

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, March 20, 1942.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m. Friday, March 20, 1942. The following members were present: Judge Richard C. Stoll, Mr. R. P. Hobson, Mr. James Park and Dr. Lee Kirkpatrick. President Donovan, Comptroller Frank D. Peterson and Secretary W. Gayle Starnes were also present.

A. Approval of Minutes.

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1. The minutes of the meeting of the Executive Committee of February 20, 1942, were examined and on motion, duly seconded and passed, were approved.

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B. Report of Comptroller.

The financial report of the Comptroller was presented by President Donovan.

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2. On motion, duly seconded and passed, this report was ordered received and filed.

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C. Robinson Substation Fund.

President Donovan discussed the manner in which the E. O. Robinson Mountain Fund was to be handled. He explained that the conditions under which the fund was established provided that, "The execution of the trust herein provided shall be exclusively under the control and in the hands of the University with such agencies or aids as it may see fit to employ."

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3. On President Donovan's recommendation, motion was made, seconded and passed, providing that after July 1, 1942, the E. O. Robinson Mountain Fund would be kept in an account separate and apart from other University moneys.

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D. Student Fees.

## a. Schedule of Fees for Summer Quarter.

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4. Resolved that the schedule of fees for the Summer Quarter set forth in the minutes of the Executive Committee of February 20, 1942, be repealed and the following schedule adopted:

## SCHEDULE OF REGULAR FEES PER QUARTER\*

	Resident Students			Non-Resident Students		
	Gen. Dep.	Regis. & Incid. Fee	Total	Gen. Dep.	Regis. & Incid. Fee	Total
<b>Full-Time Students:</b>						
All colleges except Law	\$6.00**	\$35.00	\$41.00	\$6.00**	\$55.00	\$61.00
College of Law	6.00**	38.00	44.00	6.00**	58.00	64.00
<b>Part-Time Students:</b>						
All Undergraduate except Law:	6.00**	4.00 per qtr. hr. cr.		6.00**	6.00 per qtr. hr. cr.	
College of Law (Undergraduate)	6.00**	5.00 per qtr. hr. cr.		6.00**	7.00 per qtr. hr. cr.	
All Graduate Work	6.00**	5.00 per qtr. hr. cr.		6.00**	7.00 per qtr. hr. cr.	
<b>Auditors:</b>						
In lecture and recitation courses:		2.00 per qtr. hr. cr.			2.00 per qtr. hr. cr.	
In studio and lab. courses:		4.00 per qtr. hr. cr.			4.00 per qtr. hr. cr.	

## Schedule of Fees for One Term of Summer Quarter

## Full-Time Students\*\*\*

All Colleges except Law	\$22.75	\$27.50
College of Law	\$27.50	\$29.00

## Part-Time Students\*\*\*

All Colleges except Law	\$4.00 per qtr. hr. cr.	\$5.00 per qtr. hr. cr.
College of Law	\$5.00 per qtr. hr. cr.	\$6.00 per qtr. hr. cr.

\* This schedule of fees applicable to all students enrolled in both terms of the summer quarter. For enrollment in one term only, see the summer term schedule of fees.

\*\* Made only once each school year. Applicable to four quarters. Not charged to a student taking less than nine quarter hours.

\*\*\* This fee is all inclusive for a summer term.

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**D. Credits withheld when tuition is unpaid.**

The question was raised whether or not students whose fees had been deferred and not paid should receive transcript of credits for the purpose of entering some branch of military service. After a lengthy discussion, the following action was taken:

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- 5. Resolved that at the discretion of the Comptroller of the University credits may be released by the Registrar for students who still owe the University, provided that the transcript of credits shall be used for military purposes only. And, in the event a transcript of credits issued by the Registrar, is used by a student for any purpose other than for entrance into some branch of military service, the Registrar of the University is authorized and directed to rescind any certification so issued until all obligations due the University are paid by the student involved.

