

Minutes of the Executive Committee of the Board of Trustees, University of Kentucky, for the regular monthly meeting, Wednesday, October 20, 1920.

The Executive Committee of the Board of Trustees, University of Kentucky, met in regular monthly session in the President's office at the University on Wednesday, October 20, 1920, at the hour of 12:00 o'clock, noon. The following members were present: Richard C. Stoll, Robert G. Gordon, and Rainey T. Wells. President Frank L. McVey and Wellington Patrick, Secretary of the Committee, were present.

The minutes of the meeting of the Executive Committee for July 7, 1920, were read and adopted.

(1) Report of the Business Agent. The report of the Business Agent was received and filed.

(2) George Peabody Note. The Business Agent reported to the Committee that the University's note for \$35,875 on account of the Peabody Fund was due. On motion, duly made and seconded, the Business Agent was authorized to renew the note and pay the interest.

(3) Business Agent's Bond. The Business Agent reported to the Committee that the annual premium on his bond amounting to \$37.50 for the current year had been paid by him personally. The Business Agent was ordered to draw check for the amount to cover expense.

(4) Rent of Van Meter Farm. A communication was read from Dean Thomas P. Cooper indicating that the University's lease on the Van Meter farm will expire on January 1, 1921, and that the owner offers to release the farm for a five year period at an increased rental. On motion, duly seconded, the Dean of the College of Agriculture was authorized to re-lease the Van Meter farm at the lowest price and for the shortest period obtainable. The purchase of land was discussed and it was the opinion of the Committee that it was not a satisfactory time to buy land.

(5) Coils in Engineering Building. Authority was granted the Superintendent of Buildings and Grounds to spend \$582 for replacing heating coils in Mechanical Engineering Building.

(6) Jim Turner, Fireman. It was requested that the President secure information regarding condition of Jim Turner and to have him examined by a University physician before passing upon the further continuation of his salary.

(7) Ex-service Men Send Committee. A Committee of ex-service men appeared before the Committee in connection with the legal points arising out of the law providing for free tuition and other privileges for ex-service men. A satisfactory conference was held. The members of the Executive Committee assured the committee that they were ready to do everything possible to give the men all the privileges possible, but that there appeared to be some doubt as to the meaning of the law, and suggested a friendly suit for the settlement of the matter.

(8) Carpenter's Shop. The matter of a shop to take place of the one given over to the College of Engineering was brought to the attention of the Committee. Action was deferred until the next meeting.

(9) Report of Superintendent of Buildings and Grounds. The following report of the Superintendent of Buildings and Grounds was presented and ordered incorporated in the minutes:

October 19, 1920

To The Honorable Board of Trustees
of the University of Kentucky:

Complying with the request of the Board, I am submitting this report on the cost of the changes and repairs suggested by the inspection committee.

Patterson Hall. Entrance doors on north side have been repaired as far as possible. Kitchen steps have been repaired. Kitchen porch pillars have been pointed up. Five rooms in the basement of the south wing have been plastered and floored and are about ready for use as piano practice rooms as per estimate of May 27. Authorization for this work was given thru Doctor McVey's office on July 19. Porch ceiling has been repaired and porch roof (tin) has been painted. Vestibule and parlors have been repapered.

Interior window sills have not been painted. There are 144 sills. These could be scraped, given a coat of shellac and varnish to match the rest of the woodwork for \$150. Painting, color to match present woodwork would cost \$60. Sills are so badly cracked that painting would be the most satisfactory as well as cheapest.

There are a great many of the bottom sash rails that are badly decayed, 33 have been repaired. Provision should be made to allow for new bottom rails. This work could be done to best advantage during the winter. The cost would be about \$150.

Education Building. Down spouting has been repaired. Bracket lamps have been removed. Attic has been cleaned out. Front steps have been pointed up. Switch in basement has been repaired.

To scrape and shellac and varnish window sills will cost \$112. To paint them will cost \$44.80. All woodwork in the building is shellac and varnish finish.

Alumni Hall and Gymnasium. Downspouting has been repaired. Old vent pipe has been removed.

The leaks in the Armory roof come where the flashing from the main part of the gymnasium runs up under the slate on the armory. This has been patched, but will give trouble from time to time until a new flashing is put in. The cost of a new flashing would be \$200. Cost of cleaning and varnishing all interior woodwork would be \$240. Pointing up of brick work would cost \$10.

