

Minutes of the Meeting of the Executive Committee of the University of Kentucky, January 20, 1961.

The Executive Committee of the University met in the President's Office on the campus of the University at 11:02 a. m. , EST, Friday, January 20, 1961, with the following members present: R. P. Hobson, Chairman; Dr. Ralph J. Angelucci, J. Stephen Watkins, Robert Hillenmeyer and Harper Gatton. Absent: None. President Frank G. Dickey and Secretary Frank D. Peterson were present.

A. Approval of Minutes.

Upon motion duly made, seconded and carried, the Minutes of the Executive Committee November 2, 1960, were approved as published.

B. Financial Report.

Mr. Peterson presented the Financial Report, a copy of which had previously been mailed to each member of the Executive Committee. The Report was examined, and members having read the report, upon motion duly made, seconded and carried, it was approved and ordered filed.

C. University Purchases Approved.

Mr. Peterson submitted the following letter:

January 4, 1961

President Frank G. Dickey  
University of Kentucky

Dear President Dickey:

From October 1, 1960 through December 31, 1960 the following requisitions and orders were processed for the purchase of merchandise, supplies, materials and other items for the use and benefit of the University of Kentucky.

S. D. Orders	.....	Inclusive	195-374
State Requisitions	.....	Inclusive	692-1147
Emergencies, State	.....	Inclusive	172-388
Special Orders	.....	Inclusive	4229-5718
Job Order Vouchers	.....	Inclusive	13511-13952
Stores Vouchers	.....	Inclusive	618-1777
Vouchers	.....	Inclusive	6259-13528
Order by letters	.....	Inclusive	115-239
Athletic Orders	.....	Inclusive	46-79

Emergency Purchase Orders . . . . . Inclusive	L532-L1037
	B408-B792
	PR254-PR349
	RB89-RB269
	J224-J464
	S1-S65
Stores Material Requisitions . . . . . Inclusive	4545-9479
Food Storage Orders . . . . . Inclusive	953-1446
Requests for Quotations . . . . . Inclusive	433-775

The requisitions, emergency requisitions, special orders, vouchers and other documents are made a part of this letter and are available to the Board of Trustees for inspection. All purchases have been made in accordance with approved policy of the Board of Trustees, and I respectfully request confirmation and approval of the purchases as listed conforming to the statutes requiring action by the Board of Trustees.

Very truly yours,

(Signed)

Frank D. Peterson  
Vice President  
Business Administration

Mr. Peterson also called attention that, during the quarter, 18,603 documents of all types were processed through the Purchasing Office.

Members of the Board being advised, upon motion duly made, seconded and carried, the purchase documents, as evidenced in the letter copied above, were ratified and approved.

#### D. Sale of Station Wagon Authorized.

Mr. Peterson reported a station wagon which has been declared surplus because it requires extensive repairs, making it impractical for further use. He recommended that authority be given to dispose of the vehicle by taking competitive bids.

Upon motion duly made, seconded and carried, the station wagon was authorized sold by taking competitive bids.

E. Contract with Kentucky Department of Highways.

Mr. Peterson submitted contract between the Commonwealth of Kentucky, Department of Highways, and the University of Kentucky. He explained that the University would provide a Management Seminar which would give instruction in management to personnel of the Highway Department at Lexington, Ky., as Phase 1 of the program, and as Phase 2 of the program, the second seminar would be given at such place as agreed upon. The contract involves a total of \$3,050.00 as reimbursement for time, supplies and expenses incurred. Mr. Peterson stated that this was a service that the College of Commerce could render to the personnel of the Highway Department, and recommended its approval.

Upon motion duly made, seconded and carried, the contract was approved and authorized executed.

F. Injuries.

Mr. Peterson submitted a list of three injuries which had occurred to University personnel.

1. Mr. Charles Burton, carpenter, an employee of M & O.

Mr. Burton was injured on January 26, 1960 while working at the Funkhouser Building. A small piece of steel was imbedded on the right side of his neck about three inches below the jaw. He was first treated at the University of Kentucky Health Service by Dr. Noback, and after X-rays were made he was then sent to Dr. Thomson Bryant. Dr. Bryant was unsuccessful in finding the small piece of metal and complications later ensued, which resulted in surgery by Dr. John S. Sprague on February 3, 1960. A small piece of steel was removed from the thyroid cartilage. Mr. Burton is covered by our University hospital policy, and a good percentage of the total expense was covered by the hospital benefits. These are the bills which are yet unpaid:

1. Good Samaritan Hospital - balance due		\$21.00
2. Dr. Thomson Bryant		15.00
Office visit	\$12.00	
Dressings & supplies	3.00	
3. Drs. Rubin, McHargue & Nagle, Anesthetists		20.00
4. Dr. Harold D. Rosenbaum - for x-ray		10.00
5. Dr. John S. Sprague		50.00
Charge by Dr. Sprague	75.00	
Less the University		
hospitalization policy		
payment to Mr. Burton		
for surgery	25.00	
Balance	\$50.00	

2. Mr. Wilson Mullins, an employee at Robinson Substation, Quicksand, Ky.

Mr. Mullins was injured on August 5, 1960 when a log rolled over his foot while he was working in Robinson Substation forest.

Homeplace Clinic & Hospital, Ary, Kentucky \$11.00

3. Mr. Ruby Fraley, dozer operator, an employee at Robinson Substation, Quicksand, Ky.

Mr. Fraley was injured on November 3, 1960. He was excavating along a hillside with a bulldozer when a tree broke, falling back and landing on his head. The following bill has been submitted:

Homeplace Clinic & Hospital, Ary, Kentucky \$ 8.65

Mr. Peterson explained that the accident to Charles Burton had been investigated and various items sent back for additional information, thus incurring a delay in submission. He recommended that the charges for hospital and doctor's services be paid as applicable to Charles Burton and that hospital and doctors' charges applicable to William Mullins and Ruby Fraley be paid, with the expressed understanding that the University does not admit negligence nor liability in each incident and neither does it establish a precedent by paying these expenses.

The accounts were examined by Dr. Angelucci, and upon motion duly made, seconded and carried, were authorized paid.

G. Merck Sharp & Dohme Research Laboratories Agreement Approved.

Mr. Peterson submitted Agreement between the University of Kentucky Agricultural Experiment Station and the Merck Sharp & Dohme Research Laboratories with recommendation that it be approved. He stated that the Merck Sharp & Dohme Research Laboratories had agreed to pay to the University of Kentucky the sum of \$2,500.00 to conduct a study of Anthelmintic MK-36 against internal parasites of domestic animals. The University will furnish technical personnel necessary, office and laboratory space, facilities, equipment and domestic animals.

Members of the Executive Committee being advised, upon motion duly made, seconded and carried, the Agreement was approved and authorized executed on behalf of the University.

H. Reports on Work at Bogor and Bandung, Indonesia, Received.

President Dickey presented a review of the work of the University Contract Team at the faculties of Agriculture and Veterinary Science of the University of Indonesia at Bogor and the Institut Teknologi of the University of Indonesia at Bandung, as made by Vice President Frank D. Peterson, Department of Business Management and Control, and Dean R. E. Shaver, College of Engineering, University of Kentucky. The reports were received.

I. Appointment of Persons to Serve with the Commission on Public Education Approved.

President Dickey stated that the Commission on Public Education, as authorized by the 1960 Legislature, had requested that University personnel be relieved of duties at the University so that they might serve as members of a committee of the Commission in its study on public education. Dr. Lucile Lurry and Dr. Carl Cone were assigned to work with the Commission.

President Dickey further stated that these professors would be relieved of duties at the University and that the University would continue to pay their salaries for the time necessary in making this study. He stated that he had been advised by the Attorney General that such an arrangement would require the approval of the Board of Trustees.

