

# Irregularities

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, December 19, 1952.

The Board of Trustees of the University of Kentucky met in the President's Office at 10:05 a. m., Friday, December 19, 1952, the meeting of December 9 having been recessed by the Vice Chairman for lack of a quorum. The following members were present: Governor Lawrence W. Wetherby, Chairman; Mrs. Paul G. Blazer, Carl Dempewolfe, Ben S. Adams, M. W. Moore, H. D. Palmore, John C. Everett, Guy A. Huguelet, Thomas A. Ballantine, R. P. Hobson, Smith D. Broadbent, and Harper Gatton. Absent: Paul M. Basham, Wendell P. Butler, and Herndon J. Evans. President H. L. Donovan and Secretary Frank D. Peterson met with the Board.

A. Approval of Minutes.

The minutes of the Board of Trustees of September 16, 1952; and the minutes of the Executive Committee of November 7, 1952, were approved as published.

A-1. Report of the Comptroller.

The Comptroller submitted the following financial report:

December 16, 1952

Dr. H. L. Donovan, President  
University of Kentucky

My dear Doctor Donovan:

I submit herewith the balance sheet of University funds as of November 30, 1952, together with supporting statements of funds and budget operations for the period of five months ended on that date.

The University of Kentucky general fund income realized for this period was 55.25% of the budget estimate of \$ 7,137,457.10. General fund expenditures and encumbrances were 39.69% of the departmental appropriations totaling \$ 7,446,961.17.

Plant fund income realized for the period was 90.88% of the budget estimate of \$ 248,643.13. Plant fund expenditures and encumbrances for the period were 19.83% of appropriations totaling \$ 387,651.94.

The total cost for employer's contribution for F. I. C. A. to the University of Kentucky for the fiscal year ended June 30, 1952, was \$ 55,812.47. The cost to each fund is as follows:

General fund:

Division of Colleges	\$ 39,726.09
Agricultural Experiment Station	9,780.28
Agricultural Extension Division	2,170.63

Other funds:

Restricted and Agency	4,135.47
Total	<u>\$ 55,812.47</u>

In 1951-52 the University property was appraised for insurance purposes at \$ 26,429,865.00. In 1952-53 the appraisal value is \$ 26,114,466.00. The total premiums paid during 1951-52 were \$ 58,289.76. We have been billed by the Department of Insurance for the fiscal year 1952-53 for premiums of \$ 66,234.10. It will be noted that the total appraisal value of University property is less than the preceding year, yet the insurance premium for the current year will cost approximately \$ 8,000.00 more. We have asked for further information on rate structure.

Respectfully submitted,

Frank D. Peterson, Comptroller.

University of Kentucky  
BALANCE SHEET  
As of November 30, 1952

ASSETS

	<u>Division of Colleges</u>	<u>Agricultural Experiment Station</u>	<u>Agricultural Extension Division</u>	<u>Total</u>
<u>Current Funds:</u>	\$	\$	\$	\$
<u>General:</u>				
Cash in Bank	18,961.46	58,854.15	126,678.47	204,494.08
Petty Cash Adv.	30,000.00			30,000.00
<u>State Allotments:</u>				
Current Year	498,027.14	168,902.01	141,973.77	808,902.92
Prior Year	2,735.12	22,924.57		25,659.69
Revolving Funds	1,388,607.29	288,850.22		1,677,457.51
Receivables				
Inventories	569,430.61	62,115.00		631,545.61
Deferred Chgs.	111,768.20			111,768.20
Unreal. Income	1,740,699.67	619,682.41	833,501.70	3,193,883.78
Total General	<u>\$ 4,360,229.49</u>	<u>\$ 1,221,328.36</u>	<u>\$ 1,102,153.94</u>	<u>\$ 6,683,711.79</u>
<u>Restricted:</u>				
Cash in Bank	\$ 973,991.28	\$ 102,572.99	\$ 113,142.20	\$ 1,189,706.47
Petty Cash Adv.	10,370.17	400.00		10,770.17
Investments	690,145.49	15,000.00	14,948.00	720,093.49
Due from Other Funds	30,000.00			30,000.00
Total Restricted	<u>\$ 1,704,506.94</u>	<u>\$ 117,972.99</u>	<u>\$ 128,090.20</u>	<u>\$ 1,950,570.13</u>
Total Current	<u>\$ 6,064,736.43</u>	<u>\$ 1,339,301.35</u>	<u>\$ 1,230,244.14</u>	<u>\$ 8,634,281.92</u>
<u>Plant Funds:</u>				
<u>Unexpended:</u>				
Cash in Bank	\$	\$	\$	\$
Revolv. Funds	305,408.54	34,739.28		340,147.82
Receivables				
Unreal. Income	22,681.05			22,681.05
Total Unexpended	<u>\$ 328,089.59</u>	<u>\$ 34,739.28</u>	<u>\$</u>	<u>\$ 362,828.87</u>
<u>Investment in Plant:</u>				
Construction Authorized				
Fixed Assets	<u>\$ 28,897,525.43</u>	<u>\$ 2,882,831.31</u>	<u>\$</u>	<u>\$ 31,780,356.74</u>
Total-Invested	<u>\$ 28,897,525.43</u>	<u>\$ 2,882,831.31</u>	<u>\$</u>	<u>\$ 31,780,356.74</u>
Total-Plant	<u>\$ 29,225,615.02</u>	<u>\$ 2,917,570.59</u>	<u>\$</u>	<u>\$ 32,143,185.61</u>
<u>Other Funds:</u>	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>	
Cash in Bank	\$ 2,064.21	\$ 3,559.09	\$ 84,606.24	\$ 90,229.54
Notes Receiv.	10,835.85			10,835.85
Investments	75,500.00	199,581.96	15,000.00	290,081.96
Total Other Funds	<u>\$ 88,400.06</u>	<u>\$ 203,141.05</u>	<u>\$ 99,606.24</u>	<u>\$ 391,147.35</u>
Total Assets	<u>\$ 35,378,751.51</u>	<u>\$ 4,460,012.99</u>	<u>\$ 1,329,850.38</u>	<u>\$ 41,168,614.88</u>

University of Kentucky  
BALANCE SHEET  
As of November 30, 1952

LIABILITIES

	<u>Division of Colleges</u>	<u>Agricultural Experiment Station</u>	<u>Agricultural Extension Division</u>	<u>Total</u>
<u>Current Funds:</u>				
<u>General:</u>				
Petty cash liability	\$ 30,000.00	\$	\$	\$ 30,000.00
<u>Res. for encumbrances:</u>				
Current Year	216,696.42	71,411.13	224.33	288,331.88
Prior Year	78,535.97	31,824.08		110,360.05
Res. for inventories	569,430.61	62,115.00		631,545.61
Other liabilities	111,768.20			111,768.20
Unapprop. surplus	711,246.60	309,200.89		1,020,447.49
Approp. bals.	2,642,551.69	746,777.26	1,101,929.61	4,491,258.56
<b>Total General</b>	<b>\$ 4,360,229.49</b>	<b>\$1,221,328.36</b>	<b>\$1,102,153.94</b>	<b>\$ 6,683,711.79</b>
<u>Restricted:</u>				
Outstand. Cks.	\$ 6,466.18	\$	\$	\$ 6,466.18
Restr. Bals.	1,698,040.76	117,972.99	128,090.20	1,944,103.95
Total Restr.	\$ 1,704,506.94	\$ 117,972.99	\$ 128,090.20	\$ 1,950,570.13
<b>Total Current</b>	<b>\$ 6,064,736.43</b>	<b>\$1,339,301.35</b>	<b>\$1,230,244.14</b>	<b>\$ 8,634,281.92</b>
<u>Plant Funds:</u>				
<u>Unexpended:</u>				
<u>Res. for encumbrances</u>				
Current Year	\$ 300.00	\$ 3,598.23	\$	\$ 3,898.23
Prior Year		26,469.95		26,469.95
Surplus Funds	19,381.05	2,281.50		21,662.55
Approp. Bals.	308,408.54	2,389.60		310,798.14
<b>Total Unexpended</b>	<b>\$ 328,089.59</b>	<b>\$ 34,739.28</b>	<b>\$</b>	<b>\$ 362,828.87</b>
<u>Investment in Plant:</u>				
Bonds Payable	\$ 2,677,000.00	\$	\$	\$ 2,677,000.00
Net Invested	26,220,525.43	2,882,831.31		29,103,356.74
<b>Total Invest.</b>	<b>\$28,897,525.43</b>	<b>\$2,882,831.31</b>	<b>\$</b>	<b>\$31,780,356.74</b>
<b>Total Plant</b>	<b>\$29,225,615.02</b>	<b>\$2,917,570.59</b>	<b>\$</b>	<b>\$32,143,185.61</b>
	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>	
<u>Other Funds:</u>				
Bal. as to Principal	\$ 62,797.61	\$ 200,228.18	\$	\$ 263,025.79
Bal. as to Income	25,602.45	2,912.87	99,606.24	128,121.56
<b>Total Other Funds</b>	<b>\$ 88,400.06</b>	<b>\$ 203,141.05</b>	<b>\$ 99,606.24</b>	<b>\$ 391,147.35</b>
<b>Total Liabilities</b>	<b>\$35,378,751.51</b>	<b>\$4,460,012.99</b>	<b>\$1,329,850.38</b>	<b>\$41,168,614.88</b>

