

Minutes of the Regular Meeting of the Board of Trustees of the University of Kentucky, June 4, 1936.

The Board of Trustees of the University of Kentucky met in President McVey's office at the University June 4, 1936, at 10:30 a.m. The members of the Board present were Governor A. B. Chandler, chairman; Richard C. Stoll, John Cooper, R. Miller Holland, Dr. George Wilson, James Park, John Newcomb and H. S. Cleveland. President F. L. McVey and Secretary D. H. Peak were present.

1. Minutes Approved.

The minutes of the following meetings were approved as published: Regular Meeting of the Board of Trustees, April 7, 1936; Executive Committee, May 5; Executive Committee, May 22, 1936.

2. President's Report.

The President made his quarterly report which was ordered to be recorded in the Minutes. The report is copied as follows:

Quarterly Report of the President to the Board of Trustees, University of Kentucky, June 4, 1936.

Enrollment

I am beginning this report to the Board of Trustees of the University of Kentucky for the fourth quarter ending June, 1936, by presenting the figures on enrollment for this past year. In the first semester of this year there were 3172 students enrolled, and in the second semester there were 3025. This is a normal drop from the fall enrollment; it follows in all institutions in the second semester. The enrollment for the entire year, covering both semesters only and excluding all duplicates, was 3554. In the Summer Session there were enrolled in the first term 1718 students, and in the second, 1034. The total enrollment including the Summer Session of 1935 to June, 1936, was 5195. This figure does not include students enrolled in correspondence courses and extension courses, nor does it include pupils in the University Training School. If these were added it would be necessary to increase the figure by about 1600.

General Conditions

The University of Kentucky has had a satisfactory year, not that great additions have been made to plant, equipment or to staff, but the affairs of the University have gone along effectively; all bills have been paid, and money received according to the estimates set up in the budget adopted in April, 1935. The State Treasurer has transmitted to the University the various

appropriations before the end of each month, and salaries have been met promptly.

In view of the general situation last fall and the disturbing conditions existing in the State, this may be regarded as a very considerable accomplishment.

Construction

The Board of Trustees undoubtedly is familiar with what has been done in the addition of buildings to the plant. Federal funds, amounting to the sum of \$166,000, under the provisions of the WPA have already been received by the University and there has been borrowed by the issuance of bonds the sum of \$600,000. These bonds were sold on a 3.4 basis. The total amount borrowed was \$634,000. At the time of this meeting bids have been received and contracts let for the steam distributing system on the campus. The work is to begin the middle of June. Work on the south wing of the Engineering College group has begun, and it is expected that bids will be received on the east wing on June 16. Work has also begun on the Annex to the Experiment Station Building. Plans for the Student Union Building are going forward and should be ready by July 1. The Law School building has been projected, plans outlined, and these plans are now ready for your consideration. There is some opposition to these plans for the Law School and to the exterior of the building as now set up in the drawings. This opposition might be expressed in this way; that the building is not large enough, and that the exterior departs from the general trend of buildings on the campus.

The University is very badly in need of additional buildings. The Music Department is crowded and its work greatly hampered by its limited quarters at the present time. The Home Economics Department is located in the old Agricultural Building, and is inadequately provided for. It is hoped that a building may be provided for it. Three of the science departments are housed inadequately, and it is hoped that provision may be made for them in the construction of a new building. The Training School now requires additional space and an addition should be made in the near future. Another great need is an Armory for the R.O.T.C. regiment and the training of teams. All of these should be taken care of, but unless the University receives additional funds nothing can be done. It is thought application should be made for money for this construction which would require about \$330,000, the loan being on the 45-55 basis. If this sum is secured, it will be possible to meet some of the needs just referred to.

For some time we have been discussing the wisdom of setting up a course in industrial arts to be associated with the College of Education. The instruction in general would be given to the students in the high school affiliated with the College of Education. In such a plan it would be possible to use some of the Engineering College equipment that will be discarded in the near future, and possibly some of the personnel in that college may be used to carry on instruction. The matter is under consideration

at the present time, and a more definite statement will be made later.

Public Service Laboratories

At the session of the Legislature when the budget was adopted, the request for the public service laboratory work was reduced \$1000 from last year. This laboratory took over the examination of specimens sent to it by the State Board of Health and the work has increased enormously. There is a vast difference between what was done two years ago and what is done today. These increasing demands have been made without adequate funds, but the laboratory faces a difficult situation for another year, and undoubtedly will be forced to apply for emergency funds in the coming year. I hope it will be possible to meet this situation through cooperation with the Governor's office.

Graduate Work

At the February meeting of the Council on Higher Education, a resolution was passed placing all graduate work done in public institutions of higher education in the University of Kentucky after September 1. This is a forward-looking and statesmanlike procedure. The action of the Council on Higher Education has attracted attention all over the country, and a great deal of interest is manifested in the carrying out of the resolution. The University has, as a consequence, a new responsibility placed upon it and it must do the graduate work in a thoroughgoing way. With that in mind, I have asked the General Education Board for assistance in furnishing additional materials for the library. For your information at this point, I am including the memorandum sent to that Board. I cannot say what will be done, but when I talked with Mr. Trevor Arnett and Mr. Jackson Davis they were very gracious and sympathetic in their comments.

Memorandum in Connection with Graduate Work in Kentucky and the Relation of the Library of the University of Kentucky to It.

I. Very great advances have been made in the field of education in the state of Kentucky. In 1932 the legislature authorized the Governor to appoint 15 persons to an Educational Commission. It was understood that this Commission was to make a study of the educational situation in the State and to report to the legislature in January, 1934.

The work done by the Commission was completed in December, 1933. It has been made possible by the grant of \$5,000 from the General Education Board of New York City, \$7,500 from the Kentucky Education Association and \$500 from the Kentucky Negro Education Association. The services of the members of the

staffs of the different colleges that were drawn upon by the Commission were given without pay.

II. The report of the Commission was in the form of a code which simplified the education laws, eliminated inconsistencies, and authorized some new procedures that made an excellent code. In this law was a provision that a Council on Higher Education should be established consisting of 16 members as follows: the President and a member of the Boards of each of the State Teachers Colleges; the President, the Dean of the College of Education and three members from the Board of Trustees of the State University; the State Superintendent of Public Instruction and two members of the State Board of Education. The legislature of 1934 adopted the code with slight exceptions, giving a new freedom for the development of education in Kentucky.

III. The Council on Higher Education was organized in 1935, and at a meeting in February, 1936, a resolution was passed stating that after September 1, 1936, all graduate work should be carried on at the University of Kentucky, and that the State Teachers Colleges were not to continue such work after that date.

The Colleges on private foundation in the State fully acquiesced in the action of the Council.

IV. The action taken by the Council on Higher Education on the concentration of graduate work at the University of Kentucky is an outstanding act in Higher Education. In no other State has such arrangement been made, consequently the carrying out of the project is an important one, and one that affects materially the whole field of education in the State, particularly in graduate work.

V. The Board of Trustees of the University of Kentucky have accepted this challenge, but they recognize that it places heavy responsibilities upon the University. It is particularly essential that in order to meet this situation the Library should be materially strengthened. The present library of the University of Kentucky numbers 178,500 volumes. These volumes are distributed as follows:

Agricultural Library	15,000
Law Library	25,000
Training School Library	4,000

Twenty thousand volumes are U. S., state and city documents, and 30,000 are bound periodicals. The remaining are in the classified collection and are divided as follows:

Engineering	5,000
Language and literature	8,000
Mathematics and science	16,000
Social sciences	22,000
Fine and useful arts	9,800
Miscellaneous	23,700

It has been estimated that the University Library needs approximately \$125,000 to be spent at once for its basic book collection. At the present time the University offers a doctor's degree in eight fields. These fields are mathematics, physics, chemistry, psychology, political science, economics, and history.

The Library is strongest in mathematics, physics and chemistry. It has a fairly good working collection in education and psychology, but the Library is weak in history and in literature, and quite unsatisfactory in bibliography and foreign reference works.

The Library of the University is housed in a new building representing a cost of \$450,000. The building is well planned and equipped to take care of approximately 350,000 volumes. It has adequate reading rooms and space for the students. There are seats for 550 students in the various reading and study rooms.

The University is 100 miles away from the larger civic centers of Cincinnati and Louisville and is entirely dependent on its own resources for both books and periodicals.

VI. Graduate work at the University of Kentucky has grown rather rapidly. The standard maintained has been high and the institution hopes to keep it that way, but it recognizes that new equipment for the Library is fundamental and necessary in carrying out the provision set up by the Council on Higher Education.

This memorandum helps to set forth the facts regarding the situation in connection with the suggestion that the University of Kentucky be given consideration by the General Education Board.

