

Minutes of the Regular Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, February 8, 1940.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University of Kentucky Thursday, February 8, 1940, at 10:30 a.m. The members of the Committee present were Judge Richard C. Stoll, Chairman; H. S. Cleveland, R. P. Hobson, James Park and Lee Kirkpatrick. President Frank L. McVey and D. H. Peak, Secretary of the Board, were present.

1. Approval of Minutes.

The minutes of the meeting of the Executive Committee of October 19, 1939, were approved as published.

2. Financial Report.

The Business Agent filed financial report for month of December, 1939. The report was examined and ordered recorded in the minutes.

The President stated that a study of this statement and estimates of income and expenditures for the remainder of the fiscal year indicate a probable excess of income over expenditures in the General Fund of \$1250.00.

The financial report reads as follows:

Statement of Income and Expenditures  
Month of December 1939

	Previously Reported	Current Month	Fiscal Year to Date
General Fund Income			
Fed. Appro.-Morrill-Nelson	18,759.99	6,253.33	25,013.32
Vocational Educa. Board	12,823.29	3,348.72	16,172.01
Fed. Appro.-Bankhead-Jones	14,114.97	4,704.99	18,819.96
State Appro.-Summer School	8,000.00		8,000.00
Special Agr. Appro.	10,000.00	2,000.00	12,000.00
State Appro.-General	306,454.21	73,521.89	379,976.10
Bldg. Revenue Bond & Op- erations Fund	34,326.00	225.50	34,551.50
Bldg. Revenue Bond & Op- erations Fund 1938	9,768.00	90.00	9,858.00
State Appro.-Repairs to Bldgs	5,855.42	1,722.17	7,577.59
Int. on Peabody Endowment	500.00		500.00
Student Fees	100,517.74	2,506.79	103,024.53
Student Fees-Summer Sch.	62,716.91	32.75	62,749.66
Student Fees - Un. H.S.	4,980.00	120.00	5,100.00
Student Fees - El.Tr.Sch.	3,725.00	80.00	3,805.00

Student Fees - Un. Exten.	7,187.56	573.61	7,761.17
Misc. Receipts	7,159.63	514.86	7,674.49
Rentals	680.00	190.00	870.00
Men's Dormitories	9,194.16	632.60	9,826.76
Engineering Equipment	20,115.57	3,675.42	23,790.99
Scientific and Lab. Equip.	60,000.00		60,000.00
Library Equipment	2,523.59	1,047.41	3,571.00
Total	<u>699,402.04</u>	<u>101,240.04</u>	<u>800,642.08</u>
Expenditures			
Instruction	390,446.71	92,736.23	483,182.94
Adm., Exp. and Maintenance	233,206.36	37,271.09	270,477.45
Additions and Betterments	14,965.17	6,719.61	21,684.78
Total	<u>638,618.24</u>	<u>136,726.93</u>	<u>775,345.17</u>
Excess of Income over Expenditures	<u>60,783.80</u>	<u>(35,486.89)</u>	<u>25,296.91</u>
Patterson Hall Income			
Board	40,978.00	1,637.45	42,615.45
Miscellaneous	6.10		6.10
Room Rent - Summer School	1,147.08		1,147.08
Total	<u>42,131.18</u>	<u>1,637.45</u>	<u>43,768.63</u>
Expenditures			
Expense	12,552.25	7,412.42	19,964.67
Additions and Betterments	8,892.55	8,451.78	17,344.33
Total	<u>21,444.80</u>	<u>15,864.20</u>	<u>37,309.00</u>
Excess of Income over Expenditures	<u>20,686.38</u>	<u>(14,226.75)</u>	<u>6,459.63</u>
General Fund Income	741,533.22	102,877.49	844,410.71
General Fund Expenditures	<u>660,063.04</u>	<u>152,591.13</u>	<u>812,654.17</u>
Excess of General Fund Income over Expenditures	81,470.18	(49,713.64)	31,756.54
Experiment Station Income			
Hatch-Federal Appro.	7,500.00		7,500.00
Milk and Butter-Cash Receipts	5,411.60	928.39	6,339.99
Beef Cattle Sales	437.09	500.41	937.50
Dairy Cattle Sales	740.78	225.00	965.78
Sheep Sales	675.56	460.42	1,135.98
Swine Sales	1,108.83	82.08	1,190.91
Poultry Sales	941.23	416.35	1,357.58
Farm Produce Sales	145.78	492.45	638.23
Horticultural Sales	1,114.73	1.60	1,116.33
Seed Test	589.80	256.22	846.02
Seed Inspection	11,348.74	555.10	11,903.84
Rentals	2,818.77	119.67	2,938.44
Miscellaneous	116.98	31.38	148.36
Fertilizer-Fees	14,062.64		14,062.64
Public Service - St. Appro.	7,544.48	1,531.93	9,076.41
Public Service - Misc.	60.00		60.00

