

Irregularities

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, November 22, 1944.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:15 a.m., Wednesday, November 22, 1944. The following members were present: Judge R.C. Stoll, J. C. Everett, H. S. Cleveland, H. D. Palmore and R.P. Hobson. President H. L. Donovan and Comptroller Frank D. Peterson, Secretary, were also present.

A. Approval of Minutes.

The minutes of the meeting of the Executive Committee of October 21, 1944, were approved as published.

B. Claim of the Mawen Motor Corporation.

President Donovan stated that the Executive Committee on October 21 appointed a committee composed of H. D. Palmore, A. J. Meyer and D. V. Terrell, to appraise and evaluate the equipment and supplies, in the University of Kentucky Aeronautical Research Laboratory, owned by the Mawen Motor Corporation. He further stated that the Executive Committee of the Board, on June 13, 1944, entered into an agreement with the Mawen Motor Corporation for the cancellation of the operating lease agreement then held by the Mawen Motor Corporation and that the cancellation agreement stipulated that an audit of the records of the Mawen Motor Corporation would be made which would reveal the status of the corporation, as of June 30, 1944, same being the date upon which the operating lease agreement was cancelled. The cancellation agreement further provided, after the audit was completed, the Mawen Motor Corporation would consider and discuss with the University the matter of whether the Mawen Motor Corporation would sell or lease to the University, at an acceptable price and on acceptable terms, equipment and materials belonging to the corporation and located in the Aeronautical Research Laboratory on the campus of the University. The officials of the Mawen Motor Corporation were available for discussion with the Executive Committee and would be glad to come before the Committee upon request to discuss the question of selling to the University testing equipment, office furniture, machinery, supplies and instruments. Mr. J. L. Kilduff, president of the Mawen Motor Corporation, and Mr. J. C. Galvin, secretary and treasurer of the corporation, were invited to enter the meeting.

President Donovan briefly outlined to the group the purpose of the joint discussion and presented the report of Messrs. Palmore, Meyer and Terrell, which sets forth the appraised value of the equipment, office furniture and testing apparatus now in the Aeronautical Research Laboratory belonging to the Mawen Motor Corporation. The committee made certain recommendations as to the value of the equipment, etc., and for the purchase of same. The report was read and examined by all parties concerned.

November 21, 1944

To the Executive Committee
Board of Trustees
University of Kentucky

Gentlemen:

Your committee appointed for the purpose of appraising and evaluating the equipment and supplies at the University of Kentucky, Aeronautical Research Laboratory, owned by the Mawen Motor Corporation, wishes to submit the following report:

(1) Mr. A. J. Meyer supplied the committee with a complete inventory, a copy of which is attached hereto, also a breakdown showing the items he needs to continue operation, the items wanted for future use, expendable items, and those items not wanted.

(2) The items marked not wanted are of a peculiar nature and are suitable only for testing the Mawen engine.

(3) The items marked wanted can be used at a later date, but they are not necessary at present for the operation of the laboratory.

(4) In general, the equipment has been in use three to four years and we have taken into account a reasonable depreciation.

(5) In our attempt to arrive at a fair price the committee has considered the expense to the Mawen Corporation of taking out, transporting and selling the equipment; also the fact that some of the listed material has already been expended. As against this, it has considered the cost to the University of purchasing and installing replacement equipment and also the fact that some of the items may become available to the University from surplus war equipment.

(6) In view of the fact that the laboratory is now equipped and that the items shown in column (1) are needed at present, and that items in (2) and (3) will be needed in future work, the committee recommends as a fair value, to all concerned, for items in columns (1), (2) and (3) the sum of \$17,039.14.

(7) It is our understanding that the Board has already agreed to purchase on invoice of the General Stores (expendable supplies figured at cost) in the amount of \$1,592.18.

(8) In the case of the item "Invoice for Oil Test No.3", the committee recommends that the Mawen Motor Corporation be paid the sum of \$3,309.32 which is represented by the cost to Mawen of \$2,058.72 plus one half of the claimed overhead and profit or \$1,250.32.

(9) The Committee recommends that the Mawen Motor Corporation be paid the sum of \$2,699.91 for the actual cost of instruction for the Army Specialized Training Program.

(10) The University is entitled to the following credit:

Electrical Bill	\$1,059.45
Water bill	<u>2,390.70</u>
Total	\$3,450.15

(11) The sum of \$19,598.22 is recommended by the committee as the amount due Mawen Motor Corporation as final settlement. This amount does not include item (7).

(Signed)	H. D. Palmore
"	A. J. Meyer
"	D. V. Terrell.

MAWEN MOTOR CORPORATION

Invoice for General Stores	\$1,592.18	
Invoice for Oil Test No. 3	<u>4,559.93</u>	\$ 6,152.11
Inventory:		
Items Needed	8,032.00	
Items Wanted	6,593.00	
Expendables	<u>2,414.14</u>	<u>17,039.14</u>
	TOTAL	\$23,191.25

MAWEN INVENTORY

Description	Original Cost	%	Bid			Not Wanted
			Needed 1	Wanted 2	Expend-able 3	
Testing Equipment:Mach.						4
Items 1	2,282.45	60	1,370.			
" 2	12,030.82	50		6,015.		
" 4	853.75	-				853.75
	<u>15,167.02</u>					
Instruments						
Items 1	924.36	60	555.			
" 2	374.05	50		187.		
" 3	5,879.90	40			2,352.	
" 4	258.95	-				258.95
	<u>7,437.26</u>					
Assy.Equip.:Mach.						
Items 1	1,836.74	60	1,100			
" 4	43.20	2				43.20
	<u>1,879.94</u>					
Assy.Equip.:Tools						
Items 1	408.27	60	245.			
" 2	71.47	50		36.		
" 4	61.48					61.48
	<u>541.49</u>					
Drafting Equipment						
Items 1	326.46	60	196.			
" 2	709.27	50		355.		
" 4	10.86					10.86
	<u>1,046.59</u>					
Office Furniture						
Items 1	1,851.47	60	1,110.			
Miscellaneous						
Items 1	1,079.66	60	649.			
" 4	68.00					68.00
	<u>1,147.66</u>					
Equip.at Mach.Shop						
Items 1	946.65	60	568.			
" 3	136.82	25			34.	
	<u>1,083.47</u>					
Oil Test #100-200						
Aero.Lab.	1,685.07	60	1,010.			
Mining Lab.	2,010.49	60	1,205.			
Auxiliary Type Test						
Items 1	40.34	60	24.			
" 4	87.89					87.89
	<u>128.23</u>					
Student Instruct.Equip.	140.70	20			28.14	
TOTALS			8,032.	6,593	2,414.14	

INVENTORY
June 30, 1944

MAWEN MOTOR CORPORATION
Post Office Box 890
Lexington, S3, Kentucky

TESTING EQUIPMENT: MACHINERY

2 - Blower Ducts	\$93.00/ea	\$ 186.00
6 - Hoists	110.20/ea.	661.20
4 - Dynamometer Couplings - 2 needed-2 wanted	356.25/ea	1,425.00
2 - Falk Spacers	45.00/ea.	90.00
1 - " Hub (Special)		30.00
2 - Air Compressors	77.00/ea.	154.00
2 - #35 Type E Exhaust Fans	417.00/ea.	834.00
1 - TLC-Frame 50-Cradle Electric Dynamometer 150 HP Absorption-2200/5000 RPM-250 Volts		3,900.00
1 - 5 HP-3 Phase-208 Volts-60 Cycles-K25140 Gear Motor		770.00
1 - Type TG-16E Induction Dynamometer-200 HP- 2000/6000 RPM		2,455.00
Remote Control Equipment		1,575.00
Absorption Resistors		460.00
2 - Chrono-Tachometers	350.00/ea.	700.00
4 - Dynamometer Weights	10.76/ea.	43.04
2 - #463 K & M 1/4" Pressure Reducing Valve	2.58/ea.	5.16
1 - Air Straightener		175.75
1 - Reliance Tachometer Head		49.90
1 - #4149F 3/4 HP Motor		23.60
2 - #13002 Switches	.45/ea.	.90
1 - #B269 Belt 72"		1.33
1 - #BS1601 Pulley		2.95
1 - #T4843-3 Fan Blade		10.29
1 - BS1301 Pulley		2.27
1 - #BS30 3/4" Pulley		.57
2 - #4151F 1 HP Motors	29.60/ea.	59.20
1 - #A153 Belt		.75
1 - #B545 3/4" Pulley		.73
1 - #BS1901		3.49
1 - #E5445-1 Fan Blade		9.45
1 - 9" Pulley		5.78
1 - 6C-SPL-6806 Double Universal Joint		27.97
1 - 6C-12471 Ex.Tube Assembly		27.72
2 - 1/4 HP Motors	12.70/ea.	25.40
1 - #9F2793 Pulley		.82
1 - Toggle Switch		.70
3 - Joints 10" Galvanized Pipe	2.25/ea.	6.75
1 - Fuel Pump 1/4 HP Candler Hill		55.00
2 - Galvanized Oil Tanks		6.50
1 - 3 HP Starter Motor (Engine)		204.34
1 - 3 HP Rheostatfor Motor		26.00
1 - #D1422 Worm Gear		4.25
1 - #AL1427 Worm Gear		5.40
1 - #MD28485 Ratio Motor		50.00
1 - 3/4" Bore Bearing & Carrier		11.24

1	1" Bore Bearing & Carrier		13.24
1	- 5/8" Adjustable Shaft Support		9.13
1	- #1565185 Gear Housing		7.80
1	- #M-130 Tachometer Adapter		13.64
1	- 20 HP Motor & Stand		75.00
1	- #5L116 Browning Pulley		14.69
1	- #F-4 Fram Filter		4.53
2	- Rotary Drive Lubricators	\$33.39/ea.	66.78
1	- COHS Air-Maze Breather		2.53
1	- GE Float Control Unit		7.70
1	- #4980281 Thermostat		9.60
1	- 15 x 820 Immersion Heater		6.96
3	- Buick Mufflers	4.80/ea.	14.40
1	- #BS55 3/4" Pulley		.77
1	- #BS60 3/4" "		.82
22	- #K14112 Relays	2.45/ea.	53.90
5	- #K22172 Cabinets	4.41/ea.	22.05
1	- #K22132 "		1.95
20	- #K14140 Lights	.73	14.60
1	- #1-1/2 AY Oil Pump		6.43
1	- #46AR Falk Piloted Assembly		521.25
1	- Falk Spacer		57.00
1	- " Floating Tube Assembly		155.00
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	Total		\$15,167.02

