

Minutes of the Meeting of the Board of Trustees, University of Kentucky, July 24, 1945.

The Board of Trustees of the University of Kentucky met in the President's Office at 10:10 a.m., Tuesday, July 24, 1945, pursuant to adjournment of meeting of Board of Trustees of May 28, 1945. The following members were present: Governor S. S. Willis, Judge Richard C. Stoll, Mrs. Paul G. Blazer, John Fred Williams, H. D. Palmore, Grover Creech, H. S. Cleveland, J. C. Everett, Robert Tway, Harper Gatton and R. P. Hobson. Absent were: T. H. Cutler, John Cooper, Judge H. W. Walters, and Elliott Robertson. President H. L. Donovan, Comptroller Frank D. Peterson, Secretary of the Board, and Mr. M. J. Sternberg, Assistant Attorney General, met with the Board.

A. Approval of Minutes.

The minutes of the Board of Trustees of May 28, 1945, were approved as published.

B. Budget Changes.

President Donovan recommended that \$3600 be added to the budget of the Department of English; that \$750 be added to the budget of the Personnel Office to make possible a full-time clerk; and that \$800 be appropriated from the Haggin Fund for additional work of the University of Kentucky Press. The Board heard the recommendation and took the following action:

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1. Upon motion duly made, seconded and carried, the sums of \$3600 and \$750 are ordered added to the respective budgets, and appropriated from unappropriated surplus of the general University budget, and \$800 is appropriated from the Haggin Fund for additional work of the University of Kentucky Press.

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C. Refunding of PWA Bond Issue of 1936.

The Comptroller explained to the members of the Board of Trustees that J. J. B. Hilliard & Son and Armistead Brothers of Louisville, Kentucky, had proposed to refund PWA bond issue of the University. He stated that the bonds were originally issued in 1936 non-callable, and that it would be impossible for the University to re-finance except for the fact that all of the unpaid bonds of

that issue were now in the hands of Hilliard & Sons and Armistead Brothers. The Louisville brokers had offered to surrender the outstanding bonds now drawing 3% interest and accept in lieu University Building Revenue Refunding Bonds, bearing interest of 1-3/4%. They requested the price on the existing University Building Revenue Bonds of \$111, and agreed to pay all expenses incident to refunding. It was further explained that a schedule had been submitted which provided for retiring the remaining bonds in 1962 instead of 1965. This would produce an increase in the annual payment of principal and interest in the amount of \$2,692.03 per year, raising the average annual payment of principal and interest from \$32,312.50 a year to \$35,004.53 per year.

It was further explained that if the bonds were refunded as proposed, using the revised schedule of payment, the University would effect a saving over the remaining life of the bonds of \$25,472.50.

The members of the Board fully discussed the proposal and Member H. D. Palmore introduced and caused to be read in full the following proposed resolution entitled "A Resolution authorizing and providing for the issuance of University Building Revenue Refunding Bonds for the purpose of retiring and refunding a like amount of outstanding bonds and interest thereon issued for defraying the cost of constructing University buildings, and providing for the collection and segregation and distribution of the revenues of said buildings for the purpose of safeguarding, protecting and paying said bonds," and moved that all rules be suspended and that said proposed resolution be adopted; which motion was duly seconded by Member Harper Gatton; and said motion having been duly considered the Chairman put the question thereon, and, upon the roll being called, the following voted:

Aye: Governor S. S. Willis, Judge Richard C. Stoll, Mrs. Paul G. Blazer, John Fred Williams, H. D. Palmore, Grover Creech, H. S. Cleveland, J. C. Everett, Robert Tway, Harper Gatton and R. P. Hobson.

Nay: None.

Whereupon the Chairman declared said motion duly carried and said resolution duly adopted.

Resolution:

A RESOLUTION authorizing and providing for the issuance of University Building Revenue Refunding Bonds for the purpose of retiring and refunding a like amount of outstanding bonds and interest thereon issued for defraying the cost of constructing University buildings, and providing for the collection and segregation and distribution of the revenues of said buildings for the purpose of safeguarding, protecting and paying said bonds.

\* \* \* \*

WHEREAS the Board of Trustees of the University of Kentucky, as the governing authority of said University which is and at all times hereinafter mentioned was a state educational institution, did heretofore pursuant to resolutions adopted on January 14, 1936, and under authority of Chapter 72 of the Acts of the General Assembly of Kentucky 1934, issue the 3% University Building Revenue Bonds of said University in the principal amount of \$634,000 for the purpose of constructing University buildings on its campus for the College of Engineering, a central heating plant, a Student Union building, and a building for the College of Law, of which bonds in the principal amount of \$134,000 have been paid and retired and there are presently outstanding bonds in the principal amount of \$500,000, dated January 1, 1936, numbered consecutively from 135 to 634, inclusive, of the denomination of \$1,000, with interest in the sum of \$7,500 due July 1, 1945, and principal thereof maturing serially on July 1 of each of the years 1945 to 1965, inclusive; and

WHEREAS said bonds by their terms are payable only from a fixed amount of the gross income and revenues to be derived from the operation of said University buildings, and by reason of presently prevailing low interest rates for public loans, it is deemed advisable at this time that provisions be made for the issuance of University Building Revenue Refunding Bonds to the amount of \$507,000 for the purpose of refunding at a substantially lower interest rate the principal of said presently outstanding bonds and paying the interest to the amount of \$7,000 due thereon July 1, 1945, and it has been represented to this Board of Trustees that the holders of said presently outstanding bonds would be willing to surrender said bonds and interest coupons representing interest due July 1, 1945, in exchange for a like amount of new bonds which bear such lesser interest rate and mature as hereinafter provided; and

WHEREAS under the provisions of Section 162.340 et seq. of the Kentucky Revised Statutes, this Board of Trustees, acting for and on behalf of said University of Kentucky, is authorized to issue revenue refunding bonds as hereinafter provided for the purpose of refunding said presently outstanding bonds

and paying said interest to the amount of \$7,000, due July 1, 1945:

NOW, THEREFORE, Be It and It Is Hereby Resolved and Ordered by the Board of Trustees of the University of Kentucky, as follows:

Section 1. That there are hereby authorized to be issued five hundred seven negotiable coupon revenue refunding bonds by the Board of Trustees of the University of Kentucky in the aggregate principal amount of \$507,000, each of which shall be designated "University Building Revenue Refunding Bond", for the purpose of refunding the outstanding bonds dated January 1, 1936, and paying the interest to the amount of \$7,000 due thereon July 1, 1945, all as referred to in the preamble hereof.

Section 2. That said University Building Revenue Refunding Bonds shall be numbered consecutively from 1 to 507, inclusive, shall be of the denomination of \$1,000, shall be dated July 1, 1945, and shall mature in numerical order on July 1 of the respective years as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
1947	\$27,000	1955	\$32,000
1948	27,000	1956	33,000
1949	28,000	1957	33,000
1950	29,000	1958	34,000
1951	30,000	1959	35,000
1952	30,000	1960	35,000
1953	31,000	1961	36,000
1954	31,000	1962	36,000

provided, however, said bonds shall be optional for redemption on any interest payment date prior to maturity, in whole or from time to time in part in the inverse order of their maturity (less than the whole of a single maturity to be selected by lot), and in the event of such redemption of any of said bonds it is agreed that said University of Kentucky will pay to the respective holders upon surrender of such bonds interest in addition to that evidenced by interest coupons maturing on and prior to the redemption date in an amount equal to four per cent (4%) of the principal amount thereof if called for redemption on or before July 1, 1948; three per cent (3%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1951; two per cent (2%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1954; and one per cent (1%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1957, and without payment of additional interest if called for redemption thereafter and prior to maturity. If and when such option of redemption is exercised notice thereof identifying the bonds to be redeemed will be given by

publication at least once not less than thirty days prior to the redemption date in a newspaper of general circulation in the Commonwealth of Kentucky. Said bonds shall bear interest from date thereof until paid or until called for redemption at the coupon rate of one and three-quarters per cent (1 3/4%) per annum payable semi-annually on the first days of January and July in each year. Both principal and interest shall be payable in lawful money of the United States of America at the Louisville Trust Company Bank in the City of Louisville, Kentucky. Said bonds shall be signed by the Chairman of the Board of Trustees of the University of Kentucky and sealed with its corporate seal and attested by the Secretary of said Board, and the interest coupons attached to said bonds shall be executed with the facsimile signatures of said Chairman and said Secretary, and said officials by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures on said coupons. All of said bonds, together with the interest thereon, shall be payable only out of the "University of Kentucky Building Revenue Bond and Interest Redemption Fund," as hereinafter more specifically provided, and shall be a valid claim of the holder thereof only against said fund and the fixed portion or amount of the revenues of the University buildings pledged to said fund.

