

Minutes of the Regular Meeting of the Board of Trustees of the University of Kentucky of April 3, 1934, continued and held April 5, 1934.

The Board of Trustees of the University of Kentucky met in President McVey's office at the University of Kentucky April 5, 1934, at 10:30 a. m., meeting continued from regular date of April 3, 1934. The members of the Committee present were Judge R. C. Stoll, Chairman of the Executive Committee; James Park, Eugene T. Flowers, Commissioner of Agriculture; Miller Holland, E. O. Robinson, Louis Hillenmeyer and Dr. George Wilson. President Frank L. McVey and Secretary D. H. Peak were also present.

1. Minutes Approved.

The minutes of the regular meeting of the Board of Trustees of December 14, 1933, were approved as published. The minutes of the meetings of the Executive Committee of January 17, 1934, and of February 21, 1934, were approved as published, and the minutes of the Executive Committee of March 27, 1934, were approved as published and corrected as shown in item 8 of these minutes.

2. Financial Report.

The Business Agent filed a statement of condition of finances as of March 31, stating that the Business Office had not been able to complete the regular statement at this date. The statement when completed was ordered recorded in the minutes.

EXHIBIT "B"

Statement of Income and Expenditures
Month of March, 1934

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
General Fund Income			
Federal Appro.	32,062.50		32,062.50
Vocational Ed. Bd.	12,594.17	3,783.45	16,377.62
Bureau of Min. & Top. Survey - Misc. Rec.	945.38	114.09	1,059.47
Bureau of Min. & Top. Survey - State Appro.	2,504.10	212.50	2,716.60
Special Ag. Appro.	23,910.79	1,177.27	25,088.06
State Tax	350,445.99	27,581.45	378,027.44
Int. on Endow. Bonds	8,644.50		8,644.50
Int. on Liberty Loan Bonds	850.00		850.00
Student Fees	173,168.69	5,844.84	179,013.53

Student Fees - Sum. Sch.	37,487.37		37,487.37
Student Fees - U.H.S.	9,575.00	315.00	9,890.00
Student Fees - El. Tr. Sch.	7,739.50	220.00	7,959.50
Student Fees - Un. Ext.	14,304.79	4,220.08	18,524.87
Miscellaneous Receipts	5,769.91	902.27	6,672.18
Rentals	1,652.50	310.00	1,962.50
Men's Dormitories	11,236.76	739.00	11,975.76
Total	<u>692,891.95</u>	<u>45,419.95</u>	<u>738,311.90</u>
Expenditures			
Instruction	483,072.05	62,797.23	545,869.28
Adm., Expense and Maint.	176,712.22	16,605.52	193,317.74
Additions and Betterments	7,987.02	201.87	8,188.89
Total	<u>667,771.29</u>	<u>79,604.62</u>	<u>747,375.91</u>
Excess of Expenditures over Income	<u>25,120.66</u>	<u>(34,184.67)</u>	<u>(9,064.01)</u>
Patterson Hall Income			
Board	29,740.11	284.80	30,024.91
Misc. Receipts	157.93	52.25	210.18
Room Rent - Summer Sch.	2,936.65		2,936.65
Total	<u>32,834.69</u>	<u>337.05</u>	<u>33,171.74</u>
Expenditures			
Expense	24,198.83	2,874.26	27,073.09
Additions and Betterments	695.00		695.00
Total	<u>24,893.83</u>	<u>2,874.26</u>	<u>27,768.09</u>
Excess of Income over Expenditures	<u>7,940.86</u>	<u>(2,537.21)</u>	<u>5,403.65</u>
General Fund Income	725,726.64	45,757.00	771,483.64
General Fund Expenditures	<u>692,665.12</u>	<u>82,478.88</u>	<u>775,144.00</u>
Excess of General Fund Expenditures over Income	33,061.52	(36,721.86)	(3,660.36)
Accounts Payable liquidated	(21,447.30)		(21,447.30)
Excess of Receipts over Expenditures for General Ledger accounts	<u>52,179.80</u>	<u>15,194.23</u>	<u>67,374.03</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>63,794.02</u>	<u>(21,527.65)</u>	<u>42,266.37</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			42,266.37
Cash in Bank July 1, 1933 - General Fund			<u>16,671.05</u>
Cash in Bank March 31, 1934 - General Fund			<u>58,937.42</u>

