CONSULTING AND OVERLOAD EMPLOY-MENT

Anyone who has a 9 or 12 month contract with the university and who will be taking on an additional assignment either within the university or outside, paid or unpaid, must file an overload form with the Director's Office.

THE GREEN

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UNIVERSITY OF KENTUCKY LIBRARIES NEWSLETTER

(This does not include occasional activities such as one or two "guest lectures" to a library science class.) For internal overload, per diem compensation may not exceed 0.5 percent of the person's current salary and the total yearly compensation may not exceed 15 percent of the person's current regular university salary. To obtain an overload form, please contact the Director's Office.

## ADDITIONS TO COLLECTION DEVELOPMENT

Judy Fugate and Sally Johnson have joined Ed O'Hara as members of the Collection Development staff. Both will retain some duties with Cataloging and Acquisitions Depts.

## "A LOVE LETTER TO THE LIBRARY STAFF"

The following note was received this week and I am pleased to share it with the staff responsible for it. P.W.

One day last week I had occasion to use nearly every department of the library and in each case I found such helpful people that I wanted to publicly thank them. I'm not mentioning any specific names because from my experience over the past three years, each member of the staff has been willing to help. I needed a screen for the Speech Department's Reading Hour in the rare book gallery and a staff member found one; when I held my rehearsal for the reading hour, the room was already set up and ready to go with chairs; when I took orders for 18 books to the interlibrary loan, they didn't look upon my requests with dismay (as I had expected) but cheerfully started the hunt; when I needed to type a draft of the book on which I am working, I used the faculty typing room close to my carrell and didn't disturb my colleagues; I had a lost book and the circulation staff set about finding it for me; I needed a special tour for my oral interpretation classes and a staff member tailored one just for my needs; I needed to find out if a book were going to be published this year, and I was directed to acquisitions where the appropriate source was ready on a table for me to use; and as I left the library, I noted the sign that reads "never say 'I don't know' but refer the question to a person that will know the answer."

The library is a rabbit warren of floors and stacks and passageways and offices but the courtesy and expertise of the staff make using it a very pleasant experience.

Gratefully,

K.B. Valentine , Asst. Professor Department of Human Communication

## MEETINGS - WEEK OF SEPTEMBER 29

Branch Librarians - 8:30, Wed., Oct. 1, Tech. Services Conference Room.

Payroll Accounting Meeting (for department heads and persons who handle departmental payroll) - 2:30, Thurs., Oct. 2, Gallery.

Library Faculty - 8:30, Friday, Oct. 3, Gallery.

## EMPLOYMENT OPPORTUNITIES

Head of Cataloging, University of Notre Dame, Notre Dame, Ind.

Reference/Bibliographer in Life Science, University of Rhode Island, Kingston, Rhode Island.

Director of Library, University of Illinois at Urbana - Champaign.

Assistant Reference Librarian in Business Economics, Indiana State University, Terre Haute, Indiana. Salary: \$11,000

For further information see Faith Harders.

Head of Reference, University of Louisville, 5 yrs. experience. Salary: \$15,000 - \$16,000 depending on experience.

Contact John Demos, Director of Library, University of Louisville.