TESTING EQUIPMENT: INSTRUMENTS

1	- Recording-Indicating Circular Chart Potentiometer	\$	275.00
2	- Control Desks	\$2,939.95/ea.	5,879.90
1	- Strobotac 631-B		95.00
1	- Strobolux 648-B		175.00
1	- #L408B1 Vaporstat		10.56
1	- #L404B2 P-Trol		7.44
2	- Arans V-375 Vernier Units with Flexible Control 26' Long	11.38/ea.	22.78
6	- #2H08 Black Clocks	2.19/ea.	13.14
2	- #1B415 Bronze Clocks	8.97/ea.	17.94
2	- 24" #A-275 Manometers	15.13/ea.	30.26
1	- 16" #A-275 "		11.25
2	- 36" "U" Type "	10.88/ea.	21.76
1	- 60" #A324 "		66.05
5	- #L408A1X Vaporstats	8.50/ea.	42.50
5	- #L408B1X "	8.40/ea.	42.00
6	- #L40433X P-Trols	7.30/ea.	43.80
5	- #L404B2X "	7.24/ea.	36.20
2	- #5-6 Electric Stop Watches	47.04/ea.	94.08
1	- 7" Protractor		.75
1	- Moto-Vita Gas Analyzer		250.00
5	- Name Plates	1.64/ea.	8.20
1	- Mercurial Barometer		25.00
1	- Thermometer		15.00
1	- Double Scale Potentiometer		241.65
5	- #570M Oil Pressure Gages	2.40/ea.	12.00
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	Total		\$7,437.26

ASSEMBLY EQUIPMENT: Machinery

5 - Parts Stands	\$43.10/ea.	\$215.50
9 - Work Benches	32.75/ea.	294.75
1 - Rubber-Tired Truck		73.60
2 - Metal Cabinets - 9'x24"x7'	139.09/ea.	278.18
4 - Parts Stand Covers	8.16/ea.	32.64
1 - 300# H Trolley		15.16
1 - #85262-A Illuminator		15.08
1 - 2-Wheel Oxy-Acetylene Truck		22.08
1 - Atlas #50-N Hydraulic Press		204.00
6 - Storage Batteries	7.20/ea.	43.20
3 - Ford Starter Switches	.94/ea.	2.82
2 - #15023 Engine Stands	76.10/ea.	152.20
1 - #14014 Cylinder Stand		88.85
1 - 24" x 36" Surface Plate		155.00
6 - #C Bonney Tool Cabinets	14.00/ea.	84.00
1 - #95 Cabinet		26.88
6 - #928 Stools	2.80/ea.	16.80
2 - #2963 Bench Bins	5.70/ea.	11.40
1 - Spark Plug Tester		18.00
1 - #17 Ventura Fan with 1/8 HP 2-Speed Motor Complete with Switch		115.50
1 - #25890R Generator		10.30
1 - #VR100 Voltage Regulator		4.00
	Total	<u>\$1,879.94</u>

ASSEMBLY EQUIPMENT: TOOLS

1 - Tool Grinder-Bench Type		28.95
1 - UMS Spring Gage		2.35
1 - Porter Spring Winder		10.42
1 - Spark Plug Gap Setter		21.50
1 - Cylinder Gage 1.75" to 3.25"		34.48
1 - 1/2" Die Head		2.23
1 - Vise		3.98
1 - #1020 Screw Extractor Set		6.50
1 - #1552 Electric Drill 5/8"		62.50
1 - #00 Ratchet Handle		2.95
1 - Electric Metal Marker		2.64
1 - #443 Oxygen Regulator		12.75
1 - #PQ-2 Ferro Filter		27.93
5 - #667722 Lamp Holders	.38/ea.	1.90
1 - Allen Comp. Gage		6.50
1 - #6810 Inside Micrometer		16.20
1 - Spring Tester		35.00
7 - "G" Clamps	.10/ea.	.70
1 - Baker's Dough Scale		12.46
1 - #4604 Grease Gun		1.89
1 - Balance Scale & Weights		38.75
1 - 1/4" Electric Drill		19.50
2 - #4B Babbit Faced Hammers	3.00/ea.	6.00
1 - #148 Oil Can		5.55
2 - #328 " "	1.28/ea.	2.56
2 - #227 " "	.98/ea.	1.96

1 - #335 H Welding Kit		5.00
1 - #770 Wilson Respirator		4.65
4 - #640-1/2 Vises with Copper Jaws	19.35/ea.	77.40
1 - Pen Light		1.10
1 - 8" Calipers		.75
1 - 14" "		1.25
1 - 12" "		1.00
1 - Breast Drill		4.15
1 - Small Inside Calipers		.45
1 - Steel Level		2.35
1 - Speed Indicator		2.50
1 - 18" Scale		1.00
1 - Set, #MLF24PP Sunnun Stones		4.60
1 - Set, #MLR13KD " "		4.60
1 - Set, #201, Sunnen Stones		4.50
1 - Set, #101 " "		4.50
1 - All 2 Cylinder Grinder		45.00
Stones, Mandrels, & Sleeves for Grinder		8.54
	Total	<u>\$541.49</u>

DRAFTING EQUIPMENT:

1 - 8-Drawer Tracing Cabinet		\$ 30.24
6 - Drafting Stools	11.00/ea.	66.00
1 - 27-Drawer Print Cabinet		10.13
1 - Boltless Beaded Book Shelving - 36" x 9" x 7'6"		21.50
1 - Metal Office #MT4 Olive Green Tracing Cabinet		63.38
1 - Victor #23 Olive Green Waste Basket		5.16
5 - Angle Steel #A610-1 Olive Green Tables	36.14/ea.	180.70
1 - Security #36A01 " " File		24.75
1 - " #235 2-Drawer Card Cabinet		5.06
2 - 4-Drawer Steel Files	11.45/ea.	22.90
7 - 6' Drafting Tables with Straight Edges	51.26/ea.	358.82
1 - Vertical Print Mounting Stand		20.00
1 - 3-Hole Paper Punch		12.00
1 - Planimeter		28.80
1 - Stapling Machine		2.50
1 - #103 Stationery Rack		3.50
1 - Double Desk Tray		2.10
1 - Paper Cutter		4.75
4 - Catalogue File Frames	1.00/ea.	4.00
200 - " " Folders	6.20/c	12.40
1 - Vanishing Patch Kit		3.75
1 - Photocopy Machine		68.75
3 - 11" x 14" Developer Trays	1.75/ea.	5.25
1 - Rotary Dryer		22.50
1 - Filter for Photocopy Machine		2.50
2 - Tables with Linoleum Tops	14.46/ea.	28.92
3 - Drafting Scales	2.59/ea.	7.77
6 - Transfer Files	1.81/ea.	10.86
1 - Memo Pad		1.00
1 - #VC 290 Lettering Guide		2.20
1 - #VN 290 " "		2.20

1 - #VCN Lettering Guide	2.70
1 - Electric Erasing Machine	6.50
1 - #RF1 Markwell Stapler	6.00
Total	<u>\$1,046.59</u>

OFFICE FURNITURE & EQUIPMENT:

1 - Administrative #5060 Blue-Green Desk		\$ 53.84
1 - Security-Harter #1500 Blue-Green Chair		38.20
1 - Boltless Beaded Book Shelving 36" x 9" x 4'		19.50
3 - Security-Harter #1510-A Blue Green Chairs \$30.56/ea.		91.68
1 - Air-Temp Room Cooler		350.00
1 - Victor #23 Blue-Green Waste Basket		5.90
1 - Wood Book Case		7.00
1 - Victor #23 Blue-Green Waste Basket		5.90
1 - Air-Temp Room Cooler		250.00
1 - Security #36-A-01-L Blue-Green File		31.71
1 - " #3603-L " " "		40.75
1 - Administrative #5060-TR Blue-Green Desk		68.40
1 - " #5046-TR " " "		59.00
1 - Remington-Rand Adding Machine #93100-5		207.00
1 - 3 x 5 Card File		.50
1 - #12M Stamp Box		1.85
1 - #10M Cash Box		1.45
1 - 6 x 9 Metal Card File		2.25
1 - Cellulose Tape Dispenser		1.25
1 - Parcel Post Scale		2.65
1 - 2-Hole Paper Punch		1.00
2 - Stapling Machines	2.50/ea.	5.00
2 - #103 Stationery Racks	3.50/ea.	7.00
1 - 2-Drawer Blue-Green Card File		7.75
1 - Memo Pad		1.00
1 - #6-1-K Work Classifier		2.50
2 - 6 x 9 Cardboard File Boxes	.80/ea.	1.60
2 - Desk Book Racks	1.00/ea.	2.00
1 - Green Waste Paper Basket		1.50
2 - L.G. Smith Super-Speed Typewriters		195.62
1 - 4-Drawer Legal File		31.35
1 - #91 1/2 Zenith Dater		1.00
1 - Model 37 Roberts Numbering Machine		7.50
1 - Wood Case for 3 x 5 Cards		1.25
1 - Security #B10 Blue-Green Storage Cabinet		25.85
1 - Macey #60 Steel Desk		59.71
1 - Harter #1500A Swivel Chair		42.00
1 - Desk Blotter Holder		.40
1 - Pencil Sharpener		1.10
1 - Wood Desk		18.00
1 - Wood Swivel Chair		4.50
1 - #P5 Kelvinator Water Cooler		130.00
1 - Lloyd Settee #2551		33.56
1 - Chrome End Table #335		12.74
1 - 48" x 72" MB Hand Woven Mat		18.71
Grand Total		<u>\$1,851.47</u>

MISCELLANEOUS:

