registration. Notaries public. Voters.	
Soldiers.	
Superior Court and Clerk	35
Civil: Case papers and pleadings; dockets;	
minutes and proceedings. Criminal: Case	
papers; dockets; minutes and evidence.	
Appeals. Juries. Financial. Newspapers.	
Solicitor General	41
Jury Commissioners	41
Grand Jury	41
Court of Ordinary	42
Minutes. Estates: Wills; case papers;	

Table of Contents

Page

Court of Ordinary (con'td)	
letters of representatives; docket;	
minors' estates; representatives'	
bonds; inventories and appraisements;	
returns of representatives; accounts	
and sales; widows' year's support.	
Lunacy cases. Marriages. Vital sta-	
tistics. Homesteads and exemptions.	
Officials' oaths and bonds. Pensions.	
Licenses and bonds. Livestock. Court	
costs and fees. Criminal records.	
Newspapers. Miscellaneous.	
County Probation Officer.....	54
Justice of the Peace Courts.....	55
1145th (Adel) militia district. 1461st	
(Cecil) militia district. 1761st (Greggs)	
militia district. 1156th (Lenox) militia	
district. 1664th (Massee) militia dis-	
trict. 1311th (Riverbend) militia dis-	
trict. 1487th (Sparks) militia district.	
Constables.....	57
Juvenile Court.....	58
County Attorney.....	58
Coroner.....	58
Sheriff.....	59
Executions and sales. Warrants. Appear-	
ance bonds. Mortgage foreclosures. Dock-	
ets. Prisoners.	
Tax Receiver.....	62
Board of Tax Assessors.....	62
Tax Collector.....	63
Tax Commissioner.....	63
Returns. Exemptions. Tax receipts and	
collections: Receipts; cash books. Tax	
digests. Tax execution dockets. Reports.	
Voters.	
Fiscal Depositories.....	67
Registrars.....	68

Table of Contents	Page
Board of Education	68
Superintendent of Schools.....	69
Pupils. Financial Records. Reports.	
Textbooks. Miscellaneous.	
Board of Health.....	71
County Physician.....	72
Department of Public Welfare.....	73
Minutes. Cases. Financial.	
County Warden.....	76
County Surveyor.....	76
County Agricultural Agent.....	76
Incorporated Towns and Their Records	
Adel.....	78
Cecil.....	84
Lenox.....	88
Sparks.....	92
Bibliography.....	97
Roster of Officials of Cook County.....	102
Subject Index to County Records	104
Subject Index to Town Records	111
List of Publications of The Georgia Historical Records Survey.....	113

1	General Introduction
2	History of the Institution
3	Organization and Administration
4	Faculty and Staff
5	Students and Alumni

6	Board of Trustees
7	County Physician
8	Department of Public Health
9	Sanitary Bureau
10	County Agricultural Agency

11	Department of Public Health
12	Sanitary Bureau
13	County Agricultural Agency
14	Department of Public Health
15	Sanitary Bureau

16	County Agricultural Agency
17	Department of Public Health
18	Sanitary Bureau
19	County Agricultural Agency
20	Department of Public Health

21	Sanitary Bureau
22	County Agricultural Agency
23	Department of Public Health
24	Sanitary Bureau
25	County Agricultural Agency

26	Department of Public Health
27	Sanitary Bureau
28	County Agricultural Agency
29	Department of Public Health
30	Sanitary Bureau

31	County Agricultural Agency
32	Department of Public Health
33	Sanitary Bureau
34	County Agricultural Agency
35	Department of Public Health

36	Sanitary Bureau
37	County Agricultural Agency
38	Department of Public Health
39	Sanitary Bureau
40	County Agricultural Agency

41	Department of Public Health
42	Sanitary Bureau
43	County Agricultural Agency
44	Department of Public Health
45	Sanitary Bureau

46	County Agricultural Agency
47	Department of Public Health
48	Sanitary Bureau
49	County Agricultural Agency
50	Department of Public Health

51	Sanitary Bureau
52	County Agricultural Agency
53	Department of Public Health
54	Sanitary Bureau
55	County Agricultural Agency

56	Department of Public Health
57	Sanitary Bureau
58	County Agricultural Agency
59	Department of Public Health
60	Sanitary Bureau

61	County Agricultural Agency
62	Department of Public Health
63	Sanitary Bureau
64	County Agricultural Agency
65	Department of Public Health

66	Sanitary Bureau
67	County Agricultural Agency
68	Department of Public Health
69	Sanitary Bureau
70	County Agricultural Agency

71	Department of Public Health
72	Sanitary Bureau
73	County Agricultural Agency
74	Department of Public Health
75	Sanitary Bureau

76	County Agricultural Agency
77	Department of Public Health
78	Sanitary Bureau
79	County Agricultural Agency
80	Department of Public Health

HISTORICAL SKETCH

Physical Characteristics

Cook County is in the southern part of Georgia on the second range of counties north of the Florida border. It is approximately 22 miles from north to south and varies in its east-west breadth from 4 to 16 miles. Its area is 230 square miles or 147,200 acres.¹

It is bounded on the north by Tift County; on the east and north-east by the New River and, below that stream's junction with the Withlacoochee, by the latter river. Berrien County lies on the other side of these streams. Cook County is bounded by Lowndes County on the south, while the Little River separates it from Brooks County on the southwest and from Colquitt on the west.² Twice since the county was created acts have been passed re-defining its northern and southern boundaries but the alterations had no material effect on the county's area.³

The county lies within the upper coastal plain and its contours are generally smooth. A low central plateau, approximately 300 feet high, extends north and south between the valleys of the Withlacoochee and New Rivers. Its soil is of the Hawthorn Formation, a sedimentary deposit laid down in Miocene times. Areas near the rivers and streams are generally swampy, and elsewhere, scattered throughout the county, are so-called "Bays" or "Bayous," shallow circular depressions partially filled with waterlogged vegetation or peaty muck. Both swamps and bays are naturally heavily timbered and cover more than 25 percent of the county's area.⁴ Other predominant soil types in the county are fine sands and sandy loams, highly leached and rather acid.⁵ With its long summers, short, mild winters, and well distributed rainfall averaging about 47 inches annually, Cook County, distinctly a rural community, presents conditions favorable to a widely diversified type of agriculture and the growing of a number of crops during all seasons of the year. Generally the last killing frost occurs on March 12 and the first on November 15, giving the area a frost-free season of 248 days. Such vegetables as cabbages, collards, onions, radishes, turnips, and lettuce may be grown during the winter. Peas, beans, and potatoes are planted in late February with little danger of a frost-killing.

The general elevation of the county ranges from about 100 feet where Little River crosses the southern boundary to slightly more than 300 feet along the northern boundary.⁶

¹ U.S. Department of Agriculture, Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia (Series 1928, Number 11), p. 1.

² Ga. Acts 1918, pp. 102-106; 1919, pp. 625-627; 1921, pp. 88-90.

³ Ga. Acts 1919, pp. 625-627; 1921, pp. 88-90.

⁴ U.S. Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia, pp. 23, 24.

⁵ Ibid., p. 24.

⁶ Ibid., pp. 3, 4.

Territory Prior to the Organization of the County

Creek Indians originally occupied the area now embraced in Cook County and it remained in Indian hands until a considerable part of the State had been settled. It was not formally ceded to the white colonists until the Treaty of Ft. Jackson in 1814. The area, first embraced in Irwin County, was laid out by the lottery act of 1818.¹ Lowndes was separated from Irwin in 1825² and Berrien from Lowndes in 1856.³ During all this period of continued subdivision into smaller counties, the area between the Withlacoochee and the Little Rivers remained sparsely settled.

First permanent white settlers established homes in what is now Cook County during the early part of the nineteenth century. Nativeborn Americans, of sturdy Anglo-Saxon stock, they came mainly from the Carolinas, with a minority from north Georgia and Tennessee. Later immigrants to the area came mainly from the same region.⁴

Early census figures did not specify the population of the area which later was to become Cook County, but reasonably accurate estimates may be given. From 1870 through 1910, between one-third and two-fifths of the entire Berrien County population lived in that area. On this basis, approximately 1,000 to 1,100 persons resided there in 1860.⁵ Commercial development had been noted during the decade prior to 1870. A general store was erected near the future site of Adel, at the intersection of the Union and Mill roads by J. Frank Parrish, operator of the Hutchinson Pond Mill, and this was followed by a second and a third store built, respectively, by J. H. Chestnut and J. T. Wilkes and A. W. Parrish.⁶ The first church in the Cook County area was established in 1854 at the lime sink, near Adel. Of Primitive Baptist denomination, it was called Salem church.⁷

During the 40-year period after 1870, the area between the Little and Withlacoochee Rivers grew more rapidly in population than at any time before or since. It was a boom period and many settlers had been attracted there by development of the naval stores market and the turpentine industry. Five of Cook County's present seven militia districts

¹ Ga. Acts 1818, pp. 27-40.

² Ga. Acts 1825, p. 54.

³ Ga. Acts 1855-56, pp. 112-114.

⁴ U. S. Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia, p. 3.

⁵ U. S. Census Office, Population of the United States in 1860 . . . Eighth Census, p. 74.

⁶ J. J. Parrish, The Beginning of Adel (essay in city clerk's office, city hall, Adel, Georgia).

⁷ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

were subsequently created from the land which, in 1870, was embraced in the 1145th and 1156th militia districts of Berrien County. In that year the population of these two militia districts was approximately 1,400.¹ The Riverbend militia district (1311th), the sixth of Cook County's militia districts, was first mentioned in the 1880 census report, at which time its population was given as 491, while the estimated population of the Cook County area had risen to approximately 2,000.² By 1890, the population was approximately 3,000.³ The next 10-year period saw the largest gain for any similar span in the area's history, the population rising to approximately 7,000 by 1900.⁴ The subsequent decade recorded the second largest gain and by 1910 there were approximately 10,000 persons living within the area.⁵ The 1920 census gave Cook County a population of 11,180;⁶ 1930, 11,311;⁷ and 1940, 11,919.⁸

As the boom came to a decline more than 30 years ago, many of the inhabitants, who had been attracted there by the naval stores industry, diverted their attention to farming. Most of the land had been allotted and they decided to cast their lot there rather than go elsewhere.

Cook County Created

A movement to create a separate county of Cook from a portion of Berrien was launched earnestly in 1916, and was marked by a spirited controversy during which both factions campaigned vigorously, circulating broadsides in an effort to influence the electorate. The agitation gained headway notwithstanding provisions of the Constitution of 1877,⁹ prohibiting creation of additional counties. Sponsors of the movement were encouraged by the knowledge that the legislature had shown a willingness many times to amend this instrument in response to a strong local demand.

-
- 1 U.S. Census Office, Ninth Census: 1870, The Statistics of the Population of the United States . . ., I, 79.
 - 2 U.S. Census Office, Tenth Census: 1880, The Statistics of the Population of the United States . . ., I, 120.
 - 3 U.S. Census Office, Report on Population of the United States at the Eleventh Census: 1890, Part I, 88.
 - 4 U.S. Census Office, Twelfth Census of the United States . . . 1900, Population, I, Part I, 97.
 - 5 U.S. Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II, 342.
 - 6 U.S. Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I, 191.
 - 7 U.S. Bureau of the Census, Fifteenth Census of the United States: 1930, Population, I, 234.
 - 8 U.S. Bureau of the Census, Population of the State of Georgia — Final Figures: 1940 (Release of February 14, 1941).
 - 9 Ga. Code of 1933, #2-8202; Ga. Acts 1904, p. 47, ratified October 5, 1904.

Historical Sketch

(First entry, p. 27)

The issues were defined clearly in the broadsides, one setting forth contentions why the new county should be created, the other opposing. Proponents and opponents first carried their campaign to the legislature and then to the voters and their arguments stirred wide interest.

The broadside Why Cook County Should Be Created, cited, among others, the following reasons:

The Commissioners of Berrien County recommended the new county; territory would be taken mainly from that county alone; the new county would have natural boundaries, rivers on two sides; it would have a tax value of over \$3,000,000, or more than 75 of the then existing counties had; it would have a population of 11,000, more than 38 counties; it would have an area of 230 square miles, more than 32 counties. Furthermore, it was contended, the new county could be created without harm to the parent county, which would be left in sound financial condition, without debt and with public improvements unobstructed.¹

Opponents of the movement, in their broadside Why Cook County Should Not Be Created, cited that in 1905 one-fourth of Berrien County, with one-half of its taxable values, had been utilized in the creation of Tift County. The new county of Cook would be located within 3 miles of the centrally located Berrien County courthouse and it was contended that transportation facilities and roads from the proposed county to the Berrien County seat were better than from most parts of Berrien County. It was therefore no inconvenience for inhabitants of any part of the area to come to the Berrien County seat and return the same day, they argued. Another contention was that the proposed new county contained the best lands, leaving low, wet lands, of little value to the parent county.²

After 2 years of persistent campaigning, sponsors of the new county won out as the legislature passed the resolution at its 1918 session, submitting to voters of the state a constitutional amendment creating Cook County and defining its boundaries.³ In the November election, that same year, the amendment was ratified by an overwhelming vote as certified by the Secretary of State and proclaimed by Governor Hugh Dorsey under his seal, November 27, 1918: The results: For creation of Cook County, 25,944; against 9,495.⁴

¹ Why Cook County Should Be Created, a broadside published and distributed by persons desiring to have new county created (copy in Georgia State Library, State Capitol, Atlanta, Georgia).

² Why Cook County Should Not Be Created, a broadside published and distributed by opponents of creating the county (copy in Georgia State Library, State Capitol, Atlanta, Georgia).

³ Ga. Acts 1918, pp. 102-106.

⁴ (Governor's) Executive Minutes (1917-19), pp. 248, 249 (in State Department of Archives and History, Atlanta, Georgia).

Origin of Name

Tribute to a valiant Confederate soldier and Georgia statesman, Gen. Philip Cook, was paid by sponsors in adopting a name for the new county. Born in Twiggs County, Ga., July 30, 1817, General Cook was graduated from Oglethorpe University and the law department of the University of Virginia. He first practiced law in Forsyth, Georgia, moving successively to Sumter, Lanier, and Oglethorpe Counties in the practice of that profession. He served in the State Senate in 1859 and 1860 and 1863 and 1864. Enlisting in the Confederate Army as a private in 1861, he rose rapidly and was commissioned a brigadier general in August 1863, serving throughout the continuance of the war. He was elected as a Democrat to the Forty-third, Forty-fourth, Forty-fifth, and Forty-sixth congresses (March 4, 1873-March 3, 1883), after which he resumed his law practice in Americus. He was State Capitol Commissioner, 1883 to 1889; was elected Secretary of State of Georgia in 1890, and served until his death in Atlanta May 24, 1894. He was buried in Macon, Ga.¹

Organization of the County and County Seat

The act creating the county named Adel as the county seat and provided for election of the county's first officials on the first Wednesday in December following ratification of the amendment in November 1918.²

The first official to take office in the county was C. O. Smith, ordinary, who was commissioned on December 9, 1918, and qualified on December 23. The clerk of the superior court, sheriff, tax collector, tax receiver, coroner, county surveyor, and county treasurer qualified between January 1 and January 8, 1919.³ Homer L. Parrish was elected January 7, 1919, as the county's first representative in the Georgia General Assembly.⁴

For about the first year of its existence Cook County affairs were administered by the ordinary.⁵ A board of commissioners of roads and revenues, composed of three members, was created by a legislative act approved August 12, 1919⁶ and the board was elected at an election held September 19, of that year, and took office the Monday following certification of the balloting.⁷ Since that time control of county affairs has been vested in the commissioners. Cook County was attached to the

¹ Biographical Directory of the American Congress, 1774-1927, p. 843.

² Ga. Acts 1918, p. 104.

³ Record of County Officers (1916-24), n.p. (in State Department of Archives and History, Atlanta, Georgia).

⁴ (Governor's) Executive Minutes (1917-19), December 1918; Adel News, January 10, 1919.

⁵ Ga. Const. 1868, art. 5, sec. 5, par. 2, sec. 14, par. 1.

⁶ Ga. Acts 1919, pp. 627-636.

⁷ Ga. Acts 1919, p. 628.

Historical Sketch

(First entry, p. 27)

Eleventh Congressional District, the Southern Judicial Circuit and the Sixth Senatorial District. Justices of the peace and constables living in the area when the county was created were permitted to exercise their powers until the new militia districts were laid out.¹

Courthouses

Organization of the new county found officials without a courthouse. The auditorium of the Adel city hall was used as a courtroom, but offices of county officers were established in a large building directly across the street. A concrete vault for preservation of records was built into this structure and other alterations made of a minor nature.

The county's temporary housing arrangement was in effect for about 2 years until 1921, when another building was purchased and remodeled as a courthouse. Originally erected as a garage, it was a two-story brick building. Most of the county officials occupied offices on the ground floor while on the second floor were the courtrooms and offices of a few officials. For 18 years, this building served as the courthouse. In 1937, imbued by the opportunities offered by the Public Works Administration, the county entered into a cooperative arrangement with this government agency, whereby a modern courthouse, ample to meet county needs for years, was erected and completed in 1939.² This courthouse is one of the finest in Georgia.

Economic Development

Resources in the Cook County area during its pre-war history may be estimated in the same manner as was the population although specific information is lacking. In 1860, immediately prior to the War Between the States, there was an approximate total of 5,000 to 6,000 acres of improved farm land within the area while the unimproved farm land was estimated at approximately 70,000 acres. Cash value of farms was estimated at approximately \$160,000 and farming implements and machinery were worth about \$6,000. Within the area were approximately 300 horses and mules, 1,500 milch cows, 1,700 sheep, 5,000 swine, and approximately 2,500 other cattle. Approximate harvests were 25,000 bushels of corn, 15,000 pounds of rice, 16,000 bushels of sweet potatoes, 2,500 bushels of oats and somewhat less than 200 bales of cotton.³ As a comparison, Dougherty County, a few miles to the west, in 1859 produced 20,000 bales of cotton and 370,000 bushels of corn.⁴

¹ Ga. Acts 1918, pp. 105, 106.

² See Housing and Care essay, infra, p. 17, for description of new courthouse.

³ U. S. Census Office, Agriculture of the United States in 1860, Compiled from the Original Returns of the Eighth Census . . ., II, 22, 23.

⁴ Albany Patriot, August 30, 1860.

"One of the first effects of emancipation was a fall in land values in the entire State. Average taxable values of land in Georgia of \$4.85 per acre in 1860 fell to \$2.87 per acre in 1872. The heaviest loss was borne by the cotton belt. In most of the cotton belt counties in 1860, the average per acre was \$5-\$7 and in 1872 from \$3-\$5. In 5 of the cotton-producing counties values decreased over 70 percent during the war and reconstruction period. In 11 counties the decrease was between 60 and 70 percent. Thirty-seven counties in all lost land valuation of more than half the value of 1860. For example, in 1860, in the great cotton counties of Dougherty, Lee, and Houston, the average taxable value of land was over \$9 an acre, in the choicest area of the cotton belt. In 1872, the average value had fallen to from \$3 to \$5 an acre."¹

In 1870, with the State under military rule and reconstruction in progress, despite the increase in the Cook County area to approximately 8,000 acres of improved farm lands, the value of all farms in the section had declined to approximately \$50,000, although the value of farm implements had increased slightly and harvests were larger.² Tobacco, which was to become one of the outstanding crops of the section, was first mentioned in the 1870 census and the approximate Cook County yield was 1,500 pounds. The cotton crop was approximately 250 bales; there was a slight increase in corn production and the harvest of oats soared upward to approximately 15,000 bushels. About 40,000 pounds of rice were raised and the sweet potato crop was approximately 20,000 bushels.³ In this census also appeared first mention of farm wages paid. With the slaves freed, this item, including value of board, was approximately \$7,000.⁴

Records are not available as to the number of manufacturing plants, if any, within the Cook County area in 1860, but there were seven such plants in Berrien County as a whole. One manufactured carriages, two milled flour and meal, one of these probably being the Hutchinson Pond Mill, previously mentioned, three lumber mills, and one wool carding plant. Three male hands were employed in the carriage factory at an average yearly wage of \$520. This factory paid by far the better wages. The average paid by the other plants was only slightly more than \$200 a year. The 12 lumber mill workers made yearly wages averaging \$221. With a total production valued at \$11,925 in 1860, the flour and meal mills did the

¹ C. Mildred Thompson, Reconstruction in Georgia, Economic, Social, Political, 1865-1872 (Vol. LXIV, No. 1 of Columbia University Studies in History, Economics and Public Law) (New York, 1915), pp. 283, 284.

² U.S. Census Office, The Statistics of the Wealth and Industry of the United States . . . Compiled from the Original Returns of the Ninth Census (June 1, 1870) . . ., III, pp. 120-122.

³ Ibid., p. 122.

⁴ Ibid., p. 120.

largest business. The lumber mills, with a total production valued at \$5,400, were second. None of the factories employed women.¹

The number of manufacturing establishments in the county had increased to 12 by 1937 with 39 wage earners (exclusive of salaried officers and employees) receiving stipends of \$18,050. Cost of fuel, electric energy, and contract work was listed as \$235,054; value of the products was \$371,330, with \$136,276 added to the value by the manufacturers.²

Improved farm land in the Cook County area had risen to an estimated 25,000 acres by 1900 and farm machinery and implements were worth about \$30,000. Livestock had a valuation of approximately \$135,000.³

Thirty years later, in 1930, there were 1,295 farms in Cook County, having an approximate land area of 154,240 acres; the land and buildings were valued at \$2,847,191, with a valuation of \$164,661 placed on implements and machinery.⁴ Steady increase in farms and their values was noted during the next decade, and by 1940 the number of farms had increased to 1,326, the land and buildings had a valuation of \$3,361,029, and farm implements and machinery were valued at \$235,938. The average value of land and buildings per farm was \$2,535.⁵

In that same year, tobacco and cotton stood out as chief crops of the county. Of the number of farms reporting in 1939 (932), a total of 3,994 acres were planted in cotton with a yield of 1,932 bales. Tobacco farms reporting (1,259) planted 4,841 acres with a yield of 4,633,092 pounds.⁶

Cotton was the chief money crop during the first year after the county's creation. In 1919 upland cotton sold at 40 cents a pound and during the year previous to November 15, 1919, 180 cars of upland cotton were shipped valued at \$900,000, 43 cars of sea island cotton with a value of \$360,000, and 60 cars of cotton seed valued at \$142,000.

Corn ranked as the county's largest crop during the year after its creation, there having been about 15,980 acres planted in 1919, with

¹ U.S. Census Office, Manufactures of the United States in 1860; Compiled from the Original Returns of the Eighth Census . . ., p. 61.

² U.S. Bureau of the Census, Biennial Census of Manufactures: 1937, Part I, 1444.

³ U.S. Census Office, Twelfth Census of the United States . . . 1900, Agriculture . . ., V, Part I, 510, 511.

⁴ U.S. Bureau of the Census, Fifteenth Census of the United States: 1930, Agriculture, II, Part 2, 551.

⁵ U.S. Bureau of the Census, Sixteenth Census of the United States: 1940, Agriculture, Georgia, First Series . . ., p. 13.

⁶ Ibid., pp. 100, 101.

total proceeds of approximately \$138,000. Peanuts represented 3,222 acres and the yield produced 151 cars, which brought \$475,650 at the prevailing price of \$207 a ton.¹

Its soil admirably adapted to the growing of vegetables, Cook County made rapid advancement in that line of farming in the last decade. In 1933 only about 400 acres were utilized for truck, but the development made such strides that by 1940 the average for several preceding years was 3,000 acres. The 1939 crop included 289 cars of watermelons, cantaloupes, and cucumbers valued at \$43,350; 51 cars of sweet potatoes which brought \$20,400; two cars of sugar cane syrup valued at \$3,000; and 34 cars of velvet beans with a valuation of \$23,800.²

The Sowega Melon Growers Association, one of the largest organizations of its kind in South Georgia, was organized in 1921 with headquarters Adel, the Cook County seat. Its membership originally was composed of growers in Mitchell, Brooks, Colquitt, Cook, Berrien, Lowndes, and Tift Counties, but its operations became so extensive within a short time that its present membership includes growers from all parts of South and Middle Georgia, North and West Florida, and a part of Southern Alabama. The association ships in a normal year from 2,500 to 3,000 cars.³

Farming in Cook County is of somewhat more conservative a type than in many other southwest Georgia counties. Individual land holdings are not so large and a greater proportion of farms are operated by the owners than in many other counties. In 1920 farms constituted about three-quarters of the county's area and 57 percent of them were operated by tenants.⁴

The livestock industry, particularly hog-raising, steadily increased during the decade 1911-1920, largely because of disturbances caused by the boll-weevil. In 1920 there were within the borders of the county 38,479 chickens and 3,803 other poultry, and two or three dairy farms were in operation.⁵ Farms reporting April 1, 1940, listed 1,236 horses and mules and 1,063 cattle and calves (over 3 months old). The milk production was 504,198 gallons.⁶

¹ Adel News, 1919, *passim*, see entry 136.

² Information obtained from George Kessler, Cook County Agricultural Agent, May 15, 1941, by Ernestine A. Warren.

³ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

⁴ U.S. Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia, p. 9.

⁵ *Ibid.*, p. 8.

⁶ U.S. Bureau of the Census, Sixteenth Census of the United States: 1940, Agriculture, Georgia, First Series . . ., p. 68.

Rural Electrification

Rural electrification was introduced in Cook County in 1938, thereby making it possible for the hundreds of farmers and their families to enjoy the same modern lighting and power facilities as their urban neighbors. The original project called for 200 miles of lines serving about 600 rural consumers. Plans have been announced to construct an additional 200 miles of lines.¹

Transportation Facilities

All of Berrien County, including the area now embraced in county of Cook, began to combat road problems as early as 1857, but it was not until the last two decades that the paved network of National and State highways and improved country roads were developed. In the former year, the grand jury called attention to the insufficiency of roads and the need for more bridges.² "Many roads were found to be in bad condition," the grand jury proclaimed in 1861.³ They were termed "almost impassable" in 1863.⁴ The first grand jury of Cook County in March 1919, reported all public roads in "bad condition" and declared most turnpikes and bridges were impassable.⁵ The grand jurors reported roads in "fairly good condition" in 1921.⁶

Modern transportation facilities have contributed to the importance of Cook County as a shipping and trading center. The City of Adel and the towns of Sparks, Lenox, and Cecil are traversed by three railroads.⁷ In 1881 the Georgia Southern and Florida Railway was incorporated to build a road from Macon to Homerville or DuPont in Clinch County and thence to the Florida line.⁸ The Georgia and Florida railroad, incorporated in 1852, operated a continuous line from Augusta to Madison, Florida, with a branch to Adel.⁹ The South Georgia Railroad extended its northern terminus to Adel in 1904.¹⁰ National Highway Route 41 winds through Cook County, while from Adel to Nashville, Georgia, 12 miles

1 Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

2 Berrien County, superior court clerk's office, Minutes (May Term, 1857), p. 14.

3 Ibid. (May Term, 1861), p. 157.

4 Ibid. (June 1863), p. 178.

5 Minutes (Superior Court), vol. 1, p. 23, see entry 58.

6 Ibid., p. 97.

7 Rand McNally Commercial Atlas and Marketing Guide, Seventy-second Edition, 1941 (New York, Chicago, San Francisco, c. 1941), pp. 106, 108-110.

8 Ga. Acts 1880-81, pp. 277-279.

9 Ga. Acts 1851-52, pp. 151, 152; Moody's Manual of Investments American and Foreign Railroad Securities: 1940 (New York), p. 1093.

10 Poor's Financial Records: 1940 Railroad Manual (New York), p. 464.

east, and to Moultrie, 25 miles west of Adel, are paved roads. In addition to the paved highways, the county has a network of county roads, kept in good condition, thereby affording all sections of the county easy access to adjoining territory. Mail routes are in easy access of every farm.¹ Busses of the Greyhound line likewise furnish daily service.²

Education

Public schools forged to the front in Cook County within a few months after its organization with the overwhelming approval in March 1919 of a proposal to levy a county-wide school tax in addition to the ad valorem tax. Tabulations showed 532 voters favored the school tax to 67 against, a majority of more than eight to one.³ The county in 1940 had a consolidated school system with approximately 4,000 pupils enrolled. Seven elementary grades, junior high schools, and the Adel-Sparks senior high school, situated midway between the two cities and completed in 1928, constituted the system. Graduates complete 11 grades.⁴

Sparks College, founded by the Southern Methodist Episcopal church in 1901, had an enrollment averaging 250 students, young men and women from various states in this country and from foreign nations. The college was merged with another institution and the site transferred in 1928. A few years after the college was abandoned fire swept its buildings, and at the present time walls alone stand as memento to the institution.⁵

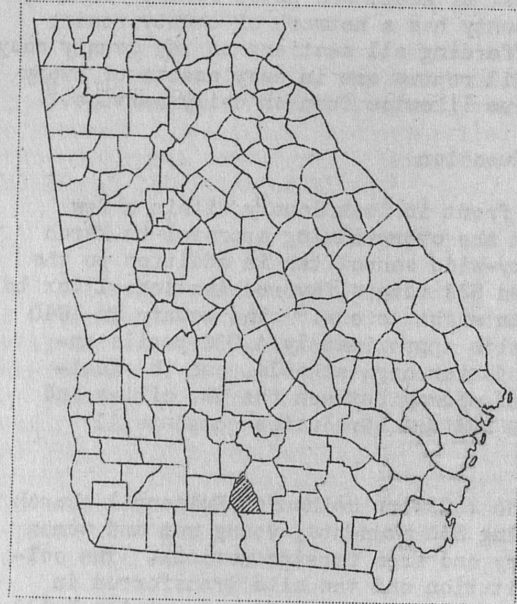
¹ U.S. Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia, p. 28; Savannah Morning News, October 26, 1939.

² Information obtained from Greyhound Lines, June 10, 1941, by Mason D. Shumate.

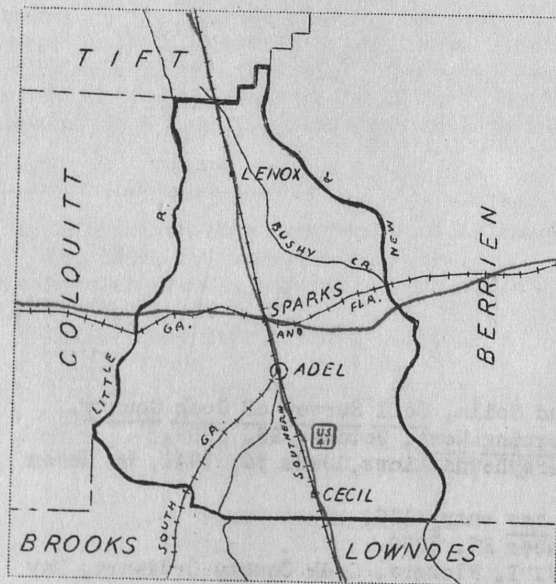
³ Adel News, March 28, 1919, see entry 136.

⁴ Savannah Morning News, October 26, 1939.

⁵ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.



Map of Georgia showing
location of Cook County
(shaded).



Map of Cook County

and
tion
in t
heal

unti
Sinc
but
Fult
tion
coun

and
and
trio
Eigh
gani
to a
incl

fair
cont
boar

cour
and
nal
duti
the
lici

1
2
3
4
5
6
7
8
9
10
11

GOVERNMENTAL ORGANIZATION

The Georgia County is a civil division of the State for judicial and political purposes; a local organization invested with certain functions of corporate existence.¹ The county serves as agent of the State in the collection of taxes and cooperates in the promotion of public health, education, welfare, and the enforcement of law.

Counties are created by amendments to the State Constitution, which, until the year 1904, were limited in number to the 145 then existing.² Since that date 16 additional counties have been created aggregating 161, but the merger in 1932 of Campbell and Milton Counties with the county of Fulton reduced the number to 159.³ There are no limitations or restrictions as to size, population, or taxable value in the creation of counties.

Cook County was laid out and formed from Berrien County in 1918, and upon its creation, became a part of the Sixth Senatorial District and the Eleventh Congressional District.⁴ When the congressional districts of the State were reapportioned in 1931, it was placed in the Eighth Congressional District.⁵ Cook County was attached upon its organization to the Southern Judicial Circuit, but was transferred in 1919 to a new judicial circuit, the Alapaha, created in that year, which also includes the counties of Atkinson, Berrien, Clinch, and Lanier.⁶

The ordinary of Cook County was given jurisdiction over county affairs upon organization of the county in December 1918,⁷ a function he continued to exercise until the election in September 1919 of the first board of commissioners of roads and revenues.⁸

Serving in Cook County at the present time are the following courts, officers, and agencies: A board of three commissioners of roads and revenues;⁹ the superior court, the highest State tribunal of original jurisdiction;¹⁰ the superior court clerk, who, in addition to his duties as a clerical officer, is county recorder, and is responsible for the recordation of titles to property, mortgages, and liens;¹¹ the solicitor general, who is the State prosecuting officer of the judicial

¹ *Hammond v. Clark*, 136 Ga. 313; 71 S. E. 479 (1911).

² Ga. Code of 1933, #2-8201.

³ Ga. Acts 1929, p. 551; 1931, p. 527.

