

Minutes of the regular monthly meeting of the Executive Committee of the Board of Trustees, University of Kentucky, for Wednesday, November 16, 1921.

The Executive Committee of the Board of Trustees of the University of Kentucky met in regular monthly session on Wednesday, November 16, 1921 at 11:30 a. m. in the President's office at the University. The following members were present: Robert G. Gordon, P. P. Johnston, Jr. Frank L. McVey, President of the University and Wellington Patrick, Secretary of the Board were also present. The meeting was called to order by Mr. Gordon who stated that the action of the Committee would be subject to approval by the Executive Committee and Board at subsequent meetings.

The minutes of the previous meeting of the Executive Committee were approved as published.

(1) Audit of University's Books. President McVey reported that the audit of the accounts of the University by Marwick, Mitchell Company had been finally submitted. The report of the audit was examined by the Committee and referred to the next meeting of the Board of Trustees for consideration.

(2) Financial Report of Business Agent. The report of the Business Agent was presented by President McVey, read and ordered filed.

(3) Insurance on New Dormitory. President McVey reported to the Committee that the Business Agent had placed a binder for insurance on the new dormitory pending the meeting of the Executive Committee. Superintendent Whipple appeared before the Committee to make a statement regarding the insurance. On motion duly made and seconded, the President was authorized to take out \$100,000 in insurance on the dormitory.

(4) Loan of \$50,000 to Meet November Pay Roll. A statement was read from the Business Agent indicating that it would be necessary to borrow an additional sum of \$50,000 in order to meet the November pay roll. On motion duly made and seconded it was ordered that the Business Agent be authorized to borrow such sum in the usual manner.

(5) Mr. Treacy's Report on the Negro Church. A communication from B.J. Treacy with respect to the purchase of the Negro church on Winslow Street was read and incorporated in the minutes. The report was as follows:

November 12, 1921

Mr. D. H. Peak, Business Agent
University of Kentucky
Lexington, Kentucky

Dear Mr. Peak:

After many conferences and much delay I have succeeded in getting a price of \$8,000 cash on the church property on the north side of Winslow Street owned by the Consolidated Baptist Church. They to have the right to use the property until June 1, 1922, at which time they propose to vacate if the property is sold.

2.

Will you please let me hear from you, and with kindest regards,
I am

Very truly yours

(Signed) B. J. Treacy, Realtor.

The report was referred to the Board of Trustees for further consideration.

(6) Report of Business Agent on Insurance. The following communication from the Business Agent with respect to insurance was read and ordered incorporated in the minutes.

November 16, 1921

President Frank L. McVey

University of Kentucky

Dear Doctor McVey:

According to arrangements made by Mr. Gordon, I met Mr. Clem E. Wheeler, Assistant General Agent of the Hartford Fire Insurance Company at Chicago, Monday November 14, 1921. He examined the University fire insurance policies and Mr. Whipple's estimates of values of buildings. Being unable to draft his report before my departure, he gave me the following which will be his report in substance.

1. Policies are all in good companies.
2. There is not sufficient tornado insurance. Every building should be insured. Experiment Station property, except farm property outside of Fayette County is not now insured. The insurance should be increased both as a protection to the University and in justice to the companies.
3. The question of rating is important. The Hartford Fire Insurance Company will have a man in Louisville in a short time, and Mr. Wheeler will be glad to have this man come to the University and look into its ratings.
4. Some buildings now seem to be underinsured while others are overinsured. Practically all of the questions involved in writing this insurance hinge on reliable valuations. Appraisal gives basis from which to work. Then it will be safe to have co-insurance and that will reduce largely the amount of premiums. Chicago University has recently had an appraisal that cost about \$225 per building. An appraisal of University of Kentucky buildings would probably cost \$4,000 or \$5,000.
5. A less number of policies is advised.

6. Schedules should be rearranged so as to include farm property on one schedule and city property on another. I have advised with Klair and Scott relative to the Experiment Station schedule, and his explanation of it answers most of the objections raised to it by Mr. Wheeler.

Very truly

(Signed) D. H. Peak
Business Agent

The report was referred to the next meeting of the Executive Committee for consideration.

(7) Furniture for the New Dormitory. Superintendent Whipple appeared before the Committee with respect to the purchase of furniture for the new dormitory. He submitted a number of bids from various concerns. These were considered by the Committee, but it was not considered wise to take action at the present time, inasmuch as samples of furniture had not been received. Superintendent Whipple was directed to receive samples, place them in the building and have all bids in readiness for the Board at its next meeting. The committee which had been previously appointed to select furniture was requested to have its recommendation ready for the next meeting of the Board. (The committee consists of Superintendent Whipple, Mrs. Charles J. Smith and Miss Adelaide E. Crane).

(8) Admittance of Students to the New Dormitory. President McVey stated to the Committee that under the law the University is expected to furnish rooms, when available, to ex-service men and that there is at the University at the present time a sufficient number of ex-service men to fill the available rooms in the new dormitory. The President was authorized to promulgate rules and regulations governing the admittance of students to the dormitory and to announce the method by which ex-service men will be admitted thereto.