(Signed) Frank L. McVey
President of the University
of Kentucky

Gift of the Carnegie Corporation

While attending the meeting of the American Association for Adult Education in New York, May 18, I took the opportunity to consult with Dr. Frederick D. Keppel of the Carnegie Corporation regarding the desirability of having materials for the study of the graphic arts, for exhibits and lectures on that subject for women's clubs throughout the State. Professor Edward Fisk and Mrs. Fisk had prepared an interesting statement with lists of the materials needed to carry it through. I am pleased to report that the Carnegie Corporation has given \$1000 for that purpose.

Stadium

I have to report to the Board of Trustees at this meeting a proposal made to me as President of the University by the Athletic Council to make application for funds from the W.P.A. to add two sections to the present stadium. The committee representing the Council said that there was need for more seats at two of the larger football games, and that the growth of the student body took fully one-half of the south side, thus reducing the number of seats that could be disposed of. It was also pointed out that the teams needed a place where practice could be carried on in inclement weather. And it was further pointed out that the opportunity for securing such money would soon be passed. I told them I would report what they had to say on the matter, but that I could not recommend the construction of two sections at a cost of \$40,000 for the purpose of meeting the larger attendance on two occasions. It seems to me that the University would hardly be justified in such an expenditure to meet a need of that kind. However, I do suggest to the Board that a field house be erected at a reasonable sum. It may be stated that in order to erect two sections of the stadium the Council would have to go in debt to the amount of \$15,000. I leave this matter for your consideration.

The General College

"There is a great deal of discussion in educational circles about the student doing work in special fields in the freshman and sophomore years. It is stated that some students ought not to go into special fields of study, but should go on to college for two years at least. In order to meet this situation, the University of Minnesota established a General College at the University four years ago. This action attracted a great deal of attention, and I think it may be said that the college has justified itself in the work it has done.

It is possibly desirable, in view of our problems here, to set up a general college at the University of Kentucky. The courses offered are not those leading to specialization, but rather those that enable the student to develop background and learn something about the present organization and set-up of society. It is likely that students taking such a course would

acquire a background and quite satisfactory education. It must be said, however, that the setting up of courses that now exist would not meet the situation. It would be necessary to set up courses that would meet the needs in a more intimate way than is now done in present existing courses. The matter is being considered and I am reporting this for your information, so that when the matter comes up later, the Board will have some understanding of such a college.

Morrill Act

It will be recalled that this matter has been brought to the attention of the Board a number of times in the last year and a half. There will be due the University from the State July 1, \$17,289.00, interest on this endowment. This amount has not been paid to the University and it will be necessary to report to the United States Office of Education the failure of the State to meet its obligation. I submitted to the Attorney-General in person the papers relating to the Morrill Land Grant Act. This was on April 20. I have called the matter to the attention of various State officers but nothing has been done about the matter as yet.

In order to refresh the memory of the members of the Board, I may say that Congress passed an act in 1862 giving to the states a certain amount of acreage that might be used for establishing a land grant college. Kentucky was given for its college 330,000 acres, which it sold for \$165,000, of which the University received as its share \$144,000, the remainder going to the school for negroes at Frankfort. The State, instead of investing this sum in bonds, took the money and passed it into the State treasury, and agreed to make it a perpetual obligation to the University. For sixty-five years the interest has been paid regularly. Now because the bond has not been found, and because the Legislature made no appropriation, it seems to imply that the sum cannot be paid. For the State to repudiate its solemn obligation would be very unfortunate, and would give to the State a publicity that would be highly detrimental. It is legal and right for the University to receive this money, and for the State to lose the title of "land grant college" for its university would be exceedingly unfortunate, and I take it that there is no intention of doing that. Unless something is done by July 1, it will be necessary for me to report to the United States Office of Education the failure of the State to meet its obligation. This I should very much dislike to do.

Insurance on University Property

It will be recalled that the State Legislature has passed a general insurance act, under which public buildings are to be insured by the State itself. This act has not been set up, so I have placed in the budget for insurance the same amount as last year on the buildings and contents. I presume we shall receive

notice when the act is set up. I feel it my duty to report that I have made this allowance.

I have to report the death of Mr. J. H. Rice, who served the College of Engineering for eighteen years. Mr. Rice was an effective member of the Engineering staff, and it is with great regret that we have to report his death on May 18. His family received \$1,000 insurance from the group insurance carried at the University of Kentucky.

May I in closing this report extend my thanks to the Board of Trustees for their services to the University, for their great interest and for their sympathetic and helpful attention to its affairs during the year.

3. Financial Report.

The Business Agent stated that the financial report for May had not been completed. It was ordered that the report be inserted in the Minutes, if received in time for publication. The report reads as follows:

EXHIBIT "B"

Statement of Income and Expenditures Month of May 1936

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Vocational Ed. Board	17,167.99	3,333.83	20,501.82
Int. on Peabody Endow.	2,000.00		2,000.00
State Appro.-Back Sal- aries	71,100.00		71,100.00
State Appro.-Summer Sch.	9,000.00		9,000.00
Special Agr. Appro.	21,200.00	2,150.00	23,350.00
State Appro. - Repairs to Bldgs.	5,795.04	1,985.79	7,780.83
State Appro. - General	52,542.36	58,092.66	620,635.02
Student Fees	223,129.27	2,315.39	225,444.66
Student Fees - Summer School	59,206.17		59,206.17
Student Fees - UHS	9,928.50	390.00	10,318.50
Student Fees - El.Tr. School	8,367.00	120.00	8,487.00
Student Fees - Un.Ext.	15,839.20	624.92	16,464.12
Misc. Receipts	14,373.79	1,381.19	15,754.98
Rentals	2,575.30	355.00	2,930.30
Men's Dormitories	16,089.66	1,000.00	17,089.66
Fed. Appr. -Bankhead- Jones	5,700.00	5,700.00	11,400.00
Total	<u>1,086,764.28</u>	<u>77,448.78</u>	<u>1,164,213.06</u>

Expenditures			
Instruction	658,246.42	71,527.89	729,774.31
Adm., Exp. and Maint.	216,940.49	21,905.90	238,846.39
Additions and Better.	14,699.73	3,080.72	17,780.45
Total	<u>889,886.64</u>	<u>96,514.51</u>	<u>986,401.15</u>
Excess of Income over Expenditures	<u>196,877.64</u>	<u>(19,065.73)</u>	<u>177,811.91</u>
Patterson Hall Income			
Board	52,728.82	1,578.10	54,306.92
Misc. Receipts	284.36		284.36
Room Rent - Summer Sch.	2,089.00		2,089.00
Total	<u>55,102.18</u>	<u>1,578.10</u>	<u>56,680.28</u>
Expenditures			
Expense	38,703.46	8,240.14	46,943.60
Additions and Better.	547.25		547.25
Total	<u>39,250.71</u>	<u>8,240.14</u>	<u>47,490.85</u>
Excess of Income over Expenditures	<u>15,851.47</u>	<u>(6,662.04)</u>	<u>9,189.43</u>
General Fund Income	1,141,866.46	79,026.88	1,220,893.34
General Fund Expend.	<u>929,137.35</u>	<u>104,754.65</u>	<u>1,033,892.00</u>
Excess of General Fund Income over Expenditures	212,729.11	(25,727.77)	187,001.34
Accounts Payable - liquidated	(71,191.63)		(71,191.63)
Excess of Expenditures over Receipts for General Ledger accounts	<u>(76,970.22)</u>	<u>15,136.57</u>	<u>(61,833.65)</u>
Excess of Receipts over Expend. for fiscal year to date - General Fund	<u>64,567.26</u>	<u>(10,591.20)</u>	<u>53,976.06</u>
Excess of Receipts over Expend. for the fiscal year to date - General Fund			53,976.06
Cash in Bank July 1, 1935 - General Fund			<u>5,837.75</u>
Cash in Bank May 31, 1936 - General Fund			<u>59,813.81</u>
Experiment Station Income			
Hatch - Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Receipts	8,237.63	811.18	9,048.81
Beef Cattle Sales	1,775.27	227.09	2,002.36
Dairy Cattle Sales	761.78	40.00	801.78
Sheep Sales	571.64		571.64
Swine Sales	2,051.42	74.25	2,125.67
Poultry Sales	2,502.44	223.54	2,725.98