Section 3. That said bonds and coupons shall be in substantially the following form, to wit:

(Form of Bond)

UNITED STATES OF AMERICA

COMMONWEALTH OF KENTUCKY

UNIVERSITY OF KENTUCKY

UNIVERSITY BUILDING REVENUE REFUNDING BOND

No. \_\_\_\_\_

\$1,000

KNOW ALL MEN BY THESE PRESENTS That the University of Kentucky, as a state educational institution and agency of the Commonwealth of Kentucky, acting by and through its Board of Trustees, for value received hereby promises to pay to bearer, as hereinafter provided, the sum of One Thousand Dollars (\$1,000) on the first day of July, 19\_\_\_, but with the option of prior redemption as hereinafter provided and to pay interest on said sum from the date hereof at the rate of one and three-quarters per cent (1 3/4%) per annum, payable semi-annually on the first days of January and July in each year until paid, except as the provisions hereinafter set forth with respect to redemption may become applicable hereto, such interest as may accrue on and prior to the maturity of this bond to be paid upon presentation and surrender of the annexed interest coupons as the same severally mature, both principal and interest being payable in

lawful money of the United States of America at the \_\_\_\_\_  
 \_\_\_\_\_ Bank in the City of \_\_\_\_\_,  
 Kentucky.

This bond is one of a duly authorized series of bonds limited to an aggregate principal amount of \$507,000 issued pursuant to resolution duly adopted by said Board of Trustees for the purpose of refunding a like amount of University Building Revenue Bonds and interest thereon heretofore issued under date of January 1, 1936, for defraying the cost of constructing University buildings more particularly described in said resolution, and this bond has been issued under and in full compliance with the Constitution and Statutes of the Commonwealth of Kentucky, including among others Sections 162.350 to 162.380, inclusive, of the Kentucky Revised Statutes, 1942.

The bonds of the series of which this bond is one are subject to redemption by said University on any interest payment date prior to maturity in whole, or from time to time in part in the inverse order of their maturity (less than the whole of a single maturity to be selected by lot), and in the event of such redemption said University agrees to pay to the respective holders upon surrender of such bonds interest in addition to that evidenced by interest coupons accrued on and prior to the redemption date in an amount equal to four per cent (4%) of the principal amount thereof if called for redemption on or before July 1, 1948; three per cent (3%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1951; two per cent (2%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1954; and one per cent (1%) of the principal amount thereof if called for redemption thereafter and on or before July 1, 1957, and without payment of additional interest if called for redemption thereafter and prior to maturity. Notice of any such redemption as aforesaid identifying the bonds to be redeemed will be given by publication at least once not less than thirty days prior to the redemption date in a newspaper of general circulation in the Commonwealth of Kentucky. All of such bonds as to which said University exercises the right of redemption and as to which notice as aforesaid shall have been given and for the redemption of which, upon the terms aforesaid, funds are duly provided, will cease to bear interest on the redemption date.

This bond and the series of which it is one are payable only from revenues to be derived from the operation of said University buildings, a sufficient portion of which revenues shall be set aside as a special fund for that purpose and identified as the "University of Kentucky Building Revenue Bond and Interest Redemption Fund", and this bond and the series of which it is one do not constitute an indebtedness within the meaning of any constitutional provisions or limitations, nor is the credit of the Commonwealth of Kentucky pledged for the payment of this bond. Said Board of Trustees covenants and agrees that said University buildings and appurtenances will be continuously

operated and that sufficient revenues will be collected and set aside in said special fund to promptly pay the principal of and interest on this bond and the series of which it forms a part as the same will become due. This bond constitutes and represents a continuation, extension, merger and renewal of a like amount of the bonds and interest thereon refunded hereby and this bond is payable from the same source and is of like obligation as to payment as were the bonds and interest thereon refunded hereby.

It is hereby certified, recited, and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this bond and the series of bonds of which it is one, and precedent to and in the issuance of the bonds refunded hereby, have existed, have happened and have been performed in due time, form and manner as required by law, and that the amount of this bond, together with all other obligations of said University, does not exceed any limit prescribed by the Constitution or Statutes of the Commonwealth of Kentucky.

IN WITNESS WHEREOF said University of Kentucky has caused this bond to be signed by the Chairman of its Board of Trustees and its corporate seal to be hereunto affixed, attested by the Secretary of said Board, and the coupons hereto attached to be executed with the facsimile signatures of said Chairman and said Secretary, which officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated the First day of July, 1945.

\_\_\_\_\_  
Chairman, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

- - - - -  
(Form of Coupon)

No. \_\_\_\_\_

\$ \_\_\_\_\_

On the first day of \_\_\_\_\_, 19\_\_\_\_\_, the University of Kentucky will pay to bearer \_\_\_\_\_ Dollars (\$\_\_\_\_\_) out of its "University of Kentucky Building Revenue Bond and Interest Redemption Fund," at the \_\_\_\_\_ Bank, in the City of \_\_\_\_\_, Kentucky, as provided in and being interest then due on its University Building Revenue Refunding Bond, dated July 1, 1945, Number \_\_\_\_\_.

\_\_\_\_\_  
Chairman, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

Section 4. That the provisions, covenants, undertakings, and stipulations for the operation of the University buildings as set forth in the resolution adopted on January 14, 1936, pursuant to which bonds herein authorized to be refunded were issued, together with all other provisions, covenants, undertakings, stipulations and resolutions supplemental thereto, shall inure and appertain to the bonds hereby authorized to the same extent and with like force and effect as if herein set out in full, except only in so far as same may be inconsistent with this resolution. The provisions in and by said resolution adopted January 14, 1936, whereby there has been created and there is to be maintained a special fund to be known as the University of Kentucky Building Revenue Bond and Interest Redemption Fund and into which there is to be set aside and paid a sufficient portion of the revenues of said University buildings for the payment of the interest on and the principal of the bonds herein provided to be refunded, are hereby in all respects ratified and confirmed, and all such provisions and all sums remaining therein when the refinancing hereby contemplated has been completed shall inure to and constitute the security for the payment of the interest on and the principal of the bonds hereby authorized, except however, that the computations to be made on a fiscal year basis commencing July 1 of each year and ending on June 30 of the next succeeding year and the amounts to be set aside and paid into said fund in equal monthly installments shall be based upon the bonds hereby authorized and after the issuance of the bonds hereby authorized said special fund shall be used and applied and is hereby pledged to the payment of the interest on and principal of the bonds herein authorized, and to accumulate a reasonable reserve in said fund for that purpose. The minimum annual amounts to be so set aside into said special fund during each fiscal year commencing July 1, 1945, in order to pay the interest on and the principal of all of the bonds hereby authorized are hereby determined and fixed to be as follows:

<u>During the year</u> <u>ending June 30,</u>	<u>Amount</u>	<u>During the year</u> <u>ending June 30,</u>	<u>Amount</u>
1946	\$ 8,875	1955	\$36,795
1947	35,875	1956	37,235
1948	35,400	1957	36,660
1949	35,930	1958	37,080
1950	36,440	1959	37,485
1951	36,930	1960	36,875
1952	36,405	1961	37,260
1953	36,880	1962	36,630
1954	36,340		

That exclusive of the amounts required to be set aside and applied as hereinbefore provided to the payment of the principal of and interest on the bonds hereby authorized the balance of the revenues from said University buildings shall be used to pay the reasonably necessary cost of operating and maintaining said



buildings or to purchase or retire bonds which by their terms are payable from such revenues.

