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INVENTORY OF  
FEDERAL ARCHIVES  
IN THE STATES

SERIES XI  
THE DEPARTMENT OF LABOR  
NO. 41  
TENNESSEE

SURVEY OF FEDERAL ARCHIVES  
WORK PROJECTS ADMINISTRATION  
DIVISION OF COMMUNITY SERVICE PROGRAMS  
NEW ORLEANS, LOUISIANA

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Community Service Programs  
Work Projects Administration

The National Archives  
and  
Louisiana State University  
Cooperating Sponsors

SERIES XI.

THE DEPARTMENT OF LABOR

NO. 41. TENNESSEE

New Orleans, Louisiana  
The Survey of Federal Archives  
1941

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

The Survey of Federal Archives

Philip M. Hamer, National Director  
Stanley C. Arthur, Regional Director

The Survey of Federal Archives  
Division of Community Service Programs  
Work Projects Administration

The National Archives  
and  
Louisiana State University  
Cooperating Sponsors

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THE DEPARTMENT OF LABOR

NO. 11. THIRTEEN

WORK PROJECTS ADMINISTRATION

Howard O. Hunter, Commissioner  
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New Orleans, Louisiana  
The Survey of Federal Archives  
1941

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937.

The plan for the organization of the Inventory is as follows: Series 1 consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which the information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Tennessee the work of the Survey was under the direction of Judge Samuel C. Williams with Mr. Lowe Watkins, who later succeeded him as director, as his assistant. In May 1937, Tennessee was added to the region under the direction of Mr. Stanley C. Arthur of New Orleans, La., with Mr. John S. Luton as state supervisor. This Inventory of the records of the Department of Labor in Tennessee was prepared in the New Orleans Office of the Survey under the direction of Mrs. Norris B. Fazekas, editor-in-chief and assistant state supervisor.

New Orleans, Louisiana  
April 21, 1941

Stanley C. Arthur, Supervisor  
in Charge of the Inventory  
of Federal Archives in Ten-  
nessee, Louisiana, Missis-  
sippi, Arkansas, and Alabama

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UNITED STATES EMPLOYMENT SERVICE

CHATTANOOGA

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
Volunteer Bldg. Annex, 123-125 E. Ninth St.

This office was established in August 1935. It was housed at 928 Market Street and 1001 Lindsay Street, before moving to its present address. All records have been retained; none has been lost, or destroyed, except cancelled application cards which are destroyed after being retained in the files for one year.

1. NAMES OF ACTIVE AND INACTIVE CLIENTS, 1933 to date. Form NRS-310, showing name, address, personal data, educational and technical qualifications, employment record, and relief number of client in Bledsoe, Bradley, Loudon, McMinn, Meigs, Monroe, Polk, Roane, Rhea, and Sequatchie Counties. Filed by occupations. (Daily, official.) 5 x 8 cards, 23 ft. 6 in., in steel filing cases. Ground floor. (2142-2147, 2151-2164)
2. LIST OF ACTIVE INDUSTRIAL CLIENTS FOR HAMILTON COUNTY, July 1, 1933 to date. FERA Form 600, showing name of worker, address, and number of dependents. Filed alphabetically. (Daily, official.) 5 x 8 cards, 21 ft. 3 in., in steel filing cases. Industrial Division room. (2110)
3. INACTIVE INDUSTRIAL REGISTRATION CARDS FOR HAMILTON COUNTY, Aug. 1, 1933 to date. USES Form 310, showing name, address, age, nativity, education, and occupation. Filed by occupations. (Daily, official.) 5 x 8 cards, 2 ft., in steel filing case. Industrial Division room. (2106)
4. CANCELLED REGISTRATION CARDS, Aug. 1933 to date. NRS Forms 1 and 310, showing names of clients, dates registered, ages, classifications, former employers, and disposition made of applicants. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 6 ft., in wooden filing cases. Industrial Division room. (2095)
5. INACTIVE REGISTRATION CARDS FOR HAMILTON COUNTY, Aug. 1933 to date. NRS Form 1, Registration Card, showing occupational classification, date of registration, references, date interviewed, and full information of applicant; Form 1 is substituted by Forms 310, 311, and 312. (Daily, official.) 5 x 8 cards, 11 ft., in wooden filing cases. Industrial Division room. (2093)
6. ACTIVE AND INACTIVE INDEX CARDS, Aug. 15, 1933 to date. NRS Form 3 and USES Form 321, showing applicants on active and inactive

list, giving names, addresses, and occupations of clients in Bledsoe, Bradley, Loudon, McMinn, Meigs, Monroe, Polk, Roane, Rhea, and Sequatchie Counties. Filed alphabetically. (Daily, official.) 3 x 5 cards, 22 ft. 7 in., in wooden filing cases. Industrial Division room. (2096, 2105)

7. CANCELLED INDEX CARDS, Sept. 15, 1933 to date. NRS Form 3 and USES Form 321, showing name, address and occupation of applicant in Bledsoe, Bradley, Hamilton, Loudon, McMinn, Meigs, Monroe, Polk, Roane, Rhea, and Sequatchie Counties. Filed alphabetically. (Daily, official.) 3 x 5 cards, 16 ft. 2 in., in wooden filing cases. Industrial Division room. (2114, 2123, 2150)

8. APPLICANTS' REGISTRATION CARDS, ACTIVE, EMPLOYED, AND NON-CERTIFIED FOR HAMILTON COUNTY. Sept. 1933 to date. USES Form 311, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 6 in., in steel cabinet. Commercial and Professional room. (2167)

9. APPLICANTS' REGISTRATION CARDS, ACTIVE, UNEMPLOYED, AND NON-CERTIFIED FOR HAMILTON COUNTY, Sept. 1933 to date. USES Form 311, showing name, address, personal data, educational and technical qualifications, employment record, and relief numbers. Filed by occupations. (Daily, official.) 5 x 8 cards, 1 ft. 1 in., in steel filing cabinet. Industrial Division room. (2165)

10. INACTIVE APPLICANTS' REGISTRATION CARDS FOR HAMILTON COUNTY, Sept. 1933 to date. USES Form 311, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 3 ft. 2 in., in steel cabinet. Commercial and Professional room. (2168)

11. ACTIVE INDEX CARDS FOR HAMILTON COUNTY, Sept. 15, 1933 to date. NRS Form 3 and USES Form 321, showing name, address, and occupation of applicant. Index. (Daily, official.) 3 x 5 cards, 37 ft. 6 in., in steel filing cases. Industrial Division room. (2148)

12. APPLICANTS' ACTIVE AND CERTIFIED REGISTRATION CARDS FOR HAMILTON COUNTY, Oct. 1933 to date. USES Form 311, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 11 in., in steel filing cabinet. Commercial and Professional room. (2166)

13. INSTRUCTIONS, Dec. 3, 1933 to date. Instructions and bulletins issued by state director's office. Filed by dates. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose-leaf book, 6 in., in steel filing case. Ground floor. (2172)

14. STATISTICAL LETTERS, Dec. 27, 1933 to date. Bulletins and correspondence from statistical state supervisor, regarding all matters relative to his office. Filed by dates. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose-leaf book, 1 in., in steel filing case. Ground floor. (2175)

15. BULLETINS AND LETTERS, Jan. 1, 1934 to date. Bulletins and instructions from state manager to district managers of divisions 8, 9, 10, and 11 regarding routine matters. (Monthly, official.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., in wooden filing case. Industrial Division room. (2092)

16. CORRESPONDENCE, Jan. 1, 1934 - Dec. 31, 1935. Between state manager and officers of divisions 8, 9, 10, and 11. (Monthly, official.) 8 x 10 $\frac{1}{2}$  folders, 2 ft., in wooden filing case. Industrial Division room. (2083)

17. REPORTS, Jan. 1, 1934 - Dec. 31, 1935. USES Form 301, Report of Placement, showing employer's identification number, code number, wage, and district. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 3 ft., in wooden filing case. Industrial Division room. (2089)

18. SUMMARY OF DAILY ACTIVITIES, 1934 to date. USES Form 302, showing number of applicants carried over from previous day and new applications, renewals, number of placements, number of men and women, and balance of applications carried forward. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 4 ft., in wooden filing case. Industrial Division room. (2090)

19. VETERANS' PLACEMENT REPORTS, Nov. 30, 1934 to date. Reports from veterans' representative from Tennessee, showing number of veterans, new applications, placements, number on file, and number placed. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose-leaf book, 1 in., in steel filing case. Ground floor. (2173)

20. APPLICATIONS, Jan. 1 - Dec. 31, 1935. Civil Service applications, examinations, and related correspondence. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in wooden filing case. Industrial Division room. (2087)

21. APPLICATIONS, Jan. 1 - Dec. 31, 1935. USES Form 300, showing daily report of applications for district 9, occupation, code number, sex, age, and term of employment. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., in wooden filing case. Industrial Division room. (2086)

22. CORRESPONDENCE, Jan. 1 - Dec. 31, 1935. Between state director and this office with inter-office correspondence between heads of different departments, regarding placing registered men on projects. Arranged by counties and districts. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 2 ft., in wooden filing case. Industrial Division room. (2088)

23. LIST OF FERA FORMS 600, 601, AND 602, Jan. 1 - Dec. 31, 1935. Sent to district director of WPA and NRS district managers. (Weekly, official.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., in wooden filing case. Industrial Division room. (2091)