Feeding Stuffs - Fees	28,205.95	4,783.91	32,989.86
Adams - Federal Appro.	7,500.00		7,500.00
Serum - Sales	815.96	36.01	851.97
Serum - Virus Sales	24.80	2.70	27.50
Serum - Live Stock	104.35		104.35
Serum - Supplies	13.90	17.00	30.90
Serum - Miscellaneous	8.41	8.07	16.48
Horticultural Appropriation	2,761.73	1,016.02	3,777.75
State Appropriation	22,010.05	3,575.91	25,585.96
Creamery - License Fees	8,462.50	30.50	8,493.00
Creamery - Testers Licenses	2,932.52	74.50	3,007.02
Creamery - Glassware Tested	274.27	33.76	308.03
Creamery - Miscellaneous	8.00		8.00
Robinson - State Appro.	5,172.82	923.83	6,096.65
Robinson - Misc. Receipts	1,708.92	353.96	2,062.88
West Ky. - State Appro.	6,005.64	1,212.08	7,217.72
West Ky. - Misc. Receipts	3,368.57	192.58	3,561.15
Purnell - Federal Appro.	30,000.00		30,000.00
Bankhead-Jones-Fed. Appro.	39,469.02		39,469.02
Nursery Inspection - St. Ap.	875.00	125.00	1,000.00
Nursery Inspection - Fees	1,585.00	170.00	1,755.00
Total	<u>215,924.42</u>	<u>18,156.83</u>	<u>234,081.25</u>
Expenditures			
Expense	171,148.01	33,927.56	205,075.57
Additions and Betterments	716.25	222.72	938.97
Total	<u>171,864.26</u>	<u>34,150.28</u>	<u>206,014.54</u>
Excess of Income over Expenditures	44,060.16	(15,993.45)	28,066.71
Extension Division Income			
Federal Bankhead-Jones	221,805.44		221,805.44
Federal Smith-Lever	74,154.38		74,154.38
Federal Capper-Ketcham	18,400.48		18,400.48
State Smith-Lever	49,976.67	10,023.33	60,000.00
County and Other	7,169.97	4,337.22	11,507.19
Total	<u>371,506.94</u>	<u>14,360.55</u>	<u>385,867.49</u>
Expenditures			
Expense	<u>298,713.56</u>	<u>66,932.67</u>	<u>365,646.23</u>
Excess of Income over Expenditures	<u>72,793.38</u>	<u>(52,572.12)</u>	<u>20,221.26</u>

Trust Fund Income			
Student Loan Fund	882.35	39.39	921.74
Student Notes Paid	<u>1,200.08</u>	<u>258.91</u>	<u>1,458.99</u>
Total Receipts	<u>2,082.43</u>	<u>298.30</u>	<u>2,380.73</u>
Expenditures			
Expense	269.36	442.05	711.41
Student Notes	<u>206.00</u>		<u>206.00</u>
Total Expenditures	<u>475.36</u>	<u>442.05</u>	<u>917.41</u>
Excess of Receipts over Ex-			
penditures	<u>1,607.07</u>	<u>(143.75)</u>	<u>1,463.32</u>
Summary			
General Fund Income	741,533.22	102,877.49	844,410.71
Experiment Station Income	215,924.42	18,156.83	234,081.25
Extension Division Income	371,506.94	14,360.55	385,687.49
Trust Fund Income	<u>882.35</u>	<u>39.39</u>	<u>921.74</u>
Total	<u>1,329,846.93</u>	<u>135,434.26</u>	<u>1,465,281.19</u>
General Fund Expenditures			
General Fund Expenditures	660,063.04	152,591.13	812,654.17
Experiment Station Exp.	171,864.26	34,150.28	206,014.54
Extension Division Exp.	298,713.56	66,932.67	365,646.23
Trust Fund Expend.	<u>269.36</u>	<u>442.05</u>	<u>711.41</u>
Total	<u>1,130,910.22</u>	<u>254,116.13</u>	<u>1,385,026.35</u>
Excess of Income over			
Expenditures	198,936.71	(118,681.87)	80,254.84

