

# Irregularities

Minutes of the Regular Meeting of the Board of Trustees of the University of Kentucky, Thursday, June 3, 1937.

The Board of Trustees of the University of Kentucky met in President McVey's office at the University June 3, 1937, at 10:30 a.m., this being the regular June meeting, continued from Tuesday, June 1, 1937. The members of the Board present were Judge Richard C. Stoll, Vice-Chairman; Louis Hillenmeyer, J. B. Andrews, Judge John Cooper, Dr. George Wilson, R. Miller Holland, James Park, J. C. Newcomb and H. S. Cleveland. President F. L. McVey and Secretary D. H. Peak were present.

1. Minutes Approved.

The minutes of the following meetings were approved as published: Regular meeting of the Board of Trustees, April 6, 1937, and Executive Committee meeting, May 3, 1937. Corrections were ordered made in the Minutes of the Executive Committee of February 24, 1937.

2. President's Report.

a. The President made his regular quarterly report which was ordered to be recorded in the Minutes. The report is in words and figures as follows:

THE PRESIDENT TO THE BOARD OF TRUSTEES

June 3, 1937.

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Building Program

A member of the University staff met an old man in McVey Hall not so long ago, who remarked, after commenting on the extensive building program going on at the University: "This program would bankrupt the State." I am not taking this remark seriously, but it does indicate an attitude of mind toward University expenditures. The fact of the matter is that the University has received for building purposes by legislative appropriation no money since the construction of the Agricultural Engineering Building in 1930. In the last ten years approximately \$3,000,000 worth of buildings have been put up with little or no direct cost to the State. This last phase of the building program now coming to a close is financed by a federal grant and the issue of bonds by the University. There were eight buildings projected in this program: of this number, four are approaching completion, three are under construction and one is now being planned. Bids will

be called for its construction about the middle of June.

The erection of these buildings necessitates considerable planning in the rearrangement and placing of departments. There is no agreement as to where departments shall be placed, but the matter will be worked out as agreeably as possible to all concerned. At the present, the C. and P. Building will be used by the Department of Physics, and the northern half and upper story of the Mining Building will be given over to the Department of Botany. It is likely the Dispensary and Public Health Department will go into the old Law Building, and the Patterson House will be used for the University Club when the Y. W. C. A. enters its quarters in the Student Union Building. Other adjustments will be made when the time comes for departments to move into the new Science Building.

The construction of these new buildings necessitates the acquirement of equipment in the form of furniture and laboratory fixtures. Some of the space can be fitted up with the furniture now in use. The Student Union Building, however, will require a considerable amount of new furniture and new equipment. It is expected that some of the money raised for the building program can be used for that purpose. How this can be done and what amount can be so used should be determined in the near future.

#### Land Purchases

As the University grows, the movement of the campus and buildings is toward the South, with the ultimate purpose of uniting the University campus with the Experiment Station grounds. The University now has the opportunity to purchase three lots, one on South Limestone close to Memorial Hall. There are also two lots on Graham Avenue. These lots can be purchased for approximately \$14,000. Information concerning these lots will be brought to the attention of the Board at this meeting. Arrangements can be made for the purchase of these lots, if in the opinion of the Board, it seems wise to do so.

#### Landscaping

The Department of Horticulture and other members of the University staff are much disturbed over the landscaping on the campus. The system now prevailing fails to produce the results it should, due to failure to make plans for the future. The ambition of the present is to take care of what we have and to make the campus fairly presentable. According to an authority, under such a system, the area will steadily go down, due to the age of trees and the failure to carry on a systematic planting of trees and shrubs. Sometime ago a botanic garden was started on the campus in cooperation with the Garden Club. In this garden are many kinds of plants and wild flowers, and the garden makes a good showing, but

I am told there are fewer plants in the garden now than there were three years ago. The method of planting at the present time is a hit-or-miss one that does not meet the situation adequately. It has been suggested that a landscape plan be made for the entire campus, including the Botanic Garden. This is, perhaps, difficult to do on account of the placing of future buildings, which have not yet been determined. However, this matter should be given adequate consideration; otherwise the campus appearance is bound to go down, rather than up, in the course of the next few years.

### Future Buildings

I was asked the other day whether the University had practically completed its building program. This can be answered quite positively in the negative, for there are many additional buildings needed before the University can meet the demands now placed upon it. An illustration is the need for additional dormitories. The pressure grows and if the University reaches the 5,000 mark in the course of the next half dozen years, the city will not be able to house the students, and the price of rooms will rise accordingly. Consequently, the demand for dormitories to meet the present need grows each year. A comparatively small dormitory for men would cost approximately \$150,000, and a similar one for women would cost a corresponding amount.

The building housing the College of Commerce is wholly inadequate, and the Department of Home Economics also should have a building of its own. There is need for an Armory and an intramural athletics building. The offices of the University are inadequately housed, so again there is need for an Administration Building. These buildings ought to be on the campus at the present time. It will be some years before these can be erected, so we may say we have not yet reached a point where the program is fairly completed.

### Support of the University

For the past two years the University has received from the State for general support \$712,000; this is less than received in the two previous years and very much below the high point of 1931. The amount of general maintenance, \$660,000, should be increased to approximately \$820,000; the repairs appropriation to \$10,000; and the summer session to \$20,000. For the reconstruction of old buildings to make them available for new uses there should be an appropriation of \$30,000; and for equipment, furniture and shelving \$75,000; for the purchase of books for the Library, \$50,000. The \$72,000 for the Experiment Station and Public Services Laboratories should be increased to \$80,000, and the State appropriation for Agricultural Extension should meet the funds provided by Congressional action. Necessarily the State could not construct the number of buildings referred to in the above

section of this report, but it should be asked to do something in the way of providing for a Home Economics Building and the construction of new dormitories.

A new item is appearing in the budget; this item is called amortization and interest and amounts to \$63,000 annually. So far, the University has been able to meet the payment required without much difficulty. It is expected that this will continue, but it is an item that will be reduced in so far as the earnings of buildings may be applied to it.

While I am reporting upon financial matters, may I call attention to the grant made by the Carnegie Corporation to the University of Kentucky for an extensive and detailed study of community music problems in this state. Dr. Willem van de Wall has been designated by the American Association for Adult Education as the person to carry on this study. Great value should come out of it, and possibly a new slant on the music program of the University.

#### The Budget for 1937-38

In making up the budget for this coming year I have found greater difficulty in bringing it together and meeting the larger needs of the departments than I have had in previous years. In reading the reports of the departments one is impressed with the requirements set up by the heads in the matter of materials, supplies and equipment. There is hardly a department that is not asking for more money to meet its needs, and in most instances there is full justification for such requests. I hope that this situation may be relieved in another year, though it will be necessary to go through the coming budget period with little or no additions for expenditures to meet departmental needs. Such a situation cannot continue long without resulting in a decline in stocks and a lessening of equipment. It is hoped that at the next legislative session something may be done to meet this situation.

There have been many requests, some of them more than urgent, to increase salaries. Here again disappointment must ensue, as a consequence of the inability of the University to meet such requests. In many instances requests are justified: in the long run the University cannot hold its staff together if it does not pay adequate salaries. This is especially true of the younger men and women. The University has been under the necessity of continuing the same salary schedule that has been followed the past five years. Again, it is hoped that there may be relief, as a consequence of the session of 1938.

I said in the beginning of this section of my report that never before had it been so difficult to formulate the budget. Never before has the so-called "cushion" between income and expenditures been so small. Since adopting the present state

system of financing it has been possible to reduce the reserve. Now it has reached the low point of \$9,000, and new demands are made every day for additional expenditures. If there is an increase in the student body the fees may take care of the expenditures if contingencies arise that are not too extensive.

### Boarding Department

The University does a business of approximately \$200,000 yearly in the feeding and housing of students. This business is carried on in the dining hall of the women's residence halls, the University Commons, the Training School Cafeteria, and in the Sandwich Shop operated for the convenience of the residents of the men's dormitories. The Commons, Training School Cafeteria and the Sandwich Shop are under one direction, and the women's dining hall is under another. According to the report made by President Hughes, the University should be earning a considerable sum of money for the maintenance of equipment and the possible construction of dormitories. Under the present direction of these enterprises, the University meets the expenses of them taken as a whole.

The opening of the Student Union Building, in which a large cafeteria is to be located, further complicates the situation. Just what should be done in operating the different eating places is not fully determined, but I venture to suggest (1) that there should be a central management for the different eating places, (2) that there should be a common storage place, and from this storage place all daily supplies for food should be drawn on requisition, (3) that there should be a dining hall for the men's dormitories. Such a suggestion is a wide departure from our practice. This needs careful consideration. At this particular moment I am unable to say that room is available. If this plan is followed it will mean some readjustment of the cafeteria in the Union Building. I hope to be more definite later on, but I am mentioning these matters now so that the Board may have them in mind.

While I am discussing this I may say that the cooperative house, known as Shelby Hall, and owned by the Miller estate, has been operated as a residence hall for 22 young women. The cost to these young women for the first semester of last year was \$14.00 a month per student. This is a very low figure and indicates that the plan has worked out to the great satisfaction of the sponsors. The building used for the cooperative house is an old one and quite unsatisfactory for the purpose. The committee in charge of the cooperative house has recommended that the lease be given up and that a new building be erected to provide for the cooperative housing of students. With that in mind, the committee has proposed to erect a building on the campus for the use of students to be financed by the sale of bonds, at a cost of approximately \$20,000. The building might be made to care for more girls than are now in Shelby Hall. It is also believed that the

costs of amortization and interest can be met by the earnings of the house. This, too, I am bringing to the attention of the Board.

b. Student Enrollment, 1936-37.

May 31, 1937

Memorandum for President McVey

Concerning enrollment for the year 1936-1937:

Total number of individuals enrolled for the regular session - -----	3859
Number in first semester -	3455
Number in second semester -	3298
Average in regular attendance -	3376
Number enrolled in 1936 summer session -----	1936
Number in first term -----	1655
Number in second term -----	924
Total number of individuals for the full year, including the Summer Session -----	5218
Total number of graduate students for regular year-	360
Total number graduate students in the 1936 Summer Session -----	838
Number in first term -----	695
Number in second term -----	381
Total number graduate students for the full year, including Summer Session	1084

This is the largest enrollment in the history of the institution. The largest next to this was in the year 1930-31, when the enrollment was 3682 in the regular session. During the depression the enrollment dropped to 2841. Since that year it has increased 1010 students.

(Signed) Ezra L Gillis  
Registrar

3. Financial Report for April, 1937

The financial report for April was presented by the Business Agent. It was examined by the Board and ordered inserted in the Minutes. The Business Agent stated that the financial report for May was not ready for presentation.

EXHIBIT "B"Statement of Income and Expenditures  
Month of April 1937

	Previously Reported	Current Month	Fiscal Year to Date
<b>General Fund Income</b>			
Federal Appro.-Morrill- Nelson	28,500.00	4,750.00	33,250.00
Vocational Ed. Board	15,017.87	1,790.16	16,808.03
State Appro.-Sum.Sch.	8,000.00		8,000.00
Special Agr. Appro.	17,994.59	2,455.77	20,450.36
State Appro.-General	494,565.93	63,739.22	558,305.15
Int.on Peabody Endow.	2,205.56		2,205.56
Int. on Endowment Bonds	21,611.25		21,611.25
State Appro.-Repairs to Buildings	5,672.56	648.41	6,320.97
Federal Appro.-Bankhead- Jones	17,889.84	2,981.64	20,871.48
Student Fees	228,128.61	11,553.86	239,682.47
Student Fees - Sum.Sch.	56,035.84		56,035.84
Student Fees - U.H.Sch.	8,685.00	540.00	9,225.00
Student Fees - El.Tr.Sch.	7,805.00	280.00	8,085.00
Student Fees - Un. Ext.	12,721.07	2,032.83	14,753.90
Misc. Receipts	4,285.80	969.82	5,255.62
Rentals	1,864.00	170.00	2,034.00
Men's Dormitories	17,175.20	854.38	18,029.58
Total	<u>948,158.12</u>	<u>92,766.09</u>	<u>1,040,924.21</u>
<b>Expenditures</b>			
Instruction	611,153.30	72,372.18	683,525.48
Adm., Exp. and Maint.	208,712.14	18,917.55	227,629.69
Additions & Betterments	14,598.65	1,602.44	16,201.09
Total	<u>834,464.09</u>	<u>92,892.17</u>	<u>927,356.26</u>
Excess of Income over Ex- penditures	<u>113,694.03</u>	<u>(126.08)</u>	<u>113,567.95</u>



