

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Wednesday, February 24, 1937.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at 10:30 a.m. on Wednesday, February 24, 1937. The members of the Committee present were James Park, R. Miller Holland, and J. B. Andrews. President Frank L. McVey and D. H. Peak, Secretary of the Board, were present. In the absence of Judge Richard C. Stoll, Mr. Andrews was elected chairman of the meeting.

1. Approval of Minutes.

The minutes of the meeting of November 7, 1936, were approved as published.

2. Financial Reports for December, 1936, and January, 1937.

Financial reports for December, 1936, and January, 1937, were produced by the Business Agent, and examined. The reports being cumulative, the January report was ordered inserted in the Minutes:

EXHIBIT "B"

Statement of Income and Expenditures
Month of January, 1937

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To date</u>
General Fund Income			
Federal Appropriation -			
Morrill Nelson	14,250.00	4,750.00	19,000.00
Vocational Education Board	8,957.71	1,989.70	10,947.41
State Appropriation -			
Summer School	8,000.00		8,000.00
Special Agricultural Approp- riation	11,392.29	2,472.43	13,864.72
State Appropriation - General	39,061.29	64,196.88	372,258.17
Interest on Peabody Endowment	1,000.00		1,000.00
Interest on Endowment Bonds	12,852.37		12,852.37
State Appropriation -			
Repairs to Bldgs.	4,823.77	112.25	4,936.02

Federal Appr. - Bankhead- Jones	8,944.92	2,981.64	11,926.56
Student Fees	115,237.99	3,935.22	119,173.21
Student Fees - Summer School	55,894.59		55,894.59
Student Fees - University High School	4,465.00	750.00	5,215.00
Student Fees - Elementary Tr. School	4,140.00	85.00	4,225.00
Student Fees - University Extension	9,281.50	619.38	9,900.88
Miscellaneous Receipts	3,246.39	192.27	3,438.66
Rentals	1,190.00	334.00	1,524.00
Men's Dormitories	10,317.03	896.70	11,213.73
Total	<u>583,054.85</u>	<u>83,315.47</u>	<u>666,370.32</u>
Expenditures			
Instruction	385,784.15	76,802.94	462,587.09
Administration Expense and Maintenance	134,935.36	22,248.25	157,183.61
Additions and Betterments	8,338.99	1,985.37	10,324.36
Total	<u>529,058.50</u>	<u>101,036.56</u>	<u>630,095.06</u>
Excess of Income over Expenditures	<u>53,996.35</u>	<u>(17,721.09)</u>	<u>36,275.26</u>
Patterson Hall Income			
Board	27,763.15	846.30	28,609.45
Miscellaneous Receipts	188.75	51.14	239.89
Room Rent - Summer School	3,098.10		3,098.10
Total	<u>31,050.00</u>	<u>897.44</u>	<u>31,947.44</u>
Expenditures			
Expense	13,578.61	4,390.79	17,969.40
Additions and Betterments	81.12	42.50	123.62
Total	<u>13,659.73</u>	<u>4,433.29</u>	<u>18,093.02</u>
Excess of Income over Expenditures	<u>17,390.27</u>	<u>(3,535.85)</u>	<u>13,854.42</u>
General Fund Income	614,104.85	84,212.91	698,317.76
General Fund Expenditures	<u>542,718.23</u>	<u>105,469.85</u>	<u>648,188.08</u>
Excess of General Fund Income over Expenditures	71,386.62	(21,256.94)	50,129.68
Excess of Expenditures over Receipts for General Ledger accounts	<u>(56,399.20)</u>	<u>31,278.89</u>	<u>(25,120.31)</u>
Excess of Receipts over Expenditures for the fiscal year to date- General Fund	<u>14,987.42</u>	<u>10,021.95</u>	<u>25,009.37</u>

Excess of Receipts over Expenditures for the fiscal year to date - General Fund		25,009.37
Cash in Bank July 1, 1936 - General Fund		<u>52,785.93</u>
Cash in Bank January 31, 1937 - General Fund		<u>77,795.30</u>

Experiment Station Income			
Hatch - Federal Appropriation	7,500.00	3,750.00	11,250.00
Milk and Butter - Cash Receipts	5,241.01	870.86	6,111.87
Beef Cattle Sales	745.37	225.74	971.11
Dairy Cattle Sales	609.91	297.40	907.31
Sheep Sales	816.11	331.63	1,147.74
Swine Sales	1,411.40	533.36	1,944.76
Poultry Sales	1,753.51	328.59	2,082.10
Farm Produce Sales	475.32	2,187.08	2,662.40
Horticultural Sales	82.55		82.55
Seed Test	480.25	109.00	589.25
Seed Inspection	8,103.58	1,555.06	9,658.64
Rentals	2,879.02	119.67	2,998.69
Miscellaneous	2,076.07	30.69	2,106.76
Fertilizer - Fees	11,302.63	1,462.50	12,765.13
Public Service - State Appropriation	10,362.44	1,653.98	12,016.42
Public Service - Miscellaneous	228.50	10.00	238.50
Feeding Stuffs - Fees	33,150.38	4,856.25	38,006.63
Adams - Federal Appropriation	7,500.00	3,750.00	11,250.00
Serum - Sales	912.94	234.37	1,147.31
Serum - Virus Sales	50.00	14.85	64.85
Serum - Live Stock	31.57		31.57
Serum - Supply Sales	55.87	6.24	62.11
State Appropriation	25,572.79	3,743.68	29,316.47
Creamery - License Fees	8,129.54	31.50	8,161.04
Creamery - Testers Licenses	2,920.50	49.00	2,969.50
Creamery - Glassware Tested	462.44	60.35	522.79
Robinson - State Appropriation	7,679.24	1,151.80	8,831.04
Robinson - Miscellaneous Receipts	1,720.59	304.56	2,025.15
West Ky. - State Appropriation	6,991.23	1,129.66	8,120.89
West Ky. - Miscellaneous Receipts	7,748.23		7,748.23
Purnell - Federal Appropriation	30,000.00	15,000.00	45,000.00
Bankhead-Jones - Federal Appropriation	19,734.50	9,867.26	29,601.76
Nursery Inspection - State Appropriation	999.98	166.66	1,166.64
Nursery Inspection - Fees	1,340.00	20.00	1,360.00
Total	<u>209,067.47</u>	<u>53,851.74</u>	<u>262,919.21</u>

