

Minutes of the Meeting of the Executive Committee for Wednesday, September 26, 1923

The Executive Committee of the Board of Trustees met in regular monthly session at the University of Kentucky on Wednesday, September 26, 1923 at 11 a. m., in the office of President McVey. The following members were present: R. C. Stoll, Robert G. Gordon, Rainey T. Wells, and George Colvin.

1. The Report of the Business Agent. The report of the Business Agent was presented and ordered incorporated in the minutes. The report was as follows:

<u>Financial Report</u>		<u>Exhibit "A"</u>
Balance Sheet as at August 31, 1923		
Assets		
Combined Fund		
Current and Working Assets		
Cash in Bank		\$3,378.39
Petty Cash Account		1,500.00
Notes and Bills Receivable		111,649.70
Accounts Receivable		14,647.50
Material and Supplies		<u>30,829.38</u>
Total Current and Working Assets		162,002.97
Insurance Paid in Advance		<u>41,893.34</u>
Total Combined Fund Assets		<u>203,896.31</u>
Endowments, Bequests, Etc.		
Land Grant Endowment Fund	\$144,075.00	
Peabody Endowment Fund	40,000.00	
Crum Bequest	592.42	
Bennett Bequest	487.59	
Class of 1917 Chemistry Library Fund	<u>100.00</u>	
Total Endowments, Bequests, Etc.		185,255.01
Real Estate, Bldgs., Equip., Etc.		
Property Accounts as June 30, 1923	2,088,960.76	
Additions Since	<u>1,842.76</u>	
Total Real Estate, Bldgs., Equip., Etc.		2,090,803.52
Total		<u><u>2,479,954.84</u></u>

Liabilities

Combined Fund		
Notes Payable		\$35,000.00
Accounts Payable		<u>7,341.57</u>
Total Combined Fund Liabilities		<u>42,341.57</u>

Surplus			
Balance as at August 31, 1923	\$2,398,379.63		
Additions to Property during Current Year	<u>1,842.76</u>		
	2,400,222.39		
Excess of Income over Budget Expenditures for the Fiscal Year to date as per Income Statement, Exhibit "B"	<u>37,390.88</u>	<u>2,437,613.27</u>	<u>2,479,954.84</u>

Exhibit "B"

Statement of Income and Expenditures Month of August - 1923

	Previously Reported	Current Month	Fiscal Year To Date
General Fund Income			
Federal Appropriation		42,750.00	42,750.00
General Education Board	1,150.00		1,150.00
State Tax		4,353.75	4,353.75
Interest on Endowment Bonds	4,322.25		4,322.25
Student Fees	37.15	12.99	50.14
Student Fees - Summer School	12,779.80	1,221.00	14,000.80
Student Fees - Extension	779.88	426.50	1,206.38
Miscellaneous Receipts	137.19	285.59	422.78
Rentals	604.00	115.00	719.00
Total	<u>19,810.27</u>	<u>49,164.83</u>	<u>68,975.10</u>
Expenditures			
Instruction	28,518.20	18,967.00	47,485.20
Administration Expense	11,513.86	10,037.17	21,551.03
Additions and Betterments	602.49	1,058.70	1,661.19
Total	<u>40,634.55</u>	<u>30,062.87</u>	<u>70,697.42</u>
Excess of Expenditures over Income	<u>(20,824.28)</u>	<u>19,101.96</u>	<u>(1,722.32)</u>
Patterson Hall Income			
Board		(20.80)	(20.80)
Miscellaneous	.32	2.65	2.97
Room Rent - Summer School	2,095.00	249.50	2,344.50
Total	<u>2,095.32</u>	<u>231.35</u>	<u>2,326.67</u>

