

**INLAND STEEL COMPANY**  
WHEELWRIGHT, KENTUCKY

February 15, 1954

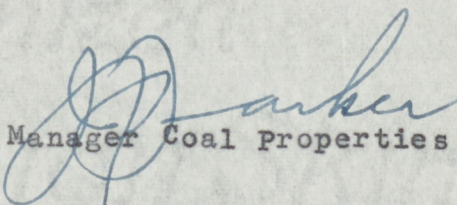
TO ALL CONCERNED:

Hereafter, when any traveling is being done on Company business, Company transportation should be used rather than personal cars.

There have been a number of times when our station wagons have been setting idle and personal cars have been used to make trips.

I appreciate that a station wagon is not as comfortable as a private car, and in case anyone would prefer to use his personal car rather than a station wagon, it will be satisfactory, but the mileage rate would have to be reduced from 8 cents to 4 cents per mile.

It is also necessary before a personal car is used on Company business that the owner carry public liability insurance in the amount of \$20,000/40,000 and property damage in the amount of \$10,000.



Manager Coal Properties

JTParker-kf