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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

SERIES IX
THE DEPARTMENT OF AGRICULTURE
No 41
TENNESSEE

SURVEY OF FEDERAL ARCHIVES
WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S & PROFESSIONAL PROJECTS
NEW ORLEANS, LOUISIANA

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Women's and Professional Projects
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and
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SERIES IX.
THE DEPARTMENT OF AGRICULTURE
NO. 41.
TENNESSEE

New Orleans, Louisiana
The Survey of Federal Archives
1938

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Tennessee the direction of the Survey was undertaken by Judge Samuel C. Williams with Mr. Lowe Watkins, who later succeeded him as director, as his assistant. In May,1937, Tennessee was added to the region under the direction of Mr. Stanley C. Arthur of New Orleans, with Mr. John S. Luton as state supervisor. This inventory of the records of the Department of Agriculture in Tennessee was prepared in the New Orleans office of the Survey under the direction of Mrs. Norris Fazekas, editor-in-chief and assistant state supervisor, and was edited before final typing by Mr. Lewis J. Darter, Jr., of the Washington office.

Stanley C. Arthur
State Supervisor
Survey of Federal Archives
in Louisiana

New Orleans, La.
June 21, 1938

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AGRICULTURAL ADJUSTMENT ADMINISTRATION

The various commodity-control programs of the Agricultural Adjustment Administration were inaugurated in 1933. These programs were replaced after the Hoosac-Mills decision of the Supreme Court by the agricultural conservation and domestic allotment program. The field program of the AAA is administered through the offices of the county agricultural extension agents and the field records are found in their custody. These records pertaining to purely AAA activity have been separated from regular Extension Service records and have been placed in the inventory under the agency heading "Field Agent". These field agents are, in most cases, the county extension agents acting in their capacity as county representatives of the Department of Agriculture for the Agricultural Adjustment Administration. The commodity-control programs were operated by county commodity associations; the conservation program is administered by county agricultural conservation associations also through the county agents or some other designated executive head.

Many agencies of the Department of Agriculture have cooperated with the AAA, particularly agencies of the Bureau of Agricultural Economics and of the Bureau of Animal Industry. Such records have been listed under the agencies where they were found.

ALAMO

FIELD AGENT
Crockett County Court House

1. CORN-HOG CONTRACTS, 1934 - 1935. Budget, bulletins, contracts, corn yields, multiple land holdings, receipts, transmittal sheets, applications, compliance forms, and related correspondence. (Seldom, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 2d floor. (3)

2. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Forms BA 208 and BA 209; Form Cotton 1a; Form Cotton 120; and correspondence relative to applications. Index. (Daily, official.) 10 x 12 folders, 16 ft., in 8 drawers of filing cases. 2d floor. (2)

3. COTTON FILES, 1934 to date. AAA records, cotton parity, reports on cotton adjustment, budgets, receipts for cotton rental and parity checks, SCS application for payment, 1935 cotton subsidy, 1934 parity checks, cotton tax-exemption certificates, and monthly and weekly reports. Index. (Daily, official.) 10 x 12 folders, 32 ft., in 16 drawers of filing cases. 2d floor. (4)

BOLIVAR

FIELD AGENT
Hardeman County Court House

4. GENERAL FILE, 1933 to date. Of 1933 cotton campaign, cotton, hog and corn production control for 1934 - 1935, Bankhead law for 1934 - 1935, Agricultural Conservation Service records, work sheets, maps of farms, applications for grants for 1934 - 1935, copies of contracts entered into with producers, receipts for checks and Bankhead certificates for 1933 - 1936, and related correspondence. Index. (Daily, official.) 10 x 12 folders, 32 ft., in 16 drawers of steel filing cases. Office, 2d floor. (6)

BROWNSVILLE

FIELD AGENT
Haywood County Court House

5. 1933 PLOW-UP AND 1934 - 1935 BANKHEAD RECORDS, 1933 - 1935. Application for permit to take land out of cotton production; offer to enter into cotton option benefit; Form Cotton 6, exercise of cotton option and pool agreement; Form C 5E, receipt for amount distributed; Forms BA 8a and 9a, applications for 1934; and Forms BA 208 and 209, 1935 applications. Indexed. (Occasionally, official.) 9 x 14 loose-leaf books, 8 ft., on shelves and in pasteboard box. 1st floor. (16)

6. COMPLIANCE FORMS, 1934 - 1935. Forms Cotton 20 and 21 for 1934; Form Cotton 120, Certificate of Compliance; and Form Cotton 121, Supplementary Representation of Producer to County Committeemen for 1935. Indexed. (Frequently, official.) 10 x 12 folders, 12 ft., in 6 drawers of filing cases. 1st floor. (20)

7. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8, Corn-Hog Reduction Contract; Form CH 13, Preliminary Work Sheet; Form CH 14, Producer's Statement of Supporting Evidence; Form CH 15, Community Committee Certification; Form CH 16, Map of Farm; Form CH 116, Transmittal Sheet; Form CH 127, Compliance Sheet; Form CR-Cot. 201, Notice of Acceptance for Contract; Form CR-Cot. 203, Schedule of Contracts Approved; and Form Cot. 12, receipts for checks. Index. (Seldom, official.) 10 x 12 folders, 2 ft., in pasteboard box. 1st floor. (17)

8. COTTON CONTRACTS, 1934 - 1935. Form Cotton 104, supplementary document relating to cotton acreage reduction with power of attorney attached; and Form Cotton 1a, Application for 1934 and 1935. Indexed.

(Frequently, official.) 10 x 12 loose-leaf books (32), 2 ft., in drawer of filing case. 1st floor. (21)

9. PARITY RECORDS, 1934 - 1935. Form Cotton 35a, Instruction for Distribution; Form Cotton 135, Receipt; and Form Cotton 12, Receipt for Payments. Indexed. (Frequently, official.) 10 x 12 folders and 12 x 18 loose-leaf books, 10 ft. 6 in., in 2 drawers of steel filing case, on shelves, and in 19 pasteboard boxes. 1st floor. (18)

10. COTTON ADJUSTMENT PROGRAM RECORDS, 1935. Form CAP 1, Sales Certificate; Form CAP 2, Application for Payment; Form CAP 3, Receipt for Payment; Form CAP 4, Application; Form CAP 4a, Division of Crop; and Form CAP 11, Transmittal. Indexed. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (19)

11. WORK SHEETS, 1936 to date. Form ECR 1, Work Sheets; Form ECR 7, Map; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. 1st floor. (23)

CAMDEN

FIELD AGENT
Benton County Court House

12. PLOW-UP RECORDS, 1933. Application for permit to take land out of cotton production, with report of performance attached. (Rarely, official.) 9 x 14½ loose-leaf book, 2 in., on shelf. 2d floor. (16)

13. COTTON AND BANKHEAD CONTRACTS, 1934. Forms Cotton 1 and 20, certificates of compliance; Form 21, supplementary information; and Form BA 8, application for certificate. Indexed. (Occasionally, official.) 9 x 14½ loose-leaf books (17), 2 ft. 10 in., on shelves. 2d floor. (17)

14. CORN-HOG RECORDS, 1934 - 1935. Form CH 8, Contract; Form CH 53A, Certificate of Compliance; Form CH 13, Preliminary Work Sheet; Form CH 54A and CH 60, Proof of Compliance For 2d and Final Payments; Form CH 101, Contract; Form CH 103, Application; Form CH 127, Compliance; Form CH 106, producer's statement of supporting evidence; and relating correspondence. Index. (Occasionally, official.) 10 x 12 folders, 7 ft., in 4 drawers of filing case. 2d floor. (18)

15. COTTON, BANKHEAD AND PEANUT CONTRACTS, 1935. Forms Cotton 120 and 121, compliance certificates; Form Cotton 101A, producer's

statement of supporting evidence; Form Cotton 135, report of distribution of parity; Form Cotton 104, supplementary document to 1934 and 1935 contracts; Form BA 208, application; Form BA 331, supervisor's report; Form CAP 2, application; Form CAP 3, receipt; and Form PN 1, peanut contract; and related correspondence. Index. (Frequently, official.) 10 x 12 folders, 12 ft., in 6 drawers of filing cases. 2d floor. (19)

16. AGRICULTURAL CONSERVATION WORK, 1936 to date. Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance, and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 5 ft., in 3 drawers of filing case. 2d floor. (20)

CLEVELAND

FIELD AGENT
Bradley County Court House

17. RECEIPTS FOR CHECKS DELIVERED UNDER REDUCTION CONTRACTS, 1933 - 1934. AAA Form C 12, receipt from cotton raisers for cotton plow-up. (Seldom, official.) 11 x 14 folders, 1 in., in steel filing case. Basement. (332)

18. ADMINISTRATIVE EXPENSES, 1933 to date. AAA Forms 1024, 1025A, 22EA, and ACP Forms 7, 8, 9, 10, and 11, expenses for personal service and automobile, and receipt for money received from county Agriculture Conservation Association. (Monthly, official.) 8½ x 11 folders, 4 in., in steel filing case. Basement. (330)

19. APPLICATIONS FOR COTTON TAX-EXEMPTION CERTIFICATES, 1934 - 1935. AAA Forms 208 and 209, applications of individual for certificate on cotton raised prior to start of AAA. (Seldom, official.) 8 x 10½ and 8½ x 14 folders, 2 ft., in steel filing case. Basement. (333)

20. CORN-HOG REDUCTION CONTRACTS, 1934 - 1935. AAA Forms 101A and 8a, contract between producer and government as to number of acres to be planted and hogs raised; and AAA Forms 172C and 60, supervisor's report. (Seldom, official.) 8 x 10½ folders, 2 ft., in steel filing case. Basement. (311)

21. COTTON CONTRACT AND SUPERVISOR'S REPORT, 1934 - 1935. AAA Forms 120 and 121, contract of cotton producer to raise a certain amount of cotton; and Forms 101 and 101A report on producers ability to live up to contract. (Seldom, official.) 8 x 10½ folders, 2 ft., in filing case. Basement. (314)

22. COTTON SALES CERTIFICATES AND APPLICATION FOR PRICE ADJUST-

MENT, 1934 - 1935. AAA Form CAP 1 shows name, address, and amount of cotton purchased; and AAA Form CAP 2, application for cotton price adjustment payment. (Seldom, official.) 8 x 10½ vols., 2 ft., in steel filing case. Basement. (315)

23. PARITY PAYMENT OF RECEIPT FORMS UNDER 1934 - 1935 REDUCTION CONTRACT, 1934 - 1935. AAA Forms 135 and 12, receipts for payment of money received from government account under cotton acreage reduction. (Seldom, official.) 8 x 21 bundle, 1 ft., in steel filing case. Basement. (322)

24. RECEIPT FOR CHECKS DELIVERED UNDER REDUCTION CONTRACTS, 1934 - 1935. AAA Form 12, receipt from raisers of cotton, corn, hogs, and tobacco. (Seldom, official.) 11 x 14 folders, 6 in., in steel filing case. Basement. (331)

25. RETIRED CORRESPONDENCE FILES, 1934 - 1935. Miscellaneous correspondence between county agent and state officials relative to cotton reduction contracts. (Seldom, official.) 8 x 10½ folders, 2 ft., in steel filing case. Basement. (312)

26. TOBACCO REDUCTION CONTRACTS, 1934 - 1935. AAA Form T 39B, tobacco production adjustment contract made in county (duplicates). (Seldom, official.) 8 x 21 folders, 1 ft. 4 in., in steel filing case. Basement. (324)

27. SUMMARY OF RECOMMENDATIONS FOR TOBACCO CONTRACTS, 1934 to date. AAA Form T 400 shows name of operator, tenure, acres in farm, acres cultivated, and tobacco base under old and new contracts made out by county agent to state economist of AAA. (Seldom, official.) 11 x 16½ folders, 1 in., in steel filing case. Basement. (325)

28. TOBACCO AND COTTON CONTRACT CORRESPONDENCE, 1934 to date. Between agent and growers relative to contracts (duplicates). Filed by dates. (Weekly, official.) 8½ x 11 folders, 4 in., in steel filing case. Basement. (320)

29. DAILY SUMMARY REPORT OF COTTON TAGGER, July 30, 1934 - Aug. 10, 1935. Form BA 13A, daily operations of tagger for tax-exempt lint cotton. (Seldom, official.) 8½ x 10 folders, 1 in., in steel filing case. Basement. (327)

30. COTTON BALE TAG RECORD, July 31 - Aug. 8, 1934. Form BA 3c shows location, name, address, date, and number of cotton bales authorized for affixing of tags under Cotton Act Apr. 21, 1934. (Monthly, official.) 8 x 10½ folders, 2 in., in steel filing case. Basement. (318)

31. OLD CORRESPONDENCE, 1935 - 1936. Between county agent, growers, and state and district officials regarding cotton adjustment matters. (Seldom, official.) 8 x 10½ folders, 8 in., in steel filing case. Basement. (313)

32. WORK SHEET, FARM RECORD, BANKHEAD ALLOTMENT, AND COTTON, 1935 - 1936. AAA Form CAP 4A shows name of producer, amount raised, adjustment payment per number and full information regarding the 10 cent loan; and Form CAP, receipt for cotton price adjustment payment. (Seldom, official.) 8 x 21 and 12 x 19 folders, 1 ft., in steel filing case. Basement. (334)

33. WHEAT REDUCTION CONTRACT, May 1 - June 3, 1935. Form W 50 shows state and county, owner, tenant, address, acres under contract, number of acres seeded, 1934 wheat record, and pounds of commercial fertilizer used per acre. (Seldom, official.) 8½ x 10 folders, 1 in., in steel filing case. Basement. (326)

34. APPLICATIONS FOR 1936 WHEAT CONTRACTS, 1936. (Never.) 8 x 21 folders, 2 in., in steel filing case. Basement. (323)

35. SOIL CONSERVATION PROGRAM, 1936 to date. AAA Form ECR 1, work sheet, shows products and quantity raised in 1935; Form ECR 10, supervisor's report on 1936 acreage and production; and Form ECR 11, application for payment by producer. (Weekly, official.) 8 x 10½ folders, 5 ft., in steel filing case. Basement. (309)

36. BASES AND ALLOWANCES, 1937 to date. AAA Form ECR 109 shows bases to be used under 1937 soil conservation program. Filed alphabetically. (Weekly, official.) 8 x 10½ folders, 1 ft., in steel filing case. Basement. (310)

37. INDEX CARDS, n. d. Of all parties interested in cotton, tobacco, corn, and hogs. Filed alphabetically. (Seldom, official.) 3 x 5 cards, 9 in., on steel cabinet. Basement. (336)

CLINTON

FIELD AGENT
Anderson County Court House

38. TOBACCO PRODUCTION CONTROL CONTRACTS, 1933 - 1936. AAA Forms: T 39, Burley Type 31 Tobacco Production Adjustment Contract; T 56, Community Committee Certification Tobacco Production Adjustment Contract; T 66 and 67, Buyer of Sales from 1931 - 1932 Crop; T 94, Certificate of Special Sales of Tobacco; T 102, First Certificate of 1934 Compliance; T 103, Outline and Measurement of Each Field; T 113, Substitution of Parties to Tobacco Contract; and T 152, Burley Tobacco Marketing Card with relative correspondence. See addenda for form numbers and titles. Arranged alphabetically by names of signers. (Never.) 8½ x 11 folders, 5 ft., in 2 drawers of filing case. 2d floor. (2)

39. AGRICULTURAL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, Work Sheet for East Central Region Soil Conservation Program, with information on land; Form ECR 7, Map of Crop Land; Form ECR 10, Report of Performance, showing acreage of soil depleting crops and practices; and Form ECR 11, Application for Payment. Forms attached. Arranged alphabetically by names of farmers. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (3)

COVINGTON

FIELD AGENT
Tipton County Court House

40. BANKHEAD AND PLOW-UP RECORDS, 1933 - 1934. Forms BA 8a, BA 9a, and BA 9b, applications showing information as to client's name, address, cropper's part of crops, land planted to cotton in 1934, estimated yield of lint cotton per acre, and cropper's oath and signature. Filed numerically. Indexed. (Frequently, official.) 9 x 14½ loose-leaf books (49), 10 ft., on shelves. Basement. (11)

41. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Forms BA 208 and BA 209, Applications; Form Cotton 1a, Bulletin; Form Cotton 120, Certificate; and correspondence relative to applications. Index. (Frequently, official.) 10 x 12 folders, 18 ft., in 9 drawers of filing cases. Basement. (12)

42. COTTON CONTRACTS, 1936 to date. Show number of acres in farm, number under cultivation, number in cotton, peanuts, tobacco, corn, peas, lespedeza, alfalfa, pasture, orchards, and number of buildings; Form ECR 1, Work Sheet of 1936 Soil Conservation Program; Form ECR 7, Map of Crop Land, 1936 Agricultural Conservation Program; and Form ECR 11a, Application for Payment. Index. (Daily, official.) 10 x 12 folders, 22 ft., in 11 drawers of filing cases. Basement. (10)

DECATURVILLE

FIELD AGENT
Decatur County Court House

43. GENERAL FILE, 1933 to date. Cotton contracts for 1934 and 1935, corn-hog contracts, cotton records, Bankhead applications, CAP adjustment payments, and correspondence with district and state offices. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Basement. (6)

DOVER

FIELD AGENT
Old Dover Bank Bldg.

44. BANKHEAD CONTRACTS, 1934 - 1935. Form BA 8, 1934 Application for Tax-exemption Certificate and Allotment; and Form BA 208, Bankhead Application for 1935. Indexed. (Occasionally, official.) 10 x 12 folders, 3 in., in drawer of filing case. 1st floor. (10)

45. TOBACCO CONTRACTS, 1934 - 1935. Form T 43, Tobacco Production Adjustment Contract; Form T 109, First Certificate of 1934 Compliance; Form T 191, First Certificate of 1935 Compliance; and Form T 153, Tobacco Marketing Card of 1934 Crop. See addenda for forms and titles. Indexed. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. 1st floor. (9)

46. CONSERVATION PROGRAM, 1936. Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (12)

DRESDEN

FIELD AGENT
Weakley County Court House

47. AAA RECORDS, 1933 - 1935. Tobacco contracts; instructions; tobacco, cotton, corn-hog, and association data; plow-up contracts; Smith-Kerr application; tobacco exemption; parity records; and checks delivered. Index. (Inactive file, seldom, official.) 10 x 12 folders, 20 ft., in 10 drawers of filing cases. 2d floor. (10)

48. CONTRACTS, 1934 - 1936. Corn-hog contracts 1934 - 1935; AAA cotton contracts 1934 - 1935; agricultural work for 1936; and home demonstration work for 1936. Index. (Frequently, official.) 10 x 12 folders, 31 ft., in 16 drawers of filing cases. 2d floor. (11)

DYERSBURG

FIELD AGENT
Old Cigar Factory Bldg.,
Mill Ave. and Cedar St.

49. CORN-HOG CONTROL ASSOCIATION, 1934 - 1935. Budgets, bulletins, buyers' inquiry, contracts, correspondence, corn yields, mul-

tiple land holdings, receipts, transmittal sheets, applications, and compliance forms. Indexed. (Rarely, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (13)

50. COTTON FILES, 1934 - 1935. Form Cotton 135, Parity Receipt; Form Cotton 120, Certificate; Forms Cotton 1a and 164, Contracts; Form 35A, Parity; Forms 316 and 317, National Pool Certificates; CAP Forms; and Form BA 105a, Bankhead form. Indexed. (Frequently, official.) 10 x 12 folders, 36 ft., in 18 drawers of filing cases. 1st floor. (11)

51. WORK SHEETS, MAPS, AND REPORT, 1936. Form ECR 1, Work Sheet, shows utilization of land, yield per acre of soil depleting crop, name and address of operator, and base acreage and yield; Form ECR 7, Map of Crop Land; and Form ECR 10, Supervisors' Report. Indexed. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (14)

ERIN

FIELD AGENT
Averett Bldg.

52. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8, Original 1934 Contract; Form CH 101, 1935 Contract; Form CH 127, Compliance; Form CH 13, Preliminary Work Sheet; and correspondence and circular letters relating to CH program. Index. (Rarely, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (5)

53. TOBACCO CONTRACTS, 1934 - 1935. Form T 43, Production Contract; Form T 67, Certificate of Tobacco Sales; Form T 56, Community Committee Certificate; Form T 123, Non-transferable Tax; Form T 303, Allotment Card of Fire Cured Tobacco; Form T 153, Fire Cured Tobacco Marketing Card; Form T 302, Allotment Card for Burley; Form T 104, Tax-exemption Application and Allotment Card; Form T 192, Map; and Forms T 200 and T 225, Marketing Cards and Warrants. Index. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. 1st floor. (4)

54. SOIL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. 1st floor. (6)

55. AGRICULTURAL CONSERVATION PROGRAM, 1937 to date. Forms ACP 7, 8, 9, 10, and 11, pertain to monthly statement of expense; books of treasurer, check books, and bank books; and Form ACP 13, receipts for checks of Agricultural Conservation Program. (Daily, official.) 10 x 12 folders, 5 ft., in 3 drawers of filing case. 1st floor. (7)

HENDERSON

FIELD AGENT
Walker Bldg., Main St.

56. PLOW-UP AND BANKHEAD CONTRACTS, 1933 - 1934. Form Cotton 6, Exercise of Cotton Option and Pool Agreement; Forms BA 8a and 9a, 1934 Application; and offer to enter into cotton option benefits and applications for permit to take land out of cotton production. Indexed. (Seldom, official.) 9 x 14 loose-leaf books, 4 ft., in cabinet. 1st floor. (1)

57. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8b, Corn-Hog Reduction Contract; Form CH 13, Preliminary Work Sheet; Form CH 14, Producer's Statement of Supporting Evidence; and Form CH 15, Community Committeemen's Certification. See addenda for forms. Index. (Seldom, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (5)

58. COTTON RECORDS, 1934 - 1935. Form Cotton 104, Supplement to 1934 Contract, with power of attorney attached; Form Cotton 101, 1935 Cotton Reduction Contract; Form Cotton 101a, Supplementary Sheet; Form Cotton 1a, Acreage Contract; Forms Cotton 120 and 121, Performance Sheets. Index. (Occasionally, official.) 10 x 12 folders, 5 ft., in 3 drawers of filing case. 1st floor. (4)

59. BANKHEAD CONTRACTS, 1935. Forms BA 208 and 209, Applications; Form BA 312, Report of Certificate Surrendered; Form BA 316, Trust Agreement; Form BA 317, Surrender of Certificates; and Form BA 3, 1935 Schedule of Payments Approved for Pool Certificates. Index. (Occasionally, official.) 10 x 12 folders, 3 ft. 4 in., in 2 drawers of filing case. 1st floor. (6)

60. PARITY RECORDS, 1935. Forms Cotton 135 and 12, Receipts for 1st and 2d Rental Parity Payments. Index. (Seldom, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (3)

61. SUBSIDY RECORDS, 1935. Form CAP 1, Sales Certificate; Form CAP 2, Application for Payment, Form CAP 3, Receipt for Payment; Form CAP 4, Application; and Form CAP 4a, Division of Crops. Index. (Occasionally, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (2)

62. ECR FORMS, 1936. Form ECR 1, Work Sheet; Form ECR 6, Data Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (7)

HUNTINGDON

FIELD AGENT
Post Office Bldg.

63. PLOW-UP RECORDS, 1933. Applications for permit to take land out of cotton production; offer to enter into cotton option benefit; Form Cotton 6, Exercise of Cotton Option and Pool Agreement; Form C 5E, Receipt for Amount Distributed; and county agent's certification. (Seldom, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 203. (18)

64. BANKHEAD CONTRACTS, 1934 - 1935. Form BA 3-1935, Receipt For Cotton Tax-exemption Certificate Pool Check; Forms BA 8a and 9a, 1934 Applications; Form BA 105, Receipt of Tax-exemption Certificate; Forms BA 208 and 209, 1935 Application; Forms BA 305 and 125, Receipts; Form BA 312, Report of Certificate of Surrender; Forms BA 316 and 317, Trust Agreement To Place Certificates In National Pool; and Forms Cotton 9, 10, and 12, 1934 and 1935 Bankhead forms relating to delivery of certificates sold and certificates surrendered to national pool. Index. (Frequently, official.) 10 x 12 folders, 9 ft., in drawers of filing case. R. 203. (20)

65. CORN-HOG RECORDS, 1934 - 1935. Form CH 8, Reduction Contract; Form CH 13, Preliminary Work Sheet; Form CH 14, Producer's Statement of Supporting Evidence; and Form CH 15, Community Committee Certification. See addenda for additional forms and titles. Index. (Occasionally, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. R. 203. (17)

66. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Form Cotton 1A, Contract; Compliance Forms Cotton 20 and 21 for 1934, and 120 and 121 for 1935; Forms Cotton 34 and 35 for 1934, and 135 for 1935, Parity Payment Receipts. Index. (Frequently, official.) 10 x 12 folders, 14 ft., in 7 drawers of filing cases. R. 203. (19)

67. COTTON PRICE ADJUSTMENT RECORD, 1935. Form CAP 2, Application For Payment; Form CAP 3, Receipt of Payment; Form CAP 4, Record of Farmers and Producers Application; and Form CAP 4A, Work Sheet. Index. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 204. (22)

68. COTTON RECORDS, 1935. Form Cotton 4, Supplement for 1934 and 1935 Contracts; Form Cotton 8, Change of Legal Status; Form Cotton 2, Amendment of 1934 and 1935 Contract; Form Cotton 101, 1935 Contract; and Form Cotton 101a, Application. Index. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 204. (21)

69. ACP FORMS, 1936. Form ACP 7, Estimate of Administrative Expenses; Form ACP 8, Public Voucher; Form ACP 9, Statement of Administrative Expenses; Form ACP 10, Continuation Sheet of Statement of Administrative Expenses; Form ACP 11, Receipt Schedule; and Form ACP 12, Individual Receipt. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 202. (16)

70. SOIL CONSERVATION PROGRAM, 1936. Form ECR 1, Work Sheet; Form ECR 6, Listing Sheet of Data; Form ECR 7, Map; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 204. (23)

JACKSBORO

FIELD AGENT
Campbell County Court House

71. TOBACCO CONTRACTS, 1933 - 1935. AAA Forms: T 39, Burley Type 31 Tobacco Production Adjustment Contract; T 56, Community Committee Certification of Tobacco Production Adjustment Contract; T 67, Buyer of Sales from 1932 Crop; T 102, First Certificate of 1934 Compliance; T 103, outline and measurement of each field; T 300, Contracting Producer's Receipt for Allotment Cards and Agreement of Trust; T 231, Representation and Agreement, by producer having excess tobacco production; T 152, Burley Tobacco Marketing Card; CR-LEX, Tobacco Allotment for 1935; and T 188, Supervisor's Report for 1935 Compliance. Arranged by serial numbers under communities. (Seldom, official.) 8½ x 11 folders, 4 ft., in 2 drawers of filing case. 2d floor. (7)

72. AGRICULTURAL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, Work Sheet; Form ECR 7, Map of Crop Land; Form ECR 8, Crops and Practices; Form ECR 10, Report of Performances; and Form ECR 11, Application for Payment. Filed by serial numbers. (Frequently, official.) 8½ x 11 folders, 6 ft., in 3 drawers of filing case. 2d floor. (9)

JACKSON

FIELD AGENT
Long-Johnson Bldg., S. Liberty St.

73. COTTON ACREAGE AND PRODUCTION, 1928 - 1935. Tables 1 and 2, on Cotton Acreage Production, cover 5 year period; and Form 104, attached to 1A, summary and certification of community and county committees, and approval of county agents, shows serial number, appli-

cant's name and address, number of rented acres, bales produced, average weight of lint per bale, total lint produced, acreage planted in cotton, total production and acreage, yield per acre, and signatures of producer and witness. (Rarely, official.) 8 x 10½ folders, 4 ft., in 2 drawers of steel filing case. Office. (212)

74. CORN-HOG CONTROL ASSOCIATION, 1934 - 1935. Budget, bulletins, buyers' inquiries, contracts, county and community committeemen, correspondence, corn yields, membership, multiple land holdings, receipts, transmittal sheets, applications, and compliance forms. (Rarely, official.) 9½ x 12 folders, 2 ft., in drawer of steel filing case. Office. (207)

75. COTTON DATA, 1934 - 1935. Form Cotton 120, Certificate Compliance for 1935, covering producer's certificate, showing state and county code and serial numbers, signature of producer, landlord's additional representation and certification, certificates of supervisor, county committee and comptroller; Form Cotton 121, supplementary representation of producer to county committee and report of supervisor. (Rarely, official.) 8 x 10½ folders, 2 ft., in drawer of steel filing case. Office. (216)

76. INSTRUCTIONS AND CORRESPONDENCE, 1934 - 1935. Options, rental checks, Bankhead referendum, compliance sent to Washington and Nashville, replacing of 1934 certificates with 1935 certificates, 1935 rulings, cotton sales certificates, cotton amendments and instructions, county line adjustments by Federal Land Banks, Internal Revenue Service, and increase for 1935, rules and regulations, summary information of state office, agricultural situation, and Form BA 11, Authorization Agreement. (Rarely, official.) 8 x 10½ folders, 2 ft., in drawer of steel filing case. Office. (213)

77. PARITY FORM 35A, 1934 - 1935. Showing contract serial number, state and county code number, instructions for distribution of parity payments among producers, share croppers and share tenants, total amount of parity payments, name of cropper, number of acres, amount of share distribution, and notarized signature. (Rarely, official.) 8 x 10½ folders, 2 ft., in drawer of filing case. Office. (215)

78. PARITY RECEIPTS, 1934 - 1935. Form Cotton 135 covers distribution of 1935 parity payments under cotton acreage reduction contract showing owners' and tenants' names, number of acres, amount distributed, and signatures of producer and witness. (Rarely, official.) 8 x 10½ folders, 4 ft., in 2 drawers of steel filing case. Office. (217)

79. APPLICATIONS, 1935. Form CAP 2 shows application number, number of pounds to farm, lint pounds, applicant's name and address, number of bales, sales certificates, if applicant is sole owner or not, buyer's name and address, date sold, and signatures of applicant and witness. (Seldom, official.) 7 x 9 folders, 2 ft., in drawer of steel filing case. Office. (208)

80. NATIONAL POOL CERTIFICATE, 1935. Form BA 316 shows agreement and certificate, serial numbers, producer's name and address, number of pounds, date executed and producer's signature; and Form BA 317 contains offer of sales or surrender of surplus cotton tax-exemption certificates, serial number, county code number, number of pounds, producer's signature, and date. (Rarely, official.) 8 x 10½ folders, 2 ft., in drawer of steel filing case. Office. (214)

81. WORK SHEET, 1935. Form CAP 4 shows Bankhead application number, applicant's name and address, total farm allotment, total farm production amounts of cotton under and not under loan, allotment to each producer, adjustment payment per pound, payment allocated each separate tract, payment to landlord, payment to cropper, and totals. (Rarely, official.) 12 x 19 folders, 2 ft., in drawer of steel filing case. Office. (210)

82. FORM CAP 3, 1935 - 1936. Shows Bankhead application number, check number and amount, number of pounds of cotton sold, signature and address of producer and witness, name of owner and tenants, amount of each individual's cotton sold, rate of pay, distribution, signature of owner and tenant. (Rarely, official.) 8 x 10½ folders, 2 ft., in drawer of steel filing case. Office. (211)

Agricultural Conservation Program

83. EXPENSES, 1936. Covering local transfers, bonds, office and accounting procedure, cash books, correspondence relative to payments, expense accounts, bank books, deposit slips, bank statements, check stubs, cancelled checks, copies of budget, copies of administrative rulings, general correspondence, and county and community committees. (Daily, official.) 9½ x 12 folders, 1 ft., in drawer of steel filing case. Office. (209)

84. WORK SHEET, MAP, AND REPORT, 1936. Form ECR 1, Work Sheet, showing utilization of land, yield of soil depleting crop per acre, name and address of operator, and base acreage and yield; Form ECR 7, Map of Crop Land, showing acreage in cultivation; and Form ECR 10, Report of Performance by Supervisor. Arranged alphabetically. (Daily, official.) 8 x 10½ and 11½ x 14 folders, 18 ft., in 9 drawers of steel filing cases. Office. (218)

JASPER

FIELD AGENT
Marion County Court House

85. AAA RECORDS, 1933 - 1935. Of cotton, corn, hogs, tobacco, and wheat, with contracts between individual farmers and government. Filed by dates. (Seldom, official.) 8⅓ x 11 folders, 6 ft. 6 in., in 3 wooden boxes. 1st floor. (86)

KNOXVILLE

FIELD AGENT
Knox County Court House
Main and Gay Sts.

86. WAREHOUSE INDEX, 1932. Covers tobacco producers, showing amount of sales. Arranged by warehouses. (Seldom, official.) 3 x 5 cards, 18 ft., in pasteboard boxes. Office. (371)

87. CORN-HOG CONTROL CONTRACTS, 1934 - 1935. For production control entered into with farmers of Knox County. Arranged by names of farmers under districts. (Seldom, official.) 9 x 12 folders, 4 ft., in 2 metal drawers. Office. (367)

88. MEMBERSHIP RECORDS OF CORN-HOG ASSOCIATION, 1934 - 1935. Show names of members enrolled, date of enrollment, number of hogs and other data. (Frequently, official.) 8 x 10 vol., ½ in. Office. (369)

89. MISCELLANEOUS FILE, 1934 - 1935. Reports, correspondence, and lists of farmers. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. Office. (374)

90. TOBACCO ACREAGE FILE, 1934 - 1935. Showing acreage planted and production for Knox County. Arranged alphabetically by names of producers. (Frequently, official.) 3 x 5 cards, 1 ft., in metal filing case. Office. (372)

91. TOBACCO FARMERS' REPORTS, 1934 - 1935. Form sheets itemizing crops, land, livestock, and equipment. Arranged alphabetically by names of farmers. (Frequently, official.) 8 x 10 loose-leaf book, 3 in. Office. (373)

92. TOBACCO PRODUCTION CONTROL CONTRACTS, 1934 - 1935. Arranged alphabetically by names of farmers. (Occasionally, official.) 9 x 12 folders, 8 ft., in metal filing case. Office. (370)

93. CORRESPONDENCE FILE, 1934 to date. Relative to work of tobacco, corn-hog administration control. Arranged alphabetically by subjects. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 metal drawers. Office. (368)

94. APPLICATIONS FOR CONTRACTS, 1935 to date. By farmers who are not eligible for regular contracts. (Occasionally, official.) 9 x 12 folders, 2 ft., in metal drawer. Office. (375)

95. CONTROL CONTRACTS AND RECORDS, 1935 to date. Of corn, hog, and wheat production. Arranged alphabetically by names of farmers. (Frequently, official.) 9 x 12 folders, 8 ft., in metal filing case. Office. (365)

LEXINGTON

FIELD AGENT
M. H. Britt Bldg., Public Square

96. CORN-HOG CONTRACTS, 1934. Form CH 13, Preliminary Work Sheet; Form CH 14, Producer's Report of Supporting Evidence; Form CH 15, Community Committee Certification; and Form CH 53A, 1st Certificate of Compliance. See addenda for forms and descriptions. Index. (Seldom, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 2d floor. (19)

97. COTTON CONTRACTS, 1934 - 1935. Form Cotton 1a, Application; Forms Cotton 20 and 21, 1934 Compliance; Forms Cotton 120 and 121, 1935 Compliance; Form Cotton 104, 1935 Power of Attorney; and Form Cotton 101, Cotton Acreage Contract. Index. (Frequently, official.) 10 x 12 folders, 10 ft., in 4 drawers of filing case and in wooden box. 2d floor. (13)

98. BANKHEAD FORMS, 1935. Form BA 208, Application; and Form BA 209, Division of Cotton between Tenant and Owner. Indexed. (Frequently, official.) 10 x 14 loose-leaf books (14), 2 ft., on shelves. 2d floor. (17)

99. 1935 COTTON ADJUSTMENT FORMS, 1935. Forms CAP 2, Application for Subsidy Payment, with relative correspondence. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (15)

100. COTTON FORMS, 1935. Form BA 311, county record of surplus cotton tax-exemption certificates transferred; Form BA 317, Offer of Sale; Form BA 305, Allotment Approved; Form C 5E, Office Copy of 1933 Plow-up; Form Cotton 3A, 1935, 2d payment approved; Form CAP 4, Work Sheet, showing division of cotton between tenant and owner; and Form BA 331, Compliance of Nonsigner. Index. (Seldom, official.) 10 x 12 folders, 5 ft., in drawer of filing case and in 2 pasteboard boxes. 2d floor. (14)

101. SOIL CONSERVATION RECORDS, 1936 to date. Form ACP 7, Estimate of Administrative Expenses; Form ACP 8, Public Voucher for Payment to Agricultural Conservation Association; Form ACP 9, Statement of Administrative Expense; Form ACP 11, Receipt Schedule; Form ACP 12, Individual Receipts; and Form TSC 2, Farm Supervision. Index. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (22)

102. WORK SHEETS, 1936 to date. Form Cotton 120 and 121, Compliance; Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; Form ECR 11, Application for Payment; and supplementary sheet showing field number, acreage, producer, and his share. Index. (Frequently, official.) 10 x 12 folders, 14 ft., in 7 drawers of filing cases. 2d floor. (16)

103. FORM ECR 101, 1937 to date. Statistical summary for areas with two or more bases, showing operator's name, number, total amount of land in farm and divisions, and soil depleting and soil conserving base. Index. (Frequently, official.) 16 x 26 sheets, 3 in., in wooden drawer. 2d floor. (18)

LINDEN

FIELD AGENT
Perry County Court House

104. GENERAL FILE, 1933 to date. Peanut contracts, cotton contracts for 1934 and 1935, corn-hog contracts, Bankhead applications, CAP adjustment payments, and correspondence with district and state offices. (Daily, official.) 10 x 15 folders, 8 ft., in 4 drawers of steel filing case. 2d floor. (7)

LOUDON

FIELD AGENT
Loudon County Court House

105. CORN-HOG CONTRACTS, 1934 - 1935. With relative papers under AAA program. See addenda for form numbers and titles. Filed by serial numbers. Index. (Rarely, official.) 10 x 14 envelopes, 5 ft., in 2 drawers of filing case. 1st floor. (1)

106. TOBACCO CONTRACTS, AAA, 1934 - 1935. With relative papers under AAA programs. See addenda for form numbers and titles. Arranged by serial numbers. 3 x 5 alphabetical card index. (Rarely, official.) 10 x 14 envelopes, 9 ft., in 4 drawers of filing case. 1st floor. (2)

107. WHEAT CONTRACTS, 1934 - 1935. AAA Form W3, Wheat Allotment Contract; Form W8, Map of Farm; Form W2, Application for Wheat Allotment Contract; Form W10, Thrashman's Certificate; and Form W9, Production and Disposal of Wheat Crop for 1930 - 1933. Arranged alphabetically by signers' names. (Never.) 8½ x 11 folders, 3 in., in drawer of filing case. 1st floor. (3)

108. AGRICULTURAL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, Work Sheet; Form ECR 7, Map of Crop Land; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. See addenda for forms and titles. Filed by serial numbers under years. Index. (Frequently, official.) 8½ x 11 and 10 x 14 folders and envelopes, 12 ft., in 6 drawers of filing cases. 1st floor. (4)

MADISONVILLE

FIELD AGENT
County Court House

109. CORN-HOG CONTRACTS, 1934 - 1935. AAA Forms CH 8, CH 13, CH 14, CH 15, CH 16, CH 53-60, CH 101, CH 103, CH 102, CH 127, and CH 128, Monroe county contracts. Arranged alphabetically by names of producers. (Seldom, official.) 9 x 12 envelopes, 4 ft., in 2 drawers of filing case. Basement. (2)

110. COTTON CONTRACTS, 1934 - 1935. AAA Forms 101, Contracts, and 101A, Producer's Statement and Supporting Evidence for 1935 Cotton Contract; Form BA 208, Application for Allotment and Tax-exemption Certificate; Form BA 331-F156, Field Form; Form BA 9a, Application for Allotment and Tax-exemption Certificate; Form CAP 1, Ginners' Report; Form CAP 2, Producer's Application for Cotton Price Adjustment Payment; and Form CAP 4a, Division of Payments between Landlord and Tenants as entered on CAP 2. Arranged alphabetically by names of producers. (Seldom, official.) 9 x 14⅛ vols. (5), 6 in., on table. Basement. (5)

111. TOBACCO CONTRACTS, 1934 - 1935. Forms T 39, T 102, T 103, T 152, T 188, T 190, T 224, and CR-CLEX 205, for Monroe county production control contracts. Arranged alphabetically by names of producers. (Seldom, official.) 9 x 12 envelopes, 10 ft. 9 in., in 3 drawers of filing case and 3 pasteboard boxes. Basement. (3)

112. SOIL CONSERVATION APPLICATIONS, 1936 to date. Form ECR 1, Work Sheet; Form ECR 10, Report of Performance; Form ECR 11, Application for Payment; Form ECR 7, Map of Crop Land; and relative correspondence. Arranged alphabetically by names of producers. (Frequently, official.) 8½ x 11 folders, 8 ft., in 4 drawers of filing case. Basement. (1)

MARYVILLE

FIELD AGENT
Post Office Bldg.

113. TOBACCO RECORDS, 1933 - 1935. Form T 152a, Burley Tobacco Marketing Card, showing allotted pounds that can be sold; individual summary record of Burley tobacco contract signer showing 3 payments in 1934; old cancelled contracts of 1933; tobacco tax paid by producer; tax payment warrants; payments approved; allotment applications, and 1934 - 1935 check receipts; AAA Form T 188a, Supervisor's Report of 1935 Compliance; and articles of associations, minutes of meetings, budgets, letters of instructions, and bulletins for carrying out program. Arranged alphabetically by subjects under years. (Rarely, official.) 8½ x 11 folders, 6 ft., in 3 drawers of filing case. R. 204. (2)

114. TOBACCO PRODUCTION CONTROL CONTRACTS, 1933 - 1936. Covering 800 signers in Blount County: Form T 102A, First Certificate of 1934 Compliance; Form T 103, Outline and Measurement of Each Field; Form T 39, Burley Type 31, Tobacco Production Adjustment Contract; Form T 56, Community Committee Certification; Form T 66, Certificate of Tobacco Warehouse or Buyer of Sales from 1931 Crop; Form T 67 for 1932 Crop; Form CR-LEX 205, Tobacco Allotment for 1935; Form T 302, Allotment Card for Burley Tobacco; Form T 207a, Record of Sale Under Allotment; Form T 224, Burley Marketing Card for 1935; and Form T 300, Contracting Producer's Receipt for Allotment Card and Agreement of Trust. Arranged alphabetically by names of producers under communities. (Rarely, official.) 8½ x 11 folders, 6 ft., in 3 drawers of filing case. R. 204. (1)

115. CORN-HOG CONTRACTS AND RECORDS, 1934 - 1935. Record of 40 signers in Blount County covering Form CRCH 201-1935, Landlord Notice of Acceptance; Form CH 101, Corn-Hog Contract; Form CH 103, Application for Corn-Hog Contract; Form CH 102, Record for AAA 1935 Corn-Hog Contract; Form CH 16, Map of Farm and Contracted Acres; Form CH 8, Corn-Hog Reduction Contract; Form CH 127, 1935 Corn-Hog Contract Compliance Certificate; Form CH 128, Feeder Pig Report; and list of wheat signers; itemized expenses, transmittals, reports, instructions, letters, etc. Arranged alphabetically by names of producers. (Rarely, official.) 8½ x 11 folders, 2 ft. 6 in., in drawer of filing case. R. 204. (3, 4)

116. RECORD OF TOBACCO PAYMENTS, 1935. Shows name of producer, address, and amount of payment received. Arranged alphabetically by names of producers. (Never.) 3 x 5 cards, 6 in., in drawer of card cabinet, R. 204. (5)

117. AGRICULTURAL CONSERVATION ASSOCIATION PROGRAM FOR BLOUNT COUNTY, 1936 to date. Record of 602 signers of Form ECR 1, Work Sheet; Form ECR 7, Map of Crop Land; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment, with relative correspondence. Arranged by serial numbers under communities. (Frequently, official.) 8½ x 11 folders, 4 ft., in 2 drawers of filing case. R. 204. (8)

118. MISCELLANEOUS FILE, 1936 to date. Forms ECR 6 and ECR 101, listing sheets; Forms ACP 7, 8, 9, 10, 11, and 12, expense forms; records of supervisors; articles of association; trouble file; monthly program expenses; lists of signers; letters of transmittal; and letters and bulletins of instructions. Arranged by subjects. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. R. 204. (9)

MEMPHIS

FIELD AGENT
Shelby County Court House,
Adams Ave. and 2d St.

119. BANKHEAD APPLICATIONS, 1934 - 1935. Forms BA 8A, BA 9A, BA 208, and BA 209; applications for allotments and tax-exempt certificates pursuant to Cotton Act, approved Apr. 21, 1934, showing applicants' names and addresses, location of farms, amount of cotton produced each year since 1928, community committee certifications with oath and signature of applicant, and information relative to any share-croppers on farms. Filed numerically. (Frequently, official.) 9 x 15 covers, 8 ft., in 3 compartments of filing cabinet. R. 103-A. (2288)

120. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Form Cotton 104, Supplementary Document Relating to 1934 and 1935 Cotton Acreage Reduction Contract entered into in 1934; Form 1, 1934 and 1935 Cotton Acreage Reduction Contract; Form 101, 1934 and 1935 Cotton Acreage Reduction Contract entered into in 1935; Form Cotton 20, Certificate of Compliance for 1934; and Form 121, Supplementary Representations of Producer to County Committee and Report of Supervisor for 1935. Filed numerically. (Rarely, official.) 9 x 12 folders, 24 ft., in 12 drawers of filing cases. R. 103-A. (2282)

121. INDEX CARDS, 1934 - 1936. Showing contract numbers, producers' names and addresses, adjusted cotton production, adjusted yield, rental per acre, acres to plant, base rented, farm allotments, amounts of first and second checks received. Arranged alphabetically. (Rarely, official.) 3 x 5 cards, 4 ft., in 4 cardboard card cabinets and in wooden box. R. 103-A. (2279)

122. LOST CERTIFICATES, 1935. Forms BA 318 and BA 319 giving general information relative to lost, destroyed, or stolen certificates, such as, producers' names and addresses, number of certificates, serial numbers, and names of persons who can testify as to whereabouts of certificates sent; report of county agent, attaching bond of indemnity in case of certificates; and supporting memoranda and letters. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 1 in., in drawer of steel filing case. R. 103-A. (2286)

123. PRODUCERS' OFFER OF SALE OR SURRENDER OF SURPLUS COTTON TAX-EXEMPTION CERTIFICATES, 1935. Shows producers' names and addresses, application serial numbers, number of pounds of surplus cotton, with signatures of producers and power of attorney forms. (Rarely, official.) 9 x 12 folders, 2 ft. 3 in., in 2 drawers of steel filing case. R. 103-A. (2285)

124. RECEIPTS FOR CHECKS DELIVERED, 1935. Showing state, county, serial number, payee, amount, and check number, with signature of payee. Indexed. (Rarely, official.) 12 x 15 loose-leaf book, 6 in., on desk. R. 103-A. (2278)

125. SUPERVISOR'S REPORTS, 1935. Show names and addresses of producers, acres planted in cotton, total acreage of farm, total acres cultivated, device used in measuring land, name of helper, total hours required to measure land, with rough drawing of measured fields and signature of supervisor. Filed alphabetically by names of towns and counties. (Rarely, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 103-A. (2280)

126. CORRESPONDENCE, 1935 - 1936. Between this office, Washington, Nashville, and others, relative to tax-exemption certificates, compliance forms, contracts, and applications concerning cotton surplus. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 103-A. (2281)

127. APPLICATIONS FOR COTTON PRICE ADJUSTMENT PAYMENTS, 1936. Form CAP 2 shows Bankhead allotment cotton in pounds, 1935 production of lint cotton, names and addresses of producers with their agreements to cooperate in 1936 cotton adjustment program. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 103-A. (2289)

128. DISTRIBUTION OF 1935 PARITY PAYMENTS UNDER 1935 COTTON ACREAGE REDUCTION CONTRACTS, 1936. Form Cotton 135 shows total parity payments to farms, acres operated by tenants, share of crop to tenants, and amount of payment in cash, with signature of each receiving payment. Filed numerically by serial numbers. (Rarely, official.) 8 x 11 sheets, 3 ft., in 2 compartments of steel filing cabinet. R. 103-A. (2277)

129. DISTRIBUTION OF COTTON PRICE ADJUSTMENT PAYMENT, 1936. Shows receipt for cotton price adjustment, payment check, and declaration of trust with signature of producer and witnesses. Arranged alphabetically. (Rarely, official.) 8 x 11½ sheets, 6 ft., in 3 drawers of steel filing case. R. 103-A. (2284)

130. PROGRAM WORK SHEETS, 1936. Form ECR 11A, Application for Payment; Form ECR 1, Work Sheet, showing operators' names and addresses, location of farm lands, utilization of lands for products, base acreage, and yield; and Form ECR 7, Map of Crop Land. Filed numerically by serial numbers 1 - 2582. Index. (Frequently, official.) 9 x 12 folders, 18 ft., in 9 drawers of filing cases. R. 103-A. (2287)

131. STATISTICAL SUMMARY, 1936 to date. Form ECR 101, for areas with 2 or more bases, shows county, community, name of owner or operator, total land in unit, total non-crop land, total crop land, utilization of crop land, preliminary revision of soil depleting base, adjusted soil depleting base, and name of person tabulating list, with work sheet serial number. Arranged numerically by serial numbers. (Frequently, official.) 16 x 24 sheets, 2 in., on table. R. 103-A. (2283)

NASHVILLE

FIELD AGENT
Chamber of Commerce Bldg.
319 4th Ave., N.

132. CORN-HOG CONTRACTS, 1934 - 1935. Forms CH 15, CH 48, CH 52, and CH 16 covering community committee certification, proof of compliance for 2d payment under corn-hog reduction contract, proof of compliance for 2d and final payments, and map of farm and contracted acres. Arranged alphabetically. (Frequently, official.) 9 x 11 folders, 2 ft., in drawer of steel cabinet. R. 200. (1394)

133. CORN-HOG APPLICATION, 1935. Forms CH 134, CA 13C, CH 103, CH 116A, and CH 110 covering application, transmittal sheets, and certificates; and list of farmers who have signed corn-hog reduction contract of AAA. Arranged alphabetically. (Frequently, official.) 9 x 11 folders, 1 ft., in drawer of steel cabinet. R. 200. (1398)

134. FIRE CURED TOBACCO AND BURLEY CONTRACTS, 1935 - 1936. Forms 153A, T 43V, and T 82 covering tobacco production adjustment contracts, price sheets, summary of offers for tobacco production adjustment contracts, and regular fire cured contracts. Arranged alphabetically. (Frequently, official.) 9 x 11 folders, 5 ft., in 3 drawers of steel filing case. R. 200. (1395)

135. TEMPORARY SERVICE CONTRACTS, 1935 - 1936. Form I 22EA giving designation of employee, period of service, number of days worked, and base rate of pay. Arranged alphabetically. (Frequently, official.) 9 x 11 envelopes, 4 ft., in drawer of steel cabinet. R. 200. (1396)

STATE HEADQUARTERS
Agricultural Extension Bldg.
2321 West End Ave.

