

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, September 21, 1943.

The Board of Trustees of the University of Kentucky met in President Donovan's office at 10:00 a.m., Tuesday, September 21, 1943. The following members were present: Governor Keen Johnson, Robert Tway, R. P. Hobson, John Brooker, H. D. Palmore, Lee Kirkpatrick, Judge Harry W. Walters, Marshall Barnes and H. S. Cleveland. President H. L. Donovan and Comptroller Frank D. Peterson were present.

A. Approval of the Minutes.

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- 1. Upon motion duly made, seconded and carried, the minutes of the Board of Trustees for June 4, 1943, and the minutes of the Executive Committee for June 25, July 16, and August 20, 1943, were approved as published.

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B. Approval of Granting of Degrees.

President Donovan submitted and recommended approval of list of candidates for various degrees as follows:

COLLEGE OF ARTS AND SCIENCES
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

- | | |
|---------------------------------|--------------------------------|
| Perry Ronald Adams | Mary Louise Morris |
| Joan Childers Ashby | Virginia Henderson Myers |
| Olga Pennebaker Baker | Margaret Ellen Nelson |
| Marian Tucker Blythe | Ida Moore Schoene |
| James Hiram Carroll | Julia Maxine Shenk |
| Thomas Fredric Erwin | William Tecumseh Stafford, Jr. |
| Anne Elizabeth Livingston Fryer | Willie Silvers Steinfort |
| Mildred Schaffner Miller | Louise Carroll Thompson |

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

- | | |
|------------------------|------------------------------|
| John Carter Armstrong | George Franklin Doyle |
| Henry Lewis Batsel | John Anthony Hyatt |
| Benjamin Cohen | Norma Constance Dury McMahan |
| Ralph Bourne Congleton | Glenn Elwood Mohney |
| Cecil Blaine Donnelly | Joseph Gant Stites, Jr. |

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN
INDUSTRIAL CHEMISTRY

Wharton Nelson

CANDIDATE FOR THE DEGREE OF BACHELOR OF ARTS IN
JOURNALISM

Mary Jessica Gay

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN
MEDICAL TECHNOLOGY

June Virginia Nicholson

COLLEGE OF AGRICULTURE AND HOME ECONOMICS
CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
AGRICULTURE

Newton Romey Bardwell, Jr.
Lloyd LaVerne Bucy

Orvel Harl Cockrel
John Robert Kibler

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
HOME ECONOMICS

Rebecca Jane Baker
Margaret Eleanor Graham
Sallye Raye Hobbs Hill
Luella Lawrence

Allie Roberta Sanderson
Virginia Lee Skidmore
Dorothy Gene Smither
Dorothy Weller

COLLEGE OF ENGINEERING
CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
CIVIL ENGINEERING

Paul Richard Schubert
James Arvle Thacker

James Alston Weak

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
ELECTRICAL ENGINEERING

James Robert Boyd
Ralph Donald Jessee

Birney Strange Layson
Joseph Russell Twinam

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
MECHANICAL ENGINEERING

Robert Bradbury Arnold
William Cullen Bryant

Andre Johannes Meyer, Jr.

COLLEGE OF EDUCATION
 CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS
 IN EDUCATION

Martha Dean Arnett	Mae Dotson Irick
John Worthington Barnett	Alice Mamie Kennedy
Ethel Brooks Koger Beckham	John Dean Minton
Virginia Kathryn Carroll	Opal Joy Rader
Mary Vance Day	Dorothy Gaynell Riddle
Roberta Josephine Edmonds	Elizabeth Shaikun
Margaret Grace Elrod	Rose Evelyn Smith
Edith Marie Rice Guyn	Julian Abbott Smither
Allene Barbara Herschling	Elsie Mae Stephens
Cemira Mabel Howard	Ruth Carolyn Waldman
Peggy Jean Howard	Helen Lee Williams

COLLEGE OF COMMERCE
 CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
 IN COMMERCE

John Calhoun Clarke	Carroll Lee Sweeney
Page Morris Davis	Eunice Faye Turner
Evelyn Wilson Page	

GRADUATE SCHOOL
 CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

Elsie Temple Church	Alice Marie Kruse
Fred Eugene Conn	Heinz Hermann Seelbach
Cyrus Edgar Greene	Martha Porter Fogle Sommers
Charles Wesley Juergensmeyer	

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Kathryn Challinor	Russell Aubrey Hunt, Jr.
Wendell Parker Cropper	Dorris Jeannette Hutchison
Henry Thomas Eigelsbach	Dirk Verhagen

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE IN
 PUBLIC HEALTH

Charles Elsey Tucker

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE IN
 HOME ECONOMICS

Virginia Corbin Ritchie	Cleota Hedde Woodall
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CANDIDATE FOR THE DEGREE OF CIVIL ENGINEER
 Robert Charles McDowell

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS IN EDUCATION

Otho Archester Adams
 John D. Bowling
 Mary Ellen Boyd
 Mary Logan Cline
 Virgie Wynn Craft
 Evelyn Bruington Crick
 Eleanor Rhoads Dixon
 Mary Helen Dodson
 Cary Taylor Duckett
 Irene Josephine Elliott
 Grace Humphrey Fulk
 George Henry Hale
 Lovell Cleveland Harwell

Verda Rema Head
 Louise Henley
 Mabel Lee Hill
 Edward Raymond Holley
 Minnie Frances Humphrey
 Myra Elaine Jones
 Harold Homer Margason
 Emma May Osborn
 Belle Hearn Riley
 Aileen Amanda Schmitke
 Ruth Lang Smith
 Martha Brittain Steele

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2. Upon motion duly made, seconded and unanimously carried, the recommendation of the President and the Faculty of the University was concurred in and the degrees were authorized and granted.

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C. Stoll Field to Be Used by Henry Clay High School.

President Donovan submitted a request from the Henry Clay High School which was received through Mr. B. A. Shively, Athletic Director, for permission to use Stoll Field to play the home games of the Henry Clay High School football team for the season of 1943. The conditions under which the request was made were set forth in a letter received from Mr. Shively.

September
 Twenty-first
 1 9 4 3

Dr. H. L. Donovan, President
 University of Kentucky

Dear Dr. Donovan:

I wish to recommend that Henry Clay High School be given permission to use Stoll Field to play their home football games this fall. At the present time they only have four games that they desire to play on our field. I would suggest that they be given permission to use the field under the following conditions:

1. No rental will be charged for the use of the stadium.
2. They assume the cost of the installation of lights.
3. They will be responsible for all damage that is done as the result of the games.
4. They assume the cost of paying a University electrician to look after the lights at each game.
5. Henry Clay will assume all responsibility in regard to accidents or injuries sustained during these games.

Sincerely yours,

(Signed) B. A. Shively
Athletic Director

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3. Upon motion duly made, seconded and carried,
the recommendation was approved.

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D. Quarterly Report of the President.

The President made the following report to the Board:

(a) Freshman Dormitories.

"Boys are entering the University at an earlier age than in former years. Some of these boys are sixteen, many more are seventeen and but few are over eighteen years of age. At the University we have had no fixed policy with regard to their living arrangements. The freshman boys have sought rooms where they could be found. A large number of them were able to get rooms in the dormitories, another group went to rooming houses in the community, while others were admitted to the fraternities shortly after their arrival on the campus. These young boys have had no more supervision or direction than the older men in the University. As a result of this lack of supervision I suspect many of them have developed habits that have not been conducive to good work and some of them may have had to drop out of the University when a little supervision of their living during the first year they were in the University might have helped them to succeed with their work.

"After holding many conferences with members of our staff regarding the desirability of requiring all freshman

boys, except those who live at home or commute from nearby towns, to live in the dormitories, I concluded to take this problem to the Faculty of the University for its consideration. After deliberation, the Faculty passed a resolution approving the policy, and suggested that it should be put into operation when the dormitories now occupied by soldiers are vacated.

"If the Board will approve this policy which we think is wise, it will mean that the entering freshmen will be required to spend their first year as residents of the dormitories, with the exception of those who live at home or who commute. The Dean of Men should have the power to make an exception for a boy who had a job which would enable him to earn his board and room elsewhere. This would mean that boys could not leave the dormitories to live in fraternity houses during their first year at the University. If approved, such a policy will strengthen the fraternities in the long run as well as improve the scholarship of freshmen. The dormitories would under this plan be given somewhat closer supervision than they have had heretofore.

"In former years, there has been a wide range in the ages of the men occupying the dormitories. Freshmen and graduate students roomed alongside each other, sometimes together. The football men were assigned to a part of one of the dormitories. If approved, the new plan would place together those young men of about the same age and educational level. This would make a more homogeneous grouping which would enable the University to serve better the needs of all men students. The football men would be moved out of the dormitories and domiciled in the apartment houses recently acquired by the University.

"The plan under consideration would postpone formal pledging of freshmen by fraternities until the expiration of the first quarter which would be about Christmas. This would give the fraternities a better opportunity to judge the quality of men and enable them to make a wiser selection. It would, also, avoid the emotional disturbance so many young men experience on entering college when they suddenly find themselves the center of attention with several fraternities rushing them at the same time. This is a trying experience even for a level-headed boy, especially at a time when he is required to make many new adjustments to become a good citizen of the college community.

"At the end of the freshman year young men would have to move to a fraternity house or secure a room in a home in the community. After a year in the University a boy would be better prepared to seek satisfactory living arrangements in Lexington. It is our judgment that the present dormitory facilities will just about take care of the freshmen for a year or two after the war is over. We shall need additional dormitories to carry out this program if the University experiences the growth which we anticipate.

"This policy has for a number of years applied to the freshman women in the University. No young woman has been permitted during her freshman year to reside in a sorority or a room/house in Lexington. All freshman girls have been required to reside in the residence halls.

"I should like to ask you to approve the following resolution:

Men of the freshman class, except those living at home or commuting and those given special permission by the Dean of Men, must reside in the University dormitories. Freshman boys will not be permitted to reside in fraternity houses.

"The University, in the future, should give more consideration to the places men live. Our attention has recently been called to some of the living quarters where University men have resided which are far below the standard conducive to health and safety. These places are privately owned. The lack of adequate residence halls at the University for men has resulted in over-crowding of rooming houses in the neighborhood of the University, as well as the renting of places inadequately equipped for a decent standard of living. All rooms for rent to University students should be periodically inspected by the proper official of the University, and required to meet minimum standards with respect to furniture, sanitation, et cetera.

"The fraternity houses, also, need closer supervision. An inspection of these houses, by a committee of the faculty at the time they were being closed as the boys were leaving for the army, revealed many undesirable conditions that were not conducive to the development of culture, refinement and gracious living.

"The State of Kentucky should at an early date recognize that the University is in need of dormitories where the proper standards of living can be afforded the students at costs they can pay."

There was some discussion of the report as made, and the recommendation of the President for men of the freshman class to be housed in the University dormitories. The Board took the following action:

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4. It was moved by H. S. Cleveland, seconded by John W. Brooker, and unanimously carried, that the following resolution be passed:

Men of the freshman class, except those living at home or commuting or those given special permission by the Dean of Men, must reside in the Men's Dormitories. Freshman boys will not be permitted to reside in the fraternity houses.

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(b) University of Kentucky Press.