Section 5. The said University and its Board of Trustees hereby covenant and agree with the holder or holders of the bonds herein authorized, and any of them, that they will respectively, faithfully and punctually perform all duties with reference to said University buildings required by the Constitution and laws of the Commonwealth of Kentucky, including the making and collecting of reasonable and sufficient rates for services afforded thereby, and will segregate the revenues and make application thereof as contemplated by this resolution, and further covenant and agree with the holders of said bonds that so long as any of said bonds are outstanding and unpaid said buildings will be continuously maintained in good condition and operated, and that such rates and charges for services afforded thereby will be imposed and collected so that the gross revenue will be sufficient at all times to provide for the payment of the operation, maintenance and insuring of said buildings and to make the prescribed payments into the University of Kentucky Building Revenue Bond and Interest Redemption Fund, as provided herein.

Section 6. That for the further protection of the holders of the bonds herein authorized to be issued and the coupons thereto attached a statutory mortgage lien upon said buildings and all properties connected therewith and belonging thereto, is granted and created by Sections 162.350 and 162.200 of the Kentucky Revised Statutes, which said statutory mortgage lien is hereby recognized and declared to be valid and binding upon said buildings as provided by law, and shall take effect immediately upon the delivery of any bonds authorized to be issued under the provisions of this resolution. Any holder of said bonds or of any of the coupons may either at law or in equity, by suit, action, mandamus or other proceedings, protect the statutory mortgage lien hereby conferred, and may by suit, action, mandamus or other proceedings, enforce and compel performance of all duties required by law, including the fixing and collecting of sufficient revenues for the services of said buildings and the application thereof.

If there be any default in the payment of the principal of or interest on any of said bonds, or if there be any default in the provisions herein made for such payment, then upon the filing of suit by any holder of said bonds or of any of the coupons, any court having jurisdiction of the action may appoint a receiver to administer said buildings on behalf of said University with power to charge and collect rates sufficient to provide for the payment of any of said bonds, and for the payment of the operating expenses, and to apply the income and revenues in conformity with this resolution and the provisions of said statute laws of Kentucky aforesaid.

Section 7. That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to

priority one over the other in the application of the income and revenues of said buildings, regardless of the time or times of their issuance, it being the intention that there shall be no priority among the bonds regardless of the fact that they may be actually issued and delivered at different times and that any other obligations or indebtedness payable from the income or revenues of said buildings shall be made subject to the priority of the bonds herein authorized.

Section 8. That the University hereby covenants and agrees it will cause proper books and accounts with respect to the said buildings to be kept and that the holders of any of said bonds shall have at all reasonable times the right to inspect same.

Section 9. That the bonds herein authorized be issued, sold and delivered only when the bonds herein provided to be refunded, together with interest accruals thereon to the aggregate amount of \$507,000 are surrendered and canceled. Upon the adoption of this resolution the Secretary of the Board of Trustees is hereby authorized and directed to cause notice to be published in the Lexington Leader, a legal newspaper printed and published in the City of Lexington, Kentucky, reciting in such notice that a resolution providing for the issuance of the bonds as herein authorized has been adopted and that at a time and place stated therein, which shall be the time and place of a scheduled meeting of the Executive Committee of the Board of Trustees, the matter of issuing said bonds will be further considered and also that at said meeting any one interested as a holder of the bonds herein provided to be refunded may appear, and that any one holding or representing the holders of the bonds herein authorized to be refunded may appear and present proposals for any or all of the bonds as herein authorized on the basis of simultaneously surrendering a like principal amount of the bonds now outstanding. Said Executive Committee is hereby authorized and directed to consider all proposals made pursuant to such published notice and to award the bonds in the manner and for the purposes as herein provided.

Section 10. That the provisions of this resolution shall constitute a contract between the Board of Trustees of the University of Kentucky and the holder or holders of the bonds herein authorized to be issued and after the issuance of any of said bonds no change or alteration of any kind in the provisions of this resolution may be made until all of the bonds have been paid in full as to both principal and interest or funds sufficient therefor shall have been duly provided and deposited for that exclusive purpose at the place of payment thereof.

Section 11. That if any section, paragraph, clause or provision of this resolution shall be held to be invalid or ineffective for any reason the remainder thereof shall remain in full force and effect, it being expressly hereby found and declared that the remainder of this resolution would have been adopted despite the invalidity of such section, paragraph, clause

or provision.

Section 12. That all resolutions and orders, or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and that this resolution shall take effect from and after its adoption.

Adopted and approved, \_\_\_\_\_, 1945.

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Secretary.

D. County Agricultural and Home Demonstration Agents--Salary Schedule and Salary Adjustments.

President Donovan stated that the Federal Government had passed a bill which had received the signature of President Truman, increasing the salaries of Federal employees. He stated that this law included county agricultural and home demonstration agents. He further pointed out that Dean Cooper had submitted a classification and salary schedule for county agricultural and home demonstration agents which he was recommending for adoption. The President read the following letter and submitted the classification and salary schedule for employment of county agricultural and home demonstration agents in Kentucky.

July 6, 1945

President Donovan  
University of Kentucky

Dear President Donovan:

Attached is a list of salary adjustments which I wish to recommend, to become effective July 1, 1945, for county agricultural and home demonstration agents and for county soils assistants who are employed under our agreement with the Tennessee Valley Authority. This recommendation and the roster are accompanied with a statement in which I am sure you will be interested, regarding the salary schedules and classifications for the employment of county agricultural and home demonstration agents in Kentucky.

A recent Congressional appropriation makes it possible to rearrange the salary schedule and, for the first time since the initiation of Extension work, to place the salaries of

county agricultural and home demonstration agents on a basis somewhat comparable with the salaries of competing governmental agencies that require men and women of similar training or who find our agents, because of their training, especially valuable in their field of work.

The salary schedules for county agricultural and home demonstration agents have developed through the years and originally were based on a fifty-fifty-payment arrangement made with counties. Under this arrangement, many counties with substantial funds were frequently more liberal and therefore the salaries of agents of equal ability were often at variance, those employed in the poorer counties receiving a much lower rate of pay. In the process of time, these salary variances were very inconsistent. When the institution took over the payment of all salaries, about 1939, funds were not available to make the equitable adjustments which seemed necessary and consequently the whole matter has been left until the present.

The proposed new set-up will provide that no man will be employed to fill the position of county agricultural agent at a salary less than \$2800 a year and that no woman will be employed for the position of home demonstration agent at a salary less than \$2400 a year. Provision is made for a suitable basis for promotions as the agent develops and brings about accomplishment in a county. Provision is also made to bring in, at a salary considerably less than that provided for county agricultural and home demonstration agents, young men and women who may require training and who we expect will develop into suitable staff members.