Farm Produce Sales	2,165.81	2,085.90	4,251.71
Horticultural Sales	427.40		427.40
Seed Test	759.69	109.00	868.69
Seed Inspection	21,696.75	2,044.91	23,741.66
Rentals	5,446.69	94.67	5,541.36
Miscellaneous	1,050.40	10.57	1,060.97
Fertilizer - Fees	31,940.46	9,071.25	41,011.71
Public Service - State Appro.	18,747.21	1,664.83	20,412.04
Public Service - Misc.	16.60	7.60	24.20
Feeding Stuffs - Fees	45,850.99	5,147.64	50,998.63
Adams - Federal Appro.	15,000.00		15,000.00
Serum - Sales	1,665.71	303.33	1,969.04
Serum - Virus Sales	140.05	11.55	151.60
Serum - Live Stock Sales	129.76	6.75	136.51
Serum - Supply Sales	155.70	3.50	159.20
Serum - Misc. Receipts	2.35	18.00	20.35
State Appropriation	43,000.00	3,500.00	46,500.00
Creamery - License Fees	8,380.50	56.50	8,437.00
Creamery - Testers Lic.	3,001.95	71.00	3,072.95
Creamery - Glassware Test.	622.69	66.65	689.34
Robinson - State Appro.	10,353.94	2,483.07	12,837.01
Robinson - Misc. Rec.	2,397.53	1.50	2,399.03
West Ky. - State Apprô.	13,112.00	1,088.00	14,200.00
West Ky. - Misc. Rec.	7,371.25	304.63	7,675.88
Purnell - Federal Appro.	60,000.00		60,000.00
Bankhead-Jones - Federal Appro.	19,734.51		19,734.51
Nursery Inspection - State Appro.	1,802.77	428.70	2,231.47
Nursery Inspection - Fees	1,650.00	235.00	1,885.00
Total	<u>347,522.89</u>	<u>30,190.61</u>	<u>377,713.50</u>
Expenditures			
Expense	275,082.46	36,563.68	311,646.14
Additions and Better.	4,556.12	124.77	4,680.89
Total	<u>279,638.58</u>	<u>36,688.45</u>	<u>316,327.03</u>
Excess of Income over Expenditures	67,884.31	(6,497.84)	61,386.47
Accounts Payable - liqui- dated	(3,150.32)		(3,150.32)
Excess of Receipts over Expenditures for General Ledger accounts	12,839.85	1,010.07	13,849.92
Excess of Receipts over Expenditures	<u>77,573.84</u>	<u>(5,487.77)</u>	<u>72,086.07</u>
Excess of Receipts over Expenditures for the fis- cal year to date - Experi- ment Station			72,086.07
Cash in Bank July 1, 1935 - Experiment Station			<u>(23,296.47)</u>
Cash in Bank May 31, 1936 - Experiment Station			<u>48,789.60</u>

Extension Division Income			
Federal Bankhead-Jones	289,850.11		289,850.11
Federal Smith-Lever	148,308.77		148,308.77
Federal Add. Co-op.	21,000.00		21,000.00
Federal Supplementary	53,091.04		53,091.04
Federal Capper-Ketcham	36,800.97		36,800.97
Smith Smith-Lever	104,800.00	10,700.00	115,300.00
County and Other	16,084.28	2,733.53	18,817.81
Total	<u>669,735.17</u>	<u>13,433.53</u>	<u>683,168.70</u>
Expenditures			
Expense	<u>482,034.79</u>	<u>62,108.83</u>	<u>544,143.62</u>
Excess of Income over Expenditures	<u>187,700.38</u>	<u>(48,675.30)</u>	<u>139,025.08</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			139,025.08
Cash in Bank July 1, 1935 - Extension Division			<u>303.82</u>
Cash in Bank May 31, 1936 - Extension Division			<u>139,328.90</u>
Trust Fund Income			
Student Loan Fund	4,378.37	378.89	4,757.26
Student Notes Paid	3,588.65	471.16	4,059.81
Total Receipts	<u>7,967.02</u>	<u>850.05</u>	<u>8,817.07</u>
Expenditures			
Expense	26.33		26.33
Student Notes	170.00	60.50	230.50
General Ledger accounts	5,000.00		5,000.00
Total Expenditures	<u>5,196.33</u>	<u>60.50</u>	<u>5,256.83</u>
Excess of Receipts over Expenditures	<u>2,770.69</u>	<u>789.55</u>	<u>3,560.24</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			3,560.24
Cash in Bank July 1, 1935 - Trust Fund			<u>1,128.84</u>
Cash in Bank May 31, 1936 - Trust Fund			<u>4,689.08</u>

Summary

General Fund Income	1,141,866.46	79,026.88	1,220,893.34
Experiment Sta. Income	347,522.89	30,190.61	377,713.50
Extension Div. Income	669,735.17	13,433.53	683,168.70
Trust Fund Income	4,378.37	378.89	4,757.26
Total	<u>2,163,502.89</u>	<u>123,029.91</u>	<u>2,286,532.80</u>
General Fund Expend.	929,137.35	104,754.65	1,033,892.00
Experiment Sta. Expend.	279,638.58	36,688.45	316,327.03
Extension Div. Expend.	482,034.79	62,108.83	544,143.62
Trust Fund Expenditures	26.33		26.33
Total	<u>1,690,837.05</u>	<u>203,551.93</u>	<u>1,894,388.98</u>
Excess of Income over Expenditures	472,665.84	(80,522.02)	392,143.82
Accounts Payable - liquidated	(74,341.95)		(74,341.95)
Excess of Expenditures over Receipts for General Ledger accounts	(69,130.37)	16,146.64	(52,983.73)
Student Loan Fund Notes	3,418.65	410.66	3,829.31
Petty Cash accounts	<u>200.00</u>		<u>200.00</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>332,812.17</u>	<u>(63,964.72)</u>	<u>268,847.45</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			268,847.45
Cash in Bank and on hand July 1, 1935 - Combined Fund			<u>(14,026.06)</u>
Cash in Bank and on hand May 31, 1936 - Combined Fund			<u>254,821.39</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$52,983.73"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	40,120.08	
Insurance Paid in Advance	470.24	
Sundry Accounts	<u>12,393.41</u>	
	52,983.73	

4. Election of Executive Committee and Officers of the Board.

This being the meeting at which the Executive Committee and officers of the Board are elected, Doctor Wilson, seconded by Mr. Cooper, put in nomination each of the present members of the Executive Committee; namely, Richard C. Stoll, Robert G. Gordon, James B. Andrews, James Park and R. Miller Holland.

Mr. Cooper, seconded by Doctor Wilson, then nominated Richard C. Stoll to succeed himself as vice-chairman of the Board.

Mr. Hillenmeyer, seconded by Mr. Newcomb, placed in nomination John Skain to succeed himself as Treasurer and D. H. Peak to succeed himself as Secretary.

The vote in each case was unanimous, and the chairman announced the election and ordered record thereof to be made in the minutes.

5. Budget for 1936-1937.

President McVey presented revised budget for year 1936-1937 (See Section 6, Minutes of April 7, 1936). The budget as recommended was approved, and the following endorsement was made in open meeting on a copy thereof:

"Budget accepted as basis of expenditures for the year 1936-37 and provision for income and expenditures approved.

A. B. Chandler
Chairman of the Board of Trustees

D. H. Peak
Secretary of the Board of Trustees"

A copy is inserted in the permanent record of minutes as appendix thereto.

6. Campus Book Store Report.

President McVey presented the report of the Campus Book Store for six months ending December 31, 1935. It was ordered inserted in the Minutes. Copy follows:

Report of the Campus Book Store -- July 1, 1935 - January
1, 1936.

Respectfully submitted:

(Signed) James Morris
Manager

SALES

July -----	\$ 3,052.76	
August -----	383.85	
September -----	29,501.42	
October -----	6,044.35	
November -----	2,990.43	
December -----	<u>1,870.21</u>	\$43,843.02

COMMISSION APPLIED

Gross Sales Commissions ----- \$4,384.30

Exemptions and deductions

Law Textbooks ----- \$42.68

Dr. M. M. White ----- 60.53

Dr. B. B. McInteer ----- 18.00

Dr. W. W. Jennings ----- 55.80

177.01

Net Cash Return to University \$4,207.29

Will you authorize me to buy one second-hand Ph.D. cap and gown for \$10.00. It belonged to Judge Chalkley.

The banking business on the campus is in a bad way. We are doing our best giving out an average of \$300.00 per day in cash on checks. Twice each year we have to serve from ten to twenty warrants on students for failure to pay cold checks. What suggestions have you to offer?

We now buy used books at the rate of 40% of list price and sell at 66 2/3% of list. I would recommend that this committee stop collection of their commission on second-hand books and I would then raise the price I pay for used books to about 50% of the original price and the selling price to about 70% of the new price. To make this point more clear, take for example --

Jennings' history sells new for ----	\$3.00
The University gets -----	.30
I get -----	.30
We buy it back as a used book for ---	1.25
We sell the used copy for -----	2.00
The University gets -----	.20
I get a profit of -----	.65

The Plan I Recommend

New book prices and commission to remain the same.	
We buy it back as a used book for ---	1.50
We sell the used copy for -----	2.10
The University gets -----	.00
I get a profit of -----	.60

Our sale of used books for the year of 1935 amounted to about \$10,000. Had the above plan been in effect, the University's commission would have been reduced by \$1000. The students who sold used books would have received more than \$1000 more for their books.

