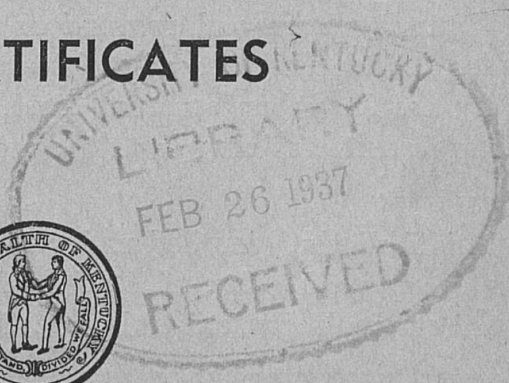


● Commonwealth of Kentucky ●
EDUCATIONAL BULLETIN

**REGULATIONS FOR THE
ISSUANCE AND REISSUANCE
OF CERTIFICATES**



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Published by
DEPARTMENT OF EDUCATION
H. W. PETERS
Superintendent of Public Instruction

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FOREWORD

Laws and regulations for the training and certification of teachers and administrators play a major rôle in the equalization of educational opportunities for the children of the Commonwealth. Under the Kentucky laws and regulations the quantity and quality of training for teachers and administrators for rural areas are as high as they are for urban centers. Each certificate is issued upon the basis of definite training to fit the applicant for the position which he is to hold.

This Bulletin, compiled under the leadership of R. E. Jagers, Director of the Division of Teacher Training and Certification, sets out the curricula prescribed by the Council on Public Higher Education for the training of teachers and administrators, and the regulations of the State Board of Education for the issuance and reissuance of certificates.

The Bulletin is printed in this form in order that reprints may be made of convenient size to go into correspondence envelope when giving information to applicants for certificates.

H. W. PETERS,
Superintendent of Public Instruction.

COMMONWEALTH OF KENTUCKY

Department of Education

DIVISION OF TEACHER TRAINING
AND CERTIFICATION

January, 1937—Certification Leaflet—
Number 1

REGULATIONS FOR THE ISSUANCE
AND REISSUANCE OF
CERTIFICATES

Published by
State Board of Education

H. W. PETERS
Superintendent of Public Instruction
FRANKFORT, KY.



Instructions to Applicants for Certificates

1. Address letters relating to certification to the Division of Teacher Training and Certification, Department of Education, Frankfort, Kentucky.
2. Write for application form stating whether an issuance or a renewal is desired.
3. Write full name and complete address plainly.
4. Do not send fee until notified.
 - a. Fee for issuance of certificate..\$2.00
 - b. Fee for renewal of certificate..\$1.00
5. Personal checks cannot be accepted in payment of fees.
6. Transcripts of credits must be sent by colleges direct to this division.

I.

Provisions for Issuing and Renewing Certificates for Teaching in the Elementary Grades

1. The Provisional Elementary Certificate valid for three years shall be issued to a person who meets the general requirements of law and the regulations of the State Board of Education and files a transcript of standard college credits showing the completion of the following curriculum:

- a. Education, including
 - 1. Educational Psychology or General Psychology 3 hours
 - 2. Fundamentals of Elementary Education 4 hours
 - 3. Supervised Student Teaching 3 hours
 - 4. Elective Course in Education 3 hours

Total 13 hours
- b. English, including
 - 1. Oral and Written Composition 6 hours
 - 2. English Literature or American Literature or Survey of Literature 3 hours
 - 3. Children's Literature 3 hours

Total 12 hours
- c. Social Science, including
 - 1. American History and Citizenship (integrated) 6 hours
 - 2. Or American History 3 hours
 - 3. And Citizenship (separated) 3 hours
 - 4. Or History of Civilization 6 hours

Total 6 hours
- d. Principles of Geography 3 hours
- e. Public School Music 2 hours
- f. Public School Art 2 hours
- g. Teacher's Arithmetic 3 hours
- h. Public Hygiene and Sanitation 2 hours
- i. Science (Biology, Chemistry, General Science, Geology, Physics) 5 hours
- j. Physical Education 2 hours
- k. General Agriculture, or 2 hours
- Industrial Arts, or 2 hours
- Home and Social Problems, or 2 hours
- Rural Social Economy, or 2 hours
- Principles of Sociology 2 hours
- l. Elective 12 hours

Grand Total 64 hours

2. The Provisional Elementary Certificate shall be issued to a person who prior to September 1, 1935, partially fulfilled the requirements for the Standard Elementary Certificate, based upon two years of college, provided that the remaining work required for the Provisional Elementary Certificate shall be selected from the curriculum for the issuance of the Provisional Elementary Certificate, which courses selected shall include three semester hours in supervised student teaching.