"For more than a year the University has been studying the advisability of establishing a University of Kentucky Press similar to the Press of the University of North Carolina, the University of Oklahoma, Louisiana State University, the University of Texas, and many others. Some months ago the Haggin Fund Publications Committee was requested to study this question thoroughly and make a recommendation on it. The report of the Committee recommends that the University establish a University of Kentucky Press, and that all of the publications of this institution, except those of the Experiment Station, bear the imprint of the University of Kentucky Press, regardless of whether they are paid for out of State funds or from the Haggin Fund. If approved, the acceptance of manuscripts for publication will remain in the hands of the Haggin Fund Publications Committee, while materials prepared for monographs in the field of anthropology and archaeology, education, and business will be published as at present on the recommendation of the individuals responsible for these agencies, and they will continue to be paid for out of State funds set aside for this purpose.

"If you adopt this recommendation, the Department of University Extension is to become the central distributing agency for these publications. It will be the responsibility of this Department to publicize the books and monographs published, sell and distribute them and to take care of all the business transactions involved in securing an adequate distribution of the books and monographs published under the imprint of the University of Kentucky Press.

"It is our desire to start this new venture modestly with the hope that it will develop sufficiently in time to require the attention of an editor. At present we do not believe it is desirable to go to the expense of employing the services of an editor, but leave this responsibility to the Haggin Fund Publications Committee. If there is sufficient interest in this project to make it a success, the services of an editor for University publications will be required in due time.

"I recommend that the Board of Trustees authorize the establishment of a University of Kentucky Press. "

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5. Upon motion duly made, seconded and unanimously carried, the recommendation of the President that a University of Kentucky Press be established is approved.

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(c) University of Kentucky's Educational Program for Soldiers.

"Last September, a year ago, the University of Kentucky entered into a contract with the War Department for the training of young men in four phases of engineering. The 1525th Service Unit was organized when a number of men were sent from the school that had originally been located at Fort Belvoir, Virginia. These men were bivouacked at the Phoenix Hotel. The College of Engineering was responsible only for the instruction given to this group of soldiers. It was necessary to employ temporarily approximately sixty new staff members. The school opened with an attendance of 133 on September 21 and it gradually increased every two weeks in size until it reached a maximum of approximately a thousand men.

"After the organization of the ASTP last spring the War Department decided that it would not need this unit and it prepared to disband it on September 18. During this period of approximately a year the University has trained for the Army 2992 soldiers. After twelve weeks of intensive training these men left here to go to all parts of the world and serve with troops. It is impossible to calculate the value this training has been to the Army in the preparation of men for various technical jobs. This is a contribution our institution has made to the war effort. I think we can always look with pride upon the work the University did in training these men.

"Last winter the War Department decided that it would send 150,000 men back to the colleges and universities for preparation for various types of service in which the Army needed highly trained men. The University was one of the first institutions in this country to receive a group of men under the ASTP. In May 573 men enrolled in the 1548th Service Unit of the ASTP at the University for basic and advanced training in engineering. This number has increased until we have at the present time 1206 men in the ASTP. These soldiers are taught by regular staff members. They are bivouacked on the college campus and fed in the University Commons. These boys are a select group all under the age of 22. Approximately 400 of them are in the Army Reserve and these boys in this group are only 17 years of age. They will be inducted into the Army when they reach their 18th birthdays. There has never been a more intelligent group of young men enrolled in the University than these boys. Some of them will remain in the institution for a period of two years before completing the requirements outlined by the Army in their curriculum for the training of engineers.

"The professors at the University have shown a magnificent spirit in undertaking the instruction of these boys. The Army requires a much heavier teaching load than the faculty has been in the habit of carrying in time of peace. We have had no complaint from the staff about this excessive load and they have entered upon their duties with a patriotic zeal and a devotion that is inspiring to those of us who work with them.

"This program of training will probably continue until the war is over. Before it is abandoned the Veterans Administration will very likely be asking us to receive men who are to be given further educational preparation before they are mustered out of the service. It is my opinion that the University will for several years to come be educating soldiers or war veterans. There is a great deal of evidence that leads us to believe that the Federal Government will send back to the schools and colleges large numbers of men whose education was interrupted by Selective Service."

The above section of the report was discussed and ordered received and made a part of the minutes.

(d) Future Building Program.

"President James D. Hoskins of the University of Tennessee predicted at a recent meeting of the Board of Trustees of that institution that the enrollment of Tennessee would be doubled, perhaps trebled, after the war. He recommended that plans be drawn now to meet post-war building requirements and asked for a capital outlay expenditure of \$5,850,000.

"If President Hoskins' predictions are accurate, and I think there are good reasons to believe they are, the University of Kentucky will likewise double its enrollment after the termination of hostilities. Institutions of higher education had an increase of 84% immediately following the First World War. More than 200,000 young Kentuckians are now in the armed forces of the nation. Many, many thousands of these boys have been called out of the high schools, colleges and universities. Their education has been interrupted. They recognize that they are not fully prepared to meet the duties and responsibilities of civilian life, and when the war is over they will return to the colleges and universities for further instruction. A grateful government will recognize the sacrifice they have made and will in all probability muster many of these men out of military service through the colleges and universities. It will be cheaper to send them to school for a period than it will be to permit them to become members of an army of unemployed. Business, industry and agriculture can hardly adjust their affairs to absorb all who will seek employment once the war comes to an end. Our University should be making its plans to receive these men with a view of assisting them in their re-education. The faculty is already attempting to anticipate the instructional problems that will have to be met. The Board of Trustees should be planning to meet the financial and housing problems that will assuredly be needed to take care of the attendance of the University after the war.

"We should request the State of Kentucky to appropriate at each biennial meeting of the General Assembly funds sufficient to construct at least one building every two years until the building program of the University has been completed. The casual visitor passing over the campus may conclude that we already have a big plant, but I assure you that when our plant is compared with the plants of many other state universities, it is comparatively small. My distinguished predecessor, Dr. Frank L. McVey, reporting to the Trustees for the biennium 1935-37, said: 'The total sum of money voted by the legislature for construction at the University in seventy-two years of history is \$1,234,000. There are five buildings on the campus that are more than fifty years old, there are ten that are more than thirty years old. These buildings were not well constructed in the beginning, but are still being used to full capacity.'

"Since that time, the General Assembly has appropriated during Governor Johnson's administration, \$400,000 for capital outlay, which makes the total appropriation for capital outlay made by the General Assembly of Kentucky during our entire history not more than \$1,650,000. All the other buildings on the campus have been constructed out of Federal funds or out of savings from the general appropriation for maintenance and operation, or on a plan of amortization. I feel confident that no other state university in America has had less money appropriated directly for the building of its plant than the University of Kentucky. Many of the old buildings which we have are dilapidated, and in some cases they have been declared to be unsafe.

"We have so few dormitories that the University is unable to house but a small fraction of those who are in attendance in normal times. If we had adequate dormitories at this time, there would be many hundreds of additional soldiers enrolled here at present for instruction. The appropriation made by the last General Assembly for capital outlay, with which we had intended to erect a field house, has been used to acquire the site for this building and to pay off the bonds on the men's dormitories in order that the University might own these buildings which it has been renting for a number of years. No construction has been possible since these funds were appropriated by the last General Assembly.

"The field house is still on our agenda. Many promises have been made regarding its construction. Many of the citizens of our state think of it as the next building that should be constructed on the campus. It will be difficult to secure appropriations for other buildings until we succeed in getting this project completed.

"I have always had a feeling that the field house should be a combination auditorium-field house. The University is greatly in need of an auditorium. It is unable to assemble its student body now for any purpose except in

the Stadium. Even our commencements have to be held on Stoll Field. No concerts, lectures or other cultural programs can be planned for the entire student body at the University at the present time. This constitutes a very great handicap in the educational program of our institution. I recommend that the Board of Trustees ask the General Assembly at its meeting next January for an appropriation of \$600,000 for the construction of an all-purpose building, which would serve as both an auditorium and field house.

"Would it not be appropriate to request the General Assembly to erect this building as a WAR MEMORIAL to those young Kentuckians who have died in the cause of freedom, and for the other thousands of young Kentuckians who will return from the war after peace has been declared? Could there be a more appropriate WAR MEMORIAL than a magnificent auditorium where future generations of young Kentuckians would be assembled from time to time for their education which will prepare them for the duties and responsibilities of citizens?"

"At this time I shall not attempt to enumerate all the building needs of the University. As soon as the auditorium-fieldhouse can be completed we should look forward to the erection of another dormitory for men and one for the women, each of which would cost not less than \$300,000. These residence halls are very much needed at the present time."

The Board discussed at length the desirability of additional buildings on the campus and the desirability of a war memorial to those young Kentuckians who have died in the cause of freedom.

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6. Upon motion duly made and seconded, the recommendation of President Donovan for a war memorial at the University of Kentucky and his recommendation that the General Assembly be asked at its meeting next January for an appropriation of \$600,000 for the construction of an all-purpose building which would serve as both an auditorium and a field house, to be known as the War Memorial, was unanimously approved.

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(e) Budget for Biennium, 1944-45, 1945-46.

"A great deal of thought and study has been given to the question of the budget for the next biennium. I have had some correspondence and a few conferences with presidents of other state universities on this subject. In most of the states the legislature met this year and this furnishes us with the prevailing practice of other states in dealing with their universities. About ten days ago I was in conference with President Bevis of Ohio State University and he told me that the legislature of Ohio had given them the exact amount for the next biennium that they have been receiving in the past. Communications from Indiana University and Purdue show that their budgets have actually been increased. A few other states have increased the expenditure for their universities during the next biennium and other states, so far as I am able to learn, made the same appropriations for the operation and maintenance of these institutions.

"It is my judgment that we should ask the next state administration and the General Assembly to appropriate the same sum for the next biennium for operation and maintenance that it appropriated at the last meeting of the General Assembly for the present biennium. In view of the fact that the auditorium-fieldhouse and dormitories are so urgently needed, I think we would be thoroughly justified in asking for a somewhat larger appropriation for capital outlay than we received at the last meeting of the Legislature."

The present appropriation of the University was available for information to the Board of Trustees and, after some discussion of the needs and requirements of the University, the Board took the following action:

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7. Upon motion duly made, seconded and carried, the President was authorized to ask the Legislature which meets in January, 1944, for an appropriation equal to that made for the current biennium for operating purposes.

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(f) Committee to Study Personnel Classification Plan, Retirement and Other Problems Relating to Non-professional Staff.

"You have authorized me to appoint special committees during the past two years to study certain problems relating to the general welfare of the University. These committees have devoted much time and thought to the problems under consideration and their reports have been very constructive and helpful in solving some of our administrative problems. I now request your permission to appoint a committee that will make a thorough study of another problem that needs careful consideration.

"At present the University does not have any plan for the classification of its stenographic and clerical personnel. This is also true with regard to the employees of the Department of Maintenance and Operations. Business organizations find it desirable to have a plan whereby every employee is classified according to his or her preparation for a particular job, and positions are also classified regarding their importance, and the salary is attached to a position on the basis of its relative importance. At the University there is but little opportunity for a secretary to advance from one position to another since it is usually regarded as unethical for one department or division to take over the secretary of another. This practice is unfair to many of our employees since it makes it almost impossible for them to receive promotion within our organization. To secure a better job they usually have to resign and accept a position outside the University. If we had a personnel classification system we could advance these people within our own organization without it being considered unprofessional to offer a better position to a secretary who may be doing work in another department

"The University does not have minimum standards set up for these employees and it appears desirable that some minimum requirements should be set up for every classification recognized under a classification system. At present two jobs quite similar in character may pay salaries that differ considerably in amount. There is not as close a relationship regarding the salaries paid to secretaries in the various departments for similar work as there should be. A survey should be made at present to ascertain the duties and responsibilities of each position. Such a survey would be basic to a classification plan for the stenographic and clerical staff, as well as for the employees of the Department of Maintenance and Operations.