Members of the Executive Committee being familiar with the request through press releases and otherwise, on motion duly made, seconded and carried, the recommendation of the President was concurred in, and Dr. Lucile Lurry and Dr. Carl Cone were assigned duties with the Commission on Public Education for and in behalf of the University of Kentucky during the spring semester of the 1960-61 academic year.

J. Agreement between the College of Nursing and Shriners Hospital Considered.

President Dickey submitted Agreement between the University of Kentucky College of Nursing and the Shriners Hospital. He stated that the Agreement had been approved by Dr. Marcia Dake, Dean of the College of Nursing, and Dr. W. R. Willard, Vice President for the Medical Center. The proposed Agreement was examined by members of the Committee and several questions of liability having been raised, the contract was referred back for further study.

K. By-laws of the Fund for Advancement of Education and Research in the University of Kentucky Medical Center Approved.

President Dickey submitted By-laws of the Fund for Advancement of Education and Research in the University of Kentucky Medical Center:

BY-LAWS OF THE FUND FOR ADVANCEMENT OF  
EDUCATION AND RESEARCH IN THE  
UNIVERSITY OF KENTUCKY MEDICAL CENTER

Adopted by the Board of Directors of the Fund, December 13, 1960

ARTICLE I

General Provisions

Section 1. As used in these by-laws, the word "Fund" means The Fund for Advancement of Education and Research in the University of Kentucky Medical Center; "Board" means the Board of Directors of this Fund and "Director" means a member thereof; and "Board of Trustees" means the Board of Trustees of the University of Kentucky.

Section 2. The principal office and place of business of the Fund shall be at the University of Kentucky in Lexington, Kentucky.

Section 3. The seal of the Fund shall be circular with the words "The Fund for Advancement of Education and Research in the University of Kentucky Medical Center, Lexington, Kentucky" surrounding the word "Seal".

## ARTICLE II

### Board of Directors

Section 1. The government of the Fund and authority for management of its affairs shall be vested in a Board of Directors whose membership shall consist of persons as provided and determined in accordance with Article VII of the Articles of Incorporation of the Fund.

Section 2. The officers of the Board shall consist of a Chairman, Vice Chairman, and Secretary. Officers shall be elected at the organizational meeting of the Board and shall serve until their successors are elected by the Board and qualify. Officers shall be chosen from among the members of the Board.

Section 3. The Chairman of the Board shall be elected for a term of one year. He shall preside at meetings of the Board and shall have such other duties as may be prescribed by the Board.

Section 4. The Vice Chairman shall be elected for a term of one year and shall perform all of the duties of the Chairman in the absence of the Chairman.

Section 5. The Secretary shall serve during the pleasure of the Board and shall serve as executive officer for the Fund to transact business on behalf of the Fund pursuant to authorization by the Board. The Secretary shall have charge of the records of the Fund, shall issue notices of meetings to Directors, shall execute and sign such instruments as require his signature to carry out the business of the Fund, and shall prepare and preserve a record of all meetings of the Board. He shall keep the seal of the corporation and, when authorized by the Board, shall affix the same to any instrument requiring it and shall attest the seal or other official act by his signature, and shall perform other duties as may be prescribed from time to time by resolution of the Board.

Section 6. With the approval of the Board of Trustees of the University, the Board of Directors shall designate the Treasurer of the University as the fiscal agent of the Fund for the receipt, custody, and disbursement of monies, utilizing specially designated and segregated restricted accounts established and maintained for this purpose, one of which such accounts shall be designated Medical Services Account, and for keeping regular books of account of the monies and property of the Fund. He shall have the power to endorse for deposit to the credit of the Fund all notes, checks, drafts, bonds, and other instruments received by the Fund. He shall disburse the monies of the Fund, taking proper vouchers therefor, signed by the Secretary and the person to whom payment is made, for expenditures authorized or appropriated by the Board or for transfer of funds to a corporate trustee for investment in accordance with Article VIII of the Articles of Incorporation of the Fund.

Section 7. Regular meetings of the Board shall be held quarterly on call of the Chairman. Special meetings of the Board may be held at any time and place upon call of the Chairman or upon request of two or more Directors.

Section 8. Notice of all meetings of the Board shall be given by the Secretary by mail, telephone or telegraph at least five days in advance thereof. Nothing herein contained, however, shall prevent any Director from waiving, in writing, notice of any meeting.

Section 9. A majority of the Board at the time a meeting is held shall constitute a quorum for the transaction of business.

### ARTICLE III

#### Advisory Committees

Section 1. The Faculty Advisory Committee of the Fund shall be a standing committee consisting of all the members of the Faculty Advisory Committee of the College of Medicine as provided in Article IX of the Physicians' Services Plan of the University of Kentucky Medical Center. As provided in Article X of such Plan, the chairmen of the clinical departments and the chairman of the basic science department shall be the only voting members of this committee of the Fund, except that the Dean of the College of Medicine shall vote upon motions on which the other voting members are equally divided. It shall be the duty of this committee to make recommendations from time to time to the Board of Directors on the use of monies in the Medical Services Account of the Fund, specifically with respect to use of such monies pursuant to subparagraph (b) of Article VIII of such Plan and within the purposes authorized by the Articles of Incorporation of the Fund. In the performances of its duty, this committee shall review the status of the Medical Services Account, for which purpose the Board shall have provided to the committee summary statements of the account showing deposits, expenditures and commitments by major categories.

Section 2. Other committees of the Fund, the members of which may or may not consist of Directors, may be authorized by the Board from time to time as either standing or ad hoc committees. Unless otherwise provided, the members of such other committees shall be appointed by the Chairman of the Board to serve for one year. The Chairman shall designate a chairman and a secretary of each committee so appointed.

Section 3. The report of all committees shall be made to the Chairman of the Board and be transmitted by him to the Board of Directors.

### ARTICLE IV

#### Contracts

Section 1. No contract shall be entered into by any officer or agent of the Fund which shall be binding on the Fund unless and until it is approved or confirmed by the Board of Directors. Funds resulting from gifts or grants will be received only when acceptance is approved by the Board of Trustees of the University.

## ARTICLE V

## Amendments

Section 1. These by-laws may be amended, revised, or repealed at any regular or special meeting of the Board of Directors by a vote of the majority of all of the Directors, provided notice of such proposed amendments, change, or repeal shall have been given in the call for such meeting.

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Mr. Hobson stated that these were the usual by-laws found in most corporations. President Dickey recommended that they be approved.

Upon motion duly made, seconded and carried, the by-laws as recommended and approved by the Board of Directors of the Fund, December 13, 1960, were authorized approved by the Executive Committee of the Board of Trustees of the University of Kentucky.

L. Acceptance, Physicians' Services Plan, Approved by the Board of Directors of the Fund for Advancement of Education and Research in the University Medical Center Reported.

President Dickey stated that he had received the following letter from Mr. Robert P. Hobson, Chairman, Board of Directors of the Fund for Advancement of Education and Research in the University Medical Center, and he desired to have the letter received.

December 15, 1960

Frank G. Dickey, President  
University of Kentucky  
Lexington, Kentucky

Dear President Dickey:

As requested in your letter of September 22, we have examined the Physicians' Services Plan as submitted to us and have given careful consideration to your proposal that the Fund receive and use monies and perform certain other functions in accordance with the provisions of the Plan.

It is our conclusion that the functions and responsibilities which you propose the Fund undertake are within the purposes of the Fund as set forth in our Articles of Incorporation, and subject to conditions set forth in the following paragraph of this letter, we accept your proposal. In so agreeing, we assure that any monies transmitted to the Fund under the Plan will be used exclusively for purposes pursuant to Article VIII of the Plan and in accordance with determinations made in the manner specified in Articles VIII and X of the Plan. With respect to the establishment of the Faculty Advisory Committee of the Fund pursuant to Article X of the Plan, we further agree to provide in the By-Laws of the Fund for establishment and duties of such Committee in a manner consistent with the Plan.



