

Minutes of the Meeting of the Executive Committee of the University of Kentucky, Tuesday, May 5, 1936.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at 4:30 p.m. on Tuesday, May 5, 1936. The members of the Committee present were Judge Richard C. Stoll, Chairman; J. B. Andrews and James Park. President Frank L. McVey and L. H. McCain, acting as secretary in the absence of Secretary D. H. Peak, were also present.

1. Purpose of the Meeting.

The purpose of the meeting was stated by the Chairman to be that set out in the notice sent by the Secretary to members of the Committee. The notice reads as follows:

The Chairman of the Executive Committee, Richard, C. Stoll, has asked me to call meeting of that Committee for Tuesday, May 5, at 10:30 a.m. The purpose of this meeting is to consider the bids and let the contract for the Tobacco Greenhouse, to consider the bids and let the contract for the South Unit of the Engineering Building and to consider any other business that may come before the Committee.

2. Financial Report.

The financial report for the month of April, 1936, was ordered recorded in the Minutes. The report reads as follows:

Statement of Income and Expenditures  
Month of April 1936

	Previously Reported	Current Month	<u>EXHIBIT "B"</u> Fiscal Year • to Date
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Vocational Ed. Board	17,006.10	161.89	17,167.99
Int. on Peabody Endow.	2,000.00		2,000.00
State Appro.-Back Sal.	71,100.00		71,100.00
State Appro.-Sum.Sch.	9,000.00		9,000.00

Special Agr.Appro.	19,050.00	2,150.00	21,200.00
State Appro.-Repairs to Buildings	4,966.72	828.32	5,795.04
State Appro.-General	504,832.94	57,709.42	562,542.36
Student Fees	217,633.80	5,495.47	223,129.27
Student Fees - Sum.Sch.	59,206.17		59,206.17
Student Fees - Un.H.S.	9,613.50	315.00	9,928.50
Student Fees - El.Tr. Sch.	8,225.00	142.00	8,367.00
Student Fees - Un. Ext.	14,622.45	1,216.75	15,839.20
Misc. Receipts	14,020.09	353.70	14,373.79
Rentals	2,295.30	280.00	2,575.30
Men's Dormitories	15,395.91	693.75	16,089.66
Federal Appro.-Bankhead- Jones		5,700.00	5,700.00
Total	<u>1,011,717.98</u>	<u>75,046.30</u>	<u>1,086,764.28</u>
<b>Expenditures</b>			
Instruction	592,301.92	65,944.50	658,246.42
Administration, Ex- pense & Maint.	197,840.86	19,099.63	216,940.49
Add. & Betterments	13,671.53	1,028.20	14,699.73
Total	<u>803,814.31</u>	<u>86,072.33</u>	<u>889,886.64</u>
Excess of Income over Expenditures	<u>207,903.67</u>	<u>(11,026.03)</u>	<u>196,877.64</u>
<b>Patterson Hall Income</b>			
Board	41,129.41	11,599.41	52,728.82
Miscellaneous Rec.	255.06	29.30	284.36
Room Rent - Sum. Sch.	2,089.00		2,089.00
Total	<u>43,473.47</u>	<u>11,628.71</u>	<u>55,102.18</u>
<b>Expenditures</b>			
Expense	33,382.07	5,321.39	38,703.46
Additions and Better.	547.25		547.25
Total	<u>33,929.32</u>	<u>5,321.39</u>	<u>39,250.71</u>
Excess of Income over Expenditures	<u>9,544.15</u>	<u>6,307.32</u>	<u>15,851.47</u>
<b>General Fund Income</b>			
General Fund Income	1,055,191.45	86,675.01	1,141,866.46
General Fund Expend.	<u>837,743.63</u>	<u>91,393.72</u>	<u>929,137.35</u>
Excess of General Fund Income over Expend.	217,447.82	(4,718.71)	212,729.11
Accounts Payable liqui- dated	(71,191.63)		(71,191.63)
Excess of Expenditures over Receipts for Gen- eral Ledger accounts	<u>(88,575.54)</u>	<u>11,605.32</u>	<u>(76,970.22)</u>
Excess of Receipts over Expenditures for the fis- cal year to date - Gen- eral Fund	<u>57,680.65</u>	<u>6,886.61</u>	<u>64,567.26</u>