136. CORN-HOG COMPLIANCE CORRESPONDENCE, 1933 - 1936. Regarding farmers complying with program, and transmittal sheets of contracts for each farmer signing contract in various counties. Filed by names of farmers under counties. (Frequently, official.) 9½ x 15 folders, 3 ft. 6 in., in 2 drawers of filing case. 2d floor. (1426)

137. COUNTY CORRESPONDENCE ON CORN AND HOG PROGRAM, 1933 - 1936. Between state office and county offices with tabulations of number of farmers in each county cooperating with corn-hog program; and reports from county officers on progress and work in each county. (Frequently, official.) 9½ x 15 folders, 6 in., in drawer of filing case. 2d floor. (1425)

138. PUBLIC VOUCHERS FOR COTTON GINNERS COMPENSATION, 1933 - 1936. Voucher of expenses for each ginner showing total number of bales of cotton and amount paid for each in ginning (duplicates). (Frequently, official.) 9 x 12 sheets, 5 ft., in steel filing case. 2d floor. (1446)

139. CORRESPONDENCE WITH COUNTY AGENTS, 1934 - 1935. Correspondence regarding instructions; tabulations of expense accounts turned in by county agents; and information pertaining to instructions sent to county agent of each office. Arranged alphabetically. (Occasionally, official.) 9½ x 15 folders, 4 ft., in 2 drawers of wooden filing case. 2d floor. (1411)

140. LETTERS OF PROTEST AND TRANSMITTAL, AND BILLS OF LADING, 1934 - 1935. Letters of protest and complaint from farmers regarding disputed portions of land and their contracts; letters of inquiry and information on transmission of contracts; and bills of lading on amount of cotton grown and sold, figured on basis of number of bales. (Frequently, official.) 9½ x 15 folders, 2 ft., in drawer of filing case. 2d floor. (1420)

141. MISCELLANEOUS RECORDS, 1934 - 1935. Pertaining to control of associations; correspondence with Washington; 1934 corn and hog program correspondence, statistics, and subject matter; and summary of expenses. (Occasionally, official.) 9½ x 15 folders, 2 ft., in steel filing case. 2d floor. (1412)

142. TRANSMITTALS ON TOBACCO CONTRACTS, 1934 - 1935. Tabulations showing contract and marketing card serial numbers, and information pertaining to tobacco contracts between government and farmer. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 2 ft. 2 in., in 2 drawers of steel filing case. 1st floor. (1481)

143. COPIES OF TRANSMITTALS SENT TO WASHINGTON, 1934 - 1936. Tabulations showing contract and marketing card serial numbers, and information pertaining to corrections. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 1 ft., in drawer of steel filing case. 3d floor. (1455)

144. CORRESPONDENCE AND CORN-HOG TRANSMITTALS, 1934 - 1936. Correspondence with farmers and county officials, reports of number of transmittals for each county and farmer for whom contracts were intended, and corn-hog contracts. (Frequently, official.) 9½ x 15 folders, 2 ft. 6 in., in 2 drawers of filing case. 2d floor. (1423)

145. COTTON PRICE ADJUSTMENT PAYMENT, 1934 - 1936. Reports on distribution of payments to farmers for cotton acreage reduction, adjustment of blanket price for general payment and price paid to individual farmers, and tabulations of receipts from various counties where price adjustment was low. Filed by counties. (Frequently, official.) 9 x 14 bundles, 5 ft. 6 in., in 3 drawers of filing case. 2d floor. (1440)

146. MARKETING CARDS AND TRANSMITTALS TO COUNTIES, 1935. Tabulations of marketing cards and correspondence between economist and county agents regarding second adjustment payments. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 8 in., in drawer of steel filing case. 1st floor. (1476)

147. COMPLAINTS, 1935 - 1936. Correspondence between economist and citizens of county regarding refusal of applications and information on investigation by county agents of complaints from various counties. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. 2d floor. (1429)

148. CONTRACT CORRESPONDENCE, 1935 - 1936. Between state office and citizens of every county applying for membership in Bankhead Act, and information pertaining to cancelling and making new contracts with citizens in each county. Arranged alphabetically. (Occasionally, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. 2d floor. (1432)

149. CORRECTION SCHEDULE, 1935 - 1936. Tabulations of audit difference statement and correspondence with each county agent pertaining to correction schedules; and information pertaining to suspension memoranda showing reason for suspension. Arranged alphabetically by counties. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (1457)

150. LEDGER SHEETS, 1935 - 1936. Show name of producer, county in which located, serial number, date, transmittal number, amount of cotton on which payment is due, and amount paid to date; and statement of total allotment to each farmer for cotton reduction. (Frequently, official.) 7 x 9 sheets, 23 ft. 3 in., in 15 drawers of steel filing cases. 3d floor. (1464)

151. PRE-AUDIT DIFFERENCE STATEMENT, 1935 - 1936. Pertaining to applications returned without certification for various reasons, showing name of person refused. Arranged numerically. (Occasionally, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. 2d floor. (1436)

152. PUBLIC VOUCHERS FOR COTTON PRICE ADJUSTMENT PAYMENT, 1935 - 1936. Correspondence between economist and county agents, and information pertaining to monthly, daily, and weekly reconciliation with disbursing office. Arranged alphabetically by counties. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (1459)

153. PUBLIC VOUCHER FOR COTTON PRICE ADJUSTMENT PAYMENTS, 1935 - 1936. Showing name, amount paid to certain person under AAA cotton price adjustment, number of application, and total pounds raised. Arranged numerically. (Occasionally, official.) 9½ x 12 folders, 1 ft., in drawer of steel filing case. 3d floor. (1461)

154. SCHEDULE OF PAYMENT, 1935 - 1936. Showing bureau schedule number, Bankhead serial number, name as shown on Form C 25, name as shown on ledger card, and amount. Arranged numerically. (Occasionally, official.) 9½ x 12 folders, 1 ft. 4 in., in drawer of steel filing case. 2d floor. (1460)

155. TRANSMITTAL SHEET FOR FORM CAP 2, 1935 - 1936. Showing number of forms transmitted, Bankhead serial number, number of pounds of cotton tabulated for payment on each form, amount due farmer, number of pounds shown, total number of pounds, total payment, sheets tabulating corrections in transmittals of forms, and payments. Filed alphabetically by counties. (Frequently, official.) 9½ x 15 folders, 5 ft. 6 in., in 2 drawers of filing case. 3d floor. (1469)

156. TRANSMITTAL SHEET FOR FORM CAP 3, 1935 - 1936. Showing number of forms transmitted, serial numbers, total amount of payment for cotton, total amount distributed to counties for payment, total amount returned, tabulation sheet of total allotment in pounds of cotton, and total amount of payments to date. (Frequently, official.) 9½ x 15 bundles, 2 ft., in 5 drawers of filing cases. 3d floor. (1449)

157. UNFINISHED CORRECTION SCHEDULE, 1935 - 1936. Tabulations of audit difference statement, correspondence with county agents, information pertaining to suspension memoranda, and reasons for suspensions. Arranged alphabetically by counties. (Occasionally, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. 2d floor. (1458)

158. LETTERS REGARDING FORMS T 231, Nov. 1935 - Jan. 1936. Correspondence regarding corrections on checks and weights of tobacco, and information pertaining to transmittal sheets sent to Washington. (Occasionally, official.) 9½ x 14 folders, 2 ft., in drawer of steel filing case. 3d floor. (1454)

159. CORRESPONDENCE, 1936. Between economist and county agents regarding approved forms T 113, by tobacco section. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 4 ft., in 2 drawers of steel filing case. 1st floor. (1474)

160. FORMS CAP 3 TRANSMITTED TO AUDIT OFFICE, 1936. Official tabulations of various CAP 2 forms showing numbers and totals. Filed alphabetically by counties. (Frequently, official.) 9½ x 15 folders, 1 ft 6 in., in drawer of filing case. 3d floor. (1470)

161. NOTICE OF CHANGE OF SERIAL NUMBER CR 2, 1936. Correspondence between county agents and economist pertaining to economist's change of serial number for contracts which have been submitted in connection with forms T 114 to replace part of original contract. (Occasionally, official.) 9½ x 14 folders, 2 in., in drawer of steel filing case. 1st floor. (1475)

162. SCHEDULE OF DISBURSEMENTS, 1936. Showing dates and information pertaining to public vouchers for cotton price, adjustment payments, and schedule of payments. Arranged numerically. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (1435)

163. GENERAL CORRESPONDENCE FOR CORN AND HOG PROGRAM, 1934 - 1936. Pertaining to approved budgets, inventory of non-expendable equipment, statement of expense, treasurer's bonds, weekly report on dissolution of

1935 corn-hog control, tabulations, and correspondence in reference to instructions, and administrative expense forms. Arranged alphabetically. (Occasionally, official.) 9½ x 15 folders, 1 ft. 4 in., in wooden drawer. 2d floor. (1410)

164. BANKHEAD CORRESPONDENCE, 1934 to date. Between this office and county offices relative to reductions of cotton production provided for under Bankhead Act, tabulation sheets showing number of pounds for each certified member to raise for said year, and reports of county offices on cotton acreage to date of report, prior report, and future report. Arranged alphabetically. (Frequently, official.) 9 x 12 and 9½ x 15 folders, 8 ft., in 4 drawers of filing case. 2d floor. (1430)

165. GENERAL CORRESPONDENCE, 1934 to date. Between county agent and economist concerning contracts and corrections of applications regarding tobacco. Arranged alphabetically. (Daily, official.) Variously sized folders, 12 ft. 9 in., in 6 drawers of steel filing cases. 1st and 2d floors. (2599)

166. GENERAL CORRESPONDENCE, 1935 - 1936. Between state office, Washington, district, county offices, and farmers relative to purpose and plan of department and general policy; and correspondence regarding office personnel, additions, and changes. Arranged alphabetically by counties. (Frequently, official.) Variously sized folders, 14 ft. 6 in., in 9 drawers of steel filing cases. 1st, 2d, and 3d floors. (1482)

167. GENERAL CORRESPONDENCE, 1935 - 1936. Letters and telegrams between Treasury Department and state office containing instructions from comptroller and economist pertaining to freight bills, bills of lading, bills for equipment received, and receipts of paid bills. Arranged chronologically. (Occasionally, official.) 9½ x 12 folders, 6 in., in drawer of steel filing case. 3d floor. (2598)

168. GENERAL CORRESPONDENCE ON SOIL CONSERVATION PROGRAM, 1936. With federal and county officials regarding general policy and purpose of federal soil conservation program, specific plan for this region, and various counties; standard forms for office expenses; and accounts from county agents making report of travels and expense. (Frequently, official.) 9½ x 15 folders, 6 in., in drawer of filing case. 2d floor. (1417)

169. SUSPENSION MEMORANDUM, 1933 - 1936. Showing number of contract, county in which located, date of official suspension, reason why payments on contract were suspended, transmittal list under which contract appears, by whom contract was suspended and by whom approved, and revisions necessary before payment can be reinstated. Filed by counties. (Frequently, official.) 8½ x 11 bundles, 5 ft. 6 in., in 3 drawers of filing case. 3d floor. (1450)

170. APPROVAL OF ALLOTMENTS AND TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Approved by secretary of agriculture through state and county officials. Filed alphabetically by names of farmers under counties. (Frequently, official.) 11½ x 17 sheets, 7 ft., in 4 drawers of filing case. 2d floor. (1442)

171. CERTIFICATION CORRECTIONS, 1934 - 1935. Correspondence regarding corrections of farmers' certificates for tax-exemption and cotton acreage under Bankhead Act, farmers signing contracts, and classification of those bearing same name and likely to create confusion and mistakes. Filed alphabetically by counties. (Frequently, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (1438)

172. CORRECTIONS ON REGULAR CONTRACTS, 1934 - 1935. Contracts C 68, 6-96, CRT 128, C, D, E, F, G, and H, with correspondence between economist and junior administrative officer indicating that corrected data is accepted and corrections made on regular contracts in Washington. Arranged alphabetically. (Occasionally, official.) 9½ x 14 vols., 4 ft., in 2 drawers of steel filing case. 1st floor. (1478)

173. CORRECTIONS AND REPLACEMENTS, 1934 - 1935. Forms and information pertaining to application number, party to whom issued, and serial number. (Occasionally, official.) 9½ x 15 folders, 1 ft. 8 in., in drawer of steel filing case. 2d floor. (1415)

174. CORRECTIONS ON TC FORMS, 1934 - 1935. Correspondence with county agents regarding application for corrected data, represented data of producer and corrected data of committee. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 1 ft. 3 in., in drawer of steel filing case. 1st floor. (1477)

175. LATE APPLICATIONS, ADDED ALLOCATIONS, AND REISSUES, 1934 - 1935. Standard forms for allotments of cotton acreage and reissues of tax-exemption certificates showing number and amount of allotment, certificate issued, parts of certificates cancelled, and amounts of allocations made after general allotments. (Frequently, official.) 9½ x 15 folders, 1 ft. 6 in., in drawer of filing case. 2d floor. (1418)

176. LETTERS OF TRANSMITTAL FOR TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Regarding replacement of lost certificates, destroyed or stolen, showing number of certificate, serial number, and remarks; and correspondence and tabulations regarding post office registration numbers. (Occasionally, official.) 9½ x 15 folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (1413)

177. RECORD OF COTTON TAX-EXEMPTION CERTIFICATES RECEIVED, 1934 - 1935. Pertaining to individual producer's allotments and issues of exemption certificates, with records of state allotment control. (Occasionally, official.) 11½ x 13 sheets, 6 ft. 6 in., in 3 drawers of steel filing case. 2d floor. (1416)

178. SUSPENSIONS, 1934 - 1935. Official letters regarding suspension of contracts with farmers for cotton acreage reduction, showing reason of each suspension, penalty for which farmer is liable for violation of contract, period of time for which suspended, whether definite or indefinite and how reinstatement might be made. (Frequently, official.) 9 x 14 folders, 1 ft. 6 in., in 2 drawers of filing case. 2d floor. (1439)

179. TABULATION SHEETS FOR COTTON ACREAGE, 1934 - 1935. Show full amount of land by acres for each farmer at present producing cotton, number of acres producing cotton, and amount of cotton acreage reduction agreed to by farmer. (Frequently, official.) 14 x 24 sheets, 6 in., in 2 drawers of filing case. 2d floor. (1419)

180. COTTON ACREAGE REDUCTION, 1934 - 1936. Contracts and offers of contracts from farmers for reduction of cotton crop by reverting acreage to other crops, and summary of each county with tabulations of acreage each farmer has in cultivation of cotton and other produce. (Frequently, official.) 9½ x 15 folders, 2 ft., in drawer of filing case. 2d floor. (1422)

181. SHIPMENT AND RECEPTION OF FORMS CAP 2 AND CAP 3, 1934 - 1936. Shows tabulation of total number of application forms CAP 2 and CAP 3 received in this office, and total number put out. (Frequently, official.) 8½ x 14 folders, 3 ft. 6 in., in 2 drawers of filing case. 2d floor. (1448)

182. APPLICATIONS FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATE UNDER BANKHEAD COTTON ACT, 1934 to date. Show name of applicant, serial number, allotment of cotton production by acre and number of pounds, parts of allotment cancelled, and pounds of reduction; forms for computation of payment for cotton acreage reduction; and tabulations of application for tax-exemption certificate giving names of applicants and number of pounds of cotton exempt from taxation. (Frequently, official.) 9½ x 15 folders, 54 ft. 6 in., on 10 shelves. 2d floor. (1427)

183. CORRECTIONS OF ALLOTMENTS, 1935. Forms showing name of producer, types, state, county, serial number, allotted tobacco acreage for 1935 per acre, and all allotted tobacco production per acre for 1935 with correspondence between economist and county agents regarding contracts that have been audited and approved for payment in Washington. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 1 ft. 6 in., in drawer of steel filing case. 1st floor. (1479)

184. CORRESPONDENCE AND COTTON REDUCTION CONTRACTS, 1935. Correspondence and telegrams; tabulations showing acreage in farm and number of acres in cotton; and pamphlets showing percentage of cotton acreage reduction. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (1428)

185. PRODUCER'S CERTIFICATION AND RECEIPT FOR 1934 CERTIFICATES TO BE REPLACED BY CERTIFICATE, 1935. Information pertaining to receipt, serial number, name and address of producer, application number, amount net poundage represented on certificate, and names of towns. Arranged by counties. (Occasionally, official.) 9 x 12 envelopes, 4 ft., in 2 drawers of steel filing case. 2d floor. (1414)

186. MARKETING CARDS, 1935 - 1936. Records showing AAA stamp and signature of economist and information pertaining to cards that have been corrected in Washington and sent back to this office; and correspondence

between administrative officer and economist in charge. Arranged alphabetically. (Occasionally, official.) 9½ x 14 folders, 4 ft., in 2 drawers of steel filing case. 1st floor. (1480)

187. OFFICIAL BANKHEAD LIST, 1935 - 1936. Pertaining to individual producer, issues of tax, exemption of tax, and exemption certificates, showing application numbers, original listings, and corrected listings, with relative correspondence. Arranged by dates. (Occasionally, official.) 9 x 15 folders, 2 ft., in drawer of steel filing case. 3d floor. (1462)

188. REPLACEMENT CERTIFICATION, 1935 - 1936. Tabulations and summaries on number and amount of tax-exemption certificates issued to farmers to replace certificates for previous crop year, with relative correspondence. (Frequently, official.) 9½ x 15 folders, 1 ft., in drawer of filing case. 2d floor. (1421)

189. AGRICULTURAL CONSERVATION PROGRAM LISTING SHEETS, 1936. Showing name of owner, total land used for farming, type of crops, neutral uses, preliminary revision, soil-depleting bases, and yield per acre of soil-depleting crops. Arranged alphabetically by counties. (Occasionally, official.) 15 x 23 sheets, 2 ft., in 3 drawers of steel filing case. 2d floor. (1437)

190. APPLICATION FOR COMPENSATION FOR ADDITIONAL EXPENSES IN GIN OPERATIONS, 1936. Showing number of bales of cotton ginned and additional expenses for wear of machinery and new equipment. (Frequently, official.) 8½ x 11 and 12 x 15 folders, 1 ft. 6 in., on desks. 3d floor. (1463)

191. COTTON CONTRACTS RETURNED, 1936. Correspondence between state office and Washington with tabulations showing where mistakes were made concerning cotton contracts returned from Washington for correction. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (1433)

192. RECEIPT FOR AND REPORT OF DISTRIBUTION OF COTTON PRICE ADJUSTMENT PAYMENTS, 1936. Showing date, and names of counties, and amount received for cotton. Arranged by counties. (Frequently, official.) 8 x 11 sheets, 12 ft., in 5 drawers of steel filing cases. 2d floor. (1434)

193. RECORDS OF INDIVIDUAL PRODUCER'S ALLOTMENT AND OF ISSUES OF TAX-EXEMPTION CERTIFICATES, 1936. Show name of producer and amount paid him by government for not raising over amount set by government. Arranged numerically. (Occasionally, official.) 10 x 13 folders, 1 ft. 6 in., in 2 drawers of steel filing case. 2d floor. (1431)

194. TOBACCO CARD, 1936. Tabulations of tobacco acreage reduction showing name of producer, number for farms, number of share tenants, basic production, base acres, option of acres, number of acreage allotment, total productions allotment, number of acres rented by government,

rental payment for total number of acres, and payment for any deficiencies existing in land. Filed by counties. (Frequently, official.) 3 x 8 cards, 21 ft., in 8 drawers of steel filing cases. 1st floor. (1452)

195. COMPLIANCE ON WHEAT, 1933 to date. Form W 12, receipt for checks delivered treasurer of county wheat control association, show tabulation of payments on contract with producer, date and signature; Forms 209, 210, and 201 pertaining to original wheat sign-up, consists of certificate of compliance, wheat allotment contracts, proof of compliance, physical plant and miscellaneous requisitions, county agent and circular letters, contracts cancelled, and wheat program approved. Arranged by subjects. (Daily, official.) 9 x 12 folders, 22 ft., in 12 drawers of steel filing cases. 1st floor. (1387)

196. CORRESPONDENCE, 1934. Between Washington officials, county agents, and assistants in cotton adjustment and allotment to counties, for Kerr-Smith referendum, with duplicate bills. Arranged by subjects. (Daily, official.) 9 x 14 folders, 1 ft. 6 in., in drawer of steel filing case. 1st floor. (1377)

197. SCHEDULE OF RENTAL PAYMENT, 1934. Form CRT 203. Arranged by subjects. (Daily, official.) 9 x 14 folders, 3 ft., in drawer of steel filing case. 1st floor. (1360)

198. MISCELLANEOUS FILE, 1934 - 1935. Correspondence, tabulations, reports, telegrams, and bulletins pertaining to AAA and adjustment administration. Arranged by subjects. (Daily, official.) 9 x 14 folders, 21 ft., in 10 drawers of steel filing cases. 1st floor. (1381)

199. TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1934 - 1935. Form T 43A showing names of farmers signing contracts, number of acres agreed upon as tobacco acreage, and number of pounds, certifications by county control committee, and copies of letters transmitting contracts. Arranged by subjects. (Daily, official.) 8½ x 11 folders, 13 ft., in 3 drawers of steel filing case and on shelves and filing cases. 1st floor. (1390)

200. TOBACCO RENTAL PAYMENT APPROVED AND SCHEDULE OF ADJUSTMENT PAYMENT APPROVED, 1934 - 1935. Form CT 3.35C, Schedule of Adjustment and Payment of 1935 burley, fire, and air cured tobacco, program approved, showing date and number; and tobacco rental payment approved forms show name, serial number, and amount. Arranged by subjects. (Daily, official.) 9 x 12 folders, 12 ft., in 16 drawers of steel filing cases. 1st floor. (1389)

201. TEMPORARY SERVICE CERTIFICATES AND LISTS OF CHECKS, 1934 - 1935. Form 22EA and lists of checks, tabulations, reports, and correspondence pertaining to county agents, with record of checks to county supervisors and acknowledgment of same. Arranged by subjects. (Daily, official.) 9 x 14 folders, 7 ft., in 4 drawers of steel filing case. 1st floor. (1382)

202. GENERAL CORRESPONDENCE, TELEGRAMS, AND APPLICATIONS FOR APPRAISAL, 1934 - 1936. Between Washington officials and economist in charge of Agricultural Extension, University of Tennessee, relative to tobacco contracts and other matters. Arranged alphabetically. (Frequently, official.) 8 x 12 folders, 11 ft. 6 in., in 6 drawers of steel filing cases. 1st floor. (1380)

203. TOBACCO PRODUCTION CONTROL ASSOCIATION, 1934 - 1936. Form 1025, receipt tabulation of tobacco control in regard to budget; Form T 72, certificate of annual meeting of production control association; Form 1027; Form T 71, certificate of community organization marketing; and general correspondence. Arranged by subjects. (Daily, official.) 9 x 12 folders, 5 ft., in 3 drawers of steel filing case. 1st floor. (1383)

204. BUREAU OF DAIRY INDUSTRY, MANUFACTURING INVESTIGATION, AND INTRODUCTION, 1935. Reports on investigations, tabulation on butter scores and master buttermakers, correspondence, tabulations on Gibson County Cooperative Creamery, telegrams, annual reports of University of Tennessee pertaining to creamery and dairy statistics, Federal Farm Board, week-end reports, monthly expense accounts, cooperative marketing, shipment of butter manufacturing forms, and National Dairy Association. Arranged by subjects. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 3 drawers of steel filing case. 1st floor. (1386)

205. CORRESPONDENCE CONNECTIONS WITH CERTIFICATIONS, 1935. Form 288; correspondence between Washington officials and county agents; correspondence in general and concerning Bankhead Act; duplicate bills; salary and leave certificates; and cotton adjustment circular letters. Arranged by subjects. (Daily, official.) 9 x 14 folders, 1 ft. 4 in., in drawer of steel filing case. 1st floor. (1378)

206. MISCELLANEOUS CORRESPONDENCE WITH RESETTLEMENT AND REHABILITATION, 1935. Reports, tabulations, maps, and correspondence with Washington, state officials, regional resettlement administration, county agents resettlement, and National Emergency Council, and applications for sale of land, with correspondence. Arranged by subjects. (Daily, official.) 9½ x 14 folders, 8 in., in drawer of steel filing case. 1st floor. (1371)

207. REQUEST FOR TERMINATION OF TOBACCO CONTRACTS, 1935. Forms TL 29, with correspondence. Arranged by subjects. (Daily, official.) 9 x 12 folders, 2 ft. 1st floor. (1391)

208. SCHEDULE OF DISBURSEMENTS AND APPLICATIONS FOR ALLOTMENT OF TAX-PAYMENT WARRANTS, 1935. Forms CR-LEX 203 and T 31A, information relative to base tobacco acreage, rental acres, office voucher numbers of disbursement, and name of payee. Arranged alphabetically by counties. (Daily, official.) 8 x 12 folders, 4 ft., in 2 drawers of steel filing case. 1st floor. (1393)

209. SURVEY OF LANDLORDS TENANT RELATIONSHIPS, 1935. Forms DC 3 and DC 4 showing apparent contract violations on farm schedule, with correspondence and reports. Arranged by subjects. (Daily, official.) 9 x 12 and 14 x 36 folders and bundle, 1 ft., in drawer of steel filing case. 1st floor. (1368)

210. TOBACCO DATA, 1935. Tobacco type 21A-HAW; Forms T 188, T 173, T 173A, and T 172, information on history of various tobacco farms, acreage in previous years, present acreage, and number and size of barns now in usable condition. Arranged alphabetically by counties. (Daily, official.) 8 x 12 folders, 6 ft. 6 in., in 8 drawers of steel filing cases. 1st floor. (1392)

211. TOBACCO CORRESPONDENCE FILE, 1935. With Washington officials and county agents; compliance circular letters; replies to questions; requests for file cards; and Form PL 27. Arranged by subjects. (Daily, official.) 9 x 14 folders, 2 in., in drawer of steel filing case. 1st floor. (1370)

212. TRANSMITTAL SHEETS AND SUPERVISORS' REPORTS OF TOBACCO COMPLIANCE 1935. Forms TM 20 and T 188, compliance on burley, fire cured, and air cured tobacco, with correspondence. Arranged by subjects. (Daily, official.) 8½ x 11 folders and bundle, 94 ft. 6 in., in 17 drawers of steel filing cases and on 6 shelves. 1st floor. (1388)

213. WASHINGTON OFFICIAL CORN-HOG FILES, 1935. Correspondence, forms, telegrams, and roquests for filing cards. Arranged by subjects. (Daily, official.) 9 x 14 folders, 2 in., in drawer of steel filing case. 1st floor. (1367)

214. WASHINGTON OFFICIAL PEANUT FILE, 1935. Correspondence, county agent circular letters, and contracts pertaining to peanut section covering schedule, payments approved, and general information on prices of peanuts. Arranged by subjects. (Daily, official.) 9 x 14 folders, 5 in., in drawer of steel filing case. 1st floor. (1365)

215. WASHINGTON OFFICIAL POTATO FILES, 1935. Correspondence, telegrams, reports, tabulations, and forms pertaining to potato program, covering farms, county agent special news digest, press release, and Tennessee farm news. Arranged by subjects. (Daily, official.) 9 x 14 folders, 6 in., in drawer of steel filing case. 1st floor. (1372)

216. WASHINGTON OFFICIAL WHEAT FILES, July 1935. Forms PS and AD 14, inventory report and tabulation pertaining to inventory of equipment furnished by division of grains and state grain board; non-signers survey request from county agent; wheat forms; and correspondence. Arranged by subjects. (Daily, official.) 9 x 14 folders, 6 in., in drawer of steel filing case. 1st floor. (1366)

217. CLERICAL AND GENERAL FILE, July 1 - Dec. 31, 1935. Correspondence, reports, table of salaries paid, and telegrams regarding FERA, WPA projects, AAA workers in counties, checks, allotments for clerical help and special session of legislature. Arranged by subjects. (Daily, official.) 9 x 14 folders, 2 ft., in drawer of steel filing case. 1st floor. (1364)

218. COTTON AND BANKHEAD FILES, July 1 - Dec. 31, 1935. Correspondence, reports, press information, and telegrams regarding cotton production loans, adjustments, appointments, cotton prices, and Washington official cotton. Arranged by subjects. (Daily, official.) 9 x 14 folders, 9 in., in drawer of steel filing case. 1st floor. (1369)

219. GENERAL CLERICAL RECORDS, Jan. 1, 1936 to date. Telegrams, reports, tabulations, correspondence, bills of freight, invoices, lists of equipment, maintenance agreement, table of salaries of clerical forces pertaining to Washington official budget and finance, statement of extension activities for fiscal year, memorandum copies of bills of Knoxville office, appointments, general clerical, and general correspondence. Arranged by subjects. (Daily, official.) 9 x 14 folders, 2 ft., in drawer of steel filing case. 1st floor. (1376)

220. RESETTLEMENT AND OLD AAA PROGRAM BULLETINS, Jan. 1, 1931 to date. Form RA RR 78, report of adjustment activities; bulletins; reports; tabulations; lists of persons indebted to U. S. on loans; cotton market news letters; Washington official tobacco section; wheat, corn and hog correspondence, plans of work; AES credit union; loans; county agent and press releases; expenditures; and general correspondence. Arranged by subjects. (Daily, official.) 9 x 14 folders, 1 ft. 6 in., in drawer of steel filing case. 1st floor. (1374)

221. SOIL CONSERVATION AND DOMESTIC ALLOTMENT ACT, June 30, 1936. Correspondence, tabulations, reports, and telegrams pertaining to program of committeemen, and records of travel request reissued. Arranged by subjects. (Daily, official.) 9 x 14 folders, 2 ft., in drawer of steel filing case. 1st floor. (1373)

222. AGRICULTURAL CONSERVATION PROGRAM, July 1, 1936 to date. Forms ECR 7, 8, 9, and 10 pertaining to expense account, county allotment, formal notification of appointments, soil conservation and domestic allotment act, new program of county agent, and general correspondence. Arranged by subjects. (Daily, official.) 9 x 14 folders, 6 in., in drawer of steel filing case. 1st floor. (1375)

PARIS

FIELD AGENT
Post Office Bldg., Court Square

223. GENERAL FILE, 1933 to date. Correspondence with Nashville and Jackson offices, tobacco contracts, applications, loans accepted and rejected, cotton records, Bankhead applications, CAP adjustment payments for 1935 based on 12 cents per pound of cotton, and cotton contracts 1934 - 1935. Filed alphabetically. (Daily, official.) 10 x 15 folders, 54 ft., in 27 drawers of filing cases. R. 3, basement. (33)

RIPLEY

FIELD AGENT
City Drug Co. Bldg., Public Square

224. BANKHEAD APPLICATIONS, 1934. Form BA 8a, Application for Allotments and Tax-exemption Certificates; and Parity Form Cotton 35a, Instructions for Distribution. Index. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. 2d floor. (19)

225. RENTAL CONTRACTS, 1934 - 1935. Form Cotton 1a, 1934 and 1935 Cotton Acreage Contract; Form Cotton 104, Supplementary Document Relative to 1934 and 1935 Cotton Acreage Reduction, with power of attorney attached; and Form Cotton 101, Cotton Acreage Contract 1934 and 1935. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. 2d floor. (18)

226. SCHEDULE OF PAYMENTS, 1934 - 1935. Forms C 125 and 12, Receipts of 1st and 2d Rental and Parity Payments. Index. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 2d floor. (22)

227. CARD RECORD OF PAYMENTS, 1934 - 1936. Showing 1st and 2d rental payments, parity payments, dates of payments, clients' name and contract number. Index. (Frequently, official.) 4 x 6 cards, 2 ft. 4 in., in 2 drawers of steel filing case. 2d floor. (20)

228. CAP FORMS, 1935. Form CAP 2, Application for Cotton Price Adjustment Payment; Form CAP 3, Receipt and Report of Cotton Price Adjustment; Form CAP 4a, Subsidy; Form BA 105a, Certificate and Receipt 1934 and 1935; and Form Cotton 34, Receipt for Parity Payment. Index. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. 2d floor. (23)

229. MAPS, 1935 - 1936. Field Form BA 331; Form Cotton 121, Supplementary Representation of Producer to County Committees; Form Cotton 120, Certificate of Compliance for 1935; Form ECR 1, Work Sheet; Form ECR 7, Map of Crop Land; Form ECR 10, Report of Performance; and Form ECR 11, Application for 1936. Index. (Frequently, official.) 10 x 12 folders and 12 x 13 letter files (17), 9 ft. 8 in., in 2 drawers of filing case and on shelf. 2d floor. (21)

230. WORK SHEET, 1936. Form ECR 1 showing utilization of lands, yield per acre of soil depleting crop, name and address of operator, base acreage, and yield. Arranged by communities. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (25)

SAVANNAH

FIELD AGENT
Hardin County Court House

231. OLD RECORDS, 1934 - 1935. Cotton contracts, miscellaneous correspondence, 1933 plow-up, 1934 - 1935 compliance, 1934 - 1935 parity, 1935 subsidy, 1934 Bankhead, and 1934 - 1935 corn-hog records. Index. (Seldom, official.) 10 x 12 folders and heavy paper bindings, 42 ft., in 13 wooden and 3 pasteboard boxes. 2d floor. (38)

232. MISCELLANEOUS FILE, 1934 - 1936. Form 12 for 1934 and 1935, Receipt for Checks; Forms ACP 13a and 13e for 1936, Receipts for Checks; and bulletins and annual reports. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (41)

233. BANKHEAD APPLICATIONS, 1935. Form BA 208, Bankhead Application; and Form BA 209, Bankhead Application Tenant Sheet. Index. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (45)

234. SOIL CONSERVATION PROGRAM, 1936 to date. Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; Form ECR 11, Application for Payment; and relative correspondence. Index. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. 2d floor. (40)

235. CURRENT CORRESPONDENCE AND ACP FORMS, 1937 to date. Form ACP 8, Public Voucher; Form ACP 9, Estimate of Expense; Form ACP 10, Statement of Administrative Expense; Forms ACP 11 and 12, Receipt Forms; and official correspondence. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (39)

SEVIERVILLE

FIELD AGENT
County Court House

236. INFORMATION ON TOBACCO CONTRACTS, 1931 - 1935. Shows name of producer, address, serial number, number of farms, acreage in farm, number of renters, tobacco acreage 1931 - 1934, pounds of tobacco 1934 - 1935, allotted pounds 1935, net value 1934, benefit payment 1935, and remarks. Arranged alphabetically by name of producer. (Frequently, official.) 14 x 17 loose-leaf book, 1 in., on desk. Basement. (9)

237. INFORMATION ON CORN-HOG CONTRACTS, 1934 - 1935. Giving grower's name, serial number, base corn rented acres, base hogs, payments, and remarks; lists of tobacco and wheat contract signers with estimated produc-

tion. Arranged alphabetically by names of producers. (Frequently, official.) 8 x 12 loose-leaf book, 2 in., on desk. Basement. (7)

238. TOBACCO CARD FILE, 1934 - 1936. Outline data on base, reduction, production, and payments. Arranged alphabetically by names of producers. (Seldom, official.) 3 x 5 cards, 6 in., in drawer of wooden card cabinet. Basement. (1)

239. CORN-HOG CONTRACTS, Feb. 1934 - July 1935. Form CH 8A, Reduction Contract, between producer and secretary of agriculture for corn and hog reduction payment and production; Form CH 13, Work Sheet; Form CH 14, Producer's Statement of Supporting Evidence; Form CH 15, Committee Certification; Form CH 53, Proof of Compliance for First Certification; Form CH 54, Proof of Compliance for Second Payment; Form CH 60, Proof of Compliance for Final Payment; Form CH 101R, 1935 Corn-Hog Contract Agreement; Form CH 103, Application for 1935; and Form CH 127, Corn-Hog Contract Compliance. Arranged alphabetically by names of producers. (Rarely, official.) 8½ x 11 folders, 2 ft. 11 in., in wooden box. Basement. (6)

240. TOBACCO CONTRACTS, Feb. 1934 - July 1935. Form T 39B, Burley Production Adjustment Contracts, between producer and secretary of agriculture; Form T 102, First Certification of Compliance 1934; Form T 103, Outline and Measurement of Each Field; Form T 152, Burley Tobacco Marketing Card 1934; Form T 188 Compliance for 1935; Form T 190, First Certification of 1935 Compliance; Form T 224, Tobacco Marketing Card for 1935; and Form CR-CLEX 205, Tobacco Allotment for 1935. Arranged alphabetically by names of producers. (Rarely, official.) 8½ x 11 folders, 15 ft. 6 in., on 2 wooden shelves. Basement. (8)

241. APPLICATIONS, Apr. 1936 to date. Form ECR 1, Work Sheet, shows utilization of land, base acreage, and yield; Form ECR 11, Application for Payment; Form ECR 10, Report of Performance; and supplement 1 with relative correspondence. Forms attached. Arranged alphabetically by name of producer. (Frequently, official.) 8½ x 11 folders, 6 ft. 3 in., in 3 drawers of filing case. Basement. (5)

242. CORRESPONDENCE, TRANSMITTALS, AND CANCELLED CONTRACTS, Apr. 1936 to date. Relative to SCS program. Arranged alphabetically by subjects. (Seldom, official.) 8½ x 11 folders, 1 ft. 3 in., in pasteboard box. Basement. (4)

TIPTONVILLE

FIELD AGENT
Lake County Court House

243. COTTON CONTRACTS, 1934. Form Cotton 1a, Cotton Contract; and Form Cotton 20a and 21a, 1934 Compliance. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (6)

244. MISCELLANEOUS FILE, 1934 - 1936. Parity records for 1934, complaints, Bankhead bill, 12 cent loan, interior tax-exemption certificates, plow-up campaign records, corn-hog program, old letters, instructions on meat care, planting, 4-H Club work, and cotton contract corrections. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (11)

245. BANKHEAD CONTRACTS, 1935. Form BA 208, Application for Allotment; Form Cotton 104, Supplementary Document Relating to 1934 and 1935 Cotton Acreage Reduction; Form Cotton 120, Certificate of Compliance. Index. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (5)

246. COTTON CERTIFICATES, 1935. Form BA 311, County Record of Surplus Cotton; Form BA 317, Offer of Sale or Surrender of Surplus Cotton; and Form Cotton 135, Distribution of 1935 Parity Payments. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (13)

247. MAPS, 1936. Form ECR 7, Map of Crop Land. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (10)

248. WORK SHEETS AND CONTRACTS, 1936. Form ECR 1, Work Sheet for 1936; Form ECR 10, Report of Performance; and Form ECR 11, Application. Index. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (8)

249. AGRICULTURAL CONSERVATION ASSOCIATION, Aug. 1936 to date. Form ACP 7, Estimate of Administration Expenses; Form 8a, Public Voucher for Payments; Form 9, Statement of Expenses; Form 11, Receipt of Schedule; and correspondence and certifications. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (9)

TRENTON

FIELD AGENT
Gibson County Court House

250. CORN-HOG CONTROL ASSOCIATION, 1934 - 1935. Budget, bulletins, buyers' inquiry, contracts, corn yield, multiple land holdings, receipts, transmittal sheets, and application and compliance forms. Index. (Rarely, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. Basement. (11)

251. COTTON CARD INDEX, 1934 - 1935. Covering base information and payments, showing client's name, address, cotton contract number, and acreage. Filed numerically by Bankhead application numbers. (Daily, official.) 4 x 6 cards, 9 ft., in 6 drawers of card filing case. Basement. (13)

252. COTTON CONTRACTS, 1934 - 1935. Form Cotton 1, 1934 and 1935 Cotton Acreage Reduction Contract; Form Cotton 35, Instruction for Distribution of Parity Payments; Form Cotton 21, Report of Supervisor; and Form Cotton 20, Certificate of Compliance. See addenda for forms and descriptions. Index. (Frequently, official.) 10 x 12 folders, 56 ft., in 28 drawers of steel filing cases. Basement. (10)

253. SOIL CONSERVATION PROGRAM CARD INDEX, 1936. Showing client's name and address, acres in farm, district and old Bankhead numbers, cotton base and general base yield, 1936 cotton acres, tenants on farm, and checks each received. Arranged by application serial numbers. (Frequently, official.) 4 x 6 cards, 6 ft., in 4 drawers of card filing case. Basement. (14)

254. SOIL CONSERVATION WORK SHEETS, 1936. Form ECR 1, Work Sheet; Form ECR 7, Map; Form ECR 10, Report of Performance; Form ECR 11, Official Application for Payment; and correspondence regarding forms. Index. (Frequently, official.) 10 x 12 folders, 32 ft., in 16 drawers of filing case. Basement. (12)

UNION CITY

FIELD AGENT
Elks Bldg.

255. GENERAL FILE, 1933 to date. Form ECR 1, Work Sheet; Form ECR 10, Performance; Form ECR 11, Application for Payment; old AAA cotton contracts; and corn-hog contracts. (Daily, official.) 8½ x 11 folders, 8 ft., in 4 drawers of filing case. 2d floor. (14)

WAVERLY

FIELD AGENT
Harris Bldg., Main St.

256. BANKHEAD CONTRACTS, 1934 - 1935. Form BA 8, 1934 Application; Form BA 331, Field Map; Form BA 208, 1935 Application; Form BA 209, Application Tenant Sheet; and Form BA 317, Surrender of Surplus Cotton Exemption Certificate. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (12)

257. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8, 1934 Contract; Form CH 13, Work Sheet; Form CH 101, 1935 Contract; Form CH 103, Application; Form CH 127, Compliance; and Form CH 102, Record of AAA Contract. Index. (Occasionally, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. N. side, 2d floor. (10)

258. TOBACCO CONTRACTS, 1934 - 1935. Form T 43, Contract; Form 103, Map and Measurements; Form T 102, 1934 Compliance; Form T 109, Compliance; Form T 153, 1934 Marketing Card; Forms T 225 and T 300, Marketing Cards for 1935; Form CR-LEX 204, 1935 Allotment; Form TS 3, County Committee's Statement; Form T 188, Supervisor's Report; Form T 191, 1935 First Compliance; and Form CR-XT 201, Memoranda Form. Index. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (11)

239. SOIL CONSERVATION PROGRAM, 1936. Form ECR 1, Work Sheet; Form ECR 7, Map of Crop Land; Form ECR 10, Report of Performance; and Form ECR 11, Application for Payment. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (13)

260. PEANUT CONTRACTS, 1933 - 1934. Form PN-LA, description of farm and acreage; Form PN 18, compliance and map; and Form PN 21, record of distribution of land receipts between owner, share cropper, and share tenants. Index. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 2d floor. (9)

BUREAU OF AGRICULTURAL ECONOMICS

KNOXVILLE

DIVISION OF CROP AND LIVESTOCK ESTIMATES
FIELD HEADQUARTERS
Main Station Bldg., University of Tennessee Farm
Kingston Pike

This agency was established in 1927. Prior to its establishment here, it was located in Nashville, Tennessee, and records from Nashville were transferred with the office. Useless papers are kept until destruction is authorized by Washington. All other records are retained; daily, weekly, monthly, quarterly, and annual reports are sent to Washington.

261. MAILING LISTS, 1910 - 1922. Show names and addresses of farmers; and lists of peanut and tobacco growers. Arranged by names under counties. (Occasionally, official.) 3 x 5 cards, 1 ft. 10 in., in drawer of card cabinet. R. 103. (829)

262. INSTRUCTION MEMORANDA FROM WASHINGTON, 1919 to date. See addenda for additional description. Arranged alphabetically by subjects and numerically by memoranda numbers. (Frequently, official.) 9 x 12 folders, 10 ft., in 5 drawers of filing cases. R. 103. (837)

263. INFORMATIONAL BULLETINS, Dec. 8, 1919 - Jan. 1931. Issued for free distribution to farmers. Arranged numerically. (Rarely, official.) 6 x 9 vol., 4 ft., in drawer of filing case. R. 103. (839)

264. BULLETINS TO FARMERS, COPIES, 1928 to date. Daily, weekly, and monthly bulletins from Washington and local office, covering subjects of particular interest to farmers. Arranged by months. (Occasionally, official.) 9 x 15 folders, 2 ft., in drawer of filing case. R. 103. (833)

265. PERMANENT OLD FILE CORRESPONDENCE, 1929 - 1935. Correspondence sent and received. Arranged chronologically under subjects. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (834)

266. CARD FILE OF CORRESPONDENCE, 1929 to date. Shows name and address of all correspondents. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 6 ft., in 3 drawers of card cabinet. R. 103. (778)

267. SPECIAL CORRESPONDENCE SENT AND RECEIVED, 1932 to date. Filed alphabetically by names of senders. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (836)

268. CORRESPONDENCE AND TELEGRAMS ON CORN-HOG PROGRAM, 1934 - 1935. With county agents, department in Washington, and various corn-hog officials relative to corn-hog control. Arranged alphabetically by names of correspondents. (Rarely, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (783)

269. CORRESPONDENCE OF AAA COTTON CONTROL PROGRAM, 1934 - 1935. Incoming and outgoing correspondence, telegrams, bulletins, and statistical reports. Arranged by districts and counties. (Rarely, official.) 9 x 15 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (785)

270. TRANSMITTAL SHEETS AND COUNTY REPORTS ON CORN-HOG CONTROL, 1934 - 1935. Form CH 37, Transmittal Sheet for corn-hog production contracts approved; Form CH 45, County Report of Corn-Hog State Board of Review; and Form CH 16, Transmittal Summary to Secretary of Agriculture, with supporting papers. Forms attached. Arranged alpahbetically by counties. (Frequently, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (782)

271. PAY ROLL RECORDS, 1934 to date. Time sheets, pay roll reports, and relative correspondence. (Frequently, official.) 9 x 12 folders, 10 in., in drawer of filing case. R. 103. (830)

272. GENERAL SCHEDULES, 1935 to date. CE Forms 2-4448, 2-4607, 2-4261, 2-4472, 2-4476, 2-4456, 2-4561, 2-4428, and 2-4595 filled out by farmers, covering farm products and labor. Form CE 2-4448 attached. Filed alphabetically by names of farmers under districts. (Frequently, official.) $3\frac{1}{2}$ x $8\frac{1}{2}$ sheets, 2 ft., in drawer of filing case. R. 103. (843)

273. GENERAL CORRESPONDENCE, 1932 to date. Incoming and outgoing. Arranged alphabetically by subjects. (Frequently, official.) 9 x 15 folders, 2 ft., in drawer of filing case. R. 103. (835)

274. REPORTS ON GRAIN ON HAND IN ELEVATORS, 1926 to date. Form shows amount of grain at given dates and name and address of owner. Form attached. Arranged alphabetically by names under quarterly year sections. (Occasionally, official.) 6 x 8 cards, 4 ft., in drawer of filing case. R. 103. (779)

275. MISCELLANEOUS REPORTS AND CORRESPONDENCE, 1928 to date. Crop reports from field reporters, copies of poultry reports sent to Washington, copies of comments, and telegrams from Washington. Arranged chronologically under subjects. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (840)

276. MISCELLANEOUS REPORTS TO WASHINGTON, 1928 to date. Statistical sheets of various sizes, graphs, charts, and photostatic copies. Arranged chronologically under subjects. (Frequently, official.) 9 x 15 folders, 8 ft., in 4 drawers of filing case. R. 103. (854)

277. GENERAL SUMMARY SHEETS, 1919 - 1932. Combined data for state from township and field reporter. Arranged by districts. (Frequently, official.) 16 x 21 sheets, 1 ft. 3 in., in 6 wooden drawers. R. 103. (864)

278. QUESTIONNAIRES SENT TO FIELD REPRESENTATIVES, 1919 to date. Copies and answers of form requests sent to field representatives. Arranged by months. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (841)

279. FARM CENSUS STATISTICS, 1920 - 1935. CE Form 1-66A shows acreage conditions, yield, stocks, shipments, and price on crops and livestock produced in east Tennessee. Form attached. Arranged by subjects. (Occasionally, official.) 3 x 5 cards, 2 ft., in drawer of card cabinet. R. 103. (777)

280. CROP STATISTICS COMPILED BY UNIVERSITY OF TENNESSEE, 1924 to date. Relative to farm crops. (Occasionally, official.) 9 x 15 vols. (4), 2 in., in drawer of filing case. R. 103. (842)

281. SUMMARIES OF RELATIVE STATISTICAL DATA, 1925 - 1935. Arranged chronologically. (Seldom, official.) 18 x 30 sheets, 10 in., in 4 wooden drawers. R. 103. (856)

282. GENERAL FARM STATISTICAL INFORMATION, 1926 to date. Arranged by years. (Occasionally, official.) 10 x 12 envelopes, 2 ft., in drawer of filing case. R. 103. (855)

283. LIVESTOCK SURVEY, 1926 to date. Summary sheets made from reports of rural carriers. Arranged by years. (Frequently, official.) 21 x 28 sheets, 2 ft. 1 in., in 10 wooden drawers. R. 103. (858)

284. COTTON ACREAGE AND PRODUCTION SUMMARIES, 1927 to date. No apparent filing order. (Occasionally, official.) 15 x 28 sheets, 10 in., in 5 wooden drawers. R. 103. (861)

285. CROP AND LIVESTOCK SUMMARIES, 1928 - 1935. Showing acres in cultivation, crops planted and harvested, and livestock and poultry raised and sold in entire state. Arranged by years. (Frequently, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (863)

286. BULLETINS AND CHARTS ON COTTON CROP CONDITIONS, 1929 to date. With photographic graphs. Arranged by months. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (850)

287. CROP SUMMARY SHEET, 1929 to date. CE Form 1-137, compiled from reports of rural carriers and field representatives. Form attached. Arranged by counties under years. (Frequently, official.) 18 x 30 sheets, 2 ft. 6 in., in 12 wooden drawers. R. 103. (862)

288. SUMMARY OF ACREAGE PLANTING INTENTIONS, 1929 to date. Compiled from answers to questionnaires sent out each fall. Arranged by counties

under years. (Frequently, official.) 16 x 28 sheets, 1 ft. 3 in., in 6 drawers of wooden cabinet. R. 103. (849)

289. UT CROP SUMMARY RECORDS, 1929 to date. Compiled by University of Tennessee. Arranged alphabetically by crops. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 103. (860)

290. RURAL CARRIERS CROP ACREAGE SURVEY, 1930 - 1935. Compiled from reports of rural carriers. Arranged by years. (Occasionally, official.) 21 x 28 sheets, 1 ft. 3 in., in 6 wooden drawers. R. 103. (857)

291. CORN-HOG CONTROL, HOGS RAISED, AND GENERAL SUMMARY, 1932 - 1933. Showing number of hogs raised. Arranged by counties. (Seldom, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (848)

292. LIVESTOCK QUESTIONNAIRE, 1933 to date. CE Form 2-4050, sent to farmers covering number of livestock on hand. Form attached. Arranged alphabetically by names of farmers under districts. (Occasionally, official.) $3\frac{1}{2}$ x $8\frac{1}{2}$ cards, 18 ft., in 3 drawers of filing case. R. 103. (815)

293. CORN-HOG CONTROL, ACREAGE AND PRODUCTION SUMMARIES, 1934 - 1935. Showing number of acres in each farm of a given county, number of acres planted to field corn, number harvested for grain, yield per acre, and number of hogs raised, sold, and killed. Arranged by counties under districts. (Seldom, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (852)

294. CORN-HOG CONTROL, REPORTS OF FIELD REPORTERS, 1934 - 1935. Showing corn acreage, total acreages in other crops, and hay. Arranged by counties under districts. (Seldom, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (853)

295. COTTON ACREAGE ON CONTRACTED FARMS, 1934 - 1935. AAA Form DC 16. Form attached. Arranged alphabetically by counties under districts. (Seldom, official.) 9 x 15 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (811)

296. COTTON ACREAGES ON NON-CONTRACTED FARMS, 1934 - 1935. AAA Form DC 17. Form attached. Arranged alphabetically by counties under districts. (Seldom, official.) 9 x 15 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (810)

297. COTTON CONTROL PRODUCTION LISTS, 1934 - 1935. Listing cotton producers under contract showing number of contract, allotted acreage, and acreage harvested. Form attached. Arranged by counties under districts. (Seldom, official.) 8 x 13 sheets, 1 ft. 11 in., in drawer of filing case. R. 103. (844)

298. MISCELLANEOUS WHEAT CONTROL RECORDS, 1934 - 1935. Correspondence and tabulated summaries under AAA. No apparent filing order. (Seldom, official.) 9 x 12 sheets, 1 ft. 11 in., in drawer of filing case. R. 103. (846)

299. RECORDS FOR AAA CORN-HOG CONTRACT, 1934 - 1935. Form CH 102A. Form attached. Arranged alphabetically by names of farmers under counties. (Rarely, official.) 3 x 11 sheets, 1 ft. 2 in., in 7 drawers of card cabinets. R. 103. (784)

300. TABULATION SHEETS FOR COTTON SURVEY, 1934 - 1935. AAA Form Cotton 9. Form attached. Arranged by counties. (Seldom, official.) 8 x 11 sheets, 1 ft. 11 in., in drawer of filing case. R. 103. (845)

301. CROP ACREAGE SURVEY REPORTS, 1934 to date. CE Forms 2-4171L, 2-4385Q, 2-4439B, 2-4545H, and 2-4578J, prepared by farmers, showing acreage and production on farms. Forms attached. Arranged by counties under form numbers. (Occasionally, official.) 3½ x 8½ cards, 54 ft., in 9 drawers of filing cases. R. 103. (831)

302. FARM INCOME AND CENSUS DATA, 1934 to date. Mimeographed sheets from Washington. Arranged by months. (Occasionally, official.) 9 x 15 folders, 2 ft., in drawer of filing case. R. 103. (851)

303. PRICES PAID CHECK CARDS, 1934 to date. Used to check receipts of prices paid reports from field representatives. Arranged alphabetically by representatives and subjects under districts. (Frequently, official.) 3 x 5 cards, 6 ft., in 3 drawers of card cabinet. R. 103. (838)

304. CORN-HOG CONTROL AND HOGS OUT OF PRODUCTION, 1935. List of farmers signing CH contracts showing number of hogs claimed and number taken out of production. Arranged alphabetically by counties under districts. (Seldom, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of filing case. R. 103. (847)

305. QUESTIONNAIRES ON PRICES PAID BY FARMERS, 1935 to date. CE Forms 1-92A, 1-93B, 1-94C, 1-97D, and 1-100E2, showing prices of food commodities, materials, and equipment. Forms attached. Arranged alphabetically by names of farms under quarterly-year sections. (Frequently, official.) 8 x 11 sheets, 10 ft., in 5 drawers of filing cases. R. 103. (812)

306. QUESTIONNAIRES ON PRICES RECEIVED BY FARMERS, 1935 to date. CE Form 1-134S showing price received by farmers for all commodities. Form attached. Arranged alphabetically by names under districts. (Frequently, official.) 3½ x 8½ sheets, 2 ft., in drawer of filing case. R. 103. (781)

307. SUMMARIES OF PRICES PAID BY FARMERS, 1935 to date. Showing average prices paid for food, clothing, furniture, building materials, supplies and machinery, feed, seed, fertilizers, and automobiles. Arranged by subjects. (Frequently, official.) 14 x 22 sheets, 1 ft. 3 in., in 6 wooden drawers. R. 103. (859)

308. ACREAGE INTENTION QUESTIONNAIRES, 1936 to date. Sent by University of Tennessee to growers requesting information on number of acres to be planted in tobacco and strawberries. (Occasionally, official.) 8½ x 13 sheets, 8 in., in drawer of filing case. R. 103. (832)

309. COTTON GINNING QUESTIONNAIRE, 1936 to date. CE Form 1-87A; GPO Form 1931, and Form 8-5945 sent to cotton ginners. Form attached. Arranged alphabetically by names of gins. (Frequently, official.) 4 x 8½ cards, 2 ft., in drawer of filing case. R. 103. (780)

310. QUESTIONNAIRE ON PRICES PAID BY FARMERS, 1936 to date. Form CE 1-172-F1 covering prices paid for automobile supplies and equipment. Form attached. Arranged alphabetically by counties. (Frequently, official.) 8½ x 11 sheets, 2 ft., in drawer of filing case. R. 103. (814)

311. QUESTIONNAIRE ON PRICES PAID BY FARMERS, 1936 to date. Form CE 198-D4, covering prices paid for equipment, supplies, and machinery. Form attached. (Frequently, official.) 8 x 11 sheets, 2 ft., in drawer of filing case. R. 103. (813)

312. APPLE FRUIT SURVEY FILE, n. d. Showing names and addresses of farmers and orchard owners in 14 counties, and number of trees on premises. Arranged alphabetically by names under counties. (Frequently, official.) 3 x 5 cards, 2 ft., in drawer of card cabinet. R. 103. (776)

313. PEACH FRUIT SURVEY, n. d. Showing names and addresses of farmers and orchard owners in 14 counties and number of trees on premises. Arranged alphabetically by names under counties. (Frequently, official.) 3 x 5 cards, 2 ft., in drawer of card cabinet. R. 103. (775)

MEMPHIS

CLASSIFICATION OF COTTON FIELD HEADQUARTERS
Falls Bldg., Front St.