	Fluorescent Lamp Bulbs for Entire Building		\$210.17
1	- Portable Electric Fan		33.00
1	- Bicycle		29.95
1	- Salsbury Supercycle		262.60
2	- 10-Qt. Galvanized Buckets	40/ea.	80
1	- Instrument Table		35.00
1	- CO2 Fire Extinguisher		50.40
1	- #B-368 Step Ladder		5.60
1	- #1240 Time Clock		87.90
1	- #625 Time Card Rack		3.89
1	- #B5 Water Cooler		130.00
2	- #AL-122 Battery Chargers	35.50/ea.	71.00
1	- Vacuum Cleaner		73.75
1	- #8B52 Clock		6.34
1	- #722 Buzzer		32
1	- #GE 2332 Transformer		43
1	- #1542 Door Opener		10.80
1	- #150-C Desk Push Button		2.10
1	- #GE 2333 Transformer		3.50
1	- #A1036 Delta Flashlight		3.02
1	- Pail		.98
2	- #324 Ash Cans	8.00/ea.	16.00
1	- Mop Wringer		6.86
1	- Trash Bin		103.25
			<u>\$1,147.66</u>

EQUIPMENT AT MACHINE SHOP:

1	- 7" #3846 Norton Grinding Wheel		\$ 4.35
4	- #HS Sunnen Mandrels	3.50/ea.	14.00
4	- #ST " Sleeves	.50/ea.	2.00
1	- #L188 " Mandrel Adapter		1.00
12	- Type A " Stones	.50/ea.	6.00
1	- 14mm. Hand Tap		1.47
1	- #2919 B&S Coolant Tank		41.00
1	- #206 B&S Centrifugal Pump & Motor		46.38
2	- #3846 7" Norton Grinding Wheels	3.46/ea.	6.92
1	- P&W 10 mm. Hand Tap Bott		4.45
1	- P&W 10mm. " " Plug		4.38
1	- P&W 14mm " " Bott		.56
1	- P&W 14mm " " Plug		.63
1	- P&W 18mm " " Bott		.79
1	- P&W #213 Woodruff Key Cutter		4.98
1	- #2LA30 Browning Pulley		3.60
1	- #2LA60 " "		6.61
2	- #A38 " Belts	.73/ea.	1.46
3	- #T-122 Style T-12 Carboly Tools	1.31/ea.	3.93
1	- #T-123 Style T12 " "		1.63
1	- 5 HP-3 PH-Syn. Motor		138.16
1	- 5 HP Non-Reversing Drum Switch		29.04
2	- Portable Work & Tool Stands	23.63/ea.	47.26
1	- GE 3/4-5/8 HP AC Motor		57.20
1	- Motor Slide Base		5.28
1	- #4388382 Mag. Switch		54.56
1	- GE #2940 Push Button		7.04

1 - #81320 Switch		13.80
7 - #CR9006 Resistors	10.10/ea.	70.70
4 - #2300 Belts	.56/ea.	2.24
2 - Link Belt Pillow Blocks	4.96/ea.	9.92
4 - 3/8" Pipe Taps	1.53/ea.	6.12
1 - 1/8" " "		1.10
2 - 1" " "	6.10/ea.	12.20
1 - 1/4" " "		1.23
1 - #122 Vernier Caliper-24"		51.37
4 - 1/8" Rope Clips	.16/ea.	.64
1 - #MA Honing Machine		195.00
1 - Cabinet		40.00
Stones, Mandrels, Sleeves, & Adapters		149.86
1 - AS 550 Mandrel		3.30
12- FLU13K Stones	1.25/ea.	15.00
1 - FL1600 Mandrel & Sleeve		3.71
1 - #HS 615 "		3.49
1 - #HS 185C " Stone, Etc.		6.56
1 - Galv. Pan 4" x 12" x 36"		2.25
Total		<u>\$1,083.47</u>

INVENTORY OF EQUIPMENT
Purchased for: Army Oil Test #1
Account No. 100

Location: Aeronautical Research Laboratory

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Series #15032 Cont. Aero. Engine Stand Serial #201363	\$ 156.00
1	Series #10256 Mounting Plate	8.00
1	4112-M Type B Shadowgraph Scale #49757 and 1,2,3,5# Weights	210.92
1	#4980281 G 130 CR 2992 R1 Thermostat	12.22
3	#32 x 822 2000 watt 115 volt Calrod Immersion Heaters	47.88
1	#4383134 G 103 CR 2811C3A Switch	22.00
1	Sliding Swivel complete with One 3/4" and One 1" Hole for #731 Indicator	8.48
1	3/8" Dial Holding Rod complete for #730 Indicator	2.52
1	H&G Spectifier	19.03
1	#P184C9820 Electric Motor 1/3HP 1750 RPM with Reversing Switch	18.78

1	#4 AXZ Pump 10# Unloader	13.61
1	#136D70 Hotplate	5.97
1	No. 5 Standard Type Dial Bore Gage equipped with 1-X Dial Unit - Graduated .0001" with diamond points - Depth "A" - 12"	160.50
1	3/4" BNV NIA Oil Meter and coupling 2V2 1/20 Gal.#1046 complete with NIA Trap Strainer Alum. Disc 1061615	36.18
1	#82887 Puller)	
1	#82933 Lug Wrench) Lot	96.50
1	#921 Temp.Regulator 1" 200-250°F Reverse acting for 50# cold water pressure	67.88
1	#3852 40-Point Potentiometer Switch	47.46
1	#30 SAE Propeller Shaft Holding Fixture	72.44
1	Lug Wrench	49.35
1	#220 Rimac Ring Compressor	1.95
1	#1953 3/4 HP Motor	27.95
1	#272 Indicator, 0-100 with Jewel Bearings	15.46
3	Hamilton Standard Propellers 450 HP SAE #1 Shank	225.00
1	7-O FD 5-Groove Pulley 1-1/8" Bore)	
3	1-1/8" Steel, XR)	
2	1-1/8" Bearings)	
1	6" 5V Pulley 1-1/8" Bore) Lot	49.34
1	Steel Channel Guard for Propeller	106.10
1	Ring Groove Cleaner	1.54
1	Hand Valve Grinder	.90
1	Liquid Dispenser using Air Pressure	4.07
1	2" wide Cellulose Tape Dispenser	5.58
1	#622-D Surface Gage	6.51
1	Sliding Swivel complete with two 3/8" Holes for #730 Indicators	2.87
1	Lufkin Telescope Gage Set #79L 5/16" to 6"	14.58
	Total	<u>\$1,517.57</u>

INVENTORY OF EQUIPMENT
Purchased for: Army Oil Test #1
Account No. 100

Location: Mining Laboratory

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Lead coated Iron Duct from Double Hood thru Roof and connect new Fan to be installed on another Hood	\$ 61.10
6	#2-905 Glass Stoppered Bottles, 1000 ml.	4.20
12	#10-098 Pyrex Erlenmeyer Flasks, 125 ml., with Ground Glass Stoppers	12.00
6	#10-098 Ditto 250 ml.	6.90
2	#13-550 Paraffin Melting Point Thermometers, for ASTM Test D87-37, Range 100-180°F in 0.2° div.	5.00
12	#10-110 Flasks, Kjeldahl, Pyrex, 500 ml.	4.44
12	#14-955 Pyrex Test Tubes, 150 mm. long, Dia. 25 mm	1.02
6	#13-450A Test Jars for Union Calorimeter	1.80
6	#7-722 Pyrex Glass Liebig Condensers, 400 mm. long, with interchangeable joint No. 24/40	20.52
1	#11-603, Hydrometer, API Scale, ASTM 325 mm., Range B	1.50
1	#11-603 Ditto Range C	1.50
1	#11-603 " " D	1.50
1	#11-603 " " E	1.50
1	#11-603 " " F	1.50
1	#11-603 " " G	1.50
1	#11-603 " " H	1.50
1	#11-603 " " J	1.50
1	#11-603 " " K	1.50
12	#10-235 Saybolt Viscosimeter Flasks	10.80
3	#13-585 Pipettes, Oil Sample	.90

1	#13-575 Viscosity Thermometer, Saybolt, 66° to 80°F	\$	1.80
1	#13-575 Ditto 94 to 108°F		1.80
1	#13-575 " 120 to 134°F		1.80
1	#13-575 " 134 to 148°F		1.80
1	#13-575 " 174 to 188°F		1.80
1	#13-575 " 204 to 218°F		1.80
1	#13-450 Union Calorimeter for Lubricating Oils and Petroleum ASTM complete		173.25
12	#7-955 Crucibles, Wide Form, Size #3, 90 ml.		5.76
12	#7-955 Ditto #1, 30 ml.		3.36
1	#5-335 Centrifuge, International, Size 2, for 110 volts, 60 cycles		300.00
1	#5-340 Portable Stand for above		37.00
1	#5-140 Head for above Centrifuge		11.50
4	#5-365 Trunnion Rings to fit above Head		2.20
4	#5-370 Shields for Glass Tubes		7.60
12	#5-610 Pyrex Centrifuge Tubes, Petroleum, Long Form		18.90
1	#13-488 Steam Emulsion Apparatus, Lubricating Oil, ASTM API		17.50
6	#13-490 Pyrex Oil Emulsion Tubes		6.60
6	#8-530 Hydrometer Cylinders, 375mm. high, 50 mm. dia.		2.28
2	#13-187a Pyrex Connecting Bübb for Kjeldahl		3.60
12	#15-325 Glass T Tubes, 3/8" dia.		1.20
6	#14-050 Iron Support Rings, 4"		.66
4	#14-666-10 Flexaframe Rods, Size D.		2.80
6	#14-666-10 " " " D		3.00
6	#14-666-10 " " " A		.30