Abstract of item shown on Statement  
of Income and Expenditures as "Excess  
of Receipts over Expenditures for  
General Ledger accounts \$42,696.29"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	36,549.67	
Sundry accounts		64,487.65
Notes and Bills Payable		<u>14,758.31</u>
	36,549.67	79,245.96
		<u>36,549.67</u>
		<u>42,696.29</u>

### 3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from December 7, 1939, to January 24, 1940. The report showed orders made by the Business Office on authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State Laws, running from No. 4806 to No. 6296. The report was examined and on motion and second the orders named therein were ratified and approved, and payment of bills on said orders was authorized and approved. The following budget addition was approved: Patterson Hall, fire escapes, \$370.50.

### 4. Audit of University Accounts.

At the December, 1939, meeting of the Board of Trustees, the matter of audit was referred to the Executive Committee with power to act. On motion and second, made at the present meeting of the Executive Committee, the Secretary of the Board was directed to secure bids from accounting companies both within and without the State for making a detailed audit of University accounts for the fiscal year beginning July 1, 1938, and ending June 30, 1939. He is to report to the next meeting of this Committee.

### 5. Peace Officers.

The Business Agent reported that commissions of Joseph Claude Keesling and Luther D. Hieatt as peace officers for University of Kentucky campus have been renewed by the State Military Department for the calendar year of 1940. This continuation of appointment was approved by the Executive Committee on motion and second.

### 6. Alumni Board Member Election.

The Secretary of the Board reported that he had notified the Governor of the State of the result of the election conducted by the Alumni Association for nomination of candidates for Alumni Trustee of the University of Kentucky, closed and reported at the December meeting, 1939, of the Board of Trustees.

The letter reads as follows:

December 23, 1939

Governor Keen Johnson  
Executive Offices  
Frankfort, Kentucky

Dear Governor Johnson:

At the meeting of the Board of Trustees of the University of Kentucky held December 15, 1939, at the University of Kentucky, the Secretary of the Board was directed to certify to the Governor of the Commonwealth

of Kentucky the names of those who were nominated by the Alumni of the University of Kentucky for presentation to the Governor of Kentucky from which he shall select a member of the Board of Trustees to succeed Mr. James Park whose term of office expires January 1940.

The election referred to above was duly held under the provisions of Kentucky Statutes, section 4636 C-1 and the regulations of the Board of Trustees. The following were nominated: James Park, Lexington, Kentucky; John E. Brown, Shelbyville, Kentucky; Mrs. Mac Swinford, Cynthiana, Kentucky.

All of which is hereby certified to you by order of the Board of Trustees referred to above.

Very truly yours,

(Signed) D. H. Peak, Secretary  
Board of Trustees

7. Burglary and Messenger Insurance.

The Business Agent made the following report:

February  
Five  
1 9 4 0

President Frank L. McVey  
University of Kentucky

Dear President McVey:

We are now carrying burglary insurance as follows:

Safe in the Business Office	- -	\$ 400
Vault in the Business Office	- -	5,040
Safe in the Athletic Office	- -	1,000
Outside Hold-up	- - - -	3,000
Inside Hold-up in Business Office	- -	3,600
Inside Hold-up, Collection Office in Gymnasium	- - - -	2,000.

There is no hold-up insurance for the Athletic Office or athletic collection booths and none for other collection stations of the University. The total cost of this insurance is \$144.90. This insurance is carried in the following agencies: Walton & Nuzum, Klair & Scott, Powell Agency, and King Agency.