Experiment Station Income			
Hatch - Federal Appro.	11,250.00		11,250.00
Milk & Butter - Cash			
Receipts	6,993.39	993.37	7,986.76
Beef Cattle Sales	45.39		45.39
Dairy Cattle Sales	306.31	102.00	408.31
Sheep Sales	329.64		329.64
Swine Sales	163.40	410.35	573.75
Poultry Sales	1,327.88	90.25	1,418.13
Farm Produce Sales	630.89	597.14	1,228.03
Horticultural Sales	1,540.47		1,540.47
Seed Test	378.78	123.50	502.28
Seed Inspection	6,386.68	4,750.24	11,136.92
Rentals	5,292.32	89.67	5,381.99
Miscellaneous	348.61	7.80	356.41
Fertilizer-Fees	9,967.25	5,535.50	15,502.75
Public Service - St. Ap.	12,637.50	1,833.33	14,470.83
Public Service - Misc.			
Receipts	26.05		26.05
Feeding Stuffs - Fees	22,378.25	3,936.88	26,315.13
Adams - Federal Appro.	11,250.00		11,250.00
Serum - Sales	762.41	32.70	795.11
Serum - Virus Sales	43.90	2.85	46.75
Serum - Live Stock Sales	200.00		200.00
Serum - Supply Sales	71.18	5.30	76.48
Serum - Misc. Receipts	4.00		4.00
State Appropriation	31,386.64	3,879.60	35,266.24
Creamery - License Fees	6,480.00	21.00	6,501.00
Creamery - Testers Lic.	2,224.35	69.00	2,293.35
Creamery - Glassware Test.	377.26	29.44	406.70
Robinson - State Appro.	7,097.35	889.88	7,987.23
Robinson - Misc. Receipts	1,168.84	123.61	1,292.45
West Ky. - State Appro.	9,374.82	243.29	9,618.11
West Ky. - Misc. Receipts	1,258.74	206.69	1,465.43
Purnell - Federal Appro.	45,000.00		45,000.00
Nursery Inspection - Fees	1,125.00	80.00	1,205.00
Blood Test	512.50	48.50	561.00
Total	<u>198,339.80</u>	<u>24,101.89</u>	<u>222,441.69</u>
Expenditures			
Expense	187,018.46	24,983.04	212,001.50
Additions & Betterments	1,385.02	978.99	2,364.01
Total	<u>188,403.48</u>	<u>25,962.03</u>	<u>214,365.51</u>
Excess of Income over Ex-			
penditures	9,936.32	(1,860.14)	8,076.18
Excess of Expenditures over			
Receipts for General			
Ledger Accounts	<u>(21,250.19)</u>	<u>1,631.19</u>	<u>(19,619.00)</u>

Excess of Expenditures over Receipts	<u>(11,313.87)</u>	<u>(223.95)</u>	<u>(11,542.82)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(11,542.82)
Cash in Bank July 1, 1933 - Experiment Station			<u>16,455.13</u>
Cash in Bank March 31, 1934 - Experiment Station			<u>4,912.31</u>
Extension Division Income			
Federal Smith-Lever	74,154.38	74,154.39	148,308.77
Federal Add. Co-op.	15,500.00	15,500.00	31,000.00
Federal Supplementary	26,545.52	26,545.52	53,091.04
Federal Capper-Ketcham	18,400.49	18,400.48	36,800.97
State Smith-Lever	107,320.94	10,964.35	118,285.29
County and Other	1,227.57	288.86	1,516.23
Total	<u>243,148.90</u>	<u>145,853.40</u>	<u>389,002.30</u>
Expenditures			
Expense	<u>242,767.78</u>	<u>30,531.62</u>	<u>273,299.40</u>
Excess of Income over Expenditures	381.12	115,321.78	115,702.90
1932-1933 Federal Smith-Lever balance transferred to current years income		<u>(5,163.15)</u>	<u>(5,163.15)</u>
Excess of Receipts over Expenditures	<u>381.12</u>	<u>110,158.63</u>	<u>110,539.75</u>
Excess of Receipts over Expenditures for the fiscal year to date - Extension Division			110,539.75
Cash in Bank July 1, 1933 - Extension Division			<u>9,064.09</u>
Cash in Bank March 31, 1934 - Extension Division			<u>119,603.84</u>
Trust Fund Income			
Student Loan Fund	520.47	113.28	633.73
Student Notes Paid	1,260.42	290.75	1,551.17
Total Receipts	<u>1,780.89</u>	<u>404.01</u>	<u>2,184.90</u>
Expenditures			
Expense	313.00	38.00	351.00
Student Notes	142.00		142.00
Total	<u>455.00</u>	<u>38.00</u>	<u>493.00</u>