This agency for the classification of cotton under the Cotton Futures Act and Cotton Standard Act was established in August 1930. All records are retained. Reports are sent to Washington at regular intervals.

314. COMMITTEE REPORTS TO WASHINGTON, 1930 - 1931; 1934 - 1935. With individual reports of classifications, problems worked, daily spot prices, reports on carry-overs, original check on Board of Cotton Examiners' classes of Galveston, Charleston, Savannah, and New Orleans, cross classifications, analysis tables, monthly and weekly reports from licensed classers, and record sheets for licensed classers showing monthly and weekly reports and cross class tables. Arranged alphabetically. (Rarely, official.) 8½ x 10 and 9 x 15 folders and bundles, 7 ft. 8 in., in pasteboard box. Dirty, scattered. R. 1132B. (475)

315. GENERAL CORRESPONDENCE, 1930 to date. With telegrams regarding standard gardes and staples and standing of Board of Cotton Examiners, vouchers, warehouse division memoranda, correspondence with Atlanta, Ga., Dallas and Austin, Texas, personal service short forms and telegrams, AAA

applications for positions, appointments, appeal bonds, bills of lading, and Bureau of Census correspondence. Arranged alphabetically. (Frequently, official.) 10 x 15 folders, 3 ft. 9 in., in drawer of filing case. R. 1132A. (467)

316. MISCELLANEOUS CORRESPONDENCE, 1930 to date. Bills of lading of Railway Express Co., Southern Express Co., government requests for transportation, field diary and travel records given to employees to keep records, application from classifiers, record of licensed classers, bills of lading records, and records of government shipments. (Rarely, official.) Variously sized folders, loose-leaf book, and bundle, 2 ft. 6 in., in pasteboard boxes. R. 1132B. (471)

317. TELEGRAMS AND CORRESPONDENCE FROM FIELD SUPERVISORS, 1931 - 1934. Daily reports, confidential letters, applications for examinations, licenses issued, applications and fees sent to Washington, pending examinations for licenses to classers, classers weekly reports, requests for classifications, and sample of classification memoranda. (Frequently, official.) 10 x 15 folders, 13 ft., in 16 drawers of filing cases. R. 1132B. (472)

318. MONTHLY AND WEEKLY REPORTS OF INDEPENDENT LICENSES, 1932 - 1934. Covering daily classification, with memoranda; and annual reports showing analysis of color, staple, and grade classification. (Rarely, official.) 8 x 10½ and 9 x 15 folders and bundles, 18 ft., in wooden box. Dirty. R. 1132B. (477)

319. CLASSIFICATION BY SUPERVISORS' BOARD, 1933 - 1934. Analysis of color, classification, analysis of grade classification, and supervised classification work sheet; grade and staple estimates showing Memphis, Dallas, Atlanta, and Austin special boards; and daily reports and carryovers from Memphis and Dallas. Arranged alphabetically. (Rarely, official.) 9 x 15 folders, 7 ft. 9 in., in wooden box. R. 1132B. (476)

320. GRADE AND ESTIMATES OF COTTON CROPS, 1933 - 1934. For Memphis, Atlanta, Austin, and Dallas. (Rarely, official.) 9 x 11 bundle, 2 ft. 6 in., in wooden box. R. 1132B. (478)

321. OLD AND NEW BILLS OF LADING, 1933 to date. Covering cotton samples. (Frequently, official.) 8 x 10½ sheets, 1 ft., in closed wooden cupboard. R. 1132A. (468)

322. ANALYSIS OF COLOR, GRADE, AND STAPLE CLASSIFICATIONS, 1934 - 1935. Austin, Texas, comparability classing study copies from original class sheets, grade and staple estimates, annual reports as to color, grade, and staple, data on cotton classed by independent classers, by local board of supervising examiners, and by cooperative licensed classifiers and by local supervisors, reports of local supervisors, annual reports, grade, staple, and color estimates of Memphis, Dallas, and Austin, and weekly and seasonal totals on all offices. (Rarely, official.) 9 x 12 and 10 x 14 envelopes, 2 ft. 6 in., in pasteboard box. R. 1132B. (474)

323. BOARD OF SUPERVISING COTTON EXAMINERS, 1934 - 1935. Shows names of committees meeting on special check of cotton crops, analysis of color, classification of grade, staple classification work sheet, grade and staple estimates of crop, work sheets and cross class tables of Dallas, Atlanta, Memphis, and Austin, and reports of supervisors by board of supervisors. (Rarely, official.) 9 x 15 folders, 3 ft. 2 in., in pasteboard box. R. 1132B. (473)

324. LICENSED CLASSES AND GRADES OF CLASSERS, 1934 - 1935. Independent classers by board of supervisors, sheet and cross class tables, analysis of color classification, grade and staple estimates from Dallas office, grade estimate of Memphis office, and grade and staple estimates of Atlanta and Austin. (Rarely, official.) 9 x 12 and 9 x 15 folder and loose-leaf books (2), 5 ft. 6 in., in wooden box. R. 1132B. (470)

325. CORRESPONDENCE AND MONTHLY REPORTS, 1935 to date. Applications for positions, telegrams, correspondence of supervisors, monthly comparison, daily cotton board reports, grade and staple market review, and reports from Charleston, Mobile, Savannah, New Orleans, and Houston. (Frequently, official.) 9 x 15 folders, 6 ft. 2 in., in 4 drawers of filing case. R. 1132A. (466)

326. GRADE AND STAPLE ESTIMATES, 1935 to date. Cross classification tables of analysis of color; classification table No. 1, color, grade, and staple; records on cotton checked by board supervising cotton examiners on cotton classed by Memphis, Atlanta, Dallas, and Austin. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 4 ft., in 4 drawers of wooden filing case. R. 1132A. (469)

DIVISION OF COTTON MARKETING
GRADE AND STAPLE ESTIMATES FIELD HEADQUARTERS
Falls Bldg., Front St.

This agency was established in 1927. The office was housed in the Baltimore Building, at Adams and Main Streets, from 1927 to 1928, at which time it moved to its present address. All records are retained. Weekly reports on cotton production and classifications are sent to Washington.

327. DEAD FILES, 1928 - 1934. Reclassification sheets for season 1933 - 1934, fieldmen's data on gin and variety survey, summary sheets, maps showing various cotton areas, charts showing grades, staple, and length of cotton, ginners' survey schedules for 1931, cotton classers' records and fieldmen's reports, ginners' daily reports, Forms A and B, individual ginners' reports, cotton classers' analysis of color and classification, Form C, cumulative sheets for 1932 - 1935, and daily records of ginners' in this area. Filed numerically. Variously sized vols., loose-leaf books, maps, charts, and bundles, 10 ft., in 10 drawers of wooden filing cabinet, on 12 wooden shelves, and in cardboard filing card box. Damaged by careless handling. R. 1111A. (368)

328. ACTIVE FILES, 1928 - 1935. Summary of cotton grown in southeast Mo., Ark., Miss., Ky., and Tenn., with daily ginners' reports; Form 5, Ginners' Questionnaire, showing variety and grades grown, with synopsis for 1932 - 1935; and schedules of soil area and kinds of seed grown for 1932 - 1933; ginners' questionnaire for Mississippi for 1930 - 1935; ginners' questionnaire for counties in Mo., Tenn., Ark., and Hickman, Ky. for 1930 - 1931; ginners' questionnaire for Ark. and Tenn. for 1931 - 1932; and ginners' questionnaire for Ark. and Miss. for 1933 - 1934. Arranged alphabetically by counties and states. (Frequently, official.) Variously sized folders, pockets, and bundles, 19 ft., in 6 drawers of wooden filing cabinets. R.1111B. (369)

329. ACTIVE FILES, 1928 to date. Schedules of Dept. of Agriculture showing grade and staple of cotton grown in this area, recorders daily record sheets for 1935, tabulation sheets showing where cotton was bought in seed, and classification sheets from 619 gins showing grade and staple of cotton. Arranged numerically and alphabetically. (Frequently, official.) Variously sized folders, envelopes, pockets, and bundles, 5 ft. 4 in., in 3 drawers of wooden filing cabinet. R. 1111C. (370)

330. ACTIVE FILES, 1930 to date. Forms A and B show grade and staple of cotton grown for this area; individual ginners' daily reports from all counties in Ark., Mo., and Miss.; Form C, cumulative and non-cumulative; Form C, supplemental report on staples and preparation of seed for counties in Miss. and Ark.; tabulation sheets of varieties and kinds of seed grown in Ark. and Miss.; reports of county agents and ginners' questionnaires; and miscellaneous matter and pamphlets. Arranged numerically and alphabetically by subjects. (Frequently, official.) Variously sized envelopes, pockets, and binders, 9 ft., in 6 drawers of filing cabinets. R.1111D. (371)

331. ACTIVE FILES, 1934 to date. Vouchers, paid and unpaid bills, contracts, reports of fieldmen, requisitions, inventories, weekly reports of Dept. of Agriculture for Miss. and Ark. for 1934 - 1935, daily record sheets, daily gin reports, grade and staple reports from all cotton producing states, compress and market reports, surplus grade and staple reports, CWA correspondence, miscellaneous correspondence with Washington, cards showing names and locations of gins, and tag numbers. Arranged numerically and alphabetically. (Frequently, official.) Variously sized folders, envelopes, pockets, and cards, 25 ft., in 27 drawers of wooden filing cabinets. R. 1111E. (372)

332. ACTIVE FILES, 1935 to date. Reports on staple of Southern Cotton Shippers itineraries of fieldmen, consumption, and ginning bulletin releases for Ark. from Washington, and fieldmen's reports for Ark., Tenn., and Miss. counties. (Daily, official.) 9 x 15 and 12 x 16 vol. and loose-leaf file boards, 1 ft. R. 1111F. (373)

DIVISION OF COTTON MARKETING
MARKET NEWS AND QUOTATION FIELD HEADQUARTERS
Federal Bldg., Front St.

This agency was established in November 1919. The office was housed at 68 South Third Street and in the Cotton Exchange, before moving to its present address in 1932. Only old telegrams are destroyed, all other records are retained. Regular reports are sent to Washington.

333. MISCELLANEOUS RECORDS, Dec. 8, 1919 - May 1936. Weekly cotton market reviews and weekly staple premium reports; official reports of the 10 designated spot markets; and cotton market review. (Rarely, official.) 8 x 15 bundles (6), 2 ft., on table. R. 344. (293)

334. MISCELLANEOUS CORRESPONDENCE AND REPORTS, 1920 to date. Government correspondence regarding prices on cotton, public expense vouchers, supply requisitions, miscellaneous government pamphlets, ginning reports, Red Cross correspondence on cotton, basis sheets, data on grade and staple, telegrams regarding cotton movements, crop reports, and letters of authorization. Arranged alphabetically. (Older records, rarely; later records, frequently, official.) 9½ x 11½ folders, 11 ft., in 7 drawers of wooden filing cases. R. 326. (288)

335. COMPRESS REPORTS OF ARKANSAS TRADE ASSOCIATION, 1931 to date. With cotton quotations. (Frequently, official.) 8 x 15 sheets, 2 in., in drawer of wooden filing case. R. 326. (289)

336. COTTON PRICE REPORTS, Oct. 24, 1934 - Feb. 29, 1936. Cotton quotations on Memphis market and reports of Bureau of Agricultural Economics, Cotton Marketing division. (Rarely, official.) 6 x 12 envelopes and bundles, 30 ft. 2 in., on shelves in wooden cabinet and on floor. N. Attic. (286½)

337. COMPRESS REPORTS OF SOUTHERN COTTON SHIPPERS ASSOCIATION, Jan. 1935 to date. With cotton quotations. (Frequently, official.) 8 x 15 sheets, 1 in., in drawer of wooden filing case. R. 326. (291)

338. COTTON PRICES ON MEMPHIS MARKET, Jan. 1935 to date. Cotton quotations of shipments to various mill points. (Frequently, official.) 8 x 15 sheets, 1 in., in drawer of wooden filing case. R. 326. (290)

339. DAILY MARKET REPORTS OF NEW YORK AND NEW ORLEANS COTTON EXCHANGE, Feb. 1936 to date. Showing market conditions and cotton quotations. (Frequently, official.) 3½ x 8 and 4 x 8 3/4 sheets, 11 in., in drawer of wooden filing case. R. 326. (292)

DIVISION OF FRUITS AND VEGETABLES
INSPECTION FIELD HEADQUARTERS
Federal Bldg., Front St. and Madison Ave.

This agency was established in 1918. The office was housed in the Randolph Building, South Main Street, before moving to its present location in 1932. All records are retained. Copies of all records are sent to Washington.

340. RECORDS OF FOOD PRODUCTS INSPECTOR, 1932.to date. Inspection certificates on fruit and vegetables, applications for inspection and reinspection of food products, correspondence, miscellaneous reports and expenditures, inspection record book showing car numbers, fees, and amount charged for each inspection, copies of paid and unpaid fee bills, grades of fruits and vegetables, instructions issued to inspectors, and past due accounts. Filed alphabetically. Index. (Daily, official.) Variously sized folders and loose-leaf books, 8 ft. 3 in., in 3 drawers of wooden filing case, in wooden card cabinet, and in bookcase. R. 326. (287)

GRAIN DIVISION
ADMINISTRATION OF GRAIN STANDARDS ACT
FIELD HEADQUARTERS
DeSoto Office Bldg., Calhoun and 2d Sts.

This agency was established in August 1916. The office was housed in the Exchange Building from 1916 to September 1922; at 822 Florida Street from September 1922 to April 1927; in the Dermon Building from May 1927 to July 1932, at which time it moved to its present address. Useless papers are destroyed in accordance with regulations governing their disposal. All records are retained, and sent to Washington only on request.

341. GENERAL OFFICE FILES CORRESPONDENCE, 1918 - 1919. With memoranda and other data of federal grain supervisor of this office. (Never.) 10 x 12 bundles, 1 ft. 6 in., in wooden box. Dirty. R. 112. (1137)

342. VOUCHERS, 1918 - 1924. Regarding payment of invoices for merchandise and other expenditures of office, with correspondence. (Never.) 9 x 12 folders, 6 in., in wooden box. Dirty. R. 112. (1134)

343. CORRESPONDENCE AND VOUCHERS, 1919 - 1921. Correspondence with Washington office, and vouchers for traveling expenses and salaries of employees. (Never.) Filed alphabetically. 9 x 12 folders, 6 in., in wooden box. Dirty. R. 112. (1131)

344. CORRESPONDENCE WITH OTHER FEDERAL GRAIN SUPERVISORS' OFFICE, 1919 - 1921. Pertaining to operations and other subjects. Filed alphabetically. (Never.) 9 x 12 folders, 1 ft., in wooden box. Dirty. R. 112. (1139)

345. SEAL REMOVED FROM AND APPLIED TO FREIGHT CARS, 1919 - 1921. Freight car numbers, initials, and other information concerning removing seals and applying new ones by government employees, with dates and names of employees. Filed alphabetically. (Never.) 9 x 12 folders, 6 in., in wooden box. Dirty. R. 112. (1141)

346. CAR RECORDS, 1921 - 1922. Form USGSA 122 shows car numbers, car initials, dates, laboratory number of grains inspected, appeal numbers, numbers of seals removed from cars, and location of cars. Arranged numerically. (Frequently, official.) 14 x 20 vol., 1 in., in desk drawer. R. 104. (1123)

347. APPEAL APPLICATIONS FROM GRADE CERTIFICATES, 1921 - 1924. Show location and name of freight car contents, shipper, and to whom shipped; originals sent to Appeal and Disputes Department. (Never.) 9 x 12 folders, 6 in., in wooden box. Dirty. R. 112. (1133)

348. MONTHLY INSPECTION AND SUPERVISION REPORTS OF FEDERAL GRAINS, 1922 - 1928. Shows size of car, minimum and maximum, average amount of grain shipped, from what district and what period, moisture content of natural and treated grains, number of cars inspected, number of cars tested, and amount of moisture minimum. (Frequently, official.) 9 x 12 folders, 9 in., in drawer of wooden filing case. R. 104. (1128)

349. APPEAL APPLICATIONS AND GRADE CERTIFICATES, 1924 to date. Show location and name of freight cars, contents, shippers, and names of parties to whom shipped; originals sent to Appeal and Disputes Department, Washington. Filed by years. (Frequently, official.) 5 x 8 cards, 1 ft., in drawer of filing case. R. 104. (1127)

350. CORRESPONDENCE, 1925 - 1934. Between this office, Chicago, St. Louis, Washington, and other Federal Grain Supervision offices. (Never.) 8 x 11 sheets, 6 in., in 2 drawers of wooden wall cabinet. R. 104. (1124)

351. DISTRICT OFFICE RECORDS, 1925 - 1934. Show number of samples handled, number of appeals and disputes, district headquarters market record receipts, shipments, accuracy and tendency of inspection, and record of inspectors with lowest accuracies. Filed by dates. (Rarely, official.) 8 x 10½ bundles, 6 in., on open wooden shelf. R. 112. (1140)

352. REPORTS OF CARLOADS OF GRAIN INSPECTED AT MEMPHIS, LITTLE ROCK, AND BIRMINGHAM, 1926 - 1930. Show date, place of inspection, receipts, shipments, class, and kind. (Never.) 8 x 11 bundle, 1 ft., in wooden box. Dirty. R. 112. (1138)

353. GENERAL INTER-MARKET SUMMARY OF VARIOUS GRAINS, 1927 - 1934. Summary sheets show shipments of grain from one market to another, total number of shipments, grade and factors determining grade, and number of samples of grains handled by various district offices. (Rarely, official.) 10½ x 16 sheets, 6 in., on open wooden shelf. R. 112. (1135)

354. OFFICIAL SAMPLERS AND LABORATORY RECORDS, 1927 to date. Form 118 shows kind of grain, location of freight cars, car initials and numbers, numbers of seals removed and applied, dates of inspection, grades, weights per bushel, moisture, and laboratory numbers. (Rarely, official.) 4 x 7 sheets, 4 ft., in 2 drawers of wooden wall case. R. 104. (1129)

355. MONTHLY RECORD OF LICENSED INSPECTIONS, July 1928 - June 1936. Showing condition of grain, number of carloads, and samples recorded by days. Arranged by months. (Rarely, official.) 14 x 16 bundle, 6 in., on open wooden shelf. R. 112. (1136)

356. DUPLICATE GRAIN INSPECTION CERTIFICATES, 1932 to date. Show kind of grain, location and numbers of cars opened, grade, classification, weight per bushel, moisture content, damaged content, foreign material mixed in grain, remarks, for whom inspected, licensed inspectors' signatures, and dates of inspection. Filed by months and years. (Rarely, official.) 5 x 8 bundle, 7 ft. 6 in., on open wooden shelf. R. 112. (1132)

357. DUPLICATE GRAIN INSPECTION CERTIFICATES, 1935 to date. Show location of shipments, identification numbers, kind and grade of grains, test, weight per bushel, moisture content, freight cars, and barges; and daily loading and unloading reports show car numbers, origin and shippers, and signatures of licensed inspectors. (Frequently, official.) 4 x 7 sheets, 3 ft., in 3 drawers of wooden wall cabinet. R. 104. (1126)

358. MONTHLY REPORTS FILE, July 1935 - Aug. 1936. Form 111 shows receipts and inspection information at Memphis and Little Rock, covering wheat, corn, rye, and other grains. (Rarely, official.) 8 x 11 sheets, 2 in., in drawer of wooden wall cabinet. R. 104. (1125)

359. RECORDS OF APPEAL, MONTHLY INSPECTION, AND SUPERVISION REPORTS, July 1935 - Aug. 1936. Appeal records show total inspection certificates issued on wheat, corn, oats, and other grains; monthly inspection receipts of shipments, laboratory test numbers, unofficial investigation, and total number of appeals; and Form 149, revised. (Frequently, official.) 8 x 11 sheets, 1 in., in drawer of wooden wall cabinet. R. 104. (1122)

360. REPORTS OF MOISTURE CONTENT, July 1935 - Aug. 1936. Show moisture content of natural and treated grains, and numbers of cars tested. (Frequently, official.) 8 x 11 sheets, 1 in., in drawer of wooden wall cabinet. R. 104. (1130)

361. TEN DAY REPORTS BY MARKET, July 20, 1935 - Aug. 15, 1936. Show numbers and tendencies of supervised inspections, inspectors with lowest accuracy, total inspections, numbers supervised, total correctly graded, numbers sent to board of review, total of misgrades and principal factor changes. (Frequently, official.) 8 x 11 sheets, 4 in., in drawer of wooden wall cabinet. R. 104. (1121)

362. REQUESTS TO BOARD OF REVIEWS, n. d. Form USGSA 186 shows laboratory number of grains inspected, markets from which samples were obtained, and results of findings. (Rarely, official.) 3 x 5 sheets, 6 in., in drawer of wooden wall cabinet. R. 104. (1120)

NASHVILLE

GRAIN DIVISION
ADMINISTRATION OF GRAIN STANDARDS ACT
FIELD HEADQUARTERS
Chamber of Commerce Bldg., 319 N. 4th Ave.

This agency was established in 1916 as a district office, and has supervision over the territory embraced in Tennessee east of the Tennessee River, Georgia, Alabama, and Florida. The office was housed in the Independent Life Building, 170 N. Fourth Avenue, from 1916 to 1930, at which time it moved to its present address. Obsolete papers dated prior to 1929, consisting of copies of certificates, applications for appeals, and routine correspondence were destroyed in 1935 by authority. Copies of all important matters are sent to Washington.

363. APPLICATIONS FOR APPEAL, 1935 to date. Form USGSA 16 and Form USGSA 1C, shows location, car number, inspector's grade, dates, appellant, respondent, and appeal number (duplicates). Arranged chronologically. (Frequently, official.) 5 x 8 packages, 3 ft., in drawer of wooden filing case and on shelf in wooden cabinet. R. 319. (1549)

364. REQUISITION OF SUPPLIES, 1935 to date. (Frequently, official.) 10 x 11 loose-leaf book, 3 in. R. 319. (1552)

365. GENERAL CORRESPONDENCE, 1929 to date. Forms and telegrams regarding different subjects and transactions made. Arranged alphabetically. (Frequently, official.) 5 x 8 folders, 11 ft., in 6 drawers of wooden filing cases. R. 319. (1553-B)

366. GENERAL CORRESPONDENCE, Aug. 1934 - June 1935. Regarding general expenses of Bureau of Agriculture of Atlanta and Birmingham district offices. Arranged alphabetically. (Frequently, official.) $9\frac{1}{2}$ x $11\frac{1}{2}$ folders, $\frac{1}{2}$ in., in drawer of wooden filing case. R. 319. (1553-A)

367. APPEAL CORRESPONDENCE RECORD, Aug. 2, 1934 - 1935. Form 1048, correspondence, telegrams, information regarding samples, and number of carloads. Arranged chronologically. (Frequently, official.) 9 x 12 sheets, 4 ft., in 2 drawers of wooden filing case. R. 319. (1551)

368. REPORT OF SAMPLES HANDLED AND SUBMITTED TO BOARD, Apr. 10, 1924 to date. Form USGSA 102, laboratory notes and numbers, shows report of samples handled and submitted to board. Arranged chronologically. (Daily, official.) 3 x 5 cards, 1 ft. 2 in., in drawer of wooden filing case. R. 316. (1547)

369. OFFICIAL SAMPLES AND LABORATORY RECORDS, 1929 to date. Form 118 shows grains, grade, supervisors' grade, analysis, weight, moisture, total damaged, and foreign material. Arranged chronologically. (Daily, official.) 4 x 7 folders and bundles, 8 in., in 2 drawers of wooden filing cases. R. 319. (1546)

370. GRAIN INSPECTION CERTIFICATE, July 1930 to date. Shows record of grain inspection, kind of grain, amount of carloads, truck identification, weight, and moisture contents. Arranged chronologically. (Frequently, official.) 5 x 8 forms, 17 ft. 2 in., in 4 drawers of wooden filing cases and on 5 shelves of wooden cabinet. R. 319. (1548)

371. MONTHLY REPORT OF TOTAL INSPECTIONS MADE BY LICENSED INSPECTORS, July 1934 - June 1935. Receipts and forms of shipments. Arranged alphabetically. (Frequently, official.) 9 x 12 folders and packages, 8 ft., in drawer of wooden filing case. R. 319. (1550)

372. RECORD OF INSPECTION AND ACCURACY, July 1934 - 1935. Form USGSA 121, Record of Inspection and Accuracy, shows market grain inspections, receipts, shipments, number supervised, number of misgrades lowered, raised, and principal factor of changes. Arranged chronologically. (Frequently, official.) $9\frac{1}{2}$ x $11\frac{1}{2}$ folders, 2 in., in drawer of wooden filing case. R. 319. (1545)

373. CERTIFICATES OF INSPECTION OF GRAIN, Aug. 1934 - May 1935. Form of regulations and correspondence relative to inspection of grain. (Frequently, official.) 9 x 14 folders, 8 ft., in drawer of wooden filing case. R. 319. (1554)

DIVISION OF LIVESTOCK, MEATS, AND WOOL
MARKET NEWS FIELD HEADQUARTERS
War Memorial Bldg.

(not surveyed)

BUREAU OF ANIMAL INDUSTRY

BROWNSVILLE

MEAT INSPECTION DIVISION
SUBSTATION
Tennessee Food Products Co. Bldg., Jefferson St.

This agency was established in 1934 as a substation of the Memphis station. All records are retained.

374. CORRESPONDENCE AND INSTRUCTIONS, Nov. 1, 1934 to date. Between this office, Memphis, and various offices in Washington. (Frequently, official.) 10 x 12 folders, 8 in., in drawer of steel filing case. Office. (1)

375. REPORTS, Nov. 1, 1934 to date. Form MI 124A, Daily Reports of Operations at Official Establishments, shows amount of beef and pork received, and number of pounds of meat food products prepared and processed under supervision; and quarterly reports showing interstate shipments. (Daily, official.) 10 x 12 folders, 2 in., in drawer of steel filing case. Office. (2)

CHATTANOOGA

MEAT INSPECTION DIVISION
FIELD STATION
Post Office and Court House
9th St. and Georgia Ave.

This agency was established in 1916 in the old Post Office Building, where it remained until 1933, at which time it moved to its present address. Useless papers are destroyed after a period of three years in accordance with regulations governing their disposal; all other records are retained. Duplicates of all records are sent to Washington.

376. INDIVIDUAL TIME SLIPS, July 1, 1932 - June 30, 1936. (Monthly, official.) 4 x 8 bundles, 1 ft. 8 in., on 2 steel shelves. R. 66. (1216)

377. GENERAL CORRESPONDENCE, Aug. 30, 1916 - May 4, 1936. Reports and tabulations relative to this department. See 2 page addenda for dates and descriptions. (Rarely, official.) 8 x 10½ bundles, 2 ft., in drawer of wooden cabinet. R. 66. (1212)

378. APPROVED LABELS, Jan. 15, 1918 to date. By officials at Washington. 9 x 14 vol. index, 2 in. (Frequently, official.) 11 x 18 vol., 6 in., in wooden stand cabinet. R. 66. (1217, 1218)

379. SUMMARY OF MONTHLY REPORTS, Oct. 1927 - Mar. 1933. Reports on station activities (duplicates). (Monthly, official.) 12 x 18 vols. (2), 4 in., on steel shelf. R. 66. (1215)

380. REPORTS OF SAMPLES SUBMITTED TO LABORATORY, Jan. 1932 to date. (Rarely, official.) 7 x 9 folders, 1 in., in drawer of steel desk. R. 66. (1214)

381. REPORTS OF UNSOUND MEAT RECEIVED INTERSTATE, Jan. 1932 to date. (Monthly, official.) 5 x 8 cards, 1 in., in drawer of steel desk. R. 66. (1278)

382. INSPECTION REPORTS, July 1, 1932 - June 30, 1936. Reports of daily activities of inspectors covering live animals, animal fats, and other fats. (Monthly, official.) 4 x 8 and 8 x 10½ loose-leaf books, 4 ft. 4 in., on steel shelves. R. 66. (1219)

383. REPORT OF UNSOUND MEAT RECEIVED INTERSTATE, 1933 to date. Regular forms of reports and data. (Weekly, official.) 4¼ x 7 3/4 loose-leaf book, 1 ft. 6 in., in wooden drawer. R. 66. (1213)

KNOXVILLE

MEAT INSPECTION DIVISION
FIELD STATION
East Tennessee Packing Co. Bldg., Phillips Ave.

This agency was established November 11, 1921 at its present address. Useless papers prior to 1936 were destroyed every three years. However, since new regulations require authority from Washington for destruction of any records, all other records have been retained. Duplicates of all reports are sent to Washington.

384. INDEXED LABEL BOOKS, 1921 to date. Of Lay and east Tennessee packing companies. Indexed. (Frequently, official.) 13 x 18 vols. (2), 1 ft., in drawer of filing case. NE. corner room. (773)

385. INCOMING AND OUTGOING CORRESPONDENCE, Nov. 11, 1921 to date. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. NE. corner room. (771)

386. REPORTS, 1933 to date. Form MI 112E, Summary of Post-Mortem Inspection; Form MI 131, Permit for Meats to be Returned from Inter-State Shipment; Form MI 114A, Tanking Report; Form MI 102, Time Report; Form MI 148, Meat Inspection for Institution, such as hospitals; Form

MI 113A, Condemnation of Meat and Meat Food Products; and Form MI 124A, Report on Establishment. These records destroyed after 3 years on proper authority. Arranged chronologically. (Frequently, official.) 8 x 10½ bundles, 7 ft., on open wooden shelf. NE. corner room. (772)

MEMPHIS

MEAT INSPECTION DIVISION
FIELD STATION
Federal Bldg., Front St. and Madison Ave.

This agency was established in 1906. The office was housed in the Sterick Building, Third Street and Madison Ave., before moving to its present address. This agency also acts as a station for public stockyards inspection. Useless papers prior to 1936 were destroyed; however, since that date all records have been retained. Daily, weekly, and monthly original reports are sent to Washington.

387. MISCELLANEOUS CORRESPONDENCE, 1910 - 1921. With various offices of the Department of Agriculture. (Never.) 8 x 10½ sheets, 2 ft., in box. Damaged by careless handling, dirty. N. Attic. (281)

388. RECORDS AND COPIES OF REPORTS, 1922 to date. Reports of meat and meat food products inspected for U. S. Engineers and Veterans' Hospital, monthly reports of livestock shipments, requisitions for supplies, semi-yearly brand reports, final post-mortem inspection reports, individual time slips, daily reports of operation of official establishment, stockyard reports, etc. (Occasionally, official.) Variously sized bundles, 7 ft., in 2 bookcases. R. 350. (286)

389. OLD VICKSBURG RECORDS, 1925. Miscellaneous correspondence, official communication, and office records transferred to Memphis when the Vicksburg, Miss. station was closed. (Never.) 7½ x 12 bundles and sheets, 2 ft., in corrugated box. Damaged by careless handling, torn, scattered. N. Attic. (280)

390. BLUE PRINTS, 1927 - 1934. Of various packing houses and plants, showing locations, departments, drains, hydrants, and sanitary provisions. (Occasionally, official.) Variously sized sheets, 1 ft. 6 in., on steel shelves in steel cabinet. R. 350. (282)

391. COMPLETED RECORDS AND COPIES OF REPORTS, 1927 to date. Correspondence, copies of pay rolls, expense accounts, inspectors' reports, stockyard reports, telegrams, schedules of Federal Surplus Relief Corp., shipping permits, reshipment forms, requests to seal cars, daily reports of BAI inspectors, livestock way bills, storage vouchers, monthly reports of cattle, swine, and sheep inspected, daily time reports, daily reports of sterilization and tanking, daily reports of operation of official establishment, identification anti and post-mortem tags, tuberculo-

sis and Bang's diseases, certificates, monthly summary of daily time reports of employees, and invoices from various packing houses for merchandise furnished U. S. Engineers and U. S. Veterans' Hospital. Arranged by years. (Never.) Variously sized covers and bundles, 30 ft., in wooden and corrugated boxes. Scattered. N. Attic. (279)

392. MISCELLANEOUS FILES, 1934 to date. Correspondence, records of action taken regarding violation of twenty-eight hour law, U. S. Engineers, and Veterans' Hospital contracts, laboratory farms, and reports of bureau directors. (Daily, official.) 10 x 12 folders, 4 ft., in 8 drawers of wooden filing cases. R. 350. (284)

393. PERSONNEL CIRCULAR LETTERS, 1935. Relative to import and export orders, and amendments, meat curing, meat inspection, labels, stencils, and wrappers, dips and disinfection, 28 hour law for FWR. stockyard inspectors and records of livestock. (Occasionally, official.) 8 x 10½ sheets, 2 ft., in 8 letter files. R. 350. (285)

394. TRADEMARK OF VARIOUS PLANTS AND PACKING HOUSES, n. d. Samples of cartons, labels, wrappers, and cloth containers submitted for approval and stamp. (Occasionally, official.) Variously sized binders (10), 2 ft. 9 in., on shelf and in steel cabinet. R. 350. (283)

NASHVILLE

MEAT INSPECTION DIVISION
FIELD STATION
Neuhoff Packing Co. Bldg., 1310 Adams St.

This agency was established about 1911 at its present address. Some daily records have been destroyed on proper authority. Useless papers are destroyed in accordance with regulations governing their disposal. All other records have been retained.

395. RECORDS OF TRANSFER OF PROPERTY AND LETTERS OF AUTHORIZATION, 1917 - 1924. Form P 2A shows name of article and to whom transferred from property clerk at Washington. (Occasionally, official.) 8 x 10½ bundles, 1 in., in wooden filing case. R. 1. (1585)

396. COPIES OF PAY ROLL REPORTS, 1928 - 1932. Form T 52 and Standard Form 1013E, show name of employee, grade, designation, and total salary rate. Filed by dates. (Occasionally, official.) 5¼ x 8 envelopes, 1 in., in wooden filing case. R. 1. (1580)

397. ANNUAL AND SICK LEAVE RECORDS OF EMPLOYEES, 1928 to date. Form A 15 (rev.) shows title of employee, salary, badge number, date of appointment, and time out on annual and sick leave. Filed by dates. (Frequently, official.) 5½ x 8 envelopes, 1 in., in wooden filing case. R. 1. (1581)

398. EMPLOYEES' TIME RECORD BOOKS, 1931 to date. Information regarding hourly, daily, weekly, monthly, and overtime worked by each employee., (Frequently, official.) 5½ x 8 3/4 books, 3 in., in wooden filing case. R. 1. (1583)

399. MISCELLANEOUS CORRESPONDENCE, AND GENERAL INSPECTION REPORTS, 1916 to date. Filed by dates. (Frequently, official.) 8 x 10½ folders and envelopes, 5 ft., in 2 wooden and 1 metal filing cases. R. 1. (1579)

400. LEDGER RECORD OF LABELS AND COPIES OF LABELS APPROVED, 1920 to date. Stubs showing name of packer for whom label was made, kind of label brand, and remarks pertaining to approval of same. Filed numerically. (Frequently, official.) 10 x 12 vol. and stub file, 6 in., in wooden filing cabinet. R. 1. (1570)

401. RECORD OF REPORTS ON LABORATORY TESTS, 1920 to date. Shows date, and number of reports made on various articles to be collected and sent in for laboratory test. (Frequently, official.) 8 x 14 vol., 2 in., in desk drawer. Dirty. R. 1. (1578)

402. COPIES OF MONTHLY REPORTS, 1921 to date. Forms 48C, 24C, 12C, 62, 62A, and 62D, show swine inspected and immunized for cholera, cattle inspected and dipped for scabies and Texas fever ticks, sheep dipped for scabies, and reports of infectious cars of cattle received. Filed by dates. (Frequently, official.) 10 x 12 books, 6 in., in wooden filing case. R. 1. (1576-A)

403. COPIES OF REPORTS, 1924 to date. Forms MI 109, 110, 130, 112, 112D, 113, and 114 (rev.), show meat and meat food products condemned, sterilization and tanking, meat inspection and supervision of preparation of meat food products. Filed by dates. (Frequently, official.) 12½ x 18½ book, 1 ft. 6 in., in wooden filing case. R. 1. (1576-B)

404. REPORTS OF INSPECTION OF SHEEP AND CATTLE FOR SCABIES AND TUBERCULIN TESTS, 1927 to date. Forms 43B, 22B, 24B, and PS 16, show number of sheep and cattle inspected for scabies, and tuberculin tests, number infected, number exposed, number free, if diseases were advanced and by whom inspections were made; and Form TE 27 (rev.). Filed by date. (Frequently, official.) 3½ x 8 bundles, 12 ft., in 3 wooden filing cases. Dirty. R. 1. (1575)

405. DRAWINGS OF FACILITIES FOR HANDLING AND DISPOSING OF CONDEMNED PRODUCTS AT ESTABLISHMENT NO. 726, May 29, 1930. Drawings for Neuhoff Co., Nashville, by H. P. Henschien, Architect, Chicago. (Seldom, official.) 24 x 36 envelopes, 1 in., in wooden filing case. R. 1. (1584)

406. DAILY REPORTS OF OPERATIONS AT OFFICIAL ESTABLISHMENT AND INDIVIDUAL TIME SLIPS, 1932 to date. Form MI 124A (rev.), shows daily number of animals slaughtered, kind, weight, and kind of meat food products prepared; and Form MI 102, Individual Time Slip, shows daily hours worked by each worker. Filed by dates. (Frequently, official.) 8 x 10½ bundles, 3 ft., in wooden filing cabinet. Dirty. R. 1. (1571)

407. REPORTS OF MEATS AND MEAT FOOD PRODUCTS, 1932 to date. Form MI 138, for inspection of meat food products shipped to various veterans' hospitals in southern states. Filed by dates. (Frequently, official.) 8 x 10½ bundles, 6 in., in wooden filing case. R. 1. (1572)

408. REPORTS ON SAMPLES COLLECTED FOR LABORATORY INSPECTION, 1932 to date. Form MI 161 shows name of product as labeled, by whom collected, date of collection, and findings on same. Filed by dates. (Frequently, official.) 7 x 8½ bundles, 1 in., in wooden filing case. R. 1. (1573)

409. SUMMARY OF POST-MORTEM INSPECTIONS AND ANTE-MORTEM EXAMINATION, 1932 to date. Forms MI 112E and MI 19B (rev.), diagnosis of animals inspected for tuberculosis, pneumonia, and other diseases; and Forms 112E and 119A, post and ante-mortem inspections and examinations. Filed by dates. (Frequently, official.) 8 x 10½ bundles, 5 ft. 6 in., in wooden filing case. Dirty. R. 1. (1574)

410. RECORD OF AAA AND ERA DROUGHT RELIEF CATTLE SLAUGHTERED, 1933 - 1934. Shows names of owners of cattle furnished and purchased by government on drought relief, and AAA program. (Seldom, official.) 8½ x 14 book, 1 in., in wooden cabinet. R. 1. (1569)

411. RECORD OF MEAT PRODUCTS, Jan. - Mar. 1935. Shipped to FERA canning project 5088, for relief purposes. (Seldom, official.) 8 x 13 book, 1 in., in wooden cabinet. R. 1. (1568)

412. DAILY REPORTS OF HANDLING OF MEATS PASSED FOR COOKING, 1935 to date. Form MI 140A (rev.), shows information on beef, veal, mutton, and goat meat passed by establishment number 726 for cooking, showing date of handling, and weight of each kind of meat passed. Filed by dates. (Frequently, official.) 7 x 8 sheets, 1 in., in drawer of wooden desk. R. 1. (1582)

PACKERS AND STOCKYARDS DIVISION
INSPECTION AND SUPERVISION FIELD HEADQUARTERS
(A) Livestock Exchange Bldg., 901 2d Ave. N.
(B) War Memorial Bldg., Capitol Blvd.

This agency was established in 1921, in Livestock Exchange Building, under the Packers and Stockyards Administration. Through a reorganization in 1926 it was transferred to the Bureau of Animal Industry. The office of the marketing specialist was maintained at 401 Seventh Avenue North, from July 1930 to April 1936 before moving to its present address in the War Memorial Building. Useless papers are destroyed after a certain period of time in accordance with regulations governing their disposal; all other records are retained. Copies of correspondence and records are sent to Washington.

413. MISCELLANEOUS CORRESPONDENCE, 1925 to date. Regarding various matters between district supervisor at Nashville, and department at Washington; letters of authorization. (Seldom, official.) 8 x 10½ folders, 5 ft. 6 in., in metal filing case. R. 214 (Bldg. A). (1567)

414. REPORTS OF TESTS ON SCALES, 1925 to date. Forms PS 10 and PS 13 (rev.), show beam and test load, by whom tests are made, and name of witness of tests. (Frequently, official.) 8 x 12½ folders, 1 ft. 6 in., in metal filing case. R. 214 (Bldg. A). (1544)

415. RECORDS OF ECONOMICS IN AGRICULTURE MARKET NEWS SERVICE, 1930 to date. Forms LSM 51 and 52, show market prices on animals in different sections of country, and daily and monthly weights of animals in each respective district, and telegrams and miscellaneous correspondence. (Frequently, official.) 8½ x 10½ folders, 9 ft., in metal filing case. R. 214 (Bldg. A). (1565)

416. REPORTS OF PROCEEDS OF SALE OF ANIMALS, 1930 to date. Form TE 24 (rev.), shows tag number of animals, weight, price per pound, net proceeds to owner, and date purchased. (Frequently, official.) 7 x 8 sheets, 5 ft. 6 in., in metal filing case. R. 214 (Bldg. A). (1566)

417. APPLICATIONS FOR INSPECTION AND CERTIFICATE FOR SHIPMENT OF ANIMALS, 1933 to date. Form PS 21, shows number of animals applied for inspection and certification for shipment, owners' and consignees' names and addresses, and route over which animals are to be shipped. (Occasionally, official.) 3 x 4 bundles, 2 ft., in wooden filing case. Dirty. R. 206 (Bldg. A). (1577)

418. STATISTICS AND RECORDS OF PAY ROLLS, 1936. Forms LSM 27 and 14, show receipts of animals at local stockyards, amount of salary paid each employee, and title of their positions. (Frequently, official.) 8 x 10½ folders, 1 ft. 6 in., in drawer of wooden desk. R. 3 (Bldg. B). (1564)

DIVISIONS OF TICK ERADICATION AND SPECIAL DISEASES, AND TUBERCULOSIS FIELD STATION

Cotton States Bldg., 7th Ave. and Deaderick St.

The date of establishment of this office is unknown. The office is concerned with the protection of the livestock industry and conducts scientific investigations of the causes, prevention, and treatment of diseases of domestic animals, and aids in control or eradication of those causes. The agency's policy regarding useless papers or sending of records to Washington is not known.

419. PAY ROLLS, 1922 - 1934. Forms relative to employees that are paid through this office. (Seldom, official.) 9 x 12 bundles, 4 ft., on floor. Dirty. R. 212. (1602)

420. CORRESPONDENCE ON CLAIM AND HOG CHOLERA, 1922 to date. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of wooden filing case. R. 211. (1604)

421. CORRESPONDENCE ON PERSONNEL AND PAY ROLL, 1922 to date. (Occasionally, official.) 8½ x 11 folders, 3 ft., in 2 drawers of wooden filing case. R. 211. (1598)

422. CORRESPONDENCE ON TUBERCULOSIS ERADICATION AND CONTROL, 1922 to date. (Frequently, official.) 8½ x 11 folders, 20 ft., in 22 drawers of wooden filing case. R. 211. (1600)

423. MISCELLANEOUS RECORDS, 1922 to date. Relative to cattle tested, cost, and number of reactions for each county. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 3 in., in wooden box. R. 211. (1596)

424. PROPERTY RECORD, 1922 to date. On government property on hand at this station. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 4 in., in wooden box. R. 212. (1597)

425. RESULTS OF TUBERCULIN TEST, Feb. 1, 1922 to date. Forms showing results of tuberculin tests of cattle, name and address of owner, predominating breed, and name of veterinary inspector. Filed alphabetically. (Occasionally, official.) 3 x 9 sheets, 118 ft., in 7 wooden filing cases. R. 212. (1599)

426. CORRESPONDENCE ON BANG'S DISEASE, 1934 to date. Relative to tests for and control of Bang's disease. (Occasionally, official.) 8½ x 11 folders, 4 ft., in 2 drawers of wooden filing case. R. 211. (1603)

427. VOUCHERS, 1934 to date. Vouchers for purchases of this office and for services other than of personnel of this office, with forms and correspondence. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 24 ft., in 3 wooden filing cases. R. 212. (1601)

428. REPORT ON TEST FOR BANG'S DISEASE, Sept. 1934 to date. Laboratory summary of work done on Bang's disease by each inspector, by months. Arranged alphabetically. 5 x 8 card index, 28 ft. (Occasionally, official.) 9 x 12 sheets, 8 ft., in wooden filing case. R. 212. (1605, 1606)

UNION CITY

MEAT INSPECTION DIVISION
FIELD STATION
Reynolds Packing Co. Bldg.