I hope that you will recommend acceptance of the proposal by the Board of Trustees. It is very important that all of this should be made effective July 1, 1945. As you know, competition is very severe. Congress recently passed a Federal workers' pay-raise bill, providing for an average salary increase of 15.9 percent for Federal employees. The increase in the proposed schedule submitted herewith varies, as there has been no fixed application but rather a method of bringing about what we consider a sound salary adjustment and relationship. The over-all picture involves a trifle less than 15 percent increase although the increase recommended varies considerably with individuals, in order to bring about what we believe to be a sound program. The salary adjustment program will not be completed this year but we expect to complete it during the next two years. We have frequently found it necessary, from the standpoint of available funds, to carry an individual at a somewhat lower salary rate than represents his correct payment. Adjustments will be made within the succeeding year or two.

The adjustments recommended will, for the first time, place men and women on a basis of their relative abilities in carrying out work, irrespective of the county. For years, county agricultural and home demonstration agents working in

the poorer counties, have had comparatively a lower salary than those employed in the more affluent counties. Under the proposed arrangement, the less fortunate counties are on the same basis as counties of wealth and this, I believe, represents a great forward step and a sound policy.

The Board should know that the legislation recently enacted by Congress, appropriating additional funds for agricultural extension, requires that the state should offset the appropriation with an equal amount of money. The appropriation will be increased approximately \$160,000 annually for each of the next three years and will require an offset of equal amount. I have in mind that we shall secure half or more of the offset funds from county cooperation. The remainder will necessarily have to be appropriated by the state. This will require a total appropriation for the three years, of approximately \$150,000, to be used solely for offset purposes, and in addition to what is now appropriated for agricultural extension work.

It may not be possible to make all these salary changes before the July payroll is set up. However, I trust that you will approve them so the payroll may be set up as submitted and the necessary paper procedure may be taken care of as rapidly as possible.

Sincerely yours,

(Signed) Thomas Cooper  
Dean and Director.

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SALARY SCHEDULE AND CLASSIFICATION  
FOR  
THE EMPLOYMENT OF COUNTY AGENTS IN KENTUCKY

In selecting men for the county agent section, it is desired that men be found who are well trained and men with good personality, vision, initiative, ability to plan, courage, energy and a right attitude, with sympathy and understanding of the farm problems.

I. SPECIAL OR EMERGENCY AGENTS

An emergency worker in the county agent section may be one employed to meet special assignments and emergencies, and while scientific agricultural training is always desired, there may be some cases in which an agricultural degree may not be required. He may be employed in his home county.

Salary schedule \$1500 to \$2000.

## II. ASSISTANT COUNTY AGENTS

Assistant county agents may be of two types. First, a permanent assistant county agent is a man with an agricultural degree and well qualified who is employed for an extended period of time to serve in a specific county as an assistant agent to help carry on the county agent's program. Since workers in this group are usually not qualified to become county agents, and the position is of short duration, little provision is made for advancement in this classification.

Second, a training assistant county agent with an agricultural degree, taking special instruction on the job under one or more county agents for a number of months in preparation to becoming a county agent in the near future. Such training is required of each man before being placed as county agent. Such training is usually not in the assistant county agent's home county.

The beginning salary of assistant county agents may range from \$2000 to \$2400, depending upon their training, experience and ability. This variation in salaries will also provide for advancement of assistant county agents or the employment of other agricultural workers, as assistant county agents who have had experience in other fields.

Salary schedule \$2000 - \$2200 - \$2400.

## III. EMERGENCY COUNTY AGENTS

An emergency county agent is a man who has been appointed as a county agent, but who may not have an agricultural degree or might fail to meet some of the other requirements usually made of county agents.

Salary schedule \$1800 to \$2600, usually with \$200 steps.

## IV. COUNTY AGENTS

After an assistant county agent has had sufficient training and has demonstrated his ability, he may be promoted to the position of county agent in charge of a county at the beginning salary of \$2800 for this position. It is required that he be a man with farm experience, an agricultural degree and not a native or resident of the county in which he is employed. He is expected to have such ability as to conduct county agent work in the county in a satisfactory manner.

A county agent in the beginning group may be promoted to the second step after he has served for one or more years in the beginning group and his work has been rated as excellent, or he may be a man who has been brought into this group after having had other work of kindred nature and of equal value and training as he would receive in one or two years work as a county agent.

A county agent promoted to the third step is one who has served successfully in lower salary groups as county agent for two or more years, and his accomplishments be of such merit as to deserve promotion after serving in the lower groups, or was brought into the service from kindred agricultural work with equivalent experience.

County agents promoted to the fourth step are those who through growth and increased accomplishments have been promoted from the lower groups with three to ten years successful county agent experience in those groups, or who have been brought in after having had agricultural training and experience equivalent to that obtained by several years of county agent work.

Salary schedule \$2800 - \$3000 - \$3200 - \$3400.

#### V. SENIOR COUNTY AGENTS

Having grown by increased merit and accomplishments as above outlined, the requirements are enlarged and the fourth step county agent may be made a senior county agent by developing additional growth in leadership and ability to manage some of the more exacting key counties requiring greater managerial ability than is usually expected in the four lower steps.

Senior county agents are also in groups or steps. Those in the second step are county agents who in addition to having executive ability and successful experience in county agent work, are given charge of important counties requiring an unusually heavy load in volume and quality of work in order to satisfy both the farmers and cooperative business organizations.

The third step for senior county agents is for men who have served in the first and second steps but are placed in a group of more exacting counties with still larger demands and increased responsibilities.

The fourth senior step is the highest suggested at this time and requires special skill of a man who has successfully served two or more years in the third senior step, and has demonstrated that he can carry a large load of very exacting work in an outstanding key county of the state, thereby demanding a county agent of the very highest training, personality and leadership.

Salary schedule \$3600 - \$3900 - \$4200 - \$4500.

All agents employed in the county agent section are required to own an automobile for official use, which involves considerable expense and difficulty at this time, even though a travel allowance of 5¢ per mile is provided.

SALARY SCHEDULE AND CLASSIFICATION  
FOR  
THE EMPLOYMENT OF HOME DEMONSTRATION AGENTS IN KENTUCKY

I. SPECIAL OR EMERGENCY EXTENSION AGENTS

A special or emergency agent need not qualify for a regular member of the home demonstration staff. She is appointed on a special assignment to do a specific piece of work on a temporary basis. She might be a junior in college interested in Extension work who could assist with the summer 4-H program or she might be an experienced homemaker or local leader who was qualified for a specific job under the supervision of the home demonstration agent. The present War Food Conservation Assistants fall in this classification.

Since the position is, by nature, temporary, little provision is made for advancement in this classification. The higher figure will bring into these positions workers with better training and with some experience.

Salary schedule, \$1500 to \$1680.

II. ASSISTANT HOME DEMONSTRATION AGENTS

Assistantship is required of all home demonstration agents entering the Extension Service. Assistants may be appointed on a temporary basis, primarily for the purpose of getting specific training for the position of home demonstration agent or on a more permanent basis to help carry the home demonstration program in a county with a sufficiently large teaching load to justify the employment of two agents.

Since the assistant agent is either on the way to becoming a full-time agent or is the second agent in the county, her qualifications must meet the minimum requirements for a home demonstration agent which are as follows:

1. Training - A Bachelor's Degree in Home Economics. It is essential that a home demonstration agent have a sound subject matter foundation.
2. Background - Farm or rural - either reared on a farm or in a rural community, or with experience in farming or rural communities.
3. Experience - Experience in teaching home economics or in some other field of home economics, or other experience which offers an opportunity to work with people is desired, though not required.
4. Abilities and personality traits necessary to carry on an organized program with people.

Eighteen hundred dollars will bring into the service as assistant home demonstration agents qualified home economics graduates and qualified persons who have had limited experience in other fields.

Two thousand dollars will provide for the advancement of assistant home demonstration agents appointed on a more permanent basis, the employment of assistant agents who have had some experience in other fields and who have demonstrated their abilities.



