

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, July 17, 1942

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m., Friday, July 17, 1942. The following members were present: Judge Richard C. Stoll, James Park, R. P. Hobson and H. S. Cleveland. President H. L. Donovan and Comptroller Frank D. Peterson were also present.

A. Approval of Minutes.

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1. On motion made and seconded the minutes of the Executive Committee of June 19, 1942, were approved as published.

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B. Leave of Absence for Secretary.

President Donovan submitted a letter which he had received from Captain W. Gayle Starnes, Secretary of the Executive Committee, in which Captain Starnes asked for leave of absence.

WAR DEPARTMENT
Lexington Signal Depot
Lexington, Kentucky

July 15, 1942

Dr. H. L. Donovan, President,
University of Kentucky,
Lexington, Kentucky.

My dear President Donovan:

I should appreciate very much your transmitting to the Executive Committee the following:

Because of the rapidly increasing responsibilities of my work as Officer in Charge of the Civilian Training program at the Lexington Signal Depot, it is requested that I be granted

a leave of absence as secretary of the Board of Trustees and Executive Committee of the University of Kentucky until such time as I shall have been relieved of duty as an officer in the Army of the United States.

I sincerely appreciate the many courtesies shown me by you and the Board and trust that in the not too distant future I shall be able to return to the University.

Sincerely yours,

(Signed) W. Gayle Starnes
Captain, Signal Corps,
OIC, Civilian Training.

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2. On motion made and seconded, the request of Captain Starnes was granted.

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C. Election of Secretary.

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3. On motion made and seconded, Frank D. Peterson was elected Secretary of the Board of Trustees and Executive Committee.

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D. Report of the Comptroller.

Comptroller Peterson submitted financial report for June, 1942, and stated that the report was cumulative and covered the year 1941-42. The report was ordered accepted and recorded in the minutes, and reads as follows:

July 17, 1942

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

I enclose herewith a cumulative statement of Income and Expenditures for the fiscal year just closed on June 30. Please note that these figures include encumbrances outstanding. Final liquidation of these purchases will not take place until September 30, at which time exact expenditures along with a final balance sheet for all funds for the year will be presented.

Our University revolving balance was \$18,383.04 on June 30. When I analyzed our financial position in March such a balance could not be anticipated. Income realized has exceeded that estimate by over \$10,000.00. Actual Current income realized was \$23,477.18 short of the budgeted amount. Conservatively, departmental savings through curtailment of purchases and the reduction of staff were expected to be \$30,000.00. Actually those savings were nearer \$40,000.00. The revolving balance must be viewed not as operating gain for the past year, since over \$18,000.00 of Plant Funds not in use was transferred and a note with the First National Bank and Trust Company for \$15,000.00 was not paid but was temporarily deferred. However, this deferral was anticipated and had been included in the 1942-43 budget.

Certain details should be given attention. A few of the Administrative departments show overdrafts which are more than offset by the balance left in the "General Printing" and "Undistributed Expense" items of the budget. In fact, many items considered as general expense by the makers of the budget were actually handled as direct departmental expense under the new system.

Among the various colleges, Arts and Sciences saved \$24,000.00, College of Commerce over \$3,000.00, Agriculture nearly \$8,000.00, Law over \$3,000.00 and Education \$9,000.00. The College of Engineering shows an overdraft of \$2,734.70. Approximately \$4000.00 of expense was incurred by the Engineering College for defense training. This was compensated for by funds received from the training program and handled as miscellaneous income, rather than being credited to the College of Engineering. In addition, a credit is yet due the College of Engineering and will be realized. When all maintenance bills and heating accounts have been cleared the overdraft of the Physical Plant Department will approximate \$20,000.00. Auxiliary Enterprises seem to have operated within their receipts.

Please bear in mind that these figures are tentative until such time as all interdepartmental transactions have cleared and all encumbrances have been liquidated.

The Experiment Station closed the fiscal year with a revolving balance, subject to adjustment, of \$66,451.61. The statement presented here is too condensed to point out the sources of the unexpended balances. Each department derives funds from Federal and State appropriations as well as from fees. With reasonable exactness all appropriations were fully expended.

The Agricultural Extension Division statement shows an unexpended balance of \$22,361.17. It should be noted that this is exclusive of any encumbrances. However, commitments are outstanding and these funds will be fully expended.

The status of other funds does not seem to warrant any explanation until such time as a more detailed and final statement is rendered.

In light of curtailed enrollment due to the war and the resulting decline in revenue, I feel that financially the past year's operations have exceeded expectations. Much credit must be given to each division and college for the fine spirit with which they accepted the necessary budget revisions in February. My hope is that by conservative planning we can forego such action in the future. Our budget for the coming year seems ample, yet capable of being met, barring a major financial catastrophe and barring further demands for increases.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller

UNIVERSITY OF KENTUCKY
Statement of Unrealized Income
As of June 30, 1942

	<u>University</u>		
	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Educational and General</u>			
State Appropriation			
General	\$818,000.00	\$818,000.00	\$
College of Agriculture	24,000.00	24,000.00	
Repairs	12,000.00	12,000.00	
Summer Session	10,000.00	10,000.00	
Vocational Education	24,897.50	23,904.46	993.04
	<u>\$888,897.50</u>	<u>\$887,904.46</u>	<u>\$ 993.04</u>
Federal Funds			
Morrill-Nelson	\$ 42,750.00	\$ 42,750.00	\$
Bankhead-Jones	44,867.87	44,867.87	
Vocational Education	24,897.50	23,904.46	993.04
Int. on Land Grant Bonds	8,644.50	8,644.50	
	<u>\$121,159.87</u>	<u>\$120,166.83</u>	<u>\$ 993.04</u>
Student Fees			
All Colleges except Law	\$251,550.00	\$235,476.62	\$ 16,073.38
College of Law	5,000.00	5,467.45	467.45*
Auditors	100.00	153.70	53.70*
Late Registration	150.00	2,140.00	1,990.00*
Late Classification	50.00	156.00	106.00*
Change in Schedule	50.00	.00	50.00
Special Examinations	100.00	122.00	22.00*
Transcripts	500.00	1,248.48	748.48*
Applied Music	4,300.00	5,138.50	838.50*
Summer Session	62,458.25	53,355.38	9,102.87
Training School-Elem.	7,140.00	6,958.35	181.65
Training School-H.S.	11,500.00	11,395.00	105.00
University Extension	13,000.00	12,948.53	51.47
	<u>\$355,898.25</u>	<u>\$334,560.01</u>	<u>\$ 21,338.24</u>
Endowment Income			
Peabody Fund	\$ 1,000.00	\$ 1,000.00	\$.00
Haggin Fund (Restricted)	25,000.00	41,711.68	16,711.68*
	<u>\$ 26,000.00</u>	<u>\$ 42,711.68</u>	<u>\$ 16,711.68*</u>
Sales and Service			
Locker	\$ 1,775.00	\$ 2,921.60	\$ 1,146.60*
Misc., Bldgs. & Grounds	6,000.00	9,976.31	3,976.31*
Misc., General	4,000.00	5,368.38	1,368.38*
	<u>\$ 11,775.00</u>	<u>\$ 18,266.29</u>	<u>\$ 6,491.29*</u>

*Income in excess of estimate.

University (Continued)

Rent				
Institutional Property	\$	200.00	\$	1,992.50
			\$	892.50*
Auxiliary Enterprises and Activities				
Residence Halls, Men				
Room	\$	23,900.00	\$	22,880.69
Miscellaneous		100.00		352.95
	\$	<u>24,000.00</u>	\$	<u>23,233.64</u>
			\$	<u>766.36</u>
Residence Halls, Women				
Room	\$	28,900.00	\$	41,747.39
Board		72,400.00		59,449.64
Miscellaneous		80.00		1,199.14
	\$	<u>101,380.00</u>	\$	<u>102,396.17</u>
			\$	<u>1,016.17*</u>
Post Office	\$	3,600.00	\$	3,395.54
			\$	204.46
Book Store	\$	7,000.00		7,000.00
Rents - Residences	\$	<u>1,800.00</u>	\$	<u>1,218.00</u>
			\$	<u>582.00</u>
Grand Total of University Income		\$1,541,710.62	\$1,534,945.12	\$ 6,765.50

*Income in excess of estimate.

FINANCIAL REPORT

Statement of Unrealized Income
As of June 30, 1942EXPERIMENT STATION

Experiment Station Income

State Appropriations			
Experimental Work	\$ 48,000.00	\$ 48,000.00	\$
Robinson Substation	16,000.00	16,000.00	
West Ky. Substation	16,000.00	16,000.00	
Special Tobacco Invest.	7,500.00	7,500.00	
Public Service Lab.	21,000.00	21,000.00	
Nursery Inspection	2,000.00	2,000.00	\$
	<u>\$110,500.00</u>	<u>\$ 110,500.00</u>	<u> .00</u>
 Federal Funds			
Hatch	\$ 15,000.00	\$ 15,000.00	\$
Adams	15,000.00	15,000.00	
Purnell	60,000.00	60,000.00	
Bankhead-Jones	81,533.32	81,533.32	
	<u>\$171,533.32</u>	<u>\$ 171,533.32</u>	<u> .00</u>
 Sales and Service			
Serum Sales	\$ 500.00	\$ 1,060.40	\$ 560.40*
Seed Inspection Tags	36,540.00	35,248.57	1,291.43
Fertilizer Tags	66,764.68	70,118.00	3,353.32*
Feed Inspection Tags	65,688.00	68,308.74	2,620.74*
Creamery License Fees	11,470.00	11,676.16	206.16*
Sales - General	36,250.00	34,907.35	1,342.65
Nursery Inspection Fees	2,400.00	1,765.00	635.00
	<u>\$219,612.68</u>	<u>\$ 223,084.22</u>	<u>\$ 3,471.54*</u>
 Miscellaneous Receipts			
Robinson Substation	\$ 1,692.53	\$ 5,345.36	\$ 3,652.83*
West Ky. Substation	8,984.95	12,594.94	3,609.99*
Public Analysis	150.00	132.50	17.50
General Education Board (Restricted)	9,320.00	5,173.96	4,146.04
	<u>\$ 20,147.48</u>	<u>\$ 23,246.76</u>	<u>\$ 3,099.28*</u>
 GRAND TOTAL OF EXPERIMENT STATION INCOME	<u>\$521,793.48</u>	<u>\$ 528,364.30</u>	<u>\$ 6,570.82*</u>

*Income in excess of estimate.