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**E. Room Rent in Men's Dormitories.**

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- 6. Resolved that a \$5.00 deposit shall be made by each student reserving a room in the Men's Dormitories. In the event a room is not claimed, the deposit shall be forfeited. If a student accepts a room he is obligated for the full rent for the current quarter and no refund shall be made unless the original occupant secures an outside renter to assume the obligation of rent for the remainder of the quarter.

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F. Grant of Sloan Foundation.

President Donovan presented the following letter from Dean William S. Taylor of the College of Education and recommended that the proposed budget be accepted:

February  
23  
1 9 4 2

Dear Dr. Donovan:

We have today received from Mr. Harold S. Sloan, executive secretary of the Alfred P. Sloan Foundation, an approved budget for the year beginning July 1, 1942, and ending June 30, 1943. The sums approved and the proposed dates of payment are as follows:

<u>Amount Approved</u>	<u>Purpose</u>	<u>Date of Payment</u>
\$3,000.00	Revolving Fund	February 21, 1942
3,500.00	Project Fund	July 1, 1942
3,500.00	Project Fund	October 1, 1942
3,500.00	Project Fund	January 1, 1943
3,310.00	Project Fund	April 1, 1943

The total amount approved for the project in applied economics amounts to \$16,810.

We have also received word from Mr. Sloan that his board has approved our request for continuance of the Jackson County Project of Inservice Education for Rural Teachers. This budget totals \$5,310.00 which will be paid to the University on June 1, 1942.

Very sincerely yours,

(Signed) William S. Taylor

Dr. H. L. Donovan  
President's Office.

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7. On motion, duly seconded and passed, the President's recommendation was concurred in.

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G. Request of the Lexington Pistol Club.

President Donovan presented the request of the Lexington Pistol Club for permission to use the Buell Armory Range for weekly target practice. After a thorough discussion of this request, the following resolution was adopted.

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8. Resolved that in view of the fact that the use of the Buell Armory would interfere with the military operations at the University of Kentucky, the request of the Lexington Pistol Club to use the armory for weekly target practice be disapproved.

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H. Extension of Leave of Dr. Ralph Woods.

President Donovan presented the following letter from Dean William S. Taylor of the College of Education and recommended that Dr. Ralph Woods' leave of absence without pay be extended for another two-year period, effective July 1, 1942.

March  
Tenth  
1942

Dear President Donovan:

As you know, Dr. Ralph Woods, director of Vocational Education in Kentucky, is on leave of absence from the University of Kentucky. We have been extending his leave at two year intervals for the last two years.

Dr. Woods is an able man and is worth a lot to us at the University. We use him in our teaching program and get excellent service from him. I would like to recommend that his leave be extended for another two year period effective July 1, 1942.

Very sincerely yours,

(Signed) William S. Taylor

President H. L. Donovan  
University of Kentucky.

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- 9. On motion, duly seconded and passed, President Donovan's recommendation was concurred in.

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I. Sigma Nu Property Sale.

Judge Richard C. Stoll stated to the meeting that suit had been instituted in the Fayette Circuit Court by the Citizens Bank & Trust Company against Harold A. Pulliam Sigma Nu Memorial Association to foreclose a mortgage on the leasehold estate upon which the Sigma Nu house is built, and that the property has been sold subject to the right of the University of Kentucky to terminate the lease in the event the buildings on the leasehold should cease to be used as a fraternity house or the purchaser was not acceptable to the University of Kentucky; that Sigma Nu Pulliam Memorial Association, a corporation, had purchased the leasehold estate at the judicial sale with the intention of using and holding the property for the use and benefit of Gamma Iota Chapter of Sigma Nu Fraternity. The following resolution was unanimously adopted:

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- 10. Be it resolved that, when and if the sale to Sigma Nu Pulliam Memorial Association of the leasehold estate belonging to Harold A. Pulliam Sigma Nu Memorial Association, executed to it by University of Kentucky by lease dated March 11, 1920, of record in the Fayette County Clerk's Office in Deed Book 199, page 534, is approved and confirmed by the Fayette Circuit Court, Richard C. Stoll, Chairman of the Executive Committee of the Board of Trustees, be and he is hereby authorized to consent in writing to said sale on behalf of the University of Kentucky and to the execution and delivery by the Master Commissioner of a deed conveying said leasehold to said purchaser, and he is further authorized to assign and transfer the leasehold estate to the Sigma Nu Pulliam Memorial Association.