University of Kentucky  
STATEMENT OF UNREALIZED INCOME  
For the Current Fiscal Period which began  
July 1, 1952 and ended November 30, 1952

General Fund

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Division of Colleges:</u>			
<u>Educational and General:</u>			
State Appropriations	\$ 3,163,738.50	\$ 1,902,500.00	\$ 1,261,238.50
Federal Grants (through the State)	131,156.87	88,318.37	42,838.50
Student Fees	546,022.00	373,392.83	172,629.17
Endowment Income	9,644.50	9,200.00	444.50
Sales & Services & Rentals	18,700.13	10,838.11	7,862.02
	<u>\$ 3,869,262.00</u>	<u>\$ 2,384,249.31</u>	<u>\$ 1,485,012.69</u>
		61.62%	
<u>Auxiliary Enterprises:</u>			
Residence Halls	\$ 361,492.00	\$ 200,000.02	\$ 161,491.98
Miscellaneous	117,950.13	23,755.13	94,195.00
	<u>\$ 479,442.13</u>	<u>\$ 223,755.15</u>	<u>\$ 255,686.98</u>
Total-Colleges	<u>\$ 4,348,704.13</u>	<u>\$ 2,608,004.46</u>	<u>\$ 1,740,699.67</u>
		59.97%	
Less-Income allocated to Plant	\$ 220,291.13	\$ 220,291.13	\$
Net-Colleges	<u>\$ 4,128,413.00</u>	<u>\$ 2,387,713.33</u>	<u>\$ 1,740,699.67</u>
		57.84%	
<u>Agricultural Experiment Station:</u>			
State Appropriations	\$ 431,600.00	\$ 318,500.00	\$ 113,100.00
Federal Grants (direct)	305,349.69	153,789.09	151,560.60
Sales and Services	490,091.00	135,069.19	355,021.81
	<u>\$1,227,040.69</u>	<u>\$ 607,358.28</u>	<u>\$ 619,682.41</u>
		49.50%	
<u>Agricultural Extension Division:</u>			
State Appropriations	\$ 632,000.00	\$ 373,500.00	\$ 258,500.00
Federal Grants (direct)	1,150,003.41	575,001.71	575,001.70
	<u>\$ 1,782,003.41</u>	<u>\$ 948,501.71</u>	<u>\$ 833,501.70</u>
		%	
Total-General	<u>\$ 7,137,457.10</u>	<u>\$ 3,943,573.32</u>	<u>\$ 3,193,883.78</u>
		55.25%	
<u>Plant Fund:</u>			
General Income Allocated	\$ 220,291.13	\$ 220,291.13	\$
Stores Overhead	28,352.00	5,670.95	22,681.05
	<u>\$ 248,643.13</u>	<u>\$ 225,962.08</u>	<u>\$ 22,681.05</u>
		90.88%	
Combined Total	<u>\$ 7,386,100.23</u>	<u>\$ 4,169,535.40</u>	<u>\$ 3,216,564.83</u>
		56.46%	

University of Kentucky  
 STATEMENT OF DEPARTMENTAL APPROPRIATIONS  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

	<u>General Fund</u>			
	<u>Depart.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Approp.</u> <u>Balances</u>
<u>Division of Colleges:</u>				
<u>Adm. &amp; General Expense:</u>				
Gen. Adm. Offices	\$ 203,420.67	\$ 80,246.17	\$ 3,125.87	\$ 120,048.63
Student Welfare	61,824.79	25,618.42	1,522.25	34,684.12
General Expense	123,981.79	33,926.45	4,724.17	85,331.17
Subtotal	<u>\$ 389,227.25</u>	<u>\$ 139,791.04</u>	<u>\$ 9,372.29</u>	<u>\$ 240,063.92</u>
		38.32%		
<u>Instruction and Research:</u>				
College of --				
Arts and Sciences	\$ 1,291,147.61	\$ 491,606.46	\$ 42,585.16	\$ 756,955.99
Engineering	335,866.60	126,320.02	3,520.21	206,026.37
Commerce	166,389.58	68,024.96	132.43	98,232.19
Agriculture & Home Ec.	230,392.13	83,800.38	2,540.71	144,051.04
Law	64,256.61	23,305.70	442.01	40,508.90
Education	301,862.74	111,749.56	4,780.65	185,332.53
Pharmacy	76,361.00	24,161.68	3,679.78	48,519.54
Graduate School	11,172.58	4,261.24	52.45	6,858.89
University Research	20,000.00	2,645.11	3,043.63	14,311.26
Library	230,873.95	102,968.45	4,660.61	123,244.89
Univ. Extension	112,883.45	37,812.02	1,344.11	73,727.32
Other Activities	19,920.00	7,681.89	240.75	11,997.36
Subtotal	<u>\$ 2,861,126.25</u>	<u>\$ 1,084,337.47</u>	<u>\$ 67,022.50</u>	<u>\$ 1,709,766.28</u>
		40.24%		
<u>Operation and Maintenance of Physical Plant, etc.</u>				
General Approp.	\$ 691,174.72	\$ 196,276.93	\$ 84,377.91	\$ 410,519.88
Special Approps.	85,000.00	19,760.85	7,157.81	58,081.34
Work in Progress	25,000.00	43,438.51		18,438.51*
General Stores, etc.	27,250.00	41,532.81*		68,782.81
Subtotal	<u>\$ 828,424.72</u>	<u>\$ 217,943.48</u>	<u>\$ 91,535.72</u>	<u>\$ 518,945.52</u>
		37.36%		
<u>Auxiliary Enterprises:</u>				
Residence Halls	\$ 33,691.85	\$ 9,729.76	\$ 7,542.68	\$ 16,419.41
Miscellaneous	304,612.00	106,032.21	41,223.23	157,356.56
Subtotal	<u>\$ 338,303.85</u>	<u>\$ 115,761.97</u>	<u>\$ 48,765.91</u>	<u>\$ 173,775.97</u>
		48.63%		
Total-Colleges	<u>\$ 4,417,082.07</u>	<u>\$ 1,557,833.96</u>	<u>\$ 216,696.42</u>	<u>\$ 2,642,551.69</u>
		40.17%		

\* Negative number

University of Kentucky  
 STATEMENT OF DEPARTMENTAL APPROPRIATIONS  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 31, 1952

	<u>General Fund</u>			
	<u>Depart.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Approp.</u> <u>Balances</u>
<u>Agricultural Experiment Station:</u>				
Administration	\$ 150,517.00	\$ 40,917.33	\$ 6,726.32	\$ 102,873.35
Agronomy	149,654.00	61,003.99	1,508.37	87,141.64
Animal Husbandry	72,176.00	29,789.77	8,154.10	34,232.13
Animal Pathology	51,494.00	19,844.70		31,649.30
Creamery License	9,291.00	3,418.08	263.17	5,609.75
Dairy	50,949.00	16,990.08	7,348.21	26,610.71
Dairy Cattle Improvement	15,000.00	6,185.32	287.86	8,526.82
Entomology and Botany	94,330.00	35,214.38	8,007.79	51,107.83
Farm Economics	139,263.00	50,397.14	13.00	88,852.86
Feed and Fertilizer	160,000.00	40,414.42	23,217.31	96,368.27
Home Economics	18,100.00	6,657.51	465.07	10,977.42
Horticulture	44,180.00	17,959.49	411.61	25,808.90
Markets & Rural Fin.				
Poultry	35,136.00	13,799.37	347.70	20,988.93
Publications & Library	20,595.69	2,692.72	248.01	17,654.96
Public Service Labs.	31,900.00	11,924.61	73.00	19,902.39
Regional Research	6,900.00	1,361.10		5,538.90
Robinson Substation	22,400.00	7,947.66	2,014.50	12,437.84
Rural Sociology	32,242.00	12,776.72	10.16	19,455.12
Seed Stocks	7,000.00	2,467.69		4,532.31
West Ky. Substation	54,400.00	22,775.03	1,738.94	29,886.03
Black Shank	34,000.00	229.43	8,894.41	24,876.16
Farm Main.	39,008.00	17,445.21	1,680.55	19,882.24
Soc. Security		3,627.07		3,627.07*
Library	9,340.00	3,848.48	1.05	5,490.47
	<u>9,340.00</u>	<u>3,848.48</u>	<u>1.05</u>	<u>5,490.47</u>
 Total-Agricultural Experiment Sta- tion	 <u>\$ 1,247,875.69</u>	 <u>\$ 429,687.30</u> 40.16%	 <u>\$ 71,411.13</u>	 <u>\$ 746,777.26</u>

\* Negative number.