Expenditures			
Expense	<u>1,362.46</u>	<u>941.13</u>	<u>2,303.59</u>
Excess of Income over Expenditures	<u>732.86</u>	<u>(709.78)</u>	<u>23.08</u>
General Fund Income	21,905.59	49,396.18	71,301.77
General Fund Expenditures	<u>41,997.01</u>	<u>31,004.00</u>	<u>73,001.01</u>
Excess of General Fund Expenditures over Income	(20,091.42)	18,392.18	(1,699.24)
Excess of Receipts over Expenditures for General Ledger Accounts	<u>32,012.26</u>	<u>(3,164.15)</u>	<u>28,848.11</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>11,920.84</u>	<u>15,228.03</u>	<u>27,148.87</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			27,148.87
Cash in Bank July 1, 1923 - General Fund			<u>(119,025.74)</u>
Cash in Bank August 1, 1923 - General Fund			<u>(91,875.87)</u>
Trust Fund Income			
Student Loan Fund	13.93	9.65	23.58
Special Scholarship	300.00	650.00	950.00
Civilian Rehabilitation Fund	<u>119.45</u>		<u>119.45</u>
Total Income	<u>433.38</u>	<u>659.65</u>	<u>1,093.03</u>
Student Notes Paid	<u>175.00</u>	<u>150.00</u>	<u>325.00</u>
Total Receipts	<u>608.38</u>	<u>809.65</u>	<u>1,418.03</u>
Expenditures			
Expense	219.45	100.00	319.45
Student Notes	<u>200.00</u>	<u>60.00</u>	<u>260.00</u>
Total	<u>419.45</u>	<u>160.00</u>	<u>579.45</u>
Excess of Receipts over Expenditures	<u>188.93</u>	<u>649.65</u>	<u>838.58</u>

Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund		838.58
Cash in Bank July 1, 1923 - Trust Fund		<u>67.34</u>
Cash in Bank, August 31, 1923 - Trust Fund		<u>905.92</u>

Experiment Station Income			
Hatch - Federal Appropriation	3,750.00		3,750.00
Milk and Butter - Cash Receipts	1,318.59	799.64	2,118.00
Beef Cattle Sales	21.83		21.83
Dairy Cattle Sales	50.00		50.00
Sheep Sales		75.20	75.20
Poultry Sales	266.58	196.96	463.54
Farm Produce Sales	114.25	70.35	184.60
Horticultural Sales	8.10	20.20	28.30
Seed Test	3.00		3.00
Rentals	301.67	157.67	459.34
Miscellaneous	1.00		1.00
Fertilizer - Fees	482.50	2,236.25	2,718.75
Public Service - Misc.	21.47		21.47
Feeding Stuffs - Fees	3,252.00	3,461.00	6,713.00
Adams - Federal Appro.	3,750.00		3,750.00
Serum - Sales	609.50	607.00	1,216.50
Serum - Virus Sales	21.90	22.05	43.95
Serum - Supply Sales	9.00	4.00	13.00
Serum - Miscellaneous	1.50		1.50
Creamery - License Fees	1,132.50	160.50	1,293.00
Creamery - Tester's Licenses	366.00	116.00	482.00
Creamery - Glassware Tested	53.94	9.51	63.45
Total	<u>15,535.33</u>	<u>7,936.33</u>	<u>23,471.66</u>

Expenditures			
Expense	15,837.65	18,065.90	33,903.55
Additions & Betterments		181.57	181.57
Total	<u>15,837.65</u>	<u>18,247.47</u>	<u>34,085.12</u>

Excess of Expenditures over Income	<u>(302.32)</u>	<u>(10,311.14)</u>	<u>(10,613.46)</u>
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Excess of Expenditures over Income for the fiscal year to date - Experiment Station	(10,613.46)
Cash in Bank July 1, 1923 - Experiment Station	<u>45,243.79</u>
Cash in Bank August 31, 1923 - Exp. Station	<u>34,630.33</u>