Statement of Unrealized Income
As of June 30, 1942

Agricultural Extension

Extension Division Income			
State Appropriation	\$130,000.00	\$130,000.00	\$
 Federal Appropriation			
Bankhead-Jones	\$474,752.85	\$474,752.85	\$
Smith-Lever	152,977.52	152,977.52	
Capper-Ketcham	37,387.96	37,387.96	
	<u>\$665,118.33</u>	<u>\$665,118.33</u>	<u>\$</u>
 Grand Total of Agricultural Extension Income	 <u>\$795,118.33</u>	 <u>\$795,118.33</u>	 <u>\$</u>

Statement of Departmental Appropriations
July 1, 1941 to June 30, 1942

University

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Administration and General Expense</u>				
<u>General Admin. Office</u>				
Bd. of Trustees	\$ 600.00	\$ 712.26	\$.00	\$ 112.26*
President's Of.	9,203.84	8,948.36	.00	260.48
Restricted	5,772.76	5,772.72	.00	.04
Office of Comptrol.	17,553.40	18,734.01	.00	1,180.61*
Office, Dean of Un.	4,477.24	4,593.89	82.80	199.45*
Restricted	4,220.69	4,220.49	.00	.20
Office, Dean of Men	5,820.00	5,265.94	.00	553.06
Office, Dean of Wom.	7,450.00	8,020.55	12.00	582.55*
Registrar's Office	18,698.00	21,561.80	107.55	3,071.35*
Personnel	2,290.00	1,629.49	.00	660.51
Bureau, Source Mat.	3,650.00	3,835.41	.00	185.41*
	<u>\$ 79,740.93</u>	<u>\$ 83,395.92</u>	<u>\$ 202.35</u>	<u>\$ 3,857.34*</u>
<u>General Student Welfare</u>				
Lectures, Convoc., etc.	\$ 1,000.00	\$ 465.00	\$ 22.04	\$ 512.96
<u>Public Relations & General Expense</u>				
Dept. Pub. & Rela.	\$ 8,711.84	\$ 10,537.90	2.96	1,829.02*
Alumni Asso.	2,127.75	2,427.95	.00	300.20*
Catalogs, Announce- ments & Gen. Print.	3,000.00	497.69	685.00	1,817.31
Undistrib. Expense (N.O.C.)	12,200.00	5,117.13	97.65	6,985.22
Sten. Bureau	5,235.00	5,288.18	.00	53.18*
Central Telephone & Telegraph Service	6,550.00	7,054.56	.00	504.56*
	<u>\$ 37,824.59</u>	<u>\$ 30,923.41</u>	<u>\$ 785.61</u>	<u>\$ 6,115.57</u>
Total Adm. and Gen. Expense	<u>\$118,535.52</u>	<u>\$114,784.33</u>	<u>\$ 1,010.00</u>	<u>\$ 2,771.19</u>

*Expenditures in excess of estimate.

University (Continued)

	<u>Budget Estimates</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Instruction</u>				
College of Arts & Sciences				
Administration	\$ 8,540.00	\$ 8,247.61	\$ 25.00	\$ 267.39
Anat. & Phys.	10,138.00	10,862.05	.00	724.05*
Ancient Lang.	2,510.00	2,072.15	.00	437.85
Anthropol. & Archaeol.	2,700.00	2,690.02	.00	9.98
Art	12,600.00	12,262.06	.00	337.94
Bacteriology	15,300.00	15,037.05	31.00	231.95
Botany	9,000.00	8,661.85	.00	338.15
Chemistry	40,008.00	38,264.28	.00	1,743.72
Eng. Lang. & Lit.	38,100.00	37,345.03	.00	754.97
Geology	14,780.00	14,523.64	111.52	144.84
German Language	11,135.00	11,144.26	.00	9.26*
History	21,500.00	20,756.61	.00	743.39
Journalism	10,900.00	10,553.13	.00	346.87
Library Science	11,100.00	10,459.67	.00	640.33
Math. & Astron.	29,970.00	28,701.32	.00	1,268.68
Military Science	3,900.00	3,938.67	.00	38.67*
Music	22,265.00	20,338.15	15.02	1,911.83
Philosophy	3,930.00	3,804.08	.00	125.92
Phys. Ed. for Men	15,007.00	12,635.68	.00	2,371.32
Phys. Ed. for Women	7,210.00	6,978.84	.00	231.16
Physics	32,860.00	26,754.25	117.33	5,988.42
Political Science	14,915.00	13,228.24	.00	1,686.76
Psychology	24,000.00	22,905.85	.00	1,094.15
Pub. Health & Hyg.	23,000.00	22,523.77	.00	476.23
Romance Lang.	15,900.00	14,674.81	.00	1,225.19
Social Work	9,670.00	9,516.26	.00	153.74
Sociology	6,775.00	6,757.27	.00	17.73
Zoology	16,417.00	13,992.58	.00	2,424.42
	<u>\$454,130.00</u>	<u>\$409,629.18</u>	<u>\$ 299.87</u>	<u>\$ 24,200.95</u>
College of Engineering				
Admin.-Div. Exp.	\$ 18,083.00	\$ 26,203.10	\$ 1,354.59	\$ 9,474.69*
Civil Engineering	20,358.33	18,681.22	.00	1,677.11
Electrical Engin.	19,758.33	17,438.24	.00	2,300.09
Mechanical Engin.	25,889.34	24,476.37	.00	1,412.97
Mining & Metal. Eng.	20,124.92	18,775.10	.00	1,349.82
	<u>\$104,193.92</u>	<u>\$105,574.03</u>	<u>\$ 1,354.59</u>	<u>\$ 2,734.70*</u>
College of Commerce				
Adm. & Instruct.	\$ 52,720.00	\$ 50,960.49	\$.00	\$ 1,759.51
Bur. of Bus. Res.	8,980.00	7,505.33	.00	1,474.67
	<u>\$ 61,700.00</u>	<u>\$ 58,465.82</u>	<u>\$.00</u>	<u>\$ 3,234.18</u>

*Expenditures in excess of estimate.

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
College of Agriculture & Home Economics				
Admin.-Div.Expense	\$ 5,675.00	\$ 6,330.70	\$.00	\$ 655.70*
Agronomy	17,180.00	16,071.62	66.02	1,042.36
Animal Industry	23,249.00	20,952.58	60.00	2,236.42
Entomology	3,440.00	3,370.14	.00	69.86
Farm Economics	9,800.00	9,518.46	.00	281.54
Restricted	26,342.00	15,514.89	.00	10,827.17
Home Economics	28,195.00	27,861.48	176.68	156.84
Horticulture	7,470.00	7,041.54	43.96	384.50
Markets & Rur.Fin.	7,150.00	3,331.63	.00	3,818.37
Short Course	410.00	75.00	.00	335.00
Animal Pathology & Vet.Sci.	2,680.00	2,430.00	.00	250.00
	<u>\$131,591.06</u>	<u>\$112,498.04</u>	<u>\$ 346.66</u>	<u>\$18,746.36</u>
College of Law				
Admin.-Div.Exp.	\$ 9,365.00	\$ 6,801.72	\$ 5.00	\$ 2,558.28
Instruction	28,700.00	28,001.50	.00	698.50
	<u>\$ 38,065.00</u>	<u>\$ 34,803.22</u>	<u>\$ 5.00</u>	<u>\$ 3,256.78</u>
College of Education				
Adm.-Div.Exp.	\$ 7,712.28	\$ 7,276.53	\$.00	\$ 435.75
Agr.Ed.-Voc.Ed.	23,500.00	18,143.44	224.94	5,131.62
Bur. of Sch.Ser.	9,540.00	9,827.06	1,275.00	1,562.06*
Business Education	550.00	527.72	.00	22.28
Distributive Occu.	4,400.00	4,273.60	.00	126.40
Administrative	2,450.00	1,835.03	.00	614.97
Educational Psy.	4,660.00	4,614.41	.00	45.59
Elementary Educa.	4,580.00	4,330.44	4.00	245.56
Elementary School	14,750.00	14,592.32	.00	157.68
Univ. High School	34,240.00	33,155.10	6.00	1,078.90
Hist. of Education	5,860.00	5,856.24	17.50	13.74*
Home Ec. Education	15,770.00	14,745.65	75.64	948.71
Philosophy of Educa.	6,810.00	4,945.72	.00	1,864.28
Placement Bureau	2,250.00	2,215.30	.00	34.70
Secondary Education	7,444.00	6,683.77	.00	760.23
Trades & Industries	10,825.00	11,544.64	106.63	826.27*
	<u>\$155,341.28</u>	<u>\$144,566.97</u>	<u>\$ 1,709.71</u>	<u>\$ 9,064.60</u>

*Expenditures in excess of estimate.

University (Cont.)

	Budget Estimate	Expendi- tures	Encum- brances	Free Balance
<u>Instruction (continued)</u>				
Graduate School				
Graduate School	\$ 2,700.00	\$ 3,275.87	\$.00	\$ 575.87*
Restricted	<u>11,700.00</u>	<u>7,350.00</u>	<u>.00</u>	<u>4,350.00</u>
	<u>\$ 14,400.00</u>	<u>\$ 10,625.87</u>	<u>\$.00</u>	<u>\$ 3,774.13</u>
Summer School				
Administration	\$ 3,020.00	\$ 637.08	\$.00	\$ 2,382.92
Instruction	69,513.86	61,563.12	.00	7,950.74
Miscellaneous	<u>2,850.00</u>	<u>1,361.45</u>	<u>.00</u>	<u>1,488.55</u>
	<u>\$ 75,383.86</u>	<u>\$ 63,561.65</u>	<u>.00</u>	<u>\$ 11,822.21</u>
University Extension				
Adm. & Instruct.	\$ 24,900.00	\$ 25,046.90	\$.00	\$ 146.90*
Undistrib. Exp. (N.O.C.)	<u>6,850.00</u>	<u>3,793.16</u>	<u>49.00</u>	<u>3,007.84</u>
	<u>\$ 31,750.00</u>	<u>\$ 28,840.06</u>	<u>\$ 49.00</u>	<u>\$ 2,860.94</u>
Botanical Garden	\$ 1,250.00	\$ 480.41	\$.00	\$ 769.59
Library	\$ 60,440.23	\$ 54,467.35	\$ 402.18	\$ 5,570.70
Total for In- struction	<u>\$ 1,108,245.35</u>	<u>\$ 1,023,512.60</u>	<u>\$ 4,167.01</u>	<u>\$ 80,565.74</u>
Physical Plant				
Adm. D.W. Expense	\$ 8,094.00	\$ 11,455.45	\$.00	\$ 3,361.45*
Jan. Serv. & Sal.	28,993.00	27,584.21	.00	1,408.79
Jan. Supplies	5,410.00	5,063.73	.00	346.27
Grds. Labor & Sup.	20,562.00	19,972.64	320.24	269.12
Police & Traffic	3,872.00	66.89	.00	3,805.11
Insurance	12,000.00	13,290.31	.00	1,290.31*
Heat, Light & Power	25,300.00	24,110.46	136.33	1,053.21
Jan., New Bldgs.	5,265.00	4,505.14	.00	759.86
Stores Account	.00	10,866.26	777.86	11,644.12*
Oth. Dept. Exp. Labor	.00	13,439.43	.00	13,439.43*
Gen. Repairs-Lab. & Mat.	14,060.00	17,954.98	85.69	3,980.67*
Elect. Maint.	6,920.00	6,898.82	.00	21.18
Water & Plumb. Maint.	3,700.00	3,750.24	.00	50.24*
Heat. System Maint.	5,650.00	3,330.00	.00	2,320.00
Furniture & Fixtures	2,000.00	30.59	.00	1,969.41
Cent. Heat. Plant	<u>24,270.00</u>	<u>27,658.59</u>	<u>2,743.61</u>	<u>6,132.20*</u>
	<u>\$ 166,096.00</u>	<u>\$ 189,977.74</u>	<u>\$ 4,063.73</u>	<u>\$ 27,945.47*</u>

*Expenditures in Excess of Estimate.