University of Kentucky  
 STATEMENT OF DEPARTMENTAL APPROPRIATIONS  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

	<u>General Fund</u>			
	<u>Depart.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Approp.</u> <u>Balances</u>
<u>Agr. Extension Division:</u>				
Administration	\$ 61,027.00	\$ 23,873.32	\$	\$ 37,153.68
Agr. Engineering	28,640.00	10,327.11		18,312.89
Agronomy	31,315.50	8,505.49		22,810.01
Animal Husbandry	24,191.00	10,491.59		13,699.41
Clothing	12,600.00	4,871.71		7,728.29
County Agents	800,067.88	314,430.29		485,637.59
Dairy	25,879.00	10,474.42		15,404.58
Farm and Home Conven.	1,500.00			1,500.00
Farm Management	15,347.00	6,356.09		8,990.91
Forestry	10,036.00	3,907.92		6,128.08
Foods	11,712.00	4,556.32		7,155.68
Home Dem Agents	516,944.03	198,468.86		318,475.17
Home Management	30,484.00	12,217.67		18,266.33
Horticulture	18,862.00	7,838.74		11,023.26
Junior Clubs	79,875.00	32,036.78		47,838.22
Markets	20,544.00	8,845.03		11,698.97
Poultry	16,984.00	6,941.46		10,042.54
Publications	13,900.00	2,089.91		11,810.09
Public Information	15,968.00	7,181.75		8,786.25
Rural Sociology	5,685.00	2,306.42		3,378.58
Soc. Security		807.82		807.82*
Black Shank	26,000.00	3,320.77	224.33	22,454.90
Adm. Reserve	14,442.00			14,442.00
Total-Agr. Ext. Div.	<u>\$1,782,003.41</u>	<u>\$ 679,849.47</u>	<u>\$ 224.33</u>	<u>\$1,101,929.61</u>
		38.16%		
Combined Total	<u>\$7,446,961.17</u>	<u>\$2,667,370.73</u>	<u>\$ 288,331.88</u>	<u>\$4,491,258.56</u>
		39.69%		



University of Kentucky  
 STATEMENT OF PLANT APPROPRIATIONS  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

	<u>Plant Funds</u>			
<u>Dept.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>	
<u>Division of Colleges:</u>				
P. W. A. First Bond Issue	\$ 36,948.54	\$ 62.02	\$ 36,886.52	
P. W. A. Second Bond Issue	16,486.99	8,251.45	8,235.54	
Dorm. Rev. Bond Issue	24,335.00		24,335.00	
Audit-Fieldhouse Is.	101,691.50	50,630.85	51,060.65	
Library & Service Bldg. Bond Issue	45,942.77	6,630.00	39,312.77	
Stadium Rev. Bond Is.	22,742.82	3,843.75	18,899.07	
Dorm Issue-456 Rose St.	4,554.15	3,537.50	1,016.65	
Journalism Bond Is.	16,461.75		16,461.75	
Dicker House Annuity	230.68		230.68	
Fieldhouse Construct.	30,250.17		30,250.17	
Dorm Issue-476 Rose St.	4,465.54		4,465.54	
Norwood Hall Fire Loss Bal.	15,911.25		15,911.25	
Service Bldg. Constr.	3,697.19		3,697.19	
Fine Arts Bldg. Construction	2,156.47		2,156.47	
Journalism Bldg. Construction	7,938.69		7,938.69	
New Sci. Bldg., Constr.	3,300.00		3,300.00	
Sprinkler System	4,443.32		4,443.32	
Libr. & Service Bldg. Clearance	36,807.28		36,807.28	
New Men's Dorm. Constr.	3,300.00		3,000.00	
		300.00		
Subtotal	<u>\$ 381,664.11</u>	<u>\$ 72,955.57</u>	<u>\$ 308,408.54</u>	
		19.19%		

University of Kentucky  
 STATEMENT OF PLANT APPROPRIATIONS  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

	<u>Plant Funds</u>			
	<u>Dept. Approp.</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Agr. Experiment Station:</u>				
Animal Path. Bldg.	\$ 4.35	\$	\$	\$ 4.35
Repairs & New Equip.	194.48			194.48
West Ky. Water System	200.00			200.00
Agr. Engr. Bldg.	1,454.00		3,598.23	2,144.23*
Sheep Barns	2,500.00			2,500.00
Brooder House	1,566.30			1,566.30
Miscellaneous	<u>68.70</u>			<u>68.70</u>
Subtotal	<u>\$ 5,987.83</u>	<u>\$</u>	<u>\$ 3,598.23</u>	<u>\$ 2,389.60</u>
Combined Total	<u>\$ 387,651.94</u>	<u>\$ 72,955.57</u>	<u>\$ 3,898.23</u>	<u>\$ 310,798.14</u>
			60.09%	
			19.83%	

\* Negative figure

University of Kentucky  
**STATEMENT OF OTHER FUND TRANSACTIONS**  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

	<u>Balance</u> <u>July 1, 1952</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Balance</u> <u>Nov. 30, 1952</u>
<u>Restricted Funds:</u>				
Div. of Colleges	\$1,660,806.73	\$ 834,470.08	\$ 797,236.05	\$1,698,040.76
Agr. Exp. Station	95,082.78	79,091.30	56,201.09	117,972.99
Agr. Ext. Division	<u>137,589.11</u>	<u>80,282.50</u>	<u>89,781.41</u>	<u>128,090.20</u>
Subtotal	<u>\$1,893,478.62</u>	<u>\$ 993,843.88</u>	<u>\$ 943,218.55</u>	<u>\$1,944,103.95</u>
<u>Loan Fund:</u>				
Principal	\$ 62,797.61	\$	\$	\$ 62,797.61
Income	<u>24,485.06</u>	<u>1,118.41</u>	<u>1.02</u>	<u>25,602.45</u>
Subtotal	<u>\$ 87,282.67</u>	<u>\$ 1,118.41</u>	<u>\$ 1.02</u>	<u>\$ 88,400.06</u>
<u>Endowment Funds:</u>				
Principal	\$ 200,228.18	\$	\$	\$ 200,228.18
Income	<u>2,716.33</u>	<u>196.54</u>	<u></u>	<u>2,912.87</u>
Subtotal	<u>\$ 202,944.51</u>	<u>\$ 196.54</u>	<u>\$</u>	<u>\$ 203,141.05</u>
<u>Agency Funds:</u>				
Balances	<u>\$ 68,724.28</u>	<u>\$ 234,394.81</u>	<u>\$ 203,512.85</u>	<u>\$ 99,606.24</u>
Combined Totals	<u>\$2,252,430.08</u>	<u>\$1,229,553.64</u>	<u>\$1,146,732.42</u>	<u>\$2,335,251.30</u>

University of Kentucky  
 STATEMENT OF COMBINED RECEIPTS AND EXPENDITURES  
 For the Current Fiscal Period which began  
 July 1, 1952 and ended November 30, 1952

Receipts and Transfers:

General Income	\$ 3,943,573.32
Plant Income	225,962.08
Restricted Receipts	993,843.88
Loan Fund Receipts	1,118.41
Endowment Fund Receipts	196.54
Agency Fund Receipts	234,394.81
	<hr/>
Total Receipts	<u>\$ 5,399,089.04</u>

Expenditures and Transfers (Including encumbrances):

General Fund Expenditures	\$ 2,955,702.61
Plant Fund Expenditures	76,853.80
Restricted Fund Expenditures	943,218.55
Loan Fund Expenditures	1.02
Endowment Fund Expenditures	
Agency Fund Expenditures	203,512.85
Total Expenditures	<u>\$ 4,179,288.83</u>

Members of the Board being advised, upon motion duly made, seconded and carried, the report was authorized received and made of record.

B. Annual Report of the Comptroller.

The Comptroller submitted to each member of the Board of Trustees copy of the Annual Report of the Comptroller for the year ended June 30, 1952, and pointed out some of the high lights of its contents. Time was not taken to examine the report carefully, but members of the Board were urged to take the report and read it.

Upon motion duly made, seconded and carried, the annual report of the Comptroller was authorized received and filed.

C. Contract for the Operation of the Campus Book Store.

A contract between the University of Kentucky and James E. Morris for the operation of the Campus Book Store for a two-year period beginning January 1, 1953, was read to the Board, with recommendation that the contract be approved and authorized executed on behalf of the University. The Comptroller read an analysis of the contract, and members of the Board of Trustees being advised, upon motion duly made, seconded and carried, the contract was authorized approved and executed on behalf of the University.

D. Report on Conditions Relating to Life and Fire Hazards.

The Comptroller read an analysis on a report of conditions relating to life and fire hazards, University of Kentucky, including recommendations for improvements, as follows:

December 16, 1952

Dr. H. L. Donovan, President  
University of Kentucky

Subject: Report on Conditions Relating to Life and Fire Hazards, University of Kentucky, Including Recommendations for Improvements.

My dear President Donovan:

Mr. Farris and the writer have studied the report referred to in above caption, and we have reached the following conclusions.

This report was made by the Kentucky Inspection Bureau, managed by Mr. G. H. Parker, Louisville, Kentucky. The Kentucky Inspection Bureau is a kind of private enterprise financed by the combined insurance companies for the purpose of making such reports and establishing fire insurance rates for the fire insurance companies. We presume that this work is done on a fee basis.

The report contains a great deal of historical data--a sort of analysis of the hazards and safety conditions within each building and recommendations for the improvement of conditions.