24. APPLICANTS' ACTIVE AND CERTIFIED REGISTRATION CARDS FOR HAMILTON COUNTY, Jan. 1, 1935 to date. USES Form 312, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 2 ft. 9 in., in steel filing case. Domestic Department room. (2182)



25. APPLICANTS' ACTIVE AND NON-CERTIFIED REGISTRATION CARDS FOR HAMILTON COUNTY, 1935 to date. USES Form 312, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 2 ft., in steel filing case. Domestic Department room. (2181)
26. APPLICANTS' IDENTIFICATION CARDS, 1935 to date. USES Form 350, showing identification number, name, address, occupation, and registration date of applicant. Filed alphabetically. (Monthly, official.) 3 x 5 cards, 5 ft., in steel filing cases. Industrial Division room. (2084)
27. INACTIVE APPLICANTS' REGISTRATION CARDS FOR HAMILTON COUNTY, Jan. 1, 1935 to date. Form 311, showing name, address, personal data, educational and technical qualifications, employment record, and relief number. Filed by occupations. (Monthly, official.) 5 x 8 cards, 6 in., on steel cabinet. Domestic Department room. (2183)
28. APPLICANTS' REGISTRATION CARDS ON INACTIVE LIST IN HAMILTON COUNTY, Jan. 1, 1935 to date. USES Form 312, showing name, address, personal data, educational and technical qualifications, employment record and relief number. Filed by occupations. (Daily, official.) 5 x 8 cards, 6 ft., in steel filing case. Domestic Department room. (2180)
29. ACTIVE ELIGIBILITY OF CERTIFICATION IN NINTH DISTRICT, NOT INCLUDING HAMILTON COUNTY, June 1, 1935 to date. FERA Form 600, showing name, number, and address of applicant, and number of persons in family. Arranged alphabetically by names of applicants under counties. (Daily, official.) 5 x 8 cards, 10 ft., in wooden filing cases. Industrial Division room. (2113)
30. INACTIVE ELIGIBILITY OF CERTIFICATION FOR NINTH DISTRICT, EXCLUDING HAMILTON COUNTY, June 1, 1935 to date. FERA Form 600, showing name, number, and address of applicant, and number of persons in family. Arranged alphabetically under counties. (Daily, official.) 5 x 8 cards, 4 ft., in wooden filing cases. Industrial Division room. (2112)
31. INACTIVE ELIGIBILITY OF CERTIFICATIONS FOR HAMILTON COUNTY, June 1, 1935 to date. FERA Form 600, showing name, number, address, and number of persons in family. Filed alphabetically. (Daily, official.) 5 x 8 cards, 20 ft., in wooden filing cases. Industrial Division room. (2111)
32. GENERAL BULLETINS, July 12, 1935 to date. From WPA Office, Nashville, covering general subjects. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2125)
33. INSTRUCTIONS, Aug. 15 - Oct. 10, 1935. Correspondence between district manager, district 9, and all outpost managers. (Semiannually, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2140)

34. ASSIGNMENT SLIPS FOR HAMILTON COUNTY, Sept. 10, 1935 to date. WPA Form 325, assigning men to work projects; WPA Forms 402 and 403 for transfer of workers from one project to another, and discharges and lay-offs. Filed alphabetically. (Daily, official.) 4 x 6 slips, 1 ft. 3 in., in steel filing case. Industrial Division room. (2108)
35. IDENTIFICATION CARDS FOR HAMILTON COUNTY, Sept. 10, 1935 to date. USES Form 350, used by worker to identify himself in order to obtain pay for work performed. Filed numerically. (Daily, official.) 3 x 5 cards, 15 ft. 6 in., in steel filing cases, in wooden box, and on cabinet. Industrial Division room. (2107)
36. ASSIGNMENT SLIPS EXCLUDING HAMILTON COUNTY, Oct. 15, 1935 to date. WPA Form 325, Assigning Workers to Projects; and WPA Form 403, Lay-Off Slip. Filed alphabetically. (Daily, official.) 4 x 6 cards, 10 in., in pasteboard box. Industrial Division room. (2149)
37. NOTICES SENT BY MANAGER FOR RELIEF LABOR ON PWA JOBS, Oct. 18, 1935 to date. USES Form 320, showing name of applicant, occupation, and project sent to. (Daily, official.) 3 x 5 cards, 1 in., in steel filing case. Industrial Division room. (2085)
38. INVENTORY OF OFFICE SUPPLIES, Nov. 12, 1935 to date. (Daily, official.) 8 $\frac{1}{2}$  x 11 folders, 1 in., in steel filing case. Industrial Division room. (2128)
39. STATISTICAL INSTRUCTIONS, Dec. 13, 1935 to date. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2131)
40. PLACEMENT REPORTS FOR HAMILTON COUNTY, Dec. 21, 1935 to date. WPA placement, showing name of employer, address, occupation, duration, and salary. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2141)
41. CORRESPONDENCE, Jan. 1, 1936 to date. Pertaining to office equipment and expenses for telephone, lights, water, telegrams, and rental of typewriters. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 2 in., in steel filing case. Industrial Division room. (2132)
42. CORRESPONDENCE, Jan. 1, 1936 to date. Between supervisor, state director, project and county superintendents regarding personnel organizations for districts 7, 8, and 10. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., in steel filing case. Industrial Division room. (2139)
43. DAILY FILES, Jan. 1, 1936 to date. General correspondence between district supervisor and state director, and county managers in districts 8, 9, 10, and 11, and with general public. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in steel filing case. Ground floor. (2179)
44. FAN MAIL, Jan. 1, 1936 to date. Correspondence between supervisor, ninth district, and people seeking employment. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2137)

45. GENERAL CORRESPONDENCE, Jan. 1, 1936 to date. Relative to applications, appointments, and pay rolls for district 9. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in steel filing case. Industrial Division room. (2135)
46. INQUIRY CARD NOTICE, Jan. 1, 1936 to date. Form 14-2921, asking registered applicants whether or not they are still looking for work. (Daily, official.) 3 x 5 cards, 1 ft., in steel filing cabinet. Domestic Department room. (2184)
47. MONTHLY FILES, Jan. 1, 1936 to date. Correspondence between district supervisor, state director, and county managers in districts 8, 9, 10, and 11, regarding all matters pertaining to this office. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Ground floor. (2178)
48. ORGANIZATION, Jan. 1, 1936 to date. Correspondence between supervisors in ninth district regarding employment. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in steel filing case. Industrial Division room. (2138)
49. PLACEMENT REPORTS, Jan. 1, 1936 to date. Showing placement of veterans, professional, domestic, and industrials for district 9. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in steel filing case. Industrial Division room. (2184)
50. VETERANS' PLACEMENT INSTRUCTIONS, Jan. 13, 1936 to date. To all veterans in Tennessee regarding placements. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2126)
51. PRESS RELEASES, Jan. 14, 1936 to date. Releases given press regarding re-employment activity. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2133)
52. REQUISITIONS, Jan. 18, 1936 to date. Copies of letters requisitioning supplies to be used in headquarters office. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2130)
53. BULLETINS, Jan. 24, 1936 to date. Bulletins and correspondence from department of labor to all district supervisors. Filed by dates. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose-leaf book, 1 in., in steel filing case. Ground floor. (2177)
54. WEEKLY CASE-LOAD REPORTS, Feb. 18, 1936 to date. TWC, Weekly Case-load Report, showing number on hand in each county of third district; WPA showing new cases opened, cases closed, service cases handled during week, and number of applications pending investigation. (Daily, official.) 8 x 10 $\frac{1}{2}$  binder, 1 in., in steel filing case. Ground floor. (2171)
55. ACTIVE INDUSTRIAL REGISTRATION CARDS FOR HAMILTON COUNTY, July 1, 1936 to date. USES Form 310, showing name, address, age, nativity,

education, and occupation. Filed by occupations. (Daily, official.) 5 x 8 cards, 10 ft., in steel filing case. Industrial Division room. (2109)

56. TIME SHEETS, July 4, 1936 to date. USES Form 478, showing leave, overtime, and general weekly attendance report for ninth district. (Daily, official.)  $8\frac{1}{2}$  x 14 folders, 1 in., in steel filing case. Industrial Division room. (2136)

57. MISCELLANEOUS BULLETINS, July 31, 1936 to date. From NRS and Tennessee State Reemployment Service, Nashville, to all district supervisors. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 2 in., in steel filing case. Industrial Division room. (2124)

58. REPORTS ON PRIVATE PLACEMENTS, Sept. 10, 1936 to date. Showing industrial, professional, and domestic divisions for districts 9, 10, and 11. (Daily, official.) 8 x  $10\frac{1}{2}$  loose-leaf books (2), 3 in., in steel filing case. Ground floor. (2170)

59. REQUEST FOR WORKERS, Sept. 15, 1936 to date. USES Form 316, showing name and address of employer desiring workers, nature of work, and wages paid. Filed alphabetically. (Daily, official.) 4 x 6 cards, 1 ft., in cardboard boxes. Domestic Department room. (2185)

60. TWC BULLETINS, Oct. 10, 1936. Issued by executive director of TWC at Nashville. Filed by dates. (Daily, official.) 8 x  $10\frac{1}{2}$  loose-leaf books, 1 in., in steel filing case. Ground floor. (2176)