I am advised that a blanket policy may be written which will include the above named coverage and, in addition thereto, inside coverage of all other offices on the campus. There will be a probable saving of \$30.76 yearly in premiums. It seems that such a blanket policy should be obtained; however, I have hesitated to turn this business over to the King Agency, cancelling the policies held by the other agencies in Lexington. I would like to have your advice in regard to this.

Very truly yours,

(Signed) D. H. Peak  
Business Agent

On motion and second, duly carried, the Business Agent was authorized to work out a plan of blanket insurance with the agencies now writing the insurance, and to report to next meeting of this Committee.

#### 8. Change in Vocational Education Budget.

The President stated that R. H. Woods, State Director of Vocational Education, had reported to him by letter a shortage of State Funds to offset Federal Funds allotted to State for Vocational Education for fiscal year ending June 30, 1940. Mr. Woods stated that failure to raise the Offset funds to the required amount will result in a loss of Federal Funds to the State Vocational Education Board not only for this fiscal year, but also in future allotments. He asked the University to change its budget for Vocational Education so that the University will pay at least \$1500 more of the salaries and expense of that budget for the year 1939-1940 than originally contemplated.

The President advised this change in the budget, stating that the amount of \$1500.00 was included in the estimate of expenditures reported in Sec. 3 of these minutes and protects the Vocational Education funds for next year.

On motion and second which carried, revision of the Vocational Education budget of the University of Kentucky was authorized, so that the University will pay \$1500.00 of salaries and expense that will not be reimbursed by the State Division of Vocational Education.

#### 9. Cafeteria Situation - Union Building.

President McVey stated that a falling off of business at the Union Building Cafeteria and a consequent operating loss had been reported to him, and that an increase in price of board for grants-in-aid students from \$5.00 a week to \$6.00 a week has been asked by the College Catering Company. He stated that, although no

suggestion has been made to him by the College Catering Company of a desire to return the business to the University, he was reminded of the following clause in the contract with that Company:

The period of this lease shall be for ten years, beginning March 1, 1938, but can or may be cancelled at the option of either the Owner or the Lessee by the serving of the other party hereto with a ninety-day notice in writing of such intention to cancel; and within the aforesaid ninety-day period, the liquidation of all matters pertaining to this lease shall be effected and executed in accord with the provisions prescribed herein and pertaining thereto.

Under the circumstances and conditions, he deemed it advisable to present the facts to the Executive Committee.

On motion of Mr. Kirkpatrick, duly seconded and carried, the Business Agent was directed to investigate the situation and to make report to the next meeting of the Executive Committee.

#### 10. Windows -- Lafferty Hall

President McVey presented a report of the Superintendent of Buildings and Grounds showing that quotations for putting windows in Lafferty Hall, suggested as needed for proper ventilation of that hall, showed that the expense of such construction will be from \$1363.00 for small units to \$1625.00 for large units.

After due discussion and consideration of the need of these windows, as well as of the financial status of the General Fund, the work was authorized when and if funds are sufficient therefor.

#### 11. Foster Monument.

It is suggested in a communication from the Executive Board, Covington Art Club (Covington, Ky), to President McVey, that a duplicate of the statue of Stephen Collins Foster, that now stands in Alms Park in the City of Cincinnati, Ohio, may be obtained as a gift to the State of Kentucky for erection on the University of Kentucky campus. Mr. Josiah Kirby Lilly, of the Eli Lilly Pharmaceutical Laboratories at Indianapolis, Indiana, is expected to be the donor.

President McVey was authorized to accept the offer.

#### 12. Annotation of Laws.

The President presented a letter of Dean Evans regarding the work on the Annotations for the Restatement of Law now being done by the College of Law by order of the January, 1939, meeting of the Executive Committee, appropriation therefor being made from the Haggin Fund. The letter reported in part the progress made in the



work and made request for a further appropriation for continuance thereof. It was suggested by the Chairman of the Committee that a complete report of the work done should be made.

On motion and second, carried, an additional appropriation, from Haggin Fund, of \$1000.00 was made for purpose of continuance of the work of annotation.