White Hall. New metal belt cornices at second and third floors would require 750 feet of cornice at 60 cents per foot, \$450. The main cornice can be repaired at a cost of about \$300. In addition to this it is necessary to renew quite a bit of the roof sheeting and renew the old composition roof in places. The cost would be \$230.

Administration Building. All entrance doors have been renewed. Basement hall has been painted, iron steps will be cast at the University foundry for step pairs. This will be done within the next two weeks. Rubbish has been removed.

Old Chemistry Building. Indirect ventilators have been stopped. Galvanized roof over basement entrance can be changed to a comparatively flat roof and wire netting placed on either side and vines planted to hide it. The cost would not exceed \$35. Rubbish has been removed from hall and basement rooms. A new fixture has been installed in the basement toilet room. The present toilet room is, however, inadequate, has not outside ventilation and light and is not properly vented.

The cost of painting walls and woodwork on the first and second floors is as follows:

Paint, 56 gallons at \$3.25	\$182.00
Size, 45 gallons at \$2.60	117.00
Labor	<u>216.00</u>
Total	515.00

If the basement is finished off and painted it would add \$250.

Estimate for finishing off rooms on south side of basement is as follows:

Concrete floor in hall, 480 sq. ft. at .30	\$144.00
Concrete floor in rooms, 1050 sq. ft. at .30	315.00
Water proofing walls, stripping and plastering 166 sq. yds. at \$2.00	332.00
Plaster patching in hall	48.00
Ceiling plaster patching	40.00
Repairing window sills	85.00
Wiring and lighting fixtures	<u>190.00</u>
Total	1,054.00

The plumbing for the laboratory tables in this building is in bad shape. It can, by constant patching, last thru this year. At least \$1,500 will have to be spent on this work next summer if it is continued as a chemistry building. All the floors are very poor. Window frames are badly decayed and thoro repairing of the whole building is imperative. The wiring is dangerous and should be put in conduit. The entire building could be put in good shape for \$6,000. This allows for the installation of a good toilet room. If toilet rooms for both men and women are installed the cost would be \$6,800.

Neville Hall. Roof over dispensary requires entire reslating. The estimate is \$150. Loose brick on roof have been removed.

Science Building. Rooms for Department of Journalism have been finished off in the basement. Estimate for general interior varnishing and redecorating is \$960.

Heating Plant. Boiler settings have had all necessary repairs made. Grates for one boiler are now being cast at the University foundry. Grates for other boiler have been bought from the Lexington Engine and Boiler Works.

Library. No work done in this building. New stacks ordered, have not been received.

Mechanical Hall. Estimate for exterior painting is \$980. New window sills, joints, etc., required, will cost \$250. Roof over foundry has been renewed, all other roofs patched and some metal work repaired. The cost was \$1,368.55. \$1,000 was budgeted for this work. Addition work costing \$600 should be done. No work has been done that was not absolutely necessary.

Mining Building. Estimate for interior painting \$540. Gas heaters have been removed. Attic door has had a lock put on it. Flooring of attic for a storeroom will cost \$220. Departmental material stored in various parts of building has not been cleared out.

Mining Laboratory. Sewer connection will cost \$140. Larger lamps have been placed in all outlets. Reflectors should be provided. Estimated cost \$60. The general clearing up has been done with the exception of the old piece of mine cribbing.

Civil Engineering Building.

Exterior painting estimate	\$431.00
Interior painting estimate	216.00
Closing of doors in testing laboratory	18.00
Ceiling in south testing laboratory	<u>115.00</u>
Total	780.00

All rubbish and used material has been removed.

New Chemistry Building. Estimate on window trim refinishing \$86.00. Plumbing to laboratory in basement is in bad shape and should be renewed. Estimate \$730.00

Agricultural Building.

Roof repairing over south entrance, estimated	\$ 8.00
Leaded glass reenforcing	10.00
Window sill filling and varnishing, 152 windows	<u>152.00</u>
Total	170.00

Experiment Station. Boiler work done.

Insectary.

Painting exterior and interior and resetting glass in putty	\$240.00
---	----------

Residence, 718 Rose Street. No estimates required.