20	#14-666-20 Flexaframe Connectors	5.40
4	#14-666-25-25 Flexaframe Feet	1.40
1	#14-666-30 Flexaframe Wrench	.60
6	#5-733 Extension Clamps, Large, Castaloy	4.50
12	#5-756 Castaloy Clamp Holders	3.24
12	Alundum Crucibles, No. RA 84, 25 ml.	4.20
6	#8-275 Suction Holders for above	2.40
1	4-tube Saybolt Viscosimeter Thermostatic ASTM	150.00
4	Tubes for above with interchangeable Universal and Furol Orifices	200.00
1	#13-405 Cloud & Pour Point Apparatus 4- place ASTM	36.00
1	Atlantic Type Saybolt Strainer	1.50
12	Pyrex Erlenmeyer Flasks, 250 ml. with #24/40 interchangeable Ground Joint	15.00
1	#13-579 Viscosimeter Thermometer Guard	1.00
1	#13-572 Stopwatch	13.50
2	#13-575 Viscosimeter Thermometer, 94-108°F	4.50
2	#13-575 " " ,120-134°F	4.50
6	#13-585 Viscosimeter Pipettes	3.60
12	#10-235 Viscosimeter Flasks, Pyrex	10.20
2	#13-574A Prec.Sc.Stopwatch Man	5.90
6	#10-098 250 Ml.Erlenmeyer Flasks with TS 27 Ground Joint Stoppers	6.90
2	Strainer, Viscosimeter	3.00
1	Cleveland Open Cup Flash Point Tester	32.00
1	Conradson Carbon Residue Apparatus, Nickel Metal, Natural Gas	8.00
1	#5020 Ramsbottom Bath, 5 place Electric Heater with Rheostat and 5 Stainless Steel Bulbs, 110 volts	198.75

4	#240 Daybrite Fixtures	\$61.00
	Wires, Conduit, Fittings, etc., to install above fixtures	22.96
	Install 4-2light Fluorescent Fixtures. Furnish and install 2 Exhaust Fans for Hoods, changing 2 lights over laboratory tables. Install one; move one light over hood. Install 2 Vaporproof Lights in Hood. Install 5 Duplex Receptacles on laboratory tables. Run one circuit from Panel-First Floor to laboratory tables and hoods on 2nd Floor.	164.26
	Install Duplex Receptacle on Hood. Rewire small electric furnace with rheostat. Wire and set-up necessary equipment for carbon test furnace. Run 110 volt line and install starting switch and duplex recepta- cle on grinder in machine shop.	34.30
2	#VR100 Miller Units and Hangers	5.78
4	#S-24585 Hydrometer Jars, 374 mm. x 50 mm.	3.70
12	#S-34405 Kjeldahl Flasks, long neck, Pyrex, 500 ml.	4.44
3	#S-78625 Kjeldahl Flask Supports	9.00
36	#S-34105 Erlenmeyer Flasks, narrow neck, 500 ml.	9.00
24	#S-34105 Ditto 300 ml.	5.04
6	#S-35745 Separatory Funnels, 500 ml.	11.40
4	#S-34110 Erlenmeyer Flasks, with TS 24/40 Joints	4.80
6	#13-488C Steam Delivery Tubes for connection from Steam Generator to Tube containing Sample	5.56
	Total	<u>\$1,808.82</u>

INVENTORY OF EQUIPMENT

Purchased for: Army Oil Test #2
Account No. 200

Location: Aeronautical Research Laboratory

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Radiator	\$ 12.50
1	Valve Seat Grinding Equipment Complete	155.00
	Total	<u>\$167.50</u>

INVENTORY OF EQUIPMENT

Purchased for: Army Oil Test #2
Account No. 200

Location: Mining Laboratory

1	#S-50305 Nitrogen Digestion Apparatus	\$ 39.00
1	#S-37495 Yoke Adapter Oxygen, Linde, Right Hand	2.77
1	#S-50335 Nitrogen Distillation Apparatus	50.00
2	#S-46605 Burettes, Micro, with Stopcock	10.00
2	#S-46615 Burettes, Micro, without Stopcock	5.00
12	#S-48275 Micro Kjeldahl Flasks - 30 ml.	4.20
72	#2-540 Pyrex Beakers, 250 ml.	10.80
48	#2-540 Pyrex Beakers, 400 ml.	10.08
12	#8-232 Alundum Filtering Crucibles RA 84, 25 ml.	6.00
6	#10-098 Pyrex Erlenmeyer Flasks - 250 ml. with TS 27 Stoppers	6.90
12	#10-180 Pyrex Filtering Flasks - 500 ml.	11.40
12	#5-847 Clamps for Rubber Tubing	3.24
2	#2-353 Weight Forceps with Plastic Tips	1.40
6	#7-955 Porcelain Crucibles, Wide Form, Size #3	2.88
12	#8-280 Crucible Holders, Spencer	12.00
12	#8-261 Pyrex Crucible Holders, Dia. at top 36 mm.	6.00

48	#2-610 Watch Glasses, 75 mm.	2.20
48	#2-610 Watch Glasses, 90 mm.	2.60
48	#2-610 Watch Glasses, 100 mm.	3.20
2	#15-183 Safety Tong Set	12.00
	Total	<u>\$201.67</u>

INVENTORY OF EQUIPMENT

Purchased for: Auxiliary Type Test
Account No. 105

Location: Aeronautical Research Laboratory

1	17'-0" Copper Strip 21200 Circular Mills 1/8" x 1-1/4" Bus Bar	\$ 7.50
240	100 watt 30 volt A-23 Medium Screw Base Inside frosted lamps	42.24
95	Plain Porcelain Receptacles - #9653 Bryant	14.25
12	Keyswitch Porcelain Receptacles	6.60
10'	1-1/2" x 1/4" Copper Bus Bar	9.63
10'	3/4" x 1/8" Copper Bus Bar	2.82
1	#D-125 ACF Lubricated Plug Valve 1" Pipe Size - Straightway Type	4.85
1	#269 Ammeter 300 amps.	18.11
1	#9992 300 amp. SWBD Shunt	4.12
1	#269 Voltmeter 50 volts	18.11
		<u>\$128.23</u>

BUILDING IMPROVEMENTS
at

AERONAUTICAL RESEARCH LABORATORY

Accousti-Celotex for Drafting Room and Office - Material Only	\$ 21.60
7'-6" high partition 35' long - Metal Lath and Plaster with Glass Panel at Top - Cement Base - One Door into Drafting Room - Labor & Material	190.61
	<u>\$212.21</u>

EQUIPMENT:

B. Machine Shop
 Page 16 Equipment at Machine Shop \$1,083.47
 Total \$1,083.47

C. Student Instruction

Page 17 Stu.Instruction Equip.in Lab. \$ 75.95
 Page 18 " " " " " 64.75
 \$140.70

D. Operating Accounts

Page 19	Acct.#100:	Oil Test	#1:	Laboratory)		
"	20	"	#100	"	"	#1 ") \$1,517.57
"	21	"	#100	"	"	#1 Mining Lab)
"	22	"	#100	"	"	#1 " ")
"	23	"	#100	"	"	#1 " ")
"	24	"	#100	"	"	#1 " ") <u>1,808.82</u> \$3,326.39
"	25	"	#200	"	"	#2 Laboratory) 167.50
"	26	"	#200	"	"	#2 Min.Lab.) <u>201.67</u> 369.17
"	27	"	#105	Auxiliary	Type	Test <u>128.23</u>
						<u>\$3,823.79</u>
						Total \$3,823.79

BUILDING IMPROVEMENTS:

Page 28	Additions to Aeronautical Research	
	Laboratory	<u>\$212.21</u>
	Total	\$212.21

Discussion followed the reading and examination of the report. The officials of the Mawen Motor Corporation expressed opinion that the audit report of Ernst and Ernst revealed that the University owed to the Mawen Motor Corporation the sum of \$4,559.93 for expenses incident to Oil Test #3. They agreed, however, to accept the recommendation of the committee for an amount of \$3,398.32, representing cost to the Mawen Motor Corporation for work done on Oil Test #3. After expressing themselves as believing that some of the items appraised at 40% of the cost value were low, they agreed to accept the committee's report and the following contract and release was drawn:

CONTRACT AND RELEASE

THIS CONTRACT AND RELEASE between Mawen Motor Corporation, party of the first part, and the University of Kentucky, party of the second part,

WITNESSETH by contract dated June 13, 1944, it was agreed between the parties hereto, that first party would sell or lease to second party at an acceptable price the materials and equipment belonging to first party in the Aeronautical Laboratory located on the campus of the University, an audit having been made to determine the status of accounts between the parties hereto, the second party having received a report from its committee as to the valuation of first party's equipment and material in said laboratory.

NOW, THEREFORE, it is agreed between said parties as follows:

First, Second party will pay first party \$19,598.22 (nineteen thousand, five hundred and ninety-eight dollars and twenty-two cents) upon the proper execution of this contract for the materials and equipment listed in the report of H. D. Palmore, A. J. Meyer and D. V. Terrell, dated November 21, 1944, a copy of which has been delivered to each party.

Second, This settlement and contract is complete release of each of the parties against the other of all claims of whatsoever nature growing out of the operation of the Aeronautical Laboratory located on the campus of the University of Kentucky, and all matters relating to it, with the exception that the first party shall have the right to remove from the laboratory all the items mentioned under "Not Wanted" of the report above referred to.

WITNESS the signature of the parties this ____ day
of November, 1944.

UNIVERSITY OF KENTUCKY

(Signed) H. L. Donovan
President

MAWEN MOTOR CORPORATION

By _____
President

APPROVED: (Signed) Eldon S. Dummit
Attorney General of Kentucky.

The Executive Committee took the following action:

* * * * *

1. Upon motion duly made, seconded and unanimously carried, the President of the University was authorized to sign on behalf of the University a contract and release agreement between the University of Kentucky and Mawen Motor Corporation as copied above, provided same is approved by the Attorney General.

* * * * *

C. Construction of Dormitories.

President Donovan recalled that the Board of Trustees at the meeting on September 23 had authorized him to secure plans and estimates of costs for a dormitory for women and a dormitory for men. He reported that he was giving this question a considerable amount of study and that he was of the opinion that a third building, a dining hall, adequate to take care of all women students residing in the dormitories, was very desirable. The Committee expressed interest in the contemplated building program. The President did not make a recommendation and no action was taken.

A motion was made to recess for luncheon at 12:40. Judge Stoll requested that he be excused from the deliberations of the afternoon session, stating that it was the order of his physician that he should not participate in the deliberations longer than the noon hour. He was excused.