Expenditures			
Expense	185,055.13	26,868.53	211,923.66
Additions and Betterments	<u>3,999.10</u>	<u>5,922.71</u>	<u>9,921.81</u>
Total	<u>189,054.23</u>	<u>32,791.24</u>	<u>221,845.47</u>
Excess of Income over Expenditures	20,013.24	21,060.50	41,073.74
Excess of Receipts over Expenditures for General Ledger accounts	<u>6,264.15</u>	<u>25,714.51</u>	<u>31,978.66</u>
Excess of Receipts over Expenditures	<u>26,277.39</u>	<u>46,775.01</u>	<u>73,052.40</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			73,052.40
Cash in Bank July 1, 1936 - Experiment Station			<u>(7,585.30)</u>
Cash in Bank January 31, 1936 - Experiment Station			<u>65,467.10</u>
Extension Division Income			
Federal Bankhead-Jones	164,145.15	164,145.15	328,290.30
Federal Smith-Lever	74,154.38	74,154.38	148,308.76
Federal Additional Co-operative	6,250.00	6,250.00	12,500.00
Federal Supplementary	19,909.14	19,909.15	39,818.29
Federal Capper-Ketcham	18,400.49	18,400.48	36,800.97
State Smith-Lever	56,825.34	9,634.42	66,459.76
County and Other	<u>9,860.76</u>	<u>3,190.12</u>	<u>13,050.88</u>
Total	<u>349,545.26</u>	<u>295,683.70</u>	<u>645,228.96</u>
Expenditures			
Expense	<u>331,922.17</u>	<u>54,164.05</u>	<u>386,086.22</u>
Excess of Income over Expenditures	17,623.09	241,519.65	259,142.74
Excess of Expenditures over Receipts for General Ledger accounts		<u>(47,102.16)</u>	<u>(47,102.16)</u>
Excess of Receipts over Expenditures	<u>17,623.09</u>	<u>194,417.49</u>	<u>212,040.58</u>
Excess of Receipts over Expenditures for the fiscal year to date - Extension Division			212,040.58
Cash in Bank July 1, 1936 - Extension Division			<u>48,500.09</u>
Cash in Bank January 31, 1937 - Extension Division			<u>260,540.67</u>
Trust Fund Income			
Student Loan Fund	2,061.17	194.30	2,255.47
Student Notes Paid	2,147.36	167.20	2,314.56
General Ledger accounts	<u>2,801.70</u>		<u>2,801.70</u>
Total Receipts	<u>7,010.23</u>	<u>361.50</u>	<u>7,371.73</u>

Expenditures			
Expense	9.00		9.00
Student Notes	72.75		72.75
General Ledger accounts	8,000.00		8,000.00
Total Expenditures	<u>8,081.75</u>		<u>8,081.75</u>
Excess of Expenditures over Receipts	<u>(1,071.52)</u>	<u>361.50</u>	<u>(710.02)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(710.02)
Cash in Bank July 1, 1936 - Trust Fund			7,472.75
Cash in Bank January 31, 1937 - Trust Fund			<u>6,762.73</u>
Summary			
General Fund Income	614,104.85	84,212.91	698,317.76
Experiment Station Income	209,067.47	53,851.74	262,919.21
Extension Division Income	349,545.26	295,683.70	645,228.96
Trust Fund Income	2,061.17	194.30	2,255.47
Total	<u>1,174,778.75</u>	<u>433,942.65</u>	<u>1,608,721.40</u>
General Fund Expenditures	542,718.23	105,469.85	648,188.08
Experiment Station Expenditures	189,054.23	32,791.24	221,845.47
Extension Division Expenditures	331,922.17	54,164.05	386,086.22
Trust Fund Expenditures	9.00		9.00
Total	<u>1,063,703.63</u>	<u>192,425.14</u>	<u>1,256,128.77</u>
Excess of Income over Expenditures	111,075.12	241,517.51	352,592.63
Excess of Expenditures over Receipts for General Ledger accounts (55,333.35)		9,891.24	(45,442.11)
Student Loan Fund Notes	<u>2,074.61</u>	<u>167.20</u>	<u>2,241.81</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>57,816.38</u>	<u>251,575.95</u>	<u>309,392.33</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			309,392.33
Cash in Bank and on hand July 1, 1936 - Combined Fund			<u>103,373.47</u>
Cash in Bank and on hand January 31, 1937 - Combined Fund			<u>412,765.80</u>

6.

Abstract of item shown on Statement
of Income and Expenditures as "Excess
of Expenditures over Receipts for
General Ledger accounts \$45,442.11"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	21,498.99	
Sundry accounts	23,929.62	
Insurance Paid in advance	13.50	
	<u>45,442.11</u>	

3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from December 17, 1936, to February 17, 1937, inclusive. The report showed orders made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 3497 to No. 4558. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

Additional budget appropriations of \$100.00, rent dwellings; \$1,181.78, Department of Bacteriology; \$60.00, divisional budget, Department of Buildings and Grounds; \$217.57, basement, Memorial Hall; \$101.00, Administration Building, were approved.

4. Audit of Accounts.

The Secretary of the Board reported that he had written to the Accounting concerns as directed by the order of the Board of Trustees at the meeting of December 23, 1936 (Sec. 2, Minutes), and that he had received answers from each. These letters together with other data concerning audit were presented to the Executive Committee.

The Committee appointed at the meeting of December 23, 1936 to confer with Governor Chandler reported that no conference had been held, the time of the Governor being fully taken up with duties arising from the flood situation and other pressing duties, but that immediate attention will be given to the matter. The Committee was continued, and all the papers were given to Mr. Park, a member of the Committee appointed to confer with the Governor.

5. Exchange of State Warrants.

The Business Agent reported that acting under authority given by orders of the Board of Trustees at meetings of December 8, 1936, and December 23, 1936, he exchanged two state warrants belonging to Student Loan Funds which were called for payment on January 11, 1937, for three per cent state warrant. Following is statement of exchange:

Warrants called --

No. G 727\$ 561.60

No.H 3192 7,131.24

Exchange warrant, Series 1\$4,600.00
1B,1245

Check No. 120010 for balance 92.84

\$4,692.84 4,692.84

Accrued interest collected to
date of call, \$174.45.

