

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office Friday, November 20, 1953, at 1:15 p. m., with the following members present: Guy A. Huguelet, Chairman; R. P. Hobson and Smith D. Broadbent. Absent: Harper Gatton and J. C. Everett. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the Executive Committee of October 16, 1953, were approved as published.

B. Report of the Comptroller.

The Comptroller submitted financial report for the period July 1 through October 31, 1953.

The report was examined and discussed, and upon motion duly made, seconded and carried, was ordered received and filed.

C. Budget Changes.

President Donovan submitted a list of changes in University departmental budgets which had been authorized. He reported a total decrease in budget appropriations of \$2,878.85, and increases amounting to \$549.24, making a net decrease in the appropriations of various University departmental budgets of \$2,329.61. He recommended that the budget changes be ratified and approved.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and the Comptroller was authorized to make the necessary budget adjustments.

D. Easement for Electric Power Line across Western Kentucky 4-H Club Camp.

President Donovan reported the request of Mr. Robert Allen, Dawson Springs, to run an electric power line across the right-of-way into Western Kentucky 4-H Club Camp near Dawson Springs. He stated that Mr. Whitehouse, State Leader of 4-H Club Work, had discussed this proposition with Mr. Allen and Mr. Paul Howton of the Kentucky Utilities Company, and determined that such lines would not interfere with the development of our program at the Club.

He stated that the line merely crossed the right-of-way to the 4-H Club Camp and would be so constructed as not to interfere in any way with the free use of the right-of-way. He recommended that the request be granted.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and the Kentucky Utilities Company was authorized to construct a line across the University's right-of-way into the Western Kentucky 4-H Club Camp.

E. Trustee Appointed to Board of Directors of the Kentucky Research Foundation.

President Donovan reported the term of H. D. Palmore had expired, and requested the Committee to fill the vacancy. He stated that there should be a member of the Board of Trustees on the Board of Directors of the Kentucky Research Foundation, since the by-laws of the Foundation require that the Board of Directors include three members of the University of Kentucky Board of Trustees. Various names were suggested, and upon motion duly made, seconded and carried, Mr. Guy A. Huguelet was selected and appointed to represent the Board of Trustees on the Board of Directors of the Kentucky Research Foundation.

F. Dr. Charles E. Snow to Do Off-Campus Consultation Work.

President Donovan reported that he was in receipt of request, concurred in by Dean M. M. White, that Dr. Charles E. Snow be permitted to act as consultant for the Memorial Affairs Branch of the Air Force Base at Wright-Patterson Field, Dayton, Ohio. The consultant will have to do with the identification program of air personnel. Doctor Snow served in this capacity in the Pacific during the academic year 1947-48 while on leave.

Dean White reports that the work will not interfere with Doctor Snow's regular duties at the University and that he will probably be called four or five times during the year. Practically no other person is available with his training and experience as a physical anthropologist for this purpose. The President recommended that the request be granted.

Upon motion duly made, seconded and carried, members of the Committee concurred in the recommendation of the President.

G. Professor James W. Martin to Do Off-Campus Work.

President Donovan reported request from Professor James W. Martin, concurred in by Dr. C. C. Carpenter, dean of the College of Commerce, for approval to do consultation work in the State of West Virginia. Professor Martin will consult with an association of corporate taxpayers concerning a valuation hearing on October 27 and November 17. Because of Professor Martin's unique experience

in valuation cases and because of the peculiar relationship of this service to regular functions of the Bureau of Business Research, it was thought that Professor Martin was eminently qualified to do this work. It would be very difficult to find some other person to do the work. Doctor Carpenter reported that the work would not interfere with Professor Martin performing his regular duties at the University.

President Donovan recommended that the request be granted, and upon motion duly made, seconded and carried, permission was given Professor Martin to perform the duties requested.

H. Dr. V. E. Nelson to Do Off-Campus Work.

President Donovan reported a request that Dr. Vincent E. Nelson, Professor of Geology, be allowed to do professional consulting work for the Sohio Petroleum Company. Dean M. M. White concurred in the request and reported that the work would require from 0 to 10 hours per month, and during the ensuing year most of the work would be done in the Library. He assured the Committee that at no time would the work require more than ten hours a month and that same would not interfere with Doctor Nelson performing his regular duties at the University. President Donovan recommended that the request be granted. Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

I. Purchase of Residence at 719 Rose Street.

President Donovan stated that the University had for some time been interested in the house and lot at 719 Rose Street, just opposite the Thomas Poe Cooper Dairy Products Building. He stated that the lot has a front footage of about 50 feet and a depth of nearly 200 feet. A weatherboarded residence, consisting of five rooms and attic, and three outhouses, are located on the lot. The gross purchase price is \$13,000. The owner agrees to comply with all legal provisions necessary in transferring the property to the University.