Patterson Hall Income			
Board	42,749.50	12,597.05	55,346.55
Misc. Receipts	239.89	2.00	241.89
Room Rent - Sum. Sch.	3,920.10		3,920.10
Total	<u>46,909.49</u>	<u>12,599.05</u>	<u>59,508.54</u>
Expenditures			
Expense	27,445.72	3,388.78	30,834.50
Additions & Betterments	640.37	30.00	670.37
Total	<u>28,086.09</u>	<u>3,418.78</u>	<u>31,504.87</u>
Excess of Income over Expenditures	<u>18,823.40</u>	<u>9,180.27</u>	<u>28,003.67</u>
General Fund Income	995,067.61	105,365.14	1,100,432.75
General Fund Expenditures	<u>862,550.18</u>	<u>96,310.95</u>	<u>958,861.13</u>
Excess of General Fund Income over Expenditures	132,517.43	9,054.19	141,571.62
Excess of Expenditures over Receipts for General Ledger accounts	<u>(90,223.27)</u>	<u>5,759.44</u>	<u>(84,463.83)</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>42,294.16</u>	<u>14,813.63</u>	<u>57,107.79</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			57,107.79
Cash in Bank July 1, 1936 - General Fund			<u>52,785.93</u>
Cash in Bank April 30, 1937 - General Fund			<u>109,893.72</u>
Experiment Station Income			
Hatch - Federal Appro.	11,250.00	3,750.00	15,000.00
Milk and Butter - Cash Receipts	7,772.56	844.19	8,616.75
Beef Cattle Sales	1,025.09		1,025.09
Dairy Cattle Sales	982.39		982.39
Sheep Sales	1,147.74		1,147.74
Swine Sales	2,378.69	535.40	2,914.09
Poultry Sales	2,420.04	107.95	2,527.99
Farm Produce Sales	3,246.73	16.90	3,263.63
Horticultural Sales	82.55	3.75	86.30
Seed Test	731.80	99.25	831.05
Seed Inspection	18,932.04	4,343.25	23,275.29
Rentals	3,259.78	141.67	3,401.45
Miscellaneous	2,169.66	15.45	2,185.11
Fertilizer - Fees	30,738.88	13,835.00	44,573.88
Public Service - State Appro.	15,564.38	1,653.98	17,218.36

Public Service - Misc.	344.10	5.00	349.10
Feeding Stuffs - Fees	50,049.32	57,446.66	57,495.98
Adams - Fed. Appro.	11,250.00	3,750.00	15,000.00
Serum - Sales	1,574.41	207.48	1,781.89
Serum - Virus Sales	85.40	9.90	95.30
Serum - Live Stock	31.57		31.57
Serum - Supply Sales	89.76	4.63	94.39
Serum - Misc. Receipts	17.00	10.00	27.00
State Appro.	37,932.55	4,166.84	42,099.39
Creamery - License Fees	8,193.04	24.00	8,217.04
Creamery - Testers Lic.	3,059.50	68.00	3,127.50
Creamery - Glassware Test.	689.90	79.00	768.90
Robinson - State Appro.	11,228.10	1,131.42	12,359.52
Robinson - Misc. Rec.	3,514.49	220.51	3,735.00
West Ky. - State Appro.	9,560.94	1,508.62	11,069.56
West Ky. - Misc. Rec.	11,850.55	276.01	12,126.56
Purnell - Fed. Appro.	45,000.00	15,000.00	60,000.00
Bankhead-Jones - Fed. Appn	29,601.76	9,867.26	39,469.02
Nursery Inspection - State Appro.	1,499.96	166.66	1,666.62
Nursery Inspection - Fees	1,575.00		1,575.00
Total	<u>328,849.68</u>	<u>69,288.78</u>	<u>398,138.46</u>
<b>Expenditures</b>			
Expense	273,273.91	31,017.71	304,291.62
Additions & Better.	17,247.48	1,136.26	18,383.74
Total	<u>290,521.39</u>	<u>32,153.97</u>	<u>322,675.36</u>
Excess of Income over Expenditures	38,328.29	37,134.81	75,463.10
Excess of Receipts over Expenditures for Gen- eral Ledger accounts	<u>30,887.99</u>	<u>(16,866.79)</u>	<u>14,021.20</u>
Excess of Receipts over Expenditures	<u>69,216.28</u>	<u>20,268.02</u>	<u>89,484.30</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			89,484.20
Cash in Bank July 1, 1936 - Experiment Station			<u>(7,585.30)</u>
Cash in Bank April 30, 1937 - Experiment Station			<u>81,899.00</u>
<b>Extension Division Income</b>			
Federal Bankhead-Jones	328,290.30		328,290.30
Federal Smith-Lever	148,308.76		148,308.76
Federal Add. Coop.	12,500.00		12,500.00
Federal Supplementary	39,818.29		39,818.29
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	85,465.37	11,681.10	97,146.47
County and Other	16,228.92	122.21	16,351.13
Total	<u>667,412.61</u>	<u>11,803.31</u>	<u>679,215.92</u>

Expenditures			
Expense	<u>499,234.14</u>	<u>58,517.67</u>	<u>557,751.81</u>
Excess of Income over Expenditures	168,178.47	(46,714.36)	121,464.11
Excess of Expend. over Receipts for General Ledger accounts	<u>(47,102.16)</u>		<u>(47,102.16)</u>
Excess of Receipts over Expenditures	<u>121,076.31</u>	<u>(46,714.36)</u>	<u>74,361.95</u>
Excess of Receipts over Expenditures for the fiscal year to date - Extension Division			74,361.95
Cash in Bank July 1, 1936 - Extension Division			<u>48,500.09</u>
Cash in Bank April 30, 1937, Extension Division			<u>122,862.04</u>
Trust Fund Income			
Student Loan Fund	3,130.18	124.71	3,254.89
Student Notes Paid	2,874.72	481.68	3,356.40
General Ledger accounts	2,801.70		2,801.70
Total Receipts	<u>8,806.60</u>	<u>606.39</u>	<u>9,412.99</u>
Expenditures			
Expense	15.00		15.00
Student Notes	267.75		267.75
General Ledger accounts	<u>13,000.00</u>		<u>13,000.00</u>
Total Expend.	<u>13,282.75</u>		<u>13,282.75</u>
Excess of Expend. over Receipts	<u>(4,476.15)</u>	<u>606.39</u>	<u>(3,869.76)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			3,869.75
Cash in Bank July 1, 1936 - Trust Fund			<u>7,472.75</u>
Cash in Bank April 30, 1937 - Trust Fund			<u>3,602.99</u>

## Summary

General Fund Income	995,067.61	105,365.14	1,100,432.75
Experiment Sta. Inc.	328,849.68	69,288.78	398,138.46
Extension Div. Income	667,412.61	11,803.31	679,215.92
Trust Fund Income	3,130.18	124.71	3,254.89
Total	<u>1,994,460.08</u>	<u>186,581.94</u>	<u>2,181,042.02</u>
General Fund Expend.	862,550.18	96,310.95	958,861.13
Experiment Sta. Expend.	290,521.39	32,153.97	322,675.36
Extension Div. Expend.	499,234.14	58,517.67	557,751.81
Trust Fund Expend.	15.00		15.00
Total	<u>1,652,320.71</u>	<u>186,982.59</u>	<u>1,839,303.30</u>
Excess of Income over Ex- penditures	342,139.37	(400.65)	341,738.72
Excess of Expenditures over Receipts for General Ledger accounts	(116,635.74)	(11,107.35)	(127,743.09)
Student Loan Fund Notes	<u>2,606.97</u>	<u>481.68</u>	<u>3,088.65</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Combined Fund	<u>228,110.60</u>	<u>(11,026.32)</u>	<u>217,084.28</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Combined Fund			217,084.28
Cash in Bank and on hand July 1, 1936 - Combined Fund			<u>103,373.47</u>
Cash in Bank and on hand April 30, 1937 - Combined Fund			<u>320,456.75</u>

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Abstract of item shown on Statement  
of Income and Expenditures as "Excess  
of Expenditures over Receipts for Gen-  
eral Ledger accounts \$127,743.09".

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	92,393.87	
Sundry Accounts	35,335.72	
Insurance Paid in Ad- vance	13.50	
	<u>\$127,743.09</u>	

#### 4. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from April 1, 1937, to May 26, 1937, inclusive. The report showed orders made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State laws, running from No. 5628 to No. 6853. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

The following additional budget appropriations were approved and allowed: \$348.50, Buildings and Grounds; \$229.94, repair of railway switch; \$159.00, Physics Building; \$92.00, planting; \$1099.00, Physics Building; \$286.25, McVey Hall elevator; \$100.00, Music, paid to John Richardson; \$46.70, supplies, Buildings and Grounds.

Other budget additions shown in these Minutes

Johns Coal Company, \$608.80; Purnell Property, \$3250.00; DeHore Property, \$6715.00.

#### 5. Audit of Accounts.

The Committee appointed at the meeting of December 23, 1936, to confer with Governor Chandler on the question of audit of Business Office accounts stated that it was not ready to report, and requested that time for report be extended to the June meeting of the Executive Committee. At the request of Mr. James Park, Judge R. C. Stoll was asked to substitute on the Committee for Mr. Park.

On motion and second, it was ordered that College Requisition No. 544, Order No. 5121, Division of Purchases, made to W. A. Hifner, Jr., Lexington, Ky., Audit of Business Office accounts, year 1935-36, be cancelled because the character of audit requested by that order is not deemed sufficient and satisfactory by the Governor and the Board of Trustees. The Business Agent was directed to give notice of this order of cancellation to the State Division of Purchases.

6. Election of Executive Committee and Officers of the Board.

This being the meeting at which the Executive Committee and officers of the Board are elected, Mr. Hillenmeyer, seconded by Mr. Cleveland, put in nomination to succeed himself, each of the present members of the Executive Committee; namely, Richard C. Stoll, Robert G. Gordon, James B. Andrews, James Park and R. Miller Holland; Richard C. Stoll, to succeed himself as vice-chairman of the Board; John Skain to succeed himself as Treasurer and D. H. Peak to succeed himself as Secretary.

The Chairman requested Mr. Hillenmeyer to put the motion to the Board. The vote thereon was unanimous, and record of the election was ordered made in the Minutes.

7. Campus Book Store Report.

President McVey presented the report of the Campus Book Store for six months ending December 31, 1936. It was ordered inserted in the Minutes. Copy follows:

REPORT OF THE CAMPUS BOOK STORE

July 1, 1936 -- January 1, 1937

Respectfully submitted,

(Signed) James Morris  
Manager.

SALES

July -----	\$ 3,746.84
August -----	688.85
September -----	33,781.11
October -----	5,413.58
November -----	2,688.66
December -----	2,388.90

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\$48,707.94

## COMMISSION APPLIED

Gross Sales Commission ----- \$ 4,870.79

Exemptions and deductions -----

Law Textbooks ----- \$83.77

American Library Association 4.72

Dr. M. M. White ----- 61.90

Young and Averitt ----- 19.50

Mr. P. K. Whitaker ----- 14.58

Dr. F. T. McFarland ----- 15.74

Dr. H. B. Holmes ----- 5.36

Mr. B. L. Schick ----- 10.45

Dr. E. Z. Palmer ----- 12.30

Dr. Harry Best ----- 5.76

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234.08

Net Cash Return to University \$4,636.71

8. Campus Book Store Contract.

President McVey stated that a meeting of the Campus Book Store Committee was held on May 4, 1937, and that at that meeting an order was entered recommending to the Board of Trustees the renewal of the Campus Book Store contract with James E. Morris at the expiration of the term of the present contract, December 31, 1937. Renewal was recommended for a term of three years, with the following changes from the present contract; Mr. Morris is to be permitted to pay students one-half original cost price for used books and to sell the used books at  $66\frac{2}{3}$  per cent of original cost price. The present purchase price is 40 per cent of cost and the present sale price is  $66\frac{2}{3}$  per cent of cost. As this change will result in a saving to students and a consequent loss to Mr. Morris, it was recommended further that the Commission on Gross Sales paid the University by Mr. Morris be reduced from 10 per cent to  $7\frac{1}{2}$  per cent.

The President then presented copy of the contract drawn according to the recommendations of the Book Store Committee. The contract was approved and the Business Agent was authorized to sign the contract when properly signed by Mr. Morris.

The contract authorized reads as follows:

THIS AGREEMENT, made this 22 day of May, 1937, by and between The University of Kentucky, party of the first part, and James E. Morris, party of the second part,

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements hereinafter set forth, to be kept and performed by the parties hereto, agree as follows:

FIRST

The party of the first part agrees that he will, on the 1st day of January, 1938, place the party of the second part in charge of the operation of the store, hereinafter called the "Book Store" which is located in McVey Hall, on the campus of the University of Kentucky, and shall cause to be turned over to the said party of the second part all of the stock and fixtures which are now located in said store, subject to sales made subsequently to this date and prior to said 1st day of January, 1938.

SECOND

The party of the first part further agrees, subject to the provisions hereinafter contained, that the party of the second part shall, for a period of three years, retain control of said store and the sale and rental of books, supplies, gowns, etc., in and from said store, and to furnish to said second party the space now occupied, or other suitable space for the operation of said store.

THIRD

The party of the second part agrees that he will keep an accurate record of sales and inventory of said store, and will, on the first day of each October and January

(a) Pay to the party of the first part seven and one half (7-1/2%) per centum of the gross revenue derived from sales, rentals, etc., made through said store:

(b) Pay to the first party a sum of money equal to the decrease, if any, in the inventory at cost price, of the stock of goods in said store, since the first day of the preceding January or July.



FOURTH

The party of the second part agrees that he will sell books at a price not to exceed the list price thereof, and that he will add no merchandise to that now handled by said store except such articles as are legitimate on a student's list of wants and are properly associated with a store of this character.