(9) Farm Bureau's Proposal on Feed, Fertilizer and Seeds Control. President McVey stated that he was invited to attend a recent state meeting of the Kentucky Farm Bureau; that this Bureau had shown him a memorandum for consideration affecting the status of a number of functions of the University. Among these were: (1) The placing of the fertilizer control, feed control and seeds control under the Commissioner of Agriculture. (2) The placing of boys' and girls' club work under the Smith-Hughes High Schools of Agriculture. President McVey stated that he had pointed out to the Farm Bureau authorities that he had nothing to do with whatever recommendation they might wish to make with respect to these matters; that his attitude was entirely non-committal and that he would first have to consult the Board of Trustees of the University before making any statements with respect to these matters. He stated that he had pointed out to these gentlemen, however, that most of these matters are entirely under Federal control and that they are regulated by the United States Department of Agriculture. President McVey indicated that he was bringing this to the attention of the Committee merely for their information and that it was his purpose to bring the matter up for consideration at the next meeting of the Board of Trustees.

(10) Expenditure for Physical Examination of Students. President McVey presented an estimate of \$750 for physical examination of students, indicating that Doctor Hunt had been employed to make physical examination of girls and that other physicians would be employed to assist in the examination of men. He indicated that the funds were to be paid from the appropriation of the Interdepartmental Social Hygiene Board. The payment of these items was authorized by the Committee.

(11) Name of Department of Vocational Education Changed to Department of Vocational Teacher Training. On recommendation of Dean Boyd, concurred in by President McVey, the name of the Department of Vocational Education was changed to Department of Vocational Teacher Training. The title of Miss Maybelle V. Campbell was fixed as Professor of Teacher Training of Home Economics at a salary of \$2700 a year.

(12) Leave of Absence. On recommendation by Dean Boyd, concurred in by President McVey, Professor C. R. Melcher, Dean of Men and Professor of Germanic Languages, was given sabbatical leave of absence for the first semester of the scholastic year 1922-23 on full pay. Sabbatical leave of absence was granted on recommendation of Dean Boyd, concurred in by President McVey, to Professor A. C. Zembrod, Professor of Modern Languages, for the scholastic year 1923-24 on one-half pay.

(13) Appointments. The following list of appointments was recommended by President McVey and on motion, duly seconded, formally approved by the Committee:

Appointment of Mr. L. E. Roberts as Assistant Professor of Vocational Teacher Training at a salary of \$2750 a year on a twelve months' basis. Mr. Roberts is to conduct work at Picadome school in Fayette County, Kentucky, which the University has been carrying on for the past three years.

Appointment of Miss Isola F. George as stenographer in the Stenographic Bureau at a salary of \$85 a month, effective November 7, 1921.

Appointment of Mr. R. V. Trosper, county agent, Jackson County, Kentucky, at a salary of \$133 $\frac{1}{3}$ a month for a period of six months, effective October 1, 1921.

Appointment of an additional clerk in the Business Office at \$75 a month was authorized, effective January 1, 1922.

Appointment of Mr. J. D. Foster, as instructor in the Department of Animal Husbandry, at a salary of \$2,000 a year, effective October 1, 1921. He is to be assigned to work in the Guidance School. He has received the bachelor's degree from the Alabama Polytechnic Institute and the master's degree from the University of Kentucky.

Appointment of Mr. L. C. Brewer as assistant county agent, Marion County, Kentucky, at a salary of \$125 a month for a period of twelve months, effective October 15, 1921.

(14) Resignations. The following list of resignations was presented by President McVey and on motion, duly seconded, formally accepted by the Committee.

Resignation of Miss Bess Eckles, stenographer in the Stenographic Bureau, effective October 17, 1921.

Resignation of Miss Elizabeth Parks, stenographer in the Department of University Extension, effective November 19, 1921.

Resignation of Mr. J. J. Worthington, county agent, Shelby County, Kentucky, effective September 10, 1921.

Resignation of Mr. J. C. Gentry, county agent, Mercer County, Kentucky, effective September 30, 1921.

Resignation of Mr. George Kirk, county agent, Mason County, Kentucky, effective October 31, 1921.

(15) Increases in Salary. On recommendation of President McVey the following increases in salary were formally approved by the Committee:

Increase in salary of Miss Claribel McDonald, clerk in the Department of Farm Economics, from \$70 to \$80 a month, effective October 1, 1921.

Increase in salary of Miss Thelma Adams, clerk in the Agriculture Extension Office, from \$60 to \$70 a month, effective October 1, 1921.

Increase in salary of Miss Minnie Pherigo, clerk in the Business Office, to \$108.33 a month, effective January 1, 1922

Increase in salary of Miss Mabel Lewis, clerk in the Business Office, to \$90 a month, effective January 1, 1922.

(16) Annual Dues of American University Union in Europe. A bill for \$100 for the annual dues of the University of Kentucky in the American Union in Europe was presented and ordered paid by the Committee.

(17) New Grates in Boilers. A communication from the Marion Machine Foundry & Supply Company, Marion, Indiana, was presented, proposing to install new grates in various boilers of the Institution. It was the opinion of the Executive Committee that it does not appear necessary or desirable to make a change in grates at the present time.

(18) Plans for Addition to the Chemistry Building. On motion duly seconded, Superintendent Whipple was authorized to draw plans for changes in the Chemistry Building.

(19) Plans for University Program by Louisville Rotary Club. A communication from the Rotary Club of Louisville was read in which that club proposed to foster a number of meetings in the various congressional districts over the State of Kentucky for the purpose of working out plans for the financial program of the University of Kentucky. The communication was presented by President McVey as a matter of information to the Committee.

Respectfully submitted

Wellington Patrick
Secretary

Missing report(s)