Our acceptance of your proposal and our assurances relative thereto are predicted on the following conditions:

- a) That in the relationship created, between the Fund and the University, the Fund does not assume directly or indirectly any responsibility or powers with respect to the Plan, its operation and enforcement, other than expressly provided in the Plan;
- b) That it is clearly understood that the Plan does not confer directly or indirectly upon the Fund any authority or responsibility with respect to either the professional activities of physicians in the Medical Center or the patient care program of the Medical Center; and
- c) That any amendment or modification of the Plan which alters the duties and powers of the Fund under the Plan be submitted to and accepted by the Fund prior to being made effective.

With respect to implementing the Plan, the Fund will authorize the Medical Center to receive as Trustee for the Fund all monies collected under the Plan and will direct that these be paid over to the Fund by deposit to a restricted account, designated as the Medical Services Account of the Fund, to be established and maintained by the Treasurer of the University of Kentucky, provided that the University Board of Trustees by resolution grants prior approval of such receipt of such monies by the Medical Center, and by the Fund, and of the establishment of such account.

It is proposed that the University at appropriate intervals thereafter notify the Fund in writing of projected needs for expenditures from the Medical Services Account in accordance with Article VIII subsection (a) of the Plan. From time to time upon receiving such notification with appropriate documentation, the Fund will by letter authorize the University to make withdrawals of funds from the Medical Services Account in a manner consistent with projected requirements and availability of funds in the Account. Similarly, it is proposed that from time to time at appropriate intervals the Fund will authorize withdrawals from the Account for expenditures pursuant to Article VIII subsection (b) of the Plan.

For its information and records, under the proposed arrangements, the Fund would require from the Treasurer of the University monthly statements of the Medical Services Account, showing deposits, and withdrawals and balances carried forward and remaining in the Account.

Sincerely yours,

(Signed)

Robert P. Hobson  
Chairman, Board of Directors  
The Fund for Advancement of  
Education and Research in the  
University of Kentucky Medical  
Center

M. Designation of University Treasurer to Serve as Fiscal Agent, Medical Center Fund, Approved.

President Dickey submitted the following letter:

December 15, 1960

Frank G. Dickey, President  
University of Kentucky  
Lexington, Kentucky

Re: Designation of University Treasurer  
to serve as fiscal agent of the Fund

Dear President Dickey:

At the organizational meeting of the Board of Directors of The Fund for Advancement of Education and Research in the University of Kentucky Medical Center on December 13, 1960, the Board adopted By-Laws containing provisions for the designation, subject to the approval of the Board of Trustees of the University, of the Treasurer of the University as the fiscal agent of the Fund. These provisions are set forth in Article III, Section 6, of the By-Laws, a copy of which is enclosed.

Accordingly, it is the purpose of this letter to request such approval of the Board of Trustees. With such approval, it is contemplated that appropriate arrangements will be made between the Fund and the Treasurer of the University with respect to the forms, procedures, nature and frequency of financial reports and related matters involved in the operation of the Fund.

Sincerely yours,

(Signed)

Robert P. Hobson  
Chairman, Board of Directors  
The Fund for Advancement of  
Education and Research in the  
University of Kentucky Medical  
Center

Mr. Hobson explained the purpose and related consideration given by the Board of Directors of the Fund. Members being advised, upon motion duly made, seconded and carried, the University Treasurer was approved and designated to serve as Fiscal Agent of the Fund for Advancement of Education and Research in the University of Kentucky Medical Center.

N. Operation of Laundry at the University to Be under the Direction and Supervision of the Department of Business Management and Control.

President Dickey stated that, at the time the Medical Center was first envisioned, a laundry was planned as part of the building program. From time to time, changes have been made in the building schedule, but it appears now that it will be possible to construct a laundry adjacent to the heating plant for the Medical Center. In fact, architects are now in the process of designing such a plant.

The President stated further:

"One of the policy problems which is connected with the inauguration of a new service is that of determining just how it fits into the total operation of the University. There are two approaches which could be taken to the operation of the laundry. One would be that of making it a total University enterprise under the direction of the central University business management office; the other would be to make it a Medical Center operation with the privilege given for other University work to be done there, but with the management under the supervision of the Medical Center. A considerable amount of thought and study has been given to this problem by a number of persons on our staff. Although there are certain reasons why either of the alternatives might be preferred, I wish to recommend to you that the Executive Committee of the Board of Trustees assign the operational aspects of the laundry to the central University business management office. My reasons for making this recommendation stem from the knowledge that any part of the University which serves the entire University can be better managed when it is not under the direct supervision of one of the component parts of the Institution. The second reason lies in the need which will arise to determine as accurately as possible the per unit costs of the laundry operation. It is my judgment that such studies can be much better made by the University business office which will have access to all records of the users of the laundry. Therefore, I should like to recommend that the Board authorize the activation of the laundry at such time as it is completed and ready for operation and that the management of the laundry be assigned to the Department of Business Management and Control."

Members of the Committee discussed the problem and recommendation, and being duly advised, upon motion duly made, seconded and carried, directed that the laundry be a University-operated laundry serving the hospital and Medical Center and all facets of the University, and that it be under the direction and supervision of the Department of Business Management and Control.

#### O. Extended Programs Restricted Budget Approved.

President Dickey stated that, at the time the Board of Trustees adopted the charge of \$2.00 per registrant in Extended Programs, a budget was envisioned but not prepared. He presented a budget for Restricted Account 3391 and recommended its approval.

Members of the Committee considered the budget and, upon motion duly made, seconded and carried, adopted the budget for the fiscal year 1960-61 as a basis of maximum expenditures for the year. The Board of Trustees or the Executive Committee was considered free to make such changes as may from time to time be deemed necessary, the budget to be filed for reference.

#### P. Consultive Services Authorized.

President Dickey submitted a recommendation from Dean William R. Willard, Vice President for the Medical Center, that Dr. John H. Mabry be granted permission to serve as consultant in Mental Health for the Southern Regional Education Board during the calendar year 1961. He stated that

Dr. Mabry's time would be limited to about three days for which he would be paid at the rate of \$50.00 per day.

Members of the Executive Committee received the recommendation, and upon motion duly made, seconded and carried, authorized Dr. John H. Mabry to serve as consultant in Mental Health for the Southern Regional Education Board.

President Dickey submitted a recommendation from Frank J. Welch, Dean and Director of the College of Agriculture and Experiment Station, that Dr. W.D. Valleau be granted permission to serve as a consultant in the research department of the Brown and Williamson Tobacco Corporation on a very limited basis. President Dickey stated that the consultation service would not in any wise detract from Dr. Valleau's work at the University and might be helpful to his work. He recommended that approval be given for the affiliation.

Upon motion duly made, seconded and carried, Dr. Valleau was approved to serve as consultant to the research department of Brown and Williamson Tobacco Corporation on a limited basis.

President Dickey submitted a recommendation from Dr. C. C. Carpenter, Dean of the College of Commerce, that Professor Don M. Soule be granted permission to do consultive services for the Kroger Company, Cincinnati, Ohio. He stated that the work would be extended for about four months from January, 1961, and would be in the nature of the administration of research to be performed by students and other clerical persons on a part-time basis. The general planning of the research would be performed in the home office of the Company in Cincinnati. Dr. Soule would give professional guidance and supervision of some of the field work. President Dickey stated that the time given by Dr. Soule would not interfere with his regular duties and would require approximately two days per month. Fees for the entire period would approximate \$600.00.

Upon motion duly made, seconded and carried, Doctor Soule was granted permission to serve as consultant to the Kroger Company.