FIFTH

The party of the second part further agrees that he will pay all salaries of persons employed in the operation of said store, and will pay for heat and light for said store, which the party of the first part agrees to furnish.

SIXTH

The party of the second part agrees that he will sell all articles and supplies purchased from him by the University of Kentucky at a price to be arrived at by adding ten (10%) per centum to the cost thereof to the second party, and the party of the first part agrees that the revenue derived from such sales shall not be considered as gross revenue for the purpose set forth in section (a) of Paragraph Third hereof.

SEVENTH

The party of the first part agrees to pay to the party of the second part within ten days after collection, one half of all sums derived from cap and gown rentals.

EIGHTH

The party of the second part further agrees that he will cause to be executed to the party of the first part a good and sufficient bond, in the sum of \$20,000, conditioned for the prompt payment of the sums of money mentioned in Paragraph Third hereof, Paragraph Seventh hereof, and the performance of the covenant contained in Paragraph Ninth.

NINTH

The party of the second part agrees that he will, on the 1st day of January, 1941, turn over to the first party the fixtures described in Paragraph First hereof, and a stock of goods equivalent in value to the stock of goods described in Paragraph First hereof, taking credit for all sums paid under Section (b) of Paragraph Third hereof, taking credit for all sums paid under Section (b) of Paragraph Third hereof, in as good condition as when

received by him, subject to ordinary wear and tear, and loss due to fire, accidents or the elements.

TENTH

The first party agrees to keep the stock and fixtures hereinbefore described insured in a sum not less than \$25,000 and the second party agrees to pay the premiums for such insurance when the same shall become due and payable. Such insurance shall be payable to the parties to this contract, as their interests may appear herein.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

THE UNIVERSITY OF KENTUCKY.

(Signed) By D. H. Peak (Seal)  
Business Agent and Chairman  
of Committee on Book  
Store

(Signed) James E. Morris (Seal)

9. Report of Athletic Council.

A report of the Athletic Council of receipts and disbursements for month of April, 1937, was received and examined and ordered inserted in the Minutes:

ATHLETIC ASSOCIATION-UNIVERSITY OF KENTUCKY

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR MONTH OF APRIL, 1937

Net Balance March 31, 1937 -----	\$14,125.23
Balance due Kentucky High School Athletic Association -----	3,378.92
	<u>\$17,504.15</u>

RECEIPTS

Football Program Ads -----	\$35.00
Basketball-Varsity -----	23.65
Boxing -----	41.57
High School Tournament -----	<u>425.70</u>

Total Receipts -----	525.92
	<u>\$18,030.07</u>

DISBURSEMENTS

Football-Pre-Game Expense -----	\$254.13
Football-Miscellaneous Expense--	244.38
Football-Scouting -----	371.76
Basketball-Game Expense -----	207.00
Basketball-Misc. Expense -----	197.30
Basketball-Scouting -----	107.70
Track -----	96.24
Doctors and Hospitals -----	388.65
Field -----	264.15
Labor -----	3.68
Laundry -----	195.44
Salaries -----	3,050.00
Office -----	136.82
Football Programs -----	79.80
Publicity -----	25.55
Telephone and Telegraph -----	26.95
Training Room -----	22.08
Water -----	5.61
Boxing -----	24.00
Golf -----	193.75
Rifle -----	15.13
Tennis -----	120.71
Freight -----	14.07
W. P. A. -----	98.80
High School Tournament -----	<u>3,712.20</u>
Total Disbursements -----	<u>\$9,855.90</u>
Balance April 30, 1937 -----	<u>8,174.17</u>
Bills to be paid on expenses of High School	
Tournament -----	<u>92.42</u>
Net Balance -----	<u>\$8,081.75</u>

Note - First National Bank and Trust Company - \$7,925.00  
Due September 14, 1937

10. Attachments of Salaries of Employees.

The Business Agent reported that many notices of attachment of employees' salaries are being served on him, most of these coming from Magistrates' Courts. He was directed to comply with the law in such cases and to hold funds, if any, in his hands subject to orders of the Court. In such cases, as deemed necessary, he was authorized to file answer, stating facts in the case.

11. Insurance - Fire and Tornado.

## Statement of Business Agent:

The Division of Insurance, State Department of Finance, has requested that the University schedules of insurance be revised for the coming fiscal year. Mr. Brown, Assistant Director, informed me that the insurance is not carried on the co-insurance plan. The amounts in the schedule as made up last year were the same as in our co-insurance schedule formerly used. It seems, therefore, to the President, Superintendent of Buildings and Grounds, Dean Cooper and myself that it is proper to reduce the amounts of insurance in some instances. The reductions suggested are indicated on the enclosed copies of schedules.

In some instances the insurance has been cut out altogether due to the fact that buildings have been removed or will be removed in the near future due to the building program now in progress on the Campus.

After examining the table of schedules, motion was made, seconded and carried, that Mr. Hillenmeyer, President McVey, Mr. Crutcher and Dean Graham be named as a committee to examine the schedules of insurance and to make such changes therein as, in their judgment, should be made, and to make report of the changes thus determined to the State Division of Insurance and the Executive Committee of the Board of Trustees.

12. Grants in Aid Finance.

President McVey presented the following letter:

May 31, 1937

Dr. Frank L. McVey,  
University Campus.

My dear Dr. McVey:

I wish to call your attention to the following letter from Mr. D. H. Peak, Business Agent:

"May 21, 1937

Professor D. V. Terrell  
University of Kentucky

Dear Professor Terrell:

I have been checking the Grants in Aid account due the Commons and find that in all probability there will be due the Commons as of June 4,

\$2,310.55. Amount of collections in the Business Office on that date are estimated to be \$600 or \$700. This will leave a probable shortage of \$1,700.

Very truly yours,

D. H. Peak  
Business Agent."

You will remember that we estimated a deficit \$1,668.10. Mr. Peak's present estimate checks our original estimate very close. Our committee would like to see this deficit written off by the University as of July 1, 1937. On July 1, 1936 the deficit was \$4,161.70. The committee was of the opinion that the old debt would be written off on July 1, 1936, however this was not done. Now that the old debt has been reduced to approximately \$1,700.00, we would like very much to have it cleared when the books for the fiscal year 36-37 are closed.

The income of the committee is believed sufficient to carry on the work in a satisfactory manner.

Yours truly,

(Signed) D. V. Terrell

It was the unanimous opinion of the members present that the shortage in the Grants in Aid Account should not be charged off, that the Board of Trustees can not authorize the deficit to be paid from the General Fund of the University. President McVey was directed to answer the communication, stating the opinion and action of the Board.

13. Claim - Johns Coal Company.

Mr. Frank D. Peterson, Director of the Division of Accounts and Control, State Department of Finance, through the Business Agent filed a letter setting up claim of the Johns Coal Company of Winchester, Ky., for amount of loss on coal contract due to increased cost of mining. Following correspondence shows the facts in the case:

Letter of Johns Coal Company:

JOHNS COAL COMPANY

Winchester, Kentucky

May 15, 1937.

Department of Finance  
Division of Purchases & Public Properties  
Frankfort, Kentucky

Gentlemen:

On December 30, 1936, we were awarded a coal contract of 2000 tons of N&S coal for the University of Kentucky, Lexington, at a price of \$1.23 per ton, shipments to be made after January 4, 1937, when the purchase order was sent to us. On this order we sent you our regular acceptance contract, which is on file in your office and a duplicate of which we kept, setting forth certain conditions which we will mention later.

Up to January 29 -- the date of the flood -- Mr. Crutcher, the Superintendent of Buildings & Grounds, had ordered to be shipped six cars.

Then came the flood -- cutting off car supply and confiscation of cars by the government. This situation caused a heavy loss to operators and advanced the price of coal, many mines being forced down entirely, and gave the mines the legal right to cancel any contract in effect which they did on this one to us. If you will note on the acceptance sheet, one of the conditions set forth is as follows:

"Seller shall not be held liable for damages alleged to be caused by his fault to ship if such failure is due to shortage of cars, strikes -- or any cause beyond his control."

The market price on N&S went to \$1.90 and \$2.00 which your Purchasing Department can verify and on all orders we maintained that price during February and March that we were able to mine.

Therefore, on the balance of the 34 cars sent to the University and on which we could have cancelled entirely, we personally assumed the responsibility and instructed the mines to ship every car available in order to keep the University supplied during that trying and distressing time, knowing that it was next to impossible for anyone to buy on the open market. This sometime meant taking the coal away from our other customers.

In view of this, we are not asking nor wanting full compensation for what we might have made on the coal, we believe it fair, however, to ask for a reimbursement on the actual wholesale loss to us, which was an advance of 35¢ from the mines. This would make the coal at \$1.58 per ton. This represents no additional profit and was still a saving of 32¢ per ton to the State on the market of \$1.90.

This same coal we were shipping to the State Reformatory those months at the \$1.90 figure as your records will show.

The remaining tonnage was 1739.45 tons and at 35¢ increase would total \$608.80.

We trust we have made the conditions clear and want to assure you we were sincerely trying to work out the best solution to a bad situation and had your interest uppermost, and feel assured your department is entirely willing to cooperate in making this adjustment.

Thanking you for the business you have been kind enough to give to us and assuring you we will endeavor at all times to serve you to the very best of our ability, we are

Yours very truly

JOHNS COAL COMPANY

(Signed) By Y. B. Johns

Letter of Director Peterson:

DEPARTMENT OF FINANCE  
Frankfort

May 22, 1937

Mr. D. H. Peak, Business Agent  
University of Kentucky

Dear Mr. Peak:

I am enclosing a letter which has been addressed to this Department from the Johns Coal Company, which letter gives the car numbers and tons of each car of coal shipped to the University during and immediately after the flood. We have gone into this question pretty

thoroughly and are convinced that the Johns Coal Company could have cancelled the contract legally had they chosen to do so and we have accepted their statement that they were desirous of cooperating in times of emergency and did not raise the question of cancellation before coal was delivered because they were giving attention to securing coal from a coal field that was pushed to partially fill demands.

We have also raised the question with the Johns Coal Company that we feel like the State is not wholly obligated to pay the additional amount asked for, but do agree that in view of the facts as they exist that the fair and honorable thing to do is to meet this additional cost of coal, which when met, will only reimburse the Johns Coal Company for the actual additional cost of coal with no profit embraced therein.

Due to the conditions as above stated the Department of Finance hesitated to enter any Advice of Change of purchase price without the knowledge and approval of the University. Please notify this Department of the attitude and action of your authorities.

Very truly yours,

(Signed) Frank D. Peterson  
Director of Accounts and  
Control

Letter of Business Agent:

May  
Twenty-five  
1 9 3 7

Mr. Frank D. Peterson  
Director of Accounts and Control  
Department of Finance  
Frankfort, Kentucky

Dear Mr. Peterson:

I have before me your letter of May 22, in regard to the request of the Johns Coal Company for additional payment on account on coal furnished the University. The Board of Trustees meets on the third of June, and I will have the matter presented to the Board for its approach at that time. I feel sure that the request will be approved.

(Signed) D.H. Peak, Business Agent



## Schedule:

## February and March shipments of N&amp;S coal to State University.

L&N	54461	-	50.00 tons
"	73256	-	51.65
"	51311	-	50.90
"	52579	-	53.95
"	59787	-	52.60
"	27653	-	52.70
"	28933	-	51.80
"	58618	-	51.40
B&O	322116	-	48.45
L&N	181775	-	50.35
"	28904	-	51.65
"	181823	-	51.00
"	83340	-	49.25
"	186047	-	59.65
"	72736	-	54.90
"	54611	-	52.05
"	184985	-	49.85
"	27734	-	51.05
"	181832	-	45.10
"	39174	-	52.60
"	185962	-	50.40
"	182736	-	48.10
C&O	43868	-	49.95
L&N	184759	-	50.65
"	56436	-	51.50
"	28893	-	47.00
"	83139	-	49.95
"	75982	-	50.15
"	86472	-	51.15
"	89770	-	51.10
"	58689	-	51.55
"	75812	-	50.30
"	52962	-	50.00
"	74439	-	56.75
			<u>1739.45 tons</u>
			<u>.35¢ difference</u>
			869725
			<u>521835</u>
			\$608.80

On motion of Mr. Gordon, seconded by Mr. Newcomb, the claim of \$608.80 was allowed and ordered paid, and the Business Agent was directed to draw the proper requisition on the Division of Purchases for the payment thereof.

14. Accident to W. P. A. Employee.

Memorandum of Accident:

May 12, 1937

Memo:--President F. L. McVey  
Campus

Information on Albert Murphy, 58,  
W.P.A. Laborer Killed in Truck Acci-  
dent May 11, 1937 at 7:10 a.m.  
Report (by telephone) from Family  
Welfare Society, Mrs. Oyler.

Family consists of mother and one child 2 years, one - 10  
years, one - 12 years, and one boy 17 years - moron type.

Family was cared for by the Society until W. P. A. was cre-  
ated and for the last year or more they have had no record  
on them. The Children's Bureau is now looking after the  
children.

W. P. A. will pay up to \$200.00 for funeral expenses and  
in from 3 to 6 months will begin benefits amounting to  
two thirds of the monthly salary and continue them until  
\$3500.00 has been paid.

The family has an insurance policy and a small savings  
account.

Address: 328 American Avenue.