Extension Division			
Federal Smith-Lever	\$76,120.00		\$76,120.65
Federal Supplementary	22,550.47		22,550.47
County and Other	50.00	271.40	321.40
Total	<u>98,721.12</u>	<u>271.40</u>	<u>98,992.52</u>
Expenditures			
Expense	<u>18,641.01</u>	<u>31,421.51</u>	<u>50,062.52</u>
Excess of Income over Expenditures	<u>80,080.11</u>	<u>(31,150.11)</u>	<u>48,930.00</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			48,930.00
Cash in Bank July 1, 1923 - Extension Division			<u>10,787.01</u>
Cash in Bank August 31, 1923 - Extension Division			<u>59,717.01</u>
Summary			
General Fund Income	21,905.59	49,396.18	71,301.77
Trust Fund Income	433.38	659.65	1,093.03
Experiment Station Income	15,535.33	7,936.33	23,471.66
Extension Division Income	<u>98,721.12</u>	<u>271.40</u>	<u>98,992.52</u>
Total	<u>136,595.42</u>	<u>58,263.56</u>	<u>194,858.98</u>
General Fund Expenditures	41,997.01	31,004.00	73,001.01
Trust Fund Expenditures	219.45	100.00	319.45
Experiment Sta. Expenditures	15,837.65	18,247.47	34,085.12
Extension Div. Expenditures	<u>18,641.01</u>	<u>31,421.51</u>	<u>50,062.52</u>
Total	<u>76,695.12</u>	<u>80,772.98</u>	<u>157,468.10</u>
Excess of Income over Expenditures	59,900.30	(22,509.42)	37,390.88
Excess of Receipts over Expenditures for General Ledger Accounts	32,187.26	(3,014.15)	29,173.11
Student Notes	<u>(200.00)</u>	<u>(60.00)</u>	<u>(260.00)</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>91,887.56</u>	<u>(25,583.57)</u>	<u>66,303.99</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			66,303.99
Cash in Bank and on hand July 1, 1923 - Combined Fund			<u>(61,427.60)</u>
Cash in Bank and on hand August 31, 1923 - Combined Fund			<u>4,876.39</u>

EXHIBIT "C"

Statement of Receipts and Disbursements
August 31, 1923

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
Cash in Bank and on hand July 31, 1923			
Treasurer - General Fund		(107,104.90)	
Treasurer - Trust Fund		256.27	
Treasurer - Experiment Station		44,941.47	
Treasurer - Extension Division		90,867.12	
Petty Cash		<u>1,500.00</u>	
Total Cash		<u>30,459.96</u>	
 Receipts			
General Fund Income	21,905.59	49,396.18	71,301.77
Trust Fund Income	433.38	659.65	1,093.03
Experiment Station Income	15,535.33	7,936.33	23,471.66
Extension Division Income	98,721.12	271.40	98,992.52
General Ledger Accounts	43,560.92	1,724.57	45,285.49
Returned Checks - Collected	<u>230.66</u>	<u>82.00</u>	<u>312.66</u>
Total Receipts	<u>180,387.00</u>	<u>60,070.13</u>	<u>240,457.47</u>
Total		90,530.09	
 Expenditures			
General Fund	41,997.01	31,004.00	73,001.01
Trust Fund	219.45	100.00	319.45
Experiment Station	15,837.65	18,247.47	34,085.12
Extension Division	18,641.01	31,421.51	50,062.52
Student Notes	200.00	60.00	260.00
General Ledger	11,318.66	4,690.72	16,009.38
Returned Checks - Charged	<u>285.66</u>	<u>130.00</u>	<u>415.66</u>
Total Expenditure	<u>88,499.44</u>	<u>85,653.70</u>	<u>174,153.14</u>
 Cash in Bank and on hand August 31, 1923			
Treasurer - General Fund		(91,876.87)	
Treasurer - Trust Fund		905.92	
Treasurer - Experiment Station		34,630.33	
Treasurer - Extension Division		59,717.01	
Petty Cash		<u>1,500.00</u>	
Total Cash		<u>4,876.39</u>	
Total		<u>90,530.09</u>	
 Excess of Receipts over Expendi- tures for the fiscal year to date			66,303.99
Cash in Bank and on hand July 1, 1923			<u>(61,427.60)</u>
Cash in Bank and on hand August 31, 1923			<u>4,876.39</u>

Abstract of item shown on statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger Accounts \$29,173.11."

