

Minutes of the Faculty of the University - May 4, 1943

The Faculty of the University met in the President's Office Tuesday, May 4, 1943. President Donovan presided. Members present were Paul P. Boyd, Alvin E. Evans, W. D. Funkhouser, William S. Taylor, Edward Wiest, and Leo M. Chamberlain. Assistant Dean Horlacher and Professor Horine also attended the meeting.

The minutes of April 9 were read and approved.

The Secretary presented to the Faculty the new Constitution of the Student Government Association which had been worked out during the year by a committee composed of five members of the staff and an equal number of students. This constitution had previously been ratified by the present Legislature of the Student Government Association. After careful consideration of the constitution in the light of certain problems that have arisen in the past, it was approved by the Faculty in the form presented.

The Constitution of the Student Government
Association of the University of Kentucky

Preamble

We, the students of the University of Kentucky, aware both of our rights and responsibilities as members of the University community, and wishing to provide an organization through which our energies may most effectively be directed, do hereby adopt this constitution of the STUDENT GOVERNMENT ASSOCIATION OF THE UNIVERSITY OF KENTUCKY.

Article One: Membership and Purpose

Section 1. The membership of the Student Government Association of the University of Kentucky shall consist of all the students of the University.

Section 2. The purpose of the Student Government Association is to act as the responsible authority in relations among students and among student organizations; to act jointly with the University staff in matters affecting common interests; and to advise, request, and recommend action with respect to matters reserved to the University staff.

Article Two: Officers of the Association

Section 1. There shall be a President of the Student Government Association, and a Vice President who shall serve when the President is unable to assume his duties. These officers shall be chosen at a general election to be held once each year at which any student of the University may vote. Any vacancy in these offices, not herein provided for, shall be filled by the Assembly from its membership.

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Section 2. There shall be a Secretary and a Treasurer of the Student Government Association, elected by and from the Assembly.

Article Three: The Assembly

Section 1. There shall be an Assembly of the Student Government Association with the membership composed as follows:

- A. The President of the Student Government Association, who shall be the presiding officer, and the Vice President of the Student Government Association.
- B. Twenty-nine student members elected for a term of one year from and by the several colleges according to their respective proportionate student enrollment and apportioned according to enrollment by sexes, provided there shall be at least one representative from each college. After the first election the Assembly shall establish by-laws with respect to the dates of elections and the conditions under which they shall be held. The Assembly may also make by-laws to provide for continuity in its membership.
- C. The President and the Secretary of the Student Union Board and the President and the Secretary of the House President's Council of Women Students. These members shall not, however, have voting privileges.
- D. The heads of such administrative departments as the Assembly may from time to time create. These members shall not, however, have voting privileges.
- E. Three non-voting faculty members elected by the University Faculty, one of whom shall be designated by the President of the University to act as the Faculty Adviser of the Student Government Association.

Article Four: Candidacy and Election

To become a candidate for the Presidency or Vice Presidency of the Student Government Association, or for membership in the Assembly, a student must have maintained a 1.3 standing and must have had two quarters of residence at the University. He must file or have filed a statement of his candidacy with the Registrar at least seven days before the election, indicating which office he seeks. The candidates for the various offices receiving the largest numbers of votes shall be declared elected.

Article Five: Committees

Section 1. The Assembly may create such committees as are necessary to the proper performance of its functions. Any student in the University shall be eligible for membership on a committee of the Assembly. Except as otherwise provided, the presiding officer may be empowered by the Assembly to appoint these committees.

Section 2. There shall be a Judiciary Committee to be composed of four student members chosen by, but not from, the Assembly, and three faculty members chosen each year by the President of the

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University. The Judiciary Committee shall name as Chairman one of the four student members. The Judiciary Committee shall interpret the Constitution of the Student Government Association and the acts of the Assembly, and it shall adjudicate all cases of violations of Student Government legislation. It may investigate violations of established standards of conduct, and such matters of student discipline as may be referred to it by the President of the University or other administrative officials, and recommend appropriate action.