According to W. P. A. Time Keeper on the job this man's pay  
was \$31.20 per month, 104 hours at .30¢ per hour.

W. P. A. Foreman on this crew was Will Jones.

I enclose clipping from the Lexington Leader covering  
this accident.

Sincerely yours,

(Signed) Thomas D. Boyd  
Assistant Superintendent

The members of the Board expressed regret that the accident  
occurred. It was not deemed that further action by the Board is  
necessary.

15. Liability Insurance.

The Business Agent stated that no personal liability insurance or property damage insurance is carried on college trucks, the insurance being only for fire and theft. He was advised that personal liability and property damage insurance need not be carried on trucks and cars belonging to the University, that in event of accident, damage would not be collectible on account of the non-liability of the University in cases of injury and accident.

16. Tablets on Buildings.

Report filed by Mrs. Virginia Anderson:

June 3, 1937

Dr. Frank L. McVey  
University of Kentucky

My dear Doctor McVey:

In order that you and the Board of Trustees may know what progress has been made in the matter of placing bronze tablets on the various University buildings, I am making this report.

Tablets have been placed on the first five buildings erected on the campus, viz., Administration Building, White Hall, Women's Building, Neville Hall, and the building now occupied by the College of Law. Each tablet bears the name of the building, names of the members of the Board which authorized its erection, the erection date, and the name of the architect.

A sixth tablet is nearing completion.

Searching through the old records I have gathered material for markers for the next thirteen buildings erected on the campus.

It is our plan to execute these tablets as soon as possible and place them as soon as they are completed. It is expected that this work will be carried on until each building has a marker.

May I bring the following matters to your attention?

First -- in view of the fact that the Civil Engineering Department expects to soon move into the new Engineering Building, thus leaving the Physics Department as occupant of what has always been known as the Civil and Physics Building, should the word "Civil" be omitted, thus making the name on the tablet simply "Physics Building?"

Second - The girls' dormitory known as Boyd Hall has never been officially named. Should the tablet simply mark this as a dormitory for young women, or does the Board of Trustees wish to give the building a name?

I should like to know your pleasure in regard to these matters.

Very truly yours,

(Signed) Virginia F. Anderson

The above report was ordered inserted in the Minutes, and on motion and second, duly carried, the following buildings are to be officially named as indicated:

New girls' hall to be named Boyd Hall;

Civil and Physics Building to be named Pence Hall-Physics Building;

West Engineering Building to be named Anderson Hall.

17. Purchase of Real Property.

a. The President reported that at a meeting of the Kentucky Real Estate Board, held in the office of the Governor, May 26, 1937, the following resolution was passed:

Resolution Adopted by Kentucky Real Estate Board, May 26, 1937

On motion of Mr. Buckingham, seconded by Mr. Shannon, the following resolution was offered and its adoption was moved:

WHEREAS, the University of Kentucky desires to purchase the following described tract of land:

A lot belonging to the estate of Mrs. De Hore, being a lot on South Limestone Street, Lexington, Kentucky, 60x140 feet in front of the University Memorial Building located thereon an eight room house for and in the consideration of the sum of Six Thousand One Hundred and Seventy-five Dollars (\$6,175.00) and in addition thereto the University to pay for the abstract of title and to pay the city taxes for the year 1937; payment of the purchase money to be paid from the revolving fund, and further the following described tract of land being the property of Mrs. Annie Purnell, and being a lot number

twenty-three, Graham Avenue, Lexington, Kentucky, with a fifty foot front running back 186 feet deep, located thereon a five room cottage, for and in consideration of the sum of Three Thousand Two Hundred and Fifty Dollars (\$3,250.00), the University to pay for the abstract of title and to further pay the city taxes for the year 1937 and the purchase money to be paid from the Revolving Fund of the University of Kentucky; said negotiations for the purchase thereof have heretofore been approved by the Executive Committee of the Board of Trustees of the University of Kentucky, approved May 3, 1937; and WHEREAS, the University of Kentucky and the Board of Trustees and the Commissioner of Finance and the Governor of the Commonwealth having approved the proposition of purchase; and WHEREAS, It is deemed necessary for Governmental purposes that said property be purchased by the Commonwealth of Kentucky for the use and benefit of the State University at Lexington as provided for in Chapter 17 of the Fourth Special Session 1937-1937 of the Kentucky Legislature and that said property is now needed in connection with the operation of the State College at Lexington, Kentucky. NOW, THEREFORE, the premises considered this Board does in the exercise of the rights, powers and duties which have been conferred upon it by Chapter 17 of the Fourth Special Session 1936-1937 of the Kentucky Legislature, Page 134 of the Session Acts of said Extra Session approved the purchase of said property and authorize the Executive Committee of the Board of Trustees of the State University at Lexington, Ky., to purchase the property and pay therefor the purchase money to wit: the sum of \$6,175.00 to Mrs. De Hore's Estate for the property located on Limestone Street, being Lot 60 x 140 feet in front of the University Memorial Building, on which is located an eight room house and to Mrs. Annie Purnell, Lot No. 3, Graham Avenue, Lexington, Kentucky, 50 feet front running back 186 feet on which is located a five room cottage the sum of \$3,250.00, and the Auditor of Public Accounts is hereby authorized to draw his warrant upon the Treasurer of the Commonwealth of Kentucky in favor of Mrs. De Hore's Estate for the sum of \$6,175.00 when a deed conveying a fee simple title to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky has been acknowledged and delivered and approved by the Attorney General of Kentucky, together with the abstract of title and the Treasurer is directed to draw his check to Mrs. De Hore's estate for the sum of \$6,175.00, all of which is to be paid from the Revolving Fund of the University of Kentucky and to further draw his warrant for the sum of \$3,250.00 in favor of Mrs. Annie Purnell and the Treasurer is directed to draw his check in favor of the said Mrs. Annie Purnell for the said sum, all of which is to come from the Revolving Fund of the University of Kentucky when the said Mrs. Annie Purnell

has executed and delivered to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky, a deed of general warrants conveying a fee simple title to said property and when said deed of conveyance has been approved by the Attorney General together with the abstract of Title and the said Real Estate Board does now approve and ratify every part of all the negotiations and the consummation of said transaction is now hereby ratified, approved and adopted by this Board as its act and deed.

After full and free discussion of the foregoing resolution the vote was unanimously in favor of the motion the following members voting:

Governor Chandler	Aye
Treasurer Buckingham	Aye
Auditor Shannon	Aye
Secretary of State	
Arnett	Aye
Attorney General	
Meredith	Aye

All members having voted for the adoption of the resolution, the same was declared carried and adopted and the same is ordered spread upon the orders of the Kentucky Real Estate Board.

b. Purnell Property:

The President reported that purchase of the Purnell property at price of \$3250.00, named in resolution copied in Sub-Sec.a, above, plus cost of abstract of title, had been previously approved by the Executive Committee, and that, with Chairman Stoll's consent, he had authorized Job D. Turner, Jr., Attorney, to examine title, make abstract thereof, and prepare deed to the property. The Business Agent was directed to submit the abstract and deed when completed to the Attorney General for approval. In the meantime, the Business Agent was authorized to encumber the College Revolving Fund in the amount of the purchase price by drawing requisition and submitting same to the State Division of Purchases for the purchase of the property and to take such other steps in relation to the purchase of and payment of purchase price of the said property as may be required by law and the State Department of Finance.

c. De Hore Property:

The President stated that at the meeting of the Executive Committee held May 3, 1937, he had suggested that the De Hore property named in the resolution copied in Sub-Sec.a, above,

could be purchased at the price of \$6175.00, and that the Executive Committee suggested that the proposed purchase be referred to this meeting of the Board of Trustees for further approval. Whereupon, on motion and second, it was ordered that the purchase be made. The Business Agent was directed to have the title examined, abstract made thereof, and deed prepared by Attorney Job D. Turner, Jr. The Business Agent was further directed to submit the abstract and deed when completed to the Attorney General for approval. In the meantime, the Business Agent was authorized to encumber the College Revolving Fund in the amount of the purchase price by drawing requisition and submitting same to the State Division of Purchases and to take such other steps in relation to the purchase of and payment of the purchase price of the said property as may be required by law and the State Department of Finance.

#### 18. Management of Dining Halls.

President McVey stated that a daily cost accounting of operation of dining halls had been kept for a period of 60 days, beginning April 1, 1937, and that report had been made by Mr. James Shropshire, who was in charge of the accounting. The report was submitted to Dr. R. M. Hughes, of Iowa State College, who in a survey reported to the March, 1937, meeting of the Executive Committee, suggested that a system of cost accounting be installed for dining halls. Doctor Hughes' comment on the report is in part as follows:

The report to which you referred in your letter of the twenty-sixth of April came to the office and I have looked it over with a great deal of interest. I have three impressions. In the first place, the expenditures for food in every case are exorbitant. Perhaps I should except the women's dormitory which seems low. In the second place, the price for labor is reasonable. I was quite delighted with this in every case. On the other hand, I am very certain that you are not charging to the boarding department the actual cost for utilities, laundry, ice, etc. Certainly either there are current charges for repairs or else there are replacements coming in the future for which money should be definitely set aside.

I am sure you find these reports informative and illuminating, and I know they must be just as illuminating to the people who run the departments as they are to you. Apparently you are doing about \$135,000 worth of business in the four places, and it certainly seems to me reasonable that you should net ten per cent on this, or \$13,500. I do not know how quickly you can do it, but I believe it can be done.

President McVey stated he desired to proceed further with the experiment of cost accounting and that he wished to reorganize the system of purchase, handling and distribution of food in Campus dining halls. He was authorized to take steps necessary toward better organization.

### 19. Senior Class and Alumni Dues.

#### a. Statement

The senior graduation fee for some years previous to this year has been fixed at \$10.00, \$5.00 of which was used for payment of cost of diploma and use of cap and gown, and \$5.00 was paid to the Kentuckian for a copy of that publication for the graduate. Certain economies in publication of the Kentuckian this year reduced the cost thereof to \$4.00 and consequently the graduation fee was reduced to \$9.00. It is contemplated that this reduction may be continued. It is also contemplated that the cost for use of cap and gown may be reduced \$1.00, thus making the senior fee \$8.00.

#### b. Suggestion of Secretary of Alumni Association

Robert K. Salyers, Secretary of the Alumni Association, in a letter to President McVey, made the following suggestion:

It is my understanding that in previous years the price of the Kentuckian has been \$5.00 but this year it has been reduced to \$4.00. I might say that in my opinion the reduction in the Kentuckian, as well as the elimination of advertising, were two very progressive steps. More students will be able to purchase the annual and consequently a larger number can be run off at a smaller cost per book.

This reduction will leave the amount of \$1.00 of each graduation fee unassigned. I believe it would be a splendid thing if this dollar of each fee could be set aside to go toward payment of alumni dues of the persons receiving degrees. As you know, alumni dues are now \$1.00, which includes the Kernel, and this would insure that each person receiving a degree, whether a senior or a graduate student, would enjoy the privilege of membership in the Association for one year.

#### c. Conclusion of Board

The members of the Board expressed opinion that it is not within their powers to divert the savings in the cost of Kentuckian to use for other purposes than for what it was intended, that such action is a matter for determination of the class concerned. The reduction of the senior fee to \$9.00 was approved.



20. Music Program - Carnegie Corporation Grant.

At the April, 1937, meeting of the Board of Trustees, President McVey was authorized to further investigate a probable grant of \$10,000 toward support of a Community Music program. He reported thereon the following:

- a. Letter from Secretary of Corporation

CARNEGIE CORPORATION

May 17, 1937

President Frank L. McVey  
University of Kentucky  
Lexington, Ky.

Dear President McVey:

I am glad to be able to tell you that, at a meeting of the Executive Committee of the Corporation held May 12, the following resolution was adopted:

RESOLVED, That, from the balance available for appropriation, the sum of ten thousand dollars (\$10,000) be, and it hereby is, appropriated to the UNIVERSITY OF KENTUCKY, toward support of a community music study.

Our Treasurer is being authorized to make payment of this amount on or about September 1, 1937.

Sincerely yours,

(Signed) Robert M. Lester  
Secretary

b. Answer of President McVey

May 20, 1937

Mr. Robert M. Lester  
Carnegie Corporation of New York  
522 Fifth Avenue  
New York City, New York

My dear Mr. Lester:

I received your letter telling me the good news that the Executive Committee of the Corporation on the occasion of its meeting May 12 adopted a resolution appropriating \$10,000 to the University of Kentucky toward support of a community music study. The University has already indicated its desire to accept this grant and to carry out the work as outlined in previous communications.

May I express my very great thanks for the consideration of the Corporation and for the confidence they have expressed in the University of Kentucky in making this grant.

Sincerely yours,

(Signed) Frank L. McVey  
President of the  
University

c. Notice to Recipients of Grant

CARNEGIE CORPORATION OF NEW YORK

Office of the Secretary

To Recipients of Grants

Acceptance

The Secretary of the Corporation has been instructed to notify all recipients of grants that the voting of a grant creates no obligation, either expressed or implied, as to further support, and that acceptance should be with this understanding.

Publicity

All appropriations made during the fiscal year of the Corporation (October 1-September 30) are listed in the annual report of that year, usually issued in November. Recipients of grants may make public announcement at their convenience.

