

Irregularities

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, April 4, 1950.

The Board of Trustees of the University of Kentucky met in the President's Office at 10:00 a.m., Tuesday, April 4, 1950. The following members were present: Guy A. Huguelet, Harper Gatton, George M. Cheek, J. Woodford Howard, J. C. Everett, Carl Dempewolfe, Mrs. Paul G. Blazer, R. P. Hobson, Paul M. Basham and Boswell B. Hodgkin. Absent: Governor Earle C. Clements, Judge Harry F. Walters, T. H. Cutler, H. D. Palmore, and Dr. W. M. Coffee. President H. L. Donovan and Secretary Frank D. Peterson met with the Board.

A. New Members.

Mr. Harper Gatton was present and submitted his commission for reappointment as member of the Board of Trustees of the University of Kentucky for the period January 1, 1950, to December 31, 1953.

Judge Paul M. Basham was present and presented his commission of appointment as member of the Board of Trustees of the University of Kentucky, for the period January 1, 1950, to December 31, 1953.

Mr. Gatton and Judge Basham took the usual oath as members of the Board of Trustees and were extended a cordial welcome by the other members of the Board.

B. Approval of Minutes.

The minutes of the Board of Trustees for December 13, 1949, and the minutes of the Executive Committee for January 6, February 17, and March 17, 1950, were approved as published.

C. Resolution on Death of Grover Creech.

President Donovan called attention to the death of Mr. Grover Creech, former member of the Board of Trustees of the University of Kentucky. He read the following resolution:

Grover H. Creech, citizen of Kentucky, former member of the University of Kentucky's Board of Trustees and loyal University alumnus, died at Norton Infirmary in Louisville, March 27, 1950, following an illness of one year.

A graduate of the University of Kentucky in 1920, Mr. Creech was a native of Bell County, but to his associates who knew and valued his loyalty to the Commonwealth and to the University, it would seem that no more fitting tribute could be paid to him than to designate him "citizen of Kentucky."

Loyal to his family, his friends, his University and to the people of Kentucky in a sense so deep, so lasting, that words cannot fully express it, Grover Creech was, to the last, a true son of Kentucky.

Life member of the University of Kentucky Alumni Association; past president of the Association; former president of the University's Louisville group; and alumnus member of the University's Board of Trustees under appointment made by Governor S. S. Willis in 1944, Grover Creech served the University in every capacity made available to him, and served it willingly, lovingly, and at great cost to his personal interests and to himself.

As his associates on the Board of Trustees it is only fitting that this group pay tribute to his service and his loyalty. Therefore, be it resolved that the University of Kentucky Board of Trustees, in quarterly meeting on the campus of the University, go on record this Fourth Day of April 1950 in public expression of our appreciation of his constancy and his belief in his Alma Mater, and be it further resolved that these resolutions be spread on the minutes of this meeting and that copies be sent to members of his family.

Upon motion duly made, seconded and carried, the resolution was ordered adopted and spread upon the minutes, and copies were ordered sent to members of the family.

D. State Requisitions, et Cetera.

President Donovan read the following letter from the Comptroller listing purchases made through the Comptroller's Office:

April 1, 1950

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the purchasing division from January 1, 1950 through March 31, 1950. These purchases have not been approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds.

The list follows:

State requisitions numbered.....	667 through	943
Emergency purchase orders numbered..	316 through	479
Library departmental orders	2490 through	2561
University departmental orders	1263 through	1342
Special purchase orders	6428 through	9846.

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Board of Trustees, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson, Comptroller

President Donovan recommended that the list of purchases be approved.

Upon motion duly made, seconded and carried,

State requisitions numbered	667 through	943
Emergency purchase orders numbered....	316 through	479
Library departmental orders	2490 through	2561
University departmental orders	1263 through	1342
Special purchase orders	6428 through	9846

were ratified and approved.

E. Refund of Federal Advance for Plan Preparation.

President Donovan read the following letter from the Comptroller:

March 21, 1950

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

By authority of the Executive Committee of the Board of Trustees on the date of August 25, 1946, I made application to the Federal Works Agency, Bureau of Community Facilities, for an advance of \$10,594.58 to be used for the purpose of financing plan preparation for a building to house the Department of Journalism and the Kentucky Kernel. The application was approved. The advancement was made. Plans and specifications were prepared by Robert W. McMeekin and Whayne W. Haffler, Architects.

The conditions of the advancement of funds provided that the money should be repaid to the United States Treasury whenever construction of the Kentucky Kernel and Journalism Building is commenced. By the authority of the Board of Trustees, the Kentucky State Property and Buildings Commission approving, this building is now under construction and the federal advancement of funds is now due to be repaid to the United States Treasury.

I, therefore, request approval and direction to refund to the Treasurer of the United States the sum of \$10,594.58.

I suggest that if this request is approved, the Comptroller be authorized to take the necessary funds from the Campus Book Store Account, since all available funds to the credit of the Kentucky Kernel have been otherwise pledged toward the construction of this building.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller

Some discussion followed, and upon motion duly made, seconded and carried, the Comptroller was authorized to refund to the Treasurer of the United States the amount having been advanced by the Federal Works Agency for plan preparation of the Kentucky Kernel-Journalism building, the refund to come from money appropriated for the construction of the building.

F. Approval of Increase in Basic Cost of Kentucky Kernel-Journalism Building.

President Donovan read the following letter from the Comptroller, explaining an increase in the size of the Kentucky Kernel-Journalism building as originally planned:

March 21, 1950

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

Pursuant to the authority of the Executive Committee of the Board of Trustees, the Comptroller made application to the Federal Works Agency, Bureau of Community Facilities, for an advancement to finance plan preparation for the Kentucky Kernel-Journalism Building. The advancement of funds for plan preparation was based upon an estimated cost for construction of \$353,152.80.

During the course of planning the building, the architects were requested to include in the plan preparation two vault rooms to house transformers for the building and that section of the campus in proximity to the proposed building, and to include in the plans and specifications of the proposed building one freight elevator.

The inclusion in the plans and specifications of the vault rooms increased the size of the building 19,800 cubic feet which, figured at the original estimated cost of construction of seventy-seven cents per cubic foot, gives an estimated cost for the vaults of \$15,246.00, or an increase in the architects' fee, for plans and specifications only at 3%, of \$457.38.