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J. Haggin Foreign Student Award.

President Donovan presented the following letter from Professor A. E. Bigge and recommended that Miss Virginia Zuniga of Costa Rica and Miss Huguette Balzola of Mexico be awarded \$600.00 each for the school year 1942-43 in accordance with Professor Bigge's letter.

February 26, 1942

Dr. Herman L. Donovan, President  
University of Kentucky

Dear President Donovan:

The Committee on Foreign Students has considered for some time the various candidates for the Haggin Foreign Student Awards. These, as you recall, are two in number, of six hundred dollars (\$600) each, and are held this year by Angela Arruda of Brazil and Virginia Zuniga of Costa Rica.

Your Committee had before it the credentials of the candidates recommended by the International Institute and, too, those of several candidates who applied directly to the Committee. It has taken into consideration the basic purpose for which these awards have been made and are to be made.

On the behalf of the Committee, permit me to submit for your approval the names and credentials of two candidates we wish to recommend for these awards for the school year of 1942-43:

Miss Virginia Zuniga, of Costa Rica  
Miss Huguette Balzola, of Napoles 30,  
Mexico D.F., Mexico.

The Institute of International Education wishes all documents submitted in support of candidates other than those receiving favorable consideration, returned as soon as possible. I shall hold the folders of credentials in my office until I hear from you. I shall be pleased to have your reaction to these recommendations at your convenience.

Respectfully yours,

(Signed) A. E. Bigge, Chairman  
Committee on Foreign Students

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- 11. On motion, duly seconded and passed, President Donovan's recommendation was concurred in.

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K. Acquisition of Averitt Property.

Comptroller Peterson reported that there is a two-story brick building located at 121 Washington Avenue, four apartments, three rooms each; and a two-story brick building located at 123 Washington Avenue, two apartments, five rooms each, available for purchase by the University. He further stated that he had negotiated with the owner, Mr. Averitt, and thought the property could be purchased for the sum of \$14,000.00. The Board discussed the advisability of acquiring property located between the University campus and the Agricultural Experiment Station. The following resolution was passed:

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- 12. Resolved that President Donovan and Comptroller Peterson be authorized to acquire the Averitt property for the sum of \$14,000.00.

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L. Changes in 1941-42 Budget.

President Donovan submitted to the Board an amendment to the Budget of the University of Kentucky as approved April 1, 1941, operative July 1, 1941. After a thorough discussion of the items included in the amended Budget, the following motion was ordered:

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- 13. On motion, duly seconded and passed, the amended Budget as presented by President Donovan was approved and ordered filed with the records of the Secretary of the Board of Trustees.

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M. Progress Report of Inaugural Committee.

Dean James H. Graham presented to the Board of Trustees the progress report of the Inaugural Committee. He indicated that the program was progressing according to plans and requested the Board to approve funds necessary to carry out the plans of the Committee, stating the Committee was trying to be as economical as possible.

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14. On motion, duly seconded and passed, the Comptroller of the University was authorized to pay the actual necessary expenses of the Inaugural Committee from any funds which he may find to be available for this purpose.

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N. Appropriation for Research Work in Equine Diseases.

President Donovan presented a recommendation that \$7,676.00 be appropriated and transferred to the Experiment Station for research work in equine diseases.

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15. On motion, duly seconded and passed, it was ordered that \$7,676.00 be appropriated for research work in equine diseases.

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O. Appointments and Other Staff Changes.

President Donovan presented staff appointments, reappointments, salary adjustments and other changes requested by Deans and Heads of Departments.