Twenty-one hundred dollars will provide for continued advancement of assistant agents employed on a more permanent basis and the employment of assistant agents with experience and advanced training.

Salary schedule, \$1800 - \$2000 - \$2100.

### III. HOME DEMONSTRATION AGENTS

The home demonstration agent has the full responsibility for developing and carrying out the adult and 4-H homemaking program in the county.

Requirements. She must have the minimum requirements for a home demonstration agent enumerated above and, in addition, experience as an assistant home demonstration agent for the purpose of receiving specific training for the job. Such periods of training will vary from several months for a woman having maturity and previous experience in Extension or other fields to a year or more for qualified inexperienced home economics graduates. The length of such training periods is flexible and is determined by the progress and demonstrated ability of the individual.

Twenty-four hundred dollars will bring into the service qualified home economics graduates who have served a period of assistantship and women of limited experience in other fields who have served the required period of assistantship.

Twenty-six hundred dollars will bring into the service qualified home economists who have had successful experience in Extension or other fields and who have demonstrated their ability. It will also provide for the advancement according to performance of agents in the lower salary group.

Twenty-eight hundred dollars will bring into the service home demonstration agents who have had advanced training, previous experience or both and will provide for advancement of those in the two lower salary groups.

Salary schedule, \$2400 - \$2600 - \$2800

### IV. SENIOR HOME DEMONSTRATION AGENTS

Requirements - Superior performance as a home demonstration agent, over a reasonable period of years. Seniority is not based on period of service alone. A person, to reach this classification, must demonstrate her ability to carry on a high type of home demonstration program with adults and juniors, must show growth and development in the county program, and show evidence of superior leadership, both in the county and with her co-workers. The period of years leading to seniority will necessarily be flexible. It should be possible for a person of superior ability, advanced training and previous experience to reach seniority in a shorter period of time than a superior agent who comes into the service as a home economics graduate and makes consistent advancement from lower to higher classifications.

Three thousand dollars will promote a superior agent who has advanced to the limits of her classification as a home demonstration agent and who is deserving of further promotion. Promotion in classification, as well as salary, will give professional satisfaction to superior workers.

Thirty-two hundred dollars will provide for the advancement of outstanding home demonstration agents who have demonstrated unusual ability.

Thirty-five hundred dollars, the maximum salary in the highest classification of home demonstration agents will be merited only by an agent with excellent training, strong personality and outstanding leadership who has demonstrated ability to carry a large home demonstration program in a key county over a period of years.

Salary schedule, \$3000 - \$3200 - \$3500

All agents required to own a car, which involves considerable expense, particularly at this time.

- - - - -

The President then submitted list of county agricultural and home demonstration agents, recommending salary adjustments within the proposed salary schedule.

#### County Agents

J. Ed Parker, Jr.  
S. W. Anderson  
J. W. Holland  
J.E. McClure  
H. W. Whittenburg  
Stuart Brabant  
H.R. Forkner  
Ray C. Hopper  
Robert Hume  
H.R. Jackson  
J. L. Miller  
W. D. Talbert  
P.R. Watlington  
John C. Brown  
Wm. B. Collins  
Beach Craigmyle  
Robert T. Faulkner  
John F. Graham  
Robert M. Heath  
William B. Howell  
Joe Hurt  
Gilbert H. Karnes  
H. S. Long  
C. F. Park  
Samuel A. Porter

R.D. Ridley  
John R. Watlington  
Clyde Watts  
Robert White  
C.A. Wicklund  
Robert Wigginton  
Troll Young  
S.C. Bohanan  
Kenneth Brabant  
C.B. Elston  
J.O. Horning  
G.C. Routt  
Wm. T. Straw  
H.H. Thompson  
C.S. Bell  
Harry A. Berge  
Forrest S. Brame  
Eugene Culton  
J.H. Ewing, Jr.  
Nevin L. Goebel  
M.C. Griffin  
Fred C. Hafer  
Wilson R. Hoover  
James S. Howard  
Hugh Hurst

Floyd McDaniel  
Glen D. McDowell  
Thomas W. Morgan  
O.D. Perkinson  
Henry H. Pope, Jr.  
Wm. D. Scott  
R.B. Rankin  
H.E. Rothwell  
A.A. Williams  
J.B. Williams  
C.V. Bryan  
John T. Cochran  
J.V. Coleman  
Woodrow Coots  
Charlie Dixon  
Robert H. Ford  
Samuel V. Foy  
Henry J. Hayes  
John W. Irvine  
R.O. Johnson  
Carl H. Lay  
J. Homer Miller  
Raymond E. Nute  
R.M. Sandefur  
Frank Satterwhite

## County Agents (continued)

O. M. Shelby	Prichard King	F.C.Walker
Robert F. Spence	James F. Moore	T.H.Jones
James I. Stephens	William Newman	Charles Shouse (As- sistant)
James D. Tolbert	Leroy Northington	George Wadlington (Assistant)
Keith Venable	O.B.Redd	J.W.Blue, III (Assisting)
Free W. Wallace	R.L.Rudolph	Warren Gardner (As- sistant)
Aubrey Warren	E.R.Russell	Bennett Brown (Col- ored)
John B. Watts	D.E.Salisbury	Louis Duncan (Col- ored)
J. A. Wheeler	A.J.Thaxton	J. H. Finch (Col- ored)
H. Maurice Williams	Joe Thompson	A. C. Burnett (Col- ored)
J.C.Feltner	Warren Thompson	
C.L.Goff	Vensil Trimble	
Stanley Hager	John Bach	
J.W.Hubbard	J.L.Ellis	
S.L.Isbell	S.M.Cook	
S.B.Kent	C.E.Gabbard	
	R.H.King	
	W.R.Reynolds	
	Edgar Rice	
	Gray H. Williams	

County Agents Employed under TVA Agreement, effective July 1, 1945.

Keith Kelley	Edgar L. Mason	Thomas L. Pirtle
R. A. Mabry	Wm. E. Netherland	Chas. O. Bondurant

Home Demonstration Agents

Harralson, Mrs. Ruth E.	Russell, Katherine	Ray, Augusta
Lovelady, Venice	Word, Elizabeth	Rogers, Mrs. Mary Belle
Beck, Mrs. Nancy S.	Binkley, Myrtle	Rowland, Rachel
Byerly, Zelma	Blankenship, Mrs. Lorene	Sanderson, Roberta
Colley, Sunshine	Buckner, Mrs. Margaret S.	Sebree, Kathryn
Collins, Mary Elizabeth	Camenisch, Mrs. Dorothy C.	Smith, Marietta
Gillaspie, Miss Mary Hood	Campbell, Mrs. Sara T.	Smith, Mary Z.
Gillett, Miss Leone	Creech, Wilma	Smither, Dorothy
Hembree, Miss Lilah	Donnell, Elizabeth	Soper, Mrs. Frances Poe
Sharp, Mrs. Lois Husebo	Grubbs, Mrs. Jennie C.	Stevens, Helen
Barlow, Christine	Gulley, Margaret	Sullivan, Margaret
Click, Nell Jones	Harris, Lorraine	Sullivan, Rowena
Elswick, Mrs. Lucille S.	Hixson, Mrs. Laverne B.	Van Arsdall, Marg.
Foree, Mrs. Bina B.	Howard, Margaret V.	Whittinghill, Eleanor
Johnson, Mrs. Fern R.	Littrell, Mrs. Launa V.	Williams, Margue- rite
Keaton, Alice Glenn	McNutt, Angie	Amburgey, Frances
Kelley, Mrs. Miriam J.	Mason, Sarah Patterson	Allison, Harriet (Asst.)
Lytle, Priscilla	Meredith, Thelma	
Minick, Mrs. Frances B.	Nall, Mrs. Mildred R.	
Morris, Mrs. Mary Jordan O.		
Murray, Mary Ellen	Pennington, Heloise	
Price, Vandilla	Perkins, Mrs. Roxie C.	
	Pittman, Mrs. Lucy G.	