Excess of Receipts over Expenditures	<u>1,325.89</u>	<u>366.01</u>	<u>1,691.90</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			1,691.90
Cash in Bank July 1, 1933 Trust Fund			<u>994.93</u>
Cash in Bank March 31, 1934 -- Trust Fund			<u>2,686.83</u>

Summary

General Fund Income	725,726.64	45,757.00	771,483.64
Experiment Sta. Income	198,339.80	24,101.89	222,441.69
Extension Div. Income	243,148.90	145,853.40	389,002.30
Trust Fund Income	520.47	113.26	633.73
Total	<u>1,167,735.81</u>	<u>215,825.55</u>	<u>1,383,561.36</u>
General Fund Expend.	692,665.12	82,478.88	775,144.00
Experiment Sta. Expend.	188,403.48	25,962.03	214,365.51
Extension Div. Expend.	242,767.78	30,531.62	273,299.40
Trust Fund Expend.	313.00	38.00	351.00
Total	<u>1,124,149.38</u>	<u>139,010.53</u>	<u>1,263,159.91</u>

Excess of Income over Expenditures	43,586.43	76,815.02	120,401.45
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Accounts Payable liquidated	(21,447.30)		(21,447.30)
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1932-1933 Federal Smith-Lever balance transferred to current year's income		(5,163.15)	(5,163.15)
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Excess of Receipts over Expenditures for General Ledger accounts	30,929.61	16,825.42	47,755.03
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Student Loan Fund - Notes	<u>1,118.42</u>	<u>290.75</u>	<u>1,409.17</u>
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Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>54,187.16</u>	<u>88,768.04</u>	<u>142,955.20</u>
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Excess of Receipts over Expenditures for the fiscal year to date -- Combined Fund			142,955.20
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Cash in Bank and on hand July 1, 1933 - Combined Fund			<u>45,185.20</u>
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Cash in Bank and on hand March 31, 1934 - Combined Fund			<u>188,140.40</u>
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Abstract of item shown on statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$47,755.03".

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	12,093.15	
Insurance Paid in Advance	127.60	
Sundry Accounts		9,975.78
Notes Payable		<u>50,000.00</u>
	<u>12,220.75</u>	59,975.78
		<u>12,220.75</u>
		<u>47,755.03</u>

3. Income and Expenditures.

The Business Agent further reported state tax receipts, including April remittance of March collections for the period of July 1, 1933 to March 31, 1934, as follows: inheritance tax, \$146,889.19, mill tax, \$347,732.68. These amounts are short of the estimates made by the Secretary of the State Tax Commission, inheritance tax, \$103,110.81, mill tax, \$34,267.34.

4. President McVey's Quarterly Report.

The following report was made by President McVey.

It has been customary at the spring meeting of the Board of Trustees to present the University budget, to discuss it and finally, after such modification as the Board may see fit to make, to adopt it as a basis of conducting the University the coming year. I am unable to present a budget at this meeting since the Legislature adjourned without providing funds for the conduct of the governmental institutions of the state and because no action was taken upon a general budget.