This agency was established in 1918 at its present address. Useless papers are destroyed after three years in accordance with regulations governing their disposal; all other records are retained.

429. GENERAL CORRESPONDENCE, 1918 to date. From inspector in charge to chief inspector, Washington, D. C. (Occasionally, official.) 4 x 13 Lockarch letter file, 1 ft., on wooden shelf. Inspector's Office. (5)

430. RECORD OF LABELS, 1918 to date. Sent to Washington for approval. (Occasionally, official.) 12½ x 18 vol., 1 ft., on wooden shelf. Inspector's Office. (6)

431. PAY ROLL FORMS, TIME REPORTS, AND VOUCHER FORMS, 1933 to date. Form T 40A, Report of Services Rendered by Employees During Month; Standard Short Form 1013D and E, for personal services rendered; Form MI 101A, Summary of Daily Time Reports of Employees; Form MI 102 (rev.), Daily Individual Time Slips; and Form T52 (rev.), Voucher Expenditure Distribution. (Frequently, official.) 9½ x 15 sheets, 1 ft. 3 in., in desk drawer. Inspector's Office. (4)

432. LABORATORY REPORTS, 1933 to date. Form MI 161 (rev.), report on samples collected for laboratory inspection of spices, cereals, and water supply. (Frequently, official.) 4 x 12 Lockarch pasteboard files, 2 ft. 3 in., on wooden shelf. Inspector's Office. (1)

433. DAILY FORMS RELATING TO SWINE, CATTLE, GOATS, CALVES, AND SHEEP, 1933 to date. Form 112E, Summary of Post-Mortem Inspection; Form 112F, Report of Final Post-Mortem Inspection of Carcasses; Form MI 119B (rev.), Summary of Ante-Mortem; Form TE 24 (rev.), Report of Proceeds of Sale of Cattle; and Requisition Form AD 14, For Supplies, Equipment, and Service. (Frequently, official.) 4 x 12 Lockarch pasteboard files, 3 ft. 4 in., on wooden shelves. Inspector's Office. (3)

434. MISCELLANEOUS FORMS, 1933 to date. Form MI 109C, Report from One Establishment to Another of Unmarked Meat Transferred Under Seal; Form MI 134, Report of Condemned Meat Received at One Establishment from Another; Form FI 62A, Report of Disposal of Infectious Cars. (Rarely, official.) 1 x 8 bundle, 1 in., on wooden shelf. Inspector's Office. (7)

435. MONTHLY FORMS RELATING TO SWINE, CATTLE, GOATS, CALVES, AND SHEEP, 1933 to date. Form MI 130 (rev.), Meat Inspection Report, Post-Mortem, and Ante-Mortem; Form MI 114 (rev.), Disposal of Carcasses, showing parts passed for cooking, and parts condemned; Form MI 110 (rev.), Meat Food Products Prepared and Processed Under Supervision; and Form MI 113, (rev.), Meat and Food Products Condemned on Reinspection and Destroyed. (Frequently, official.) 4 x 12 Lockarch pasteboard files, 2 ft., on wooden shelves. Inspector's Office. (2)

BIOLOGICAL SURVEY

MEMPHIS

DIVISION OF GAME MANAGEMENT
U. S. GAME MANAGEMENT AGENT
Federal Bldg., Front and Madison Sts.

This agency was established in 1903. It has maintained quarters at its present address since inception. All records have been retained. Reports are sent to Washington at regular intervals.

436. MISCELLANEOUS CORRESPONDENCE, 1936 to date. Covering allotment ledger, migratory birds, state licenses, game protection cases from Tenn., Miss., and Ark., general correspondence relative to malaria control, and WPA Projects. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft. 6 in., in 3 drawers of filing case. R. 318. (359)

BUREAU OF DAIRY INDUSTRY

LEWISBURG

DIVISION OF DAIRY CATTLE BREEDING, FEEDING, AND MANAGEMENT
FIELD HEADQUARTERS

(not surveyed)

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

CLARKSVILLE

DIVISION OF TRUCK CROP AND GARDEN INSECTS
TOBACCO INSECTS FIELD LABORATORY
642 Greenwood Ave.

(not surveyed)

KNOXVILLE

DIVISION OF PLANT DISEASE CONTROL
BLISTER RUST CONTROL FIELD STATION
Post Office and Court House
Main and Walnut Sts.

This agency was established May 7, 1934 at its present address. All records have been retained. On completion of project, all field and office records will be sent to Washington.

437. GENERAL FILES, 1934 to date. Correspondence, memoranda, daily, weekly, and monthly reports, and requisitions. Arranged alphabetically by subject matter. (Frequently, official.) 9 x 11 3/4 folders, 6 ft., in metal filing case. R. 307. (691)

438. PERMANENT RECORDS, 1934 to date. Pine area records, ribes ecology, detailed maps made by Blister Rust Control, pine area check plots showing percentage of pine in area, and county summaries. Arranged alphabetically by counties. (Frequently, official.) 9 x 11 3/4 folders, 2 ft., in metal filing case. R. 307. (692)

439. U. S. GEOLOGICAL QUADRANGLE MAPS, 1934 to date. Showing pine and ribes areas numbered to correspond to number on pine area and ribes sheets. Arranged alphabetically by names of quadrangles. (Frequently, official.) 18 x 24 folders, 1 in., on wooden shelf. R. 307. (693)

EXTENSION SERVICE

ALAMO

DIVISION OF COOPERATIVE EXTENSION
COUNTY HOME DEMONSTRATION AGENT
Crockett County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to Jackson, Tennessee, and then to the Extension Service, Knoxville, Tennessee. AAA records of agricultural agent are listed in the AAA section.

440. MISCELLANEOUS FILE, 1935 to date. Pamphlets of information for instructions in gardening, canning, and home beautifying; correspondence with district agent; and copies of reports. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case, 2d floor. (5)

BROWNSVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Haywood County Court House

This agency was established in 1933 at its present address. All records are retained, and are sent to Washington only on request.

County Agricultural Extension Agent

441. ADMINISTRATIVE FILE, 1933 - 1935. Correspondence with clients and officials in agricultural work, weekly field reports and monthly report 228, bulletins, plant to prosper campaigns, statements and receipts, cotton market, and tree sprays. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (22)

County Home Demonstration Agent

442. ADMINISTRATIVE FILE, 1935 to date. Form 228, weekly field report and monthly report, accompanied by narrative account of work to district office; correspondence with district, state and extension specialist; county plan of work for year; 4-H and women's clubs; summary of work done as reported to county court every 3 months; and contests and addresses. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (24)

443. ILLUSTRATIVE MATERIALS, 1936 to date. Material on canning, gardening, home beautifying, camps and trips, and material furnished by Extension Service. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 1st floor. (25)

CAMDEN

DIVISION OF COOPERATIVE EXTENSION
COUNTY HOME DEMONSTRATION AGENT
Benton County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office, Jackson, Tennessee, and to the Extension Service, Knoxville, Tennessee.

444. DEMONSTRATION FORMS, 1935 to date. Unit Demonstration Forms 8297-4, Application; 8-3118, Requisition; 8297-2, Crop Rotation Plan; 8297-3, Map; C-8328, Agreement; 8671-1 and 8951, 1935 and 1936 Farm Business Report; Watershed Area Demonstration Form 8415, Requisition; Form 8458, Application; Form 8458-4, Map; and publication 187, Planned Farm Program. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (21)

CHATTANOOGA

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Post Office and Court House

This agency was established in 1918. The office was housed in the Hamilton County Tennessee Court House, from 1918 to September 1934, at which time it moved to its present location. Useless papers are destroyed every four or five years in accordance with regulations governing their disposal; all other records are retained.

County Agricultural Extension Agent

445. CORRESPONDENCE, Nov. 22, 1934 to date. From district agent to county agent regarding animal husbandry, applications for employment, authorization of travel, club work, dairy, expense account, farm management, horticulture, hog and corn work, and miscellaneous questions relative to agricultural matters. (Daily, official.) 8½ x 11 folders, 2 ft. 6 in., in 3 drawers of steel filing case. R. 7. (2066)

446. EXPENSE ACCOUNTS, Dec. 1, 1935 to date. Standard Form 1012A, voucher, reimbursing district supervisor for travel and other expenses incurred while on official business. (Daily, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. R. 7. (2067)

447. WEEKLY FIELD REPORTS, Nov. 1934 to date. Of agents to district agent, showing work performed and where, lost time, and reason for same. (Daily, official.) 8½ x 11 folders, 3 ft.,in 2 drawers of steel filing case. R. 7. (2065)

County Home Demonstration Agent

448. ANNUAL REPORT, 1935 - 1936. Shows personnel problems, assistance given, and project activities and results. (Monthly, official.) 8½ x 11 folders, ½ in., in drawer of steel filing case. R. 7. (2079)

449. APPLICATIONS FOR EMPLOYMENT, July 19, 1935 to date. (Weekly, official.) 8½ x 11 folders, 4 in., in drawer of steel filing case. R. 7. (2078)

450. GENERAL CORRESPONDENCE, Aug. 12, 1935 to date. Between district agent, assistant home demonstration director and all county home demonstration agents in third district, relative to home economic matters. (Daily, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. R. 7. (2080)

451. EXPENSE ACCOUNTS, Sept. 1, 1935 to date. (Monthly, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. R. 7. (2077)

452. GENERAL INSTRUCTIONS, Sept. 5, 1935 to date. From district agents to county agents pertaining to routine matters. (Daily, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. R. 7. (2082)

453. TELEGRAMS, Oct. 15, 1935 to date. Sent and received regarding extension work. (Daily, official.) 8½ x 8 folders, 1 in., in drawer of steel filing case. R. 7. (2076)

454. WOMEN'S CLUB ENROLLMENT, Mar. 15 - June 30, 1936. Reports from county agents showing number of clubs in their respective counties and divisions in which they are actively engaged, such as foods, clothing, health, horticulture, poultry, or home management. (Monthly, official.) 8½ x 14 folders, 6 in., in drawer of steel filing case. R. 7. (2081)

CLEVELAND

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Bradley County Court House, Public Square

This agency was established in 1914, although the earliest date reported during the survey of its records is 1924. The office was housed in the Court House, from 1919 to 1921; in the Fillaner Building from 1921 to 1923; in the Creamery Building, from 1923 to 1929; in the Post Office Building, from 1929 to 1934, at which time it moved to its present address. All records are retained. Reports are sent to district office at Chattanooga, Tennessee.

County Agricultural Extension Agent

455. BULLETINS, 1924 to date. From state agent relative to rules and practices governing miscellaneous form matters. Filed by dates. (Weekly, official.) 8½ x 11 folders, 8 in., in steel filing case. Basement. (338)

456. CORRESPONDENCE, 1924 to date. Between county and district agents and general public, relative to farm matters (duplicates). Filed by dates. (Daily, official.) 8½ x 11 folders, 1 ft. 4 in., in steel filing case. Office. (321)

457. INSTRUCTION LETTERS, 1924 to date. From state agent to county agent relative to cotton, tobacco, and hog production, and from Treasury Department regarding tax pay warrant. Filed by dates. (Monthly, official.) 8½ x 11 folders, 10 in., in steel filing case. Basement. (337)

458. NEWS ARTICLES, 1924 to date. Articles given press by agent regarding farming and conditions. (Weekly, official.) 8½ x 11 folders, 4 in., in steel filing case. Basement. (317)

459. MONTHLY REPORT OF ACTIVITY, 1924 to date. Of county agent to district agent, showing days spent in office and in field. Filed by dates. (Monthly, official.) 8½ x 11 folders, 4 in., in steel filing case. Basement. (339)

460. WEEKLY FIELD REPORT, 1924 to date. From county agent to district agent showing days spent in field, name of town, type of work performed, meetings held, and number attending (duplicates). Filed by dates. (Weekly, official.) 8½ x 11 folders, 6 in., in steel filing case. Basement. (319)

461. SUMMARY OF ACTIVITIES, 1927 to date. Report to county court, showing general good accomplished during preceding year and program for ensuing year. (Monthly, official.) 8½ x 11 folders, 2 in., in steel filing case. Basement. (316)

462. INDIVIDUAL ANNUAL REPORTS OF ACTIVITIES, 1930 to date. Reports of home demonstration agent, soil conservation agent, and county agents to district agent. (Monthly, official.) 7 3/4 x 10¼ folders, 1 in., in steel filing case. Basement. (328)

463. 4-H CLUB LETTERS, 1933 to date. From county agent to 4-H Club members regarding their particular line of activity. (Daily, official.) 8½ x 11 folders, 1 ft., in steel filing case. Basement. (335)

464. COMBINED ANNUAL REPORT OF ACTIVITY, 1934 to date. Form 285, annual report of home demonstration agent, soil conservation agent, and county agents to district agent. (Monthly, official.) 7 3/4 x 10¼ folders, 1 in., in steel filing case. Basement. (329)

465. DEMONSTRATION FARM PLANS, 1935 to date. Correspondence, plans and reports regarding demonstration farms in county which specialize in sod and pasture crops through use of phosphate. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. Basement. (308)

466. PERSONAL FILE, 1935 to date. Maps, plans of terracing, and instruction letters of asst. agricultural agent. (Weekly, official.) 8 x 10½ envelopes, 1 ft. 6 in., in steel filing case. Basement. (307)

County Home Demonstration Agent

467. ANNUAL REPORT, July 1, 1931 to date. Of home demonstration activities sent to district agent. (Weekly, official.) 8½ x 11 folders, 6 in., in steel filing case. Basement. (306)

468. MISCELLANEOUS DATA, July 1, 1931 to date. Gathered by agent for use in compiling reports to district agent, concerns dairying, cooking, canning, 4-H Club, and education. (Daily, official.) 8½ x 11 folders, 3 ft. 6 in., in steel filing case. Basement. (305)

CLINTON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Anderson County Court House

This agency was established in November 1, 1914 at its present address. Reports are sent to the state office.

County Agricultural Extension Agent

469. INFORMATION FILE, 1923 to date. Bulletins, newspaper clippings, and memoranda from state office relative to work of county agent's office. Arranged alphabetically by subjects. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (1)

470. CORRESPONDENCE AND REPORTS, 1935 to date. Correspondence with University of Tennessee, Dept. of Agriculture and TVA, Knoxville; Form EXT-TVA 2, TVA 1405, Transmittal Sheet; Form 228, Monthly Certificate of Service and Weekly Field Report; circular letters; mailing lists; informational pamphlets; and memos. Forms submitted. Arranged alphabetically by subject. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (8)

471. UNIT AND WATERSHED DEMONSTRATORS, 1935 to date. Form 8297, Application and Plan for Community Demonstration; Form C 8328, Agreement of Understanding between Cooperative Farmers and Agricultural Extension Service; and lists of lespedeza signers. Filed by subjects. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (7)

County Home Demonstration Agent

472. GENERAL CORRESPONDENCE, 1930 - 1935. With College of Agriculture at University of Tennessee. Arranged alphabetically by names of senders. (Inactive file, rarely, official.) 10 x 13 sheets, 1 ft., on wooden shelf. 2d floor. (5)

473. GENERAL ADMINISTRATIVE FILE, 1936 to date. Correspondence with University of Tennessee Extension Service and state office, informational memoranda, and magazine and newspaper clippings and pamphlets on recreation, health, demonstrations, better home club work, handicraft, gardening and electricity. Grouped by subjects. (Frequently, official.) 8½ x 11 folders, 4 ft., in 3 drawers of filing case. 2d floor. (4)

474. 4-H CLUB FILE, 1936 to date. Attendance card shows girl's name, age, year of work, community, county, post office, date enrolled, attendance record and work completed with date noted. Form attached. Arranged alphabetically by names of schools under years. (Frequently, official.) 3 x 5 cards, 1 ft. 6 in., in 2 cardboard card cabinets. 2d floor. (6)

COVINGTON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Tipton County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office, Jackson, Tennessee, and the Extension Service, Knoxville, Tennessee.

County Agricultural Extension Agent

475. COUNTY AGENT'S FILE, 1936 to date. Applications for trees, advertisements, bulletins, catalogues, 4-H Club file, cotton correspondence, cotton markets, county agent's correspondence, forestry, gardening, plant to prosper campaigns, weekly and monthly reports to district agent, statements and receipts, TVA records and route lines, tree sprays, and livestock reports. (Daily, official.) 10 x 12 folders, 12 ft., in 6 drawers of filing cases. Basement. (9)

County Home Demonstration Agent

476. HOME DEMONSTRATION FILE, 1936 to date. Information relative to fairs, better homes, camps, bed spreads, basketry, canning, chair reseating, circular letters, clothing, 4-H Club, contests, club enrollment for girls and women, county agent special, dairying, demonstrations, foods, gardening, program planning, receipts, recipes, weekly and monthly reports to district home agent, and correspondence to and from individuals. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Basement. (14)

DECATURVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Decatur County Court House

This agency was established in 1935 at its present address. All records are retained.

477. GENERAL FILE, 1935 to date. Correspondence regarding Extension Service work with district farm demonstration agent, Jackson, Tenn.; records covering terracing, equipment, and demonstration farms; and project maps. (Daily, official.) 8½ x 11½ folders, 4 ft., in 2 drawers of filing case. Basement. (8)

DOVER

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Old Dover Bank Bldg.

This agency was established in 1933. The office was housed in the Walter Building, from 1933 to 1934, at which time it moved to its present address. All records are retained.

County Agricultural Extension Agent

478. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8, 1934 Reduction Contract; Form CH 101, 1935 Contract; and Forms CH 13 and CH 60, Work Sheets. Index. (Occasionally, official.) 10 x 12 folders and bundles, 8 ft., on shelves. 1st floor. (11)

County Home Demonstration Agent

479. GENERAL FILE, 1936 to date. Information on gardens, poultry, 4-H Club work, cooking, canning, home improvement and management, clothing, and music, official and TVA correspondence, weekly and monthly reports, and radio talks. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (13)

DRESDEN

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Weakley County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office at Jackson, Tennessee, and the Extension Service at Knoxville, Tennessee.

480. OLD RECORDS AND CORRESPONDENCE, 1913 to date. (Seldom, official.) Variously sized sheets, 10 ft., in wooden and pasteboard boxes and in 12 letter file cases. 2d floor. (12)

DYERSBURG

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENT
Old Cigar Factory, Mill Ave. and Cedar St.

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office, Jackson, Tennessee, and Extension Service, Knoxville, Tennessee.

County Agricultural Extension Agent

481. ADMINISTRATION FILE, 1934 to date. Correspondence with district agent and state director, instructions from district, state, and Washington offices, pay rolls, travel vouchers, and county agent projects. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (12)

County Home Demonstration Agent

482. GENERAL FILE, 1935 to date. Weekly reports to district home demonstration agent, miscellaneous file, project file on canning, cooking, and gardening, and correspondence with superior officials. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (15)

ERIN

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Averett Bldg.

This agency was established in 1931 at its present address. Useless

papers are destroyed upon proper authority. All records are retained.

County Agricultural Extension Agent

483. SOIL EROSION CONTROL, 1935 to date. Unit demonstration farms covered by Form 8-3118, Requisition; Form 8297, Application; Form 8297-2, Crop Rotation Plan; Form 8297-3, Map; Form 8297-4, For Signatures of Farmers, Committeemen, and County Agent; Form C-8328, Agreement; Form 8671-1, Farm Business Report for 1935; Form 8951, Farm Business Report for 1936; watershed area farms covered by Form 8415, Requisition; Form 8458, Application; and Form 8458-4, Map. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (9)

484. ADMINISTRATIVE FILE, 1933 to date. Correspondence, official and with farmers, weekly and monthly reports, poultry records, and 4-H Club membership records, and correspondence. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. 1st floor. (8)

485. ADMINISTRATIVE FILE, 1936 to date. Weekly field reports, monthly report No. 228, official correspondence, girls' 4-H Club and women's home demonstration club, contests, addresses, and material sent out by Extension Service on canning, cooking, gardens, and poultry. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (10)

HENDERSON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Walker Bldg., Main St.

This agency was established about 1933. The office was housed in the Harris Building from date of establishment to July 1935, at which time it moved to its present location. All records have been retained.

County Agricultural Extension Agent

486. DEMONSTRATION FARMS, Feb. 1, 1935 to date. Form Ext-TVA 1, TVA 1404, Requisition for Phosphate Fertilizer; Form Ext-TVA 2, TVA 1405, Transmittal Sheet for Demonstration Farm Requisitions; and Form Ext-TVA 3, TVA 1406, Material Summary Sheet. See addenda for forms. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (9)

County Home Demonstration Agent

487. GENERAL FILE, Feb. 1, 1937 to date. Correspondence with district, state, and extension specialist offices; county plan of work for year; 4-H and women's clubs; Form 228, weekly field report and monthly report to

district; and record of material furnished by Extension Service. Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case, 1st floor. (8)

HUNTINGDON

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT

Post Office Bldg.

This agency was established in 1933. The office was housed in the Carroll County Court House, before moving to its present address in 1933. All records have been retained.

488. ADMINISTRATIVE FILE, 1935 to date. F 81 Plate, Weekly Report to District Agricultural Agent; Form TVA 1111, Job Report; Form TVA 1112, Monthly Work Report; Form 228, Monthly Certificate of Service to District Agricultural Agent; Form TVA 1405, Transmittal Sheet; and correspondence with district agricultural agent, farm management department, and agricultural engineer. (Daily, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. R. 201. (14)

489. DEMONSTRATION FORMS, 1933 to date. Unit Demonstration Form 8-3118, Requisition, obsolete; Unit Demonstration Form TVA 1404, Requisition, active; Unit Demonstration Form 8297, Application; and Unit Demonstration Form 8297-2, Crop Rotation Plan. See addenda for additional forms and description. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 201. (15)

JACKSBORO

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Campbell County Court House

This agency was established in February 1915 at its present address. The survey revealed earliest date on records to be 1928. All records have been retained. Reports are sent to the Nashville and Knoxville offices.

490. GENERAL FILE, 1928 to date. Correspondence, lists, letters, memoranda between this office and other governmental offices, reports of farmers' meetings, lists of farmers in county receiving assistance through Resettlement Administration, data on rural electrification,

and weekly, annual, and monthly reports. Filed by subjects under years. (Occasionally, official.) 8½ x 11 folders, 4 ft., in 2 drawers of filing case. 2d floor. (8)

491. GENERAL FILE, 1935 to date. Correspondence with TVA and Extension Service, reports of farmers' meetings, published data relative to soil conservation and rural electrification, and annual and monthly reports. Arranged by subjects under years. (Occasionally, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (12)

492. UNIT DEMONSTRATOR'S FARM PROGRAM, 1936 to date. Applications for demonstrators and for fertilizer, maps of farm land, reports, and correspondence. Arranged alphabetically by names of demonstrators. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (11)

493. WATERSHED DEMONSTRATORS, July 1936 to date. Form Ext-TVA 1, TVA 1404, Requisition for Phosphate Fertilizer; Form 8458, Application for Watershed Protection Demonstration; map of farm showing boundaries and natural landmarks; with relative correspondence.
Forms attached. Arranged alphabetically by demonstrator's name under community. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (10)

JACKSON

DIVISION OF COOPERATIVE EXTENSION
DISTRICT EXTENSION AGENTS
Pythian Castle Bldg., Main St.

This agency was established in 1914. The office was housed in the old Chamber of Commerce Building, from 1914 to 1922, before moving to its present address. Useless papers are destroyed in accordance with regulations governing their disposal, all other records are retained. This office supervises the work in District 1.

District Agricultural Extension Agent

494. WEEKLY FIELD REPORTS, 1934 - 1936. From county agents to district agents showing locality or town, type of work performed, method of demonstration given, meetings held in relation to projects, number of days in office and field, office, consultations, telephone calls, and letters written. (Frequently, official.) 8 x 12 folders and sheets, 4 ft., in drawer of steel filing case and on shelf of wooden bookcase. R. 212. (292)

495. MISCELLANEOUS FILE, 1934 to date. Applications, speaking date schedule, bulletins U. S. agricultural census of 1930, Tenn. census of 1930, and general correspondence to individuals and county agents, circulars, contracts, and expense accounts. (Occasionally, official.) 8 x 12 folders, 2 ft., in drawer of filing case. R. 212. (293)

496. GENERAL FILE, 1936. Correspondence between district agent, county agent, director and extension force in Knoxville, applications, circulars, expenses, cotton, clippings, contracts, copies of agricultural papers, such as, agent special, Timely Economic Information on Products Marketing, Outlook and Process of Farm Products, by Farm Management Dept., Agricultural Extension Service, University of Tennessee. (Frequently, official.) 8 x 12 folders, 2 ft., in drawer of steel filing case. R. 212. (291)

District Home Demonstration Agent

497. MISCELLANEOUS FILE, 1930 to date. Of committees, applications, correspondence with ass't home demonstration director, correspondence from director of Agricultural Extension Service, contests, camps, Farmers' Institute for 1930, relief canning, Southern Agricultural Workers' conference, and trips. (Frequently, official.) 8 x 12 folders, 2 ft., in drawer of steel filing case. R. 212. (295)

498. CORRESPONDENCE, 1933 to date. Between district and county home demonstration agents and official personnel in Knoxville, Tenn. (Frequently, official.) 8 x 12 folders, 2 ft., in drawer of steel filing case. R. 212. (294)

499. WEEKLY REPORTS OF COUNTY HOME DEMONSTRATION AGENTS, 1934 to date. Show day of week, date, location, type of work performed, purpose of visit, leave of absence, annual, sick, and without pay, number of days in field and office, number of meetings attended, number of committeemen present, number of miles traveled, and number of demonstrations visited. (Frequently, official.) 8 x 10½ sheets, 1 ft., on shelf of wooden cabinet. R. 212. (296)

JASPER

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Marion County Court House

The office of the county agricultural extension agent was established in 1921 at its present address. All records were destroyed up to and including August 5, 1922, when fire destroyed the entire building and contents. All records since the fire have been retained.

The office of the home demonstration agent was established in 1929 at its present address. All records are retained.

County Agricultural Extension Agent

500. LIST OF BOYS 4-H CLUBS, 1925 to date. Show name, address, age, parent, teacher and date enrolled. Filed alphabetically by communities. (Weekly, official.) 3 x 5 cards, 6 in., in wooden box. 1st floor. (79)

501. GENERAL CORRESPONDENCE, July 1925 to date. Between county and district agents, state director, state economists, and individuals relative to farming questions. Filed alphabetically. (Daily, official.) 8 x 10½ sheets, 3 in., in 2 pasteboard letter file boxes. 1st floor. (80)

502. FARM BUREAU INFORMATION, Oct. 15, 1925 to date. Shows community bureau member, prospective members, district membership report, and goals set for Tennessee County Bureau. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (66)

503. DEMONSTRATION FARM FLOCK RECORD, Nov. 1926 to date. Form 114 shows name, address, breed, stock record, feed expense, income from fowls, and eggs sold. Filed by dates. Monthly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (67)

504. MISCELLANEOUS CORRESPONDENCE AND REPORTS, 1929 - 1933. From district agent, agricultural agent, and county agents to Marion County agricultural agent. Filed by dates. (Seldom, official.) 8½ x 11 bundles, 1 ft., on shelf. Annex. (63)

505. FARM BUSINESS SUMMARY, July 1934 to date. Report made by farm specialist and furnished each Marion County farmer desiring information and suggestions in order to increase earnings. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (65)

506. FARM MANAGEMENT, May 1935 to date. Recommendations from state extension department to Marion County farmers suggesting certain operations towards placing farms on profitable bases. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (64)

507. CORRESPONDENCE RELATIVE TO WHEAT CONTRACTS, May 15 - Nov. 1935. From state economist to Marion County agricultural agent. (Seldom, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (72)

508. COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS, July 1, 1935 to date. Form 285 used by county extension agents making combined statistical report on all extension work done in Marion County during year. (Seldom, official.) 8 x 10½ binders, 1 in., in steel filing case. 1st floor. (69)

509. LETTERS FROM MARION COUNTY AGRICULTURAL AGENT, July 1935 to date. To state director, district agent, state economists and farmers relative to agricultural matters. Filed alphabetically. (Daily, official.) 8 x 10½ sheets, 3 in., in 2 pasteboard letter file boxes. 1st floor. (83)

510. LETTERS RECEIVED, July 1935 to date. From state director, district agent, state economist, and general extension force relative to agricultural problems. (Daily, official.) 8 x 10½ sheets, 7 in., in 2 pasteboard letter file boxes. 1st floor. (82)

511. MISCELLANEOUS INSTRUCTION LETTERS, July 1935 to date. From state director and district agent to county agent regarding routine matters

of extension work. Filed by dates. (Daily, official.) 8 x 10½ sheets, 3 in., in 2 pasteboard letter file boxes. 1st floor. (81)

512. PRESS REPORTS, July 1935 to date. Letters from Marion County agricultural agent to newspapers relative to farm matters. Filed by dates. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (70)

513. MONTHLY CERTIFICATE OF SERVICE, July 27, 1935 to date. Form 228 shows daily whereabouts of county agent and whether on official or unofficial duty, date, headquarters, total official calls for month, and signature of county agent. Filed by dates. (Monthly, official.) 8½ x 11 folders, 4 in., in steel filing case. 1st floor. (84)

514. WEEKLY FIELD REPORT, July 27, 1935 to date. To district agent, showing name, address, date, locality visited, type of work performed, and number of demonstrations attended. Filed alphabetically. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (78)

515. POTATO RECORDS, Dec. 12, 1935 - July 13, 1936. Correspondence and reports showing estimates on potatoes sold in Marion County, and letters from chief of potato section, Washington, regarding program. (Seldom, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (77)

516. COUNTY PROGRAM PLANNING, 1936 to date. Shows 1937 county planning program, cooperative extension work in agriculture and home economics, and farm and home program for Marion County. Filed by dates. (Monthly, official.) 8 x 10½ covers, 1 in., in steel filing case. 1st floor. (68)

517. WOOL POOL SHEETS, May 22, 1936 to date. Show date, growers, gross and net weight, grade, price per pound, gross amount, expense, and amount due growers. (Occasionally, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (75)

518. SHEEP PRODUCTION, May 30, 1936 to date. Instruction letters from specialists in sheep husbandry to Marion County agricultural agent, relative to sheep shearing, castration, culling ewes, and general information regarding breeding. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (76)

519. APPLICATIONS FOR SEED LOANS, 1937 to date. ECFL Form 2 shows applicant's name, address, date, age, and detailed information required by government concerning applicants ability to repay. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (85)

520. WATER SUPPLY, Jan. 18, 1937 to date. Correspondence and information sheets from extension specialist to Marion County agricultural agent, relative to home water systems. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (74)

521. SPRAYING INSTRUCTIONS, n. d. With formulas to be used in sprays against insects. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (71)

522. WORK STOCK, n. d. Instruction letters from state director to Marion County agricultural agent regarding proper feeding of work and draft stock. (Monthly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (73)

County Home Demonstration Agent

523. LIST OF GIRLS IN 4-H CLUBS, 1925 to date. Shows name, address, age, parent, teacher, and date enrolled. Filed alphabetically. (Weekly, official.) 3 x 5 cards, 9 in., in cigar box. 1st floor. (57)

524. ANNUAL REPORT OF EXTENSION WORKERS, Nov. 15, 1926 - Nov. 15, 1927. Form 285 showing accomplishment during year, to district agent. Filed by dates. (Seldom, official.) 8 x 10½ bundle, 1 in., on shelf. Annex. (61)

525. WEEKLY FIELD REPORT, Nov. 15, 1930 - Nov. 15, 1933. Covering activity of extension workers in county. Filed by dates. (Seldom, official.) 8½ x 11 bundle, 6 in., on shelf. Annex. (62)

526. MONTHLY CERTIFICATES OF SERVICE, Oct. 1929 to date. Form 228, monthly report of home demonstration agent to district agent, showing whereabouts and how employed each day of month. (Monthly, official.) 8½ x 11 folders, 6 in., in steel filing case. 1st floor. (48)

527. CORRESPONDENCE, 1933 to date. With instruction letters regarding needlecraft, rug making, and dyeing of material. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (58)

528. GIRLS STATE-WIDE CONTEST, Aug. 7, 1935 to date. Correspondence and reports regarding 4-H Club girls, showing grades made in dressmaking, cooking, and canning. (Weekly, official.) 8½ x 10 folders, 1 in., in steel filing case. 1st floor. (51)

529. CORRESPONDENCE, Aug. 15, 1935 to date. Between this office and Ball Bros., Muncie, Indiana, regarding canning contests sponsored by Ball Bros. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (53)

530. BULLETINS AND INSTRUCTION LETTERS, Sept. 15, 1935 to date. From Washington and Tenn. state headquarters. (Weekly, official.) 8 x 10½ folders, 2 in., in steel filing case. 1st floor. (52)

531. RECORD BOOK, 1936. Form 75, Girls' Home Demonstration Club, Tenn., shows name, age, address, name of club, and leader. Filed alphabetically. (Seldom, official.) 6 x 9 bundle, 1 in., on shelf. Annex. (59)

532. ELECTRICITY FOR FARM FAMILIES, 1936 to date. Instruction letters from Tenn. extension specialist to this office regarding use of electrical appliances by farm families. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (47)

533. GENERAL CORRESPONDENCE, Jan. 1, 1936 to date. Between this office, district agent, ass't. home economists, and women's club members. Filed alphabetically. (Daily, official.) 8½ x 11 sheets, 5 in., in letter file box. 1st floor. (56)

534. HOME FURNISHINGS, Jan. 26, 1936 to date. Correspondence and instruction letters regarding refinishing furniture and old floors. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (55)

535. OFFICERS AND EXTENSION WORKERS, Jan. 27, 1936 to date. List showing names and addresses. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (50)

536. BETTER HOMES, Mar. 4, 1936 to date. Show names and addresses of council members, with correspondence pertaining to special meetings on bettering homes. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 1st floor. (54)

537. TENNESSEE BETTER HOMES CAMPAIGN, Jan. 1, 1937. Form 161, Questionnaire, sent home owners by this office showing exterior and interior improvements made since May 1, 1936, and list of pending improvements. Filed alphabetically. (Seldom, official.) 8½ x 11 bundle, 4 in., on shelf. Annex. (60)

538. WEEKLY FIELD REPORT, Mar. 6, 1937 to date. Covering each activity, showing date, town, work performed, and attendance. (Weekly, official.) 8½ x 11 folders, 1 in., in steel filing case. 1st floor. (49)

KNOXVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Knox County Court House, Main and Gay Sts.

This agency was established in 1929 at its present address. All records are retained. Reports are sent to the University of Tennessee, and summaries of reports are sent to Washington.

County Agricultural Extension Agent

539. CORRESPONDENCE AND REPORTS, 1930 - 1933. No apparent filing order. (Seldom, official.) 9 x 12 folders, 4 ft., in 2 pasteboard boxes. SE. room, basement. (413)

540. FARM BUREAU CORRESPONDENCE AND MEMORANDA, 1932 - 1935. Arranged alphabetically by subjects or names of correspondents. (Seldom, official.) 9 x 12 folders, 2 ft., in metal drawer. SE. room, basement. (378)

541. CORRESPONDENCE AND REPORTS, 1934 to date. Arranged alphabetically by correspondents and subjects. (Frequently, official.) 9 x 12 folders, 8 ft., in metal filing case. SE. room, basement. (379)

542. CORRESPONDENCE OF COUNTY AGENT, 1935. No apparent filing order. (Frequently, official.) 9 x 12 folders, 2 ft., in metal drawer. SE. room, basement. (414)

543. CLIENTS' HISTORIES, 1935 - 1936. Forms filled out by clients, and record of contacts with and case histories of clients. (Frequently, official.) 9 x 12 folders, 2 ft., in metal drawer. Office. (386)

544. CORRESPONDENCE OF HOME AGRICULTURAL SUPERVISOR, 1935 - 1936. (Occasionally, official.) 9 x 12 folders, 2 ft., in metal drawer. Office. (385)

545. CORRESPONDENCE AND REPORTS, 1936. Of county agricultural supervisor. (Frequently, official.) 9 x 12 folders, 2 ft., in metal drawer. Office. (387)

546. MAPS OF COUNTY, 1936. Prepared by engineering department of TVA, embracing the watersheds of the Holston and Tennessee Rivers adjacent to Knoxville, and by Knox County Highway Commission, showing location and owner of every farm and dwelling. (Frequently, official.) 20 x 25 and 32 x 48 maps, on wall. SE. room, basement. (415)

547. RECEIPTS AND DISBURSEMENT LEDGER, 1936. Covering records of home agricultural supervisor. (Frequently, official.) 15 x 18 vol., ½ in. Office. (388)

548. CORRESPONDENCE, 1936 to date. Arranged alphabetically by names of senders. (Frequently, official.) 9 x 12 envelopes, 4 ft., in 2 metal drawers. SE. room, basement. (376)

549. SOIL EROSION CONTRACTS, 1936 to date. With farmer, providing for non-cultivation with a view to preventing soil erosion. Arranged alphabetically by names of farmers. (Frequently, official.) 9 x 12 folders, 2 ft., in metal drawer. SE. room, basement. (377)

County Home Demonstration Agent

550. CORRESPONDENCE AND REPORTS OF ASSISTANT COUNTY HOME DEMONSTRATION AGENT, 1931 - 1933. No apparent filing order. (Seldom, official.) 9 x 12 folders, 4 ft., in 2 pasteboard boxes. SE. room, basement. (411)

551. MISCELLANEOUS FILE, 1935 - 1936. Correspondence, memoranda, and reports. No apparent filing order. (Frequently, official.) 9 x 12 folders, 4 ft., in 2 metal drawers. SE. room, basement. (412)

552. AGENT'S RECORD BOOK, 1935 to date. Record of farm demonstration agent's work in connection with soil erosion and TVA projects. Entered chronologically. (Frequently, official.) 8 x 10 vol., ½ in. Office. (366)

553. CORRESPONDENCE AND REQUISITIONS OF BOYS' 4-H CLUB, 1936 to date. Arranged alphabetically by correspondents or subjects. (Occasionally, official.) 9 x 12 folders, 2 ft., in metal drawer. SE. room, basement. (382)

554. BOYS'4-H CLUB MEMBERSHIP RECORDS, 1934 - 1936. Show name, age, address of members, parents' names, and remarks of progress made. No apparent filing order. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 metal drawers. SE. room, basement. (381)

555. BOYS' 4-H CLUB ACTIVITIES, 1936 to date. Reports of progress made by members of club, meetings held, and name, age, and address of member. No apparent filing order. (Frequently, official.) 8 x 11 sheets, 1 ft., in pasteboard box. SE. room, basement. (380)

556. GIRLS' 4-H CLUB ENROLLMENT FILE, 1936 to date. Shows name, age, address, and parents' names. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft. 4 in., in metal card cabinet. SE. room, basement. (384)

557. GIRLS' 4-H CLUB MEMBERSHIP RECORD, 1936 to date. Shows home economic status of members, with age, address, and reports on progress of each girl. (Frequently, official.) 3 x 5 cards, 1 ft., in pasteboard box. SE. room, basement. (383)

LEXINGTON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
M. H. Britt Bldg., Public Square

This agency was established in 1933. The office was housed in the Essary Building from date of establishment to 1934, at which time it moved to its present location. All records are retained.

County Agricultural Extension Agent

558. ADMINISTRATION FILE, 1936 to date. Form 228, Weekly Field and Monthly Report, to district office; correspondence with officials and clients; and record of 4-H Club enrollment. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of filing case. 2d floor. (20)

559. ASSISTANT COUNTY AGENT'S FILE, 1936 to date. Form C 8328 (rev.), Agreement; Publication 187, Planned Farm Program; and Form TVA 1, Requi-

sition for Phosphate fertilizer for 1937; and plan for community demonstration form. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (23)

County Home Demonstration Agent

560. ADMINISTRATIVE FILE, 1936 to date. Correspondence with district agent, ass't home demonstration director, ass't extension economist in marketing, and specialist; Form 228, Weekly Field and Monthly Report; annual report; and girls' 4-H enrollment and women's home demonstration enrollment. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (21)

LINDEN

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Perry County Court House

This agency was established in 1935 at its present address. All records have been retained.

561. GENERAL FILE, 1935 to date. Job reports showing owner's name, and acreage; maps of fields showing terraces and crops; correspondence between superior offices and county agent; records showing work done on farms; expense accounts; budget for year; and active and inactive applications. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 2d floor. (11)

LOUDON

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Loudon County Court House

This agency was established September 1916 at its present address. The survey revealed earliest date on records to be 1935. All records have been retained.

562. CORRESPONDENCE, 1935 to date. With state office at Nashville, and with University of Tennessee, College of Agriculture, at Knoxville. Arranged alphabetically. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 1st floor. (5)

563. CORRESPONDENCE, 1935 to date. With University of Tennessee Extension Service, TVA at Knoxville, and unit and watershed demonstrators. Arranged chronologically. (Frequently, official.) 8½ x 11 folder, 2 in. 1st floor. (7)

564. SOIL CONSERVATION PROGRAM, 1935 to date. Form 8297, Application for Community Demonstration Farm; Form C 8328 (rev.), Agreement of Understanding between Cooperative Farmers and Agricultural Extension Service; Form Ext-TVA 1, TVA 1404, Requisition for Phosphate Fertilizer; and Form 8458, Application for Watershed Protection Demonstration. Forms attached. Filed by subjects. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 1st floor. (6)

MADISONVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
County Court House

This agency was established October 16, 1915 at its present address. Useless papers are destroyed, all other records are retained. Reports are sent to the state office.

565. UNIT TEST DEMONSTRATION FARM, July 1935 to date. Complete record with data, reports, and correspondence. Arranged alphabetically by names under subjects. (Frequently, official.) 8½ x 11 folders, 8 ft., in 4 drawers of metal filing case. Basement. (14)

566. 4-H CLUB ENROLLMENT CARDS, 1937 to date. Show name, age, date enrolled, address, years in club work, and projects preferred. Arranged by communities. (Frequently, official.) 4 x 6 cards, 2 in., on desk. Basement. (4)

MARYVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Post Office Bldg.

This agency was established April 26, 1917 at its present address. The survey revealed earliest date on records to be 1934. Useless papers are sent to the state office and University of Tennessee at Knoxville; all other records are retained.

County Agricultural Extension Agent

567. UNIT AND WATERSHED DEMONSTRATORS, 1935 to date. Application for plan for community demonstration farm, agreement of understanding, and relative correspondence. Forms attached. Arranged alphabetically by names of demonstrators. (Frequently, official.) 8½ x 11 folders, 6 ft., in 2 drawers of desk. R. 203. (10)

568. FIELD REPORTS, July 1935 to date. Forms 228 and 81, weekly and monthly reports from county agent, assistant county agent, and home demonstration agent's office, to district agent, University of Tennessee, College of Agriculture. Forms attached. (Frequently, official.) 9 x 12 sheets, 6 in., in drawer of filing case. R. 204. (6)

County Home Demonstration Agent

569. 4-H CLUB RECORDS AND ENROLLMENT CARDS, 1937 to date. Form 133, Girls' Enrollment Card; and Form 134, Annual Enrollment Card for Women's Home Demonstration, giving name, age, date enrolled, address, number of years in club work, and projects preferred. Forms attached. (Frequently, official.) 4 x 6 cards, 1 ft., on desk. R. 204. (7)

MEMPHIS

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Shelby County Court House, Adams and 2d Sts.

This agency was established in 1904 at its present address. All records have been retained.

County Agricultural Extension Agent

570. GENERAL FILES, 1926 to date. Typewritten data, memoranda of agents and general information resulting from demonstrations relative to 4-H Clubs, beautification, radio skits, livestock, fruit trees, cotton and teachers' program, with related correspondence. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 13 ft., in 7 drawers of steel filing cases. R. 103½. (2298)

571. REPORTS OF AGRICULTURAL EXTENSION WORKS, 1926 to date. Reports to the Knoxville office, show general activities of county agents and other employees, including monthly, weekly and annual reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing cases. R. 103½. (2302)

572. CORRESPONDENCE, 1934 to date. Copies of letters sent and letters received from Nashville, Knoxville, other county agents, miscellaneous, and local. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in 2 drawers of steel filing case. R. 103½. (2304)

573. DEMONSTRATIONS, 1934 to date. Records of demonstrations, such as, pastures, plant to prosper contents, soil erosion control, dairy herd improvement, etc. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 9 in., in 2 drawers of steel filing case. R. 103½. (2303)

574. 4-H CLUB ENROLLMENT, 1934 to date. Enrollment showing names, addresses, ages, names of communities, number of years in club work and types of farming. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in 3 drawers of steel filing case. R. 103½. (2301)

575. SOIL EROSION CONTROL, 1934 to date. Letters, memoranda, invoices and miscellaneous data concerning soil erosion of Shelby County. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in 2 drawers of steel filing case. R. 103½. (2300)

576. REPORTS, 1936 to date. Agricultural teachers' monthly reports showing name and address of school, number of class meetings for month, average attendance, activities such as making talks, planning of the various types of farming and official mileage travel for the month. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 103½. (2299)

County Home Demonstration Agent

577. OLD REPORTS, 1921 - 1935. Annual, monthly, and weekly reports of home demonstration agents, relative to the activities of the various clubs, parent-teachers associations and others, supported by detailed information from various communities of the county by club members, relative to home economics and agricultural extension work, such as, cooking, canning, gardening, and contests. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 3 ft., on open shelves. R. 103-B. (2290)

578. CORRESPONDENCE, 1932 - 1935. With other county agents, Nashville and Knoxville offices, and local miscellaneous mail relative to home economics and miscellaneous extension work (duplicates). Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 8 in., in drawer of wooden filing case. R. 103-B. (2295)

579. AGRICULTURAL EDUCATION, 1933 to date. Memoranda, letters, and general data relative to club work, achievement days, awards, club organizations, camps, short courses, character building, games and songs, and team demonstration. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in 2 drawers of wooden filing case. R. 103-B. (2291)

580. ANIMAL INDUSTRY DATA, 1933 to date. Memoranda, letters, and general data relative to dairying, poultry feeding, culling, housing, fighting disease and pests, and bee keeping. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 4 in., in drawer of wooden filing case. R. 103-B. (2297)

581. EXTENSION METHODS, 1933 to date. Memorandum, reports, and general data concerning demonstration meetings, organization meetings, re-

sults of demonstration, and tours. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of wooden filing case. R. 103-B. (2296)

582. HOME ECONOMICS, 1933 to date. Memoranda, letters, and general data relative to clothing, food, food preparation, health and sanitation, and home improvements. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft. 6 in., in 2 drawers of wooden filing case. R. 103-B. (2293)

583. HORTICULTURE RECORDS, 1933 to date. Memoranda, letters, and general data relative to home gardening, home orchards, landscape gardening, flowers, shrubs, pruning and spraying. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in drawer of wooden filing case. R. 103-B. (2294)

584. MARKETING, 1933 to date. Memoranda, bulletins, and general data relative to marketing of farm products. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of wooden filing case. R. 103-B. (2292)

NASHVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Chamber of Commerce Bldg., 319 4th Ave., N.

All records are retained; none has been lost, destroyed, or sent to Washington.

585. 4-H CLUB RECORDS, Mar. 1930 to date. Correspondence, forms, pamphlets, and clippings regarding agriculture, home economics, and cattle raising. Arranged alphabetically. (Frequently, official.) 9 x 11 folders, 2 ft., in drawer of steel cabinet. R. 201. (1397)

586. COOPERATIVE EXTENSION WORK AND AGRICULTURAL AND HOME ECONOMY, Dec. 1935 to date. Correspondence concerning this county's home demonstration clubs pertaining to gardens, canning, cook books, and menus; club enrollment records; and standard requirement for 4-H Club girls and women's home demonstration camp. Arranged alphabetically. (Frequently, official.) 9 x 11 folders, 7 ft., in 4 drawers of metal filing case. R. 200. (1399)

DIVISION OF COOPERATIVE EXTENSION
STATE AGRICULTURAL EXTENSION HEADQUARTERS
Agricultural Extension Bldg., 2321 West End Ave.

This office was housed in the Stahlman Building from June 1933 to January 1936, at which time it moved to its present address. Useless papers are destroyed in accordance with regulations governing their disposal; all other records are retained.

587. SUBJECT MATTER, 1928 to date. Correspondence between county, district, and state officers on general methods of agricultural extension; reports showing condition and amount of field crops, and suggestions as to farm management and methods of horticulture; weekly and monthly charts of county agents; and correspondence on forestry and timber protection. (Frequently, official.) 9½ x 15 folders, 2 ft., in drawer of filing case. 1st floor. (1453)

588. SCHEDULE OF DISBURSEMENTS TO COTTON GINNERS, 1929 to date. Shows total number of bales of cotton brought in by each farmer, amount due ginner per bale, and summary of total disbursement due each ginner for full amount of work done in given period of time. (Frequently, official.) 9 x 14 bundle, 2 ft. 6 in., in drawer of filing case. 2d floor. (1441)

589. MISCELLANEOUS RECORDS, 1932 to date. Correspondence, books, and bulletins relative to Lincoln Memorial fund, statistical charts relative to conditions in farm families, and charts on diet budget. No apparent filing order. (Frequently, official.) 8½ x 11 folders, 17 ft., in 10 drawers of filing cases. 1st floor. (1447)

590. CORRESPONDENCE, 1933 to date. With all agents relative to plans, suggestions, reports on club work, farm bureau plans, county and state fairs, rural rehabilitation work, maps of state and county, resettlement and rehabilitation work, FERA and WPA help; applications for positions; contracts; farm census reports; personnel changes; compensations; statewide farm contests; soil conservation program; and tabulations of appropriations for all work. (Frequently, official.) 9½ x 15 folders, 14 ft., in 7 drawers of filing cases. 1st floor. (1456)

591. ANNUAL REPORTS AND MISCELLANEOUS CORRESPONDENCE, 1932 - 1935. Reports and charts on beef cattle, tabulations on sheep and beef cattle, production records of various countries, annual reports of averages, bulletins, agricultural data of foreign countries and U. S. records of production of all cattle, corn and hog campaign report, lamb market report, reports of meat cut demonstration, plans of work, photographs of sheep sales, lamb data, record of improvement of state program, minutes and expense accounts of wool growers, and correspondence. Arranged by subjects. (Daily, official.) 9 x 12 folders, 2 ft., in 7 drawers of steel filing cases. 1st floor. (1384)

592. MISCELLANEOUS CORRESPONDENCE AND REPORTS, 1935 to date. Tabulation of poultry and egg production, U. S. bulletins, Tennessee farm news covering cooperative extension work in agriculture and home economy, correspondence with county agents, annual reports, breeding livestock and circular letters, expense record, fat cattle show, market reports, BAE livestock, and young farmers' club. Arranged by subjects. (Daily, official.) 9 x 12 folders, 3 ft., in 4 drawers of steel filing case. 1st floor. (1385)

593. MISCELLANEOUS CORRESPONDENCE, PRESS RELEASES AND RADIO TALKS, 1935 to date. Regarding farm bureau county program for better homes

and crops, Tennessee cattle show, U. S. extension program and bulletins, radio requests, and WSM radio talks. Arranged by subjects. (Daily, official.) 8 x 12 folders, 1 ft. 6 in., in 3 drawers of steel filing case. 1st floor. (1379)

594. FARM UNIT REPORTS, 1933 - 1935. Reports on farms and owners signing corn-hog agreement showing amount of land allotted for corn and amount used otherwise, number of hogs to be killed, sold, transferred or retained according to contract; reports of amount of land held by farmers for all purposes; and correspondence regarding number of acres put in cotton and tobacco. (Frequently, official.) 9½ x 15 folders, 1 ft. 6 in., in 2 drawers of filing case. 2d floor. (1424)

595. COUNTY AGENTS' MONTHLY AND WEEKLY REPORTS, 1935 to date. For cooperative home work in agriculture and home economics, showing number of visits made each week and month, types of visits made, whether home or farm, number of demonstrations given and attendance, plans of work for coming week and month, and number of visits scheduled. (Frequently, official.) 9½ x 15 folders, 4 ft., in 2 drawers of filing case. 1st floor. (1451)

PARIS

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Post Office Bldg.