"The adoption of a classification system should not penalize those persons who are already employed and are doing satisfactory work but it should eventually correct any inequalities in salaries that may exist. New personnel should be employed under conditions outlined in the

classification system.

"The same committee should be charged with the responsibility of studying the advisability of a plan for a change of work when the employee reaches sixty-five or seventy years of age. Under our present arrangement we are probably changing the work of our employees but permitting them to receive their full salaries after they have virtually retired. The absence of a plan may be more expensive than a constructive plan would be."

The Board discussed at some length the appointment of a committee as recommended by the President, and manifested their unanimous approval and passed the following resolution:

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8. Upon motion duly made, seconded and carried, the President is authorized to appoint a committee to study personnel classification plan, retirement and other problems relating to non-professional staff as may be outlined by the President at the time of appointing the committee.

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(g) Revision of Rules and Regulations of the Board of Trustees.

"About two weeks ago I sent to each member of the Board of Trustees a copy of the report of the Committee of Fifteen revising the rules and regulations governing the University. I hope you have had an opportunity to study this report.

"At a previous Board meeting you directed me to request this committee to make such revisions in our rules as were deemed necessary to harmonize previous actions of this Board. Since the publication of our rules and regulations in 1936 the Board has passed a reorganization act in April, 1941, and the report of the Committee of Fifteen in April, 1943. An effort has been made to revise the rules and regulations printed in the brochure, June, 1936, eliminating those that are now in conflict with more recent action of the Board and making only minor changes.

"I had planned to recommend the adoption of the report of this Committee but, in view of the fact that several members of the Board of Trustees have found that they were unable to attend this meeting, I recommend that action upon the report be deferred until the December meeting."

The Board briefly discussed the revised rules and regulations governing the University, copy of which had been submitted to each member, and it was suggested that any questions concerning the report might be directed to the President, and that a copy of the existing rules and regulations would be furnished to each member of the Board of Trustees. Action upon the report was deferred until the December meeting.

(h) Summarization of Property Acquired by the University during the Past Year.

"UNIVERSITY OF KENTUCKY
Lexington

"Department of Business Management
and Control
Office of the Comptroller

July 27, 1943

"President H. L. Donovan
University of Kentucky

"Dear President Donovan

"During the past year the Board of Trustees authorized various purchases of property on behalf of the University of Kentucky. I list below a summary of property purchased giving the original owner, date of deed acquiring property and the amount paid:

<u>Former Owner</u>	<u>Date</u>	<u>Amount</u>
Dr. L. H. Mulligan	January 19, 1943	\$1,100.00
Adolph Greebel	February 10, 1943	1,652.50
Pierre Whiting	February 4, 1943	1,800.00
Mary Eliza Day Heirs	January 26, 1943	1,250.00
H. L. and Della Boone	March 11, 1943	800.00
Mrs. Mattie Patterson	April 15, 1943	3,250.00
Mrs. Laura Wilhoit	February 1, 1943	16,750.00
Miss Alla Vernova	April 10, 1943	11,700.00
Maxwell St. Pres. Church	June 15, 1943	2,900.00
Mrs. T.C. Piatt & Dorothy Kerr	June 21, 1943	4,500.00
M. J. & Marianna DeBoor	June 25, 1943	6,500.00
William M. McGinnis	June 25, 1943	2,000.00
D. H. Glass	June 26, 1943	4,000.00
S. A. Glass	June 26, 1943	8,000.00
Amster Estate	June 28, 1943	3,550.00
Devereux Estate	June 1, 1943	55,000.00
Clarence Flynn	June 16, 1943	4,000.00

C. G. Callahan	June 30, 1943	\$ 4,000.00
Security Trust Company (Woolley Property, now Hamilton House)	June 29, 1943	21,000.00
Security Trust Company (Service Building)	June 29, 1943	15,000.00
William F. Bippus (Bowling Alley)	July 1, 1943	52,500.00
S. D. Averitt	June 25, 1943	<u>13,500.00</u>
		<u>\$234,752.50</u>

Respectfully submitted

(Signed) Frank D. Peterson
Frank D. Peterson
Comptroller"

The above summary of property acquired was ordered received and made a part of the minutes.

E. Report of the Comptroller.

September 20, 1943

President H. L. Donovan
University of Kentucky

My dear President Donovan:

I submit the attached financial report for the current fiscal year as of August 31, 1943, with the following analysis.

The budgeted income for the fiscal year is \$3,141,895.78. We have realized during July and August \$1,137,187.38. State and Federal receipts were for the first quarter's allotments and some for one-half of appropriations.

The total expenditures and encumbrances for the University for the first two months were \$591,418.65, or 18.8%, which is slightly more than one-sixth.

The budgeted income for the University excluding the Experiment Station and the Extension Division is \$1,792,973.29 against which we have received, during the period, \$640,680.46. This figure represents slightly more than one-third of the estimated income in one-sixth of the fiscal year.

The expenditures and encumbrances during the same period were \$371,080.75. This is about one-fifth of the budget for one-sixth of the period.

The Experiment Station budget estimated income is \$529,552.50. Of this amount 24% has been realized. The expenditures during the same period were \$71,941.26, or 15.4% of the budget.

The Extension Division budget estimated income is \$818,369.49. Income realized to date is \$370,434.74, which is 45% of the budget. This is due to having received one-half of federal appropriations and one-fourth of State appropriations. The expenditures to date were \$130,880.46, or 15.9% of the budget.

Restricted Funds

There are three accounts in the restricted current fund group which show rather large overdrafts. They are, (1) Army Program \$40,426.07, (2) Ferritic Steel Project \$22,988.74, and (3) University Commons Cafeteria \$20,906.70. The Government has been billed on all of these accounts for more than \$100,000.00. The deficits are temporary.

There is another account which shows a book overdraft. Namely, Union Building and Cafeteria Equipment, \$28,924.36. This deficit was incurred through the purchase of equipment for the Union and Cafeteria a few years ago. The total deficit has been reduced and will be further reduced this year.

Surplus restricted funds have been invested in Government bonds, (Third War Loan). Eighty thousand dollars were invested in U.S. Treasury bonds, 2½% due 1964-69. They were invested in the name of the University of Kentucky and earmarked to the credit of (1) Student Union Building \$15,000.00; (2) Kentucky Kernel \$25,000.00; (3) War Training Specialist Reserve \$14,000.00, and (4) Campus Book Store Reserve \$26,000.00.

Fifty-two thousand five hundred dollars of the Haggin Fund were invested, by authority of the Board, in real estate.

The investments now owned by the University are summarized as follows:

Peabody Fund	\$40,000.00
Meredith (\$700.) Brent (\$1,000)	
Waddy (\$2,000) Sullivan, Union Building, Chemistry Library (\$500)	4,200.00
Student Loan Fund	46,190.12
Student Union Building	15,000.00
War Training Specialist Reserve	39,000.00
Haggin Fund (face value)	82,500.00
Organization Balances	15,000.00
College Restricted Balances	50,000.00
Agriculture & Home Economics (Anonymous)	14,948.00
Campus Book Store Reserve	26,000.00
Kentucky Kernel	30,000.00
Guignol Theatre	2,800.00
Experiment Station Restricted	15,000.00
Student Government	2,000.00
Pershing Rifles	650.00
Group Insurance Fund	9,000.00
Alumni Association	1,400.00
Lances (Jr. Men's Honorary)	161.80
Suky Circle	1,800.00
Lamp and Cross	200.00
Law College	500.00
Total	<u>\$396,349.92</u>

Agency Funds

These funds belong to various organizations. The balances are small and any overdrafts are temporary and pre-arranged.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller

Statement of Unrealized Income
For the Period Ending August 31, 1943

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Educational & General</u>			
State Appropriations			
Division of Colleges	\$ 933,000.00	\$255,000.00	\$678,000.00
College of Agriculture	24,000.00	6,000.00	18,000.00
Summer School	10,000.00	10,000.00	
Repairs to Bldgs.	30,000.00	20,000.00	10,000.00
Library Equipment	10,000.00	5,000.00	5,000.00
Sci.Lab.Equipment	20,000.00	15,000.00	5,000.00
Engineering Equipment	20,000.00	20,000.00	
Home Economics Equip.	10,000.00	5,000.00	5,000.00
Research in Coal	7,500.00	3,000.00	4,500.00
Vocational Education	28,530.00		28,530.00
Capital Outlay	<u>200,000.00</u>	<u>169,785.00</u>	<u>30,215.00</u>
Subtotal	<u>\$1,293,030.00</u>	<u>\$508,785.00</u>	<u>\$ 784,245.00</u>
Federal Funds			
Bankhead-Jones Act	\$ 44,867.87	\$ 44,867.87	\$
Morrill-Nelson Tch.Act	42,750.00	42,750.00	
Smith-Hughes (Vocational Education)	28,530.00		28,530.00
Int.on Land Grant Bonds	8,644.50		8,644.50
Subtotal	<u>\$ 124,792.37</u>	<u>\$ 87,617.87</u>	<u>\$ 37,174.50</u>
Student Fees			
All Colleges except Law	\$ 116,140.00	\$ 29,247.15	\$ 86,892.85
College of Law	4,000.00	392.50	3,607.50
Auditors	100.00		100.00
Late Registration	300.00	15.00	285.00
Special Examinations	50.00	4.00	46.00
Transcripts	400.00	232.26	167.74
Applied Music	2,000.00	263.00	1,737.00
Training School-El.	6,000.00	40.00	5,960.00
Training School-High Sch.	9,000.00	3,150.00	5,850.00
University Extension	6,000.00	3,760.57	2,239.43
Subtotal	<u>\$ 143,990.00</u>	<u>\$ 37,104.48</u>	<u>\$ 106,885.52</u>
Endowments (Current)			
Peabody Fund	\$ 1,000.00	\$	\$ 1,000.00
Sales and Services			
Locker Receipts	\$ 1,775.00	\$ 35.25	\$ 1,739.75
Misc.Maint.& Op.	600.00	19.75	580.25
Other Misc.Receipts	1,000.00	518.91	481.09
Rent of Instit. Prop.	1,000.00	400.00	600.00
Rent of Residences	3,000.00	515.00	2,485.00
Subtotal	<u>\$ 7,375.00</u>	<u>\$ 1,488.91</u>	<u>\$ 5,886.09</u>
Total Educational & Gen.	<u>\$1,569,137.37</u>	<u>\$634,996.26</u>	<u>\$ 934,191.11</u>