University (Con.)

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Auxiliary Enterprises</u>				
Men's Res. Halls \$	15,037.90	\$ 16,273.49	\$.00	\$ 1,235.59
Campus Book Store	1,250.00	1,022.33	.00	227.67
House Dept.-Women's Res.Halls	36,573.00	36,059.85	730.74	217.59*
Commissary-Dining Hall	55,301.50	52,276.61	3,160.74	135.85*
Post Office	5,766.50	5,917.57	.00	151.07*
Training Sch.Cafe.	.00	.00	.00	.00
 Total for Auxiliary Enterprises	 \$ 113,928.90	 \$ 111,549.85	 \$3,891.48	 \$ 1,512.43*
 Grand Total for University	 \$1,506,835.77	 \$1,439,824.52	 \$13,132.22	 \$53,879.03

*Expenditures in excess of estimate.

Statement of Departmental Appropriations

As of June 30, 1942

Experiment Station

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>General Administrative Expense</u>				
General Adminis. \$ 50,949.00	\$ 50,949.00	\$ 41,685.90	\$ 4,387.46	\$ 4,877.64
<u>Experimental Work</u>				
Agronomy \$ 69,740.00	\$ 69,740.00	\$ 66,679.27	\$ 892.62	\$ 2,168.11
Animal Husbandry 25,067.00	25,067.00	25,996.35	3,881.33	4,810.68*
Animal Pathology 19,500.00	19,500.00	18,549.84	616.03	334.13
Chemistry 26,120.00	26,120.00	25,370.94	1,081.24	332.18*
Entomology & Botany 43,950.00	43,950.00	33,022.05	1,504.45	9,423.50
Farm Economics 31,651.00	31,651.00	31,811.14	575.56	735.70*
Markets & Rur.Fin. 24,935.00	24,935.00	24,216.69	897.00	178.69*
Horticulture 11,715.00	11,715.00	12,835.65	326.80	1,447.45*
Home Economics 5,090.00	5,090.00	5,498.89	17.40	426.29*
Robinson Sub-Sta. 17,692.53	17,692.53	17,579.69	206.26	93.42*
West.Ky.Sub-Sta. 24,984.95	24,984.95	25,684.58	889.20	1,588.83*
Dairy Farm 15,537.00	15,537.00	16,279.27	1,666.29	2,408.56*
Animal Nutrition 4,495.00	4,495.00	4,413.95	.00	81.05
Publica. & Library 14,035.00	14,035.00	5,552.50	3,094.93	5,387.57
Creamery License 11,470.00	11,470.00	6,965.92	.00	4,504.08
Feed & Fertilizer 48,170.00	48,170.00	45,942.05	6,244.85	4,016.90*
Pub. Service Labs. 20,250.00	20,250.00	18,861.01	504.51	884.48
Poultry 11,925.00	11,925.00	11,818.35	1,231.48	1,124.83*
Serum Sales 500.00	500.00	915.05	16.18	431.23*
Special Work 3,147.00	3,147.00	3,147.00	.00	.00
Additions & Better. 2,900.00	2,900.00	1,445.93	.00	1,454.07
	<u>\$432,874.48</u>	<u>\$402,586.12</u>	<u>\$23,646.13</u>	<u>\$ 6,642.23</u>
Grand Total for Experiment Sta.	<u>\$483,823.49</u>	<u>\$444,270.02</u>	<u>\$28,033.59</u>	<u>\$11,519.87</u>

Statement of Unexpended Plant Fund Balance
July 1, 1941, to June 30, 1942Experiment Station

An. Pathology Bldg. \$ 55,804.00	\$ 26,587.54	\$13,187.60	\$16,028.86
Restricted			
	<u>\$ 55,804.00</u>	<u>\$ 26,587.54</u>	<u>\$13,187.60</u>
			<u>\$16,028.86</u>
Total Unexpended Experiment Station Plant Fund Balance	<u>\$ 55,804.00</u>	<u>\$ 26,587.54</u>	<u>\$13,187.60</u>
			<u>\$16,028.86</u>

*Expenditures in excess of estimate.

Statement of Departmental Appropriations
July 1, 1941 to June 30, 1942

Agricultural Extension

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
General Admin. Expense				
General Adminis.	\$ 21,150.00	\$ 19,803.95	\$.00	\$ 1,346.05
Public Relations				
Publications	\$ 25,137.19	\$ 20,794.47	\$.00	\$ 4,342.72
Public Information	8,576.73	8,422.45	.00	154.28
	<u>\$ 54,863.92</u>	<u>\$ 49,020.87</u>	<u>\$.00</u>	<u>\$ 5,843.05</u>
Extension Service - General				
County Agents	\$418,665.58	\$415,291.92	\$.00	\$ 3,373.66
Home Dem. Agents	151,333.35	145,024.59	.00	6,308.76
Clothing	3,900.00	3,859.21	.00	40.79
Foods	7,500.00	7,311.92	.00	188.08
Junior Clubs	50,479.93	48,302.16	.00	2,177.77
Agronomy	22,502.00	21,782.12	.00	719.88
Dairy	9,177.80	9,120.69	.00	57.11
Animal Husbandry	9,871.30	9,116.99	.00	754.21
Markets	9,226.79	8,933.31	.00	293.48
Farm Management	8,300.00	7,984.66	.00	315.34
Poultry	13,450.00	13,032.55	.00	417.45
Horticulture	11,100.00	10,863.05	.00	236.95
Veterinary Sci.	3,700.00	3,748.90	.00	48.90*
Agr. Engineering	9,340.00	8,993.07	.00	346.93
Farm & Home Week	674.83	674.83	.00	.00
Home Management	8,600.00	7,420.61	.00	1,179.39
Rural Sociology	312.93	236.44	.00	76.49
Forestry	3,120.00	3,039.27	.00	80.73
	<u>\$741,254.41</u>	<u>\$724,736.29</u>	<u>\$.00</u>	<u>\$16,518.12</u>
Grand Total for Agricultural Ex- tension	<u>\$796,118.33</u>	<u>\$773,757.16</u>	<u>\$.00</u>	<u>\$22,361.17</u>

*Expenditures in excess of estimate.

Statement of Unexpended Plant Fund Balance
July 1, 1941, to June 30, 1942

University

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
State Appropriations				
Library Equipment	\$ 10,000.00	\$ 9,689.27	\$ 310.71	\$.02
Sci. & Lab. Equip.	20,000.00	12,250.57	7,749.43	.00
Engineering Equip.	<u>25,000.00</u>	<u>21,473.99</u>	<u>3,521.53</u>	<u>4.48</u>
	\$ 55,000.00	\$ 43,413.83	\$11,581.67	4.50
Service Building	\$ 6,100.00	\$ 6,100.00	\$.00	\$.00
PWA Project No. 1-Rest.	\$ 35,770.00	\$ 35,770.00	\$.00	\$.00
PWA Project No. 2-Rest.	\$ 16,176.50	\$ 16,186.33	\$.00	\$ 9.83*
PWA Project No. 2-Rest.	\$ 675.00	\$ 506.25	\$.00	\$ 168.75
Breckinridge & Kinkead Halls	\$ 15,300.00	\$ 15,303.34	\$.00	\$ 3.34*
Dicker House	<u>\$ 336.00</u>	<u>\$ 457.20</u>	<u>\$ 66.03</u>	<u>\$ 187.23*</u>
Total for Uni- versity Plant Fund	<u>\$129,357.50</u>	<u>\$117,736.95</u>	<u>\$11,647.70</u>	<u>\$ 27.15*</u>

*Expenditures in excess of estimate.