The report consists of 243 mimeographed pages. Many of the recommendations are desirable and the report is a good document to have for various purposes. Many of the recommendations contained in the report from our viewpoint seem to be impractical, and a number are based upon misunderstandings or misstatements of the actual facts. Many of the recommendations are standard practices and are being carried out generally, although with the usual human errors to be expected, occasional lapses occur. To illustrate, if the inspector noticed the lids off of trash cans he seems to have assumed that they are always off, which is not the case.

The report does not differentiate between the personal recommendations of the inspector and recommendations necessary to comply with building codes; and, we do not feel that we should make any particular effort to comply with recommendations that call for construction in excess of building code requirements. To illustrate, the report recommends that we enclose the stairway leading from the green room in the Fine Arts Building to the stage floor. This is not required by the building code.

The report in various places states that "oil mops, impregnated with floor oil having a hazard comparable to kerosene are stored in the janitors' rooms in the various buildings". This is a misstatement of fact. For the past five years we have used floor oils to comply with the regulations of the underwriters laboratories.

We believe and recommend that the University, Division of Maintenance and Operations, install hand rails on stairways at present without hand rails, as recommended in the report. We also recommend the installation of anti-slip material on stair treads that are worn, the re-arrangement and allocation of fire extinguishers to meet code requirements, furnishing of suitable waste cans for oily waste, proper containers for inflammable liquids and covered galvanized cans for trash storage, and installation of exit signs where present wiring of buildings will permit.

We are unable to agree with the recommendation for the use of panic hardware on all exit openings. The very best panic hardware is difficult to keep in adjustment and consequently creates a hazard as to improper access to a building. Our buildings are opened at approximately 7 a. m. and they close between 5 and 5:30 p. m. , except, of course, for special events. Under these circumstances the buildings are always opened when they are occupied. Panic hardware makes it almost impossible to keep a building locked as persons going out in effect re-open the building and sometimes intentionally leave it open.

We do not recommend compliance in the building of a fire wall in the attic of the alumni gymnasium, which would involve the installation of heavier roof trusses. We agree that such a fire wall would tend to improve fire hazards, but we do not believe that the condition justifies the alterations and costs involved.

Architects employed by the University have been uniformly careful in the preparation of plans and specifications to comply with fire code requirements. The report states that the exits in the Coliseum do not comply with these codes; nevertheless, the plans were submitted to the State Fire Marshal's Office and were approved.

Many difficult details were worked out by the architects in the design of the Fine Arts Building. The architect made several trips to Louisville in this connection and finally achieved a solution to all problems fully agreed to by the proper authority. Nevertheless, four years later this report lists twenty-five assorted items, most of which were cleared with the Fire Marshal's Office before the job was advertised for bids. Among these items is the suggestion that it would be very desirable if seats other than loose chairs were used in the instrument rehearsal room. This seems impractical from the standpoint of educational procedure as the staff could not make many experimental arrangements of orchestra seating with fixed seating; and, the simple fact remains that a piccolo player takes up less room than a trombone player.

The report recommends installation of sprinkler systems in 16 buildings on the campus, enclosures of stairways in 41 buildings, panic hardware on the openings of 25 buildings, alterations in exit doors in 38 buildings, fire escapes on 8 buildings, alterations and changes in the ventilating systems in 11 buildings, and the installation of manual or automatic fire alarm systems in 40 buildings. There are many other recommendations concerning exit signs, emergency lighting systems, building structural changes, and miscellaneous improvements.

Compliance with many recommendations of this report would change the interior arrangements of a number of buildings and undoubtedly would interfere with the interior neatness, utility, human circulation, and the ventilation of the individual floors to such an extent as to require the services of a competent architect. The installation of sprinkler systems, fire escapes, and fire alarm systems might well require architectural or engineering services. These changes, installations, and alterations of existing structures are non-recurring items, which will cost approximately \$ 500,000.00.

We, therefore, recommend that the report be referred to the State Property and Buildings Commission for further study and consideration and that the University proceed as rapidly as possible with the compliance of those recommendations above accepted as being necessary and for which necessary funds may be available.

Respectfully submitted,

(Signed) Frank D. Peterson  
Comptroller

Members of the Board discussed the analysis and the report, and upon motion duly made, seconded and carried, the report relating to life and fire hazards at the University, made by the Kentucky Inspection Bureau, Louisville, Ky., was authorized received and filed.

E. Election of Alumni.

The Secretary of the Board of Trustees reported the results of the election by the alumni of the University of Kentucky. The following eligible persons received the votes set opposite their names:

Robert H. Hillenmeyer	-- 1,849
J. Stephen Watkins	-- 1,792
Dr. Ralph Angelucci	-- 1,580
Marshall Barnes	-- 1,289
Edwin R. Denney	-- 1,189
Fleming Bowlds	-- 429.

The Secretary further reported a number of write-ins.

Upon motion duly made, seconded and carried, the Secretary was directed to report to the Governor of the Commonwealth of Kentucky the names of

Robert H. Hillenmeyer  
J. Stephen Watkins  
Dr. Ralph Angelucci

as being on the eligible list from which the Governor may appoint one person to fill the vacancy on the Board of Trustees resulting from the expiration of the term of H. D. Palmore.

F. Resolution--Men's Dormitory Revenue Bonds.

President Donovan explained that the Executive Committee of the Board of Trustees, at its meeting on July 18, 1952, approved and authorized the execution of a loan agreement with the United States of America, and that the Executive Committee, at its meeting on November 7, 1952, adopted a resolution authorizing and providing for the issuance and sale of men's dormitory revenue bonds.

He further stated that, since this agreement is with the Federal Government and involves the authorization, issuance and sale of dormitory revenue bonds, the attorneys involved had requested another resolution of the Board of Trustees approving, ratifying and confirming the actions of its Executive Committee: Whereupon, Mr. John C. Everett introduced and caused to be read in full a proposed resolution entitled

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, APPROVING, RATIFYING AND CONFIRMING CERTAIN ACTIONS OF ITS EXECUTIVE COMMITTEE AT A MEETING HELD ON JULY 18, 1952, IN AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT WITH THE UNITED STATES OF AMERICA, ACTING THROUGH ITS HOUSING AND HOME FINANCE AGENCY, RELATING TO THE PROPOSED ISSUANCE OF ONE MILLION FOUR HUNDRED THOUSAND (\$1,400,000) DOLLARS "DORMITORY REVENUE BONDS OF 1952", AND AT ITS MEETING ON NOVEMBER 7, 1952, IN AUTHORIZING AND PROVIDING



FOR THE ISSUANCE AND SALE OF SAID BONDS CONFORMING TO THE TERMS AND PROVISIONS OF SAID LOAN AGREEMENT, AUTHORIZING THE EXECUTIVE COMMITTEE TO MAKE MODIFICATIONS AND AMENDMENTS WITH RESPECT THERETO; AND AUTHORIZING THE EXECUTIVE COMMITTEE TO TAKE ALL ACTION NECESSARY OR DESIRABLE IN ADVERTISING AND SELLING SAID BONDS AT THE PROPER TIME.

which resolution is as follows:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, APPROVING, RATIFYING AND CONFIRMING CERTAIN ACTIONS OF ITS EXECUTIVE COMMITTEE AT A MEETING HELD ON JULY 18, 1952, IN AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT WITH THE UNITED STATES OF AMERICA, ACTING THROUGH ITS HOUSING AND HOME FINANCE AGENCY, RELATING TO THE PROPOSED ISSUANCE OF ONE MILLION FOUR HUNDRED THOUSAND (\$1,400,000) DOLLARS "DORMITORY REVENUE BONDS OF 1952", AND AT ITS MEETING ON NOVEMBER 7, 1952, IN AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF SAID BONDS CONFORMING TO THE TERMS AND PROVISIONS OF SAID LOAN AGREEMENT; AUTHORIZING THE EXECUTIVE COMMITTEE TO MAKE MODIFICATIONS AND AMENDMENTS WITH RESPECT THERETO; AND AUTHORIZING THE EXECUTIVE COMMITTEE TO TAKE ALL ACTION NECESSARY OR DESIRABLE IN ADVERTISING AND SELLING SAID BONDS AT THE PROPER TIME.

WHEREAS, the Executive Committee of the Board, created and existing pursuant to authority of Section 164.190 of the Kentucky Revised Statutes, has reported to this Board that at a meeting held on July 18, 1952, it approved and authorized the execution of a loan agreement with the United States of America, acting through its Housing and Home Finance Agency, looking to the issuance of \$1,400,000.00 of "Dormitory Revenue Bonds of 1952", to provide funds with which to defray the costs of constructing a new dormitory for men on the campus of the University at Lexington, Kentucky, said loan agreement being spread at large upon the minutes of said meeting and having been reviewed in detail by this Board, and

WHEREAS, said Executive Committee has further reported to this Board that at a meeting held on November 7, 1952, it adopted a resolution authorizing and providing for the issuance and sale of bonds in conformity with the terms and provisions of said loan agreement and authorizing the execution of a Trust Indenture with Farmers Bank and Capital Trust Company, Frankfort, Kentucky, to secure the same, said resolution being spread at large upon the minutes of said meeting, having been reviewed in detail by this Board, and being identified by its title or caption as follows:

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, AUTHORIZING AND PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF "DORMITORY REVENUE BONDS OF 1952" OF THE UNIVERSITY OF KENTUCKY TO PAY THE COSTS (NOT OTHERWISE PROVIDED) OF CONSTRUCTING AN ADDITIONAL DORMITORY UPON THE CAMPUS OF THE UNIVERSITY.