Q. Appointment of Mrs. Anna Halsted, Community Services, Medical Center, Deferred.

President Dickey submitted the appointment of Mrs. Anna Halstead, Community Services, Medical Center, and stated that this employment made an exception to the University's rule on nepotism. Dr. James A. Halstead, husband of Mrs. Anna Halstead, is Assistant to the Vice President for the Medical Center. The President recommended that the nepotism rule be waived and that Mrs. Halsted be appointed, but wanted the Executive Committee to consider the wisdom of doing so. A member asked what Mrs. Halsted's duties would consist of. President Dickey explained them. The consensus of the Executive Committee seemed to be against the employment of Mrs. Halsted on the basis that it was setting a precedent that would be difficult for the University to cope with later. All members of the Committee stated that they believed the appointment should be deferred.

Upon motion duly made, seconded and carried, the appointment was deferred.

R. Equipment Acquired through Kentucky Research Foundation Listed.

President Dickey stated that the University had acquired a large amount of equipment through various projects handled by the Kentucky Research Foundation. He thought it would be well if the list of equipment acquired in this manner be received and approved by the Executive Committee. The list was submitted and examined briefly, and upon motion duly made, seconded and carried, the list of equipment given to the University of Kentucky through the Kentucky Research Foundation was received and approved, and the list was ordered placed in the file of the Executive Committee for reference.

S. Site of Agricultural Research Center Designated.

President Dickey presented master plan of the campus of the University for review by the Executive Committee. He pointed out for their information the 39-acre site heretofore designated as the site of the University of Kentucky Medical Center. He also pointed out three other sites adjacent thereto which had been considered by people interested in the location of the Agricultural Research Center. He stated that an appropriation of \$1,000,000 had already been made and that Governor Combs was interested in implementing this project. He indicated sites A, B, C and D on the master plan. He stated that he had recommended acceptance of site C but that a conference had been held and the site east of the Nicholasville Pike, lying between the Medical Center parking lots and the home of Dr. Frank J. Welch, Dean of the College of Agriculture and Director of the Experiment Station, seemed to be acceptable to most of the group. He further stated that he was interested in not interfering with the expansion of the Medical Center and had requested Ellerbe and Company, consultants for the Medical Center, to appraise the effect of transferring Area A from the Medical Center site and allocating Areas B and C, of approximate size, for future expansion of the Medical Center, as shown on plat filed with these minutes. He read the following letter:

January 6, 1961

Dr. Frank G. Dickey  
President  
University of Kentucky  
Lexington, Kentucky

Dear Doctor Dickey:

We are in receipt of your letter of December 29, 1960 together with the site plan, all pertaining to the reassignment of space for the future development of the Medical Center. We have discussed and carefully considered the possible expansion of certain facilities on the existing site of the Medical School and reviewed the matter of other facilities that may be desired in the future for an expanded Medical Center. Considering the proximity of Area "C" to the present site we feel this area will adequately serve for expansion of the Medical Center.

As you possibly know the existing Hospital, Out-patient Clinic, Medical Science Building and Dental Unit are all planned for vertical expansion. In addition, it is also possible to expand these facilities horizontally to a certain degree on the existing site.

There are other facilities that one must consider in thinking of a future expanded Medical Center. Some of these are as follows:

1. Nurses Dormitory and Training Facilities.
2. Housing for Married Interns and Residents.
3. Expanded and Special Research Facilities.
4. Specialty Hospitals, such as Cancer, Heart, etc.
5. Student Health Center.
6. Space Medicine.
7. Health Associated Professions.
8. Additional Parking Space.

Most of these could very well be accommodated on Area "C", in fact some of these, of necessity, should be somewhat removed from the basic unit.

To sum it up, while Area "A" is probably the most desirable area, there is no question in our minds that Area "C" would functionally serve very well as expansion area for the Medical Center.

Sincerely yours,

(Signed) Edwin Larson

Members of the Executive Committee discussed the recommendation and, being advised that all parties concerned were fairly well agreed on the subject, upon motion duly made, seconded and carried, located the Agricultural Research Center as above recommended and assigned the new area indicated for expansion of the Medical Center.

#### T. Budget Transfer of Funds Approved.

President Dickey stated that he had been requested by Governor Combs to permit the University of Kentucky band to participate in the inauguration of President Kennedy. He said that the State had made available \$3,000.00 towards expenses and the Kentucky Alumni Association had appropriated \$3,000.00. He recommended that the Executive Committee appropriate \$1,000.00 from the Haggin Fund, to make a fund of \$7,000.00 which would be needed. He further stated that the \$1,000.00 was really an advance from the Haggin Fund since Governor Combs had indicated that this amount would be refunded.

President Dickey recommended that unappropriated funds in amount of \$2,183.33 be transferred to Account 20 for salary of E. E. Litkenhous, Research Consultant of the University of Kentucky.

He also recommended that \$350.00 be transferred from unappropriated funds to make it possible for Jean E. Northcutt to be employed, effective January 1. This represents a change of source of funds.

President Dickey stated that it had been the practice of the University for the past four years to appropriate a sum of money to conduct a special course at the University in the summer for elementary and secondary teachers felt to need assistance. He stated that the University had planned to hold a summer school in English work for elementary and secondary teachers of the State, and recommended that an appropriation of \$2,400.00 be made to permit special scholarships ranging from \$100 to \$200 to be granted to assist in paying expenses of such teachers coming to the University to take advantage of the course in English. He reported that the University was well pleased with the results of this type of work which had been given previously, and thought it worthy of being continued.

President Dickey recommended that \$1,200.00 be taken from unappropriated funds and transferred to the office of the Dean of Women to assist in carrying out the work of that office.

Members of the Committee discussed the recommendations of the President, and, being advised, upon motion duly made, seconded and carried, authorized the transfers made and directed that the necessary budget adjustments be effected.

#### U. Memorandum of Understanding of North Central Kentucky Educational Corporation Approved.

President Dickey submitted a Memorandum of Understanding between the officers of the North Central Kentucky Educational Corporation (Elizabethtown Extension Center) and officials of the University. He recalled that the 1960 Legislature established an extension center at Elizabethtown. He felt it desirable to reduce to writing the progress made. The Memorandum of Understanding was explained in detail, and upon motion duly made, seconded and carried, was approved and authorized executed on behalf of the University.

#### V. Assignment of Letters Patent, Barnhart and Chaney, Approved.

President Dickey stated that an application for letters patent of the United States had been filed in the Patent Office on the 21st day of November, 1960, Serial No. 70,432, by Charles E. Barnhart and Charles H. Chaney, both citizens of Lexington, Ky. He further stated that Charles E. Barnhart and Charles H. Chaney had executed an assignment of any and all rights they might have or acquire by reason of the application to the Board of Trustees, University of Kentucky. He recommended that the assignment be accepted and approved.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the assignment of Charles E. Barnhart and Charles H. Chaney was approved and authorized executed.

W. Assignment of Application for Letters Patent, Serial No. 70,432  
Approved.

President Dickey stated that the Board of Trustees of the University of Kentucky is the sole and exclusive owner by assignment of the application for Letters Patent, Serial No. 70,432, filed November 21, 1960. He stated that for and in consideration of the sum of \$1.00, he recommended that the Board of Trustees sell, assign and transfer to the Kentucky Research Foundation the entire right, title and interest in the above referred Patent Application.

Members of the Executive Committee, on motion duly made, seconded and carried, authorized the assignment approved and executed.

X. Gifts

From: Fischer Packing Company, Louisville, Ky. --  
\$10,000.00.

President Dickey reported that Fischer Packing Company had given to the University its check for \$10,000.00 to assist in research work with meat type animals by the Experiment Station. He recommended that this check be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to write a letter of appreciation to Fischer Packing Company.

From: The Kettering Family Foundation, Hinsdale,  
Illinois--\$750.00.