UNIVERSITY OF KENTUCKY
Restricted Current Funds
Statement of Receipts and Expenditures
For the Month Ended June 30, 1942

	Balance <u>July 1, '41</u>	Receipts	Expendi- tures	Balance <u>June 30, '42</u>
<u>College Division:</u>				
<u>Administrative & General</u>				
Bur. Sch. Ser. Bul.	\$ 166.43	\$ 367.30	\$.00	\$ 533.73
Caps and Gowns	3,553.34	2,146.00	1,247.00	4,452.34
Diploma Fees		1,318.00	632.40	685.60
Graduate Hoods	280.43	1,728.00	1,772.48	235.95
Public Welfare	9.05*	.00	.00	9.05*
Alumni Association		263.00	263.00	.00
Univ. Keeneland Fund		7,676.69		7,676.69
Total	<u>\$ 3,991.15</u>	<u>\$13,498.99</u>	<u>\$ 3,914.88</u>	<u>\$13,575.26</u>
<u>Instruction</u>				
General Ed. Board	\$ 7,092.06	\$19,250.00	\$15,514.89	\$10,827.17
Civil A.A. Course	41.02	3,992.05	2,744.30	1,288.77
Dairy Products	880.42	312.49	356.99	835.92
Graphic Arts	26.11	.00	10.31	15.80
Jackson Pub. Sch. Project	1,051.49	.00	1,051.49	.00
Mathematics Fund	.00	.00	.00	.00
Meat Laboratory	1,889.14	6,232.92	4,859.31	3,262.75
Patterson Library	37.90	438.00	406.61	69.29
School Film Service	1,630.48	5,517.51	4,493.15	2,654.84
A.P. Sloan Founda.	637.44	11,955.35	12,465.51	127.28
A.P. Sloan-Rev. Fund		8,595.40	3,037.42	5,557.98
Vocational Rehabil.	77.66	.00	.00	77.66
Ky. Coop. Testing	775.96	1,665.90	1,687.20	754.66
Kentucky Reprint	119.65	102.32	92.00	129.97
Total	<u>\$14,259.33</u>	<u>\$58,061.94</u>	<u>\$46,719.18</u>	<u>\$25,602.09</u>
<u>University Extension</u>				
Bulletin Receipts	\$ 1,095.90	\$ 110.95	\$ 309.75	\$ 897.10
English Lend. Lib.	.00	1,329.78	862.00	467.78
Lib. Fines & Rent.	.00	1,014.48	718.37	296.11
Total	<u>\$ 1,095.90</u>	<u>\$ 2,455.21</u>	<u>\$ 1,890.12</u>	<u>\$ 1,660.99</u>
<u>Research</u>				
Res. in Deaf Mut.	\$ 1,000.00	.00	\$ 1,000.00	\$.00
Radio Research	456.30	.00	300.00	156.30
Commerce Fund	44.72	17.00	22.00	39.72
National Research	.26	.00	43.98	43.72*
Nickel Ore Research	.00	1,000.00	458.67	541.33
Wright Field Proj.	.00	11,817.00	11,826.50	9.50*
Total	<u>\$ 1,501.28</u>	<u>\$12,834.00</u>	<u>\$13,651.15</u>	<u>\$ 684.13</u>

*Deficit

	Balance July 1, '41	Receipts	Expendi- tures	Balance June 30, '42
Physical Plant				
Patt. Hall Repairs \$	2.07	\$ 150.00	\$ 22.00	\$ 130.07
Train. Sch. Caf. Equip.	4,000.00*	.00	.00	4,000.00*
Tatham Springs	2,213.24	1,948.46	4,146.63	15.07
Union Bldg. & Cafe. Equip.	19,331.20*	.00	1,558.69	20,889.89*
Student Un. Bldg. Rnd.				
Home Ec. Bldg.	8.35	.00	.00	8.35
Total	<u>\$ 21,107.54*</u>	<u>\$ 2,098.46</u>	<u>\$ 5,727.32</u>	<u>\$ 24,736.40*</u>
Auxiliary Enterprises				
Training Sch. Cafe. \$	829.49	\$ 11,275.99	\$ 11,345.46	\$ 760.02
Un. Commons Cafe.	2,077.32	94,781.54	97,795.65	936.79*
Un. Commons-Reserve for Debt Retire.				
Univ. Commons-Cafe. Depreciation				
Geology Truck Fund	649.18	673.57	831.22	491.53
Luxury Fund of Res. Hall	61.00	90.10	91.59	59.51
Sandwich Shop		.00	.00	.00
Total	<u>\$ 3,616.99</u>	<u>\$106,821.20</u>	<u>\$110,063.92</u>	<u>\$ 374.27</u>
College Athletics				
Adm. & Gen. Expense \$	4,751.08	\$ 46,345.84	\$ 42,722.18	\$ 8,374.74
Football	2,822.82	40,771.06	51,287.76	7,693.88*
Basketball		6,425.70	7,517.58	1,091.88*
Other Sports		562.70	3,671.45	3,108.75*
Federal Taxes		.00	6,706.05	6,706.05*
Grants-in-Aid	5,699.05	30,427.20	24,751.76	11,374.49
Total	<u>\$13,272.95</u>	<u>\$124,532.50</u>	<u>\$136,656.78</u>	<u>\$ 1,148.67</u>
Student Union				
Admin. & Opera. \$	4,630.25	\$ 43,679.01	\$ 27,104.18	\$ 21,205.08
Amortization	.00	.00	4,800.00	4,800.00*
Depreciation	.00	.00	.00	.00
Other Non-Op. Exp.	.00	.00	1,934.95	1,934.95*
Total	<u>\$ 4,630.25</u>	<u>\$ 43,679.01</u>	<u>\$ 33,839.13</u>	<u>\$ 14,470.13</u>
Student Activities				
Ky. Law Journ. \$.90	\$ 734.23	\$.90	\$ 733.33
Kentuckian	1,663.72	6,947.56	2,381.06	6,230.22
Ky. Engineer	229.46	516.80	627.79	118.47
Ky. Kernel	936.14	44,931.40	41,398.25	4,469.29
Lectures (Sum. Ses.)	576.22	565.25	1,116.67	24.80
Lectures (Regular)	234.08	993.60	28.99	1,198.69
Stu. Officers' Unif.	225.40	5,342.96	5,474.21	94.15
Stu. Band Uniforms	1,451.81	921.00	670.25	1,702.56
Musical Organizations	1,995.92	2,460.00	3,109.64	1,346.28
Intra-Mural Expense	72.21	625.35	651.38	46.18
Univ. H.S. Activities	.00	2,420.47	2,209.10	211.37
El. Sch. - Supply Fees	.00	1,004.94	635.79	369.15
Total	<u>\$7,384.96</u>	<u>\$ 67,463.56</u>	<u>\$ 58,304.03</u>	<u>\$ 16,544.49</u>

*Deficit.

	Balance July 1, '41	Receipts	Expendi- tures	Balance Apr. 30, '42
Non-Educational				
Scholarship	\$ 347.99	\$ 2,478.88	\$ 2,423.88	\$ 402.99
Sears-Roebuck Sch.		2,200.00	2,199.95	.05
Sullivan Sch.	90.00	513.00	490.50	112.50
Erent Fund	14.78	.00	.00	14.78
W.R. Meredith Mem.	.00	21.00	21.00	.00
R.O.T.C. Awards	.00	85.50	33.85	51.65
Engineer. Defense Fund	124.34	11,528.00	11,802.34	150.00*
J.B. Sax Lecture Fund	561.50		118.61	442.89
Kyan Receipts	.00	.00	.00	.00
General Deposits	8.10	18,180.00	1,832.00	16,356.10
Stu. Deposits-Lockers, Keys, etc.	15,527.75	7,364.00	7,470.00	15,421.75
College Collections	524.93	3,899.41	4,616.44	192.10*
College Col.-Sum.Sch.		55,807.92	.00	55,807.92
Org. Transfer Fund	1,205.50	3,100.20	4,252.57	53.13
Returned Checks	.00	5,814.71	4,478.65	1,336.06
Deposit Refunds	.00	.00	.00	.00
Military Shortage	1.00	194.04	340.66	145.62*
Agr. & Home Ec. Schol.		4,250.00	2,968.20	1,281.80
Campus Book Store	11,375.68	7,632.00	.00	19,007.68
Misc.	.00	872.38	20.00	852.38
Eng. Defense-Ad.		18,137.00	10,777.72	7,359.28
Eng. Defense-Inst.		46,938.61	36,850.61	10,088.00
Eng. Defense-Maint. & Op.		5,977.00	3,573.53	2,403.47
Total	\$ 29,781.57	\$194,993.65	\$ 94,270.51	\$130,504.71
Haggin Trust Fund				
Haggin-General	\$ 22,931.42	\$ 41,874.51	\$ 15,733.03	\$ 49,072.90
Research in Geol.		300.00	369.83	69.83*
Educational Conf.		700.00	674.25	25.75
Investment Acct.	22,500.00	.00	.00	22,500.00
President's Salary		5,772.76	5,772.72	.04
Dean's Salary		4,220.69	4,220.49	.20
Graduate Aid		11,700.00	7,350.00	4,350.00
Study in Period- icals		200.00	105.44	94.56
Promotion & Pub.		916.42	910.87	5.55
Total	\$ 45,431.42	\$ 65,684.38	\$ 35,136.63	\$ 75,979.17
Grand Total	\$103,858.26	\$692,122.90	\$540,173.60	\$255,807.51

*Deficit

UNIVERSITY OF KENTUCKY
 Restricted Current Funds
 Statement of Receipts and Expenditures
 For the Month Ended June 30, 1942

<u>Experiment Station Division</u>	<u>Balance</u> <u>July 1, '41</u>	<u>Receipts</u>	<u>Expendi-</u> <u>tures</u>	<u>Balance</u> <u>June 30, '42</u>
Cream Grading	\$ 1,616.85	\$ 9,000.00	\$ 5,394.33	\$ 5,222.52
Poultry Improve- ment	250.39	6,500.00	6,367.56	382.83
Periodic Opthalmia	11,348.84	.00	1,730.71	9,618.13
T.V.A.	1,647.57*	8,805.49	8,927.35	1,769.43*
F.E.R.A.	47.04	13.50	37.37	23.17
Miscellaneous	915.08	5,865.32	3,841.02	2,939.38
Gen.Ed.Bd.-Gen.Ed.Bd.	4,146.04	5,173.96	5,497.68	3,822.32
Gen.Ed.Bd.-Forestry Project		8,025.00	4,287.74	3,737.26
Returned Checks - (Chgd.off)		.00	.00	.00
Research in Equine Diseases	9,493.42**	5,225.46	1,084.26	13,634.62
Animal Pathology Bldg.	.00	.00	.00	.00
Robinson Bldg.Fund	776.52*	3,179.20	2,971.95	569.27*
Robinson Misc.-Invest- ed	4,450.72	18.37	3,000.00	1,469.09
West.Ky.-Invested	1,500.64	18.75	.00	1,519.39
Total	<u>\$ 31,344.93</u>	<u>\$ 51,825.05</u>	<u>\$ 43,139.97</u>	<u>\$ 40,030.01</u>

*Deficit

**\$6,000.00 transferred to Research in Equine Diseases - from Animal Pathology Building from June Balance.

UNIVERSITY OF KENTUCKY
 Restricted Current Funds
 Statement of Receipts and Expenditures
 For the Month Ended June 30, 1942

	<u>Balance</u> <u>July 1, '41</u>	<u>Receipts</u>	<u>Expendi-</u> <u>tures</u>	<u>Balance</u> <u>June 30, '42</u>
<u>Extension Division</u>				
Fund Not Used as Offset	\$ 8,562.79	\$ 3,574.20	\$ 29.33*	\$12,166.32
T.V.A.-County Agents		32,852.06	26,525.63	6,326.43
T.V.A.-Agric. Extension		.00	5,307.67	5,307.67*
Fed.State-In- spection (Strawberry)		3,111.03	2,755.00	356.03
Annuity Revolving		88.59	7.08	81.51
Total	<u>\$ 8,562.79</u>	<u>\$ 39,625.88</u>	<u>\$ 34,566.05</u>	<u>\$13,622.62</u>