#### 13. Death of Student -- O'Mar.

The President reported that on the night of January 27, 1940, an attack was made by an unknown party on James Coffman O'Mar, a freshman student, resident of Men's Dormitory. The attack occurred on Euclid Avenue near the intersection with Rose Street. It resulted in the death of the young man, which occurred on January 30, 1940. A written statement of his investigation of the case was made by the Dean of Men.

It was ordered that the report of the Dean of Men be filed by the President and a further and complete investigation be made and reported at a later meeting of the Executive Committee.

In this connection it was requested that the President consult the Mayor of Lexington relative to sales of liquor in places near the University and especially those within 200 feet of the University and also as to control of restaurants and eating places adjacent to University grounds.

#### 14. Short Course in Agriculture -- Proposed.

The President presented a communication from Dean Cooper relative to a short course in Agriculture proposed by Mr. Barry Bingham of the Courier-Journal and Mr. D. D. Stewart, member of the Board of Trustees, which looks to the establishment of a short course in the future. One of the problems was the housing of students attending the course.

#### 15. Bills Offered in Legislature.

President McVey filed the following communication from Dean Cooper:

February 6, 1940

President Frank L. McVey  
University of Kentucky

Dear President McVey:

I attach herewith (1) copy of dog feed act (2) copy of proposed fertilizer act.

As I told you in conversation, the purpose of the dog feed act is to clarify the situation with reference

to dog feeds and to indicate the duties of the Experiment Station. It has taken into consideration the comments that you have made. The law has been drawn in accordance with the established principles of previous acts. As I also related to you, Judge Stoll went over the fertilizer act and made certain suggestions. The old fertilizer act has become more or less obsolete, and it seems desirable to secure legislation which will provide for the fertilizer situation as it exists today and in the future.

(Signed) Thomas Cooper  
Dean and Director.

The President said he felt it his duty to present this communication. The consensus of opinion of the members of the Committee was that the Board of Trustees is not called upon to approve or disapprove of the proposed "dog feed act".

It was not deemed necessary to take action on either of the proposed laws.

16. Degrees -- Midwinter Commencement.

a. Senate Recommendation.

February 2, 1940

President Frank L. McVey  
University of Kentucky

My dear President McVey:

The persons named in the attached list have satisfied all requirements and are recommended by the University Senate to the Board of Trustees for the degrees indicated.

Very truly yours,

(Signed) Leo M. Chamberlain  
Secretary of the Senate.

b. On motion, seconded and carried, the recommendation of the University Senate was approved, the degrees were granted as of the date conferred, February 5, 1940, and the action of President F. L. McVey in conferring the degrees was approved and ratified. The list of those to whom degrees were granted is copied as follows in Sub-Sec. c.

## c. List of Graduates.

COLLEGE OF ARTS AND SCIENCES  
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Albert William Beck	John Esten Keller
Scott Dudley Breckinridge, Jr.	Nancy Darnell McKee
James Sivley Cary	William Walter Moss, Jr.
Virginia Alice Eversole	Sarah Elizabeth Ratcliff
James Sory Forbes	Harry Lyon Read
George Henry Griffith	Virgil Homer Redwine, Jr.
Joseph Lambert Intermaggio	Ruth Carrick Ware
Margaret Wickliffe Preston Johnston	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Alexander William Heck	Fred Ronald McCrea
Wilburn Bradford Keeton	Embrea Arthur Roper
Joe Blakley Lovett	

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN INDUSTRIAL  
CHEMISTRY

Monroe Moosnick

COLLEGE OF AGRICULTURE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN AGRICULTURE

Robert Harris Brashear	George Lossen Gibson
Horace Caldwell	Curtis Rayford Hancock
Howard Campbell	Lester Duff McDaniel
Bernard Mitchell Crigger	Frank Laughton Satterwhite
Charles Hobart Futrelle	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN HOME  
ECONOMICS

Marion Kuebler Allen	Betty Jeanne Mulberry
Ann Louise File	Dorothy Josephine Thompson
Dorothy Elizabeth Gentry	Ophelia Beatrice Wayne
Helen Mastin	Kathryn Lay Wiley

COLLEGE OF ENGINEERING  
CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN CIVIL  
ENGINEERING

Frederick Bickel Fischer

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN MECHANICAL  
ENGINEERING

John Curtis New	Robert Samuels Triplett, Jr.
John William Pennock	Donald William Pennock