AND WHEREAS, said actions were within the powers heretofore delegated to said Executive Committee pursuant to statutory authority, but it nevertheless appears to be desirable that said actions be specifically approved by this Board and that powers be specifically delegated to said Executive Committee to authorize and provide for modifications and amendments to the loan agreement and to said resolution adopted on November 7, 1952, in the event modifications or amendments should prove to be necessary or desirable to improve the marketability of said bonds, and also that powers be specifically delegated to said Executive Committee to take all action necessary or desirable in advertising and selling said bonds at the proper time,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, AS FOLLOWS:

Section 1. This Board hereby approves, ratifies and confirms in all respects the actions of its Executive Committee as shown by the minutes of its meeting of July 18, 1952, in authorizing the execution of a loan agreement with the United States of America, acting through its Housing and Home Finance Agency, with reference to the issuance of \$1,400,000.00 "Dormitory Revenue Bonds of 1952", to finance the construction of a new dormitory for men on the campus of the University at Lexington, Kentucky.

Section 2. This Board hereby approves, ratifies and confirms the actions taken by its Executive Committee as shown by the minutes of its meeting of November 7, 1952, in authorizing and providing for the sale of bonds in conformity with the terms and provisions of said loan agreement, and authorizing the execution of a Trust Indenture with Farmers Bank and Capital Trust Company, Frankfort, Kentucky, to secure the same.

Section 3. Said Executive Committee is hereby authorized and empowered to modify and amend said loan agreement and the said resolution authorizing the issuance and sale of said bonds in the event such action should be necessary or desirable to comply with requirements of said Housing and Home Finance Agency or of the purchaser of said bonds, or in order to improve the marketability of said bonds generally.

Section 4. Said Executive Committee is hereby authorized and empowered to select and designate a date and place for the offering of said bonds for sale on an advertised public competitive basis, and to cause notices of such sale to be published in such manner as the Executive Committee may designate, and to receive, consider and act upon any and all bids which may be received at the designated time and place for the purchasing of said bonds, and to accept the bid, which in the judgment of said Executive Committee, is the best and most advantageous bid received.

Section 5. This resolution shall be in full force and effect from and after its adoption.

(SEAL)  
ATTEST:

\_\_\_\_\_  
Secretary

BOARD OF TRUSTEES OF THE  
UNIVERSITY OF KENTUCKY

\_\_\_\_\_  
Chairman

and moved that all rules be suspended and that said proposed Resolution approving, ratifying and confirming certain actions of its Executive Committee be adopted, which Resolution was duly seconded by Member H. D. Palmore, and said motion having been duly considered, the Chairman of the Board put the question. Upon roll being called, the following voted Aye: Governor Lawrence W. Wetherby, Mrs. Paul G. Blazer, Carl Dempewolfe, Ben S. Adams, M. W. Moore, H. D. Palmore, John C. Everett, Guy A. Huguelet, Thomas A. Ballantine, R. P. Hobson, Smith D. Broadbent, and Harper Gatton. No: None.

Whereupon, the Chairman of the Board of Trustees declared the said motion duly carried and said Resolution adopted.

G. Installation and Contract for International Business Machine Corporation Equipment Approved and Authorized.

President Donovan stated that he had requested Dr. Leo M. Chamberlain to make a study of the need and possible use of International Business Machine equipment at the University. He requested Doctor Chamberlain to meet with the Board and present his report.

Doctor Chamberlain read the following statement:

December  
Fifteenth  
1952

Dr. H. L. Donovan  
University of Kentucky

Dear Dr. Donovan:

This letter will supplement the report which I sent you on November 12 relative to the installation of International Business Machines at the University. You will recall that we asked that the local IBM Office extend the study to cover certain major activities of the Comptroller's Office.

Mr. W. H. Evans, local sales representative of the IBM Corporation, has complied with this request. His new estimate of the costs involved in making the more complete installation is included in the attached letter. Mr. Evans has had a conference with Mr. Peterson and we believe that the equipment recommended will obtain the desired results for the Registrar's Office and for the Comptroller, and that it will, in addition, care for the current research needs of the various colleges. If the complete schedule of work is to be handled effectively, some rather careful planning and supervising will be necessary, but we do not, at present, anticipate any problem that cannot be solved with good cooperation.

The cost statement in the attached letter covers the complete installation, and it may be summarized as follows: The minimum recurring cost, annually, including the salaries of a machine operator, one punch operator, and the current stationery expenditure, will be approximately \$17,280. There will be necessary an expenditure of approximately \$4,000

for the initial installation. This is to cover freight on the equipment, electroplates for printing cards, control panels, filing cabinets, and other miscellaneous items. Thus, the minimum cost for the first year would be in the neighborhood of \$21,000, and the minimum recurring cost thereafter, approximately \$17,280, as indicated above. There will probably be some other costs that we cannot now anticipate, but I feel rather confident that after a period of operation we can effect savings that will more than offset any additional costs. For example, money spent for IBM cards and stationery will be balanced, at least in part, by savings on stationery now in use. There should be other savings, but I do not wish to put emphasis on this aspect of the matter. The strongest argument for the IBM equipment is not the savings that can be effected, but rather the amount and quality of work that can be accomplished.

As I indicated previously, it will take some time for us to get the full benefits of the installation. Tentatively we have agreed on a schedule which would have the registration procedure in operation by September, 1953. By January, 1954, the machines should be handling the payroll work, and by July 1, 1954, the installation and program should be approximately completed. The research work can start just as soon as the punches and sorters are available. That should be within the year 1953.

I shall be glad to comply with your request and appear before the Board of Trustees to give such explanation of our proposal as the Board deems necessary.

Sincerely,

(Signed) Leo M. Chamberlain  
Vice President

Various members of the Board sought additional information, and after being thoroughly advised, upon motion duly made, seconded and carried, the President was authorized to cause to be installed at the University the necessary International Business Machine equipment to handle the general accounting for the Comptroller's Office, the registration for the Registrar's Office, and statistical work required in connection with the general studies and research carried on by the University.

The necessary contract with the IBM Corporation was authorized executed, and the funds required appropriated from the general unappropriated surplus of the University.

#### H. University Faculty Enlarged.

President Donovan reported that, at his request, Doctor Chamberlain and others had given considerable time and thought to enlarging the University Faculty, and to the composition and method of elections of the membership of the University Faculty. Doctor Chamberlain read the following report submitted by Dr. R. L. Tuthill, Secretary of the University Faculty:

REPORT TO THE PRESIDENT ON THE NEW MEMBERSHIP  
OF THE UNIVERSITY FACULTY

The composition and method of elections of the membership of the University Faculty are set forth in the University of Kentucky Governing Regulations, May 1947, Section III, paragraphs one and two.

The University Faculty was established as of October 1943. Paragraph two (reference above) states: "The Faculty may cause this distribution to be restudied and adjusted after three years and every six years thereafter."

During the nine years (1943-1952) which elapsed prior to the recent enlargement and redistribution the following changes had been made:

- (1) October 1946 -- Athletics as one of the participant groups with one elected member was dropped.
- (2) February 1947 -- The Vice President of the University was added as an administrative member, to preside in the absence of the President.
- (3) February 1947 -- The Professor of Military Science and Tactics was added as an administrative member.
- (4) August 1947 -- The College of Pharmacy was added as a participant group with one elected member and the Dean of the College as an administrative member.

By motion from the floor, duly seconded and approved, a re-study and adjustment of the Faculty membership was called for on October 8, 1951, at the regular meeting of the Faculty. The Chair referred the motion to the Rules Committee. Adhering to the Governing Regulations and following the method utilized in the formation of the original Faculty, the Rules Committee in its report recommended the following:

- (1) That the elected membership from the combined faculties of the University be increased from thirty-nine (39) to seventy-eight (78);
- (2) That the number of representatives for divisions and/or colleges be re-distributed according to a chart based upon the number of active permanent personnel of professorial rank as of March 1952;
- (3) That within the College of Arts and Sciences, if any department has not been represented for three successive years, that department must be represented the following year by the election of one of its members;
- (4) That the positions of Professor of Air Science and Tactics and the Associate Dean of the College of Agriculture and Home Economics be added to the membership of the University Faculty.

The recommendations of the Rules Committee were approved by the University Faculty on October 13, 1952.

A comparative chart shows the changes made in the membership of the University Faculty:

<u>Groups</u>	<u>Original No. of Representatives</u>	<u>Present No. of Representatives</u>
Literature, Philosophy and Arts	7	16
Social Studies	3	9
Physical Sciences	4	8
Biological Sciences	4	10
Agriculture	7	12
Home Economics	1	2
Engineering	5	8
Law	1	2
Education	3	4
Commerce	3	5
Pharmacy	1	2
	<u>39</u>	<u>78</u>
Administrative	<u>18</u>	<u>20</u>
	57	98

The enlarged University Faculty met for the first time at its regular meeting on November 10, 1952.