*Deficit

UNIVERSITY OF KENTUCKY
Statement of Agency Accounts
As of June 30, 1942

	July 1 Balance <u>1940-41</u>	<u>Receipts</u>	<u>Expendi- tures</u>	<u>Balance</u>
	\$	\$	\$	\$
Agri. Council	.80			.80
Alpha Chi Sigma	16.42	452.73	438.84	30.31
Alpha Zeta	13.03	312.10	223.49	101.64
Ath. Sp. - Austen Robards	5.69	.00	.00	5.69
Ath. - Leonard Preston	.00	.00	.00	.00
Ath. Sp. - Clyde Freison	25.00	.00	.00	25.00
Ath. Sp. - Robt. Owenbrink	.00	.00	.00	.00
Ath. Sp. - Jess Tunstill	12.50	.00	.00	12.50
Ath. Sp. - Charles Kuhn	.00	.00	.00	.00
Ath. Sp. - Dan Boehler	.00	.00	.00	.00
Ath. Sp. - Darrell Blackford	.00	.00	.00	.00
Ath. Sp. - Robert Reas	.00	.00	.00	.00
Alpha Lambda Delta	1.19*	6.00	.00	4.81
Am. Soc. of Civil Eng.	22.31	30.00	43.55	8.76
Auto Parking Permits	205.15	231.52	18.46	416.21
Bacteriology Society	7.57	40.00	28.95	18.62
Band	13.90	409.10	416.18	6.82
Baptist Student Union	4.17	61.63	66.30	.50*
Beta Gamma Sigma	81.50	120.00	140.63	60.87
Block and Bridle	72.89	332.91	267.17	138.63
Chi Delta Phi	6.02	.00	6.00	.02
Class of 1915	114.42	.00	.00	114.42
Comm. Employ. Assoc.	21.10	222.00	185.40	57.70
Cooperative House	76.75	1,390.75	1,356.90	110.60
Cwens	62.41	211.90	185.11	89.20
Chat and Nibble Club	.00	3,705.27	3,333.55	371.72
Dairy Club	79.09	173.48	234.44	18.13
Delta Sigma Chi	.00	.00	.00	.00
Extension Annuity Ins.	6,583.25*	27,905.43	22,934.95	1,612.77*
4-H Club	4.61	16.67	19.50	1.78
Future Farmers of Am.	2.00	.00	.00	2.00
Fraternity Auditing	6.66	76.45	101.60	18.49*
Graduate Women's Club	1.60	2.75	.00	4.35
Golf	12.57	157.45	120.00	50.02
German Club	2.61	15.92	18.53	.00
Group Insurance	.50*	19,548.12	15,357.46	4,190.16
Home Economics Club	3.08	49.96	40.54	12.50
Horticulture Club	15.55	.00	.00	15.55
Hospitalization	.00	9,380.16	7,508.99	1,871.17
Independents	.50	.00	.00	.50
Interfraternity Council	.19	53.00	32.16	21.03
International Relations	.00	.00	.00	.00

*Deficit

	July 1 Balance 1940-41	Receipts	Expendi- tures	Balance
Interschol. League	\$ 1,500.91	\$ 3,901.11	\$ 4,101.27	\$ 1,300.75
K Club	25.12	270.25	229.37	66.00
Keys	1.00	.00	.00	1.00
Lances	17.35	630.24	600.81	46.78
Lamp and Cross	105.00	196.93	209.83	92.10
McDowell House	125.85	838.00	765.41	198.44
Men's Glee Club	3.30	42.00	40.45	4.85
Men's Student Council	9.50	.00	.00	9.50
Misc. Business Office	1,224.69	1,604.37	1,440.62	1,388.44
Mortar Board	52.66	305.15	287.74	70.07
Music Fund	4.50	24.75	24.75	4.50
National Colonial Dames	20.00	.00	.00	20.00
Omicron Delta Kappa	150.31	740.70	607.36	283.65
Org. Fund Expense	561.10	459.10	423.10	597.10
Org. Fund Invest.	.00	.00	.00	.00
Pershing Rifles	62.65	1,200.46	1,080.91	182.20
Phi Alpha Theta	90.65	348.50	293.59	145.56
Phi Beta	50.48	762.27	675.29	137.46
Phi Delta Kappa	172.29	1,353.10	1,313.41	211.98
Phi Delta Phi	.00	.00	.00	.00
Phi Epsilon Phi	1.11	.00	.00	1.11
Pi Mu Epsilon	89.71	61.50	31.76	119.45
Phi Upsilon Omicron	75.69	505.42	502.69	78.42
Pi Sigma Alpha	20.21	.00	.00	20.21
Poultry Club	28.50	.00	.00	28.50
Pryor Pre-Medical Soc.	4.25	.00	.00	4.25
Public Service Institute	32.53	.00	.00	32.53
R.O.T.C. Pistol Team	.00	183.25	84.92	98.33
Returned Checks	.00	2,179.55	2,177.78	1.77
Scabbard and Blade	204.55	659.43	865.46	1.48*
Sigma Gamma Epsilon	4.82	.00	.00	4.82
Sigma Pi Sigma	18.14	128.36	94.48	52.02
Student Government As.	2,979.67	2,722.73	2,494.50	3,207.90
Student Bar Asso.	15.40	127.59	113.54	29.45
SuKy	820.46	2,858.71	3,194.78	484.39
Swimming	245.02	.00	.00	245.02
So. Asso. Col. & Sec. Sch.	80.35	.00	.00	80.35
Tau Beta Pi	51.05	315.00	366.80	.75*
Theta Sigma Phi	15.17	82.10	91.10	6.17
U. of Ky. Club	45.59	2,164.17	2,147.15	62.61
U. of Ky. Troupers	.00	117.05	44.86	72.19
Viking Fund	.00	5,675.96	5,675.96	.00
Wildcat Boosters' Club	3,570.05	3,516.00	2,649.85	4,436.20
Women's Ath. Asso.	5.82	227.07	232.27	.62
Women's Adm. Council	.06	65.87	61.00	4.93
Women's Defense Unit	.00	98.75	98.75	.00
Women's Pan Hellenic Coun.	66.24	489.44	511.28	44.40
Wenner-Gren Lab.	38.50	5,107.95	5,843.04	696.59*
Y.M.C.A.	115.18	2,356.85	2,479.73	7.70*
Y.W.C.A.	500.87	1,410.40	1,731.32	179.95
Weekly Defense Bond Ded.	.00	156.21	21.60	134.61
Monthly Defense Bond Ded.	.00	8,643.41	8,564.16	79.25
	<u>\$7,509.45</u>	<u>\$117,435.00</u>	<u>\$105,251.39</u>	<u>\$ 19,793.06</u>

*Deficit

E. Bond of Comptroller.

President Donovan presented the following letter from Comptroller Peterson which was ordered received and recorded in the minutes:

July 17, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

On July 1, 1941, I, as Comptroller of the University of Kentucky, furnished bond with the American Surety Company in the amount of \$50,000.00. The bond, #619194K, was issued. I have renewed that bond and I am so reporting that same may be recorded in the minutes.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller

F. Uncollected Fees.

President Donovan submitted the following letter from Comptroller Peterson which was ordered copied in the minutes:

July 17, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I hand you a report of uncollected fees for the year 1941-42:

First semester	Tuition	\$ 1,174.00	
	Music	<u>72.00</u>	\$1,246.00
Second semester	Tuition	2,077.50	
	Pd. since July 1	<u>235.60</u>	
		1,841.90	
	Music	<u>267.00</u>	2,108.90
			<u>\$3,354.90</u>

The total uncollected fees for the year 1940-41 amounted to \$8,821.39. The amount for the year just closed was \$3,354.90, or 1.003% of the total fees collected.

Cordially,

(Signed) Frank D. Peterson
Comptroller

* * * * *

4. It was ordered on motion and second that any uncollected fees of the year 1941-42 be charged off and not carried as assets on the books of the University and that the part thereof distributable to the General Fund of the University that may hereafter be collected be deposited in account called "College Collection."

* * * * *

G. Purchases Ratified

President Donovan submitted the following letter from Comptroller Peterson listing purchases on requisitions made by the Comptroller's Office which have not heretofore been ratified by the Executive Committee. The letter reads as follows:

July 17, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

At the regular meeting of the Board of Trustees, September 16, 1941, they approved purchases made by the Comptroller's Office.

I herein submit a list of State requisitions, Advice of Emergency Purchases, Special Purchase Orders, and Departmental Purchase Orders which have been made since the last approval up to and including June 30, 1942. The list below gives the number of the documents requesting purchase, or actually making purchase, all of which are of record in the Comptroller's Office and can be verified. These purchases have been made on properly drawn documents at the request of various departments and have been charged against available funds. The list follows:

State Requisitions	# 503 to 1,555 inclusive
Advice of Emergency Purchases	253 to 1,155 "
Special Purchase Orders	1394 to 7,766 "
Departmental Purchase Orders for the Library	
	15178 - 15200
	15201 - 15225
	15251 - 15325
	15376 - 15449
	15476 - 15477
	15479 - 15511
	15513 - 15525
	15551 - 15629
	15631 - 15646
	15648 - 15650
	15676 - 15682
	15684 - 15698
	15700 - 15709
	15711 - 15715
	15720 - 15721
	15724 - 15725
	15751
	15755 - 15756
	15760 - 15763
	15765 - 15768
	15770 - 15771

Departmental Purchase Orders
for the Engineering
College

15153 - 15175
15326 - 15350
15726 - 15731
15733
15736 - 15737

Departmental Purchase Orders
General

15125
15226 - 15250
15351 - 15375
15451 - 15475
15526 - 15550
15651 - 15675
15776 - 15782

I respectfully request approval of the Executive Committee of the Board of Trustees of the purchases and requisitions listed above.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller

* * * * *

5. On motion and second, State Requisitions, Advice of Emergency Purchases, Special Purchase Orders, Departmental Purchase Orders for the Library, Departmental Purchase Orders for the Engineering College, and Departmental Purchase Orders--General, were approved as set forth in the letter copied above and the Comptroller's Office is directed and authorized to make disbursements for payment for goods, services and commodities purchased.