D. Recess for Luncheon.

The Committee recessed at 12:45 p.m. for luncheon in the Student Union Building. The members were joined by Mr. E. L. Kilduff and Mr. J. C. Galvin, officials of the Mawen Motor Corporation; Colonel Guy Chipman, director of Military Tactics on the campus; Major A. V. Rizzi and Captain Allen L. Meyer of the Fifth Service Command, who were making an inspection of the University facilities and the Army Specialized Training program, and negotiating a contract for the ensuing quarter.

E. Hobson Appointed Acting Chairman of the Executive Committee.

Members of the Executive Committee by acclamation appointed R. P. Hobson as temporary chairman of the Executive Committee for the rest of the deliberations of the meeting. Acting Chairman Hobson called the meeting to order at 2:00 p.m.

F. Comptroller's Report.

The Comptroller submitted a complete report of income and expenditures for the Division of Colleges, Experiment Station, Extension Division, Restricted Funds, and Agency Accounts. He examined the report in detail with members of the Executive Committee and called attention to various phases of realized income and expenditures of the various divisions of the report. He also called the attention of the Committee to certain available balances which might be invested, after which the Committee took the following action:

* * * * *

2. Upon motion duly made, seconded and carried, the Comptroller is authorized to invest the sum of \$50,000, received from the Army program, in Sixth War Loan government bonds.

* * * * *

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3. On motion duly made, seconded and carried, the report of the Comptroller is received, approved and ordered filed.

* * * * *

G. Allocation of Revolving Fund Receipts to the Experiment Station.

President Donovan read to the members of the Committee a letter from Dean Cooper in which he requests the ear-marking of funds for post-war expenditures to care for obsolescence occurring in machinery, buildings, scientific equipment and various properties.

November 22, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

The war period has involved the Experiment Station, with its large staff and extensive properties, in many problems. This situation is similar to that which confronts many industries. It has been and is increasingly difficult to obtain the necessary materials to maintain the properties by providing for repairs and reconstruction that should normally take place and to avoid the obsolescence which is occurring at an increasing rate.

The staff of the Experiment Station has decreased because of calls to the armed forces and the impossibility of procuring replacements. Income from production and from the various fees has increased. Normally, these funds would be expended as they accrued for the purpose of overcoming obsolescence and for new construction. This can not now be done.

As I see the situation, it becomes necessary for us to set up from present incomes, other than unexpended state and federal appropriations, the needed funds to provide for placing our properties in condition and for carrying our returned staff members temporarily after the close of the war and while adjustments are being made to peace time operations.

With your approval, the Board has previously set aside an item of \$65,000 which is ear-marked for the completion of the animal pathology building, namely, the construction of the wing as originally planned to take care of equipment needs.

An additional \$60,000 was set aside to provide for the adjustments in salaries which would be required during the period in which staff members now in the armed forces would return to their duties.

Despite every effort, we find it impossible to take care of the obsolescence which is occurring in machinery, buildings, scientific equipment and various properties. As I have before stated, ordinarily these items would be met from our annual income. I have had a careful survey made of the needs for repairs, construction, etc., as of the present time.

We estimate that the sum of \$109,958 will be required, at approximately present prices, to restore the properties, replace equipment, etc. I wish to recommend that this amount, namely, \$109,958* be set aside as has been done previously in the other instances, to be available after the war, or at such time as it is feasible to engage in reconstruction and new constructions.

This estimate does not include needed new major construction.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

*The items covered by this estimate are listed in the attached sheets. T.C.

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EXPERIMENT STATION

Estimated Expenditure Required for Repairs and for Replacement of Obsolescent Equipment

<u>Buildings</u>	<u>Estimated Cost</u>
Hospital Barn (Animal Pathology)	\$ 12,000
Reconstruction, Animal Pathology Barn	2,500
Addition to Sheep Barn	1,200
New Barn for Mules and Light Horses	10,000
Machinery Shed for Farm Tools	3,000
Remodeling Abattoir and Equipment	10,000
Poultry Plant Reconstruction	18,000
Manure Storage Shed	1,000
Stripping Room	1,000
	<u>\$ 58,700</u>
<u>Tile Drainage</u>	\$ 1,600
<u>Roads</u>	
Resurfacing, rebuilding and construction of new farm roads.	\$ 21,533.

Fencing

Installation of cattle guard gates	\$ 1,000
Replacement of 1000 fence posts	500
Replacement and rebuilding of approximately 11,500 feet of fence	<u>2,125</u>
	\$ 3,625

Miscellaneous

Concrete Lots - Beef Barn	\$ 1,000
Extension of Power Lines	1,000
Machinery Replacements	3,500
Painting	<u>2,000</u>
	\$ 7,500

Experiment Station and Substations

Replacement and Repair of Machinery	\$ 7,000
Repair of Roads and Bridges and Construction of New Roads	<u>10,000</u>
	\$ 17,000

The Committee took the following action:

* * * * *

4. Upon motion duly made, seconded and carried, the Comptroller is authorized to request the Department of Finance to ear-mark the sum of \$109,958.00 of Experiment Station Revolving Funds and that same be definitely recognized by the establishment of a new account in the Division of Accounts and Control, State Department of Finance, for post-war expenditures.

* * * * *

H. Book Store Lease.

President Donovan presented to the Committee lease agreement between the University of Kentucky and James E. Morris for the operation of the Campus Book Store, with recommendation that same be approved.

The Committee examined the contract and the Comptroller explained that the provisions of the new lease were the same as those in the existing lease with two exceptions; (1) the commission that the University receives from Mr. Morris has been raised from $7\frac{1}{2}\%$ to 10% of gross receipts, with certain minor exceptions, and (2) the term of the lease has been changed from one year to two years, beginning January 1, 1945.

* * * * *

5. Upon motion duly made, seconded and carried, the Comptroller is authorized to execute the lease on behalf of the University with Mr. J. E. Morris for the operation of the Campus Book Store for a period of two years beginning January 1, 1945, and the contract is ordered filed with the Comptroller.

* * * * *

I. Contract with Air Technical Service Command, Wright Field.

President Donovan submitted a letter from the Comptroller setting forth provisions of a proposal for work to be done by the Aeronautical Research Laboratory for the Commanding General, Air Technical Service Command, Wright Field, Dayton, Ohio.

November 16, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

The Commanding General, Air Technical Service Command, Wright Field, Dayton, Ohio, has requested that the University submit a proposal for doing a special job. The following proposal has been worked up and submitted by Professor Myers with the approval of this office:

1. We will engineer and design the installation of two R-1 generators on the M-2 tractor, all parts to be assembled in a compact unit.
2. We will deliver Van Dyke prints of Part List, Assembly and Detail drawings of all parts. Drawings to be to Air Corps Standards and suitable for immediate release for production.
3. We will manufacture and deliver all parts needed to make 3 installations except as noted under 4.
4. The Government will furnish:
 - 6 ea. R-1 Generators
 - 6 ea. Cooling Blowers
 - 3 sets Electrical Control Apparatus not including wiring.
5. We will expedite delivery with all means within our power.

6. For services and material as specified above we will charge a price of Six Thousand Dollars (\$6,000.) payable as follows:

- a. Three Thousand Dollars (\$3000.-) upon delivery of a complete set of Van Dyke prints.
- b. Three Thousand Dollars (\$3000.-) upon satisfactory completions of tests to be conducted by the Air Forces.

I desire that same be submitted to the Board of Trustees for ratification.

I might explain that this was a rush job which the Commanding General of the Air Technical Service Command desired to have done at once. In order to cooperate with the government, we have accepted the job and are submitting the proposal, which we hope will be acceptable to the government.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

* * * * *

6. Upon motion duly made, seconded and carried, the action of the Comptroller in authorizing the acceptance of the job is approved and he is authorized to enter into whatever contract is necessary for the completion of the work and the receipt of compensation provided.

* * * * *

J. Accident to Geology Truck.

President Donovan submitted the following letter from the Comptroller in which he explained that an error had been made in reporting an accident which occurred in Lebanon, Ky.

November 13, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

The Board of Trustees, at its last meeting, September 23rd, authorized the Comptroller to pay a sum not to exceed \$59.25 for damages and repair to a car owned by a Mr. Hector S. Cox of Louisville, Ky., caused by a Geology Department truck. The record also shows that the accident occurred in Danville, Kentucky, on July 25th.

I am now in receipt of a letter from Dr. A. C. McFarlan which makes a correction as to the place of the accident and also changes the amount involved from \$59.25 to \$71.15. I quote Dr. McFarlan's letter:

"This is to acknowledge your letter of November 1st concerning the Geology truck accident. The statement that it took place in Danville was my error. I had been there the night before. The accident took place in Lebanon. In my earlier letter I stated that an estimate indicated a bill of \$59.25. This particular firm was unable to undertake the job due to other work. Two other estimates were obtained and the job given to the one with the lower figure. They were, of course, estimates and not bids."

Under the stipulations of the minutes, I am without authority to pay this account since the amount has been changed and the place of the accident. Please advise.

Yours sincerely,

(Signed) Frank D. Peterson
Comptroller.

* * * * *

7. Upon motion duly made, seconded and carried, the Comptroller is authorized to pay the claim, amounting to \$71.15, from Account No. 3075, Geology Truck Fund. However, it is the express understanding of the Board that action on this claim is without commitment as to future action of the Board of Trustees, and that the Board does not establish a precedent and does not admit negligence or liability in paying this claim.

* * * * *

K. Accident by University Truck.

President Donovan presented the following information concerning an accident that occurred on October 31 with one of the University trucks and a car belonging to Miss Jane Carroll, 319 North Broadway:

November 16, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

I attach hereto a statement from E. B. Farris, Chief Engineer, concerning a minor accident that occurred on October 31st with one of the University trucks driven by Mr. Elbert Kirkland, employee of the University.

It appears that the accident was unavoidable, and that the University should pay the damage if, in the opinion of the Board of Trustees, same can be legally done.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

- - - - -

November 3, 1944

Mr. Frank D. Peterson
Comptroller
University of Kentucky

Dear Mr. Peterson:

On Tuesday, October 31st, our truck driver, Mr. Elbert Kirkland, was driving our truck on South Upper Street about 10:00 a.m. A truck in front of him stopped in front of the offices of American Suppliers and forced him to stop quickly. This snapped a rear axle and before he could get the truck under control it had rolled back into the automobile of Miss Jane Carroll, 319 North Broadway. Her car license number is 5-B-358.