Respectfully submitted

(Signed) R. L. Tuthill,  
Secretary.

On motion duly made, seconded and carried, the report was received, approved and authorized made of record.

#### I. Governing Regulations Respecting Leaves of Absence Amended.

President Donovan stated that he had received from a special committee of the local chapter of the American Association of University Professors certain recommendations for modifying the governing regulations respecting leaves of absence. He submitted a letter from Dr. Leo M. Chamberlain, and same was read to the Board:

December  
Sixteenth  
1952

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

Some time ago you asked me to prepare certain amendments in the University regulations governing leaves of absence, in the light of

the recommendations made in the report of the special committee of the local chapter of the AAUP.

The statement attached involves three rather important modifications and certain editorial changes. The first change makes the requirement for a year's leave of absence, with half pay, six consecutive years of service, rather than seven. Secondly, there is an addition which provides that a person who has earned a semester of leave may, under certain circumstances, take this leave for two successive summer terms rather than for one semester. The final modification is a provision that one-fourth of the summer teaching staff will, each year, be assigned no teaching duties, but will, instead, be asked to undertake other forms of work. The object here is, in general, to see that all members of the instructional staff are freed from summer teaching one session in four. As I indicated to you in our conference, this last modification seems desirable for two reasons. In the first place, it is well that no member of the staff teach continuously, year after year, without any kind of a break. More important, however, is the fact that our reduced summer enrollment has caused our summer teaching loads to be spread so thin that they would be very difficult for us to justify. I think it much better that we take the more positive position and place one-fourth of our staff, each summer, in research and study assignments, thus leaving a fairly substantial teaching load for the remaining seventy-five per cent of the faculty. I am attaching a summary of a rather hasty study which we have made of the 1952 summer loads. I believe you would agree that it would be very difficult for us to defend our summer program, either in terms of the typical teaching load, or in terms of class size.

It is recommended that the attached statement relative to leaves of absence be substituted for the first paragraph under Part 10, Section 6, of the Governing Regulations. Changes and additions in the existing regulations are indicated by underlining. It may be that you will want to place a copy of this statement, and a copy of the Governing Regulations, in the hands of each member of the Board of Trustees when this proposal is made.

Since our conference it has occurred to me that it might be well to present this proposed change in the regulations governing leaves of absence to the deans, or even the Faculty, before having it approved by the Board. I do not think it imperative that the changes be approved at this meeting of the Board of Trustees, if you would like to have consideration of it by the deans or the Faculty.

Sincerely,

(Signed) Leo M. Chamberlain  
Vice President.

The proposed changes were pointed out to members of the Board, and a proposed statement of the new governing regulation was read.

Members of the Board, being thoroughly advised, upon motion duly made, seconded and carried, authorized and approved the following regulation respecting leaves of absence:

A professor, associate professor, assistant professor, or other member of the University instructional, research, or extension staff, of equivalent rank, who has served four consecutive years\*, and requests it, may have a leave of absence for the purpose of research, creative work, advanced study or travel, for one semester on one-half pay. If the service has been for six consecutive years\* a leave of absence may be granted, upon request, for one year\* on one-half pay. Such leaves of absence, however, shall be given only on the recommendation of the President. They shall not be given so as to conflict with one another in any way, or to hamper the work of the institution. The purpose of this provision is to increase the usefulness of members of the University staff and no leave of absence shall be granted unless the grantee shall agree to continue his work at the University for at least one year thereafter.

A person who has earned a semester's leave in accordance with the above regulations may, on approval of his department head and dean, request that his leave be taken for two successive summer terms rather than for one semester.

It shall be the policy of the University, during each summer session, to assign no teaching duties to a maximum of one-fourth of the instructional staff whose salaries are paid on a twelve months' basis, but to assign, instead, other appropriate duties in the areas of research, creative work, course or curriculum revision, the preparation of course syllabi, et cetera. This work shall be done on the University Campus except in cases approved by the President, and in each case a report on the assignment shall be made to the dean at the close of the summer session. The general objective shall be to free all members of the instructional staff from summer teaching one session in four. However, all special summer assignments shall be approved by the department head and dean concerned and each shall be made with the best interests of the University as the first consideration. Should an increase in the summer enrollment warrant, more than three-fourths of the staff as described above may be given teaching assignments.

If the summer teaching demands on a department or college should be such that a member of the staff cannot avail himself of the special assignment for a summer, he may, on approval of his department head and dean and after five successive years of summer teaching, be recommended for a special assignment as described above for either the first or the second semester following.

#### J. University Placement Service

President Donovan made the following statement to the Board:

Last April there was a lengthy discussion of the desirability of having at the University a central placement service that would serve industry, business and government in their efforts to employ trained personnel and also help students who were graduating from the University to secure the most desirable positions. This discussion revealed that some of the personnel representatives of industry were not too happy over the manner in

\* A year here refers to the regular school year of two semesters.



which we handled our placement service. It was decided that I should make further study of this question and report to the Board of Trustees at a later meeting.

For many years the College of Commerce, the College of Engineering and the College of Education have each had a professor in charge of the placement of their students and this service has been of great value both to students and industry. The placement of students graduating from the other colleges has for the most part been taken care of by the departments of these colleges. There has been no systematic effort made to help students to obtain the best jobs possible. When a request came for a chemist it was referred to the head of the Chemistry Department. Likewise, when requests came for graduates in other fields, usually the head of the department, or some member of the department, took care of this matter.

Most universities have in recent years organized a central placement service to which all communications relative to employment were directed. This office handles the records of those seeking positions and answers most of the correspondence and arranges for interviews when personnel directors make inquiries about students who might be available for positions.

Some months ago I appointed a committee, headed by Dr. Lysle W. Croft, to make a study of the desirability of having a central placement service. This report has been very helpful in evaluating the service we have been giving and in recommending changes that should be initiated.

After careful study, I wish to recommend to the Board of Trustees that it authorize the President to appoint a committee on University Placement Service with at least one member from each of the several colleges of the University, which would serve as a policy-making body, and that the University Placement Service be established with Dr. Hambleton Tapp serving as temporary director and Mrs. Katherine Kemper as the secretary. This office would be located in the Administration Building. Dr. Tapp and Mrs. Kemper would work with the colleges and those persons who have formerly been taking care of this work in the several colleges would continue to work with the central office. There are some conference rooms on the second floor of this building that are not in constant use and many of the conferences between representatives of industry and students could be held in these conference rooms. Some additional furniture might be necessary to make these offices attractive.

I recommend that this service be established as of January 1, 1953.

Members of the Board recalled that this was a follow-up report on placement service at the University, requested by the Board at its meeting on April 25, 1952, and after a general discussion, upon motion duly made, seconded and carried, the Board concurred in the recommendation of the President, a University placement service was authorized, necessary funds appropriated, and the appointment of Dr. Hambleton Tapp to serve as temporary director was ratified.

#### K. Budget Changes.

President Donovan submitted a list of budget changes dated December 3, 1952,

requesting a net increase in appropriations of \$1,814.21. He recommended that the changes be approved.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation, and the Comptroller was authorized to make the necessary budget adjustments.

#### L. Annexation of University Property to the City of Lexington.

President Donovan reported conferences with the Mayor of the City of Lexington and Commissioners relative to taking into the city limits of Lexington the Experiment Station farm and other University property contiguous to the general campus of the University. A statement concerning pros and cons of the problem was made, and a general discussion ensued. A motion was made, seconded and carried that the matter be referred to the Executive Committee, and Mr. Guy A. Huguelet was requested to investigate legal aspects involved in annexation of University property.

#### M. Report on Progress of Fraternity Houses.

Mr. Ernst Johnson, architect engaged to design fraternity houses, was asked to meet with the Board. Mr. Johnson reported that progress was being made in the design and plans for fraternity houses. He thought that the plans and specifications would be ready about the last of January and could be advertised for bids during the first part of March. He reported that there had been a wage increase for common and skilled labor in the City of Lexington within the last three months which might affect the cost of these buildings to some extent. He reported that plans and specifications for the Graduate Dormitory building could be ready about the last of March or the middle of April.

The members of the Board heard the statement of the architect and expressed their wish for the work to be expedited.

On motion duly made, seconded and carried, all questions relating to advertising and award of contract were referred to the Executive Committee.

#### N. Report on Progress of Men's Dormitory.

President Donovan stated that Mr. John F. Wilson, the architect employed to re-design the plans of the Men's Dormitory, had been asked to be present. Mr. S. G. Hagan accompanied Mr. Wilson. Mr. Wilson stated that they had discovered that there was more work to the re-designing of the plans than they originally anticipated. He stated that the plans and specifications are about 75% complete and it would be about March 15 before the building could be advertised for bids. He estimated that it would take about three weeks for the contractors to figure the bids. He stated that he would have Government agencies and fire marshal approvals on the plans when submitted.