⁴ Ga. Acts 1918, pp. 102-106.

⁵ Ga. Acts 1931, pp. 46-48.

⁶ Ga. Acts 1918, p. 104; 1919, p. 109; 1939, p. 1463.

⁷ Ga. Const. 1868, art. 5, sec. 5; Ga. Acts 1918, p. 104.

⁸ Ga. Acts 1919, pp. 627-636.

⁹ *Ibid.*

¹⁰ Ga. Const. 1777, arts. 36-40; Ga. Code of 1933, #2-3201.

¹¹ Ga. Const. 1777, arts. 36, 40; Ga. Code of 1933, #24-2714.

circuit embracing Cook County;¹ jury commissioners, who are appointed by the judge of the superior court,² and who select the names of citizens of the county, eligible to serve, to be placed in the grand and trial jury boxes;³ the grand jury, whose principal duty is to investigate criminal offenses that come to its knowledge and indict law violators,⁴ and also to make recommendations concerning county matters;⁵ court of ordinary, with jurisdiction over estate and probate matters;⁶ seven justice of the peace courts,⁷ one serving in each militia district in the county,⁸ and in addition there can be a commissioned notary public ex officio justice of the peace appointed by the superior court judges, in each of these districts;⁹ constables, who are the process servers and arresting officers of justice of the peace and commissioned notary public ex officio justice of the peace courts;¹⁰ the county attorney, who advises the county when legal problems arise, and represents it when it becomes involved in litigation;¹¹ county coroner, whose duty is to conduct inquests in all sudden or violent deaths where there are no eye-witnesses;¹² the sheriff, the county's principal law enforcement officer and process server;¹³ the tax commissioner, who succeeded to the duties of the tax receiver and tax collector when these two offices were combined in 1937 (the duties consisting principally of receiving returns of taxable property from all taxpayers of the county, collecting both State and county taxes, and keeping a permanent record of qualified voters);¹⁴ the board of tax assessors, who are appointed by the board of commissioners of roads and revenues,¹⁵ and are charged with the duty of assessing property for taxation at a fair valuation;¹⁶ county depository, in lieu of the abolished office of county treasurer, appointed by the board of commissioners of roads and revenues;¹⁷ a board of three registrars,¹⁸

- 1 Ga. Const. 1798, art. 3, sec. 3; Ga. Code of 1933, #2-3901.
- 2 Ga. Code of 1933, #59-101; Ga. Acts 1878-79, p. 27.
- 3 Ga. Code of 1933, #59-106; Ga. Acts 1878-79, pp. 27, 34.
- 4 Ga. Const. 1777, art. 45; Ga. Code of 1933, #59-304.
- 5 Ga. Code of 1933, #59-309, #59-314 to #59-317; Ga. Acts 1889, p. 156.
- 6 Ga. Code of 1933, #24-1701; Ga. Acts 1851-52, pp. 49, 50, 91-98.
- 7 Minutes (Court of Ordinary), vol. 1, p. 1, see entry 78.
- 8 Ga. Const. 1777, art. 53; Ga. Code of 1933, #2-3501.
- 9 Ga. Code of 1933, #2-3601; Ga. Const. 1877, art. 6, sec. 8.
- 10 Ga. Code of 1933, #24-801, #24-817; Act 1811, Cobb, p. 645.
- 11 Ga. Acts 1919, p. 634; Minutes (County Commissioners), vol. 1, p. 5, see entry 1.
- 12 Ga. Code of 1933, #21-101, #21-202; Act 1823, Cobb, p. 537.
- 13 Ga. Const. 1777, art. 40; 1798, art. 3, sec. 11; Ga. Code of 1933, #24-2801, #24-2813.
- 14 Ga. Code of 1933, #92-4611, #92-4901; Act 1804, Cobb, pp. 1045, 1046; Ga. Acts 1933, pp. 490-494.
- 15 Ga. Code of 1933, #92-6903; Ga. Acts 1913, pp. 123-134.
- 16 Ga. Code of 1933, #92-6911; Ga. Acts 1913, p. 127.
- 17 Ga. Acts 1920, pp. 498-501; Minutes (County Commissioners), vol. 1, p. 74.
- 18 Ga. Code of 1933, #34-301; Ga. Acts 1894, pp. 115-118.

whose principal duty is the preparation of lists of registered voters of the county,¹ a board of education of five members;² a superintendent of schools, who is also secretary of the county board of education and its chief executive officer;³ the board of health, composed of the chairman of the board of county commissioners, the superintendent of schools, and one reputable physician supposed to be appointed by the grand jury (in Cook County the county physician serves on the board), with supervision over all matters relating to health and sanitation in the county;⁴ a county physician, appointed by the commissioners of roads and revenues to give medical attention to county prisoners and to inmates of county charitable institutions;⁵ a county department of public welfare consisting of a director and a board of five members;⁶ county warden (superintendent of roads);⁷ a county surveyor, who surveys county and district lines, executes surveys required by court order, and plats all surveys made by him;⁸ county agricultural agent, selected by the Agricultural Extension Service of the University System of Georgia, with the approval of the county commissioners and board of education.⁹

¹ Ga. Code of 1933, #34-401; Ga Acts 1908, p. 59; 1924, p. 47.

² Ga. Code of 1933, #32-902; Ga. Acts 1870, pp. 49-60; 1871-72, pp. 279-283; 1919, p. 320.

³ Ga. Code of 1933, #32-907, #32-1001, #32-1009; Ga. Acts 1911, p. 101.

⁴ Ga. Code of 1933, #88-201; Ga. Acts 1914, p. 125.

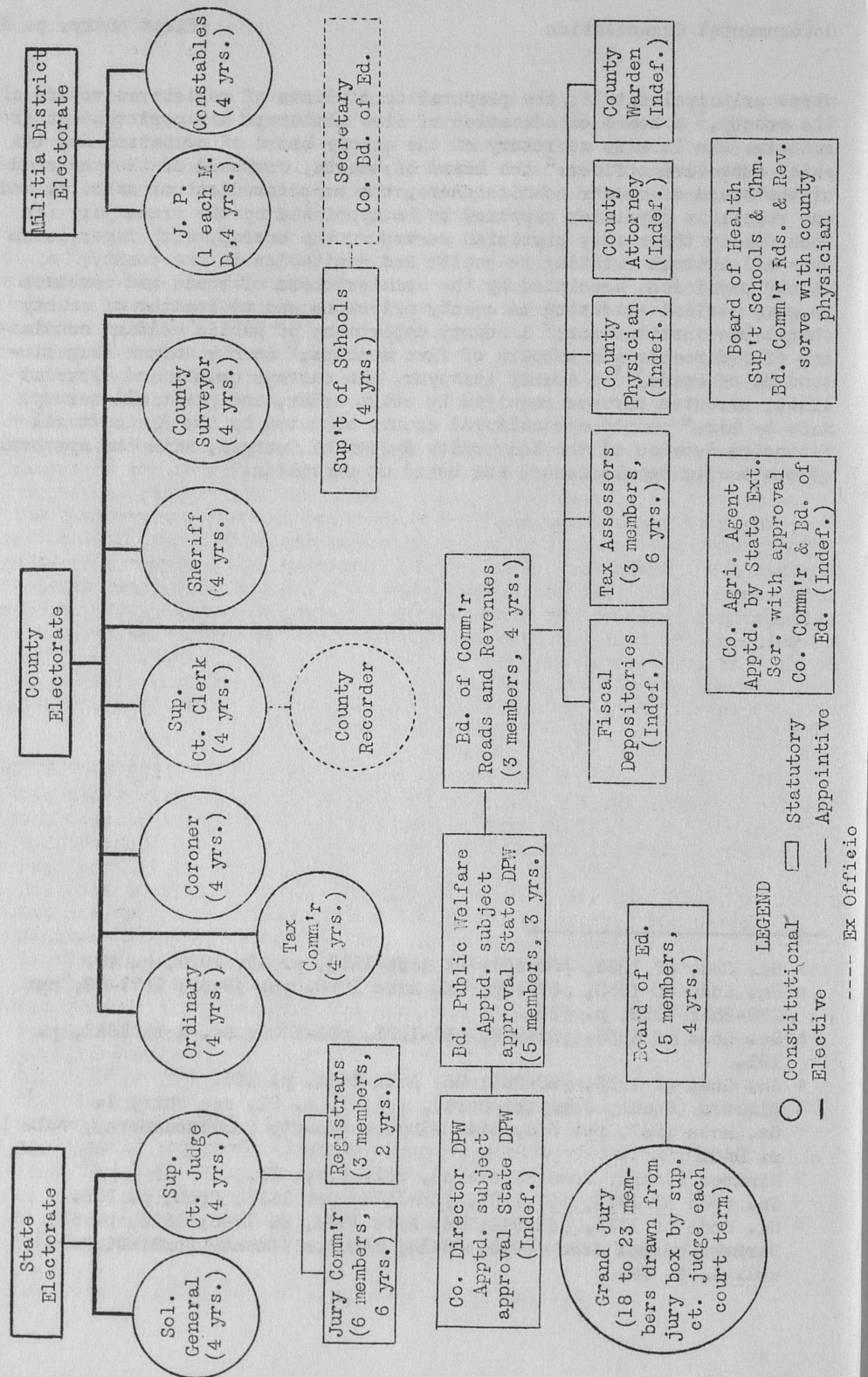
⁵ Minutes (County Commissioners), vol. 1, p. 92, see entry 1.

⁶ Ga. Acts 1937, pp. 363, 364; Minutes (County Commissioners), vol. 1, p. 346.

⁷ Minutes (County Commissioners), vol. 1, p. 38.

⁸ Ga. Code of 1933, #23-1101, #23-1108; Act 1838, Cobb, p. 215.

⁹ Ga. Code of 1933, #32-944; Ga. Acts 1914, p. 1243; 1923, p. 88; Barnes Federal Code #8413, #8414; Minutes (County Commissioners), vol. 1, p. 38.



HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Most of the official records of Cook County have been preserved carefully from the county's organization in 1919 to the present, and are in good condition as a result of this proper and efficient handling by past and present officials. However, records of the 1461st (Cecil) Military District justice of the peace are a complete loss due to a recent fire which destroyed the justice's home, and a part of the records of the other justices of the peace are destroyed or missing.

There are existing records for the following currently functioning county agencies and officials; board of commissioners of roads and revenue, superior court and clerk, grand jury, court of ordinary, justices of the peace, coroner, sheriff, tax commissioner, board of education, superintendent of schools, department of public welfare, and county agricultural agent.

In addition, there are extant records for the tax receiver, the tax collector, and the county treasurer, now defunct agencies in Cook County.

The principal depository for county records is the courthouse at Adel, the county seat. Other depositories and their locations are as follows: the department of public welfare, city hall, corner of Hutchinson Avenue and Fifth Street, Adel; the offices of the county agricultural agent, post office basement, Adel; the homes of some justices of the peace, and the Sparks City Hall, which houses the Sparks District justice of the peace records.

The Courthouse

The Cook County courthouse was erected in 1938 and 1939 by the Ray M. Lee Company from the design of William J. Chase, Atlanta architect.¹ The cost was \$85,000, of which 45 percent was paid by the Public Works Administration of the Federal Government.² The structure is virtually fireproof.

The building is in the shape of an ell, with the base on the south side, and the main entrance facing west. Constructed of brick and limestone, its main area is two stories high, although there are third floor sections for the jail and the courtroom balcony. Exterior dimensions are 110 x 95 x 36 feet. A basement under a portion of the building provides for a fuel room and a boiler room. All offices are steamheated from the central plant. Ventilation and natural and artificial lighting are uniformly good throughout the building.

A limestone foundation extends to the level of the first floor, which is approximately 4 feet above the street. From the first floor to

¹ Minutes (County Commissioners), vol. 1, p. 416, see entry 1.

² Ibid., p. 410.

the roof the walls are of creamy-gray limestone brick. The main entrance has a 32-foot terrace at the sides of which are cement platforms surmounted by bronze light standards. The three granite steps leading to the terrace extend entirely across its front. The facade above the terrace and main entrance is of limestone, the surface of which is relieved by flat limestone columns. The words, "Cook County Courthouse," are carved in the frieze.

The southeast wing is occupied by the sheriff's apartment and jail above, and entrances to this section are provided on north, east, and south sides. As no records are kept in this wing, it will not be described in this essay. For the arrangement of the rooms therein, refer to the courthouse scale plans, pp. 23-26.

Entrances to the main portion of the building are provided on north, east, and west sides. The first-floor offices are divided by a north-south corridor, the walls of which are tiled. The ceiling is of acoustical celotex, and the floor of crushed granite and marble. The walls of first floor offices are plastered, the ceilings are of celotex, and the floors are covered with linoleum cork tile. For arrangement and dimensions of the offices, consult the scale floor plans, pp. 24, 25.

At the ends of the corridor there are stairways surfaced with crushed marble and granite. The balusters are of ornamental iron, and the railings, of brass.

The superior courtroom occupies the central area of the second floor. The walls of this handsome and well-appointed room are of Philippine mahogany. The floors are covered with linoleum cork tile, and the ceiling is finished with acoustical celotex. The rear section of the courtroom is for the use of spectators and is equipped with mahogany benches, of which there are 11 on each side of the center aisle. This section is divided from that portion reserved for court officials, litigants, and witnesses by a mahogany railing. The judge's bench is mounted on a mahogany dais which also accommodates the clerk's desk. On one side of the courtroom is a jury box for the jury panel, and on the other side, 12 swivel chairs for the acting jurors. The witness stand is mounted on the left side of the judge's dais. Mahogany tables and chairs are provided for the court reporters, stenographers, and attorneys. A large painting of Phil Cook, for whom the county was named, is mounted on the wall behind the judge's bench. The courtroom is illuminated by 6 chandeliers through which fans extend and additional ceiling lights are provided above the bench. Three large windows on each side of the courtroom provide an abundance of daylight. Venetian blinds are installed at each window. A hallway stair landing extends the length of its south side. Opening off of this hallway are two petit jury rooms, a white witness room, and toilet facilities.

At the north end of the courtroom there is another hallway and stair landing from which there is access to the judge's and solicitor's

Housing, Care, and Accessibility
of the Records

(First Entry, p. 27)

office, the grand jury room, a colored waitress room, and toilet facilities. From this hallway there is also a stairway to the courtroom balcony.

A description of the record-keeping facilities of the various county offices, and an enumeration of the records kept therein follow, arranged in the order in which the office essays appear in the Inventory. Dimensions and locations of offices are given only for those located elsewhere than in the courthouse.

Board of Commissioners of Roads and Revenues. This agency occupies two first-floor offices, and, in addition, keeps records in a second-floor closet storeroom. The division of records is approximately 60 percent in the second-floor closet storeroom, 10 percent in the commissioners' office, and 30 percent in the office of the clerk of the board.

Second-floor Closet Storeroom: In this compartment, which provides no space in which to inspect the records are 65 volumes, 21 bundles containing approximately 11,000 papers, and an envelope of loose sheets.

Commissioners' Office: All records in this room are kept in a safe. They consist of 7 volumes, and 2 stacks of approximately 125 documents each.

Clerk's Office: In this room there are 2 volumes; and 9 file drawers containing approximately 6,000 papers.

Superior Court and Clerk. The superior court judge shares an office with the solicitor general on the second floor. Sessions of the court are held in the second-floor courtroom. An office and a vault, both on the first floor, are provided for the superior court clerk. All records of the agency are kept in the vault.

Superior Court Clerk's Vault: This fireproof compartment, which is protected by metal double doors at its entrance and by metal shutters at the windows, houses 107 volumes, 1 bound volume of newspapers, and 69 file drawers which contain approximately 9,000 documents. This vault also contains 2 volumes and 1 file drawer of grand jury records. Accommodations for users of the records include table-top type steel roller shelving in the center of the vault, and a metal table.

Solicitor General. This official shares a second-floor office with the superior court judge. No records are kept there.

Grand Jury. A second-floor room is provided for this agency, but no records are kept there. It is a duty of the superior court clerk to file and preserve presentments and other records prepared by the grand jury.

Court of Ordinary. This agency is provided with an office and a vault on the first floor. The ordinary is his own clerk.

Housing, Care, and Accessibility
of the Records

(First entry, p.27)

Ordinary's Office: The only records kept in this room consist of 324 State traffic law cases contained in 1 file drawer.

Ordinary's Vault: This compartment is fireproof, its entrance being protected by metal double doors, and the windows, by metal shutters. In the vault are kept 99 volumes, 21 bound volumes of newspapers, approximately 9,000 papers in 25 file drawers, approximately 6,000 papers in 5 file boxes, and 2,500 papers in 10 bundles.

Justice of the Peace Courts.

1145th (Adel) Militia District. This official keeps four volumes of records in his office in the Adel City Hall.

1461st (Cecil) Militia District. All records of this official, formerly kept at his residence, were destroyed when the building burned recently.

1761st (Greggs) Militia District. The records of this official are contained in one volume, kept at his residence.

1156th (Lenox) Militia District. All of the records of this official, with the exception of one volume now in the justice's residence, have been destroyed.

1664th (Massee) Militia District. This official keeps one volume of records at his residence.

1311th (Riverbend) Militia District. This official has one volume of records, kept at his residence.

1487th (Sparks) Militia District. The records of this official are contained in five volumes, kept in the justice's courtroom in the Sparks City Hall.

Ex Officio Justice of the Peace, 1487th (Sparks) Militia District. This officer keeps two volumes of records at his residence.

Constables. These officials are provided with no offices and keep no records.

Juvenile Court. No case has ever been tried by this agency in Cook County, and, therefore, there are no existing records.

County Attorney. No office is provided for this official, and he keeps no records, all county business handled by him being filed by the county commissioners.

Coroner. This official is not provided with an office, and he

Housing, Care, and Accessibility
of the Records

(First entry, p. 27)

keeps no records, the results of inquests handled by him being turned over to the superior court clerk, and filed by that official in his vault.

Sheriff. This official, in addition to his living quarters in the courthouse wing, is provided with an office and an inbuilt vault. In his office he keeps approximately 2,500 documents in 10 file drawers, and 1 volume of records. His vault houses eight volumes of records.

Board of Tax Assessors. These officials are not provided with an office, but when in session, meet in the tax commissioner's office. They are not required to keep records.

Tax Commissioner. This agency is provided with a main office, a private office, and a vault. In addition, the commissioner stores a portion of his records in the second-floor closet storeroom also used by the county commissioners. The division of the records is approximately 45 percent in the vault, 45 percent in the second-floor closet storeroom, and 10 percent in the main office.

Tax Commissioner's Vault: In this fireproof compartment, the entrance to which is protected by a metal door, are 129 volumes, a box containing approximately 5,000 receipts, and 29 cartons containing a total of approximately 750 documents.

Second-floor Closet Storeroom: A total of 181 volumes of the tax commissioner's records are housed in this small compartment.

Tax Commissioner's Office: This room contains 13 volumes of tax commissioner's records, and 6 file drawers with a total of 2,500 papers.

Fiscal Depositories. (County Treasurer) All financial records prepared since the abolition of the office of treasurer are kept by the board of commissioners of roads and revenues, and are located as follows: office of commissioners' clerk, 4 file drawers containing approximately 1,200 papers, and 3 volumes; second-floor closet storeroom, 64 volumes, 21 bundles containing approximately 10,500 papers, and 1 envelope of papers; commissioners' office, 3 volumes. The records formerly kept by the county treasurer consist of 4,500 papers in 3 cardboard boxes, and are located in the second-floor closet storeroom.

Registrars. This board is not provided with an office, and it keeps no records, the list of registered voters which it prepares being deposited with the superior court clerk.

Board of Education. This agency meets in the office of superintendent of schools, and that official keeps the board's records. These records are contained in three minute books.

Superintendent of Schools. This official is provided with a main

Housing, Care, and Accessibility
of the Records

(First entry, p. 27)

office, a private office, and in addition, keeps some records in the schoolbook storeroom. No records are kept in his private office.

Superintendent's Main Office: Kept in this room are 7 file drawers containing approximately 7,500 papers; 2 metal cases; 1 volume of his records, and 3 volumes of board of education records.

Schoolbook Storeroom: In this room there are 496 registers, 3 bundles, and 2 volumes of records.

Board of Health. This agency has never had an occasion to hold a meeting, has no office, and keeps no records.

County Physician. This official is not provided with an office, and he keeps no records.

Department of Public Welfare. This agency is provided with two offices on the second floor of the Adel City Hall. One of these is known as the front office, and the other is the director's private office. Only 2 volumes are housed in the front office.

Director's Private Office: In this room there are 6 volumes, 10,000 papers in 11 file drawers, 1,500 papers in 1 file box, and 1,500 papers in 1 wooden box.

Agricultural Agent. This agency is provided with offices in the basement of the post office building in Adel. The records are contained in 3 file drawers in the agent's main office containing a total of approximately 3,000 papers. In addition, there are 5 file drawers containing publications and forms used in connection with the Federal crop control and conservation programs. The agricultural agent has other records which were not made available for inventory.

p. 27)

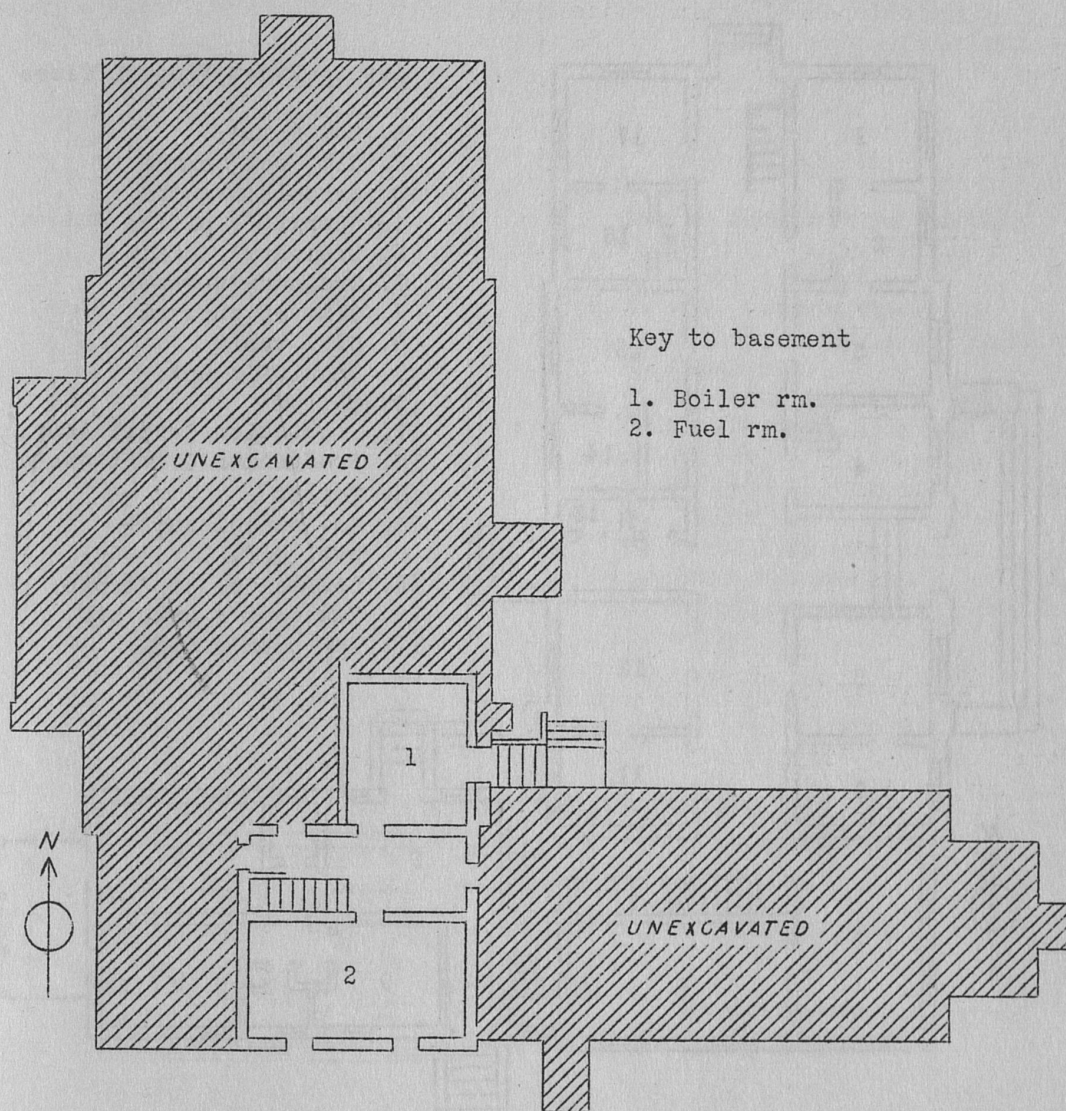
wers
s

bun-

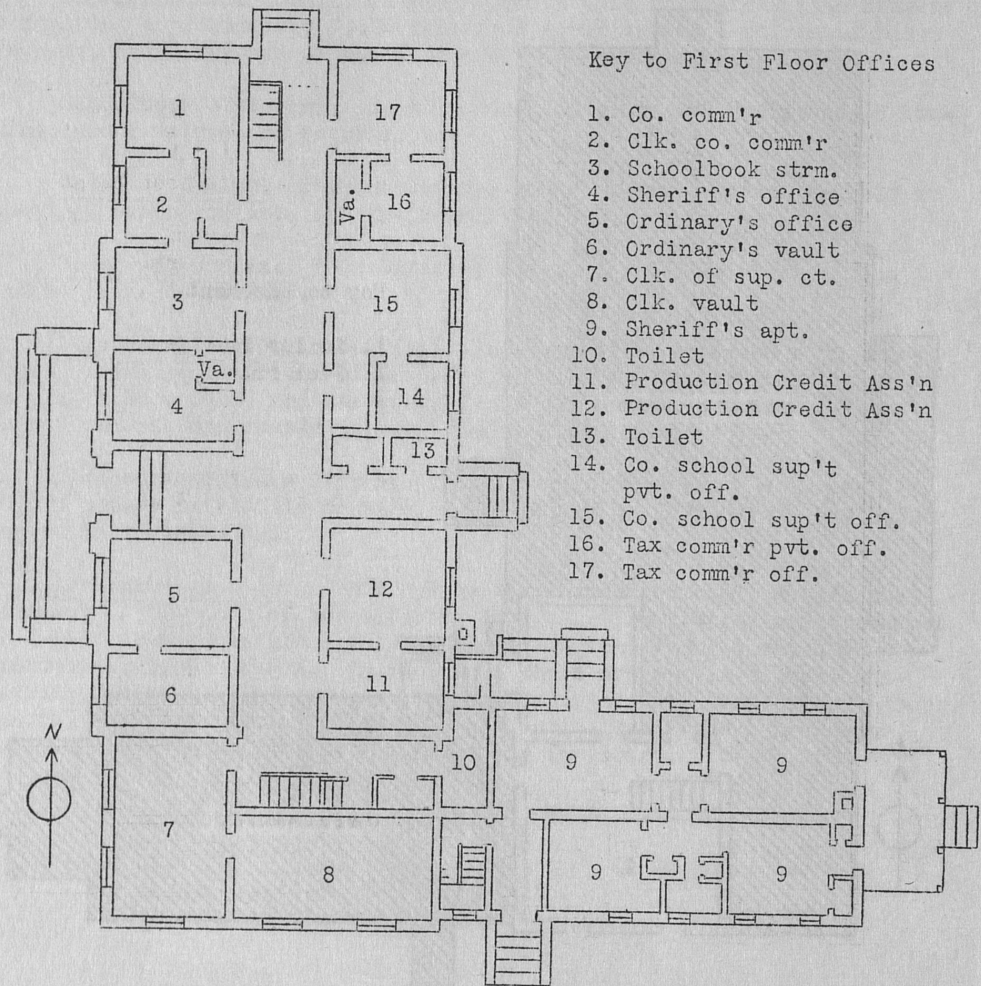
a

of-
own

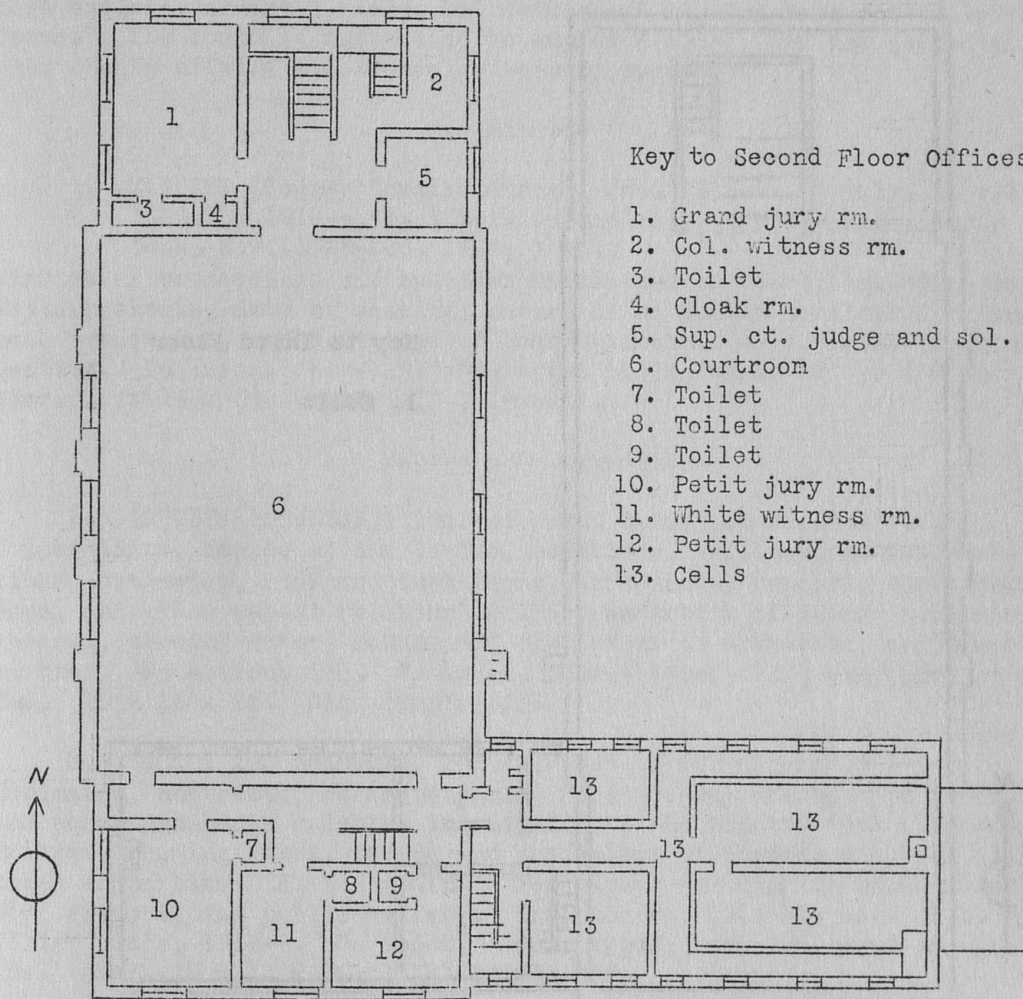
500

e
lined
p-
rop

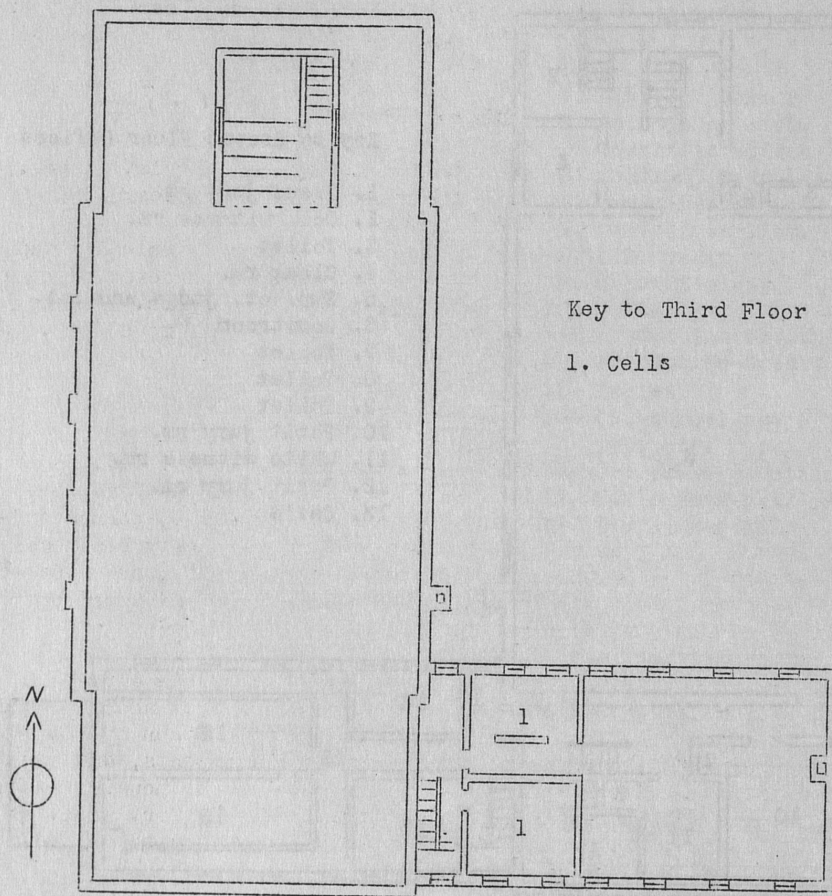
Basement, Cook County Courthouse
Scale 1" = 20'



First Floor, Cook County Courthouse
Scale, 1" = 20'



Second Floor, Cook County Courthouse
Scale 1" = 20'



Key to Third Floor

1. Cells

Third Floor, Cook County Courthouse
Scale 1" = 20'

Cool
191
had
The
fied
bers
terr
over

Minu
levi
ness
meet
aver

Paup
tion
ence
gene
part
fms

Esti
and
brid
ture
ity,
fold
fms

Reco

1
2
3
4
5
6

BOARD OF COMMISSIONERS OF ROADS AND REVENUES

A board of commissioners of roads and revenues was organized in Cook County September 29, 1919,¹ pursuant to an act approved August 12, 1919.² The board assumed control of county affairs, a function which had been exercised by the ordinary from the county's creation in 1918.³ The board has always been composed of three members, elected by the qualified voters of the county.⁴ The terms of office of the first board members expired January 1, 1921, but subsequent members have served 4-year terms.⁵ The board is authorized to employ a clerk, and has jurisdiction over county affairs and control of county property.⁶

Minutes

1. MINUTES (County Commissioners), Jan. 1919--. 2 vols. (1 vol., 1919-26, 1932--; 1; 1 vol. unlabeled). Title varies: Scrap Book, Nov. 1926-Dec. 1932, 1 vol.