This agency was established in 1933 at its present location. All records are retained.

596. GENERAL FILE, 1933 to date. Correspondence with Nashville office, applications of farmers, survey of farm, terracing, seeding, liming, phosphating, and rotation crop plan. Filed alphabetically by names. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 4, basement. (34)

RIPLEY

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
City Drug Co. Bldg., Public Square

This agency was established in 1933 at its present location. All records have been retained. Reports are sent to the district office at Jackson, Tennessee, and the Extension Service office at Knoxville, Tennessee.

County Agricultural Extension Agent

597. CORRESPONDENCE AND REPORTS, 1935 to date. Correspondence and weekly reports of assistant county agent to district office in Jackson and state office in Nashville concerning Soil Conservation Program. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 2d floor. (24)

County Home Demonstration Agent

598. MISCELLANEOUS FILE, 1933 to date. Correspondence and instructions from district home demonstration agents, extension specialist, and extension director; year books; and weekly reports to district agent. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (26)

599. CORRESPONDENCE, 1934 to date. From county home demonstration agent to clients and superior officials. (Occasionally, official.) 8½ x 11 sheets, 4 in., in cardboard letter file. 2d floor. (27)

SAVANNAH

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Hardin County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office at Jackson, Tennessee, and Agricultural Extension Service, Knoxville, Tennessee.

County Agricultural Extension Agent

600. WATERSHED AREA DEMONSTRATION, 1935 to date. Form 8415 (rev.), Requisition; Form 8458 (rev.), Application; and Form 8458-4 (rev.), Map. Arranged by areas. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 2d floor. (44)

601. UNIT DEMONSTRATION FARMS, July 1935 to date. Form 8297, Application; Form TVA 1404, Requisition for Phosphate; Publication 187, Planned Farm Program; Form 8297-2, Crop Rotation Plan; Form 8297-3, Map; Form C 8328 (rev.), Agreement; Forms 8671-1 and 8951, Farm Business Reports for 1935 and 1936; and correspondence. Arranged by forms. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (43)

602. FILE OF ASSISTANTS IN SOIL CONSERVATION WORK, Nov. 1935 to date. Form TVA 112, Monthly Report; Form ECR 7, Map; Forms ECR 6 and 9, Listing Sheets; correspondence and reports; 4-H Club work; TVA agricultural training; soil erosion reports, and terracing data. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 2d floor. (42)

County Home Demonstration Agent

603. GENERAL FILE, 1932 to date. Bulletins, project records, publications, general information, reports and correspondence with district office, and club enrollment cards for women and girls. (Daily, official.) Variously sized vols., folders, and cards, 12 ft., in 5 drawers of filing cases and 3 drawers of card cabinet. 2d floor. (46)

SEIVERVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
County Court House

This agency was established in 1930 at its present address. Useless papers are sent to the state office at Nashville, Tennessee. All other records are retained.

County Agricultural Extension Agent

604. EXTENSION PROGRAM WORK, 1930 to date. Plan of work, daily and weekly reports, mailing lists of contract signers, and information on government seed and feed loans. Arranged alphabetically by subjects. (Frequently, official.) 9 x 14 folders, 1 ft. 6 in., in wooden filing case. Basement. (12)

605. CARD FILE FOR 4-H CLUB, 1931 to date. Giving name, office, number of years in club work, project selected, acreage, profit, and prizes won. Arranged alphabetically by names. (Occasionally, official.) 3 x 5 cards, 5 in., in drawer of wooden card cabinet. Basement. (3)

606. MAILING LIST, 1931 to date. Giving brief data on farmers, residence, changes in residences, and individual interests in crop production. Arranged alphabetically by names of farmers. (Seldom, official.) 3 x 5 cards, 5 in., in drawer of wooden card cabinet. Basement. (2)

607. MISCELLANEOUS BULLETINS AND INFORMATIONAL DATA, 1932 to date. Covering instructions, club work, demonstration, engineering, fertilizers, marketing, and outlooks. Arranged alphabetically by subjects. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. Basement. (11)

608. CORRESPONDENCE, 1935 to date. Instructions, information, and transmittals. Arranged alphabetically by subjects. (Frequently, official.) 8½ x 11 folders, 10 in., in drawer of filing case. Basement. (10)

609. UNIT DEMONSTRATORS, Aug. 1935 to date. EXT-TVA Form C 8328 (rev.), Agreement of Understanding between Cooperative Farmers and Agricultural Extension Service; Form EXT-TVA 1, TVA 1404, Requisition for Phosphate Fertilizer, with application. Forms attached. Arranged alpha-

betically by names of demonstrators. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. Basement. (14)

610. WATERSHED AREA DEMONSTRATOR, Aug. 1936 to date. Form 8458, application and agreement of farm owner to demonstrate watershed protection, soil conservation, and proper land use on his farm with cooperation of SCS, with relative correspondence. Form attached. Arranged alphabetically by names of applicants. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. Basement. (13)

County Home Demonstration Agent

611. 4-H CLUB FILE, 1932 to date. Record of women and girls who belong to 4-H Club and home demonstration organizations giving name, age, date enrolled, address, grade or year in club work, and projects completed. Arranged by names under communities. (Frequently, official.) 3 x 5 cards, 10 in., in drawer of cardboard card cabinet. Basement. (16)

612. GENERAL ADMINISTRATIVE FILE, 1932 to date. Form 226, Monthly Certificate of Service; standard report for 4-H Club filled in by girls and showing progress made; Form C 7991, Community Plan of Work; correspondence; reports to University of Tennessee Extension Service; extension publications; newspaper clippings relative to home demonstrations by agents; home account project keepers; and projects completed; and prospective itinerary. Arranged alphabetically by subjects. (Frequently, official.) 8½ x 11 folders, 1 ft., in wooden box. Basement. (15)

SELMER

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
McNairy County Farm Bureau Bldg.

This agency was established in 1935. The office was housed in the Ammons and Robinson Building until May 1936, at which time it moved to its present address. All records are retained.

613. GENERAL FILE, 1935 to date. Job reports showing owner of farm and acreage maps of fields showing terraces and crops; correspondence between superior officers and Soil Conservation agent; and records showing work done on farm. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of wooden filing case. R. 3. (5)

SOMERVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Fayette County Court House

This agency was established in 1933 at its present address. All records have been retained.

614. GENERAL FILE, 1933 to date. Copies furnished by main office at Collierville CCC Camp SCS2, covering agreements in soil conservation work, with relative correspondence and 1935 Bankhead records. (Daily, official.) 8½ x 10 and 10 x 16 folders and bundles, 60 ft., in 19 drawers of steel filing cases, on wooden shelves, and in 8 drawers. Damaged by careless handling and faulty containers. Office, 2d floor. (1)

TIPTONVILLE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Lake County Court House

This agency was established in 1935 at its present address. All records are retained. Reports are sent to the district office at Jackson and the Knoxville office.

615. ADMINISTRATIVE RECORDS, 1935 to date. Weekly and monthly statements to district agent, county progress record, plow-up work, 4-H Club work, and pamphlets of instruction. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 1st floor. (12)

616. ADMINISTRATIVE FILE, 1936 to date. Correspondence with state and district offices and copies of receipts for 1936 cotton payments. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 1st floor. (7)

TRENTON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Gibson County Court House

This agency was established in 1933 at its present address. All records are retained. Reports are sent to the district office, Jackson, Tennessee, and Agricultural Extension Service, Knoxville, Tennessee.

County Agricultural Extension Agent

617. COUNTY AGENT'S EXTENSION FILE, 1933 to date. Annual reports, budget planning, club work, and census reports. See addenda for subjects and descriptions. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Basement. (15)

County Home Demonstration Agent

618. HOME DEMONSTRATION AGENT'S FILE, 1934 to date. Form 228, Monthly Certificate of Service; weekly field reports to district agent; and correspondence with district and state officials, and clients. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Basement. (16)

WAVERLY

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Harris Bldg., Main St.

This agency was established in 1933 with quarters at its present address. All records are retained. Reports are sent to the district office at Nashville, and the Extension Service at Knoxville.

619. MISCELLANEOUS FILE, 1933 to date. Covering club reports, outlook; rural electrification and information on rehabilitation, peanuts, soil conservation districts 1, 2, 3, 4, and 5, farm bureau, farm management, bills, budget, and transmittals. (Frequently, official.) 10 x 12 folders, 9 ft., in 5 drawers of filing cases. 2d floor. (16)

620. 4-H CLUB WORK, 1935 to date. Information and records on 4-H Club camps covering specialist, rallies, members, and weekly and monthly reports. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (14)

621. SOIL EROSION PROGRAM, 1935 to date. Form TVA 1404, Requisition; Form 8297, Application for Unit Demonstration Farm; Form 8297-2, Crop Rotation Plan; Form 8297-3, Map; and Forms 8671-1 and 8951, Farm Business Reports. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (15)

WAYNESBORO

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Wayne County Court House

This agency was established in 1933 at its present address. All records are retained.

622. GENERAL FILE, 1933 to date. Correspondence with Nashville offices; tobacco contracts covering applications; accepted and rejected loans; cotton records covering Bankhead applications; cotton contracts for 1934 and 1935; and wheat checks and expense forms. (Daily, official.) 10 x 15 folders, 20 ft., in 10 drawers of filing cases. 2d floor. (7)

623. NATIONAL POOL CERTIFICATES, 1933 to date. Forms 316 and 317 cover agreement, application, and certificate, showing serial number, producer's name and address, number of pounds, and date with producer's signature. (Rarely, official.) 8½ x 10½ folders, 2 ft., in drawer of steel filing case. 2d floor. (6)

FOOD AND DRUG ADMINISTRATION

MEMPHIS

FIELD INSPECTION SERVICE STATION
Federal Bldg., Front St., and Madison Ave.

This agency was established January 1, 1935 at its present address. All records are retained. Reports are sent to the station office, St. Louis, Missouri.

624. GENERAL CORRESPONDENCE, 1926 to date. Factory inspection forms, pamphlets of instructions pertaining to factory owners, foods, wines, beer, and insecticides. (Frequently, official.) 9 x 12 folders, 1 ft., in 2 drawers of wooden filing case. R. 210G. (358)

FOREST SERVICE

BRISTOL

CHEROKEE NATIONAL FOREST
HOLSTON RANGER STATION
Federal Bldg., Shelby and Broad Sts.

This agency was established about 1900 at its present location. Useless papers are destroyed periodically in accordance with regulations governing their disposal; all other records have been retained.

625. PURCHASES ACQUIRED, 1914 to date. Correspondence, reports, descriptions of boundaries, and general information regarding land heretofore purchased. 3 x 5 card index. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (2)

626. PURCHASES OFFERED, EXAMINED, OPTIONED, AND APPROVED, 1914 to date. Correspondence covering land offered for sale, description of land examined by government and examiners, reports showing options granted, and list of land approved, but not purchased. 3 x 5 card index. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (1)

627. TIME AND DIARY REPORTS, 1918 - 1935. (Never.) Variously sized vol. and slips, 1 ft., in 2 drawers of wooden filing case. R. 24, 2d floor. (11)

628. TRANSFERRED FILES, 1925 - July 1, 1935. Records on supervision, finances, disbursements, correspondence, damage to government properties, allotment estimates, fire reports, improvement, personnel, plans of work, trips, disease control, plantings, closed cases, scaling survey roads, catalogues, road progress, and daily and monthly reports. (Daily, official.) 10 x 12 folders, 10 ft., in 8 drawers of wooden filing cases. R. 24, 2d floor. (10)

629. SALES CLOSED, 1929 to date. Reports and contracts showing name of forest, name and address of permittee, date issued, date of expiration, amount of payment, location of area, instructions for scaling, measuring, or counting, quantity and description of timber, and stumpage rates, with correspondence. Filed alphabetically. (Daily, official.) 5 x 8 slips, 2 ft., in 2 drawers of wooden filing case. R. 24, 2d floor. (6)

630. ACTIVE SALES, 1935 to date. Permits, showing name of forest, name and address of permittee, date issued, date of expiration, amount of payments, location of sale area, also saw timber scale books showing

date of sale, purchaser, by whom scaled and what it scaled. Filed alphabetically. (Daily, official.) 5 x 5 slips, 1 ft., in drawer of wooden filing case. R. 24, 2d floor. (12)

631. CURRENT FILES, 1935 to date. Administrative studies, reports of regional forester, finance and accounts, operation reports, fire reports, damage appraised, fire control, glossary terms used in fire control, plans for control, and fall and spring season prevention and suppression. Arranged alphabetically and filed by subjects. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (5)

632. DAILY LOG AND DIARY REPORTS, July 1, 1935 to date. Daily log and diary reports, with requisitions and invoices. (Daily, official.) 10 x 12 vols., 6 in., in drawer of wooden filing case. R. 24, 2d floor. (9)

633. EMERGENCY RELIEF ADMINISTRATION AND EMERGENCY CONSERVATION WORKERS' RECORDS, July 1, 1935 to date. Appointments, circulars, disbursements, correspondence, allotments, equipment, employment, requisitions, finance, personnel, supervision, bids rejected, and gas and oil. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (13)

634. FIRE COOPERATION, SUPERVISION, FOREST MANAGEMENT,,AND NURSERIES, July 1, 1935 to date. Fire reports, logs, diaries, and daily, monthly, and weekly fire reports. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (7)

635. LAND PURCHASES, July 1, 1935 to date. Records cover correspondence concerning the purchase of land by forestry department. (Never.) 10 x 12 folders, 1 ft., in wooden transfer case. R. 24, 2d floor. (3)

636. PLANTING REPORTS, SALES, SETTLEMENTS, AND TRESPASSES, July 1, 1935 to date. Planting reports, sales, supervision, settlements, recreation, trespasses, and uses. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 24, 2d floor. (8)

637. TRANSFERRED FILES, July 1, 1935 to date. Correspondence, reports, contracts covering operation of office, diaries, fire reports, personnel records, planting scales, information, improvements, fire statistics, timber surveys, and supervision. (Never.) 10 x 12 folders, 6 ft., in 3 wooden transfer cases. R. 24, 2d floor. (4)

CLEVELAND

CHEROKEE NATIONAL FOREST
FOREST SUPERVISOR
Post Office Bldg., Broad St.

This agency was established on June 14, 1920, although pertinent records of early dates are retained in the office. The agency was located in the Post Office at Knoxville and later at Athens, Tennessee, before moving to its present location. Until April 1936 useless papers were destroyed in accordance with departmental orders; all other records are retained.

638. PHOTOGRAPH NUMBER INDEX, 1911 - 1935. Index to miscellaneous photographs taken in Cherokee National Forest of roads, trails, industries, fire tools, burned areas, and scenery. Filed numerically. (Yearly, official.) 4 x 6 cards, 6 in., in box. Storage Basement. (195)

639. GRAZING PERMITS, 1915 - 1936. Form 621 shows name, address, name of national forest, date, number of stock owned, number applied for, approved, grazing period, fee, and when issued. Filed alphabetically. (Inactive file, monthly, official.) 5 x 8 cards, 8 in., in steel filing case. R. 207. (94)

640. CORRESPONDENCE, 1915 to date. Between forest supervisor and each member of personnel relating to matters concerning forest service work. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 8 ft., in 4 steel filing cases. R. 214. (187)

641. CLOSED CASES OF COMPENSATION FOR INJURIES, 1916 - 1931. Forms CA 1, 2, 3, and 4, Compensation for Injuries, show date injured, how, nature, name, address, treatment received, when discharged and amount paid as compensation, with correspondence and reports. Index. (Monthly, official.) 8½ x 14 folders, 6 in., in steel filing case. Hallway, 2d floor. (18)

642. RECORD OF EAST TENNESSEE TRAVERSES, 1917 - 1923. Shows name of property, number of acres in tract for Carter, Cocke, and Greene Counties. (Seldom, official.) 8½ x 13 loose-leaf book, 2 in., on 2 shelves. Storage Basement. (189)

643. FINANCIAL SHEETS, 1917 to date. Showing cost of personnel. (Weekly, official.) 18 x 20 sheets, 1 in., in wooden filing case. R. 212. (167)

644. INVESTMENT AND DEPRECIATION RECORD, 1918 - 1934. Form 215 shows project location, purpose, estimated cost, estimated life, annual depreciation rate, cost value, and present value. Filed by dates. (Yearly, official.) 11 x 13½ loose-leaf book, 2 in., on shelf. Storage Basement. (190)

645. RECORD OF ANNUAL LEAVE, July 1, 1918 - June 30, 1935. Form 50 shows leave record of forest service employees, sick, annual, and with and without pay. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 2 ft. 6 in., on shelf and in 2 pasteboard boxes. Storage Basement. (211)

646. CLOSED CARD RECORD OF SPECIAL USE PRIVILEGES, May 18, 1919 to date. Form 619 shows name, address, location, acreages, date closed, and charges for first year. Filed alphabetically. (Weekly, official.) 3½ x 5 cards, 1 ft., in steel filing case. R. 213. (184)

647. CLOSED FILE OF PROPERTY RECORDS, 1920 - 1929. Inventory record of all property of forest which has been charged off account, worn out, broken and unserviceable. Filed alphabetically by names of articles. (Rarely, official.) 5 x 8 cards, 2 ft. 3 in., in 2 pasteboard boxes. Storage Basement. (212)

648. CORRESPONDENCE ON IMPROVEMENTS, 1920 - 1934. Correspondence between district and regional supervisors, supervisors and rangers, regarding improvements of telephone lines, trails, towers, and ferries. (Monthly, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. Hallway, 2d floor. (25)

649. BLUE PRINTS, 1922 to date. Maps of miscellaneous buildings and roads. (Weekly, official.) 18 x 24 and 36 x 72 sheets, 1 ft. 6 in., in 9 steel filing cases. R. 212. (171)

650. LEDGERS FOR UNAKA FOREST, July 1, 1922 - June 30, 1923. Form 19D, Individual Wage Record of Unappointed Employees; Form 19H shows project sub-allotment, and expenditure record; Form 21-1 shows activity expenditure record. Filed by dates. (Yearly, official.) 11 x 13½ loose-leaf books (4), 8 in., on shelf. Storage Basement. (194)

651. CLOSED TIMBER SALES PERMITS, 1923 to date. Form 202C, permit issued by forest officials to individuals and others to fell and use trees on forest property, showing kind of timber, class of material, rate, and quantity. Filed alphabetically. (Weekly, official.) 6 x 8 cards, 4 ft., in 4 steel filing cases. R. 213. (174)

652. DIARIES, July 1, 1924 - June 30, 1936. Diary kept by forest service employees, and mailed to headquarters monthly, shows activity for each calendar day. Filed by dates. (Monthly, official.) 3½ x 6 sheets, 111 ft. 3 in., on shelf and in 89 pasteboard boxes. Storage Basement. (218)

653. IMPROVEMENT PROJECTION RECORD, 1925 - 1930. Form 428 shows kind of project, purpose, description, estimated cost, district, cost record, and maintenance costs. Filed by districts. (Rearely, official.) 7½ x 9½ cards, 1 ft., on shelf and in wooden boxes. Storage Basement. (227)

654. CORRESPONDENCE AND REPORTS, 1926 - 1933. Miscellaneous inter-office correspondence and reports (duplicates). These records awaiting official disposition. (Never.) 8 x 10½ bundles, 9 in., on wooden filing case. R. 5, basement. (250)

655. INSTRUCTION LETTERS, 1926 - 1934. Correspondence and instruction letters to supervisors, pertaining to civil service, clerks, leaves, life insurance, and training. (Monthly, official.) 8 x 10½ folders, 1 ft., in steel filing case. Hallway, 2d floor. (19)

656. CLOSED SCALE BOOKS, 1926 to date. Form 231-D-7 shows name of purchaser, who scaled, number of logs, size, kind, and date. Filed alphabetically. Index. (Monthly, official.) 5 x 8 books, 2 ft. 6 in., in 2 steel filing cases. R. 213. (177)

657. INVESTMENT AND DEPRECIATION LEDGER, 1926 to date. Form 21J, record book covering amount of all investments, and depreciation covering forest operations. Indexed. (Daily, official.) 11½ x 12 loose-leaf books (2), 6 in., in steel filing cabinet and on shelf. R. 203. (159)

658. VOUCHER REGISTER, July 1, 1926 - June 30, 1929. Form 19A shows date, certificate number, payee, and heading under which same is charged. (Yearly, official.) 11 x 13½ loose-leaf book, 5 in., on shelf. Storage Basement. (188)

659. LEDGERS FOR CHEROKEE FOREST, July 1, 1926 - June 30, 1934. Forms 19C, 19E, and 19M show charges to salaries and expense sub-allotments, transportation request record, miscellaneous record sheets, telephones, and barn rentals. Filed by dates. (Yearly, official.) 11 x 13½ loose-leaf books (4), 1 ft., on shelf. Storage Basement. (215)

660. INSTRUCTION LETTERS, 1927 - 1934. General instruction letters from regional forester to forest supervisor. (Rarely, official.) 8 x 10½ covers, 1 ft. 6 in., on shelf and in pasteboard boxes. Storage Basement. (214)

661. COST KEEPING MONTHLY SERVICE REPORT, July 1, 1927 to date. Standard Form 26, distribution of time by activities of each employee in forest service. Filed alphabetically under dates. (Weekly, official.) 11 x 14 folders, 12 ft., in 6 steel filing cases. R. 203. (140)

662. PERSONAL INJURY TO PERSONNEL, 1928 - 1934. Correspondence and reports from rangers to supervisors covering personal injuries received by workmen, showing name, address, age, cause, and nature of treatment received. (Monthly, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (26)

663. FOREST PICTURES, 1928 to date. Photographs of schools, surveying, fire tools, trails, residents, roads, trees, and engineering. (Monthly, official.) 10 x 12 sheets, 4 ft., in 2 drawers of steel filing case. R. 213. (186)

664. MAPS, 1929 to date. Showing road systems, telephone lines, boundaries, lookout stations, ranger stations, schools, churches, and supply stations. (Daily, official.) Variously sized maps, 1 ft., in steel filing cabinet. R. 212. (172)

665. ACCOUNT CERTIFICATES, July 1, 1929 - June 30, 1935. Form 79A shows in whose favor voucher is drawn, amount sub-allotment, project, and department chargeable to. Filed numerically. (Yearly, official.) 5 x 8 cards, 8 ft. 6 in., on shelf and in one wooden and 6 pasteboard boxes. Storage Basement. (233)

666. PAID VOUCHERS, July 1, 1930 to date. Standard Forms 1034 and 1012, for materials, supplies, equipment, heat, light, power, telephone, water and personal expenses; Form 1049 covering refunds; and Form 1054 covering advertising. Filed by dates. (Daily, official.) 8 x 10½ and 8½ x 22 folders, 50 ft., in 25 steel filing cases. R. 203. (139)

667. PAY ROLLS OF FOREST SERVICE, July 1, 1930 to date. Standard Forms 1013, 1074, and 1074D cover pay rolls for personal services for personnel of forest service and emergency conservation work. Filed by dates. (Weekly, official.) Variously sized folders, 3 ft., in 2 steel filing cases. R. 203. (141)

668. CORRESPONDENCE ON OPERATIONS, 1931 - 1934. Between supervisors, district supervisors, and regional supervisors, regarding all questions pertaining to operating department of forest service; Form 858, Property Loss or Damage; and Form 939, Transfer of Property. (Monthly, official.) 8 x 10½ folders, 2 ft., in steel filing case. Hallway, 2d floor. (20)

669. GENERAL CORRESPONDENCE ON FINANCE AND ACCOUNTS, 1931 - 1934. Correspondence between supervisors, district supervisors, and regional supervisors concerning finance and accounts, receipts, disbursements, appointments, audits, equipment, and supplies. (Monthly, official.) 8 x 10½ folders, 4 ft., in steel filing case. Hallway, 2d floor. (21)

670. PUBLIC RELATIONS, 1931 - 1934. Instructions from district supervisor at Washington to supervisors, relative to public relations. (Monthly, official.) 8 x 10½ folders, 2 ft., in steel filing case. Hallway, 2d floor. (22)

671. ACTIVE GRAZING PERMITS, 1931 to date. Form 621 shows name, address, name of national forest, date, number of stock owned, number applied for, number approved, grazing period, fee, and when issued. Filed alphabetically. (Daily, official.) 5 x 8 cards, 1 in., in steel filing case. R. 207. (93)

672. GRAZING AND GAME ATLAS, 1931 to date. Showing portions of Cherokee National Forest allotted to grazing of cattle and game preserves. (Weekly, official.) 39 x 39 loose-leaf book, 1 in., in wooden filing case. R. 212. (168)

673. TRAIL TELEPHONES AND LINES, 1931 to date. Maps and drawings of all trails, location of signs, and telephone lines. (Weekly, official.) 40 x 50 loose-leaf book, 1 in., in wooden filing case. R. 212. (166)

674. FREE GRAZING PERMITS, Feb. 1, 1931 to date. Form 874-19 shows name, date issued, addresses, number of head of stock marked, period good for grazing, and limits of permit. Filed alphabetically. (Weekly, official.) 3 3/4 x 6 3/4 cards, 2 in., in steel filing case. R. 207. (92)

675. ACTIVITY EXPENDITURE LEDGER OF ALABAMA FOREST, July 1, 1931 - June 1, 1934. Form 43 shows activity, direct and indirect unit expenditures, total, and receipts; Form 34 shows summary of salaries of enrollees, and distribution; and Form 19, for expense, and sub-allotments. (Yearly, official.) 11 x 13½ loose-leaf books (2), 4 in., on shelf. Storage Basement. (191)

676. ACCOUNTS, 1932 to date. Letters of instruction from regional forest regarding cost keeping expansion of accounts, reports, vouchers, appointments, audit, coding, compensation for injury, finance, leases, contracts, leaves, receipts, records, refunds, retirement, and tax. Indexed. (Weekly, official.) 9½ x 11½ loose-leaf books (8), 1 ft. 10 in., in steel filing cabinet and on shelves. R. 203. (151)

677. ACTIVE CARD RECORD OF SPECIAL USE PRIVILEGES, 1932 to date. Form 619 shows name, address, location, acreage, date closed, and charges for first year. Filed alphabetically. (Weekly, official.) 3½ x 5 cards, 6 in., in steel filing case. R. 213. (183)

678. ADMINISTRATIVE STUDIES, June 30, 1932 to date. Correspondence and reports from supervisor to project superintendents and regional forester, pertaining to operating conditions and plans; Form 577-R-7, Operating Report; and Form 578, Trip and Job Plan. Filed by dates. (Daily, official.) 8 x 11 folders, 10 in., in steel filing case. R. 204. (38)

679. INDIVIDUAL SALARY RECORD, July 1, 1932 - June 30, 1935. Form 19-1 shows name, assignment, date, designated rate of salary, and deductions. Filed alphabetically. (Occasionally, official.) 11 x 13½ loose-leaf books (3), 6 in., on shelf. Storage Basement. (192)

680. GENERAL CORRESPONDENCE, July 1, 1932 - June 30, 1936. Between supervisor, field supervisors, and project superintendents. (Daily, official.) 8 x 10½ folders, 4 ft., in steel filing case. Hallway, 2d floor. (5)

681. REIMBURSEMENT OF OPEN AND CLOSED CASES, July 1932 to date. Reimbursement for damages on property and loss. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. R. 204. (33)

682. PROPERTY TRANSFER RECORDS, 1933 - 1935. Form 874-16, transfer of property from one district or ranger to another. Filed by districts. (Yearly, official.) 3 3/4 x 6 3/4 forms, 1 ft., on shelf and in pasteboard box. Storage Basement. (228)

683. ROAD ATLAS, 1933 to date. Shows name of road, termini, length, expenditure to date, how constructed, and kind of surface. (Weekly, official.) 39 x 39 loose-leaf book, 1 in., in wooden filing case. R. 212. (162)

684. CORRESPONDENCE, Apr. 1933 - Mar. 25, 1937. Correspondence and work plans inter-changed between forest supervisor, his aides, and work project superintendents, using CCC enrollees. Filed by dates. (Monthly, official.) 8 x 10½ folders, 8 ft., in wooden filing case. R. 5, basement. (251)

685. NIRA ACCOUNTING CERTIFICATES, July 1, 1933 - June 30, 1934. Form 79A shows in whose favor voucher is drawn, amount, sub-allotment, project, and department chargeable to. Filed numerically. (Yearly, official.) 5 x 8 cards, 1 ft., on shelf and in pasteboard box. Storage Basement. (232)

686. NIRA LEDGER, July 1, 1933 - June 1934. Form 19G, Project Sub-Allotment Summary; Form 19H, Project Sub-Allotment and Expenditure Record; and Form 21J, Activity Expenditure Record. Filed by dates. (Yearly, official.) 11 x 13½ loose-leaf book, 2 in., on shelf. Storage Basement. (198)

687. COPIES OF VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, July 1, 1933 - June 30, 1935. Form 1034A, voucher for material and supplies paid by forest service account at Unaka National Forest (duplicates). Filed by dates. (Yearly, official.) 8 x 10½ sheets, 16 ft., in wooden filing case. Storage Basement. (234)

688. CORRESPONDENCE ON EQUIPMENT AND SUPPLIES, July 1, 1933 - June 30, 1936. Correspondence between regional forester and forest supervisor, regarding equipment, tools, and supplies for forestry camps. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. Hallway, 2d floor. (6)

689. CORRESPONDENCE OF FIELD SUPERVISOR, July 1, 1933 - June 30, 1936. Between forest supervisor and project superintendents regarding requisitions, invoices, and supplies. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. Hallway, 2d floor. (7)

690. REQUISITIONS, July 1, 1933 - June 30, 1936. Requisitions from field supervisors to forest supervisor for supplies, equipment, and tools. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (12)

691. WEEKLY CAMP RECORD FOR ENROLLED MEN ONLY, July 1, 1933 - June 30, 1936. Showing camp number, availability, army camp overhead, forest service overhead, total released for field, and road work field projects. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (14)

692. APPLICATIONS, July 1, 1933 to date. Forms 465A and Z25, applications for work with forest service. Filed alphabetically. 5 x 8 card index, 2 ft. 6 in. (Daily, official.) 8 x 10½ folders, 6 ft., in steel filing case. R. 213. (180, 179)

693. COST SHEET COVERING RENTED EQUIPMENT, July 1933 to date. Form CNF 12 shows type of car or truck, make, size, engine number, forest where used, activity, and officer responsible. Filed alphabetically. (Weekly, official.) 8 x 10½ vols., 10 ft., in 5 steel filing cases. R. 203. (144)

694. INVENTORY OF SUPPLIES ON HAND, 1934 to date. Form 331 shows amount of each item on hand, amount received, amount issued, and balance on hand. Filed alphabetically. (Daily, official.) 5 x 8 cards, 1 ft. 3 in., in pasteboard box. R. 5, basement. (249)

695. MOTOR VEHICLE OPERATORS, 1934 to date. Permits issued to CCC motor drivers by project superintendent, permitting driving in national forest (duplicates). Filed alphabetically. (Weekly, official.) 2½ x 4 sheets, 4 in., in steel filing case. R. 207. (106)

696. RECORDS OF LAND ACQUISITION, 1934 to date. Form 1005 shows owner, unit, address, acres, price, technical report by date, and by whom surveyed. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 1 ft., in steel filing case. R. 213. (178)

697. ACCOUNTING CERTIFICATES OF UNAKA FOREST, July 1, 1934 - June 30, 1936. Form 79A shows in whose favor voucher is drawn, amount, sub-allotment, project, and department chargeable to. Filed numerically. (Monthly, official.) 5 x 8 cards, 3 ft. 9 in., on shelf and in 3 pasteboard boxes. Storage Basement. (235)

698. MISCELLANEOUS CORRESPONDENCE, July 1, 1934 - June 30, 1936. Regarding allotments, appointments, audits, cost keeping, disbursements, leaves, suspension, enrolled men, CCC camps, and operations between regional forester, assistants, and Washington officials. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. Hallway, 2d floor. (27)

699. PROPERTY AND STORES, July 1, 1934 - June 30, 1936. Form 331, record of all property and supplies in Cherokee National Forest Service. Arranged numerically. (Inactive file, monthly, official.) 5 x 8 cards, 2 ft., in 2 steel filing cases. R. 203. (146)

700. PURCHASE ORDERS, July 1, 1934 - June 30, 1936. From supervisor or acting supervisor for various supplies, tools, and equipment. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (11)

701. EQUIPMENT TRANSFERS, July 1, 1934 to date. Correspondence between forest supervisor and rangers regarding transfer of equipment from one camp to another. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (56)

702. INSTRUCTION LETTERS AND CORRESPONDENCE ON FINANCE AND ACCOUNTS, July 1, 1934 to date. Correspondence between regional forester and forest supervisor regarding finance and accounts in region 8, allotments, audits, authorization, cost keeping, and disbursements. (Daily, official.) 8 x 10½ folders, 6 ft. 6 in., in steel filing case. R. 204. (35)

703. PROPERTY AUDIT OF PROPERTY LOST OR DAMAGED, July 1, 1934 to date. Form 858 shows property lost or damaged, quantity, item, estimated value, cost of distribution and amount. (Weekly, official.) 8 x 10½ folders, 4 in., in steel filing case. R. 204. (29)

704. PROPERTY AUDIT OF PROPERTY TRANSFERRED, July 1, 1934 to date. Form 939 shows transfer of property from property custodian to quartermaster or other officials. Filed by dates. (Daily, official.) 8 x 10½ folders, 9 in., in steel filing case. R. 204. (28)

705. PROPERTY AUDIT ON HAND, July 1, 1934 to date. Correspondence from forest supervisor to rangers and camp supervisors regarding forest service property on hand. (Daily, official.) 8 x 10½ folders, 4 in., in steel filing case. R. 204. (30)

706. PURCHASE ORDERS, July 1, 1934 to date. Form 942 shows article, quantity, unit price, total cost, and project number. Filed by dates. (Daily, official.) 8 x 10½ folders, 4 ft., in steel filing case. R. 204. (34)

707. SIGN REQUISITION, 1935. Made on ranger's office by his staff for roads, trails, and signs. Filed by dates. (Monthly, official.) 3 3/4 x 6 3/4 sheets, 1 in., in steel filing case. R. 5, basement. (244)

708. APPLICATION FOR FIELD LEAVE, 1935 - 1936. Form AD 17A shows name, camp number, date, and length of leave. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 4 in., in steel filing case. R. 5, basement. (241)

709. PROPERTY TRANSFERS, 1935 - 1936. Form 874-16 shows transfer of property from one ranger station to another, from one warehouse to individual, and kind of property. Filed alphabetically. (Daily, official.) 3 3/4 x 6 3/4 sheets, 2 ft. 6 in., in 3 wooden boxes. R. 5, basement. (248)

710. TRUCK DRIVERS' PERMITS, 1935 - 1936. Form 608 shows date, number of permits, and name of project driver is working for. Filed alphabetically. (Monthly, official.) 2½ x 4 cards, 2 in., in steel filing case. R. 5, basement. (245)

711. ACTIVE SCALE BOOKS, 1935 to date. Form 231-D-7 shows name of purchaser, who scaled, number of logs, date, size and kind. Filed alphabetically. (Weekly, official.) 5 x 8 covers, 2 ft., in 2 steel filing cases. R. 213. (175)

712. DIARIES, 1935 to date. Form CNF-A-15, diary of each forest service man made to ranger who checks and forwards to forest supervisor. Filed alphabetically under dates. (Daily, official.) 3 3/4 x 6 sheets, 18 ft., in 9 drawers of steel filing cases. R. 203. (136)

713. EQUIPMENT JOB ORDERS FROM MACHINE SHOP, 1935 to date. Form CNF-CMS 14, shows unit name, make, kind of equipment, tag number, date received in shop, unit of which assigned, and itemized list of repair work done. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (58)

714. FINANCIAL PLANNING OPERATIONS, 1935 to date. Correspondence pertaining to administrative control of financial matters, and applications of financial requirements. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (45)

715. FORMS AND SUPPLIES, 1935 to date. Correspondence relative to ordering of office supplies. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (86)

716. OFA PERSONNEL, 1935 to date. Correspondence between forest supervisor, regional supervisor and rangers pertaining to individual injury cases and compensation for injury forms. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. R. 204. (48)

717. PERSONNEL OPERATIONS, 1935 to date. Correspondence between forest supervisor and other officials pertaining to general personnel matters. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (47)

718. QUARTERS, 1935 to date. Correspondence between forest supervisor, regional supervisor, and rangers pertaining to rented quarters, post office box rental, and matters regarding quarters owned by service. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (49)

719. RADIOGRAMS, 1935 to date. Sent and received from radio station in Cherokee National Forest. (Daily, official.) 5¼ x 8 sheets, 2 ft. 9 in., in steel filing case and in 4 pasteboard boxes. R. 5, basement. (243)

720. REQUISITIONS, 1935 to date. Form 668, requisition for materials and supplies for service and ranger stations, from supervisor of each district to forest supervisor, with related correspondence. (Daily, official.) 8 x 10½ folders, 3 ft., in steel filing case. R. 204. (44)

721. RECORD OF TRESPASSES, May 18, 1935 to date. Form 618 shows name of trespasser, address, kind, date, and disposition made of case. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 2 in., in steel filing case. R. 213. (182)

722. ANNUAL LEAVE APPLICATION AND RECORD OF ALL LEAVES, July 1, 1935 to date. Form 17A, Application; and Form 50, Record of Leave, shows full information as to leave grants, whether sick, annual, with or without pay. (Weekly, official.) 5 x 8 cards, 2 ft., in 2 steel filing cases and on wooden desk. R. 203. (150)

723. APPLICATIONS, July 1, 1935 to date. Correspondence between regional forester and forest supervisor regarding applicants for jobs with forest service. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (85)

724. BROADCASTS, July 1, 1935 to date. Correspondence between regional forester, and forest supervisor regarding forest service, radio hours, and addresses over radio by forest service officers. (Monthly, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (83)

725. COOPERATION, July 1, 1935 to date. Correspondence between regional forester, forest supervisor, and forest rangers, regarding activities involving cooperative relations with outside organizations. (Weekly, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (82)

726. CORRESPONDENCE ON BIDS REJECTED, July 1, 1935 to date. Bids, specifications, and correspondence regarding rejected bids for materials and supplies. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. R. 204. (43)

727. EDUCATIONAL MATERIAL, July 1, 1935 to date. Correspondence between regional forester and forest supervisor regarding lantern slides, lectures, school exhibits, and motion pictures. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (81)

728. EQUIPMENT AND SUPPLIES, July 1, 1935 to date. Correspondence between forest supervisor, and regional supervisor regarding all matters pertaining to tools, equipment, and supplies, excepting bids. Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. R. 204. (39)

729. EXHIBITS, July 1, 1935 to date. Correspondence between regional forester and forest supervisor regarding exhibits at fairs or expositions. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (78)

730. EXTRA COPIES OF LETTERS, July 1, 1935 to date. Extra letters from forest supervisor to regional supervisor. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (37)

731. GENERAL CORRESPONDENCE, July 1, 1935 to date. Correspondence between district forester, regional forester, and supervisor, and between supervisor and rangers pertaining to routine matters. (Daily, official.) 8 x 10½ folders, 8 in., in steel filing case. R. 204. (36)

732. INFORMATION, July 1, 1935 to date. Correspondence between regional forester, general public, and forest supervisor pertaining to articles and photographs for newspapers, and magazines. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (77)

733. JOB LISTS, MISCELLANEOUS BRIDGES, ROADS, AND TRAILS, July 1, 1935 to date. Form CNF-0-31, Job List, shows ranger district project name, location, status, and record of action from engineering department to forest supervisor. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (69)

734. JOURNAL VOUCHERS, July 1, 1935 to date. Form 21H shows date and item. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 ft., in 3 steel filing cases. R. 203. (137)

735. LIBRARIES, July 1, 1935 to date. Correspondence from regional forester to forest supervisor regarding forest library, giving list of publications available, and annual library report. (Weekly, official.) 8 x 10½ folders, 4 in., in steel filing case. R. 204. (64)

736. NEWS SERVICE, July 1, 1935 to date. Correspondence between regional forester and forest supervisor pertaining to service bulletin, official record, and R-7 Courier. (Weekly, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (75)

737. PAY ROLLS FOR ERA, July 1935 to date. WPA Form 503 for personnel located in Cherokee National Forest. Filed by dates. (Weekly, official.) 11 x 17 folders, 1 ft., in steel filing case. R. 203. (143)

738. PROJECT ALLOTMENTS AND EXPENDITURES, July 1, 1935 to date. Forms 19H and 21-1 shows breakdown of all project allotments with expenditures. Indexed. (Daily, official.) 11½ x 15 loose-leaf books (2), 6 in., in steel filing cabinet and on shelf. R. 203. (158)

739. PUBLICATIONS, July 1, 1935 to date. Correspondence between regional forester and forest supervisor regarding service publications and printing. (Weekly, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (74)

740. RECORDS, July 1, 1935 to date. Correspondence and form letters from regional office officials to forest supervisor pertaining to road records, maps, atlases, and financial reports. (Daily, official.) 8 x 10½ folders, 3 in., in steel filing case. R. 204. (71)

741. RECORD OF ADDRESSES, July 1, 1935 to date. Copies of addresses made by forest officers to rangers, CCC enrollees, and others concerning forest service benefits. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (84)

742. SALARY RECORDS, July 1, 1935 to date. Form 19-1 shows salary of forest service personnel. Filed alphabetically. (Monthly, official.) 11½ x 15 loose-leaf books (3), 6 in., in steel filing cabinet and on shelf. R. 203. (157)

743. VEHICLE CONTRACTS, July 1, 1935 to date. Form 436 shows kind of vehicle, year made, date purchased, present value, appraised value and date. (Weekly, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (31)

744. VOUCHER INDEX, July 1, 1935 to date. Form 79A, recapitulation of costs shown by vouchers. Filed numerically. (Daily, official.) 5 x 8 cards, 5 ft., in 4 steel filing cases, 2 pasteboard boxes, and on 3 shelves. R. 203. (149)

745. VOUCHER RECORD, July 1, 1935 to date. Form 19L shows record of receipts and expenditures for forest service, ECW, ERA, FRD, and FH. Indexed. (Daily, official.) 11½ x 15 loose-leaf books (5), 1 ft. 6 in., in steel cabinet and on shelf. R. 203. (156)

746. PROPERTY AND STORES, Mar. 9, 1936 to date. Form 331 perpetual record of all property and supplies on hand in forest service. Filed alphabetically. (Daily, official.) 4 3/4 x 10½ loose-leaf books (11), 4 ft., in steel filing case. R. 203. (147)

747. PROPERTY AND STORES RECORD, Apr. 1, 1936 to date. Form 331, record of all property and supplies. Arranged alphabetically. (Inactive file, weekly, official.) 4 3/4 x 10½ loose-leaf books, 6 in., in filing case and on wooden shelf. R. 203. (161)

748. INTER-OFFICE CORRESPONDENCE ON MOTOR VEHICLES, June 30, 1936. With reports regarding operations of motor vehicles in Unaka National Forest. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (8)

749. BIDS, July 1, 1936 to date. Correspondence between forest supervisor and bidders on material and supplies needed by forest department. (Daily, official.) 8 x 10½ folders, 3 ft., in steel filing case. R. 204. (32)

750. CLOSED ERA MISCELLANEOUS ENCUMBRANCE, July 1, 1936 to date. Treasury Form A-5, from forest supervisor to Treasury Accounting Office, Atlanta, Ga., showing appropriation symbol, project number, type of work, and amount of encumbrance. Filed by dates. (Monthly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 203. (142)

751. CONTRACTS, July 1, 1936 to date. Contracts between forest service and utilities relative to office rent, gasoline, and oil. Filed alphabetically. (Monthly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 203. (155)

752. PROPERTY FILE, July 1, 1936 to date. Itemized lists of property transferred from one forest to another, and from one camp to another, with Standard Forms 634, 939, 858 and 874-16. Filed numerically. (Daily, official.) 8 x 10½ folders, 5 ft., in 3 steel filing cases. R. 203. (148)

753. BIDS PENDING, 1937 to date. Standard Form 33, inviting vendors to bid on miscellaneous material and supplies as required by forest needs. (Weekly, official.) 8 x 10½ folders, 8 in., in steel filing case. R. 207. (107)

754. TICKLER FILE, Feb. 1, 1937 to date. Copies of letters and vouchers awaiting receipt of payment. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 203. (145)

755. ECW INVOICES AND CORRESPONDENCE, Mar. 15, 1937 to date. Covering material and supplies ordered and received, but not vouchered, with corres-

pondence. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 1 ft. 3 in., in steel filing case. R. 203. (153)

756. INVOICES AND CORRESPONDENCE OF FOREST SERVICE AND ERA, Mar. 15, 1937 to date. On materials and supplies ordered and received, but not vouchered, and correspondence. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 203. (154)

757. CARDS ON LAND OWNERSHIP, n. d. Card index to property that has been acquired by forest service. Filed alphabetically. (Monthly, official.) 4 x 6 cards, 6 in., in 2 wooden filing cases. R. 5, basement. (240)

758. CARD RECORD OF LAND OWNERS, n. d. Index to land owners who have sold or are prospective sellers of land to forest service. Filed alphabetically. (Weekly, official.) 3 x 5 cards, 4 ft., in 5 steel filing cases. R. 213. (181)

759. INSTRUCTION LETTERS, n. d. From forest supervisor to regional forest supervisor and regional engineer regarding forest service work. (Monthly, official.) 8 x 10½ folders, 4 ft., in steel filing case. Hallway, 2d floor. (24)

760. LIST OF HEADS OF FAMILIES, n. d. Form 18A-R-7, list of families living on or adjacent to forest contacted by rangers and instructed as to fire prevention, showing name, occupation, period of residence, size of family, and available fire fighters. Filed alphabetically. (Daily, official.) 5 x 8 cards, 6 in., in steel filing case. R. 207. (96)

761. LIST OF ORGANIZATIONS, n. d. Form 22-D-7 shows name of publication or organization, contact officer, address, and attitude. (Monthly, official.) 5 x 8 cards, 1 in., in steel filing case. R. 207. (99)

762. LIST OF PREACHERS, n. d. Form 20-D-7, list of preachers living on or adjacent to forest, showing date literature on American forests was sent. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 1 in., in steel filing case. R. 207. (97)

763. QUARTERLY REPORT OF TIMBER CUT AND SOLD, 1914 to date. Form 949-R-7 shows name of forest, quarter ending, number of feet cut, value, number of feet of timber sold, value, other products, and a general summary of activities. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 207. (95)

764. SUPERVISOR'S TEN-DAY FIRE REPORT, July 1, 1921 - June 30, 1936. Form 928 shows causes of fires in national forest, damage done and total caused by man that were actionable. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. Hallway, 2d floor. (3)

765. INDIVIDUAL FIRE REPORTS, 1924 - 1936. Form 929, for districts 1, 2, 3, 4, 5, and 7, report by ranger to regional supervisor covering each fire in his jurisdiction, and showing cause, area covered, and

whether on national park land or private. (Monthly, official.) 8 x 10½ folders, 8 in., in steel filing case. Hallway, 2d floor. (1)

766. ANNUAL ANIMAL REPORT, 1925 - 1932. Copy of report of forest supervisor to regional supervisor, giving census of game animals, predatory and fur-bearing, animals in park, and detailed statement showing animals killed. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. Hallway, 2d floor. (10)

767. REPORTS ON FISH DISTRIBUTION AND RESULTS, 1927 - 1932. Detailed statement showing fish distribution, specie, number received, date and condition, name of water stocked, and size. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. Hallway, 2d floor. (9)

768. TIME REPORTS OF CHEROKEE FOREST, 1928 - 1934. Form 874-15 shows project, name, date, time, rate, amount, and character of work. Filed by dates. (Yearly, official.) 3 3/4 x 6 3/4 sheets, 5 ft. 6 in., on shelf and in 5 pasteboard boxes. Storage Basement. (231)

769. ANNUAL FIRE REPORT, 1929 to date. Form 924 shows recapitulation of all fires occuring in Cherokee National Forest. (Weekly, official.) 18 x 20 forms, 1 in., in wooden filing case. R. 212. (169)

770. TIME REPORTS OF UNAKA FOREST, July 1, 1931 - June 30, 1934. Form 874-15 shows project name, date, time, rate, amount, and character of work. Filed by dates. (Yearly, official.) 3 3/4 x 6 3/4 sheets, 8 ft. 6 in., on shelf and in 7 pasteboard boxes. Storage Basement. (230)

771. ANNUAL FIRE REPORT, July 1, 1932 - June 30, 1934. Form 926, Summary of all Fires In Unaka National Forest, shows number by cause and class, area burned, and damage. (Daily, official.) 8 x 10½ folders, 4 in., in steel filing case. Hallway, 2d floor. (2)

772. MONTHLY PROGRESS REPORTS, July 1, 1933 - June 30, 1936. Form ECW 7FS shows name of forest, date, location, camp number, and complete information as to work accomplished during time reported on. (Monthly, official.) 10 x 38 folders, 6 in., in steel filing case. Hallway, 2d floor. (15)

773. SUMMARY OF SERVICE REPORTS, July 1, 1933 - June 30, 1936. Form 34A shows name, title, date, forest, activities, distribution by hours, and total. Filed alphabetically. (Yearly, official.) 11 x 13½ loose-leaf books (3), 9 in., on shelf. Storage Basement. (193)