The State Budget Commission met in January and at that time the University presented a budget for the three divisions of the University on the supposition that 1/3 the inheritance tax and 6.7% of the general property tax would no longer be assigned to the University of Kentucky. The sum of \$850,000 was asked to supplement the income

from miscellaneous sources for the purpose of conducting the college division. This sum included \$85,000 as a possible offset to the decline of warrants which might be received. In addition to this sum, \$20,000 annually was asked to conduct the summer school. An item of \$20,000 annually was put in for repairs and the sum of \$30,000, which has been in the budget for many years, was asked for agricultural instruction. In addition to this, the sum of \$79,000 annually for two years was requested to pay back salaries that were not paid in the year 1931-32. The general statutory provisions for the support of the Experiment Station were asked, and also for the continuance of agricultural extension.

After hearing the University and other departments and institutions the Budget Commission recommended that in general the University should receive for the next biennium the same amount it has received this past year, \$679,000 for general expenditures. The Commission also included \$10,000 annually for the summer session, \$10,000 for repairs, and \$25,500 for agricultural instruction. I am told that the Interim Committee has placed \$79,000 in the annual budget for the payment of back salaries. The Experiment Station is to receive \$50,000 and the Public Service Laboratories \$22,000, also the agricultural extension is to have \$120,000. These are the same amounts that were appropriated two years ago. The state now awaits action of the Governor in calling an extra session. Unless provision is made for additional revenue the state can not go on and not only will the educational system of the state suffer but it will be impossible to conduct the courts and any other agencies of the state.

Since December when the last meeting of the Board of Trustees occurred, the University has been brought into considerable relationship with the Federal government. Not only have the Experiment Station and Agricultural Extension been carried on but a great deal of administrative work necessary to the administration of the Agricultural Adjustment Act regulating the production of tobacco, corn, hogs and wheat. The amount of work done by this division of the University is very great indeed and is hardly known to the public. The service rendered has been of a very high order.

In addition to that, the University has carried on a number of projects on the campus, due to the provisions of the Civil Works Administration. Grading was undertaken on the campus of the College of Education, some repairs were made to roads, buildings were painted, and walls and walks built, all of which were worth while and valuable. In addition to that, the Civil Works Administration has provided a fund of \$15 a month for 255 students who are working under the direction of

university departments. The Civil Works Administration has also provided funds for some survey work in connection with the Tennessee Valley Authority which has been under the direction of the departments of Political Science, Economics and Education.

The city has completed its project in front of the campus through the use of funds from the Civil Works Administration. The University donated a strip of land running from Euclid Avenue to the Agriculture Building. The city has widened the road, put in additional pavement and built a retaining wall along the edge of the grounds. It has widened South Upper Street in front of the Education Building group.

Several circulars have been received from Washington indicating that it might be possible that Congress would appropriate money to erect armories at land grant colleges. The University of Kentucky has made application for such funds but so far no action has been taken. Hope is that a considerable sum of money will be given to construct an armory for the use of the R. O. T. C. and other student activities.

Increased interest has been shown on the part of students in the Student Union Building. It is true that such a building is quite essential but so far no application has been made for funds to construct the building. Under provisions of the Act the government would provide about 30% of the cost of the building. The University would have to finance the balance. One of the student organizations is endeavoring to get agreement among the students that a fee of \$4.00 a year shall be collected for the purpose of paying on the amortization charges of such a building. At the present time, the matter rests in abeyance.

The long expected report of the Griffenhagen Associates employed by the state in connection with the Governor's Advisory Committee has appeared. This report states that on the whole the University is economically operated and its finances well managed. It states also that lack of funds has entailed deferring essential maintenance repair and improvement projects. Complimentary mention is made of the research, library and other agencies of the University. Attention is called quite specifically to the high cost of instruction in the College of Engineering, Agriculture and Education. The method used by the Griffenhagen Associates is to equate full-time students and to divide the cost of the college by the total of such equation. The ordinary procedure has been to divide the cost of the college by the number of students enrolled in it. The College of Agriculture is reported in this document to