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		\$41,270.53
Store Room	\$374.32	
Insurance Paid in Advance	6.01	
Student Notes		325.00
Cafeteria	1,578.19	
Miscellaneous	162.32	
Notes Payable	8,000.00	
Returned Checks	103.00	
Student Deposits	239.00	
Memorial Building	46.50	
Government Students	241.15	
Student Activities	1,665.63	
Basketball Building	<u>6.30</u>	
	12,422.42	41,595.53
		<u>12,422.42</u>
		29,173.11

EXHIBIT "D"

Trial Balance - General Ledger - August 31, 1923

	<u>Debit</u>	<u>Credit</u>
1. Real Estate, Bldgs., Equip., Etc.	\$1,564,388.71	
8. Additions and Betterments	1,661.19	
21. Petty Cash Account	1,500.00	
29. Treasurer of the University		\$69,444.10
34. Outstanding Warrants		22,432.77
38. Accounts Receivable	6,409.82	
40. Notes and Bills Receivable	99,575.08	
46. Student Notes - General	12,024.62	
49. Student Notes - Southern Railway	50.00	
50. Departmental Material and Supplies	17,177.53	
59. Store Room	1,613.28	
61. Insurance Paid in Advance	31,650.32	
65. Land Grant Endowment Fund	144,075.00	
66. Peabody Endowment Fund	40,000.00	
67. Crum Bequest	592.42	
68. Bennett Bequest	487.59	
70. Class of 1917 Chemistry Library Fund	100.00	
79. Cafeteria Equipment	2,504.47	
84. Miscellaneous		293.54
86. Notes Payable		35,000.00
112. Memorial Building	4,902.40	
123. Outstanding Warrants		100.00
126. Government Students	159.69	
130. Athletic Association	30.00	
134. Kentucky Kernel		866.90
138. Y. M. and Y. W. C. A.		2.59
142. Lectures		609.40
145. Treasurer - Student Loan Fund - General		893.20
148. Treasurer - Student Loan Fund, Sou. Ry.	983.33	
152. Musical Organizations		3.10
157. Cafeteria Expense		3,385.20
167. Student Deposits		4,685.04
175. Returned Checks	180.60	
181. Treasurer of the University	915.81	
191. Basketball Building	6.30	
200. Real Estate, Bldgs., Equip., Etc.	524,572.05	
207. Additions and Betterments	181.57	
226. Treasurer of the University	47,618.61	
234. Outstanding Warrants		12,988.28
240. Dairy Accounts Receivable	2,897.81	
245. Departmental Material and Supplies	12,038.57	
254. Dairy Sales	60.88	
260. Insurance Paid in Advance	10,243.02	
272. Treasurer of the University	84,207.60	
278. Outstanding Warrants		24,490.59
278. Capital and Surplus		2,398,379.63
297. Income - Trust Fund		1,093.03
406. Income - General Fund		71,301.77
412. Income - Experiment Station		23,471.66
417. Income - Extension Division		98,992.52
424. Instruction	47,485.20	
439. Administration Expense	21,551.03	
432. Patterson Hall Expense	2,303.59	
439. Trust Fund Expenditures	319.45	
442. Experiment Station Expense	33,903.55	
447. Extension Division Expense	50,062.52	
	<u>2,768,433.61</u>	<u>2,768,433.61</u>

2. Memorial Tablet to Dr. James K. Patterson. A proposed wording for a tablet to the memory of the late Dr. James K. Patterson, to be placed on the Patterson residence, was presented and discussed, and on motion duly seconded, it was ordered that the particular wording of the tablet be left to the President and the chairman of the Executive Committee. The purchase of a suitable tablet was authorized.

3. The Purchase of Hereford Farms. A communication from Dean Cooper was presented to the Executive Committee calling attention to the fact that the Hereford Farms owned by the late Colonel E. H. Taylor are to be sold at auction and suggesting that the Experiment Station purchase these farms for its use. It was the opinion of the Executive Committee that these farms are not sufficiently accessible to the University.

4. Legislative Budget. A proposed legislative budget was presented to the Committee, and on motion duly seconded, approved by the Committee. The budget was as follows:

MEMORANDUM

LEGISLATIVE BUDGET 1924-1926

General University for the year 1924-25

For maintenance and instruction, 1 $\frac{3}{4}$ % on assessed value estimated at \$360,000	\$360,000.00
For instruction in Agricultural College	50,000.00
For coal, light, telephone, water and janitors' wages	45,500.00
Repairs	25,000.00
Maintenance of Summer School	10,000.00
Equipment and Supplies	<u>40,000.00</u>
Support and Maintenance	530,500.00
For permanent improvements	
Completion of Chemistry Building, remainder of amount supplied from tax on Bingham estate	75,000.00
General Recitation Building	250,000.00
Women's Dormitory and Gymnasium	250,000.00
Repair of roads and development of grounds	10,000.00
Service Building -- housing, carpenter, plumbing, store room, paint shops, trucks, wagons and ground tools	<u>30,000.00</u>
Permanent Improvements	615,000.00
	<u>1,145,500.00</u>

General University for the year 1925-26

For maintenance and instruction, 1 $\frac{3}{4}$ % on assessed value estimated at \$360,000	\$360,000.00
For instruction in Agricultural College	50,000.00
For coal, light, telephones, water and janitor's wages	45,500.00
Repairs	25,000.00
Maintenance of Summer School	10,000.00
Equipment and Supplies	<u>40,000.00</u>
Support and Maintenance	530,500.00
For permanent improvements	
Improvement and enlargement of Engineering Buildings	50,000.00
Heating Plant	250,000.00
Agricultural Building	200,000.00
Dormitory for men	<u>150,000.00</u>
Permanent Improvements	650,000.00
	<u>1,180,500.00</u>

EXPERIMENT STATION
1924-25

1. Continuation of \$50,000 annual appropriation	\$50,000.00
2. Investigation of dark and burley tobacco annually	10,000.00
3. Expenses of administering Pure Seed Act	10,000.00
4. Conduct of Egg Laying Contest	5,000.00
5. Continuation, Public Service appropriation .	<u>22,000.00</u>
	97,000.00

1925-26

1. Continuation of \$50,000 annual appropriation	50,000.00
2. Investigation of dark and burley tobacco annually	10,000.00
3. Expenses of administering Pure Seed Act	10,000.00
4. Conduct of Egg Laying Contest	5,000.00
5. Continuation, Public Service appropriation .	22,000.00
6. Purchase of land	<u>50,000.00</u>
	147,000.00

AGRICULTURE EXTENSION

1924-25

Offset of Federal Appropriations by State	142,241.30
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1925-26

Offset of Federal Appropriations by State	142,241.30
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5. Robinson Mountain Fund. The question of the Robinson Mountain Fund was discussed at length, and a proposed agreement with the Robinson Foundation was presented and read. A motion was made, seconded, and adopted, stating that it is the sense of the Executive Committee that the railroad connected with the project should not be taken over by the University. The remaining portion of the agreement was referred to a sub-committee with instructions to confer with Mrs. Robinson and report October 2 to the General Board.

6. Request of Alpha Gamma Epsilon Fraternity for a Fraternity House on Winslow Street. A communication from Mr. Sam. Whouse was read, requesting, on behalf of the Alpha Gamma Epsilon Fraternity, a building site on Winslow Street. A motion was made, seconded, and adopted, stating that as soon as the fraternity is ready to build the University will provide a suitable site if the property desired can be obtained at a reasonable price.

