

Minutes of the Regular Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Thursday, October 19, 1939.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University Thursday, October 19, 1939, at 10:30 a.m. The members of the Committee present were Judge Richard C. Stoll, Chairman; James Park, H. S. Cleveland, and Lee Kirkpatrick. President Frank L. McVey and D. H. Peak, Secretary of the Board, were present.

1. Approval of Minutes.

The minutes of the meeting of the Executive Committee of August 1, 1939, were approved as published.

2. Financial Report.

The Business Agent filed financial report for months of July, August and September, 1939. These reports were delayed because they could not be completed until the business of the previous year had been closed. The reports were examined, and being cumulative, the report of September, 1939, was ordered recorded in the minutes.

Statement of Income and Expenditures
Month of September 1939

	Previously Reported	Current Month	Fiscal Year to Date
General Fund Income			
Federal Appro.-Morrill-Nelson		6,253.33	6,253.33
Vocational Education Board	3,367.40	2,904.98	6,272.38
Federal Appro.-Bankhead-Jones		4,704.99	4,704.99
State Appro.-Summer Sch.	8,000.00		8,000.00
Special Agr. Appro.	4,000.00	2,000.00	6,000.00
State Appro.-General	74,589.70	58,685.58	133,275.28
Bldg. Rev. Bond & Operations Fund	2,866.00	38,102.00	40,968.00
State Appro.-Repairs to Bldgs.	1,904.45	1,636.64	3,541.09
Student Fees	1,334.05	78,059.78	79,393.83
Student Fees - Sum. Sch.	60,536.59	1,814.82	62,351.41
Student Fees - U.H.S.	30.00	3,570.00	3,600.00
Student Fees - El. Tr. Sch.	100.00	2,905.00	3,005.00
Student Fees - Un. Exten.	3,132.41	843.55	3,975.96
Misc. Receipts	4,672.98	1,435.43	6,108.41
Rentals	110.00	75.00	185.00
Men's Dormitories	1,483.86	5,771.30	7,255.16
Engineering Equipment	9,850.59	3,428.33	13,278.72
Library Equipment		1,338.07	1,338.07
Total	175,977.83	213,528.80	389,506.63

Expenditures			
Instruction	119,878.12	85,289.96	205,168.08
Administration, Expense and Maintenance	45,217.67	33,492.04	78,709.71
Additions and Betterments	8,664.80	2,153.23	10,818.03
Total	<u>173,760.59</u>	<u>120,935.23</u>	<u>294,695.82</u>
Excess of Income over Ex- penditures	<u>2,217.24</u>	<u>92,593.57</u>	<u>94,810.81</u>
Patterson Hall Income			
Board	(37.20)	17,898.00	17,860.80
Miscellaneous	2.10		2.10
Room Rent - Summer School	1,130.33	5.00	1,135.33
Total	<u>1,095.23</u>	<u>17,903.00</u>	<u>18,998.23</u>
Expenditures			
Expense	<u>1,889.74</u>	<u>2,570.55</u>	<u>4,460.29</u>
Excess of Income over Ex- penditures	<u>(794.51)</u>	<u>15,332.45</u>	<u>14,537.94</u>
General Fund Income	177,073.06	231,431.80	408,504.86
General Fund Expenditures	<u>175,650.33</u>	<u>123,505.78</u>	<u>299,156.11</u>
Excess of General Fund In- come over Expenditures	1,422.73	107,926.02	109,348.75
Experiment Station Income			
Hatch - Federal Appro.	3,750.00		3,750.00
Milk and Butter - Cash Rec.	2,469.49	969.94	3,439.43
Beef Cattle Sales	56.55	380.74	437.09
Dairy Cattle Sales	450.56	69.52	520.08
Sheep Sales	390.79	66.02	456.81
Swine Sales	23.94	750.72	774.66
Poultry Sales	334.27	95.31	429.58
Farm Produce Sales	7.93	6.00	13.93
Horticultural Sales	868.88	122.75	991.63
Seed Test	194.40	73.75	268.15
Seed Inspection	6,024.43	2,363.30	8,387.73
Rentals	2,409.76	119.67	2,529.43
Miscellaneous	59.11	17.72	76.83
Fertilizer - Fees	5,083.89	4,835.00	9,918.89
Public Service - State Appro.	2,937.20	1,553.46	4,490.66
Public Service - Misc.	15.00		15.00
Feeding Stuffs - Fees	12,416.62	5,608.65	18,025.27
Adams - Federal Appro.	3,750.00		3,750.00
Serum - Sales	565.03	107.65	672.68
Serum - Virus Sales	12.65	1.65	14.30
Serum - Live Stock	104.35		104.35
Serum - Supplies	13.90		13.90
Serum - Miscellaneous	3.14	1.56	4.70
Horticultural Appropriation	1,043.79	626.00	1,669.79
State Appropriation	7,426.82	3,716.98	11,143.80
Creamery - License Fees	8,548.00	56.50	8,404.50
Creamery - Testers Lic.	2,699.52	110.50	2,810.02
Creamery - Glassware Tested	142.66	60.53	203.19