SALES FROM JANUARY 1931 TO JANUARY 1936

January 1931 -----	June 1931 -----	\$36,433.58
July 1931 -----	December 1931 -----	48,556.21
January 1932 -----	June 1932 -----	30,751.03
July 1932 -----	December 1932 -----	32,569.37
January 1933 -----	June 1933 -----	20,830.00
July 1933 -----	December 1933 -----	29,783.23
January 1934 -----	June 1934 -----	22,828.73
July 1934 -----	December 1934 -----	37,215.94
January 1935 -----	June 1935 -----	28,854.80
July 1935 -----	December 1935 -----	43,843.02
	Total	<u>\$331,665.91</u>

7. Audit of University Accounts.

The employment of accountants to audit the books of the Business Office was referred to the Executive Committee with power to act. It was suggested that accounting concerns within the state, as well as outside concerns, be investigated, the main points to be considered being willingness to act, competency, and cost of doing the work.

8. Printing.

The Business Agent reported that under new laws the University will be required to pay for paper stock used in printing. In response to comment on the difficulty experienced by the University in getting printing done, especially that of delay, the chairman stated that there is much waste and loss in state printing. It is expected that the Division of Purchases, which will have control of printing, may in a short time eliminate to a large extent loss, delay and other difficulties.

9. Unpaid Salaries.

The Business Agent asked whether or not a surplus in this year's income may be used for discharge of the balance of \$13,075.42, 1932 salary account, carried on the University books; otherwise, what disposition should be made of the account. President McVey stated that this unpaid balance is due to the fact that, in making an appropriation for the purpose of payment of balance of 1932 salaries, the Legislature of 1934 deducted 10 per cent from the amount asked. He said that he had taken this to mean that the question of further payment was closed. In the discussion it was said that the deduction of the 10 per cent was made on account of lack of revenue by the state, and that it did not relieve the state of its obligation. However, the obligation can not be paid from current revenue, but a special appropriation will be necessary. Further consideration was deferred to a future meeting of the Board of Trustees or Executive Committee.

10. Proposed Addition to Stadium.

Statement is made in the President's report of proposed addition to Stadium. The proposal was discussed at some length, and it was the consensus of opinion of the members present that the President's conclusions are correct. No action was taken.

11. Gift of Carnegie Corporation.

President McVey sets out in his report a gift by the Carnegie Corporation. It was ordered that the President be authorized to accept the gift and to tender the thanks of the Board of Trustees to the Carnegie Corporation.

12. Master's Degrees in Education. Senate's Recommendation Approved.

The Secretary of the Senate, Ezra L Gillis, presented Senate recommendation which follows. On motion of Judge Stoll, seconded by Mr. Cleveland, the recommendation was approved and the degrees noted therein were authorized to be conferred on requirements set out in the recommendation.

Recommendation:

"The Senate recommends the authorization of the professional degree of Master of Arts in Education open to students who have received the degree of B.A. or of B.A. in Education and the professional degree of Master of Science in Education for students who have received the degree of B. S. or of B. S. in Education. The requirements for these degrees to be the same as those previously required in the College of Education for the M. A. degree."

13. Report on Assigned Work.

President McVey reported the following activities during the year of staff members who are assigned to special work:

SUMMARY

<u>Name</u>	<u>Assignment</u>	<u>Work Done</u>
Professor M. L. Pence	Early History of the University of Kentucky (continued)	Last year one-half of Part III, 1908-1916, was completed. In continuing, much difficulty has been experienced in securing accurate data, especially concerning the amount of the half-cent tax received from the State, as represented by warrants drawn by the State Auditor of Public Accounts in favor of the University. Hopes to complete work covering this period at about the end of this calendar year.
Professor McHenry Rhoads	Review of Legislation Relating to Education in Kentucky, from the Admission of the State to the Union, June 1, 1792, to the Present Time (continued)	In addition to the discussion of legislative procedure in connection with education, information regarding character of work in institutions was covered. Historic facts not necessarily germane to legislation gave information concerning the type of work during this early period

Professor
Glanville
Terrell

The Part Played in
Legislation in the
Congress of the
United States by
Members from the
State of Kentucky,
as Appears in the
Journals of the
House and Senate
Respectively.

This report is a departure from the original assignment; to ascertain the laws of national importance passed by the Congress on motion of members from Kentucky. In the changed assignment it is possible to get more definite and fuller information, and it is thought quite worth while, and that it ought to have great value as a source of material on Kentucky history where any of these members are concerned. The report submitted covers the period of the 7th and 8th Congress, 1801-1805, the Jefferson administration.

Professor
J. W. Pryor

Research in the Ossification of Bones
(continued)

Reports the completion of a section of his report. The title of this section is "Ossification as Additional Evidence in the Differentiation of Identicals and Fraternal in Multiple Births." This paper was prepared for the recent meeting of the American Association of Anatomists at Duke University. An Abstract has been published in the Anatomical Record, and the full article will appear in the American Journal of Anatomy.

Professor
Harrison
Garman

The Insects of
Kentucky (continued)

Report is well under way. It is necessary to follow certain injurious insects while they are most active, and it is thought best to reserve composition for those times when weather conditions prevent field observations. Is now writing introduction to his work which is now nearing completion.

Professor
C. R.
Melcher

Alumni of the
University

Reports satisfactory progress in his assignment is being made. In answer to inquiries reports from 550 alumni have been received, a large percentage of whom have had no contact with the University in recent years. These reports are being used to bring alumni records up to date, in furnishing alumni notes for Tuesday's edition of The Kentucky Kernel, and later this compilation is to be used in issuing a new and much needed edition of the Alumni Directory. Later when sufficient data have been compiled as complete a report is to be presented.

Professor
A.M. Peter

Editing Manuscripts for Publications of the Experiment Station and the Division of Agricultural Extension (continued)

As a member of the Manuscript Committee of the Experiment Station and College of Agriculture has read, criticized and edited publications, some for publication in scientific journals, the others publications of the Experiment Station of Extension Division.

Professor
J.T.C. Noe

Anthology of Kentucky Literature (continued)

Reports the collection of addresses, lectures and speeches of various kinds by Kentuckians. It is thought these would make quite a volume of Kentucky eloquence, and that it might be put into a bulletin or book to be used by the Department of University Extension in connection with the high schools of the State.

Professor A. C. Zembrod	Study of French Idioms (continued)	Report in abeyance at the present time. French along with English having among modern languages the richest vocabularies, the assignment constitutes an opus magnus.
Professor J. Morton Davis	Study in Connection with the Comprehensive Examinations (continued)	Study of last year continued and this year extended and conducted in cooperation with Dean P. P. Boyd and other members of the Department of Mathematics. They have made a thorough survey of undergraduate courses, especially elementary ones. Recommendations have been made for guidance of instructors. Tutorial work for juniors has been organized. Special study has been given to examination questions and supervision of examinations.
Professor F. E. Tuttle	Research in Chemistry (continued)	This year has been spent in research upon new chemical apparatus, some of which are described in an article entitled "New Apparatus for Analytical Laboratories, Crucible Support for Desiccators, Graduated Cylinder, and Flask Cover", and published in <u>Industrial and Engineering Chemistry</u> . Another article will probably appear in the next issue of the same Journal. Much reference work and some experimental work have been done upon Sesquiterpene Guaiol, found in Guaiac Wood, Palo Balsamo.

14. Claim of Mrs. Julia Gentry.

Dean Cooper presented a letter from Mrs. Julia Gentry, making claim for cans said to have been used in Experiment Station work. The Board took the view that this matter had been brought up nearly twenty years ago and settled at that time, and that nothing further may be done about it.

15. Portrait of Professor John Shackelford Accepted.

Professor J. D. Turner's letter:

May 21, 1936

President Frank L. McVey
University of Kentucky

Dear President McVey:

A group of alumni of the University of Kentucky prior to 1903, the names of whom are attached, have had made a portrait, by Mr. Sudduth Goff of Chicago, of the late Professor John Shackelford as a token of their high esteem of him as a scholar, teacher and Christian gentleman. They desire to present it to the University as a memorial to his service to the University and the State in developing in those students who had the good fortune to come under his influence that high character so essential to good citizenship.

The late Professor John Henry Neville, his most intimate friend, said of him: "If the ruptured ties of this world are to be reunited in another, I shall fondly, fervently hope to rejoin my dear old friend there and forever, for I have never known a better man."

(Signed) Job D. Turner

List of Donors:

Carter C. Jett
James W. Hughes
Alexander C. Copeland
William H. Scherffius
Mrs. Elkanah O. Young (Leila Graves)
Donald McVean
George Roberts
Mary L. Didlake

List of donors (continued):

James G. Scrugham
Thomas R. Dean
Joseph C. W. Frazer
James W. Carnahan
J. Irvine Lyle
Richard C. Stoll
Samuel B. Marks
Walter G. Campbell
Henry C. Anderson
Mattison B. Jones
Henry E. Curtis
Marguerite McLaughlin
Theodore T. Jones
Job D. Turner
L. K. Frankel
Robert L. Gordon

President McVey's answer:

May 25, 1936

Professor J. D. Turner
University of Kentucky

My dear Professor Turner:

I am glad to have your letter telling me about the portrait of the late Professor John Shackelford. I think it is a very fine thing to do. I am wondering whether the portrait could not be presented on commencement day. Just what are your plans? I certainly shall mention it.