7. Appointment of a Delegate to a Meeting of Boards of Trustees of State Universities at Chicago. President McVey stated that Honorable Julius Peale of Ann Arbor, Michigan had issued an invitation to Boards of Trustees of various state institutions in the United States to send delegates to a meeting to be held at Chicago on November 13 and 14. On motion, duly seconded, Judge Richard C. Stoll was appointed delegate to represent the University at that meeting.

8. Bill of the University Union in Europe. President McVey presented to the Committee a bill for \$100 for annual dues for the University in the University Union in Europe. He stated that the University had been for three or four years contributing this amount annually as dues in that organization. On motion duly seconded the bill was ordered paid.

9. Leave of Absence. President McVey recommended leave of absence for one semester without pay for Miss Belle Bates, instructor in Art. On motion duly seconded the motion was approved.

10. Resignations. The following list of resignations was presented by President McVey and on motion duly seconded accepted:

Mr. Gunther Keil, instructor in German
Mr. J. D. McCready, instructor in English
Mr. E. E. Fleischman, Assistant Professor of Public Speaking
Mr. E. L. Jackson, vegetable histologist in Experiment Station
Miss Joyce Syler, Home Demonstration Agent, Garrard County
Mr. Mark Secrist, Assistant Professor of Geology
Mr. G. W. Gardner, Assistant County Agent
Mr. John C. Brown, Assistant County Agent

Miss Elizabeth Pruitt, clerk in Department of Veterinary
Science
Mr. Z. L. Galloway, Assistant County Agent
Miss Therressa Lipps, stenographer at Experiment Station
Miss Maurine Sharp, stenographer in College of Education.

11. Appointments. The following list of appointments was presented by President McVey and on motion duly seconded approved as recommended:

Appointments in Extension Division

Miss Zilpha Foster as Assistant Home Demonstration Agent, Muhlenberg County, from June 25 to September 15, 1923, salary \$100 a month.

Miss Katherine Reddish as Field Agent Home Economics, from June 15 to August 31, 1923, salary \$125 a month.

Miss Ouida Midkiff as Field Agent Club Work, from June 20 to August 31, 1923, salary \$100 a month.

Miss Mary Ella Rudy as Home Demonstration Agent, Simpson County, from July 2, to December 31, 1923, salary \$100 a month.

Miss Virginia McManus as Home Demonstration Agent, Mercer County, from July 2, 1923 to July 1, 1924, salary \$150 a month.

Mrs. Catherine Taylor Johnson as Home Demonstration Agent, Simpson County, from July 5 to December 31, 1923, salary \$150 a month.

Joseph C. Nageotte as Assistant County Agent, Breckenridge County, from August 1 to December 31, 1923, salary \$166 $\frac{2}{3}$ a month.

Miss Lulu Holmes as Assistant Home Demonstration Agent, Simpson County, from July 28 to December 31, 1923, salary \$125 a month.

Luther F. Morgan as County Agent, Morgan County, from August 6 to December 31, 1923, salary \$148 $\frac{1}{3}$ a month.

Temporary Appointments in Extension Division

Earl Maxwell Heavrin as Field Agent in Club Work from July 9 to August 31, 1923, salary \$108 a month.

Elbert DeCoursey as Field Agent in Club Work from July 9 to August 31, 1923, salary \$108 a month.

Robert B. Clem as Field Agent in Club Work from July 9 to August 31, 1923, salary \$108 a month.

Earle W. Baughman as Field Agent in Club Work from July 9 to August 31, 1923, salary \$108 a month.

Continuation of Appointments in Extension Division

R. W. Searce as County Agent, Grayson County, from August 1 to September 15, 1923, salary \$200 a month.

Miss Ethel Nice as Home Demonstration Agent, Garrard County, from August 1, 1923 to July 31, 1924, salary \$125 a month.

Miss Mary L. Daugherty as Home Demonstration Agent, McLean County, from July 1, 1923 to June 25, 1924, salary \$150 a month.