## Home Demonstration Agents (continued)

Jones, Martha Jane (Asst.)  
 Word, Dorothy (Asst.)

Davis, Rachel (Colored)  
 Lewis, Maudline (Colored)

The Board discussed the proposed classification and salary schedule, recommended increases, and took the following action:

\* \* \* \* \*

2. Upon motion duly made, seconded and carried, the classification and salary schedule of county agricultural and home demonstration agents is adopted, the salary adjustments recommended are concurred in, and a copy of each is filed with the Secretary of the Board and with the Comptroller of the University.

\* \* \* \* \*

E. Blanket Bailment Agreement W 33-038 ac-12483 (15087).

President Donovan submitted contract W 33-038 ac-12483 (15087) between the Army Air Forces, Air Technical Service Command, Wright Field, Dayton, Ohio, and the University of Kentucky. He explained that the agreement involved nothing new but did simplify and expedite procurement of materials needed to perform assignments of the Army Air Forces to the Aeronautical Research Laboratory. He read the following statement by Professor A. J. Meyer, Director of the Laboratory, and stated that it had received the approval of the Comptroller.

The Assistant Attorney General approved the contract as to form and stated that the Board had authority to approve or disapprove the contract.

July 18, 1945

Mr. Frank D. Peterson

Subject: Blanket Bailment Agreement W 33-038 ac-12483 (15087)

The purpose of the subject contract appears to be to simplify and expedite future procurement. It is written for a period of two years and covers all the usual general provisions written in most government contracts. In addition it sets up new rules under which the government can send us quickly any materials that may be needed to perform an assignment. Formerly no such material could be shipped until a contract was negotiated and each contract had to list the exact amount of government furnished material in advance.

This contract only established procedure and is not specific with regard to the type of work to be performed or the reimbursement to be received. Therefore a second contract of the type of W 33-038 ac-9836 will be needed to permit operation. However the second contract can be greatly simplified if this blanket agreement is executed. By the time the 9836 contract expires (August 30) it should only be necessary to write a new one reviewing the rates, the dates and total appropriation to make uninterrupted continuation possible.

Under the blanket agreement the contracting officers may assign us any project within the scope of the second contract and without loss of time have the necessary material shipped, charged against the subject contract number. He further has to issue written or telegraphic instructions outlining the program he wants executed. Ordinarily the subject would be discussed first, by telephone or otherwise, and they may ask for our written approval. If they fail to do so, we can within 10 days give written notice that the instructions as a whole or in part are unacceptable.

The new obligations we will have under the blanket contract are the following:

1. The government inspectors or auditors must have free access anytime.
2. We must render a monthly progress report and final project reports via the local inspector.
3. We must requisition spare parts via the local inspector.
4. We must maintain government property in a reasonable way but we are not responsible for damage from accidents or due to work done in accordance with instructions.
5. We may not charge for insurance on government property if we do take it out.

The requirement that the property must be maintained was never written in our contracts but we have of course always kept it in good condition. Therefore this is no hardship.

I am of the opinion that this blanket agreement will benefit our operations because it should eliminate a great deal of lost time between contracts. Therefore I recommend that it be executed promptly.

(Signed) A. J. Meyer

The Board took the following action:

\* \* \* \* \*

3. Upon motion duly made, seconded and carried, Contract No. W 33-038 ac-12483 (15087) is authorized executed and a copy is filed with the Secretary of the Board.

\* \* \* \* \*

F. Modification A of Contract W-33-088 (SC V)-154.

President Donovan submitted Modification A of Contract W-33-088 (SC V)-154 and explained that it was a settlement with the Government on contract for training soldiers under the ASTP for the months of February, March and April. He read the following letters:

July 17, 1945

MEMORANDUM

TO: President H. L. Donovan

FROM: Frank Peterson

RE: Modification "A" of Contract W-33-088 (SC V)-154.

This is the termination of the subject contract for the period February, March and April, 1945. It is in accordance with the agreement between this office and the negotiating committee which visited the campus.

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ARMY SERVICE FORCES  
Headquarters, Fifth Service Command  
Fort Hayes, Columbus 18, Ohio

13 July 1945

Dr. H. L. Donovan, President  
University of Kentucky  
Lexington 29, Kentucky

My dear President Donovan:

Inclosed for the signature of the authorities of University of Kentucky are the following:

a. Nine (9) copies of Modification "A", Supplemental Agreement to Contract No. W-33-088 (SC V)-154 for the signature of the President of the University and the signature of two (2) witnesses on the two places indicated on page 4. Attached to each of these Supplemental Agreements is a

statement of receipts and expenditures covering the period 1 February to 30 April 1945 under the subject contract which also requires the signature of the proper official of the University. All signed copies of this Supplemental Agreement and statement of receipts and expenditures are to be returned to this headquarters together with a check in the amount of \$2,463.64 made payable to the Treasurer of the United States.

b. Also inclosed is one (1) copy of Standard Form No. 1034 (Public Voucher for Purchases and Services Other than Personal) which likewise requires the signature of the proper official of the University of Kentucky where checked and is to be returned to this headquarters.

Upon receipt of these documents at this headquarters the signature of the Director, ROTC-AST Division, and the signature of the Contracting Officer will be affixed thereto after which one (1) copy of the contract will be returned to University of Kentucky for file.

Very truly yours,

(Signed) Allen L. Meyer

ALLEN L. MEYER  
 Captain, AGD  
 Chief, Facilities Branch  
 and Contracting Officer  
 ROTC-AST Division

- 2 Inclosures  
 1. Modification "A" to Contract  
 No. W-33-088 (SC V)-154  
 (9 copies)  
 2. Standard Form No. 1034.

cc. Commanding Officer  
 1548th SCU, ROTC-AST

cc. Dean Leo Chamberlain  
 Coordinator

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ARMY SERVICE FORCES  
 Headquarters, Fifth Service Command  
 Fort Hayes, Columbus 18, Ohio

20 July 1945

Dr. H. L. Donovan,  
 President  
 University of Kentucky  
 Lexington 29, Kentucky

My dear President Donovan:

Inclosed herewith for your files is Modification "A", Supplemental Agreement to Contract No. W-33-088 (SC V)-154 negotiated with University of Kentucky.

A check has been received from University of Kentucky in the amount of \$2,463.64 as a full and complete settlement of all obligations and liabilities of the Contractor under the subject contract and the termination thereof as indicated in Article 3 of the Supplemental Agreement.

Sincerely yours,

(Signed) Allen L. Meyer  
ALLEN L. MEYER  
Captain, AGD  
Chief, Facilities  
Branch and Contracting  
Officer  
ROTC-AST Division

1 Incl  
Mod "A" to Contract #154

cc. Commanding Officer  
1548th SCU, ROTC-AST

cc. Dean Leo Chamberlain  
Coordinator

The Board briefly discussed the contract and took the following action:

\* \* \* \* \*

- 4. Upon motion duly made, seconded and carried, Contract No. W-33-088 (SC V)-154 is approved and ordered executed, and copy of same is ordered filed with the Secretary of the Board.

\* \* \* \* \*

G. Contracts W-33-088 (SC V)-201 and 202.

The President submitted Contract No. 201 for training of soldiers under ASTP for the months of May and June, and Contract No. 202 for the month of July. He recommended that the contracts be approved and read the following letters:

July 17, 1945

MEMORANDUM

TO: President H. L. Donovan

FROM: Frank Peterson

RE: Contracts W-33-088 (SC V)-201 and -202.

