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THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES' NEWSLETTER

4-27-84

Nos. 428 & 429

CALENDAR

- Apr. 27 Library Faculty Meeting, 8:30 a.m. in room 137,
Chemistry/Physics
- Apr. 30-May 4 Teacher Appreciation Week
- May 1 Law Day
- May 3 Statistics for Library Personnel Organizational Meeting
- May 3-4 Management of the Online Catalog
- May 8 Fire Alarm System Check
- May 9 How to Raise Funds for Library Automation Projects
LSO Brown Bag Lunch
- May 10-11 BI: A Multi-faceted Discipline
- May 10-12 Improving Reference Services
- May 11-12 Unit Cost Analysis for Special Libraries
- May 12 Oral Presentation Skills
- May 20-23 ASIS Mid-Year
- May 23-25 Motivating the Academic Librarian in the Midst of Change
- June 4-5 The Future of Academic Libraries: Beyond 1984

Next "Green Bean" issue: Friday, May 11.

Deadline for inclusion: May 8, 10 a.m.
Emergency items can be submitted to the editor by
phone after the deadline (7-1631).

Production Staff: Cecil Madison, Liz Pogue, Rob Aken (editor)

LETTER OF APPRECIATION

The following letter was sent to Ruth Vaughan in Collection Development.

Dear Ruth:

We want to tell you how much we as branch librarians have appreciated you during your tenure with the University of Kentucky Libraries.

Your knowledge of the total library system and of the serials operation, cataloging, routing, gifts and exchanges, withdrawals, and USBE has saved each of us many hours throughout these years.

You have helped us run down and rush theses and dissertations waiting to be catalogued, found materials intended for a branch which somehow ended up in MIK stacks, determined evaluations for branch library gift books, and served as our ombudsman as well as on various other important library committees.

Over and above the efficiency of your work is your gracious manner which makes each transaction with you a pleasure.

Sincerely,	
Meg Shaw	Karen Croneis
Cathy Hunt	Mildred A. Moore
Jane Lane	Vivian S. Hall
Harry Gilbert	Russ Powell
Ruby Herald	Larry Greenwood

INFORUM

Faculty Meeting Location Change

The April 27 library faculty meeting will be held in the Chemistry/Physics Building (room 137) at 8:30 a.m. The meeting will end by 10 a.m. (Paul Willis)

Architecture Summer Hours

Please add the following to the list of summer hours.

Architecture	Summer Hours (June 7-August 28)
	Monday-Friday 8-4:30
	Closed Saturday & Sunday
	Closed Wednesday July 4

Check of Fire Alarm System

The fire alarm system in both buildings of M. I. King will be checked between 7:35 and 8:00 a.m., May 8. It is not necessary to exit the buildings at that time. (Pat Lloyd)

Statistics for Library Personnel

Statistics for Library Personnel, a Staff Development Committee sponsored program, will have its organizational meeting on May 3, 1984 at 9 a.m. in the Cataloging Conference room (3rd floor of King North). At that time dates, content, and the number of sessions will be discussed.

Among the suggested topics: mathematics review, terms and definitions, reasons for keeping statistics, and statistical validity and reliability. (Hank Harken)

ARL Statistics 1982-1983

Kentucky ranked 49th in the ARL Library Index for 1982-83 (down one position from 1981-82). In number of volumes, Kentucky ranked 53rd with 1,894,632 (down three slots from 1981-82). In number of volumes ordered, however, we moved up from 81st to 75th (by adding 49,749 volumes).

The ranking for microform holdings slipped from 12th to 14th and for current serials from 19th to 20th. A marked jump came in the current serials expenditures ranking, from 49th to 34th (\$1,428,876).

A noticeable change in total staff (FTE) moved Kentucky up to 61st from 67th (232 FTE).

The ranking for materials and binding expenditures (\$2,388,887) moved up one slot from 47th to 46th, while salaries and wages changed from 61st to 53rd (\$3,301,072). Total operating expenditures (\$6,152,707) moved Kentucky up from 58th to 54th. Library expenditures as a percentage of University expenditures were 2.7%.

New Issue of Kentucky Review

Volume V, number 2 of The Kentucky Review, the triannual journal of the Library Associates, has just been published and is available for \$3.50 from Brad Grissom in the Reference Department (257-1631). Included in this issue are printing historian John Dreyfus's tribute to artist-typographer Victor Hammer, a resident of Lexington during his last years; and Professor Thomas D. Clark's reminiscence of the Book Thieves, a Lexington circle of scholar-collectors that numbered two University of Kentucky presidents among its members. A felicitous addition to our list of contributors is Samuel Langhorne Clemens, whose sketch "A Song Composed in a Dream," first published anonymously in 1903, is printed for the first time under the nom de plume Mark Twain from the original manuscript in the Peal Collection. (Brad Grissom)

Occasional Papers

The University of Kentucky Libraries announces the publication of number 5 in the Occasional Paper Series. "Eighteenth Century Titles in Special Collections and Archives Department, University of Kentucky Libraries" was compiled by our own Terry Warth, Special Collections Department. Specially bound with a soft red cover, it sells for \$7.00. Contact Administrative Services, M. I. King Library to purchase a copy. A copy will be cataloged for the King stacks for researchers to borrow.