3. **The Provisional Elementary Certificate** may be renewed for three years after two years' teaching experience during the life of the certificate, or upon the presentation of one-half year (16 semester hours), of additional standard college or university work earned during the life of the certificate; and it may be renewed every three years thereafter upon presentation of one-half year (16 semester hours), of additional standard college or university work, earned since the last renewal provided that when this certificate is renewed upon 16 semester hours of standard college or university training, such training shall be selected from the curriculum prescribed by the Council on Public Higher Education for the issuance of the Standard Elementary Certificate.

Note.—The Provisional Elementary Certificate is valid for teaching only in the elementary grades.

4. **The Standard Elementary Certificate** valid for four years shall be issued to a person who meets the general requirements of law and the regulations of the State Board of Education and files a transcript of standard college credits showing the completion of the following curriculum for elementary teachers:

- a. Education, including
- | | |
|--|----------------|
| 1. General Psychology or Educational Psychology | 3 hours |
| 2. Fundamentals of Elementary Education | 4 hours |
| 3. Supervised Student teaching | 6 hours |
| 4. Educational Measurements | 2 hours |
| 5. Child Psychology | 3 hours |
| 6. Teaching Reading | 3 hours |
| 7. Elective in Elementary Education .. | 3 hours |
| 8. Elective in Administration and Supervision and/or Elementary Education and/or General Education Courses | 6 hours |
| | Total 30 hours |
- b. English, including
- | | |
|---|----------------|
| 1. Oral and Written Composition | 6 hours |
| 2. American Literature or English Literature or Survey of Literature .. | 3 hours |
| 3. Children's Literature | 3 hours |
| 4. Elective | 3 hours |
| | Total 15 hours |
- c. Science, selected from
Biology, Chemistry, General Science, Geology, Physics
- d. Social Science, including
- | | |
|---|----------------|
| 1. American History and Government or History of Civilization | 6 hours |
| 2. Principles of Sociology or Rural Social Economy | 3 hours |
| 3. History, Government, Sociology or Economics | 6 hours |
| | Total 15 hours |
- e. Teacher's Arithmetic

f. Art, including	
a. Public School Art	2 hours
b. Elective	2 hours
	Total 4 hours
g. Music, including	
a. Public School Music	2 hours
b. Elective	2 hours
	Total 4 hours
h. Public School Hygiene and Sanitation	2 hours
i. Physical Education	2 hours
j. Geography, including	
a. Principles of Geography	3 hours
b. Elective	3 hours
	Total 6 hours
k. Elective	27-35 hours

Total required—120-128 hrs. plus degree

5. **The Standard Elementary Certificate** valid for four years shall be issued to a person who partially completed the requirements for the Standard Elementary Certificate before September 1, 1935, provided that the additional work required for the completion of the four-year curriculum for the issuance of the Standard Elementary Certificate shall be selected from the prescribed courses in the approved four-year curriculum for the issuance of the Standard Elementary Certificate, and provided that six semester hours of credit shall be in supervised student teaching.
6. **The Standard Elementary Certificate** may be renewed or reissued every four years after three years' teaching experience during the life of the certificate, or upon one-half year of standard college or university work of graduate grade since issue or last renewal. If the holder fails to teach the three years required for renewal or reissuance, this certificate may be renewed or reissued upon 6 semester hours of standard college or university work of graduate grade for each year he fails to teach upon the certificate. It may be extended for life when the holder has had three years' teaching experience during the life of the certificate and has completed requirements for a Master's degree in a standard graduate school.

Note.—The Standard Elementary Certificate is valid for teaching only in the elementary grades.

II.