President Donovan recommended that the property be purchased, and upon motion duly made, seconded and carried, the Comptroller was authorized to purchase the property for the sum of \$13,000.00 and to pay for same out of the Haggin Fund.

J. Progress Report on Fraternity Houses.

President Donovan reported that all six of the small dormitories were under roof; one house would probably be turned over to the University by the first of December, and the contractor had assured the University that the other five would be turned over during December and January. He stated that he was well pleased with the progress being made and that all six of these small dormitories would be occupied at the beginning of the second semester.

K. Gifts.

From: Kentucky Utilities Company -- \$480. 00.

President Donovan read a letter from Dean Dickey of the College of Education, informing the Committee of receipt of \$480. 00 from the Kentucky Utilities Company, to be used by the College of Education for research in school room lighting. He stated that the donors wished the sum used for the purchase of a Spectra Brightness Spot Meter, with attachments, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$480. 00 from the Kentucky Utilities Company was ordered accepted, and President Donovan was requested to write a letter of appreciation to the Company.

From: Various Donors -- \$402. 00.

President Donovan reported receipt of a number of donations amounting to \$402. 00, which had been given to the Victor Hammer Graphic Arts Collection by the following persons: Catherine Katterjohn, Martha Jane Livesay, Elizabeth D. Schmidt, Carolyn Reading, H. Wolff Book Manufacturing Company, Joseph Blumenthal, Robert Hecht, Harry N. Abrams, Nathan Van Patten, L. S. Thompson, Mrs. Dorothy N. Clay, Bernard Berenson, Elmer Adler, Elvis Stahr and Robert O. Leslie. He recommended that the gifts be accepted.

Upon motion duly made, seconded and carried, gifts amounting to \$402. 00 were ordered accepted on behalf of the Victor Hammer Graphic Arts Collection, and the President was requested to thank the persons listed above for their kindness.

From: Anonymous Donor -- \$40. 00.

President Donovan presented check in the amount of \$40. 00, given by a friend of the University who wished to remain anonymous. The President recommended that the sum be accepted and deposited in Account 3044-A (rare book fund), and upon motion duly made, seconded and carried, the gift was ordered accepted and placed in the account indicated. The President was requested to thank the donor.

From: Anonymous Donor -- \$22. 50.

President Donovan reported receipt of check for \$22. 50, given by an anonymous donor who wished the sum placed to the credit of the Library rare book fund. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the sum of \$22. 50 was ordered accepted and President Donovan was requested to acknowledge the gift.

From: Security Trust Company, Lexington,
Kentucky -- Three Cash Prizes.

President Donovan reported an offer of the Security Trust Company of Lexington to award three cash prizes, \$100, \$50 and \$25 respectively, each year to the students in the College of Law submitting the best entries in the Annual Will-Drafting Contest sponsored by the donor and the College of Law. He recommended that the offer be accepted.

Upon motion duly made, seconded and carried, the offer was accepted, and President Donovan was requested to thank the Security Trust Company for its kindness.

From: Mr. J. H. Stephens, Cedar Crest
Farms, Glasgow, Ky. -- Purebred
Hereford Heifer.

President Donovan reported to the Committee a gift made to the College of Agriculture and the Agricultural Experiment Station of a purebred Hereford heifer CCF Baca Princess 17, No. 7549968. He explained that this heifer was sired by Baca OJR Royal and out of a WHR bred cow, and would be a worthy addition to the Experiment Station herd. He recommended that the heifer be accepted.

Upon motion duly made, seconded and carried, the gift of a purebred heifer from Mr. J. H. Stephens, Cedar Crest Farms, Glasgow, Ky., was ordered accepted and President Donovan was requested to express to Mr. Stephens the appreciation of the Committee and the University.

From: Mr. S. Headley Shouse -- \$81.00.

President Donovan reported receipt of check for \$81.00 from Mr. S. Headley Shouse, given for the purpose of covering the first payment on the Juliet Shouse Memorial Scholarship for the 1953-54 school year. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of Mr. S. Headley Shouse, in the amount of \$81.00, was ordered accepted, and the President was requested to thank Mr. Shouse.