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN METAL-  
LURGICAL ENGINEERING

Laban Theodore Moore

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN MINING ENGINEER-  
ING

Hal Scrugham

COLLEGE OF LAW  
CANDIDATES FOR THE DEGREE OF BACHELOR OF LAWS

Forest Clay Hume

Eugene Loren Stephens  
Charles Roman Zimmer

COLLEGE OF EDUCATION  
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS IN EDUCATION

Clinton Stanley Adams  
Evelyn Goodman Coleman  
Beatrice Houston Crouch  
Emma Marie Isaacs

Orville Leach  
Elizabeth Anne Ligon  
Forrest Thomas Mullikin  
Jennie Lula Rogers

COLLEGE OF COMMERCE  
CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN COMMERCE

Harold Mortimer Arnold  
Elliott Bondurant Beard  
William Thornton Carl  
Otto Kellian Combs  
Robert Louis Dickerson  
Rawleigh Kendall Hart

William David Juett  
William Gladstone Moore  
Elmer Combs Mullen  
Charles Henry Smith  
Joseph Waller Vanaman

GRADUATE SCHOOL  
CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

William Franklin Atchison  
William Jackson Boyd  
Henley Lewis Cash  
John Cuebas Foster  
Clinton Harvey Gardiner  
Charles Wallace Harbison, Jr.

Laura Lucile Harp  
Joseph Jenkins Huddleston  
Mildred Lloyd Judy  
Anderson Bell Moore  
Viva Odean Sloan

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE

Phillip Middleton Miles

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE IN  
PUBLIC HEALTH

Clayton Fay Mayo

CANDIDATE FOR THE DEGREE OF CIVIL ENGINEER

Louis Campbell, Jr.

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS IN EDUCA-  
TION

Frank Kerns Burgess  
Florence Helen Cattadoris  
Patricia Davis

Ruth Gladys Hoffman  
Alfred Jennings Ward

CANDIDATE FOR THE DEGREE OF DOCTOR OF  
PHILOSOPHY

Claude Omar Spillman

(Signed) Richard C. Stoll

(Signed) James Park  
Committee acting for Board  
of Trustees

17. P. W. A. Construction, Ky.-1305-F.

a. Extension of Time

President McVey stated that the regulations of the Public Works Administration, of the Federal Works Agency, require a resolution covering extensions of time for the completion of contracts. In lieu of separate resolutions for such contract, it seems advisable to request extensions of time for certain contracts under P.W.A. Docket No. Ky.-1305-F, by this resolution. This resolution to be subject to the approval of the Regional Director of the Public Works Administration, before becoming effective.

Therefore, upon motion duly made and seconded, it was resolved that the completion dates for the following list of contracts, now being executed upon the campus of the University of Kentucky, under P.W.A. Docket No. Ky-1305-F, be extended, as noted below, and that the Secretary of the Executive Committee of the Board of Trustees is authorized and directed to furnish authentic copies of this resolution to the Regional Director.

Contract No.	Particulars	Original Completion Date	Approved New Completion Date
2100	Bio. Sciences Building (General)	10/1/39	3/15/40
2130	Bio. Sciences Building (Heat. & Vent.)	10/1/39	2/15/40
2140	Bio. Sciences Building (Electrical)	10/1/39	2/29/40
2151	Bio. Sciences Building (Elevator)	10/1/39	2/29/40
3000	Home Ec. Building (General)	12/16/39	2/29/40
3030	Home Ec. Building (Plbg., Heat. & Vent.)	12/16/39	2/15/40
3040	Home Ec. Building (Electrical)	12/16/39	2/29/40
4000	Laboratory Equipment	1/31/40	4/15/40

b. Appropriation for Completion of Biological Science and Home Economics Buildings.

Resolution. It appearing from statements filed that there are not sufficient P.W.A. funds available for completion of the projects, The Biological Science Building and The Home Economics Building, on motion and second, carried, an amount not to exceed \$15,000.00 was appropriated for that purpose.

18. Appointments and Other Staff Changes.

President McVey presented staff appointments and other staff changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

Appointments

Morris Fishbein, Graduate Assistant, Department of Bacteriology, for second semester, 1939-1940, salary \$200.00 for the semester.