On motion of Mr. Holland, seconded by Mr. Park, duly passed,
the exchange as reported was approved.

6. Investment of Patterson Student Loan Fund Ordered.

The Business Agent reported that Chairman Richard C. Stoll, at his request, had investigated investment of Student Loan Funds in Building and Loan companies, and that Chairman Stoll had received report on the Lexington Federal Savings and Loan Association to the effect that investment in that Association may be regarded as surrounded by reasonable and appropriate safeguards. Depositors in that Association are protected by insurance in the Federal Savings and Loan Insurance Corporation to the extent of \$5,000.00. Four per cent per annum interest is now paid on investments.

Investment of the \$5,000.00 Patterson Student Loan Fund, in the Lexington Federal Savings and Loan Association, was authorized on motion of Mr. Holland, seconded by Mr. Park, which motion was duly carried.

7. Boiler Insurance.

"The matter of Boiler Insurance was closed by renewal of policy on boilers as heretofore written. The bill, \$792.60 less credit of \$270.87 refund on cancelled policy, was approved and paid by State Department of Finance." The above report of the Business Agent was received and ordered inserted in the Minutes.

8. Bill of State Journal -- Walp Books.

The Business Agent presented a bill of the State Journal Company of Frankfort, Kentucky, for \$340.90 made for printing the publication by Professor Paul K. Walp, "The Respective Functions of the Council and the Assembly of the League of Nations". There has been paid on the bill \$141.06, and funds from sale of book, now on hand, amount to \$13.36. This obligation was made July 11, 1931. The balance was not paid because of issues arising in settlement with Professor Walp. Those issues have been settled and the University is obligated for the balance due. In time an amount sufficient to pay the bill may be received from sale of the books, but it seems that it should be paid now from some other source.

On motion duly carried the Business Agent was ordered to pay the bill from such funds in Sundry Ledger Accounts as may be available for that purpose.

9. Charged Off Fees.

The Business Agent reported: "Collection of fees heretofore charged off, amounts to \$4,815.39. No part of this has been set aside to Activities. The disposition of this is subject to orders of the Executive Committee."

On motion duly seconded and carried, it was ordered that from the fees collected as shown above there be distributed to student activities the amount due each such activity and that the balance be transferred from Sundry Ledger Account where it is now carried to University of Kentucky Building Revenue Bond and Interest Redemption Fund.

10. Appointment of Military Property Custodian.

Correspondence --
Fifth Corp Area Commander

ROTC 168. University of Kentucky

January 13, 1937

SUBJECT: Military Property Custodian

TO : The P. M. S. & T., University of Kentucky, Lexington, Ky.

1. An officer of the institution is to act as Military Property Custodian only when duly appointed to this office. In this connection, attention is invited to Paragraph 6 a (1), Army Regulations 145-20, and to the following quotation from Paragraph 87, Army Regulations 145-10:

"3 Further, the institutional authorities agree to appoint or designate by resolution or in by-laws, whichever may be countenanced by statutes or approved methods of procedure governing the institutions, an officer of the institution, to be known as military property custodian, who will be empowered to requisition, receive, store, and account for this property and otherwise transact matters pertaining thereto, for and in behalf of the institution."

2. The records of this office show that Mr. D. H. Peak, is now acting as Military Property Custodian for the University of Kentucky, but no record authorizing him to perform these functions is on hand.

3. It is therefore desired that the required authorization be forwarded for file at this Headquarters.

By command of Brigadier General NAYLOR:

(SIGNED) A. L. Fuller
A. L. Fuller
Colonel, CAC,
Actg Asst Adjt General

Colonel B. E. Brewer

February 3, 1937

Dear Doctor McVey:

In view of the fact that the minutes of the meeting of the Executive Committee of the Board of Trustees on March 28, 1916, make no specific mention of appointing Mr. D. H. Peak as Military Property Custodian as required by paragraph 87, AR 145-10, (see copy of letter, Headquarters, Fifth Corps Area, attached hereto), I am of the opinion that this matter should be taken up at the next meeting of the Executive Committee and that Mr. Peak be specifically designated as Military Property Custodian.

Sincerely yours,

(Signed) B. E. Brewer,
Lt. Col., Inf.,
P. M. S. & T.

1 incl. (letter, 5th CA, ROTC 168 UKy, 1-13-37)

On motion duly seconded and carried, D. H. Peak was made Military Property Custodian, the appointment to relate back to date when D. H. Peak was first instructed to act as such custodian it appearing that proper orders of appointment were not made at that time.

11. Cooperative Houses for Women Students.

President McVey presented letters from Miss Blanding and Miss Erickson relative to Cooperative Houses, in each of which letters approval of the Cooperative House Plan was expressed. Both Miss Blanding and Miss Erickson expressed a desire to see new cooperative house or houses provided. Miss Erickson also stated that the condition of the Miller property now occupied under name of "Shelby House" is such that a new lease is not desirable.

President McVey commented at some length on the desirability of cooperative houses, the saving to the occupants and the success of Shelby House. He also made favorable comment on a proposed erection of two houses at a cost of \$20,000.00, the cost to be eventually absorbed by payment of rentals. Desirable location was discussed. The discussion was not made with expectation of action by the Committee at this meeting, and President McVey was directed to continue investigation.

12. Boxing Matches at University --- State License.

At the meeting of the Board of Trustees, December 23, 1936, an order was entered in Sec. 10 of the Minutes, requesting Mr. Park and Mr. Gordon to take up the question of taxes on boxing matches held at the University of Kentucky. Mr. Park stated that his investigation led to the belief that the University is not liable for taxes or license fee. President McVey then presented the following letter from the State Athletic Board of Control.

February 12, 1937

Dear Mr. McVey:

I have gone over your letter of February 3rd and contents carefully noted and wish to state that your legal advisor is correct in his findings as to the part of the State law governing the State Athletic Board of Control.