The estimated cost of the elevator was \$7,000 and figured at the original cubic foot cost increases the architects' fee, for plans and specifications only at 3%, \$210.00, making a total increase for plans and specifications on this building of \$667.38.

The above is additional work requested of the architects by the owner not originally included in the estimated construction cost of the building.

I recommend that approval be given to increase the estimated cost of the building, including vaults and elevator, from \$353,152.80 to \$375,398.80 -- this figure to represent the basic building cost for the architects' fee. The actual contract construction cost was let for \$424,112.00.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

After general discussion concerning cost of the building, what is known as basic building cost, and the necessity for increasing the size of the building as enumerated, upon motion duly made, seconded and carried, the increased cost was approved and ratified, and the Comptroller was directed to process the necessary papers to pay the architect a fee of 3% for plans and specifications for the addition, and to include in the contract for supervision the total basic building cost.

G. Cubic Cost--Fine Arts Building.

President Donovan read the following letter from Brock and Johnson, architects for the Fine Arts Building, correcting an error in statement carried in the press and mimeographed sheet of facts, concerning the cubic content and cubic cost of the Fine Arts Building.

RE: FINE ARTS BUILDING
UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY

CUBIC COST

We wish to call to your attention a mimeographed copy entitled "GENERAL FACTS ABOUT THE FINE ARTS BUILDING" which was used during the dedication of this building.

The opening paragraph reads as follows:

"This is a building especially designed to house art, music, drama and speech ... 1,085,000 cubic feet at a cost of \$1,380,000.00".

According to this statement, it appears that the building cost \$1.27 per cubic foot. The cubage figure of 1,085,000 cubic feet is a net cubage and does not include walls, roofs, floors, furred spaces, attic spaces, crawl spaces, entrances, parapets, foundations, footings, etc.

We have rechecked our cubage figures, that is the gross cubage, and find it to be approximately 1,675,000 cubic feet. The building contracts will total approximately \$1,394,000.00. This means that the building actually cost 83¢ a cubic foot. This figure does not include landscaping, furnishings and equipment.

It is standard practice that the cubage of a building be the gross cubage and not the cubage between walls, floors and ceilings.

Our firm has always taken pride in being able to design buildings in an economical manner. You can readily see that there is a great deal of difference between the \$1.27 cubage cost implied by the mimeograph copy, and the actual cubic foot cost of 83¢.

One recent newspaper article stated that the taxpayers should see the new Fine Arts Building and how their money was lavishly though well spent. This statement was extremely unfair, but could have been based on the erroneous \$1.27 cubic cost, which we agree is lavish.

We would appreciate it very much if all future news releases that contain cubage costs, would state 1,675,000 cubic feet at 83¢ a cubic foot.

Very truly yours,

BROCK AND JOHNSON, ARCHITECTS

By (Signed) Ernst V. Johnson
ERNST V. JOHNSON

In his statement, President Donovan said that he wanted to correct to the Board an erroneous impression the public may have gotten through mimeographed copy, entitled General Facts about the Fine Arts Building, and requested permission to have the above letter spread upon the minutes.

Upon motion duly made, seconded and carried, the President's recommendation was concurred in.

H. Contract between the Central Kentucky Natural Gas Company and the University of Kentucky.

The President submitted contract between the Central Kentucky Natural Gas Company and the Board of Trustees of the University of Kentucky for gas to be furnished to the University sufficient to operate a gas-fired boiler now being installed as a part of the expansion of the Central Heating Plant. He stated that the agreement had been examined by Professor Frank Murray, of the College of Law, and examined and approved by the Attorney General.

Upon motion duly made, seconded and carried, the contract was authorized approved, executed and filed with the Secretary.

I. Withdrawal of Fees for Animal Husbandry Courses.

President Donovan stated that the Department of Animal Husbandry, at a meeting of the faculty of the College of Agriculture and Home Economics on March 20, 1950, passed a resolution for withdrawal of fees for Animal Husbandry courses as follows:

A.I. 27 and 127, Survey of the Dairy Industry...fee of \$40.00.
A.I. 46 and 146, Survey of the Poultry Industry.fee of \$40.00.

He stated that since fees are authorized by the Board of Trustees, the elimination or withdrawal of fees should also be approved by the Board, and he recommended that the request of the faculty of the College of Agriculture and Home Economics be approved.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

J. Section of Minor Elements Research Discontinued.

President Donovan read the following letter from Dean Cooper requesting discontinuance of the Section of Minor Elements Research.

March 24, 1950

President H. L. Donovan
University of Kentucky

Dear President Donovan:

On January 15, 1948, I recommended discontinuance of the Department of Chemistry in the Experiment Station and the setting up, as of February 1, 1948, of the Section of Minor Elements Research, which was assigned to the Department of Agronomy. The experiences of the past two years have caused me to believe that this section is unnecessary and that it should be discontinued as of the close of business June 30, 1950 and the personnel of this section transferred to the Department of Agronomy for further assignment. I recommend this change.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

President Donovan informed the Board that this section was formerly headed by Dr. J. S. McHargue, a nationally known authority on minor elements of the soil, and that, after Doctor McHargue's change-of-occupation, the section was transferred to the Department of Agronomy and operated during the past two years. Dean Cooper now feels it prudent to discontinue this section.

Upon motion duly made, seconded and carried, the recommendation was concurred in.

K. Authority Granted to Contract with Farmers to Raise Aromatic Tobacco in Research Program.

President Donovan read the following letter from Dean Cooper:

March 30, 1950

President H. L. Donovan
University of Kentucky

Dear President Donovan:

The research work of the Kentucky Agricultural Experiment Station has developed an aromatic tobacco of relatively high sugar content which is a strain of Burley. Certain tobacco manufacturers are interested in this product and desire to procure a sufficient amount to determine its value and probable usage by the public. This tobacco is graded according to Burley grades. I recommend that the Experiment Station be given authority to enter into an agreement with a farmer-grower of Shelby County who desires to grow the tobacco for the Experiment Station and who will sell it on the warehouse floors. It will be purchased by the Brown and Williamson Tobacco Corporation for experimental use. It is expected that the crop produced will reimburse the grower for his land, labor, etc. If it does not, the Experiment Station will make such additional payments as are necessary to pay the ordinary expenses of production and rent. These funds are of Congressional appropriation and the agreement for the purpose of growing aromatic tobacco is approved by the Tobacco Branch of the United States Department of Agriculture. I request your approval and that of the Board of Trustees for this arrangement.

As you know, black shank, a soil-borne disease of tobacco, has appeared in sections of Kentucky. Also it has appeared to much larger extent in certain other states. The staff of the Experiment Station has been working for some time to develop strains of Burley resistant to this disease. There are now certain strains that have been developed far enough

that we believe may be resistant. However, it is necessary to plant these strains on an infested soil. We have located a farmer in Pendleton County who has soil infested with black shank and who will be glad to participate in the trials to determine the commercial value of the various experimental strains of Burley tobacco as to their resistance to black shank and give an opportunity for further breeding work to introduce other disease resistance factors. We wish to enter into an agreement with him for the production of these strains on land heavily infested with the black shank organism. He will provide all labor for the production and marketing of the crop. Strains must be handled separately so that there may be no intermixture. Work will be done under the direction of a representative of the Experiment Station. Later the tobacco produced, if any, is to be sold on the warehouse floors on behalf of the Kentucky Experiment Station. The grower will be paid for the use of his land, tobacco barn and labor expenses. This arrangement, which is in the interest of the further development of Burley tobacco, has been approved by the Tobacco Branch of the United States Department of Agriculture. I request your approval and that of the Board for this agreement.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

A lengthy discussion followed concerning the general development of burley tobacco, low nicotine tobacco, and aromatic tobacco.

The Board being sufficiently informed, upon motion duly made, seconded and carried, approved the request of Dean Cooper as outlined in his letter and granted authority to contact and arrange with farmers to grow the tobacco crops necessary.

L. Adoption of Budget for 1950-51.

President Donovan made the following statement to the Board:

Budget 1950-51

The preparation of a budget is probably one of the greatest responsibilities a college president and his

colleagues have to perform. There is always a demand on the part of the staff for more funds than there are funds at hand. How properly to apportion the funds that are available among the various colleges and departments requires the best effort of the administrative staff. Your president always seeks the advice of his colleagues and a group judgment eventually prevails in the recommendations we make to the Trustees for their final approval.

Since the adoption of the state budget by the General Assembly in January for the 1950-52 biennium, we have been working on the budget of the University, which we are submitting to you today for your consideration. The heads of the departments, the deans of the various colleges, the comptroller and his staff, the vice president, and the president have given many hours of their time to the budget being presented to you. We trust you will study this report carefully because we have presented in it the information you need to have regarding the financial operations of the University of Kentucky.

For the past four years the enrollment of the University has included from approximately 3,000 to 4,500 veterans. For each of these students the Veterans Administration, under the G.I. Bill of Rights, has paid the University about \$210 more in tuition and fees than a non-veteran student pays for his education. These federal funds have helped pay a considerable part of the cost of instruction at the University of Kentucky during this period. This past year the number of veterans has fallen off considerably, and next year, and each year thereafter, the number will decrease very rapidly until the Veterans Administration program for the G. I. student is terminated. While the number of veterans is decreasing rapidly, there is some gain in the non-veteran enrollment. However, the total enrollment of the University probably will be in the neighborhood of from 6,000 to 6,500 students when we open school in September.

The loss of federal funds this next year will amount to about \$300,000 and the following year it may run as high as \$500,000 to \$600,000. The Legislature appropriated \$200,000 more for the Division of Colleges to offset this loss. The University will be compelled to make a budget for next year and the year following to absorb this loss of funds. The budget for the Division of Colleges is \$343,085.72 less for next year than it is for the current year. It is an extremely difficult thing to cut our budget to this extent without impairing or interrupting the efficiency of the University. I have had splendid cooperation from the deans and other staff members in helping us to prepare a budget this year that will be in balance, but this budget will be a rigid one and there is

nothing left in the "unbudgeted funds" to take care of emergencies that may arise during the year. If the attendance at the University should be less than we have anticipated, it might become necessary at the beginning of the second semester for us to review this budget and curtail some of the expenses that are authorized in the program we are now presenting for your consideration.

There is one other point that needs to be called to your attention. Three and a half years after the Veterans program had been started, the Veterans Administration decided that the Morrill-Nelson (1890) and the Bankhead-Jones (1935) federal funds should be accredited to the V.A. for the education of the G.I.'s. An audit was made by the General Accounting Office and we were told that they had overpaid the University during this period by \$265,529.31. The Veterans Administration proceeded to withhold further payments to the University until the above sum was liquidated. Over the protest of the land-grant colleges this arbitrary action was taken. The Land-Grant College Association decided to appeal to Congress to prohibit this arbitrary ruling which took from these institutions part of their endowment funds. A few days ago the House of Representatives passed House Bill 7057 by a vote of 245 to 101, directing the Veterans Administration to restore these funds and to cease withholding them in the future. The measure is now before the Senate for its consideration. The Senate will probably pass this same bill if it can reach the floor for a vote before adjournment. The prospects at present do not look too promising for this to become a law. We now have the Bureau of the Budget opposing the measure.

Our proposed budget calls for very few changes in salaries during the next year. The money available for the operation and maintenance of the University would not permit salary increases, as much as we would have liked to have recommended some. Many men and women working for the University are grossly underpaid in terms of our 1950 economy. Salary adjustments should have been made, but it has been extremely difficult to present to you a budget at this time that would be in balance without actually decreasing salaries of staff members.

The Department of Agricultural Extension is the only department that has been able to increase the salaries of a large number of its personnel. This was made possible by an increase in appropriations both by the federal government and the state government. Governor Clements and the Legislature generously increased this item in our appropriation in the sum of \$50,000, and about the same amount came from federal and local funds. However, last year when a number of the staff members of the University received increased salaries, we were not able to give the

Agricultural Extension personnel any increases. The extension workers of Kentucky are still underpaid when compared with the national average. The average salary of county agents in the United States today is \$4,500. The average salary at present for county agents in Kentucky is \$3,996. The assistant county agents in Kentucky average \$2,914, while the lowest average of any Southern state is \$2,950. The average home demonstration agent salary in the United States is \$3,551, while the average for Kentucky is \$3,393. The average assistant home demonstration agent in the United States receives \$2,987, while the average Kentucky assistant receives \$2,500.

You will probably want to know what economies we have used in attempting to present to you a balanced budget. First, we have asked every department to withhold all purchases for material and supplies for the remainder of the current year except those that could be regarded as emergency purchases; also, we have requested them not to spend all of their funds budgeted for personnel, if this could be avoided. By doing this we hope to be able to have a balance of \$150,000 on June 30 that can be carried over into the next year. As vacancies have occurred on the staff we have failed in many instances to recommend the filling of these positions. Quite a number of graduate assistants and instructors will be dropped at the end of the current year. The biggest economy will be made in the amount of money appropriated for teaching materials, laboratory equipment, books for the Library, maintenance of buildings and grounds, and the elimination of approximately all capital outlay. The Legislature appropriated \$60,000 for the maintenance and repairs of buildings. This sum is all that we will have available for the upkeep of the plant.

We have found this the most difficult budget we have had to prepare in the nine years I have been president. We have done the best we could to present to you a budget that will be in balance and one that is designed to carry on the work of the University with the least possible harm to its program.

President Donovan requested the Secretary to read further comments, giving an analysis of income and appropriations in the proposed budget.

Introduction

The proposed University budget for the fiscal year ending June 30, 1951, consists of detailed and summary statements of estimated resources and estimated expenditures. It is a compilation of departmental requests and estimates which have been approved or revised by the Deans or other administrative officials. The document was prepared in the office of the Comptroller under the supervision and direction of the University President.

General Budget

Resources:

Estimated resources to be available during the fiscal year 1950-1951 will consist of the unappropriated surplus as of July 1, 1950, plus the state appropriations and other estimated income for the fiscal year 1950-1951.

Unappropriated Surplus:

The unappropriated surplus as of July 1, 1950 should consist of the unappropriated surplus as of July 1, 1949, less the excess of expenditures, encumbrances, and other charges and adjustments, over the income to be realized during the fiscal year 1949-1950. A calculation of the Estimated Unappropriated Surplus as of July 1, 1950 follows:

	<u>Division of Colleges</u>	<u>Agricultural Experiment Station</u>	<u>Total</u>
Unappropriated Surplus, July 1, 1949	\$ 743,705.30	\$ 370,931.00	\$1,114,636.30
Additions:			
Estimated Encumbrances and Receivable Liquidation	<u>40,000.00</u>	<u>5,000.00</u>	<u>45,000.00</u>
	\$ 783,705.30	\$ 375,931.00	\$1,159,636.30
Deductions:			
Excess of estimated charges over estimated income	<u>633,705.30</u>	<u>75,931.00</u>	<u>709,636.30</u>
Estimated Surplus, July 1, 1950	<u>\$ 150,000.00</u>	<u>\$ 300,000.00</u>	<u>\$ 450,000.00</u>

The current budget anticipated a balance July 1, 1949 of more than \$500,000.00 whereas the proposed budget is constructed in anticipation of \$150,000.00 for the Division of Colleges. The administration had foreseen a reduction in student enrollment and forecast a rather large surplus for July 1, 1950 to help absorb the decrease in income; but an interpretation by the Veterans Administration, which eliminates Morrill-Nelson and Bankhead-Jones federal funds from student credit hour cost computations, has caused the Veterans Administration to withhold \$265,529.31 from current year funds. There is now pending in Congress House Resolution 7057, which has passed the House, and if enacted by the Senate, will return to the University the amount withheld and eliminate possible withholding of these funds on future contracts. (For a more thorough discussion of the problem see Board Minutes of January 6, 1950.)

Estimated Income:

The details of estimated income are shown on the first statements included in the budget. The details are summarized below:

<u>Particulars</u>	<u>Revised 1949-50 Budget</u>	<u>1950-51 Budget</u>	<u>Increase (Decrease)</u>
State Appropriations	\$3,237,977.50	\$3,497,000.00	\$ 259,022.50
Federal Grants-in-Aid	1,589,179.31	1,590,902.01	1,722.70
Endowment Income	9,644.50	9,644.50	
Sales, Services and Rentals	482,400.00	489,400.00	7,000.00
Student Fees	1,532,117.50	1,131,515.00	(200,602.50)
Miscellaneous	17,500.00	32,599.00	15,099.00
Subtotal	<u>\$6,668,818.81</u>	<u>\$6,751,060.51</u>	<u>\$ 82,241.70</u>
Auxiliary Enterprises	384,282.00	430,614.00	46,332.00
Totals	<u>\$7,053,100.81</u>	<u>\$7,181,674.51</u>	<u>\$ 128,573.70</u>

Recapitulation

General Fund			
Division of Colleges	\$4,201,755.87	\$4,283,807.37	\$ 82,051.50
Agricultural Experiment Station	1,156,102.21	1,136,602.21	(19,500.00)
Agricultural Extension Division	<u>1,508,481.73</u>	<u>1,558,481.93</u>	<u>50,000.20</u>
Subtotal	<u>\$6,866,339.81</u>	<u>\$6,978,891.51</u>	<u>\$ 112,551.70</u>
Plant Fund			
Division of Colleges Allocation	<u>186,761.00</u>	<u>202,783.00</u>	<u>16,022.00</u>
Totals	<u>\$7,053,100.81</u>	<u>\$7,181,674.51</u>	<u>\$ 128,573.70</u>

The state appropriations were changed as follows:

	<u>Increase</u> <u>(Decrease)</u>
<u>Division of Colleges:</u>	
General	\$ 200,000.00
Kentucky Geological Survey	12,900.00
Vocational Education	822.50
<u>Agricultural Divisions:</u>	
Hope-Flannagan Offset	(4,700.00)
Agricultural Extension	<u>50,000.00</u>
Net Increase	<u>\$ 259,022.50</u>

The estimates of federal Grants-in-Aid are tentative estimates. At the time this budget was prepared, Congress had taken no action on appropriations for the fiscal year 1950-51. It may be necessary to revise the budget at a later date. The total increase consisted of the following:

Smith-Hughes Act	\$ 822.50
Hope-Flannagan Acts	<u>900.00</u>
Total Increase	<u>\$ 1,722.50</u>

No change was made in the estimate of income to be received from endowments.

The changes in the estimated income for sales, services and rentals consisted of the items listed below:

	<u>Increase</u> <u>(Decrease)</u>
<u>Division of Colleges:</u>	
Locker rentals	\$ 2,000.00
Miscellaneous Maintenance & Operations	(300.00)
<u>Miscellaneous General:</u>	
From Kentucky Research Foundation	10,000.00
Other Miscellaneous items	10,000.00
Rentals of Residences	1,000.00
<u>Agricultural Experiment Station:</u>	
Feed Tags	(21,000.00)
Fertilizer Tags	10,000.00
Public Service Laboratory Fees	2,300.00
Seed Inspection Fees	<u>(7,000.00)</u>
Net Increase	<u>\$ 7,000.00</u>

The net decrease in the estimate of Student Fees amounts to \$200,602.50. The decrease is due primarily to a reduction in enrollment of veterans. This budget estimates an enrollment for the fall semester of 6500, and I must frankly confess that I believe the estimate too optimistic. Were it not for our stringent financial position, I would rather have the income estimated on a basis of 6000 students for the September opening.

The probable student enrollment is indicated in the following tabulation and furnishes the basis of estimated income from Student Fees used in the budget:

	<u>Summer Session</u>	<u>First Semester</u>	<u>Second Semester</u>
Veterans	1000	1500	1500
Non-Veterans	<u>1250</u>	<u>5000</u>	<u>5000</u>
Total	<u>2250</u>	<u>6500</u>	<u>6500</u>
Resident	2110	6085	6085
Non-Resident	<u>140</u>	<u>415</u>	<u>415</u>
Total	<u>2250</u>	<u>6500</u>	<u>6500</u>
College of Law	70	160	160
Other Colleges	<u>2180</u>	<u>6340</u>	<u>6340</u>
Total	<u>2250</u>	<u>6500</u>	<u>6500</u>

The recent session of the Kentucky General Assembly was requested to provide funds in the form of additional State Appropriation to offset the loss of income from the Veterans Administration. The funds appropriated by the Legislature only partially provide funds to offset the loss.

The estimate for Auxiliary Enterprise Income is based upon normal occupancy and operations. The increase indicated in the budget summary includes an increase of funds to be received from the University of Kentucky Athletic Association amounting to \$62,489.00. Other items were decreased to a net amount of \$15,700.00. The funds to be received from the University of Kentucky Athletic Association will be used to pay principal and interest on bonds issued to complete construction of the Coliseum and Stadium.

Another increase in the Estimated Income provided for an increase in Inventory Overhead amounting to \$15,099.00. This increase is to provide funds for payment of principal and interest on the Library and Service Building Bonds.

PROPOSED EXPENDITURES
(Departmental Appropriations)

The estimated or proposed expenditures are shown in the following statement:

<u>Particulars</u>	<u>Revised 1949-50 Budget</u>	<u>1950-51 Budget</u>	<u>Increase (Decrease)</u>
Administrative and General Expense	\$ 335,287.50	\$ 315,685.00	\$ (19,602.50)
Instruction, Research and Related Activities	2,815,659.18	2,683,980.46	(131,658.72)
Agricultural Experiment Station	1,144,397.14	1,165,399.17	21,002.03
Agricultural Extension Services	1,508,481.73	1,558,481.93	50,000.20
Operation & Maintenance of Plant(1)	1,045,755.50	1,019,744.00	(26,011.50)
Acquisition of Stores, etc.	50,000.00	27,250.00	(22,750.00)
Subtotal	<u>\$6,899,561.05</u>	<u>\$6,770,540.56</u>	<u>\$ (129,020.49)</u>
Auxiliary Enterprises	(2)528,811.00	385,748.00	(145,063.00)
Total-General	<u>\$7,428,372.05</u>	<u>\$7,156,288.56</u>	<u>\$ (272,083.49)</u>
Total Plant Commitments	<u>169,261.00</u>	<u>202,783.00</u>	<u>33,522.00</u>
Combined Total	<u><u>\$7,597,633.05</u></u>	<u><u>\$7,359,071.56</u></u>	<u><u>\$ (238,561.49)</u></u>

Recapitulation

General Fund:			
Division of Colleges	\$4,775,493.18	\$4,432,407.46	\$ (343,085.72)
Agricultural Experiment Station	1,144,397.14	1,165,399.17	21,002.03
Agricultural Extension Services	<u>1,508,481.73</u>	<u>1,553,481.93</u>	<u>50,000.20</u>
Subtotal	<u>\$7,428,372.05</u>	<u>\$7,156,288.56</u>	<u>\$ (272,083.49)</u>
Plant Fund:			
Division of Colleges	\$ 169,261.00	\$ 202,783.00	\$ 33,522.00
Agricultural Experiment Station	- 0 -	- 0 -	- 0 -
Subtotal	<u>\$ 169,261.00</u>	<u>\$ 202,783.00</u>	<u>\$ 33,522.00</u>
Total	<u><u>\$7,597,633.05</u></u>	<u><u>\$7,359,071.56</u></u>	<u><u>\$ (238,561.49)</u></u>

- (1) Includes special appropriation for repairs, etc., and for Work in Progress
- (2) Includes appropriation for equipment for various new buildings

All departmental budgets have been decreased except those for the Agricultural Experiment Station, the Agricultural Extension Division and the Plant Commitments. The increase in Plant Commitments is to provide funds to pay for principal and interest on new bond issues.

Although the budget for the Division of Operations and Maintenance Physical Plant has been reduced, the Division will be required to operate and maintain the new buildings on the campus. They are: The Fine Arts Building; Memorial Coliseum; and the Service Building. It will cost an additional ninety thousand dollars yearly to operate and maintain these buildings.

The appraised value of the University buildings and structures is \$18,767,692.56. Obsolescence is inevitable. Adequate upkeep and repair against obsolescence requires not less than one and one-half per cent of the appraised value to arrest deterioration through good housesmithing. The Legislature has appropriated \$60,000.00 for Repair of Buildings at the University. Funds are not available for adequate repair and upkeep of University structures. All available funds will be used toward maintaining University property as well as funds will permit. Beyond this, we will be forced to petition the State Property and Buildings Commission to assist in the preservation of our buildings within the next year.

BUDGET SUMMARY

The entire general budget for the fiscal year 1950-51 may be summarized as follows:

	<u>Division of Colleges</u>	<u>Agricultural Experiment Station</u>	<u>Agricultural Extension Division</u>	<u>Total</u>
<u>General Fund:</u>				
<u>Resources:</u>				
Estimated Surplus, July 1, 1950	\$ 150,000.00	\$ 300,000.00	\$	\$ 450,000.00
Estimated Inc.	<u>4,283,807.37</u>	<u>1,136,602.21</u>	<u>1,558,481.93</u>	<u>6,978,891.51</u>
Estimated Resources	\$4,433,807.37	\$1,436,602.21	\$1,558,481.93	\$7,428,891.51
<u>Appropriations:</u>				
Estimated Expenditures	<u>4,432,407.46</u>	<u>1,165,399.17</u>	<u>1,558,481.93</u>	<u>7,156,288.56</u>
Excess of Resources over Appropriations	<u>\$ 1,399.91</u>	<u>\$ 271,203.04</u>	<u>\$</u>	<u>\$ 272,602.95</u>
<u>Plant Fund:</u>				
<u>Resources:</u>				
Estimated Inc.	\$ 202,783.00	\$	\$	\$ 202,783.00
<u>Appropriations:</u>				
Estimated Expenditures	<u>202,783.00</u>	<u></u>	<u></u>	<u>202,783.00</u>
Excess of Resources over Approps.	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>

PLANT FUND BUDGET

The Plant Fund budget is included in the General Budget. The proposed plant expenditures provide only for payment of fixed charges for the fiscal year 1950-51. It is understood that the unexpended balance of 1949-50 Plant appropriations will be continued and carried forward to the year 1950-51.

RESTRICTED FUND BUDGETS

The Board of Trustees has authorized the establishment of various funds classified as Restricted or Trust Funds (Kentucky Revised Statutes 41.290). The Board directed that these "private funds and contributions" be retained and deposited in a local bank. Budgets are included herein for several of these funds. Those not included were omitted because sufficient data were not available. In all cases Restricted Fund budgets are submitted for approval at the time the Board considers the General Budget, or submitted to the Board at the time of receipt of funds. In the latter case, acceptance of the funds by the Board is considered to be authorization for spending the funds in accordance with the terms of acceptance.

The Restricted Budgets of the Agricultural Experiment Station and the Agricultural Extension Division are included in the detail of the General Budgets of these divisions.

President Donovan discussed with members of the Board a detail estimate of income and the appropriations made for the various colleges and divisions. Members examined the General Budget and Restricted Fund Budgets.

A general discussion of the budget income and appropriations by colleges and divisions ensued. Questions were asked, and the Board being advised concerning the budget document, after due consideration, and upon the recommendation of President Donovan, motion was made, seconded and carried that the budget as submitted be accepted as a basis of maximum expenditures, and that the inclusion of the name of any person in the budget document should not be considered as a contract of employment; and the Board of Trustees or the Executive Committee was authorized to make such changes in the budget document as might from time to time be deemed necessary or advisable.

Copies of the budget were ordered filed with the Secretary of the Board of Trustees.

M. Adjournment for Luncheon at 12:45 p.m.

The Board, at 12:45 p.m., went to the Student Union Building, where they were joined by Mrs. Donovan and were served a delightful luncheon. At 1:35 p.m. they resumed deliberation of the agenda.

N. University's Future Building Needs.

President Donovan made the following statement concerning the building needs of the University:

Two years ago the General Assembly established the Building Commission to determine and to construct what public buildings should be erected from time to time for use of the various state agencies. Instead of presenting our requirements to the General Assembly for new buildings, as we did in former years, it is now necessary to request the Building Commission to erect needed buildings for the University. Before we present our application to the Building Commission for the biennium beginning July 1, 1950, I desire to secure the approval of the Board of Trustees on our proposed request to the Building Commission.

(1) The first and most imperative need of the University of Kentucky is for a girls' dormitory and dining halls. This is an urgent need and it has existed for a number of years. The University has been compelled to turn away each year many Kentucky girls who wanted to attend the University

because there has not been sufficient housing available for them. Parents of these girls, and the Dean of Women and her staff, take the position, and I think correctly so, that young girls should not live in boarding houses in Lexington unless they live with relatives. The number of dormitories which we have at present and the sorority houses will not accommodate all the young women who would be in attendance at the University if we had sufficient housing available.

The dormitories we have at present are overcrowded with three or four girls in all rooms designed for two persons and two girls in rooms designed for one. Complaints by parents are frequently made because of this overcrowded condition. The University has been powerless to do anything about it.

The kitchens and dining rooms that serve the girls are entirely inadequate. The food is prepared on one floor and served on another under the most difficult conditions.

The Federal Government advanced funds for the preparation of plans and specifications for public buildings about six years ago and we have these plans already drawn for a new dormitory and food units. The estimated cost of this project at the time these plans were made was \$1,279,000. The University has proposed for some time that if the state will put up one half of the cost of this unit, the University will issue revenue bonds covering the remaining half of this project.

It is impossible today to erect dormitories and pay the entire cost of their construction out of students' rents. There was a time when this could be done but because of the high cost of building at present this is not feasible.

At all the other state colleges, dormitories have from time to time been erected out of state funds and in most instances the entire cost was borne by the state. The principle of state support for dormitories has been prevalent in Kentucky for many years.

(2) The need for a dormitory for boys is almost as great as for one for girls. However, we do send boys into homes in Lexington and let them live in many cases under very undesirable conditions. At present the four dormitories for men are filled by freshman students. These residence halls will not even take care of all the freshmen applying for admission. Upper classmen have no chance to get rooms in the dormitories at the University. They must find living quarters wherever they can secure them. We would like to have sufficient dormitory space to take care of both the freshman and sophomore classes. This is certainly a desirable objective that the State of Kentucky should provide at an early date.

We likewise had plans and specifications made for a boys' dormitory several years ago. This dormitory would take care of 365 boys and would also have a cafeteria that would serve all the young men in the other four dormitories which we now have. The estimated cost of this dormitory at the time plans and specifications were made was \$1,893,660.00. We have proposed to the state that if it will bear one-half of the cost of this project, the Board of Trustees will float revenue bonds to cover the other half.

(3) The Substation at Princeton has been urgently requesting a small extension of its auditorium, which is estimated to cost approximately \$50,000. So many meetings are held at the Princeton Substation for the farmers, the farmers' wives, and 4-H Club groups that cannot be accommodated in this building. I think we should put in an application for the extension to this auditorium.

(4) From the standpoint of classroom needs, the most imperative is a new Science Building, for which plans and specifications have already been made. This building has been planned to be placed on the tennis courts on Rose Street. It is estimated that it will cost approximately \$2,000,000. This building will house the Departments of Physics and Chemistry. When it is erected we can move other departments into the present physics and chemistry buildings and get a number of departments out of temporary frame structures which are a fire hazard at all times, and which at present clutter up the campus.

The University has other building needs but the four projects outlined above are in the order in which I think our requirements should be met. If you will authorize that we make an application to the Building Commission for these projects, we shall proceed to do so at once.

President Donovan and members of the Board of Trustees discussed the immediate needs of the University and the effect of inadequate housing of students and building facilities upon the present and future growth of the University.

After due consideration, upon motion duly made, seconded and carried, President Donovan was requested to petition the State Property and Building Commission for funds necessary to build a girls' dormitory and dining hall and a residence hall for boys on a 50-50 basis; the necessary funds to add a small extension to the auditorium at the Princeton Substation Experiment Station; and the necessary funds to construct a new science building to house the departments of Physics and Chemistry.

O. Memorial Tablets.

President Donovan stated that for many years, if not from the very beginning of the University it has been the practice when erecting a new building, to place at the entrance a stone or bronze plaque indicating the name of the building, the names of the members of the Board of Trustees, the president, the architects, and the general contractor who erected the building. He said that he believed that every building on the campus at the present time is marked by a tablet or a stone giving the above facts.

The President stated further:

Probably a word of explanation should be made to the Trustees as to whose names appear on a tablet or stone when a new building is erected. The principle was established long ago that the Governor, who is chairman of the Board, and the membership of the Board at the time the contract was let are the persons whose names should appear on these stones or plaques. In case there are two or more contracts awarded for the erection of a building over a longer period of time, and the membership of the Board of Trustees changes during this period, the names of all of the Trustees who may have been serving on the Board at the time of the letting of each contract are included on these markers. For example, the first appropriation made for the Memorial Coliseum was in 1942 during the administration of Governor Keen Johnson when the General Assembly appropriated \$400,000 for this project. The site of the Coliseum was acquired during the Johnson administration and some of the funds were held over for the erection of the building. During the administration of Governor Willis, an additional appropriation of \$600,000 was made and the contract for the foundation and steel structure was let. In 1948, Governor Clements recommended to the General Assembly an appropriation of \$1,700,000 and the third contract was made for the completion of the building. Applying the principle that has heretofore prevailed, the names of the three Governors and all the Trustees who were serving at the time each contract was let will appear on the stone at the entrance of the Memorial Coliseum. Since the construction of this building was spread out over a period of several years the stone will bear the names of three Governors and twenty-five Trustees, instead of the customary fifteen members of the Board that appear on the markers when there is just one general contract let for the erection of a building.

President Donovan stated that he desired to give the Board members this information that it might be made of record.

Upon motion duly made, seconded and carried, the remarks of the President were authorized made of record.

P. Appropriation for Memorial Coliseum Dedication Authorized.

President Donovan stated that it was the present plan to have a memorial dedication of the Coliseum on May 30, and that it would be necessary to go to some expense in preparing for the memorial service. He stated that the parents and wives or husbands of the 9,333 Kentucky youth who gave their last full measure in the Second World War would be sent nice program invitations to attend the dedicatory service, which would also be the baccalaureate service for the graduates of the June Commencement. He stated that a number of other invitations to people would be issued. Dr. Daniel Poling, of New York City, eminent scholar of the ministry, of national reputation, has accepted the invitation to deliver the address.

Upon motion duly made, seconded and carried, the sum of \$1,000.00 was authorized appropriated from the Haggin Fund for expenses incident to the occasion.

Q. Additions to Graduate Faculty.

President Donovan read a letter from the Dean of the Graduate School recommending additions to the Graduate Faculty.

March 23, 1950

Dr. H. L. Donovan, President
University of Kentucky

Dear Dr. Donovan:

I would like to recommend the following additions to our Graduate Faculty:

Dean Frank G. Dickey	Education
Dean Elvis J. Stahr	Law
Professor Aubrey J. Brown	Agriculture
Professor Ellis F. Hartford	Education
Professor H. Alex Romanowitz	Engineering
Professor Alberta Wilson Server	Romance Languages
Professor Herman E. Spivey	English
Dr. Lawrence S. Thompson	Librarian

In addition to their eligibility for membership in the Graduate Faculty because of their continuing contributions to our graduate work, the above named professors should, I believe, be made members of the Graduate Faculty at this time, rather than after a general review of Graduate Faculty membership which it is anticipated may be made next year, because of their special relationships to the Graduate School.

Deans Dickey and Stahr as the recently appointed deans of the Colleges of Education and Law respectively should begin now to assist the Graduate Faculty in its deliberations. The remaining professors on the list are members of the Committee appointed by you to study the Graduate School. As such they are only technically non-members of the Graduate Faculty. I believe they should be made members.

I am making this recommendation at this time in order that the proposed new members may be included in the next Bulletin of the Graduate School to be released July 1, 1950 if they are approved by you and the Board of Trustees. I trust that they may have such approval.

Respectfully submitted,

(Signed) Louis A. Pardue
Dean

President Donovan stated that Dean Pardue's letter explained in some detail the desirability and wisdom of adding to the Graduate Faculty the persons named above.

Upon motion duly made, seconded and carried, the recommendation was concurred in.

R. Honorary Degrees.

The Committee on Honorary Degrees of the Graduate Faculty, the Faculty of the University concurring, recommended to the Board of Trustees that degrees be conferred upon six distinguished men. The name and biographical sketch of each was read to the Board.

President Donovan stated that he recommended approval of the Board to confer the honorary degrees recommended at the June Commencement; and he stated further that, because the University never conferred an honorary degree in absentia, he recommended that the name and biographical sketch of each be left out of the minutes of this meeting and inserted in the minutes of the meeting of the Board of Trustees on May 30, and that those who may accept be approved for degrees.

Members of the Board of Trustees discussed the recommendation of the Committee on Honorary Degrees and the Faculty of the University, and upon motion duly made, seconded and carried, President Donovan was authorized to confer upon each the honorary degree recommended at the June Commencement.

S. Gifts

From General Education Board -- \$1,500.00.

President Donovan read a letter from the General Education Board which contained the information that the University was to be the recipient of \$1,500.00, or as much thereof as may be necessary, to pay the expenses of a workshop on the development of moral and spiritual values in education, to be held during the summer of 1950. The funds are to be used substantially in accord with correspondence between the University and the General Education Board, and any funds unexpended by December 31, 1950, will revert to the Board. The President stated that these funds will fill a real need and he recommended that they be accepted.

On motion duly made, seconded and carried, the grant of \$1,500.00 from the General Education Board was ordered accepted, and the President was requested to write a letter of appreciation to the General Education Board.

From Mr. R. R. Dawson, R. R. Dawson Bridge Company,
Bloomfield, Ky.--Check for \$500.00.

The President stated that the University had received from Mr. R. R. Dawson, Bloomfield, Ky., a check for \$500.00, covering the renewal of the J. Stanley Dawson Scholarship. He said that Mr. Dawson intended to make this an annual grant for an indefinite period and that it would be of great aid to young men of good ability who otherwise would not be able to attend college. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board directed that the gift of \$500.00 from Mr. R.R. Dawson, to cover renewal of the J. Stanley Dawson Scholarship, be accepted, and requested the President to convey to Mr. Dawson the appreciation of the University and the Board of Trustees.

From Mr. Harry W. Schacter, Louisville, Ky.

President Donovan announced that he had received from Mr. Harry W. Schacter, Louisville, Ky., a check for \$600.00, which represents royalties on his book, Kentucky on the March. He stated that Mr. Schacter wished this money to be used by the Community Service Department, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation of the President, ordered that the check for \$600.00 from Mr. Harry W. Schacter be accepted, and requested the President to write a letter of appreciation to Mr. Schacter.

T. Resolution on Death of Stanley Caton.

President Donovan stated that he regretted to report the death of Mr. Stanley Caton. He read the following resolution:

Stanley Caton

After twenty-one eminently successful years as Field Agent in Poultry in the Kentucky Agricultural Extension Service, Stanley Caton died March 27, 1950, at the age of 47. Mr. Caton was a native of Iowa and a graduate of Kansas State Agricultural College, in 1927, with a major in Poultry Husbandry. He brought to his work in Kentucky sound judgment, cheerful good humor, courtesy, and integrity which won the respect and affection of his fellow workers and of the many farm families throughout Kentucky to whom he gave advice and counsel.

Stanley Caton lived an exemplary life, and he attained the stature of a strong and good character. On issues involving moral principle he was uncompromising. His interest in religion found expression in the work of the Maxwell Street Presbyterian Church, where he served as Elder. His diversions included music, the culture of flowers, wood working, fishing, and good fellowship. He lived a useful and well adjusted life of personal charm and refinement.

The companionship of Stanley and Opal Caton, his wife, had extended from childhood. They lived according to the same high ideals and their tastes also were similar. Their daughter, Carol Sue, is an honor student in the Freshman Class in the College of Arts and Sciences, University of Kentucky. Mr. Caton's mother, a sister and a brother also survive him.

The memory of this friendly and capable member of our staff is sacred to those of us who knew him. It is fitting that we pause to pay our respects to him who served so effectively in his chosen field of activity, and to extend our heartfelt sympathy to his family:

THEREFORE, BE IT RESOLVED, that the University of Kentucky Board of Trustees, in quarterly meeting on the campus of the University of Kentucky, go on record this, the fourth day of April, 1950, in public expression of our appreciation of his many years of service and exemplary life, and

BE IT FURTHER RESOLVED that these resolutions be spread upon the minutes of this meeting, and that copies be sent to members of his family.

Upon motion duly made, seconded and carried, the resolution was adopted.

U. Vacation for the President.

Members of the Board of Trustees expressed the thought that President Donovan is giving so much of his mind, time and energy to the successful administration of the University that he is prone to neglect proper rest and recreation. Upon motion duly made, seconded and carried, the Board requested the President to take a vacation.

V. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Dr. Hill Shine, Professor of English, for ten months, effective September 1, 1950.

John Stokley, Instructor in the Department of Geology, twelve-months basis, effective July 1, 1950. Part of his salary is to come from the Kentucky Geological Survey account.

Leo F. Boron, Part-time Instructor, Department of Mathematics and Astronomy, for ten months, effective September 1, 1950.

Warren Lutz, Graduate Assistant, Department of Music, for the months of July and August, 1950.

Warren Lutz, Instructor, Department of Music, effective September 1, 1950, on a twelve-months basis.

Gladys Lively, Visiting Instructor, Department of Library Science for the summer session, effective July and August, 1950.

Marvin Rabin, Assistant Professor, Department of Music, on a twelve-months basis, effective July 1, 1950. Mr. Rabin is to be permitted to direct, if appointed, the Youth Music Society Orchestra.

Leave of Absence

Gladys Kammerer, Associate Professor of Political Science, granted leave of absence for July and August, 1950, in order that she may further prosecute her study of the staffing of Congress.

College of Agriculture and Home EconomicsAppointment

Katherine Greenwood, Assistant Home Demonstration Agent in Training, Anderson County, effective March 1, 1950.

Resignations

William Newman, County Agent, Edmonton, Ky., effective March 5, 1950.

Louise Cosby, Home Demonstration Agent, Anderson County, effective March 31, 1950.

Mrs. Ruth Turner, Clerk, Agricultural Extension-State County Agent, effective March 14, 1950.

Mrs. Mamie H. Pfrangle, Home Demonstration Agent, Henderson County, effective March 31, 1950.

Alumni OfficeAppointment

Ingrid Brims, Secretary, effective April 1, 1950.

Resignation

Mrs. Jane F. Crowell, part-time Secretary, effective March 31, 1950.

Business Management and ControlAppointment

Bill Howard, Storeroom Clerk, effective March 20, 1950.

University CafeteriasSalary Adjustments

Emogene Moore, Assistant Bookkeeper and part-time Cashier, adjustment in salary, effective March 1, 1950. Miss Moore is employed in the Commons, Student Union Building.

Gayle Smith, Assistant Director, Little Commons, adjustment in salary, effective March 1, 1950.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

W. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Board of Trustees of the University of Kentucky was adjourned at 2:50 p.m.

Frank D. Peterson
Secretary, Board of Trustees and
Executive Committee.