Contract 201 is for the current quarter A.S.T.P., May and June. Contract 202 is for the month of July of the current quarter. The War Department has broken the quarter into two contracts to take care of the break caused by the fiscal year.



These contracts have been checked and were found to be in accordance with our agreement. I think they should be signed and returned and reported to the Board. We can, of course, if you wish, wait until next Tuesday to send out these contracts.

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ARMY SERVICE FORCES  
Headquarters, Fifth Service Command  
Fort Hayes, Columbus 18, Ohio

14 July 1945

Dr. H. L. Donovan  
President  
University of Kentucky  
Lexington 29, Kentucky

My dear President Donovan:

Inclosed herewith are nine (9) copies each of Contract No. W-33-088 (SC V)-201 and Contract No. W-33-088 (SC V)-202 negotiated between The United States of America and University of Kentucky.

If these contracts meet with your approval, please sign and have two (2) witnesses sign on the places indicated on page 15 of each contract and return all copies to this headquarters for completion of signatures. Distribution will then be made and a copy will be returned to you for your files.

In order to expedite distribution of these contracts, it would be appreciated if they are returned without delay.

Very truly yours,

(Signed) Allen L. Meyer  
ALLEN L. MEYER  
Captain, AGD  
Chief, Facilities Branch  
and Contracting Officer  
ROTC-AST Division

2 Incls  
Contract No.201 (9 copies)  
Contract No.202 (9 copies)

cc. Commanding Officer  
1548th SCU, ROTC-AST

The Board discussed the proposed contracts and took the following action:

\* \* \* \* \*

5. Upon motion duly made, seconded and carried, Contracts W-33-088 (SC V)-201 and 202 are approved and authorized executed, and copies are ordered filed with the Secretary of the Board.

\* \* \* \* \*

H. Amendment to TVA Contract No. TV-1537.

President Donovan submitted proposed Amendment to Agreement between TVA and University of Kentucky. The Amendment is to Contract TV 1537 which was approved by the Board of Trustees September 24, 1935, providing for a joint program of agricultural development and watershed protection through improved fertilization. He read a letter from Dean Cooper and submitted the Amendment.

July 23, 1945

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

I have gone over the proposed amendment to the agreement between the Tennessee Valley Authority and the University of Kentucky. The amendment proposed is in accord with previous commitments which have been made and with our understanding with the Tennessee Valley Authority. I recommend that you sign the amendment. Will you please request that a copy be returned for our file, for we are constantly referring to these matters.

Sincerely yours,  
  
(Signed) Thomas Cooper  
Dean and Director.

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TENNESSEE VALLEY AUTHORITY  
AND  
UNIVERSITY OF KENTUCKY

AMENDMENT TO  
MASTER CONTRACT FOR JOINT PROGRAM OF  
AGRICULTURAL DEVELOPMENT AND WATERSHED  
PROTECTION THROUGH IMPROVED FERTILIZATION

The Institution and the Authority hereby mutually agree that the Contract No. TV-1537 for joint program of agricultural development and watershed protection through improved fertilization entered into 1st day of July, 1935, as amended November

30, 1943, is hereby further amended effective January 1, 1945, as follows:

- (1) The following provision shall be substituted in lieu of section (1) of the November 30, 1943 amendment:

The intent and meaning of Contract TV-1537 authorizes joint activity in the field of farm forestry, including test demonstrations and research, as an integral part of the activities defined in Article II, particularly sections 2, 3 and 4 thereof. Projects covering farm forestry shall be administered pursuant to Article III, as amended, except that the Chief Conservation Engineer or his designated Representatives shall sign project agreements for the Authority.

- (2) The following supplementary administrative procedures and alternative method of financing may be adopted by the parties in lieu of existing procedure and methods provided for in Article III, section 2:

- (a) Projects may be administered on a calendar year basis.
- (b) The administration of projects may be carried on by means of annual work plans and budgets approved by the parties which shall set forth the essential details with respect to the conduct of the project for each year and the estimated expenditures to be paid by the Institution and by the Authority.
- (c) The Authority's financial commitments and disbursements for the carrying out of the project agreements may be made on the basis of payments for services rendered in accordance with the annual work plan and budgets.
- (d) Any one or more of the above subsections may be put into effect from time to time provided that authorization therefor is contained in the project agreements, together with necessary provision for supplementary details in the annual work plans and budgets.

IN WITNESS WHEREOF, the parties hereto have caused the names of their agents duly authorized to bind them for such purpose to be respectively subscribed on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
By \_\_\_\_\_  
Title \_\_\_\_\_

TENNESSEE VALLEY AUTHORITY

Attest:

By \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Assistant Secretary

The Board took the following action:

\* \* \* \* \*

- 6. Upon motion duly made, seconded and carried, Amendment to Contract No. TV-1537 is approved, and ordered executed and copied in the minutes

\* \* \* \* \*

I. Amendment to Contract TVA 87698 for Coal Carbonization.

President Donovan reported that the Executive Committee of the Board approved a contract with TVA in April, 1945, for the remainder of the fiscal year ending June 30, 1945, whereby the TVA agreed to cooperate and assist the University of Kentucky in research work on coal carbonization. He stated that the contract was mutually advantageous to both parties and that it was to the University's interests to extend the existing contract to include the fiscal year 1945-46. He stated that TVA will grant to the University the sum of \$5000 for cooperative assistance in the research program on coal carbonization. He read the following letter:

July 23, 1945

President H. L. Donovan  
University of Kentucky

My dear President Donovan:

We have received an amendment to Contract TVA 87698 which was between the Tennessee Valley Authority and the University of Kentucky relating to coal carbonization. The original contract was dated April 1945, and ended June 30, 1945. This amendment provides that the University will be reimbursed in an aggregate amounting to five thousand dollars during the fiscal year 1945-46 for salaries,

materials, supplies and other expense incident to operating the Coal Research Laboratory.

Pursuant to Board approval of the original contract, the amendment to the contract has been signed by you as president and attested by me as secretary, and same has been returned to the Tennessee Valley Authority for execution. I am of the opinion that this should be brought to the attention of the Board of Trustees with the request that the Board approve the action of the president in signing the amendment to the original contract.

Very truly yours,  
(Signed) Frank D. Peterson  
Comptroller.

The Board received the recommendation and took the following action:

\* \* \* \* \*

- 7. Upon motion duly made, seconded and carried, the action of the President in executing the amendment to the above contract is approved and a copy is ordered filed with the Secretary of the Board.

\* \* \* \* \*

J. Jewell Hall Named.

President Donovan stated that the new dormitory for girls located on the north side of Euclid Avenue between Limestone Street and Harrison Avenue was erected in 1936-7 through a PWA bond issue and a Federal grant. He stated that the hall had since been known as "Jewell Hall", but that, due to Federal regulation, the hall had not been officially named, and that he desired to recommend that the Hall be named after Mrs. Frances Jewell McVey and be known as "Jewell Hall". The Board heard the recommendation and took the following action:

\* \* \* \* \*

- 8. Upon motion duly made, seconded and carried, the new residence hall for girls, located on Euclid Avenue between Limestone Street and Harrison Avenue, is ordered named for Mrs. Frances Jewell McVey and known as "Jewell Hall."

\* \* \* \* \*

K. Extension of Time Granted to Frankel & Curtis, Architects.

President Donovan reported, under an existing contract dated February 17, 1945, with Frankel & Curtis, Architects, plans for a women's residence hall and a dining hall were to be ready for submission to the University authorities within a period of not more than 150 days from February 17, 1945. He stated that the firm of Frankel & Curtis had made a request for an extension of time to October 10, 1945, and recommended that the request be granted. The Board considered the request and took the following action:

\* \* \* \* \*

9. Upon motion duly made, seconded and carried, the time allotted to Frankel & Curtis, Architects, for submission of plans and specifications for women's residence hall and dining hall is extended until October 10, 1945.