It is, however, optional with the Board whether they issue a permit to a college or school exempting them from paying the \$100.00 necessary license fee. If this permit is issued the State compels the club to place with the Athletic Board of Control a two thousand dollar bond which is to assure the State that all money due them will be forwarded to the State Athletic Board of Control.

Mr. McVey, we have had this to come up a number of times with the schools and universities throughout the State and it is utterly impossible for us to show any partiality and we know you do not expect any for the University of Kentucky. Although it is a State institution they are nevertheless making a charge for an entrance fee and the State will expect the five per cent of the gross receipts.

Trusting that we have made ourselves clear in this matter, we are

Very truly yours,

STATE ATHLETIC BOARD OF CONTROL

(Signed) Johnson S. Mattingly, Sr., Director

President McVey was instructed to answer the letter stating the conclusion of the Executive Committee, that no tax or license fee attaches to student boxing and athletic exhibitions such as were given on the University campus.

13. McGregor Plan for American College Libraries.

Statement.

This statement is put forth in order to explain an agency lately established to encourage the collecting of rare and scarce Americana in certain college libraries. It is addressed primarily to college presidents, college librarians, college professors of American history and literature, chairmen of library committees, and any others who may be interested in the coming generations of students and critics of American institutions and culture.

In January of 1933, Mr. Tracy W. McGregor of Detroit wrote to Dr. Charles A. Beard, president that year of the American Historical Association, and outlined a plan for bibliographic philanthropy, which is now called "The McGregor Plan." A "Committee on Americana for College Libraries" was appointed by the American Historical Association to counsel with Mr. McGregor. What he proposed is best stated in his own words:

"Through a friend of history, the Committee on Americana for College Libraries of the American Historical Association, has funds available to assist from ten to twenty institutions in purchasing rare source books in American history, commonly called Americana. The Committee has decided to offer \$500 per year for this purpose to each of certain colleges, providing the college will itself appropriate an equal amount, thus making \$1,000 per year for each institution. The plan should be entered into with the expectation of continuing for a period of ten years or longer. The Committee understands, of course, that unforeseen stress may occur to prevent a college from going through with such a long period; so it will merely expect each college joining in the arrangement, to do so in good faith, and with the full intention to carry on through a period of several years."

President McVey stated that he approves the plan and recommended that the proposal be accepted. He stated that he thinks the \$500.00 per annum required as an offset by the University will be available.

On motion and second duly carried, it was ordered that the McGregor Plan be accepted by the University of Kentucky, and that \$500.00 be appropriated annually to match the McGregor Funds.

14. Tablets on Buildings -- Inscription.

President McVey stated that the records of the Board of Trustees had been examined by Mrs. Virginia Anderson for the purpose of obtaining data for inscriptions ordered placed on University buildings at the meeting of the Executive Committee, October 14, 1936.

This report raised problems as to inscription of tablets which the Committee considered and orders were made as follows: Titles are to be omitted from the names of all trustees, that of the Governor being excepted. The usual signature of the trustee shall be used. The residence of the trustee is not to be inscribed on the tablet.

Chairman Stoll and President McVey are to select suitable names for the buildings that have not been given appropriate names heretofore, and they may also determine the size of the tablets.

15. Reports Requested for Next Meeting.

The following reports were requested to be presented at the next meeting of the Executive Committee.

a. Status of Building Amortization Accounts to be made by Business Agent.

b. Report on bequeaths in Dr. James K. Patterson's will to be made by the Security Trust Company.

16. Sale of Heating Equipment and Boilers.

President McVey made a statement concerning the disposal of heating equipment and boilers which will be displaced by use of Central Heating Plant, giving views of Mr. Crutcher and of Dean Graham as to manner of sale. Thereupon an order was directed to be entered in the Minutes, appointing the President, the Superintendent of Buildings and Grounds, and the Dean of the Engineering College a committee to determine the manner of disposal and to dispose of heating equipment and boilers, subject to requirements of State laws.

17. Fees at Women's Residence Halls.

The President presented the following letter from the Dean of Women:

February 13, 1937

My dear President:

At the beginning of the depression, we reduced the residence hall fee from \$280 to \$260 a year. I feel that the time has come when we can conveniently raise it to the former level.

For the last few years, we have offered a great deal of additional service, such as linens and additional cleaning. This means that we have to watch our corners very carefully and that it is necessary to do without some things which we would sometimes like to have.

If you are agreeable, I shall like very much to have you present the matter to the Board of Trustees of restoring the residence hall fee to \$280.

Yours very truly,

(Signed) Sarah G. Blanding
Dean of Women

On motion duly seconded and carried the fee for living in the Women's Residence Halls was fixed at \$280.00 for the college year, quarterly payments of \$70.00 each being required in advance at the beginning of each quarter. This is to be effective at the beginning of the college year 1937-1938.

18. Reports.

The following reports were received and ordered inserted in the Minutes:

a. Campus Book Store.

REPORT OF THE CAMPUS BOOK STORE

January 1, 1936

January 1936-June 1936

Sales

January	\$ 2,505.21
February	17,502.87
March	3,147.63
April	1,970.33
May	2,428.67
June	5,706.23
	<hr/>
	33,260.94

Commission Applied

Gross Sales Commission	\$3,326.09
Exemptions and Deductions	

Law Textbooks	\$ 57.03
American Library Assoc.....	1.58
Dr. W. W. Jennings	77.40
Dr. M. M. White	57.33
	<hr/>
	193.34

Net Cash Return to University	\$ <u>3,133.75</u>
-------------------------------	--------------------

Respectfully submitted:

(Signed) James Morris
Manager

b. Flood Relief.

February 8, 1937

Dear President McVey:

Report of collections for flood relief is submitted. It was suggested ~~that~~ the entire list of donors be published. The concensus of opinion, however, seems that no publication be made. A complete list of donors is on file in the Business Office, subject to inspection if desired. Several staff members stated that they had subscribed elsewhere, and doubtless the amount of University subscriptions would be largely increased could all such donations be taken into account.