L. Easement for Disposal of Sewage Granted to the Central Baptist Hospital.

President Donovan reported that he had received a request from the Central Baptist Hospital for an easement for a sewage disposal line to the Central Baptist Hospital property, located on the east side of Limestone Street near the intersection of Limestone and Rosemont streets. He stated that the Central Baptist Hospital and other people in the community had apparently made every effort to solve the sewage disposal problem in that area of the City without success. He

reported that the hospital is nearing completion and cannot open until the problem of sewage disposal is solved. He said the Central Baptist Hospital authorities had appealed to the Board of Trustees of the University of Kentucky to grant a right to the hospital to lay a sewer line across University property from the hospital to Conn Terrace Street at the intersection of Limestone and Rose streets. The hospital authorities suggested alternate routes and submitted plot plan showing proposed routes. He stated that he, Dean Welch and Mr. Peterson preferred to permit the sewer line to come through Shawneetown and follow the road to the intersection of Shawneetown and Limestone streets, thence parallel Limestone Street, inside the University Farm fence, to Conn Terrace. He submitted Easement, which was read.

THIS DEED OF EASEMENT, made and entered into this the day of November, 1953, by and between the BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, of Lexington, Kentucky, party of the first part, and the CENTRAL BAPTIST HOSPITAL, a Corporation of Lexington, Kentucky, party of the second part.

WITNESSETH: That for and in consideration of the sum of One (\$1.00) Dollar, the receipt of which is acknowledged, and in the further consideration of the agreements and provisions herein, the said party of the first part does hereby grant and release to the party of the second part, its successors and assigns, an easement in and over its land as hereinafter described and on the conditions hereinafter stated for the purpose of constructing, maintaining and operating a sewer line, said easement being described as follows:

A strip of ground six feet in width as shown on a map and plat thereof made by Frankel & Curtis on November 19, 1953, which map and plat is attached hereto and made a part hereof, and more fully described as follows:

Beginning at Station 7-55 as shown on the aforesaid plat and continuing along the line shown thereon to Station 9-18; thence through Shawneetown to Station 22-37; thence to Station 31-46, near South Limestone Street; thence to Station 62-50 near the intersection of South Limestone Street and Rose Street in Lexington, Fayette County, Kentucky.

Also granted hereby is the right to erect and to maintain a pumping station at Point "D" on the aforesaid plat for the purpose of pumping sewage in and along said line. Said pumping station to be over a area of Twenty (20) square feet at said point.

It is agreed and understood that the above described easement is created subject to the following terms and conditions:

1. The second party shall after the installation of said sewer line shall restore the ground as near as possible to the condition it was

prior to the installation of said sewer line at the expense of the second party and without expense to the first part and subject to the approval of the Comptroller of the University of Kentucky.

2. Second party shall have the right to enter upon said property of the first party for the purpose of maintenance of and repair of said line, but such repairs and maintenance shall be at the sole expense of the second party.

3. The first party shall have the right to use the property so long as it does not violate the easement herein granted.

4. This easement shall continue to exist so long as the party of the second part, its successors and assigns, use it for the purpose for which it is granted and if it ceases to be used for that purpose it shall become null and void and the party of the second part, its successors and assigns, shall promptly remove all sewer pipes and installations at its own expense.

5. It is agreed and understood that first party shall have the right to tap said line at any time without cost to first party.

6. It is agreed and understood that second party shall, in the installation and maintenance of said sewer line, protect and not damage any trees, water lines or house gutters belonging to first party.

IN WITNESS WHEREOF the party of the first part has hereunto set its hand this the day and year first above written.

BOARD OF TRUSTEES OF THE
UNIVERSITY OF KENTUCKY

By _____
Chairman

ATTEST:

Secretary

Members of the Committee discussed at length the proposed routes and the recommendation made.

Upon motion duly made, seconded and carried, the Easement was approved and authorized executed on behalf of the University.

M. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Dr. Francis L. Yost, Professor and Head of the Physics Department, effective February 1, 1954.

Mrs. Jacquelyn Miller Woods, Assistant Secretary, Office of the Dean, effective November 1, 1953.

Patricia Blanton, Speech Therapist, Psychology Department, effective September 1, 1953. (Reappointment and change of status).

Hazel Moles, reappointed Instructor, Psychology Department, effective September 1, 1953.

Irving Geldin, reappointed Speech Therapy Assistant, Psychology Department, effective October 1, 1953.

Ann Scott, Secretary, Public Health and Hygiene, effective September 23, 1953. Miss Scott transferred from the Comptroller's Office; she is also paid by the Health Service.

Leave of Absence

Dr. Paul K. Whitaker, Professor of German, Department of Modern Foreign Languages, granted sabbatical leave for the academic year 1954-55 in order to do research and write a biography of Hermann Sudermann.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Otis R. Wheeler, Assistant Inspector, Feed and Fertilizer, effective October 26, 1953.

June Jacobs Falvey, Secretary, Agronomy Department, effective November 16, 1953.

Vivian Cowgill, Clerk-Stenographer, Administration, effective November 3, 1953.

Lois Bailey, Clerk-Stenographer, 4-H Club Department, effective November 9, 1953.

Rose Du Maloney, Clerk, Entomology & Botany Department, effective November 9, 1953.

Mrs. Frances Motsinger, Clerk, Logan County, effective October 16, 1953.

Salary Adjustments

Wesley B. Sundquist, Technical Assistant in Agricultural Economics, promoted to Assistant Economist in Agricultural Marketing, with adjustment in salary, effective November 1, 1953.

Marilyn D. Pitts, Typist, Public Information, change from trial basis to permanent status with adjustment in salary, effective November 1, 1953.

Irma Williams Springman, Clerk-Stenographer, Feed and Fertilizer, change from hourly to regular basis, with adjustment in salary, effective November 1, 1953.

Peggy LaRue Hall, Clerk-Stenographer, Feed and Fertilizer, change from hourly to regular basis, with adjustment in salary, effective November 1, 1953.

Betty Marie Fallis, Stenographer, Agricultural Economics, change from hourly to regular basis, with adjustment in salary, effective November 1, 1953.

Helen L. Schmidt, Stenographer, adjustment in salary, because of additional work, effective November 1, 1953.

Leaves of Absence

L. A. Vennes, Field Agent in Marketing, Agricultural Economics Department, leave from January 1, 1954 through June 30, 1954, to act as college consultant with American Institute of Cooperation.

Lucy Baugh, Seed Analyst, Entomology and Botany Department, leave until recovered from illness, effective November 1, 1953.

Resignations

Annette Andrews, Clerk-Stenographer, 4-H Club Department, effective November 7, 1953.

Betty Jo Bussell, Secretary, Agricultural Engineering, Agronomy Department, effective October 31, 1953.

Mrs. Gertrude Winters, Seed Analyst, Entomology and Botany Department, effective October 31, 1953.

Patsy Ann Wheeler, Clerk-Machine Operator, Administration, effective November 9, 1953.

Mrs. June Papania, Clerk, Entomology and Botany Department, effective November 1, 1953.

Martha D. Smith, Clerk-Stenographer, Administration, effective October 31, 1953.

Lucy Powell, Clerk, Logan County, effective October 15, 1953.

COLLEGE OF ENGINEERING

Change in Status

Vivian C. Currens, Mechanic, Aeronautical Research Laboratory, made Senior Laboratory Technician, effective November 15, 1953.

Resignation

Glenn T. Abbott, Mechanic, Aeronautical Research Laboratory, effective November 15, 1953.

COLLEGE OF EDUCATION

Appointments

Charles Barrett, Driver Training Instructor, University School, effective October 1, 1953.

Parke B. Loren, Visiting Instructor, German Teacher Trainee Project, for five months. Mr. Loren will teach Dr. Hartford's classes for the first semester in order that Dr. Hartford can serve as coordinator of the Young German Teachers while they are on the campus.

Charity Eva Runden, Part-time Instructor, continuation of original appointment to include second semester, also, effective February 1, 1954.

Additional Duties

Frank Bean, Editorial Associate, Bureau of School Service, made Junior High Basketball Coach, with adjustment in salary, effective October 1, 1953.

Deceased

Dr. James Thomas Cotton Noe, Professor Emeritus, Foundations of Education, died November 9, 1953.

DEAN OF STUDENTS OFFICE

Appointment

Emilee Dutton Howard, Bookkeeper, Veterans Housing Projects, effective November 1, 1953.

Resignations

Martha Fay Pipkin, Bookkeeper, Veterans Housing Projects, effective November 30, 1953.

Charlene Patricia Cross, Secretary, Housing, effective November 14, 1953.

Student Government AssociationSalary Adjustment

Doris M. Foster, Secretary, adjustment in salary, effective November 1, 1953.

Health ServiceAppointment

Anne E. Scott, Secretary, effective September 23, 1953. Miss Scott, who is transferring from the Comptroller's Office, also receives an annual salary from the Public Health and Hygiene Department, College of Arts and Sciences.

UNIVERSITY LIBRARIES

Appointment

Mrs. Ilse Bulmash, Assistant, Reference Department, to substitute in the vacancy created by Mrs. Lecky's resignation, effective November 1, 1953.

Leave of Absence

Norma Cass, Reference Librarian, return from leave of absence, effective November 1, 1953.

Carolyn Reading, Head of Acquisitions Department, granted sabbatical leave for three months, effective February 1, 1954 through April 30, 1954.

UNIVERSITY EXTENSION

Appointment

Mrs. Corrine Porter, Secretary, effective October 1, 1953.

COMPTROLLER'S OFFICE

Resignation

Dorothy Norris, Clerk-Typist, Accounting Division, effective October 1, 1953.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in by the Committee, and record was ordered made in the minutes.

N. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 3:10 p. m.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.