I asked Miss Carroll to obtain two estimates of the damage done and furnish you herewith the estimates of Goodwin Brothers and the Lexington Auto Body Works for the repairs. You will note that the bid of Goodwin Brothers, for \$35.85, is the low bid.

I believe that this accident was unavoidable and I am recommending that the cost of the damage be paid by the

University. Please advise if I may authorize Miss Carroll to take her car to Goodwin Brothers for repairs in advance of consideration by the Board of Trustees.

Very truly yours,

(Signed) E. B. Farris
Chief Engineer

* * * * *

8. Upon motion duly made, seconded and carried, the Comptroller is authorized to pay the claim, amounting to \$35.85, which amount is the low bid for repairs to car of Miss Jane Carroll. However, it is the express understanding of the Executive Committee that action on this claim is without commitment as to future action of the Executive Committee, and that the Executive Committee does not establish a precedent and does not admit negligence or liability in paying this claim.

* * * * *

L. Dormant Accounts.

President Donovan read the following letter relative to dormant accounts and recommended that the funds be authorized transferred to the Student Loan Fund.

November 13, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

Recently, there appeared in a local paper a list of dormant accounts held by the local banks. I noticed two accounts which might be classed as belonging to the University; namely, Kentucky Memoriam Building Fund, \$8.80, and Philosphian Literary Society, \$1.42.

I have given checks on these accounts, which the bank has honored, and this office now holds the funds of \$10.22. I am of the opinion that this amount might be, by authorization of the Board, made a part of the student loan fund. Please advise.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

* * * * *

9. Upon motion duly made, seconded and unanimously carried, the Comptroller is authorized to transfer the dormant accounts as listed above to the Student Loan Fund:

* * * * *

M. Alterations, Repairs and Decorations.

(1) Geography Department.

President Donovan submitted a request from the Dean of the College of Arts and Sciences and the head of the Department of Geography for alterations in room 100, Biological Science Building, for offices and classrooms for the new Geography Department. He stated that an estimate of the work and materials involved had been received, and that he recommended an allocation of \$2700 to pay for the alterations requested. A blueprint of the purposed changes was made available for inspection by members of the Committee. After examining same, the Committee took the following action:

* * * * *

10. Upon motion duly made, seconded and carried, the Comptroller is authorized to transfer from the unappropriated surplus of the general operating funds of the University of Kentucky the sum of \$2700 to pay for the necessary alterations requested.

* * * * *

(2) Offices of the President.

President Donovan stated to the members of the Committee that he would be absent during the month of December and thought it desirable to have the offices of the President repaired and decorated. The members of the Committee heartily agreed with the recommendation and authorized the work done.

N. Application to Federal Communications Commission for Authority to Modify Construction Permit for Erection of WBKY.

President Donovan stated to the Committee that it is necessary that the University apply to the Federal Communications Commission for authority to modify the existing construction permit for the erection of WBKY, FM station to be located on the campus of the University, and recommended that the application be authorized. The Committee took the following action:

* * * * *

11. Upon motion duly made, seconded and unanimously carried, the Executive Committee passed the following resolution:

Resolution

Whereas, it appears that it may be desirable to apply to the Federal Communications Commission for authority to modify the existing construction permit for the erection of WBKY, in so far as the specifications for the type of antenna system are concerned, and

Whereas, the Executive Committee of the Board of Trustees in meeting November 22, 1944, is duly authorized by the statutes of Kentucky and the by-laws of the University of Kentucky to authorize an application for such changes, therefore be it resolved that

The Executive Committee of the Board of Trustees, a quorum being present, does unanimously authorize its president, H. L. Donovan, to execute such application or applications to the Federal Communications Commission as may be expedient and desirable to further the erection and completion of WBKY.

* * * * *

O. Committee to Study Negro Problems.

President Donovan stated that he had received a communication from President R. B. Atwood, Kentucky State College, Frankfort, Ky., stating that he had recently taken the leadership in a program to equalize educational opportunities in higher education for Negroes in Kentucky by developing Kentucky State College. To carry out his goal he desires that a small committee be appointed to work with him and others concerning the needs of the Kentucky State

College. President Donovan stated that he thought that some really worth-while good could result from the work of such a committee, whereupon the Executive Committee took the following action:

* * * * *

- 12. Upon motion duly made, seconded and carried, President Donovan is authorized to appoint a committee to work with President Atwood and others concerning the needs of the Kentucky State College relative to expansion of curricula and physical developments.

* * * * *

P. Gifts:

- (1) From Algernon Sidney Sullivan Foundation.

President Donovan reported to the Committee that he had received a check for the sum of \$500.00 from the Algernon Sidney Sullivan Foundation as a contribution to the Algernon Sidney Sullivan Scholarship Fund established by the Foundation by deed of gift dated November 3, 1937. The gift is to be available for scholarship for the academic year ending June, 1945. The Committee took the following action:

* * * * *

- 13. Upon motion duly made, seconded and carried, the gift is accepted and the President is authorized to write the donor a letter expressing appreciation on behalf of the University.

* * * * *

(2) From Mrs. Elizabeth Pickett Chevalier and Mr. Stuart Chevalier.

President Donovan submitted correspondence concerning the gift by Mrs. Elizabeth Pickett Chevalier and her husband, Mr. Stuart Chevalier, of the library of Mrs. Chevalier's father, which was also the library of her grandfather, Joseph Desha Pickett, the second president of the University of Kentucky. This is one of the nicest single gifts ever received by the University library. The gift also contained a check for one hundred dollars, which is to be used as a prize for the art student who designs the most appropriate bookplate for the Joseph Desha Pickett Library. The following letters were read:

October 30, 1944

Dr. H. L. Donovan
President
University of Kentucky

Dear Dr. Donovan:

I am enclosing a check for \$100 which Mrs. Elizabeth Pickett Chevalier and her husband, Stuart Chevalier, are offering as a prize to the art student who designs the most appropriate bookplate for the fine Pickett library which is to be held by the University as a memorial to Joseph D. Pickett. You know, of course, that Joseph D. Pickett was the second president of the University. He served in the interim period, 1867-1869, between the presidency of John Augustus Williams and that of James Kennedy Patterson. These books are given to the University on the simple condition that an appropriate plate be attached to each volume to signify that it is a memorial volume from the Pickett collection. This you will recognize is a most generous condition.

The collection contains about 2500 to 3000 volumes of rare European and English literary and historical materials. There are many volumes which date from the sixteenth and seventeenth centuries. Happily this material fills a serious gap in the Library collection. It will prove a solid foundation stone for research work in the fields of history and literature.

Respectfully yours,

(Signed) T.D. Clark, Acting Head
Department of History

October 31, 1944

Dr. Thomas D. Clark
University of Kentucky

My dear Dr. Clark:

Thank you for your letter enclosing the check for \$100 from Mrs. Elizabeth Pickett Chevalier and her husband, Stuart Chevalier, who are offering a prize to the art student who designs the most appropriate bookplate for the Pickett library, which these friends have so generously given the University in memory of Mrs. Chevalier's grandfather, Joseph D. Pickett, the second president of the University of Kentucky.

I am writing Mrs. Chevalier thanking her for this splendid gift to the University. This is a fine memorial to her grandfather.

Let me also thank you for your interest in securing such fine acquisitions to the Library. You are constantly bringing in valuable books and manuscripts which greatly enhance our Library.

Cordially yours,

(Signed) H. L. Donovan
President.

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October 31, 1944

Mr. and Mrs. Stuart Chevalier
1065 Charles Street
Pasadena 2, California

My dear Friends:

This letter is to express our profound appreciation to you for the gift of your father's library as a memorial to your distinguished grandfather, Joseph D. Pickett, second president of the University of Kentucky. We greatly prize the valuable books which you have sent to our Library. They will be used by future students at the University in their research work. We also appreciate the check for \$100 to be offered as a prize to the art student who designs the most appropriate bookplate for this fine Pickett library.

I am expressing for the Board of Trustees, the faculty and the students, as well as for myself, our thanks and gratitude to you for this lovely gift. You may rest assured that these books will be very well cared for and that they will remain in our Library so long as such books last. Our Library ^{book} is a fireproof structure carefully administered and any placed in it has the chance of survival for a long period of time.

The name Pickett is one of the most illustrious names in the history of Kentucky. We are glad to have many hundreds of books carrying the bookplate of this distinguished name. Students using them will always be conscious of the origin of this gift.

We trust that when you are in Kentucky you will visit us at the University. Mrs. Donovan and I would love to have you as our guests at Maxwell Place any time you are in Lexington.

Cordially yours,

(Signed) H. L. Donovan
President.

The Committee took the following action:

* * * * *

14. Upon motion duly seconded and carried, the gifts are accepted and the President is authorized to accept same and express the deep appreciation of the University of Kentucky to Mr. and Mrs. Stuart Chevalier for the gift of the library and the check for one hundred dollars to be used as a prize for the designing of an appropriate bookplate.

* * * * *

Q. Health Service -- Special Fee.

President Donovan explained to the Committee that the University of Kentucky had established an infirmary for University civilian students and that we are at this time providing health and infirmary service to civilian and soldier students. He stated that it was desirable for all students confined to the infirmary to be given complete service without cost and that it was necessary to recommend a special fee for this additional service now being made available to the civilian students. After discussing the recommendation, the Committee took the following action:

* * * * *

15. Upon motion duly made, seconded and carried, it was ordered that, beginning with the summer quarter of 1945, there shall be an additional fee assessed to cover the cost of providing health and infirmary service to students. This fee shall be designated the "Health Service Fee" and shall be assessed each student except those registered as auditors and those carrying loads of eight or fewer quarter hours. The amount of the fee shall be \$2.50 per quarter for the fall, winter and spring quarters, and \$1.25 per term for the summer quarter.

* * * * *

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16. Upon motion duly made, seconded and carried, it is ordered that the sum of five hundred (\$500.00) dollars be appropriated from the College Collection Fund for expenses incident to providing free services to the students during the fiscal year 1944-45.