Robinson - State Appropriation	1,949.60	966.41	2,916.01
Robinson - Misc. Receipts	892.20	259.68	1,151.88
West Ky. - State Appro.	2,156.66	863.68	3,020.34
West Ky. - Misc. Receipts	2,470.27	344.74	2,815.01
Purnell - Federal Appro.	15,000.00		15,000.00
Bankhead-Jones - Fed. Appro.	19,734.51		19,734.51
Nursery Inspection - St. Appro.	400.00	75.00	475.00
Nursery Inspection - Fees	555.00	425.00	980.00
Total	<u>104,760.72</u>	<u>24,648.43</u>	<u>129,409.15</u>
Expenditures			
Expense	61,022.25	35,271.76	96,294.01
Additions and Betterments	15.41	7.50	22.91
Total	<u>61,037.66</u>	<u>35,279.26</u>	<u>96,316.92</u>
Excess of Income over Expenditures	43,723.06	(10,630.83)	33,092.23
Extension Division Income			
Federal Bankhead-Jones	221,805.44		221,805.44
Federal Smith-Lever	74,154.38		74,154.38
Federal Capper-Ketcham	18,400.48		18,400.48
State Smith-Lever	19,838.60	10,161.40	30,000.00
County and Other	2,368.29	170.77	2,539.06
Total	<u>336,567.19</u>	<u>10,332.17</u>	<u>346,899.36</u>
Expenditures			
Expense	<u>111,569.15</u>	<u>61,964.51</u>	<u>173,533.66</u>
Excess of Income over Expenditures	<u>224,998.04</u>	<u>(51,632.34)</u>	<u>173,365.70</u>
Summary			
General Fund Income	177,973.06	231,431.80	408,504.86
Experiment Station Income	104,760.72	24,648.43	129,409.15
Extension Division Income	336,567.19	10,332.17	346,899.36
Trust Fund Income	283.56	35.02	318.58
Total	<u>618,684.53</u>	<u>266,447.42</u>	<u>885,131.95</u>
General Fund Expenditures	175,650.33	123,505.78	299,156.11
Experiment Station Expend.	61,037.66	35,279.26	96,316.92
Extension Division Expend.	111,569.15	61,964.51	173,533.66
Trust Fund Expenditures	78.30	48.59	126.89
Total	<u>348,335.44</u>	<u>220,798.14</u>	<u>569,133.58</u>
Excess of Income over Expenditures	270,349.09	45,649.28	315,998.37

3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from September 1 to October 11, 1939. The report showed orders made by the Business Office on authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State Laws, running from No. 1701 to No. 2993. The report was examined and on motion and second, the orders named therein were ratified and approved and payments on said orders were authorized and approved. The following budget additions were approved: Budget of Buildings and Grounds, building material, \$763.35; purchase of tools from C. H. Anderson, \$2375.00. (See minutes of September 19, 1939).

4. Allotments - State Appropriation.

Following are allotments made by the State Department of Finance for first and second quarters, year 1939-40:

ADVICE OF ALLOTMENT

Division of Colleges	\$ 396,600.00
College of Agriculture	12,000.00
Repairs to Buildings	8,000.00
Library Equipment	30,000.00
Scientific Laboratory Equipment	60,000.00
Engineering Equipment	60,000.00
Experiment Station	26,415.00
Service Laboratories	10,423.00
Nursery Inspection	1,000.00
Princeton Sub-station	7,410.00
Quicksand Sub-station	7,185.00
Agricultural Extension	60,000.00
Horticultural Promotion	4,950.00

5. Report to State Division of Budgets.

President McVey stated that the Biennial Report to the State Division of Budgets is to be submitted at once. In addition to report for past biennium, it is necessary to show the probable expense and the estimated funds needed to meet that expense for the biennium, July 1, 1940 to June 30, 1942. It was suggested that the increased cost of plant maintenance, due to new buildings on the campus and the constant increase in student enrollment, be considered in making the estimate of funds needed. The President was authorized to complete and file the report.

6. Schedule of Fire and Tornado Insurance.

The Business Agent presented schedules of fire and tornado insurance placed on University of Kentucky property by the State Division of Insurance. The schedules were ordered copied in the minutes:

a. Report of Division of Insurance.

DIVISION OF INSURANCE
Frankfort

September 19, 1939

Mr. D. H. Peak, Business Manager
University of Kentucky
Lexington, Kentucky

Dear Sir:

Inclosed you will find corrected certificates of insurance covering Experiment Station property and College Division property, Lexington, Kentucky. Also a certificate of insurance covering Camp Robinson, Noble, Breathitt County, Kentucky.

The Biological Science Building and New Girls Hall are not included in insurance schedule, for the reason that we have been unable to procure the correct rating from the Kentucky Actuarial Bureau, but promptly upon receipt of this information we will issue and forward to you these certificates.

Yours very truly,

STATE FIRE AND TORNADO INSURANCE FUND
BY:

(Signed) R. M. Hickey

b. Certificate and Schedule - College Division.

Commonwealth of Kentucky
 DEPARTMENT OF BUSINESS REGULATION
Division of Insurance
 UNIVERSITY OF KENTUCKY, COLLEGE DIVISION
 STATE FIRE AND TORNADO INSURANCE FUND

AMOUNT \$2,072,200.00. RATE as scheduled

PREMIUM	Tornado Premium	\$3,279.04.
	Fire Premium	8,325.60
		\$11,604.64

CERTIFICATE NO. 804

Under and in pursuance of authority conferred upon the Division of Insurance, the State Treasurer, and the Commissioner of Finance by law, and in consideration of ELEVEN THOUSAND SIX HUNDRED FOUR AND 64/100 Dollars premium the State Fire and Tornado Insurance Fund does insure for the term of ONE YEAR from the FIRST day of JULY, 1939, AT NOON to the FIRST day of JULY, 1940, AT NOON against all direct loss or damage by fire and tornado the following described property: belonging to the University of Kentucky, (College Division), Lexington, Kentucky, as per attached schedule.

This certificate is subject to the terms and conditions of the standard fire and tornado insurance policy.

DIRECTOR OF INSURANCE

(Signed) Sherman Goodpaster.