Following is a statement of receipts and disbursements:

Receipts

Collections at Basket Ball game	\$ 522.67
Collections from students, student organizations and faculty organizations by Miss Blanding	649.77
Collections from University staff, family and friends and students	2,270.94
	<u>3,443.38</u>

Disbursements

Individual checks delivered to C. N. Manning, Treasurer, Red Cross	\$ 453.00
Fund checks to C. N. Manning, Treas.	2,000.00
Fund telegraphed to Louisville Flood Relief Fund	<u>502.31</u>
	<u>2,955.31</u>
Balance in University Flood Relief Fund	488.07

Respectfully submitted,

(Signed) D. H. Peak
Treasurer, Flood Relief Fund

c. Athletic Association.

Receipts and Disbursements for January, 1937.

Balance December 31, 1936 \$19,073.83

RECEIPTS

Football Broadcasting	200.00	
Football Programs	417.81	
Basketball	7,825.43	
Faculty	30.00	
H. B. Murray's Cold Check made good.	<u>15.00</u>	
Total Receipts		<u>8,488.24</u>
Total Receipts and cash balance		<u>\$27,562.07</u>

DISBURSEMENTS

Football Game Expense	7.00	
Other football expense	316.52	
Sweaters, etc.		
Football Scouting	201.98	
Basketball Game Expense	3,489.74	
Basketball Scouting	36.30	
Track Expense	5.45	
Labor	33.44	
Laundry	147.05	
Salaries	2,400.00	
Petty Cash Fund	500.00	
Office Expense	14.30	
Publicity	190.85	
Telephone and Telegraph	26.64	
Training Room	21.39	
Water	14.88	
Tax	89.68	
Boxing	71.35	
Rifle	36.54	
Conference	238.50	
Insurance	<u>13.52</u>	
Total Disbursements		<u>7,855.13</u>
Balance January 31, 1937		<u>\$19,706.94</u>

Note -- First National Bank and Trust Company, \$7,925.00
Due March 30, 1937

d. Athletic Association.

Receipts and Disbursements for calendar year 1936.

BALANCE, JANUARY 1, 1936		\$ 14,042.05
<u>Receipts:</u>		
Students' activities - less refunds	\$ 11,203.80	
Faculty	2,680.00	
Football	83,291.46	
Football programs	4,952.55	
Basketball	7,014.55	
Basketball trounament	4,770.60	
Track	128.00	
Tennis	65.00	
Boxing	150.00	
Broadcast privileges	750.00	
Federal tax collected	76.93	
Miscellaneous sales and refunds....	190.17	
Shrine dance	50.00	
<u>Total Receipts and Balance.....</u>		<u>115,323.06</u>
		\$ 129,365.11
<u>Disbursements:</u>		
Football (opponents' share and other expense)	\$ 44,695.97	
Basketball (opponents' share and other expense)	9,230.17	
Basketball tournament	4,711.23	
Football programs	2,452.01	
Boxing	359.60	
Track	2,387.29	
Golf	144.15	
Tennis	1,054.69	
Rifle range	37.22	
Conference expense	325.95	
Fixtures and equipment	9,100.13	
Auditing	95.36	
Office supplies and expense	404.93	
Insurance	126.13	
Interest	704.94	
Taxes	4,179.76	
Payment on note	50.00	
	<u>\$ 80,059.53</u>	
 <u>Salaries:</u>		
Secretary.....	3,000.00	
Office	1,250.00	
Football coaching staff	15,550.00	
Basketball coaching staff	5,074.96	
Track	250.00	
Trainer	2,000.00	
Ground Custodian	1,113.00	
Gymnasium custodian	900.00	
Publicity	550.00	
		<u>109,747.49</u>
BALANCE, DECEMBER 31, 1936		<u>\$ 19,617.62</u>
 <u>ACCOUNTED FOR AS FOLLOWS:</u>		
First National Bank and Trust Company, Lexington, Kentucky	\$ 19,073.83	
Due from University of Kentucky	470.79	
Checks held in office (N. S. F.)	73.00	
		<u>\$ 19,617.62</u>

19. Deed -- Miles Back and Wife to University of Kentucky, Robinson Station.

For authority in purchase, see Sec. 15, Minutes of Board of Trustees, December 8, 1936.

Report of Conveyance -- by Dean Cooper.

January 18, 1937

Dear President McVey:

In accordance with the authorization given me by you and the Board of Trustees, I have proceeded to acquire certain lands, and a house and lot, from Miles Back and his wife, Nora Back, to be added to the property of the Robinson Substation.

Deed has been executed and a check for \$4900.28 made for 22.927 acres of land, including also a house and lots. The deed has been examined by Judge Pollard and Judge Stoll, who have found it in proper form. The title has been examined by Judge Pollard who states, in a letter dated January 16, 1937, that he has "carefully examined the title to the land described in the deed of recent date from Miles Back and wife to the University of Kentucky and find that he has a good title to said land, subject, however, to a mortgage lien of J. S. Redwine upon this and adjoining lands, and also a lien of state and county for taxes due \$38.50."

Payment will be made to Miles Back and wife through Mr. R. W. Jones, Superintendent, at such time as the mortgage lien is released and the state and county taxes are paid.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

Deed Filed in Business Office.

Memo for Mr. Peak:

I am transmitting herewith the deed of conveyance from Miles Back and Nora Back to the University of Kentucky on purchase of property recently made from them. This is to be filed among your records and not to be sent to Frankfort.

Thomas Cooper
Dean and Director

The deed was produced by the Business Agent, showing that it had been properly executed and recorded. The consideration named in Dean Cooper's letter was paid from Robinson Sub-Experiment Station trust funds. The deed ordered recorded in the Minutes is in words and figures as follows:

This DEED of conveyance made and entered into this the 2nd day of January 1937, by and between Miles Back and Nora Back, his wife, of Quicksand, Breathitt County, Kentucky, parties of the first part and UNIVERSITY OF KENTUCKY, a Corporation created and existing under the laws of the state of Kentucky, with its principal office and place of business in Lexington, Fayette County, Kentucky, party of the second part, WITNESSETH:

That the parties of the first part for and in consideration of the sum of Forty Nine Hundred Dollars and Twenty Eight cents (4900.28), cash in hand paid to them by party of the second part, the receipt of which is hereby acknowledged, hereby sell, grant and convey to the party of the second part the following property, to-wit: Two certain tracts or parcels of land situated in Quicksand, Breathitt County, Kentucky and particularly described and bounded as follows:

