

**INLAND STEEL COMPANY**

WHEELWRIGHT, KY.

2 February 1961

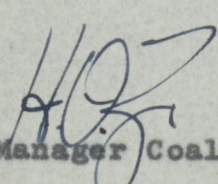
To: J. Peraino  
G. F. Leatherman  
R. I. McKinney ✓  
E. M. Pace  
H. B. Smith  
B. Grimm  
From: H. O. Zimmerman

At the last monthly staff meeting, attention was called to the poor condition of heating units, the inefficient manner in which they are operating and the abuse they are receiving in our various shops and perhaps other mine buildings.

As soon as this can conveniently be started, I would like a thorough survey made of the heating units to determine what corrections are necessary so that the units will operate more efficiently and provide the service intended.

The task force to conduct this survey will be Joe Peraino, George Leatherman and Rodney McKinney with Joe at the head of the force.

I would like any progress in connection with this survey reported in monthly reports.

  
Manager Coal Properties

HOZimmerman-kf