774. REPORTS ON TIMBER STANDING IMPROVEMENT, 1934 - 1935. Forms ECW 2, 4, and R-7, Daily Record of Forest Cultural Crews, shows forest drainage, type, man days, effective hours, supervision and labor, and reports of cultural treatment. (Monthly, official.) 8 x 10½ folders, 3 ft., in 2 wooden filing cases. Storage Basement. (221)

775. SUPERVISION REPORTS, July 1, 1934 - June 30, 1936. Form PNF 1 from project superintendent to supervisor, shows record of enrollee on work days only. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. Hallway, 2d floor. (16)

776. MONTHLY CRUSHER REPORT, July 1, 1934 to date. Form shows project location, date, make of crusher, size, man days, yards crushed, and complete information regarding crusher operations. Filed by dates. (Daily, official.) 8 x 10½ folders, 3 in., in steel filing case. R. 204. (61)

777. MONTHLY REPORT ON HEAVY ROAD EQUIPMENT, July 1, 1934 to date. Form CNF-E-66 shows location of ranger district, camp number, make, size of equipment, and complete information of performance of equipment used. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (57)

778. WEEKLY REPORT OF EQUIPMENT, July 1, 1934 to date. Showing make of equipment, operator, date where worked and work done for preceeding week. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (60)

779. CONTACT REPORTS, 1935 - 1936. Form 20-D-7 report of contact with local residents and their attitudes towards assisting in fire fighting . Filed alphabetically. (Weekly, official.) 3 x 6 sheets, 1 in., in steel filing case. R. 5, basement. (239)

780. ERA TIME REPORT, Jan. 1, 1935 to date. Form 874-15, forest officers daily time report on each worker under his jurisdiction, showing name, address, project, date, and class. Filed alphabetically. (Daily, official.) 3 3/4 x 6¼ forms, 8 ft., in 4 steel filing cases. R. 203. (138)

781. INDIVIDUAL FIRE REPORTS, 1935 to date. Forms 929A and 929BC show number of fires, cause, whose land, amount of damage, class of fires, and whether A, B, or C. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (42)

782. LAND REPORTS, 1935 to date. Correspondence and instructions between regional forester, supervisor and rangers pertaining to miscellaneous land reports. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (90)

783. REPORT OF EQUIPMENT, 1935 to date. Form 469A, report of performance from camp supervisors and rangers to forest supervisor. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (40)

784. TEN DAY FIRE REPORT, 1935 to date. Form 928 shows number of fires in and adjoining forest for 10 day period, causes, whose land, amount of damage, and class of fire, whether A, B, or C. Filed by dates. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (41)

785. MONTHLY FIELD REPORTS, July 1, 1935 to date. Field reports from district ranger to forest supervisor concerning wild life developments, fire control improvements, land and personnel, and ECW. (Occasionally, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (80)

786. STATISTICS REPORTS, July 1, 1935 to date. Form 466, supervisor's annual statistical report to regional forester showing statistics of a research nature, forest management, grazing, land, plant diseases, visitors, blights, and fires. (Weekly, official.) 10½ x 16 folders, 6 in., in steel filing case. R. 204. (65)

787. SUMMARY OF SERVICE REPORTS, July 1, 1935 to date. Form 34A breakdown of all costs, salaries, CCC enrollees, equipment, and rental. (Daily, official.) 11½ x 15 loose-leaf books (2), 8 in., in steel filing cabinet and on shelf. R. 203. (160)

788. SURVEY OF TENNESSEE AND NORTH CAROLINA LINE, 1799. 18 x 50 map. R. 203. (152)

789. ATLAS FOR QUADRANGLES, 1885 - 1908. Atlas from U. S. Geological Survey, showing topography of land in and near Cherokee National Forest. Indexed. (Yearly, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (206)

790. GEOLOGIC ATLAS, 1895 - 1907. Showing topography structure sections of 9 counties in and near Cherokee National Forest. Indexed. 18 x 22 vols. (9), 2 in., on shelf. Storage Basement. (207)

791. CLOSED RECORD OF LAND ACQUISITION, 1912 to date. Form 1005 shows owner, unit, address, acres, price, technical report by date, and when and by whom surveyed. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 1 ft., in steel filing case. R. 213. (185)

792. NOTE BOOKS ON FIELD SURVEY, 1913 - 1935. Of road survey, field note books, transitman's field notes covering roads and trail, and lumbering interests inside forest boundaries. Indexed. (Semi-annual, official.) 4½ x 7½ vols. (11), 12 ft., in 10 pasteboard boxes. Storage Basement. (226)

793. LAND ACQUISITIONS, 1913 to date. General correspondence, and instructions between Washington officials, Department of Justice, regional headquarters, forest supervisor, rangers, and land owners, regarding land sales for forest purposes with Forms 1000, 1021, 13R, 7-1009, and 1001-CNF-L-51. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 13 ft., in 7 steel filing cases. R. 207. (101)

794. LAND EXCHANGE, 1913 to date. General correspondence and reports between Washington officials, regional forester, and supervisor regarding exchange of timber for land, showing name and date. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 4 ft., in 2 steel filing cases. R. 207. (104)

795. LAND USES, Apr. 19, 1913 to date. Correspondence and instructions between regional forester, supervisor, and rangers, pertaining to special uses of national forest land and resources, and special use policy. (Daily, official.) 8 x 10½ folders, 6 ft., in 3 steel filing cases. R. 207. (103)

796. LAND ACQUIRED, Nov. 1, 1913 to date. General correspondence and instructions between forester, regional forester, supervisor and owners of property acquired by Department of Agriculture for national forest purposes with deeds and survey maps. (Daily, official.) 8 x 10½ folders, 20 ft., in 10 steel filing cases. R. 207. (100)

797. ACQUISITION SURVEY, 1915 to date. Maps show survey of private property taken over by government for national forest purposes. (Weekly, official.) 39 x 39 loose-leaf book, 1 in., in drawer of wooden filing case. R. 212. (163)

798. ROADS, 1916 - 1929. Correspondence and reports between forest supervisor, forest ranger, state highway officials, and district forester, Washington, D. C., regarding road work. (Weekly, official.) 8 x 10½ folder, 1 ft., in steel filing case. Hallway, 2d floor. (17)

799. FOREST MANAGEMENT, July 1, 1917 to date. Correspondence and instructions between regional forester and forest supervisor, and general public relating to timber sales, timber survey reports, timber trespasses, to whom timber was sold, bonds, and free uses. (Daily, official.) 8 x 10½ folders, 18 ft. 6 in., in 10 steel filing cases. R. 204. (87)

800. MAPS, DRAWINGS AND FIELD DATA, 1918 - 1934. Of timber standing improvement, boundaries, and proposed summer home sites. (Yearly, official.) Variously sized maps (28), 2 ft. 3 in., on shelf. Storage Basement. (213)

801. OLD GRANTS, 1919 - 1920. Miscellaneous data pertaining to grants for grazing and logging. (Rarely, official.) 8 x 10½ sheets and books, 1 ft. 6 in., on shelf and in 2 wooden boxes. Storage Basement. (216)

802. ATLAS OF UNAKA FOREST, 1920. Showing miscellaneous grants, grazing for sheep, goats, cattle, horses, and lambing grounds. (Rarely, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (202)

803. FOREST FIRE STATISTICS, 1920 - 1934. Correspondence and reports between district and regional supervisors, supervisors, and rangers, concerning fires, causes and area burned. (Monthly, official.) 8 x 10½ folders, 2 ft. 6 in., in steel filing case. Hallway, 2d floor. (23)

804. RECORD CARDS OF TIMBER SALES, 1921 - 1936. Form 615 shows designation, name of forest, payment, amount of bond, cutting, and requirements. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 1 ft. 2 in., in steel filing case. R. 5, basement. (247)

805. LANDS APPROVED, SURVEYED, AND ACQUIRED FOR FOREST PURPOSES, Oct. 1922. Maps showing summary of lands in Virginia and Tennessee. (Yearly, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (203)

806. CONTROL BOOK, Dec. 31, 1922. Plan of management rules prepared by order of district forester to govern working circles in Hiwassee, and Ocoll Districts; and Form 12-D-7 shows salvage sales on units not included in cutting report for years 1913 - 1927. Indexed. (Rarely, official.) 8 x 10½ loose-leaf book, 1 in., on shelf. Storage Basement. (199)

807. LAND ACQUISITION DROPPED CASES, 1923 to date. Correspondence between forester, regional forester, supervisor and land owners relative to lands offered for forest purposes but never closed. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 207. (102)

808. PLANS AND ESTIMATES, 1924 to date. Plans, maps, blue prints, and estimates covering improvements made in Cherokee National Forest, such as ranger and lookout stations, telephone lines, and road systems. Filed by projects. (Daily, official.) Variously sized maps, 5 ft., in 2 filing cases. R. 212. (173)

809. TRAVERSE WORK SHEETS OF UNAKA FOREST, 1926 - 1933. Show name of forest, unit, tract, surveyor, computed by, and date. Indexed. (Rarely, official.) 18 x 22 loose-leaf books (4), 8 in., on shelf. Storage Basement. (205)

810. FIRE TRESPASS, 1926 - 1936. Correspondence between forest supervisor and his rangers regarding trespassers and cases to be brought to court. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. Hallway, 2d floor. (4)

811. SURVEY OF WOOD USING INDUSTRIES NEAR NATIONAL FOREST, Feb. 26, 1926 to date. Form S20-D-7 shows name of operator, location, kind of mill products manufactured, raw form used, amount used annually, and where obtained. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 2 in., in steel filing case. R. 207. (98)

812. TAXATION STUDY ATLAS, Sept. 1927. Study of tax situation in counties containing national forest land, not including town and city property, or value of improvement or government owned land. Indexed. (Yearly, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (237)

813. INSTRUCTION CARDS, 1929 - 1933. Regarding management of national forest, standards, policies, fire control and management. Filed by departments. (Yearly, official.) 5 x 8 cards, 1 ft., in pasteboard box. Storage Basement. (225)

814. CONTROL BOOKS, 1930 to date. Form 52-R-7 shows amount of timber cut and sold, number of 1000 feet value, and from what working circles.

Indexed. (Weekly, official.) 39 x 39 loose-leaf books, 4 in., in 4 drawers of wooden filing case. R. 212. (165)

815. TRAVERSE WORK SHEETS, PISGAH FOREST, 1931. Showing name of forest, unit, tract, surveyor, computed by, and date. (Rarely, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (204)

816. FIRE OR VISIBILITY, 1931 to date. Shows visibility from lookout towers, area visible in one color and area invisible in another color. (Monthly, official.) 18 x 20 forms, 1 in., in wooden filing case. R. 212. (170)

817. FIRE STATISTICS, 1931 to date. Form 930B, report showing segregated tabulation of man caused fires into definite causes. (Weekly, official.) 18 x 20 loose-leaf book, 1 in., in wooden filing case. R. 212. (164)

818. ACQUISITION AND COMPUTATION SHEETS OF CHEROKEE AND GEORGIA UNITS, 1932. Timber estimate for southern Appalachians, species and products, and quantities of each working circle. Indexed. (Rarely, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (210)

819. FREE USE PERMITS, 1932 to date. Form 874-8, permit issued by forest service official to individuals to remove dead and down timber from forest for fire wood, shows to whom issued, address, date and value of wood. Filed alphabetically. (Monthly, official.) 3 x 6 cards, 1 ft., in steel filing case. R. 213. (176)

820. INDIVIDUAL ROADS, July 1, 1932 to date. Correspondence, instructions and reports pertaining to roads not on approved forest development or forest highway system, correspondence, instructions, and reports on approved roads in Cherokee forest. (Weekly, official.) 8 x 10½ folders, 2 ft. 6 in., in steel filing case. R. 204. (79)

821. DISTRICT FORESTERS' RECORDS, Dec. 1932 - July 1936. Circular letters from regional forester to divisional chiefs, regarding finance, accounts, administrative studies, and supervision. (Daily, official.) 8 x 10½ folders, 4 ft., in steel filing case. Hallway, 2d floor. (13)

822. PURCHASE UNIT MAP, 1934. Showing boundaries of Cherokee National Forest, and good and bad motor roads. (Monthly, official.) 36 x 36 covers, 1 in., on floor. Storage Basement. (236)

823. FIELD TALLY SHEETS, 1934 - 1935. Form 80-R-7 shows plot number, site, type, age, date, estimated amount of timber in each plot, and who made tally sheet. Filed by ranger districts. (Monthly, official.) 8 x 10½ folders and envelopes, 7 ft. 6 in., in 2 wooden filing cases and 2 pasteboard boxes. Storage Basement. (229)

824. PLOT ESTIMATE SHEET OF UNAKA FOREST, 1934 - 1935. Form 1-R-8, Southern Region, shows plot number, site, age, class, date, and estimate of standing timber. (Monthly, official.) 8 x 10½ folders, 2 ft., in wooden filing case. Storage Basement. (223)

825. PRIMARY TRAVERSE FIELD NOTES, 1934 - 1935. Form 1026 shows field notes made by surveying party as to elevations and locations. (Yearly, official.) 4¼ x 7¼ vols. (5), 3 in., in wooden filing case. Storage Basement. (196)

826. SUMMARIES, BASE LINE NOTES AND MAPS, 1934 - 1935. Form S-4 shows name of forest, date survey run, ranger district, starting and ending point, working circle, and full list of notes made in field during survey. (Monthly, official.) 8 x 10½ folders, 1 ft. 6 in., in wooden filing case. Storage Basement. (220)

827. TIMBER SURVEYS, 1934 - 1935. Data covering old timber, type, age, area of each, and total acreage; and correspondence from forest supervisor to heads of survey parties. (Monthly, official.) 8 x 10½ folders, 6 in., in wooden filing case. Storage Basement. (197)

828. TIMBER SURVEY MERCHANTABLE, 1934 - 1935. Form CNF 37 shows district, type, site, age, class, and estimate of total merchantable timber standing. Filed by ranger districts. (Monthly, official.) 8 x 10½ folders, 3 ft. 6 in., in wooden filing case. Storage Basement. (219)

829. UNAKA BASE LINE NOTES, 1934 - 1935. Form PNF 10 shows station symbol, bearing, distance, latitude, departure and base line number. (Monthly, official.) 8 x 10½ folders, 1 ft., in wooden filing case. Storage Basement. (222)

830. HUNTERS REGISTRATION CERTIFICATES, Nov. 1934 to date. Show state license number, season, where permitted to hunt or fish, and name and address. Filed alphabetically. (Monthly, official.) 3 3/4 x 6 3/4 sheets, 1 in., in steel filing case. R. 207. (105)

831. FREE USE PERMIT, 1935 - 1936. Grants to individuals to remove from forest dead fallen trees for fire wood. Filed by dates. (Monthly, official.) 3 3/4 x 6 3/4 sheets, 1 ft., in steel filing case and wooden boxes. Storage Basement. (238)

832. SURVEY OF WOOD USING INDUSTRIES, 1935 - 1936. Form D-7-53 shows name, location, kind of plant, products manufactured, raw material used, and annual consumption. (Monthly, official.) 5 x 8 cards, 1 in., in steel filing case. R. 5, basement. (246)

833. FIRE TRESPASS, 1935 to date. Correspondence between forest supervisor, officials, and others regarding procedure pertaining to trespass cases. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (46)

834. FISH AND GAME, 1935 to date. Correspondence between forest supervisor, rangers, and regional director pertaining to enforcement of fish and game laws, game protection, and stream stocking. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (52)

835. GRAZING, 1935 to date. Correspondence between forest supervisor and rangers regarding grazing of domestic and wild animals in Cherokee National Forest. (Daily, official.) 8 x 10½ envelopes, 6 in., in steel filing case. R. 204. (59)

836. LAND, 1935 to date. Correspondence from forest supervisor to regional director, pertaining to acquiring and use of land under the Weeks Law, Clarke McNary Law and Act of Mar. 3, 1925. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. R. 204. (51)

837. LAND BOUNDARIES, 1935 to date. Correspondence and reports between Washington officials, regional forester, and supervisor relative to proposed additions and eliminations regarding national forest ownership and boundary lines. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (89)

838. LAND RECREATION, 1935 to date. Correspondence between regional forester and supervisor regarding development of recreational resources of national forest. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (91)

839. LAND SUPERVISION, 1935 to date. Correspondence and instructions between forester, regional forester, supervisor, and rangers, regarding general administration of forest lands. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (88)

840. PERMITS, 1935 to date. Correspondence, instructions, and standards between forest supervisor and rangers regarding cow and horse permits. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (63)

841. SUPERVISION, 1935 to date. Correspondence between forest supervisor and rangers, pertaining to administration of forest road system when not directly connected with any designated project. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (54)

842. SUPERVISION, 1935 to date. Correspondence and instructions between forest supervisor and district region supervisor, regarding general grazing administrations on forest. (Daily, official.) 8 x 10½ folders, 3 in., in steel filing case. R. 204. (53)

843. SUPERVISION, 1935 to date. Correspondence between forest supervisor, regional supervisor, and rangers, regarding general administration. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (50)

844. SURVEYS, 1935 to date. Correspondence between forest supervisor and rangers, regarding general administration of surveys on forest. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (62)

845. TRESPASS, 1935 to date. Correspondence and instructions between forest supervisor and rangers, pertaining to grazing. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 4 in., in steel filing case. R. 204. (55)

846. GRAZING PERMIT APPLICATION, July 1, 1935 - June 30, 1936. Applications for free grazing within national forest by local residents, showing date, location, and expiration date. (Monthly, official.) 3 3/4 x 6 3/4 sheets, 2 in., in steel filing case. R. 5, basement. (242)

847. INVESTIGATIONS OF STABILIZED ROADS, July 1, 1935 to date. General correspondence between forest service officials and project superintendents, regarding inspections and roads. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (72)

848. MOTION PICTURES, July 1, 1935 to date. Correspondence between regional forester and forest supervisor, regarding motion picture plans, apparatus, routing and handling of motion picutre films. (Weekly, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (76)

849. PHOTOGRAPHS, July 1, 1935 to date. Correspondence between regional forester and forest supervisor, regarding photo collection, plans for acquiring new photos and policy relating to photographs. (Monthly, officials.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (73)

850. STANDARDS, July 1, 1935 to date. Correspondence from regional engineering department to forest supervisor relating to standards to be used on roads, signs, culverts, and bridges. (Daily, official.) 8 x 10½ folders 6 in., in steel filing case. R. 204. (68)

851. TRUCK TRAIL PROGRESS REPORTS, July 1, 1935 to date. Reports from project superintendents to forest supervisor showing progress made on each road in Cherokee Forest, also name, camp number, date, man-days, and complete information as to accomplishments. (Daily, official.) 8 x 10½ folders, 3 in., in steel filing case. R. 204. (70)

852. VISIBILITY INSTRUCTIONS, July 1, 1935 to date. General instructions from forest supervisor to rangers regarding proper methods of taking visibility observations. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (66)

853. WATER POWER, July 1, 1935 to date. Correspondence and reports between regional forester and forest supervisor, regarding water power resources in Cherokee Forest, and reports of possibilities made in connection with rural electrification scheme. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (67)

854. FIELD STATUS BOOKS, n. d. Form 499 shows number, name, location, index, acres and section status, whether land acquired, examined, or dropped. (Rarely, official.) 3½ x 6 3/4 vols. (3), 2 in., on shelf. Storage Basement. (200)

855. GEORGIA TRAVERSE WORK SHEETS, n. d. Show name of forest, unit, tract, surveyor, and by whom computed. Indexed. (Yearly, official.) 18 x 22 loose-leaf book, 2 in., on shelf. Storage Basement. (208)

856. GRANTS, n. d. Showing grant number, number of acres, and location of grant. Filed numerically. (Yearly, official.) 4 x 6 cards, 1 ft., in pasteboard box. Storage Basement. (224)

857. MAPS, n. d. Of Cherokee National Forest and Iron Range, Unaka Forest. (Rarely, official.) 36 x 48 maps (9), 2 ft., on floor. Storage Basement. (217)

858. RECONNAISSANCE ESTIMATES, n. d. Form 321 shows miscellaneous field notes and diagrams of various small tracts in Cherokee National Forest, also location elevations and contours. (Rarely, official.) 4½ x 6 3/4 vol., 1 in., on shelf. Storage Basement. (201)

859. TRAVERSE WORK SHEETS, n. d. Show name of forest, unit, tract, surveyor, and by whom computed. (Yearly, official.) 18 x 22 bundles (3), 6 in., on shelf. Storage Basement. (209)

Emergency Conservation Work

860. CAMP PROGRAM, 1935 to date. Correspondence between regional forester and forest supervisor, regarding preparation for new enrollers, educational material, and cooperation between National Park Service, Indian Service, Land Office, Bureau of Plant Industry, and Bureau of Entomology. Index. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (111)

861. MONTHLY WORK PROGRESS REPORTS, 1933 to date. Form ECW 7FS, shows forest name, date, state, camp name, location, date camp erected, occupied and discontinued, and full information as to number of enrollees and work accomplished. Index. (Weekly, official.) 10 x 38 folders, 3 ft., in steel filing case. R. 204. (125)

862. OPERATING REPORTS, 1933 to date. From project superintendents to forest supervisor regarding all operating costs, accomplishments, and inspections. Index. (Weekly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (122)

863. ENROLLMENT, Apr. 22, 1933 to date. Correspondence between forest supervisor and War Department regarding enrollment of CCC men, and applications for enrolled positions up to time man is accepted. Index. (Daily, official.) 8 x 10½ folders, 1 ft., in 2 steel filing cases. R. 204. (112)

864. SURPLUS PROPERTY, May 8, 1933 to date. Form 007209, Shipping Ticket; and War Department Forms QMC 424, and 432, for surplus property on hand with Forest Service from War Department, handled through ECW, showing kind of material, quantity, and cost. Index. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (117)

865. RECORD OF GAS AND OIL SECURED, July 1, 1933 to date. For use of trucks and Forest Service work. Index. (Daily, official.) 8 x 10½ folders, 2 ft., in 2 steel filing cases. R. 204. (114)

866. LIST OF TOOLS, Sept. 1, 1933 to date. In possession of each project superintendent. Index. (Weekly, official.) 8 x 10½ folders, 1 in., in drawer of steel filing case. R. 204. (115)

867. CORRESPONDENCE OF CAMP SUPERVISOR, 1934 to date. Between forest supervisor and camp superintendent; and instruction letters from War Department to forest supervisor regarding routine matters pertaining to camps. Index. (Weekly, official.) 8 x 10½ folders, 3 ft., in 2 steel filing cases. R. 204. (124)

868. DISPOSAL OF CAMP BUILDING, 1934 to date. Correspondence and instructions between regional forester and forest supervisor regarding disposition of abandoned CCC camps located in Cherokee National Forest area. Index. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (110)

869. FINANCIAL REPORTS, 1934 to date. Correspondence and reports from forest supervisor to regional forester relative to finances covering supervision employment, and separation matters. Index. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (108)

870. SUPERVISION AND ACCOUNTING, 1934 to date. Instruction letters and correspondence between regional forester and forest supervisor regarding all supervision matters of ECW funds thru CCC camps, army circular letters, ECW circulars, job load analysis, and accounting disbursements. Index. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (109)

871. EMPLOYMENT, Apr. 1, 1934 to date. Correspondence between forest supervisor and applicants for supervisory positions, and applicants for CCC appointments. Index. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. R. 204. (113)

872. EQUIPMENT AND SUPPLIES, Apr. 1934 to date. Correspondence between forest supervisor and project superintendents, regarding transfer of equipment from one project to another. Index. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (116)

873. FINANCE CORRESPONDENCE, Apr. 1934 to date. Between forest supervisor, regional forester, rangers, and project superintendents regarding allotments for miscellaneous subjects. Index. (Weekly, official.) 8 x 10½ envelopes, 1 ft., in steel filing case. R. 204. (126)

874. MONTHLY OBLIGATION REPORT, Apr. 1, 1934 to date. Form ECW 590 shows location, date, authority number, amount vouchered and unvouchered, balance at close of month, and detailed report showing breakdown. Index. (Monthly, official.) 8 x 10½ folders, 2 in., in steel filing case. R. 204. (119)

875. SPECIAL PLAN OF WORK BY CAMPS, Apr. 1, 1934 to date. Correspondence between forest supervisor, rangers, and camp superintendents regarding working plans for each camp. Index. (Weekly, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 204. (123)

876. SURPLUS EQUIPMENT AVAILABLE FOR ECW, June 1, 1934 to date. Correspondence and records from foresters' office giving list of equipment available for use on ECW requisitions. Index. (Daily, official.) 8 x 10½ folders, 4 in., in steel filing case. R. 204. (120)

877. CORRESPONDENCE AND REPORTS, NIRA, July 1, 1934 - Apr. 1935. Instructions and reports between forest supervisor, regional forester, and rangers regarding operations under NIRA. Index. These records awaiting official disposition. (Occasionally, official.) 8 x 10½ folders, 4 ft., in steel filing case. R. 204. (135)

878. CORRESPONDENCE, 1935 to date. Between forest supervisor, rangers, WPA 3d district director and state headquarters, regarding employment under FERA. Index. (Weekly, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. R. 204. (127)

879. CORRESPONDENCE OF ERA SUPERVISION, 1935 to date. Correspondence between forest supervisor and regional forester regarding routine matters of supervision of ERA. Index. (Weekly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (133)

880. CUMULATIVE PROGRESS REPORT, 1935 to date. Form O-NIRA-L shows forest name, location, date, miles of highway constructed, acres acquired, acres surveyed, acres examined, and man hours. Index. (Monthly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (131)

881. MONTHLY OBLIGATION REPORT, 1935 to date. Telegraphic report from forest supervisor to regional forester showing number on pay roll, whether relief or non-relief and pay roll obligations. Index. (Monthly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (132)

882. RECORD OF OIL AND GAS SECURED, 1935 to date. Form 644, summary of gas and oil used on federal highways. Index. (Weekly, official.) 8 x 10½ folders, 9 in., in steel filing case. R. 204. (130)

883. REQUISITIONS FOR WORKERS, 1935 to date. WPA Form 401, requisition for workers for forest projects from forest supervisor to national reemployment agency. Index. (Weekly, official.) 8 x 10½ folders, 11 in., in steel filing case. R. 204. (129)

884. WORKS PROGRESS ADMINISTRATION, 1935 to date. WPA Form 404, change in classification; and NRS Form 375, assigning clients to work projects. Index. (Monthly, official.) 3 x 5 folders and cards, 2 in., in steel filing case. R. 204. (128)

885. WEEKLY PERSONNEL REPORTS, July 6, 1935 to date. Form O-89-R, weekly personnel report, from forest supervisor to forester, showing

authority number, location, date, name, title, salary, state and camp numbers, and effective date. Index. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. R. 204. (118)

886. NUERA WEEKLY EMPLOYMENT REPORT, 1936 to date. NUERA Form 2 shows report number, date, state, and project in forest service. Index. (Weekly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (134)

887. SAFETY PROGRAM, 1936 to date. Correspondence and reports from camp superintendents to forest supervisor regarding accidents and safety precaution; and ECW Form 4, Individual and Consolidated Report. Index. (Weekly, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 204. (121)

CHEROKEE NATIONAL FOREST
HIAWASSEE RANGER STATION
Post Office Bldg., 31st and Broad Sts.

This agency was established in 1913. It was located in McFarland, Tennessee, from 1913 to 1920; in Postelle, Tennessee, from 1920 to 1925; in Reliance, Tennessee, from 1925 to 1929; in Parksville, Tennessee, from 1929 to 1934, at which time it moved to its present location. The station of the Hiawassee District covers parts of Bradley and Polk Counties. Useless papers are destroyed only when authorized by supervisor or regional office; all other records are retained.

888 FIELD SURVEY BOOKS, 1913 to date. Form 1006 shows notes made by surveying parties concerning boundary line, standing live timber, and who holds lease. Filed by dates. (Weekly, official.) 5 x 7½ vols. (36), 1 ft. 6 in., on wooden file case. R. 5, basement. (265)

889. CORRESPONDENCE, REPORTS, AND LAND ACQUISITIONS, 1914 to date. Correspondence between regional forester, forest supervisor, and parties owning land, regarding property to be taken over for forest property; Form 1021, Examination Report and Value; and Form 1009, Option. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 5, basement. (255)

890. CORRESPONDENCE, FINANCE, AND DISBURSEMENTS, 1917 to date. Correspondence between rangers, forest supervisor, vendors, and others relative to financial matters. (Daily, official.) 8 x 10½ folders, 3 ft., in 2 steel filing cases. R. 5, basement. (254)

891. USES OF LAND, 1917 to date. Correspondence between rangers, forest supervisor and individuals, regarding use of forest lands for prospecting, summer homes, and pipe lines; Form 399, report on condition of special use area; Form 964, applications for special use permits; and Form 832, permit. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 5, basement. (262)

892. FOREST MANAGEMENT, 1918 to date. Correspondence and reports between forest ranger, forest supervisor, and parties interested in securing timber for manufacturing purposes, and cordwood for firewood; Form 820, Report of Timber Cut; Form 578A, Timber Sale Report; and Form 202, Agreements. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. R. 5, basement. (261)

893. OPERATIONS, CORRESPONDENCE, AND REPORTS, 1923 to date. Between rangers, forest supervisor and camp superintendent, pertaining to routine matters; Form 33, covering bids; Form 643, record of gasoline, oil, and grease issued; and Form 858, property lost or damaged. (Daily, official.) 8 x 10½ folders, 4 ft., in 3 steel filing cases. R. 5, basement. (258)

894. GRAZING, HUNTING, AND FISH AND GAME PERMITS, 1925 to date. Correspondence and reports between forest ranger and individuals interested in grazing, fishing, and hunting in forest; Form 656, Grazing Permit; Form 879, Applications for Grazing Permit; and Form 874-28, Camp Fire Permit. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 5, basement. (260)

895. ENGINEERING CORRESPONDENCE, 1930 to date. Between ranger and forest supervisor regarding engineering problems. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in steel filing case. R. 5, basement. (256)

896. FIRE REPORTS, 1931 to date. Correspondence and reports between forest ranger, supervisor, camp superintendents, and outside parties regarding fires and trespasses, and Form 929, Individual Fire Report. (Daily, official.) 8 x 10½ folders, 1 ft., in steel filing case. R. 5, basement. (253)

897. PUBLIC RELATIONS, 1932 to date. Correspondence between rangers and heads of families adjacent to forest, regarding their attitude pertaining to assisting in fire fighting, motion pictures, and addresses by rangers at schools. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 5, basement. (259)

898. APPLICATIONS FOR JOBS, 1933 to date. Correspondence between forest ranger and applicants for jobs under ranger department. Filed alphabetically. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 5, basement. (263)

899. ECW CORRESPONDENCE, 1933 to date. Between forest ranger, forest supervisor, and camp superintendent. (Daily, official.) 8 x 10½ folders, 2 ft., in steel filing case. R. 5, basement. (252)

900. RESEARCH, 1933 to date. Correspondence between rangers and forest supervisor, regarding traffic census in forest, statistics, and experimental plots in fume killed area. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 5, basement. (264)

901. EMERGENCY RELIEF ADMINISTRATION CORRESPONDENCE, 1935 to date. Between ranger, supervisor, and relief agencies serving forest service;

and WPA Form 401, Requisition for Workers. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. R. 5, basement. (257)

902. RECORDS OF TENNESSEE GRANTS, n. d. Grants in Hiawassee division of Cherokee Forest, showing name, number of acres, and location. Filed alphabetically. (Monthly, official.) 4 x 6 cards, 2 ft. 6 in., in steel drawer. R. 5, (266)

903. RECORDS OF TENNESSEE GRANTS, n. d. Grants of land now located in Unaka division of Cherokee Forest, showing name, number of acres, and location. Filed alphabetically. (Monthly, official.) 4 x 6 cards, 3 ft. 9 in., in pasteboard box. R. 5. (267)

904. RECORD OF TRIANGULATION STATIONS, n. d. Shows latitude, longitude, position sheet, traverse sheet, field sheet and note book number. Filed numerically. (Monthly, official.) 4 x 6 cards, 1 ft. 3 in., in steel drawer. R. 5. (268)

GREENEVILLE

CHEROKEE NATIONAL FOREST
NOLA CHUCKY STATION
Federal Bldg., Summer and Main Sts.

The office has maintained quarters at its present location since inception. All records are retained. Reports are sent to the supervisor, Cleveland, Tennessee.

905. ACQUIRED TRACTS, 1924 to date. Correspondence relative to acquired purchases, description of boundary, and blue print showing tract location in detail. Filed alphabetically. 4 x 6 card index, 3 in. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of wooden cabinet. R. 5. (4)

906. TRACTS THAT HAVE BEEN OPTIONED, EXAMINED, AND APPROVED, 1928 to date. Correspondence, description of tracts examined, complete description of all boundaries that have been approved by government, name of owner of tract, purchase price, heirs, and blue print of all boundaries approved. Filed alphabetically. 3 x 5 card index, 3 in. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of cabinet. R. 5. (3)

907. CLOSED FILES, 1930 - June 30, 1936. Records pertaining to business activities of forest service, finance and accounts, applications, allotments, appointments, personnel records, operations, weather reports, fire reports, timber settlements, photography, surveys, free grazing, hunting and fishing permits, reports on supervision, planting, fish, game, forest experiment stations, and forest product investigations. (Occasionally, official.) 10 x 12 folders, 5 ft., in 3 drawers of wooden filing case. R. 5. (2)

908. GENERAL FILE COVERING FINANCE AND ACCOUNTS, 1935 to date. Miscellaneous business records, applications, allotments, appointments, district forester's records and reports, weather reports, fire reports, timber settlements, photography, surveys, grazing studies, supervisor, planting, fish and game, forest experiment stations, and forest product investigations. Arranged alphabetically by subjects. (Daily, official.) 10 x 12 folders, 4 ft. 6 in., in 2 drawers of wooden filing case. R. 5. (8)

909. LOOKOUT DIARY AND TRAVELERS REGISTER, 1935 to date. Daily log covering official duties performed by lookouts, and register giving list of all visitors to different towers. (Occasionally, official.) 10 x 12 folders and 18 x 20 vols., 2 ft. R. 5. (9)

910. PROPERTY CARDS AND ACTIVE PERMITS, 1935 to date. Shipping returns, scale books, unpaid sales, property cards, trucks, tractors, graders, compressors, jackhammers, rippers, concrete mixers, and trailers. Filed alphabetically by subjects. (Daily, official.) 4 x 6 and 5 x 8 cards and slips, 2 ft. 6 in., in 2 drawers of metal cabinet. R. 5. (5)

911. TENNESSEE CAMP F-5, 1935 to date. Copies of ECW camp program correspondence, reports, invoices, and receipts; F-A, disbursements; requisitions for supplies; record of ECW personnel; and outline of safety program. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 2 drawers of wooden filing case. R. 5. (7)

912. TENNESSEE CAMP F-8 AND ERA FILES, 1935 to date. ECW camp program correspondence; copies of reports, invoices, and receipts; requisitions for supplies; and transfer record and data covering two ERA projects for Greystone Road 88, and Hall Top Road 7. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of wooden filing case. R. 5. (6)

913. ACTIVE BUSINESS RECORDS OF FOREST SERVICE, July 1, 1936 to date. Individual contracts, free use permits, free grazing, hunting and fishing permits, property transfer slips, and ERA time slips. Alpahbetical index, 6 in. (Daily, official.) Variously sized cards, 6 in., in drawer of wooden cabinet. R. 5. (1)

BUREAU OF PLANT INDUSTRY

GREENVILLE

DIVISION OF TOBACCO AND PLANT NUTRITION
BURLEY TOBACCO PRODUCTION INVESTIGATIONS
FIELD STATION
Tennessee Tobacco Experiment Station

(not surveyed)

KNOXVILLE

DIVISION OF CEREAL CROPS AND DISEASES
FIELD HEADQUARTERS
U. S. Corn-Cotton Laboratory, University of
Tennessee Agricultural Experiment Station

This agency was established April 1, 1922. The office was housed in the Main Station Building, University of Tennessee, from April 1, 1922 to December 1, 1935, before moving to its present address. All records are retained. Summarized field data embodied in annual field reports are sent to Washington.

914. INTER-DEPARTMENTAL CORRESPONDENCE, 1922 to date. Arranged by years. (Seldom, official.) 9 x 12 folders, 8 in., in desk drawer. NW. corner, 1st floor. (737)

915. FIELD DATA, 1922 to date. Corn pedigree information and planting plan. (Frequently, official.) 4¼ x 8½ vols. (18), 1 ft. 1 in., on open wooden shelf. NW. corner, 1st floor. (736)

916. YIELD DATA AND SUMMARIZATIONS, 1922 to date. Form 11, Bureau of Plant Industry, shows inbred lines, crosses, and open fertilized varieties. Arranged by classifications under years. (Frequently, official.) 9½ x 14 bundles, 3 ft., on open wooden shelves. NW. corner, 1st floor. (735)

DIVISION OF COTTON AND OTHER FIBER CROPS AND DISEASES
FIELD STATION
U. S. Corn-Cotton Laboratory
University of Tennessee Agricultural Experimental Station

This agency was established in January 1935 at its present location. All records are retained. Reports are sent to Washington.

917. FIELD NOTES, Jan. 1935 to date. Of work on various projects. Arranged by subjects. (Frequently, official.) 9 x 12 envelopes, 1 ft., in drawer of filing case. SE. corner, 1st floor. (766)

918. GENERAL CORRESPONDENCE, 1935 to date. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of filing case. SE. corner, 1st floor. (759)

919. LEDGER, 1935 to date. Showing itemized record of expenditures on letter of authorization. Filed chronologically. (Frequently, official.) 8 x 12½ vol., 1 in., in desk drawer. SE. corner, 1st floor. (768)

920. DIVISION CORRESPONDENCE, July 1, 1935 to date. Between this office and Washington. Filed by months. (Frequently, official.) 9 x 12 folders, 4 in., in drawer of filing case and on open wooden shelf. SE. corner, 1st floor. (762, 760)

921. DUPLICATE PAY ROLL VOUCHERS, July 1, 1935 to date. Arranged chronologically. (Seldom, official.) 9 x 12 folders and envelopes, 3/4 in., in drawer of filing case and on open wooden shelf. SE. corner, 1st floor. (765, 764)

922. DUPLICATE SUPPLY VOUCHERS, July 1, 1935 to date. Filed chronologically. (Seldom, official.) 9 x 12 folders, 1¼ in., in drawer of filing case and on open wooden shelf. SE. corner, 1st floor. (763, 761)

923. INVENTORY FILE OF EQUIPMENT, n. d. Arranged alphabetically by articles. (Occasionally, official.) 4 x 6 cards, 1 in., in drawer of filing case. SE. corner, 1st floor. (767)

BUREAU OF PUBLIC ROADS

GATLINBURG

NATIONAL PARKS
FIELD HEADQUARTERS
Route 71

This agency was established in September 1932 at its present address. It handles all highway engineering work in the Great Smoky National Park, giving its approval and supervision to projects on which the United States Government gives aid. All records are retained. Reports are sent to district engineer, 122 Winder Building, Washington.

924. CORRESPONDENCE ON COMPLETED PROJECTS, 1932 - 1936. Filed by subjects under projects. Index. (Never.) 8½ x 11 folders, 7 ft. 6 in., in 5 wooden boxes. Office. (8B)

925. COST BOOK, Sept. 1932 to date. Shows voucher number, total cost, date, payee, survey accounts, preliminary line, level, topography, location line, location level, office design, and general overhead. Arranged by projects. (Daily, official.) 11 x 18 vol., 3 in., on table. Office. (5)

926. GENERAL CORRESPONDENCE, Sept. 1932 to date. Filed by subjects under projects. (Frequently, official.) 8½ x 11 folders, 12 ft., in 6 drawers of filing cases. Engineer's Office. (1)

927. GENERAL FILE, Sept. 1932 to date. Reports, contracts, financial statements and quarterly estimates; Form M 146, Memorandum Receipt; Form T 206, Laboratory Record; Form ME 720 (rev.), Operating Record of Motor Vehicles; Form M 119 (rev.), Requisition for Supplies and Equipment; and Standard Form 33 (rev.), Invitation, Bid, and Acceptance. Forms attached. Arranged by subjects. (Daily, official.) 8½ x 11 folders, 16 ft., in 8 drawers of filing cases. Office. (3)

928. LEDGER BOOK, Sept. 1932 to date. Record of daily vouchers. Arranged numerically. (Daily, official.) 11 x 18 vol., 3 in., on table. Office. (6)

929. MAP FILE, Sept. 1932 to date. Preliminary and finished drawings, and blue prints for highway locations; originals sent to district office, Washington. Filed by projects. (Daily, official.) Variously sized maps, 5 ft., in 4 special map filing cabinets. Drafting Room. (7)

930. TIME SLIPS, Sept. 1932 to date. Form FR 56, Foreman's Daily Report,

from which pay rolls are made. Form attached. Filed by project engineers' names and dates. (Frequently, official.) 5 x 8 vol., 4 ft., on wooden shelf. Office. (8A)

931. VOUCHER FILE, Sept. 1932 to date. Standard Form 1034, Public Voucher for Purchases and Services Other Than Personal; Form 1012, Public Voucher for Reimbursement of Travel and Other Expenses Including Per Diem; and Form 1013, Pay Roll for Personal Services. Forms attached. Arranged alphabetically by payees. (Daily, official.) 8½ x 11 folders, 4 ft., in 2 drawers of filing case. Office. (2)

932. PROPERTY RECORD, Jan. 1937 to date. Form M 145F, record of non-expendable office and engineering equipment. Form attached. Filed alphabetically by names of articles. (Monthly, official.) 5 x 8 cards, 6 in., in drawer of card cabinet. Office. (4)

NASHVILLE

EASTERN FIELD ORGANIZATION
STATE OFFICE
Custom House, 7th Ave. So. and Broad St.

This agency was established in 1894. The office was housed in the Independent Life Building, Fourth Avenue, North and Church Street, from 1921 to 1927, at which time it moved to its present address. Locations occupied prior to 1921 are unknown. Useless papers are destroyed on proper authority from the district engineer at Montgomery, Alabama; all others are retained. Copies of all records are sent to Washington.

933. MIMEOGRAPH RECORDS OF PERSONNEL, Mar. 29, 1918 - May 1, 1936. Copies of correspondence, copies of rules and regulations, and mimeographed forms. (Seldom, official.) 8½ x 11 loose-leaf books, 10 in., on shelf. R. 335. (1491)

934. BLUE PRINTS, PLANS OF PUBLIC ROADS, AND STRUCTURE OF BRIDGES, 1920 - 1933. (Inactive file, seldom, official.) 22 x 36 bundles, 28 ft., in wooden cabinets. Damaged by faulty containers, dirty. R. 400B. (2595)

935. GENERAL CORRESPONDENCE, 1920 - 1933. (Never.) 9 x 12 folders and bundles, 10 ft., on floor. Damaged by faulty containers, dirty. R. 400B. (2594)

936. PROPOSALS AND CONTRACTS FOR ROAD AND BRIDGE CONSTRUCTION, 1920 to date. (Older records, never; later records, frequently, official.) 8½ x 11 and 9 x 12 folders, 12 ft., in wooden cabinets. Damaged by faulty containers, dirty. Rs. 335 and 400B. (1508, 2593)

937. PROJECT NUMBERS 2-C TO NRH 21, 1921 to date. Information relative to projects of public roads, vouchers, tabulations, maintenance, and

all kinds of official business; WPA Forms 101, 103, and 303; Form 155-X, Department of Public Roads; and photostatic copies of tabulations or advertisements of bids. Arranged alphabetically and numerically by projects. (Daily, official.) 9 x 12 folders, 47 ft., in 22 drawers of wooden and 6 drawers of steel filing cases. R. 335. (1490)

938. GENERAL CORRESPONDENCE, 1929 to date. Tabulations, reports, telegrams, and information relative to highways, public roads, and employment on same; and reports of work done on projects, and costs and estimates. Arranged numerically. Index. (Daily, official.) 8 x 10½ folders, 10 ft., in 4 drawers of steel filing case. Damaged by faulty containers, dirty. R. 335. (1509)

939. PHOTO RECORDS AND PHOTOS OF PAVEMENTS, June 26, 1931 - May 8, 1934. Photographs and records of pavement, bridges, and different sections of highway. (Daily, official.) 3½ x 6 pockets and 5 x 8 cards, 7 in., in drawer of wooden filing case. R. 335. (1489)

940. BLUE PRINTS, PLANS OF PUBLIC ROADS, AND STRUCTURE OF BRIDGES AND HIGHWAYS, 1934 to date. (Daily, official.) 22 x 36 bundles, 6 ft., on filing cases. R. 335. (1510)

RESETTLEMENT ADMINISTRATION

BOLIVAR

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Hardeman County Court House

This agency was established in 1935. The office was housed in the Hardeman County Savings Bank until 1936, at which time it moved to its present address. All records are retained.

941. INACTIVE FILE, 1935. Covering all transactions. Filed alphabetically. (Frequently, official.) 10 x 15 folders, 2 ft., in drawer of filing case. Office, 2d floor. (2)

942. CORRESPONDENCE, 1936 to date. Between clients and county supervisor, and between superior officials and county supervisor; with weekly and monthly reports. Filed alphabetically by names of clients. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Office, 2d floor. (3)

943. COUNTY HOME SUPERVISOR'S FILE, 1936 to date. Correspondence with state and regional offices, and information on foods, gardens, clothing, health, home improvement, poultry, flowers, and dairy products. (Frequently, official.) 10 x 15 folders, 2 ft., in drawer of filing case. Office, 2d floor. (5)

944. GENERAL FILE, 1936 to date. Form RA-RR 14, Yearly Farm Plan of Crops; Form RA-RR 15, Loan Agreement and Request for Funds; Form RA-RR 5, Public Voucher for RA Loan; and Form RA-LE 40, Chattel Mortgage. See addenda for forms and subjects. (Daily, official.) 10 x 15 folders, 4 ft., in 2 drawers of filing case. Office, 2d floor. (1)

945. PROCEDURE MANUALS, 1936 to date. Administration orders, administration instructions, and RR field letters. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (3), 1 ft., on desk, Office, 2d floor. (4)

BROWNSVILLE

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Bomar-Dupree Bldg., SW.corner Court Square

This agency was established January 1, 1936 as an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken into the Department of Agriculture. The office has maintained quarters at its present address since establishment. The agency has jurisdiction over Haywood, Fayette, and Tipton Counties. All records have been retained.

946. GENERAL FILE, Jan. 1, 1936 to date. Correspondence and reports to regional office at Raleigh, N. C.; records of employees; expense and travel vouchers; applications; contracts; reports on lands showing tracts, valuations, location, description as recorded in deed book, and surveys by engineers; maps; subdivision plans; drainage; contour tract and purchase area maps. (Daily, official.) 10 x 15 and 32 x 42 folders and map sheets, 8 ft., in 4 drawers of filing case. 2d floor. (3)

947. MISCELLANEOUS FILE, 1935 to date. Records regarding standard loans, emergency loans and grants, with correspondence relative to each loan. (Daily, official.) 10 x 15 folders, 8 ft., in 4 drawers of filing case. 2d floor. (4)

CAMDEN

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Benton County Court House

This agency was established in 1935 at its present location. The office has jurisdiction over Benton and Henry Counties. All records have been retained.

948. ACTIVE AND INACTIVE CLIENTS, 1935 to date. Form RA-RR 3, Annual Man-hours; Form RA-RR 12, Referral of Case; Form RA-RR 13, Confidential Report; Form RA-RR 14, Farm Plan; and Form RA-RR 36, Home Plan. See addenda for additional forms and subjects. Index. (Daily, official.) 10 x 12 folders, 6 ft., in 2 drawers of filing case and wooden crate. 2d floor. (23)

949. ADMINISTRATIVE FILE, 1935 to date. Official correspondence: Form TRA 17, Weekly Report; Form RA-BM 49, Monthly Report on Office Supplies; and Form RA-RR 133, Report on Default Cases. See addenda for additional forms. Index. (Daily, official.) 10 x 12 folders, 8 ft., in

drawer of filing case and in wooden boxes. 2d floor. (24)

950. GENERAL FILE, 1936 to date. Correspondence with state, district and regional supervisors, and general information covering clothing, cooking, canning, gardening, better homes, and plan of work program; Form RA 17, Weekly Report; travel statements, work book, and manual and home visit record books. Index. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of transfer case. 2d floor. (22)

CHATTANOOGA

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Post Office and Court House
Georgia Ave. and Ninth St.

This office was established in 1933 as a project under the Emergency Relief Administration. On July 1, 1935 it became an independent agency known as the Resettlement Administration and remained as such until January 15, 1937, when it was taken into the Department of Agriculture. The office was housed in the Thomas-Moore Building, 1140 Market Street, from date of establishment to July 1, 1935, at which time it moved to its present location. All records have been retained.

951. CORRESPONDENCE, Aug. 29, 1935 to date. Between district agent and resettlement administration officials at Nashville. (Daily, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. R. 7. (2069)

952. CORRESPONDENCE, Sept. 7, 1935 to date. Between 3d district supervisor and all county supervisors comprising 3d district, pertaining to resettlement program. (Daily, official.) 8½ x 11 folders, 1 ft. 3 in., in drawer of steel filing case. R. 7. (2073)

953. WEEKLY FIELD REPORTS, Sept. 7, 1935 to date. From all county demonstration agents, showing type of work performed, locality, time lost, mileage, and travel. (Weekly, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. R. 7. (2075)

954. MISCELLANEOUS CORRESPONDENCE, Sept. 9, 1935 to date. Between 3d district supervisor and miscellaneous officials regarding rural rehabilitation program. (Monthly, official.) 8½ x 10½ folders, 1 in., in steel filing case. R. 7. (2070)

955. CORRESPONDENCE, Sept. 15, 1935 to date. Between supervisor of 3d district and all district supervisors, state director, state personnel office, farm management supervisor, state field supervisor, and director of women's work. (Weekly, official.) 8 x 10½ folders, 3 in., in steel filing case. R. 7. (2072)

956. REPORTS, Nov. 15, 1935 to date. Form TRA 17, weekly field report from county supervisors to district supervisor, regarding work done and where. (Weekly, official.) 8 x 10½ folders, 1 ft. 6 in., in drawer of steel filing case. R. 7. (2074)

957. BULLETINS, Jan. 1, 1936 to date. From state office and rural rehabilitation division regarding farm plan contracts, group instruction, and grants of drought relief loans. (Daily, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. R. 7. (2068)

958. APPLICATIONS FOR WORK, July 1936 to date. From various applicants for jobs in this division. (Monthly, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. R. 7. (2071)

CLINTON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Anderson County Court House

This office was established in July 1935. On August 24, 1936 the territory under supervision of this office was increased by consolidating Anderson, Campbell, Claiborne, Scott, and Union Counties. The office has maintained quarters at its present location since inception. All records are retained. Reports are sent to the state office at Nashville, Tennessee and regional office at Raleigh, N. C.