Statement of Unrealized Income
For the Period Ending August 31, 1943

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized to Date</u>
<u>Auxiliary Enterprises and Activities</u>			
Residence Halls			
Men-Army	\$ 17,502.80	\$	\$ 17,502.80
Women	<u>25,583.12</u>	<u>5,415.80</u>	<u>20,167.32</u>
Subtotal	<u>\$ 43,085.92</u>	<u>\$ 5,415.80</u>	<u>\$ 37,670.12</u>
Post Office	\$ 2,700.00	\$ 248.40	\$ 2,451.60
Army Spec.Tr.Program	173,500.00		173,500.00
Book Store Commissions	<u>4,500.00</u>	<u> </u>	<u>4,500.00</u>
Total Aux. Enter- prises & Activities	<u>\$ 223,785.92</u>	<u>\$ 5,664.20</u>	<u>\$ 218,121.72</u>
Combined Total	<u>\$1,792,973.29</u>	<u>\$640,660.46</u>	<u>\$1,152,312.83</u>

Statement of State and Federal Allotments
For the Period Ending August 31, 1943

College Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Division of Colleges</u>				
Personal Services	\$205,500.00	\$126,772.01	\$ 5,000.00	\$ 73,729.99
Non-Per. Services	7,000.00	1,722.38	2,369.97	2,907.65
Mat. & Supplies	20,000.00	1,411.43	9,863.76	8,724.81
Other Current Exp.	15,000.00	12,488.29		2,511.71
Capital Outlay	7,500.00	159.74	2,779.21	4,561.05
Subtotal	<u>\$255,000.00</u>	<u>\$142,553.85</u>	<u>\$ 20,012.94</u>	<u>\$ 92,433.21</u>
Col. of Agr.	\$ 6,000.00	\$ 4,000.00	\$	\$ 2,000.00
Summer School	10,000.00	10,000.00		
Repairs to Bldgs.	20,000.00	6,000.00		14,000.00
Library Equip.	5,000.00	1,635.71	1,856.32	1,507.97
Sci. Lab. Equip.	15,000.00		2,768.61	12,231.39
Engineering Equip.	20,000.00	474.18	757.25	18,768.57
Home Ec. Equip.	5,000.00			5,000.00
Research in Coal	3,000.00	380.20	445.21	2,174.59
Capital Outlay	169,785.00	169,785.00		
Subtotal	<u>\$253,785.00</u>	<u>\$192,275.09</u>	<u>\$ 5,827.39</u>	<u>\$ 55,682.52</u>
Bankhead-Jones	\$ 44,867.87	\$	\$	\$ 44,867.87
Morrill-Nelson Tch. Act	42,750.00			42,750.00
Int. on Land Grant Bonds				
Smith-Hughes (Voca- tional Ed.)				
Vocational Ed. (St. Dept. Ed.)				
Subtotal	<u>\$ 87,617.87</u>	<u>\$</u>	<u>\$</u>	<u>\$ 87,617.87</u>
Combined Total	<u>\$596,402.87</u>	<u>\$334,828.94</u>	<u>\$ 25,840.33</u>	<u>\$235,733.60</u>

State Revolving Fund Balance

	<u>Receipts to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
College Revolv. Bldg. redemption Fund	\$45,070.22	\$21,337.24	\$36,570.04	\$12,837.06*
	8,380.00	8,380.00		
Total	<u>\$53,450.22</u>	<u>\$29,717.24</u>	<u>\$36,570.04</u>	<u>\$12,837.06*</u>

*Expenditures and encumbrances in excess of receipts to date.

Statement of Appropriations
For the Period Ending August 31, 1943

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Administration & General</u>				
Administration	\$ 82,417.00	\$ 11,322.19	\$ 468.30	\$ 70,626.51
Student Welfare	34,582.00	3,494.98		31,087.02
Public Relations	39,542.00	2,921.61	2,889.95	33,730.44
Subtotal	<u>\$ 156,541.00</u>	<u>\$ 17,738.78</u>	<u>\$ 3,358.25</u>	<u>\$ 135,443.97</u>
<u>Instruction</u>				
Arts & Sciences	\$ 456,622.51	\$ 51,743.58	\$ 2,598.79	\$ 402,280.14
Engineering	133,902.37	15,440.07	1,700.95	116,761.35
Commerce	47,946.00	7,162.89	214.75	40,548.36
Agriculture	121,056.00	14,419.70	951.66	105,684.64
Law	25,941.00	1,647.46	58.75	24,234.79
Education	171,773.50	17,718.16	780.82	153,274.52
Graduate School	2,130.00	294.66	533.00	1,332.34
Botanical Garden	1,250.00	170.00		1,080.00
Ed. Conference	700.00			700.00
Univ. Extension	33,405.00	5,244.75	443.20	27,717.05
Library	78,958.75	7,871.11	2,627.57	68,460.27
Subtotal	<u>\$1,073,715.13</u>	<u>\$121,732.38</u>	<u>\$ 9,909.29</u>	<u>\$ 942,073.46</u>
<u>Operation of Physical</u>				
Plant	<u>\$ 231,121.00</u>	<u>\$ 30,872.49</u>	<u>\$ 880.21</u>	<u>\$ 199,368.30</u>
<u>Auxiliary enter-</u>				
<u>prises</u>	<u>\$ 36,716.50</u>	<u>\$ 4,400.37</u>	<u>\$ 1,031.33</u>	<u>\$ 31,284.80</u>
Combined Total	<u>\$1,498,093.63</u>	<u>\$174,744.02</u>	<u>\$15,179.08</u>	<u>\$1,308,170.53</u>
<u>Plant Fund</u>				
All Commitments	<u>\$ 275,983.81</u>	<u>\$180,885.65</u>	<u>\$ 252.00</u>	<u>\$ 92,851.16</u>

*Expenditures in excess of estimate.

Statement of Unrealized Income
For the Period Ending August 31, 1943

Experiment Station Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>State Appropriations</u>			
General	\$ 50,000.00	\$ 15,875.00	\$ 34,125.00
Tobacco Research	7,500.00	3,000.00	4,500.00
Service Laboratories	21,000.00	5,375.00	15,625.00
Nursery Inspection	2,000.00	500.00	1,500.00
Princeton Sub-Station	16,000.00	4,986.00	11,014.00
Quicksand Sub-Station	16,000.00	4,600.00	11,400.00
Horticulture	10,000.00	2,650.00	7,350.00
Strawberry Mktng. & Label	1,500.00	1,500.00	
Subtotal	<u>\$124,000.00</u>	<u>\$ 38,486.00</u>	<u>\$85,514.00</u>
<u>Federal Funds</u>			
Hatch	\$ 15,000.00	\$ 3,750.00	\$ 11,250.00
Adams	15,000.00	3,750.00	11,250.00
Purnell	60,000.00	15,000.00	45,000.00
Bankhead-Jones	81,533.32	20,383.33	61,149.99
Subtotal	<u>\$171,533.32</u>	<u>\$ 42,883.33</u>	<u>\$128,649.99</u>
<u>Sales and Services</u>			
Serum Sales	\$ 2,000.00	\$ 311.68	\$ 1,688.32
Seed Inspection Fees	35,000.00	3,306.60	31,693.40
Fertilizer Tags	63,200.00	6,750.70	56,449.30
Feed Inspection Tags	75,519.18	17,452.14	58,067.04
License Fees	11,500.00	5,483.22	6,016.78
Farm Sales	35,000.00	8,145.34	26,845.66
Nursery Inspection Fees	1,800.00	550.00	1,250.00
West, Ky. Miscellaneous	10,000.00	2,699.17	7,300.83
Public Analysis Misc.		15.00	15.00*
Subtotal	<u>\$234,019.18</u>	<u>\$ 44,722.85</u>	<u>\$189,296.33</u>
Combined Total	<u>\$529,552.50</u>	<u>\$126,092.18</u>	<u>\$403,460.32</u>

*Realized in excess of estimate.

Statement of State and Federal Allotments
For the Period Ending August 31, 1943

Experiment Station Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriations</u>				
General Appropria.	\$ 15,875.00	\$ 12,455.97	\$ 180.00	\$ 3,239.03
Tobacco Research	3,000.00	979.98	18.64	2,001.38
Service Labora.	5,375.00	3,653.10	200.40	1,521.50
Nursery Inspect.	500.00	333.32		166.68
Princeton Sub-Sta.	4,986.00	3,446.79	465.34	1,073.87
Quicksand Sub-Sta.	4,600.00	2,821.89		1,778.11
Horticulture	2,650.00	765.73	160.90	1,723.37
Strawberry Mktg. & Labeling	1,500.00			1,500.00
Subtotal	<u>\$ 38,486.00</u>	<u>\$ 24,456.78</u>	<u>\$ 1,025.28</u>	<u>\$13,003.94</u>
<u>Federal Funds</u>				
Hatch	\$ 3,750.00	\$ 2,366.66	\$	\$ 1,383.34
Adams	3,750.00	2,155.39	42.60	1,552.01
Purnell	15,000.00	8,374.68	164.84	6,460.48
Bankhead-Jones	20,383.33	12,822.55	727.25	6,833.53
Subtotal	<u>\$ 42,883.33</u>	<u>\$ 25,719.28</u>	<u>\$ 934.69</u>	<u>\$16,229.36</u>
Combined Total	<u>\$ 81,369.33</u>	<u>\$ 50,176.06</u>	<u>\$ 1,959.97</u>	<u>\$29,233.30</u>

State Revolving Fund Balance

	<u>Receipts to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balances</u>
Experiment Sta.	<u>\$ 50,634.39</u>	<u>\$ 21,765.20</u>	<u>\$15,586.21</u>	<u>\$13,282.98</u>

Statement of Appropriations
For the Period Ending August 31, 1943

Experiment Station Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Hatch Fund</u>				
Administration	\$ 7,880.00	\$ 1,263.33	\$	\$ 6,616.67
Agronomy				
Animal Husbandry	1,200.00	200.00		1,000.00
Chemistry	2,300.00	383.33		1,916.67
Horticulture	1,200.00	200.00		1,000.00
Publica. & Lib.	2,420.00	320.00		2,100.00
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 2,366.66</u>	<u>\$</u>	<u>\$ 12,633.34</u>
<u>Adams Fund</u>				
Animal Pathology	\$ 5,950.00	\$ 691.67	\$	\$ 5,258.33
Chemistry	4,200.00	700.00	20.75	3,479.25
Animal Nutrition		763.72	21.85	785.57*
Animal Husbandry	4,850.00			4,850.00
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 2,155.39</u>	<u>\$ 42.60</u>	<u>\$ 12,802.01</u>
<u>Purnell Fund</u>				
Administration	\$ 600.00	\$	\$	\$ 600.00
Farm Economics	31,535.00	4,452.00	22.45	27,060.55
Markets	20,765.00	3,079.67	53.40	17,631.93
Home Economics	5,700.00	828.61	88.99	4,782.40
Publica. & Lib.	1,400.00	14.40		1,385.60
Subtotal	<u>\$ 60,000.00</u>	<u>\$ 8,374.68</u>	<u>\$ 164.84</u>	<u>\$ 51,460.48</u>
<u>Bankhead-Jones Funds</u>				
Agronomy	\$ 37,643.00	\$ 5,955.80	\$ 360.32	\$ 31,326.88
Animal Husbandry	14,610.00	999.59	27.23	13,583.18
Animal Pathology	8,750.00	1,453.33	173.00	7,123.67
Chemistry	4,450.00	708.33	133.70	3,607.97
Entomol. & Botany	5,330.00	889.17		4,440.83
Markets	3,775.00	600.00		3,175.00
Horticulture	5,030.00	813.33	33.00	4,178.67
Dairy		102.00		102.00
Animal Nutrition		108.33		108.33
Publica. & Lib.	1,945.32	83.33		1,861.99
Poultry		1,104.34		1,104.34
Subtotal	<u>\$ 81,533.32</u>	<u>\$ 12,822.55</u>	<u>\$ 727.25</u>	<u>\$ 67,983.52</u>
Total Federal Funds	<u>\$ 171,533.32</u>	<u>\$ 25,719.28</u>	<u>\$ 934.69</u>	<u>\$ 144,879.35</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending August 31, 1943