\* \* \* \* \*

L. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Clifford Amyx, Assistant Professor of Art for the Spring Quarter 1945-46, for three months, April, May, June; and for the year 1946-47

John L. Cutler, instructor for the second term of the Summer Quarter.

Lucille Thompson, graduate assistant for the first term of the Summer Quarter.

J. Reid Sterrett, associate professor of English, for twelve months, effective September 1, 1945.

Arthur L. Cooke, assistant professor of English, on twelve months' basis, effective September 1, 1945. Mr. Cook will succeed Professor W.F. Gallaway, deceased.

Harry K. Hutter, assistant professor of Geography, on ten months basis, effective September 1, 1945. Mr. Hutter has been employed in the department on a temporary basis during the months of June, July and August.

Mary Jane Miller, student assistant in the Department of Sociology, for ten months, effective September 1, 1945.

Salary Adjustment

William Buckler, instructor in English, adjustment in salary, due to his taking over AST class, in addition to present work.

Leaves of Absence

G. B. Dimmick, Professor of Psychology, to teach at American University in France, effective July 11, 1945, to the beginning of the Spring Quarter, 1946.

Hobart Ryland, leave of absence terminated, effective June 1, 1945.

Azile Wofford, Associate Professor of Library Science, granted leave on half salary for the Spring Quarter of 1945-46 and for the Summer Quarter of 1946-47. This is a sabbatical leave for study and rest.

Charles M. Knapp, Professor of History, for the year September 1, 1945, to June 30, 1946, on full salary.

Resignations

Jane Freeman Crowell, secretary, part-time, in the Department of Art, effective July 1, 1945.

Donald Irvine, instructor in English, effective September 1, 1945.

Lucille Clay, graduate assistant in the Department of English, effective September, 1945.

R. L. Driver, Assistant Professor of Anatomy and Physiology, effective July 14, 1945. Dr. Driver has been honorably discharged from the Army and now plans to study for the M.D. degree.

David M. Young, Assistant Professor of Geology and Curator of the Geology Museum, effective July 31, 1945. Professor Young is leaving the University to go into commercial work.

College of Agriculture and Home EconomicsAppointments

John B. Shryock, Assistant County Agent in Owen and Grant counties, effective July 1, 1945, to June 30, 1946.

Fannie Belle Pherigo, stenographer in the Division of Agricultural Extension, Farm Labor, effective July 2, 1945.

Laura Wiedo, laboratory assistant, Department of Agronomy, effective July 1, 1945.

Jean D. Razor, clerk-stenographer, Department of Markets and Rural Finance, Experiment Station, effective July 1, 1945.

Viola D. Koster, Assistant Home Demonstration Agent in Lincoln County, effective July 1, 1945, to June 30, 1946.

Myrtle B. Shorter, clerk-stenographer, Dairy Section, Department of Animal Industry, effective July 2, 1945.

Betty Crouch Grayson, clerk in the Department of Farm Economics, effective July 1, 1945.

Salary Adjustments

Paul M. Pinney, assistant in Farm Management Studies, adjustment in salary, effective July 1, 1945.

Sophia Campbell, secretary in the Department of Farm Economics, adjustment in salary, effective July 1, 1945.

Resignations

Betty Jean Tuttle, clerk, 4-H Club Department, effective June 30, 1945.

Herbert W. Patton, Assistant Veterinarian, Department of Animal Pathology, effective July 31, 1945.

Virginia T. Bowles, home demonstration agent, Jessamine County, effective June 30, 1945.

Mildred R. Nall, home demonstration agent, Calhoun, Ky., effective July 31, 1945.

Sara T. Campbell, home demonstration agent, Richmond, Ky., effective July 15, 1945.

College of EducationAppointments

Dr. Charles R. Spain, Associate Professor of Education, on a twelve months basis, effective when he is released from Military service.

Ruth Haines, Critic Teacher in Art, for the first half of the first term of the Summer Quarter.

Leave of Absence

C. C. Ross, Professor of Educational Psychology, leave without pay to teach in the American University in England for a period of seven months, if he is needed here, or if his term of service in Europe is ended, and not to exceed one year, effective July 15, 1945.

College of CommerceAppointment

Eloise DeJarnette, graduate secretarial assistant for August, 1945, and beginning October 1, 1945, through June, 1946.

Department of University Extension

Persons listed below to be paid for correspondence teaching for the six months period since January, 1945:

Grace Anderson, E. J. Asher, Wendell E. Beals, M.C. Brown, L.H. Carter, Louis Clifton, John L. Cutler, H.H. Downing, May K. Duncan, E.N. Fergus, Chloe Gifford, Lyman Ginger, D.V. Hegeman, W.A. Heinz, Margaret Horsfield, W.W. Jennings, T.T. Jones, M.D. Ketchum, Grant C. Knight, John Kuiper, A.J. Lawrence, M.E. Ligon, Frank T. McFarland, Frank Murray, Edward Newbury, Elizabeth Nollau, E.Z. Palmer, Anna Peck, J.E. Reeves, C.C. Ross, I.T. Sanders, Blaine Schick, Alberta W. Server, Effie Cox Starns, Rodman Sullivan, Rhea Taylor, W.C. Tucker, Harold Wetzel, David Young.

Workshops, effective July 1, 1945:

At Somerset, June 4-July 7; Louise Clark, Kitty Conroy, Bennett H. Wall.



At Greensburg, June 4-July 7; Louise Willson.

At Albany, July 9-21; Ruth Haines

### Salary Adjustment

Era Eloise Rogers, secretary, adjustment in salary, effective July 1, 1945.

### University Library

#### Appointment

Maurene Rose, secretary on temporary basis for July and August, 1945, until a permanent secretary can be found, effective July 1, 1945.

### Personnel Office

#### Salary Adjustment

Anne Ensminger, part-time clerk, made full-time clerk, with adjustment in salary, effective July 1, 1945.

### University Health Service

#### Leave of Absence Cancelled

W. Brooks Hamilton, Bacteriologist, granted leave of absence at the June meeting of the Board, 1945, has withdrawn his request for leave and is reassigned to his regular position, effective July 15, 1945.

### Department of Athletics

#### Appointment

Louise Midkiff, stenographer, on temporary basis, effective July 1, 1945.

### Business Management and Control

#### Appointment

Frances Deaver, clerk-stenographer in Purchasing Department, effective July 1, 1945. Miss Deaver is to fill vacancy caused by resignation of Ann Curtis.

#### Transfer and Salary Adjustment

Arkley Wright, transferred as stores clerk in Department of Maintenance and Operations to Purchasing Department as Chief Stores Clerk, effective July 1, 1945. Mr. Wright succeeds A.L. Mardis, resigned.

### Student Union Building

#### Salary Adjustments

Mackie Rasdall, director, salary adjustment, effective July 1, 1945.

Margaret Crutcher, hostess, adjustment in salary, effective July 1, 1945.

Arkley Wright, bookkeeper, salary adjustment, effective July 1, 1945.

The Kentucky Kernel

Resignations

The following students: Janet Edwards, Editor  
Mildred Long, News Editor  
Doris Singleton, Managing Editor  
Margaret Watkins, Business Manager.  
All effective June 1, 1945

Maintenance and Operations

Salary Adjustment

J. Y. Peck, acting chief engineer, Central Heating Plant, promoted to Chief Engineer, with adjustment in salary, effective July 1, 1945.

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10. It is moved, seconded and carried, that on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions, and other staff changes be concurred in and record made in the minutes.

\* \* \* \* \*

M. Adjournment.

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11. Upon motion duly made, seconded and carried, the meeting was adjourned at 1:00 p.m.

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Frank D. Peterson  
Secretary, Board of  
Trustees.