Section 3. There shall be a Planning Committee whose function it shall be to prepare at the beginning of the fall quarter a constructive program of work for the Student Government Association for the ensuing school year. This Committee shall consist of the President of the Student Government Association, who shall be its chairman, and other members of the Assembly selected by him. The Faculty Adviser of the Student Government Association shall be a member of this Committee.

Section 4. There shall be a Committee on Student Publications to be composed of three members of the University staff and three students. The members of the University staff shall include the Head of the Department of Journalism, the University Comptroller, and the Director of Student Publications. The student members shall include the Editor of the Kernel, the Editor of the Kentuckian, and one additional member named by the Assembly. This Committee shall set up qualifications for and select the salaried members of the editorial and business staffs of all student publications. The appointment of the Editor of either the Kernel or the Kentuckian shall, however, be subject to ratification by the Assembly and to approval by the President of the University. Any student member who is a candidate for any position to be filled by the Committee shall disqualify himself as a member of the Committee while the appointment in question is under consideration.

Section 5. There shall be a Finance Committee whose duty it shall be to prepare the budget of the Student Government Association. The Committee shall also have general supervision over the finances of the Association. The Finance Committee shall be composed of two students named by the Assembly, the Treasurer of the Student Government Association, the Faculty Adviser of the Student Government Association, and the University Comptroller. The Chairman of the Finance Committee shall be the Treasurer of the Student Government Association.

Article Six: The Budget

The Assembly annually shall cause to be prepared a budget for the Student Government Association showing all estimated income and proposed expenditures for the year. This budget shall be operative only after approval by the President of the University. The budget shall be adopted each year not later than November 1. No money of the Student Government Association or other funds under its jurisdiction shall be expended unless allotted by the Assembly in the

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budget or appropriated by special action of the Assembly. Any special appropriation shall be approved by the President of the University. All expenditures shall be made on the approval of the Treasurer of the Student Government Association and of the Faculty Adviser of the Student Government Association.

Article Seven; Amendments

This Constitution may be amended by a two-thirds vote of the Assembly and subsequent ratification by a majority of the students voting at the election at which the amendment is presented. All changes in the Constitution of the Student Government Association and all by-laws of the Constitution shall be effective subject to the approval of the University Faculty.

Article Eight: Date and Effect of Adoption

This Constitution shall be in effect immediately upon adoption by the Student Government Association and approval of the University Faculty. It shall supersede all previously adopted constitutions and by-laws, and all legislation incompatible with its provisions.

The Secretary also presented to the Faculty a suggested schedule of examinations, to be used at the end of the current quarter and subsequently during the regular school year. This schedule had been prepared by the Committee on Schedule of Classes. The Committee had been asked to work on this matter in view of the fact that the existing practice in conducting examinations was unsatisfactory in two or three important respects. After some discussion, the report of the Committee was adopted as presented. It is as follows:

Thursday, June 3

- 8 - 9:50; Classes meeting 1st hour on any cycle starting on either Monday or Wednesday,
- 10 - 11:50; Classes meeting 1st hour on any cycle starting on either Tuesday or Thursday,
- 1 - 2:50; Classes meeting 2nd. hour on any cycle starting on either Monday or Wednesday,
- 3 - 4:50 Classes meeting 2nd. hour on any cycle starting on either Tuesday or Thursday.

Friday, June 4

- 8 - 9:50; Classes meeting 3rd hour on any cycle starting on either Monday or Wednesday,
- 10 - 11:50; Classes meeting 3rd. hour on any cycle starting on either Tuesday or Thursday,
- 1 - 2:50; Classes meeting 4th hour on any cycle starting on either Monday or Wednesday,

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- 3 - 4:50; Classes meeting 4th hour on any cycle starting on either Tuesday or Thursday.