SCHEDULE

NAME	BUILDING	CONTENTS	TOTAL	FIRE RATE	FIRE PREMIUM	TOR. RATE	TOR. PREMIUM	TOTAL PREMIUM
Lafferty Hall (new)	\$10,000.00	\$10,000.00	\$20,000.00	.252	\$50.40	.166	\$33.20	\$ 83.60
Student Union Bldg.	25,000.00	10,000.00	35,000.00	.224	78.40	.104	36.40	114.80
Breckinridge Hall		5,000.00	5,000.00	.43	21.50	.10	5.00	26.50
Kinkead Hall		5,000.00	5,000.00	.45	22.50	.10	5.00	27.50
Res. 612 S. Limestone	4,000.00		4,000.00	.28	11.20	.22	8.80	20.00
Engineering Group								
New Building	20,000.00	25,000.00	45,000.00	.811	364.95	.22	99.00	463.95
Administration Bldg.	40,000.00	25,000.00	65,000.00	.360	234.00	.22	143.00	377.00
White Hall & Green								
House	40,000.00	15,500.00	55,500.00	.428	237.54	.22	122.10	359.64
Barker Hall	30,000.00	5,600.00	35,600.00	.401	142.75	.22	78.32	221.07
Frazee Hall	35,000.00	7,200.00	42,200.00	.321	135.46	.22	92.84	228.30
Alumni Gymnasium	50,000.00	4,000.00	54,000.00	.297	160.38	.22	118.80	279.18
Boyd Hall and Bridge								
connecting Patterson								
Hall	75,000.00	20,000.00	95,000.00	.648	615.60	.166	157.70	773.30
Patterson Hall	50,000.00	20,000.00	70,000.00	.527	368.90	.22	154.00	522.90
Art Center	10,000.00	10,000.00	20,000.00	2.16	432.00	.22	44.00	476.00
Smith Hall	10,000.00	10,000.00	10,000.00	.488	48.80	.22	22.00	70.80
Museum	10,000.00	6,000.00	16,000.00	.440	70.40	.22	35.20	105.60
Science Building	25,000.00	30,000.00	55,000.00	.462	254.10	.22	121.00	375.10
Neville Hall	8,000.00	5,000.00	13,000.00	.585	76.05	.22	28.60	104.65
Memorial Hall	50,000.00	40,000.00	90,000.00	.388	349.20	.22	198.00	547.20
Agricultural Bldg.	30,000.00	12,500.00	42,500.00	.430	182.75	.22	93.50	276.25
Service Building	25,000.00	40,000.00	65,000.00	1.20	780.00	.22	143.00	923.00
Teachers Training								
Bldg.	75,000.00	30,000.00	105,000.00	.159	166.95	.16	168.00	334.95
Teachers Training								
Bldg.-Gym.	10,000.00	1,000.00	11,000.00	.194	21.34	.22	24.20	45.54
Mcvey Hall	50,000.00	25,000.00	75,000.00	.148	111.00	.10	75.00	186.00
Kastle Hall	150,000.00	75,000.00	225,000.00	.443	996.75	.082	184.50	1181.25
Pence Hall	100,000.00	57,000.00	157,000.00	.251	394.07	.22	345.40	739.47
Mining Laboratory	10,000.00	5,000.00	15,000.00	1.25	187.50	.22	33.00	220.50
Mining Eng. Bldg.	15,000.00	10,000.00	25,000.00	.413	103.25	.22	55.00	158.25
Library Bldg.	125,000.00	125,000.00	250,000.00	.117	292.50	.021	52.50	345.00
Bradley Hall	75,000.00	5,000.00	80,000.00	.223	178.40	.10	80.00	258.40
Dairy Products Bldg.	50,000.00	20,000.00	70,000.00	.237	165.90	.10	70.00	235.90

NAME	BUILDING	CONTENTS	TOTAL	FIRE RATE	FIRE PREMIUM	TOR. RATE	TOR. PREMIUM	TOTAL PREMIUM
Stock Judging Pav.	\$20,000.00	\$ 1,500.00	\$21,500.00	.462	\$ 99.33	.22	\$47.30	\$ 146.63
Patterson Res.	6,500.00		6,500.00	.20	13.00	.18	11.70	24.70
Science Bldg.-Lab.	4,500.00	2,000.00	6,500.00	.433	28.14	.22	14.30	42.44
President's Garage	3,400.00		3,400.00	.45	15.30	.22	7.48	22.78
President's Res.	37,000.00	1,000.00	38,000.00	.20	76.00	.18	68.40	144.40
Transformer Room #1	5,000.00	1,500.00	2,000.00	.331	6.62	.10	2.00	8.62
Supt. 's Residence	5,000.00		5,000.00	.28	14.00	.17	8.50	22.50
Supt. 's Garage	300.00		300.00	.54	1.62	.22	.66	2.28
Agr. Eng. Building	40,000.00	10,000.00	50,000.00	.918	459.00	.22	110.00	569.00
Observatory	10,000.00	7,500.00	17,500.00	.41	71.75	.22	38.50	110.25
Transformer Room #2	500.00	3,000.00	3,500.00	.395	13.82	.18	6.30	20.12
Dwelling, 132 Graham Avenue	3,000.00		3,000.00	.48	14.40	.22	6.60	21.00
Dwelling, 162 Graham Avenue	4,000.00		4,000.00	.30	12.00	.22	8.80	20.80
Garage, 164 Graham Avenue	200.00		200.00	.54	1.08	.22	.44	1.52
Dwelling, 146 Washington Ave.	6,000.00	3,000.00	9,000.00	.30	27.00	.22	19.80	46.80 ⁰⁰
Dwelling, 624 S. Limestone	4,000.00		4,000.00	.48	19.20	.22	8.80	28.00
Furniture, 162 Bonnie Brae Drive		2,000.00	2,000.00	.30	6.00	.22	4.40	10.40
Old Law Building	30,000.00	10,000.00	40,000.00	.482	192.80	.22	88.00	280.80
	\$1,381,900.00	\$690,300.00	\$2,072,200.00		\$8,325.60		\$3,279.04	\$11,604.64

c. Certificate and Schedule - Experiment Station.