cost \$628 per educated student, \$552 in the College of Education and \$386 in the College of Engineering. From such study as I have been able to make thus far in the matter, the Associates have not taken into consideration the students that are in Home Economics. However, I am not prepared to say that this is the case. The important point about the matter, after all, is that such examination is largely a matter of bookkeeping. If the junior college work in the University were omitted from the study of the cost of all the colleges, the expense of the colleges would probably show little variation. The least expensive part of the instruction in Education, Agriculture and Engineering is done in another college and credited to that college. The enrollment in Agriculture could be doubled without increased cost to the state and the expectation is that this enrollment will be increased in the course of a little while. It is a question also whether a study based on one semester's work would be accurate. The variation might be due to the fact that the faculty of the College of Agriculture had a lighter schedule than usual and, in addition to that, the question arises as to whether the study makes a proper assignment of salaries to instruction.

Taking the report as a whole, however, it presents the specific needs of the University in a fair light.

I can report that the University has gone on under very difficult circumstances; that there is a cheerful and hopeful attitude in the staff and that the morale of the University and student body may be regarded as certainly well above the average.

5. Taxes Uncollected This Fiscal Year -- Question of Distribution.

President McVey stated that his attention has been called to the question of distribution of general revenue and inheritance taxes due before June 30, 1934, but not collected until after that date; that is, as to whether all of such collections shall be credited to the General Fund of the State, or whether the part allocated to the schools will be set aside to them. It seems that some one interested in the schools had submitted this question to the Auditor of Public Accounts, that he did not show an unfavorable attitude toward payment to the schools, but that he will require an opinion of the Attorney General, setting out the Auditor's duty in such contingency. The question was left open for further investigation.

6. The Griffenhagen Report.

President McVey presented the report of the survey of the University made by Griffenhagen Associates employed under the act of the 1932 Legislature, to make survey and audit of state departments and institutions. The report was discussed at length, all the points of criticism, constructive and otherwise, shown by the report, were pointed in the minutes of receipt of the Report.

7. Report of Fraternity Council Approved.

The report of the Committee of Fraternity Finance was presented and discussed at some length. Mr. Hillenmeyer raised the question of the high cost of music at fraternity dances. It was agreed that he was right in his criticism of such expenditures, but it was thought best to approve the mutual agreement of the fraternities and the Dean of Men, it appearing that the agreement will probably automatically take care of excessive expenditures. The report was accepted and on motion and second the agreement was approved.

The report follows:

April 5, 1934

Dear President McVey:

The Committee on Fraternity Finance has completed the plan which has been approved by all the social fraternities. It has been suggested that the entire plan be printed in the Kernel when it meets with your approval. We understand there is a meeting of the Board of Trustees today and thought that you might wish to present the program to them before we went any farther with it.

A copy of the plan with the signatures of the committee and representatives of the fraternities is enclosed.

(Signed) Lysle W. Croft.

Copy of the Plan

RECOMMENDATIONS OF THE COMMITTEE ON FRATERNITY FINANCE

The Committee on Fraternity Finance has had two meetings. The Committee makes the following report in which its members concur unanimously:

1. A financial statement showing the condition of each fraternity at the end of the current year will be submitted at the office of the Dean of Men by June 15 of each year. The report will be signed by the alumnus or faculty adviser, the president and the treasurer of the fraternity. The reports are to be confidential. The forms of the reports will be supplied by the office of the Dean of Men.
2. A financial report will be made to the office of the Dean of Men by each fraternity by the fifteenth of each school month. The report will be signed by the alumnus or faculty adviser, the president and the treasurer of the fraternity. The reports are to be confidential. The forms for the reports will be supplied by the office of the Dean of Men. The financial report will include balance sheet, statement of profit and loss, operating expense for all departments, schedule of accounts receivable, schedule of notes receivable, schedule of accounts payable, schedule of notes payable.

A temporary budget will be submitted with the first report of the school year.
3. Every member of a fraternity will be required to pay his financial obligations to the fraternity before he will be allowed to register the next semester, to transfer his credits to another school, or to graduate from the University.
4. Every fraternity will be required to pay its current financial obligations or it will be placed on probation until all such obligations are settled satisfactorily.
5. It is recommended that closer supervision be exercised in the purchase of real estate.
6. All freshmen will be required to live either in the Men's Residence Halls or in a fraternity house unless excused by the office of the Dean of Men.