* * * * *

H. Mrs. Laura Ann Shade--Lease

Comptroller Peterson submitted the following lease between the University of Kentucky and Laura Ann Shade and recommended its approval:

LEASE BETWEEN UNIVERSITY OF KENTUCKY AND LAURA ANN SHADE

This lease, made and entered into this first day of July 1942, between Laura Ann Shade, of the City of Lexington, County of Fayette, and State of Kentucky, party of the first part, and the University of Kentucky, party of the second part.

WITNESSETH: That the party of the first part does hereby lease to the party of the second part her lot of land, with improvements thereon, situated in Maxwellton Court in Lexington, Kentucky, and known by its house number, 641 Maxwellton Court, for the full term of one (1) year beginning with the 1st day of September, 1942, for a rental of Seven Hundred and Twenty (\$720.00) Dollars payable by the University of Kentucky in equal monthly installments of Sixty (\$60.00) Dollars per month on or before the 10th day of the month following the month for which such payment is made; and the said party of the first part binds itself to keep the said tenant in possession of said premises during said term, and that the party of the second part and its sub-lessees and assigns, shall have and enjoy quiet and peaceable possession of said premises. Said premises are to be occupied as a home management house for girls or for residence or for any purpose not detrimental to the building. Said party of the first part covenants and warrants that said premises are now and shall be on September 1, 1942, in good and tenantable repair, suitable and safe for human occupancy. The party of the second part may sublet the premises and said party of the second part is to take good care of the premises and to return the same in as good condition as when received by said second party, ordinary wear and tear by accidents, by fire and the elements and other unavoidable accidents excepted. If destruction, as aforesaid, (total or partial), ensues so as to make the premises untenable for the purpose designated, the party of the second part may surrender and cancel this lease.

The party of the first part agrees to give the party of the second part the option of renewing the lease on said premises for one more year at the same rental.

The party of the second part agrees to vacate the premises without any demand and without any notice and without any process whatever, whenever the lease is ended or contract violated. No demand for rent need be made on the premises or elsewhere, but the lessee shall seek the lessor to pay the rent.

The party of the second part agrees to occupy the said premises for the purposes designated in this lease.

IN TESTIMONY OF ALL WHEREOF, the said party of the first part has hereunto set her hand this the day and year first above written.

(Signed) Laura Ann Shade
First Party

UNIVERSITY OF KENTUCKY

(Signed) By Richard C. Stoll
Chairman of Executive
Committee

(Signed) Frank D. Peterson
Comptroller

* * * * *

- 6. On motion made and seconded the lease between the University of Kentucky and Laura Ann Shade of house at 641 Maxwellton Court for full term of one year beginning with the first day of September 1942 for the sum of \$60.00 per month be approved, and the Chairman of the Executive Committee was authorized to sign same.

* * * * *

I. The President Reports on the Summer School.

President Donovan reported briefly on the summer school quarter. He stated that the final total enrollment for the first term of the quarter is 1812, whereas the enrollment for the corresponding period last year was 1657. He stated that he was very much pleased with our accelerated program. It has met with much favor. He also submitted the following letter from Dean Hill relative to summer quarter changes which had been approved by the President.

June 19, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

You will note from the enclosed summary of salary changes made as authorized by you that the total excess cost beyond the budget to date for the College of Arts and Sciences, College of Education, College of Commerce, and College of Law is \$607.50. I feel quite sure this will be further reduced, so that it is entirely proper to state that the additional enrollments beyond the 1300 on which the budget was figured have cost us practically nothing. Please note that about \$500.00 of the \$607.50 was due to errors in figuring the budgets of the Colleges of Law and Commerce, and not to increased enrolment.

Sincerely yours,

(Signed) Henry H. Hill
Dean of the
University

Tentative Report Summer Quarter Salary Budget
for First Term

A. Additions to budget resulting from budget errors
or misunderstandings:

College of Law

Roy Moreland ($\frac{1}{2}$)	\$ 205.00
Roberts vice Pittman	70.00
Error in Summer rate of pay	25.00
Night librarian (student)	<u>27.50</u>
	\$ 327.50

College of Commerce

Jennings	200.00
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College of Education

No additions

TOTAL A

\$ 527.50

B. Additions resulting from increased enrolment and substitutions.

College of Arts and Sciences

1. Sanders (Pol. Sci.)	\$ 75.00
2. Todd (Physics)	250.00
3. Brown (Math.)	260.00
4. Pence (Math.)	220.00
5. Church (History)	125.00
6. Ryland (R.L.) $\frac{1}{2}$	175.00
7. Wender (Chem.)	220.00
8. Astle (Chem.)	230.00
9. Challinor (Bact.)	150.00
10. Asher (Psych.) $\frac{1}{2}$	140.00
11. Tucker (Journ.) $\frac{1}{2}$	135.00
12. Irvine (English)	140.00
13. Cutler (English)	180.00
	<u>\$2300.00</u>

Total B

\$2300.00

C. Reductions from changes in personnel, eliminated classes, and salary reductions.

College of Law - none.

College of Commerce

Bekker ($\frac{1}{2}$) \$ 115.00

College of Education

Crawford \$ 175.00
Seay 200.00
\$ 490.00

College of Arts and Sciences

Hall (History)	300.00
Trimble (Pol.Sci.)	300.00
Hegeman vice Bigge (German)	100.00
Palmer (Social Work)	270.00
Gardner (Social Work)	240.00
McInteer (Botany) $\frac{1}{2}$	125.00
Lampert (Music) $\frac{1}{2}$	90.00
McLaughlin (Journ.) $\frac{1}{2}$	57.50
Lincicome (Zoology) $\frac{1}{2}$	47.50
McFarland (Botany) $\frac{1}{2}$	185.00
Asher (Psych.) saving 2nd term	<u>135.00</u>
	<u>\$1850.00</u>

TOTAL C

\$2340.00

Note: Where total enrolment of an instructor was 20 he was allowed full salary. In cases of 10 in one class and 5 (more or less) in another undergraduate class his salary was reduced one-fourth.

$$A + B - C = \$487.50$$

Total excess cost allowed to date for the four colleges (exclusive of Agriculture and Engineering) is now \$487.50.

June 20, 1942

Dean Henry H. Hill
University of Kentucky

My dear Dean Hill:

Let me thank you for sending me a summary of salary changes for the first term of the Summer Quarter. I am approving these changes in the budget as set forth in your report.

Cordially yours,

(Signed) H. L. Donovan
President

* * * * *

7. It was moved and seconded that the report be received, approved, and ordered recorded in the minutes.

* * * * *

J. Decision on Pardee-Howe Claim--Robinson Sub-station.

President Donovan reported to the Board that Judge Bach had rendered a decision in favor of the Robinson Sub-station in suit brought by Pardee-Howe, which contested the ownership of about 80 acres of virgin timber owned by the University. The following letters were read to the Board and were ordered received and filed.

July 8, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I have just learned that Judge Bach has rendered a decision in favor of the Robinson Sub-station in the suit brought by Pardee-Howe. This has been a long drawn out suit of more than a year and a half standing. Pardee-Howe made claim to 80 acres of virgin timber, which is a part of our forest property and expected to cut it. Action was brought but the suit was delayed on one or two occasions. The recent decision confirms the Station in its ownership of the property. I am very happy over the confirmation of ownership and even happier over the fact that we have saved what is a very fine, although relatively inaccessible, tract of timber.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director.

Commonwealth of Kentucky
ATTORNEY GENERAL'S OFFICE
Frankfort, Ky.

July 8, 1942

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Dear Dr. Donovan:

Yesterday the Breathitt Circuit Court decided in favor of the University of Kentucky in the case of University of Kentucky versus A. G. B. Steel, Trustee, et al., which has been pending in the Breathitt Circuit Court since February, 1941. The suit was brought for the purpose of determining the ownership of two parcels of land consisting of approximately fifty acres each, which the University of Kentucky claims under a deed from the E. O. Robinson Mountain Fund, Inc.

Yours very truly,

(Signed) J. W. Jones
Assistant Attorney
General

K. Acquisition of Averitt Property.

President Donovan presented deed from Saxe Dabney Averitt and wife on two apartment buildings located at 121 and 123 Washington Avenue. He also submitted contract between the University of Kentucky and Saxe Dabney Averitt, together with letter of Assistant Attorney General, J. W. Jones, approving the deed and contract on behalf of the Attorney General of the Commonwealth of Kentucky.

July 7, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I attach hereto copy of the Deed from Saxe Dabney Averitt and wife on the two apartment buildings located at 121 and 123 Washington Avenue. I attach, also, copy of the contract made by the University with Saxe Dabney Averitt and wife for renting and amortizing the purchase price of the apartment buildings. These should be brought before the Board, at its next meeting, for approval and insertion in the minutes.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller

DEED

THIS DEED made and entered into as of June 1, 1942, by and between Saxe Dabney Averitt and Eleanor S. Averitt, of Lexington, Kentucky, parties of the first part, and the University of Kentucky, a corporation, of Lexington, Kentucky, party of the second part,

WITNESSETH:

That in consideration of one (\$1) dollar and other good and valuable considerations from the party of the second part, the parties of the first part have bargained and sold, and do hereby sell, grant and convey unto the party of the second part, its successors and assigns, all of that tract or parcel of land in Lexington, Fayette County, Kentucky, in what is known as Graham's Addition to the City of Lexington, and more particularly described as follows:

The two lots numbered 31 and 32 as per plat recorded in the Fayette County Court Clerk's Office, which lots begin at the southeast corner of lot No. 30 on Washington Avenue, and each one fronts 50 feet on said Avenue and extends back of irregular depth 99.5 and 97½ feet, respectively, and being the same property conveyed to Saxe Dabney Averitt by Milford White and Lena S. White,

his wife, by deed dated July 6, 1903, of record in said Clerk's office, in Deed Book 141 at page 345.

TO HAVE AND TO HOLD said property unto the party of the second part, its successors and assigns forever.

The parties of the first part hereby release unto the party of the second part, its successors and assigns all of their right, title and interest in and to said property and covenant to and with the party of the second part that they are lawfully seized in fee simple of said property, and have good and lawful right to sell and convey the same as herein done, and that their title to said property is clear, perfect and unencumbered, with the exception of the taxes for the 1941 assessment, which the parties of the first part agree to pay, and that they will warrant generally their title to said property.

The party of the second part is to pay Saxe Dabney Averitt, one of the first parties herein, the sum of fourteen thousand (\$14,000) dollars for said property, and certain personal property, according to the terms and conditions of a contract between the party of the second part herein, and the said Saxe Dabney Averitt, and to secure the payment of said sum of fourteen thousand (\$14,000) dollars, together with interest thereon at the rate of three and one-half per centum per annum, payable semi-annually on the 1st day of June and the 1st day of December of each year, beginning June 1, 1942, a vendor's lien is hereby retained on said property in favor of the said Saxe Dabney Averitt.