COMMONWEALTH OF KENTUCKY
 DEPARTMENT OF BUSINESS REGULATION
 Division of Insurance
 UNIVERSITY OF KENTUCKY, EXPERIMENT STATION PROPERTY
 STATE FIRE AND TORNADO INSURANCE FUND

AMOUNT	\$ 332,005.00	RATE	sched.	PREMIUM	Tornado \$1,343.77
					as per
					Fire P. 2,195.66
					\$3,539.43

CERTIFICATE NO. 810

Under and in pursuance of authority conferred upon the Division of Insurance, the State Treasurer, and the Commissioner of Finance by law, and in consideration of THREE THOUSAND FIVE HUNDRED THIRTY NINE AND 43/100 Dollars premium the State Fire and Tornado Insurance Fund does insure for the term of ONE YEAR from the FIRST day of JULY, 1939, at noon to the FIRST day of JULY, 1940, at noon, against all direct loss or damage by fire and tornado the following described property: belonging to the Experiment Station, University of Kentucky, Lexington, Kentucky, as per attached schedule.

This certificate is subject to the terms and conditions of the Standard fire and tornado insurance policy.

DIRECTOR OF INSURANCE

(Signed) Sherman Goodpaster.

NAME	BUILDING	CONTENTS	SCHEDULE		TOR. RATE	TOR. PREM.	TOTAL PREMIUM
			FIRE RATE	FIRE PREM.			
Stock Barn, Taylor Co.	\$ 500.00		1.30	\$6.50	.85	\$4.25	\$10.75
Stock Barn, Muhlenberg Co.	350.00	\$ 650.00	1.30	13.00	.589	5.89	18.89
Stock Barn, Mayfield	275.00	525.00	1.30	10.40	.85	6.80	17.20
Laying house and feed room	1,300.00	200.00	1.30	19.50	.85	12.75	32.25
Storage Hs. & Garage	300.00	300.00	1.30	3.90	.85	2.55	6.45
On mowers, reapers, sacks and bags, utensils and farm machinery, excluding threshing machines, wind mills, electric motors, gasoline, kerosene and steam power engines and machines on or temporarily off the premises -		2,500.00	1.30	32.50	.45	11.25	43.75
On grain and seeds of all kinds, while in dwellings, granaries, barns, and on grain only in stacks and shocks on premises herein described -		1,500.00	1.30	19.50	.45	6.75	26.25
On hay, straw, fodder, ground feed and all kinds of manufactured stock foods (not specified under items on grain and seeds) while in barn or sheds on premises herein described -		2,500.00	1.30	32.50	.45	11.25	43.75
On cattle, while in or temporarily off the premises herein described except in transit by common carrier or in public stock yards.		3,000.00	1.30	39.00	.45	13.50	52.50
On horses and mules while on or temporarily off the premises herein described except in transit or in public stock yards -		1,500.00	1.30	19.50	.45	6.75	26.25
Sheep Barn	6,000.00	6,000.00	1.30	78.00	.85	51.00	129.00
Storage Bldg. Laurel Co.	500.00	200.00	1.30	9.10	.735	5.15	14.25
New Beef Cattle Barn	10,000.00	700.00	1.30	139.10	.85	90.95	230.05
Experiment Station and Annex	120,000.00	50,000.00	.444	754.80	.22	374.00	1,128.80
Insectory & Conserv.	4,000.00	4,000.00	.35	14.40	.22	8.80	23.20
No. 1, Greenhouse	1,000.00	1,000.00	.65	6.50	2.80	28.00	34.50
No. 2 "	1,000.00	1,000.00	.65	6.50	2.80	28.00	34.50
Wilford Residence	3,000.00	3,000.00	.90	27.00	.22	6.60	33.60
Insko Residence	2,000.00	2,000.00	.90	18.00	.22	4.40	22.40
Olney Residence	3,000.00	3,000.00	.90	27.00	.22	6.60	33.60
Kinney Residence	4,000.00	4,000.00	.65	26.00	.22	8.80	34.80
Good Residence	4,000.00	4,000.00	.65	26.00	.22	8.80	34.80
Director's Residence	8,000.00	8,000.00	.65	52.00	.22	17.60	69.60
Seed Storage House	2,000.00	2,000.00	1.30	26.00	.22	4.40	30.40
Abattoir	1,500.00	1,800.00	1.30	23.40	.22	3.96	27.36

NAME	BUILDING	CONTENTS	TOTAL	FIRE RATE	FIRE PREM.	TOR. RATE	TOR. PREM.	TOT. PREM.
Mule Barn	\$ 1,000.00	300.00	1,300.00	1.30	16.90	.22	2.86	19.76
Serum Laboratory	12,000.00	\$ 1,300.00	13,300.00	.898	119.45	.22	\$ 29.26	\$148.71
New Tobacco Barn	2,000.00	500.00	2,500.00	1.64	41.00	.85	21.25	62.25
Veterinary Hospital	7,000.00	500.00	7,500.00	.682	51.15	.22	16.50	67.65
No. 1 Steer Barn & Silo	700.00		700.00	1.30	9.10	.85	5.95	15.05
No. 2 Steer feeding barn and silo	4,000.00	200.00	4,200.00	1.30	54.60	.85	35.70	90.30
No. 1 Sheep Barn	500.00	100.00	600.00	1.30	7.80	.85	5.10	12.90
Horticultural Barn	1,000.00	500.00	1,500.00	1.30	19.50	.85	12.75	32.25
" Greenhouse	3,000.00	200.00	3,200.00	1.30	41.60	2.80	89.60	131.20
Small Mule & Calf barn	300.00	300.00	300.00	1.30	3.90	.85	2.55	6.45
Old tobacco barn	1,500.00	200.00	1,700.00	1.44	24.48	.85	14.45	38.93
Dairy Barn & Silo	7,500.00	500.00	8,000.00	1.30	104.00	.85	68.00	172.00
Poultry Cottage	3,000.00	3,000.00	3,000.00	.90	27.00	.45	13.50	40.50
Tobacco Research Lab. Greenhouse connected with research lab.	10,605.00	10,000.00	20,605.00	.26	53.57	.10	20.60	74.17
Brooder House	6,000.00	100.00	6,000.00	.80	48.00	2.80	168.00	216.00
Piggery	2,000.00	200.00	2,200.00	1.30	15.60	.85	10.20	25.80
Small Animal House	12,000.00	1,000.00	13,000.00	1.30	28.60	.85	18.70	47.30
20 laying houses @ \$75.00 each	1,500.00		1,500.00	.302	39.26	.22	28.60	67.86
9 Brooder houses @ \$33.33 1/3 each	300.00		300.00	1.30	19.50	.85	12.75	32.25
7 Rain shelters @ \$14.28 4/7 each	100.00		100.00	1.30	3.90	.85	2.55	6.45
Fertilizer Bldg. Remodeled heifer barn	500.00		500.00	1.30	1.30	.85	.85	2.15
New Feed mixing machine	500.00		500.00	1.22	6.10	.85	4.25	10.35
@ storage bldg. at poultry farm	1,500.00		1,500.00	1.30	19.50	.85	12.75	32.25
Greenhouse on E. Va. Ave.	500.00		500.00	1.30	6.50	.85	4.25	10.75
	\$252,830.00	\$79,175.00	\$332,005.00	.65	3.25	2.80	14.00	17.25
					\$2,195.66		\$1,343.77	\$3,539.43

d. Certificate and Schedule - Camp Robinson.

Commonwealth of Kentucky
 DEPARTMENT OF BUSINESS REGULATION
 Division of Insurance
 UNIVERSITY OF KENTUCKY, CAMP ROBINSON
 STATE FIRE AND TORNADO INSURANCE FUND

		Tornado Premium \$ 12.54	
		Fire Premium <u>36.51</u>	
AMOUNT <u>\$5,700.00</u>	RATE <u>as sched.</u>	PREMIUM	<u>\$ 99.05</u>

CERTIFICATE NO. 820.

Under and in pursuance of authority conferred upon the Division of Insurance, the State Treasurer, and the Commissioner of Finance by law, and in consideration of NINETY NINE AND 05/100 Dollars premium the State Fire and Tornado Insurance Fund does insure for the term of ONE YEAR from the FIRST day of JULY, 1939, AT NOON, to the FIRST day of JULY, 1940, AT NOON against all direct loss or damage by fire and tornado, the following described property: belonging to Camp Robinson, Noble, Breathitt County, Kentucky - as per attached schedule.

This certificate is subject to the terms and conditions of the standard fire and tornado insurance policy.

DIRECTOR OF INSURANCE.

(Signed) Sherman Goodpaster.

SCHEDULE

NAME	BUILDING	CONTENTS	TOTAL	FIRE RATE	FIRE PREM.	TOR. RATE	TOR. PREM.	TOTAL PREM.
Barracks	\$1,000.00	\$200.00	\$1,200.00	1.57	\$18.84	.22	\$2.64	\$21.48
Kitchen and Mess Hall	800.00	250.00	1,050.00	1.60	16.80	.22	2.31	19.11
Office Building	600.00	100.00	700.00	1.38	9.66	.22	1.54	11.20
Faculty quarters	1,200.00	200.00	1,400.00	1.29	18.06	.22	3.08	21.14
Pump Engine and Battery House	250.00	600.00	850.00	2.07	17.60	.22	1.87	19.47
Storage Bldg.	100.00	400.00	500.00	1.11	5.55	.22	1.10	6.65
TOTALS	\$3,950.00	\$1,750.00	\$5,700.00		\$86.51		\$12.54	\$99.05

7. Claim of A. S. Kenyon.

a. Report of Department of Chemistry.

October 4, 1939

Dr. Frank L. McVey, President
University of Kentucky

My dear Dr. McVey:

Allen S. Kenyon, graduate assistant in the department of chemistry on June 17, 1939, cut the main tendon in his left thumb while working in my laboratory. Dr. Griffin, university physician, was called immediately and he made arrangements with the Good Samaritan Hospital for an operation that evening. Dr. Allen Grimes, surgeon, performed the operation.

The cost of the operation, and use of the operating room amounted to \$28.50 as shown in the attached bills. Any compensation that the university can give this young man to help defray the expenses of this unfortunate accident would be greatly appreciated.

Yours truly,

(Signed) Chas. Barkenbus
Instructor in Charge.

This man was a member of the staff at the time of the accident.

Approved R. N. Maxson.

b. Request of President McVey.

October 6, 1939

Dean P. P. Boyd
University of Kentucky

My dear Dean Boyd:

I am returning the papers applying to the case of Allen Kenyon. Will you please go thoroughly into this matter and find out the real facts concerning it? I have no recollection of discussing the matter with Mr. Bedford.

(Signed) Frank L. McVey
President of the University

c. Report certified by Dean Boyd.

October 4, 1939

Dean Paul P. Boyd
University of Kentucky

Dear Dean Boyd:

I am sending you a letter concerning an accident which happened to Mr. Allen Kenyon. Kindly transmit these papers to President McVey. I understand that President McVey discussed the matter with Professor Bedford last summer. At the time of the accident Mr. Kenyon was a graduate assistant.

Respectfully,

(Signed) R. N. Maxson

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October 10, 1939

Dr. R. N. Maxson
University of Kentucky

Dear Sir:

In Ref.: A. S. Kenyon Accident.

About the last week in June the Good Samaritan Hospital called me to say that the Business Office of the University of Kentucky had returned their statement for Operating Room for \$3.50 unpaid. I went to see Mr. Peak, Business Agent, in regard to the statement. Mr. Crutcher was in Mr. Peak's office at this time so I talked with both of them about this case. Mr. Crutcher suggested that I take it up with President McVey, as he passed on these cases as the cases came up.

I then went to President McVey and told him what I knew about this case. I then had only the statement from the hospital as Dr. Grimes had not finished the case. President McVey told me that the University did not pay for accidents in general but did in some specific cases and suggested that when Dr. Grimes' statement came in that both of them be turned over to Dr. Maxson, who then could write him a letter in regard to the case and that he (President McVey) would decide whether the University would pay for the expense of this accident.

My part in the matter was merely to help this young man to know the procedure to follow in presenting the matter to the University for its consideration.

President McVey gave me no impression that expense would or would not be allowed, but did say that it would be considered on its merits.

Yours truly,

(Signed) M. Hume Bedford

d. Resolution.

On motion of Mr. Park, seconded by Mr. Cleveland, the claim of A. S. Kenyon for \$28.50 was allowed, and payment was ordered to be made by the Business Agent in the usual course.

8. Travel of Staff - Regulations.

Regulation of allowances for out-of-state travel expense and travel expense in attending learned and professional societies by members of the staff, being necessary because of the numerous and frequent requests for such allowances, the committee entered into discussion of the problem. On being advised of the practice in other educational institutions and of the probable extent of appropriation of funds for such purposes on motion of Mr. Kirkpatrick, seconded by Mr. Park, which carried by unanimous vote, the following regulations were approved:

(1) That the sum of \$2,000 be appropriated annually by the University of Kentucky as a fund to be used exclusively for granting aid to members of the teaching faculty traveling to meetings of learned and/or professional societies under the conditions specified in the following paragraphs. Future appropriations should be adjusted as requirements become known.

(2) This fund shall be administered by the President who will authorize payments to members of the faculty upon his approval of the recommendations of the deans of the colleges.

(3) These grants may be available to members of the faculty attending the meetings of learned and/or professional societies for the purpose of reading papers, presiding, or taking equivalently prominent parts in such meetings.

(4) The grant in each instance shall be an amount equal to the coach fare to the place of meeting and return plus a \$5.00 allowance for subsistence.

(5) No single grant shall exceed \$40 and no member of the faculty shall receive more than \$75 for this purpose in any one year.

6. That the foregoing be considered the normal policy governing the use of this fund. The President shall depart from this policy if, in his judgment, the condition of the fund and the importance of the occasion warrant.

9. Application for Non-Commercial Educational Broadcast Station at Beattyville.

In order to facilitate the work of the Radio Department in establishing and perfecting its plan of listening centers in Eastern Kentucky, that department is desirous of establishing a non-commercial Educational Broadcast Station at Beattyville, Ky.

President McVey recommended that an application be made to the United States of America Federal Communications Commission for a non-commercial Educational Broadcast Station by the University of Kentucky, at Beattyville, Ky., and presented copy of the prepared application. His recommendation was approved on motion and second by passage of following resolution:

Whereas, the duly appointed Executive Committee of the Board of Trustees of the University of Kentucky consists of five members (a quorum consisting of three members) and has authority to act under the laws of the State of Kentucky and the by-laws of the University of Kentucky, and

Whereas, this resolution was voted upon favorably by unanimous vote of the members present at the meeting, named herein,

Therefore be it resolved, in this meeting held in President McVey's office, University of Kentucky, Lexington, Kentucky, four members of the Committee being present, to-wit R. C. Stoll, Chairman, Lee Kirkpatrick, H. S. Cleveland and James Park, that an application be made by the University of Kentucky to the United States of America Federal Communications Commission for a non-commercial Educational Broadcast Station at Beattyville, Ky., and that F. L. McVey, President of the University of Kentucky, is hereby given special authorization to verify and file the said application.

President McVey is further authorized to budget funds sufficient for construction and operation of the Station.

10. Louisville College of Pharmacy.

Following the suggestion that the Dean of the Louisville College of Pharmacy be invited to present to the Executive Committee his case in connection with the proposal of merger of that College with the University of Kentucky (see Sec. 16, Minutes of September, 1939), the following representatives of that College, U. P. Markendorf, President of the Board of Directors of the College and John Davis, member of the Board, appeared in person at this meeting of the Executive Committee. The viewpoint of these directors was presented in detail. The proposal was passed for consideration at some subsequent meeting, after further information has been obtained and further study made of the proposal.

11. Child Guidance Clinic.

The Committee appointed at the meeting of the Executive Committee of June 29, 1939, consisting of President McVey, Mr. Kirkpatrick and Mr. Park, to study and to make advisory report on Child Guidance Clinic, presented the following recommendation by the Department of Psychology, made through Dean Boyd.

October 5, 1939

To: Dr. Paul P. Boyd, Dean

From: Dr. G. B. Dimmick, Head of Child Guidance Service

Re: Recommendation for appointment of Graduate Clinical Assistant in the Child Guidance Service of the Department of Psychology.

It is recommended that a Graduate Clinical Assistant be provided for the Child Guidance Service of the Department of Psychology: (1) at \$100 per month for ten months, and (2) that for the present academic year, Miss Jessie Irvine be appointed to this position beginning October, 1939.

Miss Irvine has her M.A. degree, and her course work completed for the Doctorate. She has had two years practical training in the Psychological Clinic here, and is well qualified to assist in both the service and training functions.

This appointment seems necessary in order to provide a regular daily clinic to meet the standards for clinical training set up by the national organization, and the requirements of applicants for positions in such clinics. It is essential to have a continuous flow of cases in order that the graduate students under training shall have adequate practical experience. The Exhibits A and B show these requirements by the American Association of Applied Psychology, and the United States Public Health Service and Children's Bureau.

The increasing importance of this University training is indicated by the rapid growth in clinical opportunities for improvement shown in Exhibit C. That the University has already begun to meet this need during the past five years of the Child Guidance Service is demonstrated by the positions which have been filled by students receiving their practical training in this service as indicated on page 5 of the annual report of the Service.

There is every reason to expect that the community will continue to provide convenient and adequate rooms

for the Service, together with materials, supplies, apparatus, and part salaries for the Medical Director and Clinical Director. These facilities increase the efficiency of the clinic decidedly. The Board of Directors state that they anticipate that this support will be continued. It may be expected to amount to \$1,000 or more annually. However, if conditions should change, the clinic might be continued in a much restricted form at the University with the services of the Director and the full-time assistant hereby recommended.

(Signed) G. B. Dimmick

I heartily approve the above recommendation. This full-time assistant seems to be exceedingly important to relieve Dr. Dimmick from routine examinations so that he may devote more time to supervision of the training of our graduate students in clinical work. The Department's offerings provide for a year of graduate training in this field.

(Signed) J. B. Miner
Head of Department

The Committee made this recommendation its report and moved its adoption. The motion being duly seconded was passed by unanimous vote.

12. Rental of Smith Hall.

The renewal of the lease of Smith Hall to Lambda Alpha Chapter of Chi Omega Sorority was approved, the renewal covering the period of September 1, 1939, to June 30, 1940, a period of ten months at rental of \$100.00 per month. The lease was signed in open meeting by the Chairman of the Executive Committee.

13. Civil Aeronautics.

President McVey stated that the U. S. War Department had requested the University of Kentucky to receive representatives of that department for the purpose of conferring with applicants for study of service in Army Air Corps. It was ordered that the request be granted.

14. Lease to West Power Company.

a. Letter of Dean Cooper.

October 12, 1939

President Frank L. McVey
University of Kentucky

Dear President McVey:

I attach request from the Kentucky and West Virginia Power Company for pole line following the farm road at Quicksand. This has been recommended by Mr. Jones. I also think it is a satisfactory arrangement, and wish to recommend its approval.

The Power Company is asking for early action. May we not take action on this in advance of the meeting of the Executive Committee? If possible, I should like to return it to them the last of this week or the first of next week.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director.

b. Description.

The easement covers the right to erect and maintain a power line over following route:

Beginning on an existing pole belonging to the Kentucky and West Virginia Power Co., Inc., said pole being located in the Town of Quicksand, Ky., and bearing the number 1108-77, thence N 18-15' E, 618 feet to a stake, thence N 41-48' E, 759 feet to a stake, thence N 43-38' E, 318 feet to a stake, thence N 25-07' W, 359 feet to a point in the center of Quicksand Creek, said point being on the property line between the University of Kentucky and South Strong.

c. Resolution.

Copy of the easement was presented and on motion of Mr. Park, seconded by Mr. Cleveland, the grant of the easement was approved, subject to examination and approval by the Chairman, R. C. Stoll. Later, on October 20, 1939, the chairman signed and acknowledged the easement which was duly attested by the Secretary of the Board under the seal of the University of Kentucky.

15. P. W. A. - Construction.

1. Report to Bond Holders - Docket Ky. 1013-R.

a. Letter from Bond Holders.

THE MUTUAL BENEFIT LIFE INSURANCE COMPANY

Newark, New Jersey

September 15, 1939

Mr. D. H. Peak, Business Agent,
University of Kentucky,
Lexington, Kentucky.

Dear Sir:

We own \$589,000 University of Kentucky University Building Revenue 3% Bonds, due July 1, 1940/65 and would appreciate it if you would send us a statement of Operating Revenues and Expenses for the project covered by these bonds for the fiscal period ending June 30, 1939.

We would also appreciate it if you would send us such a statement each year as it becomes available.

Very truly yours,

(Signed) W. M. Whitesell
Assistant Treasurer.

b. Report.

BUILDING PROJECT

Income		
Collections from building rents		\$51,454.00
Collections from student fees		19,225.88
Additional Appropriation		2,176.47
Union Building Income		<u>25,526.83</u>
		\$98,383.28
Less Transfer to Bond Fund		<u>35,000.00</u>
Expenditures		
College Bldgs. and Heating Plant	\$26,134.23	
Union Building	<u>35,346.64</u>	<u>61,480.87</u>
Net Balance		\$ 1,902.31

This net balance is balance of Union Building Operation. The other buildings are operated on non-profit basis and accounts for each year are charged in manner shown in statement.

2. Expenditure P. W. A. and W. P. A. Grants.

a. Letter submitting report.

September 29, 1939

President Frank L. McVey
University of Kentucky

My dear President McVey:

I have your note of September 26 concerning the Governor's request for expenditures made upon this campus through P. W. A. and W. P. A. grants.

I furnish you herewith statement of the total expenditures of the P. W. A. dockets. This statement, as you will note, contains funds from all sources - bonds, grants, University funds and State appropriations - in connection therewith.

I have no data in this office concerning W. P. A. grants or labor furnished, as Mr. Crutcher carried all of this data.

Yours truly,

(Signed) James H. Graham
Dean.

b. Report.

September 29, 1939

P. W. A. CONSTRUCTION ACCOUNTS

GRANT:

Docket No. Ky-1114-R	\$ 40,950.00	
Docket No. Ky-1013-R	165,000.00	
Docket No. Ky-1013-2-D	327,272.00	
Docket No. Ky-1305-F	<u>306,382.00</u>	
		\$839,604.00

BOND FUND:

Docket No. Ky-1114-R	\$ 50,652.20	
Docket No. Ky-1013-R	201,500.00	
Docket No. Ky-1013-2-D	400,099.77	
Docket No. Ky-1305-F	<u>302,500.00</u>	
		954,751.97

UNIVERSITY FUNDS:

Docket No. Ky-1013-R	4,411.32*	
Docket No. Ky-1013-2-D	5,361.18*	
Docket No. Ky.-1305-F	<u>15,001.00</u>	24,773.50

*Unexpended.

STATE FUNDS:

Docket No. Ky-1305-F	<u>\$56,966.00</u>	\$56,966.00
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NON-COMPLIANCES:

Docket No. Ky-1013-R	<u>16.15*</u>	<u>16.15</u>
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*Unexpended.

Univ. Funds - Docket No. Ky-1013-R	\$ 74.50	
Non-Compliances - " " " -1013-R	16.15	
Univ. Funds - Docket No. Ky-1013-2-D	<u>1,076.68</u>	<u>1,167.33</u>

Actual Cost of Projects	\$1,874,944.29
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P.W.A. CONSTRUCTION ACCOUNTS
RECAPITULATION

DOCKET NO. KY-1114-R:

Grant	\$40,950.00
Bond Fund	<u>50,652.20</u>
Actual Cost of Project	\$91,602.20

DOCKET NO. KY-1013-R:

Grant	\$165,000.00
Bond Fund	201,500.00
University Funds	<u>4,336.82</u>
Actual Cost of Project	\$370,836.82

DOCKET NO. KY-1013-2-D:

Grant	\$327,272.00
Bond Fund	400,099.77
University Funds	<u>4,284.50</u>
Actual Cost of Project	\$731,656.27

DOCKET NO. KY-1305-F:

Grant	\$306,382.00
Bond Fund	302,500.00
State Fund	56,966.00
University Funds	<u>15,001.00</u>
Estimated Cost of Project	\$680,849.00
	<u>\$1,874,944.29</u>

3. Transfer of Funds by Department of Finance.

a. Letter submitting question.

October 12, 1939

President Frank L. McVey
University of Kentucky

My dear President McVey:

I attach hereto the draft of a suggested resolution for the consideration of the Executive Committee. I find that the Department of Finance holds no objection to depositing and expending the \$60,000 through P. W. A. Docket No. KY-1305-F under our established procedure provided the Department can hold some documentary evidence to show for the status of these funds between the date of deposit into the Docket and the receipt by it of the detailed accounting for such expenditures. The Department holds no doubt that our regular procedure of purchase orders and receipts will be satisfactory. Therefore, the proposed resolution has been suggested to cover the situation. I may add that I have presented the problem to Judge Stoll and I believe the draft will now meet with his approval.

Yours truly,

(Signed) James H. Graham
Dean

I prepared this letter last week. Since then I have discussed this draft with Mr. Peterson and it seems to meet his needs. If the committee accepts the resolution in its present form and if Mr. Peak will so certify, then I will take it to Frankfort this afternoon and get this matter closed.

(Signed) J.H.G.

b. Resolution.

Whereas, the 1938 General Assembly of the Commonwealth of Kentucky did appropriate the special sum of Sixty Thousand Dollars (\$60,000) to be expended by the University of Kentucky during the fiscal year of 1939-40 for the purchase of equipment of a scientific nature, and

Whereas, the Attorney General of the Commonwealth did give it as his opinion, under date of April 20, 1939, that this appropriation could be used legally by the University as an offset to a "grant of aid" from the Public Works Administration, and

Whereas, the Department of Finance did state, under date of April 20, 1939, that these funds would be available on and after July 1, 1939, and

Whereas, the University did apply thereafter to the Public Works Administration for such a grant of aid and accordingly did receive and accept such an "offer of a grant of aid" in the sum of \$46,609, to be used and expended by the University under the terms and conditions of P. W. A. Docket No. KY-1305-F, and

Whereas, the University did deposit the returns from the sale of revenue bonds in the sum of \$302,500 and the payments duly received from a like grant of aid in the sum of \$247,500, to the account of P. W. A. Docket No. KY-1305-F and has duly drawn upon this account in carrying forward the University's building and equipment program executed under the aforesaid Docket, and

Whereas, James H. Graham, Dean of the College of Engineering, is the authorized correspondent for this Docket and as such is supervising the execution of the program thereunder, and

Whereas, Judge Richard C. Stoll, as Chairman of the Executive Committee of the Board of Trustees of the University of Kentucky, has signed and executed all contract documents and purchase orders issued under the aforesaid Docket, on behalf of the University, by and with the authority of the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED that the Department of Finance of the Commonwealth of Kentucky be and is hereby requested to honor the requisition of this University in the sum of Sixty Thousand Dollars (\$60,000) for deposit by the University to the account of P.W.A. Docket No. KY-1305-F and that the aforesaid James H. Graham and the aforesaid Judge Richard C. Stoll, each acting in his special capacity, be and is hereby authorized and directed to prepare and to execute all necessary purchase orders and other documentary evidence, with due detail, of the expenditures of the aforesaid sum, to be made by and with the approval and authority of the Board of Trustees of this University and to render such documentary evidence, duly certified, to the Department of Finance for its audit, information and files. It is directed also that each and all contracts and purchase orders made or to be made from this particular sum of \$60,000 shall be presented to the Department of Finance for its approval and entry into its accounts in due form and that immediately

after any payment has been made thereon, evidence of such payment in the form of receipts shall be delivered by the Business Manager of this University to the Department, until the whole of the aforesaid sum of \$60,000 has been duly accounted.

16. Appointments and Other Staff Changes.

President McVey presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the Minutes:

Graduate Assistants -- Gayle E. Sutton, Mary Jane Robey and Charles W. Horner, at stipend of \$200.00 each for college year of ten months.

Nell Turner, employment in Business Office continued.

Mrs. Mary LaGrone, student assistant in Department of Art, for year 1939-40 at \$200.00 for the period.

Charles Turnipseed, Junior Technician, Department of Bacteriology, at \$300 for nine months, effective October 1, 1939.

James C. Humphries and E. H. Kass, graduate assistants, Department of Bacteriology, 1939-40, without pay.

James McFarland, graduate assistant, Department of Botany, 1939-40, for nine months, at \$30.00 a month, effective October 1, 1939.

John L. Williams, student assistant, College of Commerce, salary \$32.00 a month, effective October 1, 1939.

Bruce E. Dahrling, heretofore appointed research assistant in College of Commerce, appointment effective September 1, 1939, changed to become effective at the beginning of the second semester, 1939-40, salary \$64 a month.

William G. Herzel, research assistant, College of Commerce, salary \$64.00 a month, effective February 1, 1939, for remainder of the year.

John Black, student assistant, University School, for year 1939-40, at \$15.00 a month, effective September 1, 1939.

On motion, duly seconded, the Committee adjourned.

D. H. Peak
Secretary of the Board