Gas Engine Laboratory. Definite plan would have to be decided on before estimate is made.

Stock Judging Pavilion. Doors have been painted. Bids are now called for construction of sewer. Toilet fixtures are ordered. Total estimated cost \$1,400.00. Work being done at Dean Cooper's request.

Brick Residence occupied by Mr. Martin.

Painting estimate	\$140.00
Re-shingling, downspout and gutter repairs	<u>18.00</u>
Total	158.00

Brick Barn. No repairs needed.

Abattoir. Repairs suggested made.

Serum Laboratory. Window in foundation has been filled. Smoke pipe has not been renewed.

Residence, 711 Rose Street. No work has been done.

Residence, 703 Rose Street. No work done.

Maxwell Place. Painting on bay window has been painted. Gutter work for pergola has been ordered done. \$30.00

Grounds. There has not been a planting plan made for the University Campus. Until one is made I believe the best policy is to do a little foundation planting around each building, planting vines to cover the older building and small shrubbery where it will not cut off light to the basement rooms.

The campus itself is very rough. In many places so rough that a lawn mower cannot be used. This can be improved by filling low spots after each cutting. I believe that a power lawn mower should be purchased and that one man give his entire time to cutting grass. This with the help of the horse and horse mower on the rougher ground would make it possible to keep the campus in good condition.

A number of old trees have been removed and a man is now cutting out dead and broken branches in all trees. Old material in the rear of Small Animal House is now being moved.

Roads. Rock asphalt would give us a most satisfactory system of roads except at points where there is little travel. Where it is not constantly traveled it deteriorates rapidly. These places will be indicated on a plan being prepared by the Civil Engineering Department.

The Barrett Company had a truck here October 16 with 900 gallons of Tarvia. They were on the way to Richmond and could not make the trip loaded so gave us the Tarvia. This amount will surface about 500 lineal feet of the roadway running southwest from the New Chemistry Building. One car of pea gravel costing \$140 will have to be bought if we use the Tarvia. The Barrett Company will furnish enough "cold patch" to repair holes. The cost of applying will not exceed \$60, I believe it is advisable to use this on the road mentioned and to put down rock asphalt on our more traveled roads. This will not, in any way, interfere with the contemplated regarding and storm sewer system.

Storm Sewer System. Survey and plans are not far enough along yet for estimate or consideration. Field work is now under way.

Farm Buildings.

Seed Building. Suggested repairs have been made.

Fertilizer House. No repairs needed.

Tool Barn. Repairs being made. Painting estimate \$147.

Guinea Pig Houses. Not in use. Farm teams will move them.
No expense.

Hog Barn. Feeding floors as suggested would cost 30 cents per square foot. Including the pens there are 4,560 square feet. Total cost \$1,368.00.

Beef Cattle Barn. No repairs.

Dairy Barn.

New roof entire building	\$1,470.00
General repairs	800.00
Painting	<u>802.65</u>
	3,072.65

I do not think that the present barn is worth the expenditures. It would be possible to utilize the present milking room floor, stanchions, etc., by building a new barn of brick or tile over the present floor. The main part of the building could stand for some years with a new roof and later be replaced by brick or tile construction.

Old Tobacco Barn. No repairs.

New Tobacco Barn. No repairs.

Carpenter Shop. Painting \$45.00.

Feed Grinding Building. General repairs and painting \$165.00.

Mule Barn. No repairs.

Young Stock Barn. Repairs and new sills \$840.00.

Seed House and Garage. Painting \$60.00.

Cooper Residence. No repairs.

Greenhouse. Painting \$85.00.

Good House. No repairs.

Fruit Sorting Room. General repairs and painting \$180.00.

Sheep Barn. No repairs.

Main Poultry Building.

New Chimney	\$ 35.00
Cleaning of cesspool	20.00
Outside toilet frost proof connected with cesspool	<u>85.00</u>
	140.00

Brooder House.

Painting	72.00
----------------	-------

Repairs and cleaning up of rubbish around and in farm buildings will be taken care of by the men employed at the farm. Some of it has been done.

The total estimated cost for carrying out the suggestions of the Board are:

For University buildings	\$14,741.00
For farm buildings	<u>7,822.00</u>
Total	22,563.00

A. O. Whipple

Superintendent of Buildings
and Grounds.