61. RE-INTERVIEWING PROGRAM, Oct. 10, 1936 to date. Reports showing number of men and women certified to be re-interviewed, and number actually interviewed with results in district 11. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 1 ft. 6 in., in steel filing case. Industrial Division room. (2129)

62. GENERAL INSTRUCTIONS, Oct. 31 - Dec. 31, 1936. From district supervisor to all county managers and other employees in ninth district, regarding office hours, personnel meetings, and other matters. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 1 in., in steel filing case. Industrial Division room. (2127)

63. BULLETINS, Nov. 18, 1936 to date. From veterans' state representatives, and correspondence relative to business agents of organized labor, showing names, addresses, and craft for entire state of Tennessee. Filed by dates. (Daily, official.) 8 x  $10\frac{1}{2}$  loose-leaf book, 6 in., in steel filing case. Ground floor. (2174)

64. PLACEMENT REPORTS, Dec. 14, 1936 to date. Weekly private placement reports, showing placement of applicants for entire state. Filed by dates. (Daily, official.) 8 x  $10\frac{1}{2}$  folders, 1 in., on steel table. Domestic Department room. (2186)

65. DEAD FILE FOR RHEA AND ROANE COUNTIES, n. d. Cross index cards, dead files, and USES Form 321, Occupational Classification Card. (Never.) 3 x 5 cards, 1 ft., in steel filing case. Industrial Division room. (2094)

66. INDEX CARDS FOR ACTIVE AND INACTIVE CLIENTS IN HAMILTON COUNTY, n. d. Showing name, occupation, and relief number. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft., in cardboard box. Domestic Department room. (2187)

67. INDEX CARDS FOR ACTIVE AND INACTIVE CLIENTS IN HAMILTON COUNTY, n. d. Showing applicant's name, occupation, and relief number. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft., in cardboard boxes. Commercial and Professional room. (2169)

### JACKSON

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
Post Office-Court House, Market and Baltimore Sts.

This office was established in 1933 at its present address. All records have been retained; none has been lost or destroyed. Reports are sent to Washington.

68. INACTIVE AND DEAD RECORDS, 1933 - 1935. Covering application and cross index cards. (Never.) 3 x 5 and 5 x 8 cards, 11 ft. 6 in., in 4 wooden and 8 pasteboard boxes. R. 3. (103)

69. APPLICATION CARDS, Sept. 1933 to date. For Chester, Decatur, Gibson, Hardeman, Hardin, Henderson, McNairy, and Madison Counties. Index. (Frequently, official.)  $5\frac{1}{2}$  x  $8\frac{1}{2}$  cards, 37 ft., in steel transfer cases, fibre card cabinets, and wooden filing cases. R. 312. (104)

70. CROSS INDEX CARDS, Sept. 1933 to date. Covering each registrant, showing state, county, and person in code numbers. Filed by counties. Index. (Daily, official.)  $3\frac{1}{2}$  x  $5\frac{1}{2}$  cards, 23 ft., in steel transfer case and wooden filing cases. R. 312. (105)

71. ASSIGNMENT RECORDS, Sept. 1933 to date. FERA Form 600, Certification of Eligibility; FERA Form 601, Notice of Case Change; FERA Form 602, Cancellation of Certification; WPA, FWA, BPR Form 325, Assignment Slip; WPA Forms 401, 402, 403, and 404, Requisition For Workers, Assignment, Reassignment, and Change In Work Status; RRA Forms 14a and 14b, Certification; and correspondence. Index. (Daily, official.) Various-sized slips, 14 ft., in 14 fibre card cabinets. R. 312. (107)

72. IDENTIFICATION CARDS, Sept. 1933 to date. Showing case number of applicant, identification number, name and address, age, height, weight, and work classification. Index. (Frequently, official.) 3 x 5 cards, 10 ft., in steel transfer cases and fibre card cabinet. R. 312. (106)

JOHNSON CITYNATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
Federal Bldg., Ashe and Ernest Sts.

This office was established August 5, 1933 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Reports of daily activities are sent to Nashville Division.

73. CERTIFIED RELIEF LISTS, 1933 to date. Covering FERA Form 600, Certification; FERA Form 601, Notice of Case Change; FERA Form 602, Cancellation of Certification; and correspondence with relief agencies and reports from 10 counties of 11th district. Filed alphabetically by counties. (Frequently, official.) 10 x 12 folders, 4 ft., in metal filing case. Rs. 204-206. (7)

74. INACTIVE REGISTRATION CARDS, 1933 to date. USES Form 324, showing general ability and employment history of all applicants in this file from Carter, Cocke, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Unicoi, and Washington Counties. 2 x 5 card index, 4 ft. (Daily, official.) 5 x 8 cards, 11 ft. 6 in., in metal card cabinets. Rs. 204-206. (10)

75. REGISTRATION CARDS, 1933 to date. Covering persons registered from Carter, Cocke, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Unicoi and Washington Counties, showing general ability and employment history of each. 2 x 5 card index, 7 ft. (Daily, official.) 5 x 8 cards, 50 ft., in metal and wooden card cabinets. Rs. 204-206. (8)

76. CERTIFICATION OF RELIEF ELIGIBILITY, 1935 to date. FERA Forms 600, 601, and 602, covering active and closed cases of all relief clients. Filed alphabetically by counties. (Daily, official.) 5 x 8 slips, 10 ft., in card index trays. Rs. 204-206. (9)

77. PERSONAL IDENTIFICATION CARDS, 1935 to date. USES Form 350; showing relief status, identification number, name and address, age, weight, height, occupational classification, and date of registration of each applicant. Arranged by numbers of registration cards. (Occasionally, official.) 3 x 5 cards, 18 ft., in card index trays. Rs. 204-206. (12)

78. PRIVATE PLACEMENTS, 1935 to date. Active or unfiled orders, pending assignments or referred applicants not reported, with reported placement. (Daily, official.) 4 x 6 cards, 6 in., in steel card cabinet. Rs. 204-206. (11)

79. RETURNED ASSIGNMENT SLIPS, 1935 to date. USES Form 325; showing name, project number, classification, identification number, case number, rate of pay, and signatures of WPA workers and timekeeper. Filed alphabetically. (Frequently, official.) 4 x 6 slips, 10 ft., in card index trays. Rs. 204-206. (13)

KNOXVILLE

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
Post Office and Court House, Main and Walnut Sts.

This office was established in August 1933. It was housed in the Old Post Office Building from date of establishment to June 1934, at which time it moved to its present address. The Tenth District comprises Anderson, Blount, Campbell, Claiborne, Grainger, Jefferson, Knox, Morgan, Scott, Sevier, and Union Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

80. APPLICANTS' IDENTIFICATION CARDS, 1933 to date. USES Form 350, showing name, address, personal description, identification number, and occupational classification. Arranged alphabetically by names of applicants under counties. (Frequently, official.) 3 x 5 cards, 5 ft. 8 in., in metal card cabinet and in 2 pasteboard boxes. R. 208. (686)

81. APPLICANTS' RECORDS, 1933 to date. USES Form 310, Industrial Workers; USES Form 311, Office Workers; USES Form 312, Domestic Help, showing personal description, employment qualifications, and employment record. Arranged alphabetically by names of applicants under counties. (Frequently, official.) 5 x 8 cards, 34 ft. 5 in., in metal card cabinet and in pasteboard boxes. R. 208. (683)

82. ASSIGNMENT SLIPS, 1933 to date. USES Form 325, Assignment Slip; WPA Form 402 Reassignment; WPA Form 403, Change in Work Status; and WPA Form 404, Reclassification Slip. Arranged alphabetically by names of workers. (Frequently, official.) 4 x 6 sheets, 9 ft. 4 in., in wooden card cabinet. R. 2. (679)

83. CERTIFICATION SHEETS, 1933 to date. WPA Form 600, Certification of Eligibility, showing applicant's name and relief case number. Arranged alphabetically by names of clients under counties. (Frequently, official.) 5 x 8 sheets, 31 ft. 4 in., in wooden cabinets. R. 208. (688)

84. CORRESPONDENCE AND BULLETINS, 1933 to date. Arranged chronologically under subjects. (Frequently, official.) 9 x 12 folders, 10 in., in 3 pasteboard boxes. R. 208. (689)

85. CORRESPONDENCE AND REPORTS, 1933 to date. Arranged alphabetically and chronologically by subjects. (Frequently, official.) 9 x 12 folders, 14 ft. 7 in., in metal filing cases. R. 212. (690)

86. INELIGIBLES, 1933 to date. WPA Form 610, showing names of ineligible workers and reason for inability. Arranged alphabetically by names of workers. (Frequently, official.) 5 x 8 cards, 1 ft. 10 in., in 2 wooden boxes. R. 1. (674)

87. OCCUPATIONAL CLASSIFICATION, 1933 to date. USES Form 310, showing personal descriptions, qualifications, and employment record of applicants. Filed alphabetically by names of applicants under occupations. (Frequently, official.) 5 x 8 cards, 20 ft. 10 in., in 3 metal card cabinets, pasteboard box, and wooden drawer. R. 1. (673)

88. PENDING INELIGIBLES, 1933 to date. WPA Form 610, showing names of workers whose eligibility is pending or in doubt. Arranged alphabetically by names of workers. (Frequently, official.) 5 x 8 cards, 11 in., in pasteboard box. R. 1. (675)

89. READY REFERENCE FILE OF APPLICANTS, 1933 to date. USES Form 321, showing name, address, occupational classification, and telephone number. Arranged alphabetically by names under counties. (Frequently, official.) 3 x 5 cards, 31 ft., in metal and wooden card cabinets. R. 208. (684)

90. CARD FILE OF APPLICANTS REGISTERED, 1933 to date. Showing name, address, occupational classification, and date of registration of applicants. Arranged alphabetically by names. (Frequently, official.) 3 x 5 cards, 37 ft. 9 in., in metal filing case, and in pasteboard box. R. 2. (666)

91. CARD FILE OF PROFESSIONAL AND COMMERCIAL APPLICANTS, 1933 to date. USES Form 311, showing personal descriptions, employment qualifications, and employment record of applicants for commercial and professional positions. Arranged alphabetically by names of applicants under occupations. (Frequently, official.) 5 x 8 cards, 5 ft. 4 in., in metal card cabinet. R. 2. (667)

92. OCCUPATIONAL CLASSIFICATION OF DOMESTIC HELP, 1933 to date. USES Form 312, showing personal descriptions, employment qualifications, and employment records of applicants for domestic servants positions. Arranged alphabetically by names of applicants under occupations. (Frequently, official.) 5 x 8 cards, 5 ft. 10 in., in metal card cabinet and in pasteboard box. R. 1. (669)

93. PLACEMENT CARDS, 1933 to date. USES Form 315, showing name and address of prospective employers, with description of position open and a notation of its being filled or terminated. Arranged alphabetically by names of employers. (Frequently, official.) 4 x 6 cards, 10 in., in pasteboard box. R. 1. (668)

94. ACTIVE PWA SKILLED WORKERS' FILE, Aug. 1933 to date. USES Form 310, showing name and address of applicants in process of being assigned to PWA jobs, personal descriptions, and employment records. Filed alphabetically by names of workers. (Frequently, official.) 5 x 8 cards, 2 ft. 2 in., in wooden and metal card cabinets. R. 1. (682)

95. INACTIVE PWA SKILLED WORKERS' FILE, Aug. 1933 to date. USES Form 310, showing names and addresses of applicants assigned to PWA jobs, personal descriptions, and employment records. Filed alphabetically by names of workers. (Occasionally, official.) 5 x 8 cards, 1 ft., in wooden card cabinet. R. 1. (681)



96. APPLICANTS' IDENTIFICATION CARDS, Aug. 1933 to date. USES Form 350, showing personal description, classification, signature, and identification number. Arranged numerically by identification numbers 1-30,000. (Frequently, official.) 3 x 5 cards, 21 ft. 2 in., in 5 wooden card cabinets. R. 2. (680)

97. ASSIGNMENT INTERVIEW CARDS, Aug. 1933 to date. USES Form 320 used by applicant from NRS rolls to introduce him to prospective employer. Filed alphabetically by names of employers. (Frequently, official.) 3 x 5 cards, 1 ft. 5 in., in pasteboard box. R. 1. (678)

98. INACTIVE FORM, 1934 to date. WPA Form 600, Certification of Eligibility, showing name, case number, relief district, county, and other items of personal description. Arranged alphabetically by names of clients. (Rarely, official.) 5 x 8 cards, 8 ft., in metal card cabinet. R. 1. (672)

99. ASSIGNMENT SLIPS, 1935 to date. WPA Form 402, Reassignment; WPA Form 403, Change in Work Status; and WPA Form 404, Reclassification Slip, showing applicant's name, address, and identification number. Arranged alphabetically under counties. (Occasionally, official.) 4 x 6 sheets, 3 ft. 9 in., in wooden card cabinet. R. 208. (685)

100. CONTRACTOR'S POST CARDS, 1935 to date. USES Form 320, card presented by applicant to prospective employer who fills out same and mails to NRS. Filed alphabetically by employer's name. (Frequently, official.) 3 x 5 cards, 1 ft. 3 in., in wooden card cabinet. R. 208. (687)

101. GENERAL CORRESPONDENCE, 1935 to date. Arranged alphabetically by subjects. (Rarely, official.) 9 x 12 folders, 6 in., in metal card cabinets. R. 1. (671)

102. WORK APPLICATIONS, 1935 to date. WPA Form 600, Certification of Eligibility; WPA Form 601, Change in Case; and WPA Form 602, Correction of Case, showing name and address of ineligible applicant. Arranged alphabetically by names of applicants. (Rarely, official.) 5 x 8 cards, 2 ft. 6 in., in metal card cabinet. R. 1. (670)

103. ASSIGNMENT SLIPS, 1936 to date. USES Form 325. Arranged alphabetically by names of workers under types of employment. (Frequently, official.) 4 x 6 slips 1 ft. 4 in., in wooden drawer. R. 1. (676)

104. ASSIGNMENT SLIPS, 1936 to date. USES Form 325, Assignment Slip; WPA Form 403, Change In Work Status; and WPA Form 404, Reclassification Slip. Filed alphabetically by names of workers. (Frequently, official.) 4 x 6 sheets, 11 in., in pasteboard box. R. 1. (677)

MEMPHISNATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
148-150 Court Ave.

This office was established in 1935, although some records are dated as early as 1933. It has maintained quarters at its present address since inception, and has jurisdiction over Shelby and Fayette Counties. All records have been retained; none has been lost, destroyed, or sent to Washington. Records are sent to the state director at Nashville, Tennessee.

Commercial and Professional Division

105. UNITED STATES EMPLOYMENT SERVICE REGISTRATIONS, 1935 to date. Forms USES 310 and 311, covering registrations of non-certified unemployables, certified employables, and certified applicants for work in Memphis, Shelby, and Fayette Counties, showing name and address of applicant, telephone number, personal history, work classification, employment record, signature of applicant and interviewers, and date of interview. Arranged alphabetically by classifications and names. (Daily, official.) 5 x 8 cards, 16 ft., in steel filing case and 2 wooden card cabinets. R. 8, 2d floor. (1974)

106. UNITED STATES EMPLOYMENT SERVICE ACTIVITIES REPORTS, Jan. - Dec. 1934. Weekly reports showing month, state, and city in which agency is located, by whom compiled, name of superintendent, industrial classification, openings for employment, application for employment, and number of placements. Arranged by dates. (Rarely, official.) 8 $\frac{1}{2}$  x 11 sheets and 9 $\frac{1}{2}$  x 11 3/4 folders, 6 in., in steel filing case. R. 8, 2d floor. (1969)

107. SUMMARY OF ACTIVITIES OF MEMPHIS PUBLIC EMPLOYMENT CENTER, Jan. 1935 - Jan. 30, 1937. Form USES 302 (revised), Monthly Report, compiled by statistical department, to state employment office in Nashville, showing date, district number, address of employment office, place of interview, by whom report is compiled, number of applications in active files, number of additional applications, number of placements, number of re-interviews, number of referrals, and number of field visits. Arranged by dates. (Frequently, official.) 8 x 10 $\frac{1}{2}$  sheets and 9 $\frac{1}{2}$  x 11 3/4 folders, 6 in., in steel filing case. R. 8, 2d floor. (1971)

108. APPLICANTS' IDENTIFICATION CARDS, 1935 to date. Form USES 350, showing case number, identification number, name and address of applicant, age, height, weight, occupational classification, and applicants' and interviewers' signatures. (Daily, official.) 3 x 5 cards, 5 ft 6 in., in 4 wooden card cabinets. R. 8, 2d floor. (1973)

109. GENERAL FILES, 1935 to date. Correspondence, telegrams, clearance orders, private placements, orders and calls, U. S. code numbers, WPA and PWA referrals, interoffice official correspondence, state and

U. S. officials and other state employment services, and answers to applicants' letters for work and correspondence pertaining to same. Arranged alphabetically. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders and variously sized forms, 2 ft., in steel filing case. R. 8, 2d floor. (1975)

110. ANNUAL REPORT OF MEMPHIS PUBLIC EMPLOYMENT CENTER, Dec. 31, 1935. Showing number of applications for work in active files at beginning of 1935, number of new applications, transfers from other localities, total number of applications on hand, news of jobs secured for applicants, number of applications cancelled, total number of applications in active file at end of 1935, number of placements in private employment, and number of placements with WPA, U. S. Engineers, and FWA. (Occasionally, official.)  $8$  x  $10\frac{1}{2}$  forms and  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 6 in., in steel filing case. R. 8, 2d floor. (1972)

111. RE-INTERVIEW CHARTS, Oct. 5, 1936 to date. Weekly reports by state office, showing number interviewed daily by 11 employment agencies in this state, location of agency, number previously re-interviewed, number interviewed daily, total for week in each agency, total number to date, per cent completed in each agency, total interviewed daily, and total for week in state. Arranged by dates. (Rarely, official.)  $8\frac{1}{2}$  x  $14\frac{1}{2}$  sheets and  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 6 in., in steel filing case. R. 8, 2d floor. (1970)

#### Industrial Division

112. U. S. EMPLOYMENT SERVICE REGISTRATIONS FOR WHITE MALES IN SHELBY COUNTY, 1933 - 1936. Form USES 312, Registration Card. Arranged alphabetically by work classification and applicants' names. (Inactive file, occasionally, official.)  $5$  x  $8$  cards, 8 ft., in 4 wooden card files, in steel desk, and on steel table. R. 2, 1st floor. (1958)

113. CROSS REFERENCE INDEX FILE OF U. S. EMPLOYMENT SERVICE REGISTRATION CARDS, 1933 to date. Form USES 321, showing name and address of applicant, work classification, telephone number, industrial classification, code, and date of registration. Arranged alphabetically under men's and women's divisions. (Daily, official.)  $3$  x  $5$  cards, 9 ft. 4 in., in wooden desk. Lobby, 2d floor. (1962)

114. CROSS REFERENCE INDEX FILE OF EMPLOYMENT REGISTRATION CARDS, 1933 to date. Form USES 321, showing name and address of applicant, occupational classification, telephone number, industrial classification, code, date of registration, identification number, age, height, and weight of applicant. Arranged alphabetically by names. (Daily, official.)  $3$  x  $5$  cards, 15 ft., on steel table and in 7 steel card files. R. 1, 1st floor. (1943)

115. CROSS REFERENCE FILE OF EMPLOYMENT REGISTRATIONS FOR COLORED MALES, 1933 to date. Form USES 321, showing name and address of applicant, occupational classification, telephone number, personal history, work status, and date of registration. Arranged alphabetically by names. (Daily, official.)  $3$  x  $8$  cards, 18 ft., in 7 steel card cabinets, steel desk and on steel table. E. Lobby, 1st floor. (1942)

116. GENERAL FILES, 1933 to date. Applications for employment, bills for supplies, bulletins of national reemployment, WPA, PWA, FERA, and CWA, Civil Service, clearance placements, expenditures for office supplies, travel expense vouchers, inventory of USES furniture and equipment, press releases, office personnel, office pay roll, private placements through contacts, personnel and finance reports, WPA requisitions for workers, notifications of relief, certifications, relief status notifications, re-interviews, daily reports, correspondence with applicants relative to employment, inter-office officials, state employment officials, WPA, TWC, and U. S. Engineers' Office and miscellaneous, Form 401, Requisition For Workers, and Form NRSM 26, Report of Contributed Services. Arranged alphabetically. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders and variously sized sheets, 5 ft. 3 in., in steel filing case. R. 1, 1st floor. (1956)

117. U. S. EMPLOYMENT SERVICE REGISTRATION FOR FAYETTE COUNTY, 1933 to date. Form USES 326-A, Employment Registration; and Form USES 312, Placement and Referral, showing name and address of applicant, telephone number, personal history, work qualification, occupational classification, employment record, renewal dates, education, placement and referral records, signatures of applicant and interviewers, and date of interview. Arranged by occupational classifications. (Older records, seldom; current ones, daily, official.) 5 x 8 cards, 3 ft. 6 in., in wooden card case and steel desk. R. 1, 1st floor. (1948)

118. U. S. EMPLOYMENT SERVICE REGISTRATIONS FOR WHITE MALES, 1933 to date. Forms USES 310, 311, and 326-A, Registration Cards, showing name and address of applicant, telephone number, personal history, work for which qualified, occupational classification, employment record, registration renewal date, educational history, placement and referral records, signatures of applicant and interviewer, and date of interview. Arranged alphabetically by names and work classifications. (Daily, official.) 3 x 5 cards, 4 ft., in steel desk. R. 3, 1st floor. (1959)

119. WORK RELIEF CERTIFICATION FILES FOR SHELBY COUNTY AND WPA WORKERS, 1933 to date. Form USES 325, Assignment Slip; Form WPA 402, Reassignment Slip; Form WPA 403, Notice of Termination of Employment; Form WPA 600, Certification of Eligibility; Form WPA 601, Notice of Case Change; and Form WPA 602, Cancellation Of Certification Of Eligibility. Arranged alphabetically by names of individuals. (Daily, official.) 4 x 6 sheets and  $5\frac{1}{4}$  x 8 folders, 66 ft., in steel file tables. R. 1, 1st floor. (1950)

120. U. S. EMPLOYMENT REGISTRATION CARDS FOR SHELBY AND FAYETTE COUNTIES, Feb. 1933 to date. Form USES 310, Registration Card, showing name and address of applicant, telephone number, personal history, work classifications, employment record, signatures of applicant and interviewer, and date of interview. Arranged alphabetically by work classification and names of individuals. (Older records, rarely; later ones, daily, official.) 5 x 8 cards, 8 ft., in 3 wooden card cabinets, steel card file and steel desk. R. 6, 1st floor. (1968)

121. DAILY REPORTS OF U. S. EMPLOYMENT SERVICE APPLICATIONS, Aug. 1933 to date. Form USES 300, showing date, district number, location of employment agency, name of statistical officer compiling report, kind of entry, identification number of applicants, industrial and occupational code numbers, sex, year of birth, color, whether veteran or not, length of unemployment, renewals, re-interviews, cancellation of applications, number of people moving in and out of district, and number of referrals. Arranged numerically by dates. (Frequently, official.)  $8\frac{1}{2} \times 10\frac{1}{2}$  sheets, 6 in., in steel desk. R. 1, 1st floor. (1946)

122. REPORTS OF U. S. EMPLOYMENT SERVICE PLACEMENTS, Aug. 1933 to date. Form USES 301 (revised), tabulated weekly report, showing date, district number, address of employment agency, name of statistical official compiling report, kind of entry, employer, applicant's identification number, industrial and occupational code, number, sex, year of birth, color, veteran's status, wages, hours worked per week, and number of public placements. Arranged numerically by dates. (Frequently, official.)  $8\frac{1}{2} \times 10\frac{1}{2}$  forms, 6 in., in steel desk. R. 1, 1st floor. (1945)

123. CROSS REFERENCE INDEX FILE OF EMPLOYMENT REGISTRATION CARDS, 1934 to date. Covering white men, showing name and address of applicant, telephone number, occupational history, color, date of registration, and remarks. Arranged alphabetically by names. (Rarely, official.) 3 x 5 cards and bundles (3), 7 ft. 6 in., in 6 steel card filing cases. R. 4, basement. (1937)

124. SUMMARY OF MONTHLY ACTIVITIES, 1934 to date. USES Form 302 (revised), monthly report of 1st district by statistical department, showing date, city and state service, division or district, interviewer, additions, subtractions, placements, total placements, re-interviews, referrals, field visits, and additional comments. Arranged numerically by dates. (Frequently, official.)  $8 \times 10\frac{1}{2}$  sheets, 9 in., in steel filing cabinet and steel desk. R. 1, 1st floor. (1944)

125. U. S. EMPLOYMENT SERVICE REGISTRATION FOR COLORED MALES, FOR MEMPHIS AND SHELBY COUNTY, 1934 to date. Showing name and address of applicant, telephone number, personal history, work for which qualified, occupational classification, employment record, placement, and signature of applicant. Arranged alphabetically by names of applicants. (Daily, official.) 5 x 8 cards, 7 ft. 6 in., in 3 steel and 8 wooden card files, and on steel table. E. lobby. (1941)

126. APPLICANTS' IDENTIFICATION CARDS FOR COLORED MALES, 1935 to date. Form USES 350, for skilled labor, showing case number, identification number, name and address of applicant, age, height, occupational classification, registration date, and signatures of applicant and interviewers (duplicates). Arranged alphabetically by names. (Rarely, official.) 3 x 5 cards, 6 ft. 6 in., in 4 wooden card files. R. 1, basement. (1934)

127. DAILY REPORTS OF OPENINGS AND PLACEMENTS, 1935 to date. Form USES 301 (revised), Report of Placements, showing date, location of employment office, name of statistical officer compiling report, kind of

entry, name of employer or applicant, occupation, industrial and occupational code numbers, number of openings, duration of job, wages, hours worked, sex, age, and color. Arranged numerically. (Daily, official.)  $9\frac{1}{2}$  x 12 envelopes, 6 in., in steel cabinet. R. 1, 1st floor. (1953)

128. REPORT OF TENNESSEE EMERGENCY RELIEF ADMINISTRATION CASES, 1935. Of all cases in Shelby County seeking relief, showing names of heads of families, addresses, case workers, number of workables, dates, and city, with signatures of social workers for making schedules. Arranged alphabetically. (Daily, official.)  $11\frac{1}{2}$  x  $11\frac{3}{4}$  loose-leaf book and sheets, 2 in., on wooden table. R. 1, 1st floor. (1952)

129. APPLICANTS' IDENTIFICATION CARDS, 1935 to date. Form USES 350, showing case number, name and address of applicant, age, height, weight, occupational classification, and signatures of applicant and interviewer (duplicates). Arranged numerically by identification numbers. (Daily, official.) 3 x 5 cards, 1 ft. 6 in., in steel desk. Lobby, 1st floor. (1940)

130. CROSS REFERENCE INDEX FILE OF REGISTRATIONS, 1935 to date. Form USES 321, Employment Registration Card, showing name and address of applicant, occupational classification, telephone number, industrial classification, code, date of registration, identification number, age, height, and weight of applicant. Arranged alphabetically by names. (Daily, official.) 3 x 5 cards, 10 ft. 6 in., in steel desk. Lobby, 1st floor. (1939)