President Dickey stated that The Kettering Family Foundation had given to the University its check for \$750.00 to be used to defray the expenses of Saidi Pandjaitan at the University of Kentucky for the balance of the 1960-61 school year, and recommended that this be accepted. Upon motion duly made, seconded and carried, the recommendation of the President was approved, and he was requested to express to The Kettering Family Foundation the appreciation of the Executive Committee and the University.

From: W. K. Kellogg Foundation, Battle Creek,  
Michigan--\$127,000.

President Dickey stated that he was pleased to report that the University was in receipt of check for \$127,000 given by the W.K. Kellogg Foundation in support of the Appalachian Resource Development project for the year 1961. He stated further that he wished to express appreciation for the generous support which the Kellogg Foundation is giving to this project, and recommended that this payment be accepted. Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to express their appreciation to officials of the Foundation.



From: Brown and Williamson Tobacco Corporation,  
Louisville, Ky. --\$5,000. 00.

President Dickey presented check for \$5,000. 00 from Brown and Williamson Tobacco Corporation, given in support of the Experiment Station's research program pertaining to tobacco. He recommended that this support of our program be accepted, and upon motion duly made, seconded and carried, the Committee ordered the check accepted, and requested the President to thank the donors.

From: Brown-Forman Distillers Corporation, Louisville,  
Ky. --\$2,500. 00.

President Dickey reported that Brown-Forman Distillers Corporation had given to the Experiment Station their check for \$2,500. 00, to be used in support of project entitled "Growth Promoting Factors in Dried Corn Distillers Solubles", and recommended that the grant be accepted and used for this purpose. Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to write a letter of appreciation to officials of the Brown-Forman Distillers Corporation.

From: The R. R. Dawson Bridge Company, Bloomfield,  
Ky. --\$1,000. 00.

President Dickey stated that The R. R. Dawson Bridge Company had given to the University of Kentucky Alumni Association check for \$1,000. 00 to be used to furnish two \$500. 00 scholarships in the College of Engineering. He explained that these scholarships are being established in lieu of Mr. Dawson's regular custom of sending Christmas gifts to his business associates, and, with this in mind, he would like preference given to sons and daughters of practicing Kentucky engineers. The President recommended that this gift be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to write a letter of appreciation to The R. R. Dawson Bridge Company.

From: The Mead Corporation, Dayton, Ohio--\$400. 00.

President Dickey stated that The Mead Corporation had given to the Kentucky Research Foundation check for \$400. 00 to be used to provide a scholarship for a worthy student in the Chemical Engineering Department. He recommended that this gift be accepted, and upon motion duly made, seconded and carried, the gift of \$400. 00 was ordered accepted, and the President was requested to thank the donors.

From: General Motors Corporation, Detroit, Michigan--  
\$450. 00.

President Dickey stated that General Motors Corporation had given to the Kentucky Research Foundation its check for \$450. 00 to be used in the

University's scholarship program for the school year 1960-61. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to thank the donor.

From: Sam Brown Journal Club--\$100.00.

President Dickey reported that the Sam Brown Journal Club had given to the Kentucky Research Foundation check for \$100.00, to be added to the Jack G. Webb Memorial Fund. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to write a letter of appreciation to the Sam Brown Journal Club.

From: Smith Kline & French Foundation, Philadelphia, Pa. --\$3,000.00.

President Dickey reported that the University had received check for \$3,000.00 from Smith Kline & French Foundation, given as an unrestricted gift to the Department of Medicine of the University of Kentucky Medical Center. He recommended that this grant be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank Smith Kline & French Foundation for their generosity.

From: Mrs. Frank Fritts--\$45.00.

President Dickey reported that the Kentucky Research Foundation is in receipt of check for \$45.00 from Mrs. Frank Fritts, daughter of the late Dean Graham, to be placed in the James H. Graham Memorial Fund. He explained that this sum represents dividend from the fifty shares of stock of the Texas Company which she recently gave the Foundation for the memorial fund. The President recommended that this check be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to write a letter thanking Mrs. Fritts.

From: Kentucky Guernsey Breeders Association, Inc., Nicholasville, Ky. --\$25.00.

President Dickey reported that Kentucky Guernsey Breeders Association, Inc., had given to the University its check for \$25.00 to be used for the Kentucky Dairy Judging Team. He recommended that this check be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to thank the donors.

From: Taylor County Grade A Milk Association,  
Campbellsville, Ky. --\$150.00.

President Dickey reported that the Taylor County Grade A Milk Association had given to the University its check for \$150.00 to be used for a University of Kentucky Dairy Program Scholarship. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to thank the donors.

From: Kentucky Jersey Cattle Club--\$25.00.

President Dickey reported that the Kentucky Jersey Cattle Club had given to the University its check in the amount of \$25.00, to be added to the Kentucky Dairy Education Fund, and recommended that it be accepted. Upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to write to the donors a letter of appreciation.

From: K.I.O. Milk Producers Association, Inc., Cincinnati, Ohio--\$100.00.

President Dickey reported that the K.I.O. Milk Producers Association, Inc., had given the sum of \$100.00 to the Kentucky Dairy Education Fund, and recommended that it be accepted. Upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to write a letter of appreciation to the donors.

From: Paducah Graded Milk Producers Association,  
Inc. --\$75.00.

President Dickey stated that the Paducah Graded Milk Producers Association, Inc., had given to the University its check for \$75.00, to be added to the Kentucky Dairy Education Fund. He recommended that the check be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the donors.

From: Cumberland Valley Graded Milk Producers  
Association, Monticello, Ky. --\$50.00.

President Dickey presented check for \$50.00 from the Cumberland Valley Graded Milk Producers Association, to be added to the Kentucky Dairy Education Fund. He recommended acceptance of the gift, and upon motion duly made, seconded and carried the Committee authorized acceptance and requested the President to thank the donors.

From: Stud Managers Course, Lexington, Ky. --\$3,000.00.

President Dickey reported that the Stud Managers Course had given to the University its check for \$3,000.00 to be used in the purchase of equipment for the Department of Animal Pathology. He recommended that this check be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance and requested the President to thank officials of the Stud Managers Course.

From: Hercules Powder Company, Wilmington, Delaware--  
\$400.00.

President Dickey reported that Hercules Powder Company had given to the University their check for \$400.00 in support of the Company's Aid to Education "Matching Grants" program. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to thank the donors.

From: Eaton Laboratories, Norwich, N. Y. --\$3,000.00.

President Dickey presented check of the Eaton Laboratories in the amount of \$3,000.00, to be used for study of toxicity of Furoxone in horses. He recommended that this be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to write a letter of appreciation to the donors.

From: Mr. E. Reed Wilson, Lexington, Ky.--\$300.00.

President Dickey reported that Mr. E. Reed Wilson had given to the University his check for \$300.00 to be used for Kentucky Law Scholarships. He recommended that this generous gift be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was asked to write a letter of appreciation to Mr. Wilson.

From: Dr. Robert D. Shepard, Lexington, Ky. --\$30.00.

President Dickey reported that Dr. Robert D. Shepard had given to the Kentucky Research Foundation his check for \$30.00 to be credited to the Jack G. Webb Memorial Fund. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to thank Dr. Shepard.

From: Western Kentucky Mining Institute, Madisonville,  
Ky. --\$250. 00.

President Dickey reported that Western Kentucky Mining Institute had given to the University its check for \$250. 00 in support of its scholarship for the second semester of the current school year. He recommended that this be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the gift and requested the President to thank the donor.

From: Jenkins-Essex Company, Elizabethtown, Ky. --  
\$500. 00.

President Dickey presented check for \$500. 00, given by the Jenkins-Essex Company to cover its Engineering Scholarship for the school year 1961-62, and recommended that this be accepted. Upon motion duly made, seconded and carried, the gift of the Jenkins-Essex Company was ordered accepted and the President was asked to write the Company a letter of appreciation.