(10) Resignations. President McVey reported to the Committee the following resignations, which on motion duly seconded, were accepted:

Resignation of Miss Georgia Beck, clerk in the department of entomology and botany, Experiment Station, effective September 25, 1920.

C. B. Nuckolls, colored county agent, Carroll County, effective August 31, 1920.

C. U. Jett, agent in farm management, effective September 25, 1920.

E. H. Bartlett, superintendent of the poultry farm, effective November 1, 1920. He resigns to engage in commercial poultry enterprise.

J. C. Grimes, instructor in animal husbandry, effective September 18, 1920. He resigns to accept the head of the department of animal husbandry in the Alabama Polytechnic Institute.

Oscar Rice, field agent in club work in Pike and Floyd Counties, effective August 31, 1920.

John Hurst Adams, assistant county agent, Mason County, effective September 15, 1920.

(11) Appointments and Transfers. President McVey presented to the Committee for confirmation the following appointments, which on motion, duly seconded, were approved by the Committee:

Appointment of Miss Lelah Gault to the Fleischmann scholarship at a salary of \$100 a month to continue indefinitely under the provisions of the scholarship.

Appointment of Miss Anne Gormley as clerk in the Business Office, on a half time basis, at a salary of \$50 a month, effective October 1, 1920, with the provisions that Miss Mary C. Gormley, who has been for sometime a clerk in the Business Office, may continue on half pay. The arrangement is made to enable the two girls to register as students in the University.

Transfer of Miss Bettie Roser, clerk in the creamery license section to the department of farm economics, markets section, effective October 1, 1920, and her salary is increased from \$65 to \$75 a month, to be paid from extension funds.

Appointment of H. G. Sellards as student assistant in bacteriology at a salary of \$250 a year.

Appointment of Miss Elizabeth Park as stenographer in the Department of University Extension, effective September 27, 1920, at a salary of \$75 a month.

Appointment of Mr. C. L. Short as student assistant in physical education at a salary of \$20 a month, effective September 20, 1920.

Appointment of Mr. George Gregory as student assistant in Botany at a salary of \$300 for the year.

Appointment of Mr. J. H. Atkinson as student assistant in Bacteriology at a salary of \$200 for the year.

Appointment of Mr. Lafayette Herring as student assistant in Geology at a salary of \$20 a month.

Appointment of Miss Ethel McDowell as library assistant at a salary of \$90 a month, on a ten months' basis, effective November 1, 1920.

Transfer of Miss Vivian Moffett, stenographer in the Stenographic Bureau, to the Department of Hygiene and Public Health, at a salary of \$1,100 a year, effective September 24, 1920.

Appointment of Mr. A. J. McFadden as working foreman of the poultry farm, at a salary of \$100 a month, effective November 1, 1920, to succeed Mr. Bartlett, resigned.

Appointment of Mr. C. B. Williams as assistant professor of agricultural economics, department of farm economics, at a salary of \$2,400 a year, effective November 1, 1920.

(12) Increases in Salary. Increase in salary of Mr. Eugene Jackson, vegetable histologist, from \$1,680 to \$1,900 a year, effective November 1, 1920.

Increase in salary of Miss Mabel H. Pollitt from \$1,300 to \$1,450, effective November 1, 1920.

Increase in salary of Mr. M. O. Hughes, special agent, extension division, from \$3,600 to \$4,000 a year, effective October 1, 1920.

Increase in salary of Charles A. Mahan, state leader of county agents from \$3,600 to \$4,000 a year, effective October 1, 1920.

(13) Increase in Telephone Rates. President McVey presented to the Committee a communication from the Business Agent calling attention to the fact that the Fayette Home Telephone Company has increased telephone rates on business telephones \$1.25 a month, and on extension telephones for business, twenty-five cents a month. The President stated that this would increase the cost of telephones to the University to the extent of about \$500 a year.

(14) Annual Audit. President McVey reported to the Committee that the firm of Marwick, Mitchell, Peat and Company had completed the annual audit of the University's books.

There being no further business, the Committee adjourned.

Respectfully submitted,

Wellington Patrick

Secretary of the Board

Missing report(s)