131. U. S. EMPLOYMENT SERVICE REGISTRATIONS OF COLORED MALES FOR SHELBY AND FAYETTE COUNTIES, 1935 to date. Form USES 310, showing name and address of applicant for work, telephone number, personal history, work for which qualified, occupational classification, employment record, placement and referral record, registration renewal date, educational history, signatures of applicant and interviewer, and date of interview. (Inactive records, occasionally; active ones, daily, official.) Arranged alphabetically by occupational classification and names. 5 x 8 cards, 12 ft., in wooden and steel card cabinets and steel desk. R. 3, basement. (1936)

132. CERTIFICATIONS OF ELIGIBILITY AND NOTICES OF CASE CHANGES, May - Dec. 1935. Form WPA 600, Certification Of Eligibility, showing case name and address, name of county, number of persons in case, telephone number, race or color, case number, whether relief was received in May 1935 or later, date of certification, name of case head, names of workers in family, date of birth, sex, marital status, and priority; and Form WPA 601, Notice of Case Change, showing name and address, effective date of notice, case number, telephone number, whether relief was received in May 1935 or later, number of persons in case, change in list of eligibility of workers, and comments. (Rarely, official.) 5 x 8 sheets, 1 ft., in wooden filing case. R. 4, basement. (1938)

133. APPLICANTS' IDENTIFICATION CARDS, Sept. 1935 to date. Form USES 350, showing case number, identification number, name and address, age, height, occupational classification, and signatures of applicant and interviewer. Arranged numerically by identification numbers. (Daily,

official.) 3 x 5 cards, 16 ft., in 9 wooden card cabinets and on steel table. R. 1, 1st floor. (1949)

134. APPLICANTS' IDENTIFICATION CARDS FOR FAYETTE COUNTY, Sept. 1935 to date. Form USES 350, showing name and address of applicant, age, height, weight, occupational classification, and signatures of applicant and interviewer. Arranged numerically by identification numbers. (Daily, official.) 3 x 5 cards, 6 in., in wooden card file. R. 1, 1st floor. (1947)

135. APPLICANTS' IDENTIFICATION NUMBERS FOR WHITE MALES, Sept. 1935 to date. List of U. S. Employment Service applicants showing identification numbers and names. Arranged numerically by identification numbers 35000-40000. (Daily, official.) 11 x 17 loose-leaf books, 1 in., in steel desk. R. 2, 1st floor. (1957)

136. MEMPHIS PUBLIC EMPLOYMENT CENTER CONTACT CARDS, Sept. 1935 to date. Form USES 330, made out by contact man at time of interview with employers, showing whether they want employees furnished, name and address of firm contacted, telephone number, names of persons interviewed, present personnel of firms, classification of firms, name of interviewer, attitude toward public employment service, and comments. Arranged alphabetically by industrial classifications and names of firms. (Daily, official.) 5 x 8 cards, 3 ft., in wooden card cabinets and on steel table. R. 2, 2d floor. (1963)

137. PLACEMENT CARDS OF PWA AND PRIVATE FIRMS IN SHELBY AND FAYETTE COUNTIES, Sept. 1935 to date. Form USES 315, showing name of employer, name and address of firm, telephone number, to whom to apply, duties required, education and experience requirements, personality and other requirements, type of position, number of openings, industrial classification, sex, age, duration of job, hours required to work, color and nationality, marital status, by whom placement order was taken, date, name of employer, sex, color, and age. Arranged alphabetically by names. (Daily, official.) 4 x 6 cards, 1 ft. 2 in., in steel card cabinets and on steel desk. R. 6, 1st floor. (1965)

138. PWA AND WPA WORK PROJECTS IN SHELBY AND FAYETTE COUNTIES, Sept. 1935 to date. WPA Form 401, Requisition For Workers; Form USES 371, Notification Of Referral Of Non-Relief Workers; work schedules and analysis of labor for each project; notifications of opening dates for bids for government projects; reports of force accounts of construction; and memoranda of contract awards. Arranged alphabetically by contractors' names. (Daily, official.)  $9\frac{1}{2}$  x 11  $\frac{3}{4}$  folders and variously sized forms, 2 ft., in wooden filing case. R. 6, 1st floor. (1966)

139. U. S. EMPLOYMENT SERVICE APPLICANTS' IDENTIFICATION CARDS FOR WHITE MALES, Sept. 1935 to date. Showing identification number of applicant, sex, and color. Arranged numerically 20001-26000. (Daily, official.) 11 x 17 loose-leaf book, 6 in., on steel desk. R. 6, 1st floor. (1967)

140. U. S. EMPLOYMENT SERVICE ASSIGNMENT SLIPS FOR SHELBY AND FAYETTE COUNTIES, Sept. 1935 to date. Form USES 325, showing employee's

name and address, identification number, date of assignment, case number, age, sex, date and hour to report to work, occupation, rate of pay per hour, project number, name of agency operating project, location of project, name of foreman or supervisor, and signatures of worker and assignment official. Arranged alphabetically by names. (Daily, official.) 4 x 6 sheets, 3 ft., in steel card cabinets. R. 4, 1st floor. (1961)

141. U. S. EMPLOYMENT SERVICE PLACEMENTS OF COLORED CLIENTS FOR SHELBY AND FAYETTE COUNTIES, Sept. 1935 to date. Form USES 315, covering skilled and unskilled labor, showing name and address of employer or firm, telephone number, to whom to apply, duties required, education and experience required, personality, type of position, number of openings, industrial classification, sex, age range, duration of jobs, hour required to work, color and nationality, marital status, by whom placement order is taken, and date of placement. Arranged alphabetically by names of individuals. (Older records, occasionally; current ones, daily, official.) 3 x 5 cards, 1 ft. 3 in., in wooden card cabinet, steel desk, steel file cabinet, and 2 steel drawers. R. 2, basement. (1935)

142. U. S. EMPLOYMENT SERVICE REGISTRATIONS FOR COLORED FEMALES, Sept. 1935 to date. Form USES 312, showing name and address of applicant, telephone number, personal history, work qualification, occupational classification, employment record, renewal dates, educational history, placement and referral records, and signatures of applicant and interviewer. Arranged alphabetically by occupational classifications and names. (Daily, official.) 5 x 8 cards, 2 ft. 6 in., in steel desk. R. 3, 1st floor. (1960)

143. U. S. EMPLOYMENT SERVICE REGISTRATION FOR WHITE FEMALES FOR SHELBY COUNTY, Sept. 1935 to date. Forms USES 310 and 312, registration cards, showing names and addresses of applicants, telephone numbers, work qualifications, occupational classification, employment records, registration renewal dates, educational histories, placement and referral records, signatures of applicants and interviewers, and dates of interviews. Arranged alphabetically by occupational classifications and names of individuals. (Daily, official.) 5 x 8 cards, 2 ft., in drawer of steel desk. R. 1, 1st floor. (1951)

144. CERTIFICATION OF ELIGIBILITY FOR RELIEF WORK, Nov. 1935. List of persons who have been certified for work relief, showing name and address, case number, and date of certification. Arranged alphabetically. (Occasionally, official.)  $8\frac{1}{2}$  x 11 sheets and 9 x 11  $\frac{3}{4}$  folders, 6 in., on wooden table. R. 1, 1st floor. (1955)

145. U. S. EMPLOYMENT SERVICE STATISTICAL COMPARISONS, Jan. 1936 - Jan. 1937. Covering men, women, and veterans of active registrations, showing new applicants, private placements, public placements, and other placements in professional, commercial, and industrial divisions, number of farm registration, number of placements, and number of field visits. Arranged numerically by dates. (Frequently, official.)  $9\frac{1}{2}$  x 11  $\frac{3}{4}$  folders and 11  $\frac{3}{4}$  x  $33\frac{1}{2}$  sheets, 6 in. R. 1, 1st floor. (1954)

146. REQUISITIONS FOR WORKERS FOR COLORED MALES, 1936 to date. Form WPA 401, Requisition For Workers, covering skilled and industrial



division of this employment center for laborers of PWA and federal housing projects; Form USES 325, Assignment Slip; and notifications of referrals of non-relief workers, list of workers referred to construction companies. Arranged alphabetically by names of companies and numerically by project numbers. (Inactive records, occasionally; current ones, daily, official.) 4 x 6 and 8 $\frac{1}{2}$  x 11 sheets, and 9 $\frac{1}{2}$  x 11  $\frac{3}{4}$  folders, 4 ft. 4 in., in wooden filing case. R. 1, basement. (1933)

147. PRIVATE PLACEMENTS, Jan. - Feb. 1937. Form USES 315, showing name and address of firm or employer, telephone number, duties of applicants, education and experience required, personality, physical, and other requirements, kind of position open, code number, domestic industrial classification, sex, age, duration of job, hours required to work, wages paid, nationality, by whom order for placement is given, and referral record. Arranged alphabetically by names. (Daily, official.) 4 x 6 cards, 3 in., in steel desk. R. 6, 1st floor. (1964)

#### NASHVILLE

##### NATIONAL REEMPLOYMENT SERVICE STATE REEMPLOYMENT DIRECTOR

Chamber of Commerce Bldg., 315 Fourth Ave. North

This office was established in July 1933. By an act of the Tennessee Legislature, a state appropriation matched by federal funds, resulted in establishment of Tennessee State Employment Service, which was taken over by the state with three district offices located in Memphis, Nashville, and Chattanooga. The office was housed in the Cotton States Building from July 1933 to March 15, 1936; in the Bennie-Dillon Building from March 15, 1936 to August 15, 1936, at which time it moved to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