Excess of Receipts over  
Expend. for the fiscal  
year to date - General  
Fund

64,567.26

Cash in Bank July 1, 1935 -  
General Fund

5,837.75

Cash in Bank April 30, 1936 -  
General Fund

70,405.01

Experiment Station Income

Hatch - Federal Appro.	11,250.00	3,750.00	15,000.00
Milk and Butter - Cash Receipts	7,382.16	855.47	8,237.63
Beef Cattle Sales	1,775.27		1,775.27
Dairy Cattle Sales	721.78	40.00	761.78
Sheep Sales	571.64		571.64
Swine Sales	1,492.81	558.61	2,051.42
Poultry Sales	2,104.66	397.78	2,502.44
Farm Produce Sales	2,096.51	69.30	2,165.81
Horticultural Sales	419.90	7.50	427.40
Seed Test	616.04	143.65	759.69
Seed Inspection	18,105.08	3,591.67	21,696.75
Rentals	5,255.02	191.67	5,446.69
Miscellaneous	1,039.34	11.06	1,050.40
Fertilizer - Fees	23,784.21	8,156.25	31,940.46
Public Service - State Appro.	17,032.57	1,714.64	18,747.21
Public Service - Misc.	16.60		16.60
Feeding Stuffs - Fees	40,469.29	5,381.70	45,850.99
Adams - Federal Appro.	11,250.00	3,750.00	15,000.00
Serum - Sales	1,445.08	220.63	1,665.71
Serum - Virus Sales	124.45	15.60	140.05
Serum - Live Stock Sales	129.76		129.76
Serum - Supply Sales	133.95	21.75	155.70
Serum - Misc. Receipts	2.35		2.35
State Appropriation	39,378.83	3,621.17	43,000.00
Creamery - License Fees	8,338.50	42.00	8,380.50
Creamery - Testers' Lic.	2,930.95	71.00	3,001.95
Creamery - Glassware Test.	566.10	56.59	622.69
Robinson - State Appro.	9,306.25	1,047.69	10,353.94
Robinson - Misc. Receipts	2,205.00	192.53	2,397.53
West Ky., State Appro.	11,780.80	1,331.20	13,112.00
West Ky. - Misc. Receipts	7,037.87	333.38	7,371.25
Purnell - Federal Appro.	45,000.00	15,000.00	60,000.00
Bankhead-Jones - Fed. Ap.	14,800.88	4,933.63	19,734.51
Nursery Inspection - State Appro.	1,679.74	123.03	1,802.77
Nursery Inspection - Fees	1,420.00	230.00	1,650.00
Total	<u>291,663.39</u>	<u>55,859.50</u>	<u>347,522.89</u>

## Expenditures

Expense	242,614.02	32,468.44	275,082.46
Additions and Better.	4,454.06	102.06	4,556.12
Total	<u>247,068.08</u>	<u>32,570.50</u>	<u>279,638.58</u>
Excess of Income over Expenditures	44,595.31	23,289.00	67,884.31
Accounts Payable - liquidated	(3,150.32)		(3,150.32)
Excess of Receipts over Expenditures for General Ledger accounts	20,911.49	(8,071.64)	12,839.85
Excess of Receipts over Expenditures	<u>62,356.48</u>	<u>15,217.36</u>	<u>77,573.84</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			77,573.84
Cash in Bank July 1, 1935 - Experiment Station			<u>(23,296.47)</u>
Cash in Bank April 30, 1936 - Experiment Station			<u>54,277.37</u>

## Extension Div. Income

Federal Bankhead-Jones	289,850.11		289,850.11
Federal Smith-Lever	148,308.77		148,308.77
Federal Add. Co-op.	21,000.00		21,000.00
Federal Supplementary	53,091.04		53,091.04
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	93,900.00	10,700.00	104,600.00
County and Other	15,959.12	125.16	16,084.28
Total	<u>658,910.01</u>	<u>10,825.16</u>	<u>669,735.17</u>

## Expenditures

Expense	<u>425,795.55</u>	<u>56,239.24</u>	<u>482,034.79</u>
Excess of Income over Expenditures	<u>233,114.46</u>	<u>(45,414.08)</u>	<u>187,700.38</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			187,700.38
Cash in Bank July 1, 1935 - Extension Division			<u>303.82</u>
Cash in Bank April 30, 1935 - Extension Division			<u>188,004.20</u>

## Trust Fund Income

Student Loan Fund	3,886.72	491.65	4,378.37
Student Notes Paid	3,187.23	401.42	3,588.65
Total Receipts	<u>7,073.95</u>	<u>893.07</u>	<u>7,967.02</u>

## Expenditures

Expense	26.33		26.33
Student Notes	170.00		170.00
General Ledger accounts	5,000.00		5,000.00
Total Expenditures	<u>5,196.33</u>		<u>5,196.33</u>

Excess of Receipts over Expenditures	<u>1,877.62</u>	<u>893.07</u>	<u>2,770.69</u>
--------------------------------------	-----------------	---------------	-----------------

Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund

2,770.69

Cash in Bank July 1, 1935 - Trust Fund

1,128.84

Cash in Bank April 30, 1936 - Trust Fund

3,899.53

## Summary

General Fund Income	1,055,191.45	86,675.01	1,141,866.46
Experiment Sta. Inc.	291,663.39	55,859.50	347,522.89
Extension Div. Income	658,910.01	10,825.16	669,735.17
Trust Fund Income	3,886.72	491.65	4,378.37
Total	<u>2,009,657.57</u>	<u>153,851.32</u>	<u>2,163,502.89</u>

General Fund Expend.	837,743.63	91,393.72	929,137.35
Experiment Sta. Expend.	247,068.08	32,570.50	279,638.58
Extension Div. Expend.	425,795.55	56,239.24	482,034.79
Trust Fund Expenditures	26.33		26.33
Total	<u>1,510,633.59</u>	<u>180,203.46</u>	<u>1,690,837.05</u>

Excess of Income over Expenditures	499,017.98	(26,352.14)	472,665.84
------------------------------------	------------	-------------	------------

Accounts Payable - liquidated	(74,341.95)		(74,341.95)
-------------------------------	-------------	--	-------------

Excess of Expend. over Receipts for General Ledger accounts	(72,664.05)	3,533.68	(69,130.37)
---	-------------	----------	-------------

Student Loan Fund Notes	3,017.23	401.42	3,418.65
-------------------------	----------	--------	----------

Petty Cash accounts	<u>200.00</u>		<u>200.00</u>
---------------------	---------------	--	---------------

Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund

355,229.21(22,417.04)332,812.17

Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	332,812.17
Cash in Bank and on hand July 31, 1935 - Combined Fund	<u>(14,026.06)</u>
Cash in Bank and on hand April 30, 1936 - Combined Fund	<u><u>318,786.11</u></u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures and Receipts for General Ledger accounts \$69,130.37"

	<u>Debits</u>	<u>Credit</u>
Accounts Receivable	51,726.26	
Insurance Paid in Advance	379.31	
Sundry Accounts	<u>17,024.80</u>	
	<u>69,130.37</u>	

### 3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from the meeting of April 8, 1936, to the meeting of April 29, inclusive. The report shows that orders had been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 5630 to No. 6304. The report was examined, and on motion and second, the orders named therein were ratified and approved and payments on said orders were authorized and approved. The following budget additions, shown in the report were approved: Kentuckian Prevue, Publicity Bureau, \$140.00; mower, \$36.00; equipment, Superintendent's residence, \$99.50; tools, \$686.00; tools, \$10.00; papering President's residence, \$37.98; Department of Buildings and Grounds; books, Library, \$700.00; Geology Department truck, \$1140.00.

#### 4. State Warrants Called for Payment.

The Custodians of Securities reported that the State Treasurer had called for payment on April 30, 1936, warrant No. C-3634, \$2198.30. The warrant was duly paid, principal and interest, amounting to \$2231.27, bank deposit being made to general fund account. Investment of this and other uninvested Student Loan funds was authorized.

#### 5. Geology Truck.

It appearing that the University has sufficient funds to advance payment for geology truck, the purchase made by the head of the department of Geology of a Dodge truck and special body for \$1140.00 was approved. (See Section 8, Minutes of March 9, 1936).

#### 6. Kobert Collection.

President McVey presented a proposed agreement between the Kobert Estate and the University of Kentucky regarding transfer of the Kobert collection to the University. (See Section 16, Minutes of April 7, 1936). It was suggested by the members of the Committee that the agreement be referred to Dean Frank Murray for revision, there being question as to liability of the University as imposed by proposed agreement.

#### 7. Purchase of Material for Repair of Campus Roads.

On motion duly seconded, \$900.00 was appropriated for purchase of material for repair of campus roads; the repairs now being made under W. P. A. project.

#### 8. Appropriations for Patterson Hall.

On motion, duly seconded, an appropriation not to exceed \$3,000.00 was made for the rehabilitation of the dining room in Patterson Hall. Under the same motion, Doctor McVey was authorized to expend \$2,000.00 for repairs, redecoration and furniture for the recreation room at Patterson Hall, if funds are available.

#### 9. Highway -- Robinson Sub-Station.

Reference was made to the request of the State Highway Commission for grant of right of way for highway at Robinson Sub-Experiment Station. President McVey presented correspondence with representatives of the Highway Commission since the April 7 meeting of the Board of Trustees. No further action was taken.