Until the said sum of fourteen thousand (\$14,000) dollars with interest as aforesaid, is paid the party of the second part shall insure said property with some good solvent insurance company against loss by fire and tornado in at least the sum unpaid to said Averitt, with loss clause, payable to him as his interest may appear.

IN WITNESS WHEREOF the parties of the first part have hereunto signed their names this June 1, 1942.

(Signed) Saxe Dabney Averitt

Eleanor S. Averitt

COMMONWEALTH OF KENTUCKY

COUNTY OF FAYETTE

I, J. W. Jones, a notary public in and for the County and State aforesaid whose commission as such notary public will expire October 20, 1944, hereby certify that on this date the foregoing deed was produced to me by Saxe Dabney Averitt and Eleanor S. Averitt, parties thereto, and was acknowledged before me by each of them in said County and State to be the free and voluntary act of each of them.

WITNESS my hand this June 25, 1942.

(Signed) J. W. Jones
Notary Public, Fayette County, Ky.

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CONTRACT

THIS CONTRACT made and entered into this June 1, 1942, by and between the University of Kentucky, Lexington, Kentucky, party of the first part, and Saxe Dabney Averitt, Lexington, Kentucky, party of the second part.

WITNESSETH

THAT WHEREAS, by deed of even date herewith the party of the second part and his wife, Eleanor S. Averitt, have conveyed to the party of the first part the property known as lots numbered 31 and 32 of Graham's Addition to the City of Lexington, which property fronts on Washington Avenue in the City of Lexington one hundred (100) feet, and extends northward between parallel lines a distance of approximately ninety-eight (98) feet, and

WHEREAS, the party of the second part desires to have a signed statement from the party of the first part with respect to the payment of the consideration for said property, and

WHEREAS, fourteen thousand (\$14,000) dollars is the principal amount which the party of the first part is to pay the party of the second part for said property, but it being understood that the party of the first part neither by the acceptance of said deed nor by the signing of this contract is obligated to pay the full amount of said purchase price, or obligated to pay any part of said purchase price except on a year-to-year basis, and

WHEREAS, the Board of Trustees of the party of the first part has by appropriate resolution authorized Richard C. Stoll, Chairman of the Executive Committee of said Board, to sign this contract on behalf of the party of the first part,

NOW, THEREFORE, the party of the first part hereby promises to pay the party of the second part interest on the principal amount of fourteen thousand (\$14,000) dollars at the rate of three and one-half ($3\frac{1}{2}$) per centum per annum, payable semi-annually, on the 1st day of June and the 1st day of December of each year, beginning June 1, 1942, and to pay an additional sum semi-annually as aforesaid of not less than five hundred (\$500) dollars on the principal amount of fourteen thousand (\$14,000) dollars. As payments are made on said principal, the amount on which interest shall be paid shall be reduced accordingly.

In the event the party of the first part fails or refuses to pay any payment of interest or principal within thirty days from the date same is due, then the party of the second part shall have the right and option to declare void the deed conveying said property to the party of the first part, and shall have the right to the immediate re-possession of said property, and the party of the first part hereby promises that it will immediately upon the happening of such event execute and deliver to the party of the second part a deed reconveying said property in fee simple to the party of the second part, and he shall have the right to retain all payments theretofore made by the party of the first part under this contract.

In addition to said real estate the party of the first part has sold to the party of the second part certain personal property, a list of which is attached hereto, which personal property has been sold by the party of the second part to the party of the first part in part consideration for said fourteen thousand (\$14,000) dollars, and under the same terms and conditions as herein set out with respect to said real estate.

The party of the first part does hereby agree to the foregoing terms and provisions.

This contract is entered into for the benefit of the parties hereto, and is to be binding on their successors, heirs and administrators.

IN WITNESS WHEREOF the parties have hereunto signed their names on the date first herein mentioned.

UNIVERSITY OF KENTUCKY

By (Signed) Richard C. Stoll
Chairman of Executive Committee

June 25, 1942

Dr. H. L. Donovan, President,
University of Kentucky
Lexington, Kentucky

Dear Dr. Donovan:

I have examined an abstract of title to two lots located on Washington Avenue, Lexington, Kentucky, which lots the University is purchasing from Saxe Dabney Averitt and Eleanor S. Averitt, his wife. I have also examined a plat of said two lots prepared by the Chief Engineer of the Division of Maintenance and Operations of the University of Kentucky in June 1942.

After examining the abstract of title to the property mentioned above, it is my opinion that Saxe Dabney Averitt has a good and merchantable title to the property involved and the title to said property is hereby approved. The purchase of said property by the University of Kentucky is also hereby approved.

Yours very truly,

(Signed) J. W. Jones
Assistant Attorney
General

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- 8. On motion made and seconded, the deed and contract were ratified and the signing of same by the Chairman of the Executive Committee was approved; and the deed and contract were ordered copied in the minutes.

* * * * *

Comptroller Peterson submitted a list of personal property which was also acquired with the two apartment houses. The list was accepted and ordered copied in the minutes.

List121 Washington Avenue

Apartment #1

1 kitchen stove
 1 gas stove in front room
 1 gas stove in bathroom
 1 table and 1 or 2 chairs
 1 refrigerator
 1 medicine cabinet in bath

Apartment #2

1 gas stove in front room
 1 refrigerator
 1 gas stove in bathroom
 2 chairs
 1 medicine cabinet in bathroom

Apartment #3

1 refrigerator in hall
 1 gas stove in attic
 1 kitchen stove
 1 kitchen cabinet
 1 table and 4 chairs
 1 stove in bathroom
 1 medicine cabinet

Apartment #4

1 gas stove in front room
 1 kitchen cabinet (2 pieces)
 1 kitchen stove
 1 stove in bathroom
 1 medicine cabinet

In Attic

5 kitchen stoves (some need minor repairs)
 2 inside doors
 2 tables (made for apartments)

In Basement

1 refrigerator (needs repairs)
 1 kitchen stove (not much good)
 2 good Arcolas
 2 cracked Arcolas
 4 Expansion tank (scrap)
 Considerable quantity of scrap iron

123 Washington Avenue

Lower Apartment

- 1 table and 4 chairs
- 1 corner shelf
- 1 kitchen cabinet
- 1 kitchen half cabinet
- 1 cook stove
- 1 bath room stove
- 1 medicine cabinet

Upper Apartment

- 1 gas stove in front room
- 1 built-in china cabinet
- 1 medicine cabinet

In Basement

- 1 refrigerator
- 1 kitchen stove
- 1 inside door (swaying)

In Garage

- 1 inside door

Around the buildings

- 5 large tubs
- 1 or 2 buckets
- 4 or 5 garbage cans

L. Committee to Check Securities

President Donovan submitted the request of the Comptroller for the appointment of a committee to check securities held by the Comptroller as custodian.

July 7, 1942

President H. L. Donovan
University of Kentucky

Dear President Donovan:

As Comptroller, I am custodian of securities owned by the University, Student Loan, Peabody and other funds.

I respectfully ask that the Executive Committee of the Board appoint an individual, or a committee, to check the securities held in my hand. I would suggest that their report be made to the Board at its next meeting so that it might become a part of the minutes.

Yours very truly

(Signed) Frank D. Peterson
Comptroller

* * * * *

- 9. On motion made and seconded, Dean H. H. Hill was appointed a committee of one to check, with the Comptroller, securities owned by the University Student Loan, Peabody and other funds and report back to the Executive Committee at its next meeting.

* * * * *

M. Naming of Cooperative House at 342 South Limestone Street.

President Donovan reported to the Executive Committee that the property acquired from the Woolley heirs had been repaired and that it was the intention of the University to establish a new cooperative house there. He requested the Executive Committee to name the cooperative house. The Executive Committee discussed at length possible names that might be assigned to the house.

* * * * *

- 10. On motion made and seconded it was moved that the new cooperative house be named in honor of Miss Anna J. Hamilton, who was a former dean of women at the University of Kentucky, and that the property hereafter be known as "The Hamilton House."

* * * * *

N. J. Donald Dinning - Attorney's Fee.

President Donovan submitted to the Executive Committee a letter of J. Donald Dinning relative to fees and expenses in connection with the case of "Commonwealth versus Donovan and others." This case involved question of salary limitation of administrative and instructional staff of University of Kentucky and of Murray State Teachers College. The letter follows:

ALLEN, DINNING & CLARKE
Louisville, Kentucky

July 8, 1942

Mr. Robert P. Hobson
Woodward, Dawson & Hobson
Kentucky Home Life Building
Louisville, Kentucky

Re: Commonwealth v. Donovan, etc.

Dear Sir:

I have your letter of June 29, 1942, advising that you have been in correspondence with Judge Stoll relative to the amount of my fee for services in the recent suit to construe Section 246 of the Constitution with regard to the salaries which can be paid the president and the professors at the University of Kentucky, and that the conclusion has been reached that a fee of \$750.00 is reasonable and proper. It is satisfactory with me for this fee to cover all services rendered in the case including the services rendered Dr. James H. Richmond, President of Murray State Teachers College. In this connection I wish to report that immediately after the petition for rehearing was overruled, Dr. Richmond called me to suggest that I submit my bill for services rendered to him, and a few days later the business manager of his institution contacted me with the same suggestion. I told them that I was discussing with you the matter of a fee to cover all services and that when this had been agreed upon they would be given the opportunity of participating with you in paying their proportionate share of the fee and out-of-pocket expenses incurred. Therefore, please keep in mind the desire of Dr. Richmond to make his contribution.

I am enclosing herewith a statement covering the agreed fee and the expenses incurred.

As I informed you, I have had no further conversation with Governor Johnson on the matter of the amount of my fee since the occasion when he notified me of my employment, at which time we agreed that the matter of the fee could be decided upon later, after it had been determined how much time and attention the litigation required. I assume that the arrangements which we are making are entirely satisfactory to the Governor.