* * * * *

R. Accident of Rosa Washington.

President Donovan submitted information concerning an accident of Rosa Washington, a maid in the Residence Halls for Women. He read the following correspondence:

November 16, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

I submit hereto attached a memorandum from Mrs. Sarah Holmes, Dean of Women, reporting an accident that occurred to Rosa Washington, a maid in the Residence Halls for Women on June 15, 1944.

It appears from the report of Dean Holmes that the University paid the maid for sixteen days while she was recovering from the accident. The University also took care of the doctor's claim, since she was treated and cared for by Dr. Chambers, head of the University Infirmary.

I am submitting this claim for recommendation.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

- - - -

November 11, 1944

Memorandum for Mr. Peterson
From Mrs. Holmes

Rosa Washington, one of the maids in the Residence Halls for Women, slipped on the ramp in the halls on June 15 and broke her arm.

From June 14 to June 30 she was paid her wages in full. She was paid in full from June 30 to July 6 for a week's vacation. Therefore, she was paid in full from June 14 to July 6.

She was off the payroll from July 7 to August 28. The loss of wages to her was 45½ days at the rate of two dollars per day.

She was treated by Dr. Chambers.

She has requested that some compensation be made for loss of time due to the accident.

The Committee discussed the request in the light of what had already been done for the person concerned and took the following action:

* * * * *

17. Upon motion duly made, seconded and carried, the request is ordered denied.

* * * * *

S. Agreement with the Commodity Credit Corporation for Testing Hemp Seed.

President Donovan submitted a request of Dean Cooper for authorization for renewal of Memorandum of Understanding with the Commodity Credit Corporation for testing hemp seed for purity and germination. He presented the following letter and memorandum:

November 21, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I wish to request authorization for the renewal of the Memorandum of Understanding with the Commodity Credit Corporation for testing hemp seed for purity and germination. The agreement proposed for this year is on the same basis as that of last year. Copy is enclosed for your information and for file. You will recall that the Board at its meeting October 15, 1943, authorized the agreement under which we operated the past year.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

MEMORANDUM OF UNDERSTANDING

WHEREAS, Commodity Credit Corporation, Washington, D.C., an agency of the United States (hereinafter called "Commodity"), has announced that it will purchase such hempseed of the 1944 crop as may be delivered to it for sale; and

WHEREAS, Commodity Cooperative Association of Lexington, Kentucky, (hereinafter called "Association"), will purchase such hempseed for the account of Commodity pursuant to a 1944 Hempseed Purchase and Handling Agreement with Commodity; and

WHEREAS, the Kentucky Agricultural Experiment Station of the University of Kentucky, Lexington, Kentucky, (hereinafter called the "Experiment Station"), has facilities for testing hempseed for purity and germination, and desires to cooperate in the program of Commodity and the Association,

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Association will instruct the cleaning mills which will reclean the hempseed tendered by producers for sale to Commodity to take a composite 12-ounce sample of recleaned hempseed from each lot of hempseed so tendered by the producers, or such other size sample as the Experiment Station may request, and mail such sample to the Experiment Station in a form of envelope approved by the Association.

2. The Experiment Station will, as soon as possible after receipt of such samples, test each such sample of hempseed and promptly furnish to the Association a report of such test showing the following information: (a) the germination of such seed, (b) the date of completion of the test, (c) the percentage of pure seed, (d) the percentage of inert matter, (e) the percentage of weed seed (including morning glory seed), (f) the percentage of morning glory seed, (g) the percentage of crop seed and (h) the rate of occurrence of weed seeds which, by law, are noxious weed seeds in the States of Illinois, Indiana, Iowa, Kentucky, Tennessee, Minnesota, and Wisconsin.

3. The Association shall pay to the Experiment Station an amount of \$0.75 for each test of hempseed made for the Association in accordance with this Memorandum of Understanding, bills payable monthly.

Dated this _____ day of November, 1944.

COMMODITY COOPERATIVE ASSOCIATION

By: _____
Secretary-Treasurer

KENTUCKY AGRICULTURAL EXPERIMENT
STATION

By: _____
Director

The Committee took the following action:

* * * * *

18. Upon motion duly made, seconded and carried, the Director of the Experiment Station is authorized to sign the memorandum with the Commodity Credit Corporation on behalf of the University of Kentucky.

* * * * *

T. Army Contracts.

President Donovan submitted Army Contract No. W33-088 (SC-V)-27, Modification E, with the War Department, explaining that this Modification represented a termination of the contract for the period ending October 31, 1944. He stated that there were no changes in the contract originally made and the invoices submitted by the University, and that the Modification was necessary to meet Government regulations, and since there was no financial difference involved, he recommended approval of same.

* * * * *

19. Upon motion duly made, seconded and unanimously carried, the President was authorized to sign Modification E above referred to, on behalf of the University.

* * * * *

President Donovan submitted Contract No. W-33-088 (SC-V)-119 between the University of Kentucky and the War Department, negotiated between War Department officials representing the Fifth Service Command and University of Kentucky officials for the quarter November and December, 1944, and January, 1945. He stated that the contract calls for subsistence of soldiers, housing facilities, use of facilities of the University plant, and instructional fees, and recommended that same be approved.

The Board took the following action:

* * * * *

20. Upon motion duly made, seconded and unanimously carried, the President is authorized to sign the contract No. W-33-088 (SC-V)-119, when same is submitted in final form by the War Department.

* * * * *

U. Employment of Dr. Lyle R. Dawson.

President Donovan stated to the Committee that he and Dean Boyd had given careful consideration to the selection of a new head of the Department of Chemistry and that, upon the approval of Dean Boyd, he was recommending the appointment of Dr. Lyle R. Dawson, who for the past year has been directing confidential war research for the Government in the Metallurgical Laboratories at the University of Chicago, to be the new head of the Department of Chemistry, effective January 1, 1945, on a twelve months' basis.

* * * * *

21. Upon motion duly made, seconded and unanimously carried, the recommendation of President Donovan is concurred in by the Executive Committee.

* * * * *

V. Design for Kentucky's Future.

President Donovan stated to the Committee that various staff members of the University of Kentucky had contributed chapters of the book, Design for Kentucky's Future, which chapters were edited and compiled by Dr. Howard W. Beers. He further stated that he thought the book would prove to be very interesting at this particular time, and that the committee appointed by the Governor on post-war planning for the State would undoubtedly be very much interested in the material, and that it would, in all probability, have a state-wide appeal.

This book has not been anticipated by the Committee on Publications and the funds at the disposal of the Committee are not sufficient to pay for the cost of publishing the book, and since it is a special publication, the President recommended that a special appropriation be made from the Haggin Fund to care for the cost of the printing. The Executive Committee took the following action:

* * * * *

22. Upon motion duly made, seconded and carried, the sum of \$2906.96 is hereby appropriated from the Haggin Fund for the purpose of paying the cost of publishing the manuscript of the book, Design for Kentucky's Future.

* * * * *

W. Workmen's Compensation for Kentucky Kernel.

President Donovan stated to the Executive Committee that it was the apparent policy of the Board not to carry Workmen's Compensation Insurance for the employees of various divisions of the University but that the Kentucky Kernel had for a number of years carried such insurance, and upon the request of the Comptroller, he was submitting the question to the Executive Committee for an expression from the Committee whether or not such insurance should be continued.

The Committee discussed the question briefly and directed that the Workmen's Compensation policy carried for the benefit of employees of the Kentucky Kernel be continued.

X. Resolutions on Deaths of Professor Edward Fisk, Mr. Gordon Owen Thurman and Professor Ellery Lewis Hall.

President Donovan reported to the Executive Committee the deaths of Professor Edward Fisk, of the Department of Art; Mr. Gordon Owen Thurman, of the College of Engineering; and Professor Ellery Lewis Hall, of the Department of History. He stated that the deaths of these men would be felt very keenly by the University, that their colleagues had prepared appropriate resolutions on the death of each, and that he thought it would be highly appropriate for the Executive Committee to take some official notice. He submitted the following resolutions:

Professor Edward Fisk

With the passing of Edward Fisk on October 8, 1944, the University of Kentucky lost a valued teacher and artist who had been a member of its staff for eighteen years. A native of New York, Mr. Fisk had his early training and experience as an artist there. Also he had studied abroad, in France and in Italy. His training as an artist was rounded and thorough, and his teaching was informed by a knowledge of painting that was comprehensive and also deeply felt.

Mr. Fisk came to the University in 1926 to take charge of classes in drawing and painting. He soon developed classes in print-making also, and it was his work in this field that attracted a two year grant from the Carnegie Corporation which enabled him to build an exceptional collection of teaching materials for these classes, and for extension work in the appreciation of prints.

During the school year 1933-1934 Mr. Fisk studied and painted in England. There his work was exhibited at the Tate Gallery in London and at the Graves Museum in Sheffield. In 1935 it was the University's privilege to sponsor a comprehensive exhibition of his paintings and prints at the University Art Center. Later this collection was featured at the J. B. Speed Memorial Museum in Louisville and, during the summer of 1935, also, his prints were shown at the Feragil Galleries in New York.

A sensitive artist and thorough craftsman, Mr. Fisk set an example for the serious students of painting. He insisted upon professional standards, with the result that the work of the abler ones among them was accepted from time to time in professional shows. Both in the excellence of his art and the integrity of his teaching he represented the best traditions in painting. His passing is a serious loss to the cause of art in this community and the state.

Mr. Gordon Owen Thurman

The faculty of the College of Engineering, the Board of Trustees and the Faculty of the University of Kentucky in memory of Mr. Gordon Owen Thurman, a member of the staff of the College of Engineering, who was known and beloved throughout the University and who passed from us on November 6, 1944, wish to record, with the deepest sense of sorrow and loss, their pleasant associations with and their love and respect for this their worthy associate.