Provisions for Issuing and Renewing Certificates for Teaching in the High Schools

7. The Provisional High School Certificate valid for four years shall be issued to a person who meets the general requirements of law and the regulations of the State Board of Education, and files a transcript of standard college credits showing the completion of a curriculum which includes the following courses and minimum standards:
- a. Major (minimum of 24 semester hours) and two minors (minimum of 18 semester hours each) or two majors selected from subject fields in the curriculum adopted by the State Board of Education for the public elementary and/or public secondary schools.
 - b. A core curriculum as follows:
 - 1. English12 hours
 - 2. Science, selected from Biology, Chemistry, General Science, Geology, Physics12 hours
 - 3. Health 2 hours
 - 4. Social Sciences, selected from Economics, Government, History, Sociology12 hours
 - 5. Mathematics (exclusive of Arithmetic) or 6 hours
 - *6. Foreign Language6 to 12 hours
 - 7. Physical Education 1 hour
 - c. 18 semester hours in Education as follows:
 - 1. Supervised Student Teaching 6 hours
(At least three hours in student teaching shall be done in the secondary school.)
 - 2. Psychology or Educational Psychology 3 hours
 - 3. Elective in secondary education ... 6 hours
 - 4. Elective in Education 3 hours
 - d. Elective51 to 65 hours
Total required hours120 to 128 plus degree
8. A Provisional High School Certificate valid for four years shall be issued to a person who meets the requirements of law and general regulations of the State Board of Education and files a transcript of standard college credits showing the completion of the requirements for a Smith-Hughes teacher of Agriculture or Home Economics, who holds at

* If three units or more of a foreign language are offered for admission, six semester hours in the same language will be required; if two units of a foreign language are offered for admission, nine semester hours in the same language will be required; if one unit or less of a foreign language is offered for admission, twelve semester hours in the same language will be required.

least a Baccalaureate degree, and who has met the education requirements set by the Council on Public Higher Education and approved by the State Board of Education as follows:

- a. Supervised Student Teaching 6 hours
(At least three hours in student teaching shall be done in the secondary school.)
- b. Psychology or Educational Psychology 3 hours
- c. Elective in secondary education 6 hours
- d. Elective in Education 3 hours

9. A Provisional High School Certificate valid for four years shall be issued to a person who meets the requirements of law and general regulations of the State Board of Education and files a transcript of standard college credits showing that he has met the requirements for a Baccalaureate degree in music or music education and the requirements set by the Council on Public Higher Education and approved by the State Board of Education as follows:

- a. Supervised Student Teaching 6 hours
(At least three hours in student teaching shall be done in the secondary school.)
- b. Psychology or Educational Psychology 3 hours
- c. Elective in secondary education 6 hours
- d. Elective in Education 3 hours

10. The Provisional High School Certificate may be renewed every four years after three years' teaching experience, or upon presentation of one-half year of standard college or university work of graduate grade, earned since issuance of last renewal of the certificate. If the holder fails to teach the three years required for renewal or reissuance, the certificate may be renewed or reissued upon 6 semester hours of standard college or university work of graduate grade for each year he fails to teach upon the certificate.

Note.—The Provisional High School Certificate is valid for teaching only in the high school.

11. Subject-fields in which majors with a minimum of 24 semester hours each may be chosen by applicants for High School Certificates:

Agriculture	Commerce
Art	Economics and
Biology	Sociology
Biological Sciences	English
Chemistry	French

Geography and Geology	Library Science
German	Mathematics
Government	Music
History	Physical Education
History and Political Science	Physics
Home Economics	Physical Science
Industrial Arts	Science
Latin	Social Science
	Spanish

12. Subject-fields in which minors with a minimum of 18 semester hours each may be chosen by applicants for High School Certificates:

Agriculture	German
Art	History
Biology	Home Economics
Chemistry	Industrial Arts
Commerce	Latin
Economics and Sociology	Library Science
English	Mathematics
French	Music
Geography and Geology	Physical Science
Geology	Physics
	Spanish

13. The Standard High School Certificate valid for five years shall be issued to a person who meets the requirements of law and general regulations of the State Board of Education and files a transcript of credits showing the completion of the four-year curriculum for the training of high school teachers as prescribed by the Council on Public Higher Education and approved by the State Board of Education, and who, in addition thereto, completes the requirements for a Master's degree in a standard graduate school.