Saturday, June 5

- 8 - 9:50; Classes meeting 5th hour on any cycle starting on either Monday or Wednesday.
 10 - 11:50; Classes meeting 5th hour on any cycle starting on either Tuesday or Thursday,
 1 - 2:50; Classes meeting 6th hour,
 3 - 4:50; Classes meeting 7th, 8th hour, appointments, conflicts, etc.

Further, it seemed to the Committee that the following rules should govern final examinations:

1. No final examination shall be given before Thursday, June 3, except on written permission from the Registrar, who has full charge of the schedule of classes and of examinations. (See p. 20, Board of Trustees Regulations, June 1936).
2. In cases of conflicts, the instructors involved shall report this fact to the Registrar at least two weeks before the final examination period. In such cases of conflicts, the Registrar shall decide when these examinations are to be given.
3. The final examination in Orientation shall be given at the last regular class period before the final examination period.
4. Excepting the College of Law, the above schedule of final examinations shall apply to all colleges of the University.
5. It is not the opinion of the Committee that professors should be instructed to give two-hour final examinations. If an instructor wishes to give a one-hour final examination he may do so, but the examination must be given within the two-hour period assigned.

The Committee also recommends that the Registrar examine the schedule with the view of equalizing the examination load for the greatest number of students. One possibility considered by the Committee was that the examinations scheduled for Friday, June 4, might be interchanged with those scheduled for Saturday, June 5, so that the first and second hour examinations would be given on Thursday, June 3, and the third and fourth hour examinations on Saturday, June 5. However, this arrangement was not voted on by the committee, and we feel that the Registrar should change the examinations assigned to each period in whatever way may appear desirable.

The advice of the Faculty was sought as to the proper time to prepare the schedule of classes for the fall quarter. While no official action was taken, it seemed to be the unanimous opinion of the Faculty that preparation of the schedule of classes for that quarter should be postponed until late in the summer.

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President Donovan read to the Faculty a letter that had been addressed to him by a former student, Harold J. Evans. Mr. Evans was inquiring as to whether it might not be possible for the University to grant him a degree, although he had been unable to finish his work before entering military service. The President informed the Faculty that he had advised Mr. Evans of the policies of the University with respect to credit for those entering military service, and that he had pointed out that under these policies a student could receive his degree only when he had actually completed the quantitative and qualitative requirements.

Upon recommendation of Assistant Dean Horlacher, William H. Zimmerman was allowed full credit for those courses in which he had passing marks at the time of entering military service. Mr. Zimmerman is withdrawing on May 12, whereas May 18 marks the close of the required eight weeks' period. (Note: Mr. Zimmerman was rejected by the army after his physical examination and returned to the University).

On recommendation of the College of Agriculture and Home Economics, Assembly 1, Freshman Assembly, was changed to Orientation A. This course is to carry one quarter hour of credit and is to be the same course as that required in the College of Arts and Sciences.

Dean Wiest asked for information regarding the authority of the College of Commerce to offer a combined degree in Commerce-Law, with the year of law taken at another institution. When originally approved, the regulation governing the combined degree with the senior year taken off campus was to apply only to the College of Arts and Sciences. Dean Wiest's question was presented in connection with a petition from Louis B. Scheinman, who is completing his first year of Law at New York University and who has petitioned to receive his degree from the College of Commerce in June, 1943. The Faculty approved the extension of the regulation to cover the case of Mr. Scheinman and requested that Dean Wiest bring in at a subsequent meeting of the Faculty a general regulation which would replace the one which now restricts this privilege to the College of Arts and Sciences.

Upon recommendation of the College of Engineering, the petition of Mr. John W. Davis was approved. Mr. Davis is asking that he be allowed full credit for the courses in which he is passing at the time of withdrawal to enter military service, although leaving three days before the end of the required eight weeks' period.