Since there are several Carnegie trusts, it is suggested that, in references to the present grant, the correct title of the granting organization should be given; viz., CARNEGIE CORPORATION OF NEW YORK.

Acknowledgment

The Corporation assumes that recipients of grants involving publication will make due acknowledgment in print, on title page or in preface, of aid received from the Corporation. This is usually done by use of a sentence in substance as follows:

This publication was made possible by a grant from Carnegie Corporation of New York; or,

The study upon which this report is based was made possible by funds granted by Carnegie Corporation of New York.

The Corporation suggests that the above acknowledgment be supplemented substantially as follows:

Carnegie Corporation is not, however, the author, owner, publisher, or proprietor of this publication, and is not to be understood as approving by virtue of its grants any of the statements made or views expressed therein.

ROBERT M. LESTER  
Secretary

Correspondence as to grants already voted should be addressed to the Secretary of the Corporation.

d. The action of President McVey in accepting the grant was approved, and he was authorized to take up with Dr. Willen Van de Wall questions relative to his employment as director of the program and preparation of the working details of the project.

21. Cornell University -- Inauguration of President.

Cornell University has extended to the University of Kentucky an invitation to have a delegate represent the University of Kentucky at the inaugural of Dr. Edmond Ezra Day as President of Cornell University, on October 8, 1937. President McVey was asked to represent the University of Kentucky at the Cornell inaugural.

22. Addition to Buell Hall Proposed.

The President stated that an addition to Buell Hall had been proposed, the proposal being an addition to the northeast wing of the building. The object is to enlarge the quarters of the Military Department and provide a temporary substitute for an armory. It is supposed that such an addition will serve satisfactorily the needs of the Military Department for several years. The estimated cost is \$4000.00.

After discussion at length, the matter was referred to the Executive Committee. The President was requested to ask Dean Graham to make further investigation of the proposed addition and to make report to the Executive Committee.

23. Cooperative House.

The question of building a cooperative house for girls was presented, together with a prepared resolution for borrowing funds for that purpose. It was suggested that the resolution should be revised, and action thereon was referred to the Executive Committee.

24. Classification of Positions.

The President reported that the Personnel Division of the State Department of Finance had recently requested that questionnaires be prepared of employees of the University, other than instructors and administrative officers, and filed with that Division. He stated that the questionnaires covering certain classes of employees are being prepared as requested. In connection with this report, he stated that the requirement of such questionnaires raised the question of classification of State employees, including therewith University employees, as to qualification, range of salary, etc., hence this statement to the Board of Trustees. On account of lack of time to fully consider the questions involved, the matter was referred to the Executive Committee.

25. Report on Assigned Work.

The President made the following report:

REPORT ON ASSIGNED WORK

## SUMMARY

<u>Name</u>	<u>Assignment</u>	<u>Work Done</u>
Professor M. L. Pence	Early History of the University of Kentucky (continued)	Progress in securing data for the text of present work, Part IV, 1916-1936, seems to be in keeping with that of past year. Trying to reach the date of 1936, thus covering the first seventy years of the University's history.
Professor McHenry Rhoads	Review of Legislation Relating to Education in Kentucky, from the Admission of the State to the Union, June 1, 1792, to the Present Time (continued)	Some time has been spent in securing additional facts concerning certain academies and colleges that once existed, but are no longer a going part of our educational system. Mr. Virgil Chapman of the State Department of Education has given valuable assistance in this connection. The facts obtained have been added to the analysis of legislation in the proper chapters. The manuscript is now being reviewed by Professor M. E. Ligon, who thinks the work well done in most of its phases. He has suggested some change before publication, which the author hopes may be possible in the near future.
Professor J. W. Pryor	Research in the Ossification of Bones (continued)	Paper on "Bilateral Symmetry as Seen in Ossification" published in the <u>American Journal of Anatomy</u> , January 15. Paper on "Ossification as Additional Evidence in Differentiating Identicals and Fraternal Twins in Multiple Births" published in the <u>American Journal of Anatomy</u> in

Professor J. W. Pryor (Continued)		September. Article showing factors in heredity now in preparation.
Professor Harrison Garman	The Insects of Kentucky (Continued)	Report not yet received.
Professor C. R. Mel- cher	Alumni of the University (Continued)	Collection of data concerning alumni is being continued and contacts made with alumni for use in a comprehensive report on their activities. The plan of the Bucknell University report is being followed. It is noted that an increasing number of our alumni are finding opportunities in Kentucky.
Professor A. M. Peter	Editing Manuscripts for Publications of the Experiment Station and the Division of Agricultural Extension (Continued)	Critical examination and correction of some 1400 pages of manuscript, submitted for publication as bulletins, circulars, scientific papers and miscellaneous publications.
Professor J.T.C. Noe	Anthology of Kentucky Literature (Continued)	During the past year materials have been collected for an Anthology of Kentucky Eloquence. Among the materials are probably one hundred speeches, some good examples of Kentucky eloquence. The Department of University Extension is preparing the material for publication. Some of it deals with historic events which will add to an understanding of Kentucky life.
Professor A. C. Zembrod	Study of French Idioms (continued) Also other language studies	Has been gathering some material bearing upon the study of Swiss dialects. A report may be ready in the next year.

Professor  
J. Morton  
Davis

Study in Connection  
with the Comprehen-  
sive Examinations  
(Continued)

Study of tutorial work as organized last year made and modifications of these courses suggested in the light of the year's experience. An outline and a bibliography for the use of students and tutors is being prepared. Much time has been spent in the preparation of questions for the comprehensive examinations to be given next week under my direction.

Professor  
F. E. Tuttle

Research in Chemistry  
(Continued)

Two articles have been prepared for publication. These articles describe new and improved forms of chemical apparatus. Have done extensive reading in the journals on the subject of sesquiterpenes, preparatory to experimental work for next year.

26. Degrees.

a.

June 3, 1937

President Frank L. McVey  
University of Kentucky

My dear President McVey:

The persons named in the attached list, having satisfied all requirements, are recommended to the Board of Trustees by the University Senate for the degrees indicated.

Very truly yours,

(Signed) Ezra L. Gillis  
Secretary of the  
Senate

COLLEGE OF ARTS AND SCIENCES  
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Alice Avarilla Adams  
 Jean Allen  
 Martha Ramsey Allen  
 Margaret Josephine Anderson  
 Thornton Hogan Anderson  
 Duff Arnett  
 William Bolling Arthur  
 June Dickinson Asher  
 Mary Edith Bach  
 Bettie Bosworth  
 John Bayne Breckinridge  
 Louise Self Brown  
 Perry Marcus Bryant  
 Bryson Victor Roy Burns  
 James Richard Bush, Jr.  
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 Jacob Donald Conrad  
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 James-Wylie Allison Saint James  
 Curtis  
 Mildred Brown Denny  
 John Warfield Donohue  
 Franklin Bridges Dryden  
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 Helen Frances Farmer  
 Jo McCown Ferguson  
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 Walter Norwood Flippin, Jr.  
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 Isadore Frisch  
 Frederick Edward Fugazzi III  
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 Raymond Gagle  
 Norman Creighton Garling  
 Adelle South Gensemer  
 Sara Bonta Gentry  
 Marian Josephine Gibbs  
 Bettie McKee Gilbert  
 Ervin Ender Gillenwater  
 Esther Gertrude Goldberg  
 Jack McKindree Goodykoontz  
 Alice Crooks Guerrant  
 Archie Wyatt Hall  
 Odis Lee Harris

Charles Thomas Heinrich  
 Opha Herd  
 Ruth Murphy Howe  
 Clara Soper Hughes  
 Sara Carolyn Hurst  
 Herschel Henry Jayne  
 Guy Jacobs Johnson  
 Ralph Edward Johnson  
 Ella Elizabeth Johnston  
 Sidney Martin Kelly  
 Donald Laverne King  
 Frances Isabelle Kipping  
 Waldo Dement Knight  
 Elizabeth Ann Kriegel  
 Mary Rees Land  
 Josephine Newman Lee  
 Dorothy Gray McCammish  
 Mary Frances McClain  
 Samuel Gilbert McDonald  
 Katherine White Mahan  
 Mark Vincent Marlowe  
 Nettie Mildred Martin  
 Mary Carroll Masterson  
 Martha McAfee Milton  
 Dorothy Ann Minihan  
 Betty Julia Mitchell  
 Clara Joyce Mobley  
 Isaac Miller Moore  
 Theodora Roberta Nadelstein  
 Sam Hatcher Neel  
 Mary Ellen Nevins  
 Dorothy Olivia Nichols  
 Betty Bruce Nunn  
 Kenneth Russell Ockermann  
 Robert Branstrom Olney  
 Katherine Holmes Park  
 Marjorie Lois Perry  
 Anne Crenshaw Phelps  
 Julia Kathryn Pogue  
 Joseph William Quinn  
 James Leonard Richardson  
 Cordie Alice Riddle  
 George Berry Roberts  
 Charles Lucien Ryan  
 David Hillis Salyers  
 Emily Vaughn Settle  
 Dorothy James Sharpe  
 Jeanne Tevis Short  
 Mary Shraberg  
 Irene Gambill Sparks  
 George Maxwell Spencer  
 John Brewer Spragens



John Murray Downer Taylor  
 Lydia Catherine Tucker  
 Jane Thayer Turner  
 Mary Neal Walden  
 Martha Almeda Warren

Jean Weis  
 Dorothy Louise Whalen  
 Frances Downing Williams  
 Ruth Myrtle Williams  
 Weston Rice Winkler

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Earl Raymond Martin  
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 Willett Howard Rush  
 Jacques Lawrence Sherman  
 Emery Vernon Smith  
 James William Spencer  
 Effie Faulconer Starks  
 Samuel Henry Stith, Jr.  
 Herbert Porter Swartz  
 Virginia Pauline Thompson  
 Jay Franklin Wallace, Jr.  
 Ruth Walker Weatherford

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 Donald Joseph Bringardner  
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 Lewis Caldwell Dawson  
 James Bosworth Irvine  
 Coleman Roger Lee, Jr.

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 David Irwin Randall  
 Donald Word Riester  
 Lucy Denney Simpson  
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 Madge Paula Regan  
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Elsie Jean Riley  
 Irma Virginia Robinson

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Anna Mildred Tharp

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Thelma Margaret Roederer

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Charlie Dixon  
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Robert Thomas Hanna  
Laban Phelps Jackson  
George McWilliams Kurtz

Mitchel M cFarland  
Fred McGoldrick  
Gaven Hunt McMurtry  
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Richard Maxwell Sandefur  
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Robert Louis Botts  
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MINING ENGINEERING

Irving Wilson Horine, Jr.

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John Lockhart Davis  
James Everette Keyser

Garvice Delmar Kincaid  
Dewey Earl Miller  
Charles Edelen Montgomery  
John Grady O'Hara  
Thomas Alfred Waller  
Henry Oscar Whitlow  
Gust John Yandala

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EDUCATION

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Maurice Jordan Bunger  
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Jackson Calloway Carty  
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Rosemary Clinkscales  
Cathleen Cecil Cole  
Grazia Kingsley Combs  
Mary Bess Culton  
Angelina Louise Current  
Henry Jackson Daily, Jr.  
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Russell Ford Ellington  
Mary Walker Flowers  
X. Lewell Garrison  
Herman Graham, Jr.  
Velma Louise Hardesty  
Erma Oseline Harris  
Ruth Elfrieda Hillen  
Marie Horton  
Foster Herbert Hunter

Caleb Powers Jones  
Marshall A. Kehrt  
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Bessie Ivie Moore  
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Gene Myers  
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Lucille Hope Newton  
Lena Ellis Peak  
Dorothy Anne Perkins  
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Mary Kathryn Robinson  
John Claude Runyon  
Maona Fern Shinkle  
Mildred Lydia Stotz  
Anna Moss Threlkeld  
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COMMERCE

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Edgar Isaiah Boone  
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Stuart Brooks  
Edward Vermont Buckler  
Ernest Milton Cole

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Frank Marion Dailey, Jr.  
Howard Franklin Dale  
Strong Webster Dantzler  
Eleanor Young Davis  
Edgar McClure Deats  
Robert Stanley Denny  
Charles Eugene Dunn  
William Plumlee Elliott

Benjamin Baylis Fowler  
 Ross Clinton Fox  
 Charles Walker Graves  
 Franklyn Heath  
 June Colvin Hertlein  
 Frank Saufley Hughes, Jr.  
 Helen Browne Irvine  
 George Watson Johnson  
 Chester Arthur Jones  
 Harry Brooks Kirk  
 Bertram Louis Klein  
 Harry Darwin Kremer, Jr.  
 Donald Lithgow Luques  
 Elizabeth Mae Lutkemeier

Everett Harrison Metcalf, Jr.  
 Dan Metzler, Jr.  
 John Peter Meyers  
 Gene Harrison Myers  
 Agnes Saffell O'Rear  
 Morton Berry Potter  
 Daniel Webster Scott  
 Ernest Edwin Shovea  
 Robert Lee Stivers  
 Frank Albert Stubblefield  
 Paul Ellis Tanner  
 Carl Granville Vannoy  
 Robert Malcolm Waddell  
 Mary Austin Wallace  
 Benjamin Coleman Willis

GRADUATE SCHOOL  
CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

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 Ray Martin Bertram  
 Grace Pitkin Birge  
 Declan Francis Carroll  
 Mary Lucile Chapman  
 Louis James Charmoli  
 Buford Thomas Clark  
 Murlin Webster Day  
 Harold Barrett Dotson  
 Martha Susan Fugett  
 Mary Elizabeth Heffernan  
 Darrell Clore House  
 Rosallia Kurz  
 Georgia Wilson Leckie  
 Clyde Chester Lewis  
 Lucile Lovely

Robert Ernst Mahn  
 Susan Elizabeth Mullins  
 Lutie Dorcas Nickel  
 James Parker Oliver  
 Mildred Rea Owens  
 James B. Picklesimer  
 Helen Margaret Potts  
 Anna Dell Schoonmaker  
 Richard Joseph Scibiorski  
 Ella Marguerite Sloan  
 William Gayle Starnes  
 Abe Streicher  
 Carroll Weisiger, Jr.  
 Lacy Edward Wilson  
 Theodore Martin Wilson

CANDIDATE FOR THE DEGREE OF MASTER OF ARTS IN EDUCATION

Arthur Taylor Tipton

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Harmon Eldred Calkins  
 Julian Dudley Cox  
 Mary Mack Rogan

Hansford Threlkeld Shacklette  
 Harold Caldwell Williamson

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Eddie Francis Daniel  
Ernest Joseph Nesius

Howard Gilbert Tilson

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE IN CIVIL  
ENGINEERING

Cornelius Gordon Gaither

Jo Burns McLellan

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE IN ELECTRICAL  
ENGINEERING

Frank Madison Moody

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE IN METALLURGICAL  
ENGINEERING

Columbus Floyd

CANDIDATE FOR THE DEGREE OF MECHANICAL ENGINEER

Henry Clay Thompson, Jr.

CANDIDATES FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Green Washington Campbell  
Bertrand Pettus Ramsay

Margaret MacLeod Ratliff

HONORARY DEGREES

Albert Benjamin Chandler

William Carpenter MacCarty

b. By oversight, the order approving the Senate's recommendation for conferring degrees on those graduating at mid-semester, 1936-37, was omitted in the published Minutes of February 24, 1937. The Secretary of the Board of Trustees is now authorized to insert in Minutes of that meeting the report of the Committee recommending the conferring of the degrees mid-semester 1936-37 and the Senate's action thereon.

27. Road through Robinson Forest.

Letter of Dean Cooper:

May 29, 1937

President Frank L. McVey  
University of Kentucky

Dear President McVey:

Judge Little of Breathitt County has made application for a road through the Robinson Forest to connect with the road in Knott County and continue to a road built by the CCC camp leading to the main highway. The request is made for an easement for a 30-foot road. I am sending a map showing the proposed location of the roadway. Also, I attach a sheet listing the provisions which we wish to make in the event that the Board of Trustees grants permission for the road.

I recommend that the Board approve the granting of the necessary land for a roadway, subject to the provisions which are set forth in the sheet attached, and to such other provisions as may necessarily be made for the protection of the property. Although request is made for a 30-foot grant, I would prefer that for the present we provide approximately a 20-foot roadway, and to give this permission by letter or proper document rather than to give a deed or formal type of easement. By handling the matter in this manner, it would appear that we would have the greatest protection for the future.

Very truly yours,

(Signed) Thomas Cooper  
Dean and Director

There was general discussion on the question, it being the consensus of opinion that the opening of such a road will be of benefit to the Robinson property. The expression was general that the road should be between 30 and 50 feet wide. On motion of Mr. Gordon, seconded by Mr. Cooper, it was ordered that a road not exceeding 50 feet in width may be opened through the Robinson Forest, the terms and conditions to be agreed on by Dean Cooper and by the County Judge of Breathitt County.

28. P. W. A. Construction -- College Buildings.

a. Report of Dean Graham

June 2, 1937

President Frank L. McVey  
University of Kentucky

My dear President McVey:

I attach hereto the statements of the status, as of May 31, 1937, of P. W. A. Dockets Nos. KY-1114-R (Annex Building-Experiment Station), KY-1013-R (Central Heating Plant, South and East Engineering Buildings) and KY-1013-2-D.

The Annex Building will be occupied by the Experiment Station on next Monday and we hope to have the entire Docket No. KY-1114-R cleared on or before June 30 next. You will note that the sum of \$39.77 remains unexpended and unallocated under this Docket.

We expect to complete and finally accept the five incompleeted items (marked X on the statement) by June 30, 1937. All other items are completed satisfactorily and have been accepted. We plan to prepare and forward the documents, necessary under the P. W. A. regulations, on June 15 for the final payment due under this "Grant" in the sum of \$36,725. You will note that under this Docket (KY-1013-R) there now remains an unexpended balance of \$3,364.31 which will be used during the current month to cover the force account payroll used to connect the steam distribution system to the heating systems within the several University buildings.

The statement concerning Docket No. KY-1013-2-D lists all contracts awarded and bids so far received under this Docket. This indicates an unallocated and uncommitted balance under this Docket in the sum of \$259,840.65. It is proposed to use this sum to construct the Biological Sciences and Home Economics Building, the electric wiring within the Student Union Building plus such equipment, floor coverings and furnishings as may be obtainable under the Docket. The plans and specifications for the Science Building are being forwarded this week to the State Director for final approval.

Yours truly,

(Signed) James H. Graham  
Dean



STATUS OF DOCKET NO. KY. 1114-R  
May 31, 1937

Experiment Station Addition (Contract)	\$84,523.00
Change Orders (Actual)	837.19
Change Orders (Estimated)	628.21
Total	<u>\$85,988.40</u>

Classification	Estimate (Latest Approved)	Allocated	Balance
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
1. Preliminary	\$ 41.36	\$ 41.36	\$
2. Land			
3. Construction	86,091.11	85,988.40	102.71
4. Engineering	5,105.47	5,159.31	-53.84
5. Legal			
6. Interest			
7. Misc.	364.26	373.36	-9.10
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Totals	\$91,602.20	\$91,562.43	\$39.77

May 31, 1937

STATUS OF DOCKET NO. KY. 1013-R

Contract No.	Particulars	Contract Amount	Change Orders (Actual)	Change Orders (Estimated)	Contract Amount (Actual & Estimated)
x 1	Central Heating Bldg.	\$ 33,700.00	\$ 3,544.00	\$2,500.00	\$35,200.00
x 2	Bros Boilers	31,823.00	\$3,944.25	60.00	35,827.25
x 2A	B. & W. Boiler	27,825.00			27,825.00
3A	Stokers	10,740.00			10,740.00
4	Coal Handling Equipment	14,495.00			14,495.00
5	Ash Conveyor System	10,010.00	209.65		10,219.65
8	Steam Distribution System	49,694.00	6,935.33		56,629.33
9	Induced Draft - Bros Boilers	4,357.00		-50.00	4,307.00
10	Induced Draft-B. & W. Boiler	8,600.00	-90.00		8,510.00
11A	Feed Water Heater	3,497.00			3,497.00
12	Pumps	5,628.00			5,628.00
13	Tanks	1,471.75	-3.35		1,468.40
100	South Unit--Engr. Bldg.	48,985.00	586.18		49,571.18
150	Partitions--So. & E. Units	4,885.00	-79.24		4,805.76
x160	Heat.&Vent.--So. & E. Units	11,496.00	86.70		11,582.70
170	Min. Wool Insu.- S. & E. Units	1,493.00	459.00		1,952.00
181	Electrical Fixtures	1,389.18			1,389.18
182	Electrical Fixtures	526.44	3.29		529.73
183	Electrical Fixtures	877.35	-17.55		859.80
184	Electrical Fixtures	842.40	-8.42		833.98
200	East Unit--Engr. Bldg.	43,000.00	3,168.19		46,168.19
201	Wiring-E. Unit- Engr. Bldg.	3,695.00			3,695.00
3B	Combustion Control Equipment	508.50			508.50
3C	Combustion Control Equipment	396.00			396.00
3D	Combustion Control Equipment	1,273.74	76.00		1,349.74
3E	Combustion Control Equipment	2,000.00			2,000.00
x F.A.	Force Account - to Date	4,734.63			4,734.63
	TOTALS	\$327,942.99	\$15,270.03	\$2,510.00	\$345,723.02
x	Completed by July 1, 1937.				
	Amount due from government	\$36,725.00.			
					Docket 96% complete as of June 1, 1937.

STATUS OF DOCKET NO. KY. 1013-R  
May 31, 1937

<u>Classification</u>	<u>Estimate (Latest Approved)</u>	<u>Allocated</u>	<u>Balance</u>
1. Preliminary	\$ 500.00	\$ 463.40	\$ 36.60
2. Land			
3. Construction	348,934.24	345,723.02	3,211.22
4. Engineering	16,921.90	16,805.41	116.49
5. Legal	100.00	100.00	
6. Interest			
7. Miscellaneous	43.86	43.86	
	<hr/>	<hr/>	<hr/>
TOTALS	\$366,500.00	\$363,135.69	\$3,364.31

STATUS OF DOCKET NO. KY. 1013-2-D  
May 31, 1937

Con- tract No.	Particulars	Contract Amount	Change Orders (Actual)	Change Orders (Esti- mated)	Contract Amount (Actual & Estimated)
500	Law Bldg.	\$59,733.00	\$ 922.04	\$ 82.36	\$ 60,737.40
501	Law Bldg.- Elect. Wiring	2,487.00		-25.32	2,461.68
560	Law Bldg.- Heat. & Vent.	7,840.00	225.00	359.52	8,424.52
600	Student Union Bldg.	154,000.00			154,000.00
652	Heaters	1,189.50			1,189.50
653	Bldg. Conn. Ma- terials	7,200.62			7,200.62
660	Zone Control	8,900.00			8,900.00
701	Boiler Plant Piping	18,350.00			18,350.00
760	Gen. Heat. Plant-Wiring	3,253.00			3,253.00
P.O.1	Universal Grind- er	2,010.00			2,010.00
P. O.2	Head Stock	340.00			340.00
P. O.3	Coal Scale	991.12			991.12
300	West Unit-Engr. Bldg.	110,000.00 (est.)			110,000.00
640	S. U. Bldg.-Heat. & Vent.	36,000.00 (est.)			36,000.00
650	Milling Machine	6,281.00			6,281.00
TOTALS		\$418,575.24	\$1,147.04	\$416.56	\$420,138.84

STATUS OF DOCKET NO. KY. 1013-2-D  
May 31, 1937

Classification	Estimate (Latest Approved)	Allocated	Balance
1. Preliminary	\$ 750.00	\$ 735.54	\$ 14.46
2. Land			
3. Construction	673,983.00	420,138.84	253,844.16
4. Engineering	40,439.00	46,556.97	-6,117.97
5. Legal			
6. Interest	12,000.00		12,000.00
7. Miscellaneous	100.00		100.00
TOTALS	\$727,272.00	\$467,431.35	\$259,840.65

b. Award to Dreeses Machine Tool Company - Docket Ky-1013-2-D.

President McVey stated that the bid of the Dreeses Machine Tool Company of Cincinnati, Ohio, for Contract No. 650, P.W.A. Docket No. Ky-1013-2-D in the amount of Six Thousand Two Hundred and Eighty-one Dollars and No Cents (\$6,281.00) was the only bid received on this item and as the amount fell within the allocated sum, recommended the award of this contract to the bidder. President McVey called attention to the fact that the check accompanying this proposal was not certified, and recommended that this formality be waived.

Therefore, upon motion duly made and seconded, it was resolved that Contract No. 650, P.W.A. Docket No. Ky-1013-2-D, covering the furnishing of one Sliding table type, horizontal boring, drilling and milling machine, be awarded to the Dreeses Machine Tool Company of Cincinnati, Ohio, in the amount of \$6,281.00 and waiving the informalities and that the Chairman of the Executive Committee of the Board of Trustees, Judge Richard C. Stoll be authorized to sign the purchase order on behalf of the University of Kentucky.

c. Award to Whittenberg Construction Company - Docket Ky. 1013-2-D.

President McVey stated that the bid of the Whittenberg Construction Company of Louisville, Kentucky for Contract No. 300, P.W.A. Docket No. Ky-1013-2-D covering the furnishing of materials and erection of the West Unit of the Engineering Buildings in the sum of One Hundred and Eleven Thousand, Six Hundred and Fifty-one (\$111,651.00) Dollars was the lowest and best bid as advertised, received and opened at 11:00 a.m. Central Standard Time, May 28, 1937.

Therefore, upon motion duly made and seconded, it was resolved that Contract No. 300, P.W.A. Docket No. Ky-1013-2-D, be awarded to the Whittenberg Construction Company in the sum of One Hundred and Eleven Thousand, Six Hundred and Fifty-one Dollars (\$111,651.00) as specified and bid and that the Chairman of the Executive Committee of the Board of Trustees, Judge Richard C. Stoll be authorized to sign the contract documents on behalf of the University.

d. Award to Reliance Engineering Company, Inc.- Docket 1013-2-D.

President McVey stated that the bid of the Reliance Engineering Company, Inc., of Charlotte, North Carolina for Contract No. 640, P.W.A. Docket No. Ky-1013-2-D in the sum of Forty-four Thousand, Nine Hundred and Fifty-five Dollars (\$44,955.00) was the lowest and best bid as advertised, received, and opened at 11:00 a.m., May 28, 1937. However, certain deductions had been negotiated reducing the contract sum to Thirty-six Thousand Nine Hundred Dollars (\$36,900.00).

Therefore, upon motion duly made and seconded, it was resolved that Contract No. 640, P.W.A. Docket No. Ky-1013-2-D be awarded to the Reliance Engineering Company, Inc., of Charlotte, North Carolina, in the sum of Thirty-six Thousand Nine Hundred Dollars (\$36,900.00). Said sum being determined as follows:

Controls .....	\$1,060
Walkways, ladders and gratings..	1,150
Insulation .....	5,608
Bond differential .....	117
Contractor's Offer .....	120
Total Reductions .....	<u>\$8,055</u>
Contract as bid, May 28th .....	<u>44,955</u>
Contract as adjusted .....	\$36,900

and that the Chairman of the Executive Committee of the Board of Trustees, Judge Richard C. Stoll be authorized to sign the Contract Documents on behalf of the University.

29. P. W. A. Construction - Experiment Station Annex - Docket Ky-1114-R.

a. Bond Payment

The Business Agent reported:

On June 1, 1937, \$14,000 was paid from Experiment Station Annex Building Revenue Bond and Interest Redemption Fund to the First National Bank and Trust Company on the \$50,000 issue of bonds for construction of Annex, and interest at that time due on the bonds of \$600.00. This leaves balance due on these bonds as of June 1, 1937, of \$16,000.00.

On motion and second the payment was approved.

b. Transfer of Funds

Dean Cooper recommended that the following collections be transferred to Bond Redemption Fund Experiment Station Annex:

Collections made in November 1936: Poultry \$97.13; Animal Industry \$533.36; Dairy \$270.53.

Collections made in April 1937; Agronomy \$16.90; Dairy \$844.19; Administration \$157.12; Animal Industry \$535.40; Poultry \$107.95; Horticulture \$3.75.

Collections made in May 1937; Animal Industry \$64.51; Dairy \$845.91; Administration \$135.12; Poultry \$148.74; Agronomy \$73.87; Feed \$1,020.50.

Collections made in June 1937: Administration \$2,000.00; Fertilizer \$5,400.00.

The totals amounting in all to \$12,254.98 were ordered transferred from the funds above indicated to the University of Kentucky Experiment Station Annex Building Revenue Bond and Interest Redemption Fund.

30. Appointments and Other Staff Changes.

COLLEGE OF AGRICULTURE

Appointments

Dr. William S. Hodgkiss, Assistant Chemist in the Department of Chemistry, Experiment Station, at a salary of \$2,000 a year, effective June 10, 1937.

Dr. B. J. Errington, Pathologist in the Experiment Station, effective June 1, or as soon thereafter as he may report for duty, at a salary of \$3600 a year.

Stephen Diachun, Assistant in Plant Pathology in the Experiment Station, at a salary of \$2100 a year, effective July 1, 1937.

Ernest J. Nesius, Assistant in Farm Management in the Experiment Station, effective July 1, at a salary of \$1740 a year.

Sara B. Gentry, clerk in the Department of Chemistry, Experiment Station, at a salary of \$75.00 a month, effective June 1, 1937.

Fred Moon Klinger, Assistant County Agent, Todd County, effective June 1, 1937, salary \$100 a month, effective June 1, 1937, to terminate December 31, 1937, salary to be paid from Bankhead Funds; travel allowance 5¢ a mile, not to exceed \$50.00 a month.

Clay Alton Colson, Assistant County Agent, Rockcastle County, effective June 7, 1937, to terminate December 31, 1937, salary \$100 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50.00 a month.

James Ira Stephens, Assistant County Agent, Carroll County, effective June 7, 1937, to terminate December 31, 1937, salary \$100 a month, to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50.00 a month.

Richard M. Sandefur, Assistant County Agent, Campbell County, effective June 7, 1937, to terminate December 31, 1937, salary \$100 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50.00 a month.

Gaven H. McMurtry, Assistant County Agent, Henderson County, effective June 7, 1937, to terminate December 31, 1937, salary \$100 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50 a month.

George McWilliams Kurtz, Assistant County Agent, Clark County, effective June 7, 1937, to terminate December 31, 1937, salary \$100 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50 a month.

Marshall Craig Griffin, Assistant County Agent, Casey County, effective June 15, 1937, to terminate June 30, 1937, salary \$100 a month, salary to be paid from Bankhead-Jones Fund; travel allowance \$50 a month.

Robert Harvey Ford, Assistant County Agent, Hopkins County, effective May 1, 1937, to terminate June 30, 1937, salary \$175 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$50 a month.

station

Genia Ruth Latimer, Assistant Home Demon-/, Warren County, effective June 1, 1937, to terminate June 30, 1937, salary \$100 a month, salary to be paid from Bankhead Fund; travel allowance 5¢ a mile, not to exceed \$35 a month.



Reappointments and Promotions

William T. Straw, from Assistant County Agent to County Agent, Gallatin County, effective April 7, 1937, to terminate June 30, 1937, salary \$141.66-2/3 a month; salary to be paid from Bankhead Fund; travel allowance \$50 a month.

C. E. Bortner, title changed from Assistant in Agronomy to Assistant Agronomist.

Earl R. Young, Instructor in Agricultural Engineering for the year 1937-38.

Dr. L. H. Townsend, Instructor in Entomology for the year 1937-38.

Paul M. Phillippe, Instructor in Agronomy for the year 1937-38.

J. O. Barkman, reappointed as Assistant Professor, Department of Animal Industry (Dairy Section).

Dana G. Card, reappointed Assistant Professor in the Department of Markets and Rural Finance.

Edith Grundmeier, reappointed Assistant Professor in the Department of Home Economics.

Mary Mumford, reappointed Assistant Professor in the Department of Home Economics.

Merton D. Oyler, Instructor, Department of Farm Economics for the year 1937-38.

Z. L. Galloway, Department of Farm Economics for the year 1937-38.

J. H. Bywaters, Department of Animal Husbandry for the year 1937-38.

Verna Latzke, Department of Home Economics for the year 1937-38.

Ruth Melcher, Department of Home Economics, for the year 1937-38, salary \$750 for part time.

Elizabeth Sloan, clerk, office of the Dean, for the year 1937-38.

Clerk

Sophia C. Campbell, Department of Home Economics, for the year 1937-38.

Mary Lou Guyn, Clerk, Department of Home Economics, for the year 1937-38.

Change of Occupation

W. S. Anderson, Professor of Genetics, will have reached the age of seventy in September, 1937, and is therefore transferred to special work to be assigned by the President of the University; transfer to be as of October 1, 1937. As of September 1, 1937, he will have served the University twenty-four years. His present salary is \$3060 a year and under the rule of change of work, he is entitled to \$1346.00 a year.

Resignations, Leaves of Absence and Other Staff Changes

W. A. Price, Professor of Entomology, leave for thirty days to study area (South and Southwest) infestations of the screw worm which affects live stock. This study is to be made without extra expense, the work to begin approximately the middle of June.

Howell D. Spears, permission to continue to serve as technical and operating adviser for the sewage disposal plant of the City of Lexington under the same terms as those granted last year.

Frank McCool, resignation as Assistant County Agent in Henderson County, effective May 8, 1937.

Paul E. Carraco, resignation as Assistant County Agent in Clark County, effective May 31, 1937.

Elizabeth Snowden, resignation as clerk in the Department of Chemistry, Experiment Station, effective May 31, 1937.

## COLLEGE OF ARTS AND SCIENCES

Reappointments and PromotionsAnatomy and Physiology

R. S. Allen, Professor, promoted from Associate Professor, permanent appointment.

Art

Edward Fisk, Assistant Professor for one year.

C. Raymond Barnhart, Instructor for one year.

Ann W. Callihan, Assistant Professor for one year.

Joseph Barron, Lecturer for one year, on leave. Leave of absence extended for one year, to September, 1938.

Bacteriology

R. H. Weaver, promoted to Professor on permanent appointment.  
 Dr. E. S. Maxwell, promoted to Associate Professor on part-time duty, for three years.

Paul Majors, Technician, for one year, at a salary of \$600.

Scott Whitehouse, Assistant Technician, for one year at a salary of \$300.

Beecher L. Scutchfield, Graduate Assistant for one year at a salary of \$400.

Mary Noka Hood, Graduate Assistant for one year at a salary of \$400.

Chemistry

J. R. Mitchell, Assistant Professor for one year.

R. H. Baker, Roy G. Bossert, E. H. Huffman, W. H. Keller, C. F. Krewson, J. L. Gabbard (on leave), Instructors for one year.

Robert M. Logan, G. A. Ratti, Graduate Assistants for one year at salaries of \$500 each.

Edith Love, Secretary for one year.

English

S. Blaine Ewing, Assistant Professor for one year.

Gerald Langford, G. W. Fithian, Instructors for one year.

R. W. Harrison, Rosemary Shoopman, Frank Willis, Graduate Assistants for one year at salaries of \$500 each.

Mrs. Cleo D. Smith, Instructor for one year.

Geology

David M. Young, Instructor for one year.

Paul Averitt, Instructor for one year.

German

Daniel V. B. Hegeman, Assistant Professor for one year.

Paul K. Whitaker, Assistant Professor for one year (on leave).

John H. Ubben, Instructor for one year at a salary of \$1200.

History

Ellery L. Hall, Assistant Professor for two years.  
 Robert G. Lunde, Assistant Professor for two years.  
 Thomas D. Clark, Assistant Professor for two years.

Hygiene and Public Health

Dr. F. C. Thomas, Part-time Ophthalmologist, for one year (twelve months basis).

Dr. G. F. Doyle, Part-time Ear, Nose and Throat Specialist, for one year (twelve months basis).

W. Brooks Hamilton, Assistant Professor (on leave September 1937 to July 1938) for one year.

W. A. Heinz, Assistant Professor for one year (ten months basis).

Marvin Dunn, Assistant for one year (twelve months basis).

Elma Rood, Lecturer in Public Health Nursing for one year (twelve months basis).

Dr. C. D. Caywood, Assistant Professor for one year (without salary).

Dr. L. M. Rogers, Consultant in Mental Hygiene for one year (without salary).

Dr. S. D. Vestermark, Consultant in Mental Hygiene for one year (without salary).

Lillie Davis, Nurse for one year (twelve months basis).

Elizabeth Desha, Nurse for one year (ten months basis).

Katherine W. Owens, Secretary for one year (twelve months basis).

Journalism

Niel Plummer, Assistant Professor for three years.

Library Science

Mildred Semmons, Professor, promoted from Associate Professor, on permanent appointment.

Dorothy Doerr, Assistant Professor for three years.

Margaret King, Part-time Instructor for one year.

Library Science (Continued)

Norma Cass, Part-time Instructor for one year.

Lucy Gragg Wood, Part-time Instructor for one year.

Willie H. Smith, Secretary-Reviser for one year.

Mathematics and Astronomy

Fritz John, Assistant Professor for three years.

Sallie Pence, Instructor for one year.

Military Science

Major Irvine C. Scudder, Assistant Professor for one year.

Major Austin Triplett, Assistant Professor for one year.

Major Eugene E. Morrow, Assistant Professor for one year.

Major George N. Randolph, Assistant Professor for one year.

(Major B. L. Lucas' transfer to the War College during the summer of 1937 will create a vacancy which will doubtless be filled before September).

Master Sergeant John A. Short, Instructor for one year.

Staff Sergeant Elmer O. Kinker, Instructor for one year.

Staff Sergeant Henry S. Hoy, Instructor for one year.

Staff Sergeant Fred Perkins, Instructor for one year.

W. D. McDaniel, Military Storekeeper for one year.

Mary Dunne, Secretary for one year.

Music

Mildred Lewis, Part-time Instructor for one year.

John Lewis, Instructor for one year.

Alexander Capurso, part-<sup>time</sup>Instructor for one year.

John S. Richardson, Instructor in Piano for one year.

Mrs. Lela Cullis, Instructor in Organ for one year.

Music (Continued)

Mrs. J. Lampert, Instructor in Piano for one year.

Mrs. Mary Dantzler, Instructor in Voice, for one year.

Mrs. Dudley South, Instructor in Voice for one year.

(The five instructors, Cullis, Lampert, Dantzler, South and Richardson, are to be compensated by the tuition collected from students instructed by each).

Mrs. Ruby H. Murphy, Part-time Secretary for one year.

Physical Education

Bernie A. Shively, Assistant Professor for three years. Acting Head of Department, 1937-38, during the leave of M. E. Potter.

C. W. Hackensmith, Instructor and Supervisor of Intramural Sports, for one year.

Rebecca Averill, Instructor for one year.

Mary King Montgomery, Graduate Assistant for one year.

Margaret O'Connell, Office Assistant (part-time) for one year.

Joe Huddleston, Instructor for one year (Supply for W. H. Hansen, on leave).

Physics

B. P. Ramsay, promoted to Assistant Professor for one year.

Ellen Minihan, Office Assistant for one year.

Karl Schneider, Instrument-Maker for one year.