From: Smith Kline & French Laboratories, Philadelphia,  
Pa. --\$2, 000. 00.

President Dickey reported that Smith Kline & French Laboratories had given to the University their check for \$2, 000. 00 to supplement the grant-in-aid which they made to the Animal Husbandry Department during 1960. He stated that this help on the Experiment Station's study on "Growth Stimulants for Swine" project in the Animal Husbandry Department was very valuable to the University and recommended that the new grant be accepted. Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to thank Smith Kline & French Laboratories.

From: Anonymous Donor--\$1, 000. 00.

President Dickey reported that a check for \$1, 000. 00, made payable to the Kentucky Research Foundation, had been given to the University by a friend of the University who did not want his name used in connection with the gift. He stated that, although the gift must remain anonymous, he wished to say that he greatly appreciated the generosity that prompted it, and recommended that it be accepted. On motion duly made, seconded and carried, the check was ordered accepted.

From: Yeager, Ford & Warren, Louisville, Ky. --  
\$100.00.

President Dickey reported that a check for \$100.00 had been received from Yeager, Ford & Warren to be used for the Yeager, Ford & Warren award to a junior student who proposes to enter the practice of public accounting. He recommended that this be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the gift and requested the President to thank the donors.

From: The Ford Foundation, New York City--\$4,100.00.

President Dickey presented check for \$4,100.00, made payable to the University of Kentucky by The Ford Foundation, and stated that this represents payment of the Foundation's grant to be expended by the University of Kentucky Press to stimulate scholarly publication in the humanities and social sciences. He recommended that this grant be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the check and requested the President to thank officials of The Ford Foundation.

From: Mr. Fred B. Wachs, Lexington, Ky. -- Two Large  
Antique Vases.

President Dickey reported that Mr. Fred B. Wachs had given to the University two large antique vases, with an appraised value of \$550.00, which would be an addition to one of the University's large residential houses. He recommended that the vases be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to express to Mr. Wachs the appreciation of the Executive Committee and the University.

From: Mr. and Mrs. Paul G. Blazer, Ashland, Ky. --  
Ashland Oil and Refining Company Stock.

President Dickey reported that Mr. and Mrs. Paul G. Blazer had given to the Kentucky Research Foundation 150 shares of Ashland Oil and Refining Company common stock, with a total cash value of \$3,225.00. He stated that this gift is intended for the Paul G. and Georgia Blazer Lecture Fund, and recommended that it be accepted. Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank Mr. and Mrs. Blazer.

### Y. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

## COLLEGE OF ARTS AND SCIENCES

### Appointments

Anne L. Brown, Part-time Instructor, Department of Hygiene and Public Health, beginning February 6, 1961, ending June 30, 1961. (Miss Brown is regularly employed as Head Nurse, University Hospital.)

Jenny Faulkner Mahan, Secretary & Multilith Operator, Department of Mathematics and Astronomy, beginning December 12, 1960, ending January 31, 1961.

Gunter Labrot, Post-Doctoral Research Fellow, Department of Chemistry, beginning January 1, 1961, ending December 31, 1961.

### Leaves of Absence

Richard L. Blanton, Associate Professor, Department of Psychology, sabbatical leave for the period beginning September 1, 1961, ending June 30, 1962.

James W. Gladden, Professor, Department of Sociology, leave beginning July 1, 1961, ending June 30, 1962 (to serve as President of the Blue Ridge Assembly, Black Mountain, North Carolina)

### Changes in Status

Stanislaw Balcerzyk, Part-time Instructor, Department of Mathematics and Astronomy, change effective date of appointment from October 15, 1960 to December 1, 1960.

William D. Ehmann, Assistant Professor, Department of Chemistry, adjust supplementary pay from KRF for A. E. C. Research Contract, beginning January 1, 1961, ending June 30, 1961.

## COLLEGE OF AGRICULTURE AND HOME ECONOMICS

### Appointments

Joseph Szanto, Assistant Professor of Animal Pathology, beginning January 23, 1961.

Paul Kermit Teague, Resource Development Specialist, Agricultural Extension, beginning February 1, 1961 (Eastern Kentucky Resource Development Project).

Joy N. Query, Assistant Professor of Rural Sociology, Experiment Station, beginning January 1, 1961, ending May 31, 1961.

Sally Little, Clerk-Stenographer, beginning January 1, 1961, ending February 28, 1961.

Laura E. Heddleson, Home Demonstration Agent, Webster County, Dixon, beginning January 1, 1961.

Charles B. Garrison, Resource Development Specialist, Eastern Kentucky Program, beginning February 1, 1961.

George R. Cowan, Assistant County Agent in Training, Logan County, Russellville, beginning February 1, 1961.

George Armstrong, Resource Development Specialist, Eastern Kentucky Program, beginning January 1, 1961.

Jerome Reid Baker, Technician, Experiment Station, beginning December 19, 1960, ending June 30, 1961.

Lorene Wilkey Blankenship, Home Demonstration Agent, Grant County, Williamstown, beginning January 15, 1961.

David G. Cole, Assistant County Agent in Training, Monroe County, Tompkinsville, beginning February 1, 1961.

Howard N. Baker, Assistant County Agent in Training, Henry County, New Castle, beginning February 1, 1961.

Robert Wray Megibben, Assistant County Agent in Training, Mercer County, Harrodsburg, beginning January 26, 1961.

Charles M. Martin, Resource Development Specialist, Eastern Kentucky Resource Development Program, beginning January 20, 1961.

### Resignations

Othal Shimfessel, Assistant in Animal Husbandry, Experiment Station, effective January 31, 1961.

Hilton M. Withers, Dairy Aid, effective December 31, 1960.

John Robert Wilson, Assistant County Agent, Magoffin County, Salyersville, effective January 23, 1961.

Norma W. Braughler, Home Demonstration Agent, Grant County, Williamstown, effective January 19, 1961.

Verline Ezell, Clerk, Calloway County, Murray, effective December 12, 1960.



Martha Randolph, Home Demonstration Agent, Ballard County, Wickliffe, effective January 19, 1961.

Peggy Jocile Stewart, Assistant Home Demonstration Agent, Logan County, Russellville, effective January 31, 1961.

#### Changes in Status

Joe L. Mobley, Extension Specialist in Agricultural Economic Development, Federal Extension Service, to Resource Development Specialist, Eastern Kentucky Program, beginning January 1, 1961, with adjustment in salary.

Royal K. Kelley, District Leader of Extension Agents, to Chairman, Eastern Kentucky Resource Development Program, with adjustment in salary, beginning January 1, 1961.

John C. White, Assistant Professor of Poultry, Experiment Station, adjustment in salary, beginning January 1, 1961.

Joe B. Williams, Visual Aids Specialist, Extension, adjustment in salary, beginning January 1, 1961.

Gene A. Bramlett, Research Assistant, Experiment Station, continuation of employment, beginning November 1, 1960, ending December 31, 1960.

Kenneth Evans, Assistant in Agronomy, to Assistant Professor of Agronomy, with adjustment in salary, beginning January 1, 1961.

John H. Ellis, Assistant Chemist, Experiment Station adjustment in salary, beginning January 1, 1961.

Peggy B. Johnson, Secretary, Experiment Station, adjustment in salary, beginning January 1, 1961.

Shirley C. Griffith, Stenographer, Experiment Station, adjustment in salary, beginning January 1, 1961.

James W. Kidwell, County Extension Agent, to District Leader of County Agricultural Agents, with adjustment in salary, beginning January 1, 1961.

Dorothy Sue Wharton, Home Demonstration Agent, transferring from Bell County, Pineville, to Knox County, Barbourville, effective January 1, 1961.