Experiment Station Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Revolving Funds</u>				
Administration	\$ 39,155.00	\$ 3,340.93	\$ 999.75	\$ 34,814.32
Agronomy	24,855.00	2,558.58	377.33	21,919.09
Animal Husbandry	30,669.50	964.68	640.50	29,064.32
Animal Pathology	6,565.00	700.66	125.38	5,738.96
Chemistry	5,720.00	620.70	51.25	5,048.05
Entomol. & Botany	35,740.00	3,723.35	125.29	31,891.36
Horticulture	5,480.00	697.65		4,782.35
West Ky. Sub-Sta.	10,000.00	75.46	132.10	9,792.44
Dairy		1,186.54	311.31	1,497.85*
Animal Nutrition		18.00		18.00*
Publica. & Lib.	10,804.68	649.77	600.33	9,554.58
Creamery Lic.	11,195.00	1,459.37		9,735.63
Feed & Fertiliz.	50,225.00	5,127.81	5,015.70	40,141.49
Pub. Ser. Labs.				
Poultry		365.45	217.27	582.72*
Adds. & Better.	3,550.00	276.25		3,273.75
**Animal Path. Bldg.				
Subtotal	<u>\$234,019.18</u>	<u>\$21,765.20</u>	<u>\$ 8,596.21</u>	<u>\$203,657.77</u>
<u>State Appro. Funds</u>				
Administration	\$ 8,020.00	\$ 5,908.22	\$	\$ 2,111.78
Agronomy	11,074.00	2,199.97		8,874.03
Animal Husbandry	12,389.00	1,078.30		11,310.70
Animal Pathology	4,070.00	678.32		3,391.68
Chemistry	12,459.00	1,806.48	18.64	10,633.88
Entomol. & Botany	8,208.00	1,368.00		6,840.00
Markets	1,500.00			1,500.00
Horticulture	11,320.00	985.73	25.90	10,308.37
Robinson Sub-Sta.	16,000.00	2,821.89		13,178.11
West Ky. Sub-Sta.	16,000.00	3,446.79	465.34	12,087.87
Dairy		250.00		250.00*
Publica. & Lib.	1,960.00	166.66		1,793.34
Public Ser. Lab.	21,000.00	3,413.10	20.40	17,566.50
Poultry		333.32		333.32*
Subtotal	<u>\$124,000.00</u>	<u>\$24,456.78</u>	<u>\$ 530.28</u>	<u>\$ 99,012.94</u>
Total-State Funds	<u>\$358,019.18</u>	<u>\$46,221.98</u>	<u>\$ 9,126.49</u>	<u>\$302,670.71</u>
Combined Totals	<u>\$529,552.50</u>	<u>\$71,941.26</u>	<u>\$10,061.18</u>	<u>\$447,550.06</u>

*Expenditures in excess of estimate

Statement of Unrealized Income
For the Period Ending August 31, 1943

Extension Division

<u>State Appropriation</u>	<u>Budget</u>	<u>Realized</u>	<u>Unrealized</u>
<u>General</u>	<u>Estimate</u>	<u>to Date</u>	<u>Balance</u>
	\$155,000.00	\$ 38,750.00	\$116,250.00
<u>Federal Funds</u>			
Bankhead-Jones-Smith	\$625,981.53	\$312,990.76	\$312,990.77
Lever -	37,387.96	18,693.98	18,693.98
Capper-Ketcham	<u>\$663,369.49</u>	<u>\$331,684.74</u>	<u>\$331,684.75</u>
Subtotal	<u>\$818,369.49</u>	<u>\$370,434.74</u>	<u>\$447,934.75</u>
Combined Total	<u>\$818,369.49</u>	<u>\$370,434.74</u>	<u>\$447,934.75</u>

Statement of State and Federal Allotments
For the Period Ending August 31, 1943

<u>Extension Division</u>				
	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriation</u>				
General-Personal Services	\$ 38,750.00	\$ 25,307.61	\$	\$ 13,442.39
 <u>Federal Funds</u>				
Bankhead-Jones-Smith- Lever	\$312,990.76	\$ 68,179.78	\$	\$240,377.39
Capper-Ketcham	18,693.98	32,959.48	\$	14,265.50
Sub-total	<u>\$331,684.74</u>	<u>\$101,139.26</u>	<u>\$</u>	<u>\$226,111.89</u>
Combined Tot.	<u>\$370,434.74</u>	<u>\$126,446.87</u>	<u>\$</u>	<u>\$239,554.28</u>

*Expenditures in excess of funds allotted.

Statement of Appropriations
For the Period Ending August 31, 1945

Extension Division

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Smith-Lever-Bankhead-</u>				
<u>Jones Fund</u>				
Administration	\$ 23,460.00	\$ 3,668.18	\$ 7.80	\$ 19,784.12
Publications	21,200.00	6.63	2,504.60	18,688.77
Public Information	700.00	1.10	25.00	673.90
County Agents	415,072.00	57,765.28	1,753.92	355,552.80
Home Demonstration	123,714.28	2,329.07		121,385.21
Clothing	900.00	119.98		780.02
Foods	1,800.00	110.70	1.00	1,688.30
Junior Clubs	13,900.00	1,081.29	41.90	12,776.81
Agronomy	4,500.00	747.43	64.85	3,687.72
Dairy	1,800.00	305.80	6.90	1,487.30
Animal Husbandry	1,200.00	394.47		805.53
Markets	1,800.00	395.84		1,404.16
Farm Management	1,800.00			1,800.00
Poultry	3,000.00	435.02		2,564.98
Horticulture	1,600.00	173.72	4.52	1,421.76
Veterinary Science	600.00			600.00
Agr. Engineering	2,300.00	246.79	20.20	2,033.01
Farm & Home Convent.	900.00			900.00
Home Management	1,800.00	258.41	3.00	1,538.59
Rural Sociology	500.00	4.52		495.48
Forestry	1,120.00	135.55		984.45
Admin. Reserve	2,315.25			2,315.25
Subtotal	<u>\$625,981.53</u>	<u>\$68,179.78</u>	<u>\$ 4,433.59</u>	<u>\$553,368.16</u>
<u>Capper-Ketcham Fund</u>				
County Agents	\$ 9,890.24	\$10,412.72	\$	\$ 522.48*
Home Demonstration	27,497.72	22,546.76		4,950.96
Subtotal	<u>\$ 37,387.96</u>	<u>\$32,959.48</u>	<u>\$</u>	<u>\$ 4,428.48</u>
Total-Federal Fund	<u>\$663,369.49</u>	<u>\$101,139.26</u>	<u>\$ 4,433.59</u>	<u>\$557,796.64</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending August 31, 1943

Extension Division

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>State Appropriation</u>				
<u>Funds</u>				
Administration	\$	\$	\$	\$
Publications	8,278.00	1,507.04		6,770.96
Public Informa.	8,320.00	1,386.66		6,933.34
County Agents				
Home Demonstra.	9,508.00	2,420.00		7,088.00
Clothing	2,600.00	433.33		2,166.67
Foods	5,800.00	963.66		4,833.34
Junior Clubs	37,060.00	5,643.32		31,416.68
Agronomy	16,912.00	2,818.65		14,093.35
Dairy	5,400.00	1,116.66		4,283.34
Animal Husbandry	5,600.00	933.33		4,666.67
Markets	6,136.00	1,106.00		5,030.00
Farm Management	9,860.00	639.99		9,220.01
Poultry	11,000.00	1,833.32		9,166.68
Horticulture	9,420.00	1,820.00		7,600.00
Veterinary Science	3,876.00	229.33		3,646.67
Agri. Engineering	7,440.00	1,239.99		6,200.01
Home Management	5,700.00	950.00		4,750.00
Rural Sociology				
Forestry	2,030.00	263.33		1,766.67
Admin. Reserve	60.00			60.00
Total State Funds	<u>\$155,000.00</u>	<u>\$ 25,307.61</u>	<u>\$</u>	<u>\$129,692.39</u>
Combined Funds	<u>\$818,369.49</u>	<u>\$126,446.87</u>	<u>\$ 4,433.59</u>	<u>\$687,489.03</u>

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending August 31, 1943

	Balance <u>July 1, '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>Aug. 31, '43</u>
<u>College Division</u>				
<u>Adminis. & General</u>				
Bur. Sch. Serv. Bul.	\$ 1,155.83	\$ 71.00	\$.00	\$ 1,226.83
Caps & Gowns	4,045.34	273.00	472.00	3,846.34
Diploma Fees	979.04	104.00	316.15	766.89
Graduate Hoods	323.44	468.00		791.44
Health Service	61.10	28.50		89.60
Alumni Association	3.47*			3.47*
Univ. Keeneland Fund	8,894.70		1,598.34	7,296.36
	<u>\$15,455.98</u>	<u>\$ 944.50</u>	<u>\$ 2,386.49</u>	<u>\$14,013.99</u>
 <u>Instruction</u>				
Gen. Ed. Bd. Staff Sal.	\$ 5,937.90	\$	\$ 178.16	\$ 5,759.74
Gen. Ed. Bd. Grad. Assts.	2,871.79			2,871.79
Gen. Ed. Bd. Lib.	2,816.38		20.55	2,795.83
Civ. A. A. Course	7,271.82		191.03	7,080.79
Dairy Products	906.75			906.75
Graphic Arts	15.80			15.80
Jackson Pub. Sch. Proj.				
Mathematics Fund				
Meat Laboratory	4,629.72		25.00	4,604.72
Patterson Library	26.35	400.00		426.35
Sch. Film Service	4,615.82	264.29	87.55	4,792.56
Alfred P. Sloan Found.	36.04*	3,707.50	2,581.09	1,090.37
Alfred P. Sloan Rev.	1,355.09	111.40	429.38	1,017.11
Alfred P. Sloan-Jack- son Co.	1,659.75		154.39	1,505.36
Alfred P. Sloan-Mc- Creary	902.70			902.70
Vocational Rehab.	77.66			77.66
Ky. Coop. Testing	849.10		172.23	676.87
Ky. Reprints	87.24	11.55		98.79
Enlisted Spec. Sal	5,168.55*	37,443.56	23,559.22	8,715.79
Enlisted Spec.-Other Exp.	2,482.02	13,615.84	72.85	16,025.01
Enlisted Spec.-Equip.	10,405.66*	3,403.96		7,001.70*
Enlisted Spec.-Reser.	34,626.36	10,211.88	25,371.24	19,467.00
Army Program	34,656.23*	16.50	5,786.34	40,426.07*
Leadership Conf.	61.00			61.00
	<u>\$20,906.77</u>	<u>\$69,186.48</u>	<u>\$58,629.03</u>	<u>\$31,464.22</u>

*Overdraft.