Lawrence J. Garland, laboratory assistant for three sections in Department of Psychology for second semester, 1939-1940, salary \$150.00 for the semester.

Arnold C. Mason, Assistant Professor in Geology, for remainder of the year 1939-1940, salary \$220.00 a month, effective January 1, 1940.

Geneva Smith, nurse at Women's Residence Halls, effective February 1, 1940, salary at rate of \$600.00 a year.

Winston Weisman, Instructor for second semester, 1939-1940, Department of Art, salary \$800.00 for the semester, effective February 1, 1940. He comes from Ohio State University where he was studying for his doctorate.

Chloe Gifford, Secretary of Woman's Club Service, Department of University Extension, effective July 1, 1940, salary \$1800.00 a year on 12 months basis.

Job Turner<sup>w.</sup>, Assistant to Dean Thomas P. Cooper, College of Agriculture and Experiment Station, appointed for a period of four months, effective February 15, 1940, at a salary of \$200.00 a month.

Mrs. Ellen W. Loudenslager, appointed to scholarship in Graduate School made vacant by resignation of Paul T. Barnett, effective February 1, 1940, at salary of \$20.00 a month, for second semester 1939-1940

Appointments, Extension Division

Rachel H. Rowland, Assistant Home Demonstration Agent, Christian County, salary \$1500.00 a year, effective January 2, 1940. She is a graduate of the University of Kentucky and has been teaching at Pine Mountain School.

Howard Campbell, Assistant County Agent, Nelson County, salary \$1200.00 a year, effective February 10, 1940. He is a graduate of the College of Agriculture, University of Kentucky.

Curtis R. Hancock, Assistant County Agent, Clark County, salary \$1200 a year, effective February 10, 1940.

Transfers, Promotions and Changes

Transfer of Cyrus D. Allen, Assistant County Agent, Clark County, Extension Division, to the Department of Horticulture, Experiment Station. Transfer is effective February 1, 1940, to June 30, 1940, salary \$125.00 a month, payable from the Special Horticulture Appropriation.

Harold Black, Department of Psychology, given an additional section as laboratory assistant, salary increased to \$250.00 for the second semester, 1939-1940.

E. Bruce Newell, Department of Zoology, given an additional section as laboratory assistant for second semester 1939-1940, salary increased to \$60.00 a month.

Albert I. Eads, advanced from Graduate Assistant to temporary employment as Assistant in Farm Economics, Experiment Station, effective February 1, 1940, to September 15, 1940, salary \$166.66 a month.

Ruth Haugen, Department of Social Work, promoted from rank of instructor to rank of Assistant Professor. Miss Haugen received degree of M.A. December 21, 1939, at University of Minnesota.

Leaves of Absence

Orba F. Traylor, Research Assistant, College of Commerce, Bureau of Business Research, for months of January, February and March in part. The leave is without pay, and it is to extend during his employment as Research Director for the Legislative Council (State of Kentucky).

Professor Edward W. Rannels, Head of the Department of Art, granted sabbatical leave for second semester 1939-1940, on half pay. He expects to pursue graduate study in Education.

The leave of absence of Major W. H. Hansen, granted in 1935 for two years and extended for two more years at the request of Major Hansen on March 1937, expired December 31, 1939. At the date of this meeting of the Executive Committee (February 8, 1940), Major Hansen has not indicated his intention to return to the University of Kentucky and, therefore, he is not considered a member of the University staff.

Resignations

James Mandia, Graduate Assistant in Department of Bacteriology, effective January 31, 1940. He has accepted a position at Morehead State Teachers College.

John L. Williams, Assistant, College of Commerce, effective January 31, 1940.



D. H. Candy, Laboratory Assistant, Department of Psychology, effective January 31, 1940. He has accepted a position as instructor in Psychology at Western State Teachers College.

Elizabeth Sams, nurse at Women's Residence Halls, effective January 31, 1940.

Paul T. Barnett, on graduate scholarship, has resigned to resume work at Kentucky Agricultural Experiment Station.

On motion, properly seconded, the Committee adjourned.

D. H. Peak  
Secretary, Board of  
Trustees