10. W. P. A. Recreation Center Project at Western Kentucky Sub-Station.

The following letter from Dean Cooper was presented by President McVey:

At the solicitation of Washington officials of the WPA we have prepared a project, under the head of recreational centers, for the Western Kentucky Substation at Princeton. This includes the construction of several cottages and other buildings designed for use for 4-H club and homemakers' camps, etc. While we have been informed that it is not possible to do anything on this at present, yet we have been asked to submit the customary application with a view that it may be taken up during the next fiscal year if funds are available. I wish to have the approval of the Board to submit the proposals so that they may be on file with the WPA. Later, if it is found that something may be done in regard to it, approval of the Board will be requested before any action is undertaken.

The application for the proposed project named in above quoted letter was approved, and President McVey was authorized to make the application.

11. Tobacco Research Laboratory - Contract.

On April 23, 1936, President F. L. McVey, Dean Thomas Cooper and the architects, Frankel and Curtis, met in President McVey's office for the purpose of opening sealed proposals for the construction of the Tobacco Research Laboratory for the Kentucky Agricultural Experiment Station. The proposals were opened in the presence of representatives of the contractors that made the proposals. Complete tabulation of proposals is set out in Appendix No. 1.

The Committee that opened and tabulated the bids recommended that the base bid of Smith-Haggard Lumber Company, Inc., Lexington, Ky.; the electric wiring bid of Allen-Harper Company, Lexington, Ky., and plumbing and heating bids of J. G. Fitzgerald, Lexington, Ky., be accepted.

After consideration of the bids as tabulated, on motion of Mr. Park, seconded by Mr. Andrews, the Executive Committee accepted the proposal of the Smith-Haggard Lumber Company, base bid, \$15,895.00; the proposal of the Allen-Harper Company, electric wiring bid, \$500.00; the proposal of J. G. Fitzgerald, plumbing and heating bid, \$1000.00. Contracts with the contractors named were signed in open meeting by R. C. Stoll, Chairman of the Executive Committee.



12. P. W. A. Construction, College Docket -- 1013.

a. Student Union Building -- Architect's Contract.

On motion, duly seconded, contract of the University of Kentucky, with L. K. Frankel and John T. Gillig, architects, Lexington, Ky., for plans, specifications and architects' services, Student Union Building, made April 21, 1936, signed by President F. L. McVey, was approved and ratified.

The contract sets out in detail the services to be performed and the compensation therefor. The contract is filed with the record of P.W.A. contracts.

b. Payment of Bond Coupons.

In the Minutes of April 7, 1936, President McVey was directed to ask the Mutual Benefit Life Insurance Company of Newark, N. J., to send coupons from bonds for payment to First National Bank and Trust Company, Lexington, Ky. Following is correspondence:

April 22, 1936

Mutual Benefit Life Insurance Company  
Newark  
New Jersey

Attention: Treasurer

My dear Sir:

I have been informed that the Mutual Benefit Life Insurance Company has purchased the entire block of bonds recently sold by the University. I am writing to say that we are very glad indeed that they are in the hands of the Mutual Benefit Life Insurance Company, and particularly such a satisfactory Company as yours.

In order to facilitate the collection of the interest due on July 1 and January 1 of each year, I suggest that you send the coupons to the First National Bank and Trust Company, Lexington, Kentucky, so that they may remit it to you without delay.

I trust that this will be as agreeable to you as it will be to the University.

(Signed) Frank L. McVey  
President of the University

10.

THE MUTUAL BENEFIT LIFE INSURANCE COMPANY  
Newark, New Jersey

May 4, 1936

Mr. Frank L. McVey, President  
University of Kentucky  
Lexington, Kentucky

Dear Sir:

This will acknowledge receipt of your letter of April 22nd, relative to the purchase by this Company of the entire issue of University of Kentucky, University Building revenue, 3% bonds due July 1, 1937/1965.

It will be our purpose, in the collection of the interest due, to deposit the coupons in our bank for collection and marked, "Payable in the First National Bank and Trust Company of Lexington, Kentucky".

We appreciate your kindly expression of this Company, and wish to assure you that we feel our money has been invested in a sound and conservative institution.

(Signed) Milo W. Wilder, Jr.  
Treasurer

c. Experiment Station Funds for Heating Plant.

Dean Cooper was authorized to pay from Experiment Station funds \$5000.00 toward construction of heating plant, it appearing that Dean Cooper and Dean Graham have estimated that amount to be the proportionate part of Experiment Station for tunnel construction expense.