College of Arts and Sciences

Appointments

Mr. Luther D. Prater, to replace Mr. Collins, resigned, who has been teaching two classes in the Department of Political Science.

Miss Anna Jane McChesney to teach the class in Political Science left without a teacher when Mr. Prater takes over the work of Mr. Collins.

Miss Mary C. King, secretary in the Department of Physics, effective March 1, and continuing to July 1, 1942.

Major Arthur G. Dahl, replacement for Major Croft in the Department of Military Science.

Major Floyd L. Carlisle, to duty with the Department of Military Science, to replace any other officer relieved from duty at the University of Kentucky.

Mr. Martin Freedman, junior technician in the Department of Bacteriology, to succeed Mr. Morton Reitman, who has been drafted.

Mrs. Ann Ford Land to assist in the stenographic work in the Department of Political Science during March, April and May.

Lt. Berwyn L. Miller, replacement for Lt. Leslie Allison, relieved from duty in the Department of Military Science, effective about April 1, 1942.

Mr. Stephen Graban, student assistant in the Department of Physical Education for the months of April, May and June.

Mr. Louis Schwartz, student assistant in the Department of Physical Education for the months of April, May and June.

Mr. N. O. Rice, laboratory assistant in the Department of Physics, effective March 17, 1942, for the remainder of March and for April and May.

Mr. G. G. Dixon, laboratory assistant in the Department of Physics, effective March 17 and ending May 31, 1942.

#### Leaves of Absence

Professor F. W. Warburton, effective March 12 to July 1, 1942, to accept employment at the Illinois Institute of Technology. This leave is without pay.

Mr. Peter Kurachek, part-time instructor in the Department of Physical Education, granted military leave under the provisions of the resolution of the Board of Trustees. Mr. Kurachek left the University March 14, and is to receive pay for 15 additional days. (Mr. Kurachek is employed part-time in the University School, College of Education. Military leave applies to his salary and position as a whole).

Professor D. E. South, Department of Mathematics, leave of absence without pay for the year 1942-43, beginning with the summer session of 1942. Professor South will teach at the Florida State College for Women.

Resignations

Mr. Ernest Collins, graduate assistant in the Department of Political Science, effective February 19, 1942.

Mr. Morton Reitman, junior technician, Department of Bacteriology, effective February 28, 1942.

Miss Nancy Cleveland, secretary in the Department of Social Work.

Mr. Terrell Noffsinger, graduate assistant in the Department of Physics, effective March 16, 1942.

Increase in Status

Mr. F. B. Pauls, raised from half-time instructor to full-time instructor, as additional aid to carry the work of Doctor Warburton, who is on leave.

College of Agriculture and Home EconomicsAppointments and Transfers

Mr. Eugene Culton, jr., Acting County Agent in Clark County, effective March 1, 1942.

Mr. B. M. Crigger, graduate of the College of Agriculture, Superintendent of the Poultry Farm, effective February 16, 1942.

Mrs. Sarah Marie Rainwater, Clerk in the Dairy Section, Experiment Station, effective February 23, 1942.

Mrs. Evazona J. Thomas, part-time stenographer in the Poultry Section, Experiment Station, effective February 20, 1942.

Mr. Laymon Miller, Assistant County Agent in Webster County, transferred to Mayfield, Graves County, as Assistant County Agent on T. V. A. Funds, effective March 1, 1942.

Mr. Wilson R. Hoover, Assistant County Agent on T. V. A. Funds to be made County Agent in Graves County on Extension Funds, effective March 1, 1942.

Mr. William Charles McClure, Assistant County Agent in Owsley County, effective February 10, 1942.

Mr. Arnold J. Meade, Assistant County Agent in Johnson County, effective February 16, 1942.

Mr. Kermit Mills, now Assistant County Agent in Rowan County, be made County Agent in Rowan County, effective March 1, 1942.

Dr. Lowell F. Bailey, assistant chemist (temporary appointment) in the Experiment Station, effective April 1, 1942, or as soon thereafter as he reports for duty. Doctor Bailey fills the vacancy made by the induction of Mr. Hageman into Military Service.