Due for May publication are John Lihani's "Manuscript Documents from Spain Dating from the 12th through the 18th Centuries-Housed in the Special Collections of the Margaret I. King Library, University of Kentucky" and Edwin W. Marrs, Jr.'s "A Descriptive Catalogue of the Letters of Charles and Mary Anne Lamb in the W. Hugh Peal Collection, University of Kentucky Libraries." (Vivian Hall)

LSO Brown Bag Lunch

The LSO Brown Bag Lunch Series returns on Wednesday, May 9 with Barbara Randolph's mother, Mrs. Ruby Wall, demonstrating quilting techniques and showing some finished quilts. Bring your lunch to room 371 at noon to enjoy the demonstration.

Travel Information

With the spring semester rapidly drawing to a close, attention turns to summer travel, research trips, and even vacations. Various departments of the M. I. King Library maintain extensive collections of information useful to the traveller.

The Reference Department has the latest editions of the Hotel and Motel Redbook (listing 8,000 hotels and motels in the U. S. and 1,500 hotels and motels worldwide); the Official Airline Guide: North American and WorldWide editions (with information on 50,000 scheduled flights in the U. S. and 284,000 connecting flights); the South American Handbook (a guide for vacation and business travellers in 32 countries, 1700 cities in the Caribbean, Mexico, and Central and South America); and Information Moscow (the definitive guide to the Russian capital).

The Map Library (basement, M.I. King South) owns road maps, city maps, Mobil Travel Guides, and Michelin Green Guides to Canada and parts of the U.S.A.; country maps, city maps, and brochures for Latin America; road maps, city maps, Michelin Green Guides and Rand McNally Blue Guides for Europe; and country maps, some city maps, and travel brochures for Africa, Asia, and the Middle East.

The Government Publications Department (116, M.I. King South) owns area handbooks for most countries, pocket guides to others, and brochures on national parks, battle grounds, and seashores. (Brian Coutts/Gwen Curtis)

TRAINING AT UK

The following training programs are available to UK non-faculty employees. Programs are held in room 15 (basement) of Memorial Hall. To enroll contact Rosemary Veach (7-1851).

Travel Procedures

May 1, 10 a.m. - noon

Conducted by Leanore Grinager of the Pre-Audit Department, this workshop provides information about UK travel procedures and regulations, proper completion of the travel request form, expense voucher, etc.

Goal Setting and Motivation

May 10, 8:30 a.m. - noon

Find out how to use goal setting to improve productivity, morale, and job satisfaction.

Cardio-Pulmonary Resuscitation (CPR)

Various sessions, May 22-June 29

Earn Red Cross certification in CPR. Eight hours of training and successful completion of a test required for certification.

Orientation Update for Regular Staff Employees

May 4 (room 231-Student Center Addition)

May 23, June 7, 27, & 29
8:30 a.m. - 11:30 a.m.

A workshop for staff members desiring an update on University personnel policies, insurance and benefit plans, organizational structure, and mission.

THE UK LIBRARY SYSTEM

The following is another in a series of descriptive articles concerning various aspects of the UK Library System.

Kentucky Maps

One of the most valuable holdings in the Map Collection of the M. I. King Library is the set of Sanborn fire insurance maps of Kentucky cities. Covering over 150 cities and towns, the collection is the largest in the state. These maps were originally designed to be used in determining the risk involved in insuring buildings in urban areas. The maps depict in detail the location, size, structure, and use of buildings in the developed areas of a city or town. Most of the maps date from the 1800s to the 1940s. Only Lexington and Louisville were revised in the 1970s. The maps have since become an important source of information to architects, historians, geographers, genealogists, and urban planners. The staff is currently compiling a list of the Library's holdings of Sanborn maps. If you would like to receive a copy of the list when completed, contact Gwen Curtis at 7-1853. (Gwen Curtis)

New SPEC Kit

The SPEC Kit on Copyright Policies (#102, March 1984, 98 pages) contains 4 university policies, 4 library general policies, 8 reserve room policies, 4 photocopy guidelines, 3 interlibrary loan policies, 7 media and music reproduction policies, and 4 manuscripts and archives policies. These documents are reproduced exactly as issued by the libraries and are presented only as examples. They do not represent ARL policy or opinion.

CONFERENCES, WORKSHOPS, AND MEETINGS

Unless otherwise noted, see Rob Aken for details and application forms.

Management of the Online Catalog

May 3-4

See GB #427.

Improving Reference Services: Management
for Reference Librarians

May 10-12

This CEU workshop on stress management will be held in the Dunfey Hotel in Atlanta. Carl Stone, of the Anderson County Public Library in Anderson, South Carolina (803-225-1429) is coordinating this Reference and Adult Services Section of SELA-sponsored workshop.