	Balance July 1, '43	Receipts to Date	Expend. to Date	Balance Aug. 31, '43
<u>Univ. Extension and Research</u>				
Bulletin receipts	\$ 1,164.93	\$ 155.68	\$ 65.25	\$ 1,255.36
English Lending Lib.	637.31	76.99	12.38	701.92
Lib. Fines & Rentals	382.94	124.47	41.96	465.45
Kilpatrick Books for Education	100.00			100.00
Radio Research	177.65	23.50		201.15
Commerce Fund	46.72	8.50		55.22
National Research	43.72*			43.72*
Nickel Ore Research	320.11			320.11
Wright Field Project		13,420.72	13,394.37	26.35
Physics-TVA				
Engineering Research	488.37	626.72	5.00	1,110.09
Ferritic Steel Proj. 19,035.48*			3,953.26	22,988.74*
Ferritic Steel Reserve				
Southern History Studies	765.29*			765.29*
N.C. Research	500.00	500.00	485.77	514.23
	<u>\$16,076.46*</u>	<u>\$14,936.58</u>	<u>\$17,957.99</u>	<u>\$19,047.87*</u>
<u>Physical Plant</u>				
Patt. Home Repairs	\$ 37.07	\$ 150.00	\$	\$ 187.07
Tr. Sch. Cafe. Equip.	4,000.00*			4,000.00*
Tatham Springs	15.07			15.07
Union Bldg. & Cafe. Equip.	28,924.36*			28,924.36*
Stu. Un. Bldg. Fund	8.35			8.35
Home Ec. Bldg.				
	<u>\$ 32,863.87*</u>	<u>\$ 150.00</u>	<u>\$</u>	<u>\$32,713.87*</u>
<u>Auxiliary Enterprises</u>				
Train. Sch. Cafe.	\$ 1,179.24	\$	\$	\$ 1,179.24
Univ. Commons Cafe.	12,601.15*	20,037.31	28,342.86	20,906.70*
Univ. Com. Cafe. Depre.				
Geology Truck Fund	787.65	50.00	39.39	798.26
Lux. Fund of Res. Halls	55.01			55.01
Guignol Theatre	1,180.58	286.50	186.02	1,281.06
Guignol Theatre- Investments	2,800.00			2,800.00
	<u>\$ 6,598.67*</u>	<u>\$20,373.81</u>	<u>\$28,568.27</u>	<u>\$14,793.13*</u>
<u>College Athletics</u>				
Adm. & Inst. Sal. & Labor	\$ 6,605.04*	\$	\$ 1,393.81	\$ 7,998.85*
Football	15,469.53	4.00		15,473.53
Basketball	4,077.12		10.50	4,066.62
Other Sports	1,430.91*			1,430.91*
Grants-in-Aid	8,053.60	33.12	117.60	7,969.12
Programs	3,380.61		156.58	3,224.03
Miscellaneous	4,200.30*		158.65	4,358.95*
	<u>\$ 13,744.61</u>	<u>\$ 37.12</u>	<u>\$ 1,837.14</u>	<u>\$16,944.59</u>

*Overdraft

	Balance Jul.1,'43	Receipts to Date	Expend. to Date	Balance Aug.31,'43
Student Union & Student Act.				
Admin. & Operation	\$21,124.63	\$ 2,276.89	\$ 3,439.85	\$ 19,961.67
Amortization	5,600.00*			5,600.00*
Investment	200.00			200.00
Kentuckian	3,764.87	339.22	4.42	4,099.67
Ky. Engineer	558.08	45.55	.58	603.05
Ky. Kernel	31,133.35	4,068.40	2,681.38	32,520.57
Ky. Kernel (Invest.)	5,000.00			5,000.00
Ky. Law Journal	530.68	72.25		602.93
Lectures (Sum.Sch.)	24.80			24.80
Lectures (Regular)	1,761.29	20.28	3.76	1,778.51
Stu.Off. Uniform	94.15			94.15
Stu.Band Uniforms	1,771.16			1,771.16
Musical Organizations	1,618.29	57.46	8.67	1,667.08
Phys.Ed.Activ.Fund	497.52	143.40		640.92
Univ.High Activities	763.38	10.00	5.21	768.17
El.Sch.--Supply Fee	697.40	4.75		702.15
	<u>\$63,939.80</u>	<u>\$ 7,038.20</u>	<u>\$ 6,143.17</u>	<u>\$ 64,834.83</u>
Scholarships				
Scholarships	\$ 397.99		100.00	297.99
Ashland Oil & Ref.	1,594.25			1,594.25
Kellogg Found.Sch.		2,000.00		2,000.00
Kellogg Found.Loan Fund		2,000.00		2,000.00
Sears-Roebuck Sch.	219.05	500.00		719.05
Sullivan Sch.s	100.50			100.50
R.O.T.C. Awards	37.65			37.65
J.B.Sax Lecture Fund	442.89			442.89
General Deposits	14,922.10		14,802.00	120.10
Basic Military Depos.	1,080.00	5,930.00	275.00	6,785.00
Key & Room Deposits	15,613.25	590.25	1,886.50	14,317.00
Key & Linen Deposits				
Women's Halls	367.00	31.00	311.00	87.00
College Collections	1,089.61	821.00	38.00	1,872.61
Col.Coll.--S.Sch.	31,124.52		31,124.52	
Organ.Transfer Fund	322.40	87.88	13.26	397.02
Returned Checks	291.77*	130.49	179.63	310.91*
Investment Income & Exp.	470.59			470.59
Military Shortage	176.29	20.75		197.04
Agr.& Home Ec.Schs.	4,110.83		533.32	3,577.51
Agr.& Home Ec.Anon.Gift	52.00			52.00
Agr.& H.Ec.Anon.Gift				
Investment Fund	14,948.00			14,948.00
Campus Bk.Store,Inc.	26,883.84			26,883.84
Miscellaneous	750.42			750.42
ESMWT	13,125.80	35.00	2,693.36	10,467.44
	<u>\$127,537.21</u>	<u>\$12,226.37</u>	<u>\$51,956.59</u>	<u>\$87,806.99</u>
MAGGIE TRUST FUND	\$ 92,037.82	\$ 656.00	\$53,926.00	\$38,768.82
Combined Total	<u>\$283,133.19</u>	<u>\$125549.06</u>	<u>\$221,403.68</u>	<u>\$187,278.57</u>

RESTRICTED CURRENT FUNDS
Statement of Receipts & Expenditures
For the Period Ending August 31, 1943

	Balance, <u>July 1, '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>August 31, '43</u>
<u>Experiment Station Division</u>				
Cream Grading	\$ 1,474.38	\$ 1,000.00	\$ 817.28	\$ 1,657.10
Poultry Improvement	171.04*	1,500.00	995.51	333.45
Periodic Ophthalmia	8,956.66			8,956.66
T.V.A.	823.24*	592.79	768.25	998.70*
F.E.R.A.				
Miscellaneous	3,048.05	2,036.70	564.80	4,519.95
Gen.Ed.Bd.--Rur.Pop.	2,308.93		1,204.66	1,104.27
Gen.Ed.Bd. For.Proj.	4,054.48	4,012.50	1,746.97	6,320.01
Res.in Equine Dis.	10,743.85	118.90		10,862.75
Robinson Bldg. Fund				
Robinson Misc. Invest.	1,491.20			1,491.20
West Ky.--Invested	1,542.25			1,542.25
Fed. Payroll-Clear- ing Acct.				
Service & Equip. Fund	758.85		12.90	745.95
Robinson Misc.	6,515.91	632.64	647.92	6,500.63
Investment Income & Exp.	139.13			139.13
Farm Simplification Fd.	710.87		34.07	676.80
American Potash Fund	1,000.00			1,000.00
	<u>\$ 41,750.28</u>	<u>\$ 9,893.53</u>	<u>\$ 6,792.36</u>	<u>\$ 44,851.45</u>

*Overdraft.

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending August 31, 1943

	<u>Balance</u> <u>July 1, '43</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend,</u> <u>to Date</u>	<u>Balance</u> <u>Aug. 31, '43</u>
<u>Agr. Extension Division</u>				
Funds Not Used as				
Offset	\$ 17,442.56	\$ 1,776.17	\$ 526.59	\$ 18,692.14
T.V.A.--Co. Agents	5,437.09	4,811.42	3,176.71	7,071.80
T.V.A.--Agr. Eng.	7,125.12*	2,069.84	1,316.78	6,372.06*
Fed.--State Fruit Ins.	149.55	140.00	117.38	172.17
Annuity Refund	2,155.02	188.32	94.17	2,249.17
T.V.A. Admin.				
Farm Labor Fund	139,317.10		15,132.48	124,184.62
	<u>\$157,376.20</u>	<u>\$ 8,985.75</u>	<u>\$20,364.11</u>	<u>\$145,997.84</u>

*Overdraft.

AGENCY FUNDS
Statement of Receipts and Expenditures
For the Period Ending August 31, 1943

	<u>Balance</u> <u>July 1, 1943</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>Aug. 31, 1943</u>
<u>Agency Accounts</u>				
Agr. Accounts				
Alpha Chi Sigma \$	25.39	\$ 79.50	\$ 71.55	\$ 33.34
Alpha Zeta	68.91	.75	56.25	13.41
Alpha Lambda Delta	5.81			5.81
Amer. Air Filter	87.40			87.40
Amer. Soc. of Civ. Engrs.	5.96			5.96
Auto Park Permits	416.21			416.21
Student Art Club	1.22			1.22
Bacteriology Society	27.23			27.23
Band	.41			.41
Baptist Student Un.	15.12		2.80	12.32
Beta Gamma Sigma	70.58			70.58
Block and Bridle	134.51			134.51
Chi Delta Phi	.02			.02
Class of 1915	.00			.00
Commerce Employ. Asso.	49.25	6.00		55.25
Cooperative House	143.76	158.00	11.05	290.71
CWENS	78.69			78.69
Chat & Nibole Club	125.87	208.25		334.12
Coca Cola Machine	227.45	79.00	31.60	274.85
Class of 1939		282.91		282.91
Dairy Club	51.13			51.13
Extension Ann. Ins.	1,665.40*	3,441.46	3,573.71	1,797.65*
4-H Club	3.61			3.61
Future Farmers of Am.	2.00			2.00
Fraternity Auditing	69.66*	3.20		66.46*
Grad. Women's Club	4.35			4.35
Group Insurance	55.89	4,193.30	2,876.41	1,372.78
Hamilton House	164.99	220.73		385.72
Health Cent. Chambers	1.25			1.25
Home Ec. Club	7.10*	7.00		.10*
Horticultural Club	15.55			15.55
Hospitalization	291.57	1,637.72	557.23	1,372.06
Independents Club	.50			.50
Inter-Frat. Council	10.03			10.03
Interschol. League	1,217.93		396.89	821.04
"K" Club	41.99			41.99

*Overdraft.