(Signed) Frank L. McVey
President of the Uni-
versity

The action of President McVey in accepting the portrait of Professor Shackelford was approved, and he was authorized to have it placed in Memorial Hall. President McVey was authorized further to have presentation and acceptance made a part of the 1936 commencement exercises program. The speech of presentation was made by Professor C. C. Jett; acceptance response by President McVey.

16. Degrees.

June 4, 1936

President Frank L. McVey
University of Kentucky

My dear President McVey:

The persons named in the attached list have completed the work required and are recommended to the Board of Trustees by the University Senate for the degrees indicated.

(Signed) Ezra L Gillis
Secretary of the
Senate

COLLEGE OF ARTS AND SCIENCES
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Douglas La Velle Andrews	Marjorie Moore Fieber
Wade Wendell Aulick	Custis Fletcher, jr.
Bazil Lee Baker	Harry William Franks
Barbara Louise Beck	Martha Susan Fugett
Graham Holden Benson	Dorothy Hancock Garriott
Frank Beale Borries	Jerry Garrison Geller
Joseph Earl Bourgeois	Mary Elizabeth Gillig
Richard Moody Boyd	Martha Elizabeth Giltner
Dreyfus Brashear	Marguerite Louise Goodfriend
Virginia Mayes Brown	Edwina Collins Gorey
Mary Gist Bryan	Howard Weathers Greene
Emma Lou Carroll	Martha Woodley Hall
John Lawrence Carter	Clifford Garland Hardin
William Claude Caudill	Willie Burton Hawkins
Martha Larkin Christian	Anna Bain Hillenmeyer
John James Christie	Lillian Mabel Holmes
John Walter Christopher	Delmer Dean Howard
John Sinclair Cline, jr.	Hollis Huddle
Cameron Van Stavern Coffman	Walter Mayhew Hunter, Jr.
Margaret Pearl Craft	Edgar Pleasant Jayne
Jack Mitchell Crain	Edith Elizabeth Johnson
Dorothy Hall Curtis	Virginia Genevieve Johnson
Mary Hawkins Dantzler	John Pelham Johnston
Helen Alfrey Davis	Susan Wallace Johnston
Audrey Delacroix de Wilde	John Winstead Jones
Wesley Lamont Dodge	Oliver Sageser Kash
Hallie Elizabeth Downing	Mary Catherine Kennady
Dorothy Anne Dundon	Frances Edwina Kerr
Frances Patterson Dunlap	Eleanor Elizabeth Knight
Mary Elizabeth Dunn	Walter Max Lancaster
Mary Elizabeth Earle	William Franklin LeBus
James Nathan Elliott	Thornton Lewis, jr.
Thomas Current Endicott, jr.	Ann Elizabeth Sutton Long

Robert Sayre Lubitz
 John Anthony Lucian
 Milton Marion Magruder
 Mary Elizabeth Marshall
 Betty Saunders Moffett
 James Alfred Moore
 John Edmond Morris
 Samuel Clairborne Nuckols, jr.
 Olney Berdell Owen
 Ann Payne Perry
 Mary Donnell Potts
 Ruth Ralston
 Edith Virginia Reager
 Mary Frances Reid
 Helen Mae Rich
 Elizabeth Irvine Shockency
 Carolyn Fielder Smithson
 Elvis Jacob Stahr, jr.
 Charles Haydon Stanley
 Roger Bruce Stephens

William Mason Strong
 Samuel Joseph Tedesco
 Claude Bitterman Terrell
 Louis Mitchell Thompson
 Betty Lawton Tiemeyer
 Eleanor Ruth Treptow
 Dorothy Hunter Walker
 William Smith Wallace
 Albert Samuel Warren
 Margaret Esther Warren
 Eugene Rupert Webb
 Jane Allen Webb
 Mary Gunn Webb
 Carroll Weisiger, jr.
 Catherine Charlotte Werst
 Roberta Pauline Wilmott
 Jack David Yarbro
 Virginia Claire Yarbro
 Charles Roman Zimmer
 Alma Elizabeth Zogg

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Goldie Bell
 Georgia Belle Botkin
 John W. Brueck
 Walter Robbins Byrne
 Andrew Hassel Charles
 William Crenshaw Cloyd, jr.
 Herschell Marcus Cooke
 Mack Henry Fieber
 James Burnett Gilbert
 Henry S. Harris

Freddie Juett Horn
 Mary Lou Hume
 Anthony Hamilton Land
 Martha Louise Neuhardt
 Seymour Myron Panzer
 William Hicks Pell
 Charles Chandler Randall
 John Allen Stokley
 George Mohney Tulloch
 Betty Watkins Wheat

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
 INDUSTRIAL CHEMISTRY

William Grubb Holton
 Elsa Catherine Lisle

Thomas Kinnaird Lisle
 William Francis Luther, jr.

CANDIDATE FOR THE DEGREE OF BACHELOR OF ARTS IN
 JOURNALISM

Edward Guedry Lancaster

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN MUSIC

Irene Elizabeth Foster
 James Henry Miller

Virginia Huffaker Murrell

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MEDICAL TECHNOLOGY

Alice Lorena McCrea

COLLEGE OF AGRICULTURE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN AGRICULTURE

Herman Woodrow Coots
Eugene Basford Culton
Louis Francis Hillenmeyer, jr.
Albert Lincoln Isham
Louis Francis Ison
Frank Marshall Johnson
John William Lynch
Paul Sinclair McComas
Frank Lawrence McCool

Cecil Edward Marsh
Maurice Heaslet Meshew
James Alexander Patterson
James Farris Rankin
Clyde Milton Richardson
James William Simmons
Joseph Thomas Terry
James Dyer Toy

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN HOME ECONOMICS

Ruth Averitt
Frances Elizabeth Brown
Alice Courtney Cannon
Eloise Elizabeth Carrel
Martha Scerene Cleveland
Mary Elizabeth Collins
Anna Katherine Evans

Ann Scott Giles
Geraldine Hall
Glima Hughes
Isabella Sydney Nadelstein
Louise Satterwhite Payne
Alice Campbell Penn
Mary Lewis Shearer

COLLEGE OF ENGINEERING

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN CIVIL ENGINEERING

Nicholas Clark Boogher
Jesse Juett Farra
William Baker Fish
Cornelius Gordon Gaither
Joseph Edward Hocker
Walter Handy Hocker, jr.

Buford Penn Johnson
Claude Johnston, jr.
Samuel Thomas Montgomery
Greely Richard Sproles
Charles Edward Stoecker

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN ELECTRICAL ENGINEERING

Dennis Boggs	Hargis Tillman Hughes
William Langford Clark, Jr.	Julian Thomas Lefler
John Calvin Cramer	Robert Simon Orwin
Edwin Leslie Cull	Benjamin Ragland
Alvin Leroy Downing	John Nelson Runge
James Seaver Graber	Arnold Melville Thompson

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MECHANICAL ENGINEERING

Clarence Elmer Archer	William Dudley Sutherland
Richard Anthony Fay	John Alton Taylor
William Louis Hoover	Walter Fred Whitson
Edward Clay O'Rear	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN METALLURGICAL ENGINEERING

Paul Payne Combs	William Holcomb Swisshelm
John Harold Hill	Beverly Cotter Vaughn

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MINING ENGINEERING

William Ross Yankey

COLLEGE OF LAW

CANDIDATES FOR THE DEGREE OF BACHELOR OF
LAWS

Jay Ford Arnold	William Sewell Jett, jr.
James Garfield Begley	Samuel Cowan Kennedy
Carl Judson Boone	James Edward Moore
Ben Thomas Cooper	Victor Raymond Mucci
John Alvin Evans	Jerrold Duke O'Bryant
John August Geyer	George Trimble Skinner
Robert Bernard Hensley	Joseph Bourne Williams

COLLEGE OF EDUCATION
CANDIDATES FOR THE DEGREE OF BACHELOR OF
ARTS IN EDUCATION

Nancy Katherine Becker	Escom Chandler
Elizabeth McFerran Bull	Thomas Benjamin Conder
Isabelle Laurie Burrier	Edna Fay Darnell
Lillie Jewell Burton	Elizabeth Buckner Davis
Daisy Margaret Cain	Edna Brown Dawson