Political Science

J. W. Manning, Acting Head of the Department, first semester, 1937-38, during the absence on leave of Dr. Amry Vandenbosch.

E. G. Trimble, to be promoted to Associate Professor on permanent appointment.

J. B. Shannon, to be promoted to Associate Professor on permanent appointment.

Sarah G. Blanding, to be promoted to Associate Professor on permanent appointment.

Psychology

E. J. Asher, Assistant Professor for three years.

Edward Newbury, promoted to Assistant Professor for three years.

Margaret Ratliff, Instructor and member of staff of Personnel Bureau, for one year.

Lysle W. Croft, Instructor and member of staff of Personnel Bureau, for one year.

Judith Key, Part-time Secretary and Graduate Assistant, for one year.

Romance Languages

Margaret Horsfield, Assistant Professor for one year.

Alberta W. Server, Assistant Professor for one year.

H. B. Holmes, Assistant Professor for one year.

B. W. Schick, Assistant Professor for one year (On leave).

J. E. Hernandez, Instructor for one year.

Sociology

Morris G. Caldwell, Assistant Professor for one year.

Mrs. Dorothy C. Lawson, Assistant Professor for one year.

Zoology

Alfred Brauer, Professor on permanent appointment. Promoted from Associate Professor.

Divisional

Idie Lee Turner, Secretary, Dean's Office, for one year.

Willena Duncan, Stenographer, Dean's Office, for one year.

New AppointmentsBotany

Mr. Hans T. Shacklette, part-time Instructor at a salary of \$750 for the year 1937-38 on a ten months basis.

Chemistry

Ralph Lester Hopkins, graduate assistant for 1937-38, at a salary of \$500.

German

Verne Gilbert Robinson, graduate assistant for 1937-38 at a salary of \$500.00.

Hygiene and Public Health

Dr. Robert J. Griffin, Physician with the rank of Associate Professor for 1937-38, at a salary of \$3200. His appointment in the 1937 Summer Session to be at the same salary as that to have been paid to Doctor Pinney.

Mathematics

Jacob E. Davidson, Graduate Assistant for 1937-38 at a salary of \$500.

Henry Spragens, Graduate Assistant for 1937-38 at a salary of \$500.

William H. Pell, Graduate Assistant for 1937-38 at a salary of \$500.

Aughtum S. Howard, Graduate Assistant for 1937-38 at a salary of \$500.

Physical Education

M. G. Karsner, Instructor for 1937-38, at a salary of \$1300.

Physics

Eugene Smith, Graduate Assistant for 1937-38 at a salary of \$500.

Political Science

Frank L. Atkinson, assistant in the Bureau of Government Research at \$300 for the academic year.

John E. Reeves, graduate assistant in the Department, \$400.

T. H. Anderson, graduate assistant, first semester, \$200.

William Robert Parks, graduate assistant, first semester, \$200.



Sociology

Frances Williams, Graduate Assistant for 1937-38 at a salary of \$500.00

Resignations

History

Professor Paul H. Clyde, effective July 1, 1937. He has accepted a position at Duke University.

Leaves of Absence

Physical Education

Extension of leave of W. H. Hansen to continue work in organizing and administering a state-wide safety program. Extension not to exceed one year from September 1, 1937.

English

Cancellation of leave granted to Professor Grant C. Knight for the first semester of 1937-38.

Other Staff Change

Mathematics

Professor E. L. Rees to be placed on half-time basis for one year, teaching the first semester of 1937-38.

COLLEGE OF COMMERCE

Reappointments and Promotions

David H. McKinney, Assistant Research Economist for one year.

Jane Earle Middleton, Secretary, for one year.

Virginia Thorn, Stenographer, for one year.

Harry G. Davis, Research Assistant for one year.

T. E. Dorn, Research Assistant for one year.

E. Z. Palmer, Professor of Economics, promoted from Associate Professor, on permanent basis.

D. Haun, Professor of Accounting, promoted from Associate Professor, on permanent basis.

L. H. Carter, Professor of Economics, promoted from Associate Professor, on permanent basis.

### Appointments

Hollis P. Guy, Assistant Professor of Commerce, for the year 1937-38, at a salary of \$2,000, on ten months basis.

Henry B. Moore, Associate Professor of Economics, at a salary of \$5,300 per year.

Richard B. Goode, Research Assistant in the Bureau of Business Research, at a salary of \$80 for the months of July and August, and \$64 a month from September to January, inclusive.

Jasper Seabolt, Research Assistant in the Bureau of Business Research, at a salary of \$80 for the months of July and August, and \$64 a month from September to January, inclusive.

### Staff Change

Professor James W. Martin's leave terminates next fall and he returns in September as Director of the Bureau of Business Research. He will teach a graduate course each semester and will be on the campus on Tuesdays and Saturdays; the rest of the time he will spend at Frankfort. No additional expense to University for this service.

## COLLEGE OF EDUCATION

### Reappointments and Promotions

#### Bureau of School Service

L. E. Meece, assistant for one year.

A. B. Crawford, assistant for one year.

#### Administration

H. H. Hill, lecturer in education for one year.

Elementary Education

Ruth Haines, Instructor for one year.

Agricultural Education

Watson Armstrong, Instructor for one year.

University Elementary School

Estelle Adams, Second Grade Instructor for one year.

Katherine Conroy, Sixth Grade, Instructor for one year.

Etheleen Daniel, Fifth Grade, Instructor for one year.

Mildred King, Kindergarten, Instructor for one year.

Nelle Peerson, First Grade, Instructor for one year.

Helen Strickland, Fourth Grade, Instructor for one year.

Laura Topham, part-time French Instructor for one year.

Louise Willson, Third Grade, Instructor for one year.

University High School

Grace Anderson, English, Instructor for one year.

Elizabeth Anderson, Home Economics, Instructor for one year.

Leslie Betz, Commercial Subjects, Instructor for one year.

Alexander Capurso, Music, Instructor for one year.

Evelyn Coleman, part-time, Health and Physical Education, Instructor for one year.

E. P. Hilton, Agricultural Education, Instructor for one year.

Leroy Keffer, Sixth and Seventh Grades, Instructor for one year.

Durbin C. Kemper, Science, Instructor for one year.

Leila Mason, Music, Instructor for one year.

Fannie Herman Miller, Speech and Dramatics, Instructor for one year.

John Stapp Mitchell, Assistant Principal, Mathematics, Instructor for one year.

Anna Browning Peck, Social Sciences, Instructor for one year.

Martha Shipman, Sixth and Seventh Grades, Instructor for one year.

Earl G. Robbins, Agricultural Education, Instructor for one year.

B. A. Shively, Health and Physical Education, part-time, Instructor for one year.

Mary Belle Vaughn, Home Economics, Instructor for one year.

Mary Lucile West, Languages, Instructor for one year.

Mary Lois Williamson, Home Economics Education, Instructor for one year.

Lucy Gragg Wood, Librarian.

#### Clerical

Cassie P. Bobbitt, Secretary, Bureau of School Service.

Cynthia Dagley, Secretary, History of Education.

Lucy Gardner, Secretary, Office of the Dean, for one year.

Willa Belle Hamilton, Secretary, Home Economics Education, for one year.

Katherine Hammack, Secretary, Placement Bureau, for one year.

Mary Kerr, Secretary, University schools, for one year.

Marie Stephenson, Secretary, Agricultural and Industrial Education for one year.

Billy Whitlow, Secretary, Philosophy and Psychology of Education, for one year.

Anne Wilson, Assistant Secretary, Office of the Dean.

#### Promotions

M. E. Ligon, Acting Dean of the College, during the absence of Dean W. S. Taylor from September 1, 1937, to August 30, 1938.

Promotions (Continued)of Economics

Associate Professor A. J. Lawrence, doing part-time work in Education, promoted to Associate Professor of Economics and Education (Commerce) and Head of the Department of Business Education in the College of Education.

AppointmentsAdministration and Bureau of School Service

Maurice F. Seay, as Professor of Educational Administration and director of the Bureau of School Service, at a salary of \$3600 on a twelve months basis, effective July 1, 1937. He succeeds Dr. Leo M. Chamberlain who has resigned to accept the office of Registrar of the University.

Bureau of School Service

Robert Mann, graduate assistant in the Bureau of School Service at a salary of \$300 for the year 1937-38.

Clerical

Miss Kadell Dorn, part-time secretary to Mrs. Duncan for 1937-38, at a salary of \$50 a month, effective June 15, 1937.

Miss Mae Fawbush, part-time stenographer in the Bureau of School Service, for the year 1937-38, at \$30 a month, effective September 1, 1937.

ResignationsAdministration and Bureau of School Service

Professor Leo M. Chamberlain to become Registrar of the University of Kentucky.

Miss Frances Smith, as Secretary to Mrs. Duncan, effective June 12, 1937.

Leave of Absence

W. S. Taylor, Dean, leave from September, 1937, to September 1938, to study abroad, a grant of \$3,000 having been made by the General Education Board. Dean Taylor is to have leave on half pay from the University.

COLLEGE OF ENGINEERING

Reappointments and Promotions

Civil and Architectural Engineering

E. B. Farris promoted to Assistant Professor, on twelve months basis.

Cecil McConathy, reappointed office assistant, on ten months basis.

Electrical Engineering

Fred B. Beatty, reappointed Instructor one year, on ten months basis.

Gordon Thurman, reappointed for one year.

S. T. Saunier, reappointed for one year.

Divisional

Beatrice Skidmore, Clerk, reappointed for one year.

Elise Bureau, Clerk, reappointed for one year.

Clarence Flynn, night watchman, reappointed for one year.

Transfers

Lester S. O'Bannon, transferred to Experiment Station staff.

Resignation

R. Clay Porter, Assistant Professor, effective July 1, 1937.

COLLEGE OF LAW

Reappointments and Promotions

Miss Dorothy Salmon, Secretary to the Dean, for one year.

Mrs. Annette Z. Davis, Librarian, for one year.

Appointments

Lee Lanter, as Librarian during the Summer Session, while Mrs. Davis is on leave, at a salary of \$100 and his tuition for the summer, both terms.

Leaves of Absence

Mrs. Annette Davis granted a leave until after the summer session, due to illness.

Cancellation of leave of absence granted to Frank Murray.

## ADMINISTRATION

Reappointments and Promotions

Miss Sarah Utterback, Clerk, Registrar's Office, for the year, 1937-38.

Miss Bess Cleveland, Clerk, Registrar's Office, for the year 1937-38.

Mrs. Ruth Trumbo, Stenographer, Registrar's Office, for the year 1937-38.

Promotions

Miss Jessie Wilson, Recorder, Registrar's Office, reappointed for one year.

Miss Dorothy Linville, Clerk, Registrar's Office, reappointed for one year.

Appointments

Leo M. Chamberlain, Registrar, to succeed Ezra L. Gillis, (who is transferred to Special Work), at a salary of \$4,000 for twelve months.

Anne C. Phelps, Clerk, Office of the President, at a salary of \$75.00 a month, effective June 1.

Transfers

Ezra L. Gillis, Registrar, having reached the age of seventy, transferred to Special Work to be assigned by the President of the University. Salary \$2050.

Resignation

Miss Dorothy Walker, Clerk, Office of the President, effective July 21, 1937.

## ATHLETIC DEPARTMENT

Reappointment of Adolph Rupp, head basketball coach for one year beginning July 1, 1937, and ending June 30, 1938, the salary to be \$4250 in twelve equal payments. Mr. Rupp is granted permission to do outside work with the Great American Insurance Company part-time from May to July 1, 1937.

Appointment of Gene Meyers as Assistant Football Coach at \$150 a month beginning August 1, 1937, and ending December 31, 1937.

GENERAL DEPARTMENTSLibrary

Reappointment for the year 1937-38 of:

Bessie M. Boughton, Assistant Cataloger  
 Jacqueline F. Bull, Secretary and Typist  
 Daisy T. Croft, Head of Circulation Department  
 Mary Ada Sullivan, Clerk in Order Department  
 Katherine Katterjohn, Assistant Cataloger  
 Annie Sue Montgomery, Assistant Reference Librarian  
 Clara W. White, Librarian, in charge of Educational Collection.

University Extension

Reappointment for the year 1937-38 of:

W. Gayle Starnes and promoted to Assistant Director.  
 Mrs. W. T. Lafferty, Secretary, Woman's Club Service.  
 Mildred Lewis (half time), Instructor in Music.  
 Bethel Lipps, Secretary.  
 Beatrice Jacobs, Stenographer.  
 Eva Downing, Stenographer  
 Effie Cox Starns (Extension Instructor).

## Appointment

Mary Rees Land, Stenographer, at \$75 a month.

## Resignation

Virginia Darsie, Stenographer, effective April 1, 1937.

On motion, properly seconded, the Board adjourned.

D. H. Peak  
 Secretary, Board of Trustees



By oversight, the resolution copied below was omitted in the published copies of the Minutes of the Board of Trustees of June 3, 1937, Correcting the omission, page 68 of the published Minutes will read, corrected, according to attached sheet.

"Resolution:

On motion and second, duly passed, Dr. Wellington Patrick, Professor in Department of History of Education was granted leave of absence for one year upon terms to be fixed by the Executive Committee.

D. H. Peak  
Secretary, Board of Trustees