Members of the Board urged that this building be placed under construction as soon as possible. Mr. Wilson was requested to expedite plans and specifications as much as possible, and upon motion duly made, seconded and carried, all matters relating to advertising and awarding of contract were referred to the Executive Committee.

O. Records of Court of Appeals Accepted for Deposit.

President Donovan read a letter from the Records Control Board, Frankfort, Ky., granting permission to the University Libraries to assume custody of records of the Court of Appeals from 1860 to 1942.

RECORDS CONTROL BOARD  
FRANKFORT, KENTUCKY

December 3, 1952

Dr. H. L. Donovan, President  
University of Kentucky  
Lexington, Kentucky

Dear Sir:

Permission is granted the University of Kentucky Libraries to assume custody of the records of the Court of Appeals from 1860 to the last ten year period, with the following provisions:

That all or any part of them may be microfilmed by the Kentucky Historical Society at any reasonable time, and that in case a proper archival building or records depository should be established in Frankfort these records would be deposited there.

That if in the future the University would turn over these records to an archival building or records depository in Frankfort, such agency would provide the University, in return for caring for them in the interim, a microfilm copy of any or all which might be considered essential for historical and legal research conducted at the University.

That the records be properly inventoried, and an adequate catalog or checklist be maintained.

That they be made available to members of the Bar and to the public under substantially the same conditions as are now available.

That a microfilm copy of the present indexes, in the custody of the Clerk of the Court of Appeals, will be available to the Kentucky Historical Society.

That the Court of Appeals, retaining its records for the last ten years as current files, turn over to the University Libraries the records for the year preceding the current decade as soon as convenient.

(Signed) T. Herbert Tinsley  
T. Herbert Tinsley  
Auditor

(Signed) Acree Austin  
Acree Austin  
Clerk, Court of Appeals

Cordially yours,  
(Signed) Bayless E. Hardin  
Bayless E. Hardin, Chairman  
Secy. Ky. Hist. Soc.

(Signed) Clifford R. Barnes  
Clifford R. Barnes  
Commissioner of Finance

(Signed) J. D. Buckman, Jr.  
J. D. Buckman  
Attorney General

President Donovan stated that these records would be of some use to the University and should be preserved, and recommended acceptance on behalf of the University.

On motion duly made, seconded and carried, approval was given for receiving the records of the Court of Appeals from 1860 to 1942 and depositing them in the Library Annex building at the University.

#### P. Reports of Southern Association of Colleges and Secondary Schools.

President Donovan presented a letter from the Southern Association of Colleges and Secondary Schools relating to an interview with the Committee on Standards and Reports of Colleges and Universities. The letter was read as follows:

#### SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS

December 16, 1952

President H. L. Donovan  
University of Kentucky  
Lexington, Kentucky

Dear President Donovan:

The Committee on Standards and Reports appreciated your interview with them regarding your athletic situation. I thought you would be interested in that portion of their minutes which deals with their interview.

"The report on the University of Kentucky was found to be in good order, with the exception of Standard 13, Intercollegiate Athletics. The University of Kentucky reported that its basketball team had been refused permission to participate in intercollegiate athletics during the 1952-53 season by both the NCAA and the Southeastern Conference.

Dr. Leo M. Chamberlain, chairman of the Committee on Standards, being also the Vice President of the University of Kentucky, stated that President Donovan, of the University of Kentucky, had requested the privilege of appearing before the Committee. During the time President Donovan was before the Committee, President Lockmiller, of the University of Chattanooga, at the request of Dr. Chamberlain, presided.

President Donovan took some time to explain the athletic difficulties which the University of Kentucky had experienced in recent months. He explained that the disclosures with regard to certain basketball players at the University of Kentucky were a great shock to all those connected with the University of Kentucky. He went into this particular phase of the situation in some detail. President Donovan talked frankly with the Committee about the action of the Southeastern Conference relative to the basketball team, and also its action with regard to two football players.

After completing his statement, President Donovan requested the members of the Committee to ask questions. The Committee expressed its complete faith and confidence in President Donovan and the Administration of the University of Kentucky.

The Committee requested that the University of Kentucky report next year on Standard 13, Intercollegiate Athletics."

Best wishes for a good holiday season.

Cordially yours,

(Signed) J. M. Godard  
Executive Secretary.

Upon motion duly made, seconded and carried, the letter was received and authorized made a part of the record.

Q. University Approved for Social Security.

President Donovan recalled that the Federal Social Security Administrator, in June, 1952, ruled that employees of the University of Kentucky were not eligible for social security benefits. Claims of certain employees for social security benefits were filed, denied and appeal was taken. An exhaustive hearing was conducted in Lexington on November 18, 1952, by the Chairman of the Appeals Council, at which a considerable number of witnesses were interrogated, and a number of documents presented.

The Appeals Council of the Social Security Administration of the Federal Agency on December 12, 1952, decided that the University's change-of-work plan is not a "retirement system" within the meaning of the Social Security Act, and the employees of the University are covered by old age and survivors insurance.

President Donovan recalled the enactment of enabling legislation by the 1951 Special Session of the General Assembly, and the enactment of Chapter 28, Kentucky Acts of 1952, making the Board of Trustees an independent agency and instrumentality of the Commonwealth. He recommended that the Board authorize the President to enter into such supplemental agreements as may be necessary.

Upon motion duly made, seconded and carried, the President of the University was authorized to execute on behalf of the Board of Trustees an agreement with the Federal Security Agency or the State Department of Economic Security which shall appear necessary or desirable for the purpose of confirming the coverage of employees of the University by old age and survivors insurance under the social security act as amended.

#### R. The University of Kentucky in Action--Report.

President Donovan submitted the annual report of the President to the Board of Trustees for the fiscal period of 1951-1952. He stated that he thought that the year had been one of action and that the University had made much progress. He referred to various sections of the report, detailing concisely accomplishments within the various colleges and the Experiment Station. He referred to the list of gifts to the University and to the Kentucky Research Foundation. Members of the Board were urged to take the report with them and read it at their leisure.

Members of the Board complimented the report, and upon motion duly made, seconded and carried, same was authorized received and filed.

#### S. Housemothers' Request for Increase in Salary.

President Donovan read a letter from Mrs. L. M. Pryor Hancock, representing social fraternity housemothers, in which she asked the Board of Trustees for an increase in salaries for housemothers. It was explained that housemothers for sororities and fraternities are selected by the social fraternities and approved by the Dean of Women or the Dean of Men, as the case may be. The University now makes a token payment of \$12.50 per month, primarily for the purpose of having the housemothers of these groups as employees of the University, which from the point of view of the administration, is essential for proper control of the houses.

There was a lengthy discussion about this matter. Members of the Board expressed their appreciation for the fine work housemothers have done for their respective fraternities and the University and recognized that their salaries were very modest. After careful analysis of this problem the Board arrived at the following conclusion: That students in dormitories, cooperative houses, fraternity and sorority houses must be required to pay room rent sufficient to cover all costs, including the cost of supervision of the dormitory, cooperative house, or fraternity or sorority house. While the state partially supports the cost of instruction, libraries, laboratories, et cetera, it cannot support the cost of living. Therefore, an increase in the salaries of

housemothers or other supervisors of the housing of students must come out of student rents.

Upon motion duly made, seconded and carried, the request was denied and the services of the Dean of Men and the Dean of Women were made available to assist the groups involved in making any study of the matter which they may wish to undertake.

T. Recess for Luncheon.

The Board recessed at 12:45 p. m. for luncheon at Boyd Hall, where they were guests of Dean Sarah B. Holmes and the staff of the residence halls. At 2:00 p. m. the members returned to the office of the President and took up the agenda.

U. R. P. Hobson Serves as Chairman.

Governor Wetherby, Mr. Huguelet and President Donovan were delayed in returning to the meeting. Mr. R. P. Hobson was requested to assume the chair, and Vice President Leo M. Chamberlain represented the President.

V. Report of the Auditor of Public Accounts.

Doctor Chamberlain presented the audit report of the financial records of the Comptroller of the University as made by the Auditor of Public Accounts for the fiscal year ended June 30, 1952.

It was recalled that some members of the Board had previously read the report, and others were urged to do so. Upon motion duly made, seconded and carried, the report was authorized received and filed.

W. Gifts.

From: Dr. Murray Raney, Chattanooga, Tennessee--\$ 500.00.

Vice President Chamberlain presented to the Board a check for \$ 500.00, made to the Kentucky Research Foundation, which the donor, Dr. Murray Raney, of Chattanooga, Tennessee, wished credited to the Engineering Scholarship Fund of the College of Engineering. He stated that in the past money from this fund had been allocated to engineering students on an honor loan basis, without note or interest, with the obligation to the student that he return the money after he had left the University.

The Vice President recalled that Doctor Raney is one of the University's distinguished alumni of the College of Engineering, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$ 500. 00 to the Kentucky Research Foundation was ordered accepted and credited to the Engineering Scholarship Fund of the College of Engineering, and the Vice President was requested to convey to Dr. Murray Raney of Chattanooga, Tennessee, the appreciation of the Board of Trustees and the University.

From: Anonymous Donor--\$ 111.00.