14. The Standard High School Certificate may be extended for life upon three years' teaching experience during the life of the certificate. If the holder fails to meet the requirements for life extension before the certificate expires, the certificate may be reissued or renewed for five years upon two years' teaching experience during the life of the certificate, or upon 6 semester hours of additional work of graduate grade for each of the two years he failed to teach upon the certificate.

Note.—The Standard High School Certificate is valid for teaching only in the high school.

III.

Provisions for Issuing and Renewing Certificates in Administration and Supervision

15. The Provisional Certificate in Administration and Supervision valid for four years shall be issued to a person who has fulfilled the requirements of law and the general regulations of the State Board of Education, who has had a minimum of two years' successful teaching experience, who has completed a four-year curriculum for the training of elementary or high school teachers as approved by the State Board of Education, and who presents a transcript of standard college credits showing the completion of the following courses in Education:
- a. Courses in Administration and Supervision 6 hours
 - b. Courses in Elementary Education 6 hours
 - c. Supervised Student Teaching 6 hours
 - d. Courses in Secondary Education 6 hours
16. The Provisional Certificate in Administration and Supervision valid for four years shall be issued to a person who holds a standard certificate in Administration and Supervision issued under the laws of 1932, provided that the holder makes application and presents a transcript of standard college credits upon which the certificate-to-be-converted was issued.
17. The Provisional Certificate of Administration and Supervision may be renewed after four years upon three years' teaching experience during the life of the certificate, or upon presentation of one-half year of standard college or university work of graduate grade earned since issuance or last renewal. If the holder fails to have the three years' experience during the life of the certificate, the certificate may be reissued or renewed upon 6 semester hours of standard college or university work of graduate grade for each year of experience he fails to obtain.

Note.—The Provisional Certificate in Administration and Supervision is valid for holding the position of teacher, principal, supervisor and/or superintendent in the public elemen-

tary and/or secondary schools, and for holding the position of Attendance Officer.

18. **The Standard Certificate in Administration and Supervision** valid for five years shall be issued to a person who has met the requirements for the issuance of the Provisional Certificate in Administration and Supervision and in addition thereto files a transcript of standard college credits showing the completion of the requirements for the Master's degree, with a major in the field of Administration and Supervision, in a standard graduate school.
19. **A Standard Certificate in Administration and Supervision** shall be issued to a person who has met the requirements of law and the regulations of the State Board of Education, who on September 1, 1935, held a certificate based upon four years of college training, and who presents a transcript of standard college credits showing the completion of the requirements for the Master's degree in a standard graduate school, with a major in the field of Administration and Supervision.
20. **The Standard Certificate of Administration and Supervision** may be extended for life upon presentation of evidence that the holder has had three years' successful experience in Administration or Supervision during the life of the certificate. If the holder fails to present the required experience for life extension before the certificate expires, the certificate may be reissued or renewed for five years upon two years' experience during the life of the certificate, or upon 6 semester hours of additional college or university work of graduate grade for each of the two years' experience he fails to obtain.

Note.—The Standard Certificate in Administration and Supervision is valid for holding the position of teacher, principal, supervisor, and/or superintendent in the public elementary and/or secondary schools, and for holding the position of Attendance Officer.

21. **Attendance Officer's Certificate** valid for three years shall be issued to a person who has met the requirements of law and who, in addition thereto, completes (a) a two-year curriculum for the training of teachers, which curriculum shall include three semester hours in pupil accounting, or (b) completes a two-year standard college curriculum which shall include 12 semester hours in education

courses with 3 semester hours in pupil personnel. This certificate may be reissued every three years upon three years experience as attendance officer, or 16 semester hours of standard college training.

Note.—This certificate is valid for holding the position of attendance officer only.

IV.