Flora Lucille Dodson
 Jane Isabel Elam
 Marie Louise Fernow
 Mary Elizabeth Fox
 Geraldine Dale Gilbert
 Gwendolyn Lyman Gray
 Margaret Louise Gum
 Carl Prichard Hatcher
 Mattha Louise Honerkamp
 Drucilla Brittain Hoskins
 Joseph Garrett Kaonzig
 Milo Gist Karsner
 Mary King Koger
 James Guthrie Long

Emma Rees McClanahan
 Charles Robert McClurg
 James Norris McMillen
 Gladys Elizabeth Medley
 Elsie Lee Mulligan
 Mary Elizabeth Nicholls
 Arperd John Olah
 Eleanor Koopman Short
 Ruth Josephine Sipple
 Mary Barbara Smith
 Mary Ellice Spratt
 Robert Henry Taylor
 Wilma Louise Taylor
 Mary Elizabeth Wilson
 Maude Evelyne Workman

COLLEGE OF COMMERCE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN
 COMMERCE

William Capers Acosta
 Lester Gano Anderson
 Sylvester Benedict Anna, jr.
 James Leslie Atchison
 Clarence Thomas Ayers
 Richie Thompson Baker
 James Louis Bersot
 Edwin William Boland
 Willis William Brown
 Katherine Laudeman Callaway
 Mary Christine Compton
 William Ralph Congleton
 William Henry Courtney, jr.
 Alvin Cox
 James Everett Craig
 Burnett Dadisman
 James Richard Darlington
 Bruce Llandys Davis
 Wallace Andrew DeHaven
 David Forrer Difford
 Robert Jackson Drake
 Henry Washington Elliott
 Dan Carpenter Ewing
 Joseph Ernest Fall, jr.
 Helen Cecilia Finneran
 James Worthing Friend
 Samuel Charles Gates
 George Thomas Gess, jr.
 Clarence Boyd Green
 Marshall William Hamilton
 James Virgil Harralson

Jack Helburn
 Louis Edward Henegen
 Robert Donald Hess
 Victor Carr Hobday
 Mary Downs Hocker
 Jack Hamilton Howard
 Ralph Harold Hughett
 Charles Jones
 Anna Lewis Kines
 Benjamin Franklin King
 Mary Evelyn Lutkemeier
 Gates Whitney McCauley
 John Hobbs McConnell
 Clayton Martin
 Harry A. Mason
 John Seavey May
 Henry Leslie Myers, jr.
 Robert Eubank Potter, jr.
 Gilbert Bearyman Robinson
 Henry Louis Rollwage, jr.
 Edmund Grey Sheehy
 Thomas Edwin Shuck
 John William Steele
 Robert Harry Stevens
 Earl Monroe Stokes, jr.
 Hal Hildreth Tanner
 Leonard Vincent Van Arsdale
 Edward Ervin Wahlkampf
 William Franklin Watt, jr.
 John Gay Webb
 Mary Catherine Welch
 Anne Lewis Wilson

GRADUATE SCHOOLCANDIDATES FOR THE DEGREE OF MASTER OF ARTS

Virgil Clark Bailey	Isaac Deane Moon
James Joseph Boucher	Cameron William Parks
James Sutherland Calvin	Ann Frances Poindexter
Paul Arthur Cundiff	James Gilmour Ranck
Fletcher William Donaldson	Bernie Armstead Shively
Jewel Gladys Golden	Susan Jane Turner
William Jacob Karraker	Mary Elizabeth Williams

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Wallace Ervin Anderson	Elizabeth Claire Jolly
Anibal Narciso Boneta	Kenneth Cory McCartt
Linwood Murrel Bowers	Thomas Nevil McCoy
Mary Agnes Brend	Jacob Leo Stokes

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE IN
MECHANICAL ENGINEERING

Howard Mercer Fitch

CANDIDATES FOR THE DEGREE OF MECHANICAL ENGINEER

William Karl Conrad	Clifton O'Neal Mock
---------------------	---------------------

On motion and second, the recommendation of the University Senate was accepted and its action approved. President McVey was authorized to confer degrees as set out in the report.

17. P. W. A. Construction - College Docket, Ky. 1013.

President McVey presented plans for the proposed law building. Statement is made by the President in his report of opposition to the plans. He then called to attention the efforts made by Dean Graham to provide funds for the building, stating that at first it was intended to build a fireproof room for the Law library only. The members of the Executive Committee expressing a desire to construct a Law building, Dean Graham, by curtailing plans of construction of other buildings, increased the amount available to \$60,000.00. The plans of the Law building presented were made so as to stay within the amount of funds available. After due discussion, Judge Stoll moved that the plans be accepted and the building erected. Mr. Holland seconded the motion, stating that, nevertheless, he did not approve of the plans as to the exterior of the building. The motion was unanimously adopted.

18. P. W. A. Experiment Station Annex, Docket Ky. 1114.

a. Bond Payment.

The following report of the Business Agent was ordered inserted in the Minutes:

"The interest due June 1, \$1000.00, and bonds numbers one to twelve, \$12,000.00, on Experiment Station Annex have been paid. The bonds are in care of the Custodians of Securities. Some order should be made authorizing cancellation of these bonds. Perhaps a general order of cancellation should be made, as other bonds in this series and the general construction series will be paid from time to time.

(Signed) D. H. Peak
Business Agent."

Receipt given by Business Agent:

"Received of First National Bank & Trust Company, Lexington, Kentucky, \$12,000.00 UNIVERSITY OF KENTUCKY EXPERIMENT STATION ANNEX BUILDING REVENUE BONDS OF 1935, Nos. 1-12, both inclusive, redeemed as of 6/1/36.

UNIVERSITY OF KENTUCKY

June 2, 1936

by _____
Business Agent"

b. Bonds Ordered Cancelled.

The bonds thus paid, No. 1 to 12, inclusive, were ordered cancelled; this cancellation to be done by the custodians of securities, in form as follows:

Have the First National Bank and Trust Company to stamp payment on each bond with perforating payment stamp, and then the custodians to make statement on each bond, showing the date of payment and other facts pertaining thereto. The cancelled bonds are to be kept by the custodians of securities until the entire issue is paid, when further orders as to disposition of the bonds may be made by this Board.

c. Funds Set Aside in May.

The setting aside of the following Experiment Station collections made in May, 1936, for payment on rent and construction was approved: Agronomy, \$2085.00; Dairy, \$851.18; Poultry, \$223.54; Serum, \$343.13; Animal Industry, \$301.34; Administration, \$105.24.

The total, \$3910.33, was ordered transferred from the funds above indicated as payment on rent due to the University of Kentucky Experiment Station Annex Building Revenue Bond and Interest Redemption Fund.

19. Staff -- Orders Affecting.

a. Outside Employment

Howell Spears

Letter from Dean Cooper relative to Mr. Spears:

May 27, 1936

President Frank L. McVey
University of Kentucky

Dear President McVey:

I am transmitting herewith a request from Mr. Howell D. Spears to be permitted to act as technical and operating adviser for the sewage disposal plant of the City of Lexington. Also, I attach a letter from Mr. J. D. Turner, head of the feed control department in which Mr. Spears is employed, giving his approval to the request. A copy of a letter from Mr. James J. O'Brien, City Manager, is also attached.

Mr. Spears makes application for this permission under the regulations of the University which permit "members of the University staff to do professional work of an expert character outside the University, and to receive pay therefor, when it appears that the service desired can not be readily obtained elsewhere, provided that no piece of such outside work shall be undertaken except on the prior authorization of the President."

I recommend that permission be granted Mr. Spears to take up this work for the period of one year, after which application may be made for the ensuing year.

(Signed) Thomas Cooper
Dean and Director

On motion duly carried, the request of Mr. Spears approved by Dean Cooper, as set out in the communication copied above, was granted.

Dr. Brooks Hamilton

Letter of Doctor Chambers

May 8, 1936

President Frank L. McVey
University of Kentucky

Dear President McVey:

Dr. Charles Moore, Lexington City Health Officer, has asked Dr. Brooks Hamilton, of this department, to assist them in getting their city laboratory in operation. Miss Barr, the technician, has not had much experience in routine laboratory work, and they are hoping, with Dr. Hamilton's assistance, to get their laboratory running properly within a few months. The work will not interfere with Dr. Hamilton's duties here, and he would like permission to undertake the work.

(Signed) J. S. Chambers
M. D.

On motion, duly carried, the request of Doctor Hamilton, approved by Doctor Chambers, as set out in the communication copied above, was granted.

b. Reports and Orders in Cases of Sickness

(1) Felix Dickerson

Letter from Julius Marks Sanatorium, filed by Superintendent of Buildings and Grounds.

JULIUS MARKS SANATORIUM

May
Twenty-one
1 9 3 6

Mr. M. J. Crutcher
University of Kentucky
Lexington, Kentucky

Dear Mr. Crutcher:

In reply to your letter of May 20th relative to the condition of Felix Dickerson wish to state that he is now in the pavillion and apparently is improving. We were unable to collapse the diseased area in his lungs and have been compelled to give him the routine rest treatment.

I think in the early fall he will be able to return to work, provided he does not have to do any really hard manual labor. By that time he will be in condition to go home and I think be able to return to work with you under the careful supervision of your medical men.

Julius Marks Sanatorium

(Signed) Edward J. Murray, M.D.

The leave with pay was extended until August 31, 1936.

(2) Joe Underwood

On recommendation of Superintendent of Buildings and Grounds, payment to Joe Underwood who was stricken by what seems to have been a heat stroke, on May 12, 1936, for an absence period not to exceed two weeks, was approved.

(3) W. H. Moore

Letter of Dean Cooper:

May 25, 1936

President Frank L. McVey
University of Kentucky

Dear President McVey:

I wrote you on March 26 informing you of the injury sustained by Mr. W. H. Moore while in the line of duty. A hospital bill has been presented for \$25.80.

Later I presume a doctor's bill will also be submitted. Mr. Moore was injured while in our employ. Since our compensation insurance is no longer carried, I wish to recommend that these two accounts be allowed under such statement as the Board may require from Mr. Moore to protect the Experiment Station against any additional liability.

(Signed) Thomas Cooper
Dean and Director

The recommendation of Dean Cooper was approved and payment of the hospital and doctor's bills ordered.

c. Reemployment of Professor Forrest Black.

President McVey stated that the leave of absence of Professor Forrest Black has expired, and that Professor Black has indicated his willingness to return to his work provided his former salary before reduction in 1933 be restored. It was suggested by the Board that the President write him that the position is open to him at salary as fixed in 1933. If this is not accepted, the leave of absence is to be cancelled.

20. Appointments, Reappointments, and Other Staff Changes.

College of Arts and Sciences

Department of Anatomy and Physiology

T. C. Sherwood reappointed Assistant Professor for three years, and Acting Head of the Department for 1936-1937.

R. S. Allen, granted leave of absence on half pay for the year 1936-1937.

Department of Art

Ann W. Callihan reappointed Assistant Professor for one year.

Joseph Barron promoted from Lecturer to Assistant Professor for one year.

Edward Fisk reappointed Assistant Professor for one year.

Clay Lancaster reappointed Library Assistant for one year.

Ruth Howe appointed Library Assistant for one year.

Jessie Lee Jones reappointed half-time Secretary for one year.

Department of Bacteriology

Dr. E. S. Maxwell reappointed Assistant Professor (part time) for three years.

Department of Botany

Hansford T. Shacklette reappointed Graduate Assistant for one year.

Department of Chemistry

R. H. Baker reappointed Instructor for one year.

R. B. Mason reappointed Instructor for one year.

W. H. Keller reappointed Instructor for one year. Leave extended without pay.

C. F. Krewson reappointed Instructor for one year.

J. L. Gabbard reappointed Instructor for one year.

Edith Love reappointed Secretary (12 months basis) for one year.

Department of English

Frank C. Fowler promoted to Associate Professor on permanent appointment.

George Fithian reappointed Instructor for one year.

Mrs. George Smith reappointed Instructor for one year.

Elizabeth Gay reappointed Assistant Professor for three years.

Martin Bertram reappointed Graduate Assistant for one year.

W. F. Gallaway reappointed Assistant Professor for three years.

Department of Geology

David M. Young reappointed Instructor for one year.

Paul Averitt reappointed Instructor for one year.

Department of German

D. V. Hegeman promoted to rank of Assistant Professor.
for one year.

Paul K. Whitaker reappointed Instructor for one year.

Department of Hygiene and Public Health

Dr. F. C. Thomas reappointed Ophthalmologist (part-time)
for one year.

Dr. G. F. Doyle reappointed Ear, Nose and Throat Specialist
(part-time) for one year.

W. B. Hamilton promoted to Assistant Professor for one year.

W. A. Heinz reappointed Assistant Professor for one year.

Lillie Davis reappointed Nurse for one year.

Elizabeth Desha reappointed Nurse for one year.

Katherine W. Owens reappointed Secretary for one year.

Marvin Dunn reappointed Technician for one year.

Department of Journalism

V. R. Portmann reappointed Assistant Professor for three
years.

Marguerite McLaughlin reappointed Assistant Professor for
three years.

Department of Library Science

Margaret I. King reappointed Instructor (part-time) for one
year.

Norma Cass reappointed Instructor (part-time) for one year.

Lucy Gragg Wood reappointed Instructor (part-time) for one
year.

Department of Mathematics and Astronomy

Sallie Pence reappointed Instructor for one year.

E. D. Jenkins reappointed Instructor for one year.

Fritz John reappointed Assistant Professor for one year.

Henry Spragens appointed Graduate Assistant for one year.

O. B. Ader reappointed Graduate Assistant for one year.

William H. Pell appointed Graduate Assistant for one year.

Mary Elizabeth Williams appointed Graduate Assistant for one year.

Kenneth L. Palmquist reappointed Graduate Assistant for one year.

Department of Military Science

Major Irvine C. Scudder reappointed Assistant Professor for one year.

Major Austin Triplett reappointed Assistant Professor for one year.

Major George N. Randolph reappointed Assistant Professor for one year.

Major Burton Lucas appointed Assistant Professor for one year.
Master Sergeant J. A. Short reappointed Instructor for one year.
Staff Sergeant E. O. Kinker reappointed Instructor for one year.

Sergeant Fred Perkins reappointed Instructor for one year.

W. D. McDaniel reappointed Military Storekeeper for one year.

Mary Dunne reappointed Secretary for one year.

Department of Music

Mildred Lewis reappointed Instructor (half-time) for one year.

John Lewis, jr., reappointed Instructor for one year.

John S. Richardson reappointed Instructor for one year.

Mrs. J. P. Lampert reappointed Instructor for one year.

Mrs. Lela Cullis reappointed Instructor for one year.

Alexander Capurso reappointed Instructor (part-time) for one year.

Virginia B. Cox reappointed Secretary (part-time) for one year.

Department of Physical Education

M. E. Potter promoted to the rank of Professor and Head of the Department.

C. W. Hackensmith reappointed Instructor for one year.

Rebecca Averill reappointed Instructor for one year.

B. A. Shively promoted to Assistant Professor for one year.

Margaret O'Connell reappointed Secretary for one^{year} - full time.

Department of Physics

Jarvis Todd reappointed Assistant Professor for three years.

B. P. Ramsey reappointed Instructor for one year.

Karl Schneider reappointed Instrument Maker for one year.

John H. Daniel reappointed Graduate Assistant for one year.

Louis R. Prince appointed Graduate Assistant for one year.

Wellington Cochran appointed Graduate Assistant for one year.

Marjorie Mitchell, Secretary, resigned, effective June 20, 1936.

Department of Political Science

John W. Manning promoted to the rank of Professor.

Esther Cole promoted to the rank of Associate Professor, with resignation accepted effective July 1, 1936.

Department of Psychology

Graham B. Dimmick promoted to rank of Associate Professor on permanent appointment.

Henry Beaumont reappointed Assistant Professor for three years.

Edward Newbury reappointed Instructor for one year.

Margaret Ratliff reappointed Instructor (part-time) for one year.

Lysle Croft reappointed Instructor (part-time) for one year.

Walter E. Watson reappointed Instructor (part-time) for one year.

Judith Key reappointed as Secretary for one year.

Department of Romance Languages

Hobart Ryland promoted to the rank of Professor and Head of the Department.

Margaret Horsfield reappointed Assistant Professor for one year.

H. B. Holmes reappointed Assistant Professor for one year.

Alberta W. Server reappointed Assistant Professor for one year.

Blaine W. Schick reappointed Assistant Professor for one year.

Department of Sociology

Morris G. Caldwell reappointed Assistant Professor for one year.

Divisional

Idie Lee Turner reappointed Secretary to the Dean for one year.

Willena Duncan reappointed Stenographer in the Dean's Office for one year.

College of Agriculture

Henry B. Morris promoted from Instructor to Assistant Professor for three years, and appointed as Assistant in Dairy Husbandry in Experiment Station

Dr. F. E. Hull promoted from Instructor to Assistant Professor for three years.

Dr. E. M. Emmert promoted from Instructor to Assistant Professor for three years.

C. S. Waltman promoted from Instructor to Assistant Professor for three years.

Laura Deephouse promoted from Instructor to Assistant Professor for three years.

Marie Barkley promoted from Instructor to Assistant Professor for three years.

Mary Mumford appointed Assistant Professor in Home Economics at \$2400 for twelve months.

Agronomy Department, Experiment Station

E. J. Kinney designated as Agronomist in Charge of Tobacco and Cereal Investigations.

E. N. Fergus designated Agronomist in Charge of Pasture and Forage Crop Investigations.

P. E. Karraker designated as Agronomist - Soil Technology.

County and Home Demonstration Agents

Lilah Hembree appointed Assistant Home Demonstration Agent, Oldham County, at \$1200 a year, salary to be paid from Bankhead-Jones funds, effective June 1, 1936.