TRACT NO. 1

BEGINNING at an iron pin in the road or street, the same being a corner to a tract of land conveyed by Miles Bach and wife to University of Kentucky by deed dated October 29th, 1934; thence running with a line of the land of Miles Bach, and with said road, S 37 05 E 173 ft. to a corner of the Church lot; thence leaving said Back and running with said Church lot, S 40 15 W 136 ft; thence with a line of Miles Back, S 40 15 W 340 ft. to a stake on top of a point, at a fence; thence with said fence, S 60 27 E 149 ft. to a stake, S 71 05 E 262.5 ft. to a stake, S 70 05 E 218 ft. to a stake at corner of fence, S 25 35 W 400 ft. crossing a drain to a fence post at a gate; thence crossing the bottom, S 38 50 E 203 ft. to a water birch, S 43 E 148 ft. to low water mark of the North Fork of Kentucky River; thence down same with low water mark, N 44 16 E 200 ft. N, 49 55 E 58 ft. N 46 E 95 ft. N. 38 17 E 74 ft. N. 43 E 71 ft. No. 23 51 E 146 ft. N 10 35 E 180 ft. N O 36 E 181 ft. N 13 30 W 177 ft. N 23 05 W 223 ft. N 36 . 45 W 226 ft, N 44 10 W 202 ft. N 47 30 W 218 ft. N 62 55 W 138 ft. to a stake, a corner to a tract of land conveyed by Miles Back to the University of Kentucky by deed of date October 29, 1934; thence with said tract, S 31 31 W 165 ft. S 17 49 E 139 ft. S 15 02 W 97.6 ft. S 42 27 W 129 ft. to the beginning, containing 22.927 acres by survey of which 19.522 acres is classed as bottom land and 3.405 acres is classed as hill land. A plat of said survey and tract

of land is attached hereto.

TRACT NO. 2

BEGINNING at an iron pin in the road, corner to a tract conveyed by Miles Back and wife to University of Kentucky by deed dated October 29, 1934; thence running with same S 25 57 W 125.5 ft; thence S 62 27 E 50 ft. to the road; thence with the road N. 25 57 E 125.5 ft; thence S 61 30 W 50 ft. to the beginning, and known as the Troy Bach lot.

The said two above described lots being part of land conveyed to Miles Back by F. W. Fletcher by deed of date January 16, 1905, and recorded in Breathitt County Clerk's office in Deed Book 32, page 248.

TO HAVE AND TO HOLD all of the foregoing described property, together with all the appurtenances thereunto belonging, or in any wise appertaining, unto the said party of the second part and its successors in fee simple forever, with covenant of general warranty of title, on the trust, however that the purchase of said property by said University of Kentucky is an investment of the net revenues derived from the operation by said University of Kentucky of the property conveyed to it by deed of the E. O. Robinson Mountain Fund, dated the 10th day of October 1923, and recorded in the office of the clerk of Breathitt County court in Deed Book 52, page 66, and the said lands hereby conveyed and the proceeds of sale of the whole, or any part thereof, and the net revenues derived by the University of Kentucky from the operation of the lands hereby conveyed shall be held and used on the same trusts and for the same purposes as set forth and provided in said above mentioned deed of the E. O. Robinson Mountain Fund to the University of Kentucky for the net revenues derived from the operation of the properties thereby conveyed, to which said deed reference is now made for a full and more particular statement of said trusts and purposes. The execution of the trust herein provided for shall be exclusively under the control and in the hands of the University of Kentucky with such agencies or aids as it may see fit to employ, and said University of Kentucky shall have the right to sell and convey the whole, or any part, or parts of the properties hereby conveyed, and no purchaser shall be required to look to the application of the proceeds of any such sale or sales.

IN TESTIMONY OF ALL WHEREOF, the said parties of the first part have hereunto set their hands the day and year first above written.

Miles Back

Nora Back

STATE OF KENTUCKY)
COUNTY OF BREATHITT) Sct:

I, Cora M. Noble, clerk of the county court for the county and state aforesaid, hereby certify that the foregoing deed from Miles Back and wife, to University of Kentucky, was this day duly acknowledged before me in said county of Breathitt by the said Miles Back and Nora Back and each of them to be their act and deed.

Given under my hand as Clerk, this the 2nd day of January 1937.

Cora M. Noble Clerk

By Ed Moore D. C.

STATE OF KENTUCKY

Breathitt County Sct:

I, Cora M. Noble, Clerk of Breathitt County Court, certify that the foregoing deed from Miles Back and wife, Nora Back, to University of Kentucky, was on the 16th day of January, 1937, lodged in my office for record, the same having been stamped with a \$5.00 stamp, whereupon the same, with the foregoing and this my certificate have been duly recorded in my said office in deed book No. 72, page 179, Breathitt County Court Clerk's office.

Given under my hand this 19 day of January, 1937.

Cora M. Noble Clerk

20. Special Donations to Experiment Station.

The following special donations to be used for the purposes set out in reports by Dean Cooper, noted below as a, b and c, were transmitted to the Business Office and set up in separate accounts to be used as directed by Dean Cooper. On motion duly seconded and carried, the opening of the special accounts in the Business Office in Sundry Ledger was approved, and expenditure was ordered administered by Dean Cooper. The funds were ordered carried as expendible trust funds, not to be covered into the revolving funds of the Experiment Station. The funds are designated as follows:

- a. American Thoroughbred Breeders' Association Fund.

January 16, 1937

President Frank L. McVey
University of Kentucky

Dear President McVey:

A check for \$2500.00 has been received from the American Thoroughbred Breeders' Association as a contribution to the Agricultural Experiment Station of the University of Kentucky, to be used in general research in diseases of the horse.

The donors state that "the sum specified for this year is five thousand dollars (\$5000.00) payable semi-annually in January and July; and there is enclosed a check for the initial payment. It is the intent of the association to make similar contribution annually as long as there is work to be done in this field."

I recommend that this amount, and such additional amounts as may be contributed from time to time, be set up for the Agricultural Experiment Station as a Research Trust Fund, to be maintained independently from all other funds, and that it be administered by the Trustees or a trustee, payment to be made therefrom on requisitions initiated and approved by the Director of the Experiment Station.