Special Certificates

22. An Emergency Certificate may be issued to a person under the following conditions: (a) The employment district Boards of Education shall state under their official oath that it is impossible to procure a teacher or teachers for the position or positions for which emergency certificate is sought; (b) the applicant shall meet all requirements regarding age, character, etc.; (c) the formal application must be signed by the executive of the school district; (d) the applicant shall appear at the State Department of Education and take a written examination covering the subjects, grades, and professional fields; (e) the questions shall be prepared in the Divisions of Teacher Training and Certification; (f) notice shall be filed by the applicant 10 days in advance of the date on which the examination is desired; (g) if the applicant makes an average grade of 80 per cent a permit may be granted for one year.
23. **Emergency Certificates for Trades and Industries.** "When the board of education of any school district in Kentucky which employs teachers of trades and industries, is unable to procure the services of a regularly certificated teacher for a trade or industry, it may have an emergency certificate for trades and industries issued to an applicant under the following conditions:
- a. An application approved by the superintendent of the school district shall be filed in the Department of Education, showing that the applicant for an emergency certificate has reached the age of eighteen years, and is of good moral character.
 - b. The application shall show that the applicant has had one year of journeyman's experience beyond the regular apprenticeship as a wage-earner in the trade for which the emergency certificate is sought, or apprenticeship rating evidenced by five years of employment as a wage-earner, showing diversified experience in the trade.
 - c. The applicant shall not have been away from employment in the trade for which

emergency certificate is sought for more than two years immediately preceding the application for the emergency certificate.

- d. The applicant shall have, at least, eight units of standard high school training.
- e. The holder of an emergency certificate, issued under this regulation, shall be limited to teaching only the subjects stated on the face of the certificate.
- f. The emergency certificate issued under this regulation shall be valid for one year.
- g. Each emergency certificate may be renewed upon evidence of holder having completed since its issuance, or last renewal, a minimum of six semester hours, or two high school units, in his major field, in teacher training in his major field and/or regular standard courses.
- h. All regulations now in force for the issuance of certificates for Trades and Industries are hereby repealed."

24. Certificates for Full-Time School Librarians.

a. **The Provisional Certificate for Full-Time School Librarians**, valid for four years for holding the position of full-time librarian in any public school may be issued to a graduate of a four-year standard college who meets the requirements of law and general regulations of the State Board of Education and who completes the curriculum prescribed by the Council on Public Higher Education and approved by the State Board of Education as follows:

(1) The completion of a major in library science and an additional major of two minors; (2) the completion of the core requirements as prescribed for the issuance of the Provisional High School Certificate; (3) the completion of the required courses in teaching the use of the library, library practice, and field work; and 12 semester hours in Education, including psychology or educational psychology, 3 semester hours, elective in general elementary education, 3 semester hours, and elective in general secondary education, 3 semester hours.

b. **A Standard Certificate for School Librarians**, valid for five years, for holding the position of librarian in any public school may be issued to a person who has met the requirements for the provisional certificate

for librarians and who in addition thereto has completed the requirements for a Master's degree or has had one year of training in library science beyond the baccalaureate degree. This certificate may be extended for life upon three years' experience as a full-time librarian during the life of the certificate.

- c. **A Provisional Certificate for School Librarians**, valid for four years, for holding the position of librarian in any public school may be issued to a person who is employed as a full-time school librarian at the time that this regulation goes into effect and who at that time meets the standards of the Commission on Secondary Schools of the Southern Association of Colleges and Secondary Schools for full-time school librarians, and the standards of the State Board of Education for full-time school librarians. This certificate may be renewed for four years upon three years' experience as a full-time school librarian during the life of the certificate.

Note.—Certificates for Full-Time School Librarians are valid only for holding the position of school librarians.

d. **Curriculum for the Issuance of the Provisional Certificate for Full-Time School Librarians.**

1. The completion of a major in Library Science, and an additional major of 24 semester hours or two additional minors of 18 semester hours each.

2. The completion of the core curriculum as follows:

- | | |
|---|---------------|
| a. English | 12 hours |
| b. Sciences, selected from Biology, Chemistry, General Sciences, Geology, Physics | 12 hours |
| c. Health | 2 hours |
| d. Social Sciences, selected from Economics, Government, History, Sociology | 12 hours |
| e. Mathematics, exclusive of Arithmetic | 6 hours
or |
| *f. Foreign Language | 6-12 hours |
| g. Physical Education | 2 hours |

* If three units or more of a foreign language are offered for admission, six semester hours in the same language will be required; if two units of a foreign language are offered for admission, nine semester hours in the same language will be required; if one unit or less of a foreign language is offered for admission, twelve semester hours in the same language will be required.

3. Completion of professional courses as follows:

- a. Required courses in the use of the library, library practice and field work 6 hours
- b. Twelve semester hours in Education as follows:
 - Psychology and Educational Psychology 3 hours
 - Elective in Elementary Education 3 hours
 - Elective in Secondary Education 3 hours
 - Free elective in Education 3 hours

25. **A Permit for Teaching Music.** A permit for teaching music, valid for one year for teaching music in the public schools, may be issued to an employed certificated teacher who has completed the requirements for a bachelor's degree with a minimum of 18 semester hours in public school music, provided the application for such permit is signed by the superintendent of the administrative unit in which the applicant is employed.

26. **Provisional Certificates for Teachers of Deaf Children.**

a. A provisional certificate for teaching the deaf, valid for three years, may be issued to a person who meets the general requirements of law and general regulations of the State Board of Education, and files transcript of standard college credits showing the completion of the following curriculum:

- b. Education
 - 1. Psychology—General, Educational, or of the Deaf 3 hours
 - 2. Principles of Teaching the Deaf 3 hours
 - 3. Principles and Pedagogy of Lip Reading 2 hours
 - 4. Phonetics 6 hours
 - 5. Practice Teaching or Clinic Practice—Oral Methods 6 hours
 - 6. Electives 4 hours

Total 24 hours

- c. English
 - 1. Oral and Written Composition 6 hours
 - 2. English for the Deaf 3 hours
 - 3. Electives (Children's Literature, Etc.) 2 hours

Total 11 hours

- d. Science
 - 1. Anatomy and Psysiology of Speech and Hearing 4 hours
 - 2. Pathology of Speech and Hearing 4 hours
 - 3. Physics of Sound or Elective 2 hours

Total 10 hours

- e. Social Science
 - 1. American History or Government 3 hours
 - 2. Principles of Sociology or Elective 3 hours

Total 6 hours

- f. Mathematics (Teacher's Arithmetic or Math. for Deaf Children) 3 hours
 - g. Health or Physical Education 4 hours
 - h. Electives (subject matter) 6 hours
- Total 64 hours

i. This certificate may be renewed for three years after two years' teaching experience during the life of the certificate, or upon presentation of one-half year (16 semester hours) of additional standard college work earned during the life of the certificate; and it may be renewed every three years there-

after upon presentation of one-half year (16 semester hours) of additional standard college work earned since the last renewal, provided that when this certificate is renewed upon 16 semester hours of standard college work, such training shall be selected from the curriculum prescribed for the issuance of the standard certificate for teaching the deaf.

27. A standard certificate for teaching the deaf, valid for four years, may be issued to a person who meets the general requirements of law and the regulations of the State Board of Education and files a transcript of standard college credits showing the completion of the following curriculum:

STANDARD CERTIFICATE FOR TEACHERS OF DEAF CHILDREN

- a. Education
 - 1. Psychology (Child, General, or Abnormal, or a combination of any two) 6 hours
 - 2. Psychology of the Deaf 3 hours
 - 3. Tests and Measurements 3 hours
 - 4. Principles of Teaching the Deaf ... 3 hours
 - 5. Principles and Pedagogy of Lip Reading 2 hours
 - 6. Principles of Teaching Corrective Speech 3 hours
 - 7. Phonetics 6 hours
 - 8. Practice Teaching or Clinic Practice (oral methods) 6 hours
 - 9. Electives (At least 6 in special field) 9 hours

Total 41 hours
 - b. English
 - 1. Oral and Written Composition 6 hours
 - 2. English for the Deaf 3 hours
 - 3. Electives 6 hours

Total 15 hours
 - c. Science
 - 1. Biology, Chemistry, General Science, Zoology or Physics 10 hours
 - 2. Anatomy and Physiology of Speech and Hearing 4 hours
 - 3. Pathology of Speech and Hearing.. 4 hours
 - 4. Physics of Sound 2 hours

Total 20 hours
 - d. Social Science
 - 1. Principles of Sociology or Economics 6 hours
 - 2. American History or Government. 3 hours

Total 9 hours
 - e. Mathematics—Teacher's Arithmetic or Mathematics for Deaf Children 3 hours
 - f. Art—Public School, Industrial or Practical 2 hours
 - g. Public School Music, or Rhythm for the Deaf 2 hours
 - h. Health or Physical Education 4 hours
 - i. Electives from subject matter fields 24 hours
- Total 120 hours
Plus degree
- j. This certificate may be renewed every four years after three years' teaching experience during the life of the certificate, or upon one-half year of standard college work of graduate grade since issue or last renewal, and it may be extended for life when the holder has had three years' teaching experience upon the certificate during its life and has completed the requirements for a Master's degree in a standard graduate school.

V.

Renewal of Certificates Issued by the State Department of Education under Laws in Effect before September 1, 1935

28. **Provisional Elementary Certificate.** When a holder of a Provisional Elementary Certificate has completed high school graduation or college entrance requirements, the certificate may be reissued as a Local Elementary Certificate upon the completion of 16 semester hours of standard college work selected from the two- or four-year curriculum for the training of elementary teachers in Kentucky.
29. **Local Elementary Certificate** may be reissued for teaching in the same county in which it was issued upon two standard high school units earned during the life of the certificate, provided credits are earned and application is made before the date or expiration of the certificate.

When the holder of a Local Elementary Certificate has completed high school graduation or college entrance requirements, the certificate may be reissued upon the completion of 16 semester hours of standard college work selected from the two-year or four-year curriculum for the training of elementary teachers in Kentucky.

Note.—The Local Elementary Certificate is valid for teaching in the elementary grades only, in the county for which it is issued.

All credit for the renewal of this certificate must be earned before it expires.

30. **College Elementary.** "This certificate shall be eligible for renewal before or after its expiration, of two years each upon filing of an official transcript showing that the holder has earned at least 16 semester hours of prescribed and elective standard college credit since the issuance of said certificate or since its last renewal, at least 8 of which semester hours shall have been earned in residence in the institution certifying the transcript."

Note.—This certificate is valid for teaching in the elementary grades only. Holders of the College Elementary Certificate should

select courses for renewal from the curriculum prescribed for the issuance of the new standard elementary certificate. This will enable the holder to keep his certificate alive while he is working for the higher type.

31. **Standard Elementary Certificate** may be extended for life when the holder has taught for three years upon the certificate. If the holder fails to meet the requirements for life extension, he may have the Standard Elementary Certificate reissued for another three years by submitting additional standard college credits in lieu of the teaching experience at the rate of 6 semester hours for each of the three years that he fails to teach on the certificate.

Note.—This certificate is valid for teaching in the elementary grades, and for holding the principalship of an elementary school if the holder has had two or more years' experience.

32. **Provisional High School Certificates** issued upon training below college graduation may be reissued upon 32 semester hours of standard college work earned after issuance.
33. **Provisional High School Certificates** issued to graduates of a standard four-year college may be reissued upon three years experience, provided that if the holder fails to teach three years on the certificate before date of expiration, such person may submit additional standard college credit in lieu of the teaching experience at the rate of 6 semester hours for each of the three years that he fails to teach on the certificate.

Note.—This certificate is valid for teaching in elementary and secondary grades and for holding the principalship of elementary and secondary schools if its holder has had two years' experience.

34. **Standard High School Certificate** may be reissued after three years teaching upon the certificate. If the holder of this certificate does not meet renewal requirements by failure to teach three years on the certificate, additional college credits may be submitted in lieu thereof as in the reissue of the Provisional High School Certificate issued to college graduates.
35. **The Standard High School Certificate** may be extended for life when the holder (a) presents evidence of having had three years' experience teaching on the certificate, and (b)

transcript showing 24 semester hours of credit in Education earned in a standard college.

Note.—This certificate is valid for teaching in the elementary and secondary grades, and for holding the principalship, provided the holder has had two years' experience.

36. **A Standard Certificate in Administration and Supervision** issued under the 1932 law, may be reissued upon three years' experience during the life of the certificate and 24 semester hours in education courses earned in a standard college.