	<u>Balance</u> <u>July 1, '43</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>Aug. 31, '43</u>
Keys	\$ 2.34	\$	\$	\$ 2.34
K-Dets	1.40			1.40
Lances	.03			.03
Lamp & Cross	15.75			15.75
McDowell House	461.78	102.69		564.47
Men's Glee Club	26.65			26.65
Men's Student Council	9.50		80.00	70.50*
Misc. Business Office	1,060.66	42.22	345.58	757.30
Mortar Board	21.75	28.25	3.50	46.50
Music Fund	4.50			4.50
Nat. Colonial Dames	20.00			20.00
Omicron Delta Kappa	453.49			453.49
Org. Fund Expense	380.42	150.00	65.00	465.42
Pershing Rifles				
Phi Alpha Theta	157.21			157.21
Phi Beta	111.76			111.76
Phi Delta Kappa	285.27	138.66	134.18	289.75
Phi Delta Phi				
Phi Epsilon Phi	1.11			1.11
Pi Mu Epsilon	119.20			119.20
Phi Upsilon Omicron	94.11			94.11
Phi Sigma Alpha	20.21			20.21
Poultry Club	16.17			16.17
Pryor Pre-Med. Soc.	1.16*			1.16*
Pub. Service Institute	32.53			32.53
Rent	186.31*	3,057.61	77.65	2,773.65
ROTC Pistol Team	98.33	66.00*		32.33
Returned Checks	58.23*	22.00	20.50	36.73*
UK Rifle & Pistol Team	57.91			57.91
Scabbard & Blade	65.88*	66.00		.12
Sigma Gamma Epsilon	4.82			4.82
Sigma Pi Sigma	54.82			54.82
Stu. Government Asso.	1,375.95			1,375.95
Stu. Government Invest.				
Student Bar Association	9.15*		2.80	11.95*
SuKy	203.39	15.00	133.75	84.64
Swimming Team	245.02			245.02
So. Assn. Col. & Sec. Sch.	80.35			80.35
Tau Beta Pi	81.82			81.82
Theta Sigma Pi	86.67		69.00	17.67

	Balance <u>July 1. '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>Aug. 31. '43</u>
U of Ky. Club	\$ 20.72	\$ 69.00	\$ 32.15	\$ 57.57
Un. Student War Fund	47.71			47.71
U.K. Victory Tax	7,436.14	12,750.10	20,196.48	10.24*
Viking Fund				
Weekly Defense Bonds	114.11			114.11
Monthly Defense Bonds	4,318.24	8,593.58	10,320.18	2,591.64
Wildcat Boosters Club	3,456.26			3,456.26
Women's Admin. Council	2.76		.85	1.91
Women's Pan-Hel. Council	31.83		4.50	27.33
Wenner-Gren	449.90*		208.08	657.98*
Pierre Whiting, Person.	1,227.15	72.85	300.00	1,000.00
Y.M.C.A.	24.82*	149.76	474.14	349.20*
Y.W.C.A.	266.16	5.00		271.16
Total	<u>\$23,332.97</u>	<u>\$35,494.54</u>	<u>\$40,045.83</u>	<u>\$18,781.68</u>

*Overdraft.

**Charges to Income in excess of Receipts.

The report of the Comptroller was ordered received, filed and made a part of the record.

F. Distribution of the Morrill-Nelson Fund.

The following letter was presented by the President with recommendation that the distribution shown thereon be approved.

August 28, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

The Treasury Department submitted check for payment pursuant to Section 4 of the Acts approved August 30, 1890, 26 Statutes 417, 419, Act of March 4, 1907, 34 Statutes 1256, 1281, 1282, and Section 22 (Title II) of the Act of June 29, 1935, 49 Statutes 436, 439, as certified by the Administrator, Federal Security Agency, July 21, 1943.

This represents a payment of \$52,477.04 of the Bankhead-Jones Fund for further endowment of Colleges of Agriculture and Mechanic Arts, and \$50,000.00 from the Morrill-Nelson Fund for Colleges of Agriculture and Mechanic Arts. These amounts are supposed to be divided between the University of Kentucky and the Kentucky State College for Negroes on a percentage basis that the white population bears to the negro population in Kentucky. This fund has for years been divided on an 85.5% and 14.5 ratio. I have so figured the above payments.

Pursuant to practice, I request the division on the above ratio be approved by the Board of Trustees. Check has been deposited through the State Department of Finance, Frankfort, Kentucky, crediting the University with \$87,617.87 and the Kentucky State College for Negroes with \$14,859.17.

Yours very truly

(Signed) Frank D. Peterson
Comptroller.

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9. Upon motion duly made, seconded and carried,
the recommendation was approved.

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G. Contract with University Campus Book Store.

President Donovan submitted contract with the University Campus Book Store which had been presented by the Comptroller with recommendation that the lease be renewed for one year, effective January 1, 1944, and recommended Board approval. He further stated that the terms of the contract have the same provision as now exists in the contract which is in force. No major changes are recommended except that the term of the contract is reduced from three years to one year.

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10. Upon motion duly made, seconded and unanimously carried, the contract with the University Campus Book Store was approved and the Comptroller was authorized to sign same and file with the records of the Secretary of the Board of Trustees.

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H. Leases of Fraternity Houses.

President Donovan submitted lease with the Phi Delta Theta fraternity located at 281 South Limestone Street, to be used as a girls' residence hall for the current year. It was stated that the terms and conditions of the lease are standard, with renewal option granted. The President recommended that it be approved.

He also submitted lease with the Sigma Alpha Epsilon fraternity located at 230 South Limestone Street, to be used as a girls' residence hall for the current year, and stated that the provisions of the lease were standard, the term was for twelve months, and he recommended its approval.

* * * * *

11. Upon motion duly made, seconded and carried, the Board of Trustees authorized both leases executed, signed and filed by the Comptroller of the University.

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I. Budget Changes.

President Donovan submitted the following letter from the Comptroller recommending an increase in the appropriation for coal for the current year. He also recommended an increase in the budget for the Dean of Women of \$1200.00 for the purpose of employing someone to handle social programs of the student body.

September 14, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

At the time the budget was made we estimated a requirement of 8,500 tons of coal at \$4.25 per ton, \$36,125.00. Since making the budget we have advertised and purchased 8,500 tons of coal at the low bid of \$4.47 per ton, which is 22¢ per ton above the estimated price as shown in the budget.

I am, therefore, recommending that the budget be increased by an appropriation, from the unappropriated surplus, of \$1,870.00.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller

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- 12. Upon motion duly made and seconded, the increases recommended were approved and the Comptroller was directed to transfer from unappropriated surplus of the general fund the specified amounts to the budgets in question.

* * * * *

J. Supplemental Agreement of the U. S. A. for Continuation of Research in Sera.

President Donovan submitted a supplementary agreement with the U.S.A. and the Experiment Station, and submitted the contract for the continuation of work with the Office of Scientific Research and Development, under which the Experiment Station produces certain sera. The Board examined the contract as desired and upon motion duly made and seconded, the contract was approved and the Chairman of the Executive Committee was authorized to sign same and place the corporate seal thereon. The contract was ordered filed with the Secretary of the Board of Trustees.

K. Approval of Animal Pathology Building.

President Donovan presented request and recommendation of Dean Thomas Cooper to appropriate the sum of \$65,000 from the Experiment Station Revolving Fund balance for the purpose of completing the Animal Pathology Building when war conditions will permit. It was stated that the appropriations heretofore made have been exhausted and that such a sum will be required to complete the building as contemplated.

* * * * *

- 13. Upon motion duly made and seconded, the recommendation of the President was approved and the sum of \$65,000 was authorized to be taken from the balance of the Experiment Station Revolving Fund and set aside for the purpose of completing the Animal Pathology Building.

* * * * *

L. Employment of Mrs. Clyde B. Crawley.

President Donovan explained to the Board of Trustees the difficulty in securing instructors for the Department of Mathematics at this time and stated that it has been necessary to employ Mrs. Clyde B. Crawley, wife of Dr. Clyde B. Crawley, associate professor in the Department of Physics, and recommended that the policy regarding the employment of relatives of staff members previously adopted by the Board of Trustees be waived in this particular instance only for the duration of the present emergency.

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14. Upon motion duly made and seconded, the recommendation of the President was approved as it applies to Mrs. Clyde B. Crawley, for the present emergency only.

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M. Report on Coal Research Laboratory.

President Donovan reported that the coal research laboratory building was near completion. He reported briefly on the possibilities and value of the research project and its effect upon the coal industry in the state. He stated that the appropriation made for the work was very small, being only \$7500.00 annually, and that this amount would be used up in the purchase of equipment. He also reported that Governor Johnson had manifested a genuine interest in the coal research project and had made available from his emergency fund the sum of \$10,000 for operating the plant during the current year. The Board members participated in the discussion and indicated enthusiasm in the proposed work, and passed the following motion:

* * * * *

15. Upon motion made, seconded and carried, the Board desires to extend thanks to Governor Johnson and to express their appreciation for his genuine interest in the coal research laboratory as evidenced by his making available for the operation of the plant during the current year the sum of \$10,000.

* * * * *

N. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

John Buckner, instructor in Physics, (temporary ASTP), as long as his services are needed, effective August 16, 1943.

L. H. Horton, instructor in Physics, (temporary ASTP), part-time, for the month of August, effective August 16, 1943.

Richard H. Logsdon, associate professor and acting head of the Department of Library Science, effective August 1, 1943.

Dr. Clyde B. Crawley, associate professor in the Department of Physics, effective September 1, 1943.

Ethel Smith, graduate assistant in the Department of Physical Education, effective September 1, 1943.

Mary Johnson, graduate assistant in the Department of Physical Education, effective September 1, 1943.

Elsie Gardner, graduate assistant in the Department of Political Science, effective September 1, 1943.

Louis Dean Silvers, student assistant, in the Department of Zoology, effective September 1, 1943.

Alice Wooton, student assistant in the Department of Zoology, effective September 1, 1943.

Betty Sue Capen, part-time secretary in the Department of Psychology, effective September 1, 1943.

Louise Galloway, part-time instructor in Library Science, effective September 1, 1943. Miss Galloway replaces Mrs. Lucy Gragg Wood, resigned.

Mrs. Constance Lawson Cole, laboratory assistant in the Department of Anatomy and Physiology, effective September 1, 1943. This appointment is made in lieu of a graduate assistant at the same stipend.

Joan Akers, librarian of the Carnegie Record Set, October 1, 1943, to July 1, 1944, to fill the vacancy existing.

Mrs. E. R. Doll, part-time secretary and assistant librarian in the Department of Art, October 1, 1943, to June 1, 1944, to fill existing vacancy.

F. A. Rice, graduate assistant in the Department of Physics, effective September 1, 1943.

Jeanne Bowne, graduate assistant in the Department of Art, effective September 1, 1943.

Dr. Charles McChord, physician in the University Health Service, effective September 15, 1943.

Mrs. Laura Graham Cutler, part-time secretary in the Department of English, effective September 1, 1943.

Betty South, instructor in the Department of English, effective September 1, 1943.

Mrs. Kilroy Harris, graduate assistant in the Department of English, effective September 1, 1943.

Ann Shropshire, graduate assistant in the Department of English, effective September 1, 1943.

Lucille Clay, reappointed graduate assistant in the Department of English, effective September 1, 1943.

Mrs. Maryetta M. Snyder, nurse to care for soldiers, effective September 1, 1943.

Ann Brown, nurse in the Department of Hygiene and Public Health, effective September 15, 1943.

Margaret Hartmann, assistant librarian in the Department of Art, effective September 1, 1943.