I trust that this fund will be accepted by the Board of Trustees under the conditions named.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

b. Research in Equine Diseases Fund.

January 11, 1937

President Frank L. McVey
University of Kentucky

Dear President McVey:

A cashier's check for \$25,000.00, in favor of the Kentucky Agricultural Experiment Station, has been received for the exclusive purpose of initiating research on recurrent ophthalmia in horses and mules, as may be authorized by the Director to be conducted under the

leadership of Dr. Dimock of the department of animal pathology. It is further provided by the donor, in the event the donation is not to be entirely used for such study, that the remaining sum may be used for investigations in other equine diseases. It is the donor's wish that the donation be listed as an anonymous contribution.

I recommend that this amount be set up for the Agricultural Experiment Station as a Research Trust Fund, to be maintained independently from all other funds, and that it be administered by the Trustees or a trustee, payments to be made therefrom on requisitions initiated and approved by the Director of the Experiment Station.

In the event the Board of Trustees does not accept or does not control the funds subject to the conditions named, such funds as remain in the trust are to revert to the donor.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

c. Home Research Fund.

January 18, 1937

Memo for Mr. Peak:

I have previously transmitted to you for the special research fund to be used in the study of equine diseases, a check for \$25,000, one for \$2500, and last year there was set up in the account an item of \$1000. I shall be glad to have you combine all three of these checks, making at present a total of \$28,500. These particular sums may be utilized for various purposes, but I assume you will wish to handle that on the basis of my indication of charges rather than to carry three separate funds. On the other hand, if you wish to carry three separate funds, I have no objection. I am giving you this as a memorandum of the situation as it exists.

(Signed) Thomas Cooper
Dean and Director

21. P. W. A. Construction -- College Dockets.

a. Docket Ky. 1013 R.

a-1 -- Railway Switch.

The contract suggested at the Board of Trustees meeting December 8, 1936, Sec. 16, Sub-Sec. a, for use of railway switch was produced in duplicate for consideration of the Executive Committee. The contract was carefully considered and on motion duly seconded and carried, it was approved and ordered transmitted to the Chairman of the Board of Trustees for execution. Further record will be made at the next meeting of the Executive Committee.

a-2 -- Transfer of Funds.

On motion and second it was ordered that \$9,510.00 be set aside from student fees collected for second semester, 1936-37, to meet the requirements of contract for sale of P. W. A. construction fund bonds, and that said amount be transferred by the Business Office to the University of Kentucky Building ^{Revenue} Bond and Interest Redemption Fund.

b. Docket Ky. 1013-2-D.

b-1 -- On motion and second it was ordered that advertisements may be made for bids for construction and all approved purchases connected with the Student Union Building at such times as deemed proper by Dean Graham.

b-2 -- Withdrawal of Plans.

President McVey reported the following communications.

Correspondence:

January 9, 1937

My dear President McVey:

In accord with your letter of December 30, I have endeavored to meet with Mr. Gillig throughout this week; but he has been absent from his office because of illness. In the meantime, I have surveyed the situation in regard to the building plans and have caused our Mr. West to do likewise with Mr. Curtis concerning the plans for the mechanical and plumbing equipment for the building, and have received his written report thereon. I have discussed the situation with Judge Stoll as per our conversation on Thursday.

In order to prevent a further lapse of time, I am writing Mr. Gillig as of this date and enclose copy.

I have informed also the State Director, P. W. A., of our desires and action in this matter.

Yours truly,

(Signed) James H. Graham
Dean

January 9, 1937

Mr. John T. Gillig
Architect, Student Union Building
Esplanade and Main Street
Lexington, Kentucky

My dear Mr. Gillig:

Because of the time restrictions and like obligations, which we have assumed under the terms of the grant of funds from the Federal Government, the rapid approach of the construction season and because of other prime reasons; I am compelled to ask that you deliver to this office by next Monday forenoon all tracings of building plans as prepared by you for the proposed Student Union Building for this University. In regard to the mechanical plans such as heating, ventilation, plumbing, we desire only the delivery of plumbing plans in so far as they have been prepared. I also ask the delivery of such building specifications as may be completed at this date.

I dislike exceedingly to take this action, but time is pressing and is rapidly becoming a major item with us and I may as well state here, as elsewhere, that nine months have passed since this commission was intrusted to you and your associates. We began pressing this matter toward a conclusion last September and have continued the pressing, in person and in writing, until this date without definable result -- so, after due consideration and discussion, we have decided upon this line of action. I will be glad to discuss the question of the fee remainder with you at your convenience and will make thereafter a suitable report to President McVey.

Yours truly,

(Signed) James H. Graham
Dean

The contract for drafting plan for the Student Union Building was let to Frankel and Curtis April 21, 1936, and approved at meeting of Executive Committee May 5, 1936, by order entered as shown in Sec. 12, meeting of Board of Trustees
As the work progressed payments on the contract were made as follows:

\$2,000.00 April 15, 1936; \$3,000.00 July 28, 1936

According to the request in the second letter copied above, the incomplete plans were delivered to Dean Graham. His force of architects redrafted the plans and submitted them for examination of the Executive Committee.

22. P. W. A. Construction, Experiment Station Annex,
Docket Ky. 1114 R.

Transfer of Funds.

Dean Cooper recommended that the following collections be transferred to Bond Redemption Fund Experiment Station Annex:

Collections made in December, 1936: Dairy, \$898.22; Administration, \$183.80; Animal Industry, \$947.02.

The Total amounting to \$2,029.04 was ordered transferred from the funds above indicated to the University of Kentucky Experiment Station Annex Building Revenue Bond and Interest Redemption Fund.

23. Appointments and Other Staff Changes.

College of Agriculture.

Appointments.

Appointment of Miss Ruth McDonald as technician in the Department of Animal Pathology, salary \$100.00 per month, effective March 1, 1937. Payment to be made from research fund, equine diseases. Miss McDonald has Bachelor's degree from Morningside College, Iowa.

Resignations.