Mr. Thurman was born in Fayette County, Kentucky, June 14, 1883, and came to the University of Kentucky as assistant in the Wood Shop under the late Dean F. Paul Anderson, in February, 1904. He served thereafter as assistant in the Steam and Electrical Laboratories, 1908 to 1914; instructor in Forge and Machine Shops, 1914 to 1918; instructor in Machine Shop, 1918 to 1930; assistant superintendent of shops and instructor in Machine Shop, 1930 to 1933; superintendent of shops, 1933 to 1937, and supervisor of Mechanical and Electrical Engineering Laboratories, 1937 to the time of his death.

Mr. Thurman was first of all a gentle man with all that these words mean and imply. His thoughts, his ideals and his expressions were all of the highest order; therefore his influence and impressions upon the young manhood with whom he came into daily contact, were far reaching, elevating and lasting.

His personality was pleasing and his disposition was cooperative, still his resolves were firm and his judgment was sound, so that he was never swerved by expediency to leave anything undone, to do a poor job, or to fail in the performance of any of his duties.

His loyalty to the University, to the College of Engineering, and to his work could never be questioned; the welfare and comfort of those with whom he associated came first; he was untiring in the care of the physical property under his supervision.

During all of his long experience as a member of the staff of the College of Engineering Mr. Thurman gave most freely of his invaluable knowledge, experience and advice to all who came within his influence. His services in connection with the training of soldiers in this and the last World War were notable.

He was an exemplary husband and a good father to his family and took a fatherly interest in the students. He led an upright, straightforward life, which was manifest in his many activities, in church work and civic affairs.

It is, therefore, with the deepest feeling of sorrow and a profound realization of loss that we state these facts

regarding the passing of our friend and associate, Gordon Owen Thurman, with the wish that these expressions be recorded in the minutes of the Board of Trustees, in the minutes of the Faculty of the University and in the minutes of the Faculty of the College of Engineering, also that a copy of this record be sent to Mrs. Gordon O. Thurman and her family.

Committee:

(Signed) Perry West, Chairman
 " Brinkley Barnett
 " Morris W. Beebe
 " A. L. Chambers
 " Ethel Jelley

Approved by the Faculty and Staff
 of the College of Engineering

(Signed) D. V. Terrell
 Assistant Dean

November 11, 1944

Professor Ellery Lewis Hall

Professor Ellery Lewis Hall, assistant professor of history, died on the afternoon of October 8, 1944. He was born in Robertson County, Kentucky, May 23, 1895. He graduated from the common schools of that county, the Robertson County High School, and from April, 1917, to May, 1918, he served in the Army of the United States. In the fall of 1921 he entered the University of Kentucky as a freshman and three and a half years later, 1924, he received the Bachelor of Arts degree with a major in history and political science. After teaching in the common schools of Mason County he joined the University of Kentucky staff in 1926 as a graduate assistant in history. In 1927 he received the Master of Arts degree from the University. In subsequent summers Professor Hall attended the Universities of Chicago and Wisconsin. He was granted sabbatical leave from the University for the academic year, 1934-35, to attend the University of Wisconsin. During this year he completed his residence requirement and made headway with the preparation of his thesis which was to have been a study of British fiscal policies in Egypt in the nineteenth century. At the time the current World War began he had plans already made

and passage booked to go to England to study in the Public Records Office and the British Museum.

As a member of the staff of the Department of History Professor Hall was one of the University's finest teachers and scholars. He was shy and modest at all times, but to his students he was without an equal as a teacher. His colleagues have yet to hear students speak adversely of Mr. Hall's classroom work. He had a thorough mastery of his subject, and his knowledge proved an invaluable asset in assembling the fine Patterson Collection of British history in the University Library. Seldom is a university called upon to give up so valuable a man as was Professor Hall. He gave the University and his department absolute loyalty and support at all times. He was one of the very few instructors who was so fortunate as to attain the enviable reputation of being a profound scholar and a great teacher.

The Committee took the following action:

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23. Upon motion duly made, seconded and unanimously carried, the resolutions, prepared on the deaths of Professor Edward Fisk, Mr. Gordon Owen Thurman, and Professor Ellery Lewis Hall, are ordered spread upon the minutes of the Executive Committee, and a copy of the appropriate resolution is ordered sent to the family of each man.

* * * * *

Y. Claim of Mrs. Julia R. Gentry.

Judge Stoll submitted correspondence which he had received from Mrs. Julia R. Gentry about a controversy over her claim as special agent to carry on canning demonstrations with farm women in 1917.

Since this question has been before the Committee previously, the material was received and filed.

Z. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Margaret P. Keller, laboratory assistant in the Department of Anatomy and Physiology for nine months, effective October 1, 1944.

W. C. Bower, part-time professor during the winter and spring quarters, effective January 1, 1944. Dr. Bower will teach a course in Social Development in Hebrew and Christian Religions in the Department of Sociology.

W. C. Bower, temporary part-time professor in the Department of English, effective October 27, 1944. Dr. Bower is to take Professor Farquhar's class in Literature of the Bible for the rest of the Fall Quarter.

R. C. Layson, instructor in Physics (ASTP), effective November 6 through January, 1945.

Mary Margaret Reibold, student assistant in the Department of Sociology, effective October 25, 1944, through December, 1944. Miss Reibold replaces Marjorie McCabe, resigned.

Mrs. Betty D. Crawley, part-time instructor (temporary), effective November 6, through December, 1944. Mrs. Crawley will teach in the Department of Physics.

Salary Adjustments

Ethel E. Wilner, secretary in the Department of Chemistry, adjustment in salary, effective November 1, 1944.

Mrs. J. C. Lamb, instructor in Chemistry, changed to part-time basis with adjustment in salary. The teaching program in the department was reorganized because of the soldier program.

W. C. Tucker, associate professor of Journalism, adjustment in salary for the months of November and December. Professor Tucker's teaching load has been reduced one-fifth during this period in which he is giving professional assistance to the Herald-Leader.

Leave of Absence

E. F. Farquhar, professor of English, sabbatical leave on half pay from January 1, 1945, to July 1, 1945.

Resignations

Marjorie McCabe, student assistant in the Department of Sociology, effective October 24, 1944.

Murrell L. Salutsky, graduate assistant in the Department of Chemistry, effective October 19, 1944.

College of Agriculture and Home Economics

Appointments

Charles D. Shouse, assistant county agent in Campbell County, effective November 1, 1944, to June 30, 1945.

George G. Wadlington, assistant county agent in Christian County, effective November 1, 1944, to June 30, 1945.

Robert P. Cranacher, assistant county agent in Grayson County, effective November 1, 1944, to June 30, 1945.

Dr. Clifford Westerfield, Associate Animal Pathologist, effective January 1, 1944.

Lorraine Harris, home demonstration agent in Bath County, effective November 1, 1944, to June 30, 1945.

J. W. Hill, foreman, Experiment Station farm, effective March 1, 1945.

Luther Cornett, fire warden, Robinson Substation, replacing Wise Fugate, resigned.

High Hurst, county agent in Pulaski County, effective November 1, 1944 to June 30, 1945.

Sarah Patterson Mason, home demonstration agent in Todd County, effective November 16, 1944 to June 30, 1945.

Marietta Smith, home demonstration agent in McCracken County, effective November 1, 1944 to June 30, 1945.

Salary Adjustments

Alvis Derrickson, clerk, made secretary in the Department of Horticulture, with adjustment in salary, effective November 1, 1944.

Myra Gentry, clerk in the Department of Markets and Rural Finance, Experiment Station, granted leave without pay from October 9 to October 14, inclusive.

Cecil Evans, truck driver, adjustment in salary, effective November 1, 1944.

Kellie Caudill, assistant dairyman, Robinson Sub-station, made dairyman, with adjustment in salary, effective November 1, 1944, replacing Wilton Bach, resigned.

George Henson, teamster, Robinson Sub-station, adjustment in salary, effective November 1, 1944.

Resignations

Byron Lantrip, laborer, Western Kentucky Sub-station, effective October 23, 1944.

Mrs. Anita Burnam Davis, Field Agent in 4-H Club Work, effective October 23, 1944.

Wise Fugate, fire warden, Robinson Sub-station, effective October 31, 1944.

Death

Raleigh V. Trosper, county agent in Russell County, October 17, 1944.

College of EngineeringDeath

Gordon Thurman, supervisor, Mechanical and Electrical Engineering Laboratories, November 6, 1944.

AppointmentsCollege of Education

Lillian McGuire, part-time secretary, in the Department of Business Education, effective October 16, 1944.

Huguette Balzola, assistant in French, on temporary basis, effective October 5, 1944.

Salary Adjustment

Maurice F. Seay, director, Bureau of School Service, adjustment in salary for the month of November, during which time he will have leave for sixteen days.

College of CommerceResignation

Vera Briscoe, research assistant, effective November 7, 1944.

Health ServiceResignation

Mrs. Helen F. Dicken, nurse, effective November 1, 1944.

YWCA

Appointment

Dorothy Collins, student secretary, effective November 1, 1944. Miss Collins' appointment is temporary to fill the vacancy caused by the leave of absence granted to Miss Rosalie Oakes.

Leave of Absence

Rosalie Oakes, leave of absence from November 1, 1944, to September 15, 1945.

Department of Business Management and Control

Transfers, Salary Adjustments, etc.

Ena Sellman, clerk-stenographer, made secretary to the Comptroller, with adjustment in salary. Mrs. Sellman replaces Miss Elizabeth Dennis, resigned. Effective November 1, 1944.

Edna L. Edwards, clerk in the Division of Maintenance and Operations, transferred to the Comptroller's Office, effective November 1, 1944. Miss Edwards replaces Mrs. Sellman, who was promoted.

Resignations

Charles W. Hayes, purchasing supervisor, effective November 30, 1944, to accept a position at Emory College, Atlanta, Georgia.

Ann Marie Curtis, clerk-stenographer, effective November 15, 1944.

Correction in the October 21, 1944, minutes.

Jeanne Bureau's name appears as an assistant in the Department of Psychology. It should read as assistant in the Department of Political Science.

* * * * *

24. It was moved, seconded and carried that on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes be concurred in and record made in the minutes.

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A-1. Adjournment.

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25. Upon motion duly made, seconded and carried,
the Executive Committee adjourned at 3:45
p.m.

* * * * *

Frank D. Peterson
Secretary, Executive
Committee
Board of Trustees