148. NRS CIRCULAR LETTERS, 1933 to date. (Occasionally, official.) 9 x 12 folders, 8 ft., in steel filing case. R. 205. (2555)

149. PERSONNEL INDEX CARDS, 1933 to date. Showing name, address, and number of applicants for employment. Arranged alphabetically. (Daily, official.) 3 x 5 cards, 6 in., in wooden card tray. R. 202 (2554)

150. GENERAL CORRESPONDENCE, 1933 to date. Regarding employment service, Washington, farm employment service, WPA, Bureau of Public Roads, apprentice training, civil service, state highway projects in various counties, stock inventories, wages and hours, pay roll statistics, office reports, condition of files, requisition for forms, project maps, relief requisition, NRS placement figures, and reports. Arranged alphabetically and by dates. (Frequently, official.) 9 x 12 folders, 27 ft., in steel filing cases. Rs. 202 and 205. (2551)

151. NRS EXPENSE VOUCHERS, 1933 to date. Standard Form 1034-A, with correspondence and bills. Arranged alphabetically by districts. (Frequently, official.)  $8\frac{1}{2}$  x 11 sheets, 2 ft. 8 in., in steel filing case. R. 202. (2552)

152. APPLICATIONS FOR EMPLOYMENT, 1934 to date. Form 930 BLS, showing total of men and women, color, whether veterans, non-veterans, of relief. Arranged by dates. (Weekly, official.)  $11\frac{1}{2}$  x 16 loose-leaf books, 1 ft., on desk. R. 205. (2553)

153. NRS PAY ROLLS, 1934 to date. Standard Forms 1013-C and 1013-D, showing name, address, and amount of work done. Arranged by districts. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 202. (2550)

154. CLEARANCE CORRESPONDENCE OF NRS OFFICES IN DIFFERENT STATES, 1935 to date. Correspondence and telegrams of eleven districts. Arranged by subjects and districts. (Frequently, official.) 9 x 12 folders, 3 ft., in steel filing case. R. 202. (2556)

155. STATISTICAL REPORTS OF APPLICATIONS FOR EMPLOYMENT, 1935 to date. USES Form 300 and 302, summary of activities. Arranged by dates. (Weekly, official.)  $9\frac{1}{2}$  x 12 envelopes, 8 ft., in steel filing case. R. 205. (2549)

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
COMMERCIAL AND PROFESSIONAL DIVISION  
222 Capitol Blvd.

This office was established in August 1935 at its present address. All records are retained; none has been lost, destroyed, or sent to Washington.

156. INDEX CARDS TO APPLICATION FOR EMPLOYMENT, Aug 11, 1933 to date. NRS Form 3, showing name, address, occupational classification, telephone number, and comments. Arranged alphabetically. (Active records, daily; inactive ones, rarely, official.) 3 x 5 cards, 8 ft., in card cabinet and in tray in desk. 1st floor. (2054)

157. REGISTRATION AND APPLICATION RECORD CARDS, Aug. 11, 1933 to date. Form USES 311-NRS-1, showing name, address, telephone number, age, color, veteran, occupational classification, date, height, weight, physical condition, if married, number of dependants, whether applicant owns car, last four employers, education, degrees received, and full history of applicant. Arranged alphabetically. (Daily, official.) 5 x 8 cards, 10 ft., in card cabinets. 1st floor. (2052)

158. APPLICANTS' IDENTIFICATION CARDS, 1935 to date. USES Form 350, showing registration number, identification number, name, address, age, height, weight, classification, and date. Arranged alphabetically. (Daily, official.) 3 x 5 cards, 6 in., in metal drawer. 1st floor. (2053)

159. GENERAL CORRESPONDENCE, Aug. 1935 to date. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 1 ft. 3 in., in steel filing case. 1st floor. (2055)

160. PLACEMENT CARD RECORD, Mar. 1936 to date. USES Form 315, showing name of firm or employer, position, classification, sex, age, wages per week, color, married or single, personality and other requirements, education required, hours, and duties. Arranged alphabetically. (Rarely, official.) 4 x 6 cards, 3 in., in desk drawer. 1st floor. (2050)

161. CONTACT CARD RECORD OF EMPLOYERS, Apr. 1936 to date. USES Form 330, showing name of firm and address, name of head of firm and person interviewed, comments, and other information to be given when card record is completed. Arranged alphabetically. (Frequently, official.) 5 x 8 cards, 8 in., in desk drawer. 1st floor. (2051)

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
INDUSTRIAL DIVISION  
306 2d Ave. North

This office was established August 1, 1933. It was housed at 606 Broad Street from August 1, 1933 to July 1934; at 110 Demonbreum Street from July 1934 to October 1934; at 204 Fourth Avenue North from October 1934 to December 15, 1935, at which time it moved to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

162. ASSIGNMENT AND IDENTIFICATION CARD, 1933 - 1934. CWA Form L-5, showing name and address, sex, time to report for work, and name of foreman. (Rarely, official.) 4 x 6 cards, 8 in., in wooden card cabinet. 1st floor. (2045)

163. CROSS INDEX TO APPLICANTS' REGISTRATION AND CERTIFICATION RECORDS, Aug. 11, 1933 to date. Forms NRS 3 and 321, showing names and addresses, occupations, classifications, and remarks covering white and colored registrants. Arranged alphabetically. (Frequently, official.) 3 x 5 cards, 75 ft., in steel card cabinets and in 4 trays. 1st floor. (2044)

164. GENERAL CORRESPONDENCE, Aug. 1933 to date. Correspondence and telegrams. Arranged alphabetically. (Older records, seldom; later ones, frequently, official.) 9 x 12 folders and packages, 11 ft., in wooden and steel filing cases. 1st floor. (2043)

165. REGISTRATION CARDS OF APPLICANT FOR EMPLOYMENT, 1933 to date. Forms USES 310, 312, and 326 covering white, colored, and veterans, showing name and address, telephone number, age, date, height, weight, physical condition, past employment, number of dependents, education, full history of applicants, and qualifications. Arranged alphabetically

by counties. (Frequently, official.) 5 x 8 cards, 77 ft., in steel and wooden boxes and in steel and wooden trays. 1st floor. (2046)

166. ASSIGNMENT SLIPS OF WORKS PROGRAM NON-RELIEF APPLICANTS, July 1, 1935 to date. Form WPA 403, showing name and address, identification number, date, kind of work, project number, location of project, cause for change, and explanation; Form USES 325, Assignment Slip, giving same information and rate per month. Arranged alphabetically. Index.  $5\frac{1}{2}$  x 8 folders, 2 ft., in wooden tray. 1st floor. (2049)

167. CERTIFICATION OF ELIGIBILITY, July 1, 1935 to date. FERA Form 600, Certification of Eligibility, showing case number, name and address, relief district, county, number of persons in case, race and color, date of certification, date of birth, sex, occupation, names of other members of family, relationship to head, and comments; USES Form 325, Assignment Slip; and WPA Form 403, Notice of Change In Work Status. Arranged alphabetically. Index. (Frequently, official.)  $5\frac{1}{2}$  x 8 folders, 43 ft. 6 in., in pasteboard trays and in wooden tray. 1st floor. (2047)

168. APPLICANTS' IDENTIFICATION CARDS, Aug. 10, 1935 to date. Form USES 350, showing case and identification numbers, name and address, age, height, weight, and classification. Arranged by counties. (Frequently, official.) 3 x 5 and  $4\frac{1}{2}$  x 7 cards, 22 ft. 4 in., in steel card cabinet, 6 steel drawers on table, wooden boxes, and in wooden tray on table. 1st floor. (2048)

#### PARIS

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
Old Commercial Bank Bldg., Poplar St.

This office was established in 1933 at its present address. It has jurisdiction over Henry, Benton, Weakley, Humphreys, Houston, and Stewart Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

169. CORRESPONDENCE, 1933 to date. Between this office, state and national officials in CWA, TERA, TWC, PWA, and WPA at Nashville. Arranged alphabetically by names. (Frequently, official.)  $8\frac{1}{2}$  x 10 envelopes, 5 ft., in desk drawer and on desk. Rs. 3 and 4, 2d floor. (1)

170. ASSIGNMENT CARDS, 1934 to date. WPA Form 325, Assignment Slip; WPA Form 402, Reassignment Slip; and WPA Form 403, Notice of Change In Work Status. Filed alphabetically by names of clients under counties. Index. (Daily, official.) 4 x 6 cards, 7 ft., in wooden trays. Rs. 3 and 4, 2d floor. (2)

171. CERTIFICATIONS, 1934 to date. FERA Form 600, Certification of Eligibility, FERA Form 601, Notice of Case Change; and FERA Form 602, Cancellation of Certification. Index. (Daily, official.) 5 x 8 bundles, 4 ft., in pigeonholes. Rs. 3 and 4, 2d floor. (4)

172. IDENTIFICATION CARDS, 1934 to date. Showing name and address of each client, occupation, case and identification numbers, age, height, weight, date of registration, and state and county numbers. Filed numerically by counties. Index. (Frequently, official.) 3 x 5 cards, 2 ft., in wooden cabinet. Rs. 3 and 4, 2d floor. (5)

173. REGISTRATION AND INDEX CARDS, 1934 to date. Registration cards, showing name and address of client, case and identification numbers, date of registration, and full history of work experience. Filed by occupations. 3 x 5 card index. (Daily, official.) 5 x 8 cards, 25 ft., in steel filing cases and wooden cabinet. Rs. 3 and 4, 2d floor. (3)

174. REGISTRATION LIST, 1934 to date. Arranged alphabetically by counties and numerically by identification numbers. Indexed. (Frequently, official.) 9 x 12 vol., 3 in., on desk. Rs. 3 and 4, 2d floor. (7)

175. STATISTICAL REPORTS, 1935 to date. Weekly reports covering new registrations, cancellations, and renewals. (Frequently, official.)  $5\frac{1}{2}$  x  $8\frac{1}{2}$  and  $8\frac{1}{2}$  x 11 bundles, 2 ft., in wooden filing case. Rs. 3 and 4, 2d floor. (6)

#### UNION CITY

NATIONAL REEMPLOYMENT SERVICE  
DISTRICT REEMPLOYMENT DIRECTOR  
City Hall

This office was established in 1933 at its present address. All records have been retained; none has been lost or destroyed. Reports are sent to Washington.