Minutes of proceedings and business transacted by board, including tax levies, showing date of meeting, nature of petitions considered or business transacted, and decisions of board thereon. Arr. chron. by date of meeting. No index. Hdw. 1919-26; typed thereafter. 137 to 600 pp. aver. 15 x 11 x 3½. Comm'r off., in safe.

Papers and Documents

2. (COUNTY BUSINESS), 1919--. Est. 1,000 papers in 1 f.d.

Pauper lists, copies of tax levies, petitions, applications for positions, estimates, bids and quotations, agreements, reports, correspondence, and other papers relating to the transaction of county business in general, showing dates, nature and conditions of documents, and names of parties. No obvious arr. No index. Hdw.; typed; hdw. and typed on ptd. fms. 10 x 12 x 24. Clk. comm'r off.

3. (ROADS AND BRIDGES), 1931--. Est. 3,500 papers in 3 f.d.

Estimates, contracts, correspondence, right-of-way deeds, wage schedules, and other documents relating principally to the construction of roads and bridges, showing dates, nature and conditions of instruments, and signatures of parties. Also contains a few papers relating to housing authority, airport, and public welfare. Arr. chron., 1931-38; arr. alph. by folder title, 1938--. No index. Hdw.; typed; hdw. and typed on ptd. fms. Aver. 10 x 12 x 24. Clk. comm'r off.

4. ROAD WORKERS, 1919-28. 1 vol. (1).

Record of persons who worked the public roads, or paid a commutation tax

¹ Minutes (County Commissioners), vol. 1, p. 30, see entry 1.

² Ga. Acts 1919, pp. 627-636.

³ Ga. Acts 1918, pp. 102-106.

⁴ Ga. Acts 1919, pp. 627, 628.

⁵ Ga. Acts 1919, p. 628.

⁶ Ga. Acts 1919, pp. 630, 632.

County Commissioners - Financial

(5-10)

in lieu thereof, showing name, age, color, and occupation of worker, number of days worked, name of road and work accomplished thereon, amount of cash received in lieu of work, and names of defaulters and amounts of fines assessed against them. Arr. alph. by first letter of worker's surname and chron. thereunder. No index. Hdw. 300 pp. 15 x 12 x 2. 2d. fl. closet strm.

5. (COURTHOUSE AND JAIL), Jan. 1938--. Est. 450 papers in 1 f.d. Correspondence, bids, specifications, copies of contracts, wage schedules, pay rolls, insurance policies, and other documents pertaining to construction of present county courthouse, showing dates, nature and conditions of instruments, and signatures of parties. Arr. chron. by date of document. No index. Typed; hdw. and typed on ptd. fms. 10 x 12 x 24. Clk. comm'r off.

Financial

6. (RECEIPTS AND DISBURSEMENTS), Oct. 1919--. 3 vols. Record of county receipts and expenditures, showing date, source, amount, and what fund receipts credited to; date, amount, and purpose of expenditure, fund drawn on, name of payee, and warrant number. Arr. chron. by date of receipts; disbursements arr. numer. by warrant no. No index. Hdw. under ptd. hds. Aver. 575 pp. 17 x 18 x 2 $\frac{1}{2}$. 2 vols., 1919-34, 2d fl. closet strm.; 1 vol., 1935--., clk. comm'r off.

7. WARRANTS, Oct. 1919-Nov. 1920. 1 vol. Stubs of warrants issued to pay county obligations, showing warrant number, date issued, name of payee, amount and purpose of expenditure, and fund from which drawn. Arr. chron. by date issued, with stubs numbered consecutively. No index. Hdw. on ptd. fms. 1,300 pp. 17 x 14 x 3. 2d fl. closet strm.

8. (CHECK STUBS), Jan. 1921--. 38 vols. Stubs of checks issued to pay county obligations, showing check number, date issued, name of payee, and amount. Arr. chron. by date issued, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 500 pp. 9 x 4 x 1. 35 vols., 1921-39, 2d fl. closet strm.; 3 vols., 1939--., comm'r off., in safe.

9. PAID BILLS (and Canceled Warrants and Checks), Jan. 1919--. Est. 11,000 papers in 21 bdls. (dated), 1 f.d. (unlabeled). Paid bills for supplies and equipment purchased by county, together with canceled warrants and checks, showing name of vendor, articles purchased, cost, and dates. Arr. chron. by years in bdls., 1919-39; arr. chron. by months, 1940--. No index. Hdw.; typed; hdw. and typed on ptd. fms. Bdls. aver. 6 x 12 x 12; f.d. 11 x 13 x 25. 21 bdls., 1919-39, 2d fl. closet strm.; 1 f.d., 1940--., clk. comm'r off.

10. RECEIPTS, Jan. 1919--. 6 vols. (5 vols. dated; 1 vol. unlabeled). Untitled, 1919-39, 5 vols. Duplicates of receipts issued when payments made to board, showing date,

County Commissioners - Tax Records;
Audits; County Bonds

(11-16)

serial number, amount, name of payer, purpose, and signature of clerk. Arr. chron. by date issued, with duplicates numbered consecutively. No index. Hdw. on ptd. fms. Aver. 500 pp. 11 x 8 x 3. 5 vols., 1919-39, 2d fl. closet strm.; 1 vol., 1940--, comm'r off., in safe.

Tax Records

11. TAX DIGEST, Jan. 1919--. 22 vols. (dated). Digest of returns on real and personal property for State and county taxes, showing name of owner, location, description, and valuation of property, amount of taxes due, and notation when paid. Also contains lists of Confederate pensioners (mostly widows), showing name, date, and amount received. Vols. divided into sections by militia districts; each section arr. alph. by first letter of taxpayer's surname and chron. thereunder. No index. Hdw. under ptd. hds. Aver. 175 pp. 17 x 14 x 1. 21 vols., 1919-39, 2d fl. closet strm.; 1 vol., 1940--, clk. comm'r off.

12. (TAX COMMISSIONER'S REPORTS), Oct. 1921-Feb. 1927, Aug. 1927-Jan. 1934, Oct. 1937--. Est. 250 reports in 2 f.d. Monthly reports of tax collector and commissioner to county commissioners, showing amount of State and county taxes due and unpaid on the tax digest, amount of collections since previous report, and date of report. Arr. chron. by months. No index. Typed. 11 x 13 x 25. Clk. comm'r off. For duplicate copies, see entry 177.

13. INSOLVENTS, Dec. 1930. 1 env. List of insolvent taxpayers as of December 31, 1930, showing name of person and amount of taxes due. Arr. alph. by first letter of insolvent's surname and chron. thereunder. No index. Typed. 10 pp. 10 x 14 x $\frac{1}{4}$. 2d fl. closet strm.

Audits

14. (AUDITS AND INVENTORIES OF COUNTY PROPERTY), 1920-28, 1931-36, 1938, 1939. 17 reports in 1 f.d. Annual audits and inventories of county property, giving a detailed breakdown of the assets and liabilities of the county, together with an inventory and valuation of property owned by the county. Arr. chron. by years. No index. Typed. 10 x 12 x 24. Clk. comm'r off.

County Bonds

15. (ROAD BONDS), Sept. 1919--. 206 bonds in 1 stack. Liquidated bonds of a series of 250, last maturity date September 1949, issued to finance the construction of roads and highways in the county, showing dates of issue and maturity, serial number, and amounts of bond and interest coupons. Arr. numer. by serial no. No index. Ptd. Stack $1\frac{1}{2}$ x 10 x 12. Comm'r off., in safe.

16. (COURTHOUSE AND JAIL BONDS), Dec. 1937--. 60 bonds in 1 stack. Liquidated bonds issued by county to finance construction of courthouse

Superior Court Clerk as County
Recorder - Realty and
Personalty

(17-19)

and jail, showing dates of issue and maturity, serial number, and amounts of bond and interest coupons. Arr. numer. by serial no. No index. Ptd. Stack $\frac{1}{2}$ x 10 x 12. Comm'r off., in safe.

17. CASH BOOK (Bond Register), Oct. 1930--. 1 vol. Register of bonds issued by county, showing date issued, serial number and amount of bond, rate of interest, date and amount of coupons retired, and name of person to whom interest paid. Arr. chron. by date of entry. No index. Hdw., with coupons pasted in vol. 75 pp. 14 x 9 x 1. Comm'r off., in safe.

SUPERIOR COURT CLERK AS COUNTY RECORDER

The superior court clerk, in addition to his duties as a court officer, serves as the principal recording officer of the county.¹ The non-judicial records listed immediately following this essay have been arbitrarily separated from those kept by the clerk in his capacity as a court officer. For data concerning the clerk's office and the court records kept by him, see the next succeeding essay and the entries which follow it.

All records listed hereunder are located in the superior court clerk's vault.

Realty and Personalty

Filing Docket

18. FILING DOCKET, May 1931--. 1 vol. (1). 1919-31 in Filing Docket and General Index to Realty Deeds and Mortgages - Grantor, entry 20, - Grantee, entry 21; Filing Docket and General Index to Chattel Mortgages etc. - Grantor, entry 23, - Grantee, entry 24.

Instruments conveying or encumbering realty and personalty are registered in docket when filed for record, and docket shows name of grantor and grantee, date and character of instrument, and date and hour filed in office. Arr. alph. by first letter of grantor's surname and chron. thereunder. No index. Hdw. under ptd. hds. 300 pp. 18 x 12 x 3.

Deeds

19. DEED RECORD, Jan. 1919--. 19 vols. (1-19). Record of deeds, powers of attorney, debt deeds, and other instruments

¹ Ga. Code of 1933, #24-2714, #24-2715, #24-2726. A few important instruments are recorded and registers are kept by other county officials. For examples, see Ga. Code of 1933, #24-1804, #92-4901.

Superior Court Clerk as County
Recorder - Realty and
Personalty

(20-24)

conveying or encumbering real property, with land maps and plats pasted in volumes, showing date of instrument, names of grantor and grantee, consideration, description and location of property, and date recorded. Arr. chron. by date recorded. For indexes, see entries 20 and 21. Typed. Aver. 600 pp. 18 x 12 x 3.

20. FILING DOCKET AND GENERAL INDEX TO REALTY DEEDS AND MORTGAGES - GRANTOR, Jan. 1919--. 3 vols. (labeled by contained letters of alph.).

Index to Deed Record, entry 19, showing names of grantor and grantee, date and character of instrument, date and hour filed, date recorded, and volume and page number where recorded. Also contains: Filing docket, 1919-31, entry 18. Arr. alph. by first three letters of grantor's surname and chron. thereunder. Hdw. under ptd. hds. Aver. 350 pp. 9 x 18 x 4.

21. FILING DOCKET AND GENERAL INDEX TO REALTY DEEDS AND MORTGAGES - GRANTEE, Jan. 1919--. 4 vols. (labeled by contained letters of alph.).

Index to Deed Record, entry 19, showing information as in entry 20. Also contains: Filing docket, 1919-31, entry 18. Arr. alph. by first three letters of grantee's surname and chron. thereunder. Hdw. under ptd. hds. Aver. 250 pp. 9 x 18 x 3.

Mortgages

22. MORTGAGE RECORD, Jan. 1919--. 25 vols. (1-25).

Record of conditional sales contracts, chattel mortgages, and other instruments conveying or encumbering personal property, showing date of instrument, names of mortgagor and mortgagee, consideration, terms and conditions of instrument, and date recorded. Arr. chron. by date recorded. For indexes, see entries 23 and 24. Typed; typed on ptd. fms. Aver. 600 pp. 18 x 12 x 3.

23. FILING DOCKET AND GENERAL INDEX TO CHATTEL MORTGAGES ETC. - GRANTOR, Jan. 1919--. 6 vols. (labeled by contained letters of alph.).

Index to Mortgage Record, entry 22; and Lien Record, 1920--. entry 25; showing names of mortgagor and mortgagee or lienor and lienee, date and character of instrument, date and hour filed, date recorded, and volume and page number where recorded. Also contains: Filing docket, 1919-31, entry 18. Arr. alph. by first three letters of mortgagor's surname and chron. thereunder. Hdw. under ptd. hds. Aver. 200 pp. 9 x 18 x 3.

24. FILING DOCKET AND GENERAL INDEX TO CHATTEL MORTGAGES ETC. - GRANTEE, Jan. 1919--. 5 vols. (labeled by contained letters of alph.).

Index to Mortgage Record, entry 22; and Lien Record, 1920--. entry 25; showing information as in entry 23. Also contains: Filing docket, 1919-31,

Superior Court Clerk as County
Recorder - Realty and
Personalty

(25-30)

entry 18. Arr. alph. by first three letters of mortgagee's surname and chron. thereunder. Hdw. under ptd. hds. Aver. 200 pp. 9 x 18 x 3.

25. LIEN RECORD, Oct. 1920--. 1 vol. (1).

Record of property liens, showing names of lienor and lienee, date, consideration, conditions and nature of lien, and date recorded. Arr. chron. by date recorded. For indexes, see entries 23 and 24. Typed. 600 pp. 18 x 12 x 3.

26. PAPERS IN MORTGAGE FORECLOSURES, March 1919--. Est. 85 papers in 1 f.d. Last entry Aug. 1939.

Petitions and other pleadings and papers in connection with mortgage foreclosure cases, showing date filed, term of court, names of mortgagor, mortgagee, and attorneys, amounts of principal and interest claimed, and judgment rendered. No obvious arr. No index. Typed; typed and hdw. on ptd. fms. 11 x 5 x 13.

27. ORDERS OF CANCELLATION, March 1920--. Est. 500 papers in 1 f.d.

Orders by mortgagees and grantees setting out that the indebtedness secured by their mortgages and debt deeds have been satisfied, and directing the superior court clerk to mark the same canceled of record, showing date, names of parties, and volume and page number where recorded. Arr. chron. by date of order. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

Land Title Registers

28. TITLE REGISTER, Oct. 1922--. 1 vol. (1). Last entry Aug. 1934.

Register shows name of property owner, certificate of title number, description and location of property, date and to whom transferred, whether partial or total transfer, whether voluntary, consideration, and date and hour registered. Arr. chron. by date registered. Indexed alph. by first letter of owner's surname and chron. thereunder. Hdw. on ptd. fms. 179 pp. 18 x 12 x 2.

29. DECREE OF TITLE, Oct. 1922--. 1 vol. (1). Last entry Dec. 1926.

Record of decrees of title, showing registration number, name of person title to land in dispute decreed to be in, description and location of property, list of liens and encumbrances, and date decree issued. Arr. chron. by date recorded. Indexed alph. by first letter of owner's surname and chron. thereunder. Hdw. on ptd. fms. 356 pp. 18 x 12 x 2.

30. TAX REGISTER OWNERS OF SECURITY DEEDS AND REALTY MORTGAGES, Dec. 1925--. 1 vol. (1). Last entry Dec. 1939.

Book in which owners of security deeds and realty mortgages may register them, such registration making it incumbent upon the sheriff to give

Superior Court Clerk as County
Recorder - Charters of
Incorporation; Trade Names

(31-36)

the owners 20 days' notice in event their property is levied on for taxes, showing names of owner and grantor or mortgagor, their addresses, date filed, kind of instrument, and volume and page number where recorded. Arr. chron. by date registered. Indexed alph. by first letter of owner's surname and chron. thereunder. Hdw. under ptd. hds. 260 pp. 16 x 12 x 2.

31. LANDS POSTED, July 1921--. 1 vol. Last entry Sept. 1959. Register of lands posted against trespassing, showing description and location of land, name and address of owner, and date registered. Arr. chron. by date registered. Indexed alph. by first letter of owner's surname and chron. thereunder. Hdw. and typed. 275 pp. 12 x 8 x 1.

32. LIS PENDENS DOCKET, Oct. 1939--. 1 vol. (1). Docket of suits pending affecting title to real property only, showing names of plaintiff and defendant, court in which pending, term, date filed, description of property, nature of case, and disposition thereof. Arr. chron. by date filed. Indexed alph. by first letter of surnames of pltf. and deft. and chron. thereunder. Typed. 400 pp. 16 x 12 x 3.

Charters of Incorporation

33. PETITIONS FOR CHARTERS, Feb. 1919--. Est. 50 papers in 1 f.d. Petitions for charters and to amend charters of incorporation, showing date filed, corporate name, names of officers, nature and address of business, amount of capital, date charter granted, and volume and page number where recorded. Arr. chron. by date filed. No index. Typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

34. CHARTER RECORD, Feb. 1919--. 1 vol. (1) Record of petitions for charters, and orders of incorporation granted by court, showing term of court, names of petitioners, corporate name, capital structure, amount of capital paid in, kind and extent of business engaged in, and location of principal office. Arr. chron. by date recorded. Indexed alph. by first letter of corporate name and chron. thereunder. Typed. 604 pp. 18 x 12 x 3.

Trade Names

35. TRADE NAME AFFIDAVITS, Oct. 1929--. 42 papers in 1 f.d. Affidavits of true ownership of business operating under a trade name, showing name of owner, date, kind of business in which engaged, trade name and location of business, signature of owner or owners, and notarization. Arr. chron. by date of affidavit. No index. Typed on ptd. fms. 11 x 5 x 13.

36. RECORD OF AFFIDAVITS OF BUSINESS OWNERS, Oct. 1929--. 1 vol. (1) Shows names and addresses of owners of firm, trade name used, date and

Superior Court Clerk as County
Recorder - Professional
Registration; Notaries Public;
Voters; Soldiers

(37-41)

address of firm. Arr. alph. by first letter of trade name and chron.
thereunder. No index. Hdw. on ptd. fms. 172 pp. 16 x 11 x 1.

Professional Registration

37. PRACTICING ATTORNEYS REGISTRATION BOOK, Jan. 1937--. 1 vol.
Register of attorneys practicing in Cook County, showing date registered,
name and address of attorney, where and when admitted to bar, and whether
admitted by comity or by successfully passing an examination. Arr.
chron. by date registered. No index. Hdw. on ptd. fms. 120 pp. 18 x
9 x 1.

38. M(edicinae) D(oc)tor) REGISTER, March 1920--. 1 vol. (1).
Last entry Sept. 1934.

Register of licensed physicians, dentists, and optometrists, showing
date registered, name, address, place and date of birth of registrant,
date and by what authority admitted to practice. Arr. chron. by date
registered. Indexed alph. by first letter of practitioner's surname and
chron. thereunder. Typed. 185 pp. 12 x 8 x 1.

Notaries Public

39. RECORD OF JUSTICES AND NOTARIES PUBLIC, Feb. 1919--. 1 vol.
(1).

Register of persons appointed notaries public, ex officio justices of the
peace, and commercial notaries public, showing name of officer, date com-
missioned, term of office, and date commission expires. Arr. chron. by
date registered. Indexed alph. by first letter of official's surname
and chron. thereunder. Hdw. under ptd. hds. 400 pp. 14 x 9 x 2.

Voters

40. (REGISTERED VOTERS LIST), May 1940. 7 papers in 1 f.d.
1919-- in Court Orders and Voters Lists, entry 47.

Lists of persons eligible to vote, showing date, militia district or
precinct, name, age, race, sex, address, and occupation of voter. Arr.
alph. by name of voter by militia districts. No index. Typed. 11 x 16
x 25.

Soldiers

41. SOLDIERS DISCHARGE RECORD, Sept. 1919--. 1 vol.

Record of discharges from the armed forces of the United States of ex-
service men resident of the county, showing name and serial number of
person, rank, date and place entered service, date and place of birth,
physical description, date and place discharged, whether married or
single, character rating, and amount of bonus, if any. Arr. chron. by
date recorded. Indexed alph. by first letter of surname of ex-service
man and chron. thereunder. Hdw. on ptd. fms. 500 pp. 18 x 12 x 2.

SUPERIOR COURT AND CLERK

Cook County was attached originally to the Southern Judicial Circuit and provided with a superior court and clerk.¹ The first clerk was elected December 4, 1918,² and the first term of court was held in March 1919.³ The county was transferred August 9, 1919, to the Alapaha Judicial Circuit, with the creation of that circuit,⁴ and has remained therein to the present.⁵ This circuit is now composed of Atkinson, Berrien, Clinch, Lanier, and Cook Counties.⁶ One judge serves the Alapaha Circuit, and he is elected by the qualified voters of the State⁷ for a term of 4 years.⁸ Each county of the circuit has a superior court clerk who is elected by the voters of the county⁹ for a 4-year term.¹⁰ The superior court is the highest State tribunal of original jurisdiction,¹¹ and its jurisdiction is exclusive over divorce, equity, land title, and felony criminal cases.¹² It has concurrent jurisdiction over all other cases, except probate and estate matters, original jurisdiction of which is vested in the court of ordinary.¹³ Numerous other powers and duties, in addition to those listed above, are vested in the superior court and its officers.

All records listed hereunder are located in the superior court clerk's vault.

Civil

Case Papers and Pleadings

42. DISPOSED OF CIVIL CASES, March 1919--. Est. 3,000 papers in 42 f.d. (1-38, 38-A, 39-41).

Original case papers and pleadings of civil cases, including divorce, which have been prosecuted to judgment, showing term of court, names of plaintiff, defendant, and attorneys, case number, nature of case, and disposition thereof. Arr. chron. by court term, with cases numbered consecutively. For index, see entry 43. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

43. INDEX TO DISPOSED CASES, 1919--. 1 vol. (1).
Index to Disposed of Civil Cases, entry 42; Disposed of Indictments,

¹ Ga. Acts 1918, p. 104.

² Officers Bond Record, vol. 1, p. 3, see entry 122.

³ Minutes (Superior Court), vol. 1, p. 1, see entry 58.

⁴ Ga. Acts 1919, pp. 109, 110.

⁵ Ga. Acts 1939, p. 1463.

⁶ Ibid.

⁷ Ga. Code of 1933, #2-3101, #2-3102; Ga. Acts 1897, p. 16.

⁸ Ga. Code of 1933, #2-3101, #24-2601.

⁹ Ga. Code of 1933, #2-8301; Ga. Acts 1914, p. 43.

¹⁰ Ga. Code of 1933, #2-8301, #24-2701; Ga. Acts 1914, p. 43.

¹¹ Ga. Code of 1933, #24-2615.

¹² Ga. Code of 1933, #2-3201.

¹³ Ga. Code of 1933, #24-1901, #24-2615.

entry 60; and Disposed of Warrants, entry 63; showing names of plaintiff, defendant, and case number. Arr. alph. by first letter of surname of pltf. in civil cases, and deft. in criminal cases, and chron, thereunder, Hdw. under ptd. hds. 600 pp. 18 x 12 x 3.

44. APPEARANCE TERM, Aug. 1940--. Est. 50 papers in 1 f.d. (dated).

Original papers and pleadings in civil cases pending in superior court, showing information as in entry 42. Arr. chron. by court term. No index. Typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

45. READY FOR FINAL RECORD, May 1936-Aug. 1940. Est. 400 papers in 3 f.d.

Pleadings of civil cases that have been prosecuted to judgment and are ready to be recorded in Final Record, entry 59, after which they are filed in Disposed of Civil Cases, entry 42, showing information as in entry 42. Arr. chron. by court term. No index. Typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

46. MOTIONS AND CERTIORARIS, March 1919--. Est. 200 papers in 1 f.d.

Various motions (mostly for new trials), demurrers, and certioraris, showing term of court, date filed, names of movant and respondent, or plaintiff and defendant, nature of pleading, and disposition thereof. Arr. chron. by court term. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

47. COURT ORDERS AND VOTERS LISTS, Feb. 1919--. Est. 500 papers in 1 f.d.

Orders of the court in civil and other matters, showing date, term of court, title and nature of case, contents of order, and signature of judge. Also contains: Registered voters list, entry 40; jury lists - grand and petit, entry 70. Arr. chron. by date of paper. No index. Hdw. and typed. 11 x 5 x 13.

48. DISPOSED OF DEPOSITIONS, 1919--. Est. 100 papers in 2 f.d.

Various depositions taken in connection with civil cases, showing title and nature of case, name of deponent, evidence given by him, and certificate of officer taking deposition. Arr. chron. by court term. No index. Typed. 11 x 5 x 13.

49. CONDEMNATIONS & SUNDREYS (sic), March 1919--. Est. 75 papers in 1 f.d.

Papers in condemnation proceedings, peace warrants and bonds, bond forfeitures, applications for admission to bar and to be listed in practicing attorneys' register, entry 37, showing name of petitioner, nature of petition, and date. Also contains: Jury lists - grand and petit, entry 70. No obvious arr. No index. Typed; hdw. on ptd. fms. 11 x 5 x 13.

50. FI(eri) FA(cia)S, April 1919--. Est. 125 papers in 1 f.d.

Executions issued on superior court judgments, showing date issued, case

number, names of plaintiff and defendant, nature of case, date and amount of judgment, court costs, interest, and total. Arr. chron. by court term. No index. Hdw. and typed on ptd. fms. 11 x 5 x 13.

Dockets

51. APPEARANCE DOCKET, March 1919--. 2 vols. (1, 2).
Docket of civil cases for call at appearance term, showing term of court, case number, names of plaintiff, defendant, and attorneys; nature of case, and disposition thereof. Arr. chron. by court term, with cases numbered consecutively. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. under ptd. hds. Aver. 575 pp. 18 x 12 x 2 $\frac{1}{2}$.

52. ISSUE DOCKET, March 1919--. 2 vols. (1, 2).
Docket of civil cases in which an issue to be tried by a jury is made, showing term of court, case number, names of plaintiff, defendant, and attorneys, nature of case, and disposition thereof. Arr. chron. by court term, with cases numbered consecutively. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. under ptd. hds. Aver. 600 pp. 18 x 12 x 3.

53. CERTIORARI AND MOTION DOCKET, Oct. 1920--. 1 vol. (1).
Docket of cases certioraried up to superior court, and motions made in civil cases to be decided by the judge without the intervention of a jury, showing term of court, names of plaintiff, defendant, and attorneys, kind of motion or nature of case certioraried, and disposition thereof. Arr. chron. by court term. No index. Hdw. under ptd. hds. 598 pp. 18 x 12 x 3.

54. ATTACHMENT DOCKET, March 1922--. 1 vol. (1).
Docket of attachment cases, showing names of plaintiff, defendant, and attorneys, court to which returnable, term of court, amount involved, grounds for attachment, date and hour of levy, and brief description of property levied on. Arr. chron. by court term. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. under ptd. hds. 598 pp. 18 x 12 x 3.

55. EXECUTION DOCKET, Oct. 1920--. 1 vol. (1).
Docket of executions issued on judgments obtained in superior court, showing names of plaintiff, defendant, and attorneys, date and amount of judgment, amount of court costs and interest, date entered on docket, disposition, and remarks. Arr. chron. by date issued. Indexed alph. by first letter of pltf. surname and chron. thereunder. Hdw. under ptd. hds. 598 pp. 18 x 12 x 3.

56. GENERAL EXECUTION DOCKET, Jan. 1919--. 2 vols. (1, 2).
Docket of executions issued on judgments obtained in all courts of the county, and from foreign courts, showing names of plaintiff, defendant, and attorneys, name of court in which judgment rendered, date and amount of judgment, amount of court costs and interest, date entered on docket, and if satisfied, date entered thereon. Arr. chron. by date of entry.

Superior Court and Clerk - Criminal

(57-62)

Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. under ptd. hds. Aver. 600 pp. 18 x 12 x 3.

57. CIVIL SUBPOENA DOCKET, Feb. 1919--. 1 vol. (1).

Docket of subpoenas issued in civil cases, showing date issued, names of plaintiff, defendant, and witnesses, date served, name of serving officer, and date witnesses must appear in court. Arr. chron. by court term. Indexed alph. by first letter of pltf. surname and chron. thereunder. Hdw. 598 pp. 18 x 12 x 3.

Minutes and Proceedings

58. MINUTES (Superior Court), Jan. 1919--. 3 vols. (1-3).

Minutes of civil and criminal proceedings, business, and cases had before the court, including grand jury presentments, showing name and nature of case or business, date, and disposition thereof. Arr. chron. by court term. Indexed alph. by first letter of surname of pltf. in civil cases, and deft. in criminal cases, and chron. thereunder. Typed. Aver. 600 pp. 18 x 12 x 3.

59. FINAL RECORD, Oct. 1919--. 5 vols. (1-5).

Record of all pleadings and papers of civil cases tried, showing dates, names of plaintiff, defendant, and attorneys, nature of case, verdict, judgment, and case number. Arr. chron. by court term. Indexed alph. by first letter of pltf. surname and chron. thereunder. Typed. Aver. 600 pp. 18 x 12 x 3.

Criminal

Case Papers

60. DISPOSED OF INDICTMENTS, Feb. 1919--. Est. 2,000 papers in 5 f.d. (1-5).

Original indictments and accusations in felony and misdemeanor cases, showing date, term of court, names of defendant, prosecutor, grand jurors, and State's witnesses, offense charged, date crime alleged to have been committed, date of trial, and disposition of case. Arr. chron. by court term. For index, see entry 43. Hdw. and typed on ptd. fms. 11 x 5 x 13.

61. DISPOSED OF CRIMINAL CASES, Oct. 1920--. 50 papers in 1 f.d. (A-Z).

Papers and pleadings in felony and misdemeanor cases, showing term of court, nature of pleading, date filed, date indictment found, names of defendant, prosecutor, and attorneys, offense charged, disposition of case, and evidence record book and page where recorded. Arr. alph. by first letter of deft. surname and chron. thereunder. No index. Typed; hdw. and typed on ptd. fms. 11 x 16 x 26.

62. WARRANTS, June 1938--. 60 papers in 1 f.d.

Warrants in criminal cases that are pending before the court, showing

Superior Court and Clerk -
Appeals

(63-68)

Names of prosecutor and accused, offense charged, date of affidavit and signature of prosecutor, order to sheriff to arrest accused, return of arresting officer, and date. Arr. chron. by court term. No index. Hdw. and typed on ptd. fms. 11 x 5 x 13.

63. DISPOSED OF WARRANTS, Feb. 1919--. Est. 750 papers in 3 f.d. (dated).

Warrants in criminal cases that have been prosecuted to judgment, showing information as in entry 62. Arr. chron. by court term. For index, see entry 43. Hdw. and typed on ptd. fms. 11 x 5 x 13.

64. MISCELLANEOUS (Coroner's Inquests), July 1919--. 27 papers in 1 f.d. Last entry March 1938.

Original inquest papers, showing names of jurors and witnesses, substance of testimony of witnesses, name of deceased, date and cause of death, and name of person responsible for death, if ascertainable. Arr. chron. by date of inquest. No index. Hdw. and typed. 10 x 17 x 26.

Dockets

65. CRIMINAL DOCKET, Oct. 1919--. 2 vols. (1, 2).

Docket of criminal cases heard before the superior court, showing term of court, case number, names of defendant and attorney, offense charged, and entries of judge. Arr. chron. by court term, with cases numbered consecutively. No index. Hdw. under ptd. hds. Aver. 600 pp. 18 x 12 x 3.

66. CRIMINAL SUBPOENA DOCKET, Feb. 1919--. 1 vol. (1).

Docket of subpoenas issued in criminal cases, showing term of court, name of defendant, offense charged, names of witnesses, date issued, date to appear in court, date served, and name of serving officer. Arr. chron. by court term. No index. Hdw. 598 pp. 18 x 12 x 3.

Minutes and Evidence (See also entry 58)

67. EVIDENCE RECORD, June 1930--. 2 vols. (1, 2).

Record of evidence educed from witnesses in criminal cases, showing term of court, names of accused and witnesses, offense charged, testimony of witnesses, statement of accused, charge of court to jury, verdict, and names of trial jurors. Arr. chron. by court term. Indexed alph. by first letter of deft. surname and chron. thereunder. Typed. Aver. 600 pp. 18 x 12 x 3.