959. OLD RURAL REHABILITATION CORPORATION PAPERS, 1935. Correspondence with governmental offices of RRC, transmittals, sales contracts, and reports. Filed alphabetically by names of clients. (Never.) 8½ x 11 folders, 2 ft. 6 in., in drawer of filing case. 2d floor. (11)

960. CORRESPONDENCE AND RECORDS, 1935 - 1936. Correspondence with regional, state, and district offices, and clients applying for loans, and reports relative to work in this office. Arranged by dates under subjects. (Seldom, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. 2d floor. (12)

961. CONTRACTS, 1935 to date. Clients' contracts and requests for loans with relative papers and correspondence. See addenda for forms and subjects. Arranged alphabetically by names of clients under counties and years. (Frequently, official.) 8½ x 11 folders, 2 ft. 6 in., in 2 drawers of filing case. 2d floor. (10)

962. CORRESPONDENCE, REPORTS, AND RECEIPTS, 1937 to date. Correspondence with regional, district, and state offices, and with clients; agency report No. 3, sent to regional, district, and state offices; Standard Form 1044, Schedule of Collections, covering collections from clients' payments on loans; and receipts from regional office for payments. Arranged alpha-

betically by names of clients under counties. (Frequently, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of filing case. 2d floor. (9)

COVINGTON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Tipton County Court House

This agency was established in 1935 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office was housed in the Court House at Brownsville, Tennessee, at the time of its establishment, and moved to its present location March 1937. All records have been retained.

963. GENERAL FILE, 1936 to date. Form TRA 17, Weekly Field Report; Form RA-RR 15, Loan Agreement and Request for Funds; farm and home plans; applications accepted; circular letters; and travel vouchers. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Basement. (16)

CROSSVILLE

MANAGEMENT DIVISION
CUMBERLAND HOMESTEADS
Community Manager

(not surveyed)

DECATURVILLE

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Decatur County Court House

This agency was established in 1935 at its present address. All records are retained.

964. GENERAL FILE, 1935 to date. Clients' applications, legal papers covering notes and mortgages, correspondence concerning loans, correspondence with superior officials, and information on farm and home plans.

(Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Basement. (7)

DOVER

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Old Dover Bank Bldg.

This agency was established in 1935. The office was housed in the Weaks Building, from date of establishment to July 11, 1935, at which time it moved to its present address. All records have been retained.

965. ACTIVE AND INACTIVE FILE OF CLIENTS, 1935 to date. Form RA-RR 12, Application; Form RA-RR 13, Confidential Report; Form RA-RR 14, Farm Plan; Form RA-RR 15, Loan Agreement; Lease; Form RA-LE 30-40, Chattel Mortgage; Form RA-LE 31-40, Note B; Form RA-FI 5, Public Voucher; and Form TRA 11, Distribution of Loan. Arranged alphabetically by names. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (15)

966. ADMINISTRATIVE FILE, 1936 to date. Form RA-RR 76, Farm Debt Adjustment Report; Form RA-RR 77, Cases Pending and Dropped; Form RA-FI 58, Public Voucher; Standard Form 1044, Schedule of Collections; and Form RA-RR 16, Transmittal Sheets. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (16)

967. GENERAL FILE, 1936 to date. Form RA-RR 36, Home Plan; Forms TRA 17 and 17A, Weekly Field and County RR Supervisors' Supplementary Reports; Form RA-R-4-PE 69, Absentee Report; Standard Forms 1012, 1012a, and 1012e, Travel Vouchers; Form RA-RR 79, County RR Supervisor's Report on Applications; and Form RA-BM 49, Inventory Report. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 1st floor. (14)

DRESDEN

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Weakley County Court House

This agency was established in 1935 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration and remained as such until January 1, 1937 when it was taken over by the Department of Agriculture. The office was housed in the Brasfield Building, Poplar Street, from date of establishment to July 1935, at which time it moved to its present address. All

records have been retained.

968. ACTIVE AND INACTIVE FILE, 1935 to date. Clients' notes, loan agreements, receipts, application for loan, social and financial history of client, mortgage, lease, and general information. (Daily, official.) 10 x 12 folders, 5 ft., in 3 drawers of filing case. 2d floor. (14)

969. GENERAL FILE, 1936 to date. Form RA-RR 36, Home Business Plan; Form TRA 17, Weekly Field Report; Form RA-4-PE 69, Absentee Report; Form TRA 17A, Supplementary Weekly Report; Forms 1012, 1012a, and 1012e, Travel Vouchers; Form RA-RR 79, Monthly Supv. Report on Applications; and Form RA-RM 49, Inventory Report. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (15)

970. PROCEDURE MANUALS, 1936 to date. Field letters, letters of instruction, regional releases, and administrative orders. Indexed. (Frequently, official.) 10 x 12 loose-leaf books (4), 1 ft., on table. 2d floor. (16)

971. CORRESPONDENCE, 1937 to date. With district farm demonstration agent, district supervisor, and state and regional offices. (Frequently, official.) 8½ x 11 letter file, 4 in., on desk. 2d floor. (13)

DYERSBURG

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Old Cigar Factory, Mill Ave. and Cedar St.

This agency was established in 1935 at its present location. The office has jurisdiction over Dyer and Lauderdale Counties. All records have been retained.

972. GENERAL FILE, 1935 to date. Correspondence with superior officials; weekly, monthly and annual reports; clients' records; applications; and all papers relative to loans. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. 1st floor. (10)

ELIZABETHTON

RURAL REHABILITATION DIVISION

Federal Bldg., Sycamore and E. Sts.

This agency was established in 1935 at its present address. The office has jurisdiction over Unicoi, Washington, and Carter Counties. All records have been retained.

973. CLIENTS' FILE, 1935 to date. Records of clients that have received loans in Carter, Washington, and Unicoi Counties, showing farm and home plan, loan agreements, notes, mortgages, and names and addresses of clients. 8 x 12 vol. index, 1 in. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 11, basement. (1)

974. GENERAL FILE, 1935 to date. Inventory reports, general correspondence, instructions to field director, copies of requisitions, purchase orders, contracts, and drafts. Arranged alphabetically by subjects. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 11, basement. (2)

ERIN

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Averitt Bldg.

This agency was established in 1935 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937 when it was taken over by the Department of Agriculture. This office has jurisdiction over Houston and Montgomery Counties. It has remained at its present address since inception. All records have been retained.

975. FARM PLANS, 1935 - 1936. Form TRA-H 12, Family Budgets; Form TRA-H 11, Farm Plan; Form TRA-H 20, Merchants' Supply Order; Form TRA-H 21, Conditional Sales Contract; Form TRA-P 4, Purchase Order; and correspondence with state and regional offices. (Rarely, official.) 10 x 12 folders, 2 ft., in drawer of filing case. SE. corner room. (2)

976. FARM DEBT ADJUSTMENT, 1935 to date. Form RA-RR 76, Monthly Report of FDA Committee; Form RA-4RR 11, Creditor's Notice; Form RA-4RR 13, Farm Debt Adjustment Unit; Form RA-4RR 17, Debtor's Notice; Form RA-4RR 8, Application; Form RA-RR 77, Monthly Report of Cases Pending; and Form RA-RR 89, Individual Case Report. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. SE. corner room. (1)

977. CLIENTS' RECORDS, 1936. Form TRA 2, Summary; Form RA-RR 14, Farm Plan and Lease; Form RA-RR 16, Transmittal of Request for Funds; Form RA-RR 13, Confidential Report; Form RA-RR 12, Referral of Case; Form RA-LE 31-30, Chattel Mortgage Note B; Form RA-RR, Loan Agreement and Request for Funds; and Form RA-FI 5, Public Voucher. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. SE. corner room. (3)

HENDERSON

DIVISION OF LAND UTILIZATION
CHICKASAW FOREST PROJECT
First State Bank Bldg., Main St.

This agency was established in 1935 under the Resettlement Administration where it remained until January 1937, when it was taken over by the Department of Agriculture. The office has maintained quarters at its present address since inception. The Chickasaw Forest Project covers an area of 6000 acres of land, part of which is in Chester County, and part in Hardeman County. All records have been retained. On September 1, 1937 this division was transferred to the Bureau of Agricultural Economics, but since this was after the completion of the Survey the change is not noted in the inventory.

978. ACTIVE AND CLOSED WORK CERTIFICATIONS, 1935 to date. WPA Form 325, Assignment; WPA Form 402, Reassignment; WPA Form 403, Termination of Employment Notice; and WPA Form 404, Reclassification Slip. (Frequently, official.) 4 x 6 sheets, 2 ft., in 2 wooden boxes. 2d floor. (29)

979. FINANCIAL PROGRESS RECORD, 1935 to date. Form RA-LU 96 showing tract number, name of original owner, county, number of acres, and value. (Frequently, official.) 5 x 8 cards, 1 ft. 3 in., in wooden box. 2d floor. (28)

980. LAND ACQUISITIONS, 1935 to date. Correspondence, reports, and tracts relative to options, submitted options, accepted options, and purchased tracts designating tracks and owners, with general information; Form RA-LU 82a, Owners Paid for Land; and Form RA-LU 82b, Owners not Paid for Land. (Frequently, official.) 10 x 15 folders, 6 ft., in 3 drawers of filing case. 2d floor. (27)

981. PERSONNEL CORRESPONDENCE, 1935 to date. Form Labor BLS 900, Confidential Report; Form RA-Gen 90, obsolete form on correspondence; Form RA-FC 26, weekly report on non-appointive personnel; Form RA-4-LU 26, Allotment Control; Form RA-LU 116, Job Transfer Sheet; and correspondence relating to WPA Forms 401, 402, 403, 404, and 406. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (23)

982. REPORTS, 1935 to date. Form RA-BM 77, Operating Report on Motor Vehicles; Form RA-BM 75, Operating Report on other than Motor Vehicles; Form RA-Gen 118, Semi-monthly Progress and Cost Report; and Form RA-Gen 77, Material Transfer. (Frequently, official.) 9 x 12 and 15 x 18 sheets, 3 in., on arch-file board. 2d floor. (31)

983. TIME REPORTS, 1935 to date. WPA Form 508, for owner-operated equipment; Form RA-Gen 45, Semi-monthly Time Report; Form RA-Gen 35, Semi-monthly Service Certificate; and WPA Form 511, Time Report for Accident Compensation. (Frequently, official.) 9 x 12 and 15 x 18 sheets, 2 ft., on arch-file board. 2d floor. (30)

984. ADMINISTRATIVE FILE, 1936 to date. Forms 1012-a and e, Travel Voucher; Form RA-PE 11, Application for Annual Leave; Form A 4, Voucher Distribution Ticket; Form A 8, Inspection Report, attached to purchase order; Form RA-BM 9, Requisition for Office Supplies; Form RA-IR 27, Monthly Labor Requirements; Form RA-LU 41, Semi-monthly Project Report; and records of appointments, office personnel, and domestic origin certificates. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (34)

985. FAMILY SELECTION WORK, 1936 to date. Correspondence and reports covering each family living on area, showing number in family, ages, inactive or active work, and competence. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (24)

986. INJURY FORMS AND REPORTS, 1936 to date. Form K 1, Injury Report; Form CA 1, Employee's Notice of Injury and Claim; Form CA 2, Official Supervisor's Report of Injury; Form CA 3, Report of Termination of Total or Partial Disability; Form CA 4, Claim for Compensation; Form CA 16, Request for Treatment of Injured; and Form CA 17, Doctor's Statement. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (25)

987. MATERIAL ON EMPLOYEE, 1936 to date. Form PA-PE 73 showing name and address, age, relief status, salary, race, and identification number; Form PA-IR 14, obsolete, gives name information. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (35)

988. PROJECT FORESTER'S REPORTS, 1936 to date. Correspondence and reports to regional forester in Raleigh, N. C., with maps, fire reports, and orders for trees. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (26)

989. PURCHASE ORDERS, 1936 to date. Forms A 5, 5a, and 6, State Procurement Purchase Orders; Form A 7, Open Market Purchase Order; and Forms RA-BM 20 and SPO 186, Contractural Service. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (33)

990. ADMINISTRATION CORRESPONDENCE, Apr. 1936 to date. With regional advisor, regional office manager, wild life technician, regional personnel advisor and director, project pay roll chief, Washington legal office, procurement division of Treasury Department, Head of purchase and control service, TWC and WPA officers, and regional supply chief. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (32)

HUNTINGDON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Post Office

This agency was established in November 1934 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office was housed in the Carroll County Court House, from date of establishment to July 1935, at which time it moved to its present address. All records are retained. Reports are sent to the state and regional offices.

991. DEAD FILE, 1934 - 1936. Form TRA 12, Annual Rehabilitation Family Budget; Form M 1970, Farm Plan; Leases; FERA Form H 10, Client's Agreement; Form H 20, Merchants Supply Order; Form H 21, Conditional Sales Contract and Note; Form H 30, Perpetual Inventory of Vegetables Canned; Form P 1, Requisition of Purchase; Form P 9, Receiving Report; and Form AC 59, Receipt of Payment. (Seldom, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 201. (10)

992. ADMINISTRATIVE FILE, 1934 to date. Form RA-RR 79, Monthly Report; Form RA-3M 49, Inventory Report; Form RA-PE 581, Daily List of Absentees; and Form 1044, Schedule of Collections. See addenda for additional forms and subjects. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 201. (11)

993. INDIVIDUAL CLIENTS ACCOUNTS, 1935. TERA Form H 24 shows client's name, address, loan number, order numbers, description and amount of order, and amount and date of payment; and Form RR-AC 57, Journal, shows total amount of loans, and payments. (Seldom, official.) 15 x 18 vols. (3), 6 in., on shelf. R. 201. (12)

994. PROCEDURE MANUAL, 1935 to date. Field instructions, administrative orders, state bulletins, and releases from Raleigh, N. C. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (5), 1 ft. 6 in., on shelf. R. 201. (13)

995. INDIVIDUAL CLIENT'S FILE, 1936 to date. Form RA-RR 12, Application for Rehabilitation and Referral of Case; Form RA-RR 13, Confidential Report; and Form RA-RR 14, Annual Farm Business Statement and Farm Plan. See addenda for description of additional forms. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. R. 201. (9)

JACKSON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Long-Johnson Bldg., S. Liberty St.

This agency was established in 1934 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office was housed in the Wilson Building, West Main Street, from date of establishment to 1935, at which time it moved to its present address. Useless papers are destroyed on proper authority. Reports are sent to regional office, Raleigh, N. C.

996. MADISON COUNTY FILE, 1935. Records and correspondence relative to legal and official papers and clients. Arranged by years. (Inactive file, occasionally, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. RR Office. (287)

997. CORRESPONDENCE, 1936. Between district supervisor, county supervisor, state office, and regional office, with record of collections of district. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. RR Office. (289)

998. GENERAL FILE FOR MADISON AND CHESTER COUNTIES, 1936. Form TRA 11, Distribution of Loan; Form RA-RR 15, Loan Agreement and Request for Funds; Form RA-FI 5, Public Voucher; Form RA-LE 31-40, Chattel Mortgage Note B; Form TRA 40, Check Receipt; Form RA-RR 19, Supervisor's Farm Visit Report; Form RA-RR 36, Home Mortgage Plan; Form RA-LE 30-40, Chattel Mortgage; Form RA-RR 14, Farm Plan; Lease; and correspondence relative to client. (Daily, official.) 8½ x 11 folders, 4 ft., in 2 drawers of filing case. RR Office. (284)

999. HOME SUPERVISOR'S FILE, 1936. Better homes report from clients; correspondence with state and regional offices, and clients; and general information on foods, gardens, pressure cookers, clothing, home improvements, health, poultry, flowers, dairy products, insects, plant diseases, household pests, canning, drying, and storing. (Frequently, official.) 8½ x 11 folders and 6 x 9 booklets, 2 ft., in drawer of filing case. RR Office. (285)

1000. PROCEDURE MANUALS, 1936. Administration orders, administration instruction, field instructions, charts and graphs, and procedure digest. Index. (Daily, official.) 10 x 11 loose-leaf books (5), 1 ft. 6 in., on wooden shelves. Clerical Division. (281)

1001. STATEMENTS OF ACCOUNT LEDGER FOR MADISON AND CHESTER COUNTIES, 1936. Show RA 1936 repayments, RR 1936 repayments, RR 1935 repayments, county inventory, date of payment, amount paid and if in cash or by check,

type of check, payee, maker, endorsee, client's name, and temporary receipt. (Daily, official.) 10 x 13 vol., 1 in., in filing case. RR Office. (286)

1002. BULLETIN FOLDERS, Jan. 1, 1936 to date. Administration orders, instructions, and notices, and RR field letters. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (5), 1 ft. 6 in., on wooden shelf. RR Office. (290)

1003. DISTRICT SUPERVISOR'S FILE, Jan. 1936 to date. Weekly reports from county and home supervisors to district supervisor, and copies of field letters. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. RR Office. (288)

1004. MISCELLANEOUS FILE, Jan. 1936 to date. Schedule of disbursements covering checks to clients, correspondence with state and regional offices, farm debt adjustment file, inventory file, weekly and monthly reports to state office, accepted and rejected cases referred from TWC, bulletins from state office, requisitions for supplies, travel vouchers, and report of collections for Raleigh. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. RR Office. (283)

1005. CLIENTS' FILE, ACCEPTED AND REJECTED APPLICANTS, Jan. 1936 to date. Form RA-Gen 37, inventory of family, covering background, training, and finances; Farm Management Form showing rotation of crops, information as to houses, livestock, equipment, and finances of each set-up; Home Management Form, inventory of family's personal belongings and needs, and proposed living budget; engineering and architectural data; and survey of present condition and proposed changes. (Daily, official.) 8½ x 11 folders, 3 ft., in 2 drawers of filing case. Clerical Division. (282)

1006. OFFICE ADMINISTRATION, Jan. 15, 1936 to date. Reports, requisitions for office supplies and equipment, inventories, abstract orders, finance and control covering travel, salaries, and procurements, and correspondence with regional office, landlords, clients, pay roll division, Washington, and others. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. Clerical Division. (278)

1007. PERSONNEL FILE, Jan. 15, 1936 to date. Forms, papers, and letters concerning personnel working at present, those who have been employed but are not working at present, and all applications for work. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. Clerical Division. (280)

1008. LAND UTILIZATION DOCUMENT COPIES, Mar. 1, 1936 to date. Form RA-LU 13, Appraisal Report; Form RA-LU 45A, Option; Form RA-LU 9, Consent to Option by Mortgagee; Form RA-LU 11, Tract Map; and Forms RA-LU 1 and 1A, Memoranda, concerning chain of titles. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. Clerical Division. (279)

JASPER

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Marion Trust and Banking Co. Bldg., Public Square

This agency was established in November 1934 under the Tennessee Emergency Relief Administration as the Rural Rehabilitation Corporation. On July 1, 1935 it was known as an independent agency under the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office has maintained quarters at its present address since inception. All records have been retained.

1009. FARM REPORT, 1935. Form TRA 2, County Supervisor's Form Report to RA, Nashville, showing name of farm, 5 most important crops grown, estimate of crop yields, values of each farm, and acreage. (Daily, official.) 11 x 34 folders, 2 in., in 2 steel filing cases. 2d floor. (100)

1010. APPLICATIONS FOR LOANS FOR LOW INCOME FARMERS, Feb. 1 - Nov. 1, 1935. TERA Forms H 10, 11, 12, and G 4, cover client's agreement with TERA; Form H 11 shows plans of client, inventory of assets, and supplies recommended; and Form H 12 shows family budget, date of approval by farm foreman, administrator, and state director. Filed numerically. (Occasionally, official.) 8 x 10½ folders, 2 ft., in steel filing case. 2d floor. (114)

1011. CONDITIONAL SALE CONTRACT AND NOTE, May 15 - Nov. 1935. TERA Form H 21 shows amount, date due, description of article, livestock, or any recoverable goods. (Monthly, official.) 8 x 10½ folders, 2 in., in steel filing case. 2d floor. (104)

1012. HOME SURVEY, May 16, 1935 to date. Shows name and address, age of each member of family, education, employment, physical condition, condition of dwelling, number of articles of household furnishings, and present resources. Arranged numerically. (Daily, official.) 8½ x 11 folders, 5 in., in 2 steel filing cases. 2d floor. (103)

1013. WEEKLY FIELD REPORT, May 25, 1935 to date. Form TRA 17 shows date, county, farms visited, office calls, miles paved, and work performed. (Weekly, official.) 8 x 10½ folders, 3 in., in steel filing case. 2d floor. (109)

1014. CANNING INVENTORY, July 1, 1935 to date. Shows number of cans sold to farmers and amount on hand. Filed numerically. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (106)

1015. BULLETINS, July 27, 1935 to date. Issued by state directors to county supervisors for rehabilitation of clients. Arranged numerically. (Daily, official.) 8½ x 10 folders, 4 in., in steel filing case. 2d floor. (113)

1016. COLLECTION VOUCHERS, Aug. 20, 1935 to date. Form 1044, Schedule of Collections, shows date money received, date forwarded to regional office, name of remitter, and amount. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (110)

1017. GENERAL CORRESPONDENCE, Sept. 5, 1935 to date. From state and regional director, regional approving officer, assistant regional director, and regional finance and control manager to county supervisor. (Daily, official.) 8 x 10½ folders, 6 in., in steel filing case. 2d floor. (112)

1018. ACCEPTANCE OF CASE AS RR CLIENT, Nov. 23, 1935 to date. Form RA-RR 18A, from state loan officer to county supervisor, notifying of acceptance of client's application for loan, and date. Filed numerically. (Daily, official.) 8 x 10½ folders, 4 in., in 2 steel filing cases. 2d floor. (97)

1019. ACTION TAKEN BY STATE RR OFFICE ON REQUEST FOR FUNDS, Nov. 23, 1935 to date. Form RA-RR 17B, notice to clients of action taken by state RR office for funds, shows when, where, and how to obtain a loan requested after mortgages have been signed. Filed numerically. (Daily, official.) 8 x 10½ folders, 4 in., in 2 steel filing cases. R. not numbered. (98)

1020. ANNUAL FARM BUSINESS STATEMENT AND FARM PLAN, Nov. 23, 1935 to date. Form RA-RR 14A shows name and address, report of last year's business, crop production and sales, livestock sales, financial statement, crop and livestock plan for coming year, and feed requirements. Filed alphabetically. (Monthly, official.) 8 x 21 folders, 2 in., in steel filing case. 2d floor. (90)

1021. ANNUAL HOME BUSINESS STATEMENT AND HOME MANAGEMENT PLAN, Nov. 23, 1935 to date. Form RA-RR 36A shows calendar year date, name and address, size of family, food required for family, clothing, operating supplies, household furnishings, health, and medical and personal expenditures. Filed numerically. (Monthly, official.) 8 x 21 vols., 4 in., in 2 steel filing cases. 2d floor. (91)

1022. CONFIDENTIAL REPORT, Nov. 23, 1935 to date. Form RA-RR 13A shows name and address, referred case number, husband's and wife's characteristics, how clients feel towards resettlement program, and recommendations of home supervisor and RR worker. Filed numerically. (Daily, official.) 8 x 10½ folders, 2 in., in 2 steel filing cases. 2d floor. (96)

1023. DISTRIBUTION OF LOAN, Nov. 23, 1935 to date. Form TRA 11 shows name and address of client, and recoverable and non-recoverable goods. Filed numerically. (Monthly, official.) 8 x 10½ vols., 4 in., in 2 steel filing cases. 2d floor. (92)

1024. LOAN AGREEMENT AND REQUEST FOR FUNDS, Nov. 23, 1935 to date. Form RA-RR 15B shows loan agreement case number, amount, name and address, how loan is to be received by client, and manner of repayment. Filed numerically. (Daily, official.) 8 x 10½ folders, 6 in., in 2 steel filing cases. R. not numbered. (93)

1025. RECEIPTS FOR CHECKS DELIVERED TO CLIENTS, Nov. 23, 1935 to date. Form TRA 40 shows date, address of client, amount of check, for what purpose, and signature of payee. Filed numerically. (Daily, official.) 8 x 10½ folders, 7 in., in 2 steel filing cases. 2d floor. (94)

1026. REFERRAL CASE, Nov. 23, 1935 to date. Form RA-RR 12B shows referral number, name and address of client, why loan is requested, client's character, non-farm experience, and size of family. Filed numerically. (Daily, official.) 8 x 10½ folders, 2 in., in 2 steel filing cases. 2d floor. (95)

1027. COUNTY RR SUPERVISOR'S REPORT OF APPLICATIONS, Nov. 30, 1935 to date. Form RA-RR 79 shows applications received and disposal of same. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (115)

1028. REFERRAL CASE, Dec. 10, 1935 to date. Form RA-RR 12A showing complete investigation of client by county supervisor as to need of loan. Arranged numerically. (Daily, official.) 8½ x 11 folders, 2 in., in 2 steel filing cases. 2d floor. (102)

1029. LEASE RECORDS, Dec. 16, 1935 to date. Of leases between tenant and land owner showing amount rented, what part of crop he is to receive, kind and number of buildings, and condition of buildings. Arranged numerically. (Daily, official.) 8½ x 22 folders, 2 in., in 2 steel filing cases. 2d floor. (99)

1030. CORRESPONDENCE, Dec. 17, 1935 to date. Between district and county supervisors regarding rehabilitation of clients. (Daily, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (108)

1031. CLIENTS' ACCOUNT BOOK, Jan. 13 - Dec. 31, 1936. Showing name of client, date, amount of check received for loan, and dates repayments were made by clients. Indexed. (Daily, official.) 12½ x 16 vols. (5), 2 in., on desk. 2d floor. (87)

1032. CHATTEL MORTGAGE, Jan. 18, 1936 to date. Form RA-LE 30-40A, mortgage given to administrator of RA for purpose of securing payment of amount loaned mortgagor. Arranged numerically. (Daily, official.) 8 x 10½ folders, 4 in., in 2 steel filing cases. 2d floor. (101)

1033. BILL OF SALE AND WARRANTY, Mar. 31, 1936 to date. Form TRA 35 shows guarantee from vendor to client that stock is sound in every respect and will operate. 8 x 10½ folders, 1 in. 2d floor. (88)

1034. WAIVER AGREEMENT, July 1, 1936 to date. Form TRA 24 shows name, date, county, client's approval number, and release signifying client no longer claims possession of livestock or equipment. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (105)

1035. REQUISITION FOR SUPPLIES OR SERVICES, Sept. 8, 1936. Form RA-RM 9A shows item and stock numbers and description of article, and quantity

and unit price of articles used in this office. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (107)

1036. TENNESSEE FARM AND HOME NEWS, Jan. 1, 1937 to date. Form letters from state director, Knoxville, Tenn., edited by extension editor, pertaining to all work in this division. Filed numerically. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case. 2d floor. (111)

1037. WEEKLY ABSENTEE REPORTS, Jan. 2, 1937 to date. Form RA 4-PE 69 showing absentees, time charged, and kind of leave, made by county supervisor and sent to regional personnel division. Filed by dates. (Weekly, official.) 8 x 10½ folders, 1 in., in steel filing case. 2d floor. (89)

KNOXVILLE

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Knox County Court House, Main and Gay Sts.

This agency was established in 1933. The office was housed in the old Y. M. C. A. Building, State and Commerce Streets from date of establishment to December 1934, at which time it moved to its present address. All records are retained. Reports are sent to the University of Tennessee, and summaries of reports are sent to Washington.

1038. AGREEMENTS FOR LEASE AND FAMILY BUDGET, 1935. Showing record of rehabilitation clients, agreement for lease signed by clients, address, and family budget. Arranged alphabetically by names. (Occasionally, official.) 9 x 12 folders, 1 ft. 4 in., in pasteboard box. SW. room, basement. (409)

1039. COUNTY RECORD OF INDIVIDUAL CLIENTS ACCOUNT, 1935 to date. Record of disbursements in cash and commodities to clients of rural rehabilitation agency in Knox County, giving client's name, and case number. Arranged by case numbers. Indexed. (Frequently, official.) 14 x 17 vols. (4), 1 in. SW. room, basement. (408)

1040. MISCELLANEOUS FILE, 1935 to date. Records, correspondence, circular leaflets, and general information relating to rural rehabilitation work. No apparent filing order. (Frequently, official.) 8½ x 11 sheets, 3 ft., in 3 pasteboard boxes. Damaged by careless handling. SW. room, basement. (410)

LEXINGTON

DIVISION OF LAND UTILIZATION
NATCHEZ TRACE PROJECT
Brown Bldg., N. Side of Public Square

This agency was established in June 1935 at its present address. All records have been retained.

1041. EQUIPMENT TIME SHEETS, 1935 to date. Purchase orders, equipment records, records for keeping cost on projects, miscellaneous records, and correspondence. (Frequently, official.) 10 x 12 folders, 10 ft., in 5 drawers of filing cases. Office, 2d floor. (7)

1042. PAY ROLL FILES, 1935 to date. Form RA-PE 79, Earning Record Card; correspondence concerning projects; semi-monthly service certificates; correspondence and appointment notifications; pay roll copies; administration pay roll; time reports; employment agreements; encumbrance file; and labor earnings record. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. Office, 2d floor. (9)

1043. ABSTRACT DATA, June 1935 to date. Form RA-LU 41, Semi-monthly Project Report; Form RA-LU 100, Weekly Tract Project Report; Form RA-GEM 125, report on families residing on project; vendor's file 1 - 361; personnel folders; expense vouchers; and miscellaneous file. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of steel filing case. Office, 2d floor. (3)

1044. APPLICATIONS, June 1935 to date. Personnel correspondence, miscellaneous and job and development plans. (Inactive file, frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of steel filing case. Office, 2d floor. (5)

1045. BUSINESS MANAGEMENT ORDERS, June 1935 to date. Purchase orders, injury reports, abandoned resettlement project records 1 - 87, and miscellaneous records. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. Office, 2d floor. (4)

1046. PAY ROLL DEPARTMENT, June 1935 to date. Form RA-GEM 115, Distribution Ticket; Form RA-GEM 121, Employment Record Card; Time Reports; Form RA-PC 73, Employment Agreement; compensation pay roll; and correspondence pertaining to employment reports. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. Office, 2d floor. (6)

1047. ENGINEERING FILES, 1936 to date. Foresters' reports, pencil designs, job plans, old survey data, job plans under supplemental plans, miscellaneous plans, equipment catalogue, tracings, maps, and correspondence regarding local personnel. (Daily, official.) 10 x 12 folders, 17 ft., in wooden cabinet and 8 wooden drawers. Office, 2d floor. (8)

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
M. H. Britt Bldg., W. Side Court Square

This agency was established in 1936 at its present address. All records are retained.

1048. PROCEDURE MANUALS, Nov. 1935 to date. Administration orders and instructions, and rural rehabilitation field letters. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (3), 1 ft., on desk. 2d floor. (26)

1049. ADMINISTRATIVE FILE, 1936 to date. Form TRA 17, Weekly Report; Form RA-RR 79, Monthly Report; Form 1012-A-E, Travel Voucher; Form RA-4-PE 69, Weekly Absentee Report; and correspondence with clients, district, state, and regional office. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (24)

1050. CLIENTS' FILE, 1936 to date. Form RA-RR 12, Referral of Case; Form RA-RR 13, Confidential Report; Form RA-RR 14, Farm Plan; and Form RA-RR 15, Loan Agreement. See addenda for forms. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (25)

LINDEN

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Perry County Court House

This agency was established in 1934 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it was known as the Resettlement Administration, and remained as such until January 1, 1937 when it was taken over by the Department of Agriculture. The office has maintained quarters at its present address since inception. It has jurisdiction over Hickman, Lewis, and Perry Counties. All records have been retained.

1051. BULLETINS, 1935 to date. Field letters, state letters of instruction, regional releases, administration orders from Washington and administration orders from Raleigh, N. C. Indexed. (Frequently, official.) 10½ x 11½ loose-leaf books (5), 1 ft., on desk. 2d floor. (10)

1052. CORRESPONDENCE, 1935 to date. With regional, state, and district offices, relative to loans of different clients and instructions. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. 2d floor. (9)

1053. ACTIVE AND INACTIVE FILES, 1936 to date. Clients' notes, loan

agreement, receipts, application for loan, social and financial history, mortgage, leases on land, and general information. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (8)

MEMPHIS

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Shelby County Court House, Adams Ave. and 2d St.

The date of establishment of this agency is unknown. On July 1, 1935 it became an independent agency known as the Resettlement Administration and remained as such until January 1, 1937, when it was taken into the Department of Agriculture. All records are retained.

1054. CORRESPONDENCE, 1935 to date. Between this office, Nashville office, regional office, Raleigh, N. C., Washington, and miscellaneous offices regarding rural rehabilitation. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 112. (2275)

1055. DOCUMENTS SUBMITTED IN REQUEST FOR LOANS IN REHABILITATION ADMINISTRATION, 1935 to date. Transmittal requests for funds, applications for rehabilitation to be prepared in consultation with applicants, leases, annual farm business statements and home management plan, loan agreement and request for funds, chattel mortgage for funds, public voucher, resettlement administration loan, and chattel mortgage for use in Tennessee. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., in 2 drawers of filing case. R. 112. (2270)

1056. LETTERS RECEIVED, 1935 to date. From Nashville, Raleigh, N. C., Washington, and miscellaneous offices pertaining to local work of rural resettlement. Filed alphabetically. (Frequently, official.) 10 x 14 loose-leaf books (4), 1 ft., on desk. R. 112. (2276)

MORRISTOWN

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Freels Bldg., Main St.

This agency was established April 8, 1935 under the Emergency Relief Administration. On July 1, 1935 it became an independent agency known as the Resettlement Administration and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office has maintained quarters in the Freels Building since its inception. It

has jurisdiction over Hamblen, Greene, Cocke, and Jefferson Counties. All records are retained.

1057. GENERAL FILE ON CLIENTS, 1935 to date. Case histories on all TVA and RRC clients; and Form RA-FI 37, receipt for repayment on loan and temporary receipt. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 3 ft., in 2 drawers of metal filing case. Right rear room, 2d floor. (3)

1058. ADMINISTRATION FILE, Nov. 4, 1935 to date. Inventory requisitions for supplies, Form TRA 17A, report, record of clients' notes executed in chattel mortgage note B, copies of invoices and cash books showing amount of loan expenditures and payments, and list showing name and address of client and county in which he lives. (Daily, official.) 8 x 12 and 10 x 12 folders and vol., 2 ft., in drawer of metal filing case. Right rear room, 2d floor. (2)

1059. GENERAL FILE OF COUNTY FARM SUPERVISOR, Nov. 4, 1935 to date. Weekly and monthly reports, official correspondence, and miscellaneous records. Filed alphabetically by counties. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of metal filing case. Right rear room, 2d floor. (4)

1060. GENERAL FILE OF HOME SUPERVISOR, Nov. 4, 1935 to date. Weekly and monthly reports, official correspondence, charts, list of CCC clients who are eligible for CCC enrollment, and general information covering farms and gardens. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of metal filing case. Right rear room, 2d floor. (1)

RURAL RESETTLEMENT DIVISION
HOLSTEN VALLEY PROJECT MANAGER
P. Taylor Bldg., Main St.

This office for Project RR-TN 29 was established in April 1936 with quarters at its present address. All records are retained.

1061. PERSONNEL FILE, Mar. 1, 1936 to date. Correspondence, telegrams, public voucher relative to expense account, and reports pertaining to appointments and temporary field work agreements. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of metal filing case. Rear room, 2d floor. (7)

1062. ADMINISTRATIVE AND GENERAL FILE, Apr. 1936 to date. Bills of lading, invoices, land value reports, copies of public vouchers for reimbursement for travel and other expenses including per diem, purchase orders, copies of requisitions, general correspondence, and procedure reports giving names of vendors. Filed alphabetically by subjects. (Daily, official.) 3 x 6 and 10 x 12 envelopes and folders, 2 ft., in drawer of steel filing case. Rear room, 2d floor. (5)

1063. LAND OFFERED, APPRAISED, AND OPTIONED, Apr. 1936 to date. Records of Hamblen, Grainger, and Hawkins Counties showing name of owner, location and number of plot sketch of said territory comprising several plots with reports, correspondence, tabulations, charts, and individual tract maps. (Rarely, official.) 10 x 12 folders, 4 ft. 6 in., in 3 drawers of metal filing case. Rear room, 2d floor. (6)

NASHVILLE

RURAL REHABILITATION DIVISION
STATE HEADQUARTERS
Stahlman Bldg., 3d Ave., No. and Union Sts.

This office was established in September 1934 under the Rural Rehabilitation Corporation of Tennessee. On July 1, 1935 it came under the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office has maintained quarters at its present location since inception. All records have been retained.

1064. RECORDS, 1933 - 1935. Field records of personnel, applications, and resignations. Filed alphabetically by names. Index in R. 513. (Frequently, official.) 10 x 14 folders, 8 in., in drawer of filing case. R. 523. (1618)

1065. PURCHASE ORDERS OF RC AND STATEMENTS, 1934 - 1935. Tabulations, reports, orders, invoices, correspondence, statements, information relative to purchases, with RC number, and purchase number. Arranged numerically. (Frequently, official.) 9 x 12 folders, 44 ft., in 22 drawers of wooden filing cases. Rs. 208 and 210. (1685)

1066. INACTIVE PERSONNEL RECORD, 1934 - 1936. TERA Form L 17, card system of personnel. Filed alphabetically. (Seldom, official.) 5 x 8 cards, 6 in. R. 516. (1695)

1067. CORRESPONDENCE, RECORDS, AND REPORTS, Oct. 1934 to date. Car sales, invoice of rehabilitation property, list of purchasers of repossessedproperty, collection of transmittal vouchers, schedule of disbursements, and Form 1064. Arranged alphabetically. (Frequently, official.) 9½ x 11½ folders, 3 ft., in drawers of steel and wooden cabinets. R. 201. (1563)

1068. INDEX CARDS TO CASES, 1935. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 2 ft., in pasteboard index card file. Rs. 208 and 210. (1686)

1069. MERCHANTS' STATEMENTS, 1935. TERA Form AC 42. Filed alphabetically by counties. (Never.) 9 x 12 folders, 7 ft., on cabinet. R. 516. (1696)

1070. MISCELLANEOUS CORRESPONDENCE OF RC, 1935. Relative to cancellation of leases, receipts, notes, and papers returned for correction, TVA correspondence, and TVA lease. (Frequently, official.) 9½ x 14 3/4 folders, 2 ft. 6 in., in 2 drawers of metal filing case. Rs. 208 and 210. (1678)

1071. APPLICATIONS FOR EMPLOYMENT, 1935 - 1936. Forms RA-PE 6 and 11, and TERA Forms 54 and G 10; requests, reports, recommendations, applications for leave, correspondence, application for employment of personnel, and information relative to district supervision of farm, home, clerks' termination, and suspense. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 516. (1693)

1072. BANK DEPOSIT TRANSMITTALS, 1935 - 1936. Form AC 49 shows deposits made by administration. (Seldom, official.) 9 x 15 loose-leaf book, 2 in., in drawer of wooden filing case. R. 516. (1690)

1073. DISTRICT CORRESPONDENCE, 1935 - 1936. General correspondence of district supervisors. (Frequently, official.) 10 x 14 folders, 1 ft. 6 in., in drawer of filing case. R. 523. (1617)

1074. RECEIPTS FOR CHECKS, 1935 - 1936. Mimeographed forms used as receipts and sent out with checks. Filed alphabetically. (Seldom, official.) 9 x 14 folders, 2 ft., in drawer of wooden filing case. R. 516. (1691)

1075. SHIPPING TICKETS AND RECEIVING REPORTS, 1935 - 1936. Forms for shipping and requisitions for supplies and equipment. Filed alphabetically by counties. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of filing case. R. 513. (1610)

1076. SUBSEQUENT PAYMENT VOUCHERS, 1935 - 1936. Forms TRA 29 and RA-FI 5A, for subsequent payments and vouchers. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of metal filing case. Rs. 208 and 210. (1687)

1077. SUPERVISOR'S FARM VISIT REPORTS AND WEEKLY FIELD REPORTS, 1935 - 1936. Form RA-RR 19 and TERA Form 17, reports of supervisors of visits to farms under their supervision. (Frequently, official.) 8½ x 11 folders, 2 ft. 6 in., on desk. R. 513. (1611)

1078. TRAVEL ORDER AND REIMBURSEMENT VOUCHER FILE, 1935 - 1936. Standard Forms 1012A, RA-BM 98, 9010AE and RA-FI 3, travel orders, and public vouchers for reimbursement of travel and other expenses per diem. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal and wooden filing cases. R. 516. (1694)

1079. LANDLORD AND CLIENT RECORDS, 1936. Showing client's name, number, landlord, agent, and amount of loan. Arranged alphabetically by counties. (Daily, official.) 3 x 5 cards, 16 ft., in 7 wooden drawers and 8 pasteboard card files. Rs. 208 and 210. (1607)

1080. MISCELLANEOUS CORRESPONDENCE FILE, 1936. Between clients in various counties, and RA loan office. Arranged alphabetically. (Frequently, official.) 9½ x 12 folders, 3 ft. 6 in., in 2 drawers of metal filing case. Rs. 208 and 210. (1590)

1081. SCHEDULES OF DISBURSEMENT, 1936. Standard Form 1064 (rev.), shows disbursing officer's voucher number, office voucher, symbol of appropriation and amounts. Index. (Frequently, official.) 9½ x 12 folders, 2 ft., in drawer of metal filing case. Rs. 208 and 210. (1589)

1082. SCHEDULE OF DISBURSEMENTS AND PUBLIC VOUCHERS, 1936. Forms TN-RR-FI 5 and TN 48-02 show authorization number, date paid, name of department, name of disbursing officer, check number, and number of bureau. Index. (Frequently, official.) 9½ x 12 folders, 1 ft. 6 in., in drawer of metal filing case. Rs. 208 and 210. (1588)

1083. EXPENDITURES RECORD, n. d. Information relative to expenditures of general personnel. Arranged alphabetically. (Seldom, official.) 10 x 12 loose-leaf book, 5 in., in desk. R. 516. (1692)

1084. GENERAL CORRESPONDENCE, 1934 - 1936. Relative to appeals, veterans, and rejected clients. Filed alphabetically. (Frequently, official.) 8½ x 11 folders, 5 ft. 3 in., in drawer of filing case. R. 515. (1619)

1085. GENERAL CORRESPONDENCE, 1934 - 1936. Relative to departmental business. (Frequently, official.) 10 x 14 folders, 6 in., in drawer of filing case. R. 522. (1621)

1086. GENERAL CORRESPONDENCE, 1935 - 1936. Regarding work of rehabilitation. Arranged by office classifications. (Frequently, official.) 8½ x 11 folders, 3 ft., in 3 drawers of filing case. R. 513. (1620)

1087. GENERAL CORRESPONDENCE, 1935 to date. Between county supervisors and district supervisor. (Frequently, official.) 10 x 14 folders, 2 ft., in drawer of filing case. R. 523. (1622)

1088. HOME SUPERVISOR'S REPORTS, WOMEN'S DIVISION, Dec. 1934 to date. Of supervisors' visits to homes, and correspondence relative to same. Filed alphabetically by names of supervisors. (Frequently, official.) 10 x 14 folders, 8 ft. 6 in., in drawer of filing case. R. 522. (1616)

1089. RECEIVING AND INSPECTION REPORTS, 1935. TERA Form H 23 and Form P 9, show information relative to inspection and receiving reports on mules and horses. Arranged alphabetically by counties. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Rs. 208 and 210. (1683)

1090. WEEKLY FIELD AND HOME REPORTS, 1935 - 1936. Supervisors' farm visit report. Filed alphabetically by names of supervisors. (Frequently, official.) 10 x 14 folders, 2 ft., in drawer of filing case. R. 523. (1615)

1091. COUNTY SUPERVISOR'S WEEKLY REPORTS, n. d. Of business transacted. Filed alphabetically by names of supervisors. (Frequently, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of filing case. R. 513. (1608)

1092. REQUISITION DOCKET, 1934 to date. Requisitions, monthly expenditures, mortgages, and final records of purchases. Arranged alphabetically. (Frequently, official.) 10 x 12 loose-leaf books, 3 in., on wooden filing case. Rs. 208 and 210. (1681)

1093. VENDOR'S DOCKET, 1934 to date, Form 914-4,vendor's record of purchases by administration. Arranged alphabetically. (Frequently, official.) 10 x 12 loose-leaf book, 1 ft. 3 in., on wooden filing case. Rs. 208 and 210. (1682)

1094. CLIENTS' ACTIVE FILE, Oct. 1934 to date. Forms RA-LE 31-40A, RA-FI 5A and RA-RR 15C, show record of resettlement clients, public vouchers, loan agreements, and requests for funds. Filed alphabetically. (Frequently, official.) 9½ x 11½ folders, 2 ft. 8 in., in drawers of steel and wooden cabinets. R. 201. (1561)

1095. APPLICATIONS OF SUPERVISORS, Dec. 1934 to date. Applications of home supervisors and correspondence pertaining to same. (Occasionally, official.) 10 x 14 folders, 1 ft. 6 in., in drawer of filing case. R. 522. (1612)

1096. CANCELLATION OF LOANS, 1935. Mimeographed forms, correspondence, and information pertaining to cancellations of loans. Arranged alphabetically. (Frequently, official.) 9½ x 14 3/4 folders, 2 ft., in drawer of wooden filing case. Rs. 208 and 210. (1679)

1097. CORPORATION FILES, 1935. Correspondence, invoices, bills, fire insurance policies, bonds, receipts, short form contracts, purchase orders, reports, decisions, tabulations, information relative to government loans for rehabilitation, notes, sales, and contracts; Forms P 10 and P 9, short form contracts; and TERA Form G-4. Arranged alphabetically by counties. Index. (Frequently, official.) 9½ x 14 3/4 folders, 38 ft., in 12 drawers of steel filing cases and in 17 drawers of wooden filing cases. Rs. 208 and 210. (1680)

1098. TRANSFER OF ITEMS, 1935 - 1936. TERA Form 28 shows farm implements, plows, collars, pads, mules, cows, and trace chains, with correspondence. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Rs. 208 and 210. (1684)

1099. WEEKLY AND MONTHLY SUMMARIES, 1935 to date. Mimeographed forms and reports of work. (Frequently, official.) 8½ x 11 vol., 3 in., in desk drawer. R. 522. (1614)

1100. DIRECT GRANTS, Dec. 1935 to date. Correspondence relative to direct relief for clients. Filed by months. (Frequently, official.) 10 x 14 folders, 6 in., in drawer of filing case. R. 522. (1613)

1101. CLIENTS' INACTIVE FILE, Jan. 1936 to date. Forms RA-RR 36, RA-RR 14, RA-RR 15, RA-RR 13, and RA-RR 12, confidential reports, referred cases, annual farm business statements, farm plan, annual home business statements, and home management plan. Arranged alphabetically. (Frequently, official.) 9½ x 12½ folders, 1 ft., in drawer of steel cabinet. R. 201. (1562)

1102. RA CHATTEL MORTGAGES AND NOTES, 1936. Form RA-LE 30-40A shows amount of loan, rate of interest, amount of installments, date due, name and address of client, and description of articles loan was granted on. Index. (Frequently, official.) 9½ x 12 folders, 20 ft., in 12 drawers of metal filing cases. Rs. 208 and 210. (1594)

1103. RC CHATTEL MORTGAGES AND NOTES, 1936. Form TN-LE 30-40 shows amount of loan, rate of interest, amount of installments, description of articles loan was granted on, dates due, and name and address of client. Index. (Frequently, official.) 9½ x 12 folders, 5 ft. 6 in., in 4 drawers of metal filing case. Rs. 208 and 210. (1593)

1104. CLIENTS' FILES, 1936. Forms TRA 11, TN-RR 15, RA-RR 14, RA-RR 36, TRA 25 and RA-RR 59A show information and all data necessary for recommendation of loan by rehabilitation corporation, and contracts of loans not completed, with related correspondence. Index. (Frequently, official.) 9½ x 12 folders, 11 ft. 6 in., in 7 drawers of metal filing cases. Rs. 208 and 210. (1591)

1105. CLIENTS' FILES, 1936. Forms TRA 2, 9, 10, 11, and 29; Forms RA-RR 12, 13, 14, 18B, 36, 17C, and 59 show information and data necessary for a recommendation of loan by resettlement administration, and contracts of loans not completed, with correspondence. Index. (Frequently, official.) 9½ x 12 folders, 56 ft. 6 in., in 32 drawers of metal filing cases. Rs. 208 and 210. (1592)

1106. CORPORATION FILE, 1936. Records of landlords, clients, and Federal Land Bank. Filed alphabetically by counties. (Frequently, official.) 3 x 5 cards, 3 ft., in pasteboard file. Rs. 208 and 210. (1688)

1107. GRANT TRANSMITTALS, 1936. Form RA-FI 58A shows public vouchers for direct relief in stricken agricultural areas. Arranged alphabetically by counties. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. Rs. 208 and 210. (1689)

1108. RESETTLEMENT NOTES AND MORTGAGES RECORDED, 1936. Forms RA-LE 31-40 and RA-RR 17A, information as to action taken by state office on request for funds, with correspondence. Index. (Frequently, official.) 9½ x 12 folders, 2 ft., in drawer of metal filing case. Rs. 208 and 210. (1586)

1109. RESETTLEMENT NOTES, MORTGAGES NOT IN, AND SECURING DOCUMENTS, 1936. Form RA-RR 17A shows various client's mortgages which have not been submitted to loan officer. Index. (Frequently, official.) 9½ x 12 folders, 1 ft., in drawer of metal filing case. Rs. 208 and 210. (1587)

1110. REPOSSESSIONS AND CANCELLATIONS, 1936 to date. Correspondence and papers regarding legal procedure against clients. Filed alphabetically by names of clients. (Frequently, official.) 8½ x 11 folders, 6 in., in drawer of filing case. R. 513. (1609)

1111. CHATTEL MORTGAGE NOTES, n. d. Form RA-LE 31-40 shows amount of notes, where loans were made, and if no mortgage required. Index. (Frequently, official.) 9½ x 12 folders, 1 ft. 6 in., in drawer of metal filing case. Rs. 208 and 210. (1595)

RIPLEY

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Kirkpatrick Bros. Bldg., W. Side of Public Square

This agency was established in 1935. The office was housed in the City Drug Company Building from date of establishment to February 27, 1937, at which time it moved to its present address. This agency has jurisdiction over Lauderdale and Dyer Counties. All records are retained.

1112. ADMINISTRATIVE RECORDS, 1935 to date. Form TRA 17, weekly report to state and district offices, and district agricultural agent; Forms 1012, 1012a, and 1012e, Travel Vouchers to State Office; Form RA-FI 58a, Public Voucher for District Relief; receiving reports; Forms RA-RR 76 and 77, Farm Debt Adjustment Reports; letters of complaint; Form 1064, Schedule of Disbursements; statement of accounts; and correspondence with state and district officials relative to loans. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (1)

1113. CLIENTS' FILE, 1935 to date. Form RA-RR 12, Application; Form RA-RR 14, Farm Plan; Form RA-RR 15, Loan Agreement and Requisition for Funds; Form TRA 1, Distribution of Loans for 1937; Form RA-FI 5, Public Voucher; Form RA-LE 3140, Chattel Mortgage; and Form RA-RR 36, Home Plan and Lease Agreement. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. 2d floor. (2)

1114. PROCEDURE MANUALS, 1935 to date. Administrative orders and instructions, field instructions, charts, graphs, RR releases from Raleigh, N. C. and bulletins and field letters from state and district offices. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (4), 1 ft., on desk. 2d floor. (3)

SAVANNAH

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Hardin County Court House, Main St.