Sincerely yours,

(Signed) J. Donald Dinning

Expense Account

Louisville, Ky.
July 8, 1942

To J. DONALD DINNING
Kentucky Home Life Building

Board of Trustees
University of Kentucky
Lexington, Kentucky

Re: Public Service Commission v. Talbott

Expenses:

1942

Jan. 13	Long distance, Frankfort	\$.65	
Jan. 26	Westerfield-Bonte Co. (50 copies brief in Court of Appeals).....	74.60	
Feb. 16	Long distance, Lexington60	
Feb. 20	" " Frankfort55	
Mar. 25	" " Frankfort45	
Mar. 27	" " Frankfort65	
Apr. 17	" " Frankfort65	
May 12	Westerfield-Bonte Co. (50 copies of petition for rehearing in Court of Appeals).....	31.50	
June 23	Long distance, Frankfort65	
	Total Expenses		\$110.30
	Fee for Services Rendered		750.00
	TOTAL		\$860.30

After discussion of the fee involved, the Board passed the following order:

* * * * *

11. Upon motion made and duly seconded the Comptroller was authorized to pay 2/3 of the attorney's fee and expenses and request that the Murray State Teachers College pay the remaining 1/3 of fee and expenses.

* * * * *

O. Appointments and Other Staff Changes.

President Donovan presented staff appointments, reappointments, and other changes requested by deans and heads of departments, and on his recommendation, by motion and second, the following were approved and record ordered made in the minutes.

College of Arts and Sciences

Appointments

Mrs. Lydia Roberts Fischer as instructor in mathematics for 1942-43 on a ten months basis, as a substitute for Professor John, who is on leave.

Miss Elizabeth Anne Cole as graduate assistant for the year 1942-43.

Miss Virginia Callos, student assistant in the Art Library for 1942-43.

Mr. Marion A. Hening, student assistant in the Art Library for 1942-43.

Mrs. Josephine Bull, Librarian of Carnegie Music Library for 1942-43, on a 12 months basis, effective July 1, 1942, to fill vacancy caused by resignation of Mrs. Bettie Wadlington.

Mr. Michael Louis Simms, Museum Assistant in Anthropology and Archaeology for July and August, 1942.

Dr. Orcena F. Knepper, lecturer in Department of Social Work, during the winter quarter.

Mr. Lee Powers, Outdoors Caretaker, Department of Physical Education, on twelve months basis, effective July 1, 1942.

Miss Betty Brewer, Student Case Secretary, half-time, Department of Psychology, on ten months basis, 1942-43, effective September 1, 1942.

Mrs. Mary Edith Engle, graduate laboratory assistant, Department of Psychology, for 1942-43, on ten months basis, effective September 1, 1942.

Mr. Elmer F. Trentelman, Junior Technician, Department of Bacteriology, on a twelve months basis, for 1942-43, effective July 1, 1942

Miss Lucille Stanley, part-time nurse, Department of Hygiene and Public Health, for 1942-43. Miss Stanley takes the place of Miss Louise Plunkett who accepted another position. Effective Aug. 1, 1942.

Mr. Virgil Goodman, part-time instructor in Bacteriology on a ten months basis, effective September 1, 1942.

Mr. J. E. Reeves, Assistant Professor in the second term of the summer quarter, to teach in the Department of Political Science. Professor Reeves is to teach in the place of Professor Edelman who has been called for military service.

Mr. Gordon Blakeman, Custodian, Gymnasium Annex, on a 12 months basis, effective July 9, 1942.

Mr. Robert H. Kuhlman, part-time instructor in Voice, for the year 1942-43, effective September 1, 1942. Mr. Kuhlman succeeds Mr. Robert Ogle, resigned.

Mr. Ralph McRight, Assistant Football Coach, with the rank of instructor, on a twelve months basis, effective August 1, 1942.

Reappointments

Miss Jane Haselden, part-time Assistant Professor in the Department of Romance Languages for the year 1942-43.

Miss Helen Farmer, part-time secretary in the Department of Art, for the year 1942-43, on twelve months basis.

Dr. Jack Rafter, Physician, Department of Hygiene and Public Health, on a twelve months basis, effective July 1, 1942.

Miss Jewell Williams, part-time nurse, for July and August, 1942. She provides her own board but is given room in the dormitory.

Reappointments-Corrections

Miss Frances Smith's appointment in the minutes of June 19 should read on a twelve months basis for 1942-43, instead of on a ten months basis.

The appointment of Dr. Knott as part-time instructor in the Department of Bacteriology, appears in the minutes of May 29 as "on a twelve months basis." It should read as "on a ten months basis."

Promotion

Dr. T. D. Clark, promoted from Associate Professor to Professor of History on permanent appointment, effective September 1, 1942.

Leave of Absence

Dr. A. T. Edelmann, Assistant Professor in the Department of Political Science, for the duration of the war, or the termination of his appointment. Dr. Edelmann has been called for military service. His leave is without pay, since he had served the University less than twelve months. Dr. Edelmann is also resigning his position as a member of the faculty in the second term of the Summer Quarter.

Termination of Leave of Absence

Professor Amry Vandenbosch has resigned his war work in Washington and will return from his leave September 1, 1942. Dr. Vandenbosch is head and professor in the Department of Political Science.

Resignations

Mr. Robert B. Ogle, part-time instructor in Voice, effective June 1, 1942.

Miss Mary A. Swope, part-time secretary, Department of History, effective June 10, 1942.

Miss Mary C. King, secretary, Department of Physics, effective May 23, 1942.

Miss Louise Hadden, secretary, Department of Physics, effective June 29, 1942.

Mr. Leon Stein, part-time instructor, Department of Bacteriology, effective July 1, 1942.

Miss Louise Plunkett, part-time nurse, effective June 1, 1942.

Mr. Harold Hill, custodian of the Gymnasium Annex, effective July 6, 1942.

College of Agriculture and Home EconomicsAppointments

Mr. Robert Griffith, graduate assistant in the Department of Agronomy for fiscal year 1942-43.

Mr. J. Aaron Shrader, assistant bacteriologist in the Public Service Laboratories, effective July 15, 1942, or as soon thereafter as he reports for duty. This appointment is to fill the position left vacant by Mr. Henry McGuire, now on military leave.

Mrs. Anne Scott Dickens, assistant librarian in the Experiment Station, effective July 1, 1942.

Miss May Christian Dedman, clerk in Department of Entomology and Botany, Experiment Station, effective July 1, 1942. This appointment is made to fill the vacancy caused by the resignation of Miss Edna Brumagen.

Mr. Harry M. Young, continued as graduate assistant in the Department of Farm Economics from July 1 to September 30, 1942, payment to be made under the General Education Board grant.

Leaves of Absence

Mr. Kermit Mills, county agent in Rowan County, military leave in accordance with ruling of Board of Trustees, with fifteen days' pay from June 16 to 30, inclusive, and without pay thereafter.

Mr. J. M. Drake, associate county agent in Madison County, military leave in accordance with the ruling of the Board of Trustees, with fifteen days' pay from June 11 to 26, and without pay thereafter.

Mr. W. M. Routt, assistant county agent in Caldwell County, military leave in accordance with ruling of Board of Trustees, with fifteen days' pay from July 1 to 15, and leave without pay thereafter.

Dr. Arthur T. Ringrose, Assistant Professor of Poultry Husbandry, military leave, effective July 16, with 15 days' leave with pay thereafter. Dr. Ringrose has been commissioned Captain, Sanitary Corps, in the United States Army.

Ordered to Report for Military Duty

Don F. Gilmore, Assistant Veterinarian, Experiment Station, effective July 15, 1942.

Resignations

Miss Marjorie Hoagland, assistant to the editor in the Extension Division, College of Agriculture and Home Economics, effective with close of business June 20, 1942.

Mr. Warren H. Gardner, assistant county agent, Franklin County, effective with close of work June 21, 1942.

Mr. William C. McClure, county agent, Owsley County, effective with close of work June 7, 1942.

College of EducationAppointment

Miss Marjorie Geary, secretary, Agricultural Education and Distributive Occupations, effective July 1, 1942. Miss Geary is to replace Miss Morna Cocanougher who resigned July 1, 1942.

Resignation

Miss Morna Cocanougher, secretary, Agricultural Education and Distributive Occupations, effective July 1, 1942.

Graduate SchoolReappointment

Mr. J. D. Figgins, fellowship in the Department of Zoology, for continuation of work on a comprehensive monograph on Kentucky Birds, for the year 1942-43.

College of CommerceAppointment

Miss Virginia Carolyn Gable, graduate secretarial assistant for ten months, beginning September 1, 1942, and continuing to June 30, 1943.

LibraryExtension of Leave

Mrs. Mary A. Sullivan, leave extended from July 1 to January 1, 1943.

Resignation

Miss Sarah Hall, member of Library staff, effective June 30, 1942.

Department of University ExtensionLeave of Absence

Mrs. Sarah Ratcliff Godbey, assistant secretary, leave of absence without pay, from July 1, 1942 to January 1, 1943.

Department of Business Management and ControlAppointments

Office of the Comptroller

Elizabeth Dennis, Secretary
Pattie McCormack, Stenographer

Accounting Division

L. H. McCain, Accountant
Ruth Earnest, Assistant Accountant
Margaret Lewis, Cashier
Virginia Earnest, Bookkeeper
Emma Merrell, Payroll Clerk
Nelson Turner, Clerk
Frances Brack, Bookkeeper
Helen Spickard, Clerk

Purchasing and Stores Division

Jess Paris, Accountant
Minnie Pherigo, Order Clerk
Scudder Pearson, Stores Clerk

Stenographic Bureau

Mary Johnston, Head
William Cox, Mimeograph Operator
Marjorie Dennis, Stenographer
Evelyn Rogers, Stenographer

Division of Maintenance and Operation

E. B. Farris, Chief Engineer
Mrs. C. C. Shade, Secretary
Clyde Lilly, Clerk

Police and Watchmen

Luther Hiatt, Policeman
William Underwood, Policeman
E. O. Kolley, Policeman

Operation of Buildings

Edward Heatt, Supervisor of Janitors
C. D. Dickerson, Plumbing and Heating Foreman
L.D. Kitchen, Electrical Foreman
G. C. Jones, Carpentry Foreman
James Wood, Paint Foreman
Julius Rominger, Grounds Foreman
C. E. Warren, Chief Engineer, Heating Plant
Betty Swope, Telephone Operator

Post Office

Carrie Bean, Superintendent of University Station
Eloise Webb, Assistant Superintendent
Adrain Bradshaw, Clerk

Kentucky Kernel

Niel Plummer, Acting Director
Donald Grote, Shop Foreman
M. B. McMillian, Composer
A. F. Williams, Pressman
A. J. McFadden, Jobman
Harold Hartzler, Pressman
Mary Louise Naive, Secretary

P. Adjournment.

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12. On motion, properly seconded, the Committee
adjourned.

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Frank D. Peterson
Secretary, Board of Trustees