176. ASSIGNMENT RECORDS, 1934 to date. FERA Form 600, Certification of Eligibility; FERA Form 601, Notice of Case Change; FERA Form 602, Cancellation of Certification and Eligibility; WPA Form 325, Assignment Slip; WPA Form 402, Reassignment Slip; and WPA Form 403, Change Of Work Status. Index. (Daily, official.) Various sized slips, 21 ft., in steel filing cases and in wooden drawers. 2d floor. (9)

177. CORRESPONDENCE, 1934 to date. With state headquarters office, contractors, and applicants; and procedure and financial reports. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. 2d floor. (8)

178. IDENTIFICATION CARDS, June 1934 to date. Showing name, address, occupation, date of registration, state and county number, case number, identification number, age, height, and weight. Index. (Frequently, official.) 3 x 5 cards, 6 ft., in wooden filing boxes. 2d floor. (11)

179. INDEX CARDS, June 1934 to date. Showing name, address, occupation, relief number, identification number of client. Filed by occupations. (Daily, official.) 3 x 5 cards, 29 ft., in steel filing cases and in wooden boxes. 2d floor. (12)

180. REGISTRATION CARDS, June 1934 to date. Showing client's name, address, case number, identification number, date of registration, and full history of work experience. Index. (Daily, official.)  $5\frac{1}{2}$  x  $8\frac{1}{2}$  cards, 35 ft., in steel and wooden filing cases. 2d floor. (10)

PUBLICATIONS PREPARED BY THE  
LOUISIANA HISTORICAL RECORDS SURVEY  
DIVISION OF COMMUNITY SERVICE PROGRAMS  
WORK PROJECTS ADMINISTRATION

INVENTORIES OF STATE ARCHIVES

Series II. The Judiciary.

- No. 2. The Supreme Court of Louisiana. (vii, 59 p. mimeo.,  
April 1941)

INVENTORIES OF PARISH ARCHIVES

- No. 2. Allen. (iv, 91 p. mimeo., June 1938)  
No. 6. Beauregard. (v, 105 p. mimeo., October 1940)  
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No. 10. Calcasieu. (iv, 113 p. mimeo., March 1938)  
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\*No. 26. Jefferson. (iv, 437 p. mimeo., January 1940)  
No. 26. Jefferson: A Brief History. (Reprinted from "A Brief History  
of Jefferson Parish," in Jefferson Parish Yearly Review, 1939,  
pp. 127-183; ix, 25 p. mimeo., April 1940)  
No. 28. Lafayette. (iv, 118 p. mimeo., March 1938)  
No. 35. Natchitoches. (v, 180 p. mimeo., September 1938)  
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No. 38. Plaquemines. (iii, 228 p. mimeo., August 1939)  
No. 44. St. Bernard. (iii, 166 p. mimeo., December 1939)  
\*No. 45. St. Charles. (ii, 117 p. mimeo., November 1937)  
No. 55. Terrebonne. (xiii, 169 p. mimeo., May 1941)  
No. 59. Washington. (vi, 365 p. mimeo., March 1940)

INVENTORIES OF MUNICIPAL ARCHIVES

- Town of Franklinton. (x, 53 p. mimeo., April 1941)

MANUSCRIPTS PUBLICATIONS

"Guide to Depositories of Manuscript Collections in Louisiana,"  
Louisiana Historical Quarterly, XXIV (1941), 305-353. Not  
distributed separately.

\*Guide to the Manuscript Collections in Louisiana:

The Department of Archives. Vol. 1. (iv, 55 p. mimeo.,  
August 1940)

\*Guide to Manuscript Collections in the Department of Archives, Louisiana  
State University. Vol. 1. (2nd ed., vi, 103 p. multi.,  
December 1940)

\*Calendars of Manuscript Collections in Louisiana:

Series 1. The Department of Archives: No. 1. Taber  
Collection. (12 p. printed, May 1938)

An Inventory of the Collections of the Middle American Research Institute:

- \*No. 1. Callender I. Fayssoux Collection of William Walker Papers.  
(ii, 28 p. mimeo., May 1937)
- \*No. 2. Calendar of the Yucatecan Letters. (viii, 240 p. mimeo.,  
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- \*No. 3. Maps in the Frederick L. Hoffman Collection. (viii, 146 p.  
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Transcriptions of Manuscript Collections in Louisiana:

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- Vol. II. 1769-1781. (x, 184 p. mimeo., December 1940)
- Vol. III. 1781-1792. (x, 166 p. mimeo., March 1941)
- Vol. IV. 1793-1796. (xiii, 140 p. mimeo., June 1941)
- Vol. IX. [1812]. (ii, 108 p. mimeo., February 1941)

"Mississippi River Ice at New Orleans," Louisiana Historical Quarterly,  
XXI (1938), 349-353. Not distributed separately.

AMERICAN IMPRINTS INVENTORY PUBLICATIONS

Location Symbols for Libraries in the United States. (v, 258 p. mimeo.,  
October 1939)

Location Symbols for Libraries in the United States, Additions and  
Corrections. (36 p. mimeo., January 1941)

CHURCH ARCHIVES PUBLICATIONS

Church Directories

\*Directory of Churches and Religious Organizations in New Orleans.  
(iv, 96 p. mimeo., March 1941)

TRANSCRIPTIONS OF PARISH RECORDS OF LOUISIANA

No. 24. Iberville Parish: Series I. Police Jury Minutes.

- \*Vol. 1. 1850-1862. (xlvi, 188 p. mimeo., April 1940)
- \*Vol. 2. 1880-1901. (lxxvii, 361 p. mimeo., May 1940)
- \*Vol. 3. 1901-1916. (lxxxii, 468 p. mimeo., July 1940)
- \*Vol. 4. 1916-1925. (l, 281 p. mimeo., October 1940)
- \*Vol. 5. 1925-1936. (cviii, 613 p. mimeo., March 1941)

No. 26. Jefferson Parish: Series I. Police Jury Minutes.

- \*Vol. 1. 1834-1843. (xxxvii, 237 p. mimeo., June 1939)
- \*Vol. 3. 1858-1870. (liv, 319 p. mimeo., November 1939)
- \*Vol. 3-A. 1871-1884. (lix, 347 p. mimeo., January 1940)
- \*Vol. 4. 1870-1879. (lxix, 370 p. mimeo., March 1940)
- \*Vol. 5. 1879-1888. (lxvi, 386 p. mimeo., April 1940)
- \*Vol. 6. 1889-1895. (lxvi, 400 p. mimeo., April 1940)
- \*Vol. 7. 1895-1904. (liii, 480 p. mimeo., June 1940)
- \*Vol. 8. 1905-1912. (lvii, 342 p. mimeo., July 1940)
- \*Vol. 9. 1912-1918. (lv, 492 p. mimeo., September 1940)



- \*Vol. 10. 1918-1924. (lxxx, 532 p. mimeo., September 1940)
- \*Vol. 11. 1924-1929. (lxxxv, 650 p. mimeo., September 1940)
- \*Vol. 12. 1930-1935. (lxiv, 622 p. mimeo., November 1940)
- \*Vol. 13. 1935-1938. (xlix, 545 p. mimeo., February 1941)

No. 44. St. Bernard Parish: Series I. Police Jury Minutes.  
Vol. 1. 1870-1877. (xl, 107 p. mimeo., July 1941)

MISCELLANEOUS PUBLICATIONS

\*County-Parish Boundaries in Louisiana. (vi, 139 p. mimeo.,  
October 1939)

\*Judicial and Congressional District Boundary Law in Louisiana.  
(ii, 90 p. multi., October 1939)

\* Denotes out of print.

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SURVEY OF FEDERAL ARCHIVES  
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No. 23. MISSISSIPPI

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No. 41. TENNESSEE

- Series II. The Federal Courts (vii, 89 p. mimeo., December, 1939)
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- Series XVI. The Farm Credit Administration (iii, 51 p. mimeo., April, 1941)
- Series XVII. The Miscellaneous Agencies (vi, 85 p. mimeo., May, 1941)

MISCELLANEOUS

- A History of the U. S. Custom House, New Orleans (ii, 58 p. mimeo., June, 1941)
- Ship Registers and Enrollments of New Orleans, Louisiana, Vol. I. 1804-1820 (xv, 171 p. mimeo., June, 1941)