This office was established in 1935 with quarters in the Porter Building where it remained until November 1935, at which time it moved to its present location. All records have been retained.

1115. OLD RECORD BOOKS, 1935. Individual records of client's account with RRC of Tennessee, showing name and address, case number, number in family, invoice number, amounts, and receipts; and general daily journal showing complete record of subsistence, purchase orders, description of vouchers, and payments on mortgages and notes. (Seldom, official.) 14½ x 17 and 15 x 18 vols. (3), 3 in., on table. Old Jury Room, 1st floor. (37)

1116. BULLETINS, 1935 to date. Field letters, state letters of instruction, regional leases, and administration orders from Washington and Raleigh, N. C. Indexed. (Frequently, official.) 10½ x 11½ loose-leaf books (5), 1 ft. 6 in., on desk. Old Jury Room, 1st floor. (35)

1117. CORRESPONDENCE, Nov. 1935 to date. With regional office in Raleigh, N. C., state office in Nashville, and district office in Jackson, Tenn., relative to loans of different clients, and instructions. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. Old Jury Room, 1st floor. (33)

1118. ACTIVE AND INACTIVE FILE, 1936 to date. Clients' notes, loan agreements, receipts, application for loan, social and financial history, mortgages, leases on land, and general information. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. Old Jury Room, 1st floor. (34)

1119. HOME SUPERVISOR'S YEARLY RECORD, 1936 to date. Showing client's name and address, number of workers in family, home conditions including grounds and garden, ability and attitude of client, canning record, farm and home plan, repayment plan, distribution of loan, and condition of record book; and monthly summary shows cash income and cash expense of client beginning June 1936, and products furnished by farm. Indexed. (Frequently, official.) 10 x 12 vols. (2), 6 in., on table. Old Jury Room, 1st floor. (36)

SELMER

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
McNairy County Farm Bureau Bldg.

This agency was established in 1935 as an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. The office was housed in the Ammons and Robinson Building until May 18, 1936, at which time it moved to its present address. All records are retained.

1120. ADMINISTRATIVE PROCEDURE, 1935 to date. Administrative orders and instructions from Washington, state orders and instructions, field letter bulletins, releases from regional office, Raleigh, N. C., and record of loans and repayments. Indexed. (Daily, official.) 11 x 12 vols. (5), 4 ft., on desk. R. 2. (6)

1121. COUNTY HOME SUPERVISOR'S FILE, 1935 to date. Pertaining to better home reports, information on foods, gardens, clothing, home improvements, health, poultry, flowers, dairy products, canning, and correspondence with state and regional offices. (Frequently, official.) 10 x 15 folders, 2 ft., in drawer of filing case. R. 2. (7)

1122. GENERAL FILE, 1936 to date. Record of client's name, address, and case number; Form TRA 11, Distribution of Loan; Form RA-RR 15, Loan Agreement and Request for Funds; Form RA-FI 5, Public Voucher; chattel mortgage; Form TRA 40, Check Receipt; Form RA-RR 19, Supervisor's Farm Visit Report; Home Mortgage Plan; Form RA-RR 14, Farm Plan; leases; and correspondence relative to clients. (Daily, official.) 10 x 15 folders, 2 ft., in drawer of filing case. R. 2. (8)

TIPTONVILLE

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Lake County Court House

This agency was established March 3, 1937 with quarters at its present address, however, records reveal earliest date to be 1935. This office has jurisdiction over Lake, Crockett, Obion, and Gibson Counties. All records have been retained. Reports are sent to the district office, Jackson, Tennessee, and state office, Nashville, Tennessee.

1123. CAP RECORDS, 1935. Form CAP 2, Application for Cotton Price Adjustment Payment; Form CAP 3, Receipt and Report of Cotton Price Adjustment; and Form CAP 4, Subsidy. Index. (Occasionally, official.) 10 x 12

folders, 2 ft., in drawer of filing case. 1st floor. (4)

1124. PROCEDURE MANUALS, 1935 to date. Administrative orders and instructions, field instructions, charts, graphs, RR releases from Raleigh, N. C., and bulletins and field letters from state and district offices. Indexed. (Frequently, official.) 10 x 11 loose-leaf books (2), 6 in., on desk. 1st floor. (3)

1125. ADMINISTRATIVE FILE, 1937 to date. Bulletins, correspondence with district office, miscellaneous items, and travel vouchers. (Frequently, official.) 10 x 12 folders, 6 in., in drawer of filing case. 1st floor. (1)

1126. CLIENTS' FILE, 1937 to date. Form RA-RR 12, Application for Loan; Form RA-RR 14, Farm Plan; Form RA-RR 15, Loan Agreement; Form RA-RR 16, Request for Funds; Form RA-LE 31-40b, Chattel Mortgage, Note B; Form RA-FI 5a, Public Voucher; and leases. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. 1st floor. (2)

TRENTON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Gibson County Court House, W. Side of Square

This agency was established in 1934 under the Rehabilitation Corporation of Tennessee. On July 1, 1935, it became an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken into the Department of Agriculture. The office has jurisdiction over Gibson, Obion, Crockett, and Lake Counties. All records are retained.

1127. ACTIVE AND INACTIVE FILE, 1936 to date. Applications for loans, notes, loan agreements, receipts, mortgages, leases on land, financial data on clients, and general information. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. Basement. (8)

1128. BULLETINS, 1936 to date. Field letters, state letters of instruction, regional letters, and administration orders from Washington and Raleigh, N. C. Indexed. (Frequently, official.) $10\frac{1}{2}$ x $11\frac{1}{2}$ loose-leaf books (5), 1 ft. 6 in., on desk. Basement. (9)

1129. CORRESPONDENCE, 1936 to date. With regional office, Raleigh, N. C., state office, Nashville, Tennessee, and district office, Jackson, Tennessee. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of steel filing case. Basement. (7)

WAVERLY

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Harris Bldg., Main St.

This agency was established in 1933 under the Rehabilitation Corporation of Tennessee. On July 1, 1935 it became an independent agency known as the Resettlement Administration, and remained as such until January 1, 1937, when it was taken over by the Department of Agriculture. All records are retained.

1130. MISCELLANEOUS FILE, 1935 to date. Rejection of cases; classification of clients; classification of CCC boys; check receipts; grants; collections and loans; travel vouchers; money order receipts; Form TRA 31, weekly report; correspondence with officials and clients; registered mortgages; and TWC referrals. Arranged by years. (Frequently, official.) 10 x 12 folders, 12 ft., in 6 drawers of filing cases. 2d floor. (18)

1131. RURAL REHABILITATION CONTRACT, 1935 to date. Form RA-RR 14, Farm Plan; Form RA-RR 36, Home Plan; Form RA-RR 15, Loan Agreement and Request for Funds; Form RA-RR 18, Acceptance; Form RA-RR 12, Referral of Case; Form RA-RR 13, Confidential Report; Form RA-FI 5, Public Voucher; Form RA-LE 31-40, Chattel Mortgage; and Form TRA 2, Summary. Arranged alphabetically by names of clients. (Daily, official.) 10 x 12 folders, 5 ft. 6 in., in 3 drawers of filing case. 2d floor. (17)

WAYNESBORO

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Wayne County Court House

This agency was established in 1933 at its present address. All records are retained.

1132. GENERAL FILE, 1935 to date. Correspondence with regional and state offices, requisitions for purchases, absentee reports, and work sheets. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. 2d floor. (9)

1133. ACTIVE AND INACTIVE FILE, 1936 to date. Clients' notes, loan agreement, receipts, application for loan, mortgages, leases on land, general information, and history of clients' families both social and financial. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. 2d floor. (8)

SOIL CONSERVATION SERVICE

JACKSON

OHIO VALLEY REGION NO. 3
STATE OFFICE
Post Office and Court House

This agency was established in 1935 at its present address. It maintains a warehouse in the John Johnson and Co. Auto Building at Baltimore and Bolivar Streets. All records are retained. In 1936 the regional office was moved from Zanesville, Ohio, to Dayton, Ohio.

1134. CORRESPONDENCE WITH REGIONAL OFFICE, ZANESVILLE, OHIO, 1935 to date. Covers appropriations, camps, compensation for injury, claims, contracts, disbursements, employment, inspection, leave of absence, pay rolls, procurement, property, report forms, supervision, travel, nursery, woodland improvement and management, photography, and information. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 212. (167)

1135. GENERAL CORRESPONDENCE AND MISCELLANEOUS RECORDS, 1935 to date. Correspondence with federal officers, business firms, and individuals relative to 8 camps, regarding purchases; also applications, weekly progress reports, and telegrams. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 212. (168)

1136. INDIVIDUAL SALARY RECORDS, 1935 to date. Covers SCS office personnel, showing name, address, camp number, date of oath, title, rate per annum, classification, period, rate per month, deductions, and net paid. (Frequently, official.) 5 x 8 cards, 4 in., in drawer of card cabinet. R. 212. (174)

1137. PERPETUAL PROPERTY RECORDS AND RELATIVE TRANSACTION REPORTS, 1935 to date. Show quantity of each item in each camp transferred to SCS, distribution, with supporting receipts showing item, date, total cost, accumulative cost, survey loss, and remarks. (Daily, official.) 5 x 8 and 10 x 12 cards and folders, 5 ft., in drawer of filing case and in 2 drawers of card cabinet. R. 212. (170)

1138. STATE CAMPS, May 1935 to date. Correspondence, requisitions, equipment, and supplies, personnel and time sheets. See addenda for forms, subjects and towns. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. R. 212. (169)

1139. FISCAL FILES, Nov. 1, 1935 - June 30, 1936. Complete unit of

each transaction consisting of names of all firms from which purchases were made, copy of vouchers with supporting invoice, purchase orders, and form of approval from regional headquarters. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 4 ft., in 4 drawers of filing case. R. 212. (171)

1140. LEAVE RECORDS, Jan. 1, 1936 to date. Form AD 50 shows record of annual and sick leave available, amount used, leave without pay, and military leave. (Frequently, official.) 5 x 8 cards, 3 in., in card cabinet. R. 212. (173)

1141. FISCAL FILE, July 1, 1936 to date. Form AD 14, requisition to Washington for supplies; vouchers with supporting invoice; purchase orders with approval of purchase from regional office; and cross index cards showing date, purchase order number and amount, date and number of voucher, and disbursing officer's number and date. Filed numerically and alphabetically by firm names. (Daily, official.) 8½ x 12 and 10 x 12 cards and folders, 6 in., in drawer of filing case and in drawer of card cabinet. R. 212. (172)

WEATHER BUREAU

CHATTANOOGA

WEATHER STATION
Post Office and Court House
9th St. and Georgia Ave.

This office of the Weather Bureau was established in 1879 under the Signal Corps of the U. S. Army. In 1890, it was transferred to the Department of Agriculture, Weather Bureau. The office was housed on the Southwest corner of Ninth and Market Streets, from January 8th to March 22, 1879; in the Hamilton County Court House, from March 22, 1879 to June 30, 1893; in the Custom House, corner A and E. Eleventh Streets, from June 30, 1893 to September 30, 1909; and in the James Building from September 30, 1909 to January 1, 1934, at which time it was moved to its present address. Useless papers are destroyed after a period of three years in accordance with regulations governing their disposal. All other records have been retained. Original copies of all records and forms are sent to Washington.

1142. FORM BOOK, 1879 - 1898. In which designated forms and annual tabulation reports are to be copied at signal stations. (Rarely, official.) 10 x 14 vol., 1 in., on shelf of wooden bookcase. R. 425. (1335)

1143. EXPENSE BOOKS OF OBSERVATION OFFICE, Jan. 1, 1879 - July 12, 1921. Monthly expenses for signal service office. See addenda for dates. (Rarely, official.) 8 x 10 vol., 6 in., in drawer of wooden filing case. R. 431. (1363)

1144. CHECK ON GOVERNMENT PROPERTY IN TENNESSEE RIVER BASIN, Feb. 1, 1883 - Apr. 9, 1930. Gives full data on all government substations. (Rarely, official.) 3 x 5 cards, 2 in., in drawer of wooden card cabinet. R. 432. (1284)

1145. TELEGRAMS RECEIVED, July 31, 1896 - Jan. 1, 1933. Cover daily observations. (Rarely, official.) 6½ x 8 bundles, 21 ft., on steel shelves. R. 425. (1330)

1146. BIDS FOR PROPOSALS SUBMITTED, Oct. 27, 1897 - Aug. 9, 1922. (Rarely, official.) 4 x 9 envelopes, 1 in., in drawer of wooden filing case. R. 432. (1305)

1147. PROPERTY RECEIPTS OF RIVER AND RAINFALL OBSERVER, Jan. 29, 1898 - Apr. 1910. Inventory receipts of property of which weather observer is responsible. (Rarely, official.) 4 x 9 envelopes, ¼ in., in drawer of wooden filing case. R. 432. (1309)

1148. LEASE BETWEEN WESTERN UNION TELEGRAPH COMPANY AND UNITED STATES, Apr. 9, 1902. Permission of Western Union Telegraph Company to Weather Bureau to use 11 poles, free, carrying cable line, 2 wires from Tennessee River gauge. (Rarely, official.) 8 x 14 sheets, ½ in., in drawer of wooden filing case. R. 432. (1312)

1149. STATION MEMORANDA, Jan. 1, 1905 - July 30, 1936 (Dec. 30, 1919 - Feb. 8, 1920 missing). Diary recording outstanding happenings of day at this office. (Frequently, official.) 8 x 10 vols., 2 in., in drawer of wooden filing case in R. 431 and in bookcase in R. 432. (1357, 1361)

1150. AUCTION SALES, Aug. 19, 1907 - June 30, 1909. Record of accounts of public sales. (Rarely, official.) 3 x 8 bundle, 1 in., in drawer of wooden filing case. R. 432. (1365)

1151. NOTIFICATION OF CHECK PAYMENT, Dec. 2, 1908 - Aug. 8, 1913. Shows check number, date, amount of check and payee. See 3 page addenda for names and dates. (Rarely, official.) 3½ x 5 cards, 6 in., in drawer of card cabinet. R. 432. (1329)

1152. NOTIFICATION OF APPROVAL OF ACCOUNT AND ACCOUNT FORWARDED, 1913 - 1936. Shows dates, amount, and payee. See 29 page addenda for names of payees and dates. (Rarely, official.) 3 x 5 cards, 1 ft. 6 in., in drawer of wooden filing case. R. 432. (1292)

1153. STATION SALARIES FOR WEATHER BUREAU, July 1, 1921 - July 31, 1936. Itemized list of salaries of office force. (Frequently, official.) 8 x 10 vol., 1 in., on book shelf. R. 432. (1360)

1154. SUBSTATION SALARIES, July 1, 1921 - Aug. 12, 1936. Itemized list of salaries paid employees. (Frequently, official.) 8 x 10 vol., 1 in., on book rack. R. 432. (1359)

1155. MISCELLANEOUS STATION EXPENSES, July 14, 1921 - Aug. 8, 1936. Itemized list of expenses incurred. (Frequently, official.) 8 x 10 vol., 1 in., on book shelf. R. 432. (1358)

1156. PUBLIC VOUCHERS, Apr. 30, 1930 - Aug. 4, 1936. For purchases and services other than personal. See addenda for names of firms and dates. (Rarely, official.) 9 x 12 folders, 10 in., in drawer of steel filing case. R. 432. (1286)

1157. INSTRUMENTS IN USE AND DATES EXPOSED, June 11, 1930 - May 4, 1934. Record showing location, dates, and numbers. See addenda for detail information. (Frequently, official.) 3½ x 5 cards, 4 in., in wooden transfer case. R. 432. (1328)

1158. PAY ROLLS, Dec. 1, 1930 - July 1, 1936. Personal service pay rolls for employees on annual services. See addenda for identification and dates. (Rarely, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. R. 432. (1285)

1159. WORK JOB RECORDS, Jan. 1, 1931 - June 30, 1936. Monthly and daily report showing record of work on each job. (Rarely, official.) 14 x 19 bundles, 4 in., in drawer of steel filing case. R. 432. (1297)

1160. REQUISITIONS, May 17, 1931 - June 12, 1936. For supplies for 12 month periods. (Occasionally, official.) 8 x 10 envelopes, 1 in., in drawer of wooden filing case. R. 432. (1326)

1161. SUBSTATION APPOINTMENTS, Dec. 12, 1931 - May 1, 1936. Form 4076, appointments of weather and river observers at points in this territory. (Rarely, official.) 8 x 10 sheets, 1 in., in drawer of wooden filing case. R. 432. (1314)

1162. MAILING LIST, WEATHER BULLETIN, Aug. 15, 1932. Form MISC 4053, revising mailing list for receipt of river stages. (Rarely, official.) 3½ x 5½ cards, 6 in., in wooden filing case and in drawer of wooden card cabinet. R. 432. (1282)

1163. WEATHER REPORTS, CODED, Nov. 1932 - July 1936. Showing monthly expense for sending coded messages regarding weather. (Occasionally, official.) 8 x 10 sheets, 3 in., in drawer of wooden filing case. R. 432. (1320)

1164. GENERAL CONDITIONS, June 1, 1934 - Apr. 30, 1936. Form 1136, monthly summary, shows altitude, month, day, and hour. (Rarely, official.) 11 x 14 vols. (3), ½ in., in drawer of steel filing case. R. 432. (1298)

1165. SALARY ALLOCATIONS, July 1935 - July 1936. Monthly report with time sheet attached. (Rarely, official.) 8 x 10½ and 10½ x 11½ bundles, ½ in., in drawer of steel filing case. R. 432. (1296)

1166. WEATHER BUREAU BULLETIN MAILING LIST, 1936 to date. (Daily, official.) 3 x 5 cards, 4 in., in wooden filing case and in drawer of wooden card cabinet. R. 432. (1280)

1167. WEATHER FORECAST MAILING LIST, 1936 to date. (Daily, official.) 3 x 5 cards, 8 in., in wooden filing case and drawer of wooden card cabinet. R. 432. (1279)

1168. MAILING LIST, WEATHER REPORT, n. d. - 1931. Arranged by stations. (Inactive file, rarely, official.) 3 x 5 cards, 4 in., in wooden filing case and in drawer of wooden card cabinet. R. 432. (1281)

1169. LETTERS RECEIVED BY SIGNAL SERVICE, Dec. 1, 1878 - June 30, 1889. Show date and writer (duplicates). Indexed. (Rarely, official.) 8½ x 13 vols. (3), 6 in., on shelf of wooden bookcase. R. 425. (1356)

1170. LETTERS SENT TO SIGNAL SERVICE, Dec. 22, 1878 - Mar. 14, 1890. To chief of signal office at Washington, D. C. (duplicates). (Rarely, official.) 9 x 13 and 10 x 12 vols. (5), 1 ft., on shelf of wooden bookcase. R. 425. (1355)

1171. LETTERS SENT BY OBSERVER, Jan. 1, 1880 - Feb. 15, 1905. With form reports (duplicates). Indexed. (Rarely, official.) 10 x 12 vols. (5), 1 ft. 6 in., on shelf of wooden bookcase. R. 425. (1348)

1172. CORRESPONDENCE, Jan. 1, 1881 - Dec. 31, 1909. Received by observer. (Rarely, official.) 4 x 8 bundles, 12 ft., on steel shelves. R. 425. (1364)

1173. REPORTS, CORRESPONDENCE, AND CHARTS, Oct. 1, 1909 - Dec. 30, 1922. On matters pertaining to river basin. See 2 page addenda for identification and dates. (Rarely, official.) 8 x 10 folders in bundles (2), 3 ft., on shelf of wooden bookcase. R. 425. (1352)

1174. LETTERS RECEIVED, Jan. 1 - Dec. 31, 1910. Regarding changes in lists of bulletins, reports, and other items pertaining to this office. (Rarely, official.) 8 x 10 sheets, 3 in., in transfer case. R. 425. (1346)

1175. GENERAL CORRESPONDENCE, June 12, 1912 - Oct. 19, 1935. Covering general activities of department. See 10 page addenda for identification numbers, subjects, and dates. Indexed by decimal system. (Rarely, official.) 8 x 10 folders, 9 ft., in 5 drawers of wooden filing cases and in drawer of steel transfer case. R. 432. (1287)

1176. CARD INDEX TO CORRESPONDENCE, n. d. - 1931. (Inactive file, rarely, official.) 3 x 5 cards, 1 ft. 4 in., in wooden drawer of card cabinet and in wooden filing case. R. 432. (1283)

1177. STATISTICAL REPORT, 1879 - 1899. Shows normal temperature and precipitation. (Rarely, official.) 8 x 10 envelopes, $\frac{1}{3}$ in., in drawer of wooden filing case. R. 432. (1315)

1178. REPORT OF RIVER STATION, Jan. 1, 1879 - Dec. 31, 1927. Shows river gauge reading, change every 24 hours, and kind of weather at time of observation. See addenda for names of stations and dates. (Rarely, official.) 9 x 11$\frac{1}{2}$ loose-leaf books, 4 ft., on shelf of wooden bookcase. R. 425. (1351)

1179. WEEKLY AND MONTHLY REPORTS OF STAMPS AND ENVELOPES RECEIVED AND USED, Feb. 15, 1879 - Aug. 31, 1883. (Rarely, official.) 8 x 10 and 12 x 14$\frac{1}{2}$ vols. (2), 2 in., on shelf of wooden bookcase. R. 425. (1350, 1353)

1180. RIVER STATION REPORTS, Feb. 19, 1883 - Dec. 31, 1935. Form 1006, shows river conditions and stages at various stations. See 2 page addenda for stations and dates. (Frequently, official.) 8 x 10 folders, 2 ft., in card cabinet. R. 432. (1289)

1181. MONTHLY METEOROLOGICAL REPORT, Jan. 1, 1886 - Dec. 31, 1888. Form 113A, daily readings of weather conditions. (Rarely, official.) 12 x 14 vol., 2 in., in wooden filing case. R. 431. (1362)

1182. REPORT AND DIAGRAM OF WEATHER OFFICE, June 20, 1886. Maps, blue

prints, and letters of explanation regarding location of various instruments. (Rarely, official.) 4 x 8½ envelopes, ¼ in., in drawer of wooden filing case. R. 432. (1306)

1183. ANNUAL REPORT, July 1, 1887 - June 30, 1895. By weather bureau observer. (Rarely, official.) 8½ x 10½ vol., 1 in., on steel shelf. R. 425. (1337)

1184. TELEGRAMS AND REPORTS, Jan. 1 - Dec. 31, 1889. For benefit of commerce and agriculture. (Rarely, official.) 3½ x 8½ cards, 6 in., on shelf of steel filing case. R. 425. (1347)

1185. REPORT OF ELEVATION AND POSITION OF INSTRUMENTS, June 15, 1893 - Nov. 25, 1935. Form 1058 shows elevation above sea level at Chattanooga and at airport. (Rarely, official.) 8 x 10 sheets, 1 in., in drawer of wooden filing case. R. 432. (1319)

1186. DAILY REPORTS OF WEATHER CONDITIONS, July 1, 1895 - May 31, 1906. Show general weather, rain, fog, and sunshine. Indexed. (Rarely, official.) 10½ x 13 vols. (5), 9 in., on shelf of wooden bookcase. R. 425. (1334)

1187. SUNSTROKE REPORT, Aug. 20, 1896. List of persons who suffered from sunstroke in July and Aug. (Rarely, official.) 4 x 8½ envelopes, ¼ in., in drawer of wooden filing case. R. 432. (1307)

1188. TIME RECORD, SUNSHINE AND THUNDER-STORM REPORTS, Nov. 1, 1896 - Apr. 30, 1913. Maps, charts, and reports, covering general weather conditions. (Rarely, official.) 8½ x 10 folders, 2 ft., in 4 drawers of steel filing case. R. 425. (1331)

1189. ANNUAL REPORTS OF LIBRARY BOOKS, 1905 - 1935. Covering text and other books on stations. (Rarely, official.) 8 x 10 envelopes, 6 in., in drawer of wooden filing case. R. 432. (1325)

1190. WEEKLY WEATHER AND CROP REPORT, Nov. 2, 1929 - Dec. 31, 1932. For counties in area. (Seldom, official.) 8 x 11 bundle, 6 in., on steel shelf. R. 425. (1339)

1191. WEATHER REPORTS, Jan. 3, 1933 - Apr. 9, 1936. Daily weather forecast and river bulletin. (Seldom, official.) 4 x 9 bundles, 8 ft., on steel shelf. R. 425. (1338)

1192. AIRWAY WEATHER REPORT, Jan. 1935 - Apr. 30, 1936. Form AER 1130, monthly summary, shows sky conditions, wind directions, station, month, day, and time. (Rarely, official.) 9½ x 12 bundles, 4 in., in drawer of steel filing case. R. 432. (1294)

1193. DAILY JOURNAL OF SIGNAL SERVICE, Jan. 1879 - June 1895. Recording general weather conditions. Indexed. (Rarely, official.) 9 x 13½ vols. (7), 1 ft., on shelf of wooden bookcase. R. 425. (1336)

1194. RIVER OBSERVATIONS, Jan. 1, 1879 - Feb. 1, 1905. Daily record for account of signal service department of army. (Rarely, official.) 13 x 13 vol., 3 in., on steel shelf. R. 425. (1342)

1195. TEMPERATURE READINGS, 1879 - 1906. Form 1078 shows readings of wet bulb. (Rarely, official.) 8 x 10 envelopes, 6 in., in drawer of wooden filing case. R. 432. (1323)

1196. WEATHER CHART, 1879 - 1906. Shows daily mean for 28 years. (Rarely, official.) 17½ x 24 sheets, ½ in., in drawer of wooden filing case. R. 432. (1321)

1197. WIND, RAIN, AND SUNSHINE RECORDS, Jan. 1, 1879 - Dec. 31, 1932. Form 1017. (Frequently, official.) 3 3/4 x 13½ and 6 x 17 vols. (54), 9 ft. 6 in., on 3 shelves of steel filing case. R. 425. (1354)

1198. DAILY LOCAL RECORD OF WEATHER, Jan. 1, 1879 - Aug. 6, 1936. Forms 1001, 1002, and 1014, monthly and annual summaries and annual index of notes. See addenda for dates. (Early dates, rarely; later dates, frequently, official.) 10 x 12 and 10 x 18 vols., 5 ft., in wooden filing cabinet. R. 431. (1327)

1199. BAROMETER NO. 340, Jan. 8, 1879 - July 30, 1927. Elevation and position of instruments at this station. (Rarely, official.) 4 x 9 envelopes, ¼ in., in drawer of wooden filing case. R. 432. (1308)

1200. METEOROLOGICAL RECORD, Jan. 11, 1879 - Oct. 15, 1881. Signal Service, U. S. Army, Form 4, daily report for week endings; telegrams and reports for benefit of commerce and agriculture. (Rarely, official.) 9½ x 15 vols. (2), 6 in., on shelf of wooden bookcase. R. 425. (1332)

1201. MONTHLY METEOROLOGICAL SUMMARY, Jan. 1880 - Mar. 1933. Observations at this station. (Rarely, official.) 8½ x 14 bundles, 1 ft., on steel shelf. R. 425. (1344)

1202. ORDNANCE PROTECTING RIVER GAUGE, Aug. 15, 1883. Passage of ordnance by mayor and alderman. (Rarely, official.) 4 x 8½ sheets, ¼ in., in drawer of wooden filing case. R. 432. (1310)

1203. PROFILE OF WESTERN ATLANTIC RAILROAD, May 28 - June 18, 1891. Blue prints showing elevations. (Rarely, official.) 4 x 8 envelopes, 1 in., in drawer of wooden filing case. R. 432. (1311)

1204. ANEMOMETER RECORD SHEETS, Jan. 1, 1894 - Dec. 31, 1895. Show wind velocity and number of miles during 12 preceding hours. (Rarely, official.) 12½ x 18 bundles, 3 in., in drawer of wooden filing case. R. 432. (1302)

1205. DAILY RIVER BULLETIN, Mar. 1895 - Dec. 31, 1935. Form 1042 shows stages of river at all stations in area. (Seldom, official.) 3½ x 7 and 8½ x 13½ bundles (5), 8 ft. 6 in., on steel shelf. R. 425. (1340)

1206. WORKING FORM OF TELEGRAPH CIRCUIT NO. 9, NEW ORLEANS TO CINCINNATI, Feb. 3, 1899. Telegraph schedule for sending weather reports by wire. (Rarely, official.) 12 x 18 sheets, 1 in., in drawer of wooden filing case. R. 432. (1317)

1207. BENCH MARKS, 1903. Showing height of river above sea level at various stations in this district. (Rarely, official.) 8 x 10 envelopes, ½ in., in drawer of wooden filing case. R. 432. (1316)

1208. AUTOMATIC RIVER GAUGE CHARTS, Jan. 5, 1903 - Jan. 5, 1931. (Rarely, official.) 15 x 22 sheets, 1 ft., on steel filing cabinet. R. 425. (1333)

1209. CORRECTION CARDS, Aug. 8, 1904 - Apr. 30, 1930. Form 4067D, tabulations and thermometer comparison data. (Rarely, official.) 3 x 5 sheets, 1 in., in drawer of wooden filing case. R. 432. (1322)

1210. RIVER GAUGES, VELOCITY, AND DISCHARGE, Sept. 7, 1906 - Sept. 14, 1914. Blue prints showing river depths and profile of river hed. (Rarely, official.) 8 x 10 envelopes, 3 in., in drawer of wooden filing case. R. 432. (1313)

1211. STREET INTERSECTION ELEVATIONS REACHED BY FLOOD WATERS OF TENNESSEE RIVER, Sept. 1, 1907. Report of engineers to Weather Bureau. (Rarely, official.) 8 x 10 folders, 3 in., in drawer of wooden filing case. R. 432. (1324)

1212. DAILY WEATHER MAP, Aug. 29, 1915 - Aug. 12, 1936. Shows barometric pressure over U. S. and 24 hour forecasts. (Rarely, official.) 11 x 16 and 19 x 24 sheets, 2 ft., on steel shelf. R. 425. (1343)

1213. RIVER STAGE, Jan. 1, 1921 - Nov. 15, 1931. Form 1049 shows daily river stage at all points in area. (Rarely, official.) 3 x 5¼ bundle, 1 ft. 6 in., on steel shelf. R. 425. (1341)

1214. MONTHLY METEOROLOGICAL SUMMARY, 1930 - 1935. (Rarely, official.) 3½ x 7¼ cards, 4 in., in drawer of steel filing case. R. 432. (1303)

1215. RIVER GAUGE STATIONS, Jan. 17, 1930 - Apr. 1, 1936. Regular report with supplemental report of inspection of river system. See addenda for stations and dates. (Rarely, official.) 8 x 10½ folders, 1 ft., in drawer of steel filing case. R. 432. (1291)

1216. AIRWAYS OBSERVATIONS, Apr. 19, 1930 - Apr. 28, 1934. Regular forms, reports, tabulations, and correspondence. (Rarely, official.) 8 x 10 folders, 1 ft., in drawer of steel filing case. R. 432. (1288)

1217. COTTON REGION BULLETIN, Apr. 1, 1931 - Oct. 30, 1932. State of weather in Atlanta, Ga. area. (Rarely, official.) 9 x 13 bundle, 2 in., on steel shelf. R. 425. (1345)

1218. AIRWAYS AND AIRPORT STATION RECORD, May 1, 1932 - May 28, 1936. Observations taken from station on Suck Creek Mountain and transmitted to Lovell Field. (Rarely, official.) 8 x 10 sheets, 1 in., in drawer of wooden filing case. R. 432. (1318)

1219. WEATHER MAPS, May 1 - Nov. 15, 1934. Regular form teletype maps from Cleveland, Ohio, in eastern district and Kansas City, Mo., in central district. (Rarely, official.) 8½ x 14 bundles, 3 ft., in steel filing case. R. 425. (1349)

1220. WIND DIRECTION AND VELOCITY, Nov. 1934 - Apr. 30, 1936. Form 1139, monthly summary, shows station, altitude, month, day, and time. (Rarely, official.) 11 x 14 vols. (3), ½ in., in drawer of steel filing case. R. 432. (1295)

1221. AIRWAY METEOROLOGICAL OBSERVATIONS, Mar. 1935 - Mar. 1936. Form 1141, monthly summary, shows station, altitude, month, day, and time. (Rarely, official.) 10 x 13½ bundle, ¼ in., in drawer of steel filing case. R. 432. (1290)

1222. VISIBILITY RECORDS, Mar. 1, 1935 - Apr. 30, 1936. Form 1138, monthly summary, shows station, altitude, month, day, and time. (Rarely, official.) 11 x 14 vols. (2), 1/3 in., in drawer of steel filing case. R. 432. (1299)

1223. TEMPERATURE AND DEW POINT, June 1, 1935 - Apr. 30, 1936. Form 1140, monthly summary, shows station, altitude, month, day, and time. (Rarely, official.) 11 x 14 vols. (2), 1/3 in., in drawer of steel filing case. R. 432. (1301)

1224. CEILING HEIGHT, July 1, 1935 - Apr. 30, 1936. Form 1137, monthly summary, shows altitude, month, day, and hour. (Rarely, official.) 11 x 14 vols. (2), 1/3 in., in drawer of steel filing case. R. 432. (1300)

1225. RIVER STAGES AND RAINFALL, Jan. 20, 1936 to date. Daily report showing readings, forecasts, rainfalls, weather, day, and hour. (Rarely, official.) 8½ x 11 bundles, 2 in., in drawer of steel filing case. R. 432. (1293)

1226. WEATHER BUREAU CARDS, June 18, 1936 to date. Forecasts for Cairo, Ill. district. (Rarely, official.) 3½ x 7¼ cards, 1 in., in drawer of steel filing case. R. 432. (1304)

KNOXVILLE

WEATHER STATION

Post Office and Court House, Main and Walnut Sts.

This office was established January 1, 1871 under the Signal Corps of the United States Army. About 1890, it was transferred to the Department of Agriculture. The office was housed in Doctor Ludlow's residence on Mabry Street from January 1, 1871 to January 21, 1871; at University of Tennessee from January 21, 1871 to August 25, 1877; in the Custom House

and Post Office from August 26, 1877 to July 15, 1897; old University of Tennessee site from July 16, 1897 to June 18, 1907; in the Vandeventer Building from June 18, 1907 to May 18, 1917; in the Brownlow Building from May 18, 1917 to September 19, 1932; and in the New Sprankle Building from September 19, 1932 to March 13, 1934, at which time it moved to its present address. Useless papers are destroyed after one year in accordance with regulations governing their disposal. Only reports are sent to Washington.

1227. INCOMING MEMORANDA FROM WASHINGTON, 1920 to date. Arranged alphabetically by subjects. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 312. (564)

1228. TELEGRAM FILE, Jan. 1933 to date. Arranged chronologically. (Seldom, official.) 7 x 9 bundles (15), 5 ft. R. 316. (567)

1229. GENERAL CORRESPONDENCE, 1915 to date. Filed by Weather Bureau official system. (Inactive file, seldom; current file, frequently official.) 9 x 12 folders, 6 ft., in 4 drawers of metal filing case. R. 312. (566, 565)

1230. WEATHER BUREAU DAILY REPORTS, 1871 - 1936. Including report on temperature and humidity. Arranged chronologically. (Occasionally, official.) Variously sized vols. (65), 5 ft. 5 in., in wooden bookcase. R. 314. (559)

1231. ANEMOMETER RECORDINGS OF WIND, RAIN, AND SUNSHINE, 1873 - 1932. Form 1017. Arranged chronologically. (Frequently, official.) Variously sized vols. (54), 9 ft., on 3 shelves in wooden bookcase. R. 314. (555)

1232. RIVER STAGE READINGS, 1883 to date. Daily record of Tennessee River at Knoxville. (Frequently, official.) 9 x 12 covers, 4 ft., in 3 drawers of wooden filing case. R. 314. (556)

1233. LOCAL WEATHER RECORDS, 1915 to date. Condensed record for Knoxville on cold waves, frost, floods, cyclones, hail, and temperature. Arranged alphabetically by subjects. (Frequently, official.) 3 x 5 cards, 2 ft., in wooden card cabinet. R. 318. (560)

1234. LOCAL AIRWAYS OBSERVATIONS, 1927 - 1936. Daily report on pilot balloon ascension showing wind ceiling. Arranged chronologically. (Occasionally, official.) Variously sized bundles, 2 ft. 1 in., in wooden cabinet. R. 318. (558)

1235. ORIGINAL DAILY RECORD OF NATIONAL AIRWAYS OBSERVATIONS, July 1930 - 1936. Records of flying conditions compiled from telegraphic reports. Arranged chronologically. (Seldom, official.) Variously sized bundles, 4 ft., on 2 wooden shelves. R. 314. (557)

1236. GEOLOGICAL SURVEY MAPS OF TENNESSEE BASIN, 1933. (Occasionally, official.) 38 x 64 sheet on wall. R. 312. (563)

1237. MAP OF UNITED STATES, Mar. 1936. Showing location of upper-air sounding, pilot balloon, and airplane stations. (Seldom, official.) 20 x 25 sheet on wall. R. 318. (561)

1238. WEATHER MAPS OF NORTH AMERICA, May 1936 to date. Sixty-five maps filled in from telegraphic reports received to show high and low pressure areas, direction of winds, and rains. (Frequently, official.) 18 x 24 vol., 1 in. R. 312. (562)

MEMPHIS

WEATHER STATION
Custom House, Front and Madison Sts.

This office was established February 28, 1871 under the War Department, and its functions were performed by the Signal Corps of the United States Army until 1890, at which time it was transferred to the Department of Agriculture. The office was housed in Jackson Block from February 28, 1871 to October 8, 1871; Irwin Block October 9, 1871 to May 13, 1879; McClellen's Building, 260 Front Street, from May 14, 1879 to February 1, 1889; Cotton Exchange Building from February 1, 1889 to July 1, 1895; Continental Bank Building from July 1, 1895 to August 29, 1931, at which time it moved to its present address. Useless papers are disposed of in accordance with regulations governing the disposal of useless papers; all other records are retained. A commercial airway service station is located at the municipal airport.

1239. CORRESPONDENCE OF WEATHER BUREAU, 1871 - 1929. Correspondence and circular letters, and records of letters received and sent. (Rarely, official.) Variously sized vols., bundles, and sheets, 15 ft., on shelves in cabinet. R. 332-A. (495)

1240. MISCELLANEOUS JOURNALS OF WEATHER REPORTS, 1871 - 1934. Daily journal of observer, monthly station forms, data by individual forms, clippings of tornadoes and floods, climatological records, meteorological summaries and reports, and wind, rain, and sunshine record. Arranged alphabetically. Indexed. (Daily, official.) Variously sized vols., 3 ft. 7 in., in bookcase. R. 332. (493)

1241. WEATHER SIGNALS AND MESSAGES, 1871 - 1935. In code and not in code; telegraphic coded reports of observation; aerological observations with pilot balloons; weekly summaries and cloud altitudes; airways reports for Batesville, Miss., Whiteville and Chesterville, Tenn.; pressure reduction; kite observations; monthly means reports; annual reports; and telegrams from airport station. (Seldom, official.) Variously sized bundles (95), 75 ft. 6 in., on wooden shelves, in pasteboard box, and in wicker basket. SE. corner room, N. attic. (479)

1242. RECORDS AND REPORTS OF RIVER GAUGE STATION, 1873 - 1935. Show

establishment of station, drainage area above gauge, distance of gauge above mouth of river, remarks on flow of stream at and near gauge, stage forecasts, flood warnings, description of gauge and structure to which attached, and names of nearby stations. (Frequently, official.) 4 x 8 sheets, 8 in., in drawer of wooden filing case. R. 330. (485)

1243. METEOROLOGICAL SUMMARIES AND CLIMATOLOGICAL DATA, 1884 - 1935. Monthly and annual summaries on temperature, wind, sunshine, river stages, thunder-storm, dew, and precipitation. Filed by months and years. Index. (Frequently, official.) 4½ x 9½ and 8 x 10 vols, and sheets, 19 ft. 6 in., in 2 drawers of filing case and in bookcase. Damaged by careless handling, brittle, bindings broken. R. 330. (490)

1244. RECORDS AND REPORTS OF RIVER GAUGE STATION, 1890 to date. Annual and monthly records of highest, lowest and mean stages; and lists of drainage districts, flood warnings, rainfall stations and watershed district. (Seldom, official.) 8½ x 12 vol. and folders, 2 ft., in cabinet. Damaged by careless handling and faulty containers, bindings broken. R. 328. (483)

1245. STATION EXPENSES, 1891 - 1934. Showing dates, payees, identification of accounts, dates of delivery or period of service, amount of vouchers, dates vouchers mailed to central offices, dates of approval, check record, date received and delivered, and remarks; and journal of msc. expenses covering supplies, services, bills, rentals, and river gauges. Indexed. (Daily, official.) 7½ x 11 and 8 x 10½ vols., 6 in., in bookcase. Brittle, bindings broken. R. 330. (492)

1246. PROPERTY REPORTS HERE AND AT AIRPORTS, 1896 - 1935. Form 2034, annual report on office equipment, weather instruments, shelters and supports, special meteorological stations; Form 2025; invoices and receipts; memoranda; store requisitions for station files; and receipts from supply division. (Frequently, official.) 4 x 8 sheets, 1 ft. 2 in., in drawer of wooden filing case. R. 330. (487)

1247. DAILY WEATHER MAPS FOR UNITED STATES AND SURROUNDING TERRITORY, 1897 to date. Daily weather maps, maps A, supplementary maps, printed reference maps, meteorological plotting charts, loose teletype maps from airport, and river gauge maps. (Daily, official.) 42 x 56 maps, 6 ft., in cabinet. R. 328. (482)

1248. OFFICIAL INSTRUCTIONS FOR PERSONNEL, 1899 to date. Weather code book, instructions for aerological observers, and changes in personnel. Indexed. (Daily, official.) 6½ x 10 and 7½ x 10 vol., loose-leaf book, and bulletins. 1 ft. 9 in., in bookcase. R. 332. (494)

1249. DAILY WEATHER MAPS FOR UNITED STATES AND SURROUNDING TERRITORY, 1900 to date. Show weather conditions and general forecases with evening sky map bulletins, river gauge maps, teletype maps from airport and meteorological plotting charts. Indexed. (Rarely, official.) 15 x 28 and 10 x 24 vols. and covers, 6 ft., in 2 wooden filing cases and on 12 shelves. Damaged by careless handling, dirty, torn, scattered. SE. corner room, N. attic. (480)

1250. COTTON REGION BULLETINS, 1906 to date. Records of temperatures, precipitation, weather, rainfall by states of Texas, Oklahoma, Arkansas and Tenessee, and summary of weather and crop conditions. Arranged alphabetically. Index. (Frequently, official.) Variously sized sheets and cards, 5 ft. 7 in., in drawer of steel filing case and in bookcase. R. 330. (491)

1251. ESTIMATE FOR FORMS REQUIRED FOR OFFICIAL USE AT STATION, June 1906 - June 1936. Weather bulletins to newspapers, daily river and cotton region bulletins, accounting, aerological, marine, telegraphic, supply, and misc. forms. (Frequently, official.) 4 x 8 sheets, 3 in., in drawer of wooden filing case. R. 330. (488)

1252. ANNUAL REPORTS OF INSTRUMENTS FOR STATION, 1920 - 1935. Show number of anemometers, barometers, baragraphs, gauges for rain and snow, nephoscopes, wind vanes, cables in use or held for future use, numbers of daily observations, stations, airways locations, how transmitted by telegraph, telephone and teletype, description of installation, and exposure of instrumental equipment. (Frequently, official.) 4 x 8 sheets, 3 in., in drawer of wooden filing case. R. 330. (489)

1253. CORRESPONDENCE OF WEATHER BUREAU, 1921 to date. Relative to contracts for telephone service, general administration, personnel accounts, buildings and grounds, materials and supplies, stations, observations and reports, publications, and matters of instruction. Arranged numerically. (Daily, official.) 8 x 10 folders, bundles, and sheets, 17 ft. 4 in., in 7 drawers of wooden filing cases. R. 330. (486)

1254. BLUE PRINTS FOR PROPOSED BUILDINGS AND INSTRUMENTS AT AIRPORT OBSERVATORY, 1924 to date. Show rack for sheet studies, device for preventing wave action in float pipe, 18 foot wind vane and anemometer support, and 5 foot steel support for standard shelter. (Rarely, official.) 8 x 10½ and 20 x 30 blue prints, 3 in., in wooden cabinet. R. 328. (481)

1255. DAILY WEATHER MAPS FOR UNITED STATES AND TERRITORY SURROUNDING MEMPHIS, 1931 - 1935. Showing highest and lowest temperatures, wind direction, pressure change in twelve hours, and frost. (Seldom, official.) 24 x 56 maps, 3 ft. 2 in., in 2 drawers of cabinet. R. 330. (484)

NASHVILLE

CLIMATOLOGICAL CENTER
HEADQUARTERS
Stahlman Bldg., 3d Ave. and Union St.

This office was established in November 1870 under the War Department and its functions were performed by the Signal Corps of the U. S. Army until July 1, 1891, when it was transferred to the Department of Agriculture. The office was housed at No. 70 Cherry Street, from 1870 to 1871;

30 North College Street, from 1871 to 1882; Public Square, Burns Block, from 1882 to 1889; Vanderbilt Building 1889 to 1894; Chamber of Commerce Building, from 1894 to 1905; Custom House, from 1905 to 1909, before moving to its present address. Useless papers are destroyed in accordance with regulations governing the disposal of useless papers; all other records are retained.

1256. WEEKLY METEOROLOGICAL RECORDS, 1870 - 1885. Pertaining to daily and hourly general report on weather. Arranged by dates and years. (Seldom, official.) 9 x 16 vol., 10 in., in drawer of wooden filing case. R. 1235. (1347)

1257. DAILY JOURNAL FOR NASHVILLE, 1870 - 1905. Pertaining to daily weather reports showing time report was made. Arranged by dates and years. (Seldom, official.) 9 x 14 vol., 1 ft. 6 in., in drawer of wooden filing case. R. 1235. (1348)

1258. GENERAL CORRESPONDENCE AND TELEGRAMS, 1870 to date. With section directors and Washington office. Arranged by dates and years. (Occasionally, official.) 11 x 12 vols.and sheets, 24 ft., in steel and wooden filing cases. R. 1235. (1357)

1259. OBSOLETE MEANS BOOK, 1871 - 1905. Shows rainfall average for each month in year, average clouding, number of clear days, and date of first snow. Arranged by dates and years. (Seldom, official.) $10\frac{1}{2}$ x 12 vol., 2 in., in drawer of wooden filing case. R. 1235. (1351)

1260. CLIMATOLOGICAL RECORD, 1871 to date. Shows monthly temperature, relative humidity, killing frosts, wind, daily temperature, and hourly sunshine. Arranged by dates and years. (Occasionally, official.) $10\frac{1}{2}$ x $12\frac{1}{2}$ vol., 3 in., in drawer of wooden filing case. R. 1235. (1352)

1261. CLIMATIC SUMMARY OF UNITED STATES, 1872 to date. Pertaining to yearly average of temperature for each county in Tennessee. Arranged by dates and years. (Occasionally, official.) 10 x 12 pamphlets, 16 ft., in 4 drawers of wooden filing case. R. 1235. (1356)

1262. COMPARATIVE BAROMETER READINGS, 1872 to date. Form 1017 shows monthly reports of maps and bulletins, list of temperature by decades, record of cold wave signals, hourly wind directions, and thermometric record of sunshine. Arranged alphabetically under years. (Seldom, official.) 10 x 14 vols.,5 ft. 6 in., in drawer of wooden filing case. R. 1235. (1350)

1263. ANNUAL METEOROLOGICAL SUMMARY, 1884 - 1904. Pertaining to latitude and longitude readings, giving highest and lowest readings for each month and monthly average. Arranged by dates and years. (Seldom, official.) 8 x $10\frac{1}{2}$ vol., 1 in., in drawer of wooden filing case. R. 1235. (1354)

1264. MONTHLY RECORD OF OBSERVATION, 1889 - 1904. Pertaining to number of days on which rain, hail, snow, or sleet fell, and record of total

rainfall for month. Arranged by dates under years. (Seldom, official.) 11 x 12 vols.,5 ft., in drawer of wooden filing case. R. 1235. (1346)

1265. RECORD OF SUBSTATION SALARIES, 1890 to date. Shows name of employee, occupation, salary, and location. (Occasionally, official.) 8 x 10½ vol., 1 ft., in drawer of wooden filing case. R. 1235. (1362)

1266. COOPERATIVE OBSERVERS' METEOROLOGICAL RECORD, 1894 to date. County observers' general weather report for each month. Arranged by dates under years. (Occasionally, official.) 10 x 12 loose-leaf books, 10 ft., in 2 drawers of wooden filing case. R. 1235. (1353)

1267. DAILY WEATHER MAPS OF UNITED STATES, 1901 to date. Arranged by dates under years. (Occasionally, official.) 19 x 24 sheets, 4 ft., in wooden filing case. R. 1235. (1355)

1268. MONTHLY METEOROLOGICAL RECORD, 1905 - 1935. Daily local weather report, original monthly record of observation at Nashville, and barometer readings. Arranged by dates under years. (Occasionally, official.) 10½ x 12 vols.,4 ft. 5 in., in wooden filing case. R. 1235. (1349)

1269. DAILY WEATHER MAPS AND FORMS, 1919 to date. Showing temperature for large towns and bulletin on Cumberland, Tennessee, Ohio, and Mississippi Rivers. Arranged by dates under years. (Occasionally, official.) 11 x 16 sheets, 4 ft. R. 1235. (1325)

1270. CLIMATOLOGICAL SERVICE OF WEATHER BUREAU, 1924 to date. Pertaining to monthly weather reports from each county in Tennessee. Arranged by dates under years. (Occasionally, official.) 8½ x 14 sheets, 1 in., in wooden filing case. R. 1235. (1358)

1271. DAILY PRECIPITATION IN TENNESSEE RIVER BASIN, 1935 to date. Charts, tabulations, and maps pertaining to general engineering and geology division, summary of evaporation, station data, rainfall, and river gauging stations of TVA. Arranged by dates under years. (Frequently, official.) 11 x 19 sheets, 3 in., in drawer of wooden filing case. R. 1235. (1359)

1272. MISCELLANEOUS BOOK FOR OFFICE, 1935 to date. Pertaining to promotions, supplies used, visitors that have visited office and on what day, and dates employees take vacation. (Occasionally, official.) 8 x 10½ vol., 4 in., in drawer of wooden filing case. R. 1235. (1361)