Vice President Chamberlain presented to the Board a check for \$ 111. 00 which he explained was the gift of a friend of the University who wished to remain anonymous. He stated that he recommended acceptance of the gift and suggested that it be deposited in Account 3044 (Rare Books), to be used by the University Libraries for the purchase of certain needed books.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation of the Vice President, and authorized acceptance of the gift.

#### X. Appointments and Other Staff Changes.

Vice President Chamberlain submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

### COLLEGE OF ARTS AND SCIENCES

#### Appointments

B. J. Floyd, Assistant Geologist, Kentucky Geological Survey, December 1, 1952, through June 30, 1953.

Susan Frances McDavid, Secretary, Department of Art, effective November 4, 1952.

Stuart W. Hallock, Production Supervisor, Department of Radio Arts and Radio Station, effective September 1, 1952.

#### Salary Adjustment

Joseph B. Cornelison, promoted to Part-time Instructor, Department of Mathematics and Astronomy, with adjustment in salary, effective November 1, 1952.

#### Leave of Absence

D. V. Hegeman, Professor, Modern Foreign Languages Department, granted sabbatical leave for the academic year 1953-1954, in order that he may spend the time studying in Western Europe.



Resignations

Ruth Janet MacKay, Secretary, Department of Art, effective November 1, 1952.

Glennalou Ryan, Secretary, Department of Political Science, effective September 15, 1952.

William O. Shropshire, Instructor, Department of Physics, effective November 30, 1952.

## COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Clay Wade Ratliff, Assistant Inspector, Department of Feed and Fertilizer, effective December 1, 1952.

Arvy Glen Sims, Assistant Inspector, Department of Feed and Fertilizer, effective December 1, 1952.

Charles M. Derrickson, Assistant County Agent, Russell County, effective November 17, 1952.

Salary Adjustments

John T. Tuttle, promoted to Assistant Foreman in Dairy Plant, effective December 1, 1952.

Norma L. Davis, Home Demonstration Agent, effective December 1, 1952.

Roberta E. Hagstrom, Clerk-Stenographer, changed from temporary appointment to regular status, effective January 2, 1953, with adjustment in salary.

Resignations

Ravenal Hensley, Assistant Home Demonstration Agent, Logan County, effective November 30, 1952.

James R. Hansen, Assistant Agronomist, Department of Agronomy, effective December 8, 1952.

June V. Stevens, Clerk-Stenographer, Department of Feed and Fertilizer, effective November 30, 1952.

James A. Wells, Assistant in Farm Management, Department of Agricultural Economics, effective November 30, 1952.

Hearshel Couch, Tractor Operator, Department of Farm Maintenance, effective October 11, 1952.

Everett E. Witt, Assistant in Agronomy, effective November 22, 1952.

George Miller, Fire Warden, Robinson Substation, effective December 31, 1952.

Thomas C. Morrison, Jr., Assistant in Agricultural Marketing, Department of Agricultural Economics, effective October 31, 1952.

Shirley Eileen Isaac, Clerk, Agricultural Extension, Laurel County, effective December 13, 1952.

Cash Gray, Dairyman and Poultryman, West Kentucky Substation, effective December 31, 1952.

John Marvin Wolf, Assistant County Agent, Lebanon, effective December 6, 1952.

Marie Mason, Assistant in Rural Sociology, effective December 15, 1952.

#### Change of Work

Winfield Underwood, Watchman, Farm Office and Shops, effective November 1, 1952.

### COLLEGE OF ENGINEERING

#### Salary Adjustment

Joseph P. Hammond, Associate Professor, Department of Mining and Metallurgical Engineering, adjustment in salary, effective January 1, 1953.

### COLLEGE OF EDUCATION

#### Appointment

Martha Belle Franklin, Secretary, Foundations of Education, effective November 17, 1952.

#### Salary Adjustment

Lyman Ginger, Director, University School, adjustment in salary, effective January 1, 1953.

#### Resignations

Annelle Kelley, Critic, University School, effective October 6, 1952.

Betty Sither, Secretary, Foundations of Education, effective November 5, 1952.

## COLLEGE OF COMMERCE

### Leave of Absence

W. W. Haynes, Professor, granted leave, effective February 1, 1953, to June 30, 1953, in order that he may serve as visiting associate professor of business administration at the University of California.

### Resignation

Ann Moss, Assistant Secretary, Bureau of Business Research, effective December 13, 1952.

## UNIVERSITY EXTENSION

### Appointments

W. L. Husk, Instructor in Mining Engineering, Madisonville, reappointed November 1, 1952.

Charles R. Minton, Instructor in Commerce, Fort Knox and Lexington Signal Depot, October 16, 1952.

June Heathman Flanery, Booker-Clerk, effective November 17, 1952.

### Salary Adjustment

Helen Stainton, Booker-Clerk, adjustment in salary, effective December 1, 1952. Mrs. Stainton is being promoted to Secretary.

### Resignation

Phyllis Jean Ewen, Secretary, effective November 30, 1952.

Payments for Correspondence Instruction for a six-month period beginning July 1, 1952, to January 1, 1953, to the following: C. Hal Albro, Jr., Grace Anderson, Wendell E. Beals, Adolph E. Bigge, Robert E. Bills, Marion C. Brown, Lucian H. Carter, Carl B. Cone, Charles R. Crumpton, Jesse DeBoer, H. H. Downing, May K. Duncan, Ernest N. Fergus, Chloe Gifford, James W. Gladden, Ruby Evans Hart, Maurice A. Hatch, Robert D. Haun, Wilbur A. Heinz, Sarah B. Holmes, James F. Hopkins, James W. Hughes, Walter W. Jennings, J. H. Jones, Jr., Durbin C. Kemper, John Kuiper, Gordon Lewis, Robert G. Lunde, John T. Masten, Berthus B. McInteer, Ernest Meyers, Robert L. Mills, William M. Moore, Edward N. Newbury, Frank A. Pattie, Anna B. Peck, Estel B. Penrod, Ralph R. Pickett, Hobart Ryland, Blaine W. Schick, Joseph R. Schwendeman, Alberta W. Server, Jasper B. Shannon, Jonah W. D. Skiles, Edwin E. Stein, Rhea A. Taylor, Ruth E. Thomas, John H. Ubben, Kenneth E. Vanlandingham, Bennett Wall, and Harold E. Wetzel.

## UNIVERSITY LIBRARIES

Appointment

Emmajean Anglemeyer, Clerical Assistant, effective November 10, 1952.

Salary Adjustments

Emma Lou Lecky, Assistant Reference Librarian, effective December 1, 1952.

Marjorie M. Britton, Assistant, Reference Department, effective December 1, 1952.

Barbara Fain, Cataloger, effective November 1, 1952.

Resignation

Dorothy Elizabeth Long, Assistant Reference Librarian, effective November 30, 1952.

## DEAN OF STUDENTS' OFFICE

Appointments

Pauline Yoe, Housemother, Lambda Chi Alpha, effective December 1, 1952.

Violet Banks Robinson, Secretary, effective December 1, 1952.

Resignations

Belle S. Drury, Housemother, Lambda Chi Alpha, effective November 30, 1952.

Elizabeth Ann Peed, Secretary, effective December 31, 1952.

## UNIVERSITY HEALTH SERVICE

Appointment

Nella Raney, Registered Nurse, effective November 21, 1952.

## UNIVERSITY PERSONNEL OFFICE

Appointment

Betty Jane Prather, Clerk, effective November 24, 1952.

Resignations

Betty Jean Bayes, Clerk, effective November 30, 1952.

Doris H. Tatlock, Clerk, effective December 13, 1952.

## BUSINESS MANAGEMENT AND CONTROL

Salary Adjustment

Fred Perkins, Manager, Wildcat Bowling Lanes, adjustment in salary, effective January 1, 1953.

Resignation

Carolyn Walker Foster, Stenographer-Receptionist, effective November 29, 1952.

## DIVISION OF MAINTENANCE AND OPERATIONS

Reinstatement

W. C. Rice, Engineer, reinstated upon being discharged from the U. S. Navy, effective December 1, 1952.

## STUDENT UNION COMMONS

Appointments

Grace Stover Odle, Assistant Director, effective October 1, 1952.

Anna Mae Davis, Assistant Manager, Dorm Grill, effective November 2, 1952.

On motion duly made, seconded and carried, on Vice President Chamberlain's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

Y. Governor Wetherby and Others Return to Meeting.

Governor Wetherby, Mr. Huguelet and President Donovan entered the meeting and Governor Wetherby assumed the chair.

Z. Joint Meeting with Athletics Board.

Members of the University of Kentucky Athletics Board joined the members of the Board of Trustees for a joint discussion of athletics problems. Governor Wetherby stated that he and others had discussed with Coach Paul Bryant matters relating to his coaching position at the University. He recommended the appointment of a committee representing the University staff, the Board of Trustees, the Athletics Board, the Alumni Association, and the University administration, with full authority to handle the problem.

On motion duly made, seconded and carried, the appointment of a committee was authorized.

A-1. Adjournment.

There being no further business presented to the joint meeting of the two boards, upon motion duly made, seconded and carried, the Boards adjourned at 3:10 p. m.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee.