

MINUTES OF THE UNIVERSITY FACULTY
February 13, 1942

The University Faculty met in the President's Office Friday, February 13, 1942, with President Donovan presiding. Members attending were Jesse E. Adams, Paul P. Boyd, Thomas P. Cooper, Alvin E. Evans, Henry H. Hill, Frank D. Peterson, W. S. Taylor, and Edward Wiest.

The minutes of February 5 were read and approved.

The Faculty discussed briefly the last action in the meeting of February 5, which provided for the removal from the calendar for 1942-43 of the dates for the final examinations. The comments indicated that there was a desire that some general policy be approved later regarding the final examinations at the close of each quarter.

On motion by Dean Boyd, duly seconded, the Faculty voted that the term "quarter hour" would hereafter be substituted for the term "credit" in all forms and publications of the University. This action did not require that changes be made in records and forms now on hand.

Dean Wiest presented the case of Mr. Vaden Cox, who left the University to enter the Civil Service. The question involved was whether Mr. Cox might secure his credit for the past semester under the rule governing withdrawals for military service or under some other regulation of the University. It appeared that the military ruling was not applicable in this case, but that there was no reason that Mr. Cox could not complete all courses in which he had been given either X or I marks.

The Faculty examined copies of the proposed schedule of fees to govern during the 1942 summer session and the following school year. This schedule is to be presented to the Executive Committee of the Board of Trustees at its next meeting.

President Donovan distributed to the members of the Faculty copies of a letter from Mr. Peterson, Comptroller, relative to the deficit existing in the budget for the current year. It was the opinion of the Faculty that every effort should be directed toward making up this deficit by economies in expenditures other than salaries, and that no cuts in salaries should be made until it becomes clearly apparent that the necessary saving cannot be effected otherwise. It was understood that all supply accounts are to be frozen except in those cases where additional purchases are absolutely essential. The letter from Mr. Peterson is made a part of these minutes:

UNIVERSITY OF KENTUCKY

Department of Business Management and Control
OFFICE OF THE COMPTROLLER

February 13, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

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I have before me a statement of estimated expenditures required for the period, February through June, 1942, which includes only salaries and utility expenses, plus one additional item of interest and principle due on the Service Building. The total required for salaries and the bare necessities between now and June 30, 1942, for the Division of Colleges is \$443,837.00. Against this liability we have available the following items:

Unallotted from the Division of Colleges' appropriation	\$180,000.00
Balance of previous allotment for appropriation for - Division of Colleges, February 1, 1942	23,000.00
Balance in Revolving Fund available for use by the Division of Colleges	40,000.00
We have registered a few in excess of 2,800 for the second semester. If those registered should aver- age \$50.00 per person, which I think to be high, student fees for the second semester will approxi- mate	<u>140,000.00</u>
Total resources to meet expenses from February to June	\$383,000.00

The difference between estimated expenditures and estimated receipts shows a deficit of \$60,000.00.

We are facing the problem of reducing expenditures and financing an actual \$60,000.00 deficit. We have the following sums which may be transferred to partially take care of this deficit:

Old fees collected, which are not included in the above figures	3,500.00
Commissions from the Book Store	15,000.00
A possible profit of the operation of the Girl's dorm	10,000.00
Defaulting on payment due on Service Building from June until July	<u>5,500.00</u>
Total	\$ 34,000.00

This leaves a balance deficit which I am unable to advise any way of meeting except through a reduction in departmental budgets for the remaining months of the current year.

May I again repeat, that I am fearful that our fees for the current semester will not approximate \$140,000.00 and, if they do not, this deficit will be further augmented by whatever error may exist in the estimate of student fees for the second semester.

Yours very truly,
(Signed) Frank D. Peterson
Comptroller

President Donovan and Mr. Peterson presented to the Faculty the Bond Plan of the Federal Government, sometimes referred to as the Systematic Labor Saving Plan. It was pointed out that the Federal Government is exerting every effort to encourage the purchase of bonds, and that the University

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would be expected to cooperate in this war program. It was the hope of the administration and the Faculty that the goal of the University might be accomplished by voluntary means, although it appeared not improbable that a plan involving deductions from salaries might be necessary or, perhaps, eventually required by the Government. The Faculty expressed its approval of the suggestion that this matter be referred to the Committee on Information.

President Donovan invited each member of the Faculty to send a representative of his staff to meetings whenever it was impossible for the member to be present. The next meeting of the Faculty of the University was scheduled for Friday, February 20.

Leon M. Pawbulain
Secretary

Note: See page 110 for Minutes of Meeting of February 20, 1942

MINUTES OF THE UNIVERSITY FACULTY
March 6, 1942

The University Faculty met in the President's Office Friday, March 6, with President Donovan presiding. Those attending the meeting were Jesse E. Adams, Paul P. Boyd, Thomas P. Cooper, Alvin E. Evans, W. E. Freeman, Henry H. Hill, Frank D. Peterson, W. S. Taylor, and Edward Wiest.

The minutes of February 20 were read and approved.

The following recommendations from the College of Arts and Sciences regarding admission, degree requirements, classification, and student load were approved:

1. Admission

That the requirements for admission to the College of Arts and Sciences be the same as for admission to the University. The college, however, recommends strongly that the student present for admission two units of mathematics.

2. The Degrees of B.A. and B.S.

For the degree of Bachelor of Arts or the degree of Bachelor of Science, the student is required to gain a total of 192 quarter hours and 192 points; that is a standing of 1.0.

3. Requirements for the Lower Division (Freshman and Sophomore Year)

General Requirements:

Freshman Orientation, first and second quarters,
freshman year, 2 quarter hours.