Manuel Arnett, County Agent, transferring from Pike County, Pikeville, to Whitley County, Williamsburg, beginning January 16, 1961.

David Y. Gillespie, Assistant County Agent to Associate County Agent, with adjustment in salary, beginning February 1, 1961.

Jack C. Friar, Associate County Agent, Floyd County, Prestonsburg, adjustment in salary, beginning February 1, 1961.

Charline Wilson, Assistant Home Demonstration Agent, Ballard County, Wickliffe, to Home Demonstration Agent, with adjustment in salary, beginning February 1, 1961.

Anna Merle Hornsby, Assistant Home Demonstration Agent, Caldwell County, Princeton, to Home Demonstration Agent, with adjustment in salary, beginning February 1, 1961.

Wayne Sininger, Assistant County Agent, Henry County, New Castle, to Boone County, Burlington, with adjustment in salary, beginning February 1, 1961.

Robert G. Maddox, Assistant County Agent, Kenton County, Covington, adjustment in salary, beginning February 1, 1961.

Janice H. Crase, Assistant Home Demonstration Agent, Jefferson County, Louisville, adjustment in salary, beginning February 1, 1961.

#### Leaves of Absence

Edward L. Ruggles, County Agent, Anderson County, Lawrenceburg, sabbatical leave, beginning March 6, 1961, ending June 30, 1961.

Virginia H. Atkins, Clerk-Stenographer, leave, beginning January 3, 1961, ending February 28, 1961.

#### Deceased

James B. Kelley, Professor, College of Agriculture and Extension, died December 23, 1960.

### COLLEGE OF ENGINEERING

#### Appointment

Patricia Dargavell Wilson, Clerk-Stenographer, beginning January 1, 1961, ending June 30, 1961.

#### Resignations

Carol Byron Reed, Clerk-Stenographer, effective January 31, 1961.

Sammye Toler Rodgers, Clerk-Stenographer, effective December 31, 1960.

#### Changes in Status

V. C. Currens, Senior Lab Technician, continuation of pay from KRF Research Contract, beginning October 1, 1960.

Cecil Green, Jr., Half-time Instrument Maker, to full-time, beginning December 1, 1960, ending indefinite, with adjustment in salary.

## COLLEGE OF PHARMACY

Appointments

Marie C. Glover, Clerk-Typist, beginning January 1, 1961, ending June 30, 1961.

Resignation

Janet Ritchie, Clerk-Typist, effective January 15, 1961.

## COLLEGE OF COMMERCE

Appointment

Betty Rae King, Secretary, Bureau of Business Research, beginning December 12, 1960, ending June 30, 1961.

Resignations

Jefferson A. Wiedeman, Part-time Instructor, effective February 1, 1961.

Robert L. Able, Part-time Instructor, effective January 31, 1961.

Leave of Absence

Clyde L. Irwin, Assistant Professor, leave beginning February 1, 1961.

Changes in Status

Martin B. Solomon, Jr., Research Assistant to Part-time Instructor, beginning February 1, 1961, ending June 30, 1961.

James L. Gibson, Research Assistant, to Part-time Instructor, beginning February 1, 1961, ending June 30, 1961.

## GRADUATE SCHOOL

Change in Status

Jean Stull Spencer, Secretary, adjustment in salary, beginning January 1, 1961.

## COLLEGE OF EDUCATION

Appointment

Nancy Bolling Hudson, Secretary, beginning December 12, 1960, ending June 30, 1961.

Resignation

Jana Sue Gaither, Secretary, effective December 10, 1960.

Change in Status

Barbara Maranville, Secretary, adjustment in salary, beginning December 1, 1960, ending June 30, 1961.

Appointments

James B. Kincheloe, Professor, beginning July 1, 1961.

Catherine Lytle, Critic Teacher, beginning September 1, 1961, ending June 30, 1962.

The following persons employed to serve as supervising teachers in the off-campus teaching program during the first semester of the school year 1960-61.

Fayette County Schools

Mrs. Grace Albright, Mrs. Velma Alsip, Mrs. Mary Clay Anderson, Mrs. Alta Bean, Mrs. Thelma Beeler, Mrs. Bernice Bernier, Mrs. Dolores Cheek, Miss Sue Clifford, Mrs. Nell Collins, Mrs. Grace Dean, Miss Eloise Deitz, Mrs. Marie Doran, Mr. Darvin Estes, Miss Elizabeth Feezell, Mr. Jim Florence, Miss Katherine Forsythe, Mrs. Grace Fragstein, Mrs. Mable Gard, Mrs. Audrey Goodloe, Mrs. Hazel Gotherman, Mrs. Dotty Green, Mrs. Rosa Greenwell, Mrs. Mamie Grimsley, Miss Roxey Harris, Mrs. Madeline Harter, Mrs. Carlene Holbrook, Miss LaVerne Holcomb, Miss Anna Mae Hood, Mrs. Anna B. Jett, Miss Shirley Johnstone, Miss Bess Kriegel, Miss Mildred Moss, Mrs. Lucille Nash, Miss Elizabeth Parker, Mrs. Clarice Ramey, Mrs. Marjorie Robertson, Mr. Frank Sanders, Mrs. Doraleen Smith, Mrs. Mary Smith, Miss Eulene Spence, Mrs. Lois Stewart, Mrs. Courtney Terrill, Mr. A.C. Thomas, Mrs. Lorine Trooper, Mrs. Pauline Trumbo, Mr. Cornelius VonBoyer, Mrs. Nell Waldrop, Miss Nancy West, Mrs. LaNelle Woods and Mrs. Mabel Williamson.

The following persons served as General Supervisors.

Dr. H. L. Davis, Mrs. Julia Ewan, Mr. R. L. Grider, Mrs. Henrietta Harris, Mr. James Ishmael, Mr. Leslie Kitchen, Mr. Walter Marcum, Mrs. Lucille McKinney, Mrs. Bess Roberts, Mr. Eugene Sutherland, Mr. Lewis Thompson, and Mrs. Theda VanLowe.

The following persons served as Superintendent and Assistant Superintendent.

Mr. James B. Kincheloe and Mr. E. M. Norsworthy.

## OTHER SCHOOLS

Covington, Holmes High School--Miss Mary Moore

Franklin County High School

Mrs. Elizabeth Bruce, Mrs. Betty Guess, Mrs. Lela Hulett.

Jessamine County High School

Mr. Otho Gaffin, Mr. Goble Spurlock.

The following persons served as General Supervisors.

## OTHER SCHOOLS

Covington, Holmes High School--Mr. Herbert B. Tudor.

Jessamine County High School--Mr. Billy Lockridge.

Franklin County High School--Mr. R. Robert Connelly.

## EXTENDED PROGRAMS

Resignation

E. D. Smith, Library Assistant, Ashland Center, effective January 31, 1961.

Persons engaged in class instruction for a period from September 12, 1960, to January 21, 1961.

Carl Gunter, James R. Harris, J. T. Richardson, Paul Townsend, J. P. Ward.

Persons engaged in class instruction for a period from September 12, 1960, to January 18, 1961.

V. T. Hamman, L. R. Hogue, J. M. Howard, M. H. Mullen, F. E. Parker and P. D. Wells.

Person engaged in class instruction at IBM, beginning October 17, 1960, ending January 1, 1961.

Ruby Hart.

Persons engaged in Evening Class instruction, fall semester, September 26, 1960 to January 26, 1961.