Oral Presentation Skills

May 12

Diane Rigney will present this UK College of Library and Information Science Continuing Education program at the UK Student Center, room 231. Fee: \$40.00. For more information, contact Sharon Miller, Director, Office for Continuing Education, College of Library and Information Science, UK. (606-257-8417).

Motivating the Academic Librarian in
the Midst of Change: the Administrator's
Responsibility

May 23-25

This first Academic Library Institute sponsored by the College of Library and Information Science of the University of Kentucky brings a distinguished group of speakers to the Lexington Marriott Resort: Lawrence Clark Powell, Richard Dougherty, Maureen Sullivan, Michael Gorman, and Martha Bowman. The fee for the three-day institute is \$190.00 which includes one dinner (May 23), two lunches, two continental breakfasts, two cocktail parties, all breaks, and a tour of Lexington abroad trolleys. University of Kentucky Library Staff will get a 10% discount. Partial fees are also available for separate days. For more information, contact Sharon Miller in the Continuing Education Office (7-8417). Registration deadline: May 7.

The Future of Academic Libraries:
Beyond 1984

June 4-5

This Midwest Academic Library Conference will be held at Central Michigan University. Speakers include Judith Krug, Evan Farber, and Michael Gorman. Advance registration (by May 11) is \$35, \$40 thereafter.

Integrated Online Library Systems

Sept. 13 & 14

This second national conference will be held at the Atlanta Hilton. Speakers and contributors are sought on all aspects of this topic.

INFORMATION FROM THE PRESERVATION COMMITTEE

Besides air-drying wet books, several other techniques have been tried, such as dielectric drying, microwave drying, and vacuum drying. At the present time, the vacuum-dry technique seems to be the most efficient and economical way to dry large numbers (two thousand or more) of wet books. This process involves subjecting frozen books to a high vacuum in the presence of heat. This causes a physical process to happen that turns ice crystals to vapor without first melting and rewetting the books.

There are currently at least two private firms who use vacuum-dry techniques for drying books and records. One of these firms has the ability to move equipment on site to avoid shipping damage to fragile material. (Jessie Adams)

PROFESSIONAL OPPORTUNITIES

(For more information, contact the Director's Office)

Alabama

Reference Librarian, University of Alabama. Salary: \$15,000 minimum.
Deadline: May 3, 1984.

Assistant Curator, University of Alabama. Salary: \$14,656 minimum.
Deadline: May 10, 1984.

Technical Archivist, University of Alabama. Salary: \$13,801 minimum.
Deadline: May 10, 1984.

California

Science Reference Librarian, University of California Riverside. Salary:
\$23,844 maximum. Deadline: May 31, 1984.

Assistant Vice President--Library Plans and Policies, University of California
Berkeley. Salary: \$50,400-\$75,600. Deadline: April 30, 1984.

Iowa

Monographic Cataloger, Iowa State University. Salary: \$16,500 minimum.
Deadline: May 15, 1984.

Instructor; Library Instruction Department; Iowa State University. Salary:
\$13,500 minimum. Deadline May 1, 1984.

Louisiana

Head; Business Administration/Government Documents Department, Louisiana State
University. Salary: not specified. Deadline: June 15, 1984.

Maine

Collection Development Librarian and Head of Acquisitions Department, University
of Maine at Orono. Salary: \$20,000 minimum. Deadline: April 30, 1984.

Nebraska

System Planner, University of Nebraska Lincoln. Salary: \$35,000 minimum.
Deadline: June 15, 1984.

New Jersey

Chinese Cataloger; Gest Oriental Library and East Asian Collections, Princeton University. Salary: not specified. Deadline: May 15, 1984.

New York

Chief; Resource Development Division, Columbia University. Salary: not specified. Deadline: May 4, 1984.

Chief; Humanities and History Division, Columbia University. Salary: not specified. Deadline: June 8, 1984.

Chief; Bibliographic Control Division, Columbia University. Salary: not specified. Deadline: June 8, 1984.

Head; Access/Circulation Services; Cornell University. Salary: \$23,500 minimum. Deadline: June 1, 1984.

North Carolina

City and Regional Librarian, University of North Carolina at Chapel Hill. Salary: \$16,000 minimum. Deadline: May 15, 1984.

Oklahoma

Cataloger; Online Processing Unit, University of Oklahoma. Salary: \$16,000-\$20,000. Deadline: May 11, 1984.

Pennsylvania

Assistant Acquisitions Librarian, Humanities/Social Sciences; Pennsylvania State University. Salary: \$18,000 minimum. Deadline: May 31, 1984.

Assistant Acquisitions Librarian, Science/Technology; Pennsylvania State University. Salary: \$18,000 minimum. Deadline: May 31, 1984.

Washington

Associate Director of Libraries, Public Services; University of Washington. Salary: not specified. Deadline: May 31, 1984.

UK LIBRARY SYSTEM OPPORTUNITIES
(If interested, contact Ann Short.)

Staff Assistant VI, grade 7, Director's Office.

Staff Assistant I, grade 2, Microfilm Center.