Mrs. Mary Bell Hall, part-time secretary in the Department of Athletics, effective September 15 through October 13, 1943. Mrs. Hall succeeds Mrs. Katherine Worthington, resigned.

Salary Adjustment

Joseph G. Stites, part-time instructor in Chemistry, changed to full-time instructor in same subject, with adjustment in salary. Mr. Stites' full time services are needed in ASTP teaching.

Leaves of Absence

Jarvis Todd, Assistant Professor of Physics, effective September 1, 1943. Professor Todd has accepted a commission in the Navy and is granted leave of absence for the duration, or as long as he remains in the armed forces of the country.

E. B. Brown, Assistant Professor in the Department of Anatomy and Physiology, military leave, effective at the close of the Summer Quarter. (August 28, 1943).

J. B. Shannon, Associate Professor of Political Science, leave of absence extended to June 1, 1944.

E. J. Asher, Associate Professor of Psychology, leave extended to January 1, 1944.

Frank Fowler, Associate Professor of English and Director of Guignol Theatre, leave of absence for Spring and Fall Quarters of 1944, and Winter Quarter of 1945. Professor Fowler is asking for leave to complete work for the doctor's degree.

Resignations

Louise Nisbet, graduate assistant in the Department of Philosophy, effective August 31, 1943.

Dorothy Gene Brooks, graduate assistant in the Department of Mathematics, effective September 1, 1943.

Julia Shenk, nurse, Jewell Hall, effective September 1, 1943.

Mrs. Katherine Worthington, part-time secretary in the Department of Athletics, effective September 15, 1943.

Margaret Hook, secretary in the Department of History, effective September 4, 1943.

College of Agriculture and Home Economics

Appointments

Helen Wilmore, assistant professor in Home Economics, effective September 1, 1943. Miss Wilmore is appointed to fill the vacancy caused by the resignation of Miss Deephouse.

Alice Walters, assistant analyst in agronomy, Experiment Station, effective September 1, 1943.

Mary Hart Harned, clerk in the Experiment Station, effective September 1, 1943.

Roberta Sanderson, assistant home demonstration agent in Warren County, effective September 1, 1943.

Virginia Thomas Bowles, assistant home demonstration agent in Jefferson County, effective September 1, 1943.

Margaret Ellen Sullivan, assistant home demonstration agent in Fulton County, effective September 1, 1943.

Glenn D. McDowell, assistant county agent in Letcher County, effective September 1, 1943.

J. B. Williams, county agent in Allen County, effective September 1, 1943.

Frances Amburgey, home demonstration agent in Floyd County, effective September 1, 1943 to June 30, 1944.

Salary Adjustments

James H. Martin, under change of occupation, returned to former position, Assistant Chemist-drug, Public Service Laboratories, with adjustment in salary. He is to fill the vacancy left by the resignation of John E. Parsley.

David Cooper, assistant in Dairy, Experiment Station, promoted to foreman with salary adjustment, effective September 1, 1943.

John Gulley, of the Department of Agronomy, promotion to Field Agent in Forage Crops, with adjustment in salary, effective September 1, 1943.

Mrs. Marguerite Chapman, statistical clerk and stenographer in the Department of Farm Economics, salary adjustment made possible by General Education Board funds, effective October 1, 1943.

Emergency Farm Labor Program

The following members of the staff under the Emergency Farm Labor Program are listed below for the information of the Board of Trustees and for the record:

Harry H. Hager, assistant in Floyd and adjoining counties.

Pearl Campbell, assistant in Leslie County.

Ben E. Craft, Sr., assistant in Letcher County.

Calvin H. Webb, assistant in Rockcastle County.

Mrs. Dorothy Johnson Brooks, assistant in Lexington.

James Clyde Linville, assistant in Rockcastle County.

Earl Montgomery, assistant in Casey County.

Forest B. Cable, assistant in Wolfe and adjoining counties.

Bernard E. Whitt, assistant in Morgan and adjoining counties.

Layton Brown, assistant in Clay, Jackson and Laurel counties.

Maury W. Tuttle, assistant in Clark and adjoining counties.

James C. Messer, assistant in Knox and Whitley counties.

William Howard Hardin, assistant in Spencer, Bullitt and Shelby counties.

Delmos Walden, assistant in Laurel County.

Grant C. Rice, assistant in Wayne and McCreary counties.

Leave of Absence

William O. Hubbard, county agent, Murray, Kentucky, effective July 1, 1943 to December 31, 1943, leave without pay, on account of ill health.

Resignations

Mrs. Dorris K. Wheeler, home demonstration agent, at Pikeville, Kentucky, effective August 31, 1943.

Esther Taylor, instructor in home economics, effective August 31, 1943.

Mrs. Florence G. Carney, clerk, effective August 24, 1943.

Mrs. Cleo Elmore, clerk, effective August 1, 1943.

Termination of Employment

James Clyde Linville, assistant (Emergency Farm Labor Program), Berea, Kentucky. Mr. Linville has been called for Army service.

College of EngineeringAppointments

Francis J. Trapp, supervisor, Coal Research Laboratory, on temporary appointment, effective September 1, 1943.

Army Specialist School--Termination of Employment

Smith T. Collier, instructor, effective August 30, 1943.

Arthur E. Lewis, instructor, effective August 30, 1943.

John D. Moore, instructor, effective August 30, 1943.

Theodore G. Strunk, instructor, effective August 30, 1943.

Francis J. Trapp, instructor, effective August 30, 1943.

Houston E. Wallace, instructor, effective August 30, 1943.

James O. Cornell, instructor, effective September 6, 1943.

Henry L. Harelson, instructor, effective September 6, 1943.

Miles S. McDowell, instructor, effective September 6, 1943.

Carl P. Kroboth, instructor, effective September 6, 1943.

David M. Humbler, instructor, effective September 13, 1943.

J. Ray Honey, instructor, effective September 13, 1943.

Theodore A. Gregg, instructor, effective September 13, 1943.

Harry C. Beckham, instructor, effective September 20, 1943.
 David C. Bowen, instructor, effective September 20, 1943.
 Herbert H. Davies, instructor, effective September 20, 1943.
 Rankin P. Duvall, instructor, effective September 20, 1943.
 W. Warner Ford, instructor, effective September 20, 1943.
 William A. Gatton, instructor, effective September 20, 1943.
 Sam J. Hardin, instructor, effective September 20, 1943.
 Mary E. Hendricks, secretary, effective September 21, 1943.
 Clinton K. Hoffman, instructor, effective September 20, 1943.
 Fred C. Mahan, instructor, effective September 20, 1943.
 Clyde P. Mason, instructor, effective September 20, 1943.
 Thomas C. Watts, instructor, effective September 20, 1943.

College of Law

Leaves of Absence

Professor Amos H. Eblen, leave of absence extended from July 1, 1943, for the duration. Professor Eblen is now in the armed forces.

Professor William Pittman, leave of absence extended from September 1, 1943, for the duration of the war. Professor Pittman is now practicing law in Frankfort.

College of Education

Appointments

Louise Galloway, librarian, University School, effective September 1, 1943. Miss Galloway will fill the vacancy left by the resignation of Mrs. Lucy Gragg Wood.

Betsy Roach, secretary, University School, effective September 1, 1943. Miss Roach will fill the vacancy left by the resignation of Mrs. Sara B. Davis.

Carmen Perez, graduate assistant, effective September 1, 1943. Miss Perez will teach the classes formerly taught by Miss Laura Topham, resigned.

Alma Jean Bach, kindergarten assistant, effective September 1, 1943.

Jean Phillips Elliott, instructor in home economics, effective September 1, 1943.

Lois Duncan, secretary in the Department of Agricultural Education, effective September 10, 1943. Miss Duncan will replace Mrs. Marie Stephenson, resigned.

Salary Adjustment

Miss Anna B. Peck, critic teacher, appointed as adviser of girls in the University School, with adjustment in salary.

Return from Leave of Absence

Wallace Briggs, instructor in the University School, has returned from military service and will resume his position, effective September 1, 1942.

Resignations

Mrs. William Curd, assistant in Spanish, effective September 1, 1943. Mrs. Curd had been appointed to fill the vacancy left by the resignation of Miss Laura Topham.

Dorothy Cleek, psychometrician, effective immediately. (Blank dated August 17, 1943). Miss Cleek resigned to accept a position with the U. S. Public Health Service.

Genevieve Roemer, instructor in home economics, effective September 1, 1943.

Sarah B. Davis, secretary, University School, effective September 1, 1943.

Betty South, speech and dramatics teacher, University School, effective September 1, 1943. Miss South is resigning to take a position in the Department of English, College of Arts and Sciences.

College of CommerceAppointment

Vera Briscoe, research assistant, effective September 1, 1943.

Resignation

Dr. Ruth E. Thomas, assistant professor, effective September 1, 1943.

Dean of the UniversityLibrary
Appointments

Ann Guyn, assistant, Circulation Department, effective September 1, 1943. Miss Guyn is appointed to fill the vacancy caused by the resignation of Miss Helen Fry.

Austell Beaton, part-time secretary in the librarian's office, effective September 15, 1943.

Mrs. Angeline J. Williams, assistant in the Cataloging Department, effective September 16, 1943. Mrs. Williams will fill the position left by the resignation of Mrs. Maona S. Eaves.

Resignation

Helen Fry, assistant in Circulation Department, effective August 15, 1943. Miss Fry is resigning to accept service as librarian in the Air Corps Library, Fort Knox, Kentucky.

Department of University ExtensionAppointment

Edith Riggs, stenographer-typist, effective September 4, 1943.

President of the UniversityOffice of Doctor McVeyAppointments

Mrs. C. H. Robie, part-time secretary, effective August 17, 1943.

Mrs. Arch M. Stanley, part-time secretary, effective August 11, 1943.

Resignation

Mrs. Arch M. Stanley, secretary, effective August 13, 1943. Mrs. Stanley resigned because of illness.

Dean of the UniversityOffice of the Dean of WomenAppointments

Mrs. Robert Henry, house director for Hamilton House, 1943-44.

Mrs. Ballard Luxon, house director for Sigma Alpha Epsilon residence unit, effective September, 1943.

Mrs. C. V. Morgan, house director for Sigma Nu residence unit, effective September, 1943.

Mrs. Hill Spaulding, house director for Sigma Chi residence unit, effective September, 1943.

Mrs. J. M. Collier, house director, effective September, 1943.

Miss Margaret Graham, storeroom clerk in the Residence Halls for Women, effective September, 1943.

Personnel OfficeReappointment

Frances Jenkins, clerk, effective September 16, 1943.

Department of Business Management and ControlDirector of Student Union BuildingAppointment

Mackie Rasdell, assistant director, effective September 1, 1943.

Resignations

A. H. Thiele, effective September 1, 1943.

Dorothy Collins, social director, effective September 1, 1943.

ComptrollerMaintenance and OperationsAppointment

Arkley Wright, storeroom clerk, effective August 8, 1943.

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16. It was moved, seconded and carried, that on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes be concurred in and record made in the minutes.

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O. Adjournment--Luncheon at Maxwell Place.

On motion duly seconded and passed, the Board adjourned at 12:15 p.m. to meet at Maxwell Place, where a delicious luncheon was served by Mrs. Donovan.

Frank D. Peterson
Secretary, Board of Trustees.