Miss Christine Barlow, Home Demonstration Agent in Graves County, effective April 1, 1942.

Mr. R. C. Gustafson, Assistant Forester, Department of Farm Economics, Experiment Station, effective April 1, 1942, or as soon thereafter as he reports for duty. Mr. Gustafson is to be assigned to work in the forest land-use study, which is being conducted under the grant of the General Education Board for this service.

#### Leaves of Absence

Mr. W. C. Templeton, jr., Instructor in Agronomy, granted military leave in accordance with the ruling of the Board of Trustees. Mr. Templeton left February 20 and should receive fifteen days' additional pay.

Mr. R. H. Hageman, Assistant Chemist in the Experiment Station, granted military leave with pay through March 15, in accordance with the provisions of the Board of Trustees. Mr. Hageman left for military duty March 1, 1942.

#### Resignations

Mrs. Katherine McAtee, clerk in the department of Administration, Experiment Station, effective February 28, 1942.

Mr. J. J. Voll, Superintendent of the Poultry Farm, effective February 28, 1942.

Mrs. Loretta M. Wyatt, Home Demonstration Agent in Graves County, effective March 31, 1942.

Mr. T. C. Hardesty, Field Agent in Cream Improvement, Experiment Station. Mr. Hardesty has been called for military duty.

Miss Laura Collingsworth, clerk in the section of Agricultural Engineering, effective March 14, 1942.

#### College of Education

##### Appointments

Miss Susan Clay, teacher of commercial subjects in the University Training School, effective March 1. Miss Clay is appointed to the vacancy caused by Mr. Betz' induction in the Army.

Mr. Charles R. Crumpton, instructor in the Department of Industrial Education, effective April 1, 1942.

Mr. William Black, student assistant in Physical Education, beginning March 1 and ending May 31, 1942.

Mr. Louis Schwartz, student assistant in Physical Education, beginning March 1 and ending May 31, 1942.

#### Leaves of Absence

✓ Mr. Leslie Betz, critic teacher in Business Education, granted military leave under the provisions of the resolution of the Board of Trustees. Mr. Betz left the University March 1, 1942, and is to receive pay for fifteen additional days.

✓ Mr. Peter Kurachek, teacher of Physical Education in the University School, granted military leave under the provisions of the resolution of the Board of Trustees. Mr. Kurachek left the University March 14, and is to receive pay for 15 additional days. (Mr. Kurachek is employed part-time in the College of Arts and Sciences. Military leave applies to his salary and position as a whole).

#### College of Engineering

##### Appointment

Mr. L. R. Penn, part-time instructor in Electrical Engineering, to help with the class work handled by Mr. G. A. Langston, who left on February 1 for Wright Field. Appointment effective February 15, and ending May 31, 1942.

#### College of Commerce

##### Appointments

Miss Willie Curtis Wright, Mr. L. C. Fowler, Dr. Ruth Thomas, to teach Secretarial Practice Courses during the first term of the summer session.

Mr. L. C. Fowler, Mr. Ben J. Hume, to teach Secretarial Practice course during the second term of the summer session.

#### Office of the Dean of Women

##### Resignation

Mrs. B. K. Walters, housemother at the Kappa Delta House, effective February 28, 1942.

Stenographic Bureau

Appointment

Miss Marjorie Dennis, stenographer, effective April 1, 1942.

Resignation

Mrs. Jessie Lee Darnall, stenographer, effective some time ago.

College of Law

Leave of Absence

Professor Amos H. Eblen, Professor of Law, leave without pay effective April 1, 1942, and ending July 1, 1943.

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16. On President Donovan's recommendation, by motion and second, the above appointments and staff changes were approved and record ordered made in the minutes.

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P. Adjournment.

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17. On motion, duly seconded and passed, the Committee adjourned.

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W. Gayle Starnes  
Secretary, Board of Trustees