## d. Railway Spur.

The Secretary presented a copy of a letter written by Chairman R. C. Stoll to Mr. Maurice Galvin, Division Counsel, Southern Railway System, Cincinnati, Ohio. This letter set out facts as to location of the spur or switch leading from the Southern Railway tracks to the site of the heating plant on University property, referring to agreement of August 6, 1910, between the C.N.C. and T.P. Railway and the Central Tobacco Warehouse Company. It is suggested that a new agreement be made between the University of Kentucky, Liggett and Myers Tobacco Company and the Southern Railway, relative to the spur and its use.

Chairman Stoll stated in the meeting that he would follow up the correspondence presented, and make endeavor to secure such agreement. The correspondence was ordered filed by the Secretary of the Board.

## e. Landscape Planning -- Allowance to Mr. Fleming.

By orders made at the meeting of the Board of Trustees, December 17, 1936, President McVey was authorized to employ Mr. Bryant Fleming to do landscape planning on the campus. President McVey employed Mr. Fleming on the terms suggested in that order. President McVey now suggests that employment of Mr. Fleming be discontinued. He submitted a letter from Mr. Fleming, dated April 29, 1936, regarding the work done, the letter being in answer to a letter from President McVey, in which the latter asked for statement of amount due for services rendered. The amount suggested by Mr. Fleming was \$325.00; covering costs to date.

On motion and second, it was ordered that Mr. Fleming be paid \$325.00, the payment to be made from Bond Sales fund as it seems that the work done was chiefly in connection with the Student Union Building.

## f. South Section, Engineering Building -- Contract.

On April 30, 1936, Dean P. P. Boyd, acting for President McVey in his absence; Dean J. H. Graham, Secretary of the Board, D. H. Peak, and W. M. Lane, representative of the state director of P. W. A., met in President McVey's office for the purpose of opening sealed proposals for the contract of the South section of the Engineering building. The proposals were opened in the presence of representatives of the contractors that made the proposals. Complete tabulation of proposals is set out in Appendix No. 2.

The committee that opened and tabulated the bids recommended that the base bid of Gilson-Taylor Company, Incorporated, of Lexington, Ky., be accepted.

After consideration of the bids as tabulated, on motion of Mr. Park, seconded by Mr. Andrews, the Executive Committee accepted the bid of Gilson-Taylor Company, base bid, less deductions, \$48,985.00. Contract with the following insertion therein that "the Dean of the College of Engineering shall approve all work" was signed in open meeting by R. C. Stoll, Chairman of the Executive Committee.

13. P. W. A. Construction, Experiment Station Annex Docket - 1114.

a. Funds set aside in April.

The setting aside of the following Experiment Station collections made in April 1936 for payment on rent and construction was approved: Agronomy \$69.30; Dairy \$895.47; Poultry \$397.78; Entomology and Botany \$1,242.21; Serum \$257.98; Administration \$202.75; Animal Industry \$558.61; Horticulture \$7.50. The total, \$3,631.58, was ordered transferred from the funds above indicated as payment on rent due to the University of Kentucky Experiment Station Annex Building Revenue Bond and Interest Redemption Fund.

14. Appointments and Other Staff Changes.

Appointment.

John H. Ewing as assistant county agent of Hopkins County, effective April 1, 1936, to June 30, 1936, at salary of \$1,800 to be paid from Bankhead-Jones fund.

Leaves of Absence

On recommendation of Dean Taylor, Mrs. May K. Duncan was granted leave of absence the first semester of 1936-1937 on one-half pay. She expects to study at Teachers College, Columbia University.

On recommendation of Dean Taylor, Miss Helen Strickland, critic teacher of the fourth grade in the Elementary Training School, was granted leave of absence without pay for the year 1936-1937.

On recommendation of Dean Taylor, Miss Etheleen Daniel, critic teacher of the fifth grade in the Elementary Training School, was granted leave of absence without pay for the second semester of 1936-1937.

On recommendation of Dean Taylor, Mr. LeRoy Keffer, teacher of mathematics and science in the Elementary Training School, was granted leave of absence for the year 1936-1937, his salary to be the difference between the amount allowed him in the budget and the amount paid his substitute.

On recommendation of Doctor Maxson, Mr. W. H. Keller was granted extension of leave of absence without pay for the year 1936-1937.

#### Changes

Mr. Crutcher reported that Clarence Hicks, plasterer, had injured his back while in work with the University some time ago and that he, Mr. Crutcher, sent Hicks to Dr. Duke Brown and Doctor Ray. They recommended that Mr. Hicks take two weeks rest. Mr. Crutcher stated that Mr. Hicks is willing to make up the time if he is paid during the time he is absent and requested that he be paid on that condition. The request was approved.

On motion, properly seconded, the Committee adjourned,

D. H. Peak  
Secretary, Board of Trustees