Appeals

68. UNFINISHED BUSINESS - CASES IN WHICH MOTIONS FOR NEW TRIALS HAVE BEEN FILED IN SUPREME COURT AND COURT OF APPEALS, Nov. 1936--. 20 papers in 1 f.d. Last entry Sept. 1939.

Papers and pleadings of cases appealed from superior court to Supreme Court and Court of Appeals, showing names of plaintiff, defendant, and

Superior Court and Clerk - Juries;
Financial

(69-74)

attorneys, nature of pleading, and date filed. Arr. chron. by date filed. No index. Typed. 11 x 5 x 13.

Juries

69. LIST OF GRAND AND PETIT JURORS, Jan. 1919--. 1 vol.
Lists of persons selected as eligible for grand and petit jury service, revised biennially, with certificates of jury commissioners and superior court clerk that lists are correct. Arr. chron. by biennial revisions, and alph. by first letter of juror's surname thereunder. No index. Hdw. and typed. 300 pp. 14 x 9 x 2.

70. (JURY LISTS - GRAND AND PETIT), 1919--. 1919-- in Court Orders and Voters Lists, entry 47; 1919-- in Condemnation & Sundreys, entry 49.

Lists of persons whose names have been drawn from grand and petit jury boxes for jury service, showing term of court, type of service, and names of jurors.

71. JURY LIST (Trial), Feb. 1919--. Est. 1,200 papers in 1 f.d.
Lists of trial jurors, showing term of court, name of defendant, case number, and names of jurors serving on case. Arr. chron. by court term. No index. Hdw. 11 x 5 x 13.

72. JURY SCRIP, March 1919-Nov. 1927, Feb. 1932--. 4 vols.
(labeled by contained stub nos.).

Stubs of vouchers issued to pay jurors for services, showing date, serial number, name of payee, and amount. Arr. chron. by date issued, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 450 pp. 18 x 12 x 2.

Financial

73. CIVIL COST DOCKET, March 1919--. 2 vols. (1, 2).

Record of court costs and fees in civil cases, showing term of court, names of plaintiff and defendant, and all costs including sheriff's incurred in the case. Arr. chron. by court term. Indexed alph. by first letter of plft. surname and chron. thereunder. Hdw. on ptd. fms. Aver. 595 pp. 18 x 12 x 3.

74. CRIMINAL COST DOCKET, March 1919-March 1925. 1 vol. (1).

Discontinued, presumably because solicitor general taken off a fee basis and placed on salary at that time.

Record of costs, fees, and fines assessed in criminal cases tried in superior court, showing term of court, amount of fine, if any, and costs and fees of clerk, sheriff, and solicitor general. Arr. chron. by court term. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. on ptd. fms. 600 pp. 18 x 12 x 3.

Solicitor General; Jury
Commissioners; Grand Jury

(75)

Newspapers

75. THE ADEL NEWS, Dec. 1939--. 1 vol. (dated). Prior papers destroyed at end of each year.
Bound volume of newspapers in which official advertisements, citations, and notices appear; published weekly. Arr. chron. by date published. No index. Ptd. 200 pp. 22 x 15 x 1.

SOLICITOR GENERAL

Cook County has been served successively by the solicitor general of two judicial circuits of which it has been a component part. The county, from its creation in 1918, until August 9, 1919, was in the Southern Circuit,¹ and from the latter date to the present has been in the Alapaha Circuit.² The solicitor general is elected by the qualified voters of the State for a term of 4 years.³ His principal duty is to represent the State as prosecuting officer in the superior courts of his circuit.⁴

JURY COMMISSIONERS

The first board of Cook County jury commissioners was sworn in January 11, 1919,⁵ under authority of a general act of 1879, which provided for such bodies in all counties of the State.⁶ It has since functioned continuously. The jury commission consists of six discreet persons, appointed by the superior court judge for 6-year terms.⁷ The clerk of the superior court serves as clerk of the commission.⁸ It is the duty of the board to select citizens of the county whose names are placed in the grand and trial jury boxes for subsequent drawing by lot for jury duty.⁹

GRAND JURY

The first Cook County grand jury was chosen at the March 1919 term

¹ Ga. Acts 1918, p. 104.

² Ga. Acts 1919, p. 109; 1939, p. 1463.

³ Ga. Code of 1933, #2-3901, #24-2902; Ga. Acts 1897, pp. 16, 17.

⁴ Ga. Code of 1933, #3-3902, #24-2908; Act 1799, Cobb, p. 1141.

⁵ Minutes (Superior Court), vol. 1, p. 1, see entry 58.

⁶ Ga. Acts 1878-79, p. 27.

⁷ Ga. Code of 1933, #59-101; Ga. Acts 1878-79, p. 27; 1901, p. 44; 1935, p. 151.

⁸ Ga. Code of 1933, #59-104; Ga. Acts 1878-79, p. 28.

⁹ Ga. Code of 1933, #59-106; Ga. Acts 1878-79, pp. 27, 34.

of the superior court,¹ under authority of the State Constitution of 1877,² and a legislative act of 1878.³ Such bodies had functioned in Georgia prior to its statehood, and were recognized by the State's first constitution.⁴ A grand jury consists of not less than 18 nor more than 23 persons.⁵ The members are chosen by lot from a list of eligible persons prepared by the jury commissioners.⁶ No citizen can be compelled to perform any type of jury duty more than 4 weeks in a year.⁷ The superior court judge may appoint the grand jury foreman or direct that he be elected by the grand jury.⁸ A clerk is usually elected by custom, there being no legal provision for the office. The solicitor general acts as their legal counsel and examines witnesses before them.⁹ It is the principal duty of the grand jury to investigate criminal offenses that come to its knowledge and to indict law violators.¹⁰ It also makes recommendations concerning county matters.¹¹

76. GRAND JURY PRESENTMENTS, March 1919--. Est. 50 papers in 1 f.d.

Original presentments returned by grand jury, criticising and making recommendations regarding the operation and condition of the several county offices, departments, and institutions, and county affairs in general, showing date, contents of presentment, and names of grand jurors, with order that same be published in local newspaper. Arr. chron. by court term. No index. Typed. 11 x 5 x 13. Sup. ct. clk. va.

77. GRAND JURY DOCKET, 1919--. 2 vols. (1, 2).

Docket of criminal investigations by grand jury, showing term of court, names of accused and State's witnesses, offense charged, and whether "no bill" or "true bill" found. Arr. chron. by court term. Indexed alph. by first letter of accused's surname and chron. thereunder. Hdw. under ptd. hds. Aver. 600 pp. 18 x 12 x 3. Sup. ct. clk. va.

COURT OF ORDINARY

The Cook County court of ordinary was established January 1, 1919, by the act of 1918 creating the county, and the first session was held

- 1 Minutes (Superior Court), vol. 1, p. 3, see entry 58.
- 2 Ga. Const. 1877, art. 6, sec. 18, par. 2.
- 3 Ga. Acts 1878-79, pp. 34, 35.
- 4 Ga. Const. 1777, art. 45.
- 5 Ga. Code of 1933, #59-202; Ga. Acts 1869, p. 140.
- 6 Ga. Code of 1933, #59-106; Ga. Acts 1878-79, pp. 27, 34; 1892, p. 61.
- 7 Ga. Code of 1933, #59-118; Ga. Acts 1872, p. 15.
- 8 Ga. Code of 1933, #59-208.
- 9 Ga. Code of 1933, #24-2908, par. 2.
- 10 Ga. Code of 1933, #59-304; Act 1829, Cobb, p. 553.
- 11 Ga. Code of 1933, #59-314 to #59-317; Ga. Acts 1889, p. 156.

Court of Ordinary - Minutes;
Estates

(78-79)

January 6.¹ This agency has continued to function to the present. The ordinary is elected by the qualified voters of the county for a term of 4 years.² In Cook County, he acts as his own clerk, but he may, at his own expense, appoint one or more deputy clerks.³ Among other powers and duties, he has jurisdiction over estate and probate matters,⁴ and there being no city court, municipal court, or county court in Cook county, he has jurisdiction over State highway traffic law violations (misdemeanors), provided the defendant waives trial by jury in writing.⁵ Prior to the creation⁶ and organization of the board of county commissioners September 29, 1919,⁷ the ordinary also administered county affairs.⁸

All records listed hereunder are located in the ordinary's vault, except as otherwise indicated in the entries.

Minutes

78. MINUTES (Court of Ordinary), Feb. 1919--. 2 vols. (1, 2). Minutes of proceedings and business had before court of ordinary, showing term of court, name and nature of case or business, action taken, date, and disposition thereof. Also contains: Will record, 1934-39, entry 80; petition and order to appoint guardian - over 14 years old, 1924-40, entry 89. Arr. chron. by court term. Indexed alph. by first letter of surname of representative of estate or subject and chron. thereunder. Hdw. 1919-27; typed thereafter. 596 pp. 18 x 12 x 3.

Estates

Wills

79. LAST WILL AND TESTAMENT, 1919--. Est. 100 wills in 2 f.d. (labeled by contained letters of alph.). Original wills probated, showing names of testator, witnesses, and executor, provisions of will, dates executed, probated, and recorded, and signature of ordinary. Arr. alph. by name of testator. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

-
- 1 Ga. Acts 1918, p. 104; Minutes (Court of Ordinary), vol. 1, p. 1, see entry 78.
 - 2 Ga. Code of 1933, #24-1702; Ga. Acts 1914, p. 43.
 - 3 Ga. Code of 1933, #24-1801; Ga. Acts 1851-52, p. 50.
 - 4 Ga. Code of 1933, #24-1701, #24-1901; Ga. Const. 1877, art. 6, sec. 6, par. 1.
 - 5 Ga. Acts 1937, p. 1117, ratified June 8, 1937; 1937-38, p. 559.
 - 6 Ga. Acts 1919, pp. 627-636.
 - 7 Minutes (County Commissioners), vol. 1, p. 30, see entry 1.
 - 8 Ga. Code of 1933, #23-701; Ga. Const. 1877, art. 6, sec. 6, par. 2.

Court of Ordinary - Estates

(80-85)

80. WILL RECORD, 1919-34, 1939--. 1 vol. (1). 1934-39 in Minutes (Court of Ordinary), entry 78.

Record of wills probated in court of ordinary, together with probate proceedings had thereon, showing names of testator, witnesses, and executor, provisions of will, date executed, dates probated and recorded. Arr. chron. by date probated. Indexed alph. by first letter of testator's surname and chron. thereunder. Hdw. 408 pp. 12 x 16 x 2.

Case Papers

81. ESTATE PAPERS, 1919--. Est. 1,600 papers in 8 f.d. (labeled by contained letters of alph.).

Original case papers, pleadings, and letters pertaining to the probate of wills and estate matters, showing names of estate and representative, character of instrument or paper, and date filed. Arr. alph. by first letter of name of estate and chron. thereunder. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

82. LETTER OF GUARDIANSHIP, 1919--. Est. 200 papers in 4 f.d. (labeled by contained letters of alph.).

Original case papers, pleadings, and letters pertaining to guardians, wards, and their estates, showing names of guardian and ward, character of instrument or paper, and date filed. Arr. alph. by first letter of name of estate and chron. thereunder. No index. Typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

Letters of Representatives

83. PETITIONS FOR TEMPORARY LETTERS OF ADMINISTRATION, 1920--. 1 vol. (1).

Petitions of persons to be appointed to preserve estates of decedents until regular administration can be granted, showing date of petition, names of petitioner and estate, and date filed. Arr. chron. by date filed. Indexed alph. by first letter of petitioner's surname and chron. thereunder. Hdw. on ptd. fms. 430 pp. 10 x 14 x 2.

84. TEMPORARY LETTERS OF ADMINISTRATION, 1919--. 1 vol. (1).

Record of letters granted to petitioners authorizing them to collect, keep, and preserve estates of persons dying intestate until legal administration is granted on such estates, showing names of deceased and temporary administrator, date appointed, and date recorded. Arr. chron. by date granted. Indexed alph. by first letter of administrator's surname and chron. thereunder. Hdw. on ptd. fms. 406 pp. 12 x 16 x 2.

85. PETITION FOR LETTERS OF ADMINISTRATION, 1919--. 1 vol. (1).

Petitions for letters of administration on estates to issue, showing names of estate and petitioner, his reasons why he should be appointed, and date. Arr. chron. by date recorded. Indexed alph. by first letter of petitioner's surname and chron. thereunder. Hdw. on ptd. fms. 406 pp. 12 x 16 x 3.

86. LETTERS OF ADMINISTRATION, 1919--. 1 vol. (1).

Record of letters vesting authority to administer estates of persons dying intestate, showing name of person appointed to administer estate of decedent, date letters granted, name of decedent, date recorded, and signature of ordinary. Arr. chron. by date issued. Indexed alph. by first letter of administrator's surname and chron. thereunder. Hdw. on ptd. fms. 400 pp. 12 x 16 x 2.

87. LETTERS TESTAMENTARY, 1920--. 1 vol. (1).

Record of letters testamentary issued upon probation of wills authorizing executors named therein to administer estates, showing name of executor, date letters granted, name of testator, date recorded, and signature of ordinary. Arr. chron. by date granted. Indexed alph. by first letter of testator's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. (38 used) 12 x 16 x 2.

88. PETITION FOR AND LETTERS OF NATURAL GUARDIANSHIP, 1919--. 1 vol. (1).

Record of petitions of parents to be named natural guardians of the property of their minor children, and letters appointing them as such guardians, showing date of petition, name of ward and guardian, date appointed, and signature of ordinary. Arr. chron. by date recorded. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

89. PETITION AND ORDER TO APPOINT GUARDIAN - OVER 14 YEARS OLD, 1921-24, 1940--. 1 vol. (1). 1924-40 in Minutes (Court of Ordinary), entry 78.

Record of petitions for appointment as guardian over the person and property of minors over 14 years of age, and orders granting same, showing date of petition, names of guardian and ward, date appointed, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 404 pp. 12 x 16 x 2.

90. PETITIONS FOR AND LETTERS OF GUARDIANSHIP - UNDER 14 YEARS OLD, 1919--. 1 vol. (1).

Record of petitions for appointment as guardian over the person and property of minors under 14 years of age, and letters granting same, showing information as in entry 89. Arr. chron. by date recorded. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

91. LETTERS OF GUARDIANSHIP, 1925--. 1 vol. (1).

Record of letters appointing guardians to take custody and control of the person and property on minors, incompetents, and lunatics during minority or lunacy, showing date appointed, names of guardian and ward, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 428 pp. (58 used) 10 x 12 x 2 1/2.

92. PETITIONS FOR LETTERS OF DISMISSION FROM ADMINISTRATION,
1920--. 1 vol. (1).

Petitions of representatives of estates for dismission from their duties, showing names of representative and estate, that legal duties in connection with estate have been discharged, date, and ordinary's order that letters be granted. Arr. chron. by date recorded. Indexed alph. by first letter of petitioner's surname and chron. thereunder. Hdw. on ptd. fms. 432 pp. 10 x 12 x 2.

93. LETTERS OF DISMISSION FROM ADMINISTRATION, 1920--. 1 vol.
(1).

Record of letters dismissing representatives of estates after they have discharged all their legal duties in connection therewith, showing names of representative and estate, dates of appointment and dismission, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of representative's surname and chron. thereunder. Hdw. on ptd. fms. 406 pp. 12 x 16 x 2.

94. LETTERS OF DISMISSION FROM EXECUTORSHIP, 1930--. 1 vol. (1).

Record of petitions for and the letters dismissing executors of estates after they have discharged all their legal duties in connection therewith, showing names of executor and estate, dates of appointment and dismission, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. on ptd. fms. 408 pp. (1 used) 12 x 16 x 2.

95. PETITIONS FOR LETTERS OF DISMISSION FROM GUARDIANSHIP, 1923--.
1 vol. (1).

Petitions of guardians for letters of dismission, showing date, names of guardian and ward, and that their legal duties have been discharged; together with ordinary's order that such letters issue. Arr. chron. by date of petition. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 432 pp. (20 used) 14 x 10 x 2.

96. LETTERS OF DISMISSION FROM GUARDIANSHIP, 1919--. 1 vol. (1).

Record of letters dismissing guardians after they have discharged all their legal duties in connection with wards and their estates, showing names of guardian and ward, date of dismission, and date recorded. Arr. chron. by date issued. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 432 pp. (23 used) 14 x 10 x 2.

Docket

97. ORDINARYS DOCKET, Jan. 1919--. 1 vol. (1).

Docket of applications, cases, and proceedings heard by ordinary, showing date, term of court, names of estate and representatives, his capacity, nature of case or application, and disposition thereof. Arr. chron. by date filed. Indexed alph. by first letter of name of estate or principal and chron. thereunder. Hdw. 203 pp. 12 x 16 x 2.

Minors' Estates

98. MINORS ESTATES UNDER \$500, March 1929--. 1 vol. (1).

Record of cases where ordinary has acted as guardian of minors whose estates are valued at \$500 or less, showing name of minor, description of estate property, itemized accounts of receipts and disbursements, and dates. Arr. chron. by date recorded. Indexed alph. by first letter of minor's surname and chron. thereunder. Hdw. on ptd. fms. 173 pp. 10 x 12 x 2.

Representatives' Bonds

99. BOND FOR TEMPORARY LETTERS OF ADMINISTRATION, 1919--. 1 vol. (1).

Record of bonds given by temporary administrators of estates to assure faithful performance of their legal duties until a permanent administrator is named, showing names of administrator, surety, and estate, date, amount, and conditions of bond, with notation of approval by ordinary. Arr. chron. by date of bond. Indexed alph. by first letter of administrator's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

100. ADMINISTRATORS BOND, 1919--. 1 vol. (1).

Record of bonds given by administrators of estates to assure faithful performance of their legal duties, showing information as in entry 99. Arr. chron. by date of bond. Indexed alph. by first letter of administrator's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

101. NATURAL GUARDIANS BONDS, 1919--. 1 vol. (1).

Record of bonds given by natural guardians to assure faithful performance of their legal duties in handling their children's estates, showing information as in entry 99. Arr. chron. by date of bond. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 432 pp. 10 x 12 x 2.

102. GUARDIANS BONDS, 1919--. 1 vol. (1).

Record of bonds given by guardians to assure faithful performance of their duties, showing information as in entry 99. Arr. chron. by date of bond. Indexed alph. by first letter of guardian's surname and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

Inventories and Appraisements

103. INVENTORY AND APPRAISEMENT, 1919--. 1 vol. (1).

Record of inventories and appraisements of deceased persons' estate property, both real and personal, showing names of decedent, representative, and three appraisers, description, location, and valuation of property, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. on ptd. fms. 251 pp. 12 x 16 x 2.

Returns of Representatives

104. ANNUAL RETURNS, 1920--. 2 vols. (1, 2).

Record of returns of representatives of estates, made annually at the end of each calendar year, showing names of estate and representative, dates, amounts received, disbursed, and on hand, to whom money paid and for what purpose, and date recorded. Also contains: Estate accounts, 1920-40, entry 106. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. 416 pp. 16 x 12 x 2.

105. RECORD OF FINAL RETURNS, 1920--. 1 vol. (1).

Record of final settlements made by representatives upon completion of administration of estates, showing names of estate and representative, description of estate property, all receipts, expenditures, and amount on hand, to whom money paid and for what purpose, date recorded, and signature of ordinary. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. 502 pp. 16 x 12 x 2.

Accounts and Sales

106. LEDGER (Estate Accounts), May 1940--. 1 vol. 1920-40 in Annual Returns, entry 104.

Record of receipts, expenditures (vouchers), and other transactions pertaining to the administration of estates by the legal representatives thereof, showing names of representative, estate, and payees, date and amounts, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. 134 pp. 14 x 8 x 1.

107. SALES RECORD, 1920--. 1 vol. (1). Last entry March 1939.

Record of sales of estate property, both real and personal, showing date, description of property, name of purchaser, purchase price, and names of estate and representative. Arr. chron. by date recorded. Indexed alph. by first letter of name of estate and chron. thereunder. Hdw. on ptd. fms. 408 pp. 12 x 16 x 2.

Widows' Year's Support

108. YEARS SUPPORT RECORD, 1919--. 1 vol. (1).

Record of widow's petition and report of three persons appointed to appraise and set aside out of deceased husband's estate a sufficient amount of either property or money, or both, to maintain his widow and minor children for year next following the date administration is granted upon such estate, showing name of widow, names of children (if any), total amount allowed, description and valuation of property awarded (if any), names of appraisers, date award granted, and date recorded. Arr. chron. by date recorded. Indexed alph. by first letter of widow's surname and chron. thereunder. Hdw. on ptd. fms. 203 pp. 16 x 12 x 2.

Court of Ordinary - Lunacy Cases;
Marriages

(109-114)

109. TWELVE MONTHS CONVEY OR ENCUMBER, Dec. 1937--. 1 vol. (A). Record of applications by widows for approval of ordinary to convey or encumber property set aside for the joint benefit of widow and minor child or children, showing date application made, reasons for desiring to encumber or convey property, description and location thereof, amount she intends to encumber or sell property for, and order of ordinary allowing or disallowing application. Arr. chron. by date recorded. Indexed alph. by first letter of widow's surname and chron. thereunder. Hdw. on ptd. fms. 200 pp. 16 x 12 x 2.

Lunacy Cases

110. LUNACY RECORDS, 1919--. 1 vol. (1). Record of affidavit of interested person deposing that alleged lunatic is insane, warrant for arrest of alleged lunatic, return of arresting officer, examining physician's certificate that party is insane, precept to sheriff directing him to summon named persons and doctors to sit as a jury to determine whether party insane, verdict of jury, acknowledgement by three nearest relatives of alleged lunatic of original service of notice, waiving all further notice in connection therewith, and order of ordinary. Arr. chron. by date recorded. Indexed alph. by first letter of lunatic's surname and chron. thereunder. Hdw. on ptd. fms. 203 pp. 16 x 12 x 2.

Marriages

111. MARRIAGE LICENSE APPLICATIONS, Dec. 1924--. 46 vols. Applications for marriage licenses, showing date, names, ages, race, and addresses of man and woman, whether previously married and divorced, and if divorced, shows when and where divorce granted, and names and addresses of both parties' parents. Arr. chron. by date of application. No index. Aver. 75 pp. 7 x 10 x 1.

112. POSTED COPIES OF APPLICATIONS FOR MARRIAGE LICENSE, 1931--. Est. 2,500 applications in 10 bdl. (dated). Copies of applications for marriage licenses where either or both the parties were under 21 years of age, and which have been posted in the ordinary's office for 5 days before license was issued as required by statute, showing information as in entry 111. Arr. chron. by years. No index. Hdw. on ptd. fms. 11 x 14 x 4.

113. MARRIAGE LICENSES, 1919--. Est. 6,000 licenses in 5 f.b. Original marriage licenses, showing names, ages, and color of contracting parties, dates license issued and ceremony performed, date license returned to ordinary by officiant, and date recorded. Arr. alph. by husband's surname by years. No index. Hdw. on ptd. fms. 10 x 5 $\frac{1}{2}$ x 12 $\frac{1}{2}$.

114. MARRIAGE RECORD - WHITE, 1919--. 2 vols. (1, 2). Record of marriage licenses issued to white persons, showing information

Court of Ordinary - Vital
Statistics

(115-120)

as in entry 113. Arr. chron. by date recorded. Indexed alph. by first letter of husband's surname and chron. thereunder. Hdw. on ptd. fms. Aver. 500 pp. 12 x 18 x 3.

115. MARRIAGE RECORD - COLORED, 1919--. 1 vol. (1).
Record of marriage licenses issued to colored persons, showing information as in entry 113. Arr. chron. by date recorded. Indexed alph. by first letter of husband's surname and chron. thereunder. Hdw. on ptd. fms. 504 pp. 12 x 18 x 3.

Vital Statistics

116. BIRTHS, 1919--. Est. 5,000 certificates in 5 f.d. (labeled by contained letters of alph.).
Duplicates of birth certificates, showing date and place of birth, residence of mother, name and sex of child, whether plural birth, names, race, ages, birthplaces, and occupations of parents, physical condition of child at birth, total number of children born to mother, local registrar's signature, date certificate filed, serial number, supplementary data as to physical condition of mother at time of and after birth, together with attending physician's oath that certificate is accurate. Arr. alph. by first letter of child's surname and chron. thereunder. No index. Typed on ptd. fms. 4 x 6 x 15.

117. BIRTHS, 1919--. 4 vols. (1-4).
Bound copies of birth certificates, showing information as in entry 116. Arr. chron. by date filed, with certificates numbered consecutively. For index, see entry 120. Hdw. on ptd. fms. Aver. 1,400 pp. 8 x 10 x 6.

118. DEATHS, 1919--. Est. 2,000 certificates in 2 f.d. (labeled by contained letters of alph.).
Duplicates of death certificates, showing serial number, name and residence of decedent, date and place of death, whether veteran, social security number, sex, race, marital status, age, occupation, and place of birth of decedent, names and birthplaces of parents, name and address of informant, place and type of burial, name of undertaker, date certificate filed, and name of local registrar, together with attending physician's certificate as to date and cause of death. Arr. alph. by first letter of decedent's surname and chron. thereunder. No index. Hdw. on ptd. fms. 4 x 6 x 15.

119. DEATHS, 1919--. 2 vols. (1, 2).
Bound copies of death certificates, showing information as in entry 118. Arr. chron. by date filed, with certificates numbered consecutively. For index, see entry 120. Hdw. on ptd. fms. Aver. 1,000 pp. 8 x 10 x 5.

120. VITAL STATISTICS INDEX, 1919--. 1 vol. (1)
Index to Births, entry 117; and Deaths, entry 119; showing name of

Court of Ordinary - Homesteads
and Exemptions; Officials'
Oaths and Bonds

(121-124)

infant or decedent, date of birth or death, race, militia district, and serial number. Arr. alph. by first letter of infant's or decedent's surname and chron. thereunder. Hdw. 300 pp. 18 x 12 x 3.

Homesteads and Exemptions

121. PONY HOMESTEADS AND EXEMPT PROPERTY (Constitutional Homesteads and \$300 Non-waivable Exemptions), 1919--. Est. 50 papers in 1 f. d. (A-Z).

Petitions for and orders granting homesteads to heads of families, exempting to them household furniture and kitchen equipment and provisions to the value of \$300, which may be claimed even though all homestead rights have been waived, showing itemized schedule of personal property exempted, approximate value, date, and order allowing same. Also contains petitions and related papers granting constitutional homesteads to heads of families, in May 1925 and December 1932 (apparently the only two ever granted in the county), consisting of real or personal property, or both, in the aggregate value of \$1,600, showing names of petitioner's creditors, amount owed each, their addresses, and an itemized schedule of the property exempted, together with appraisers' valuation thereof; also shows names of petitioner, his family, and attorney, date filed, and date of order allowing or disallowing same. Arr. alph. by first letter of petitioner's surname and chron. thereunder. No index. Typed; hdw. and typed on ptd. fms. 11 x 5 x 13.

Officials' Oaths and Bonds

122. OFFICERS BOND RECORD, 1919--. 1 vol. (1).

Record of bonds given by county officials to assure faithful performance of their legal duties while in office, showing date, names of office, officer, and surety, amount and conditions of bond, date recorded, and notation of approval by ordinary. Arr. chron. by date recorded. Indexed alph. by first letter of officer's surname and chron. thereunder. Hdw. 436 pp. (81 used) 12 x 16 x 2.

123. CONSTABLES BOND, OATH AND COMMISSION, 1919--. 1 vol. (1).

Record of bonds given by constables to assure faithful performance of their legal duties while in office, together with their oaths and commissions, showing dates, names of constable and surety, amount and conditions of bond, signature of ordinary, text of oath, and term of office. Arr. chron. by date recorded. Indexed alph. by first letter of constable's surname and chron. thereunder. Hdw. on ptd. fms. 404 pp. 16 x 12 x 2.

124. APPOINTMENTS, OATHS AND BONDS OF COUNTY OFFICIALS, 1919--. Est. 300 papers in 1 f.d.

Appointments, oaths, and bonds of county officials, showing name of official, date, title and term of office. Arr. chron. by date of instrument. No index. Hdw.; typed; typed on ptd. fms. 11 x 5 x 13.

Court of Ordinary - Pensions;
Licenses and Bonds; Livestock

(125-130)

Pensions

125. APPLICATION FOR PENSION AND PAY ROLL (and Pauper Burials), 1919--. Est. 100 papers in 1 f.d.

Applications for pensions by Confederate soldiers and their widows, and related papers, showing name of soldier or widow, date and place of marriage, if widow, and payrolls listing recipients and amounts received. Also contains record of pauper burials, showing name of decedent, cost of burial, where buried, and date. Arr. chron. by date of document. No index. Hdw.; hdw. on ptd. fms. 11 x 5 x 13.

126. (PENSION CHECK STUBS), April 1938--. 1 vol. Prior records destroyed.

Stubs of pension checks issued Confederate soldiers and their widows, showing date, serial number, name of payee, and amount. Arr. chron. by date of check, with stubs numbered consecutively. No index. Hdw. on ptd. fms. 100 pp. 12 x 14 x 1.

Licenses and Bonds

127. (LICENSES TO PEDDLE), Feb. 1935--. 1 vol.

Record of oaths, licenses, and certificates authorizing blind and indigent persons, and disabled war veterans to peddle without a license. showing name of licensee, proof of veteran's service and disability, kind of business to be engaged in, date license or certificate issued, and date of expiration. Arr. chron. by date issued. No index. Hdw. on ptd. fms. 200 pp. 17 x 7 x 2.

128. PISTOL TOTERS RECORD, 1919--. 1 vol. (1).

Record of applications for permits to carry pistols and \$100 bond given by pistol toters, conditioned to prevent illegal use of weapon, showing name and address of applicant, name of surety, date and conditions of bond, name of manufacturer, serial number, and caliber of pistol. Arr. chron. by date of application. Indexed alph. by first letter of pistol toter's surname and chron. thereunder. Hdw. on ptd. fms. 424 pp. 12 x 10 x 2.

129. LIVE STOCK DEALERS APPLICATION AND LICENSES, June 1937--. 1 vol. Last entry Nov. 1937.

Record of applications and licenses issued to livestock dealers, showing name, age, race, and address of dealer, date of application, and date license issued. Arr. chron. by date of application. No index. Hdw. on ptd. fms. 25 pp. 7 x 16 x $\frac{1}{4}$.

Livestock

(See also entry 129)

130. REGISTER OF LIVE STOCK DEALERS, June 1937--. 1 vol. Last entry Nov. 1937.

Register of livestock dealers operating in the county, showing name, age, race, and address of dealer, and date registered. Arr. chron. by date registered. No index. Hdw. under ptd. hds. 100 pp. 8 x 12 x $\frac{1}{2}$.

Court of Ordinary - Court Costs
and Fees; Criminal Records;
Newspapers

(131-136)

131. MARKS AND BRANDS, 1919--. 1 vol. (1). Last entry Nov. 1938. Register of marks and brands used by owners on their livestock, showing name of owner, detailed description of ear marks and body brand used, and date registered. Arr. chron. by date registered. No index. Hdw. 200 pp. 12 x 9 x 1.

Court Costs and Fees

132. LEDGER (Fees and Costs of Court), 1939--. 2 vols. Record of ordinary's fees and court costs, showing date, names of representative and estate, or principal, kind of service rendered, and amount of costs. Arr. chron. by court term. Indexed alph. by first letter of surname of representative or principal and chron. thereunder. Hdw. Aver. 150 pp. 10 x 8 x 1.

Criminal Records

133. HABEAS CORPUS PAPERS, 1919--. Est. 50 papers in 1 f.d. Petitions for writs of habeas corpus to issue, command to sheriff to produce the body of person alleged to be illegally held and other pleadings in connection therewith, showing term of court, date filed, names of petitioner and person in custody, date heard before court, and disposition. Arr. alph. by surname of petitioner. No index. Hdw. on ptd. fms. 11 x 5 x 13.

134. (HIGHWAY PATROL CASE PAPERS), April 1938--. 324 cases in 1 f.d.

Summonses, papers, and pleadings in cases where persons have been charged with violating State highway patrol laws, such violations being of lesser degree than felonies (misdemeanors), and the accused must have waived trial by jury in writing before ordinary can assume jurisdiction, showing date, names of accused and arresting officer, offense charged, date tried, and disposition. Arr. chron. by term of court, with cases numbered consecutively. Misdemeanor Docket, entry 135, serves as index. Hdw. on ptd. fms. 11 x 13 x 24. Ord. off.

135. MISDEMEANOR DOCKET, April 1938--. 1 vol. (A).

Docket of cases arising from violations of State highway patrol laws, showing serial number, name and address of accused, name of arresting officer, offense charged, disposition of case, and date. Serves as index to (Highway Patrol Case Papers), entry 134. Arr. chron. by court term, with cases numbered consecutively. Indexed alph. by first letter of surname of accused and chron. thereunder. Hdw. under ptd. hds. 294 pp. 16 x 12 x 2.

Newspapers

136. THE ADEL NEWS, 1919--. 21 vols. (dated). Bound volumes of newspapers in which official advertisements, citations,

County Probation Officer

(137)

and notices appear; published weekly. Arr. chron. by dates published.
No index. Ptd. Aver. 300 pp. 24 x 16 x 1 1/2.

Miscellaneous

137. MISCELLANEOUS MATTERS, 1919--. Est. 150 papers in 1 f.d.
Miscellaneous papers, including:

- i. Auditor's reports, showing receipts, expenditures, and cash on hand of all county offices and departments examined, and date of report.
- ii. Election, ordinary's call of special, principally to authorize the issuance of road and school bonds, showing date, purpose of election, and date held.
- iii. Estrays (only one paper), showing description of animal which had strayed and been picked up, its appraised value, name of holder, and costs.
- iv. Licenses, applications for hunting and fishing, showing name of applicant, his age, address, nationality, kind of license desired, and date.
- v. Lost documents, petitions to establish, and orders establishing same, showing name of petitioner, description of lost paper, order of ordinary, and date.
- vi. Militia districts, appointments of persons to lay out and define boundaries of, showing names of appointees, approximate location of proposed district, and date.
- vii. Tax executions, showing year, name and address of taxpayer, serial number, location of property, amounts of taxes and interest due, date, and notation whether paid.
- viii. Tick eradication, records pertaining to, showing measures taken and their results, and dates.

Arr. chron. by date of documents. No index. Hdw.; typed; hdw. on ptd. fms. 11 x 5 x 13.

COUNTY PROBATION OFFICER

The first Cook County probation officer was appointed July 6, 1926, by the judge of the superior court,¹ under authority of a legislative act of 1913,² and such an officer served until June 3, 1929, when his services were dispensed with by the board of commissioners of roads and revenues.³ The law, however, vests the superior court judge with the authority to employ and dismiss the county probation officer.⁴ His principal duties are to ascertain the history and previous conduct of

¹ Minutes (Court of Ordinary), vol. 2, p. 30, see entry 78.

² Ga. Code of 1933, #27-2703; Ga. Acts 1913, p. 113.

³ Scrap Book (1926-32), p. 55, in Minutes (County Commissioners), see entry 1.

⁴ Ga. Code of 1933, #27-2703; Ga. Acts 1913, p. 113.

persons brought before the court to determine if such persons may be released as probationers, and to take charge of and instruct probationers in their duties.¹

JUSTICE OF THE PEACE COURTS

With the organization of Cook County in 1918,² justices of the peace then residing within its limits were continued in office until new militia districts were laid out.³ There are no records of elections of the first justices of the peace in the county, but there are records showing that justices for the seven militia districts took oaths on the following dates: Adel, March 22, 1919; Sparks, April 15, 1919; Cecil, July 1, 1919; Greggs, March 29, 1919; Lenox, January 8, 1921; Massee, March 8, 1924; Riverbend, October 25, 1919.⁴ At present, the county has seven militia districts,⁵ each served by a justice of the peace court.⁶ One notary public ex officio justice of the peace also may be appointed for each district.⁷ The justices of the peace are elected by the qualified voters of their respective districts for 4-year terms.⁸ The notaries public ex officio justices of the peace are appointed by the superior court judge on recommendation of the grand jury, and also serve 4-year terms.⁹ It is a duty of the justices to conserve the public peace in their districts.¹⁰ They have criminal jurisdiction in the issuance of warrants; examination and commitment; binding over or discharge of persons brought before them on criminal warrants.¹¹ They may hold courts of inquiry,¹² and may act as coroner when there is no coroner in the county, or when that official is absent or will not or cannot serve.¹³ The justices have civil jurisdiction over cases not in excess of \$100,¹⁴ and can perform marriages.¹⁵

1 Ga. Code of 1933, #27-2704; Ga. Acts 1913, pp. 113, 114.

2 Ga. Acts 1913, pp. 102-106.

3 Ga. Acts 1913, p. 105.

4 Appointments, Oaths and Bonds of County Officials, see entry 124.

5 Tax Digest, 1940, see entry 172.

6 Ga. Code of 1933, #2-3501, #24-401; Ga. Acts 1869, p. 22.

7 Ga. Code of 1933, #2-3601, #24-501; Minutes (Superior Court), vol. 1, p. 23, see entry 58.

8 Ga. Code of 1933, #2-3503, #24-401; Act 1819, Cobb, p. 207.

9 Ga. Code of 1933, #2-3601, #24-501.

10 Ga. Code of 1933, #24-1501; Act 1827, Cobb, p. 860; 1850, Cobb, p. 865.

11 Ga. Code of 1933, #24-1501.

12 Ga. Code of 1933, #27-401.

13 Ga. Code of 1933, #21-204.

14 Ga. Code of 1933, #24-1001, #2-3502; Ga. Acts 1873-79, p. 31.

15 Ga. Code of 1933, #53-201; Act 1799, Cobb, p. 282.

Justice of the Peace Courts - 1145th
 (Adel) Militia District; 1461st
 (Cecil) Militia District; 1761st
 (Greggs) Militia District;
 1156th (Lenox) Militia District;
 1664th (Massee) Militia District

(138-142)

1145th (Adel) Militia District

138. JUSTICE DOCKET - CIVIL, 1930--. 2 vols. Prior records destroyed.

Docket of civil cases, showing militia district, term of court, names of plaintiff, defendant, and attorneys, nature of action, disposition of case, and amount of court costs. Arr. chron. by term of court. Indexed alph. by first letter of deft. surname and chron. thereunder, 1930-37; no index, 1937--. Hdw. on ptd. fms. Aver. 250 pp. 15 x 10 x 1½. C.H., J.P.'s off.

139. CRIMINAL DOCKET, 1925--. 2 vols. Prior records destroyed. Docket of criminal cases, showing term of court, names of prosecuting witness, defendant, and justice, date warrant issued, by whom and when served, offense charged, date of hearing, disposition of case, amount of court costs, and names of witnesses. Arr. chron. by date warrant issued. Indexed alph. by first letter of deft. surname and chron. thereunder. Aver. 200 pp. 14 x 9 x 1. C.H., J.P.'s off.

1461st (Cecil) Militia District
 (All records of this district were destroyed
 when the justice's home burned recently).

1761st (Greggs) Militia District

140. CIVIL DOCKET, 1919--. 1 vol.
 Docket of civil cases, showing information as in entry 138. Arr. chron. by court term. No index. Hdw. on ptd. fms. 296 pp. 16 x 10 x 2. J. P.'s home at Greggs.

1156th (Lenox) Militia District

141. CIVIL DOCKET, 1931--. 1 vol. Prior records destroyed. Docket of civil cases, showing information as in entry 138. Arr. chron. by term of court. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. on ptd. fms. 300 pp. 16 x 10 x 2. J.P.'s home at Lenox.

1664th (Massee) Militia District

142. JUSTICE DOCKET - CIVIL, 1934--. 1 vol. Unable to locate any prior records.
 Docket of civil cases, showing information as in entry 138. Arr. chron. by court term. No index. Hdw. on ptd. fms. 172 pp. 14 x 8½ x 1. J. P.'s home at Massee.

Constables

(143-147)

1311th (Riverbend) Militia District

143. CIVIL DOCKET, 1916--. 1 vol. District was in Berrien County, 1916-18.

Docket of civil cases, showing information as in entry 138. Arr. chron. by court term. No index. Hdw. on ptd. fms. 200 pp. 14 x 9 x 1. J.P.'s home at Riverbend.

1487th (Sparks) Militia District

144. CIVIL DOCKET, 1911--. 4 vols. District was in Berrien County, 1911-18.

Docket of civil cases, showing information as in entry 138. Arr. chron. by court term. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. on ptd. fms. Aver. 200 pp. 14 x 9 x 1. Sparks C. H., J. P. strm.

145. CRIMINAL DOCKET, 1921--. 1 vol.

Docket of criminal cases, showing information as in entry 139. Arr. chron. by date warrant issued. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. on ptd. fms. 200 pp. 14 x 9 x 1. Sparks C.H., J.P. ctrm.

146. CIVIL DOCKET (ex Officio Justice of the Peace), 1930--. 1 vol.

Docket of civil cases tried by ex officio justice of the peace, showing information as in entry 138. Arr. chron. by court term, with cases numbered consecutively. No index. Hdw. on ptd. fms. 200 pp. 14 x 9 x 1. J.P.'s home at Sparks.

147. CRIMINAL DOCKET (ex Officio Justice of the Peace), 1921--. 1 vol.

Docket of criminal cases heard by ex officio justice of the peace, showing information as in entry 139. Arr. chron. by date warrant issued. No index. Hdw. on ptd. fms. 200 pp. 14 x 9 x 1. J.P.'s home at Sparks.

CONSTABLES

With the organization of Cook County in 1918, constables then residing within its limits were continued in office until new militia districts were laid out.¹ There are now seven such districts,² and two constables are provided for each.³ These officers are elected by the qualified voters of their respective districts for 4-year terms.⁴ They

¹ Ga. Acts 1918, pp. 102-106.

² Tax Digest, 1940; see entry 172.

³ Ga. Code of 1933, #24-801; Ga. Acts 1869, p. 22.

⁴ Ga. Code of 1933, #24-801; Ga. Acts 1914, p. 43.

Juvenile Court; County Attorney;
Coroner

(Next entry 148, p. 59)

are the process servers and arresting officers of the justice of the peace and notary public ex officio justice of the peace courts.¹

JUVENILE COURT

Under authority of a general act of 1916,² the superior court judge on July 23, 1922, designated the court of ordinary as the Cook County juvenile court.³ Parts of the act of 1916 were declared unconstitutional January 14, 1932,⁴ and the juvenile court could not function legally thereafter. The unconstitutional features were eliminated by an amendatory act of 1935, and under this amendment the ordinary again could serve as juvenile court judge.⁵ His duty in this capacity is to try cases of children under 16 years of age who are delinquent, neglected, or otherwise in need of the protection of the State.⁶ The first Cook County ordinary, interviewed March 7, 1941, declared he had never had a juvenile court case, and that no order affecting the status of that court had ever been issued subsequent to the original creating order.⁷

COUNTY ATTORNEY

The first Cook County attorney was appointed January 1, 1919, by the ordinary.⁸ Subsequent appointments have been made by the board of county commissioners.⁹ The act of 1919 which established the board of commissioners vested authority in them to employ a county attorney and to fix his compensation.¹⁰ He serves at the pleasure of the board, and his principal duties are to advise them and to represent the county in legal matters.

CORONER

The first Cook County coroner was elected December 4, 1918,¹¹ and

¹ Ga. Code of 1933, #24-817; Act 1811, Cobb, pp. 645, 646; Ga. Acts 1811, p. 16.

² Ga. Acts 1916, p. 60.

³ Minutes (Court of Ordinary), vol. 1, p. 111; see entry 78.

⁴ Ga. Code of 1933, #24-2441; Wages v. Morgan, Ordinary, 174 Ga. 158; 162 S. E., 380 (1932).

⁵ Ga. Acts 1935, pp. 401, 402.

⁶ Ga. Acts 1916, p. 59.

⁷ Information obtained from C. O. Smith, first Cook County ordinary, March 7, 1941, by Miss Corene Brooks.

⁸ Minutes (County Commissioners), vol. 1, p. 5, see entry 1.

⁹ Ibid., pp. 92, 353.

¹⁰ Ga. Acts 1919, p. 634.

¹¹ Officers Bond Record, vol. 1, p. 8, see entry 122.

the office began to function January 1, 1919, by authority of the act creating the county.¹ This agency still functions. The coroner is elected by the qualified voters of the county and holds office for a term of 4 years.² His principal duty is to conduct inquests,³ and he is one of the few county officials empowered to arrest the sheriff.⁴ Should the latter be disqualified, or should he or his deputies refuse to serve a writ or other process, the coroner is required to make such service.⁵

SHERIFF

The office of sheriff, a county agency recognized by the State's first constitution,⁶ was filled in Cook County December 4, 1918,⁷ under a provision of the act of 1918 creating the county.⁸ It has continued to function to the present. This official is elected by the qualified voters of the county and holds office for a 4-year term.⁹ He is the principal law enforcement officer and process server of the county, and among his other duties, he or his deputies are required to attend all sessions of the superior court and upon request, sessions of the court of ordinary,¹⁰ and the board of county commissioners.¹¹

Executions and Sales

148. SUPERIOR COURT FI(eri) FA(cia)S, Feb. 1937--. 36 executions in 1 f.d. 1919-37 in Settled Matters, entry 155. Executions issued on superior court judgments, showing names of plaintiff and defendant, date of judgment, amount of principal, interest, and costs, date execution issued, date levied (if levied), and returns of levying officer. Arr. chron. by court term. No index. Typed on ptd. fms. 12 x 5 x 14. Sher. off.

149. SHERIFF'S SALES RECORD, 1919-30, May 1938--. 2 vols. (1,2). Record of property levied upon and sold by virtue of executions issued upon judgments, showing names of plaintiff and defendant, description of property, date of levy, name of purchaser, purchase price, date of sale, and court costs. Arr. chron. by date recorded. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. on ptd. fms. Aver. 600 pp. 16 x 12 x 3. Sher. va.

1 Ga. Acts 1918, pp. 102-106.

2 Ga. Code of 1933, #21-101; Ga. Acts 1914, p. 43.

3 Ga. Code of 1933, #21-101; Ga. Acts 1901, p. 44.

4 Ga. Code of 1933, #39-114; Act 1847, Cobb, p. 517.

5 Ga. Code of 1933, #21-106; Act 1799, Cobb, p. 1136.

6 Ga. Const. 1777, art. 40.

7 Officers Bond Record, vol. 1, p. 5, see entry 122.

8 Ga. Acts 1918, pp. 102-106.

9 Ga. Code of 1933, #2-8301, #24-2801, #24-2701; Ga. Acts 1914, p. 43.

10 Ga. Code of 1933, #24-2813.

11 Ga. Acts 1919, p. 630.

Sheriffs - Warrants

(150-155)

150. SHERIFFS TAX SALE RECORD, 1919--. 1 vol. (1).
Record of sales of property by virtue of executions issued against delinquent taxpayers by tax commissioner, showing name of defaulter, years defaulted and amount of taxes due, date execution issued, description of property, dates levied upon and sold, name of purchaser and purchase price, and costs; also shows date of redemption, if property redeemed by defaulter. Arr. chron. by date recorded. Indexed alph. by first letter of defaulter's surname and chron. thereunder. Hdw. on ptd. fms. 600 pp. (46 used) 16 x 12 x 3. Sher. va.

Warrants

151. SERVED WARRANTS (Pending), 1939--. Est. 30 warrants in 1 f.d. Warrants for the apprehension of accused persons, which have been served but are still pending in court, showing name of accused, offense charged, court of origin, court returnable to, date issued, date accused apprehended, and return of arresting officer. As cases are adjudicated, warrants are filed in Disposed of Warrants, entry 63. No obvious arr. No index. Hdw. on ptd. fms. 5 x 12 x 14. Sher. off.

152. SETTLED WARRANTS, 1930--. Est. 200 warrants in 1 f.d. Warrants turned over to sheriff for execution which he has been unable to serve, showing name of accused, offense charged, court of origin, court returnable to, and date issued. No obvious arr. No index. Hdw. and typed on ptd. fms. 5 x 12 x 14. Sher. off.

153. BENCH WARRANTS, 1938--. 133 warrants in 1 f.d. 1919-38 in Settled Matters, entry 155. Warrants issued by judge to apprehend persons indicted by grand jury, for crimes, showing name of accused, offense charged, date issued, date executed, and return of arresting officer. No obvious arr. No index. Hdw. and typed on ptd. fms. 12 x 5 x 14. Sher. off.

154. DISTRESS (and) POSSESSORY (Warrants), 1938--. 30 papers in 1 f.d. Distress and possessory warrants, garnishments, and related papers, which upon adjudication are filed in Disposed of Civil Cases, entry 42, showing date of warrant, name of landlord, owner of personal property, or other plaintiff, name of defendant, description and valuation of property involved, date executed, and return of serving officer. No obvious arr. No index. Typed; hdw. and typed on ptd. fms. 12 x 5 x 14. Sher. off.

155. SETTLED MATTERS, 1919--. Est. 800 papers in 1 f.d. Miscellaneous pleadings and papers of cases handled by sheriff which have been brought to settlement, showing names of plaintiff or principal, defendant, and attorneys, term of court, nature of case, return of serving officer, and disposition of case. Also contains: Superior court fieri facias, 1919-37, entry 148; bench warrants, 1919-38, entry 153. No obvious arr. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 13 x 22. Sher. off.

Sheriff - Appearance Bonds;
Mortgage Foreclosures; Dockets

(156-160)

Appearance Bonds

156. BONDS, 1919-29, 1934--. 1 vol. (1); est. 850 bonds in 2 f.d.
Title varies: Sheriff's Appearance Bond, 1919-29, 1 vol.;
untitled, 1934-39, 1 f.d.

Bonds given by persons charged with criminal offenses to assure appearance at trial, showing name of accused, offense charged, date, amount, and conditions of bond, names and addresses of sureties, and date to appear for trial. Arr. chron. by date of bond, 1919-29; no obvious arr., 1934--. No index. Hdw. on ptd. fms. 598 pp. (149 used) 16 x 12 x 2 $\frac{1}{2}$; f.d. 12 x 5 x 14 and 11 x 13 x 22. 1 vol., 1919-29, sher. va.; 2 f.d., 1934--, sher. off.

Mortgage Foreclosures

157. MORTGAGE FORECLOSURE, 1936--. Est. 100 papers in 2 f.d.
Petitions and pleadings in connection with mortgage foreclosure cases, showing date filed, term of court, names of mortgagor, mortgagee, and attorneys, amounts of principal and interest claimed, and disposition of case. No obvious arr. No index. Typed; hdw. and typed on ptd. fms. 12 x 5 x 14. Sher. off.

For prior records, see entry 26.

Dockets

158. SHERIFFS BENCH WARRANT DOCKET, Oct.-Dec. 1919. 1 vol. (1).
Discontinued.

Docket of warrants issued by judge to apprehend persons indicted by grand jury for crimes, showing name of accused, offense charged, date warrant issued, date executed, whether confined to jail or released under bond, and remarks. Arr. chron. by date of warrant. Indexed alph. by first letter of surname of accused and chron. thereunder. Hdw. under ptd. hds. 600 pp. (16 used) 16 x 12 x 2. Sher. va.

159. SHERIFFS SUBPOENA DOCKET, Feb. 18-27, 1919. 1 vol. (1).
Discontinued; same information carried in Civil Subpoena
Docket, entry 57.

Docket of subpoenas issued in superior court civil cases, showing term of court, names of witnesses, whether subpoenaed by plaintiff or defendant, date received by sheriff, date and by whom served, date witnesses to appear in court, and remarks. Arr. chron. by date recorded. No index. Hdw. on ptd. fms. 598 pp. (8 used) 16 x 12 x 2 $\frac{1}{2}$. Sher. va.

160. SHERIFFS CIVIL SERVICE DOCKET, April 3-15, 1925. 1 vol. (1).
Discontinued.

Docket of papers served by sheriff, showing term of court, names of plaintiff, defendant, and attorneys, nature of case, kind of document served, date served, and costs. Arr. chron. by court term. Indexed alph. by first letter of pltf. surname and chron. thereunder. Hdw. under ptd. hds. 498 pp. (15 used) 16 x 12 x 2. Sher. va.

Tax Receiver; Board of Tax Assessors

(161-162)

161. SHERIFFS CIVIL COST DOCKET, March-Sept. 1919. 1 vol. (1).
Discontinued; sheriff's costs are listed in clerk's Civil
Cost Docket, entry 73, and Criminal Cost Docket, entry 74.
Docket of sheriff's costs in civil cases, showing term of court, names
of plaintiff, defendant, and attorneys, kind of service rendered, date,
and fee therefor. Arr. chron. by court term. No index. Hdw. on ptd.
fms. 408 pp. (14 used) 16 x 12 x 2. Sher. va.

Prisoners

162. SHERIFFS JAIL RECORD, March 1940--. 1 vol. (1). Prior to
March 1, 1940, Cook County prisoners were confined in the
Lowndes County jail, and prior records were kept by the
sheriff of Lowndes County.
Record of persons committed to Cook County jail, showing date committed,
name, address, color, age, and sex of prisoner, sentence of court, date
released, and description of personal effects taken from prisoner when
committed. Arr. chron. by date committed. Indexed alph. by first let-
ter of surname of prisoner and chron. thereunder. Hdw. on ptd. fms.
406 pp. (60 used) 16 x 12 x 2. Sher. off.

TAX RECEIVER

The office of tax receiver, a county agency provided for by acts of
1785 and 1796,¹ was established in Cook County December 4, 1918,² under
the terms of an act creating the county.³ It continued to func-
tion until an act of 1933, effective January 1, 1937, abolished it and
the office of tax collector, and created in their stead the office of
tax commissioner.⁴ The tax receiver was elected by the qualified voters
of the county for a term of 4 years.⁵ His principal duties were to re-
ceive tax returns on both real and personal property from all taxpayers
of the county,⁶ and to prepare tax digests.⁷

BOARD OF TAX ASSESSORS

A board of tax assessors was appointed in Cook County February 5,
1919,⁸ by authority of an act of 1913.⁹ The principal duties assumed by

¹ Acts 1785, 1796, Marbury and Crawford, pp. 455, 508.

² Officers Bond Record, vol. 1, p. 2, see entry 122.

³ Ga. Acts 1918, pp. 102-106.

⁴ Ga. Acts 1933, pp. 490-494.

⁵ Ga. Code of 1933, #2-8301, #34-2601, #34-2602, #92-4601; Ga. Acts
1914, p. 43.

⁶ Ga. Code of 1933, #92-4611, par. 1; Act 1804, Cobb, p. 1045.

⁷ Ga. Code of 1933, #92-4611, par. 2; Act 1807, Cobb, p. 1054.

⁸ Minutes (Superior Court), vol. 1, p. 1, see entry 58.

⁹ Ga. Code of 1933, #92-6903; Ga. Acts 1913, pp. 123-134.

the board formerly were vested in the tax receiver and grand jury and pertained to the assessment of property for taxation at a fair valuation.¹ Three members comprise the board, and they are appointed for 6-year terms by the board of commissioners of roads and revenues.² In order to stagger the terms, the appointments of the first members were 2, 4, and 6 years respectively.³ The board is authorized to employ a secretary and an agent to seek out and report on all unreturned property.⁴

TAX COLLECTOR

The office of tax collector, a county agency established under the provisions of acts of 1778 and 1796,⁵ was filled in Cook County December 4, 1918,⁶ in compliance with the act of 1918 creating the county.⁷ This office functioned until January 1, 1937, when an act of 1933 abolishing the offices of tax collector and tax receiver and transferring their duties to a tax commissioner became effective.⁸ The tax collector was elected by the qualified voters of the county for a term of 4 years.⁹ His principal duty was to collect State and county taxes,¹⁰ and in connection with his collection of poll taxes, he was required to keep a permanent record of all qualified voters of the county.¹¹

TAX COMMISSIONER

The office of tax commissioner was created in Cook County contemporaneously with the abolishment of the offices of tax receiver and tax collector by an act of 1933, effective January 1, 1937.¹² It has since functioned continuously. This official is elected by the qualified voters of the county for a term of 4 years.¹³ The powers, duties, and liabilities of the tax commissioner are the same as those formerly vested

¹ Ga. Acts 1851-52, p. 290; 1874, p. 108.

² Ga. Code of 1933, #92-6903, #92-6904; Ga. Acts 1913, p. 124.

³ Ga. Acts 1913, p. 124.

⁴ Ga. Code of 1933, #92-6910; Ga. Acts 1913, p. 126.

⁵ Act of 1778 in Colonial Records of the State of Georgia, vol. 19, part 2, pp. 87-99; Act 1796, Marbury and Crawford, p. 508.

⁶ Officers Bond Record, vol. 1, p. 1, see entry 122.

⁷ Ga. Acts 1918, pp. 102-106.

⁸ Ga. Acts 1933, pp. 490-494.

⁹ Ga. Code of 1933, #2-8301, #34-2601, #34-2602, #92-4601; Ga. Acts 1914, p. 43.

¹⁰ Ga. Code of 1933, #92-4901, #92-6203; Act 1804, Cobb, p. 1048; Ga. Acts 1889, p. 35.

¹¹ Ga. Code of 1933, #34-101, #92-4901, pars. 2, 11; Ga. Acts 1913, p. 116.

¹² Ga. Acts 1933, pp. 490-494; Ga. Code of 1933, #2-8401.

¹³ Ga. Acts 1933, p. 492.

Tax Commissioner - Returns;
Exemptions; Tax Receipts and
Collections

(163-166)

in the tax collector and tax receiver, and all laws applicable to those officers are now binding upon the tax commissioner.¹

Returns

163. (TAX RETURNS), 1918--. 163 vols. (dated). Subtitled by names of militia districts (Adel, Cecil, Greggs, Lenox, Masee, Riverbend, and Sparks Districts) 1918--; Adel District also subtitled white or colored, 1937--.

Original returns made by white and colored taxpayers on real and personal property, showing name and address of taxpayer, description, location, and valuation of property, date returned, and amount of State, county, and poll taxes. Arr. alph. by first letter of owner's surname and chron. thereunder. No index. Hdw. on ptd. fms. Aver. 350 pp. 14 x 17 x 2 $\frac{1}{2}$. 103 vols., 1918-32, 2d fl. closet strn.; 60 vols., 1933--., tax comm'r va.

Exemptions

164. WHITE (Tax Exemptions), Feb. 1938--. Est. 1,500 papers in 3 f.d. Subtitled by names of militia districts.

Petitions by white persons for exemptions on personal property to the value of \$300 and real property (owner's homestead) to the value of \$2,000 from taxation, showing date, name of petitioner, description of property, when and from whom acquired, kind of title held, amount of liens on property (if any), and to whom due. Arr. alph. by first letter of petitioner's surname and chron. thereunder. No index. Hdw. on ptd. fms. 6 x 8 x 17. Tax comm'r off.

165. COLORED (Tax Exemptions), Feb. 1938--. Est 500 papers in 1 f.d.

Petitions by Negroes for exemptions from taxation on real and personal property, showing information as in entry 164. Arr. alph. by first letter of petitioner's surname and chron. thereunder. No index. Hdw. on ptd. fms. 6 x 8 x 17. Tax comm'r off.

Tax Receipts and Collections

Receipts

166. TAX RECEIPTS, 1919--. 52 vols. (dated). Subtitled by White or Colored, 1919-27; by names of militia districts, 1928--. Stubs of tax receipts, showing receipt number, name of taxpayer, year, kind and value of property returned, amount of State, county, poll, and professional tax, total, and date paid. Also contains: School tax

¹ Ga. Acts 1933, p. 491.

receipts, 1934--, entry 168. Arr. chron. by date paid, with stubs numbered consecutively. No index. Hdw. on ptd. fma. Aver. 1,500 pp. 14 x 17 x 2 1/2. 46 vols., 1919-37, 2d fl. closet strm.; 6 vols., 1938--, tax comm'r va.

167. TAX COLLECTOR'S-SPECIAL TAX RECEIPTS, Jan. 1925--. 37 vols. Untitled, 1935--, 18 vols.

Stubbs of special tax receipts, showing receipt number, name of taxpayer, kind and location of business, year, amount of tax, and date paid. Arr. chron. by date paid, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 100 pp. 12 x 4 1/2 x 1/2. 24 vols., 1919-36, tax comm'r va.; 13 vols., 1937--, tax comm'r off.

168. (SCHOOL TAX RECEIPTS), 1927-33. 7 vols. 1934-- in Tax Receipts, entry 166.

Stubbs of receipts given upon payment of special school tax, showing name of school, militia district, serial number, name of taxpayer, value of property, amount of tax, and date paid. Arr. chron. by date paid, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 1,000 stubs. 14 x 6 x 1. 2d fl. closet strm.

169. INSOLVENT TAX RECEIPTS, 1930-36. Est. 5,000 receipts in 1 cardboard box.

Duplicates of receipts given upon payment of taxes by insolvents showing name of taxpayer, years for which taxes due, kind of taxes and amount, and date paid. Arr. chron. by years. No index. Hdw. on ptd. fms. 5 x 10 x 16. Tax comm'r va.

Cash Books

170. TAX COLLECTOR'S CASH BOOK, 1919-26, 1928--. 17 vols. Untitled, 1930-36, 5 vols.

Record of moneys collected, showing name of taxpayer, date, kind of tax and amount, interest (if any), and total amount received; also shows names of departments money disbursed to, dates, and amounts. Arr. chron. by date paid. No index. Hdw. under ptd. hds. Aver. 300 pp. 17 x 14 x 1 1/2. 14 vols., 1919-26, 1928-34, 1937-39, 2d fl. closet strm.; 3 vols., 1934-36, 1939--, tax comm'r va.

171. (Special Tax) CASH BOOK, 1925-26, 1937--. 4 vols. Title varies: Special Tax Cash Book, 1925-26, 1 vol.; untitled 1937-40, 2 vols.

Record of special taxes collected, showing name of taxpayer, date, kind of tax and amount, interest or penalties, and total amount received. Arr. chron. by date paid. No index. Hdw. under ptd. hds. Aver. 300 pp. 14 x 17 x 1. 1 vol., 1925-26, 2d fl. closet strm.; 3 vols., 1937--, tax comm'r va.

Tax Digests

172. TAX DIGEST, 1919--. 22 vols. (dated).

Tax Commissioner - Tax Execution
Dockets; Reports

(173-177)

Digest of returns on real and personal property for State and county taxes, showing name of owner, location, description, and valuation of property, amount of taxes due, and notation when paid; and lists of Confederate pensioners (mostly widows) in county, showing name, date, and amount received. Vols. divided into sections by militia districts; each section arr. alph. by first letter of taxpayer's surname and chron. thereunder. No index. Hdw. under ptd. hds. Aver. 175 pp. 17 x 14 x 1. Tax comm'r va.

173. SPECIAL TAX DIGEST, 1925, 1935, 1937, 1940. 4 vols. Digest of special taxes collected, showing receipt number, date collected, name of business owner, name and kind of business, year, amount of tax, penalties (if any), total, and remarks. Arr. alph. by first letter of name of individual, firm, or corporation, and chron. thereunder. No index. Aver. 175 pp. 11 x 16 x 1. 3 vols., 1925, 1935, 1937, 2d fl. closet strm.; 1 vol., 1940, tax comm'r va.

174. (SCHOOL TAX DIGESTS), 1928--. 9 vols. Some of vols. subtitled by names of militia districts. Digest of school tax assessments, showing name and address of taxpayer, militia district, description, location, and valuation of property, year, and amount of taxes assessed. Vols. divided into sections by militia districts; each section arr. alph. by first letter of taxpayer's surname and chron. thereunder. No index. Hdw. under ptd. hds. Aver. 75 pp. 18 x 12 x 3/4. 7 vols., 1928-39, 2d fl. closet strm.; 2 vols., 1928--., tax comm'r va.

Tax Execution Dockets

175. TAX COLLECTOR'S EXECUTION DOCKET, 1920--. 5 vols. (1 vol. unlabeled; 4 vols. dated). Docket of executions issued to collect delinquent taxes, showing name of delinquent, years in default, kind and amount of taxes due, amount of interest, date execution delivered to sheriff, serving officer's return, and notation whether paid. Vol. divided into sections by years; each section divided by militia districts and thereunder arr. alph. by first letter of delinquent's surname. No index. Hdw. under ptd. hds. Aver. 400 pp. 18 x 12 x 2. Tax comm'r va.

Reports

176. (STATE TAX REPORTS), 1920-30, 1936--. Est. 300 reports in 11 cardboard cartons, 1 f.d. Copies of monthly reports of tax commissioner to State Revenue Commissioner, showing information as in entry 12. Arr. chron. by date of report. No index. Typed. Cartons 10 x 15 x 1/4; f.d. 11 x 13 x 25. 11 cartons, 1920-30, 1936-39, tax comm'r va.; 1 f.d.; 1940--., tax comm'r off.

177. COUNTY TAXES (Reports), 1921-30, 1936--. Est. 200 reports in 10 cardboard cartons, 1 f.d.

Fiscal Depositories

(178-179)

Duplicates of (Tax Commissioner's Reports), showing information as in entry 12. Also contains: School tax reports, 1940--, entry 178. Arr. chron. by date of report. No index. Typed. Cartons 10 x 15 x $\frac{1}{4}$; f.d. 11 x 13 x 25. 10 cartons, 1921-30, 1936-39, tax comm'r va.; 1 f.d. 1940--, tax comm'r off.

178. SCHOOL TAXES (Reports), 1923-26, 1929-30, 1936-39. Est. 300 reports in 8 cardboard cartons. 1940-- in County Taxes (Reports) entry 177.

Copies of reports of tax collector and commissioner to county commissioners, showing amount of school taxes collected, date, interest, fees, and net amount. Arr. chron. by date of report. No index. Typed. 10 x 15 x $\frac{1}{4}$. Tax comm'r va.

Voters

179. (Voters' Oaths and) QUALIFICATION RECORD, 1919--. 3 vols. Record of persons who have qualified as electors, together with their oaths, showing name of person, and his age, sex, race, occupation, and address. Vols. divided into sections by militia districts; each section arr. alph. by first letter of voter's surname and chron. thereunder. No index. Hdw. on ptd. fms. and under ptd. hds. Aver. 250 pp. 16 x 11 x $2\frac{1}{2}$. Tax comm'r va.

FISCAL DEPOSITORIES
(Successors to County Treasurer)

County depositories were established in Cook County January 1, 1921,¹ under authority of an act of 1920.² A county treasurer had served from January 1, 1919,³ until the depositories were established. These depositories, being one or more legally chartered banks in the county, are designated by the county commissioners for a term discretionary with them.⁴ At the present, the Bryan Bank is the county's only depository, and all clerical services are rendered by the bank's employees.⁵

As administrative control of county funds is exercised by the commissioners of roads and revenues, the record entries are listed thereunder, with the exception of the three entries on the treasurer's old records, located in the second-floor closet storeroom, and listed below.

-
- 1 Minutes (County Commissioners), vol. 1, p. 74, see entry 1.
 - 2 Ga. Acts 1920, p. 499.
 - 3 Ga. Acts 1918, p. 104; Minutes (County Commissioners), vol. 1, p. 70.
 - 4 Ga. Acts 1920, p. 499; Minutes (County Commissioners), vol. 1, p. 70.
 - 5 Ga. Acts 1920, pp. 500, 501.

Registrars; Board of Education

(180-182)

180. (COUNTY ORDERS), Jan. 1919-Dec. 1920. Est. 1,500 orders in 1 cardboard box.

Original orders of the several offices, courts, and departments of the county upon the treasurer, showing date, agency of origin, amount, for what purpose, and fund drawn on. Arr. chron. by date of order. No index. Hdw.; typed; hdw. and typed on ptd. fms. 12 x 12 x 18.

181. (PAID WARRANTS), Oct. 1919-Nov. 1920. Est. 1,500 warrants in 1 cardboard box.

Canceled warrants issued to pay county expenses, showing date, warrant number, name of payee, amount and purpose of expenditure, and fund drawn on. Arr. chron. by date of issue. No index. Hdw. on ptd. fms. 6 x 10 x 12.

182. (RECEIPTS), Jan.-Dec. 1920. Est. 1,500 receipts in 1 cardboard box.

Receipts taken upon payment of county obligations by treasurer, showing serial number, date, name of payee, amount, and fund charged to. Arr. chron. by date issued, with receipts numbered consecutively. No index. Hdw. on ptd. fms. 5 x 10 x 18.

REGISTRARS

A board of registrars was established in Cook County May 31, 1919,¹ under the provisions of an act approved December 17, 1894, for the appointment of three registrars in each county.² The board of registrars has continued to the present. The members are appointed from more than one political interest or party by the superior court judge, and serve 2-year terms.³ Their duty is to prepare, not later than June 1 of each election year, a list of registered voters of the county, and if in the opinion of the judge they are unable to prepare such a list within the required time, he may appoint one or more assistant boards of registrars.⁴

BOARD OF EDUCATION

The Cook County board of education held its first meeting February 4, 1919.⁵ The board was named by the superior court judge under his authority to make such appointments pending the next session of the grand jury.⁶ The latter body, at the March 1919 term of the superior

¹ Minutes (Superior Court), vol. 1, p. 13, see entry 58.

² Ga. Code of 1933, #34-301; Ga. Acts 1894, p. 118.

³ Ga. Code of 1933, #34-301, #34-302; Ga. Acts 1894, p. 118.

⁴ Ga. Code of 1933, #34-403; Ga. Acts 1908, p. 59; 1924, p. 48.

⁵ (Minutes-Board of Education), vol. 1, p. 1, see entry 183.

⁶ Ga. Code of 1933, #32-905; Ga. Acts 1887, p. 72; 1919, p. 322.

Superintendent of Schools - Pupils

(183-184)

court, selected the same board members.¹ Provision for boards of education was made by an act of 1887.² The present board is composed of five members, selected by the grand jury for 4-year terms.³ The board of education, among other powers and duties, employs teachers,⁴ establishes schools,⁵ is authorized to provide transportation to and from schools for teachers and pupils,⁶ and administers the compulsory school attendance law.⁷ The county superintendent of schools acts as secretary of the board and performs its clerical duties.⁸

183. (MINUTES - BOARD OF EDUCATION), 1919--. 3 vols. (1-3). Minutes of proceedings and business transacted at meetings of board of education, showing date of meeting, names of members present, nature of business, petitions, or applications considered, and disposition thereof. Arr. chron. by date of meeting. No index. Typed. Aver. 250 pp. 12 x 9 x 1 $\frac{1}{2}$. 2 vols., 1919-39, school book strm.; 1 vol., 1939--, sup't off.

SUPERINTENDENT OF SCHOOLS

The first Cook County superintendent of schools was appointed February 4, 1919, by the county board of education,⁹ pending an election to be held as provided by a general act of 1911 creating this office.¹⁰ All succeeding superintendents of schools have been elected by the qualified voters of the county for 4-year terms.¹¹ The superintendent is secretary of the board of education and its chief executive officer.¹² It is his duty to enforce regulations established by the State Superintendent of Schools and the county board of education; to conduct examinations of all teachers of the county; to visit every school within his district at least once every 60 days, and otherwise to aid and assist in the advancement of education in his county.¹³

Pupils

184. SCHOOL ATTENDANCE RECORD, 1926-36, 1938--. 496 registers

¹ Minutes (Superior Court), vol. 1, p. 23, see entry 58.

² Ga. Acts 1887, p. 71

³ Ga. Code of 1933, #32-902; Ga. Acts 1919, pp. 320, 321.

⁴ Ga. Code of 1933, #32-913; Ga. Acts 1887, p. 73.

⁵ Ga. Code of 1933, #32-909; Ga. Acts 1919, p. 323.

⁶ Ga. Code of 1933, #32-919; Ga. Acts 1919, p. 327.

⁷ Ga. Code of 1933, #32-2101, #32-2102; Ga. Acts 1919, p. 358.

⁸ Ga. Code of 1933, #32-907, #32-1004; Ga. Acts 1919, p. 325.

⁹ (Minutes - Board of Education), vol. 1, p. 1, see entry 183.

¹⁰ Ga. Acts 1911, p. 101.

¹¹ Ga. Code of 1933, #32-1002; Ga. Acts 1919, p. 349.

¹² Ga. Code of 1933, #32-907, #32-1009; Ga. Acts 1919, pp. 322, 351.

¹³ Ga. Code of 1933, #32-1009; Ga. Acts 1911, p. 101; 1919, pp. 351, 352.

Superintendent of Schools -
Financial Records; Reports

(185-189)

(dated). Title varies: The Compact Register and Record,
1926-36, 278 registers.

Teachers' reports of pupils in schools of county, showing names of teacher, school, and trustees, school term, names, ages, color, and sex of pupils, whether transported by school bus, their attendance and scholarship record, and average daily attendance for each grade. Registers arr. chron. by school year. No index. Aver. 11 pp. $8\frac{1}{2}$ x 11 x $1\frac{1}{12}$. School book strm.

185. SCHOOL CENSUS DATA, 1928, 1933, 1938. Est. 200 papers in 3 bdl. (dated).
Quinquennial school census of children between the ages of 6 and 18 years, showing name of child, address, age, birthdate, sex, color, grade completed, physical condition, names of census enumerator and parent or guardian of child, district number, and date census taken. Each census arr. by militia districts; no obvious arr. thereunder. No index. Hdw. under ptd. hds. Aver. 20 x 18 x $\frac{1}{2}$. School book strm.

Financial Records

186. BUDGET, 1930--. 11 budgets in 1 f.d.
Copies of estimated receipts and proposed expenditures for ensuing school year; originals forwarded to State Board of Education. Arr. chron. by date of budget. No index. Hdw. and typed on ptd. fms. 11 x 13 x 25. Sup't off.

187. (CASH BOOK), 1919--. 3 vols.
Record of receipts and expenditures of board of education, showing amount, source, and date of receipts; amount, date, and purpose of disbursement, name of payee, and voucher number. Arr. chron. by date recorded. No index. Hdw. and typed on ptd. fms. Aver. 400 pp. 14 x 10 x $2\frac{1}{2}$. 2 vols., 1919-38, school book strm.; 1 vol., 1938--, sup't off.

188. BILLS OF EXPENSE, 1936--. Est. 1,000 papers in 1 f.d.
Invoices and bills for indebtedness incurred in operating school system, including transportation for pupils, equipment, and salaries, showing name of creditor, articles, equipment, or other items of cost, amount, and date. Arr. chron. by months. No index. Hdw. and typed on ptd. fms. 11 x 13 x 25. Sup't off.

Reports

189. SUPERINTENDENT'S ANNUAL REPORT, 1924--. 19 reports in 1 f.d. (dated 1924-1940).
Copies of reports made to State Board of Education annually, showing names and number of public schools operated, names and salaries of teachers, total student enrollment for year, classified by color, sex, and grade, length of school term, inventory and valuation of school property, number of new buildings and improvements since last report, how rural students transported, library facilities of each school, and

Board of Health

(190-193)

date of report. Also contains reports to spring term of grand jury, 1937--, showing receipts and expenditures since last report, amounts owed by board, and funds due and unpaid. Arr. chron. by date of report. No index. Hdw. under ptd. hds. 11 x 13 x 25. Sup't off.

190. PRINCIPAL'S MONTHLY RECORD, Sept. 1938--. Est. 400 reports in 1 f.d.

Original monthly reports of school principals, showing names of school, principal, and teachers, grades and number of pupils taught by each teacher, total number of pupils enrolled, their attendance record, date, and signature of principal. Arr. alph. by name of school and chron. thereunder. No index. Hdw. on ptd. fms. 7 x 9 x 13. Sup't off.

Textbooks

191. TEXTBOOK INFORMATION, 1937--. Est. 2,000 papers in 1 f.d. Lists of textbooks adopted by the State Board, distribution lists, express and freight bills and invoices for shipments of textbooks, copies of requisitions and related papers, showing date, quantity, and titles. Arr. chron. by date of document. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 13 x 25. Sup't off.

192. UNIFORM TEXTBOOK RECORD SYSTEM, 1937--. 2 metal cases. Subtitled "Elementary" and "High."

Record of textbooks furnished each school for free distribution to pupils, showing name of school, titles and number of books furnished, titles and number returned to superintendent, and dates. Arr. alph. by name of school and chron. thereunder. No index. Hdw. on ptd. fms. 22 x 7 x 2. Sup't off.

Miscellaneous

193. (MISCELLANEOUS RECORDS), Jan. 1937--. Est. 4,000 papers in 2 f.d. (labeled by contained letters of alph.). Prior records destroyed.

Miscellaneous file containing principally applications for positions as teachers, general correspondence, resolutions of the board of education, data on adult education and vocational training programs, school faculty rosters, and teachers' certificates, showing date, nature of document or letter, and name of teacher or correspondent. Arr. alph. by first letter of subject or correspondent's surname and chron. thereunder. No index. Hdw. and typed. 11 x 13 x 25. Sup't off.

BOARD OF HEALTH

A general act of 1914 created boards of health in all counties. The act provided that they be composed of the county superintendent of schools, the chairman of the board of commissioners of roads and revenues (or the ordinary in counties having no such board), and a reputable

physician appointed by the grand jury.¹ The Cook County board of health has never had occasion to hold a meeting, and as the grand jury has never appointed a physician-member of the board, the county physician apparently fills this position.² The first such county physician was appointed February 2, 1920, by the board of commissioners of roads and revenues.³ The ordinary served nominally as a member of the board from the organization of the county in the early part of 1919,⁴ until creation of the board of commissioners of roads and revenues September 29, 1919,⁵ at which time the chairman of the commissioners succeeded to the ordinary's duties on the health board. An act of 1941 authorizes the chairman of the board of commissioners to appoint some other board member to serve on the health board in his stead,⁶ but no such substitution has yet been made in Cook County. Although the general law provides that the physician-member of the board of health serve a 4-year term, the county physician of Cook County holds office at the pleasure of the board of commissioners.⁷ The board of health has supervision over all matters relating to health and sanitation in the county, and is authorized to make such rules and regulations as they may deem proper in the county, provided that their authority does not extend over any incorporated city or town.⁸

COUNTY PHYSICIAN

A Cook County physician was appointed February 2, 1920⁹ by the board of commissioners of roads and revenues, under authority of the act of 1919 establishing the board.¹⁰ Subsequent references to retention of the services of such an officer are contained in the commissioners' minutes and make it appear that he has functioned continuously.¹¹ He holds office at the pleasure of the board of commissioners and his services

¹ Ga. Code of 1933, #88-201; Ga. Acts 1914, p. 125.

² Information obtained from A. A. Parrish, Superintendent of Schools, Cook County, March 16, 1941, by Miss Corene Brooks.

³ Scrap Book (1926-32), p. 50, in Minutes (County Commissioners), see entry 1.

⁴ Ga. Acts 1918, p. 104.

⁵ Ga. Acts 1919, pp. 627-636; Minutes (County Commissioners), vol. 1, p. 30.

⁶ Ga. Acts 1941, not yet published, (House Bill #170, approved March 24, 1941).

⁷ Ga. Code of 1933, #88-201; Ga. Acts 1914, p. 125; Minutes (County Commissioners), vol. 1, p. 92.

⁸ Ga. Code of 1933, #88-201, #88-203; Ga. Acts 1901, p. 61; 1914, p. 125.

⁹ Scrap Book (1926-32), p. 50, in Minutes (County Commissioners).

¹⁰ Ga. Acts 1919, p. 627.

¹¹ For example, see Minutes (County Commissioners), vol. 1, p. 92.

Department of Public Welfare
Minutes; Cases

(194-195)

are engaged for the county on a part-time basis. In Cook County he also serves as the physician-member of the board of health. It is his duty to provide all medical services required by the county.¹

DEPARTMENT OF PUBLIC WELFARE

The department of public welfare was established in Cook County July 1, 1937,² under an act providing for the establishment of such departments in each county.³ It has continued to function to the present. This department consists of a welfare board, composed of five members appointed by the county commissioners subject to the approval of the State Department of Public Welfare,⁴ a county director of public welfare, and other necessary employees.⁵ The county director is appointed by the welfare board and his qualifications must meet those prescribed by the State Department. He selects a staff necessary to administer welfare activities. The board members serve 3-year terms, although the terms of two of the members of each of the original county boards was fixed at 2 years in order to stagger the expiration dates of office tenure. The county director serves at the discretion of the county welfare board.⁶ The principal duty of the county department of public welfare is to administer all forms of public assistance in the county, and to perform such welfare activities as may be delegated to this office by the State Department of Public Welfare, or by the county commissioners.⁷

The offices of the department of public welfare are located on the second floor of the Adel City Hall.

Minutes

194. MINUTES WELFARE BOARD MEETINGS, July 1937--. 1 vol. Minutes of proceedings and business transacted by board, showing date of meeting, nature of cases considered and business transacted, and decisions of board thereon. Arr. chron. by monthly meetings of board. No index. Typed. 100 pp. 11 x 9 x 1. Front off.

Cases

195. GENERAL (Applications), July 1937--. Est. 4,000 papers in 4

1 For example, see Minutes (County Commissioners), vol. 1, p. 92, entry 1.
 2 Minutes (Superior Court), vol. 3, p. 7, see entry 58.
 3 Ga. Acts 1937, pp. 363, 364.
 4 Ga. Acts 1937, pp. 363, 364; Minutes (County Commissioners), vol. 1 p. 346.
 5 Ga. Acts 1937, p. 363.
 6 Ga. Acts 1937, pp. 364, 365.
 7 Ga. Acts 1937, p. 365.

Department of Public Welfare

(196-201)

f.d. (labeled by contained letters of alph.).

Applications for general assistance (DPW form 106), old age assistance (DPW form 106-A), assistance to needy blind (DPW form 106-B), assistance to dependent children (DPW form 106-C), and related records, showing date, name of applicant, application number, date and place of birth, present address, and signature of applicant. Arr. alph. by first letter of applicant's surname and chron. thereunder. For index, see entry 197. Hdw. typed; hdw. and typed on ptd. fms. 11 x 13 x 25. Director's pvt. off.

196. ACTIVE SPECIAL ASSISTANCE, July 1937--. Est. 2,000 papers in 2 f.d. (labeled by contained letters of alph.).

Papers and documents of active cases, and cases being investigated of persons receiving or applying for general public assistance, old age assistance, assistance to needy blind, and dependent children, showing dates, name and address of head of family, names and birthdates of members of family, their case histories, name of case worker, and disposition of case. Arr. alph. by first letter of client's surname and chron. thereunder. For index, see entry 197. Hdw. and typed. 11 x 13 x 25. Director's pvt. off.

197. (MASTER INDEX), July 1937--. Est. 1,500 cards in 3 f.d. Index to General (Applications), entry 195; and Active Special Assistance, entry 196; showing name, address, case number, color, and sex of applicant, names and birthdates of other members of family, date of application, and name of case worker; with cross reference to cases on other members of family (if any). Arr. alph. by applicant's surname. Hdw. and typed on ptd. fms. 5 x 6 $\frac{1}{2}$ x 12. Director's pvt. off.

198. SPECIAL ASSISTANCE APPLICATION REGISTER, Jan. 1940--. 1 vol. Register of applications for all types of public assistance (DPW form 132), showing case number, date of application, name and color of applicant, type of assistance applied for, dates investigated and completed, and disposition. Arr. chron. by date application received. No index. Typed under ptd. hds. 50 pp. 10 x 12 x $\frac{1}{2}$. Director's pvt. off.

199. (OLD CASE RECORDS), April 1936-June 1937. Est. 2,500 papers in 1 f.d.

Case paper and documents of persons receiving public assistance prior to establishment of department of public welfare in county in July 1937, showing information as in entry 196. Arr. alph. by first letter of client's surname and chron. thereunder. No index. Hdw.; typed; hdw. and typed on ptd. fms. 11 x 13 x 25. Director's pvt. off.

200. CASE REGISTRATION LEDGER, July 1937--. 1 vol.

Register of all cases (DPW form 102), showing case number, name of head of family, wife's maiden name, date registered, and race. Arr. chron. by date registered, with cases numbered consecutively. No index. Typed under ptd. hds. 30 pp. 10 x 16 x 1. Director's pvt. off.

Department of Public Welfare -
Financial

(201-206)

201. SERVICE REQUESTS, July 1937--. Est. 1,500 papers in 1 f.b. Duplicates of service requests for all types of assistance (DPW form 101), showing case number, date, applicant's name, address, race, sex, and age, names and addresses of other members of household and family, and case status; with explanatory notes and name of case worker. Arr. chron. by date requested, with requests numbered consecutively. No index. Hdw. and typed on ptd. fms. 6 x 9 x 12. Director's pvt. off.

202. (CERTIFICATIONS), July 1937--. 2 vols. Certifications of persons for relief, active and closed, showing application and certificate numbers, name, address, sex, and color of applicant, name and address of legal guardian (if any), date granted, date effective, amount of award, and whether approved, modified, or canceled, and certification of award by director. Arr. chron. by date certified, with certifications numbered consecutively. No index. Typed. on ptd. fms. Aver. 400 pp. 6 x 8 x 3. Director's pvt. off.

203. DAILY RECORD SHEET, July 1937--. Est. 1,500 sheets in 1 wooden box. Daily activity report of case workers (DPW form 120), showing name of case or cases handled, type of contact made, purpose of contact, type of relief received by client, and mileage traveled by case worker. Arr. chron. by date of report. No index. Hdw. under ptd. hds. 6 x 10 x 15. Director's pvt. off.

Financial

204. CASH RECEIPTS AND DISBURSEMENTS, July 1937--. 1 vol. Monthly statements of receipts by DPW from State, county, and municipalities in the county (DPW form 321), showing date, source, and amount of receipts; disbursements show date and amount, on what bank drawn, for what purpose expended, and final balance. Arr. chron. by date of transaction. No index. Hdw. under ptd. hds. 80 pp. 15 x 18 x 1. Director's pvt. off.

205. CERTIFICATE CONTROL, July 1937--. 1 vol. Certificate control of assistance granted (DPW form 322), showing date, certificate number, whether new, closed, suspended, or reopened case, number of recipients, amount of increases and decreases, and net control. Arr. chron. by date recorded. No index. Hdw. on ptd. fms. 40 pp. 10 x 12 x $\frac{1}{2}$. Front off.

206. PAYMENT SCHEDULE, July 1937--. 1 vol. Monthly payment schedule of old age assistance (DPW form 308), aid to the needy blind (DPW form 309), and dependent children (DPW form 310), showing application and certificate numbers, name of payee, amount payable, date, and check number. Arr. chron. by months. No index. Typed on ptd. fms. 500 pp. 16 x 11 x 3. Director's pvt. off.

County Warden; County Surveyor;
County Agricultural Agent

(Next entry 208, p. 77)

207. (OFFICE OPERATING EXPENSES), July 1937--. Est. 50 papers in 1 f.d.

Record of workers' and officials' salaries, amounts expended for travel, office supplies, and postage, amounts reimbursed by State, amounts due the department by county, amount of surplus commodities distributed in county, and signature of director. Arr. chron. by months. No index. Typed. 10 x 12 x 24. Director's pvt. off.

COUNTY WARDEN (Superintendent of Roads)

The first Cook County superintendent of roads, now known as county warden, was appointed January 1, 1920, by the board of commissioners of roads and revenues,¹ under authority of the act creating the board.² The office continues to function. The warden serves at the pleasure of the board.³ He has charge of convict road gangs and of the construction and maintenance of all roads and bridges in the county under the general supervision of the board of commissioners.⁴

COUNTY SURVEYOR

The office of county surveyor was provided for by the act creating Cook County,⁵ and this official was elected December 4, 1918.⁶ An act of 1783 stipulated that there must be one surveyor in each county.⁷ The office began to function in Cook County January 1, 1919,⁸ and has continued to the present. The surveyor is elected by the qualified voters of the county for a 4-year term.⁹ His principal duty is to survey the county and district lines, to execute all surveys required by court order, and to give plats of all surveys made by him.¹⁰

COUNTY AGRICULTURAL AGENT

The office of county agricultural agent was established in Cook County in January 1920.¹¹ The authority was a legislative resolution

¹ Minutes (County Commissioners), vol. 1, p. 38, see entry 1.

² Ga. Acts 1919, pp. 627-636.

³ Ga. Acts 1919, p. 633.

⁴ Ibid.

⁵ Ga. Acts 1918, pp. 102-106.

⁶ Officers Bond Record, vol. 1, p. 7, see entry 122.

⁷ Ga. Code of 1933, #23-1105; Acts 1783, 1784, Cobb, pp. 665, 670.

⁸ Officers Bond Record, vol. 1, p. 7.

⁹ Ga. Code of 1933, #2-8301, #23-1101, #24-2701; Ga. Acts 1914, p. 43.

¹⁰ Ga. Code of 1933, #23-1108.

¹¹ Minutes (County Commissioners), vol. 1, p. 38.

approved August 14, 1914, assenting to a Federal act of that year providing for cooperative agricultural extension work.¹ This office ceased to function in January 1921,² but resumed its activities in 1930,³ continuing until January 1931,⁴ when it again was abolished. It started to function again in June 1934,⁵ and has continued to the present.⁶ Although the law provided for the selection of the county agricultural agent by the county commissioners and the board of education, actually he is chosen by the Agricultural Extension Service of the Regents of the University System of Georgia with the approval of the county commissioners and the county board of education.⁷ The county agent's term of office is not fixed for any definite period, and he serves at the pleasure of the Director of Extension Work and the county commissioners. He is subject to transfer from one county to another at the discretion of the Director of Extension Work.⁸ The principal duty of the county agricultural agent is to instruct the farmers of his county in improved and advanced methods of farming as recommended by the Agricultural Extension Service, and to administer Federal conservation programs in his county.

The agricultural agents office is located in the basement of the post office building at Adel.

208. (APPLICATIONS FOR MATTRESSES AND COMFORTS), 1939. Est. 1,000 applications in 2 f.d.

Applications for mattresses and comforts by the needy, showing name of head of family, address, number of persons in family, number of mattresses owned and in use, number applied for, date, and signature of applicant, whether application approved, and date. Arr. alph. by applicant's surname. No index. Hdw. and typed. 12 x 11 1/2 x 24.

209. (CORRESPONDENCE), Jan. 1940--. Est. 2,000 letters in 1 f.d. County agent's general correspondence, showing date, name of correspondent, and subject matter. Arr. alph. by name of correspondent. No index. Hdw. and typed. 12 x 11 1/2 x 24.

¹ Ga. Acts 1914, p. 1243; Barnes Federal Code, #8413.

² Minutes (County Commissioners), vol. 1, p. 75, see entry 1.

³ Ibid., vol. 2, p. 65.

⁴ Ibid., p. 87.

⁵ Ibid., vol. 1, p. 275.

⁶ Ibid., p. 530.

⁷ Ga. Acts 1923, p. 88; Letter from L. I. Skinner, Asst. Director Cooperative Extension Work in Agriculture and Home Economics, State of Georgia, September 21, 1939, to Georgia Historical Records Survey.

⁸ Information obtained from S. D. Truitt, Agricultural Agent, Fulton County, Georgia, September 25, 1940, by Ward A. Chapman.

INCORPORATED TOWNS AND THEIR RECORDS

ADEL

Adel, the Cook County seat, is located approximately in the geographical center of the county, and has an altitude of 245 feet.¹ Originally incorporated in 1889 as a Berrien County town,² it became the Cook County seat upon the creation of the latter county from Berrien in 1918,³ and it was incorporated as a city in 1919.⁴

The population of Adel was 527 in 1890,⁵ 1,902 in 1910,⁶ eight years before its selection as the Cook County Seat; 1,720 in 1920,⁷ a year after its incorporation as a city, and at present there are 2,134 residents.

The town's original limits were established by legislative act, with the intersection of Fourth Street and the Georgia Southern and Florida Railroad as the center, Bear Creek as the eastern boundary, and the north, south, and west boundaries one-half mile from the center.⁸ In 1900 the southern boundary was extended to 63/100 mile from the center,¹⁰ and in 1908 the corporate limits were extended on the north and west sides to two-thirds of a mile from the center.¹¹

By 1860 sufficient settlement had been effected in and around the site of what was later to become the city of Adel for J. Frank Parrish, operator of the Hutchinson Pond Mill, to erect a general store on the Union Road, where it crossed the Mill Road. Several years later, a second store was opened by J. H. Chestnut, and this was followed soon after by a third built by J. T. Wilkes and A. W. Parrish. The fourth store, erected about 1890, was operated by Carroll E. Parrish as a saloon. At first the settlement was known as Puddleville.¹² Religious activities in the community were given impetus by the establishment in 1854 of Salem Church, at "The Lime Sink." The land was donated by Dave

¹ Rand McNally Commercial Atlas and Marketing Guide, Seventy-second Edition, 1941 (New York, Chicago, San Francisco, c. 1941), 106.

² Ga. Acts 1889, pp. 865-867.

³ Ga. Acts 1918, pp. 102-106.

⁴ Ga. Acts 1919, pp. 792-811.

⁵ U.S. Census Office, Report on Population of the United States at the Eleventh Census: 1890, Part I, 88.

⁶ U.S. Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II, 342.

⁷ U.S. Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I, 191.

⁸ Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 106.

⁹ Ga. Acts 1889, p. 865.

¹⁰ Ga. Acts 1900, p. 197.

¹¹ Ga. Acts 1908, p. 362.

¹² Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

Adel

(Next entry 210, p. 82)

Hutchinson, and the first pastor was The Rev. E. J. Williams. The denomination was Primitive Baptist. The building was a log structure and no heating was provided. This was the first church in the section that was later to become Cook County.¹

In 1869 Joel Jackson Parrish settled on a farm in the community, and soon thereafter he and Berry Wells secured the establishment of a post office, which they named Adel. The name was derived from the central part of the word "Philadelphia." The post office was served by a star route from Valdosta, deliveries being made by horseback rider twice a week. The most popular publication received through the mail was said to be the New York World, which was subscribed to by a gentleman known as "Shirt Collar" Smith.² With the establishment of the railroad station by the Georgia Southern and Florida, controversy arose about the name of the town. The rail line called their station "Jewett." When the post office was moved to the railroad station, the railroad line agreed to change the station name to Adel. With the coming of the railroad, the stores were moved near the station, and even today, the intersection of the railroad and Fourth Street is officially designated as the center of the city, from which all boundaries are measured.

The city is served by three railroads: The Georgia Southern and Florida, the Georgia and Florida, and the South Georgia,³ and a separate station is maintained by each. The city is also served by the Atlantic Greyhound Bus Lines and several local bus companies. It has Western Union and Postal Telegraph agencies and a Railway Express Agency.⁴ It is on U.S. Highway 41, and State Highways 37 and 76. The modern \$70,000 post office was erected in 1939.⁵

The city has one banking institution, the Bryan Bank, with total assets of \$303,305.49 as of December 31, 1940.⁶ The city is a shipping center for tobacco, cotton, watermelons, cantaloupes, and cabbages. Two of the leading watermelon associations of the country maintain headquarters there, and hundreds of cars are handled through these agencies each year. The Adel tobacco market was established in 1927, and there are now four large tobacco warehouses in the city. In 1939 Adel led the State in prices commanded for its tobacco crop.⁷

By legislative enactment, the sale of liquor and beer was prohibited

¹ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

² Ibid.

³ Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 106.

⁴ Ibid.

⁵ Savannah Morning News, Oct. 26, 1939.

⁶ Information obtained from O. G. Jackson, Ass't Sup't of State Banks, June 5, 1941, by Mason D. Shumate.

⁷ Savannah Morning News, Oct. 26, 1939.

Adel

(Next entry 210, p. 82)

in 1911, and pool and billiard halls, bowling alleys, and similar places of amusement were banned.¹

A separate city school system for Adel was authorized by the General Assembly in 1900, subject to ratification of the act by the electorate of Adel. This act provided that the proposal could be re-submitted to the electorate by the mayor and council each year until adopted.² It was not until 1904, however, that the city applied to the State Board of Education for a share of the State school funds,³ and no subsequent application was made until the passage of another act in 1908, making mandatory the establishment of an independent school system in Adel.⁴

Under the act of 1900, the mayor and city council were charged with the election of from three to five school trustees, or in their discretion, the mayor and council could provide for the election of the trustees by the city electorate. All vacancies in the board were to be filled by the mayor and council. The board was to elect a president and a secretary, with the secretary as ex officio superintendent of city schools. The act made it a duty of the board of trustees to establish two schools in Adel, one for whites and one for colored, to provide school buildings by renting or otherwise, and to fix teachers' salaries. All appropriations were to be concurred in by the mayor and council. The school term was fixed at from 6 to 10 months.⁵

The act making mandatory the establishment of an independent school system in Adel in 1908 styled the administrative group the Adel Board of Education. The five members were appointed by the mayor and council, and after the first appointments, all succeeding members served for terms of 3 years. The board elected its own officers, a president, vice president, and secretary-treasurer, for terms of 1 year. The mayor and members of the council were not eligible for membership. The school term was fixed at not less than 5 months nor more than 10 months.⁶ An act of 1926 authorized municipalities to abolish their independent school systems and incorporate them into the county school system,⁷ and in 1927 the Adel independent system became a part of the Cook County school system.⁸

The act incorporating Adel as a town in 1889 provided for a mayor and city council of five members. Qualification to hold office was

1 Ga. Acts 1911, pp. 527, 528.

2 Ga. Acts 1900, pp. 204-207.

3 Georgia State Department of Education, Thirty-third Annual Report, p. 322.

4 Ga. Acts 1908, p. 363.

5 Ga. Acts 1900, pp. 204, 205.

6 Ga. Acts 1908, pp. 363-368.

7 Ga. Acts 1926, Ex. Sess., pp. 40-42.

8 Letter to Historical Records Survey from A. L. Parrish, Cook County Superintendent of Schools, June 20, 1941.

residence within the corporate limits of the town. Vacancies in the office of mayor or city council were filled by an election called by the mayor and council within 30 days after such a vacancy occurred.¹

The mayor and council were empowered to appoint marshals, clerks, and other officers they deemed necessary, to fix their fees and require bonds, and to define their duties.² They also were empowered to pass all necessary ordinances and bylaws not inconsistent with State laws and the State constitution.³

The mayor was made an ex officio justice of the peace within the town limits and cloaked with powers similar to those of a justice of the peace.⁴

In 1900 a secretary and treasurer who might or might not be one and the same person was added to the list of officials specifically authorized by the General Assembly. This act also authorized the mayor and council to establish salaries for subordinate officials, and provided that a mayor pro tem be chosen as the presiding officer of council.⁵

The act also stipulated that in the absence of the mayor, the mayor pro tem or one or more members of council could hold the mayor's court. A \$100 limit on fines and a maximum jail sentence of 60 days was established for this court. Appeal could be taken to council, and a review of judgment therein could be obtained by certiorari to the superior court.⁶ These provisions of this act have remained in force to the present.

Bond issues have been authorized for Adel as follows: 1891, \$10,000 for town improvements, the bond to bear 8 percent interest, to be retired within 10 years, and the issue to be subject to the approval of two-thirds of the town's qualified voters;⁷ 1900, the council was empowered to contract debts and issue bonds in accordance with the limits provided by the constitution and laws of the State in relation to municipalities. The act provided that the city could refund any existing debt, and float bonds to establish and maintain waterworks, a lighting system, and public buildings;⁸ 1917, the appointment by the mayor and council of a bond commission composed of three freeholders was authorized;⁹ 1926, the issuance of paving bonds for the amount of unpaid

¹ Ga. Acts 1889, pp. 865-867.

² Ga. Acts 1889, pp. 865, 866.

³ Ga. Acts 1889, p. 866.

⁴ Ibid.

⁵ Ga. Acts 1900, pp. 197, 198.

⁶ Ga. Acts 1900, p. 199.

⁷ Ga. Acts 1890-91, vol. II, p. 809.

⁸ Ga. Acts 1900, p. 201.

⁹ Ga. Acts 1917, p. 447.

assessments, but not to become an obligation of Adel, was authorized.¹

Taxing authority has been vested in the mayor and council as follows: 1889, the levy of one-half of 1 percent on real and personal property, and the levy of a commutation tax in lieu of work on the public streets;² 1891, the levy of a tax to retire a \$10,000 bond issue plus 8 percent interest in ten years;³ 1900, the levy of a special tax not to exceed 10 mills on the dollar as a street tax, and the levy of license taxes;⁴ 1900, the levy of a special ad valorem tax for schools each year, such tax not to exceed one-half of 1 percent on all property, and the act also required the county school commissioner to pay over to the town treasurer the town's share of the State school funds;⁵ 1908, a re-authorization of the one-half of 1 percent tax authorized in 1900;⁶ 1908, the designation of such specific taxes as were required to supplement school funds;⁷ 1920, the levy of a paving tax of one-third of the cost of pavement adjoining property, against the property owners on either side of the street being paved, and the levy of a sufficient tax by the city to enable it to bear its share of the paving cost;⁸ 1920, a special ad valorem tax yearly not to exceed 1 per cent on all property, for schools, superseding the former one-half of 1 percent tax;⁹ 1926, authorization to levy upon petition of 51 percent of abutting property owners, the entire cost of paving against the owners of property adjoining such paving, and ~~provision for the payment~~ of such paving tax in 10 yearly installments bearing 6 percent interest.¹⁰

All records of the City of Adel are kept by the city clerk in his first-floor office vault in the city hall. They are complete and in good condition with the exception of council minutes from 1919 to 1926, and a few other records, as indicated in the entries. The records kept by the city clerk are 48 volumes, and 2 file boxes which contain approximately 400 papers.

210. (Minutes - Adel Council) SCRAP BOOK, 1889-1919, 1926--.

6 vols. Title varies: Clerk's Record Book, 1889-1916,

1 vol.; Cash Book, 1916-19, 1 vol.; untitled, 1927--., 3 vols.

Minutes of proceedings and business transacted by council, including appointment of municipal officials and ordinances passed, showing date of meeting, nature of petitions considered and business transacted, and

¹ Ga. Acts 1926, Ex. Sess., p. 57.

² Ga. Acts 1889, p. 866.

³ Ga. Acts 1891, p. 809.

⁴ Ga. Acts 1900, p. 202.

⁵ Ga. Acts 1900, p. 205.

⁶ Ga. Acts 1908, p. 369.

⁷ Ga. Acts 1908, p. 370.

⁸ Ga. Acts 1920, pp. 659, 662.

⁹ Ga. Acts 1920, p. 657.

¹⁰ Ga. Acts 1926, Ex. Sess., pp. 66, 69, 72.

Adel

(211-216)

decisions of council thereon. Arr. chron. by date of meeting. No index. Hdw. and typed 1889-1919; typed 1926--. Aver. 200 pp. 13 x 10 x $1\frac{1}{2}$.

211. MAYOR'S DOCKET - TOWN OF ADEL, 1889--. 5 vols. Title varies: Clerk's Docket Book, 1889-1906, 1 vol.; untitled, 1935--, 1 vol.

Docket of criminal cases heard in mayor's court, showing case number, names of accused and accuser, offense charged, names of witnesses, date tried, and disposition of case. Arr. chron. by date of entry, with cases numbered consecutively. Indexed alph. by first letter of deft. surname and chron. thereunder, 1889-1906; no index, 1906--. Hdw. 1889-1906; hdw. on ptd. fms. 1906--. Aver. 300 pp. 16 x 11 x $1\frac{1}{2}$.

212. (RECEIPTS AND EXPENDITURES), 1932--. 5 vols. Prior records destroyed.

Record of receipts and expenditures of municipality, receipts show date, amount, and source of receipt, name of depository; disbursements show date, amount, voucher number, name of payee, and purpose of payment. Arr. chron. by date of entry. No index. Hdw. under ptd. hds. Aver. 400 pp. 25 x 14 x $3\frac{1}{2}$.

213. (ADEL TAX RETURNS), 1918, 1930--. 13 vols. (1 vol. unlabeled; 12 vols. dated).

Returns made by white and colored taxpayers on their real and personal property for municipal taxation, showing name of taxpayer, description, location, and valuation of property, date returned, and amount of taxes. Arr. alph. by name of taxpayer. No index. Hdw. on ptd. fms. Aver. 550 pp. 12 x 12 x $3\frac{1}{2}$.

214. (TAX RECEIPTS STUBS), 1932--. 7 vols. (dated). Prior records destroyed.

Stubs of receipts issued upon payment of municipal taxes, showing name of taxpayer, year, kind and value of property returned, amount of taxes, and date paid. Arr. alph. by first letter of taxpayer's surname and chron. thereunder. No index. Typed on ptd. fms. Aver. 550 stubs 16 x 11 x $1\frac{1}{2}$.

215. (TAX EXECUTIONS), 1928--. 1 vol.

Docket of executions issued to collect delinquent taxes, showing name of taxpayer, years delinquent, amount of taxes, interest and costs due, date issued, and date paid. Arr. alph. by first letter of taxpayer's surname and chron. thereunder. No index. Hdw. under ptd. hds. 100 pp. 18 x 12 x 1.

216. PAVING ASSESSMENT LEDGER - ADEL, GA., 1927-34. 1 vol.

Record of special taxes assessed for street improvements, showing name of taxpayer, project number, location and description of improvement, property owners assessed, amount, date due, and date paid. Arr. alph. by first letter of property owner's surname and chron. thereunder. No index. Hdw. on ptd. fms. 150 pp. 15 x 12 x 2.

Cecil

(217-221)

217. (STREET PAVING FUND - RECEIPTS AND EXPENDITURES), 1934--.
1 vol.

Record of receipts and expenditures of street improvement fund, showing name of payer, amount of principal and interest paid, and date; name of depository, amounts and dates deposits made, and balance in bank; date, amount, serial number of check, name of payee, and purpose for which issued. Arr. chron. by date of entry. No index. Hdw. under ptd. hds. 300 pp. 11 x 14 x 1.

218. (LIGHT AND WATER LEDGER), 1934--. 7 vols. (dated).

Record of light and water accounts, showing name and address of customer, monthly meter readings, amount of bill, amount of discount allowed if paid within certain date, amount paid, and date. Arr. alph. by first letter of customer's surname and chron. thereunder. No index. Hdw. on ptd. fms. Aver. 375 pp. 18 x 14 x 2 1/2.

219. (DEPOSITS FOR UTILITIES), 1934--. Est. 190 papers in 1 f.b.

Record of deposits made to assure payment for electricity and water services, showing name and address of customer, kind of service, amount deposited, and date. Arr. alph. by name of customer. No index. Typed on ptd. fms. 7 x 5 x 12.

220. (BUSINESS LICENSE REGISTER), 1911--. 2 vols.

Register of business licenses issued by municipality, showing name, kind, and address of business, date and amount paid, beginning and expiration date of license, names of owners of business, and remarks. Arr. chron. by date license issued. Indexed alph. by first letter of firm's name and chron. thereunder. Hdw. on ptd. fms. Aver. 250 pp. 17 x 14 x 1 1/2.

221. (MISCELLANEOUS), 1896--. Est. 200 documents in 1 f.b.

Miscellaneous instruments, consisting of:

- i. Bonds and coupons issued by town of Adel which have matured and been canceled.
- ii. Contracts between municipality and other parties and firms, showing names of parties, nature and conditions of contracts, and date executed.
- iii. Deeds to real property owned by municipality, showing names of grantor and grantee, consideration, description and location of property, and date executed.
- iv. Insurance policies, fire, on municipal property, showing name of insuring company, description of property insured, amount and term of insurance, conditions of contracts, and date.

No obvious arr. No index. Hdw.; typed; hdw. and typed on ptd. fms. 13 x 5 x 11.

CECIL

The Town of Cecil, originally located in Berrien County until the creation of Cook in 1918, was incorporated by an act of the General

Cecil

(Next entry 222, p. 88)

Assembly approved December 9, 1890.¹ It lies in the south-central section of Cook County and has an altitude of 250 feet.² The population of Cecil was 203 in 1890,³ 394 in 1900,⁴ 354 in 1910,⁵ 307 in 1920,⁶ 275 in 1930,⁷ and 216 in 1940 according to the United States Census of that year.⁸

The act incorporating the town fixed its limits to extend one-half mile in every direction from the Georgia Southern and Florida Railroad depot,⁹ and these limits have remained the same to the present.

Cecil is located on the Georgia Southern and Florida Railroad, is served by both the Western Union and Postal Telegraph Companies, and has a Post Office.¹⁰ Bus facilities are afforded by the Greyhound Lines,¹¹ and U.S. Highway 41, an interstate artery, passes through the town.¹²

A new charter was granted the town in 1900 and gave the mayor and aldermen authority to establish an independent school system on favorable vote of two-thirds of the town's qualified voters.¹³

The 1900 charter made it the duty of the mayor and aldermen to furnish the State School Commissioner each year a census of all pupils in the town's schools, and directed the commissioner to pay over to the mayor and aldermen the town's pro rata share of State school funds.¹⁴

The original incorporating act of 1890 named H. J. Richardson as mayor, and five councilmen: H. V. Rountree, A. B. Peters, J. F. Webb, Jr., D. T. Grady, and J. W. Folsom.¹⁵ The new charter of 1900 provided

-
- 1 Ga. Acts 1890-91, vol. II, pp. 595, 596.
 - 2 Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 108.
 - 3 U.S. Census Office, Report on Population of the United States at the Eleventh Census: 1890, Part I, 88.
 - 4 U.S. Census Office, Twelfth Census of the United States . . . 1900, Population, I, Part I, 97.
 - 5 U.S. Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II, 342.
 - 6 U.S. Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I, 192.
 - 7 U.S. Bureau of the Census, Fifteenth Census of the United States: 1930, Population, I, 234.
 - 8 Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 108.
 - 9 Ga. Acts 1890-91, vol. II, p. 596.
 - 10 Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 108.
 - 11 Information obtained from Greyhound Lines, June 10, 1941, by Mason D. Shumate.
 - 12 Georgia State Highway Board, Official Map State Highway System, corrected as of April 1, 1941.
 - 13 Ga. Acts 1900, pp. 264, 265.
 - 14 Ga. Acts 1900, p. 253.
 - 15 Ga. Acts 1890-91, vol. II, p. 595.

for a mayor and six aldermen, and directed the mayor and aldermen to elect annually a town marshal, a clerk and treasurer, tax assessors, tax collector, a town attorney, and additional policemen when necessary.¹ An act of 1914 reincorporating the town of Cecil provided for a mayor and five councilmen, and a secretary-treasurer, who was, by virtue of his office, also tax collector.²

The 1900 act made the clerk and treasurer the custodian of funds and the keeper of records, and also the clerk of the mayor's court.³ His title was changed to that of secretary and treasurer in 1914.⁴ The mayor, each aldermen, and all special officers were required to take an oath to discharge faithfully their duties under the 1900 act, and similar provisions was made by the 1914 act.⁵

The mayor and councilmen serve 1-year terms.⁶ It was provided in the original charter in 1890 that all vacancies be filled by council.⁷ The second charter, granted in 1900, provided that in the event of a vacancy in any office, the mayor, or if his office is vacant, the mayor pro tem, or the aldermen, if both offices were vacant, order an election to fill the vacancy for the unexpired term.⁸ In 1914 it was provided that when a vacancy in any town office occurs, the council order an election held to fill same until the next regular election, and that any office is vacated if the office holder moves his residence from the town limits, or is convicted of a crime involving moral turpitude.⁹

For the purpose of keeping the peace, the mayor and aldermen were made ex officio justice of the peace under the charter of 1900, with jurisdiction over offenses committed within the town, and any of these officers and the mayor pro tem had authority to hold a police court for the trial of such offenses, and virtually the same powers were included in the charter of 1914.¹⁰ In the absence of both the mayor and mayor pro tem, any member of council may preside in the mayor's court and impose fines not exceeding \$100, imprisonment or work on the streets, chaingang, or other public works, not exceeding 60 days, or all of these. The defendant may appeal to council from the court's decision, and the judgment of council may be reviewed by certiorari.¹¹

Authority to maintain a system of waterworks and sanitary sewerage,

¹ Ga. Acts 1900, p. 253.

² Ga. Acts 1914, pp. 565, 571, 573.

³ Ga. Acts 1900, p. 266.

⁴ Ga. Acts 1914, p. 565.

⁵ Ga. Acts 1900, p. 255; 1914, p. 565.

⁶ Ga. Acts 1914, p. 565.

⁷ Ga. Acts 1890-91, vol. II, p. 596.

⁸ Ga. Acts 1900, p. 255.

⁹ Ga. Acts 1914, p. 567.

¹⁰ Ga. Acts 1900, p. 262; 1914, pp. 567, 568.

¹¹ Ga. Acts 1914, pp. 567, 568.

and to fix fire limits and provide a fire department was granted in 1900,¹ and in 1914 the town was given authority to condemn property for public use; to lay off and open new streets and alleys; to improve and light the streets and public parks; to furnish water and lights for private use, and to charge therefor.² The sale of or dealing in intoxicating liquors, including "near beer," was prohibited by the 1914 act.³ Under acts of 1900 and 1914 authority was vested in the council to regulate keeping of markets and to condemn and seize unsanitary food; to establish fire limits; to establish a system of building inspection, regulate construction of houses, and condemn unsafe buildings; to regulate sale and storage of explosives and other hazardous merchandise; to regulate the running of steam engines in factories or mills; to regulate the running of all vehicles, including railroad trains, using the streets of the town; to prohibit cattle and all other animals from running at large; to establish and regulate quarantine; to regulate burials, protect churches, school houses, and other public gatherings, and to abate all nuisances.⁴

Provision was made in 1900 for the mayor and alderman to call elections to determine bond issues for waterworks, gas works, electric lights, telephone and telegraph, public buildings, or other improvements, or to grant franchises to private corporations for operation of utilities.⁵ In 1914 authority was given to issue bonds for refunding any existing debts; to establish and maintain a waterworks; for a system of electric lights, to erect public buildings, or for other public improvements.⁶

The act incorporating Cecil in 1890 gave the mayor and council authority to levy a tax not exceeding one-half of 1 percent on both real and personal property.⁷ The act of 1914 reincorporating the town gave council the right to levy a special tax not exceeding 10 mills on the dollar to be expended in opening and improving streets and sidewalks, public parks and grounds; an ad valorem tax within constitutional limitations on all property within the town subject to State and county taxation; upon banking and insurance capital and brokers employed in the town, and a business license tax on each business, trade and profession, theatrical performance, and itinerant peddlers, except those exempt by State laws.⁸ Provision was also made in 1914 for equalizing taxes in the town. A board of tax assessors, composed of three citizens and freeholders, was authorized. It was their duty to fix fair and equitable

1 Ga. Acts 1900, p. 264.

2 Ga. Acts 1914, p. 569.

3 Ga. Acts 1914, p. 574.

4 Ga. Acts 1900, pp. 258-260; 1914, pp. 569-571.

5 Ga. Acts 1900, p. 265.

6 Ga. Acts 1914, p. 571.

7 Ga. Acts 1890-91, vol. II, p. 596.

8 Ga. Acts 1914, p. 572.

Lenox

(222-225)

valuations on all property in the town subject to taxation, and to equalize and adjust the taxes of all such property owners.¹

All located records of the municipality are kept in the office of the town clerk's gasoline station.

222. (MINUTES AND MAYOR'S COURT DOCKET), 1915--. 1 vol.

Volume contains:

- i. Minutes of proceedings and business transacted by council, showing date of meeting, nature of petitions considered and business transacted, and decisions of council thereon.
- ii. Docket of cases heard in mayor's court, showing date, case number, names of plaintiff and defendant, nature of case or offense charged, and disposition thereof.

Arr. chron. by date of entry. No index. Hdw. and typed. 300 pp. 11 x 14 x 2.

223. LEDGER (Receipts and Expenditures), May 1937--. 1 vol.

Record of receipts, including taxes, and expenditures, showing date, amount, and source of receipts, date, name of payee, amount, and for what purpose payments made. Arr. alph. by name of taxpayer and chron. by dates of other entries. No index. Hdw. under ptd. hds. 9 x 14 x 1.

224. TOWN OF CECIL (Receipts), Dec. 1938--. 4 vols.

Duplicates of receipts given upon payment of funds to municipality, showing date, name of payer, amount, and for what purpose payment made. Arr. chron. by date issued. No index. Hdw. on ptd. fms. Aver. 100 pp. 14 x 7 x $\frac{1}{4}$.

225. (Tax) DIGEST TOWN OF CECIL, 1927-32. 34 sheets clipped together.

Digest of municipal taxes paid or due on real and personal property, showing name of owner, location, description, and valuation of property, amount of taxes due, with notation whether paid. Arr. chron. by year in which paid and thereunder alph. by name of taxpayer. No index. Hdw. under ptd. hds. 17 x 11 x $\frac{1}{4}$.

LENOX

The town of Lenox is located in the northern part of the county, and has an altitude of 360 feet.² It was incorporated as a Berrien County town in 1901,³ but became a part of Cook County in 1918.⁴

¹ Ga. Acts 1914, pp. 571, 572.

² Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 109.

³ Ga. Acts 1901, pp. 510-515.

⁴ Ga. Acts 1918, pp. 102-106.

Lenox

(Next entry 226, p. 90)

The population of Lenox was 206 in 1910;¹ 339 in 1920;² 412 in 1930,³ and 547 in 1940.⁴ The town's limits, a radius of one-half mile in all directions from the Georgia Southern and Florida Railroad crossing at the depot at Lenox, was established by the act of 1901,⁵ and has remained unchanged.

Lenox has one banking institution, the Bank of Lenox, with total assets of \$301,414.76 as of December 31, 1940.⁶

Lenox is served by one railroad, the Georgia Southern and Florida. It has Western Union and Postal Telegraph agencies, a Railway Express Agency, and post office.⁷ The town is situated on U.S. Highway 41 and is also served by the Atlantic Greyhound Bus Lines.⁸

The legislative act incorporating the town of Lenox provided for a mayor and five councilmen, who are required to be citizens of the State and of the United States, residents of the town at least 6 months, and at least 21 years of age. They are elected by the voters of the town, take an oath of office,⁹ and serve a term of 1 year,¹⁰ and until their successors are elected and qualified. The mayor's salary is fixed by council. Vacancies in any of these offices are filled by appointment by council.¹¹

The mayor and council are authorized to elect a clerk and marshal, to fix their salaries and require bonds, and to prescribe their duties. They are empowered to pass all necessary ordinances and bylaws not inconsistent with the Constitution and laws of the State and the United States.¹²

The mayor is the chief executive officer of the town and is an ex officio justice of the peace with reference to the penal laws, and has authority to appoint special police and issue executions for all fines,

1 U.S. Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II, 342.

2 U.S. Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I, 193.

3 U.S. Bureau of the Census, Fifteenth Census of the United States: 1930, Population, I, 234.

4 Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 109.

5 Ga. Acts 1901, p. 510.

6 Information obtained from O. G. Jackson, Ass't Sup't of State Banks, June 5, 1941, by Mason D. Shumate.

7 Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 109.

8 Information obtained from Greyhound Lines, June 10, 1941, by Mason D. Shumate.

9 Ga. Acts 1901, pp. 510-512.

10 Ga. Acts 1901, p. 511; 1927, p. 1280.

11 Ga. Acts 1901, pp. 512, 513.

12 Ibid.

penalties, and costs imposed by him. He is also empowered to sit as a mayor's court, and to try, sentence and punish all offenders against the laws of the town, to compel attendance of witnesses, examine them under oath, and admit offenders to bail or commit them to jail. Authority was granted by the act of 1901 to abate nuisances, and impose a fine on any railroad company for allowing trains to stand on public crossings in the town longer than 5 minutes, or for running trains through the town at a speed of more than 6 miles an hour. A fine not exceeding \$25 or imprisonment not exceeding 30 days or both could be imposed under the act of 1901 for violation of ordinances.¹ However, since 1916 a fine of not more than \$100 or a sentence of not more than 100 work days on the streets or chaingang, or not more than 50 days in jail could be imposed.²

The act of 1901 provided for the appointment of a mayor pro tem by the mayor and council, who performs all the duties and exercises all the power of that office in the mayor's absence.³

The mayor and council were authorized by the act of 1901 to issue bonds for public improvements, in conformity with the general law of the State.⁴ This act also authorized the mayor and council to levy a tax not exceeding one-half of 1 percent on all taxable property within the limits of the town, for paying the expenses of the town and for the system of public schools.⁵ Since 1927, however, a tax not exceeding 1 percent has been authorized on all taxable property in the town for the same purposes,⁶ but in 1929 the 1927 act was amended by striking out the words "for the system of public schools."⁷ The act of 1901 empowered the mayor and council to levy special taxes and require licenses for all businesses operating in the town.⁸ They were also authorized to provide for annual tax returns by citizens of the town, fix a just valuation on property subject to taxation, and double tax all persons failing or refusing to make return of their property.⁹

The mayor and council also have power to require all persons subject to road duty to work on the streets and sidewalks of the town, or in lieu thereof, require such persons to pay a commutation tax.¹⁰

226. (MINUTES - LENOX COUNCIL), June 1927-May 1936, Jan. 1940--.
3 vols.

Minutes of proceedings and business transacted by council, including

-
- 1 Ga. Acts 1901, pp. 514, 515.
 - 2 Ga. Acts 1916, p. 774.
 - 3 Ga. Acts 1901, p. 514.
 - 4 Ga. Acts 1901, p. 515.
 - 5 Ga. Acts 1901, p. 513.
 - 6 Ga. Acts 1927, p. 1280.
 - 7 Ga. Acts 1929, p. 1157.
 - 8 Ga. Acts 1901, p. 513.
 - 9 Ga. Acts 1901, pp. 514, 515.
 - 10 Ga. Acts 1901, p. 513; 1927, p. 1280; 1929, p. 1157.

ordinances passed and oaths of officials, showing date of meeting, nature of petitions considered and business transacted, and decisions of council thereon. Arr. chron. by date of meeting. No index. Typed 1927-36; hdw. 1940--. Aver. 90 pp. 11 x 9 x 1. 2 vols., 1927-36, C.H. 1st fl. ctrm.; 1 vol., 1940--, in off. of gasoline station of town clk.

227. (MAYOR'S COURT DOCKET), Jan. 1928--. 2 vols.
Docket of cases heard in mayor's court, showing date, names of plaintiff and defendant, nature of case or offense charged, and disposition thereof. Arr. chron. by date entered. No index. Hdw. Aver. 125 pp. 12 x 7 x $\frac{1}{2}$. C.H. 1st fl. ctrm.

228. LEDGER (Receipts and Expenditures), June 1917-Jan. 1920, Jan. 1940--. 2 vols.
Record of receipts and expenditures, showing date and amounts deposited, date, serial number, and amount of check, name of payee, and for what purpose payment made. Arr. chron. by date of entry. No index. Hdw. Aver. 225 pp. 13 x 8 $\frac{1}{2}$ x 1. C.H. 1st fl. ctrm.

229. (LENOX TAX RETURNS), 1930-31, 1933-38. 7 vols. 1939-40 returns destroyed.
Returns made by white and colored taxpayers on their real and personal property for municipal taxation, showing name of taxpayer, description, location, and valuation of property, date returned, and amount of taxes. Arr. alph. by name of taxpayer. No index. Hdw. on ptd. fms. Aver. 115 pp. 11 x 14 x $\frac{1}{2}$. C.H. 1st fl. ctrm.

230. (Lenox) TAX DIGEST, 1930-38, 1940--. 1 vol.
Digest of returns on real and personal property, showing name of owner, location, description, and valuation of property, year, amount of taxes due, date paid, and receipt serial number. Arr. chron. by year returns made and thereunder alph. by name of taxpayer. No index. Hdw. under ptd. hds. 300 pp. 14 x 17 x $\frac{1}{2}$. In off. safe in gasoline station of town clk.

231. (TAX RECEIPT STUBS), 1926--. 5 vols.
Stubs of receipts issued upon payment of municipal taxes, showing receipt number, name of taxpayer, year, kind and value of property returned, amount of tax, and date paid. Arr. chron. by date paid, with stubs numbered consecutively. Hdw. on ptd. fms. Aver. 75 pp. 9 x 8 x $\frac{1}{2}$ to 17 x 10 x $\frac{1}{2}$. 2 vols., 1926-35, C.H. 1st fl. ctrm.; 3 vols., 1935--, town clk. gasoline station in off. safe.

232. (STREET TAX RECEIPT STUBS), 1930, 1932-35. 4 vols.
Stubs of receipts issued upon payment of municipal street taxes, showing date, name of taxpayer, amount of tax, and period covered by payment. Arr. chron. by date paid. No index. Hdw. on ptd. fms. Aver. 100 pp. 3 $\frac{1}{2}$ x 8 x $\frac{1}{4}$. C.H. 1st fl. ctrm.

233. (BUSINESS LICENSE RECEIPT STUBS), Oct. 1923-Apr. 1937. 7 vols.
Stubs of receipts issued upon payment of municipal business and professional license fees, showing serial number, name of owner, kind of

Sparks

(Next entry 234, p. 95)

business or profession engaged in, beginning and expiration dates of license, amount and date paid. Arr. chron. by date paid, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 100 pp. 4 x 4 x 1. C.H. 1st fl. etrm.

SPARKS

Sparks, which lies 2 miles north of Adel, the Cook County seat, is located close to the geographical center of the county and has an altitude of 240 feet.¹ It was incorporated by an act approved December 26, 1888, as the Town of Sparks, and has retained that name since.² This town was in Berrien County until the new county of Cook was created in 1918.³

Two years after its incorporation, Sparks had a population of 307,⁴ 683 in 1900,⁵ 842 in 1910,⁶ 792 in 1920,⁷ and 635 in 1930.⁸ The population was 695 in 1940.⁹

The town's original limits were fixed by the charter of 1888 to extend one-half mile in every direction from the intersection of Center and Colquitt Streets.¹⁰ These limits were extended to 1 mile in every direction from the same intersection by a second charter granted in 1899.¹¹

Sparks College, an institution founded in 1901 by the Southern Methodist Church was widely known. Its student body was composed of approximately 250 boys and girls from all parts of the United States and Cuba. This college functioned until it was merged with another school

¹ Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 110.

² Ga. Acts 1888, pp. 269-271.

³ Ga. Acts 1918, pp. 102-106.

⁴ U.S. Census Office, Report on Population of the United States at the Eleventh Census: 1890, Part I, 88.

⁵ U.S. Census Office, Twelfth Census of the United States . . . 1900 Population, I, Part I, 97.

⁶ U.S. Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II, 342.

⁷ U.S. Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I, 194.

⁸ U.S. Bureau of the Census, Fifteenth Census of the United States: 1930, Population, I, 234.

⁹ Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 110.

¹⁰ Ga. Acts 1888, p. 269.

¹¹ Ga. Acts 1899, p. 271.

and the location changed in 1928. Several years later fire destroyed the administration building and the dormitories.¹

Sparks is served by two railroads, the Georgia Southern and Florida and the Georgia and Florida, the former being a part of the Southern Railway System. A separate station is maintained by each. It has a Railway Express Agency, and both Western Union and Postal Telegraph Companies maintain services there. The town has a Post Office.² Additional transportation facilities are furnished by Atlantic Greyhound Lines,³ all of which add to its importance as a shipping center.

Sparks has one banking institution, the Citizens Banking Company, an unincorporated private institution.⁴ The town has a wide reputation in south Georgia as a livestock trading center, where live hogs and cattle are sold every business day of the year.⁵ For the four months period, November 1939 to February 1940, inclusive, a total of 1,247 head of stock, aggregating 498,800 pounds, figured in sales. The cattle alone brought a price of \$22,256.90. An iron foundry was recently established in the town, the chief manufacture of which is plow parts.⁶

An independent school system was established by an act of 1912 incorporating the Sparks school district. The act defined the boundaries by land lot numbers, all lying in the ninth district of then Berrien County, with the town of Sparks in the center of the district. A board of trustees composed of seven persons was provided for the school district. The trustees were empowered to elect a superintendent, employ and remove teachers, fix their compensation, and provide school houses by construction, purchase, rental, or otherwise. They were limited to the establishment of only one school for white children and one for colored, and authorized to charge a nominal matriculation fee and a fee for nonresidents.⁷ The act of 1912 was amended in 1914, and provided for a special school district within the limits of Sparks to be governed by the Sparks board of education. This board consisted of five members who were elected by the qualified voters for a 3-year term.⁸ In 1926 municipalities having independent school systems were authorized to merge with

¹ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

² Rand McNally Commercial Atlas and Marketing Guide, 1941, p. 110.

³ Information obtained from Atlantic Greyhound Lines, June 10, 1941, by Mason D. Shumate.

⁴ The Southern Bakers Directory, 1941, p. 200.

⁵ Savannah Morning News, October 26, 1939.

⁶ Information obtained from W. I. Flowers, Cook County Ordinary, May 29, 1941, by Frederick S. Hulse.

⁷ Ga. Acts 1912, pp. 1285-1287.

⁸ Ga. Acts 1914, p. 1192.

the county system,¹ and such merger was effected by the town of Sparks in 1927.²

The act of 1888 incorporating the Town of Sparks designated J. F. Parrish as mayor, I. A. Williams, W. H. Bryant, N. E. Patterson, E. J. McDermid, and James W. Whitehurst as councilmen to hold office until an election on the second Tuesday in January 1890. These officials had authority to elect marshals, clerks, and such other subordinate officers as they deemed necessary, prescribe their duties, and fix the amount of their bonds and compensation. The mayor was made ex officio justice of the peace, with power to issue warrants for any offense committed within the corporate limits, compel the attendance of witnesses, examine them under oath, admit any offender to bail, and commit to jail for violation of State laws or town ordinances. The mayor had control of police of the town and authority to appoint special police at any time.³ The mayor and council were authorized by an act of 1899 to appoint a board of health, consisting of three persons, one of whom was a physician. This act made the town clerk ex officio registrar, and provided for the removal from office of the mayor or councilmen should they move their residence from the town, or for misconduct, or malfeasance, on two-thirds vote of the entire council. The following municipal officials were also provided for: A tax receiver and tax collector, a board of tax assessors charged with equalizing property valuations, a marshal to serve as a general police officer and collect delinquent taxes and fines. All of these officers were required to give bond except the tax assessors.⁴

The charter was amended in 1909 to provide for six councilmen; municipal elections were changed from the second Tuesday in January to the second Tuesday in December; and the mayor's term of office to be 1 year and councilmen 2 years, but at the first election three were to be elected for 1 year and three for 2 years.⁵

Bond issues have been authorized for Sparks as follows: 1899, \$5,000 for school sites, buildings and equipment;⁶ 1907, election was authorized to pass on bonds for a town hall, waterworks, electric and other lighting plants, or other public enterprise;⁷ 1927, authority was granted to issue street improvement bonds, on petition of 51 percent of abutting property owners, for street and sidewalk improvement.⁸ Under

¹ Ga. Acts 1926, Ex. Sess., pp. 40-42.

² Letter to Historical Records Survey from A. L. Parrish, Cook County Superintendent of Schools, June 20, 1941.

³ Ga. Acts 1888, pp. 269-271.

⁴ Ga. Acts 1899, pp. 272-274, 277.

⁵ Ga. Acts 1909, pp. 1364, 1365.

⁶ Ga. Acts 1899, pp. 277, 278.

⁷ Ga. Acts 1907, p. 922.

⁸ Ga. Acts 1927, pp. 1567, 1572.

an act of 1938 the town was authorized to issue refunding serial bonds not to exceed \$19,000 for retiring the bonded indebtedness up to January 1, 1938.¹

Taxing authority vested by an act of 1888 in the mayor and council included power: to levy a general tax not exceeding five-tenths of 1 percent upon real and personal property, and persons subject to road duty were required to work the town's streets, or pay a commutation tax in lieu thereof.² In 1899 the legislature authorized an ad valorem tax not to exceed one-half of 1 percent (except for extraordinary purposes) to defray the ordinary expenses of the town, and a commutation tax of not to exceed \$5 in lieu of work on the streets. This act further authorized the mayor and council to fix the amounts of business licenses and to levy an additional tax of not exceeding one-fourth of 1 percent to retire bonds of the municipality.³ In 1906 an ad valorem tax of not exceeding 1 1/2 percent for general purposes was authorized,⁴ and a 1912 act provided for a school tax not exceeding one-half of 1 percent,⁵ which was reenacted in 1914 with authority to supplement the tax if necessary.⁶

In 1899 the clerk was designated as the keeper of the seal and all records and books of the municipality. He was required to audit all accounts, and to keep open for inspection records of the activities of all officers, and make financial reports to the mayor and council.⁷

234. MINUTES (Sparks Council), 1907--. 1 vol. Prior records destroyed by fire.

Minutes of proceedings and business transacted by council, including appointments of municipal officials and ordinances passed, showing date of meeting, nature of petitions considered and business transacted, and decisions of council thereon. Arr. chron. by date of meeting. No index. Hdw. and typed. 544 pp. 16 x 10 x 5. C.H., council's off.

235. MAYOR'S DOCKET, 1907--. 1 vol. (1) Prior records destroyed by fire.

Docket of criminal cases heard in mayor's court, showing names of accused and accuser, offense charged, names of witnesses, and disposition of case. Arr. chron. by date of entry. Indexed alph. by first letter of deft. surname and chron. thereunder. Hdw. under ptd. hds. 376 pp. 16 x 11 x 2 1/2. C.H., mayor's off. in safe.

¹ Ga. Acts 1937-38, Ex. Sess., p. 55.

² Ga. Acts 1888, p. 270.

³ Ga. Acts 1899, pp. 275, 278.

⁴ Ga. Acts 1906, p. 1005.

⁵ Ga. Acts 1912, p. 1288.

⁶ Ga. Acts 1914, pp. 1197, 1199.

⁷ Ga. Acts 1899, p. 273.

Sparks

(236-239)

236. RECEIPTS AND DISBURSEMENTS, Apr. 1925--. 1 vol.

Record of receipts and expenditures of municipality, showing date, amount, and source of receipts, date and amount of expenditure, name of payee, and for what purpose made. Arr. chron. by date of entry. No index. Hdw. under ptd. hds. 500 pp. 7 x 22 x 3. Bank of Sparks va.

237. (FUNDS ALLOCATED), 1917--. 1 vol.

Record of funds allocated to the account of the several departments of the municipal government, such as street maintenance, police department, school fund, and sinking fund, showing amount and date allocated. Arr. chron. by date of entry. Indexed alph. by first letter of name of account and chron. thereunder. Hdw. 376 pp. 16 x 11 x 2 $\frac{1}{2}$. C. H. mayor's off.

238. (SPARKS TAX RETURNS), Jan. 1928--. Est. 2,500 returns in 11 bdl., 2 vols. (dated). Prior records destroyed.

Returns made by white and colored taxpayers on their real and personal property for municipal taxation, showing name of taxpayer, description, location, and valuation of property, date returned, and amount of taxes. Arr. alph. by name of taxpayer. No index. Hdw. on ptd. fms. Bdl. aver. 12 x 12 x 2; vols. aver. 234 pp. 15 x 12 x 2. 11 bdl., 1928-37, 1939, C.H., mayor's off.; 2 vols., 1938, 1940, Bank of Sparks off.

239. (TAX RECEIPT STUBS), 1916--. 24 vols.

Stubs of receipts issued upon payment of municipal taxes, showing receipt number, name of taxpayer, year, kind and value of property returned, amount of taxes, and date paid. Arr. chron. by date paid, with stubs numbered consecutively. No index. Hdw. on ptd. fms. Aver. 100 pp. 10 x 10 x 1. 20 vols., 1916-36, C.H., mayor's off.; 4 vols., 1937--, Bank of Sparks va.

BIBLIOGRAPHY

Primary Sources

Documentary

Barnes, Uriah, et al., editors, Federal Code: Containing All Federal Statutes of General and Public Nature Now in Force. Charleston, W. Va., Virginia Law Book Co., 1919.

Berrien County, Superior Court Clerk's Office, Minutes (1861-63).

Cobb, Thomas R. R., A Digest of the Statute Laws of the State of Georgia, in Force Prior to the Session of the General Assembly of 1851 Athens, Ga., Christy, Kelsea & Burke, 1851.

Colonial Records of the State of Georgia, The. Allen D. Candler, comp. 24 vols. in 27. Atlanta, Ga.; Geo. W. Harrison, The Franklin-Turner Company, and Chas. P. Byrd; 1904-15.

Georgia, Constitutions of 1777, 1798, 1868, and 1877.

———, General Assembly, Acts and Resolutions of the General Assembly of Georgia . . . (titles vary). 141 vols. (1799-1941).

———, General Assembly, The Code of Georgia of 1933, Adopted March 24, 1933, Effective January 1, 1935, Prepared Under the Direction of the Code Commission Atlanta, Ga., The Harrison Company, 1935.

———, State Department of Education, Thirty-third Annual Report . . . for the School Year Ending December 31, 1904. Atlanta, Ga., Franklin Printing and Publishing Co., 1905.

———, State Highway Board, Official Map State Highway System. Atlanta, Ga., State Highway Board, corrected as of April 1, 1941.

Note: The public records of Cook County are not listed in this bibliography. When a county record is cited, a reference is made to the appropriate entry, where the title, location, and other information about the record may be found.

Bibliography

_____, Supreme Court, Reports of Cases Decided in the Supreme Court of the State of Georgia . . . (titles vary). 191 vols. 1846-1941.

(Governor's) Executive Minutes (1917-19). (Volume now located in State Department of Archives and History, Atlanta, Georgia.)

Marbury, Horatio, and William H. Crawford, Digest of the Laws of the State of Georgia, from Its Settlement as a British Province, in 1755 to the Session of the General Assembly in 1800, Inclusive Savannah, Ga., Woolhopter & Stebbins, 1802.

Record of County Officers (1916-24). (Volume now located in State Department of Archives and History, Atlanta, Georgia.)

Southeastern Reporter, Cases Argued and Determined in the Courts of Georgia . . . (titles vary). 2 series. 206 vols. St. Paul, Minn., West Publishing Company, 1887-1940.

United States, Bureau of the Census, Biennial Census of Manufactures: 1937, Part I. Washington, Government Printing Office, 1939.

_____, Bureau of the Census, Fifteenth Census of the United States: 1930, Agriculture, II, Part 2. Washington, Government Printing Office, 1932.

_____, Bureau of the Census, Fifteenth Census of the United States: 1930, Population, I. Washington, Government Printing Office, 1931.

_____, Bureau of the Census, Fourteenth Census of the United States . . . 1920, Population, I. Washington, Government Printing Office, 1921.

_____, Bureau of the Census, Population of the State of Georgia — Final Figures: 1940 (Release of February 14, 1941).

_____, Bureau of the Census, Sixteenth Census of the United States: 1940, Agriculture, Georgia, First Series Washington, Government Printing Office, 1941.

Bibliography

- , Bureau of the Census, Thirteenth Census of the United States . . . 1910, Population, II. Washington, Government Printing Office, 1913.
- , Census Office, Agriculture of the United States in 1860: Compiled from the Original Returns of the Eighth Census . . ., vol. 2. Washington, Government Printing Office, 1864.
- , Census Office, Manufactures of the United States in 1860: Compiled from the Original Returns of the Eighth Census . . . Washington, Government Printing Office, 1865.
- , Census Office, Ninth Census: 1870, The Statistics of the Population of the United States . . ., I. Washington, Government Printing Office, 1872.
- , Census Office, Population of the United States in 1860: Compiled from the Original Returns of the Eighth Census . . . Washington, Government Printing Office, 1864.
- , Census Office, Report on Population of the United States at the Eleventh Census: 1890, Part I. Washington, Government Printing Office, 1895.
- , Census Office, The Statistics of the Wealth and Industry of the United States . . . Compiled from the Original Returns of the Ninth Census (June 1, 1870) . . ., III. Washington, Government Printing Office, 1872.
- , Census Office, Tenth Census: 1880, The Statistics of the Population of the United States . . ., I. Washington, Government Printing Office, 1883.
- , Census Office, Twelfth Census of the United States . . . 1900, Agriculture, V, Part 1. Washington, Government Printing Office, 1902.
- , Census Office, Twelfth Census of the United States . . . 1900, Population, I, Part I. Washington, Government Printing Office, 1901.

Bibliography

———, Department of Agriculture, Bureau of Chemistry and Soils, Soil Survey of Cook County, Georgia (Series 1928, Number 11). Washington, Government Printing Office, 1931.

Newspapers

Adel News, 1919. (See entry 136)

Albany Patriot, 1860. (Files of this newspaper from its first issue of April 16, 1845, through March 1861 are in the Washington Memorial Library, Macon, Georgia. There are also files of this paper for the periods January 1855-January 1862 and January 1864-December 1866 in the office of the superior court clerk, county courthouse, Albany, Georgia, see entry 95, Inventory of the County Archives of Georgia, No. 47, Dougherty County.

Savannah Morning News, 1939.

Secondary Works

Farrish, J. J., The Beginning of Adel. (A manuscript, date written unknown, now in city clerk's office, city hall, Adel, Georgia.)

Poor's Financial Records: 1940 Railroad Manual. New York, Poor's Publishing Co. (c. 1940).

Porter, John Sherman, Editor-in-Chief, Moody's Manual of Investments American and Foreign Railroad Securities: 1940. New York, Moody's Investors Service, 1940.

Rand McNally Commercial Atlas and Marketing Guide (Seventy-second Edition, 1941). New York, Chicago, and San Francisco, Rand McNally & Co. (c. 1941).

The Southern Bankers Directory (1941 Edition). Atlanta, Ga., The Southern Banker Publishing Co. (1941).

Thompson, C. Mildred, Reconstruction in Georgia, Economic, Social, Political, 1865-1872. (Volume LXIV, Number 1, of Columbia

Bibliography

University Studies in History, Economics and Public Law.) New York, The Columbia University Press; London, P. S. King & Son, Ltd.; 1915.

United States, Congress, Biographical Directory of the American Congress, 1774-1927 (69th Congress, 2nd Session, House Document No. 783). (Washington), Government Printing Office, 1928.

Why Cook County Should be created. (A broadside published in 1917 by persons desiring to have new county created; copy in Georgia State Library, State Capitol, Atlanta, Georgia.)

Why Cook County Should Not Be Created. (A broadside published in 1916 by persons opposed to creating new county; copy in Georgia State Library, State Capitol, Atlanta, Georgia.)

ROSTER OF OFFICIALS OF COOK COUNTY

First Officials

Board of Commissioners
of Roads and Revenues

C. M. Mathis
Hardy King
M. J. L. Griner

Superior Court

W. E. Thomas, Judge
Frank R. Booth, Clerk

Solicitor General

C. E. Hay

Jury Commissioners

W. B. Betts
R. Newbern
G. W. Hinson
M. Pafford
A. D. Cobb

Ordinary

C. O. Smith

Justices of the Peace

J. M. Sutton (Adel)
F. N. Bray (Cecil)
W. M. Evarts (Greggs)
W. E. Tyson (Lenox)
A. Roberts (Masse)

Justices of the Peace (cont'd)

G. W. Mims (Riverbend)
J. F. Parrish (Sparks)

Coroner

William Levi Green

Sheriff

William I. Daughtrey

Tax Receiver

John A. Kinard

Tax Collector

John B. Wright

Treasurer

W. M. Tyson

County Registrars

J. T. Daughtrey
J. D. Robinson
Martin Gray

Superintendent of Schools

J. C. Thomas

County Surveyor

E. R. Slade

Present Officials

Board of Commissioners
of Roads and Revenues

Dr. T. B. Cobb, Chairman
R. L. Dixon
J. W. Rountree
Olene Avera, Clerk

Superior Court

W. R. Smith, Judge
G. C. Hendry, Clerk

Solicitor General

H. W. Nelson

Jury Commissioners

W. P. Fuller
M. Pafford
R. Newbern
H. L. Lovett
T. S. Thomas
W. R. Crumpton

Ordinary

W. I. Flowers

Justices of the Peace

H. L. Lovett (Adel)

Roster of Officials of Cook
County - Present Officials

Justices of the Peace (cont'd)

F. N. Bray (Cecil)
D. E. Newbern (Greggs)
J. B. Harris (Lenox)
W. E. Connell (Massees)
A. L. Crosby (Riverbend)
J. H. Greene (Sparks)

County Attorney

Edward Parrish

Coroner

A. D. Wiseman

Sheriff

W. I. Daughtrey, Sr.

Board of Tax Assessors

L. L. McNeil

A. D. Cobb

W. J. Simmons

Tax Commissioner

C. O. Smith

Fiscal Depository

The Bryan Bank

County Registrars

O. G. Parrish

J. E. Pitts

J. T. Dampier

Board of Education

H. J. Hall, Chairman

W. R. Thompson

Board of Education (cont'd)

N. O. Allen

D. U. Carter

D. E. Newbern

Superintendent of Schools

A. L. Parrish

Board of Health

Dr. T. B. Cobb, Chairman of
Board of Commissioners

A. L. Parrish, Superinten-
dent of Schools

Dr. J. B. Oliphant, County
Physician

County Physician

Dr. J. B. Oliphant

Department of Public Welfare

Mrs. W. D. Parrish, Director

J. H. Stanford, Chairman

W. W. Pierce

R. L. Griffis

J. M. Lewis

W. A. Bradford

County Warden (Supt. of Roads)

C. W. Dean

County Surveyor

D. M. Griffin

County Agricultural Agent

George Kessler

SUBJECT INDEX TO COUNTY RECORDS

(Underscored figures refer to pages; others refer to entries)

- Abbreviations, symbols, and explanatory notes, ix
 Accounts, see Financial Records
 Adel News 75, 136
 Administrators, see Estates
 Advertisements, official, see Newspapers
 Agreements, county, 3
 Agriculture, 6-9
 agent, county, 15, 76, 77
 records of, 208, 209
 location of, 22
 Appeals from superior court, 68
 Applications for
 See also Petitions
 hunting and fishing licenses, 137-iv
 livestock dealers' licenses, 129
 marriage licenses, 111, 112
 pensions, Confederate, 125
 pistol toters, 128
 teaching positions, 193
 welfare cases, 195, 198
 Appraisements of estates, 103
 Assessors, tax, 14, 62
 Attorney, county, 14, 58
 Attorneys, register of, 37
 Audits, county, 14, 137-i

 Banks as county depositories, 67
 Bills of sale, record of, 22
 Births
 certificates, 116
 register of, 117
 index to, 120
 Board
 of commissioners of roads and revenues, see Commissioners of roads and revenues, board of
 of education, see Education, board of
 of Health, see Health, board of
 of tax assessors, 14, 62
 Bonds
 administrators, 100
 Bonds (cont'd)
 appearance, 156
 county, register of, 17
 guardians', 102
 natural, 101
 officials'
 constables, 123
 original, 124
 record of, 122
 pistol toters', 128
 road, 15
 temporary administrators', 99
 Bridges
 contracts, 3
 correspondence pertaining to, 3
 Budgets, school, 186

 Case papers and pleadings
 civil
 superior court, 42, 44-49
 index to, 43
 criminal
 highway patrol, 134
 indictments, 60
 inquests, 64
 superior court, 60-64
 warrants, 62, 63
 probate, 79, 81, 82
 Census, school, 185
 Charity, see Public welfare, department of; Relief of poor
 Charters of incorporation
 petitions for, 33
 record of, 34
 Chart of government organization, 16
 Chattels, see Mortgages
 Checks, county
 canceled, 9
 stubs, 8
 Civil records, see Case papers and pleadings; Dockets; Minutes
 Commercial notaries, see Notaries public
 Commissioners of roads and revenues, board of, 13, 27-30
 records of, 1-17
 location of, 19

Index to County Records

(Con-Doc)

Confederate soldiers
 applications for pensions, 125
 check stubs, 126
 Constables, 14, 57
 Contracts, county
 roads and bridges, 3
 Conveyances, see Deeds; Land
 records; Mortgages
 Cook county
 agriculture 6-9
 boundaries, 1
 chart of government, 16
 climate, 1
 courthouses, 6, 17, 18
 creation of, 3, 4
 education in, 11
 historical sketch, 1-11
 map of, 12
 officers, roster of, 102
 transportation in, 10
 Coroner, 14, 58
 records of, 64
 location of, 20
 Corporations
 petitions for charters, 33
 record of charters, 34
 Correspondence
 agricultural agent, 209
 commissioners, county, 3
 Costs of court, see Fees and
 costs of court
 County
 See also Cook county
 agricultural agent, see agri-
 culture, agent, county
 attorney, 58
 commissioners of roads and
 revenues, 27
 inventory of, property, 14
 physician, 72
 probation officer, 54
 recorder, see Superior court
 clerk as county recorder
 registrars, 68
 surveyor, 76
 treasurer, see Fiscal deposi-
 tories
 warden, 76
 Court costs, see Fees and costs
 of court

Courthouses
 first, 6
 present
 contracts and specifications
 for construction of, 5
 erected, 17
 floor plans, 23-26
 Courts
 coroner, 58
 justice of the peace, 55
 juvenile, 58
 ordinary, 42
 superior, 30, 35
 Criminal records, see Case papers
 and pleadings; Dockets; Minutes
 Deaths
 certificates, 118
 register of, 119
 index to, 120
 Decrees of title, register of, 29
 Deeds
 See also Land Records; Mortgages
 filing docket, 18
 record of, 19
 index to, 20, 21
 Dentists, register of, 38
 Depositions, superior court, 48
 Disbursements, see Expenditures
 Discharges, see Soldiers
 Dockets
 civil
 appearance, superior court, 51
 attachment, 54
 certiorari, 53
 cost
 sheriff, 161
 superior court, 73
 execution
 general, 56
 superior court, 55
 issue, superior court, 52
 motion, superior court, 53
 service, sheriff's, 160
 subpoena
 sheriff, 159
 superior court, 57
 trial, J.P., 138, 140-144, 146
 criminal
 bench warrant, 158

Index to County Records

(Doc-Fin)

- Dockets
 criminal (cont'd)
 cost, superior court, 74
 grand jury, 77
 highway patrol cases, 135
 Subpoena, superior court, 66
 trial
 J.P., 139, 145, 147
 superior court, 65
 probate, ordinary, 97
 Doctors, register of, 38
- Education,
See also Pupils; Schools,
 superintendent of
 adult program, 193
 board of, 15, 68
 applications for positions
 with, 193
 budgets, 186
 faculty rosters, 193
 financial records, 186-188
 textbooks used, record of,
 191, 192
- Elections, see Voters and elec-
 tions
- Estates
 accounts, 106
 administrators
 bonds of, 99, 100
 dismissal of, 93
 petition for, 92
 letters of, 84, 86
 petitions for, 83, 85
 case papers, 81
 docket, 97
 executors
 dismissal of, 94
 letters testamentary, 87
 guardians
 bonds of, 101, 102
 dismissal of, 96
 petitions for, 95
 letters of, 82, 88-91
 petitions for, 88-90
 inventories and appraisements,
 103
 minors', 98
 returns
 annual, 104
 final, 105
- Estates (cont'd)
 sales, record of, 107
 wills
 original, 79
 record of, 80
 years support, widows
 record of, 108
 12 months convey or encum-
 ber, 109
- Evidence, record of superior
 court, 67
- Executions
See also Dockets, civil
 superior court, 50, 148
- Executors, see Estates
- Exemptions, tax
See also Homestead exemptions
 petitions for
 colored, 165
 white, 164
- Expenditures
See also Financial records
 county
 checks
 canceled, 9
 stubs, 8
 record of, 6
 warrants
 canceled, 9
 stubs, 7
 education, board of
 cash book, 187
 invoices and bills, 188
 welfare, 204-207
- Farm agent, see Agriculture,
 agent, county
- Fees and costs of court
 ordinary, 132
 sheriff, 161
 superior court
 civil, 73
 criminal, 74
- Fieri facias, see Executions
- Filing docket, deeds, 18
- Final records, superior court, 59
- Financial records
 accounts, estate, 106
 audits, county, 14, 137-i
 budgets, school, 186

Index to County Records

(Fin-Lan)

Financial records (cont'd)

education, board of
 cash book, 187
 invoices and bills, 188
 expenditures, county
 checks
 canceled, 9
 stubs, 8
 orders on, 180
 record of, 6
 warrants
 canceled, 9
 stubs, 7
 pensions, Confederate
 check stubs, 126
 payroll, 125
 receipts, county
 duplicates of, issued by, 10
 record of, 6
 taken upon payment of
 bills by, 182
 tax
 cash books
 special, 171
 state and county, 170
 digests
 school, 174
 special, 173
 state and county, 11, 172
 receipts
 insolvents, 169
 school, 168
 special, 167
 state and county, 166
 reports
 county, 177
 school, 178
 state, 176
 welfare, 204-207
 Floor plans, courthouse, 23-26
 Foreclosures, see Mortgages
 Government, county
 chart of, 16
 organization of, 5, 13-15
 Grand jury, 14, 41, 42
 records of, 76, 77
 location of, 19
 Guardians, see Estates
 Habeas corpus papers, 133

Health, board of, 15, 71
 Historical sketch, county, 1-11
 Homestead exemptions
See also Exemptions, tax
 constitutional, 121
 \$300 exemptions, 121
 Housing, care, and accessibility
 of records, 17-22

Index to

births, 120
 case papers, civil and criminal, superior court, 43
 deaths, 120
 deeds 20, 21
 mortgages, 20, 21, 23, 24
 welfare cases, 197
 Indictments, 60
 Inquests, 64
 Inventories of
 county property, 14
 estates, 103
 Invoices and bills, board of
 education, 188
 Jail, county
 bonds for construction, 16
 contracts for construction, 5
 Jurors
 grand, lists of, 69, 70
 scrip issued to, 72
 superior court, lists of
 petit, 69, 70
 trial, 71
 Jury commissioners, 14, 41
 Justice of the Peace courts, 14, 55-57
 records of, 138-147
 location of, 20
 Juvenile court, 58
 Land records
See also Deeds; Mortgages
 filing docket, 18
 lis pendens docket, 32
 posted, register of, 31
 title
 decrees of, 29
 notice to owners of security
 deeds and realty mortgages, register, 30

Index to County Records

(Lan-Pro)

- Land Records
 - title (cont'd)
 - registration of, 28
- Licenses
 - livestock dealers, 129
 - marriage, 113-115
 - pistol toters, 128
 - veterans and blind peddlers, 127
- Liens, record of, 25
- Livestock
 - dealers, register of, 130
 - estrays, 137-iii
 - marks and brands, 131
 - tick eradication records, 137-viii
- Lunacy cases, record of, 110
- Marriages
 - applications, 111
 - posted copies of, 112
 - licenses
 - original, 113
 - record of, 114, 115
- Militia districts
 - appointment of persons to lay out, 137-vi
- Minors' estates, 98
- Minutes
 - commissioners, county, 1
 - education, board of, 183
 - ordinary, 78
 - superior court, 58
 - welfare, board of public, 194
- Mortgages
 - See also Deeds; Land records
 - cancellation, orders of, 27
 - foreclosures, case papers, 26, 157
 - record of
 - personalty, 22
 - index to, 23, 24
 - realty, 19
 - index to, 20, 21
 - liens, record of, 25
- Newspapers
 - Adel News, 75, 136
- Notaries Public, commercial and ex officio J.P.'s, register of, 39
- Oaths
 - constables', 123
 - officials', 124
 - voters', 179
- Optometrists, register of, 38
- Orders on county, 180
- Ordinary, court of, 14, 42-54
 - records of, 78-137
 - location of, 19
- Paupers
 - See also Relief of poor
 - burials, record of, 125
- Penal records, see Prisoners
- Pensions, Confederate
 - applications, 125
 - check stubs, 126
- Personal property
 - conveyances and encumbrances, record of, 22
 - index to, 23, 24
 - foreclosures, 26, 157
 - liens, record of, 25
- Petitions for
 - See also Applications
 - charters of incorporation, 33
 - letters of
 - administration 83, 85
 - dismissal from, 92
 - guardianship, 88-90
 - dismissal from, 95
 - tax exemptions
 - colored, 165
 - white, 164
- Physician, county, 15, 72
- Physicians, register of, 38
- Pistol toters, applications for licenses and bonds, 128
- Pleadings, see Case papers and pleadings
- Poor, see Public welfare, department of; Relief of poor
- Population, Cook County, 2, 3
- Posted lands, register of, 31
- Presentments, grand jury, 76
- Prisoners, county jail commitment record, 162
- Probate, see Estates
- Probation officer, county, 54
- Proceedings, record of, superior court, 59

Index to County Records

(Pro-Spe)

- Professional registration
 attorneys, 37
 dentists, 38
 optometrists, 38
 physicians, 38
 Public schools, see Education,
 board of; Pupils; Schools,
 superintendent of
 Public welfare, department of,
 15, 73-76
 See also Relief of poor
 records of, 194-207
 location of, 22
 Pupils
 See also Education, board of;
 Schools, superintendent of
 attendance records of, 184
 census of, 185
- Receipts
 county
 duplicates of, issued by, 10
 record of, 6
 taken upon payment of bills
 by, 182
 tax, see Taxation
 welfare, 204
- Recognizances, see Bonds
- Recorder, see Superior court
 clerk as county recorder
- Records, housing, care, and
 accessibility of, 17-22
- Registers
 attorneys, 37
 decrees of title, 29
 dentists, 38
 livestock
 dealers, 130
 marks and brands, 131
 notaries public, commercial
 and ex officio J.P.'s, 39
 optometrists, 38
 owners of security deeds and
 realty mortgages, 30
 physicians, 38
 posted land, 31
 title, 28
 welfare
 cases, 200
 special assistance appli-
 cations, 198
- Relief of poor
 See also Public welfare, de-
 partment of
 applications, 195
 register of, 198
 cases
 active, 196
 closed, 199
 index to, 197
 registration ledger, 200
 certification of persons, 202
 daily record sheets, 203
 financial records, 204-207
 mattresses and comforts dis-
 tributed, 208
 service requests, 201
- Reports
 auditors', 137-i
 school
 superintendent, annual to
 state board, 189
 principals' monthly, 190
 tax commissioner's, 12, 176-178
- Returns
 of representatives of estates,
 see Estates, returns
 taxpayers, 163
- Roads
 bonds for construction of, 15
 contracts, 3
 correspondence pertaining to, 3
 right-of-way deeds, 3
 workers on, list of, 4
- Sales, sheriff's
 court executions, 149
 tax, 150
- Schools
 See also Education, board of;
 Pupils
 superintendent of, 15, 69-71
 records of, 184-193
 location of, 21
 Sheriff, 14, 59-62
 records of, 148-162
 location of, 21
 Soldiers and sailors discharge
 record, 41
 Solicitor general, 13, 19, 41
 Special tax
 cash book, 171

Index to County Records

(Spe-Wil)

- Special tax (cont'd)
 - digest, 173
 - receipts, 167
- Students, see Pupils
- Subpoenas
 - civil
 - sheriff, 159
 - superior court, 57
 - criminal, superior court, 66
- Superintendent of schools, see Schools, superintendent of
- Superior court and clerk, 13
 - 35-41
 - records of, 42-75
 - location of, 19
- Superior court clerk as county recorder, 13, 30-34
 - records of, 18-41
 - location of, 19
- Surveyor, county, 15, 76
- Tax
 - assessors, board of, 14, 62
 - collector, 14, 63
 - commissioners, 14, 63-67
 - records of, 163-179
 - location of, 21
 - receiver, 14, 62
- Taxation
 - cash books
 - special, 171
 - state and county, 170
 - digests
 - school, 174
 - special, 173
 - state and county, 11, 172
 - executions, 137-vii
 - docket of, 175
 - exemptions from, petitions for
 - colored, 165
 - white, 164
 - insolvents lists, 13
 - notice to owners of security
 - deeds and realty mortgages register, 30
 - receipts
 - insolvents, 169
 - school, 168
 - special, 167
 - state and county, 166
 - reports
 - county, 12, 177
- Taxation
 - reports (cont'd)
 - school, 178
 - state, 176
 - returns, 163
- Testimony, record of superior court, 67
- Tick eradication program in county, 137-viii
- Title to property, see Land records
- Trade names
 - affidavits, 35
 - records of, 36
- Transportation and communications, 10
- Treasurer, county, see Fiscal depositories
- Veterans, see Confederate soldiers; Soldiers and sailors
- Vital statistics, see Births; Deaths; Marriages
- Voters and elections
 - lists of, 40
 - oaths of, 179
 - qualified, 179
 - special elections, ordinary's call of, 137-ii
- Warden, county, 76
- Warrants
 - county
 - original, 9
 - paid, 181
 - stubs, 7
 - criminal
 - bench, 153
 - docket of, 158
 - served, 151
 - settled, 152
 - distress, 154
 - possessory, 154
- Welfare, see Public welfare, department of; Relief of poor
- Widows year's support
 - record of, 108
 - 12 months convey or encumber, 109
- Wills
 - original, 79
 - record of, 80

SUBJECT INDEX TO TOWN RECORDS

(Underscored figures refer to pages; others refer to entries)

Adel
 county seat, made, 78
 history and government, 78-82
 incorporated, 78
 records, 210-221
 Assessments, Adel paving, 216

Bonds, municipal
 Adel, 81
 canceled, 221-i
 Cecil, 87
 Lenox, 90
 Sparks, 94

Cecil
 history and government, 84-88
 incorporated, 84
 records, 222-225
 Contracts, Adel, 221-ii

Dockets, mayors' courts
 Adel, 211
 Cecil, 222-ii
 Lenox, 227
 Sparks, 235

Education in
 Adel, 80
 Cecil, 85
 Sparks, 92, 93

Financial records, receipts
 and expenditures
 Adel
 general, 212
 street paving, for, 217
 lights and water, 218, 219
 Cecil, 223
 Lenox, 228
 Sparks, 236
 funds allocated, 237

Insurance
 Adel property, fire policies
 on, 221-iv

Lenox
 history and government, 88-90

Lenox (cont'd)
 incorporated, 88
 records, 226-233

Licenses
 Adel business, register of, 220
 Lenox business, receipt stubs,
 233

Lights and water
 Adel
 account ledger, 218
 customers deposits, record
 of, 219

Mayors court dockets, see Dockets,
 mayors' courts

Minutes, town of
 Adel, 210
 Cecil, 222-ii
 Lenox, 226
 Sparks, 234

Population of
 Adel, 78
 Cecil, 85
 Lenox, 89
 Sparks, 92

Sparks
 college, 92
 history and government, 92-95
 incorporated, 92
 records, 234-239

Street paving
 Adel
 assessments for, 216
 receipts and expenditures
 for, 217

Taxation
 Adel
 executions, 215
 receipts stubs, 214
 returns, 213
 Cecil
 digest, 225
 Lenox
 digest, 230
 receipt stubs
 municipal tax, 231

Index to Town Records

(Tax-Util)

Taxation

Lenox

receipt stubs (cont'd)

street tax 232

returns, 229

Sparks

receipt stubs, 239

returns, 238

Transportation and communications

Adel, 79

Cecil, 85

Lenox, 89

Sparks, 93

Utilities, public, see Lights
and water

LIST OF PUBLICATIONS
OF THE GEORGIA HISTORICAL RECORDS SURVEY

- 1.* Inventory of the County Archives of Georgia, No. 25, Chatham County (Savannah). Savannah, Georgia, 1938.
2. _____, No. 32, Clinch County (Homerville). Atlanta, Georgia, 1940.
3. Inventory of the County and Town Archives of Georgia, No. 37, Cook County (Adel). Atlanta, Georgia, 1941.
4. Inventory of the County Archives of Georgia, No. 47, Dougherty County (Albany). Atlanta, Georgia, 1941.
5. _____, No. 50, Echols County (Statenville). Atlanta, Georgia, 1940.
6. _____, No. 81, Jefferson County (Louisville). Atlanta, Georgia, 1940.
7. _____, No. 106, Muscogee County (Columbus). Atlanta, Georgia, 1941.
- 8.* _____, No. 121, Richmond County (Augusta). Atlanta, Georgia, 1939.
9. Inventory of the Church Archives of Georgia, Atlanta Association of Baptist Churches. Atlanta, Georgia, 1941.
10. Inventory of Federal Archives in the States, Series II (The Federal Courts), No. 10 (Georgia). Atlanta, Georgia, 1940.
11. _____, Series III (The Treasury Department), No. 10 (Georgia). Atlanta, Georgia, 1939.
12. _____, Series IV (The Department of War), No. 10 (Georgia). Atlanta, Georgia, 1941.
13. _____, Series V (The Department of Justice), No. 10 (Georgia). Atlanta, Georgia, 1939.
14. _____, Series VII (The Department of the Navy), No. 10 (Georgia). Atlanta, Georgia, 1938.
15. _____, Series IX (The Department of Agriculture, Part 2), No. 10 (Georgia). Atlanta, Georgia, 1941.

* No copies available; supply exhausted.

List of Publications HRS

16. —, Series IX (The Department of Agriculture, Part 4), No. 10 (Georgia). Atlanta, Georgia, 1941.
17. —, Series XVI (The Farm Credit Administration), No. 10 (Georgia). Atlanta, Georgia, 1941.
18. Classified Inventory of Georgia Maps. East Point, Georgia, 1941.
19. Guide to Public Vital Statistics Records in Georgia. Atlanta, Georgia, 1941.