Mavourneen Belle Rice appointed Assistant Home Demonstration Agent for Madison and Rockcastle Counties, at \$1200 a year, salary to be paid from Bankhead-Jones funds, effective June 1, 1936.

Alice Campbell Penn appointed Assistant Home Demonstration Agent for Simpson County, at \$1200 a year, salary to be paid from Bankhead-Jones funds, effective June 15, 1936.

Amanda Harms, title changed to Assistant in Animal Nutrition.

Clyde M. Richardson, appointed Assistant County Agent, Franklin County, at \$1200 a year, salary to be paid from Bankhead-Jones funds, effective June 1, 1936.

Franklin Lawrence McCool appointed Assistant County Agent, Garrard County, at \$1200 a year, salary to be paid from Bankhead-Jones funds, effective June 15, 1936.

Elizabeth Snowden appointed Clerk in the Department of Chemistry, salary per month, effective June 1, 1936.

Ruth E. Boyden, Assistant in Home Economics, Experiment Station, granted leave of absence on half pay for eleven months, beginning October 14, 1936, and ending September 13, 1937.

College of Law

William H. Pittman appointed Acting Professor of Law, in the absence of Professor Moreland, who has been granted leave for the coming year. The salary is to be \$3,200 for the year.

Dorothy Salmon reappointed Secretary to the Dean for one year.

Annette Z. Davis reappointed Librarian for one year.

College of Engineering

Department of Engineering Mechanics

W. K. Conrad granted leave of absence without pay from July 1, 1936 to September 1, 1937.

Department of Civil and Architectural Engineering

H. M. Meriwether reappointed Special Lecturer on Architecture for one year.

Cecil McConathy reappointed office assistant for one year.

Department of Engineering Drawing

Louise G. Webb reappointed Instructor for one year.

E. B. Farris granted leave of absence without pay for one year.

C. O. Mock reappointed Instructor for one year.

R. W. Spicer reappointed Instructor for one year.

Department of Mechanical Engineering

R. C. Porter promoted to rank of Assistant Professor of Heat-Power Engineering (one to three years).

J. W. May promoted to rank of Assistant Professor of Heating and Ventilating Engineering (one to three years).

Martha Barton reappointed Stenographer for one year.

Department of Electrical Engineering

Brinkley Barnett, Assistant Professor, on leave with half pay for one year.

Isaac Watkins reappointed laboratory assistant for one year.

J. E. Wilkins, Instructor in Electrical Engineering on leave without pay for one year.

F. M. Moody appointed laboratory assistant for one year.

Department of Mining and Metallurgical Engineering

P. C. Emrath, Associate Professor of Mining Engineering, appointed in 1933 for three years, placed on permanent appointment.

M. W. Beebe, Associate Professor of Metallurgical Engineering, appointed in 1933 for three years, placed on permanent appointment.

Nancy D. Bentley reappointed Stenographer for one year.

T. A. Kendall reappointed Laboratory Assistant for one year.

Department of Practical Mechanics

G. O. Thurmond reappointed Superintendent of Shops and Assistant Professor for one year.

S. T. Saunier reappointed Instructor and Assistant Superintendent of Shops for one year.

D. N. Singer reappointed Instructor in Automotive Engineering for one year.

Thomas Arkle reappointed Instructor in Wood Shop for one year.

T. C. Tucker reappointed Instructor in Wood Shop for one year.

W. H. Brend reappointed Instructor in Machine Shop for one year.

F. M. Beckley reappointed Instructor in Machine Shop for one year.

J. G. McBee reappointed Instructor in Forge Shop for one year.

J. R. Kettenacker reappointed Instructor in Pattern Making for one year.

A. L. Pigman, Instructor in Wood Shop, on leave without pay.

J. Y. Peck, reappointed Laboratory Assistant for one year.

C. D. Kennard reappointed Instructor in Foundry for one year.

Divisional

Ethel Jelley, reappointed Secretary for one year.

Beatrice Skidmore reappointed Stenographer for one year.

Elise Bureau, Clerk, on leave without pay.

Clarence Flynn reappointed Fireman and Laboratory Assistant for one year.

College of Commerce

Armon J. Lawrence promoted to rank of Associate Professor of Commerce and Education with permanent appointment.

Rodman Sullivan promoted to rank of Associate Professor with permanent appointment.

William A. Tolman promoted to the rank of Assistant Professor for three years.

David Hampton McKinney promoted to Assistant Research Economist for one year.

Philip Dixon McGee promoted to the rank of Instructor in Secretarial Science for one year.

Jane Earle Middleton reappointed as Secretary of the College of Commerce for one year.

Virginia Dibler reappointed Stenographer in the Bureau of Business Research for one year.

James W. Martin, leave of absence without pay extended for the year 1936-1937.

Library

Bessie M. Boughton reappointed Assistant Cataloger for one year.

Jacqueline P. Bull reappointed Secretary and Typist for one year.

Daisy T. Croft reappointed Head of Circulation Department for one year.

Mary Ada Honey reappointed Clerk in Order Department for one year.

Catherine Katterjohn reappointed Assistant Cataloger for one year.

Annie Sue Montgomery reappointed Assistant Reference Librarian for one year.

Clara W. White reappointed Librarian in charge of Educational Collection.

Department of University Extension

Maude Ward Lafferty (Mrs. W. T.) reappointed Secretary, Division of Women's Club Work for one year.

W. Gayle Starnes reappointed in charge of Visual Education for one year.

Mildred Lewis (half-time) reappointed Music Extension Instructor for one year.

Bethel Lipps reappointed Stenographer for one year.

Beatrice Jacobs reappointed Stenographer for one year.

Eva Downing reappointed Stenographer for one year.

Effie Cox Starns (Mrs.) reappointed Extension Instructor for one year.

College of EducationBureau of School Service

L. E. Meece reappointed Assistant for one year.

Elementary Education

Ruth Haines reappointed Instructor for one year.

Administration of Education

Henry H. Hill reappointed as lecturer for one year.

University Elementary School

Estelle Adams reappointed Instructor, second grade, for one year.

Katherine Conroy reappointed Instructor, sixth grade, for one year.

Etheleen Daniel reappointed Instructor, fifth grade, for one year.

Frances Martin reappointed Instructor, kindergarten, for one year.

Nell Peerson reappointed Instructor, first grade, for one year.

Helen Strickland, reappointed Instructor, fourth grade, for one year.

Laura Topham reappointed part-time Instructor in French for one year.

Louise Willson reappointed Instructor, third grade, for one year.

University High School

J. D. Williams reappointed Director of University High School and promoted to rank of Associate Professor.

Grace Anderson reappointed Instructor, English, for one year.

Watson Armstrong reappointed part-time Instructor, agricultural education, for one year.

Alexander Capurso reappointed part-time Instructor in music for one year.

Evelyn Coleman reappointed part-time Instructor in health and physical education for one year.

Fannie Herman appointed part-time Instructor in speech and dramatics for one year.

Leroy Keffer reappointed Instructor, sixth and seventh grades, for one year.

Durbin Collins Kemper reappointed Instructor, science, for one year.

John Stapp Mitchell reappointed assistant principal, and instructor, mathematics, for one year.

Helen Ide Morse reappointed Instructor, music, for one year.

Betsy Morton reappointed Instructor, commercial subjects, for one year.

Martha Shipman reappointed Instructor, sixth and seventh grades, for one year.

Mary Belle Vaughn reappointed Instructor, home economics, for one year.

Mary Lucile West reappointed Instructor, languages, for one year.

Mary Lois Williamson, reappointed Instructor, home economics, for one year.

Lucy Gragg Wood, Librarian, for one year.

Anna Browning Peck reappointed Instructor, social sciences, for one year.

Clerical

Cassie P. Bobbitt reappointed secretary, Bureau of School Service.

Cynthia Dagley reappointed secretary, history of education.

Lucy Gardner reappointed secretary, office of the dean.

Willa Belle Hamilton reappointed secretary, home economics education.

Katherine Hammack reappointed secretary, placement service.

Margaret Bell Humphreys reappointed stenographer, Bureau of School Service.

Mary Kerr reappointed secretary, University High School.

Marie Stephenson reappointed secretary, agricultural and industrial education.

Billy Whitlow reappointed secretary, philosophy and psychology of education.

Elizabeth Anderson appointed home economics teacher at Versailles.

Sherman Crayton, on leave, resignation accepted, effective at close of this year.

Olive Bowden, resigned, resignation accepted as of May 1.

Kate Ruhnke, teacher of home economics, Versailles, who was employed temporarily, will return to Minnesota at the close of the school year.

On motion, properly seconded, the Committee adjourned.

D. H. Peak
Secretary, Board of Trustees