C. M. Wade as County Agent, Owen County, from June 5, 1923 to September 30, 1923, salary \$166 $\frac{2}{3}$ a month.

J. O. Horning as County Agent, Barren County, from July 1 to December 31, 1923, salary \$208 $\frac{1}{3}$ a month.

C. L. Hill as County Agent, Nelson County, from July 1 to December 31, 1923, salary \$183 $\frac{1}{3}$ a month.

Charles B. Elston as County Agent, Lincoln County, from July 1, 1923 to March 31, 1924, salary \$191.66 $\frac{2}{3}$ a month.

R. E. Sleppy as County Agent, Marion County, from July 16 to December 31, 1923, salary \$166.66 $\frac{2}{3}$ a month.

Appointments in College of Arts and Sciences

Miss Ann Riddell, student assistant in Botany, salary \$300.

Mr. Allen Miller, student assistant in Botany, salary \$100.

Mr. H. B. Lane, senior assistant in Bacteriology, salary \$250 a year.

Mr. M. E. Bunch, junior assistant in Bacteriology, salary \$200 a year.

Miss Elizabeth Shropshire, first semester, instructor in Art, salary \$750.

Mr. Charles Kenney, instructor in German, salary \$800.

Mr. A. J. Whitehouse, student assistant in German, salary \$300 for the year.

Mr. Blanchard P. Davis, instructor in English, salary \$1,500.

Miss Elizabeth Weller, student assistant in Romance Languages, salary \$200.

Mr. W. R. Sutherland, assistant professor of Public Speaking, salary \$2,100.

Mr. Madison Cawein, student assistant in department of Physics, salary \$250 for the year.

Miss Jean Woll, student assistant in department of Physics, salary \$20 a month.

Student assistant in department of Zoology, \$20 a month.

Student assistant in department of Music, \$20 a month.

Appointments in Agricultural Experiment Station

J. W. Jones, Field Agent in Marketing, effective May 1, 1923, salary \$2,800.

Miss Mary May Miller, Field Agent in Home Economics, effective July 29, 1923, salary \$2,200.

Mr. J. E. Humphrey, Field Agent in Poultry, effective September 1, 1923, salary \$1,800.

Mr. R. A. Stevenson, nursery inspector, department of Entomology and Botany, effective August 20, 1923, salary \$100 a month.

Miss Jessie Terry, seed analyst, effective August 1, 1923, salary \$60 a month.

Appointments in College of Agriculture

Miss Elizabeth Givens, instructor in Home Economics, salary \$900.

Appointments in College of Education

Miss Carrie B. Green, assistant professor in Home Economics, salary \$2,000.

Stenographers

Miss Kathryn McIntire, clerk in department of Veterinary Science, effective September 17, 1923, salary \$75 a month.

Miss Mary Johnston, College of Education, salary \$100 a month, effective September 15, 1923.

Miss Laura Granducci, clerk in Experiment Station, salary \$100 a month, effective September 1, 1923.

Miss Elizabeth Guyn, clerk in Experiment Station, salary \$70 a month, effective September 1, 1923.

Miss Margaret Hoeing, stenographer in Department of Physical Education, Athletic Council to pay two-thirds of her salary.

Mrs. O. F. Galloway, stenographer in Stenographic Bureau, salary \$75 a month, effective September 17, 1923.

12. Salary Adjustments. The following list of salary adjustments was presented by President McVey and on motion duly seconded, approved as recommended:

Increase in salary of Miss Lois Dietrich, secretary to Assistant Dean of College of Agriculture, from \$1,320 to \$1,500, effective September 1, 1923.

Increase in salary of Miss Thelma Adams, clerk in Extension Division, from \$960 to \$1,020, effective July 1, 1923.

Increase in salary of M. N. States, assistant professor of Physics from \$2,750 to \$2,900.

Increase in salary of George W. Pirtle, student assistant in Geology to \$30 a month.

On motion the Executive Committee adjourned.

Respectfully submitted

Wellington Patrick

Secretary of the Board