Dr. Michael Adelstein, Dr. Roger Barbour, Mr. Raymond Barnhart, Dr. Wendell Beals, Marion Bell, Mr. Ollie Bissmeyer, Dr. Ben Black, Mr. Marion Brown, Dr. Wilbert Carr, Dr. Roger Chacon, Mr. Joseph Chambers, Mr. James Clark, Ronald E. Cummings, Bernard Davis, Keller J. Dunn, William Ecton, Dr. Herman Ellis, Dr. Carlos C. Erwin, Menno Fast, Donald T. Frazier, Dr. Sheldon Grebstein, Mrs. Ruth Haines, Mr. Davis Hake, Dr. J. Eduardo Hernandez, Dr. Sidney Kaplan, Dr. Robert A. Kuehne, Mrs. Jean Lindley, Carol Lotz, Dr. Joseph Massie, Dr. Forest L. McElhoe, Mr. David McMurtry, Mr. James B. Miniard, Mr. Robert P. Moore, Mr. Tom Morgan, Mr. Edward Newbury, Mr. Charles L. Obert, Mr. Gene Oliver,

Mr. John Parker, Mr. George Ruschell, Mr. Blaine W. Schick, Mr. Janis Sternbergs, Mr. Ben Story, Jr., Mr. Paul R. Tarpey, Dr. Rhea Taylor, Dr. Ruth Thomas, Dr. William Tolman, Dr. Robert B. Tucker, Dr. F. L. Yost.

## MEDICAL CENTER

### Appointments

Susanna de Favelukes, Post Doctoral Fellow, Department of Biochemistry, beginning December 1, 1960.

John A. Koepke, Assistant Professor, Department of Pathology, beginning January 1, 1961, ending June 30, 1962.

Michael J. McNamara, Assistant Professor, Department of Community Medicine, beginning June 1, 1961, for three years.

James T. Packer, Assistant Professor, Department of Pathology, beginning June 1, 1961, ending June 30, 1962.

Willa Dean Mullis, Library Assistant, Medical Center Library, beginning January 16, 1961.

Denver Robertson, Chief Medical Technologist, University Hospital, beginning February 1, 1961, ending June 30, 1961.

Josephine Muncy Walker, Secretary, Department of Medicine, beginning December 1, 1960.

George M. Allender, Electronics Technician, Research Electronics Shop-Central Stores, beginning January 1, 1961.

Christa I. Combs, Clerk-Typist, beginning December 12, 1960.

Ellen Gay Davis, Secretary, Department of Pediatrics, beginning December 29, 1960.

Judith C. Kelly, Secretary, Department of Biochemistry, beginning January 1, 1961.

Robert H. Greenlaw, Assistant Professor, Department of Radiology, beginning June 1, 1961, ending July 1, 1964.

Roy Jarecky, Director of Student Services and Assistant Professor of Behavioral Science, Admissions and Student Affairs, beginning June 1, 1961, ending June 30, 1962.

Rita Goldstein, Research Assistant, Department of Medicine, beginning January 9, 1961.

Louise Taylor Smith, Assistant in Research, Office of the Vice President, beginning January 12, 1961.

Resignations

Mary Elizabeth Maxson, Library Assistant, effective January 14, 1961.

Donna H. Kelly, Secretary, Department of Biochemistry, effective January 31, 1961.

Ralph W. Ecton, Clerk, Medical Stores, effective January 1, 1961.

Changes in Status

Terry Dawson, Technician, Department of Pathology, transferring to Department of Anatomy, beginning January 1, 1961.

Leonard Bruce Lacey, Chief Histological Technician, Department of Pathology, transferring to Department of Anatomy, beginning January 1, 1961.

William F. Martin, Chief Histological Technician, Department of Anatomy, transferring to Department of Pathology, beginning January 1, 1961.

David B. S. Millar, III, Research Fellow, Department of Biochemistry, adjustment in salary, beginning December 1, 1960.

Lyman J. Whitman, Research Assistant, Department of Medicine, adjustment in salary, beginning December 1, 1960.

Paul Mandelstam, Assistant Professor, Department of Medicine, change effective date of appointment from January 1, 1961 to March 1, 1961.

Leave of Absence

Elizabeth Gossett, Receptionist, Health Service, leave beginning December 1, 1960, ending indefinite.

## OFFICE OF THE VICE PRESIDENT

Appointment

Charlotte Ann Martin, Test Scoring Clerk, Counseling and Testing Service, beginning December 1, 1960, ending June 30, 1961.

Changes in Status

Margaret E. Warwick, Librarian, Pharmacy, adjustment in salary, beginning January 1, 1961.

John W. Hamblen, Director, Computing Center & Associate Professor of Statistics, termination of KRF Contract, effective January 1, 1961.

Billie Clay Dowd, Assistant Cataloger, Library, adjustment in salary, beginning January 1, 1961.

Jane T. Dean, Catalog Assistant, Library, adjustment in salary, beginning January 1, 1961.

Agnes M. Campbell, Key punch Operator, Computing Center, to Data Preparation Supervisor, beginning January 1, 1961, ending June 30, 1961.

Sue Howe Gilvin, Assistant, Periodicals, Library, continuation of appointment, beginning January 1, 1961, ending February 28, 1961.

#### Leaves of Absence

Carolyn Anne Routledge, Testing Clerk, Testing Service, leave beginning December 8, 1960, ending January 3, 1961.

Jane Ward Kehrt, Assistant in Serials Department, Library, return from leave, beginning January 1, 1961.

### OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

#### Appointment

J. E. Reed, Senior Account Clerk, Division of Accounting, beginning January 1, 1961, ending June 30, 1961.

#### Resignations

Norma S. Walton, Senior Bookkeeping Machine Operator, Division of Accounting, effective February 9, 1961.

Watts Bean, Operating Engineer, Maintenance & Operations, effective December 1, 1960.

#### Changes in Status

Burdette Gerald Taylor, Interviewer, Personnel, adjustment in salary, beginning December 1, 1960, ending June 30, 1961.

Barbara Mitchell Young, Assistant Secretary, Business Administration and President Emeritus, adjustment in salary, beginning December 1, 1960, ending June 30, 1961.

Jane L. Beasey, Senior Payroll Clerk, Division of Accounting, adjustment in salary, beginning January 1, 1961.

### OFFICE OF THE DEAN OF WOMEN

#### Change in Status

Fairie Faulkner, Day Hostess, Holmes Hall, adjustment in salary, beginning January 1, 1961, ending June 30, 1961.



## OFFICE OF THE DEAN OF MEN

Leave of Absence

Nancy C. Seay, Part-time Secretary, Haggin Hall, return from leave, beginning December 10, 1960.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

Z. Dean Frank J. Welch Given Leave of Absence.

President Dickey reported to the Executive Committee that he had been called the night before by the Secretary of Agriculture and others requesting that Dr. Frank J. Welch be granted a leave of absence to serve as Assistant Secretary of Agriculture, handling Federal and State relations in the Federal Department of Agriculture. President Dickey further explained that he had talked to Dean Welch and that, if the leave of absence be granted, the appointment would become effective at an early date. Members of the Executive Committee discussed the request and the magnitude of the programs of the College of Agriculture, Agricultural Experiment Station and Agricultural Extension. They recalled that Dean Welch had been given a leave of absence to serve as a Director of the Tennessee Valley Authority and recalled the fine job for the State of Kentucky that was done by him. They also discussed the matter of a leave of absence at this time as it relates to the work in this area.

Being advised, upon motion duly made, seconded and carried, a year's leave of absence was granted and President Dickey was requested to work out a statement of conditions of the leave.

A-1. Dr. William Seay, Acting Dean and Director, College of Agriculture and Experiment Station, and Agricultural Extension Approved.

President Dickey stated that he had talked to Dean Frank J. Welch and they were in accord in recommending the appointment of Dr. William Seay, Vice Director, as Acting Dean and Director of the College of Agriculture and Director of the Agricultural Experiment Station and Agricultural Extension, for a period of one year, effective upon the date of the leave of absence of Dr. Frank J. Welch.

A-2. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 12:30 p. m., EST, and were served luncheon in the President's Office.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee