

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Tuesday, July 6, 1937.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University, Tuesday, July 6, 1937, at 10:30 a.m. The members of the Committee present were Chairman Richard C. Stoll, James Park, Robert G. Gordon and R. Miller Holland. President Frank L. McVey, D. H. Peak, Secretary of the Board, and Dean James H. Graham were present.

1. Approval of Minutes.

The minutes of the meeting of May 3, 1937, were approved as published.

2. Financial Report for May.

The financial report for May, 1937, was filed by the Business Agent. It was examined by the Committee and ordered inserted in the Minutes.

EXHIBIT "B"

Statement of Income and Expenditures  
Month of May 1937

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Fed. Appro.-Morrill-Nelson	33,250.00	4,750.00	38,000.00
Vocational Education Board	16,808.03	2,387.10	19,195.13
State Appro.-Summer School	8,000.00		8,000.00
Special Agr. Appropriation	20,450.36	2,455.77	22,906.13
State Appro.-General	558,305.15	63,783.38	622,088.53
Int. on Peabody Endowment	2,205.56		2,205.56
Int. on Endowment Bonds	21,611.25		21,611.25
State Appro.-Repairs to Buildings	8,320.97	309.55	6,630.52
Federal Appro.-Bankhead- Jones	20,871.48	2,981.64	23,853.12
Student Fees	239,682.47	4,266.35	243,948.82
Student Fees - Summer Sch.	56,035.84		56,035.84
Student Fees - U.H.S.	9,225.00	420.00	9,645.00
Student Fees - El.Tr.Sch.	8,085.00	220.00	8,305.00
Student Fees - Un. Ext.	14,753.90	1,107.95	15,861.85
Miscellaneous Receipts	5,255.62	1,189.88	6,445.50
Rentals	2,034.00	160.00	2,194.00
Men's Dormitories	18,029.58	1,434.64	19,464.22
	<u>1,040,924.21</u>	<u>85,466.26</u>	<u>1,126,390.47</u>

Expenditures			
Instruction	683,525.48	76,501.84	760,027.32
Administration, Expense and Maintenance	227,629.69	26,199.87	253,829.56
Additions and Better- ments	16,201.09	1,721.92	17,923.01
Total	<u>927,356.26</u>	<u>104,423.63</u>	<u>1,031,779.89</u>

Excess of Income over Ex- penditures	<u>113,567.95</u>	<u>(18,957.37)</u>	<u>94,610.58</u>
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Patterson Hall Income			
Board	55,346.55	1,162.70	56,509.25
Miscellaneous Receipts	241.89	17.80	259.69
Room Rent - Summer Sch.	3,920.10		3,920.10
Total	<u>59,508.54</u>	<u>1,180.50</u>	<u>60,689.04</u>

Expenditures			
Expense	30,834.50	5,074.38	35,908.88
Additions and Betterments	670.37		670.37
Total	<u>31,504.87</u>	<u>5,074.38</u>	<u>36,579.25</u>

Excess of Income over Expenditures	<u>28,003.67</u>	<u>(3,893.88)</u>	<u>24,109.79</u>
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General Fund Income	1,100,432.75	86,646.76	1,187,079.51
General Fund Expenditures	<u>958,861.13</u>	<u>109,498.01</u>	<u>1,068,359.14</u>
Excess of General Fund Income over Expend.	141,571.62	(22,851.25)	118,720.37
Excess of Expend. over Receipts for General Ledger accounts	<u>(84,463.83)</u>	<u>(2,096.74)</u>	<u>(86,560.57)</u>

Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund	<u>57,107.79</u>	<u>(24,947.99)</u>	<u>32,159.80</u>
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Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund			32,159.80
Cash in Bank July 1, 1936 - General Fund			<u>52,785.93</u>
Cash in Bank May 31, 1937 - General Fund			<u>84,945.73</u>

Experiment Station Income			
Hatch-Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Receipts	8,616.75	845.91	9,462.66
Beef Cattle Sales	1,025.09	34.51	1,059.60
Dairy Cattle Sales	982.39		982.39
Sheep Sales	1,147.74		1,147.74
Swine Sales	2,914.09	30.00	2,944.09

Poultry Sales	2,527.99	148.74	2,676.73
Farm Produce Sales	3,263.63	73.87	3,337.50
Horticultural Sales	86.30		86.30
Seed Test	831.05		831.05
Seed Inspection	23,275.29		23,275.29
Rentals	3,401.45	94.67	3,496.12
Miscellaneous	2,185.11	40.35	2,225.46
Fertilizer-Fees	44,573.88		44,573.88
Public Service - State Appro.	17,218.36	1,903.98	19,122.34
Public Service - Misc.	349.10	(65.60)	283.50
Feeding Stuffs - Fees	57,495.98	1,020.50	58,516.48
Adams - Fed. Appro.	15,000.00		15,000.00
Serum - Sales	1,781.89		1,781.89
Serum - Virus Sales	95.30		95.30
Serum - Live Stock	31.57		31.57
Serum - Supply Sales	94.39		94.39
Serum - Misc. Receipts	27.00		27.00
State Appro.	42,099.39	4,262.82	46,362.21
Creamery - License Fees	8,217.04		8,217.04
Creamery-Testers Lic.	3,127.50		3,127.50
Creamery - Glassware Tested	768.90		768.90
Robinson - State Ap.	12,359.52	1,349.66	13,709.18
Robinson - Misc. Rec.	3,735.00	(1,019.53)	2,715.47
West Ky.-State Appro.	11,069.56	2,362.07	13,431.63
West Ky.-Misc. Rec.	12,126.56	6.55	12,133.11
Purnell - Fed. Appro.	60,000.00		60,000.00
Bankhead-Jones-Fed. Appro.	39,469.02		39,469.02
Nursery Inspection - State Appro.	1,666.62	166.66	1,833.28
Nursery Inspection - Fees	1,575.00		1,575.00
	<u>398,138.46</u>	<u>11,255.16</u>	<u>409,393.62</u>
Expenditures			
Expense	304,291.62	30,696.66	334,988.28
Additions and Better.	18,383.74	263.82	18,647.56
Total	<u>322,675.36</u>	<u>30,960.48</u>	<u>353,635.84</u>
Excess of Income over Expenditures	75,463.10	(19,705.32)	55,757.78
Excess of Receipts over Expend. for Gen- eral Ledger accounts	<u>14,021.20</u>	<u>(13,888.52)</u>	<u>132.68</u>
Excess of Receipts over Expenditures	<u>89,848.30</u>	<u>(33,593.84)</u>	<u>55,890.46</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			55,890.46
Cash in Bank July 1, 1936 - Experiment Station			<u>(7,585.30)</u>
Cash in Bank May 31, 1937 - Experiment Station			<u>48,305.16</u>

Extension Division Income			
Federal Bankhead-Jones	328,290.30		328,290.30
Federal Smith-Lever	148,308.76		148,308.76
Federal Add. Co-op.	12,500.00		12,500.00
Federal Supplementary	39,818.29		39,818.29
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	97,146.47	11,931.10	109,077.57
County and Other	16,351.13	3,134.66	19,485.79
Total	<u>679,215.92</u>	<u>15,065.76</u>	<u>694,281.68</u>
<b>Expenditures</b>			
Expense	<u>557,751.81</u>	<u>62,697.62</u>	<u>620,449.43</u>
Excess of Income over Expenditures	121,464.11	(47,631.86)	73,832.25
Excess of Expend. over Receipts for General Ledger accounts	<u>(47,102.16)</u>		<u>(47,102.16)</u>
Excess of Receipts over Expenditures	<u>74,361.95</u>	<u>(47,631.86)</u>	<u>26,730.09</u>
Excess of Receipts over Expenditures for the fiscal year to date - Extension Division			26,730.09
Cash in Bank July 1, 1936 - Extension Division			<u>48,500.09</u>
Cash in Bank May 31, 1937 - Extension Division			<u>75,230.18</u>
<b>Trust Fund Income</b>			
Student Loan Fund	3,254.89	96.81	3,351.70
Student Notes Paid	3,356.40	352.18	3,708.58
General Ledger accounts	2,801.70		2,801.70
Total Receipts	<u>9,412.99</u>	<u>448.99</u>	<u>9,861.98</u>
<b>Expenditures</b>			
Expense	15.00		15.00
Student Notes	267.75		267.75
General Ledger accounts	13,000.00		13,000.00
Total Expenditures	<u>13,282.75</u>		<u>13,282.75</u>
Excess of Expend. over Receipts	<u>(3,869.76)</u>	<u>448.99</u>	<u>(3,420.77)</u>
Excess of Expend. over Receipts for the fiscal year to date - Trust Fund			(3,420.77)
Cash in Bank July 1, 1936 - Trust Fund			<u>7,472.75</u>
Cash in Bank May 31, 1937 - Trust Fund			<u>4,051.98</u>



## Summary

General Fund Income	1,100,432.75	86,646.76	1,187,079.51
Experiment Sta. Income	398,138.46	11,255.16	409,393.62
Extension Div. Income	679,215.92	15,065.76	694,281.68
Trust Fund Income	3,254.89	96.81	3,351.70
Total	<u>2,181,042.02</u>	<u>113,064.49</u>	<u>2,294,106.51</u>
General Fund Expend.	958,861.13	109,498.01	1,068,359.14
Experiment Sta. Expend.	322,675.36	30,960.48	353,635.84
Extension Div. Expend.	557,751.81	62,697.62	620,449.43
Trust Fund Expend.	15.00		15.00
Total	<u>1,839,303.30</u>	<u>203,156.11</u>	<u>2,042,459.41</u>
Excess of Income over Expenditures	341,738.72	(90,091.62)	251,647.10
Excess of Expend. over Receipts for General Ledger accounts	(127,743.09)	(15,985.26)	(143,728.35)
Student Loan Fund Notes	<u>3,088.65</u>	<u>352.18</u>	<u>3,440.82</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>217,084.28</u>	<u>(105,724.70)</u>	<u>111,359.58</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			111,359.58
Cash in Bank and on hand July 1, 1936 - Combined Fund			<u>103,373.47</u>
Cash in Bank and on hand May 31, 1937 - Combined Fund			<u>214,733.05</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$143,728.35".

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	107,843.56	
Sundry accounts	35,871.29	
Insurance Paid in Advance	<u>13.50</u>	
	143,728.35	

3. Real Estate - Proposed Purchases.

The Business Agent presented the following letter from the Assistant Attorney General:

Commonwealth of Kentucky  
Attorney General's Office  
Frankfort, Kentucky  
June 25, 1937

University of Kentucky  
Lexington, Kentucky

Attn: Mr. Peak

Dear Mr. Peak:

I have examined the abstracts of the deeds presented to this office in the proposed conveyance of the property described in said deeds from Mrs. Anna Purnell, a widow, to the University of Kentucky, and also the abstract and deed from Fred J. Benckart and Gertrude H. Benckart, his wife, Margaret B. Saloshin and Jake N. Saloshin, her husband of Lexington, Kentucky, and Alice B. Santen and Bernard Santen, her husband, of Paris, Bourbon County, Kentucky, to the University of Kentucky. These abstracts and deeds are in proper legal form and I approve same as to form and legality.

It further appears from the abstract that the parties in each of the deeds can convey a good and sufficient fee simple title to said property, subject that is to the liens and encumbrances as shown in the abstracter's certificate. I presume that the University will see that these liens and other encumbrances are cleared up before the purchase money is paid to the grantors in each case.

Very truly yours,

(Signed) Hubert Meredith  
Attorney General

(Signed) A. E. Funk  
Assistant Attorney General

#### 4. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from June 2, 1937, to June 30, 1937, inclusive. The report showed orders made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State laws, running from No. 6854 to No. 7795. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

The following additional budget appropriations were approved and allowed: \$30.00, Buildings and Grounds; Credits of Budget, accounts with amount of orders made by the requisition committee not previously credited.

Other budget additions shown in these Minutes.

#### 5. Allotments - First Quarter - 1937-38.

The Business Agent stated that he had received from the State Department of Finance, Budget Division, advice of allotments of appropriations for year 1937-38.

Appropriations and quarterly allotments compared:

<u>Name of Fund</u>	<u>Amount of Ap- propriation</u>	<u>Amount Allotted</u>
Princeton Substation	\$14,000.00	\$ 3,500.00
Quicksand Substation	14,000.00	3,850.00
Agricultural Extension	120,000.00	28,500.00
Repairs	8,000.00	6,000.00
Division of Colleges	660,000.00	161,000.00
College of Agriculture	24,000.00	6,000.00
Summer School	8,000.00	8,000.00
Experiment Station	48,000.00	12,000.00
Service Laboratories	21,000.00	4,800.00
Nursery Inspection	2,000.00	500.00

#### 6. Grants in Aid - Balance.

The Business Agent reported as follows:

The Grants in Aid Account, after charging to it only the bills rendered by the University Commons, shows as of June 30, 1937, an overdraft of \$1,128.60, a decrease in the overdraft from June 30, 1936 of \$3,033.10.

7. Uncollected Student Fees - Charged Off.

The Business Agent made following report:

Student fees not collected for the first semester 1936-1937 amounted to \$1,427.65 and for the second semester, \$4,317.64; total \$5,745.29. This is an increase in amount over the previous year of \$1,772.99. This increase may be attributed in a large measure to time allowed to students for payments because of flood conditions. The percentage of unpaid fees to total fees remains lower, approximately .02 per cent.

It was ordered that all unpaid student fees and student accounts not in process of collection for the fiscal year ending June 30, 1937, be charged off and not carried as assets on the books of the Business Office. Collections hereafter made on charged off accounts shall be distributed in the usual manner, but the Business Agent is directed to hold that part distributed to University for orders of the Board of Trustees or Executive Committee.

8. Accounting by Machines Proposed.

The International Business Machines Corporation, of New York and Louisville, asked permission to make a study of the procedure of the Business Office in order to determine the requirements essential for placing of the routine accounting on machines.

Consideration was deferred, President McVey being requested to have a study made of the proposal and to report to a later meeting of the Executive Committee or Board of Trustees.

9. Check Protection Policy.

The following letter was reported:

June 15, 1937.

University of Kentucky  
Lexington, Kentucky

Gentlemen:

You have a Bank Account Protection policy in the United States Guarantee Company, being No. 19331, which was delivered to you at the time you purchased your check writing machine No. 350224 and which expires on July 25, 1937. This policy protects you for an amount of \$12,500.00 on account of Change of Original Date, Change of Original Number, Change of Original Payee, Change of

Original Amount, Forgery of Authorized Signature, Fraud by Misrepresentation and \$1,000.00 for Forgery of Signature of Maker, Drawer or Endorser.

This policy was in force two years and our office being the sole representatives of the United States Guarantee Company in Kentucky, they have forwarded a renewal certificate to us for delivery to you. The renewal fee for this protection will be \$30.00. We will be very glad to issue the renewal certificate to you and will hold it in our office pending your advices.

C. D. HARRIS & SONS COMPANY

By A. G. Harrison

On motion and second it was ordered that the policy referred to in the above copied letter be renewed.

10. Insurance - Fire and Tornado.

The President reported that the Committee appointed by the Board of Trustees at the June meeting met in his office on June 10, 1937, and revised the Schedule of Fire and Tornado Insurance for year 1937-38, and that the Business Agent was authorized by the Committee to report the revision to the Director of Insurance. The Business Agent then stated that he had checked the changes with Assistant Insurance Director, Charles L. Brown, and that on the date of this meeting he had received the insurance schedules from the Division of Insurance.

On motion and second the Business Agent was directed to have the schedules tabulated and to present the tabulation to a later meeting of the Board of Trustees or Executive Committee. Requisitions are to be drawn for payment of amounts due when such amounts are ascertained.

11. Requests for Legislative Appropriations.

The President presented a statement showing proposed requests for Legislative Appropriations for University of Kentucky for biennium July 1, 1938, to June 30, 1940, to be presented for action of 1938 session of Legislature. Copies of the statement were given to each member of the Committee for study and suggestions.

12. Organ Fees.

By letter to Dean Paul P. Boyd, which was duly approved by Dean Boyd, Dr. C. A. Lampert, Head of the Department of Music, suggested that a flat rate of \$15.00 per semester be charged students for use of the organ in Memorial Hall for practice purposes.

On recommendation of President McVey, the suggestion of Dr. Lampert was approved and the organ practice fee was fixed at \$15.00 a semester, beginning with the first semester 1937-1938.

13. Budget Changes Approved.

President McVey presented the budget for year 1937-38 with changes and modifications found necessary since the meeting of the Board of Trustees April 6, 1937. The changes were read to the Executive Committee and on motion and second the budget as changed was approved (See Sec. 6, Minutes of April 6, 1937).

14. Audit of Accounts.

The Business Agent stated that pursuant to order of the Board of Trustees meeting of June 3, 1937 (See Sec. 5), he wrote to the State Division of Purchases the following letter:

June 11, 1937

Mr. Frank Tanner  
Division of Purchases  
Frankfort, Kentucky

Dear Mr. Tanner:

At the last meeting of the Board of Trustees the question of the audit of University books for the year 1935-1936 was considered and further discussion was referred to the next meeting of the Executive Committee. However, I was ordered to have cancelled purchase order #5121. This order was made by the Board because it appears that the character of audit that is desired by the Governor and the Board is not such that can be procured for the amount named in purchase order 5121 and is deemed advisable to withdraw this order and make a new order when the Governor and the Board of Trustees have fully decided on the character of audit to be made.

Very truly yours,

(Signed) D. H. Peak  
Business Agent.

The purchase order was duly cancelled as shown by following advice of change in purchase order;

Division of Colleges, Business Office, University of Kentucky, Lexington, Kentucky. Advice No. 1099, June 12, 1937, Account No. 5000, to W. A. Hifner, Jr.,

Above Purchase Order cancelled in full ----- \$600.00

By order of the Board of Trustees and Mr.  
Mr. D. H. Peak.

(Signed) M. C. Howard  
Director of Division of  
Purchases and Public  
Properties.

Mr. Gordon said that on a recent visit to Frankfort he consulted the Attorney General on the question of whether or not the employment of accountants for audit of University accounts comes within the scope of powers of Board of Trustees. The Attorney General's conclusion was that the Board of Trustees has the power to employ accountants, but that such employment is subject to the approval of the Board of Finance. Mr. Gordon stated that he was unable to see the Governor at that time.

It was suggested that an endeavor be made to get a mutual agreement with the Governor, and Dean Graham, who was present, was asked to present the question to the Governor. President McVey was authorized to employ accountant when such an agreement is made. It was further ordered that the audit for 1935-36 be the kind usually made and that the audit for 1936-37 be a detailed audit.

#### 15. Travel of Staff (Out of State).

President McVey quoted the following from a letter from Governor A. B. Chandler:

A memo is today going forward to Mr. Frank D. Peterson, asking that he set aside \$2500 to be used to cover the out-of-state travel expenses of the members of the University staff for the fiscal year beginning July 1st.

The President stated that this applies to College only, and does not include Experiment Station Out of State travel.

16. Report on Student Loan Fund.

a. President McVey presented a report on Student Loan Fund by Dean Jones. It was examined and ordered inserted in the Minutes.

Report of Student Loan Fund -- June 20, 1936 to June 20, 1937.

Number of Loans -----	6
Of a total value of -----	\$295.00
Number of collections on principal -----	468
Of a total value of -----	\$3,909.24
Total amount of interest collected -----	1,091.67
Notes outstanding June 20, 1936 -----	21,901.42
Notes outstanding June 20, 1937 -----	18,114.59
Cash on hand June 20, 1936 -----	3,840.33
Cash on hand June 20, 1937 -----	4,051.98
Amount from All-Campus Dances -----	1,075.23
Amount from Traffic -----	100.00
Total cash on hand -----	4,051.98

The following is copied from the Dean of Men's Report:

For the coming year it seems to me that demands on the Student Loan Fund are likely to be heavy, caused by reduction of aid under NYA. We now have invested \$22,600 and on June 1st we had in cash \$4,051.98, a total of \$26,651.98.

Some debtors are still paying by monthly payment, but there are scores who have paid nothing. Some action should be taken about these at once. I think it safe to say that a good collection attorney could collect \$5000 without bringing a suit. The fact that the notes are in his hands would induce many to pay. We must also remember that a number of these notes will run out by limitation before long.



b. Commenting on the question of employment of attorney to make collections, such action was considered worth while. Dean Jones was authorized to consult Attorney Lindsay Thompson, Lexington, Ky., who has heretofore been employed to collect certain Student Loan notes and to make agreement with him for handling collection of other notes deemed advisable to put in hands of an attorney.

c. The transfer of \$250.00 to Student Loan Fund from Traffic Fund (Sundry Ledger Account) recommended by Dean Jones was approved and the President was authorized to have the transfer made in the Business Office.

17. Summer School Registration.

Report of Registrar:

June 16, 1937

Memorandum for President McVey

The registration today has reached 1725, which is 101 more than the total at the close of the regular registration period last summer. It is 160 more than the number registered on the third day last summer.

After the close of registration last summer, the number was increased to 1722 by those registering in the middle of the term for the last 2½ weeks.

(Signed) Ezra L. Gillis  
Registrar.

18. Tablets on Buildings.

The following estimate for making and putting tablets on buildings was presented:

June 24, 1937

President Frank L. McVey  
Campus

Dear Sir:

I wish to submit the following estimate for ten or more bronze tablets, 17" x 21-1/2", for the University of Kentucky; same as now installed, using same type lettering; following type-written data for each tablet to be furnished by University of Kentucky; Tablets complete with

rosettes, drilled and counter-sunk ready for installing.

Price per tablet ..... \$60.00

(Signed) C. D. Kennard,  
112 Pinoak Avenue  
Lexington, Ky.

19 History of University of Kentucky Federal Writers Project.

President McVey stated that he had had a conference with Dr. U. R. Bell, State Director of the Federal Writers Project in Kentucky, and stated further that it was suggested by Doctor Bell that a history of the University of Kentucky be written through the agency of the Federal Writers Project, the University to provide funds for publication. President McVey stated that the cost of publication of 1000 copies will be about \$1500, and that special funds now on hand may be used for such purpose.

The President stated that he is favorable to the project, there being only partial write-ups of the University history, and that he hoped that these write-ups and other facts may be coordinated into a complete history. He presented a tentative outline of the proposed history with comment thereon by Professor T. D. Clark.

The project was approved on motion and second, and the President was authorized to make application for permission to publish the history. Before the work is published it is to be subjected to survey by the University for approval.

20. Cooperative House.

President McVey reported that plans and specifications had been prepared for the construction of a Cooperative Home for the Department of Home Economics, College of Agriculture, but that it was extremely doubtful if the home could be built within the twenty-five thousand maximum limit set for the cost of this building, and that therefore the project should await a decline in construction costs or the plans must be modified in accord with existing prices.

Therefore upon motion duly made and seconded, it was resolved that the College of Engineering is instructed to further study the circumstances and report at the next meeting of the Board.

21. Rental of Practice Rooms for Department of Music.

Continuation of rental of house on Harrison Avenue from Mrs. E. W. Flynn from September 15, 1937, to June 1, 1938, at \$60.00 per month or \$510.00 for the <sup>period was</sup> approved. Mrs. Flynn agrees to take care of the musical instruments for summer months.

22. Heating Dean Cooper's Residence.

Dean Cooper's suggestion:

June 29, 1937

Dear President McVey:

A new boiler of large capacity was installed in the horticultural greenhouse on the farm last year. It is located approximately 225 feet from the director's residence. I wish to have authorization to take into consideration the heating of the residence from the boiler. Such preliminary studies as have been made indicate that it can be made effectively and with only a moderate increase in cost.

If the connection is feasible and it would be approved by the Board, I shall be glad to pay average costs which I now pay for fuel or any other sum which would be determined. It would be not only a great convenience but would eliminate the necessity of investment in two heating plants.

(Signed) Thomas Cooper  
Dean and Director

Dean Graham commented on the proposal and after hearing his comment Dean Graham was authorized to assist Dean Cooper in working out plan of heating the house and to put the plan into operation.

23. Addition to Buell Hall.

The question of proposed addition to Buell Hall being referred by the Board of Trustees at the June 3, 1937 meeting to the Executive Committee (Sec. 22), President McVey then presented some plans for an extension to the present Armory and explained that it was proposed to execute this work with relief labor under the Works Progress Administration and by the use of salvaged building materials already in storage upon the campus. The President further stated that it was estimated that it would require approximately four thousand dollars of University funds to purchase cement, sand and other new construction materials necessary to properly execute this work. During the discussion

of this project, Colonel B. E. Brewer was invited to be present and upon arrival read and presented the following letter upon the subject of aforesaid extension to the Armory:

July 6, 1937

Gentlemen:

I want first to thank Dr. McVey for the opportunity to appear before this committee and explain the needs of the Military Department.

Our present Armory was erected in 1901, when the enrollment at this institution was less than 500 students. Due to the large increase in enrollment since 1901, the Armory has, for many years, been inadequate. The inside dimensions are only 45 by 90 feet. Arm racks surround the entire Armory walls, taking off 4 feet. This leaves a floor space only 38 by 82 feet. Some of our companies now have 180 men enrolled. When we attempt to crowd 180 men into 3,052 square feet of floor space, we have approximately 16 square feet of floor space per man.

This year, due to the rains in April and May, we lost 10 hours' instruction out of 34½ hours scheduled, or approximately 1/3 of the time was wasted.

When the ROTC Unit was established at the University of Kentucky, both the United States Government and the University assumed certain mutual responsibilities. The United States Government, through the War Department, assumed the responsibility of providing certain clothing, equipment, and supplies for the Unit, and an instructional staff. The United States Government has met its obligations in a fairly efficient manner. We now have approximately \$85,000 worth of clothing, arms and equipment on hand for the maintenance of the Unit. In addition to this, the War Department spent more than \$64,000 this last year to maintain the Unit. This was a direct cash outlay and included the salaries of the instructional staff, renovation and replacement of clothing and equipment. More than \$12,000 was paid out in actual cash to students enrolled in the Advanced Course.

The University has met its responsibilities to a certain extent in that it has provided for a staggered schedule of instruction and classroom space, but it has failed to provide adequate facilities for instruction in such subjects as individual firing, combat practice and musketry, leadership, drill and command exercise.

During the past five years we have tried to give some instruction in these subjects but all the members of my staff are agreed that it is a waste of time and effort to attempt to continue instruction in these subjects with the limited space available.

In our schedule of instruction for the coming school year which was submitted to the War Department a few weeks ago, I stated that unless adequate facilities were provided this coming year several subjects would have to be eliminated from our schedule.

I should like to point out that the Military Department is now placing quite a large number of ROTC graduates each year in the Marine Corps, the Army, and the CCC. I have no accurate figures available but I believe that as a conservative estimate at least 75 ROTC graduates have been placed in these positions during the past four years.

In looking over the minutes of the meetings of the Board of Trustees, I find that for the past twelve years, or as far back as 1925, the Board recognized the necessity for providing more adequate facilities for the Military Department, but to date no action has been taken to correct this deficiency.

Dr. McVey has stated that he has had in mind asking the Legislature for an appropriation at some future time for the construction of a suitable Armory. That would be a very fine thing indeed if we could secure such a building, but there are many other buildings which are badly needed on the campus, such as dormitories for both men and women, a building to house the College of Commerce, the Home Economics Department, and an Administration Building. I believe you gentlemen will agree when I say that the possibilities of securing an appropriation for the construction of a new Armory at any time within the next five or ten years are very remote indeed.

Colonel Graham and I have worked out a plan whereby the University can meet its obligations to the United States Government to provide adequate facilities for the Military Department by constructing an addition on to the present Armory that will meet the needs of our department for the next twenty or thirty years.

By utilizing salvaged brick, roofing, and lumber from the old Engineering buildings and PWA labor, I believe that Colonel Graham and Mr. Crutcher estimate that the proposed addition can be completed for an outlay of only \$4,500 or \$4,000 at the most. Colonel Graham estimates that this addition constructed from new material would cost \$20,000 or \$25,000.

In this connection, I should like to point out that during the past five years I have raised more than \$4,500 from various sources for Band uniforms alone.

The question of providing adequate facilities for the Military Department is one that cannot be postponed indefinitely. While some of you may raise the objection that the construction of such an addition as we have in mind is a temporary expedient, I believe Colonel Graham will agree with me that the building which he proposes to construct is one that will be of a permanent nature, it will not mar the sight of other buildings on the campus, and will meet all the requirements of the Military Department for many years to come, and will enable the University to meet its obligations to the United States Government.

After hearing and considering this letter and upon motion duly made and seconded it was resolved:

That the sum of four thousand dollars is hereby appropriated to aid in the construction of an addition to the present Armory Building, provided the W.P.A. will authorize sufficient relief labor to execute the aforesaid project and provided the cost of new materials and supervision shall not cost more than the aforesaid four thousand dollars.

24. P. W. A. Construction - College Building.

a. Report on Bid Opening:

July 1, 1937

President Frank L. McVey  
University of Kentucky

My dear President McVey:

I invite your attention to the attached summary of the contract bids received and opened in your office at three-thirty p.m. June 22, 1937. A total of eight bids were submitted, with a range of \$88,410 between the low and high bids, the lowest bidder being the J. A. Jones Construction Company of Nashville, Tennessee, with a base bid in the sum of \$350,590, which sum is excessive and beyond the funds available for this construction.

Because of the recent and rapid advance in material and labor costs, we inserted within the specifications a call for two deductive alternates for eliminating one and two wings of the building in hopes that these deductions would reduce the building costs to a sum within the funds available. The alternates filed with the bids were disappointing, and not in accord with the base bids - the low bid figures twenty-six cents per cubic foot of building in relation to fourteen cents per cubic foot for the two alternates combined.

Even if funds were available to finance the low bid submitted, I would redommand a readvertising of this project under the existing circumstances and conditions. However, since the funds are not available, this is not a question, and, therefore, the bids must be rejected formally.

In view of the existing situation, we are now revising the plans and preparing for a readvertising for the construction of the two main wings of the building, in such a manner that the remainder can be added readily when and as circumstances will permit. These wings will be sufficient to house the Home Economics Department and two departments of the Biological Sciences. We attempted to attain this result by asking for the two alternates, as aforestated, but this effort was not successful.

(Signed) James H. Graham  
Dean

President McVey presented the summary sheet of the contract bids received and opened in his office at 3:30 p.m., June 22, 1937, for the construction of the Biological Sciences and Home Economics Building and stated that a total of eight bids had been filed and that the lowest bidder was the J. A. Jones Construction Company of Nashville, Tennessee, in the sum of \$350,590. The President stated further that after deducting all the alternates requested within the published specifications the lowest bid was in excess of the funds allotted for the construction of this building and the unit cost was much higher than buildings of similar type and materials now under construction upon the campus, which circumstance was due probably to the recent rapid advance in the cost of building materials and equipment.



After examination and discussion, and upon motion duly made and seconded, it was resolved as follows:

1. That because of the reasons aforesaid, all bids submitted on June 22, 1937, for the construction of the Biological Sciences and Home Economics Building as advertised are hereby rejected.

2. That the thanks of the Board of Trustees of the University of Kentucky are hereby extended to all contractors who prepared and filed bids thereon.

3. That the College of Engineering is instructed herewith to revise the plans and specifications for a modified section of this building so as to house at least two departments of the biological sciences and further to revise and to prepare plans and specifications for a separate building to house the Department of Home Economics and to readvertise for bids upon the aforesaid revised plans as soon as possible.

b. Extension of time.

President McVey then stated that while P.W.A. Docket No. Ky-1013-R was more than 96% complete, there still remained several minor items which would require about thirty or more days to adjust and conclude and it was therefore advisable in these circumstances to formally request an extension of the time for final conclusion of the docket to August 31, 1937.

Therefore, upon motion duly made and seconded, it was resolved that the Public Works Administration be requested to extend the final completion date for Docket No. Ky-1013-R to August 31, 1937.

<u>Contract No.</u>	<u>Previous Revised Completion Date</u>	<u>Latest Revised Completion Date</u>
1	July 1, 1937	August 31, 1937
2	July 1, 1937	August 31, 1937
3A	July 1, 1937	August 31, 1937
9	January 29, 1937	August 31, 1937
170	April 2, 1937	August 31, 1937
Force Account	July 1, 1937	August 31, 1937

President McVey further stated that there were two contracts under P.W.A. Docket No. Ky.-1013-2-D, Contracts No. 701 and 760, whose contract time had expired although the work was not completed and that an extension of time would be necessary. He suggested that it would be advisable to formally request an extension of time for final conclusion of these contracts to August 31, 1937.



Therefore, upon motion duly made and seconded, it was resolved that the Public Works Administration be requested to extend the final completion date for Contracts No. 701 and 760, Docket No. Ky-1013-2-d, to August 31, 1937.

<u>Contract No.</u>	<u>Previous Completion Date</u>	<u>Latest Revised Completion Date</u>
701	June 15, 1937	August 31, 1937
760	May 26, 1937	August 31, 1937.

25. Change of Occupation.

a. Letter to Professor W. S. Anderson:

June 15, 1937

Professor W. S. Anderson  
Experiment Station  
University of Kentucky

My dear Professor Anderson:

Your service to the University has been a long and helpful one. Under the regulations of the Board of Trustees, your relationship to the University changes the first of July 1937. While you will not have the teaching work which you have done in the past, yet I trust that you will have something interesting and worthwhile to do that will be of value to the University.

In coming to the turn of the road, I want to tell you how much I appreciate your loyalty, good sense, and cheerful attitude toward all of the problems with which we have been faced. Through the years you have made a very definite contribution to the University and the state, and I am glad indeed to tell you now much I appreciate it.

With best wishes to you and Mrs. Anderson, I remain

Sincerely yours,

(Signed) Frank L. McVey  
President of the University

b. Letter to Registrar Ezra L Gillis:

June 15, 1937

Professor Ezra L Gillis  
University of Kentucky

My dear Professor Gillis:

May I extend to you greetings and good wishes as the fiscal year of 1937 comes to a close. At the end of this year, your connection with the University as Registrar changes to another relationship. For thirty years the University has had the advantage of your loyalty, effective leadership, and wisdom. I rejoice, and I am sure do all others, that you will still be here on the campus so that we may turn to you from time to time for advice.

I have rejoiced in my friendship with you, and I appreciate your willingness to discuss educational and other matters whenever it was necessary. I think you have made a distinct contribution to the welfare of the University and made its life richer thereby. I wish for you and Mrs. Gillis a long and interesting life. I know this will be the case, because you can watch what happens with a fundamentally wise philosophy that gives balance to your outlook.

Sincerely and fraternally yours,

(Signed) Frank L. McVey  
President of the University.

26. Appointments and Other Staff Changes.

President McVey presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the Minutes:

Appointments and Reappointments

Dr. Willem van de Wall, professor of Musical Education, effective from July 1, 1937, to June 30, 1938, salary \$7,000.00 a year, payable from the special grant made by the Carnegie Foundation. (See Minutes of June 3, 1937).

James Forrest Allen, instructor in Chemistry, effective September 1, 1937, salary \$1500.00 a year, 10 months basis.

Mary Asher, Jessie Irvine and S. J. Curtis, graduate assistants in Psychology, effective September 1, 1937, salary \$400.00 a year, ten months basis.

Mark Cundiff, graduate assistant in Physiology, effective September 1, 1937, salary \$400.00 a year, ten months basis.

James H. Bywaters, instructor in Animal Husbandry and assistant in Animal Husbandry, Experiment Station, effective July 1, 1937, salary \$2500.00 a year, twelve months basis. He has served in this capacity on temporary employment since August 1936.

Robert B. Goode, research assistant in the Bureau of Business Research, effective July 1, 1937, salary \$960.00 a year.

Carl M. Clark, assistant in Marketing in the Experiment Station, effective September 1, 1937, or as soon as he reports for duty thereafter, salary \$3000.00 a year, twelve months basis. He is now associate professor of Agricultural Economics, Alabama Polytechnic Institute.

Mrs. Eda Giles, director of the Commons, for July and August, 1937, salary \$150.00; temporary appointment on account of resignation of Miss Maye Hoover.

Miss Jessie Lee Jones, full time employment in the Stenographic Bureau, effective July 13, 1937, to April 1, 1938. Miss Jones has been employed half time in Professor Rannells' office and half time in Stenographic Bureau. The change is made in order to fill the vacancy caused by the leave of absence granted Miss Mildred Morris.

Reappointment of Miss Elizabeth Hatcher, University Commons, at \$130.00 a month, beginning July 1, 1937.

Mabel Elizabeth Andrews, Home Demonstration Agent, Scott County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Florence Cobb Bennett, Substitute Home Demonstration Agent, Graves County, July 1, 1937 to June 30, 1938, salary \$2025 a year, Capper-Ketcham Fund, and Offset to Federal Funds.

Hattie Robert Bethea, Assistant Home Demonstration Agent, Fulton-Hickman Counties, July 1, 1937, to June 30, 1938, salary \$1200 a year, Capper-Ketcham Fund.

Mattie Sue Bettersworth, changed from Assistant to Home Demonstration Agent, Webster County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

May Elizabeth Botts, Home Demonstration Agent, Fayette County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Sarah Crosland Brown, Home Demonstration Agent, Logan County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Anita Burnam, Field Agent in Club Work, Kentucky, July 1, 1937, to June 30, 1938, salary \$2900 a year, Offset to Federal Funds.

Zelma Byerly, Home Demonstration Agent, Kenton County, July 1, 1937 to June 30, 1938, Capper-Ketcham Funds and Offset to Federal Funds, salary \$1900 a year.

Eleanor Clark, Home Demonstration Agent, Lincoln County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

Sunshine Colley, Home Demonstration Agent, Bell County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

Eula Cowen Collis, Home Demonstration Agent, Madison County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Iris Davenport, Field Agent in Clothing, Kentucky, July 1, 1937, to June 30, 1938, salary \$2900 a year, Offset to Federal Funds.

Marcy Katherine Davis, Home Demonstration Agent, Ohio County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

Anna Katherine Evans, Home Demonstration Agent, Carroll County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund, and Offset to Federal Funds.

Frances W. Fleming, Home Demonstration Agent, Christian County, July 1, 1937, to June 30, 1938, salary \$2000 a year, Federal Supplementary Funds and Offset to Federal Funds (Farm Bureau).

Mary Hood Gillaspie, Home Demonstration Agent, Boone County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Carolyn Graham, Home Demonstration Agent, Todd County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

Pearl J. Haak, Field Agent in Foods, Kentucky, July 1, 1937 to June 30, 1938, salary \$2600 a year, Offset to Federal Funds.

Jennie C. Grubbs, Home Demonstration Agent, Boyle County, July 1, 1937 to June 30, 1938, salary \$1600 a year, Capper-Ketcham Fund.

Ida Hagman, Field Agent in Home Management, Kentucky, July 1, 1937 to June 30, 1938, salary \$2900 a year, Offset to Federal Funds.

Ruth Etheridge Harralson, Home Demonstration Agent, Hopkins County, July 1, 1937, to June 30, 1938, salary \$2000 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Camille Blue Hedges, Assistant Home Demonstration Agent, Graves County, July 1, 1937, to June 30, 1938, salary \$900 a year, Bankhead Fund.

Lilah Hembree, Home Demonstration Agent, Oldham County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund.

Alda Henning, Home Demonstration Agent, McCracken County, July 1, 1937, to June 30, 1938, salary \$2200 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Ruth Hunter, Home Demonstration Agent, Campbell County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Capper-Ketcham Fund and Offset to Federal Funds.

May Hutchison, Home Demonstration Agent, Garrard County, July 1, 1937, to June 30, 1938, salary \$1780 a year, Capper-Ketcham Fund and Offset to Federal Funds.

Florence Imlay, Field Agent in Foods, Kentucky, July 1, 1937 to June 30, 1938, salary \$3000 a year, Offset to Federal Funds.

Jeanne Taylor Ireland, Assistant Home Demonstration Agent, McCracken County, July 1, 1937 to June 30, 1938, salary \$1200 a year, Capper-Ketcham Fund.

Mary Lou Jackson, Home Demonstration Agent, Ballard County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Fund.

Catherine Taylor Johnson, Home Demonstration Agent, Jefferson County, July 1, 1937 to June 30, 1938, salary \$2700 a year, Federal Supplementary Funds and Offset to Federal Funds.

Miriam J. Kelley, Home Demonstration Agent, Warren County, July 1, 1937 to June 30, 1938, salary \$2000 a year, Federal Supplementary Funds and Offset to Federal Funds.

Dorris Lynn Kirkman, Home Demonstration Agent, Pike County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds and Offset to Federal Funds.

Edith Lacy, Field Agent in Clothing, Kentucky, July 1, 1937 to June 30, 1938, salary \$2900 a year, State Appropriation.

Genia Ruth Latimer, Assistant Home Demonstration Agent, Warren County, July 1, 1937, to June 30, 1938, salary \$1200 a year, Federal Supplementary Funds.

Lulie Logan, Assistant State Leader, Home Demonstration Agents, Eastern Kentucky, July 1, 1937 to June 30, 1938, salary \$2900 a year, Federal Supplementary Funds.

Venice Lovelady, Home Demonstration Agent, Daviess County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds and Offset to Federal Funds.

Loretta Elizabeth Markham, Home Demonstration Agent, Marshall County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Zelma Monroe, Assistant State Agent, Home Demonstration Agents, Western Kentucky, July 1, 1937 to June 30, 1938, salary \$2900 a year, Federal Supplementary Funds.

Maude Alma Moore, Home Demonstration Agent, Muhlenberg County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Helen Louise Morgan, Assistant Home Demonstration Agent, Boyd County, July 1, 1937, to June 30, 1938, salary \$1200 a year, Federal Supplementary Funds.

Vivian Muster, Home Demonstration Agent, Grayson County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Alice Campbell Penn, Home Demonstration Agent, Simpson County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds and Offset to Federal Funds.

Roxie Campbell Perkins, Home Demonstration Agent, Harlan County, July 1, 1937 to June 30, 1938, salary \$1500 a year, Federal Supplementary Funds and Offset to Federal Funds.

Irene Piedalue, Home Demonstration Agent, Clark County, July 1, 1937 to June 30, 1938, salary \$1850 a year, Federal Supplementary and Offset to Federal Funds.

Mavourneen Bell Rice, Home Demonstration Agent, Bourbon County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Federal Supplementary and Offset to Federal Funds.

Florence Sauerbry, Home Demonstration Agent, Jessamine County, July 1, 1937 to June 30, 1938, Federal Supplementary Funds.

Mary Louise Scott, Home Demonstration Agent, Breathitt County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Nancy Scrugham, Home Demonstration Agent, Caldwell County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Lois Husebo Sharp, Home Demonstration Agent, Boyd County, July 1, 1937 to June 30, 1938, salary \$2050 a year, Federal Supplementary and Offset to Federal Funds.

Eva Isaacs Singleton, Home Demonstration Agent, Johnson County, July 1, 1937 to June 30, 1938, salary \$1500 a year, Federal Supplementary Funds.

Ruth Taylor, Home Demonstration Agent, Henderson County, July 1, 1937 to June 30, 1938, salary \$2100 a year, Federal Supplementary and Offset to Federal Funds.

Catherine Culton Thompson, Home Demonstration Agent, Fulton County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Jeannette Hillis Tompkins, Home Demonstration Agent, Franklin County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary and Offset to Federal Funds.

Sarah Trumbo, Home Demonstration Agent, S. Madison and Rockcastle Counties, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary and Offset to Federal Funds.

Doris Van Winkle, Home Demonstration Agent, Knox County, July 1, 1937, to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Myrtle Weldon, State Agent, Home Demonstration Agents, Kentucky, July 1, 1937, to June 30, 1938, salary \$4000 a year, Federal Supplementary Funds.

Helen M. White, Assistant State Agent, Home Demonstration Work, Kentucky, July 1, 1937 to June 30, 1938, salary \$2600 a year, Federal Supplementary Funds.

Eleanor Whittinghill, Home Demonstration Agent, Trigg County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.

Sadie D. Wilgus, Home Demonstration Agent, Union County, July 1, 1937 to June 30, 1938, salary \$2100 a year, Federal Supplementary and Offset to Federal Funds.

Jessie Wilson, Assistant Home Demonstration Agent, Fulton County, July 1, 1937 to June 30, 1938, salary \$1200 a year, Federal Supplementary Funds.

Mary Elizabeth Word, Home Demonstration Agent, Hart County, July 1, 1937 to June 30, 1938, salary \$1800 a year, Federal Supplementary Funds.



Resignations

Dr. Roy Bossart, instructor in Chemistry, effective June 30, 1937. Resigned to take a position at Ohio Wesleyan University.

Miss L. Maye Hoover, as member of the staff of the Home Economics Department and director of the University Commons, effective June 30, 1937. She resigned to accept a place with Marshall Field Chicago.

Dr. W. Knowlton Hall, assistant chemist in Experiment Station, effective June 30, 1937.

James R. Randolph, graduate assistant in Physics, effective June 30, 1937.

Miss Katherine Rogers, who is on leave doing teaching in Puerto Rico, effective June 30, 1937. Miss Rogers expects to remain in Puerto Rico.

Leaves of Absence

Dr. W. W. Dimock, leave of absence on pay for 25 days in addition to regular vacation. Doctor Dimock will accept an invitation to go to London to consult and study with the British Blood Stock Agency on breeding problems in horses. The leave is to begin about August 18, 1937, and will extend through September 7, 1937.

Dr. Wellington Patrick, professor of History of Education, was granted leave of absence for one year at the meeting of the Board of Trustees June 3, 1937, the Executive Committee to fix the terms thereof; hence, the following resolution was duly passed at this meeting of the Executive Committee, viz.,

Be it resolved by the Executive Committee of the University of Kentucky that the leave of absence of Wellington Patrick shall begin the 18th day of July, 1937, and shall continue for one year from that date, that he shall receive during his leave his full salary, \$3600 per year, payable as now, and that said Patrick shall spend such leave in travel and study.

Wage Scale, Farm Hands, Raised

Statement of Dean Cooper copied as follows was approved:



Dear President McVey

With the heavy demand for farm labor which prevails at the present time, it is necessary to raise the wage scale of some of the men employed on the Experiment Station farm if we are to retain their services.

I wish to recommend that authorization be given to increase the rate of pay to Mr. Dave Cooper, who is employed at the dairy, from \$100 to \$105 a month, effective July 1, 1937, and John Murphy, who is employed in the department of Horticulture, from \$95 to \$100 a month, effective July 1, 1937.

Leave Recalled.

Dr. David McKinney, who was given leave of absence at the meeting of the Board of Trustees April 6, 1937, on account of his health, has so far recovered that he is granted the privilege of returning to his work on half pay September 15, to October 31, 1937, and on full pay beginning November 1, 1937.

On motion, properly seconded, the Committee adjourned.

D. H. Peak  
Secretary, Board of Trustees