The following communication was presented to the Faculty by Dean Evans for the College of Law:

"Be it resolved by the staff of the Law School that the following regulation adopted by the Association of American Law Schools as to requirements for graduation from the Law School shall prevail during the emergency for such students as may be called into the armed forces of the United States or into equivalent service:

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That any student who, in his law course has satisfactorily completed examinations in 90 weeks of work and 1080 hours of classroom instruction, as prescribed by the articles of the Association of American Law Schools, may be granted a degree without regard to the existing practice of a three-year residence requirement."

Dean Evans asked that his previous proposal, made at the last meeting, be withdrawn. Under this proposal, the University would have followed the policy of the Association of American Law Schools and would have allowed credit to the student entering military service when he had attended one-half of a quarter.

On recommendation of Dean Evans, the petition of Carleton M. Davis was approved. Mr. Davis asked that he be allowed full credit for the courses in which he is passing at the time of his withdrawal on February 25. This was six days prior to the close of the required eight weeks' period.

On recommendation of Dean Boyd, O. B. Lamason was permitted to apply 19 quarter hours of work in Aerial Navigation and Advanced Meteorology, taken at the University of Miami, toward his requirements for graduation. Special permission was necessary inasmuch as Mr. Lamason would not otherwise have completed the senior residence requirement.

On recommendation of the College of Arts and Sciences, the following new courses in Physics were approved:

*Physics 7a - General Elementary Physics. A general elementary covering Mechanics. Wave Motion and Heat. 7 quarter hours. Summer Quarter only.

*Physics 7b - General Elementary Physics. Continuation of Physics 7a, covering Magnetism and Electricity, Sound and Light. 7 quarter hours. Summer Quarter only.

* - Courses open to freshmen

These courses, covering substantially the material of Physics la-b-c, have been requested by students who desire to complete a year's work in physics in the Summer Quarter. The Department of Anatomy and Physiology and the Department of Bacteriology also have need for such courses in their program. The courses are given in the Summer Quarter only. Students taking these courses cannot take Physics la-b-c, and vice versa.

On recommendation of the College of Arts and Sciences, and with the approval of the College of Agriculture and Home Economics, Art 30a-b-c was approved. These courses had been presented to the Faculty, along with several others, at the meeting of April 9. Approval had been withheld at that meeting on request of the College of Agriculture and Home Economics.

President Donovan handed to each member of the Faculty copies of a letter from Governor Johnson, in which he was requesting a special report showing the major developments at the University since January 1940.

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President Donovan requested that each Dean submit suggestions for inclusion in this report.

Leo M. Chamberlain
Secretary

Minutes of the Faculty of the University - May 25, 1943

The Faculty of the University met in the President's Office Tuesday, May 25, 1943. President Donovan presided. Members present were Paul P. Boyd, Thomas P. Cooper, Alvin E. Evans, W. D. Funkhouser, William S. Taylor, Edward Wiest, and Leo M. Chamberlain. Dean Holmes, Dean Jones, and Assistant Dean Terrell also attended the meeting.

The minutes of May 4 were approved as read.

President Donovan called to the attention of the Faculty the action of this body of a year ago, providing that graduating students are to attend both the baccalaureate exercises and the commencement, unless excused by their deans. In this connection, attention was called to certain conflicts that have arisen between the new examination schedule and the baccalaureate exercises. It was the opinion of the Faculty that changes should be made before another year to avoid such conflicts.

President Donovan also called to the attention of the Faculty the tea to be given at Maxwell Place, immediately following the baccalaureate exercises. He indicated that members of the graduating class, their friends and relatives, the faculty, and the alumni, were invited to attend. Mention was made also of the plans for commencement and the commencement luncheon, to be held at one o'clock Friday, June 4.

Members of the Faculty were asked to express an opinion about the desirability of revising and mimeographing the schedule of classes for the first term of the summer quarter. It was agreed that this should be done.

On recommendation of their respective deans, the following four students were allowed credit in the courses in which they were passing at the time of withdrawal to enter military service, although the date