37. **A Standard Certificate in Administration and Supervision** issued under the Acts of 1926 may be extended for life upon three years' experience and 24 semester hours in education courses.

Note.—This certificate is valid for holding the position of teacher, principal, supervisor, superintendent in the elementary and/or secondary grades and the position of attendance officer.

Standard Certificates in Administration and Supervision issued between June 15, 1932, and September 1, 1935, are not subject to life extension.

38. **Special Certificates** based upon training below four years of college training shall be reissued upon 32 semester hours of standard college training. **Special Certificates** issued upon college graduation will be renewed upon 3 years' experience or 16 semester hours of college training of standard graduate grade.

A special certificate is valid for teaching only the subject for which it was issued.

39. **Special Certificates** for teaching trades and industries, issued prior to the effective date of this regulation, may be renewed upon the following conditions: Those expiring June 30, 1937, may be renewed upon six semester hours of standard college work; those expiring June 30, 1938, may be renewed upon 12 semester hours of standard college work.

40. **Attendance Officer's Certificate** issued upon the basis of two years of standard college training, may be renewed for two years upon evidence that the holder has had two years' experience as attendance officer during the life of the certificate. After the first renewal the provisional attendance officer's certificate issued prior to September 1, 1935,

will be reissued provided the holder presents evidence of having met the requirements of the curriculum prescribed by the Council on Public Higher Education for the issuance of the Attendance Officer's Certificate. Attendance Officer's Certificate issued upon experience as attendance officer, may be reissued for two years as long as the holder serves continuously as attendance officer in the district in which he was employed when his original attendance officer's certificate was issued to him under the Acts of 1934.

Note.—This certificate is valid only for holding the position of attendance officer.

VI.

Certificates Issued by State Colleges before September 1, 1935.

41. **Standard Certificate** issued by a State Teachers College may be reissued or renewed, upon application within eight years after date of issuance, for life, after three years of successful experience. Credit for two years of prescribed and elective standard college work or any part thereof, may be accepted in lieu of the same length of time of successful teaching experience. The holder of this certificate may have the same reissued or renewed after expiration by a Board of Regents of a State Teachers College upon completion of at least 16 additional semester hours of prescribed and elective standard college work, at least 12 of which must be earned in residence in the State Teachers College, reissuing or renewing same.

Note.—This certificate is valid for teaching in the elementary and secondary grades, and for holding the principalship provided the holder has had two years' experience. To teach in high school upon this certificate the holder must be a graduate of a four-year standard college, unless he held his present position at the time the accrediting standards for high school teachers were raised to four years of college.

This certificate must be renewed or extended by the college from which it was issued.

42. **A Standard Certificate** issued by the University of Kentucky shall be renewed upon evidence of 32 semester hours of college work including 6 semester hours of education. It may be extended for life when the applicant has met the requirements for the baccalaureate degree in the College of Education and presents in addition thereto three years of successful teaching experience after graduation from the University of Kentucky.

Note.—This certificate is valid for teaching in the elementary and secondary grades and for holding the principalship provided the holder has had two years' experience. To teach in high school upon this certificate the

holder must be a graduate of a four-year standard college, unless he held his present position at the time the accrediting standards for high school teachers were raised to four years of college.

This certificate must be renewed or extended by the college from which it was issued.

43. **A College Certificate** issued by a State Teachers College "shall be reissued or renewed, upon application, for life, after three years' experience in educational work; credit for one years' additional college work may be accepted in lieu of one year of successful teaching experience". The holder of this certificate may have the same reissued or renewed, after expiration, by a Board of Regents of the State Teachers College issuing the same, upon completion of at least sixteen additional semester hours of prescribed and elective work.

Note.—This certificate is valid for teaching in the elementary and secondary grades, and for holding the principalship provided the holder has had two years' experience.

This certificate must be renewed or extended by the college from which it was issued.

44. **A College Certificate** issued by the University of Kentucky shall be renewed for life after three years of successful experience in educational work in the public schools. Credit for one year of graduate work may be accepted in lieu of one year of successful experience as above provided.

Note.—This certificate is valid for teaching in the elementary and secondary grades, and for holding the principalship provided the holder has had two years' experience.

This certificate must be renewed or extended by the college from which it was issued.

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