Freshmen living in the Men's Residence Halls who pledge to a fraternity will be permitted to move into the fraternity house if they so desire, and to receive a proportional refund on their dormitory room rent. This provision, however, will be limited to a period of thirty (30) days from the beginning of the first semester and

thirty (30) days from the beginning of the second semester.

Respectfully submitted,

(Signed) Roy Moreland, Chairman
 Robert D. Haun
 Lysle W. Croft
 Howard Mathews
 W. C. Gaines
 H. W. Finley
 John Faunce
 Henry C. McCown
 Robert D. Hess
 Bazil L. Baker

We endorse the recommendations of the Committee on Finance:

<u>Name of Fraternity</u>	<u>President</u>	<u>Inter Frat. Rep.</u>
Alpha Gamma Rho	Smith Broadbent	Joe McDaniel
Alpha Lambda Tau		Lawrence C. Jenkins
Alpha Sigma Phi	Geo. W. Vogel	Gordon E. Burns
Alpha Tau Omega	Gaylon Harvey	James Fahey
Delta Chi	Jas. S. Carroll	Jas. S. Carroll
Delta Tau Delta	Geo. T. Skinner	Alfred O. Nielley
Kappa Alpha	Wm. C. Gaines	C. D. Dugan
Lambda Chi Alpha	J. P. Mumford	J. B. Wells
Phi Delta Theta	H. W. Finley	W. B. Hunt, Jr.
Phi Kappa Tau	Arthur Muth	Lucien H. Congleton
Phi Sigma Kappa	Samuel J. Tedesco	

Pi Kappa Alpha	Wilford Graves	Bazil L. Baker
Sigma Alpha Epsilon	Henry C. McCown	Henry C. McCown
Sigma Chi	William R. Gottshall	William R. Gott- shall
Sigma Phi Epsilon	L. D. Chipps	Richard W. Boyd
Sigma Nu	E. E. Hubbard	G. B. Byrne
Triangle	J. H. Faunce	Wm. C. Duncan, Jr.
Kappa Sigma	Harry Walker	Wm. G. Howe

8. Widening Rose Street

President McVey stated that during the short time since the last meeting of the Executive Committee, due to his absence from Lexington, that of Dean Cooper and Mr. Morton, nothing could be done toward the proposed agreement to widen Rose Street. It was the sense of the members of the Board that the project is worthwhile and the Committee was given further time, the resolution as appearing in the minutes of the Executive Committee meeting of March 27, 1934, to be changed to read as follows:

It was moved and seconded that the request of the City of Lexington to widen Rose Street from Limestone to Washington Avenue be referred to the Committee heretofore appointed, to-wit, President F. L. McVey, Dr. George Wilson, and Mr. Louis Hillenmeyer, provided, in the opinion of the Committee before named, this widening can be done without material injury to the University and that the benefits to the University be greater than the injuries to the property and provided further that the plan as finally approved by the Committee be accepted by President McVey. The motion carried, the Committee being empowered to act.

9. Fire Escapes.

President McVey submitted the following communications from the Superintendent of Buildings and Grounds relative to the need of fire escapes and other regulations at Smith Hall;

April 4, 1934

Memo to: President F. L. McVey

Re: Smith Hall

Chief Henry has sent me copy of a letter having to do with a recent inspection of Smith Hall which I am enclosing.

You will recall the State Fire Marshall told us some time ago that it would be necessary to install a fire escape on the building for the benefit of persons residing on third floor. If this floor could be kept vacant and not used for sleeping purposes it would be unnecessary to install fire escape.

I saw Mrs. Harrison yesterday about the accumulation of trash and she promised to have it cleaned up this week.

The windows in question can be equipped with spring sash weights.

The costs involved are:

1. Fire Escape.....	\$190.00
2. Spring Sash Weights	12.00
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	\$202.00

Cordially yours,

(Signed) M. J. Crutcher.

Letter from C. J. Henry, Chief, Fire Department, Lexington, Kentucky, to Mr. M. J. Crutcher, Superintendent of Buildings and Grounds, March 29, 1934.

Re: Chi Omega House, 319 Lexington Ave.

Dear Sir:

An inspection of the above mentioned building was made and this inspection revealed the following:

That, six girls were sleeping on the third floor of this building and that the third floor of this building has only one exit. This constitutes a dangerous life hazard and is in violation of the State law.

An accumulation of trash and paper was found in the store room on the third floor and this room must be cleaned at once.

The lower sash in the windows on the third floor should be either placed on sash weights or some other means provided for the windows to be windows to be easily opened, as, in their present condition, it would be very dangerous for the girls to use these windows in case of fire, due to the fact that no provision is made for holding the windows up.

Trash, paper and other inflammable material should be moved from the basement.

A fire escape must be provided for this building, as well as the one located on the campus known as Neville Hall. Some time ago I received a letter from Dr. McVey, asking that I take the matter up with the Governnor in regards to placing an escape on Neville Hall. I received a letter from the Governor and he said that he would cooperate with President McVey in regard to this matter. I suppose that Governor Laf-foon has communicated with President McVey in regard to this matter.

I trust that you will give these matters your immediate attention, and that it will not be necessary for this office to take legal action to have these fire escapes installed.

Respectfully,

(Signed) C. J. Henry
Chief, Fire Department

It was the sense of the members of the Board that the law should be complied with, and, on motion and second, it was ordered that fire escapes be placed on Smith Hall and that fire escapes be placed on Neville Hall.

10. Bill for Taxes and Insurance Presented by Central District Warehousing Corporation.

The Business Agent presented bill from Central District Warehousing Corporation for amount due on taxes and insurance. The bill as inserted below was approved and ordered paid.

Insurance on Independent Warehouse paid under schedule of the Central District Warehousing Corporation - Paid October 7, 1933.

FW20056	B&S	\$37,500.	Bldg. South Lime	10/6/34	\$ 490.50
FW22038	M.M	37,500.	" " "	10/6/34	490.50
					<u>\$ 981.00</u>

Taxes - City of Lexington	\$1167.08
Taxes - Fayette County	227.50
	<u>\$1394.58</u>

Total Due Central District Taxes and Insurance \$2375.58

11. Bureau of Mineral and Topographic Survey Pay Roll Approved.

The following pay roll for April of Bureau of Mineral and Topographic Survey was approved:

David M. Young	1 mo.	\$52.00	\$52.00
Mrs. A. O. McFarlan	1 mo.	35.00	35.00
Mrs. Pauline Young	1 mo.	35.00	35.00
Newell Wilder	26 hrs.	.50	13.00
Louise Barton	1 mo.	70.00	70.00

12. Communications Relative to D. E. Boden.

The Business Agent reported that several letters have been received regarding one D. E. Boden, who is traveling through the South representing himself to be a professor in the University of Kentucky, and by the influence of such representation, asking to get cash on checks. He drives a Pontiac Cabriolet, 1929 model, Kentucky license No. 216-266, Fayette County, and gives his address as 128 Georgetown Street. There is no such person connected with the University. The matter was referred to the Lexington Chief of Police. No action was taken.

13. Appointments and Other Staff Changes.

Leaves of Absence

Mrs. Josephine Turpen, secretary in the Civil Engineering Department, was granted leave of absence from May 1, 1934, to July 30, 1934, without pay. Miss Cecil McConathy was appointed to act in the place of Mrs. Turpen during the latter's absence, salary \$23.75 a month.

Professor J. C. Jones was granted leave of absence without pay for the year beginning July 1, 1934. His connection with the department of Political Science is to be terminated on July 1, 1935.

Appointments

Hugh Van Antwerp appointed as a student assistant in Civil Engineering for the months of April and May, 1934; salary \$25.00 a month.

On motion, the Board adjourned.

D. H. Peak
Secretary of the Board