Dr. W. T. Forsee, Assistant Chemist, Experiment Station, effective February 1, 1937. He is to accept a position with the Glidden Company, Jacksonville, Florida.

W. J. Harris, Assistant Professor, Animal Husbandry, College Division, and Assistant in Animal Husbandry, Experiment Station. The resignation is to become effective June 30, 1937, at the expiration of his leave of absence heretofore granted.

D. E. Bayless, Assistant in Farm Management, Experiment Station, effective February 28, 1937. He has accepted a position as Assistant Land Planning Specialist, U. S. Department of Agriculture.

Changes.

The salary of James B. Smathers, Field Agent in Cream, ^{Grading} paid from funds provided by the Cream Grading Association of the State, on recommendation of Dean Cooper, was fixed at \$125.00 a month, effective February 1, 1937.

Dr. Paul O. ^{Ritcher} Richter, Assistant Entomologist, Experiment Station, was reappointed to that position, to take effect at the expiration of the period of his present contract, March 31, 1937.

Agricultural Extension Division.

W. C. Johnstone, County Agent, McCracken County, transferred to the position of Field Agent in Agronomy, Extension Division, at a salary of \$2,500 a year, effective February 1, 1937.

R. C. Miller, Field Agent in Animal Husbandry, was granted indefinite leave of absence, without pay, effective February 9, 1937.

Thomas M. Quisenberry, County Agent, Robertson County, has resigned, his resignation to become effective March 1, 1937.

Miss Helen Louise Morgan, appointed Assistant Home Demonstration Agent, Pike County, effective February 15, 1937. Salary \$1,200 a year, payable from Bankhead-Jones fund.

Joe M. Howard, changed from Assistant to Regular County Agent, Robertson County, effective March 1, 1937. Salary \$1,860 a year, payable from federal and offset funds.

Robert Wigginton, County Agent, transferred from Greenup to Boyd County, effective February 15, 1937. Salary \$2,300 a year, payable from federal and offset funds.

J. Ed Parker, County Agent, Fayette County, to receive salary increase on County of \$400 a year, effective January 1, 1937. Salary \$3,700 a year, payable from federal and offset funds.

J. O. Horning, County Agent, Barren County, to receive salary increase on County of \$300 a year, effective January 1, 1937. Salary \$3200 a year, payable from federal and offset funds.

Mr. Robert L. Rudolph, changed from Assistant County Agent to regular County Agent of Livingston County with a salary increase of \$200 a year, effective January 1, 1937. Salary \$1,700 a year, payable from federal and offset funds.

Thomas L. Pirtle, Assistant County Agent of Livingston and Lyon Counties, to receive an increase in salary of \$100 a year, effective January 1, 1937. Salary \$1,600 a year, T. V. A.

H. E. Rothwell, Assistant County Agent, Marshall County, to receive a salary increase of \$100 a year, effective January 1, 1937. Salary \$1,700 a year, T. V. A.

Miss Ruth Hunter, changed from Assistant to regular Home Demonstration Agent, Campbell County, at a salary increase of \$400 a year, effective February 1, 1937. Salary \$1,600 a year, payable from federal and offset funds.

Paul E. Carraco, appointed Assistant County Agent, Clark County, effective February 15, 1937. Salary \$1,200 a year, payable from Bankhead-Jones Fund.

Miss Anna Katherine Evans, changed from Assistant to regular Home Demonstration Agent, Carroll County, county paying travel, effective March 1, 1937. Salary \$1,200 a year, payable from Bankhead-Jones Fund.

Miss Jeanne Taylor Ireland, appointed to position of Assistant Home Demonstration Agent, McCracken County, effective March 1, 1937. Salary \$1,200 a year, payable from Bankhead-Jones Fund.

William D. Kleiser, changed from Assistant to regular County Agent of Greenup County, at a salary increase of \$600 a year, effective February 16, 1937. Salary \$1,800 a year, payable from federal and offset funds.

Joe Hurt, County Agent of Boyd County, transferred to McCracken County, at an increase in salary of \$200 a year, effective February 15, 1937. Salary \$2,400 a year, payable from federal and offset funds.

College of Arts and Sciences.

Miss Elma Rood was employed as lecturer in the Department of Hygiene and Public Health for the period March 1, 1937 to June 30, 1938. Her salary is to be paid in part by the University of Kentucky \$65.00 a month and in part by the State Board of Health \$250.00 a month for the four months ending June 30, 1937. Her

salary for fiscal year 1937-1938 will be \$3,800.00, \$1,600 of which will be paid by University and \$2,200 by the State Board of Health.

Dr. Clayborn G. Latimer was granted sabbatical leave of absence for the year 1937-1938 on half pay. He has a fellowship in the Institute for Advanced Study at Princeton.

The salary of Sergeant W. L. McDaniel, Military Storekeeper, was increased \$12.50 per month making the total \$100.00 a month, effective January 1, 1937.

College of Education.

Appointments.

Miss Nora Belle Heflin, University Elementary School, for second semester 1936-1937, at \$900.00 for the semester. She takes the place of Miss Etheleen Daniel who is on leave of absence.

Mr. Leslie Betz, critic teacher in commercial subjects, University High School, second semester 1936-1937, at a salary of \$750.00 for the semester. He takes the place of Miss Ruby Pedigo, resigned.

Miss Lula Mason, critic teacher in Music, University Elementary School, effective, February 1, 1937, salary at rate of \$750.00 for the semester. She takes the place of Miss Helen Morse, resigned.

Dr. Ralph H. Woods was employed to teach two classes in the College of Education, effective February 1, 1937, and continuing for the semester. He is to be paid \$60.00 per month for five months. In order to meet this requirement, \$50.00 of the salary of Dean Taylor is to be transferred to the budget of Vocational Education from Divisional Budget.

Resignations.

Miss Helen Morse, critic teacher in Music, University Elementary School, effective February 1, 1937.

Miss Ruby Pedigo, critic teacher in commercial subjects, University High School, effective February 1, 1937.

Law.

Professor Frank Murray, granted sabbatical leave of absence on half pay for year 1937-1938. He expects to devote the time to study and travel.

On motion and second, duly carried, the Committee adjourned.

(Signed) D. H. Peak, Secretary
Board of Trustees